



QUESTIONS & RESPONSES #04

BID / TITLE 070929 | NIM Tower 4th Floor Renovations

CONTACT Heather Shadko, PROCUREMENT

EMAIL procurement@portoftacoma.com

PHONE NUMBER 253-428-8697

SUBMITTAL DUE DATE March 13, 2019 @ 3:00 PM (PST)

Q&A ISSUE DATE March 12, 2019

PROPOSER QUESTIONS	PORT RESPONSES	RFP/ RFQ Section
Do you see any need for a professional moving company to move existing furniture and desks out of the way, and then set them back up upon completion? Any need for temperature-controlled storage of your office furniture during renovations?	No. Port Maintenance will relocate and store existing furniture, as needed.	
It does not appear G.E., Maytag, or Uline make undercounter refrigerators in the listed acceptable storage capacity and size. If possible can we confirm the sizes listed or acceptable list?	To confirm: 1. The refrigeration compartment size should be approximately 5 cubic feet. 2. The freezer volume size should be approximately 0.5 cubic feet. 3. The unit height should be approximately 34" and capable of fitting under the countertop which is 36" high on the top surface. 4. The unit depth should be approximately 24" deep. 5. The unit width should be approximately 25" wide. Should any bidder desire to submit a pre-bid substitution request, please adhere to guidance contained in Section 00 26 00.	
With a tight site area, will room be set aside for material staging (conex placement) by the building?	Yes, a material staging area can be provided adjacent to the NIM Tower. This area will accommodate a conex box, however, please note that the exact location and conex size will need to be coordinated with Port Operations.	
Please confirm that any staff furnishings and equipment (excluding copier) will be removed and replaced by the Port maintenance crew.	Confirmed. Existing staff furnishings (excluding copier) will be relocated by Port Maintenance before and after project implementation.	
Will new blinds/shades be required? Are the existing shades to be salvaged and reused? Please clarify.	Existing chain-operated rolling shades do not require replacement. The shades are to be reused.	

For the Bid Document with the itemized breakdown, the Taxable base bid subtotal and the Total bid amount should be the same numbers correct?	Yes.	
Can you please confirm for the ergonomic standing counter top desk, what model you have picked out for this project?	No specific model has been selected. Product data for ergonomic desks is to be included in Contractor submittals and meet the specifications described in Section 12 50 00, Article 2.02.	