



QUESTION AND ANSWER #03

ON-CALL ENVIRONMENTAL SUPPORT SERVICES 2016

Contract No. **070429**

CONTACT: SHERRY ARCINIEGA, SR CONTRACTS ADMINISTRATOR

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DATE OF ISSUE QUESTION AND ANSWER: Wednesday, October 5, 2016

Question #	BIDDER QUESTIONS	PORT RESPONSES	Attached Document
1	Who is the incumbent firm doing the work for the RFQ No. 070429 - On-Call Environmental Support Services?	Category 1 - Anchor QEA; Hart Crowser, Inc.; Dalton Olmsted Fuglevand; AECOM Category 2 - Pioneer Technologies, Inc.; RGA Environmental, Inc. Category 3 - Starcrest Consulting	
2	There are two (2) different indemnity provisions provided in the RFQ Attachments. The first is contained in paragraph 18 of Attachment B (Port of Tacoma Standard Terms and Conditions) and the second is in paragraph 2 of Attachment C (Port of Tacoma Project Terms and Conditions). Can you clarify which terms and conditions (Attachment B or Attachment C) will be included in the final contract awarded to the successful proposer?	To be answered in Addendum No. 01.	
3	Does the Port wish for proposers to RFQ 070429 (On-Call Environmental Support Services) to include key team members' résumés with their submittals? If so, would résumés be considered "requested appendices"?	Yes, resumes may be added as appendices. Appendices included as an attachment should only supplement and not replace information required to be submitted in the Statement of Qualifications per the RFQ.	
4	The sample professional services agreement attached to REQUEST FOR QUALIFICATIONS No. 070429 ON-CALL ENVIRONMENTAL SUPPORT SERVICES appears to be in progress, with track changes on. Will you be updating it, or should we use this version to propose alternate wording, if any, as requested on page 2 of the RFP?	Yes, please use this version to propose alternate wording.	
5	The RFQ does not mention resumes. If we included resumes of key individuals as an appendix to our proposal, would we be penalized for going over the required page count? If resumes are permitted, please specify any formatting requirements you might have.	Yes, resumes may be added as appendices. Appendices included as an attachment should only supplement and not replace information required to be submitted in the Statement of Qualifications per the RFQ.	
6	Would it be possible to get the results from the last On-Call contract that was awarded?	Attached.	Tabulations
7	How many contracts do you anticipate awarding for each category of services?	The Port/NWSA will award at least one contract for each category of service.	



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8	Will participation by small or disadvantaged businesses be considered as part of the evaluation process?	No.	
9	Do you have a specific budget allocation for these contracts.	The Port/NWSA will execute the contract(s) for the initial amounts between \$50,000 and \$150,000 each, depending on current anticipated usage. Additional funds may be added to meet the Port/NWSA's projected service needs during the term of the contract(s).	
10	How will the contract and task orders be allocated among the Port and the Seaport Alliance?	The Port/NWSA requires environmental support services for a wide variety of projects that include property purchase and sale, industrial / commercial development and other environmental related activities throughout the North and South Harbors. The Port/NWSA does not guarantee all disciplines of services will be used nor does the Port/NWSA guarantee a specific volume of work under the contract(s).	
11	Should we include resumes of key personnel as an appendix that is not counted in the page limit, or do you want all personnel qualifications included within the stated page limit?	Yes, resumes may be added as appendices. Appendices included as an attachment should only supplement and not replace information required to be submitted in the Statement of Qualifications per the RFQ.	
12	When submitting for a specific scope category, does the team included in the SOQ need to bid for both parts of the scope of services or is the bidder allowed to only bid for one part within the category and not be penalized or disqualified for not bidding for both parts?	Please submit SOQ packages that covers the entire scope listed in the specific Category you are submitting for.	