

Thurston County 2010 Final Budget

Adopted December 18, 2009



Creating Solutions for Our Future



COUNTY COMMISSIONERS

Cathy Wolfe
District One
Sandra Romero
District Two
Karen Valenzuela
District Three

BOARD OF COUNTY COMMISSIONERS

January 20, 2010

Dear Reader:

Welcome to the 2010 Thurston County Budget, adopted by the Board of County Commissioners on December 18, 2009.

As with 2009, difficult budget challenges remain this year. A decline in sales tax revenues combined with limited growth in property tax revenues required additional cuts to County programs and services. Budget reductions made in 2009 have been carried forward into 2010, particularly for those Offices and Departments supported by the County's General Fund. Additionally, the lingering economic recession has had a depressing effect on non-General Fund revenues such as real estate excise tax, conservation futures, detention sales tax, solid waste utility charges and permit fees. It is not expected these conditions will improve this year.

In response to these fiscal challenges, County government has had to undertake significant action to ensure its long term financial health and stability, and protect its ability to provide critical services to County citizens. Most significant in 2009 was action taken to reorganize those departments under the direction of the Board of County Commissioners. Fourteen Commissioner Departments were consolidated into eight as follows:

- Planning
- Human Resources
- Central Services
- Office of Assigned Counsel
- Public Health and Social Services
- Resource Stewardship
- Public Works
- Emergency Services

While it may seem some of the old departments no longer exist, they are gone in name only; the work of that department continues. For example, Roads and Transportation Services is no longer listed as a department; however that work is now done under the Public Works banner. The Parks and Recreation Department has been closed, however some recreation services are still provided by the Resource Stewardship Department, and the County's parks are now maintained by the Public Works Department. Emergency Management and Medic One have been consolidated into the Emergency Services Department. Elected Offices of county government such as the Auditor, Assessor, Clerk, Sheriff and Treasurer are not affected by this reorganization.

The realignment of County departments has provided a number of benefits. Among them is a streamlined system of reporting to the County Manager and the Commissioners. At a time when more and more work is being done by less and less County employees, it makes sense to have clear lines of communication, and this change will help in that regard. It will also allow us to focus limited resources where they will do the most good; and that is in doing the business of county taxpayers.

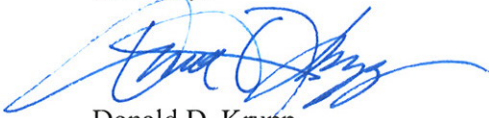
Meanwhile, this Budget contains many reductions in service levels as a result of revenue downturns. In addition to implementing the reorganization of Commissioner Departments, other key changes include the following:

- A list of the Board of County Commissioners' key goals;
- Key performance measures from County Offices and Departments. Each Office and Department was asked to provide one to three such measures to include in this Budget document;
- Establishment of a reserve fund to support a 20-year building maintenance and repair plan; and,
- Implementation of a full cost indirect cost allocation plan to ensure the General Fund is compensated for services provided to non-General Fund programs and services.

The County budget is complex. It consists of 78 funds, and thousands of line items, managed by 23 Offices and Departments. These funds support the County's services to the public for law and justice, public health and social services, emergency services, roads, parks, open space and trails, County Fair, land use planning, development services, environmental protection, and utilities operations.

The budget also provides for the general government services that enable the county to conduct its business, such as elections, financial management, human resources and capital facilities management. These functions are provided by a variety of offices headed by elected officials as well as by departments directly reporting to the Board of County Commissioners. This Budget is organized in a way most readers can easily discern which programs are being reduced to achieve the balanced budget contained herein.

Sincerely,



Donald D. Krupp
County Manager

ELECTED OFFICIALS

	Term Expires	
Commissioner, Cathy Wolfe	(D)	2012
Commissioner, Sandra Romero	(D)	2012
Commissioner, Karen L. Valenzuela	(D)	2010
Superior Court Judge, Paula Casey		2012
Superior Court Judge, Thomas McPhee		2012
Superior Court Judge, Richard D. Hicks		2012
Superior Court Judge, Christine A. Pomeroy		2012
Superior Court Judge, Gary R. Tabor		2012
Superior Court Judge, Chris Wickham		2012
Superior Court Judge, Anne Hirsch		2012
Superior Court Judge, Carol Murphy		2012
District Court Judge, Susan A. Dubuisson		2010
District Court Judge, M. Brett Buckley		2010
District Court Judge, Samuel G. Meyer		2010
Assessor, Patricia Costello	(D)	2010
Auditor, Kim Wyman	(R)	2010
Clerk, Betty Gould	(D)	2010
Coroner, Gary Warnock	(D)	2010
Prosecuting Attorney, Edward G. Holm	(D)	2010
Sheriff, Dan Kimball	(D)	2010
Treasurer, Robin L. Hunt, CPA	(D)	2010

(D) = Democrat

(R) = Republican

COUNTY BUDGET TEAM

COUNTY ADMINISTRATOR'S OFFICE

Don Krupp, County Manager
Kristie Vessey, Senior Management Analyst

HUMAN RESOURCES

Diana Townsend, Director
Patty Lyng, Business Applications Administrator

AUDITOR'S OFFICE – FINANCIAL SERVICES

Gary Alexander, Deputy Auditor of Finance
Darren Bennett, Financial Services Manager
Kathy Goulet-Whitehead, Financial Analyst
Jenny Brannam, Accounting Analyst

CENTRAL SERVICES/FACILITIES

Mark Neary, Director

PROSECUTING ATTORNEY'S OFFICE

Gail Gosney, Resource Development Specialist

PUBLIC HEALTH & SOCIAL SERVICES

Val Casterline, Fiscal Manager

PUBLIC WORKS

Donavan Willcutt, Deputy Director

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BOARD GOALS

Fiscal Sustainability

The financial health of county government is paramount to the delivery of services to our citizens. To restore fiscal sustainability, the Board of County Commissioners (the Board) is committed to a range of financial initiatives that include adopting a fund balance policy for all county funds, and increasing the capacity for timely and thorough fiscal analysis. The Board is also committed to strengthening the county's grant development and management functions, implementing development impact fees, centralizing purchasing, establishing a building maintenance reserve and investing in public infrastructure.

Cultural Resource and Identity Preservation

We are committed to protecting the natural beauty and cultural richness of Thurston County including key elements such as working farms, native forests, and our rural character. Preserving resources of cultural and historical importance is also a priority. We will take steps to fully implement the county's transfer of development rights program to preserve agricultural lands and open space.

Environmental Sustainability

The Board supports a quality physical environment for the future – one that assures land use and transportation patterns are sustainable over time. This means curtailing sprawl, supporting transportation alternatives that consume less space and energy, and encouraging economic development that produces “green jobs.” It also includes strengthening Thurston County's internal sustainability policies regarding purchasing, public facilities and waste reduction. In addition to completing and adopting an update of the Critical Areas Ordinance, we will work with other jurisdictions on climate change issues.

Public Health and Social Services

Preservation of public health protection and social service programs is vital to the safety and well-being of our citizens. Thurston County will work to reduce homelessness, promote community wellness, support family prosperity, and create economic opportunity. We support the investment in prevention and early intervention practices, and will work in partnership with community-based organizations to achieve this goal.

Public Safety

The County's criminal justice system commands a significant portion of its general fund resources. In recognition of this commitment, it is a goal of the Board to invest in those strategies and practices known to prevent and deter behaviors that endanger public safety and stress the capacity of the criminal justice system. Top priorities include completing the Thurston County Accountability and Restitution Center, supporting problem-solving courts, and utilizing programs known to change offender behavior and reduce recidivism. Additionally, we acknowledge a key responsibility to maintain adequate criminal justice staffing levels to meet basic public safety standards. We also recognize protecting the public involves more than the County's criminal justice system. It includes enforcement of building and fire codes, delivery of public health services, maintaining transportation infrastructure, keeping water supplies safe to drink, providing protection from malicious pets, and many other county programs and services.

BOARD GOALS

Cultural Diversity

The Board will continue to lend its full support to the promotion of a diverse workforce and providing equal opportunity to all persons seeking or having access to its employment, services, and activities, free from restrictions because of race, color, creed, religion, national origin, age, sex, marital status, veteran status, sexual orientation, or the presence of any disability unless such a disability effectively prevents the performance of the essential functions required of the position.

Water Resources

The Board and staff will protect and preserve Thurston County's precious water resources by taking the following actions: completing and adopting the Shoreline Master Program, adopting and implementing a new storm water drainage manual, improving septic system standards, participating in the Puget Sound Partnership, and promoting water conservation and reuse. We will also work to extend and install sanitary sewer systems where there are documented water quality problems associated with higher densities and septic system failures.

Regional Leadership

Thurston County will continue to serve as a leader in regional and multi-jurisdictional initiatives. Under direction of the Board, staff will prepare a strategic plan to address critical issues that will affect the quality of life of our citizens for decades to come. These issues include climate change and sustainability, support for local agriculture, growth management, health and human services, economic development and cooperative transportation initiatives between jurisdictions. The Board will work with cities and towns to evaluate annexation practices and make improvements where appropriate. Government-to-government relations with the sovereign nations of local Tribes are also of key significance.

Keeping the big picture in mind, we will consider the merits of inter-local partnerships and governance alternatives to meet the needs of county citizens. Under the Board's direction, staff will also develop a plan to encourage and facilitate community volunteerism that will help bring needed services to our residents.

Regional Parks and Recreation

Recreation, the pursuit of leisure activities, enjoyment of the outdoors and preservation of open space, habitat and the natural environment are essential elements in maintaining a balance in the quality of life throughout Thurston County. It is the goal of the Board to be effective stewards of regional parks, trails, historical and cultural resources, open space and natural resource lands, and waterways which are designated for use by the public.

We will work to establish partnerships with local towns and cities in support of a regional parks system with diverse recreational opportunities. Key themes include preserving special recreation services, keeping Tolmie State Park open, establishing a dog park and completing the County's walking and cycling trails system.

BOARD GOALS

Technology

Doing county business with maximum efficiency requires an upgrade of Thurston County's technology infrastructure and an update of technology policies for the "next generation" workforce. This includes redesigning our website and expanding opportunities to conduct business online. The Board will also seek ways to decrease the size of the workforce carbon footprint by encouraging telecommuting and alternative work schedules.

BUDGET SUMMARY

Budget Summary:

The Thurston County Budget includes a variety of funds. In aggregate, the total revenue budgeted for 2010 is \$297,087,493. The table that follows shows the distribution of this revenue by type of fund. This is a net decrease of 22.6% over total 2009 revenues.

Summary of Revenues by Fund Type			
Type of Fund	2009 Modified Budget	2010 Preliminary Budget	Change
General Fund	\$74,511,950	\$75,783,879	1.7%
Special Revenue Funds	\$119,492,177	\$115,193,529	-3.6%
Debt & Bond Funds	\$54,620,578	\$17,895,393	-67.2%
Capital Funds	\$70,302,935	\$26,850,328	-61.8%
Enterprise Funds	\$35,234,704	\$37,543,855	6.6%
Internal Service Funds	\$29,766,887	\$23,820,509	-20.0%
Total, Combined Revenues	\$383,929,231	\$297,087,493	-22.6%

The total preliminary budget for all expenditures in all funds is \$317,638,491. This is a decrease of 17.5% from 2009. The table that follows shows the distribution of these expenditures by type of fund.

Summary of Expenditures by Fund Type			
Type of Fund	2009 Modified Budget	2010 Preliminary Budget	Change
General Fund	\$75,603,050	\$74,189,119	-1.9%
Special Revenue Funds	\$136,584,817	\$131,594,363	-3.7%
Debt & Bond Funds	\$53,780,550	\$17,208,044	-68.0%
Capital Funds	\$45,576,286	\$29,727,275	-34.8%
Enterprise Funds	\$37,518,726	\$38,596,041	2.9%
Internal Service Funds	\$35,727,633	\$26,323,649	-26.3%
Total, Combined Expenditures	\$384,791,062	\$317,638,491	-17.5%

BUDGET SUMMARY

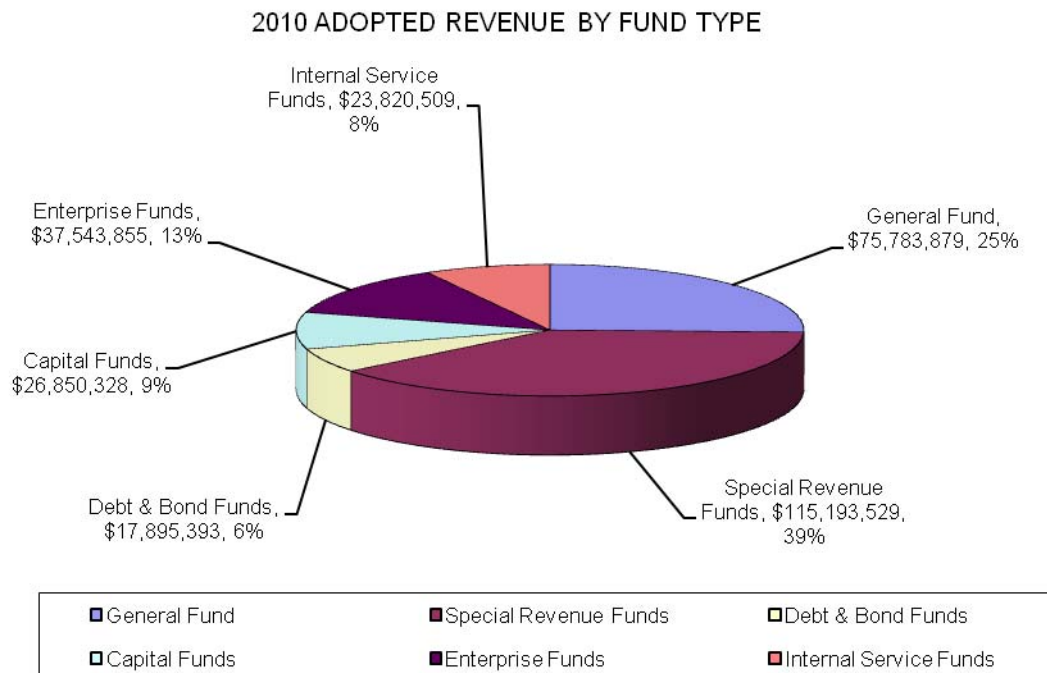
The preliminary budget shows the following difference between total revenues and total expenditures across all funds. Note that the forecast revenues do not include fund balances and in no case will expenditures exceed the total of fund balance plus revenue in any fund.

Comparison of 2010 Revenues to Expenditures, by Fund Type

Type of Fund	Revenue	Expenditure
General Fund	\$75,783,879	\$74,189,119
Special Revenue Funds	\$115,193,529	\$131,594,363
Debt & Bond Funds	\$17,895,393	\$17,208,044
Capital Funds	\$26,850,328	\$29,727,275
Enterprise Funds	\$37,543,855	\$38,596,041
Internal Service Funds	\$23,820,509	\$26,323,649
Total	\$297,087,493	\$317,638,491

Revenue Summary:

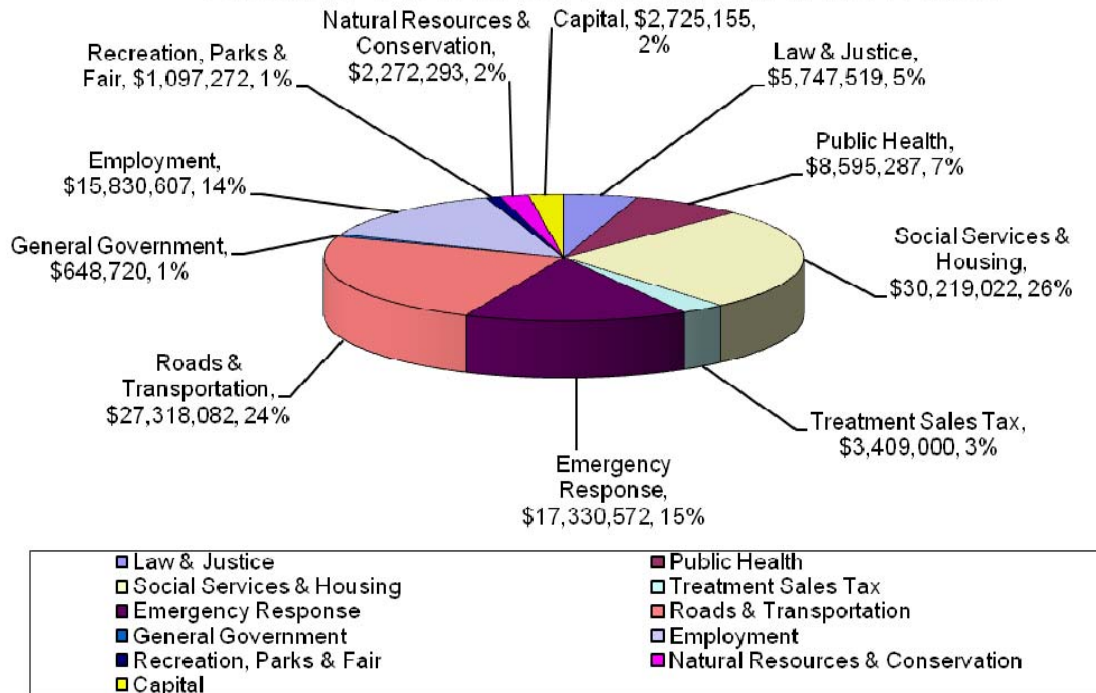
The revenues shown on the preceding page are graphically portrayed in this chart.



BUDGET SUMMARY

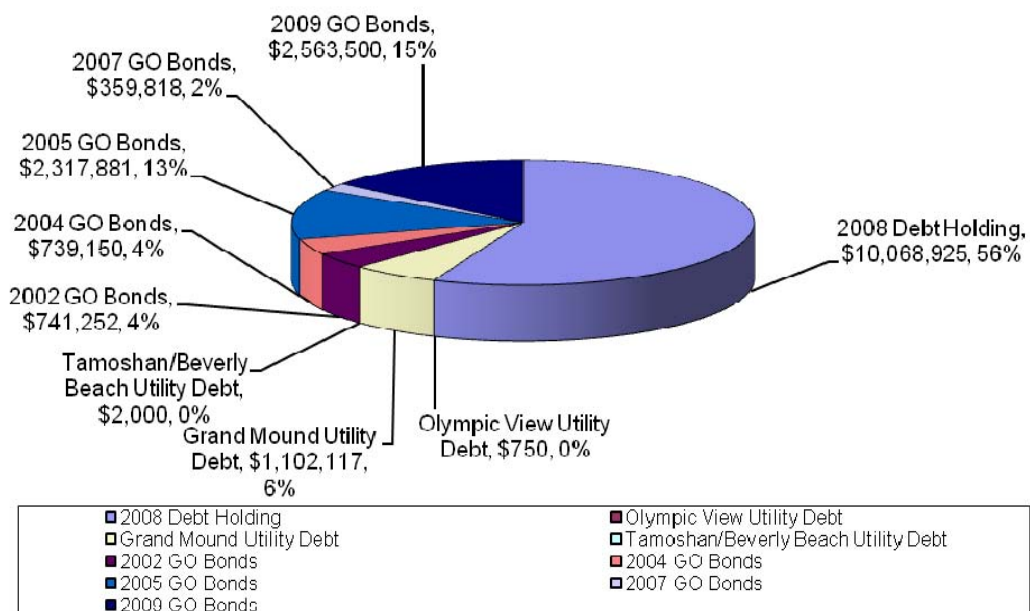
Of the estimated 2010 county revenues, the Special Revenue Funds are expected to generate \$ 115,193,529. The purposes of this revenue are shown in the diagram below.

2010 ADOPTED REVENUE - SPECIAL REVENUE FUNDS



Of the estimated 2010 county revenues, the Debt and Bond Funds are expected to total \$17,895,393. These funds hold the revenue needed to pay debt service on current and past capital projects.

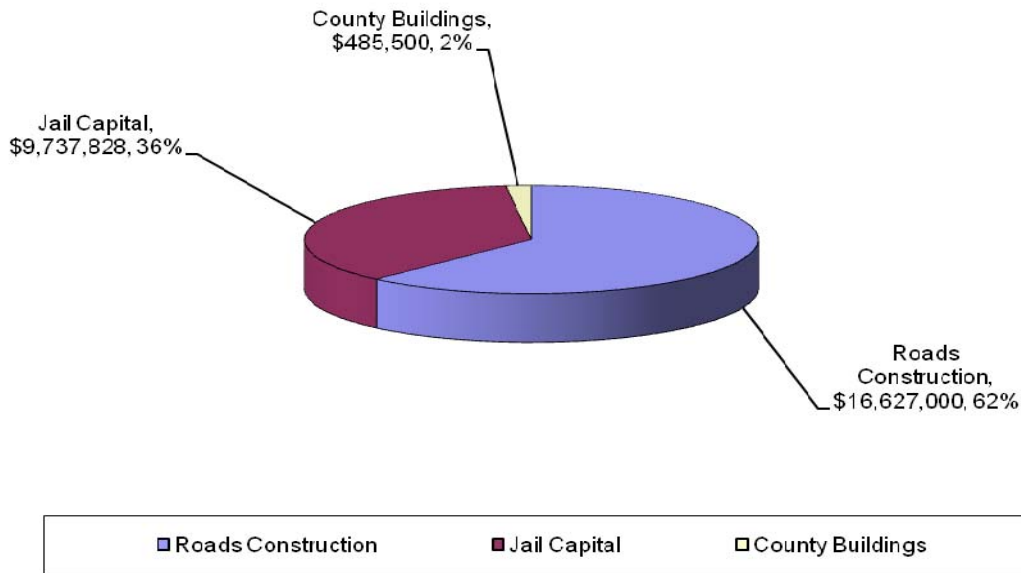
2010 ADOPTED REVENUE - DEBT & BOND FUNDS



BUDGET SUMMARY

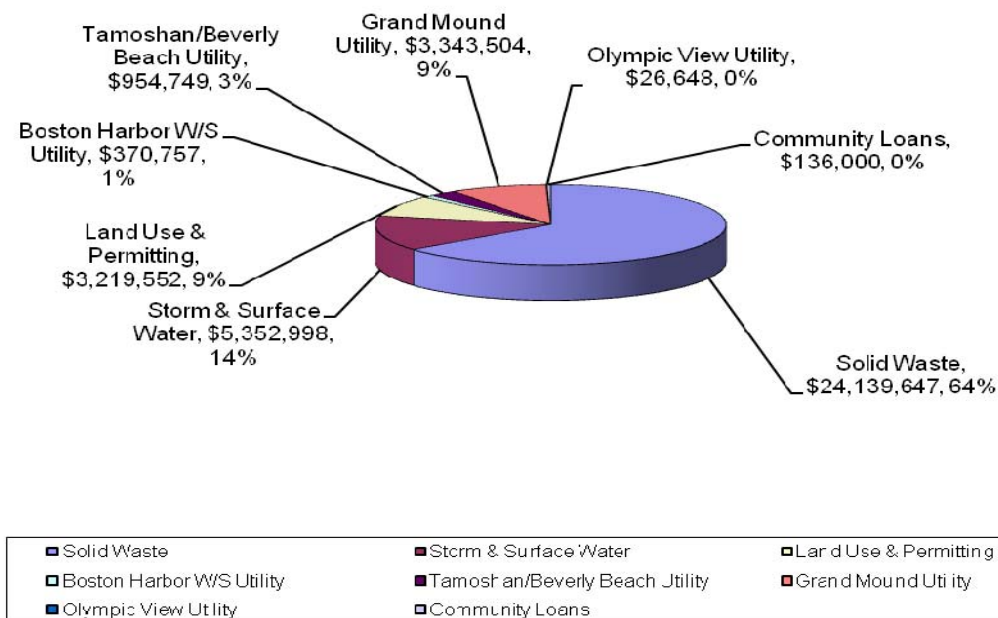
The \$26,850,328 in revenue allocated to Capital Funds is distributed among Roads, Jail Construction and County Building Construction as follows. These revenues support capital projects planned or already in construction during 2009.

2010 ADOPTED REVENUE - CAPITAL FUNDS



Enterprise Funds anticipate \$37,543,855 in revenue during 2010. This is distributed as shown below.

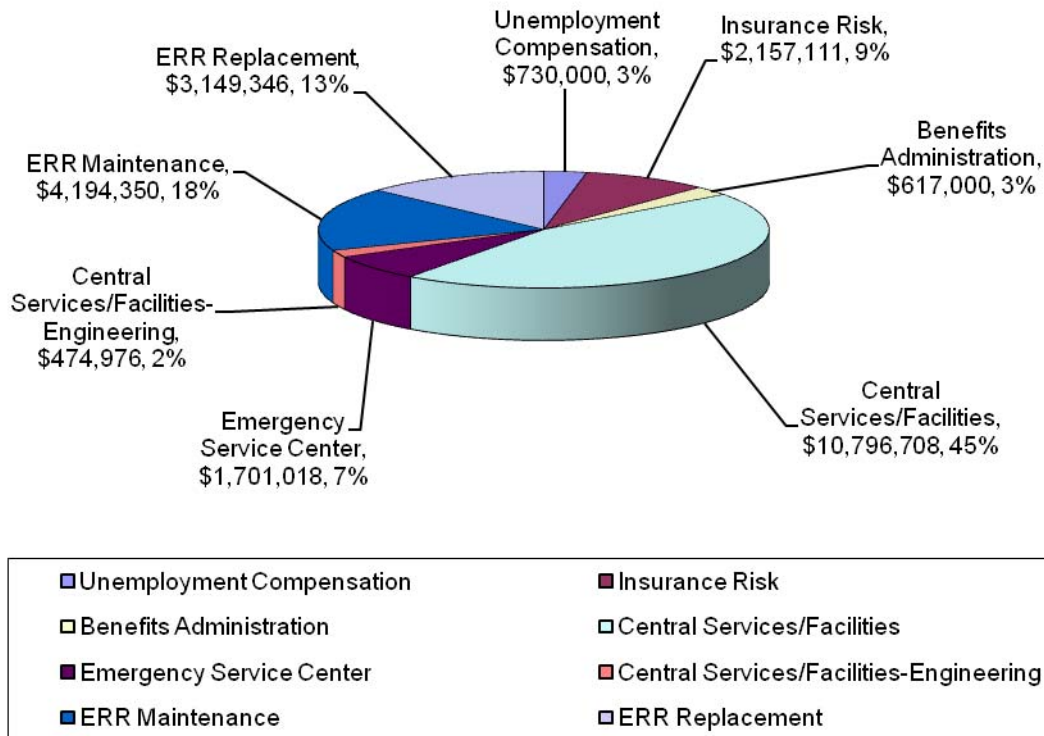
2010 ADOPTED REVENUE - ENTERPRISE FUNDS



BUDGET SUMMARY

Internal Service Funds, which charge other funds for the services rendered, account for \$23,820,509 of anticipated 2010 revenue. This is allocated in the chart below.

2010 ADOPTED REVENUE - INTERNAL SERVICE FUNDS



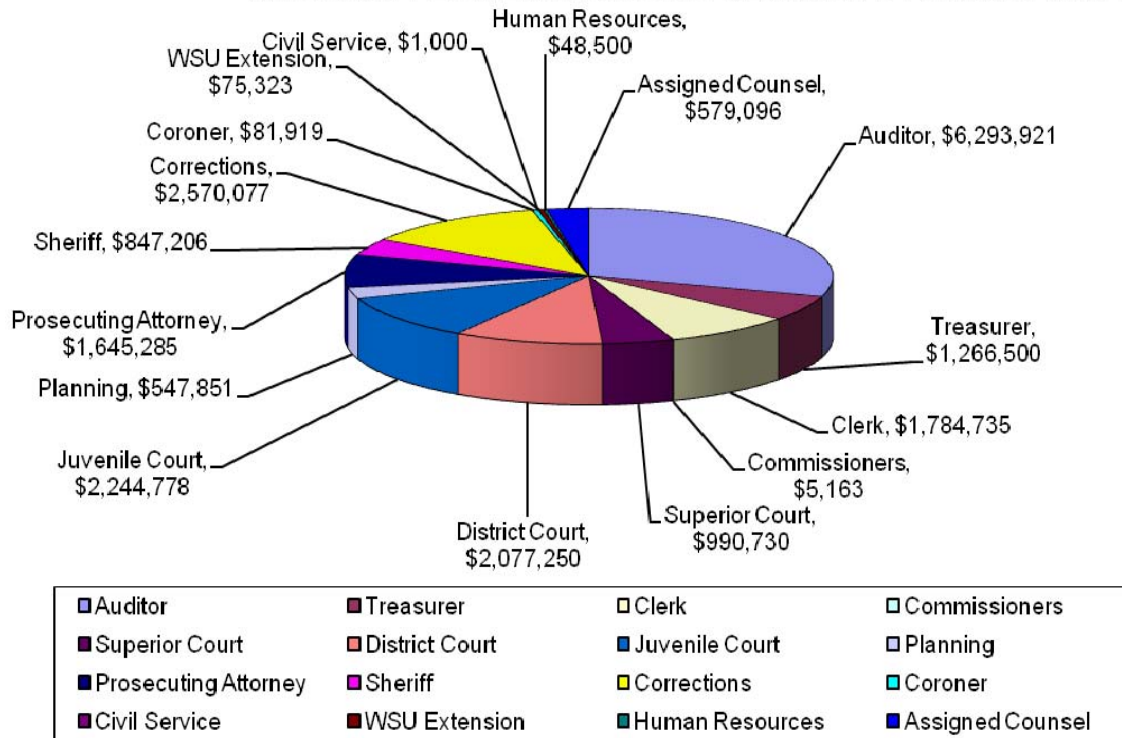
Note: In the preceding chart, the following abbreviation applies:

- ERR = Equipment Replacement & Repair

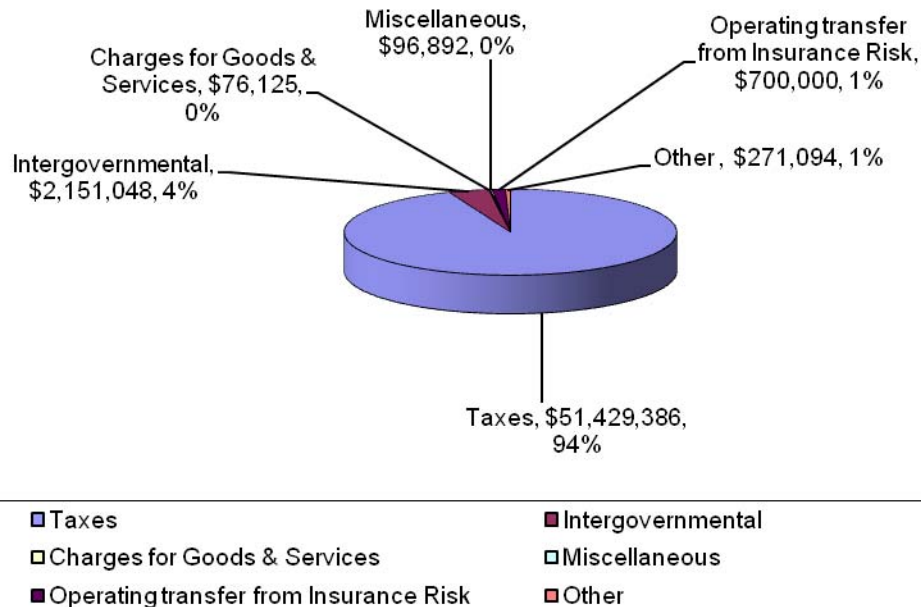
BUDGET SUMMARY

The tables below show General Fund revenues.

2010 ADOPTED GENERAL FUND REVENUE BY DEPARTMENT



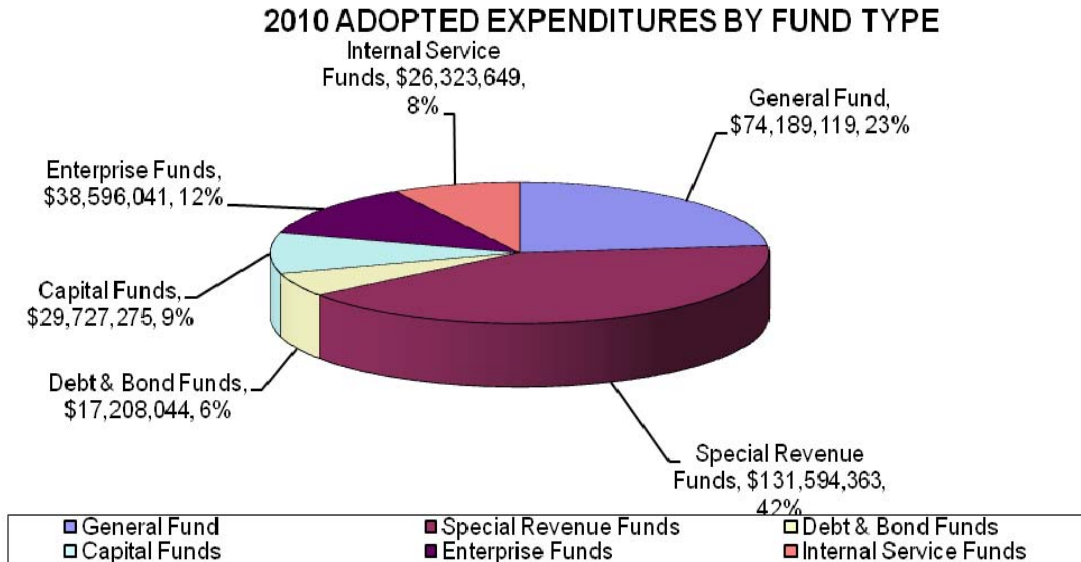
2010 ADOPTED GENERAL FUND REVENUE - NON DEPARTMENTAL



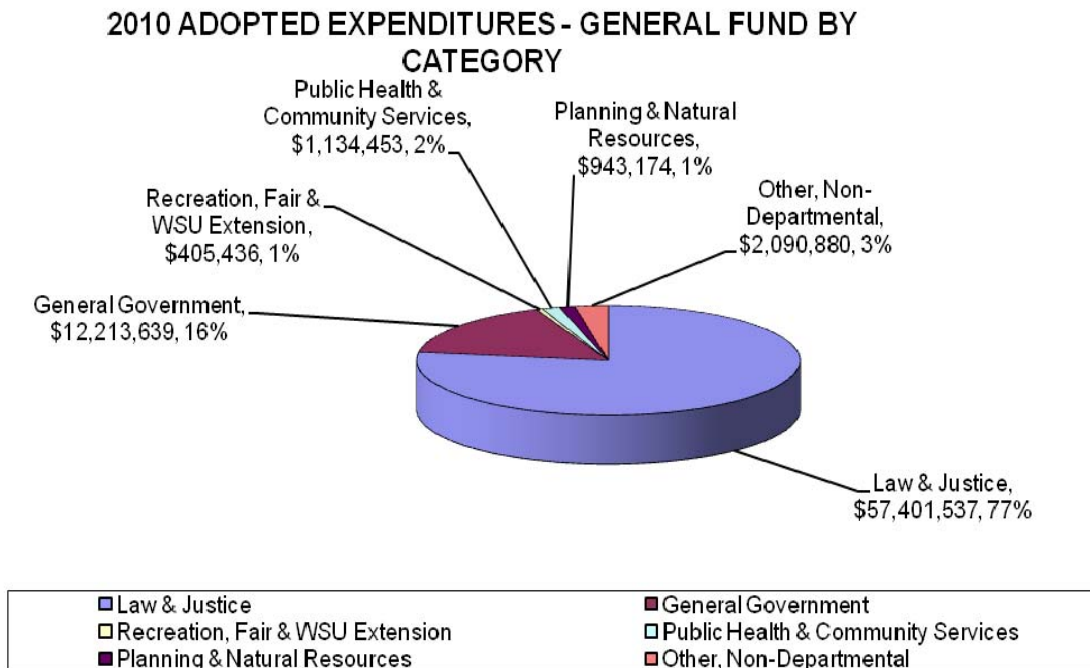
BUDGET SUMMARY

Expenditure Summary:

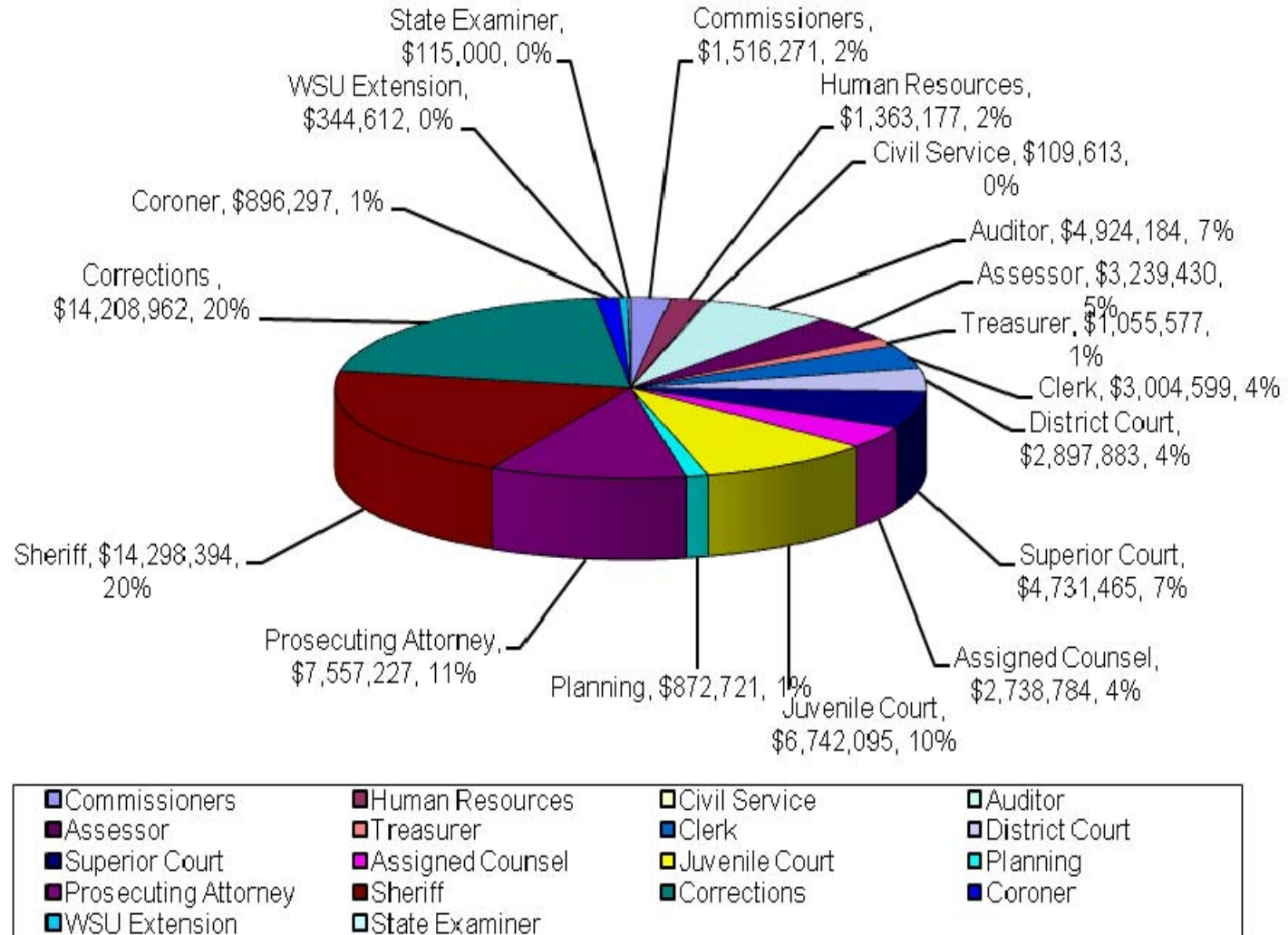
The 2010 expenditures shown on the first page of this summary are distributed by fund type in the chart that follows.



The General Fund, with expenditures of \$74,189,119, comprises 23% of the consolidated county budget. It is distributed among various county functions as follows. The details of these department budgets are found in the department budget section of this preliminary budget book.



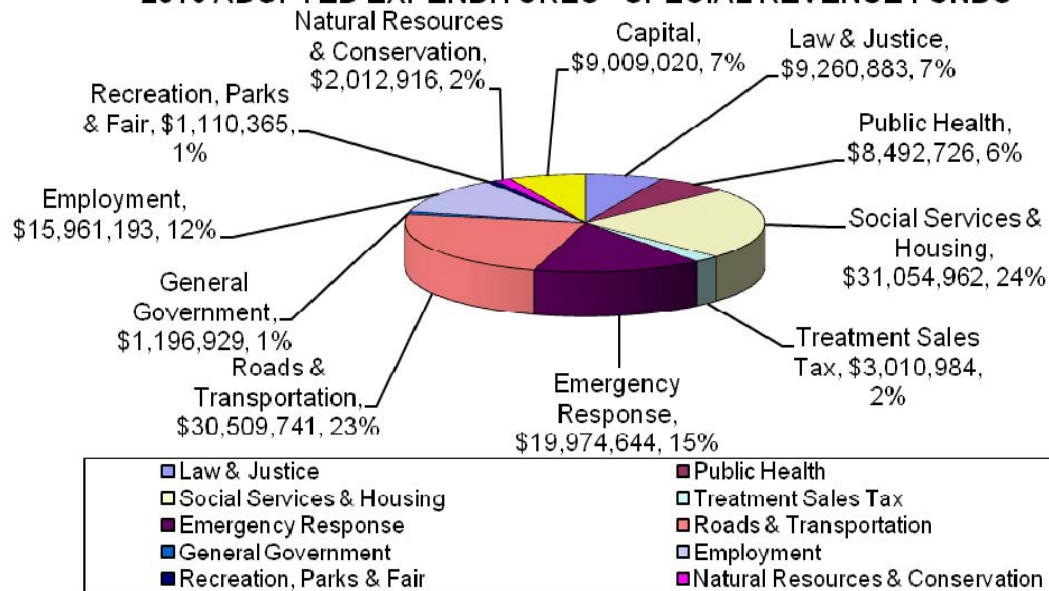
2010 GENERAL FUND ADOPTED EXPENDITURES BY DEPARTMENT



BUDGET SUMMARY

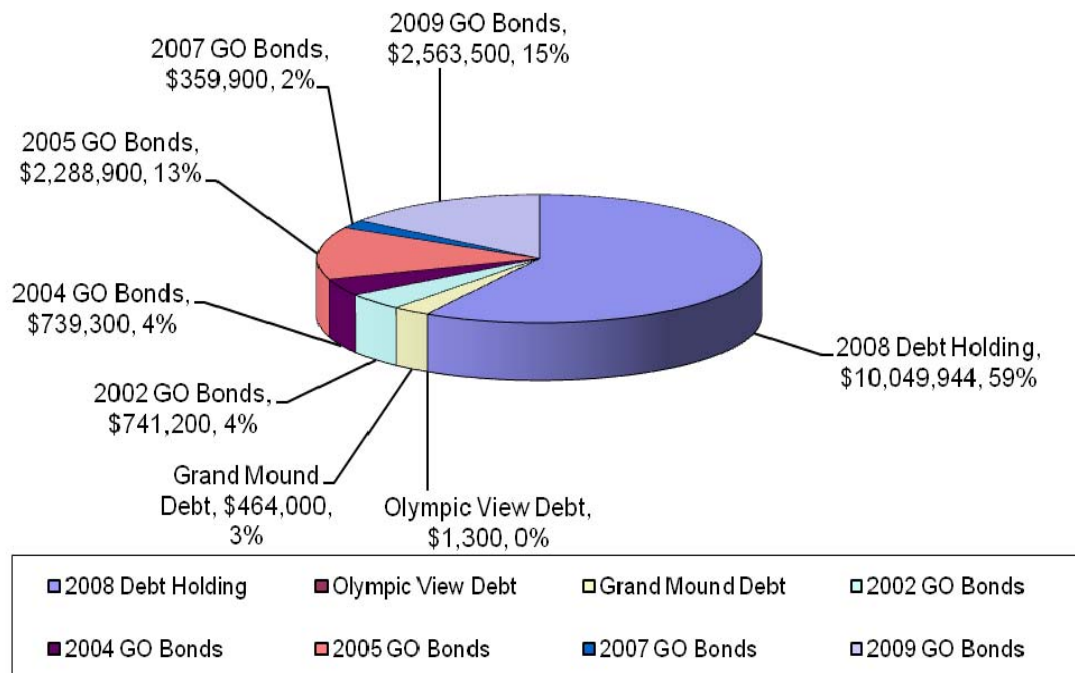
Special Revenue Fund expenditures are distributed as portrayed in the chart that follows.

2010 ADOPTED EXPENDITURES - SPECIAL REVENUE FUNDS



Debt & Bond Fund expenditures are distributed as shown in the chart below.

2010 ADOPTED EXPENDITURES - DEBT & BOND FUNDS



BUDGET SUMMARY

Capital Fund expenditures are categorized as shown in the table that follows. The specific expenditures are itemized by capital project in the capital improvement project summary of this budget.

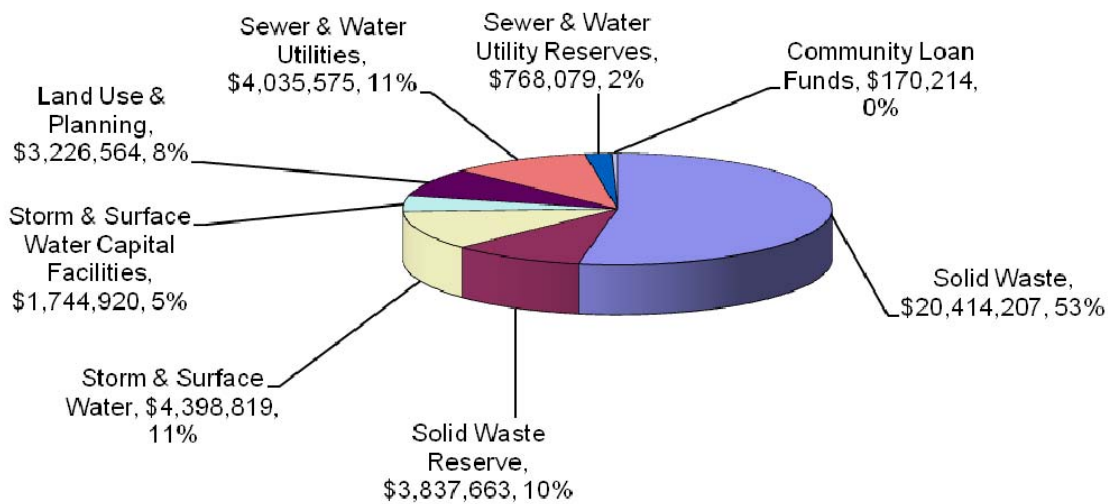
2010 ADOPTED EXPENDITURES - CAPITAL FUNDS



■ Roads Construction	■ Jail Capital	□ County Buildings	□ Tilley Master Plan
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Enterprise Fund expenditures are distributed as follows.

2010 ADOPTED EXPENDITURES - ENTERPRISE FUNDS

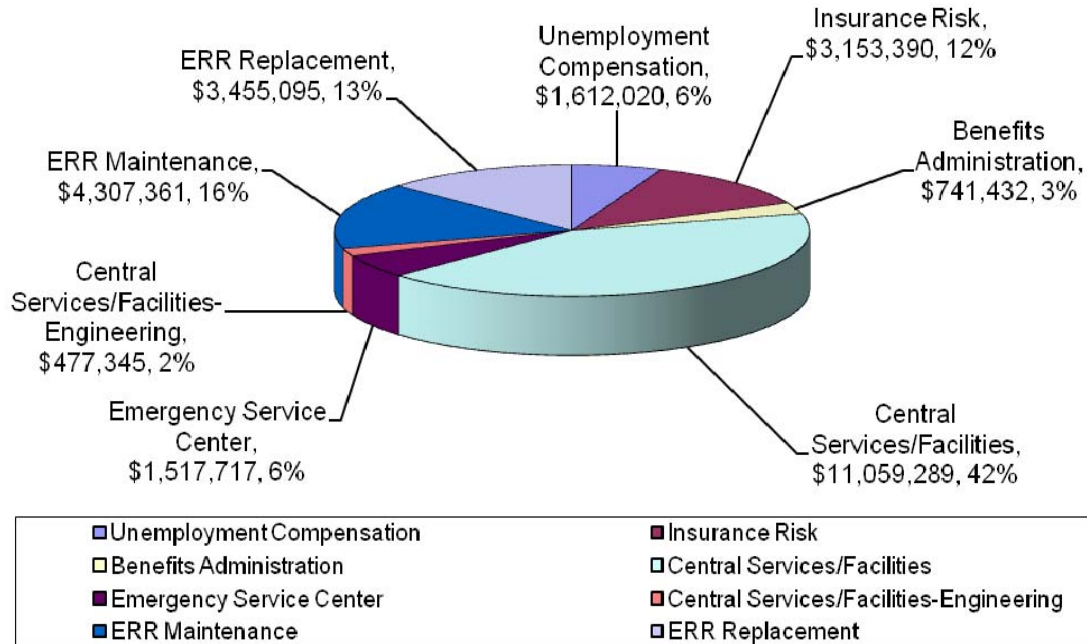


■ Solid Waste □ Storm & Surface Water ■ Land Use & Planning ■ Sewer & Water Utility Reserves	■ Solid Waste Reserve □ Storm & Surface Water Capital Facilities ■ Sewer & Water Utilities □ Community Loan Funds
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BUDGET SUMMARY

Internal Service Fund expenditures are distributed as shown in the chart below.

2010 ADOPTED EXPENDITURES - INTERNAL SERVICE FUNDS



Proposed Expenditure Budget by Department:

Department #



Fund #



01	<i>Assessor</i>		
0010	General Fund		\$3,239,430
Department Total			\$3,239,430
24	<i>Assigned Counsel</i>		
0010	General Fund		\$2,738,784
Department Total			\$2,738,784
02	<i>Auditor</i>		
0010	General Fund		\$4,924,184
1050	Auditor's M/O		\$557,209
1090	Auditor's Election Reserve		\$227,775
Department Total			\$5,709,168

BUDGET SUMMARY

Proposed Expenditure Budget by Department:

Department #



Fund #



25	<i>Central Services & Facilities</i>	
1070	GeoData Center	\$1,187,606
3150	Tilley Master Plan	\$3,250,000
5210	Central Services & Facilities	\$11,059,289
5220	Central Services Reserve	\$1,517,717
5230	Central Services Facilities Engineering	\$477,345
5410	Equipment Rental - M/O	\$4,307,361
5420	Equipment Replacement	\$3,455,095
	Department Total	\$25,254,413
20	<i>Civil Service</i>	
0010	General Fund	\$109,613
	Department Total	\$109,613
05	<i>Clerk</i>	
0010	General Fund	\$3,004,599
1020	Family Court Services	\$343,658
1910	LFO Collection	\$411,945
	Department Total	\$3,760,202
03	<i>Commissioners</i>	
0010	General Fund	\$1,516,271
	Department Total	\$1,516,271
26	<i>Communications</i>	
1550	Communications	\$8,388,689
	Department Total	\$8,388,689
12	<i>Coroner</i>	
0010	General Fund	\$896,297
	Department Total	\$896,297
07	<i>District Court</i>	
0010	General Fund	\$2,897,883
	Department Total	\$2,897,883
29	<i>Emergency Services</i>	
1280	Medic One - Reserve	\$6,500
1290	Medic One	\$11,576,339
	Department Total	\$11,582,839

BUDGET SUMMARY

Proposed Expenditure Budget by Department:

Department #



Fund #



22	<i>Human Resources</i>	
0010	General Fund	\$1,363,177
5030	Unemployment Compensation	\$1,612,020
5050	Insurance Risk Management	\$3,153,390
5060	Benefits Administration	\$741,432
	Department Total	\$6,870,019
08	<i>Juvenile Court/Probation</i>	
0010	General Fund	\$6,742,095
	Department Total	\$6,742,095
36	<i>Planning</i>	
0010	General Fund	\$872,721
	Department Total	\$872,721
09	<i>Prosecuting Attorney</i>	
0010	General Fund	\$7,557,227
1110	Victims' Advocate Program	\$441,752
1900	Anti-Profiteering Fund	\$20,133
	Department Total	\$8,019,112
40	<i>Public Health</i>	
1200	Veterans	\$384,787
1490	Public Health Technology Reserve	\$78,265
1500	Public Health and Social Services	\$8,414,461
4510	Community Loan Repayment Fund #1	\$170,214
	Department Total	\$9,047,727
34	<i>Public Works</i>	
1140	Emergency Management Council	\$3,116
1190	Roads & Transportation	\$29,293,135
3010	Roads Construction	\$15,870,970
4030	Solid Waste	\$20,414,207
4040	Solid Waste Reserve for Closure	\$3,837,663
4200	Boston Harbor Water/Wastewater Utility	\$350,253
4210	Boston Harbor Reserve	\$47,618
4300	Tamoshan/Beverly Beach Sewer Utility	\$133,151
4340	Grand Mound Wastewater Utility	\$856,841
4350	Grand Mound Water Utility	\$577,627
4400	Tamoshan Utility	\$84,523
4410	Olympic View Utility	\$27,641

BUDGET SUMMARY

Proposed Expenditure Budget by Department:

Department #



Fund #



34	<i>Public Works (Continued)</i>	
4420	Tamoshan Reserve	\$720,461
4440	Grand Mound Wastewater Capital Reserve	\$1,051,117
4450	Grand Mound Water Capital Reserve	\$954,422
Department Total		\$74,222,745
27	<i>Resource Stewardship</i>	
0010	WSU Extension - General Fund	\$344,612
1030	Fair	\$542,223
1320	Recreation	\$532,783
1350	Noxious Weeds Control	\$514,246
1720	Long Lake LMD	\$308,564
1740	Lake Lawrence LMD	\$134,227
1780	WRIA 13 Watershed Plan	\$10,972
4060	Storm & Surface Water Utility	\$4,398,819
4070	Storm & Surface Water Utility	\$1,744,920
4124	Land Use & Permitting	\$3,226,564
Department Total		\$11,757,930
10	<i>Sheriff</i>	
0010	General Fund	\$14,298,394
1420	LEOFF I - Long-Term Care	\$216,218
1440	Sheriff Special Programs	\$91,149
Department Total		\$14,605,761
11	<i>Sheriff - Corrections</i>	
0010	General Fund	\$14,208,962
1450	Prisoners Concession	\$369,920
Department Total		\$14,578,882
41	<i>Social Services</i>	
1260	Pacific Mountain Workforce Consortium	\$15,961,193
1400	Housing & Community Renewal	\$3,741,924
1500	Public Health and Social Services	\$25,978,251
1510	RSN - Thurston	\$950,000
Department Total		\$46,631,368

BUDGET SUMMARY

Proposed Expenditure Budget by Department:

Department #



Fund #



06		<i>Superior Court</i>	
	0010	General Fund	\$4,731,465
	1020	Family Court Services	\$53,100
	1040	Law Library	\$117,000
			Department Total \$4,901,565
04		<i>Treasurer</i>	
	0010	General Fund	\$1,055,577
			Department Total \$1,055,577
		<i>Non Departmental</i>	
23	0010	Non Departmental	\$3,572,828
90	0010	State Examiner	\$115,000
03	1100	Detention Facilities Sales Tax	\$7,507,665
03	1150	Real Estate Excise Tax	\$8,909,020
04	1160	Real Estate Excise Tax - Technology	\$100,000
03	1170	Trial Court Improvement	\$100,288
03	1180	Treatment Sales Tax	\$3,010,984
03	1300	Stadium/Convention Center	\$35,359
03	1380	Conservation Futures	\$1,044,907
04	1660	Road Improvement District #2	\$29,000
03	1850	Debt Holding - 2008	\$10,049,944
03/04	2210	G.O. Bonds - 2002	\$741,200
03/04	2220	G.O. Bonds - 2004	\$739,300
03/04	2230	G.O. Bonds - 2005	\$2,288,900
03/04	2240	G.O. Bonds - 2007	\$359,900
03/04	2250	G.O. Bonds - 2009	\$2,563,500
03	3080	Jail Capital Projects	\$9,737,828
03	3140	County Buildings Fund	\$868,477
04	4380	Olympic View Debt Service	\$1,300
04/34	4480	Grand Mound Debt Service	\$464,000
			Department Total \$52,239,400
			Grand Total 317,638,491

BUDGET SUMMARY

Authorized Positions by Department:

Department # ↓	Fund # ↓		2007	2008	2009	2010
01		Assessor				
	0010	General Fund	37.00	38.00	29.25	28.25
		Department Total	37.00	38.00	29.25	28.25
24		Assigned Counsel				
	0010	General Fund	21.00	24.00	19.00	20.00
		Department Total	21.00	24.00	19.00	20.00
02		Auditor				
	0010	General Fund	41.00	40.50	39.50	38.50
	1050	Auditor's M/O	-	2.50	2.50	1.50
		Department Total	41.00	43.00	42.00	40.00
25		Central Services & Facilities				
	1070	GeoData Center	-	-	7.25	7.25
	1210	Special Projects	4.66	-	-	-
	5210	Central Services & Facilities	60.34	64.34	61.00	60.50
	5230	Central Services Facilities Engineering	-	5.66	4.50	3.50
	5410	Equipment Rental - M/O	-	-	15.00	14.00
		Department Total	65.00	70.00	87.75	85.25
20		Civil Service				
	0010	General Fund	1.00	1.00	1.00	1.00
		Department Total	1.00	1.00	1.00	1.00
05		Clerk				
	0010	General Fund	40.50	39.00	32.00	32.00
	1020	Family Court Services	1.00	3.00	3.00	3.00
	1050	Auditor's M/O			0.50	0.50
	1910	LFO Collection	-	4.00	5.00	5.00
		Department Total	41.50	46.00	40.50	40.50
03		Commissioners				
	0010	General Fund	12.00	11.00	13.00	13.00
		Department Total	12.00	11.00	13.00	13.00
26		Communications				
	1550	Communications	56.50	62.50	63.75	63.75
		Department Total	56.50	62.50	63.75	63.75
12		Coroner				
	0010	General Fund	5.00	6.00	6.00	6.00
		Department Total	5.00	6.00	6.00	6.00

BUDGET SUMMARY

Authorized Positions by Department:

Department # ↓	Fund # ↓		2007	2008	2009	2010
27		<i>Land Use & Permitting</i>				
	4124	Land Use & Permitting	65.00	64.00	-	-
		Department Total	65.00	64.00	-	-
07		<i>District Court</i>				
	0010	General Fund	32.00	33.00	24.50	24.50
		Department Total	32.00	33.00	24.50	24.50
29		<i>Emergency Services</i>				
	1290	Medic One	6.00	7.00	7.00	7.00
		Department Total	6.00	7.00	7.00	7.00
28		<i>Fair</i>				
	1030	Fair	3.70	3.70	-	-
		Department Total	3.70	3.70	-	-
31		<i>Housing & Community Renewal</i>				
	0010	General Fund	-	6.55	-	-
	1400	Housing & Community Renewal	6.55	-	-	-
		Department Total	6.55	6.55	-	-
22		<i>Human Resources</i>				
	0010	General Fund	12.60	12.60	10.90	11.00
	1200	Veterans	0.75	0.75	-	-
	5030	Unemployment Compensation	0.70	0.70	0.60	0.60
	5050	Insurance Risk Management	3.00	3.25	3.15	3.10
	5060	Benefits Administration	2.00	2.25	2.15	2.10
		Department Total	19.05	19.55	16.80	16.80
08		<i>Juvenile Court/Probation</i>				
	0010	General Fund	59.00	63.00	61.00	61.00
		Department Total	59.00	63.00	61.00	61.00
30		<i>Noxious Weeds Control</i>				
	1350	Noxious Weeds Control	3.25	3.25	-	-
		Department Total	3.25	3.25	-	-
32		<i>Pacific Mountain Workforce Consortium</i>				
	1260	Pacific Mountain Workforce Consortium	28.00	35.00	-	-
		Department Total	28.00	35.00	-	-
33		<i>Parks & Recreation</i>				
	1320	Parks	14.50	14.75	-	-
		Department Total	14.50	14.75	-	-

BUDGET SUMMARY

Authorized Positions by Department:

Department # ↓	Fund # ↓		2007	2008	2009	2010
36		<i>Planning</i>				
	0010	General Fund	-	-	6.00	7.00
		Department Total	-	-	6.00	7.00
09		<i>Prosecuting Attorney</i>				
	0010	General Fund	69.45	70.45	63.95	60.25
	1110	Victims' Advocate Program	3.00	3.00	4.50	4.50
		Department Total	72.45	73.45	68.45	64.75
40		<i>Public Health</i>				
	1200	Veterans	-	-	0.75	0.75
	1500	Public Health and Social Services	112.40	110.82	92.70	74.60
		Department Total	112.40	110.82	93.45	75.35
27		<i>Resource Stewardship</i>				
	0010	WSU Extension - General Fund	-	-	1.50	1.55
	1030	Fair	-	-	3.70	3.75
	1320	Recreation	-	-	5.00	3.00
	1350	Noxious Weeds Control	-	-	3.25	3.30
	4060	Storm & Surface Water Utility	-	-	-	18.10
	4124	Land Use & Permitting	-	-	39.00	26.50
	5000	WWM Administration	-	-	16.75	-
		Department Total	-	-	69.20	56.20
34		<i>Public Works</i>				
	1070	GeoData Center	7.50	7.25	-	-
	1190	Roads	111.21	109.75	129.80	134.38
	1220	Roads - Development Review	10.14	12.00	-	-
	3010	Roads Construction	14.15	18.00	15.50	15.36
	4030	Solid Waste	-	-	-	29.89
	4040	Solid Waste Reserve for Closure	-	-	-	3.56
	4200	Boston Harbor Water/Wastewater Utility	-	-	-	2.00
	4210	Boston Harbor Reserve	-	-	-	0.03
	4300	Tamoshan/Beverly Beach Sewer Utility	-	-	-	0.71
	4340	Grand Mound Wastewater Utility	-	-	-	1.97
	4350	Grand Mound Water Utility	-	-	-	1.27
	4400	Tamoshan Utility	-	-	-	0.42
	4410	Olympic View Utility	-	-	-	0.16
	4420	Tamoshan Reserve	-	-	-	0.04
	4440	Grand Mound Wastewater Capital Reserve	-	-	-	0.40
	4450	Grand Mound Water Capital Reserve	-	-	-	0.51

BUDGET SUMMARY

Authorized Positions by Department:

Department # ↓	Fund # ↓		2007	2008	2009	2010
		<i>Public Works (Continued)</i>				
	5000	WWM Administration	-	-	44.40	-
	5410	Equipment Rental - M/O	14.00	14.00	-	-
		Department Total	157.00	161.00	189.70	190.70
10		<i>Sheriff</i>				
	0010	General Fund	113.25	120.25	109.00	103.50
	1440	Sheriff's Special Programs	-	-	-	0.50
		Department Total	113.25	120.25	109.00	104.00
11		<i>Sheriff - Corrections</i>				
	0010	General Fund	109.97	111.00	103.00	100.00
	1450	Prisoners Concession	2.23	2.00	2.00	2.00
		Department Total	112.20	113.00	105.00	102.00
41		<i>Social Services</i>				
	1260	Pacific Mountain Workforce Consortium	-	-	42.00	42.00
	1400	Housing & Community Renewal	-	-	2.00	2.00
	1500	Public Health and Social Services	17.75	17.93	18.75	17.25
		Department Total	17.75	17.93	62.75	61.25
06		<i>Superior Court</i>				
	0010	General Fund	41.55	41.35	41.65	40.65
	1020	Family Court Services	2.45	0.15	0.15	0.15
		Department Total	44.00	41.50	41.80	40.80
04		<i>Treasurer</i>				
	0010	General Fund	10.75	11.90	9.89	8.90
	1010	Treasurer's M&O	1.45	1.30	1.24	1.25
	1120	Investment Administration	1.80	1.80	1.86	2.10
		Department Total	14.00	15.00	12.99	12.25
35		<i>Water & Waste Management</i>				
	5000	WWM Administration	47.80	60.90	-	-
		Department Total	47.80	60.90	-	-
21		<i>WSU Extension</i>				
	0010	General Fund	2.50	2.50	-	-
		Department Total	2.50	2.50	-	-
Total FTE's			1,210.40	1,267.65	1,169.89	1,121.35

CAPITAL IMPROVEMENT PROJECT SUMMARY

Project	Program	Proposed 2010 Budget	Estimated Total Project Cost	2010 Funding Source(s)	Project #s
Reserve for Acquisition and Development	Public Works, for Parks	\$500,000	\$3,000,000	Conservation Futures Fund & Grants	R/A/D-01
Major Maintenance/Repair	Public Works, for Parks	\$375,000	\$3,592,858	REET II	N/A
Parks Master Plan	Public Works, for Parks	\$25,000	\$125,000	REET II	N/A
Tamoshan Sewer System Collection Improvements	Public Works / Tamoshan Sewer Utility	\$720,000	\$885,459	REET II	4420-94021
Grand Mound Ivan Street Crossing Water main	Public Works / Grand Mound Water & Sewer Utilities	\$855,000	\$953,008	REET II	4450-94020
Grand Mound Sewer BioSolids Handling and Dewatering	Public Works / Grand Mound Water & Sewer Utilities	\$1,000,000	\$1,058,200	REET II	4440-94022
Grand Mound Sewer Comprehensive Plan Amendment	Public Works / Grand Mound Water & Sewer Utilities	\$40,000	\$73,000	Utility Rates	4440-94027
Grand Mound Water System Plan Amendment	Public Works / Grand Mound Water & Sewer Utilities	\$40,000	\$75,000	Utility Rates	4450-94028
Grand Mound Class A Standards –Reclamation (Incremental)	Public Works / Grand Mound Water & Sewer Utilities	\$10,000	\$2,310,000	REET II	4450-94023
Grand Mound Well & Pump #3	Public Works / Grand Mound Water Utility	\$25,000	\$25,000	Utility Rates	4450-94038
Boston Harbor Step Tank Modifications	Public Works / Boston Harbor Sewer Utility	\$18,000	\$72,000	Utility Rates	4210-94031
Grand Mound Well & Pump #4	Public Works / Grand Mound Water Utility	\$25,000	\$25,000	Utility Rates	4450-94039
Boston Harbor Residential Service Meters	Public Works / Boston Harbor Water Utilities	\$5,700	\$22,800	Utility Rates	4210-94037
Boston Harbor Manual Controls & Switches Modernization	Public Works / Boston Harbor Sewer Utility	\$20,000	\$20,000	Utility Rates	4210-94034

CAPITAL IMPROVEMENT PROJECT SUMMARY

Project	Program	Proposed 2010 Budget	Estimated Total Project Cost	2010 Funding Source(s)	Project #s
Asphalt Overlay Program	Public Works / Roads	\$800,000	\$3,974,970	Road Fund	60609
Yelm Highway Phase IV	Public Works / Roads	\$7,000,000	\$11,000,000	Road Fund, Grants	61192
Lathrop / 93rd Ave NW Intersection	Public Works / Roads	\$364,000	\$364,000	Road Fund, Grants	61196
Skookumchuck Road Upgrade	Public Works / Roads	\$100,000	\$2,587,000	Road Fund, Grants	61197
Old Hwy 99 Bridge 0-6	Public Works / Roads	\$1,350,000	\$1,670,000	REET II, Grants	61311/61332
Littlerock Road / 93rd Ave NW Intersection	Public Works / Roads	\$22,000	\$264,500	Road Fund	61319
Rich Road Curve	Public Works / Roads	\$100,000	\$2,614,500	Road Fund, Grants	61321
Carpenter Road Widening	Public Works / Roads	\$330,000	\$3,800,000	REET II	61329
Wilkensen Road SE Realignment	Public Works / Roads	\$30,000	\$430,000	Road Fund, Grants	61333
Vail Road / 153rd / Bald Hill Road	Public Works / Roads	\$2,580,000	\$3,312,000	REET II, Grant	61365
Independence River Bank Protection (North)	Public Works / Roads	\$500,000	\$500,000	Road Fund, FEMA	77095
Independence River Bank Protection	Public Works / Roads	\$550,000	\$2,160,000	Road Fund	61375
Old Hwy 99 / McCorkle to Rich Road	Public Works / Roads	\$500,000	\$988,000	Grant	61425
Meridian Road / Mullen Road Intersection	Public Works / Roads	\$508,000	\$528,000	Road Fund, Grants	61426
Chehalis Western Trail, Bridge the Gap, Phase 2	Public Works / Roads and for Parks	\$500,000	\$1,990,000	Grants	61434/ CW-02
Chehalis Western Trail, Bridge the Gap, Phase 3	Public Works / Roads	\$500,000	\$6,006,000	Grants	61435/ CW-02
Delphi Road Widening	Public Works / Roads	\$50,000	\$1,290,000	Road Fund, Grants	61437

CAPITAL IMPROVEMENT PROJECT SUMMARY

Project	Program	Proposed 2010 Budget	Estimated Total Project Cost	2010 Funding Source(s)	Project #s
Delphi Road Widening, Phase 2	Public Works / Roads	\$200,000	\$3,768,000	Road Fund, Grants	61451
SR 12 / Old Hwy 99 Intersection	Public Works / Roads	\$450,000	\$450,000	REET II	61447
Traffic Safety & Enhancement	Public Works / Roads	\$100,000	\$200,000	Road Fund	N/A
Safety Project (Signing – Pavement Marking)	Public Works / Roads	\$100,000	\$100,000	Road Fund, Grants	N/A
High Risk Rural Road Program	Public Works / Roads	\$350,000	\$350,000	Grants	N/A
Hazo House Complex	Public Works / Solid Waste	\$1,500,000	\$2,248,187	Solid Waste Tipping Fees	4030-91059
WARC Gas System	Public Works / Solid Waste	\$250,000	\$649,927	Landfill Post-Closure Fund	4040-91062
Beneficial Re-use of Closed Landfill	Public Works / Solid Waste	\$375,000	\$548,400	TBD	4040-91063
WARC Automotive & Equipment Storage	Public Works / Solid Waste	\$300,000	\$300,000	Solid Waste Tipping Fees	4030-91064
Lakeside Area Development	Public Works / Solid Waste	\$600,000	\$600,000	Solid Waste Tipping Fees	4030-91065
WARC Recycling Area	Public Works / Solid Waste	\$50,000	\$80,000	Solid Waste Tipping Fees	4030-91066
WARC Stormwater Upgrades	Public Works / Solid Waste	\$200,000	\$600,000	Landfill Post-Closure Fund	4040-91061
Utilities Conservation Project	Central Services	\$600,000	\$600,000	EECB Grant	TBD
Bldg. #5 Roof & HVAC	Central Services	\$180,000	\$180,000	Building Reserves	TBD
FJC Security Cameras	Central Services	\$50,000	\$50,000	Detention Sales Tax	25163
FJC Smoke Alarm	Central Services	\$50,000	\$350,000	Detention Sales Tax	TBD

CAPITAL IMPROVEMENT PROJECT SUMMARY

Project	Program	Proposed 2010 Budget	Estimated Total Project Cost	2010 Funding Source(s)	Project #s
Tilley Road Expansion (formerly called Master Plan)	Central Services	\$10,806,000	\$18,900,000	Bonds, Road Fund	25T02
Woodland Creek Area Sanitary Sewer	Public Works	\$1,550,000	\$7,908,500	REET II, Grants	TBD
Woodland Creek Pollution Reduction – Tanglewilde Retrofit	Resource Stewardship / Storm and Surface Water Utility	\$351,697	\$1,000,000	Grants & Rates	4070-92916
Vactor Waste Facility	Resource Stewardship / Storm and Surface Water Utility	\$200,000	\$598,100	Rates	4070-92918
Watershed Characterizations – Phases I, II and II Totten/Eld Basin Phase	Resource Stewardship / Storm and Surface Water Utility	\$273,639	\$930,803	Grant, Rates	4070-92009
Evergreen Terrace Improvements- Ph I, II and II	Resource Stewardship / Storm and Surface Water Utility	\$350,000	\$1,089,758	Rates	4070-92911 & 4070-92920
Donnelly Drive SE	Resource Stewardship / Storm and Surface Water Utility	\$90,000	\$180,000	Rates	4070-92913
Meridian Heights Storm water Project	Resource Stewardship / Storm and Surface Water Utility	\$200,000	\$1,164,500	REET II	4070-92914
Accountability & Restitution Center, Phase 1	Central Services	\$9,737,828	\$45,680,280	Bonds repaid via Detention Sales Tax	25190
TOTAL 2010		\$48,356,864	\$144,242,750		

For more information on these projects go to: <http://www.co.thurston.wa.us/permitting/cap-facilities-plan/index.htm>

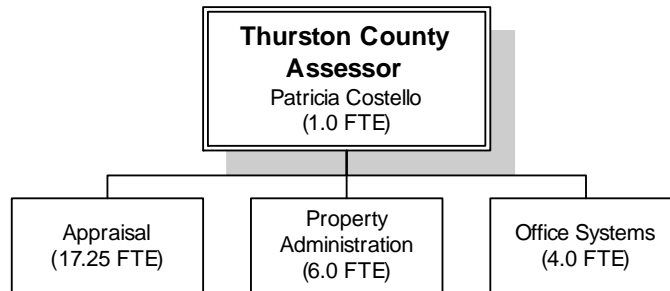
DEPARTMENT BUDGETS

Department: Assessor

Dept. # 01

Organization:

28.25 FTEs



Mission:

To appraise all property on a fair and equitable basis, to maintain accurate and easily accessible property information, and to provide exceptional customer service.

Funds:

The Assessor's Office is funded entirely from the General Fund.

2010 Goals:

- Appraise all property in Thurston County, with physical inspections of all salt water properties and parcels in the NW and NE portions of the county.
- Process all 2009 residential appeals in a timely manner and be completely done with responses before the end of 2010. Reduce backlog of commercial appeals.
- Reduce printing and postage and improve productivity and timeliness by encouraging public to use Assessor's website and by responding to public inquiries via phone and email whenever possible.

DEPARTMENT BUDGETS

Department: Assessor

Dept. # 01

2010 Issues:

- The area scheduled in 2010 for physical inspection is in the NE and NW parts of the county and includes properties with salt waterfront. Waterfront inspections are complex and require more resources to measure and record than other land parcels.
- Several consequences may result from staff reductions that equal to 9.75 FTEs. These include backlogs in: assessing new construction, processing revaluations, and handling appeals. Less staff may also mean reduced office hours, potential increases in assessment appeals, and less public outreach.
- New construction: Fewer permits were issued and a smaller number of houses were being constructed in 2009. New construction may increase slightly in 2010.
- Assessed values were down for the second consecutive year in 2009, reflecting the fall of sale prices for single-family housing. Ongoing drops in property values, more foreclosures and delinquencies, and a weak economy may continue to have an effect on assessments in 2010.
- The Assessor's Office will implement three computer system upgrades in late 2009 that will require staffing resources to refine and make additional programming adjustments. Staff training and the development of new business processes will be necessary in 2010.
- An appraiser no longer attends Board of Equalization (BOE) hearings. Staff will continue using a streamlined process for assessment appeals, which needs to include a tracking system used jointly by the Assessor and BOE offices. Reduced staffing will make it difficult to meet the office goal of processing all appeals in a timely manner.
- The Department of Revenue reviews the county's property assessment processes. Significant staffing reductions may result in the office not being able to fulfill its statutorily mandated duties.
- Activities sponsored by the county that redirect staff hours to other events divert attention from mission-critical tasks.

Changes from 2009 Budget:

- Staffing has been reduced from 38 FTEs previously to 28.25 FTEs in 2010. This reduction includes two retirements from the 4th quarter of 2008.

Continued next page

DEPARTMENT BUDGETS

Department: Assessor

Dept. # 01

Budget – Fund: 0010 Assessor – General Fund

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund	3,368,973	3,595,149	3,256,537	3,239,430
Taxes				
Fees & Licenses	0	35	0	0
Grants				
Intergovernmental				
Other Funds (Auditor M&O, Roads)	0	116,791	105,791	0
Other Sources	0			
Total Revenue	3,368,973	3,711,975	3,362,328	3,239,430
FTEs	37	38	29.25	28.25
Expenditures				
Personnel	2,725,285	2,881,918	2,683,432	2,485,837
Internal Services	494,459	626,215	588,621	604,262
Professional Services	20,848	15,500	0	38,000
Operating Costs	128,382	172,211	90,275	111,331
Debt Service				
Capital Expenses/Projects	0	16,130	0	0
Other Costs (specify)				
Total Expenditures	3,368,974	3,711,974	3,362,328	3,239,430

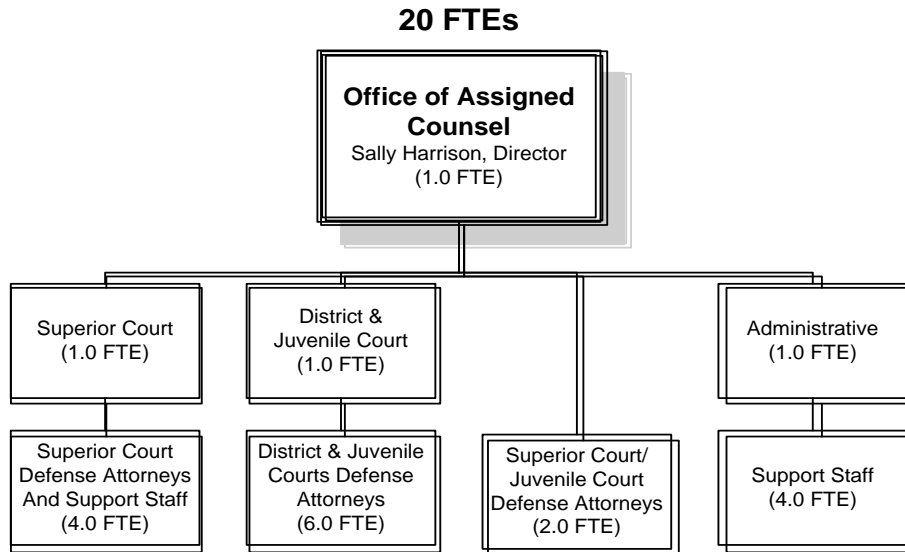
Programs: N/A

DEPARTMENT BUDGETS

Department: Assigned Counsel

Dept. # 24

Organization:



Mission:

The Office of Assigned Counsel provides legal defense services for those people in Superior, Juvenile, and District courts facing criminal charges and who have been declared financially indigent by the Court. Representation is also provided for parents in dependency cases, and for mentally ill clients in civil commitment proceedings. Services are performed by in-house attorneys and contracting attorneys. The office also manages professional services contracts for non-attorney experts.

Funds:

The Office of Assigned Counsel is funded primarily from the General Fund and is a General Fund agency. It also receives state funding and grants.

2010 Goals:

The department goal for 2010 is to continue to provide competent public defense services to those who financially qualify.

Performance Measures:

Department performance will be measured by whether Superior, Juvenile and District Courts continue to adhere to caseload standards (Thurston County Ordinance No. 14114) which are as follows: 150-200 adult felony cases per year, 300-400 misdemeanor cases per year, 250-300 juvenile offender cases per year, 80 open juvenile dependency cases per year and 250-300 civil commitment cases per year.

DEPARTMENT BUDGETS

Department: Assigned Counsel

Dept. # 24

2010 Issues:

The Office of Assigned Counsel (OAC) provides public defenders to people who cannot afford an attorney in criminal cases. The public defenders provided are either a county (in-house) attorney or a panel/contract attorney – someone in private practice. The caseload for indigent defense continues to outpace the resources available to provide the services required.

Changes from 2009 Budget:

- The office began the year with 23 FTEs and will end with 18 FTEs.
- In 2009, 89% of the department contributed to the voluntary contributions program; either donating toward benefits or taking days (some weeks) of leave without pay.
- In 2009, one full-caseload panel attorney contract was cut from the Juvenile Court section, but there has been a 6% reduction in cases filed (as of July, 2009).

Continued next page

DEPARTMENT BUDGETS

Department: Assigned Counsel

Dept. # 24

Budget - Fund: 0010 Office of Assigned Counsel – General Fund

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund	2,093,033	2,666,849	2,147,862	2,159,688
Taxes				
Fees & Licenses	0	6,711	0	41,506
Grants	0	0	39,633	29,725
Intergovernmental	511,432	268,250	296,614	312,634
Other Funds (Treatment Sales Tax)	0	0	106,823	195,231
Other Sources				
Total Revenue	2,604,465	2,941,810	2,590,932	2,738,784
FTEs	21	24	19	20
Expenditures				
Personnel	1,747,905	1,997,337	1,709,331	1,824,745
Internal Services	184,619	250,136	402,391	388,399
Professional Services	608,364	653,470	450,760	499,915
Operating Costs	62,435	40,175	26,875	24,225
Debt Service	1,142	692	1,575	1,500
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	2,604,465	2,941,810	2,590,932	2,738,784

DEPARTMENT BUDGETS

Department: Assigned Counsel

Dept. # 24

Program Budgets:

Program: B801 OAC Personnel		
Description: Provides mandated legal representation to indigent accused felons and misdemeanants, indigent accused juvenile offenders and people subject to civil commitment proceedings. Staffing is provided for problem-solving courts. Provides support staff including legal assistants, paralegals and administrative supervisor. Provides for benefits and taxes associated with salaries.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	1,534,011	1,559,775
Program: B802 Administration Costs		
Description: Provides payment for supplies, equipment, bar dues, association dues, travel, training and miscellaneous expenses.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	246,634
Expenditures	24,000	23,000
Program: B804 Intergovernmental		
Description: Provides payment to Central Services for costs related to space lease, PC/network, records, phone, mailroom, postage and other miscellaneous items.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	402,391	388,399
Program: B805-B806, B822-B824 District Court Criminal – Criminal & Traffic Panel Attorneys & Professional Services		
Description: Provides for mandated legal representation in adult misdemeanor cases when an OAC attorney is unable to accept the case assignment for conflict or ethical reasons, or when their caseload limit is exceeded. Provides for non-attorney professional services.		
Budget:	2009 Budget	2010 Adopted
Revenues	230,614	0
Expenditures	58,000	163,568
Program: B808 Parents' Representation		
Description: Provides payment for one defense attorney and .67% of a Legal Assistant II for the state funded Parents' Representation Program which is a mandated representation for indigent parents in dependency and termination cases.		
Budget:	2009 Budget	2010 Adopted
Revenues	66,000	66,000
Expenditures	72,947	69,739

DEPARTMENT BUDGETS

Department: Assigned Counsel

Dept. # 24

Program: B810-B811 Superior Court Panel Attorneys & Professional Services		
Description: Provides for mandated legal representation in adult felony cases when an OAC attorney is unable to accept the case assignment due to a conflict of interest, ethical reasons or when their caseload limit is exceeded. Provides for non-attorney professional services.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	240,000	178,547
Program: B812-B813 Homicide Panel Attorneys & Professional Services		
Description: Provides for mandated legal representation in homicide cases when an OAC staff attorney is unable to accept the case assignment due to a conflict of interest or ethical reasons, and provides for other professional services.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	14,000	15,000
Program: B815, b898 Specialty Court – Treatment Sales Tax		
Description: Provides mandated legal representation in DUI/Drug Court, Mental Health Court, Veterans Court, and support staff to assist with these programs.		
Budget:	2009 Budget	2010 Adopted
Revenues	106,823	236,737
Expenditures	106,823	195,231
Program: B816-B818 Juvenile Court - Criminal		
Description: Provides for one contract attorney handling a full caseload of juvenile offenders, panel attorney costs when our OAC staff attorney and/or contract attorney is unable to accept the case assignment due to a conflict of interest or ethical reasons, and provides for other professional services.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	80,900	58,100
Program: B819-B821 Juvenile Court - Civil		
Description: Provides mandated legal representation to children in “Becca” proceedings (at-risk youth, children in needs of service), truancy actions and other professional services.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	57,860	57,200

DEPARTMENT BUDGETS

Department: Assigned Counsel

Dept. # 24

Program: B825 District Court Traffic (D3) Contract

Description: This is a grant awarded from the Washington State Traffic Safety Committee to provide a contractor to manage a “second tier” of the DWLS 3 diversion program (currently managed by the Prosecuting Attorney’s Office) which provides services to individuals who may need more hands-on assistance in getting their licenses back. In addition, it is intended to further reduce DWLS 3 filings.

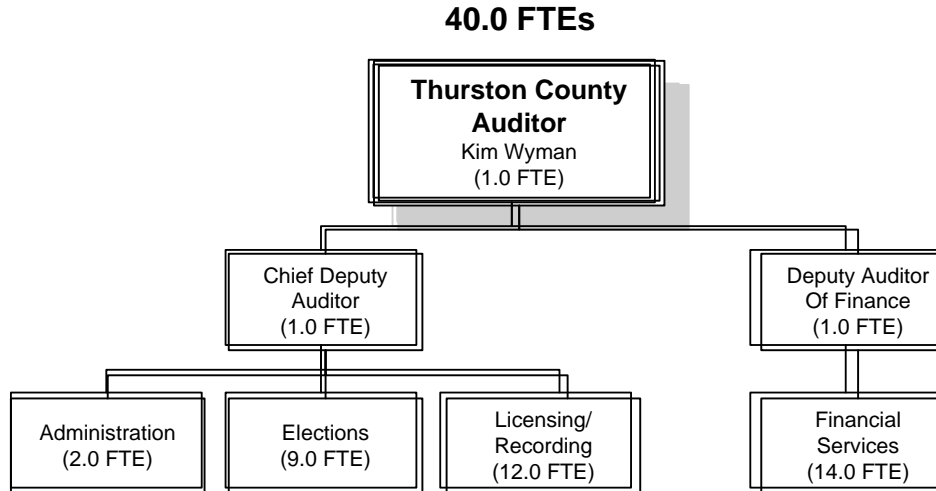
Budget:	2009 Budget	2010 Adopted
Revenues	39,633	29,725
Expenditures	0	30,225

DEPARTMENT BUDGETS

Department: Auditor

Dept. # 02

Organization:



Mission:

The Thurston County Auditor's Office is entrusted by the citizens, mandated by law, and driven by integrity to: process licenses and titles with knowledge and proficiency to ensure excellent customer service; record and preserve documents accurately for current and historical research; promote excellence in public finance and ensure integrity in financial reporting and administer accurate, fair, transparent, and impartial elections.

Purpose:

The County Auditor has a broad range of statutory duties and responsibilities that are supported by the General Fund.

- The Licensing and Recording Division duties involve specific statutory functions, such as: (1) recording of real property documents, (2) licensing, titling and registering of motor vehicles and watercraft, and (3) issuing various licenses, such as marriage and business licenses. The County Auditor also acts as an agent for the state departments of Revenue and Licensing in the collection of certain fees and taxes.
- The County Auditor Elections Division is the ex-officio supervisor of all primary, general and special elections for all federal, state, local, and special district elections. The County Auditor also has the statutory responsibility of maintaining the county's voter registration records.
- The County Auditor Financial Services Division performs financial functions, including: general ledger, payroll, accounts payable, fixed assets, budget preparation and monitoring, grant tracking, internal audit, rate-setting analyses, development of financial policies and preparation of financial statements.

DEPARTMENT BUDGETS

Department: Auditor

Dept. # 02

Funds:

In addition to the General Fund, which supports much of the Auditor's Office functions, the Auditor operates with two other funds, as follows:

- **Auditor's Maintenance and Operations (M&O) Fund 1050.** This fund provides resources to purchase systems and equipment for preservation of county historic documents. The fund is also used to cover document imaging by other county departments.
- **Auditor's Election Reserve Fund 1090.** The Elections Reserve Fund was established for the purpose of replacement and acquisition of elections equipment. The revenue is a surcharge on the cost of elections billed to local jurisdictions.

2010 Goals:

- Provide the tools and resources to electronically image and index all records, current and past, for quick and accessible use and recovery.
- Using new technology, continue to be a statewide leader in accurate, timely voter registration and election results.
- Use the role of the Financial Management Committee to develop and update policies for more standardized financial reporting and oversight, including budgets and performance measures.
- Continue to receive clean audits and obtain a certificate of achievement for excellence in financial reporting in preparation of the Comprehensive Annual Financial Statement (CAFR).
- Expand a citizen-based web site that provides up-to-date information and statistics on the activities of the County Auditor's Office.
- Maximize vehicle and vessel licensing revenue to the state and county through efficient and timely processing of titles and renewals.

Performance Measures:

Thurston County Auditor's Office measures performance in relationship to the Board of County Commissioner's goals in terms of the following:

Fiscal Sustainability:

- **Licensing:** vehicle and vessel license renewals issued within 7 days of receipt.
- **Recording:** recorded document data entry completed within 7 days of receipt.
- **Financial Services:** financial statements are prepared in an accurate and timely manner; and the county receives an unqualified opinion from the State Auditor.

Regional Leadership:

- **Elections:** every eligible voter receives the correct ballot by Election Day; and every ballot received is accounted for and processed accurately.

DEPARTMENT BUDGETS

Department: Auditor

Dept. # 02

2010 Issues:

- Election revenues decline in even-numbered years and the county carries a higher share of costs due to no reimbursement from state and federal sources.
- Request for end-date extension on project position to complete imaging project in Auditor's Maintenance and Operation Fund. Use of outside vendor would be two to four times more costly.
- Request to fill vacant licensing position to address backlog and workload increases from new legislation and closure of the Department of Licensing Olympia office. Increased General Fund revenue from licensing renewals and title work that is currently shifted to other counties is expected.
- Request to fill vacant accounts payable position to meet workload increases, assure accurate and timely auditing of weekly voucher payments, and resume imaging project to eliminate paper, reduce waste, and reduce cost.

Changes from 2009 Budget:

- The cost reduction for the unbudgeted Internal Auditor position was annualized with an additional reduction of \$17,833.
- One existing Help America Vote Act (HAVA) grant that ended in 2009 for \$11,277 was reduced from the 2010 target, and two HAVA grants for accessibility of \$23,570 and training of \$4,621 were added to the target.

Continued next page

DEPARTMENT BUDGETS

Department: Auditor

Dept. # 02

Budget - Fund: 0010 Auditor – General Fund

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund	0	333,415	0	0
Taxes				
Fees & Licenses	4,156,910	4,721,119	5,931,222	6,260,515
Grants	252,065	392,494	14,274	28,191
Intergovernmental				
Other Funds (list)				
Other Sources	9,003	15,246	15,175	5,215
Total Revenue	4,417,978	5,462,274	5,960,671	6,293,921
FTEs	41	40.50	39.50	38.50
Expenditures				
Personnel	2,892,443	3,216,699	3,372,331	3,253,326
Internal Services	655,671	816,798	729,849	757,753
Professional Services	110,709	261,004	199,945	250,915
Operating Costs	563,382	824,303	625,288	660,891
Debt Service	1,497	1,071	687	1,299
Capital Expenses/Projects	105,256	342,399	0	0
Other Costs (specify)				
Total Expenditures	4,328,958	5,462,274	4,928,100	4,924,184

DEPARTMENT BUDGETS

Department: Auditor

Dept. # 02

Budget – Fund: 1050 Auditor M&O

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	809,302	1,072,566	835,539	307,044
General Fund				
Taxes				
Fees & Licenses	250,211	176,424	161,920	232,742
Grants				
Intergovernmental	135,798	113,469	110,000	110,000
Other Funds (list)				
Other Sources	16,482	977	0	11,760
Total Revenue	1,211,793	1,363,436	1,107,459	661,546
FTEs	0	2.5	2.5	1.5
Expenditures				
Personnel	81,124	204,212	181,987	164,084
Internal Services	2,228	3,189	196,458	212,325
Professional Services	210	173,128	256,050	10,000
Operating Costs	55,666	120,784	150,645	164,800
Debt Service				
Capital Expenses/Projects	0	10,753	12,000	6,000
Other Costs (County Building Fund)	0	15,830	3,275	0
Total Expenditures	139,228	527,896	800,415	557,209

DEPARTMENT BUDGETS

Department: Auditor

Dept. # 02

Budget – Fund: 1090 Auditor Elections Reserve

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	370,118	383,330	450,810	426,985
General Fund				
Taxes				
Fees & Licenses	73,585	146,089	203,635	71,218
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	16,655	18,121	0	0
Total Revenue	460,358	547,540	654,445	498,203
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services	731	1,718	1,260	1,575
Professional Services	2,256	0	3,000	3,000
Operating Costs	61,648	93,962	183,200	183,200
Debt Service				
Capital Expenses/Projects	12,392	1,051	40,000	40,000
Other Costs (specify)				
Total Expenditures	77,027	96,731	227,460	227,775

DEPARTMENT BUDGETS

Department: Auditor

Dept. # 02

Program Budgets:

Program: A200-A201 Administration		
Description: Provides direction, support and overall supervision to the Thurston County Auditor's Office, including business applications in licensing, recording, and elections.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	439,286	439,286
Program: A210-A211 Records		
Description: Administers the recording and preservation of real estate and other documents for current and historical research.		
Budget:	2009 Budget	2010 Adopted
Revenues	823,224	795,264
Expenditures	418,870	418,870
Program: A215-A216 M & O (Fund 1050)		
Description: Provides the acquisition and maintenance of resources, including information systems and equipment, to support the imaging, mapping and preservation of county historic documents.		
Budget:	2009 Budget	2010 Adopted
Revenues	271,920	354,502
Expenditures	800,415	557,209
Program: A220-A221 Licensing		
Description: Administers the vehicle, vessel, mobile home, business, marriage and animal license program for Thurston County.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,295,150	1,295,500
Expenditures	492,622	492,622
Program: A230-A234 Elections		
Description: Conducts and oversees all primary, general, and special elections for federal, state, and local candidates and issues in Thurston County.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,472,185	439,626
Expenditures	1,615,573	1,608,925

DEPARTMENT BUDGETS

Department: Auditor

Dept. # 02

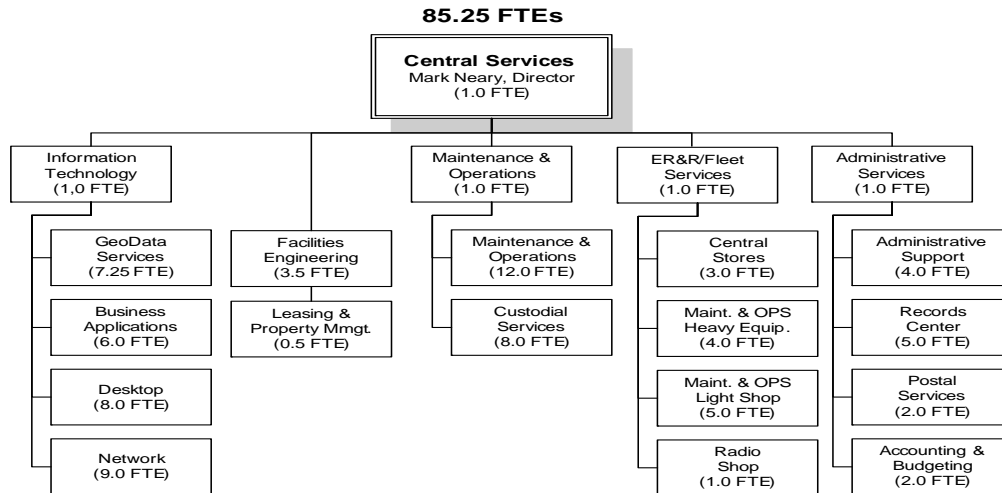
Program: A250-A251 Voter Registration & A270 Voter Equipment		
Description: Has the statutory responsibility to register qualified voters for cities, towns, and unincorporated areas of Thurston County and to maintain their voter registration records.		
Budget:	2009 Budget	2010 Adopted
Revenues	103,732	135,022
Expenditures	488,375	509,255
Program: A280-A281 Financial Services		
Description: Provides accounting, budgeting, rate setting, financial reporting, and internal auditing services for the offices and departments of Thurston County, and some outside agencies and special taxing districts.		
Budget:	2009 Budget	2010 Adopted
Revenues	2,470,015	3,699,727
Expenditures	1,700,834	1,683,001

DEPARTMENT BUDGETS

Department: Central Services

Dept. # 25

Organization:



Mission:

Your request is our call to excellence.

Purpose:

The Central Services Department provides a range of professional internal services to county offices and departments. Centralizing these resources is an efficient and effective means of providing access to internal expertise. Resources include information services, the information desk, mail services, records management, computer network services, desktop computer services, building maintenance and construction projects, custodial services, parking and animal control services, and real property management. The Facilities Division maintains county owned facilities and administers leases of other facilities by the county.

Funds:

The Central Services Department operates within seven funds, as follows:

- **The GeoData Center Fund 1070** is used to account for the operating costs associated with Geographic Information Services (GIS) mapping and data management which provides service to internal offices and departments as well as the public for spatial and imagery data.
- **The Tilley Master Plan Construction Fund 3150** is used to accumulate the costs related to repair and construction of buildings located at the Public Works Tilley road location.
- **The Central Services / Facilities Fund 5210** is the operating fund that accounts for the majority of the department's functions. Services include records, mail, information technology, telecommunications, facility maintenance and operations, lease administration, and custodial services.

DEPARTMENT BUDGETS

Department: Central Services

Dept. # 25

- **The Central Services / Facilities Engineering Fund 5230** supports project management functions used to administer capital construction projects.
- **The Central Services Reserve Fund 5220** holds reserves to fund major cyclic facility maintenance to county buildings. For the 2010 budget the Board of County Commissioners approved the establishment and funding of reserve accounts for each of the county owned buildings with occupants. Funding for these reserves comes from internal office and departments based on the occupied square footage within the county owned building. The fund also contains reserves for replacement of desktop personal computers and network infrastructure, which are funded by annual rates associated with scheduled technology refresh.
- **The Equipment Rental and Replacement Maintenance Fund 5410** is used to account for all maintenance and repairs to county owned vehicles and other supported equipment. 2010 charges are the actual cost of maintaining the fleet incurred in 2008 (lags two years).
- **The Equipment Rental and Replacement Reserves Fund 5420** collects and manages funds to replace county vehicles and supported equipment. Each piece of equipment is assigned an estimated useful life at the time of purchase and this fund accumulates payments on an annual basis that will be used to replace the equipment at the end of its useful life.

2010 Goals and Leading Issues:

Facilities Division:

- Work with the firm performing energy audits of county facilities to identify and prioritize energy saving measures that would qualify for energy efficiency block grant funds.
- Implement a building reserve work plan funded in 2010 budget.

GeoData Division:

- Assist in the completion and adoption of the Shoreline Master Plan.
- Complete watershed characterization for EPA funded watersheds utilizing geographical analysis tools through Geographical Information Systems (GIS).
- Adopt standard data set formats that can be used by offices and departments that want to add data layers to the GIS system.
- Relocate GeoData staff into a county owned facility and place servers that currently exist at the Heritage Court location into the computer room in building 1. Set up adequate backup and update procedures to ensure that captured data is current and retrievable in the event of a power failure.

Information Technology Division:

- Further develop and utilize virtual server technology.
- Explore alternative desktop environments that provide a less expensive alternative to individual desktop units.

DEPARTMENT BUDGETS

Department: Central Services

Dept. # 25

- Reconfigure the server room in Building #1 to achieve better power use and create space to include GeoData servers as mentioned above.
- Further develop and integrate laser-fiche imaging system into applications used by offices and departments within the county. These projects will help eliminate the creation and storing of paper records.
- Redesign county website with a modern easy-to-use look and feel.
- Utilize Web 2.0 technology (example: Twitter) to disseminate information to public in a timely useful manner.

Records Division:

- Continue to provide and enhance the imaging services to offices and departments throughout the county.

Equipment Rental and Replacements Division:

- Analyze and evaluate vehicles and equipment that are scheduled for replacement to ensure these items have reached the end of their useful life. This involves reviewing the maintenance records, operation and repair costs, condition, and appropriateness for the required work.
- Evaluate hybrid options and equipment using alternative fuels for appropriateness when replacing or adding to the fleet.
- Ensure that each vehicle and piece of equipment is examined annually for maintenance and safety checks.

Performance Measures:

Environmental Sustainability:

- Implement imaging system in three main applications including the Assessor appraisal records and correspondence system, Auditor's MUNIS financial system, Auditor's Eden payroll system. Eliminate the need to store paper records and expand the use of digitally borne documents that do not require printing.
- Implement 55% of county computer servers in a virtual environment.
- Receive green fleet certification through Puget Sound Clean Cities Coalition and Evergreen Fleets Organization.
- Reduce energy consumption by 10% in county owned facilities.

Water Resources:

- Complete analysis of the three funded EPA watershed areas with a goal of characterizing all Puget Sound Drainage areas (by identifying all critical attributes) by December 2010.

Technology:

- Implement new county portal website page and utilize web 2.0 technology to disseminate information to citizens.

DEPARTMENT BUDGETS

Department: Central Services

Dept. # 25

Changes from 2009 Budget:

- Central Services administrative cost distribution was revised by placing the Facility Manager and Information Technology Manager directly within their respective areas. Administrative costs are allocated over the newly reorganized Central Services Department including ER&R and GeoData divisions.
- Reduced the amount of leased facilities associated with records annex and WSU Extension totaling close to \$160,000.
- Utility costs decreased by approximately \$285,000.
- Used \$140,000 in savings generated in 2009 to discount rates across all divisions of Central Services.
- Adopted a building reserve plan to maintain county owned facilities. Distributed \$1.1 million in reserve contributions to all offices and departments based on occupied square footage and projected major maintenance costs. Actual charges distributed amount to \$880,000 and the remaining \$220,000 is funded by Central Services reserves.
- Established a cost distribution plan for GeoData operating costs based on services provided to individual offices and departments within the county.
- In early 2010 receive bids on proposed construction of the Tilley Master Plan for the Public Works Department and present to Board of County Commissioners for approval to move forward with construction.
- Central Services Administrative costs for ER&R Administrative budget were added.
- Costs decreased by \$300,000 for Central Services ER&R in vehicle parts and fuel in the operations and maintenance budget.
- Equipment and replacement costs decreased \$500,000 due to fewer pieces of vehicles and equipment purchased.
- Equipment and replacement reserves decreased by \$445,000 as a result of vehicles turned in due to budget reductions, and an additional \$2,000,000 towards the Tilley Master Plan.

Continued next page

DEPARTMENT BUDGETS

Department: Central Services

Dept. # 25

Budget – Fund: 1070 Geodata Center

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	58,103	103,852	115,640	102,343
General Fund				
Taxes				
Fees & Licenses	31,689	54,513	50,000	1,103,646
Grants	0	12,638	40,000	0
Intergovernmental	1,100	0	20,000	84,065
Other Funds (Public Works)	860,000	930,000	800,000	0
Other Sources	6,781	6,984	6,000	0
Total Revenue	957,673	1,107,987	1,031,640	1,290,054
FTEs	7.5	7.25	7.25	7.25
Expenditures				
Personnel	634,444	697,161	634,090	776,647
Internal Services	28,602	29,798	29,204	21,811
Professional Services	589	3,148	0	3,100
Operating Costs	190,185	262,239	164,410	258,425
Debt Service				
Capital Expenses/Projects				
Other Costs (Central Services/Facilities)	0	0	0	127,623
Total Expenditures	853,820	992,346	827,704	1,187,606

DEPARTMENT BUDGETS

Department: Central Services

Dept. # 25

Budget – Fund: 3150 Tilley Master Plan

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	0	0	0	3,250,000
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (Roads, ER&R)	0	0	5,000,000	0
Other Sources				
Total Revenue	0	0	5,000,000	3,250,000
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services	0	0	5,000,000	3,250,000
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	0	0	5,000,000	3,250,000

DEPARTMENT BUDGETS

Department: Central Services

Dept. # 25

Budget – Fund: 5210 Central Services/Facilities Fund

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	822,527	910,801	1,372,970	1,400,000
General Fund	0	61,340	0	0
Taxes				
Fees & Licenses	8,976,645	10,433,077	10,914,017	10,213,300
Grants	7,581	0	0	0
Intergovernmental				
Other Funds (Facilities, General Fund, OPBD, County Building)	605,203	146,335	197,660	549,142
Other Sources	28,798	18,592	0	34,266
Total Revenue	10,440,754	11,570,144	12,484,647	12,196,708
FTEs	60.34	64.34	61	60.50
Expenditures				
Personnel	4,340,584	4,774,576	5,105,324	5,118,198
Internal Services	426,236	530,553	692,609	941,016
Professional Services	246,398	311,511	291,067	276,234
Operating Costs	4,245,265	4,281,781	5,078,182	4,483,822
Debt Service	620	348	0	15,200
Capital Expenses/Projects	181,100	15,620	8,868	4,168
Other Costs (General Fund, Property Maint., 04 Debt)	84,218	213,942	150,500	220,651
Total Expenditures	9,524,421	10,128,331	11,326,550	11,059,289

DEPARTMENT BUDGETS

Department: Central Services

Dept. # 25

Budget – Fund: 5220 Central Services Reserve

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	257,891	553,807	841,023	1,100,000
General Fund				
Taxes				
Fees & Licenses	0	568,997	636,382	601,414
Grants				
Intergovernmental				
Other Funds (Facilities, Roads, Medic I, Communications, ER&R, E&T, Development Services)	322,850	142,403	0	220,651
Other Sources	19,392	353,808	273,689	878,953
Total Revenue	600,133	1,619,015	1,751,094	2,801,018
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services	9,186	16,070	7,276	27,805
Professional Services	6,103	96,114	196,320	309,317
Operating Costs	26,587	556,056	604,700	1,106,530
Debt Service				
Capital Expenses/Projects	4,450	109,752	63,290	74,065
Other Costs (specify)				
Total Expenditures	46,326	777,992	871,586	1,517,717

DEPARTMENT BUDGETS

Department: Central Services

Dept. # 25

Budget – Fund: 5230 Central Services Engineering

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	0	141,948	97,681	100,000
General Fund				
Taxes				
Fees & Licenses	365,099	463,546	565,190	474,976
Grants				
Intergovernmental				
Other Funds (County Building, Property Maint.)	100,624	0	0	0
Other Sources	16,577	7,476	0	0
Total Revenue	482,300	612,970	662,871	574,976
FTEs	0	5.66	4.50	3.50
Expenditures				
Personnel	272,982	318,556	380,151	301,643
Internal Services	50,828	55,320	71,679	84,002
Professional Services	0	855	2,000	500
Operating Costs	16,542	29,857	13,700	24,100
Debt Service	0	720	0	500
Capital Expenses/Projects				
Other Costs (Central Services Engineering/Facilities)	0	101,952	97,660	66,600
Total Expenditures	340,352	507,260	565,190	477,345

DEPARTMENT BUDGETS

Department: Central Services

Dept. # 25

Budget – Fund: 5410 ER&R Maintenance

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	2,005,134	2,209,651	1,960,656	535,450
General Fund				
Taxes				
Fees & Licenses	1,405,383	1,133,522	1,273,500	1,194,095
Grants				
Intergovernmental				
Other Funds (ER&R Replacement)	150,000	200,000	200,000	200,000
Other Sources	1,845,468	2,178,411	2,227,995	2,800,255
Total Revenue	5,405,985	5,721,584	5,662,151	4,729,800
FTEs	14	14	15	14
Expenditures				
Personnel	1,026,818	1,143,026	1,206,090	1,206,801
Internal Services	253,702	310,208	475,000	266,173
Professional Services	12,781	16,713	22,718	20,600
Operating Costs	1,843,518	2,290,982	2,847,535	2,533,868
Debt Service				
Capital Expenses/Projects				
Other Costs (Property Maintenance, Central Services/Facilities)	59,515	0	575,308	279,919
Total Expenditures	3,196,334	3,760,929	5,126,651	4,307,361

DEPARTMENT BUDGETS

Department: Central Services

Dept. # 25

Budget – Fund: 5420 ER&R Replacement

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	11,429,060	12,495,460	12,775,756	9,010,528
General Fund	48,090	160,467	0	0
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (Roads, General Fund, Storm Water)	11,939	147,505	575,308	0
Other Sources	3,359,797	3,222,494	2,802,792	3,149,346
Total Revenue	14,848,886	16,025,926	16,153,856	12,159,874
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services	8,689	25,417	0	0
Professional Services				
Operating Costs	93,220	88,173	0	0
Debt Service				
Capital Expenses/Projects	2,100,093	2,954,753	4,582,946	3,220,500
Other Costs (ER&R Maintenance, General Fund, Tilley Master Plan)	151,423	200,000	2,351,000	234,595
Total Expenditures	2,353,425	3,268,343	6,933,946	3,455,095

DEPARTMENT BUDGETS

Department: Central Services

Dept. # 25

Program Budgets:

Program: R040 Information Technology & GeoData (Fund 1070)		
Description: GIS mapping data management which provides access to spatial data. Responsible for data capture and analysis, database and system administration and map production.		
Budget:	2009 Budget	2010 Adopted
Revenues	916,000	1,187,711
Expenditures	827,704	1,187,606
Program: B900 Administration (Fund 5210)		
Description: Administration provides both direct and indirect services. The indirect services include the administrative staff and the management team as well as costs charged to Central Services from the other internal service funds. The Deputy Director, IT Manager and Facilities Manager positions are included within this program. These expenditures are distributed among the costs categories (programs) below and recaptured through our rates.		
Budget:	2009 Budget	2010 Adopted
Revenues	97,660	474,142
Expenditures	1,735,870	1,787,364
Program: B905 Mailroom		
Description: This program provides mail delivery services to county departments and offices. Two deliveries and pickups per day per office/department. These expenditures include countywide postage charges of \$360,625.		
Budget:	2009 Budget	2010 Adopted
Revenues	492,664	494,089
Expenditures	459,287	450,179
Program: B910 Records		
Description: This program provides records storage, imaging services, micro film services and records access services to county departments and offices. These costs are distributed based on the number of boxes in the records center as well as picks and pulls requested throughout the year.		
Budget:	2009 Budget	2010 Adopted
Revenues	553,391	547,092
Expenditures	440,614	456,451
Program: B918 Imaging		
Description: General Fund reserves from 2007 provided funds to purchase and implement the county-wide imaging system. The remaining balance is to pay the final contract obligations for the project.		
Budget:	2009 Budget	2010 Adopted
Revenues	100,000	75,000
Expenditures	100,000	75,000

DEPARTMENT BUDGETS

Department: Central Services

Dept. # 25

Program: D111 Tilley Master Plan (Fund 3150)		
Description: This program provides records storage, imaging services, micro film services and records access services to county departments and offices. These costs are distributed based on the number of boxes in the records center as well as picks and pulls requested throughout the year.		
Budget:	2009 Budget	2010 Adopted
Revenues	5,000,000	0
Expenditures	5,000,000	3,250,000
Program: B915 Information Technology (IT) Services		
Description: The IT division supports all technology needs for conducting county business. The services include implementation of new systems, maintenance of existing systems and hardware, infrastructure support, and consulting. These costs represent network development and support, application support and desktop support. There is currently one desktop support person for every 213 PCs. Almost \$1 million of the expenditures below are pass-through costs associated with maintenance contracts on computer applications used by offices and departments.		
Budget:	2009 Budget	2010 Adopted
Revenues	3,681,121	3,526,141
Expenditures	3,084,008	3,153,998
Program: B920 Telecommunications		
Description: The telecom program is responsible for managing and maintaining the telephone PBX switch, voice mail, data communications, and remote telephone systems. New installations and changes to existing telephone, voice mail services and resolution of any telecommunications problems are performed by staff in this work group. The expenses include monthly phone usage charges and debt payments of approximately \$600,000.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,022,631	861,185
Expenditures	807,771	732,777
Program: B925, B937 Facilities M&O		
Description: This program provides facility management and supports county operations in 13 separate locations. Services prioritized are: life safety, building issues, preventative maintenance, corrective maintenance and service requests. Manages the tracking and paying of utility bills and recycling for all county offices. Includes Surplus Services. Also includes administrative staff support (1 FTE from Admin) dedicated to facilities. The 11 Facility Technicians maintain 113,172 square feet of 7/24 space and 349,361 square feet of 5/9 space.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,695,925	1,687,503
Expenditures	1,376,768	1,429,613

DEPARTMENT BUDGETS

Department: Central Services

Dept. # 25

Program: B930 Custodial		
Description: The Custodial Services Division provides cleaning services to 14 locations. Each custodian covers approximately 30,000 square feet per day.		
Budget:	2009 Budget	2010 Adopted
Revenues	687,265	738,924
Expenditures	533,441	600,241
Program: B935 Leases		
Description: This program is used to accumulate all of the costs associated with leasing facilities for county operations. These costs are passed on to occupants of the leased space.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,182,850	1,060,575
Expenditures	1,182,850	1,026,308
Program: B936 Utilities		
Description: This program accumulates all of the utility costs for county operations. Utilities include water, sewer, garbage, stormwater, recycling, gas, and electricity.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,598,170	1,332,057
Expenditures	1,605,841	1,332,058
Program: B950 Facilities Engineering (Fund 5230)		
Description: This program provides project management services on major county construction projects like Accountability and Restitution Center, Tilley Master Plan, and Energy Efficiency building upgrades.		
Budget:	2009 Budget	2010 Adopted
Revenues	565,190	474,976
Expenditures	565,190	477,345
Program: G040-G042 PC, Software & IT Infrastructure Reserves (Fund 5220)		
Description: This program is part of the Central Service Reserve Fund and is used to accumulate resources to replace PCs, servers, and related technology infrastructure.		
Budget:	2009 Budget	2010 Adopted
Revenues	636,382	619,457
Expenditures	637,691	604,021

DEPARTMENT BUDGETS

Department: Central Services

Dept. # 25

Program: G000, G100-G175 Building M&O (Fund 5220)		
Description: 20-year maintenance plans have been developed for all county owned buildings.		
Budget:	2009 Budget	2010 Adopted
Revenues	273,689	1,081,561
Expenditures	233,895	913,696
Program: E000 ER&R Administration (Fund 5410)		
Description: Management, supervision and accounting for fleet operations.		
Budget:	2009 Budget	2010 Adopted
Revenues	700	700
Expenditures	1,099,106	619,612
Program: E004-E006, E009, E012-E015, E019-E025 ER&R Maintenance (Fund 5410)		
Description: Maintenance and repair of all county vehicles and other supported equipment. This is the maintenance and operations section for all the fleet vehicles and equipment.		
Budget:	2009 Budget	2010 Adopted
Revenues	3,700,795	4,193,650
Expenditures	4,027,545	3,687,749
Program: E002-E003, E016-E018, E022, E027, E102-E103, E109, E111, E122, E124, E126, E135, E140, E172, E174, E185, E200, E205, E210, E330, E400, E403-E404, E406, E420, E430, E434, E435, E440-E441, E501, E521, E541, E699 ER&R Replacement (5420)		
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging other agencies for future replacement needs; the funds are collected during the life of the vehicle or equipment.		
Budget:	2009 Budget	2010 Adopted
Revenues	3,378,100	3,149,346
Expenditures	6,933,946	3,455,095

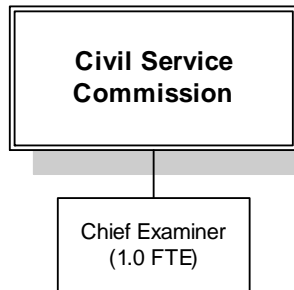
DEPARTMENT BUDGETS

Department: Civil Service

Dept. # 20

Organization:

1.0 FTE



Note: 2010 Budget reflects 1.0 FTE, but position will be filled at .50 FTE due to current workload.

Mission:

The Civil Service Commission (The Commission) establishes and maintains employment eligibility lists and promotional lists with the goal to ensure that the Thurston County Sheriff's Office has all positions filled. The Commission provides recruitment services and administers examinations to provide for an impartial merit system of Civil Service employment. It maintains the classification system for the Sheriff's Office and monitors, investigates, and resolves compliance issues relative to the Thurston County Civil Service Rules.

Fund:

The Civil Service Commission is funded entirely by the General Fund.

2010 Goals:

Establish and maintain employment eligibility lists and promotional lists per RCW 41.14 for the Thurston County Sheriff's Office.

Performance Measures:

The Sheriff is able to hire from a current eligibility list when a vacancy occurs which will be facilitated by an adequate number of entry level and promotional exams given in 2010 as directed by the Commission.

Note: The Commission is charged with recruitment, testing, hiring & promotion of sheriffs' employees under RCW 41.14.

DEPARTMENT BUDGETS

Department: Civil Service

Dept. # 20

2010 Issues:

- As a result of county budget reductions, the Sheriff's Office is anticipating less recruitment and hiring in 2010. Accordingly, the Civil Service Commission is filling the Chief Examiner position at .50 FTE. Should the Civil Service Commission workload increase, the position may need to be increased to the budgeted 1.0 FTE.
- With the construction of the Accountability and Restitution Center (ARC), the Civil Service Commission anticipates the beginning of the recruitment and testing of correction deputies and other correctional staff. The increased workload associated with ARC ramp-up staffing may require additional staff time for the Civil Service Commission.

Changes from 2009 Budget:

- No major changes. 2010 budget reflects minimum amount of testing as in 2009.

Continued next page

DEPARTMENT BUDGETS

Department: Civil Service

Dept. # 20

Budget - Fund: 0010 Civil Service – General Fund

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund	104,389	73,400	108,667	108,613
Taxes				
Fees & Licenses	3,800	790	1,000	1,000
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources				
Total Revenue	108,189	74,190	109,667	109,613
FTEs	1	1	1	1
Expenditures				
Personnel	80,934	48,807	71,522	72,218
Internal Services	8,758	11,506	11,956	14,195
Professional Services	12,083	12,560	20,849	17,850
Operating Costs	6,414	1,317	5,340	5,350
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	108,189	74,190	109,667	109,613

Programs: N/A

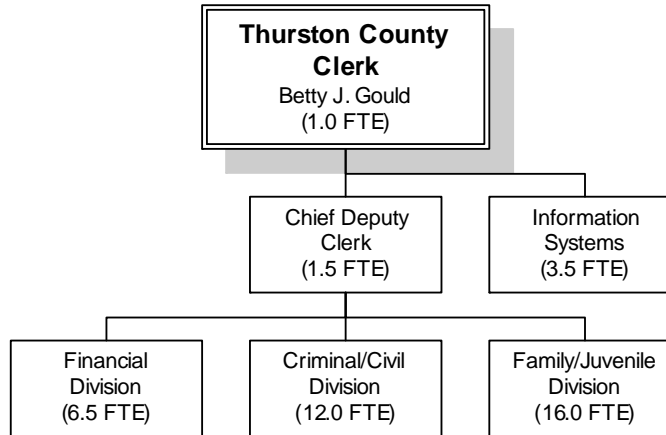
DEPARTMENT BUDGETS

Department: Clerk

Dept. # 05

Organization:

40.5 FTEs



Note: The .50 FTE from Information Systems is being paid for out of the Auditor's M&O fund.

Mission and Purpose:

The Clerk is responsible for preserving Superior Court records; protecting the integrity of the files and processing and filing of all pleadings; preparing the court calendars; scheduling court hearings; and providing staff in all court proceedings to keep the record of the court's decisions. The Clerk is also the financial officer for the Superior Court, and maintains financial records of all court cases. The Clerk provides assistance to victims of domestic violence, to self-represented litigants, and maintains a collections program to collect financial obligations from criminal defendants.

Funds:

In addition to its primary revenue from the General Fund, the Clerk's Office is responsible for managing two additional funds:

- **The Legal Financial Obligations (LFO) Fund 1910.** This Fund was created to account for the collection of court ordered financial obligations and the associated expenses.
- **Family Court Services Fund 1020.** This fund pays for expenditures related to the Family Court Facilitator Program. The Family Court Facilitator provides assistance, coordination, direction and services related to family law issues for litigants not represented by an attorney. The revenue for this fund comes from fees and the sale of forms.

DEPARTMENT BUDGETS

Department: Clerk

Dept. # 05

2010 Goals:

General Fund

- Expand our E-commerce program to outside agencies and Washington State Bar Association regarding the availability of purchasing court documents on line.
- Proceed with electronic filing of court documents.
- Continue the move to a paperless court for both economical benefits and an increase in the ease of access to the judicial system.
- Increase the audit of court files that are eligible for destruction and permanent electronic preservation storage.
- Continue to support staff with effective leadership and innovative processes to improve their work environment and work processes.
- The Clerk's Office will update its organizational vision for the following five years.
- Become a paperless court.
- Electronic filing of court documents.
- Analyze work flow and processes to increase productivity and efficiency.

Family Court

- Expand the orientation program to include a power point presentation for legal separations.
- Provide mandatory forms online for the public to fill in their critical data that will populate all of the mandatory forms and allow for e-filing of those documents after payment of a fee assessed for the process and filing fee by credit card online.

Performance Measures:

The highest purposes of performance measurement are to learn and improve. Performance measurement tends to be much more positively accepted if it is used to assist in learning and improvement.

We are consistent in choosing processes that produce predictable and consistent results and not ones that produce good results some day and bad ones the next. This office and the public recognize the benefits of stable processes and consistent and predictable results.

Strategies for learning and improvement: Faulty Document Policy

- Collect meaningful data (improve operations).
- Identify root causes of problems (identify and verify actual causes).
- Develop appropriate solutions.
- Plan and make changes (implement changes with staff involvement).

DEPARTMENT BUDGETS

Department: Clerk

Dept. # 05

Identify improvement needs within the office: Electronic filing of court documents

- Identify customer needs and concerns.
- Study the use of time (identify which activities consume staff time).
- Identify where and when problems occur or don't occur.
- Identify obvious improvement.

Begin the improvement of a process: Online purchase of mandatory form packets

- Develop standard procedures that everyone follows.
- Error-proof and streamline the process.
- Eliminate the causes of variation.
- Create a more predictable process by bringing variation under control.
- Identify and control factors that have the most impact on the process.
- Plan the change, implement the change, monitor and review the change.
- Celebrate the success.

2010 Issues:

- Insufficient staff to accomplish the work.
- Work is being done to institute E-commerce by providing Internet access that will allow the public to request and pay for a specific document on line.
- Additional E-commerce goals include the opportunity to have mandatory forms available on-line and to file court documents electronically.
- The office will continue its efforts to improve the work environment and work processes to accommodate increased workload.
- The office will move toward a goal of increasing restitution to victims and revenue to the county and other funds supported by legal financial obligations.

Changes from 2009 Budget:

General Fund:

- Reduction of 3 FTEs during mid-2009.

Family Court:

- Two reimbursement grants, a State IV-D Child Support and a Federal IV-D grant were reduced in correlation with the reduction in budget expenditures.

Continued next page

DEPARTMENT BUDGETS

Department: Clerk

Dept. # 05

Budget - Fund: 0010 Clerk – General Fund

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund	1,105,802	1,244,977	1,296,639	1,219,864
Taxes				
Fees & Licenses	841,897	797,363	732,400	727,400
Grants	319,363	459,628	243,000	287,000
Intergovernmental	468,858	467,614	467,052	475,135
Other Funds (list)				
Other Sources	322,439	328,813	320,900	295,200
Total Revenue	3,058,359	3,298,395	3,059,991	3,004,599
FTEs	40.5	39	32	32
Expenditures				
Personnel	2,491,598	2,694,202	2,557,836	2,481,480
Internal Services	420,403	483,815	371,444	393,682
Professional Services	0	6,136	2,475	2,475
Operating Costs	142,008	108,729	125,036	116,462
Debt Service	4,350	5,514	3,200	10,500
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	3,058,359	3,298,396	3,059,991	3,004,599

DEPARTMENT BUDGETS

Department: Clerk

Dept. # 05

Budget – Fund: 1020 Family Court

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	176,781	234,747	204,797	278,137
General Fund				
Taxes				
Fees & Licenses	129,891	194,778	198,450	212,250
Grants	22,340	29,302	12,000	0
Intergovernmental				
Other Funds (list)				
Other Sources	7,000	10,826	7,000	6,000
Total Revenue	336,012	469,653	422,247	496,387
FTEs	1	3	3	3
Expenditures				
Personnel	141,838	158,810	186,211	210,356
Internal Services	0	0	0	10,102
Professional Services	0	0	30,000	0
Operating Costs	2,526	2,194	51,700	113,200
Debt Service	0	0	2,000	2,000
Capital Expenses/Projects	0	0	8,000	8,000
Other Costs (specify)				
Total Expenditures	144,364	161,005	277,911	343,658

DEPARTMENT BUDGETS

Department: Clerk

Dept. # 05

Budget - Fund: 1910 Legal Financial Obligations

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	507,760	395,371	452,447	419,435
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental	202,851	234,643	195,591	210,000
Other Funds (list)				
Other Sources	20,675	17,135	16,000	13,000
Total Revenue	731,286	647,149	664,038	642,435
FTEs	0	4	5	5
Expenditures				
Personnel	196,140	187,958	424,828	302,430
Internal Services	0	0	1,000	12,151
Professional Services				
Operating Costs	11,202	20,234	5,000	88,364
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	207,342	208,192	430,828	411,945

DEPARTMENT BUDGETS

Department: Clerk

Dept. # 05

Program Budgets:

Program: A500 Administration		
Description: As the administrator of a county department, the Clerk has the responsibility to establish office policies, budgets, and procedures. The administrative team consists of the Chief Deputy, Systems Manager, Service Managers and Financial Manager. Accuracy and efficiency are critical to the Clerk's Office as even the slightest error or omission in indexing, posting, filing, preparation of writs, or disbursements of funds affects the life or property of members of the public and makes the Clerk personally liable for damages and subject to monetary fines.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,763,352	1,784,735
Expenditures	339,973	319,347
Program: A520 Accounting & A500 Legal Financial Obligations (Fund 1910)		
Description: Collection, accounting, and investment of court monies to ensure that the interests of the public and the county are secured. The Legal Financial Obligation (LFO) program collects past due court-ordered financial obligations on adult criminal and juvenile offender cases. The Collections Officers work closely with the Prosecuting Attorney's Office and other agencies to provide accurate information on defendants for the Judicial Officer. It is the goal of the program staff to attend Non-Compliance calendar to assist the Judicial Officer with critical financial information regarding defendants appearing before the court on an Order to Show Cause.		
Budget:	2009 Budget	2010 Adopted
Revenues	211,591	223,000
Expenditures	709,067	688,440
Program: A540 Family-Juvenile Court		
Description: Under the Constitution of the State of Washington, the Clerk has the title of Ex Officio Clerk of the Court. This requires the Clerk's presence at all court sessions for the purpose of receiving and recording court documents and exhibits and to establish an independent record of court proceedings for the public. Other Programs: The Domestic Violence program will assist the victims of domestic violence in civil matters. Staff will work with alleged victims to procure protection orders to restrain family or household members from acts of violence against them. (2FTEs)		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	994,423	1,171,498

DEPARTMENT BUDGETS

Department: Clerk

Dept. # 05

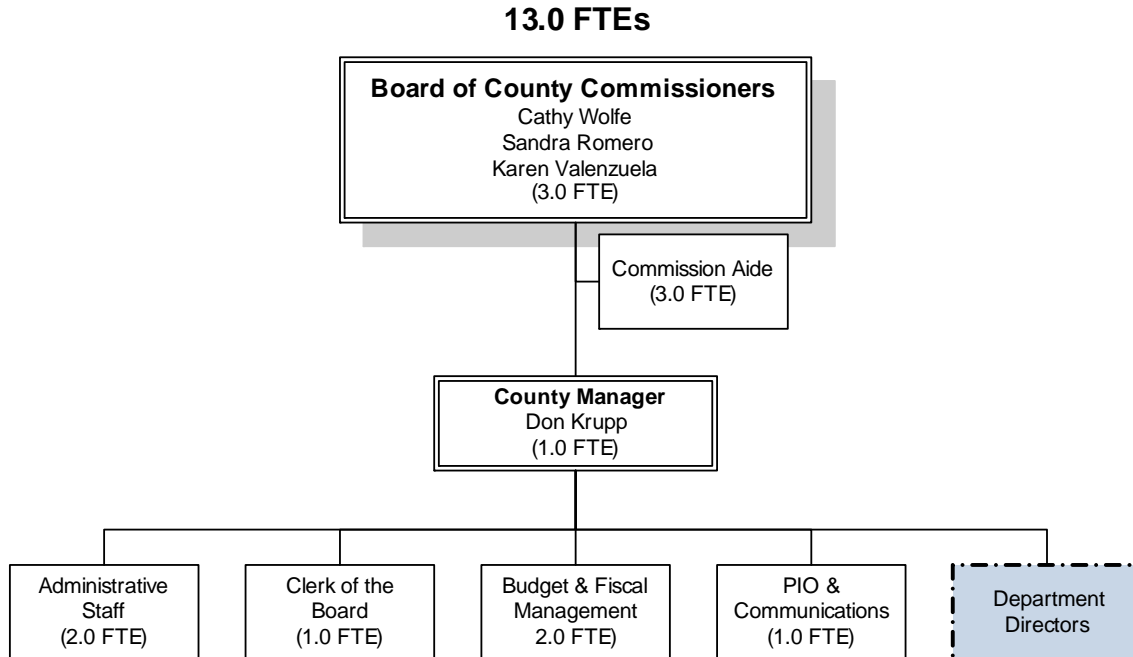
Program: A560 – Clerk’s Office Main Courthouse		
Description: Under the Constitution of the State of Washington, the Clerk has the title of “Ex Officio Clerk of the Court.” This requires the Clerk’s presence at all court sessions for the purpose of receiving and recording court documents and exhibits and to establish an independent record of court proceedings for the public.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	1,329,410	1,121,795
Program: A580 Records		
Description: In this role, the Clerk identifies and articulates the changing needs of the court record processing, of the storage, retrieval and disposal of documents, records and exhibits. Storage, retrieval and backup of all images of court files from 1847 to current; manages the system and ensures the protection of electronic records; storage, imaging, backup and protection of historical paper documents; all court files are audited, verified and images are checked for readability.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	117,946	115,464
Program: A590 Court Facilitator (Fund 1020)		
Description: The Family Court Facilitator Program assists self-represented litigants through the court process. This program informs, instructs and assesses the needs of self-represented individuals regarding family law matters. The Family Court Facilitator Program functions as a liaison and referral between individuals, court personnel, and internal and external agencies.		
Budget:	2009 Budget	2010 Adopted
Revenues	217,450	218,250
Expenditures	277,911	343,658

DEPARTMENT BUDGETS

Department: Commissioners

Dept. # 03

Organization:



Mission:

Continuously improve services that sustain and enhance safe, healthy, diverse and vital communities.

Purpose:

The Board of County Commissioners (BoCC) is the county's legislative and executive authority and is made up of three Commissioners elected to four-year terms. The BoCC has budget and financial authority over all offices and departments, adopts laws governing such areas as health, land use, zoning and appoints members to advisory boards and commissions. The BoCC is also responsible for constructing and managing county property and managing county utilities, road and park systems. A primary duty of the BoCC is to set and adopt the annual tax levy budgets of the county.

The County Manager is appointed by the BoCC; all appointed Department Directors report to the County Manager. Under BoCC guidelines, the County Manager, with the support of the Budget and Fiscal Manager, Senior Management Analyst and an inter-departmental budget team, prepares the annual recommended county budget for a public hearing, deliberation, and adoption by the BoCC. Associated budget-administration functions include: multi-year fiscal forecasts for the county's General Fund; budget-status reviews and implementation of BoCC's budget-development policies and budget-management decisions.

DEPARTMENT BUDGETS

Department: Commissioners

Dept. # 03

Funds:

The Board of County Commissioners (BoCC) is funded by the General Fund. The BoCC also manages a variety of other funds that are not used for Board Office operations. These are listed in the Non-Departmental section of this budget.

2010 Goals:

The Board goals can be found after the budget message at the beginning of this publication.

Performance Measures:

Fiscal Sustainability:

- Obtain and maintain a fund balance adequate to sustain general fund operations for budget year 2010.
- Establish a sustainable building maintenance reserve in 2010 that assures sufficient funds are available to implement a 20- year building maintenance plan.

2010 Issues:

- County budget issues and cost containment will continue to be focal issues for the BoCC throughout 2010, as revenues are forecast to continue to remain flat for at least one more year.
- Staff reductions will continue to place intense workload demands on the remaining staff in the office.

Changes from 2009 Budget:

- The Assistant Chief Administrative Officer position was reclassified to a Budget and Fiscal Manager.

Continued next page

DEPARTMENT BUDGETS

Department: Commissioners

Dept. # 03

Budget – Fund: 0010 Commissioners’ Office – General Fund

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund	1,114,811	1,195,316	1,582,186	1,511,108
Taxes				
Fees & Licenses	16	10	0	0
Grants				
Intergovernmental				
Other Funds (OPBD, Treatment Sales Tax)	19,489	0	0	5,163
Other Sources	351	27	0	0
Total Revenue	1,134,667	1,195,354	1,582,186	1,516,271
FTEs	12	11	13	13
Expenditures				
Personnel	1,029,409	1,059,018	1,409,247	1,335,490
Internal Services	74,029	97,467	135,556	140,044
Professional Services	128	0	500	500
Operating Costs	29,916	37,302	35,638	39,334
Debt Service	1,185	1,567	1,245	903
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	1,134,667	1,195,354	1,582,186	1,516,271

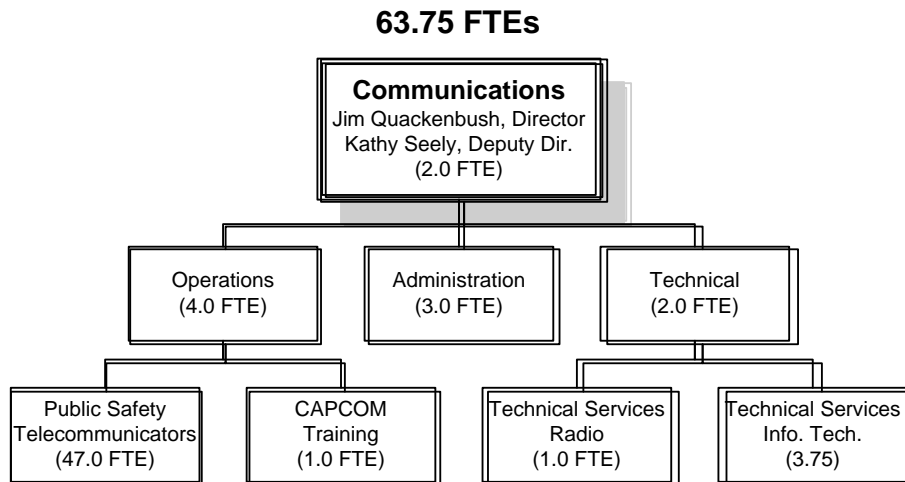
Programs: N/A

DEPARTMENT BUDGETS

Department: Communications (CAPCOM)

Dept. # 26

Organization:



Mission:

The Department of Communications (CAPCOM), an intergovernmental agency created by local governments within Thurston County, provides emergency communication services countywide. This includes Enhanced 9-1-1 telephone response and dispatching services for police, fire and Medic One, as well as for citizens and businesses within Thurston County. Thurston County provides administrative services for CAPCOM.

Funds:

CAPCOM operates with an enterprise fund. The primary revenue for this fund is the voter approved 1/10th of 1% emergency communications sales tax and the 911 excise tax.

2010 Goals:

The CAPCOM Administration Board adopted a five-year Strategic Plan in 2009 with the following goals:

- Provide service that fosters trust, respect and confidence with all users.
- Increase community awareness on the appropriate use of 9-1-1.
- Foster and expand accountability, ownership and a commitment to success.
- Ensure effective communication to link all users.

Performance Measures:

- Adopt a guideline for dispatch of fire service calls to the appropriate agency(s), 60 seconds, 95% of the time.

DEPARTMENT BUDGETS

Department: Communications (CAPCOM)

Dept. # 26

- Adopt a guideline for dispatch of law enforcement calls to the appropriate agency(s), 90 seconds 90% of the time.
- Adopt a guideline of answering 9-1-1 calls by three rings.
- Continue participation in the Quality Assurance program with Medic One and Emergency Responders for Criteria Based Dispatch (CBD) medical calls.
- Implement a Quality Assurance (QA) program for call receiving in the first quarter of 2010.

2010 Issues:

- **Replacement of Simulcast/Narrowband Migration for the CAPCOM Radio Communications Systems.** This joint project is projected to cost \$2.4 million to complete both the Fire Simulcast system replacement and the Narrowband migration. The CAPCOM Administration Board received \$1.5 million in tax-exempt bonds and will self-loan \$900,000 to fund these projects. The Federal Communications Commission (FCC) has mandated a migration of all radio frequencies from wideband to narrowband by December 31, 2012. In 2010, work will focus on the fire simulcast system replacement: 2010/11 will focus on the Narrowband migration. Both projects are targeted for completion by the mandatory cutover date at the end of 2012.
- **2010 Legislative Issues.** Following the failure to get 9-1-1 legislation passed in 2009, efforts will continue into the 2010 legislative session. The Legislature will address 9-1-1 funding including the loss of 9-1-1 revenue from wireline and wireless customers migrating to Voice Over Internet Protocol VoIP phones, which in many cases don't collect or remit 9-1-1 excise tax. This equated to a \$180,476 drop in revenue for CAPCOM in the past two years. Add to that the shrinking value of the excise tax, lost to inflation (34% since adopted in 1992), and this becomes one of the most important issues for our county in 2010.
- **\$1.62 Million Homeland Security Public Safety Interoperability Grant (PSIC)** was awarded in 2007, and will be completed during 2010 to replace all major microwave hops within our county with high speed, high capacity systems, and put in place connectivity with King, Snohomish and Pierce counties and the State Capitol Campus Security. This grant required a 20% match; \$405,063 of that is being met through a combination of cash (\$229,189) and in-kind service (\$175,874) as part of the project.
- **The Homeland Security Interoperable Emergency Communications Grant (IECG) governance project for Region 3 (Grays Harbor, Lewis, Mason, Pacific and Thurston counties)** will be completed in 2010. The project includes establishment of a five-county governance document, standard operating practices for interoperability across county boundaries for public safety, and Public Safety Answering Point (PSAP) to PSAP interoperability, culminating in an exercise and after action report detailing the success of the project.

DEPARTMENT BUDGETS

Department: Communications (CAPCOM)

Dept. # 26

Changes from 2009 Budget:

- The CAPCOM Administration Board has frozen three FTE vacancies in 2009/2010 and used Equipment Replacement Funding to make up for the loss of revenue and to present a balanced budget for 2010.

Continued next page

DEPARTMENT BUDGETS

Department: Communications (CAPCOM)

Dept. # 26

Budget – Fund: 1550 Communications

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	2,702,106	3,221,817	3,277,269	2,849,831
General Fund				
Taxes	6,121,374	6,102,910	6,076,901	5,559,795
Fees & Licenses	267,595	250,943	282,566	326,966
Grants	7,769	0	1,692,815	24,188
Intergovernmental	135,108	27,211	22,000	22,000
Other Funds (Medic I, 2009 Bonds)	19,173	0	500,000	1,500,000
Other Sources	218,625	198,730	181,174	135,905
Total Revenue	9,471,750	9,801,610	12,032,725	10,418,685
FTEs	56.5	62.5	63.75	63.75
Expenditures				
Personnel	4,320,199	4,818,797	5,546,278	5,365,032
Internal Services	232,176	298,759	368,075	485,526
Professional Services	99,613	171,232	437,409	48,200
Operating Costs	929,690	936,106	902,753	686,813
Debt Service	38,149	26,697	13,920	863
Capital Expenses/Projects	469,963	272,751	1,890,859	1,562,540
Other Costs (Central Services, 2009 Debt Payment)	31,032	0	23,600	239,715
Total Expenditures	6,120,823	6,524,342	9,182,894	8,388,689

DEPARTMENT BUDGETS

Department: Communications (CAPCOM)

Dept. # 26

Program Budgets:

Program: C100 Administration		
Description: Responsible for oversight of Countywide 9-1-1 and Public Safety Dispatch functions, along with IT and Radio Technology Divisions and training.		
Budget:	2009 Budget	2010 Adopted
Revenues	6,644,004	5,581,551
Expenditures	913,269	1,139,065
Program: C110 Information Technology		
Description: This division is responsible for 98% of all technology within the Communications building.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	470,012	527,802
Program: C111-C115 IT Equipment Replacement		
Description: This program accounts for replacement of administrative computers, 9-1-1 telephones, PBX, Computer Aided Dispatch system, logging recorders and file servers within the Communications Department.		
Budget:	2009 Budget	2010 Adopted
Revenues	15,415	15,594
Expenditures	137,188	20,930
Program: C120-C121 Radio Technology		
Description: The Radio Technology Division maintains a complex radio system that includes radio consoles on site as well as 21 remote radio sites and communications towers that provide public safety radio service in the VHF spectrum, and includes a microwave backbone system, simulcast radio and public safety paging.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	2,524,200	1,929,439
Program: C130 911 Wireline/Wireless		
Description: This comprises our countywide 9-1-1 system		
Budget:	2009 Budget	2010 Adopted
Revenues	1,977,936	1,797,460
Expenditures	1,135,478	850,524

DEPARTMENT BUDGETS

Department: Communications (CAPCOM)

Dept. # 26

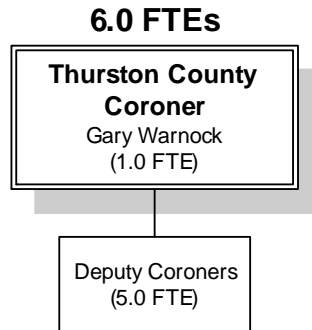
Program: C132 Training		
Description: Training is the foundation of high performance. This is for training outside of the department.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	40,427	40,600
Program: C150 Dispatch		
Description: This includes the majority of salaries for the department and the dispatching of all public safety response agencies throughout the county, including law enforcement, fire service and emergency medical (Medic One).		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	3,769,783	3,629,890
Program: C151 Extra Help		
Description: These are non-regular, on-call employees that fill in to avoid the high cost of overtime, and to prevent burn-out of our regular employees due to excessive overtime requirements.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	39,421	76,190
Program: C180-C181 New World System		
Description: This is an outside funded law enforcement records management function that is housed at CAPCOM. It is funded in total by the law enforcement agencies of Lacey, Olympia, Tumwater and Yelm.		
Budget:	2009 Budget	2010 Adopted
Revenues	118,101	174,249
Expenditures	153,116	174,249

DEPARTMENT BUDGETS

Department: Coroner

Dept. # 12

Organization:



Mission and Purpose:

The Thurston County Coroner's Office (TCCO) reviews and/or investigates every death occurring in Thurston County. A thorough, comprehensive, and unbiased report is written for each death investigated. Autopsies are conducted on all homicides, traffic related deaths, industrial accidents, and all suspicious deaths. The Coroner's Office also works closely with the medical community, law enforcement, and fire department personnel, notifies next-of-kin, and inventories and returns personal property to the rightful heirs. The Coroner's Office operates 24 hours a day, 365 days a year.

Funds:

The Coroner's Office is funded within the General Fund, but has some state funding.

2010 Goals:

- Fiscal sustainability by increasing the availability of TCCO facilities as a resource to surrounding counties. TCCO will develop an inter-jurisdictional agreement with other county coroners for the purpose of becoming a regional autopsy/morgue facility for counties that are unable to create or build their own.
- TCCO will continue to be at the forefront of recognizing efficiencies and best practices in the field of death investigation.

Performance Measures:

- Increase revenues through inter-jurisdictional agreements with surrounding counties for use of TCCO facilities.
- Achieve certification in 2010 through the International Association of Coroner's and Medical Examiners (IACME).

DEPARTMENT BUDGETS

2010 Issues:

- As a result of the overarching national issues of recession and loss of health benefits as a result of rising unemployment, many people are not seeing their doctors nor using their medications as they have in the past. TCCO is seeing increased statistics for natural deaths due to lack of health care and the inability to afford medications. This is projected to result in an increased general case load for fiscal year 2010, as well as an increase in the number of indigent funeral expenses to be borne by this office, as families refuse to claim decedents for lack of funds.
- National statistics show an increase in the suicide rate for returning active duty military personnel. Due to the large military community in Thurston County, TCCO reasonably expects to be impacted by these rising suicide rates in the coming year.
- Extra help budget was reduced significantly to cover the added building reserve cost.

Changes from 2009 Budget:

No changes from 2009 budget to 2010.

Continued next page

DEPARTMENT BUDGETS

Department: Coroner

Dept. # 12

Budget - Fund: 0010 Coroner – General Fund

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund	595,259	694,941	807,872	814,378
Taxes				
Fees & Licenses				
Grants	1,956	0	0	26,919
Intergovernmental	53,605	57,773	45,000	55,000
Other Funds (list)				
Other Sources	134	500	0	0
Total Revenue	650,954	753,214	852,872	896,297
FTEs	5	6	6	6
Expenditures				
Personnel	413,037	505,033	555,298	549,296
Internal Services	103,794	113,548	128,579	145,351
Professional Services	114,405	121,952	147,626	150,745
Operating Costs	19,128	11,928	20,771	50,507
Debt Service	590	754	598	398
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	650,954	753,215	852,872	896,297

DEPARTMENT BUDGETS

Department: Coroner

Dept. # 12

Program Budgets:

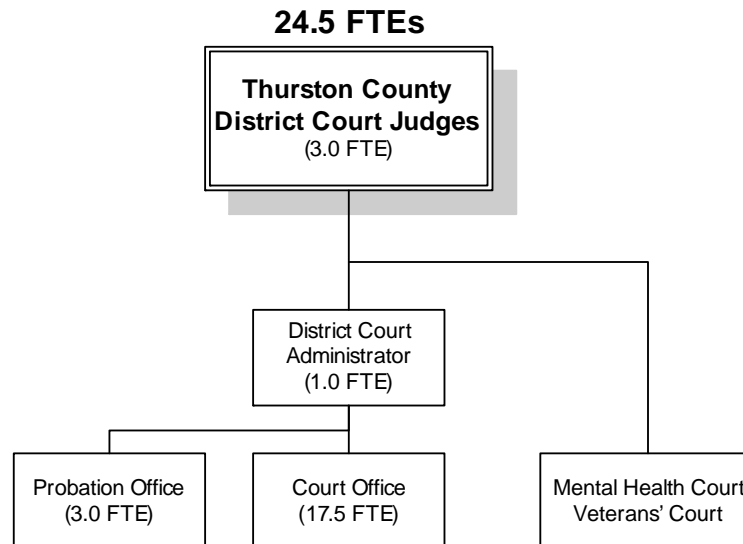
Program: B300-B301, B304-B305 Operations		
Description: Administration and operations include salaries and benefits for FTEs, including extra help and overtime, office supplies, small tools and minor equipment, travel, equipment leases and training and travel costs.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	696,987	717,200
Program: B302 Death Investigations		
Description: Death investigations include morgue supplies, personal protection gear and equipment. These funds are also applied to professional services (x-rays, lab work, dental charting or comparison) that are necessary in determining the identification of the remains and to determine the cause and manner of death.		
Budget	2009 Budget	2010 Adopted
Revenues	0	26,919
Expenditures	17,885	41,097
Program: B303 Autopsy Reimbursement		
Description: The State of Washington, through the Forensic Investigation Council, reimburses the county 40% of the total amount expended on autopsies and other professional services (those services that are deemed by the pathologist as necessary to render an opinion as to cause and manner of death). The state also reimburses the county 100% of all autopsy costs and other professional service fees that are associated with children under the age of three.		
Budget:	2009 Budget	2010 Adopted
Revenues	45,000	55,000
Expenditures	135,000	135,000
Program: B306 Indigent Burial		
Description: These funds are used to provide for the disposition of the remains of any indigent person who dies within the county and whose body is unclaimed by relatives or church organizations.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	3,000	3,000

DEPARTMENT BUDGETS

Department: District Court

Dept. # 07

Organization:



Mission and Purpose:

The District Court is composed of three elected judges and has jurisdiction over misdemeanor cases, traffic and other infractions, civil cases up to a maximum claim of \$75,000, and small claim cases up to a maximum of \$5,000. Other civil proceedings include name change and anti-harassment petitions. District Court conducts all court proceedings for the City of Lacey and jury trials for municipalities within Thurston County. The Probation Office holds high-risk defendants accountable post-trial and tracks the compliance of lower-risk offenders. Mental Health Court provides alternatives to incarceration and referrals for services as well as ongoing monitoring and accountability for program participants. The Veterans Court pilot provides an alternative way to address the specific treatment needs and accountability of those who have served our country.

Funds:

District Court is funded entirely by the Thurston County General Fund. The Mental Health and Veterans courts are funded by Treatment Sales Tax.

2010 Goals:

- District Court's goal for 2010 is a reflective, self-assessment of court operations as compared to the Core Competencies developed by the National Association for Court Management. These ten standards identify the knowledge, skills and abilities necessary for optimal judicial and managerial performance in a court environment. The standards include the elements of caseflow management, court and community communication, education, training and development, and purposes and responsibilities of courts.

DEPARTMENT BUDGETS

Department: District Court

Dept. # 07

Performance Measures:

To reduce new arrests and charges in the criminal justice system involving the mentally ill in Thurston County as measured by:

- The number and percentage of Mental Health Court participants with no new criminal law violations while in the program.
- The number of participants who complete or graduate from Mental Health Court.
- The number and percentage of Mental Health Court graduates with no new criminal law violations after completing or graduating from the program.

2010 Issues:

- There will be a period of transition as the Court adjusts to the loss of staff in the Probation Office from the mandatory budget reductions. The judges are planning to restructure the role of District Court's greatly diminished Probation Office to incorporate best practices into the management of defendants prioritized as public safety risks, both pretrial and post-conviction. The intent is to take advantage of technological advances, with adequate monitoring and counseling by trained probation officers, in an effort to achieve maximum compliance with court orders. The goal is to use privately contracted services such as SCRAM (Secure Continuous Remote Alcohol Monitoring), EHM (Electronic Home Monitoring), and GPS (Global Positioning System) capability, among others, to the extent possible, to minimize negative impacts on the jail population.
- District Court will be exploring information technology options to create other opportunities for the public to interact with this office. Enhancing the Court's website and live chat room are of particular interest. These possibilities will be explored to help compensate for the loss of staffing resources and subsequent reduction in service hours.

Changes from 2009 Budget:

Almost all of the workload and services provided to the public are mandated by law and will remain intact for budget year 2010 at the current level of funding.

- The loss of the Probation Director position and the previous loss of one Probation Counselor II position have reduced the services available to the public.
- An additional outreach, Veterans Court, was established the latter part of 2009 and will continue to develop in 2010.
- Pretrial Service staff has been moved to become part of Superior Court.

Continued next page

DEPARTMENT BUDGETS

Department: District Court

Dept. # 07

Budget - Fund: 0010 District Court – General Fund

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund	675,201	683,299	926,396	820,633
Taxes				
Fees & Licenses	508,181	540,124	369,350	383,050
Grants				
Intergovernmental	173,592	193,250	150,000	150,000
Other Funds (Treatment Sales Tax)	0	0	282,769	218,000
Other Sources	1,471,292	1,569,396	1,320,700	1,326,200
Total Revenue	2,828,265	2,986,067	3,049,215	2,897,883
FTEs	32	33	24.50	24.50
Expenditures				
Personnel	2,341,385	2,393,504	2,424,952	2,151,696
Internal Services	267,398	341,264	364,559	412,085
Professional Services	138,845	185,259	169,699	249,000
Operating Costs	80,637	65,525	89,352	84,596
Debt Service	0	515	653	506
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	2,828,265	2,986,067	3,049,215	2,897,883

DEPARTMENT BUDGETS

Department: District Court

Dept. # 07

Program Budgets:

Program: A700-A750 District Court Administration and Revenue		
Description: Program A750, administration, provides funding for salaries, benefits and operating expenses for the Court Office. All other programs record the revenue received by District Court.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,907,169	1,859,250
Expenditures	1,939,887	1,865,292
Program: A751 Banking Services		
Description: Provides funding for bank fees and armored car services.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	5,088	12,000
Program: A760 Courtroom Services		
Description: Provides funding for juror/witness, L&I and legal publications.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	3,500	66,753
Program: A761 Courtroom Services - Interpreters		
Description: Provides funding for interpreters for the hearing impaired and non-English speaking individuals.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	27,000	27,000
Program: A762-A764 Courtroom Services – Judge		
Description: Provides funding for judge pro tempore services when the elected judges are absent.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	20,499	23,799
Program: A770 Courtroom Services – Juror Fees		
Description: Provides funding to compensate jurors for the basic fee and mileage as required by law.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	23,000	25,000

DEPARTMENT BUDGETS

Department: District Court

Dept. # 07

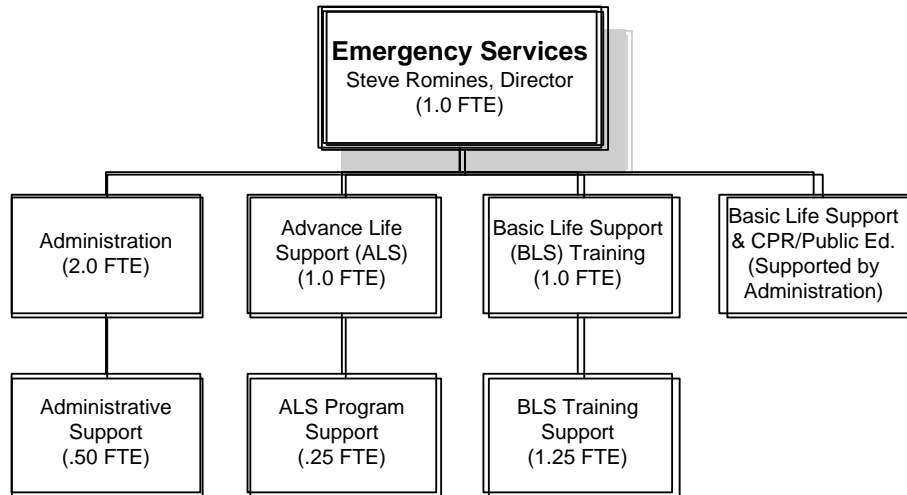
Program: A771 Courtroom Services – Witness Fees		
Description: Provides funding to compensate witnesses for the basic fee and mileage as required by law.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	4,000	3,000
Program: A780 Probation Office		
Description: Provides funding for salaries, benefits and operating expenses for the Probation Office.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	369,705	264,571
Program: A790 Pre-Trial Office		
Description: Provides funding for salaries, benefits and operating expenses for the Pre-Trial Office. During 2009 the Pre-Trial program was moved to Superior Court.		
Budget:	2009 Budget	2010 Adopted
Revenues	100,750	0
Expenditures	178,530	0
Program: A791 Mental Health Court		
Description: Provides funding for compensation of contract employees and operating expenses.		
Budget:	2009 Budget	2010 Adopted
Revenues	114,900	218,000
Expenditures	132,450	218,000
Program: A799 Interfund Fixed Costs		
Description: Internal service costs such as: space lease, IT support, records services, etc.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	345,556	392,468

DEPARTMENT BUDGETS

Department: Emergency Services

Dept. # 29

7.0 FTEs



Mission:

This fund provides the countywide delivery of Advanced Life Support response and transportation services, via intergovernmental contracts with the cities of Olympia and Tumwater, and Fire District 3 (Lacey). Training, financial, and technical support for Basic Life Support services are provided to the county's 17 fire agencies. Cardiopulmonary resuscitation and public-access defibrillation training are provided at no fee to citizens.

Funds:

Medic One uses two funds:

- **The Medic One Fund 1290** is the operating fund for Medic One and is financed by property taxes.
- **The Medic One Reserve Fund 1280** was established to provide long-term capital expenditure and operational reserves for the Medic One system. Funding is from sources other than the Emergency Medical Services (EMS) property tax levy, such as timber taxes, investment interest and citizen donations.

2010 Goals:

- To improve witnessed cardiac arrest survival rate by at least 5% over the current county survival rate of 42%, Medic One will accomplish that improvement as part of a one year Cardiac Arrest Resuscitation Emphasis project implemented in 2009. This goal addresses the BoCC public health goal.
- To provide and maintain a countywide system of Medic One Advanced Life Support (ALS)/paramedic response and transport units that will meet or exceed the ALS response time performance goals, annually published by Medic One.

DEPARTMENT BUDGETS

Department: Emergency Services

Dept. # 29

The previous goal addresses the BoCC public safety goal.

- To improve data collection, reporting, medical provider information and replace paper records system of Medic One's information, Medic One will modify, update and maintain its computerized dispatch and patient information system (SafetyPad). This goal addresses the BoCC technology goal.

Performance Measures:

- Thurston County will strive to have a witnessed cardiac arrest survival rate of at least 47% for calendar year 2010.
- Thurston County will maintain county wide ALS response times within the response time performance goals approved by the EMS Council and BOCC, exceeding state minimum standards. (See Medic One website for annually published response time goal measures at http://www.co.thurston.wa.us/medic1/m1_home.htm)
- Maintain and improve on its electronic patient information and reporting system that is compliant with state requirements.

2010 Issues:

- Refine integration of Medic One and Emergency Management into Department of Emergency Services.
- Continue monitoring and planning for financial and program impacts resulting from state EMS WAC update.
- Monitor and determine need/year for levy restoration point.
- Monitor Medic 6 area (Northeast Thurston County) against response times to determine need for upgrade to a full dual-staffed 24-hour response unit.
- Enhance Medic One's citizen CPR program through a coordinated outreach program and additional CPR classes.
- Continue to support EMS responder CPR emphasis training with addition of specialized equipment.
- Implement 2010 Business Plan activities pending EMS Council authorization.
- Develop strategy for identifying and dispensing 'at home' CPR training kits for high-risk cardiac patients.
- Finalize emergency responder pandemic plan.
- Plan and provide for H1N1 vaccines, anti-virals and personal protective equipment for more than 500 EMS responders.
- Evaluate online training and evaluation program for continuation and determine a course of action.
- Continue to evaluate and implement countywide EMS Special Response Teams.
- Finalize update of system wide EMS policies.
- Evaluate and contract for new EMS Medical Program Director.
- Maintain current EMS system programs.

DEPARTMENT BUDGETS

Department: Emergency Services

Dept. # 29

Changes from 2009 Budget:

- 2010 is proposed as a 'status quo' budget to maintain current programs and levels of service and programmed costs (contractor services), employee wages (steps)/benefits, interfunds, etc.
- Enhancements - \$166,061 in Emergency Medical Services (EMS) Council approved (09/16/09) budget include:
 - **Administration** – \$79,100 to fund implementation of Business Plan activities, moving funds to appropriate program budgets on Council authorization in 2010.
 - **Advanced Life Support** – \$6,000 for Life Pak (defibrillator) 12-lead upgrade software licenses.
 - **Basic Life Support Training** - \$1,061 to fund 40 hours wages/benefits for PTE Senior EMS Instructor (SEI) upgrade training (provides additional SEI resources for coordination of EMS responder training courses).
 - **CPR/Public Education** – \$25,000 to expand program coordination to provide CPR training to an additional 750 or more Thurston County citizens in 2010.
 - **Basic Life Support** –\$34,000 to increase support to 17 fire/EMS agencies for equipment/supplies (\$1,000 ea) and financial support (\$1,000 ea).
 - **Equipment Repair & Replacement** – \$21,000 to fund six recording (computerized) mannequins to support fire/EMS agency training on American Heart Association's new continuous compressions CPR protocol.

Continued next page

DEPARTMENT BUDGETS

Department: Emergency Services

Dept. # 29

Budget – Fund: 1280 Medic One Reserve

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	6,546,718	7,589,749	8,524,992	8,524,992
General Fund				
Taxes	87,085	75,995	53,000	53,000
Fees & Licenses	50	50	30	30
Grants				
Intergovernmental	106,189	56,627	50,000	50,000
Other Funds (list)				
Other Sources	849,708	814,871	675,668	616,864
Total Revenue	7,589,750	8,537,292	9,303,690	9,244,886
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services				
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (Medic One)	0	12,300	5,000	6,500
Total Expenditures	0	12,300	5,000	6,500

DEPARTMENT BUDGETS

Department: Emergency Services

Dept. # 29

Budget – Fund: 1290 Medic One

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	7,924,062	8,285,365	8,390,524	8,390,524
General Fund				
Taxes	7,820,642	8,255,160	8,768,185	8,997,249
Fees & Licenses				
Grants	12,858	11,000	12,000	12,000
Intergovernmental	42,055	48,172	24,000	24,000
Other Funds (Medic One Reserve)	0	12,300	5,000	6,500
Other Sources	-682	-1,527	0	0
Total Revenue	15,798,935	16,610,470	17,199,709	17,430,273
FTEs	6	7	7	7
Expenditures				
Personnel	547,478	627,273	766,702	756,843
Internal Services	148,830	187,405	183,202	353,827
Professional Services	123,967	94,211	153,263	152,763
Operating Costs	6,387,770	6,739,774	9,596,516	9,952,263
Debt Service	1,523	1,220	938	643
Capital Expenses/Projects	268,255	570,064	0	360,000
Other Costs (Communications, Property Maintenance)	35,746	0	0	0
Total Expenditures	7,513,569	8,219,947	10,700,621	11,576,339

DEPARTMENT BUDGETS

Department: Emergency Services

Dept. # 29

Program Budgets:

Program: C400 Operating Revenue		
Description: Revenues dedicated to Medic One/EMS maintenance and operations budget (programs and services), includes EMS property tax levy, DOH/West Region EMS grant, and casino community contribution awards.		
Budget:	2009 Budget	2010 Adopted
Revenues	9,587,883	9,759,643
Expenditures	0	0
Program: C401 Building Repairs & Maintenance Reserve		
Description: Medic One's contribution to the Emergency Services Center (building) Capital Reserve Fund.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	31,256	28,074
Program: C411-C412 Administration		
Description: C411: Wages/benefits (3.5 FTEs) for administrative oversight of Medic One programs and basic operations. The FTEs include Administrator, Administrative Assistant II, Administrative Assistant I, and a half-time Office Assistant II. C412: Resources to support Medic One's basic maintenance and operations including office supplies/equipment and repairs, communications, inter-fund payments for county services (space lease, IT support, records services, etc), staff training, professional services and EMS Council directed activities.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	512,255	584,592
Program: C421-C422, C424-C425, C428-C429 Advanced Life Support		
Description: C421-C422: Wages/benefits (1.25 FTE) and resources for oversight of Medic One's contracted Advanced Life Support (ALS) programs. FTEs include ALS Coordinator and .25 Office Assistant II. C424: Supports state and system-mandated continuing education requirements for Advanced Life Support services personnel (employed under the auspices of intergovernmental contract between Thurston County and four local fire/EMS agencies). C425-C428: Supports provision of countywide advanced Life Support Services via intergovernmental contract between Thurston County and four local fire/EMS agencies. C429: Supports Advanced Life Support component of Medic One's electronic patient records data system and associated costs, including specific Thurston County IT services.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	8,078,396	9,055,538

DEPARTMENT BUDGETS

Department: Emergency Services

Dept. # 29

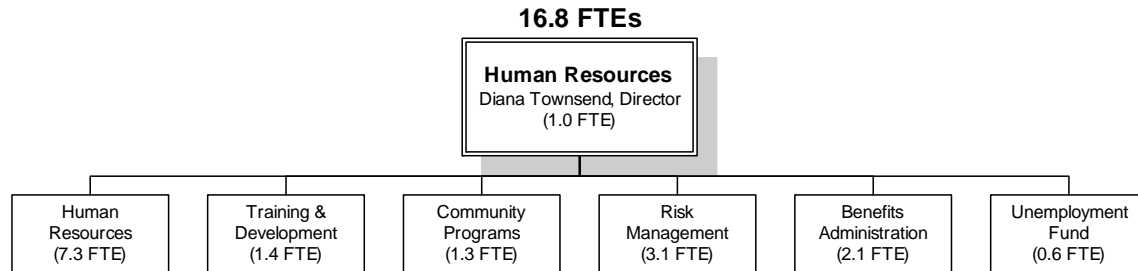
Program: C441-C442, C445 Basic Life Support Training		
Description: C441-C442: Wages/benefits (2.25 FTE) and resources to support Medic One's Basic Life Support (BLS) initial and ongoing training, and quality improvement programs. FTEs include BLS Training Supervisor, BLS Training Coordinator, and .25 Office Assistant II. C445: Provides extra help (Instructors and Evaluators) wages/benefits, and program resources to support Medic One's initial and ongoing training program.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	413,246	411,022
Program: C480, C485, C489 Basic Life Support		
Description: C480: Funds countywide no-cost CPR and AED classes, and public education events and materials. C485: Provides supplies/equipment and financial support to BLS services provided by 17 Thurston County Fire/EMS agencies. C489: Supports the BLS component of Medic One's electronic patient records data system and associated costs, including specific Thurston County IT services.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	982,775	1,080,113
Program: C493 Equipment Replacement		
Description: Internal equipment repair and replacement fund, based on projected needs including taxes and contingency.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	687,693	423,500

DEPARTMENT BUDGETS

Department: Human Resources

Dept. # 22

Organization:



Mission:

To build the foundation for excellence for all Thurston County employees and offices through partnerships, innovations and solutions.

The Human Resources Department partners with county leaders to meet the personnel needs of employees and external customers. This mission is accomplished through the Human Resources teams: Compensation and Benefits, Risk Management, Employee and Labor Relations. Additionally, Human Resources provides support to the Board of Equalization and the Thurston County Citizen's Commission on Salaries for Elected Officials.

Funds:

The Human Resources Department operates with several funds in addition to General Fund support. These include:

- **The Benefits Administration Fund 5060** supports the employee benefits programs. It covers costs to manage payroll deductions and plan billings. It also supports third-party administrator costs, consultant costs and wellness activities.
- **The Insurance Risk Fund 5050** collects contributions from county departments to fund the risk management program. Contributions are based upon an allocation formula designed to reflect loss history. The program includes safety and loss control management, liability and workers' compensation claims management, and insurance portfolio management. The county insurance portfolio includes policies for property, liability, and specialty coverage as well as surety bond placements. Liability claim payments, liability defense expenses and claims adjusting expenses within the county's \$250,000 retention layer are made from this fund.

DEPARTMENT BUDGETS

Department: Human Resources

Dept. # 22

- **The Unemployment Compensation Fund 5030** is Thurston County's self-insurance fund for unemployment compensation claims. Each department's contribution to this fund is proportionate to its salary expenses. All unemployment compensation claims of former county employees are paid from this fund.

2010 Goals:

- Negotiate and ratify nine collective bargaining units and one newly formed unit in the Sheriff's Office to achieve the settlement of ten union contracts by December 31, 2010.
- Limit the budget impact of renewal of general liability and property insurance while maintaining existing coverage.

Performance Measures:

- Negotiate and ratify nine current collective bargaining units and one newly formed bargaining unit in the Sheriff's Office to achieve the settlement of ten union contracts in 2010.
- Manage liability and property claims to maintain a 5% or less annual insurance premium renewal rate. The liability and property insurance policy premiums will be compared to the prior year rates.

2010 Issues:

- Support offices and departments that were significantly impacted by the budget reductions and reorganization through training, team building, labor relations, compensation and risk management services while sustaining budget and staff reductions within the department.
- Negotiating labor contracts in poor economic conditions with fewer resources.

Changes from 2009 Budget:

Human Resources Department core services:

- Budget target for general fund services achieved under target.

Risk, Safety & Insurance Management:

- The Risk Fund is transferring \$700,000 to the General Fund.
- Reduced cost allocations to the general fund offices by approximately \$300,000.

Community Programs:

- Veteran's Assistance Fund was transferred to Public Health and Social Services Department as part of the overall county reorganization.

Continued next page

DEPARTMENT BUDGETS

Department: Human Resources

Dept. # 22

Budget – Fund: 0010 Human Resources – General Fund

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund	1,260,427	1,194,792	1,316,058	1,314,677
Taxes				
Fees & Licenses	14,464	5,975	9,000	5,500
Grants				
Intergovernmental	315	0	0	0
Other Funds (Insurance Risk)	42,000	43,000	43,000	43,000
Other Sources	0	10	0	0
Total Revenue	1,317,206	1,243,777	1,368,058	1,363,177
FTEs	12.60	12.60	10.90	11
Expenditures				
Personnel	1,052,080	978,156	1,000,392	972,674
Internal Services	130,632	159,307	179,919	177,209
Professional Services	30,780	30,565	71,849	78,494
Operating Costs	108,127	74,462	114,798	133,500
Debt Service	1,587	1,287	1,100	1,300
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	1,323,206	1,243,777	1,368,058	1,363,177

DEPARTMENT BUDGETS

Department: Human Resources

Dept. # 22

Budget – Fund: 5030 Unemployment Compensation

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	1,835,146	2,128,498	2,457,707	2,058,620
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	503,373	533,264	355,000	730,000
Total Revenue	2,338,519	2,661,762	2,812,707	2,788,620
FTEs	.70	.70	.60	.60
Expenditures				
Personnel	210,021	204,055	752,087	1,606,262
Internal Services	0	0	0	3,758
Professional Services				
Operating Costs	0	0	2,000	2,000
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	210,021	204,055	754,087	1,612,020

DEPARTMENT BUDGETS

Department: Human Resources

Dept. # 22

Budget – Fund: 5050 Insurance Risk

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	3,760,788	4,828,456	5,456,644	6,128,284
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	2,513,668	2,438,903	2,480,436	2,157,111
Total Revenue	6,274,456	7,267,359	7,937,080	8,285,395
FTEs	3	3.25	3.15	3.10
Expenditures				
Personnel	271,539	294,150	314,354	305,873
Internal Services	29,891	23,585	28,114	34,058
Professional Services	126,168	347,343	355,500	304,915
Operating Costs	976,402	1,102,636	1,736,034	1,764,044
Debt Service				
Capital Expenses/Projects	0	0	3,400	1,500
Other Costs (General Fund)	42,000	43,000	43,000	743,000
Total Expenditures	1,446,000	1,810,714	2,480,402	3,153,390

DEPARTMENT BUDGETS

Department: Human Resources

Dept. # 22

Budget – Fund: 5060 Benefits Administration

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	874,490	1,153,616	1,303,078	992,079
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	498,038	531,631	467,000	617,000
Total Revenue	1,372,528	1,685,247	1,770,078	1,609,079
FTEs	2	2.25	2.15	2.10
Expenditures				
Personnel	38,874	146,556	153,773	144,950
Internal Services	64	0	400	9,056
Professional Services	180,784	234,558	612,250	575,250
Operating Costs	1,938	1,055	11,526	12,126
Debt Service	0	0	50	50
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	221,660	382,169	777,999	741,432

DEPARTMENT BUDGETS

Department: Human Resources

Dept. # 22

Program Budgets:

Program: B600 Human Resources		
Description: Provides county leaders and offices with contemporary employment and labor management expertise to ensure our employees are treated fairly and consistently, reinforcing efficient public service capabilities. Manages impartial and competitive compensation systems that attract and maintain a workforce of excellence.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	1,039,760	1,023,398
Program: B601 South Puget Sound Labor Management Committee		
Description: Inter-jurisdictional committee composed of area managers and labor representatives. This program was discontinued in 2010.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	14,725	0
Program: B602 Employee Recruitment Ads		
Description: Pass through account to facilitate the placement and accounting of employee recruitment advertising expenses.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	45,000	45,000
Program: B618-B619 Training Programs		
Description: Designed to build leadership and strengthen employee capacity to improve efficiency levels and meet increasing public service demands. Partner with local agency resources to foster innovative use of employee knowledge, skills, talent and abilities.		
Budget:	2009 Budget	2010 Adopted
Revenues	52,000	48,500
Expenditures	148,095	172,185
Program: B620 Board of Equalization		
Description: A quasi-judicial board whose function is to provide impartial and economical adjudication of appeals contesting property tax assessments and other determinations of the Thurston County Assessor's Office.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	110,368	112,442

DEPARTMENT BUDGETS

Department: Human Resources

Dept. # 22

Program: B621 LEOFF Disability Board		
Description: Statutorily required board appointed by the Board of County Commissioners that determines medical services available to active and retired law enforcement officers and fire fighters who are members of the LEOFF I retirement plan.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	10,110	10,152
Program: B630 Unemployment Administration (Fund 5030)		
Description: Unemployment Administration is Thurston County's self-insurance fund for unemployment compensation claims. Each office's contribution to this fund is proportionate to its salary expenses. All unemployment compensation claims of former county employees are paid from this fund.		
Budget:	2009 Budget	2010 Adopted
Revenues	355,000	730,000
Expenditures	754,087	1,612,020
Program: B635 Benefits Administration (Fund 5060)		
Description: Supports the employee health and benefits programs. It covers costs to manage payroll deductions and plan billings. It also supports third-party administrator costs and consultant costs.		
Budget:	2009 Budget	2010 Adopted
Revenues	467,000	617,000
Expenditures	776,999	740,432
Program: B640 Wellness (Fund 5060)		
Description: Seed money provided to promote employee health and wellness activities.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	1,000	1,000
Program: B680 Insurance Risk Administration (Fund 5050)		
Description: County offices contribute to the risk management program based on risk exposures and loss history. Program administrative costs are segregated by insurance program functions.		
Budget:	2009 Budget	2010 Adopted
Revenues	2,480,436	2,157,111
Expenditures	17,034	27,033

DEPARTMENT BUDGETS

Department: Human Resources

Dept. # 22

Program: B682 Insurance Risk Liability Premiums (Fund 5050)		
Description: The county's general liability and casualty insurance program covers the insurance premium costs and associated tort-claim and lawsuit defense and adjudication expenses.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	1,794,032	2,367,928
Program: B683 Insurance Risk Property Premiums (Fund 5050)		
Description: The county's property insurance program insures the county's buildings, vehicles and other assets.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	393,859	482,098
Program: B685 Other Liability Premiums (Fund 5050)		
Description: This insurance premium is for a crime policy, also referred to as a blanket bond, and for a fiduciary liability policy that is an insurance policy protecting the county against dishonest acts by county employees.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	5,750	16,000
Program: B686 Other Premium Bonds (Fund 5050)		
Description: This is for the statutorily required surety bond placements for the Thurston County Clerk and Treasurer.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	1,600	2,000
Program: B687 Pollution Liability Premium (Fund 5050)		
Description: This insurance premium is for a pollution policy that covers the county's underground fuel storage tanks and our largest above ground storage tanks.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	10,000	10,000

DEPARTMENT BUDGETS

Department: Human Resources

Dept. # 22

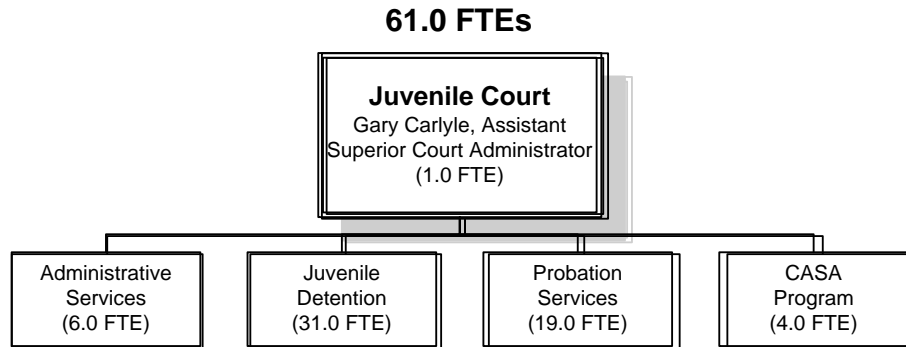
Program: B692 Training Program (Fund 5050)		
Description: A pass through account, transferred to Human Resources for employee training and development programs.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	43,000	43,000
Program: B694 Refunds & Assessments (Fund 5050)		
Description: This program includes safety and loss control management for workers' compensation claim management and third party claims adjudication costs. The program also tracks Department of Labor & Industry premium assessments and refunds.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	215,127	205,331

DEPARTMENT BUDGETS

Department: Juvenile Court

Dept. # 08

Organization:



Mission:

Thurston County Juvenile Court provides legal intervention for youth up to 18 years of age who have been arrested and/or charged with criminal activity or have legal issues pursuant to a civil procedure. The Juvenile Court provides court, probation, and detention services to the citizens of Thurston County.

Funds:

Juvenile Court operates within the General Fund.

2010 Goals:

- Fiscal Sustainability – the Juvenile Department is committed to responsible budget policies that enable us to provide the best use of public funds by incorporating evidence based programs for juveniles. In this effort we have reduced our juvenile detention population as well as reduced juvenile recidivism.
- Public Safety – the Juvenile Department acknowledges a key responsibility in balancing the role of public safety with our role of accountability to the public. Our goals for public safety include the continued use of our statewide risk assessment screening tool for appropriate placement of juveniles under our supervision. This assessment process is used to determine caseload assignment, program placement, and potential threat to community safety.

Performance Measures:

- Increase participation of juveniles in best practice programs designed to reduce recidivism.
- Maintain daily detention population at 40 juveniles or less.

DEPARTMENT BUDGETS

Department: Juvenile Court

Dept. # 08

2010 Issues:

- A cap on the number of available beds was placed on admissions to the juvenile detention facility in order to reduce the number of extra help hours needed. This creates a hardship for law enforcement, probation counselors, and the community by creating the need for difficult decisions about when/if a juvenile should be released early.
- Staff reductions in detention and support services will affect the entire department. Specifically, the detention supervisor position that was eliminated in 2009 resulted in other detention employees having to fill the vacant detention supervisor shifts.
- The elimination of the Court Assistant II position meant that three other employees will absorb the work of the eliminated position.

Changes from 2009 Budget:

- The Juvenile Department continues to struggle with the reality that funding from our state grant programs will be cut and/or reduced. Much time and effort has been spent on advocating for preserving the funding levels for Juvenile Department programs statewide. Programs at risk from this funding reduction include sex offender treatment, functional family therapy, at risk youth programs, diversion, and Juvenile Drug Court.
- The Juvenile Department will be receiving \$30,000 in Treatment Sales Tax funding for chemical dependency treatment costs. This will enable the Juvenile Drug Court to fund at least eight youths throughout the year as the funding from the state was reduced.
- Additionally, the Safe Schools/Healthy Students grant, in partnership with North Thurston Public Schools ended, eliminating three professional service positions that provided support for students at North Thurston's three comprehensive high schools, and assisted with probation, truancy and youth at risk matters.
- RCW 13.40.127(10) requires that Juvenile Courts seal records for deferred dispositions automatically. The Juvenile Courts are implementing this program with the assistance of the Administrative Office of the Courts. There are financial impacts on the courts for this additional workload, which remains to be determined.
- The changes below occurred as a result of budget reductions for 2009, and the Juvenile Department continues to strive to fill the void left by these cuts.
 - Elimination of one Detention Supervisor position.
 - Termination of the contract with Master Trainer for the Aggression Replacement Training program; training is now done by staff, which

DEPARTMENT BUDGETS

Department: Juvenile Court

Dept. # 08

results in the elimination of their previous duties.

- Reduction of the extra help workers funding in detention by 40%. These employees provide on-call, in-status coverage for high population days, and staff coverage for time off, as well as for training.
- Elimination of one Court Assistant II position.
- Reduction of the electronic home monitoring (EHM) budget by 60%.

Continued next page

DEPARTMENT BUDGETS

Department: Juvenile Court

Dept. # 08

Budget – Fund: 0010 Juvenile Court – General Fund

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund	4,093,872	4,343,952	4,516,259	4,497,317
Taxes				
Fees & Licenses	155,972	221,412	149,300	149,300
Grants	1,266,333	1,537,826	1,580,023	1,489,949
Intergovernmental				
Other Funds (Detention Sales Tax, Treatment Sales Tax)	504,728	517,248	545,172	575,829
Other Sources	19,881	20,299	30,550	29,700
Total Revenue	6,040,786	6,640,738	6,821,304	6,742,095
FTEs	59	63	61	61
Expenditures				
Personnel	4,809,529	5,095,759	5,353,999	5,339,644
Internal Services	807,677	874,478	1,042,396	1,053,008
Professional Services	312,807	520,058	305,487	212,896
Operating Costs	110,504	133,014	119,422	136,547
Debt Service	269	2,972	0	0
Capital Expenses/Projects	0	14,458	0	0
Other Costs (specify)				
Total Expenditures	6,040,786	6,640,739	6,821,304	6,742,095

DEPARTMENT BUDGETS

Department: Juvenile Court

Dept. # 08

Program Budgets:

Program: A800-A809 Miscellaneous Revenue		
Description: Revenues collected from various sources, including juvenile fines/fees, crime victim payments, and HB3900 grant revenue.		
Budget:	2009 Budget	2010 Adopted
Revenues	197,716	210,702
Expenditures	0	0
Program: A810 Administration		
Description: Provides management, leadership and facility administration to the Juvenile Court. Represents department on statewide and countywide issues. Budget also includes departmental infrastructure costs.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	712,051	698,722
Program: A811 Parent Pay		
Description: Bills parents for their juvenile's detention time in an effort to reimburse the county for this expense. Also provides the department's accounting functions for payroll, accounts payable, and receipting.		
Budget:	2009 Budget	2010 Adopted
Revenues	140,000	140,000
Expenditures	145,125	141,989
Program: A812 Court Services		
Description: Provides administrative and court services functions to the juvenile probation department, such as scheduling court hearings, filing motions, statistical information, and warrants.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	196,773	193,863
Program: A820 Intake & A840 Caseload Services		
Description: Supervises and monitors compliance for more than 500 juvenile offenders on community supervision to improve pro-social behavior, reduce recidivism as juveniles and adults. Provides court intake services for juveniles not on community supervision.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	1,319,146	1,332,277

DEPARTMENT BUDGETS

Department: Juvenile Court

Dept. # 08

Program: A841 Community Juvenile Accountability Act (CJAA)		
Description: Grant funding for the Functional Family Therapist position, an evidence-based program providing counseling for families referred through a risk assessment.		
Budget:	2009 Budget	2010 Adopted
Revenues	106,303	102,674
Expenditures	98,298	96,526
Program: A842 Juvenile Accountability Block Grant (JAIBG)		
Description: Federal grant used for Aggression Replacement Training program.		
Budget:	2009 Budget	2010 Adopted
Revenues	16,347	16,347
Expenditures	15,741	15,439
Program: A843 Consolidated Juvenile Services		
Description: Consolidated Juvenile Services grant allows juveniles disposition alternatives so juveniles can remain in their community with treatment provided for Special Sex Offender Disposition Alternative (SSODA), At Risk, Mental Health Disposition Alternative, and Special Disposition Alternatives programs.		
Budget:	2009 Budget	2010 Adopted
Revenues	443,336	403,714
Expenditures	394,784	394,895
Program: A844 Structured Residential		
Description: Provides funding for urinalysis testing of juveniles.		
Budget:	2009 Budget	2010 Adopted
Revenues	7,800	7,800
Expenditures	7,800	7,800
Program: A845 BECCA		
Description: Mandated grant funded program for truancy, youth at risk and Children in Need of Services program in the Court to ensure juveniles do not become offenders.		
Budget:	2009 Budget	2010 Adopted
Revenues	328,908	370,313
Expenditures	155,803	160,765
Program: A846 Pass-Through, Diversion Services		
Description: Community Youth Services professional services payment which provides diversion services for the Court to eligible juveniles.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	63,744	63,744

DEPARTMENT BUDGETS

Department: Juvenile Court

Dept. # 08

Program: A847 CJAA Expansion		
Description: Grant funding provides Victim Offender Mediation program, and Aggression Replacement training to juveniles found eligible through a risk assessment.		
Budget:	2009 Budget	2010 Adopted
Revenues	200,205	237,360
Expenditures	221,910	222,704
Program: A860 Detention Services		
Description: Supervises care and custody of juveniles in a secure detention facility.		
Budget:	2009 Budget	2010 Adopted
Revenues	545,172	545,829
Expenditures	3,003,354	2,975,828
Program: A862 Juvenile Medical & A864 Juvenile Dental		
Description: Provides detained juveniles with emergent dental and/or health issues to services and payment for treatment.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	39,129	39,129
Program: A863 Chemical Dependency Disposition Alternative (CDDA)		
Description: Chemical Dependency Disposition Alternative program provides grant funding for the Juvenile Drug Court program and treatment costs.		
Budget:	2009 Budget	2010 Adopted
Revenues	83,900	114,754
Expenditures	83,900	114,754
Program: A865 Safe Schools – Department of Education Grant		
Description: Partnership with the North Thurston Public Schools to provide three contracted Prevention and Intervention Specialists in the districts three high schools. The court provides oversight and management of these contracted workers. This grant ended in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	124,200	0
Expenditures	109,200	0

DEPARTMENT BUDGETS

Department: Juvenile Court

Dept. # 08

Program: A870 Court Appointed Special Advocate (CASA) Program

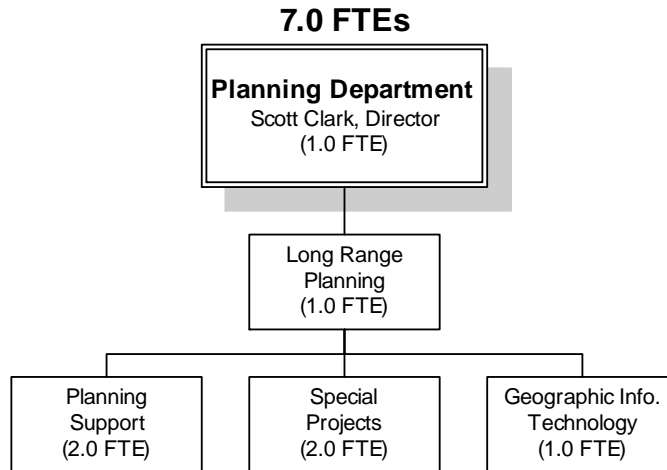
Description: The Court Appointed Special Advocate program recruits, trains, and supports volunteers who represent dependent children in the foster care system. This program is partially grant funded.

Budget:	2009 Budget	2010 Adopted
Revenues	111,158	95,285
Expenditures	254,546	283,660

DEPARTMENT BUDGETS

Department: Planning

Dept. # 36



Mission:

The Planning department will develop and revise as necessary the county's strategic, land use, and other plans to implement the Board's policy initiatives and comply with state and federal mandates.

Funds:

The Planning department is funded within the General Fund and also has funding from Federal and State grants..

2010 Goals:

Fiscal Sustainability:

- 2011 budget supports the policies, programs and projects that are based on the goals, objectives, and performance measures identified in the strategic plan.
- Develop comprehensive development impact fees for transportation, parks and schools.
- Maintain 100% compliance with federal and state grant audits.
- Stimulate green economic development.

Environmental Sustainability:

- Obtain 100% compliance with the Growth Management Act.
- Adopt the Critical Areas Ordinance.
- Adopt the Shoreline Master Plan.

Regional Leadership:

- Initiate joint work with local jurisdictions for the seven-year update of the Comprehensive Plan.
- Initiate implementation of Thurston County's Greenhouse Gas Inventory and Climate Action Plan.
- Identify incentives to preserve agricultural lands, such as transfer of development

DEPARTMENT BUDGETS

Department: Planning

Dept. # 36

rights and/or other methods.

- Develop a prairie restoration and protection project in partnership with state and federal agencies.
- Establish watershed characterization as the best available science for informing county land use policy.

Technology:

- Improve the analytical capabilities of the Planning department through upgrades in geospatial technology, staff training and cross-department collaboration.
- Significantly enhance planning's website to enable it to be the primary means of communicating with the public. The website will be public friendly, up to date on upcoming actions and events, and maintained at the user level.

Performance Measures:

- Western Washington Growth Management Hearings Board issues a finding of compliance regarding all issues related to the 2006 challenge to Comprehensive Plan.
- Department of Commerce issues a finding of compliance for the new Critical Areas Ordinance.
- Board of County Commissioners adopts Shorelines Master Plan.
- State and federal grant agencies issue no significant findings on grant audits.
- 2011 budget has a prioritized list of projects and programs with quantifiable or qualifiable performance measures linked to the goals and objectives listed in the strategic plan.
- Impact fee schedule prepared for Board adoption.
- County greenhouse gas emissions are quantified and climate action plan prepared for implementation in 2011.
- Watershed characterization science is used to update the Critical Areas Ordinance and revise other land use policies as applicable.
- State and federal agencies are assisting in funding of Prairie conservation and restoration programs.
- Partnerships with the Economic Development Council, local jurisdictions, Chambers of Commerce, and non-profit agencies are established to attract green economic development to Thurston County.
- Technology acquisition and staff training are funded primarily through state and federal grants.

2010 Issues:

- Appellate courts could remand some growth management compliance issues back to Thurston County resulting in staff and funding commitments that delay completion of the Critical Areas Ordinance, Shoreline Master Program, and the initiation of the seven-year update to the Comprehensive Plan.
- The \$90,000 Department of Commerce comprehensive plan update grant does not provide sufficient revenues to fully fund mandated work on the

DEPARTMENT BUDGETS

Department: Planning

Dept. # 36

Comprehensive Plan's seven-year update.

- Federal and state agencies may not be able to provide financial and technical support to prairie conservation and restoration efforts.
- Recessionary budget constraints will require that staff training and major equipment repairs and replacement, such as copiers and plotters, be deferred unless funded through state and federal grants.

Continued next page

DEPARTMENT BUDGETS

Department: Planning

Dept. # 36

Budget – Fund: 0010 General Fund

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	0	0	0	0
General Fund	0	0	402,007	324,870
Taxes				
Fees & Licenses	0	0	160,803	0
Grants	0	0	369,173	547,851
Intergovernmental				
Other Funds (Roads, Solid Waste, Storm/Surface Water Utility)	0	0	241,204	0
Other Sources				
Total Revenue	0	0	1,173,187	872,721
FTEs	0	0	6	7
Expenditures				
Personnel	0	0	692,995	559,620
Internal Services	0	0	211,730	168,590
Professional Services	0	0	203,912	97,700
Operating Costs	0	0	66,264	46,311
Debt Service				
Capital Expenses/Projects	0	0	5,500	5,500
Other Costs (specify)				
Total Expenditures	0	0	1,180,401	872,721

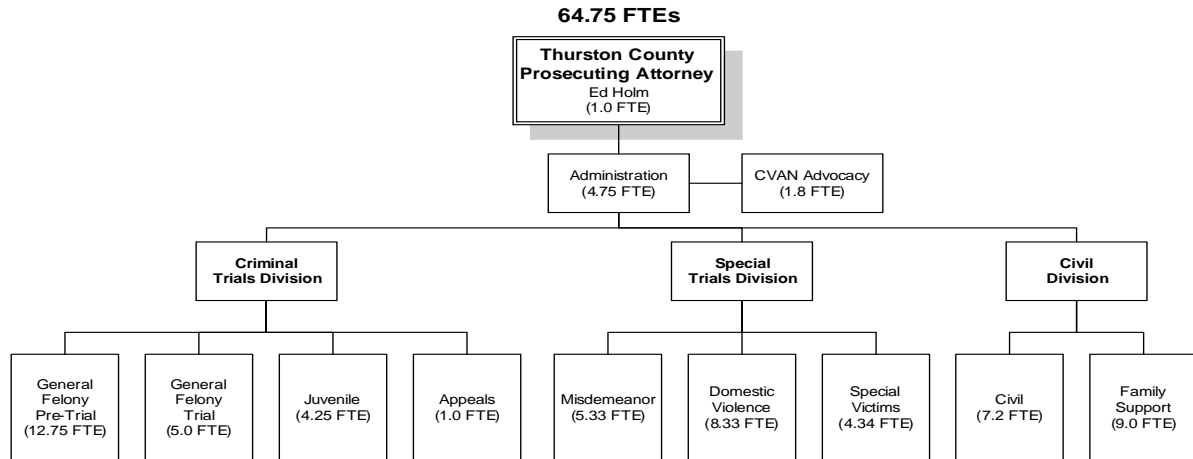
Program Budgets: N/A

DEPARTMENT BUDGETS

Department: Prosecuting Attorney

Dept. # 09

Organization:



Mission:

The Prosecuting Attorney's Office (PAO) will perform its constitutional and statutory duties by serving as a highly skilled and innovative legal team advocating for public safety, seeking justice in criminal cases for victims and those accused, representing the interests of children, and providing effective legal services to Thurston County government.

Funds:

The Prosecuting Attorney's Office is primarily financed by the General Fund but uses two additional funds:

- **The Anti-Profitteering Fund 1900** was established per RCW 9A.82.110 to collect anti-profitteering case funds to support the Prosecutor's Office's investigation and prosecution of these kinds of cases. These monies are used to pay for expert witnesses, investigators, and extra help.
- **The Victim Advocate Fund 1110** supports work with victims of crimes. Pursuant to RCW 7.68, revenues are generated from a percentage of fines in Superior, District, Municipal courts, and assessments in Superior Court.

2010 Goals:

- Increase operational efficiency in the processing of low complexity, low risk felony cases.
- Reduce case congestion in Superior Court.
- Improve use of technology to increase efficiency and effectiveness of prosecution.

DEPARTMENT BUDGETS

Department: Prosecuting Attorney

Dept. # 09

Performance Measures:

- Completion of a general felony re-organization and implementation of a horizontal model of prosecution for less complex, lower risk felony cases.
- Implementation of a new pre-trial diversion model to increase efficiency in entering eligible cases into diversion.
- Develop a system to create and transfer documents electronically during video hearings.
- Reduce time from first appearance to disposition in low complexity felony cases by 10%.
- Complete implementation of document imaging and electronic discovery management systems.

2010 Issues:

- The major issue facing the Prosecuting Attorney's office is the loss of 9.2 positions in 2009 which has brought attorney and staff levels below staffing levels in 2001 when the county population was 207,355 compared to over 250,000 currently. This reduction has substantially weakened the office's ability to perform its core mission. Further cuts will require reducing prosecution of many crimes and the possible reduction in the number of civil lawsuits.
- Our Civil Division is hampered by the cuts to the point that the division is unable to handle normal caseload and response time may be substantially delayed. The cuts also impact the division's ability to handle major cases.
- The Prosecutor's Office will continue the implementation of a scanning/imaging system.

Changes from 2009 Budget:

The Prosecutor's Office reduced the 2009 and 2010 budgets by 9.2 FTEs. This results in less capacity in the Felony, Juvenile, Misdemeanor, Domestic Violence, Special Victims, Victim Advocacy, Family Support, Administration and Civil divisions. These reductions include:

- 1.2 Victim Advocate positions.
- One Legal Assistant position.
- One Paralegal position.
- One Executive Assistant.
- Five Deputy Prosecutors, involving the Juvenile, Domestic Violence, and Misdemeanor teams, resulting in increased attorney caseloads and anticipated backlog of criminal workload.
- Funds available for contract attorneys, discovery costs for civil cases, and costs of witnesses and experts in both civil and criminal cases.

Continued next page

DEPARTMENT BUDGETS

Department: Prosecuting Attorney

Dept. # 09

Budget – Fund: 0010 Prosecuting Attorney – General Fund

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund	5,997,783	6,610,070	5,932,783	5,913,846
Taxes				
Fees & Licenses	136,156	143,453	196,100	102,000
Grants	1,274,637	1,360,999	1,144,049	973,257
Intergovernmental	135,384	160,199	180,200	200,600
Other Funds (Treatment Sales Tax)	0	0	155,916	289,428
Other Sources	12,600	12,575	5,000	80,000
Total Revenue	7,556,560	8,287,296	7,614,048	7,557,227
FTEs	69.45	70.45	63.95	60.25
Expenditures				
Personnel	6,072,079	6,494,758	6,092,360	6,131,195
Internal Services	830,453	1,119,749	1,146,683	1,157,411
Professional Services	212,925	308,220	139,025	60,486
Operating Costs	436,333	333,358	198,980	201,839
Debt Service	4,769	7,640	7,000	8,200
Capital Expenses/Projects	0	23,571	30,000	0
Other Costs (specify)				
Total Expenditures	7,556,559	8,287,296	7,614,048	7,557,227

DEPARTMENT BUDGETS

Department: Prosecuting Attorney
Budget - Fund: 1110 Victim Advocate

Dept. # 09

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	60,144	60,452	145,237	120,000
General Fund				
Taxes				
Fees & Licenses	189,793	197,170	190,000	190,000
Grants	0	18,256	35,468	78,495
Intergovernmental	46,816	30,028	35,000	70,140
Other Funds (list)				
Other Sources	15,776	17,466	13,000	13,000
Total Revenue	312,529	323,372	418,705	471,635
FTEs	3	3	4.50	4.50
Expenditures				
Personnel	239,304	177,789	215,092	420,425
Internal Services	6,214	5,877	4,072	14,027
Professional Services	0	0	300	300
Operating Costs	6,257	8,664	7,000	7,000
Debt Service	302	0	0	0
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	252,077	192,330	226,464	441,752

DEPARTMENT BUDGETS

Department: Prosecuting Attorney

Dept. # 09

Budget – Fund: 1900 Anti Profiteering

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	28,665	19,487	20,696	21,000
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	1,514	1,209	20,500	20,500
Total Revenue	30,179	20,696	41,196	41,500
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services	0	0	0	133
Professional Services	10,692	0	20,000	20,000
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	10,692	0	20,000	20,133

DEPARTMENT BUDGETS

Department: Prosecuting Attorney

Dept. # 09

Program Budgets:

Program: A900-A902 Administration		
Description: Administration is responsible for the overall operation of the office, including organizational development, service delivery, employee training, work environment, technology, community outreach and crime prevention. Sixty four percent of the administration budget includes bar and associations dues, Deputy Prosecuting Attorney assignment pay, fixed costs for copiers, records, phone, network, infrastructure, postage and mailroom services, space use/office rent, and insurance risk for all PAO programs.		
Budget:	2009 Budget	2010 Adopted
Revenues	284,622	364,828
Expenditures	2,077,131	1,959,703
Program: A904 Family Support Team		
Description: Provides legal representation for the interests of children in child support enforcement actions referred by the state Department of Child Support. This program is fully funded by state and federal grants.		
Budget:	2009 Budget	2010 Adopted
Revenues	874,266	822,000
Expenditures	867,465	811,480
Program: A912-A913 Victim Advocacy (Fund 0010 & 1110)		
Description: Provides advocacy services to victims in the form of information and support during interviews, court hearings and trials, assistance with safety planning and referrals to crime victims' compensation and other community resources. This program is primarily funded from the PAO victim advocacy fund.		
Budget:	2009 Budget	2010 Adopted
Revenues	273,468	423,992
Expenditures	226,464	514,109
Program: A915 Anti-Profiteering (Fund 1900)		
Description: The anti-profiteering fund was set up to collect funds to support the Prosecutor's investigation and prosecution of these kinds of cases. These monies are used to pay for expert witnesses, investigators, and extra help.		
Budget:	2009 Budget	2010 Adopted
Revenues	20,500	20,500
Expenditures	20,000	20,133

DEPARTMENT BUDGETS

Department: Prosecuting Attorney

Dept. # 09

Program: A930, A934 Felony Team		
Description: Reviews all adult felony referrals from law enforcement and prosecutes charged adult felony cases in Thurston County Superior Court. This team also handles most appeals filed in the Washington State Court of Appeals or the Washington Supreme Court.		
Budget:	2009 Budget	2010 Adopted
Revenues	150,200	170,600
Expenditures	1,877,295	1,952,242
Program: A940 Special Victims Team		
Description: Reviews all felony and misdemeanor cases referred by law enforcement in which a crime is alleged involving sexually motivated crimes or exploitation, child abuse or neglect of a child, prosecutes charged cases in either Thurston County District Court or Superior Court.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	407,128	411,020
Program: A950 Juvenile Team		
Description: Reviews all juvenile felony and misdemeanor cases referred and prosecutes those charged in Thurston County Juvenile Court.		
Budget:	2009 Budget	2010 Adopted
Revenues	5,000	5,000
Expenditures	587,812	446,833
Program: A960 Domestic Violence Team		
Description: Reviews all felony and misdemeanor domestic violence cases (defined as those where the perpetrator is a family or household member with the victim) referred by law enforcement and prosecutes charged cases in either Thurston County District Court or Superior Court.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	75,000
Expenditures	577,188	574,052
Program: A970 District Court Team		
Description: Reviews and charges misdemeanor and gross misdemeanor crimes, traffic offenses, and alcohol related traffic offenses in District Court.		
Budget:	2009 Budget	2010 Adopted
Revenues	32,000	32,000
Expenditures	232,993	468,653

DEPARTMENT BUDGETS

Department: Prosecuting Attorney

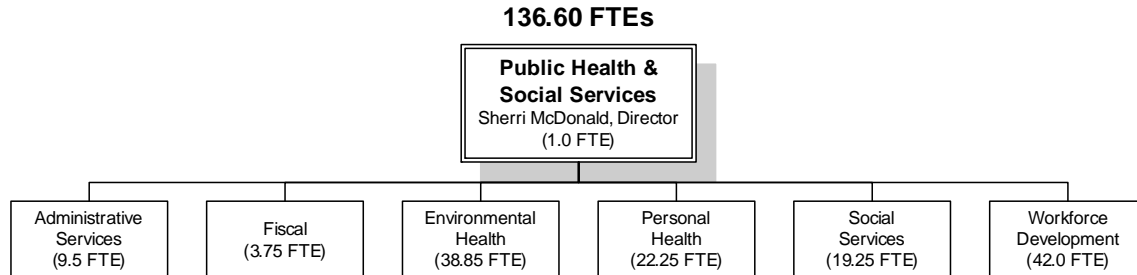
Dept. # 09

Program: A 980 Civil Team		
Description: Provides legal advice and opinions to all county officials and departments as well as legal representation in litigation arising from actions of a county official, department or employee who was acting within the scope of their employment.		
Budget:	2009 Budget	2010 Adopted
Revenues	196,100	103,500
Expenditures	847,959	860,887

DEPARTMENT BUDGETS

Department: Public Health & Social Services

Depts. # 40 & 41



Note: Administrative Services includes administration Health Officer , epidemiology, emergency preparedness and response, vital records and reception.

Mission:

The mission of the Thurston County Public Health and Social Services Department is to make a positive, significant and measurable difference in the environmental, physical and mental health, safety and well-being of our community.

In 2010 the Public Health & Social Services Department added responsibilities including administration of the Workforce Investment Act in the five-county workforce investment area of Grays Harbor, Lewis, Mason, Pacific and Thurston counties, Housing & Community Renewal providing planning and grant management services for housing development and homelessness prevention, and Veterans Assistance.

Funds:

The Public Health and Social Services Department operates within several special revenue funds and one enterprise fund. The majority of revenues used by this department are accounted for in Fund 1500. The General Fund operating transfer supports only the Public Health Division of the department. The Public Health and Social Services Department operates within the following funds:

- **Public Health and Social Services Fund 1500** provides public health services, including personal health, environmental health and emergency preparedness. Social Services develop community systems that provide Mental Health and Chemical Dependency services.
- **Veterans Assistance Fund 1200** provides assistance to eligible Thurston County veterans and their families.
- **Housing and Community Renewal Fund 1400** provides planning and grant management services for housing development and homelessness prevention.

DEPARTMENT BUDGETS

Department: Public Health & Social Services

Depts. # 40 & 41

- **Workforce Development Fund 1260** provides services to adults, youth, and developmentally disabled adult job seekers and businesses providing skilled workers for job openings and access to training where needed.
- **Technology Replacement Fund 1490** accounts for the planned expenditures for hardware replacement and software development.
- **RSN/IRRMA – Thurston Risk Reserve Fund 1510** accounts for the Regional Support Network inpatient/outpatient risk reserve.
- **Community Loan Repayment Fund 4510** accounts for the operations of a state funded loan program to county citizens to upgrade and improve failing septic systems.

2010 Goals:

Fiscal Sustainability:

- The department will establish financial plans and fund balance policies for each division. The department will continue to seek grants and other funding sources to support the department responsibilities.

Service Delivery:

- The department will work to reduce homelessness, promote community wellness, support family prosperity and public safety, and create economic opportunity. The department will emphasize prevention and community partnerships as methods to meet this goal.

Cultural Diversity:

- The department will promote a diverse workforce and provide access to services regardless of race, color, creed, religion, national origin, age, sex, marital status, veteran status, sexual orientation, or the presence of a disability.

Regional Leadership:

- The department will serve as a leader within Thurston County and among the five-county service delivery area of Grays Harbor, Lewis, Mason, Pacific, and Thurston counties.

Performance Measures:

Fiscal Sustainability:

- A minimum fund balance will be established for each Division by December 2010.
- The Department will apply for at least 5 new grants during 2010.

Service Delivery:

- Provide employment and training services to 1400 Adults and Dislocated Workers with a job placement rate of 80% for those exiting the program.

DEPARTMENT BUDGETS

Department: Public Health & Social Services

Depts. # 40 & 41

- Provide funding to assist nonprofit entities to create 15 new units of affordable housing county-wide.

Cultural Diversity:

- Include Spanish language translation and interpretation skills, in addition to English, for most positions filled during 2010.

Regional Leadership:

- Develop at least one new service shared with another county government in the five-county region during 2010.

2010 Issues:

Each division uses a mix of taxes, fees, grants, operating transfers, intergovernmental funds, and interest earnings. County General Funds support services provided in the Public Health Division only. Overall, the county General Fund supports the Public Health division with \$854,240 (1.3%) of the total estimated \$65,000,000 adopted 2010 department budget.

The department will need to continue to manage all funding sources to maximize service delivery systems. Each division has different funding challenges and a variety of service delivery systems. In order to maximize the capability of each division, staff will continue to identify best practices and share among the divisions. Staff will seek to ensure efficient, expedient responses to overwhelming needs in our communities.

Revenues are not keeping pace with the cost of providing service.

- Increases in cost of personnel (COLA, Step Increases, Benefits):
 - In 2005, the average cost of 1.0 FTE = \$67,000.
 - In 2010, the projected average cost of 1.0 FTE = \$86,500.
- Increases in costs for infrastructure (computers, mail, facilities, telephones, transportation):
 - 2005 Internal Service Charges \$1,072,149.
 - 2010 Internal Service Charges \$1,406,929 (a 9% decrease from 2009).
 - These costs are not recoverable through a majority of grants received by the department.
- We have taken steps to decrease dependency on county General Fund subsidy to Public Health:
 - Elimination of clinical services mid-2009, resulting in \$250,000 General Fund support reduction.
 - Restructured Environmental Health Division fees to capture 100% of the cost of providing services in On-Site, Land Use, Drinking Water, Food Service, Pools and Schools, resulting in additional \$250,000 General Fund support reduction.

DEPARTMENT BUDGETS

Department: Public Health & Social Services

Depts. # 40 & 41

- The Public Health Division undesignated fund balance is currently below minimum level that would be set in policy. Revenue enhancement and/or service level reductions will be necessary to achieve a minimum level of fund balance.
- Integration of form and function of all divisions within the Public Health & Social Services Department: personal health, environmental health, social services, workforce development, administrative services, and fiscal management.
 - Using the department 2010-2012 Financial Plan, develop guidelines to determine appropriate division and department fund balance.
 - Determine needs for language translation and interpretation services in each division; as position openings occur, determine priority of language skills.
 - Integrate personnel evaluation system in all divisions.
- Regional leadership: Environmental and Personal Health divisions have responsibility for Thurston County programs; Social Services has responsibility for Thurston and Mason; Workforce has responsibility for Thurston, Mason, Grays Harbor, Lewis, and Pacific counties. This variety can lead to confusion, but can help with streamlining services and systems. The department will strive to use these various approaches to the benefit of all services.
- Workforce Programs will be undertaking two new initiatives during 2010:
 - Development of training for shortage of healthcare workers using industry panels in collaboration with colleges in the five-county region including Grays Harbor, Lewis, Mason, Pacific, and Thurston counties.
 - Establish infrastructure for the Regional Education and Training Center at Satsop Development Park and closeout on June 30 of the Workforce Innovation in Regional Economic Development (WIRED) grant.

Changes from 2009 Budget:

- Per budget instructions, the full county indirect costs are included in the adopted 2010 Budget. The department submitted a cost subsidy request for BoCC consideration that resulted in a partial subsidy from the General Fund.
- The Personal Health Division of Public Health & Social Services no longer provides clinical services including WIC Nutrition Program, Family Planning and STD diagnosis and treatment, nor Access to Care programs for medical and dental services.
- Public Health division workforce reduction of 30.2 FTEs.
 - 24.0 FTE layoffs, of which 3.6 were vacant positions.
 - 3.5 FTE due to decline in environmental health permitting revenue; employees resigned and were not replaced.

DEPARTMENT BUDGETS

Department: Public Health & Social Services

Depts. # 40 & 41

- 2.7 FTE additional cost savings achieved by not replacing employees that resigned.
- Epidemiology and Assessment are core functions of Public Health. The department has half the capacity in the Epidemiology and Assessment program as 2009 budget adjustments eliminated 1.0 FTE.
- Administrative services that support central reception, telephone, and appointments have been completely reorganized as a result of the changes in direct service delivery.
- Full cost recovery is being instituted in all fee-supported programs in the Environmental Health Division.
- Fee-for-Service is being instituted in the Chemical Dependency program, a change from block grants to contracted agencies.
- Five-county Public Health Emergency Preparedness and Response is no longer the responsibility of Thurston County. While Thurston remains a member of the five-county group and plans, exercises, and tools are shared, the lead responsibilities are shared among all counties.
- Housing and Urban Development and the State Department of Commerce are instituting a new requirement for all housing-related funding to be disbursed through county government. This will necessitate greater attention to planning, oversight, contracting processes, and auditing than has been previously required.
- State budget cuts to mental health programs have resulted in changes in service delivery at the Evaluation and Treatment Facility. New procedures and processes have mitigated most service impacts. More cuts may not be absorbed without severe service impacts.
- Workforce Development has six major grants totaling \$7,451,151 that will end June 30, 2010. Loss of the grants will result in the lay off of 8.75 FTEs and the end of some specialized workforce development projects, unless additional funding can be accessed to continue the efforts. Activities affected are:
 - Reduced funding to support direct services to job seekers under the American Recovery and Reinvestment Act.
 - End of the funding for efforts toward a regional employment and training system with the ending of the Workforce Innovation in Regional Economic Development grant and the WorkSource Framework grant.
 - Reduced funding for dislocated worker services and the end of specialized funding for incumbent workers in the marine manufacturing industry.
 - Fund 1260 includes both Workforce Investment Act and Developmental Disabilities programs. Both functions serve to support individuals seeking employment. Service delivery will continue to be tracked and reported separately, as will revenue sources and expenditures.

Continued next page

DEPARTMENT BUDGETS

Department: Public Health & Social Services

Dept. # 40 & 41

Budget – Fund: 1200 Veterans

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	236,716	319,120	447,224	382,281
General Fund				
Taxes	247,141	322,403	275,117	340,923
Fees & Licenses				
Grants				
Intergovernmental	3,322	2,181	100	800
Other Funds (list)				
Other Sources	15,907	18,144	15,500	19,075
Total Revenue	503,086	661,848	737,941	743,079
FTEs	.75	.75	.75	.75
Expenditures				
Personnel	69,598	81,788	83,609	80,314
Internal Services	10,116	13,373	13,440	24,729
Professional Services	10,000	25,400	30,000	85,000
Operating Costs	94,253	94,063	228,611	184,880
Debt Service				
Capital Expenses/Projects				
Other Costs (Public Health & Social Services)	0	0	0	9,864
Total Expenditures	183,967	214,624	355,660	384,787

DEPARTMENT BUDGETS

Department: Public Health & Social Services

Dept. # 40 & 41

Budget – Fund: 1260 Pacific Mountain

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	234,408	278,430	227,592	1,763,291
General Fund	0	0	0	119,456
Taxes	0	0	0	438,970
Fees & Licenses	76,234	72,562	0	0
Grants	7,220,006	9,584,354	10,143,524	12,075,274
Intergovernmental	0	0	0	2,895,021
Other Funds (list)				
Other Sources	115,081	137,138	4,612,243	301,886
Total Revenue	7,645,729	10,072,484	14,983,359	17,593,898
FTEs	28	35	42	42
Expenditures				
Personnel	2,239,921	3,704,375	3,928,403	4,016,835
Internal Services	130,458	131,312	135,532	501,153
Professional Services	3,915,548	4,831,993	7,839,582	8,885,278
Operating Costs	1,071,259	1,177,211	2,852,250	2,491,163
Debt Service	0	0	0	800
Capital Expenses/Projects	10,114	0	0	0
Other Costs (Public Health & Social Services)	0	0	0	65,964
Total Expenditures	7,367,300	9,844,891	14,755,767	15,961,193

DEPARTMENT BUDGETS

Department: Public Health & Social Services

Dept. # 40 & 41

Budget – Fund: 1400 Housing & Community Renewal

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	4,237,320	4,923,408	2,212,253	1,631,356
General Fund	0	0	0	48,769
Taxes	1,636,572	930	0	0
Fees & Licenses	1,123,310	1,022,372	1,130,576	1,668,330
Grants	1,985,976	1,048,669	2,721,844	2,071,857
Intergovernmental				
Other Funds (list)				
Other Sources	213,972	145,569	170,000	109,000
Total Revenue	9,197,150	7,140,948	6,234,673	5,529,312
FTEs	6.55	6.55	2	2
Expenditures				
Personnel	551,188	0	217,328	213,668
Internal Services	64,134	112,381	40,315	56,788
Professional Services	2,981,910	2,020,369	2,699,944	3,444,403
Operating Costs	117,452	149,862	1,029,124	7,188
Debt Service				
Capital Expenses/Projects				
Other Costs (General Fund, Central Services, County Building)	559,058	2,646,084	0	19,877
Total Expenditures	4,273,742	4,928,696	3,986,711	3,741,924

DEPARTMENT BUDGETS

Department: Public Health & Social Services

Depts. # 40 & 41

Budget - Fund: 1490 Public Health & Social Services Technology

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	74,391	62,924	83,817	117,398
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (Public Health & Social Services)	69,655	69,655	50,000	42,007
Other Sources	6,424	3,681	0	2,000
Total Revenue	150,470	136,260	133,817	161,405
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services	0	0	0	1,377
Professional Services	0	0	0	60,000
Operating Costs	73,297	52,443	63,631	16,888
Debt Service				
Capital Expenses/Projects	14,249	0	0	0
Other Costs (specify)				
Total Expenditures	87,546	52,443	63,631	78,265

DEPARTMENT BUDGETS

Department: Public Health & Social Services Depts. # 40 & 41
Budget - Fund: 1500 Public Health & Social Services – Public Health

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	706,786	48,076	168,556	282,399
General Fund	1,086,290	1,423,289	854,240	912,246
Taxes	205,813	219,111	223,960	218,500
Fees & Licenses	2,980,578	2,917,025	3,744,656	3,597,666
Grants	3,916,717	4,272,298	3,738,300	2,358,639
Intergovernmental	1,242,140	1,378,758	1,342,235	937,806
Other Funds (Roads, Treatment Sales Tax)	26,484	27,360	82,247	421,246
Other Sources	109,465	74,164	10,300	105,177
Total Revenue	10,274,273	10,630,081	10,164,494	8,833,679
FTEs	112.40	110.82	92.70	74.60
Expenditures				
Personnel	7,792,335	7,819,240	7,650,838	6,388,052
Internal Services	1,086,358	1,199,722	1,169,900	1,196,178
Professional Services	647,806	545,989	393,241	356,234
Operating Costs	631,396	564,305	665,385	439,572
Debt Service	2,915	2,333	3,300	2,550
Capital Expenses/Projects	5,453	0	0	0
Other Costs (PH&SS Technology Fund)	59,935	59,935	37,302	31,875
Total Expenditures	10,226,198	10,191,524	9,919,966	8,414,461

DEPARTMENT BUDGETS

Department: Public Health & Social Services Depts. # 40 & 41
Budget - Fund: 1500 Public Health & Social Services – Social Services

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	5,880,070	5,438,982	8,063,050	5,971,894
General Fund	112,165	112,166	0	3,982
Taxes	662,802	842,112	891,564	439,970
Fees & Licenses	29,268	79,304	4,488	30,000
Grants	13,615,340	13,885,921	15,007,061	10,552,972
Intergovernmental	13,277,089	15,411,966	15,181,885	14,199,796
Other Funds (Treatment Sales Tax)	0	0	0	591,048
Other Sources	249,805	329,841	165,000	107,500
Total Revenue	33,134,539	36,100,292	39,313,048	31,897,162
FTEs	17.75	17.93	18.75	17.25
Expenditures				
Personnel	1,283,978	1,261,511	1,603,137	1,074,113
Internal Services	468,591	511,739	595,946	523,245
Professional Services	25,828,354	27,404,660	29,043,821	24,066,275
Operating Costs	104,176	97,546	169,470	239,068
Debt Service	738	508	1,100	300
Capital Expenses/Projects	0	24,723	70,000	70,000
Other Costs (PH&SS Technology Fund)	9,720	9,720	56,518	5,250
Total Expenditures	27,695,557	29,310,407	31,539,992	25,978,251

DEPARTMENT BUDGETS

Department: Public Health & Social Services
Budget - Fund: 1510 RSN – Risk Reserve

Depts. # 40 & 41

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	991,646	1,041,121	1,088,864	1,469,666
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	49,476	47,743	35,000	35,000
Total Revenue	1,041,122	1,088,864	1,123,864	1,504,666
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services	0	0	950,000	950,000
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	0	0	950,000	950,000

DEPARTMENT BUDGETS

Department: Public Health & Social Services

Depts. # 40 & 41

Budget - Fund: 4510 Community Loan Repayment #1

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	287,150	297,781	295,057	355,145
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	19,845	14,929	126,000	136,000
Total Revenue	306,995	312,710	421,057	491,145
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services	0	610	610	914
Professional Services	3,588	15,550	100,000	100,000
Operating Costs				
Debt Service	11,499	0	44,000	55,500
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	15,087	16,160	144,610	156,414

DEPARTMENT BUDGETS

Department: Public Health & Social Services

Depts. # 40 & 41

Program Budgets:

Public Health

Program: D210 Health Officer - Administration		
Description: The position of Health Officer is mandated by RCW 70.24.024. The Health Officer is the lead role in assessing public health needs of the community and assuring efforts are taken to meet those needs.		
Budget:	2009 Budget	2010 Adopted
Revenues	217,972	215,965
Expenditures	217,972	215,965
Program: D211 Public Health - Administration		
Description: Management and oversight of both Public Health and Social Services to include planning, monitoring, evaluation and policy development. Community leadership and planning in development of systems and processes to facilitate community involvement.		
Budget:	2009 Budget	2010 Adopted
Revenues	364,169	584,666
Expenditures	391,185	440,200
Program: D216 Fiscal/Business Management - Administration		
Description: Fiscal/Business Management provides overall financial management and policy development for both Public Health and Social Services to include budget development, budget monitoring, grants and contract management, accounts payable, accounts receivable, payroll, fixed assets and information technology.		
Budget:	2009 Budget	2010 Adopted
Revenues	232,734	270,991
Expenditures	232,734	270,991
Program: D279 Epidemiology - Administration		
Description: Epidemiology is the science upon which public health practice is built. The epidemiology section provides assessment, disease surveillance and program evaluation services for the department.		
Budget:	2009 Budget	2010 Adopted
Revenues	105,904	39,808
Expenditures	105,904	39,808
Program: D290 Treatment Sales Tax Evaluations & Administration of Other Funds		
Description: Provision of technical expertise and administrative support for the evaluation of services performed with tax revenue collected from the Treatment Sales Tax and fund 1500 cost allocation of administrative costs to fund 1200, 1260 and 1400.		
Budget:	2009 Budget	2010 Adopted
Revenues	54,887	216,078
Expenditures	54,887	216,078

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Program: D288 Emergency Response Preparedness - Administration		
Description: 2009: Thurston County is the regional lead for five county regions (Lewis, Mason, Pacific, Grays Harbor and Thurston) in developing improved capacity and infrastructure for public health preparedness and response to bioterrorism, outbreaks of infectious disease, public health threats and emergencies. 2010: Thurston County no longer has regional lead responsibilities. Thurston County remains a member of the five-county group and lead responsibilities are shared among all counties.		
Budget:	2009 Budget	2010 Adopted
Revenues	585,963	203,400
Expenditures	585,963	203,400
Program: D300 Technology Replacement - Administration (Fund 1490)		
Description: Planned expenditures for technology that allows staff to have up-to-date and appropriate tools to support their work. This replacement schedule was modified in 2009 from four year replacement to five year replacement.		
Budget:	2009 Budget	2010 Adopted
Revenues	50,000	44,007
Expenditures	63,631	78,265
Program: D215 Environmental Health – Administration		
Description: Environmental Health Administration is responsible for the overall operation of the divisions programs and activities. Activities include: assuring programs and services are consistent with Public Health standards; setting and meeting county and department goals and policies; assuring appropriate response to consumer requests and services.		
Budget:	2009 Budget	2010 Adopted
Revenues	343,707	345,286
Expenditures	343,707	345,286
Program: D252 Environmental Health – Drinking Water		
Description: The Drinking Water program includes services and activities related to the planning, development and on-going operation of safe drinking water systems. Includes review of proposed drinking water supplies for all land use and building projects to assure compliance; siting of wells or other drinking water sources, water system plans and routine water quality monitoring.		
Budget:	2009 Budget	2010 Adopted
Revenues	68,612	48,225
Expenditures	68,612	48,225

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Program: D253 Environmental Health – Solid Waste		
Description: Solid waste enforcement activities are the responsibility of local health departments. Program objectives include overseeing all permitted solid waste facilities in the county, providing technical and regulatory interpretations about disposal and responding to citizen complaints on illegal waste disposal.		
Budget:	2009 Budget	2010 Adopted
Revenues	278,224	294,225
Expenditures	278,224	294,225
Program: D254, D294 Environmental Health – On Site/Land Use/O&M		
Description: This program provides services/activities related to the planning and provision of safe collection, treatment and disposal of residential sewage and services/activities related to planning and the provision of environmentally sound uses of land. The program also provides educational opportunities for sewage system owners and assures that both small and large sewage disposal systems are properly operated.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,236,739	996,353
Expenditures	1,052,245	973,675
Program: Environmental Health – On Site System Financial Assistance (Fund 4510)		
Description: This program administers several low interest loan and grant programs to help those who need financial assistance to repair failing septic systems.		
Budget:	2009 Budget	2010 Adopted
Revenues	126,000	136,000
Expenditures	144,610	156,414
Program: Environmental Health – On Site System Financial Assistance (Fund 4500)		
Description: This program administers several low interest loan and grant programs to help those who need financial assistance to repair failing septic systems. This fund was consolidated into fund 4510 (above) in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	4,365	0
Expenditures	6,500	0
Program: D256 Environmental Health – Food		
Description: Services and activities include assuring that safe food is provided to the public. Includes educational efforts directed toward the public and food service operators/handlers, implementing applicable state and local regulations governing retail food establishments, public education, food handler permits, inspection of food establishments, investigating complaints of unsafe food handling practices and taking enforcement action as needed.		
Budget:	2009 Budget	2010 Adopted
Revenues	656,349	795,768
Expenditures	656,349	795,768

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Program: D257 Environmental Health – Hazardous Waste		
Description: This program is responsible for implementing the county's hazardous waste plan, participating in implementation of Pesticide Use Policy; providing assistance to other county departments on hazardous waste issues; evaluating properties suspected of contamination with hazardous materials; providing site analysis, soil sampling, ground and surface water sampling of contaminated sites; participating in drug lab investigations; providing spill response and conducting initial investigations of suspected contaminated sites, and developing outreach and education programs for the general public.		
Budget:	2009 Budget	2010 Adopted
Revenues	926,424	792,570
Expenditures	938,204	792,570
Program: D258 Environmental Health – Living Environment		
Description: This program provides services and activities to decrease risk or injury from environmental risks. Includes reviewing plans and inspections of schools, camps, shelters, temporary housing, swimming pools, spas, and water parks. The program also provides response to noise complaints and animal-to-human disease control.		
Budget:	2009 Budget	2010 Adopted
Revenues	352,842	213,526
Expenditures	352,842	213,526
Program: D259 Environmental Health – Gravel Mines		
Description: Activities include review of new and existing gravel mines based on standards established by ordinance of the Board of Health.		
Budget:	2009 Budget	2010 Adopted
Revenues	8,689	6,502
Expenditures	8,689	6,502
Program: D260 Environmental Health – Ground and Surface Water		
Description: Services and activities include assessment and protection of overall water resources in the community's ground and surface waters. Includes investigations, collection and analysis of data, identifying pollution sources, developing pollution prevention plans, undertaking remedial actions, responding to contamination incidents, promoting water resource protection in the community, monitoring surface waters including swimming, boating and shellfish growing areas.		
Budget:	2009 Budget	2010 Adopted
Revenues	612,907	700,411
Expenditures	682,633	730,737

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Program: D272 Environmental Health - Laboratory		
Description: The Environmental Health Laboratory is certified by the State Department of Ecology and Department of Health. The lab conducts bacterial analyses of drinking water, surface water, and samples suspected of contamination by sewage and nitrate analysis.		
Budget:	2009 Budget	2010 Adopted
Revenues	151,451	163,528
Expenditures	151,451	163,528
Program: D299 Environmental Health – Ground and Surface Water ER&R		
Description: The program records user fees and replacement/maintenance costs of ground and surface water monitoring equipment.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,550	3,450
Expenditures	1,550	3,450
Program: D212 Personal Health – Client Services		
Description: Services and activities in this program represent the central infrastructure support section known as HUB. Activities include central reception, records, client registration, appointments and client and Medicaid billing. This program was eliminated during 2009. The 2010 budget represents the cost of building reception functions.		
Budget:	2009 Budget	2010 Adopted
Revenues	230,827	112,339
Expenditures	230,827	112,339
Program: D213 Personal Health - Administration		
Description: Personal Health Administration is responsible for overall operation of the division programs. Activities include assuring program and services are consistent with Public Health standards, meeting and setting department goals and policies and assuring that the needs of the community are met.		
Budget:	2009 Budget	2010 Adopted
Revenues	458,338	376,670
Expenditures	458,338	376,670

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Program: D214 Personal Health – Project Access		
Description: This program works to increase access to medical care for low income uninsured individuals in Thurston County. Project Access is a community based, best practice initiative conducted in collaboration with the Thurston Mason Medical Society and CHOICE Regional Health Network. This program was eliminated during 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	95,456	0
Expenditures	95,456	0
Program: D222 Personal Health – Maternal Child Health		
Description: Activities in this program promote healthy pregnancies and positive birth and parenting outcomes. Services include home visitation to high-risk populations (Nurse Family Partnership), maternity support and case management, early intervention services to families at high risk for child abuse and provision of resource information and referrals.		
Budget:	2009 Budget	2010 Adopted
Revenues	868,770	775,645
Expenditures	868,770	775,645
Program: D224 Personal Health – Oral Health		
Description: This program provides services related to oral health and dental care activities. Access to Baby and Child Dentistry (ABCD) matches children 0-5 years of age to a dentist to provide dental exams, fluoride varnish applications, restorative care and parent education. The School Sealant Program provides dental sealants to children in the second grade in participating schools that have 30% or more free and reduced lunch rates. This program was eliminated during 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	70,762	30,490
Expenditures	70,762	30,490
Program: D226-D227 Personal Health – Family Planning		
Description: The Family Planning Clinic provides quality reproductive health care to all persons desiring services. Activities include promoting the occurrence of pregnancy by choice and under circumstances of lowest risk and providing care to stop the transmission of sexually transmitted disease. The education component of the program includes providing quality education on human sexuality issues to schools, professionals, parents and adolescents at high risk. This program was eliminated during 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	330,583	0
Expenditures	330,583	0

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Program: D228 Personal Health – Women, Infants, Children (WIC)		
Description: Services provided in WIC include providing food vouchers to families for nutritious foods and providing nutrition evaluation and education. The food vouchers are redeemed at local grocery stores and contribute \$2 million annually to the local economy. Assessments are provided to ensure optimum health and growth for women, infants and children. This program was eliminated during 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	298,003	0
Expenditures	298,003	0
Program: D232 Personal Health – Immunizations		
Description: This program provides services to administer and distribute vaccine for vaccine preventable diseases for individuals of all ages. Activities include administration of vaccine to individuals who do not have access to healthcare due to financial barriers, provision of adult vaccines and travel vaccine services. Staff works in cooperation with private and public agencies to provide mass clinics in assuring those groups at risk are immunized.		
Budget:	2009 Budget	2010 Adopted
Revenues	244,351	212,543
Expenditures	244,351	212,543
Program: D233 Personal Health – Sexually Transmitted Disease (STD)		
Description: Services in the STD program include contact follow-up of individuals with sexually transmitted diseases to prevent disease transmission. We work with local providers to assure appropriate treatment and education for exposed individuals.		
Budget:	2009 Budget	2010 Adopted
Revenues	52,565	46,425
Expenditures	52,565	46,425
Program: D234 Personal Health – Communicable Disease Investigation		
Description: Services in Communicable Disease include controlling the spread of TB and other communicable diseases through surveillance, tracking, prevention and treatment. This section receives all communicable disease reports for the county and responds to inquiries from the media, general public and medical professionals.		
Budget:	2009 Budget	2010 Adopted
Revenues	507,355	499,174
Expenditures	507,355	499,174

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Program: D235 Personal Health – HIV/AIDS Prevention		
Description: This program provides prevention services for persons infected with the HIV virus. Activities include counseling and testing high risk populations, syringe exchange, community awareness/outreach, surveillance of infected individuals, clinical care and intervention and community planning.		
Budget:	2009 Budget	2010 Adopted
Revenues	181,735	182,694
Expenditures	181,735	182,694
Program: D244 Personal Health – Youth Tobacco Prevention		
Description: This program administers activities as part of a comprehensive public health approach to tobacco use prevention and control.		
Budget:	2009 Budget	2010 Adopted
Revenues	34,260	51,197
Expenditures	34,260	51,197
Program: D249 Personal Health – Chronic Disease Prevention		
Description: This program has created innovative, effective and integrated community driven programs to promote healthy lifestyle choices and emphasize early detection, prevention, control and reduction of chronic diseases, particularly diabetes, asthma and obesity in Thurston County.		
Budget:	2009 Budget	2010 Adopted
Revenues	347,747	311,400
Expenditures	347,747	311,400
Program: D271 Personal Health – Vital Records		
Description: The Vital Records program registers, certifies and issues certificates for births and deaths. Vital Records staff (Deputy Registrars) have access to birth and death records for any occurrence in Washington State.		
Budget:	2009 Budget	2010 Adopted
Revenues	76,063	61,951
Expenditures	76,063	61,951
Program: B660-B662 Veteran's Programs (Fund 1200)		
Description: Responsible for providing assistance to eligible Thurston County veterans and their families who are experiencing financial hardship. The assistance provided includes rent, utilities, food, clothing, transportation and burial services. Homeless veterans receive assistance with shelter costs. The Veteran's Assistance Fund is funded by a portion of county property tax per RCW 73.08.		
Budget:	2009 Budget	2010 Adopted
Revenues	290,717	360,798
Expenditures	355,660	384,787

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Social Services

Program: D611 Chemical Dependency – Administration		
Description: This program is responsible for implementing the Program Agreement between the county and the Division of Alcohol and Substance Abuse (DASA). Activities include administrative support, contract monitoring, program planning, budgeting and evaluation, plan implementation and program coordination.		
Budget:	2009 Budget	2010 Adopted
Revenues	462,512	340,527
Expenditures	402,512	353,672
Program: D621 Chemical Dependency – Community Based Coordination		
Description: These activities are directed to enhance the ability of the community to effectively provide prevention services for alcohol, tobacco and other drug abuse. Our department prevention specialist oversees these activities which include volunteer training, systematic planning and multi-agency coordination and collaboration. Not included in preliminary award from DSHS/BHR.		
Budget:	2009 Budget	2010 Adopted
Revenues	24,025	0
Expenditures	24,025	0
Program: D622 Chemical Dependency – Prevention		
Description: Contractual prevention services are designed to delay or reduce the use of alcohol and other drug abuse in children who have not yet begun to use and abuse and who are experimenting. The goal of prevention services is to reduce the negative consequences of alcohol and drug abuse in society and thus reduce the need for future treatment services.		
Budget:	2009 Budget	2010 Adopted
Revenues	157,276	151,050
Expenditures	157,276	151,050
Program: D623 Chemical Dependency – Prevention Training		
Description: Prevention training funds are used to cover the costs incurred in providing or attending training designed to support the increased capacity of the prevention providers to implement Best Practices or Promising Approaches. Not included in preliminary award from DSHS/BHR.		
Budget:	2009 Budget	2010 Adopted
Revenues	7,000	0
Expenditures	7,000	0
Program: D625 Chemical Dependency – Mentoring		
Description: Contractual services providing best practice mentoring to provide a caring adult role model for children in grades 6 – 9. Not included in preliminary award from DSHS/BHR.		
Budget:	2009 Budget	2010 Adopted
Revenues	55,000	0
Expenditures	55,000	0

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Program: D641 Chemical Dependency – Crisis Services (Crisis Clinic)		
Description: Contractual services which provide community phone referral resource for substance abuse issues. Phone workers refer clients to all chemical dependency services in Thurston and Mason Counties.		
Budget:	2009 Budget	2010 Adopted
Revenues	21,343	21,343
Expenditures	21,343	21,343
Program: D642 Chemical Dependency – Detoxification Services		
Description: Contractual services for the care and treatment in a residential setting of persons intoxicated or incapacitated by alcohol or drugs during the period in which the person recovers from the transitory effects of acute alcoholism or drug dependence. Detoxification services are available to individuals seven days a week, 24 hours a day to individuals experiencing alcohol and/or drug withdrawal symptoms.		
Budget:	2009 Budget	2010 Adopted
Revenues	296,680	296,680
Expenditures	296,680	296,680
Program: D644 Chemical Dependency – Involuntary Commitment		
Description: Contractual services employed to identify and evaluate alcohol and drug involved individuals to determine if they are gravely disabled and requiring protective custody, detention, or involuntary commitment services.		
Budget:	2009 Budget	2010 Adopted
Revenues	42,501	42,501
Expenditures	42,501	42,501
Program: D646 Chemical Dependency – Intensive Case Management		
Description: Contractual services provides assistance in accessing treatment resources, screening, referrals, case management and help in identifying other needed social and health services for individuals that are very high users of public services. Intensive Case Management has proven cost effective in reducing use of public resources. Not included in preliminary award from DSHS/BHR.		
Budget:	2009 Budget	2010 Adopted
Revenues	145,000	0
Expenditures	145,000	0
Program: D653 Chemical Dependency – Adult Outpatient		
Description: Contractual services providing outpatient treatment for the addiction of alcohol and other drugs. Eligible adults receive an assessment and referral to inpatient and/or outpatient treatment services as appropriate to their need.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,144,134	744,514
Expenditures	1,144,134	744,514

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Program: D655 Chemical Dependency – Pregnant, Parenting and Postpartum Women (PPW) Outpatient		
Description: Contractual services designed for pregnant, parenting and postpartum women with custody of children 17 years or younger who are attempting to regain custody. Eligible clients may receive outpatient treatment, assistance with childcare and transitional housing services.		
Budget:	2009 Budget	2010 Adopted
Revenues	173,159	123,159
Expenditures	173,159	123,159
Program: D657 Chemical Dependency – Youth Outpatient		
Description: Contractual services providing treatment for the misuse, abuse or addiction of alcohol and other drugs. Eligible youth, ages 10 through 20, receive an assessment and inpatient and/or outpatient treatment services.		
Budget:	2009 Budget	2010 Adopted
Revenues	514,567	440,567
Expenditures	514,567	440,567
Program: D662 Chemical Dependency – ADATSA (Alcohol and Drug Addiction Treatment and Support Act) Transportation		
Description: Contractual services for the provision of transportation to and from chemical dependency treatment programs for eligible ADATSA clients.		
Budget:	2009 Budget	2010 Adopted
Revenues	13,885	64,230
Expenditures	13,885	64,230
Program: D651 Chemical Dependency – ADATSA (Alcohol and Drug Addiction Treatment and Support Act) Outpatient		
Description: Contractual services for the provision of outpatient treatment services following a residential treatment program for those qualified for ADATSA services.		
Budget:	2009 Budget	2010 Adopted
Revenues	128,308	108,926
Expenditures	128,308	108,926
Program: D663 Chemical Dependency – ADATSA (Alcohol and Drug Addiction Treatment and Support Act) Living Stipends		
Description: Contractual services for the administration of funds disbursement to clients eligible for ADATSA services. Living stipend funds are for the purpose of providing ADATSA patients with basic needs for food, shelter, utilities, and clothing and personal care items not to exceed \$339 per month. Nothing budgeted in 2010 due to state budget reductions.		
Budget:	2009 Budget	2010 Adopted
Revenues	126,072	0
Expenditures	126,072	0

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Program: D671 Chemical Dependency – ADATSA (Alcohol and Drug Addiction Treatment and Support Act) Assessment		
Description: Contractual services for the provision conducting assessments to determine level of care for ADATSA services. ADATSA assessments are more comprehensive when compared to a typical chemical dependency treatment assessment because the client has more complex needs and addictions.		
Budget:	2009 Budget	2010 Adopted
Revenues	99,725	99,725
Expenditures	99,725	99,725
Program: D659 Chemical Dependency – Opiate Treatment		
Description: Contractual services for outpatient methadone treatment and rehabilitative services for opiate dependent individuals. Services include methadone treatment, detoxification, counseling, HIV education and testing, drug screen urinalysis and medical evaluation.		
Budget:	2009 Budget	2010 Adopted
Revenues	605,457	564,657
Expenditures	605,457	564,657
Program: D664 Chemical Dependency – Adult Case Management		
Description: Contractual services provided by Chemical Dependency Professionals who assist clients in gaining access to needed medical, social, education and other services.		
Budget:	2009 Budget	2010 Adopted
Revenues	22,860	22,860
Expenditures	22,860	22,860
Program: D667 Chemical Dependency – Child Care Services		
Description: Contractual services providing licensed childcare for alcohol or drug addicted parents while receiving chemical dependency treatment services.		
Budget:	2009 Budget	2010 Adopted
Revenues	30,000	30,000
Expenditures	30,000	30,000
Program: D669 Chemical Dependency – Housing Support Services		
Description: Contractual services for the provision of transitional residential housing costs for eligible pregnant, parenting, or postpartum clients. Costs include facilitating contacts and appointments for community resources for medical care, financial assistance, social services, vocational, childcare needs, outpatient treatment services and permanent housing services.		
Budget:	2009 Budget	2010 Adopted
Revenues	115,241	115,241
Expenditures	115,241	115,241

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Program: D676 Chemical Dependency – Brief Therapy		
Description: Contractual services for the provision of care and early preventive treatment that provides a systematic focused process that relies on assessment, client engagement, and rapid implementation of change strategies. The goal of these services is to provide the client with tools to change basic attitudes and deal with a variety of underlying problems. Nothing budgeted in 2010 due to state budget reductions.		
Budget:	2009 Budget	2010 Adopted
Revenues	67,100	0
Expenditures	67,100	0
Program: D677 Chemical Dependency – Screening Tests		
Description: Contractual services for the provision of screening tests, such as urinalysis or breathalyzers to identify a patient's use of drugs or alcohol.		
Budget:	2009 Budget	2010 Adopted
Revenues	29,400	29,400
Expenditures	29,400	29,400
Program: D685 Chemical Dependency – Group Care Enhancement		
Description: Contractual services for the provision of a Chemical Dependency Professional (CDP) in a non-treatment facility, such as nursing homes or rehabilitation centers, to develop and provide chemical dependency/substance abuse services and to integrate these services within the non-treatment facility's overall program and organization. Nothing budgeted in 2010 due to state budget reductions.		
Budget:	2009 Budget	2010 Adopted
Revenues	51,600	0
Expenditures	51,600	0
Program: D694 Chemical Dependency – Children Outstation Counselors		
Description: Contractual services for the provision of a Chemical Dependency Professional (CDP) at the Department of Social and Health Services, Children's Administration Division that provides a cross-disciplinary approach. The purpose is to enhance the working relationship between community agencies and chemical dependency treatment agencies and create a culture that validates the importance of recognizing and treating chemical dependency as a step toward self-sufficiency and stabilizing the family unit. Nothing budgeted in 2010 due to state budget reductions.		
Budget:	2009 Budget	2010 Adopted
Revenues	52,000	0
Expenditures	52,000	0

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Program: D695 Chemical Dependency – TANF Outstation Counselor		
Description: Contractual services for the provision of a Chemical Dependency Professional (CDP) at Thurston and Mason County Community Services offices. The purpose is to enhance the working relationship between non-treatment agencies and chemical dependency treatment agencies and create a culture that validates the importance of recognizing and treating chemical dependency as a step toward self-sufficiency and stabilizing the family unit. Nothing budgeted in 2010 due to state budget reductions.		
Budget:	2009 Budget	2010 Adopted
Revenues	77,116	0
Expenditures	77,116	0
Program: D550 Children and Family Services – Community Network		
Description: The department provides Fiscal Agent services for the Thurston Community Network.		
Budget:	2009 Budget	2010 Adopted
Revenues	135,000	35,000
Expenditures	135,000	35,000
Program: Regional Support Network (RSN) – Risk Reserve (Fund 1510)		
Description: This program accounts for the reserve as required by the Department of Social & Health Services (DSHS) for inpatient and outpatient costs in the event these expenditures exceed operational funding level.		
Budget:	2009 Budget	2010 Adopted
Revenues	35,000	35,000
Expenditures	950,000	950,000
Program: D411 Regional Support Network (RSN) - Administration		
Description: This program is responsible for overall operation of the RSN. Activities include planning, coordination, contracting, fiscal and contract monitoring, general clerical support and provision of oversight in all RSN programs.		
Budget:	2009 Budget	2010 Adopted
Revenues	89,748	256,111
Expenditures	351,127	295,948
Program: D424 Regional Support Network (RSN) – Inpatient Treatment		
Description: Contractual services, funding and utilization monitoring for mental health treatment in an inpatient psychiatric hospital or the Evaluation and Treatment (E&T) facility, available 24 hours a day for evaluation, diagnostic and therapeutic purposes.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,332,852	2,154,252
Expenditures	1,332,852	2,154,252

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Program: D425 Regional Support Network (RSN) – Involuntary Commitment Act (ITA) Crisis and Commitment		
Description: Contractual services related to involuntary commitments (WAC 388-865-0452 through 454, 71.05 RCW and 71.35 RCW) including county designated mental health professional costs. Services include Designated Mental Health Professional (DMHP) evaluation, commitment and detention.		
Budget:	2009 Budget	2010 Adopted
Revenues	621,120	621,120
Expenditures	621,120	621,120
Program: D426 Regional Support Network (RSN) – ITA Judicial Services		
Description: This program includes judicial costs related to involuntary commitments including required expert witness costs, Court Commissioner, Clerk, Prosecuting Attorney, Assigned Council and facility expenses.		
Budget:	2009 Budget	2010 Adopted
Revenues	144,000	144,000
Expenditures	144,000	144,000
Program: D427 Regional Support Network (RSN) – Other Direct Service Costs		
Description: Contractual services for the provision of services that do not fit in any other program category. This budget includes Western State Hospital Reimbursement and Direct Care Compensation Increase for mental health workers.		
Budget:	2009 Budget	2010 Adopted
Revenues	738,984	72,000
Expenditures	738,984	72,000
Program: D428 Regional Support Network (RSN) – Medicaid Personal Care		
Description: These are funds that are provided to Aging and Disability Services for costs related to providing Medicaid Personal Care used by the RSN for consumers who are disabled due solely to psychiatric disability.		
Budget:	2009 Budget	2010 Adopted
Revenues	156,000	155,976
Expenditures	156,000	155,976
Program: D431 Regional Support Network (RSN) – Utilization Management		
Description: This program includes costs for activities designed to ensure that adequate quality care is provided to eligible clients. Activities include development of placement criteria, determination of eligibility, authorization of treatment services, conducting utilization management activities, an independent quality review team function and other quality assurance functions.		
Budget:	2009 Budget	2010 Adopted
Revenues	619,820	671,750
Expenditures	619,820	671,750

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Program: D432 Regional Support Network (RSN) – Information Services		
Description: This program includes costs incurred for the maintenance of a patient and encounter data tracking system for service recipients per RCW 71.24.035 and development and report functions. Includes information services staff, equipment, software, data lines and all costs associated with the mental health information services system.		
Budget:	2009 Budget	2010 Adopted
Revenues	497,782	488,375
Expenditures	497,782	488,375
Program: D433 Regional Support Network (RSN) – Public Information		
Description: Contractual services for the provision of consultation, education and public information activities related to mental health services.		
Budget:	2009 Budget	2010 Adopted
Revenues	15,240	15,720
Expenditures	15,240	15,720
Program: D434 Regional Support Network (RSN) – Other Direct Service Support Costs		
Description: This program includes direct services that do not fit in any other program category. This budget includes Intensive Tenant Support, Consumer Affairs and Mental Health Forum costs that are necessary to maintain the mental health treatment system.		
Budget:	2009 Budget	2010 Adopted
Revenues	109,944	52,800
Expenditures	109,944	52,800
Program: D438 Regional Support Network (RSN) – Ombudsman		
Description: This program represents the costs to provide an independent ombudsman service consistent with RCW 388-865-250 to help consumers and family members resolve conflicts arising during treatment services.		
Budget:	2009 Budget	2010 Adopted
Revenues	73,711	73,435
Expenditures	73,711	73,435
Program: D441 Regional Support Network (RSN) – Crisis Services		
Description: Contractual services for the provision of evaluation and treatment of individuals experiencing a mental health related crisis. Crisis services are available on a 24-hour basis and are intended to stabilize the person in crisis, prevent further deterioration and provide immediate treatment and intervention.		
Budget:	2009 Budget	2010 Adopted
Revenues	3,271,152	2,551,268
Expenditures	3,271,152	2,551,268

DEPARTMENT BUDGETS

Department: Public Health & Social Services

Depts. # 40 & 41

Program: D442 Regional Support Network (RSN) – Evaluation & Treatment Services		
Description: Contractual services for the provision of treatment provided in a freestanding, inpatient, residential (non-hospital) facility for medically necessary evaluation and treatment to the individual who would otherwise meet hospital admission criteria. Services are provided for individuals who pose an actual or imminent danger to self, others, or property due to a mental illness or who have experienced a marked decline in their ability to care for themselves due to the onset or exacerbation of a psychiatric disorder. Services may be voluntary or involuntary and funded with both Medicaid and state funding.		
Budget:	2009 Budget	2010 Adopted
Revenues	3,846,132	4,052,106
Expenditures	3,846,132	4,052,106
Program: D443 Regional Support Network (RSN) – Services In Residential Settings		
Description: Contractual services for specialized rehabilitation service for individuals that can succeed in a residential setting.		
Budget:	2009 Budget	2010 Adopted
Revenues	959,580	990,780
Expenditures	959,580	990,780
Program: D444 Regional Support Network (RSN) – Other Outpatient Services		
Description: Contractual services for the provision of other outpatient services not categorized in specific outpatient program that offer individuals appropriate and cost-effective care. Costs can include Brief Intervention Treatment, Day Support, Family Treatment, Group Treatment, Medication Management, High Intensity Treatment, Rehabilitation Case Management and Stabilization Services.		
Budget:	2009 Budget	2010 Adopted
Revenues	7,715,340	7,757,340
Expenditures	7,715,340	7,757,340
Program: D445 Regional Support Network (RSN) – 3(B) Waiver Services		
Description: Contractual services for the provision of providing Supported Employment services, Respite Care and mental health consumer support through a consumer operated Clubhouse.		
Budget:	2009 Budget	2010 Adopted
Revenues	279,912	285,912
Expenditures	279,912	285,912
Program: D451 Regional Support Network (RSN) – Jail Services		
Description: Contractual services for the provision of mental health services for mentally ill offenders while confined in county or city jail. These services are for both adults and juveniles. These services are intended to facilitate transition to mental health services, re-establish disability benefits and access to programs upon offender release from confinement.		
Budget:	2009 Budget	2010 Adopted
Revenues	425,360	420,564
Expenditures	425,360	420,564

DEPARTMENT BUDGETS

Department: Public Health & Social Services

Depts. # 40 & 41

Program: D453 Regional Support Network (RSN) – Program for Active Community Treatment		
Description: Contractual services for the provision of high intensity programs for community treatment teams. These teams offer services in the community that allow individuals to receive care in a least restrictive environment that allows for successful integration into the community.		
Budget:	2009 Budget	2010 Adopted
Revenues	782,004	810,804
Expenditures	782,004	810,804
Program: D454 Regional Support Network (RSN) – Other Direct Service-Pilot Programs		
Description: Contractual services for the provision of promising practices and evidence-based prevention and treatment programs. This budget includes Tribal Services, Children's Evidence-Based Practice and Mental Health Access Project.		
Budget:	2009 Budget	2010 Adopted
Revenues	503,940	718,900
Expenditures	503,940	718,900
Program: D455 Regional Support Network (RSN) – Adapted Living Skills		
Description: Contractual services for the provision of community services as alternatives to placing consumers in the Program for Adapted Living Skills.		
Budget:	2009 Budget	2010 Adopted
Revenues	314,256	314,256
Expenditures	314,256	314,256
Program: D458 Regional Support Network (RSN) – Project for Assistance in Transition from Homeless (PATH)		
Description: To provide contractual services under the PATH.		
Budget:	2009 Budget	2010 Adopted
Revenues	57,828	87,420
Expenditures	57,828	87,420
Program: D710, D810 Developmental Disabilities – Administration		
Description: This program is responsible for the administration of Developmental Disability programs. Activities include program planning, budgeting, contracting, monitoring, evaluation and coordination.		
Budget:	2009 Budget	2010 Adopted
Revenues	419,652	342,039
Expenditures	508,267	468,918

DEPARTMENT BUDGETS

Department: Public Health & Social Services

Depts. # 40 & 41

Program: D730, D830 Developmental Disabilities – Training		
Description: This program includes costs incurred for planned, structured activities for the purpose of providing or improving job-related knowledge and skills of staff, providers and volunteers in the provision of Developmental Disability services.		
Budget:	2009 Budget	2010 Adopted
Revenues	111,396	50,000
Expenditures	111,396	50,000
Program: D740, D840 Developmental Disabilities – Community Information (Fund 1260)		
Description: This program includes costs incurred for activities to inform and/or educate the general public about developmental disabilities and related services. Includes information and referral services, activities aimed at promoting public awareness and involvement, community consultation and capacity building. Nothing budgeted in 2010 due to state budget reductions.		
Budget:	2009 Budget	2010 Adopted
Revenues	75,974	0
Expenditures	75,974	0
Program: D762, D862 Developmental Disabilities – Group Supported Employment (Fund 1260)		
Description: Contractual services for the provision of employment and training opportunities in regular business and industry settings leading to an individual with developmental disabilities being able to secure gainful employment earning a living wage.		
Budget:	2009 Budget	2010 Adopted
Revenues	490,712	408,099
Expenditures	490,712	408,099
Program: D764, D864 Developmental Disabilities – Individual Employment (Fund 1260)		
Description: Contractual services for the provision of placement and follow-up services necessary to help persons with developmental disabilities obtain and continue integrated, living wage employment in the community either in business or industry.		
Budget:	2009 Budget	2010 Adopted
Revenues	2,388,944	2,249,655
Expenditures	2,388,944	2,249,655
Program: D766, D866 Developmental Disabilities – Person to Person (Fund 1260)		
Description: Contractual services for the provision of activities to include developing a person-centered employment plan prepare an individualized budget and ensure work in the community.		
Budget:	2009 Budget	2010 Adopted
Revenues	230,923	361,717
Expenditures	230,923	361,717

DEPARTMENT BUDGETS

Department: Public Health & Social Services

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Program: D767, D867 Developmental Disabilities – Community Access (Fund 1260)		
Description: Contractual services for the provision of services for people with developmental disabilities ages 62 and older who have retired and choose not to work. Services will assist individuals to participate in activities, events and organizations in the community in ways similar to others of retirement age.		
Budget:	2009 Budget	2010 Adopted
Revenues	57,731	57,825
Expenditures	57,731	57,825
Program: D790, D890-D891 Developmental Disabilities – Other Activities		
Description: Contractual services for the provision of an array of millage funded activities geared toward persons with developmental disabilities that meet requirements of necessary service enhancement, promising practices, or evidence-based programs.		
Budget:	2009 Budget	2010 Adopted
Revenues	322,500	378,524
Expenditures	322,500	496,800
Program: C650-C651, C654-C655 Housing Community Renewal – Affordable Housing (Fund 1400)		
Description: Preserve and maintain the existing rental and homeowner housing and promote new rental affordable housing stock to low income populations within Thurston County. State and Federal grant contract and RCW 36.22.178.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,400,261	1,380,907
Expenditures	1,305,417	1,428,676
Program: C626-C627 C652,C656-C657 Housing Community Renewal - HGAP, CDBG Public Service, Homeless Housing and HPRP (Fund 1400)		
Description: Provides assistance to Non-Profit service providers to serve the homeless population within Thurston County. State grants, RCW 36.22.179 and 36.22.1791.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,267,527	2,079,575
Expenditures	1,336,512	1,874,752
Program: C659 Community Renewal – Community Development Block Grant Programs (Fund 1400)		
Description: Administers state Community Development Block Grant program activities that may include, public facilities such as water/wastewater and streets, community centers, homeless shelters, childcare centers, public infrastructure and micro enterprise assistance.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,315,218	403,245
Expenditures	1,315,218	403,508

DEPARTMENT BUDGETS

Department: Public Health & Social Services

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Program: C600, C640 Housing Community Renewal – Administration and Leave Account (Fund 1400)		
Description: The Housing and Community Renewal fund is supported by Recording Fees, federal and state grants. These programs account for minimal administrative staff time to respond to other county department requests and paid leave benefits.		
Budget:	2009 Budget	2010 Adopted
Revenues	39,414	34,229
Expenditures	29,564	34,988

Workforce Development

Program: C700, C702, C705-C706, C742, C793 Administration & Program Development		
Description: Includes the development planning and implementation of grant and contract objectives, department administration as well as required contract and financial monitoring, accounting and other grant management activities.		
Budget:	2009 Budget	2010 Adopted
Revenues	14,755,767	11,982,748
Expenditures	3,601,416	2,495,886
Program: C710-C711, C720-C721 Employment & Training Direct Services		
Description: Pacific Mountain Workforce Consortium directly operates a variety of employment and training programs through several grants and contracts. Staff provide job counseling services, access to work experience or education, and support services to help people survive the transition into training and employment.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	2,885,081	4,065,779
Program: C733, C746, C770 Sector Panels		
Description: The WIRED grant requires the development of panels to assist industry access to a trained, qualified workforce. Industry panels are in manufacturing, energy, construction and innovation.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	1,800,000	810,000

DEPARTMENT BUDGETS

Department: Public Health & Social Services

Depts. # 40 & 41

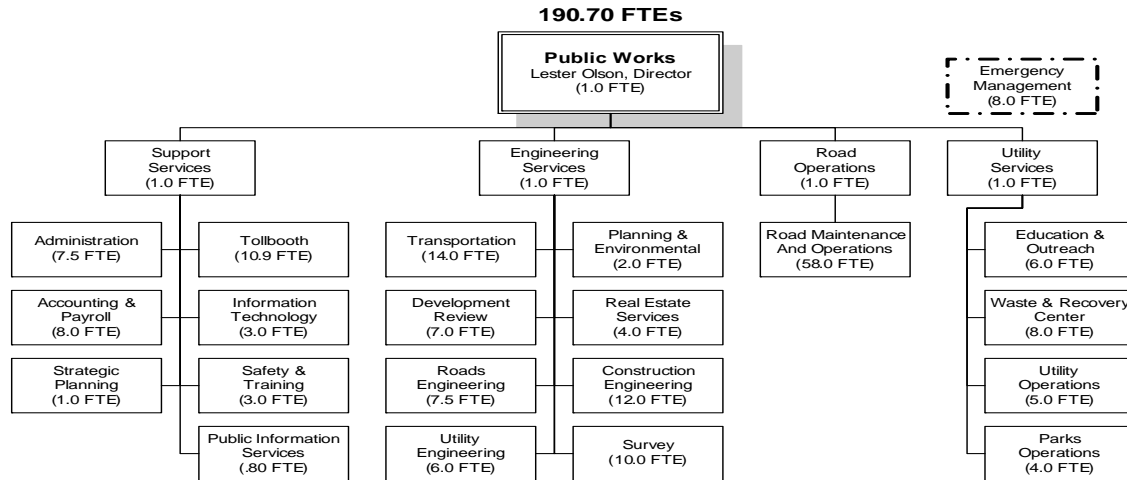
Program: C730, C735 Business Services		
Description: Based on the premise that the better we serve business the better we serve job seekers, PMWC contracts for services where business is the primary customer to assure the best job match.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	158,326	375,000
Program: C752-C755, C763-C766 Contracted Employment & Training Programs		
Description: PMWC contracts for the operation a variety of employment and training programs through several grants and contracts. Staff provides job counseling services, access to work experience or education and support services to help people survive the transition into training and employment.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	4,376,326	1,795,000
Program: C743-C745, C767, C771-C772, C794,C795 Training & Training Development		
Description: Contracts are in place to develop or provide specialized training programs as stipulated in specialized grants. Training is offered to increase basic employability skills or for specialized industry-specific technical training.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	1,350,000	2,110,000
Program: C790 , C792 Workforce Development Council		
Description: The Workforce Development Council is the policy board for Workforce Investment Act programs in the five-county area. Funds are the operating budget of the council.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	95,000	216,514

DEPARTMENT BUDGETS

Department: Public Works

Dept.# 34

Organization:



Mission & Purpose:

The Thurston County Public Works Department's mission and purpose is to provide the county with an efficient roads and transportation system; manage the collection, recycling and transfer of solid wastes; promote and educate the public to reduce waste, use renewable resources and obtain environmental sustainability; provide the county water and utility districts with clean drinking water and purify wastewater; perform development review; and serve as the regional steward of county parks, open spaces, natural resource lands and waterways dedicated to public use for recreation and leisure enjoyment.

Funds:

The Public Works Department operates with a variety of funds.

- **Emergency Management Council Fund 1140** supports the Emergency Management Council.
- **Road Fund 1190** receives property tax and fuel tax revenues dedicated to road maintenance and improvements.
- **Roads Construction in Progress Fund 3010** tracks capital projects for road improvements.
- **Solid Waste Maintenance & Operations Fund 4030** accounts for the administration of the county's solid waste programs.
- **Solid Waste Reserves Fund 4040** has four different reserves dedicated to Solid Waste future expenditures. Post Closure Reserve, Transfer Station Equipment Reserve, Anticipated Expense Reserve, and the Future Construction Reserve.

DEPARTMENT BUDGETS

Department: Public Works

Dept.# 34

- **Boston Harbor Water & Sewer Fund 4200** accounts for the maintenance and operations of the Boston Harbor Water and Wastewater systems.
- **Boston Harbor Reserve Fund 4210** accounts for reserve monies in connection with the operations of the Boston Harbor Utility.
- **Tamoshan/Beverly Beach Sewer Fund 4300** accounts for the maintenance and operations of a wastewater treatment plant for the Tamoshan and Beverly Beach homeowners.
- **Grand Mound Sewer M & O Fund 4340** accounts for the maintenance and operations of the Grand Mound Wastewater System.
- **Grand Mound Water M & O Fund 4350** accounts for the maintenance and operations of the Grand Mound Water System.
- **Tamoshan Water M & O Fund 4400** accounts for the maintenance and operations of the Tamoshan Water System, and sewage collection for the Tamoshan residents.
- **Olympic View M & O Fund 4410** accounts for the maintenance and operation of the wastewater utility in the Olympic View subdivision.
- **Tamoshan Reserve Fund 4420** accounts for reserve monies in connection with the operations of the Tamoshan/Beverly Beach, water and wastewater system.
- **Grand Mound Sewer Capital Reserve Fund 4440** accounts for revenues and expenditures of activities related to design and construction of sewer utility facilities in Grand Mound, as well as establishing reserve monies in connection with the operations of the sewer system.
- **Grand Mound Water Capital Reserve Fund 4450** accounts for revenues and expenditures of activities related to design and construction of water utility facilities in Grand Mound, as well as establishing reserve monies in connection with the operations of the water system.

2010 Goals:

- Construct a county/city off leash dog parks in conjunction with Animal Services, Sound Hounds, and the cities of Lacey, Olympia and Tumwater.
- Establish fund balance policies for all funds in Public Works.
- Develop a long-term strategy to encourage and develop commercial and residential recycling programs within Thurston County that are sustainable and measurable over five years.
- Obtain APWA (American Public Works Association) accreditation for the Thurston County Public Works Department. With the combining of three departments, Public Works will be reviewing all plans and policies through the APWA accreditation plan.

DEPARTMENT BUDGETS

Department: Public Works

Dept.# 34

Performance Measures:

- Thurston County will complete a seven acre off leash Dog Park at the Waste and Recovery Center (WARC) which will be open by December 2010.
- Public Works Solid Waste will develop and implement recycling and education outreach programs focused on schools and businesses which will result in an 8% increase in Thurston County's recyclable programs.
- Obtain APWA (American Public Works Association) accreditation for the Thurston County Public Works Department by applying for accreditation early in 2010 and be 70% completed by the end of 2010.

2010 Issues:

- Inability of the primary road fund revenue source, property tax, to keep pace with the cost of service.
- Road fund diversion to the General Fund will be maintained at \$3 million in 2010.
- Exploration and development of impact fees to help offset revenue shortfalls.
- Implement a Transportation Benefit District at \$20 per license tab to help offset revenue shortfalls.
- Camp Quioxte on county land.
- Inter-jurisdictional cooperation of projects and funding sources.
- Staff will pursue funding from a variety of potential sources in 2010 for the Woodland Creek Sanitary Sewer project.
- Continue the process of full cost recovery in the Development Review section consistent with actions taken by Resource Stewardship and other permitting agencies.
- The department will continue to use vacancy management as one measure to help offset revenue shortfalls.
- Staff will work to organize the new department and work through any issues and challenges as they arise in order to make the most efficient use of county resources.
- Although parks will remain open to the public year-round in 2010 there will be a reduced level of service during the winter months (November through March), due to reduced staffing levels.

Changes from 2009 Budget:

- Solid Waste rates increased 30%.
- Increased funding of general fund programs; funding 50% of a compliance staff member.
- No increase in tons of garbage disposal projected.
- Waste reduction/recycling levels projected to increase by 1%.

DEPARTMENT BUDGETS

Department: Public Works

Dept.# 34

- Yard waste collection levels projected to increase by 3%.
- The 2010 budget reflects the organizational restructure of the Parks Operations and Maintenance Division made in mid-2009. This organizational restructure resulted in reductions throughout the budget.

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DEPARTMENT BUDGETS

Department: Public Works

Dept.# 34

Budget – Fund: 1140 Emergency Management Council

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	9,267	9,845	11,276	10,276
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental	925	950	2,000	2,000
Other Funds (list)				
Other Sources	432	482	0	75
Total Revenue	10,624	11,277	13,276	12,351
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services	0	0	0	116
Professional Services				
Operating Costs	779	0	3,000	3,000
Debt Service				
Capital Expenses/Projects				
Other Costs (list)				
Total Expenditures	779	0	3,000	3,116

DEPARTMENT BUDGETS

Department: Public Works

Dept.# 34

Budget – Fund: 1190 Roads & Transportation

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	15,718,509	17,506,799	17,563,279	7,209,069
General Fund				
Taxes	16,113,214	16,384,431	15,870,752	16,518,689
Fees & Licenses	197,764	145,172	861,200	1,608,087
Grants	1,294,351	2,437,931	1,389,112	2,017,340
Intergovernmental	3,629,950	3,456,322	3,621,194	5,168,508
Other Funds (REET)	0	0	114,000	566,347
Other Sources	166,760	622,050	16,300	223,300
Total Revenue	37,120,548	40,552,705	39,435,807	33,311,340
FTEs	111.21	109.75	129.80	134.38
Expenditures				
Personnel	7,568,633	8,160,271	10,602,034	11,015,841
Internal Services	6,169,085	6,186,793	6,849,455	7,820,899
Professional Services	1,777,784	2,427,177	4,395,536	3,026,663
Operating Costs	2,882,813	3,507,175	4,532,357	5,462,550
Debt Service	1,997	2,449	1,682	1,682
Capital Expenses/Projects	158,772	1,355,604	1,031,800	465,500
Other Costs (GeoData, Dev. Review, Public Health, General Fund, ER&R, Dev.Services, Property Maint., Roads CIP, Tilley Master Plan, Parks)	1,054,665	1,349,988	5,897,777	1,500,000
Total Expenditures	19,613,749	22,989,457	33,310,641	29,293,135

DEPARTMENT BUDGETS

Department: Public Works

Dept.# 34

Budget – Fund: 1220 Development Review *(Fund abolished during 2009 and moved to 1190)*

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	112,154	0	0	0
General Fund				
Taxes				
Fees & Licenses	652,429	765,083	182,990	0
Grants				
Intergovernmental	0	1,530	0	0
Other Funds (Roads, Development Services)	50,000	125,000	325,000	0
Other Sources	3,097	1,044	0	0
Total Revenue	817,680	892,657	507,990	0
FTEs	10.14	12	0	0
Expenditures				
Personnel	719,837	882,968	155,963	0
Internal Services	149,092	146,442	36,651	0
Professional Services	1,163	1,051	394	0
Operating Costs	14,840	14,427	1,973	0
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	884,932	1,044,888	194,981	0

DEPARTMENT BUDGETS

Department: Public Works

Dept.# 34

Budget – Fund: 3010 Roads Construction in Progress

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	1,543,397	3,226,400	801,070	1,671,611
General Fund				
Taxes	312,023	270,101	416,000	0
Fees & Licenses	1,134,032	260,511	900,000	480,000
Grants	3,673,232	3,413,524	8,282,100	5,816,000
Intergovernmental	2,048,386	1,918,065	2,114,940	5,000,000
Other Funds (REET, Roads)	42,787	24,188	4,250,000	4,560,000
Other Sources	445,374	259,087	1,694,279	771,000
Total Revenue	9,199,233	9,371,876	18,458,389	18,298,611
FTEs	14.15	18	15.50	15.36
Expenditures				
Personnel	1,378,579	1,364,169	1,459,387	1,435,608
Internal Services	108,972	102,825	129,057	142,442
Professional Services	200,614	397,903	348,200	1,106,820
Operating Costs	172,507	246,785	282,600	42,100
Debt Service				
Capital Expenses/Projects	5,024,547	6,459,123	13,963,440	13,144,000
Other Costs (specify)				
Total Expenditures	6,885,219	8,570,805	16,182,684	15,870,970

DEPARTMENT BUDGETS

Department: Public Works

Dept.# 34

Budget - Fund: 4030 Solid Waste

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	5,369,899	4,500,381	3,590,700	977,103
General Fund				
Taxes				
Fees & Licenses	16,842,267	16,009,233	17,149,000	20,365,736
Grants	182,531	293,688	127,982	151,325
Intergovernmental				
Other Funds (Solid Waste Reserve for Closure)	121,755	130,223	71,556	1,891,106
Other Sources	339,152	260,332	251,911	116,400
Total Revenue	22,855,604	21,193,857	21,191,149	23,501,670
FTEs	0	0	0	29.89
Expenditures				
Personnel	96,634	21	25	2,218,193
Internal Services	2,937,727	3,234,133	3,559,530	1,343,676
Professional Services	13,415,436	12,481,210	13,561,050	12,545,550
Operating Costs	943,626	860,616	1,036,845	1,026,795
Debt Service				
Capital Expenses/Projects	570,494	425,490	907,267	2,364,913
Other Costs (Dev. Services, Solid Waste Reserve for Closure)	404,072	614,454	860,401	915,080
Total Expenditures	18,367,989	17,615,924	19,925,118	20,414,207

DEPARTMENT BUDGETS

Department: Public Works

Dept.# 34

Budget - Fund: 4040 Solid Waste Reserve for Closure

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	20,374,796	20,952,204	21,420,898	21,531,194
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (Solid Waste)	404,072	561,226	780,000	865,080
Other Sources	1,002,351	941,712	900,000	750,000
Total Revenue	21,781,219	22,455,142	23,100,898	23,146,274
FTEs	0	0	0	3.56
Expenditures				
Personnel	0	0	0	302,636
Internal Services	313,833	277,645	489,003	103,541
Professional Services	235,634	106,923	217,355	252,855
Operating Costs	83,210	72,609	236,900	488,100
Debt Service				
Capital Expenses/Projects	74,583	446,843	396,195	799,425
Other Costs (Solid Waste)	121,755	130,223	71,556	1,891,106
Total Expenditures	829,015	1,034,243	1,411,009	3,837,663

DEPARTMENT BUDGETS

Department: Public Works

Dept. # 34

Budget - Fund: 4200 Boston Harbor Water/Sewer

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	111,431	533,344	123,123	57,353
General Fund				
Taxes				
Fees & Licenses	262,050	284,775	319,374	343,351
Grants	975	0	0	0
Intergovernmental				
Other Funds (REET)	0	7,415	0	0
Other Sources	465,222	25,750	5,500	5,500
Total Revenue	839,678	851,284	447,997	406,204
FTEs	0	0	0	2
Expenditures				
Personnel	0	0	0	194,730
Internal Services	215,323	243,538	226,539	47,032
Professional Services	17,599	30,036	30,642	36,785
Operating Costs	73,412	54,586	61,537	62,800
Debt Service				
Capital Expenses/Projects				
Other Costs (Boston Harbor Reserve)	0	400,000	7,780	8,906
Total Expenditures	306,334	728,160	326,498	350,253

DEPARTMENT BUDGETS

Department: Public Works

Dept. # 34

Budget - Fund: 4210 Boston Harbor Reserve

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	0	30,050	492,507	463,987
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (Boston Harbor Water/Sewer Utility, REET)	0	400,000	15,580	8,906
Other Sources	78,837	21,628	18,000	13,000
Total Revenue	78,837	451,678	526,087	485,893
FTEs	0	0	0	.03
Expenditures				
Personnel	0	0	0	3,361
Internal Services	0	0	4,002	1,157
Professional Services	0	0	15,000	13,800
Operating Costs	0	0	9,300	29,300
Debt Service				
Capital Expenses/Projects	0	0	48,798	0
Other Costs (specify)				
Total Expenditures	0	0	77,100	47,618

DEPARTMENT BUDGETS

Department: Public Works

Dept. # 34

Budget - Fund: 4300 Tamoshan/Beverly Beach Sewer

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	7,884	21,794	45,204	55,239
General Fund				
Taxes				
Fees & Licenses	122,805	133,093	143,024	143,024
Grants	2,002	0	0	0
Intergovernmental				
Other Funds (REET)	0	6,000	0	0
Other Sources	1,656	1,552	1,300	1,300
Total Revenue	134,347	162,439	189,528	199,563
FTEs	0	0	0	.71
Expenditures				
Personnel	0	0	0	69,279
Internal Services	80,034	86,599	90,636	15,379
Professional Services	11,625	8,224	15,560	17,317
Operating Costs	17,794	19,423	24,639	27,502
Debt Service	332	222	111	0
Capital Expenses/Projects				
Other Costs (Tamoshan Reserve)	0	0	3,343	3,674
Total Expenditures	109,785	114,468	134,289	133,151

DEPARTMENT BUDGETS

Department: Public Works

Dept. # 34

Budget - Fund: 4340 Grand Mound Sewer

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	65,109	25,601	904,595	449,084
General Fund				
Taxes				
Fees & Licenses	236,558	633,666	696,087	770,170
Grants	2,156	0	0	0
Intergovernmental				
Other Funds (REET)	0	2,090,087	0	0
Other Sources	79,411	859,303	48,468	48,468
Total Revenue	383,234	3,608,657	1,649,150	1,267,722
FTEs	0	0	0	1.97
Expenditures				
Personnel	0	0	0	189,114
Internal Services	180,172	351,358	249,697	89,060
Professional Services	13,992	62,323	158,213	173,395
Operating Costs	65,594	106,179	102,241	114,250
Debt Service	900	600	300	0
Capital Expenses/Projects	40,135	1,933,821	6,000	6,180
Other Costs (Grand Mound Debt, REET)	0	239,781	689,318	284,842
Total Expenditures	300,793	2,694,062	1,205,769	856,841

DEPARTMENT BUDGETS

Department: Public Works

Dept. # 34

Budget - Fund: 4350 Grand Mound Water

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	80,156	32,064	799,085	279,091
General Fund				
Taxes				
Fees & Licenses	104,954	370,341	377,314	437,695
Grants	10,607	0	0	0
Intergovernmental				
Other Funds (REET)	0	1,586,753	0	0
Other Sources	74,149	791,845	43,572	38,572
Total Revenue	269,866	2,781,003	1,219,971	755,358
FTEs	0	0	0	1.27
Expenditures				
Personnel	0	0	0	117,446
Internal Services	161,452	182,530	147,867	78,164
Professional Services	3,269	4,111	54,596	58,668
Operating Costs	20,365	43,734	44,977	48,897
Debt Service	0	0	0	1,582
Capital Expenses/Projects	13,586	1,532,024	30,903	11,063
Other Costs (Grand Mound Debt, REET)	0	212,636	476,282	259,607
Total Expenditures	198,672	1,975,035	754,625	575,427

DEPARTMENT BUDGETS

Department: Public Works

Dept. # 34

Budget - Fund: 4400 Tamoshan Water/Sewer

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	1,487	38,644	50,718	53,068
General Fund				
Taxes				
Fees & Licenses	56,137	61,443	64,237	82,256
Grants				
Intergovernmental				
Other Funds (REET)	0	16,836	0	0
Other Sources	5,272	1,996	2,050	2,050
Total Revenue	62,896	118,919	117,005	137,374
FTEs	0	0	0	.42
Expenditures				
Personnel	0	0	0	37,664
Internal Services	36,318	54,414	40,003	15,129
Professional Services	6,233	1,527	3,620	5,877
Operating Costs	10,976	12,260	20,590	23,588
Debt Service				
Capital Expenses/Projects				
Other Costs (Tamoshan Reserve)	0	0	1,605	2,295
Total Expenditures	53,527	68,201	65,818	84,523

DEPARTMENT BUDGETS

Department: Public Works

Dept. # 34

Budget - Fund: 4410 Olympic View Sewer

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	42,539	47,117	57,661	58,937
General Fund				
Taxes				
Fees & Licenses	19,564	21,520	22,387	24,648
Grants				
Intergovernmental				
Other Funds (REET)	0	586	7,700	0
Other Sources	2,088	2,296	2,000	2,000
Total Revenue	64,191	71,519	89,748	85,585
FTEs	0	0	0	.16
Expenditures				
Personnel	0	0	0	15,654
Internal Services	11,686	9,653	19,228	4,259
Professional Services	898	630	1,650	1,690
Operating Costs	4,491	3,575	3,852	3,938
Debt Service				
Capital Expenses/Projects	0	0	5,750	2,100
Other Costs (specify)				
Total Expenditures	17,075	13,858	30,480	27,641

DEPARTMENT BUDGETS

Department: Public Works

Dept. # 34

Budget - Fund: 4420 Tamoshan Reserve

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	0	2,639	5,481	10,429
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (REET, Tamoshan Water/Sewer)	0	0	180,348	725,969
Other Sources	0	0	50	150
Total Revenue	0	2,639	185,879	736,548
FTEs	0	0	0	.04
Expenditures				
Personnel	0	0	0	3,827
Internal Services	0	0	14,016	1,418
Professional Services				
Operating Costs				
Debt Service				
Capital Expenses/Projects	0	0	161,384	715,216
Other Costs (specify)				
Total Expenditures	0	0	175,400	720,461

DEPARTMENT BUDGETS

Department: Public Works

Dept. # 34

Budget - Fund: 4440 Grand Mound Wastewater Capital Reserve

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	164,561	222,008	266,546	462,555
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (REET)	0	0	410,400	1,078,332
Other Sources	10,608	44,538	0	0
Total Revenue	175,169	266,546	676,946	1,540,887
FTEs	0	0	0	.40
Expenditures				
Personnel	0	0	0	38,066
Internal Services	0	0	77,730	10,634
Professional Services				
Operating Costs				
Debt Service				
Capital Expenses/Projects	0	0	332,670	1,002,417
Other Costs (specify)				
Total Expenditures	0	0	410,400	1,051,117

DEPARTMENT BUDGETS

Department: Public Works

Dept. # 34

Budget - Fund: 4450 Grand Mound Water Capital Reserve

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	117,731	86,322	93,672	99,989
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (REET)	0	0	1,113,600	970,267
Other Sources	6,249	7,351	0	0
Total Revenue	123,980	93,673	1,207,272	1,070,256
FTEs	0	0	0	.51
Expenditures				
Personnel	0	0	0	49,404
Internal Services	33,085	0	74,503	15,044
Professional Services	300	0	0	0
Operating Costs	126	0	0	0
Debt Service				
Capital Expenses/Projects	28,100	0	1,039,097	889,974
Other Costs (specify)				
Total Expenditures	61,611	0	1,113,600	954,422

DEPARTMENT BUDGETS

Department: Public Works

Dept. # 34

Budget - Fund: 4480 Grand Mound Debt Service

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (Grand Mound Water/Sewer)	0	0	800,600	943,617
Other Sources	0	180,000	0	0
Total Revenue	0	180,000	800,600	943,617
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services				
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	0	0	0	0

DEPARTMENT BUDGETS

Department: Public Works

Dept. # 34

Program Budgets:

Roads & Transportation

Program: R010, R012 & R015 Administration & R001 Revenue		
Description: This is the Administrative Division of the Road Fund. This division provides overall management of the department, personnel, clerical and accounting support. This division includes all road fund operating transfers and the ending fund balance.		
Budget:	2009 Budget	2010 Adopted
Revenues	20,988,028	24,757,428
Expenditures	11,089,651	6,339,601
Program: R140-R146 Construction in Progress (Fund 3010)		
Description: The Roads Capital Construction Fund manages capital projects and supporting grants. All roads capital projects are represented in this fund and all phases of a project are reflected including right of way, survey, design, engineering and construction.		
Budget:	2009 Budget	2010 Adopted
Revenues	17,657,319	16,627,000
Expenditures	16,182,684	15,870,970
Program: R017, R052, R120, R124, R130 Engineering Services		
Description: Design engineering, right of way, survey, emergency road repairs and construction inspection support. This is the operations side of projects that are not reflected in the capital budget.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	2,053,498	4,316,654
Program: R135, R150, R155, R160, R170, R175, R180, R200, R205, R210, R220, R230 Roads Operations		
Description: Maintenance of the county road system. Activities include the following: roadway, bridge and drainage maintenance; vegetation management; traffic operations; and emergency response.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	16,806,834	14,865,358

DEPARTMENT BUDGETS

Department: Public Works

Dept.# 34

Program: R060, R065, R067, R165 Emergency Mgmt, Homeland Security		
Description: Creates and administers plans for responding to emergencies, and activation of the Emergency Operations Center during disasters. Regional office for pass through of equipment and training from the Department of Homeland Security.		
Budget:	2009 Budget	2010 Adopted
Revenues	2,000	2,075
Expenditures	1,984,527	787,077
Program: R250, R252 Development Review		
Description: Review and inspection to ensure that roads in new developments meet county standards.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,185,000	590,200
Expenditures	1,187,712	787,077

Parks Maintenance

Program: R802, R971 Parks Maintenance & Capital		
Description: Maintenance and repair of park buildings, grounds, and equipment, as well as major maintenance program for park facilities.		
Budget:	2009 Budget	2010 Adopted
Revenues	207,520	754,643
Expenditures	386,400	851,883

Solid Waste

Program: W002-W003, W006-W009, W011, W020, W057, W120 Solid Waste Administration & Revenue (Fund 4030)		
Description: This program provides the majority of overhead, operating transfers, and some indirect costs to solid waste, such as engineering administration and insurance services.		
Budget:	2009 Budget	2010 Adopted
Revenues	16,926,449	22,063,167
Expenditures	1,883,440	2,349,730

DEPARTMENT BUDGETS

Department: Public Works

Dept.# 34

Program: W021 Solid Waste General Recycling Administration		
Description: This program coordinates waste reduction and recycling activities throughout the county and with other departments and agencies including private companies, haulers and contract-service providers. The program also participates in workshops through the Washington State Recycling Association and Department of Ecology, and attends various conferences.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	119,377	128,448
Program: W050 Solid Waste Capital Facilities Projects		
Description: This program provides for the construction activities as identified in the Capital Facilities Plan project costs include administration, design and engineering, outside professional assistance, and construction.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	1,126,846	2,477,615
Program: W051 Comprehensive Plan		
Description: This program currently covers the ongoing maintenance of the Solid Waste Comprehensive Plan; however, in 2010 it will fund the final version of a new plan as required by the Department of Ecology.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	68,655	14,138
Program: W052 Regional Solid Waste		
Description: As with general recycling administration, this fund provides for the continued coordination with other jurisdictions and solid waste coordinator and participation in meetings and events.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	16,803	12,832
Program: W053 Rates Review and Analysis		
Description: Work associated with annual review of rates.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	2,901	4,860

DEPARTMENT BUDGETS

Department: Public Works

Dept.# 34

Program: W054 Household Curbside		
Description: This program administers the countywide curbside recycling program for households. County responsibilities include promotion and public education, data collection and evaluation, and general oversight. The provision to provide for collection of recyclable materials from residences in rural and urban areas is mandated under RCW 70.95, Section 7 (b) (i) and in our Solid Waste Management Plan.		
Budget:	2009 Budget	2010 Adopted
Revenues	60,000	62,000
Expenditures	34,455	42,387
Program: W055 Moderate Risk Waste		
Description: This program includes solid waste staff time associated with general planning and information of hazardous waste not directly associated with the county's HazoHouse and WasteMobile collection programs. This fund includes policy or regulatory development that affects solid waste, such as disposal of fluorescent lights, home electronics and computer monitors, and latex and oil-based paint.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	2,500
Expenditures	12,115	11,682
Program: W150 Waste and Recovery Center (WARC) Maintenance		
Description: This program provides for ongoing maintenance of WARC buildings, roadways, minor equipment, and general operational tasks.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	438,463	400,012
Program: W175 Transfer Station Operations		
Description: This program provides for the disposal and long-haul contract with Allied/Rabanco Disposal Company and the management of that contract.		
Budget:	2009 Budget	2010 Adopted
Revenues	10,000	5,000
Expenditures	12,177,632	11,230,001

DEPARTMENT BUDGETS

Department: Public Works

Dept.# 34

Program: W177 Blue Box Program		
Description: This program provides for the service of the existing drop box recycling locations and administration of the contract, which has been extended until April 2010. Currently there are three sites, including the site at the WARC. These sites provide self-haul recycling opportunities for residents not participating in curbside collection or for those who have excess material.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	51,072	37,000
Program: W178 Yard Debris Facility and Operations		
Description: This program provides for the administration and operation of the county's yard waste collection facility located at the WARC, formerly the compost center. A private vendor operates the site.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	627,553	608,612
Program: W179 Recycle Center Operations		
Description: This program includes operation of the WARC recycling center operations, including contract administration, staffing of the facility, maintenance and hauling of material for processing.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	39,000	38,100
Program: W200 WARC Tollhouse Operations		
Description: This program provides for tollhouse activities at the WARC.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	1,386,658	1,262,479
Program: W201 Rainier Tollhouse Operations		
Description: This program provides for tollhouse activities and site maintenance at the Rainier Drop Box site.		
Budget:	2009 Budget	2010 Adopted
Revenues	135,000	124,000
Expenditures	117,033	97,010

DEPARTMENT BUDGETS

Department: Public Works

Dept.# 34

Program: W202 Rochester Tollhouse Operations		
Description: This program provides for tollhouse activities and site maintenance at the Rochester Drop Box site.		
Budget:	2009 Budget	2010 Adopted
Revenues	315,000	232,000
Expenditures	187,173	180,844
Program: W203 Summit Lake Tollhouse Operations		
Description: This program provides for tollhouse activities and site maintenance at the Summit Lake Drop Box site.		
Budget:	2009 Budget	2010 Adopted
Revenues	22,000	12,000
Expenditures	34,429	43,210
Program: W204 Community Recycle Days		
Description: Due to expanded residential and commercial recycling collection throughout the county, this program is no longer necessary.		
Budget:	2009 Budget	2010 Adopted
Revenues	65,000	0
Expenditures	100,358	0
Program: W205 HazoHouse Moderate Risk Waste Collection Facility		
Description: This program provides for the county's Household Moderate Risk Waste collection facility located at the WARC. HazoHouse accepts hazardous waste from residents and also small quantity generators (commercial establishments) that are conditionally exempt from hazardous waste regulations.		
Budget:	2009 Budget	2010 Adopted
Revenues	52,000	23,900
Expenditures	632,592	425,744
Program: W206 Mobile Hazardous Waste Program (The "Wastemobile")		
Description: The WasteMobile provides convenient collection of household hazardous waste to underserved portions of the county and provides an opportunity to distribute toxic waste reduction information and education. This program is partially funded through the State Coordinated Prevention Grant.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	80,833	47,732

DEPARTMENT BUDGETS

Department: Public Works

Dept.# 34

Program: W250 Community Litter Program		
Description: The Community Litter Program is a recommended program under Title 70 RCW: Public Health and Safety, Section 70.93.200. It is administered through the Solid Waste Division and is operated with the assistance of the County Roads and Transportation Department. This program is funded in part by a grant from the Department of Ecology.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	44,961	45,947
Program: W302 Commercial Waste		
Description: The commercial waste assistance program provides technical assistance to businesses interested in reducing waste and improving recycling including food waste recycling. Funds also provide for development and distribution of brochures and continued support of the built green efforts in Thurston County.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	30,622	117,776
Program: W303 School Recycling		
Description: The School Recycling Program provides outreach to schools, with presentations to classrooms, tours of the WARC, technical assistance and printing and distribution of the environmental education guide.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	160,178	151,709
Program: W304 In-House Recycling		
Description: The In-House Recycling Program provides for employee education, development of new policies and programs, and collection of recyclables within county facilities, including promotion of the county's Environmentally Preferred Purchasing (EPP) policy, which includes a focus on less-toxic substances and environmentally responsible suppliers.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	79,244	234,189

DEPARTMENT BUDGETS

Department: Public Works

Dept.# 34

Program: W305 Solid Waste Public Outreach Program W305		
Description: This program includes the publication of <i>Talkin' Trash</i> twice yearly, maintenance of the county's WasteLine, and other community activities such as outreach at the Thurston County Fair. Also included in this program are the development and distribution of various waste reduction/recycle brochures, DEX brown pages, and the <i>Waste-Not Guide</i> . The program also includes master recycler training and coordination and support for the county's reuse/resale web site: 2good2toss.com .		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	244,926	270,932
Program: W308 Solid Waste Organics Management		
Description: The Organics Management Program provides outreach activities, training, workshops, bin sales and education campaigns to encourage organics management. It also includes activities such as Food to Flowers (school food waste composting project), the Garden Tour, and the development of a Food Waste Pilot program. A portion of these programs is funded through the State Coordinated Prevention Grant (CPG).		
Budget:	2009 Budget	2010 Adopted
Revenues	15,000	0
Expenditures	227,799	181,218
Program: Landfill Post-Closure Maintenance (Fund 4040)		
Description: Provides statutorily mandated reserve fund for 30-years maintenance following the date landfill is closed and to accumulate reserves for anticipated expense, transfer station equipment replacement, and future construction.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,680,000	1,615,080
Expenditures	1,411,009	3,837,663

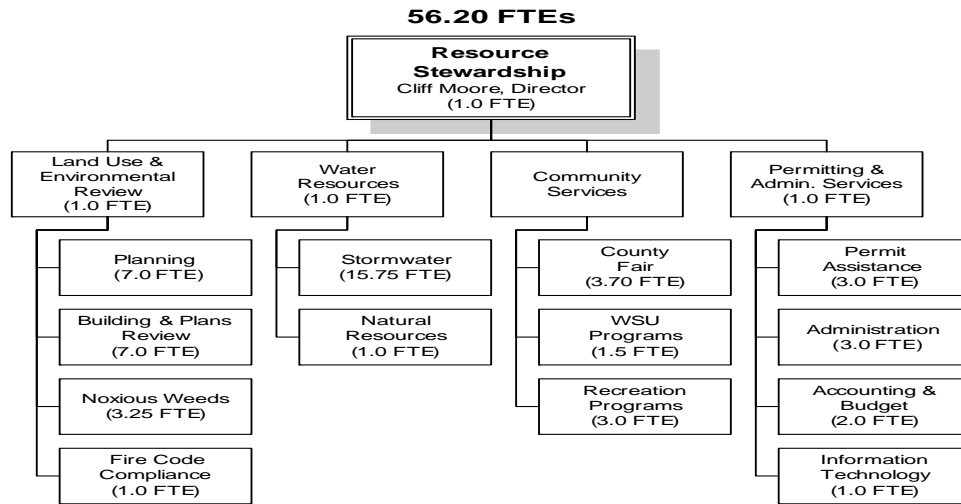
Water and Sewer Utilities

Program: Water and Sewer Utilities (Combined)		
Description: This program involves management of the Boston Harbor, Tamoshan/Beverly Beach, Olympic View and Grand Mound water and sewer utilities at the standards enforced by the Washington State Department of Health (for water) and the Washington State Department of Ecology (for sewer). The program also includes current capital projects and reserve funds for future capital projects in each utility.		
Budget:	2009 Budget	2010 Adopted
Revenues	4,271,591	5,692,343
Expenditures	4,293,979	4,801,454

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27



Mission:

The mission of the Thurston County Resource Stewardship Department is to enhance public health, safety, environmental protection and sustainable development, with an integrated community education and engagement process.

Funds:

The majority of the units making up the Department of Resource Stewardship operate as fee-based enterprise funds. Revenues are generated by service fees, including building and land use permits, and special revenue assessments. The WSU Extension program receives General Fund support. In addition, the Capital Facility Plan activity receives some General Fund support.

- **The WSU Extension Fund 0100** engages people, organizations and communities to advance knowledge, economic well-being and quality of life by fostering inquiry, learning, and the application of research. WSU Extension operates within the General Fund
- **Thurston County Fair Fund 1030** is an enterprise fund which supports a five day County Fair and off-season events and rentals.
- **The Recreation Fund 1320** is an enterprise fund which provides adult, children and special needs recreational opportunities within the county and is supported by program fees.
- **Noxious Weeds Control Fund 1350** is a special revenue assessment fund established to educate, consult and help landowners to protect lands from the impact of invasive noxious weeds.
- **Long Lake LMD Fund 1720** is a special revenue fund established to provide long-term vegetation management of non-native invasive plants specific to Long Lake.

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

- **Lake Lawrence LMD Fund 1740** is a special revenue fund established to provide long-term vegetation management of non-native invasive plants specific to Lake Lawrence.
- **Water Resources Inventory Area (WRIA) 13 Watershed Plan Fund 1780** is established to complete a limited environmental health analysis of the Deschutes River to be incorporated in the Total Maximum Daily Load (TMDL) report. Funding is a Department of Ecology grant.
- **Storm & Surface Water Utility Fund 4060** is a special revenue assessment to support stormwater management, education and facility monitoring.
- **Storm & Surface Water Capital Fund 4070** supports stormwater capital facilities projects and is funded by operating transfers from Real Estate Excise Tax (REET) and fund 4060.
- **Land Use & Permitting Fund 4124** provides a review of land use and building to ensure compliance with Thurston County Codes and operates as a fee-based enterprise fund.

2010 Goals:

- **Ensure Fiscal Sustainability:** Each unit of the department will close 2010 revenue positive.
- **Demonstrate Regional Leadership:** Thurston County will continue to serve in a leadership role for various regional and inter-jurisdictional issues.
- **Promote energy efficiency:** Staff will seek energy efficiency strategies for residents who undertake new building projects, remodels or retrofits of existing buildings.
- **Improve water quality in Thurston County:** Staff will take appropriate measures to improve both fresh and marine water quality in Thurston County.

Performance Measures:

- Each unit of the Thurston County Resource Stewardship department will close the county 2010 fiscal year with a balance sheet that is revenue positive. Each unit of the department will develop a financial plan that tracks monthly revenues and expenses; close monitoring and corrective decision making will allow each unit in the department to end 2010 with a positive fund balance.
- Staff will identify at least two opportunities for Thurston County to demonstrate regional policy, programmatic and/or fiscal leadership on an inter-jurisdictional level. Staff members from Thurston County's Land Use and Permitting and WSU Extension units will continue to serve as the conveners for Phase II of the inter-jurisdictional Budd Inlet Restoration Project. This project will be completed by July 2010.

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

- By June of 2010, staff will seek BoCC guidance about initiating an inter-jurisdictional conversation with Lacey, Tumwater and Olympia about the creation of a Metropolitan Parks District.
- Resource Stewardship staff will evaluate Thurston County Code and identify opportunities for code amendments that will enhance energy conservation in new building as well as in retro-fitted and remodeled existing structures in conjunction with the Energy and Efficiency Conservation Block Grant (EECBG). Proposed amendments will be ready for BoCC review by October 2010.
- Under the Federal Clean Water Act, as a Phase II National Pollutant Discharge Elimination System (NPDES) permittee, Thurston County will eventually be responsible for acting on 159 elements of the permit. At the close of 2009, the county will have acted on 53 of those elements. By the close of 2010, staff will act on an additional 33, bringing our total to 108 elements.

2010 Issues:

- With the economy still unpredictable, ensuring that the department closes out 2010 with a positive fund balance will require very close monitoring of ten different fund budgets. If the economy shows signs of improving, it is likely the department will face some pressure, both internal and external, to bring back staff members. Any decisions about increasing staff will need Board consideration.
- As budget pressures have increased, staffing levels in several units of the department have been reduced. The challenge for those remaining is to continue to provide a high level of service for the public with reduced resources. This challenge will continue into 2010, and perhaps even increase as it is likely that certain units, including the Fair and WSU Extension, will face further staff reductions.
- Senior staff will continue to take steps to enhance the overall integration of the six units into a single department with a shared, common mission. Opportunities for cross-unit collaboration will be explored and implemented as feasible.

Changes from 2009 Budget:

- With a 25% cut in General Fund support, WSU Extension in early 2009 eliminated 1.5 of the 2.0 positions funded by the General Fund. Moving into the McLane building with Parks Maintenance and Recreation Services saved an additional \$35,000 in 2009. That move will save the General Fund \$59,000 annually. In 2010, the additional cost of fully covering direct and/or building-wide maintenance may require reduced services in the 4-H Youth Development Program. In 2010, WSU Extension will assume the lead staff function for the county Agricultural Advisory Committee.

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

- Thurston County Fair's general fund support of \$113,251 was eliminated from the 2009 budget making the 2009 the first year the Fair needed to fully fund itself. In addition, new interfund charges totaling \$77,803 were added to the 2010 budget creating funding gap of \$191,054. To make up this funding gap, the Fair has implemented the following action plan for a total savings of \$97,100.
 - Reduce Fair Manager position to 0.75 FTE
 - Eliminate travel
 - Eliminate janitorial contract for Fair week
 - Eliminate overnight security contract
 - Use donations for supplies
 - Eliminate laptop computer
 - Spend down fund balance

In addition to the proposed cuts, the budget depends on strong revenues generated from Fair Week. The fair is looking at new events for 2010. If projected revenues are not realized in the early months of the year, additional staff reductions may be necessary.

- Recreation Services was included in the reorganization of Resource Stewardship beginning June 1, 2009. The decision to discontinue the recreation department was ultimately revised and a reduced recreation program was offered. The restructuring of the Recreation Services division resulted in staff reductions to help reduce reliance on the General Fund. To carry out the current programs, staffing levels are at a minimum of 2.5 FTEs. Besides program fees, the Millage grant, if approved, will help support either a full or 0.75 FTE for Special Recreation. Staff is proposing new revenue-generating activities such as winter adult softball and special events. Even if new revenue is generated, there still will be a funding gap for 2010.
- Noxious Weed Control's proposed assessment increase will fund additional weed control activities in 2010 that were cut in 2008. This will enable the unit to fully survey all 36 listed noxious weeds growing throughout Thurston County on more than 5,000 sites. The increase will also fund the continued monitoring and removal of Eurasian water milfoil from Deep Lake and Black Lake.
- Water Resource's personnel and interfund fixed costs will be budgeted within each fund for 2010. In previous years, personnel and fixed interfund costs were budgeted in a central fund within Water & Waste Management, then "billed out" to the individual funds. Using this model, personnel and fixed interfund costs were budgeted under an interfund Professional Services-Labor budget line. In 2010, the salary, benefits, and other fixed interfund costs are budgeted in their respective budgets and budget lines. In addition, the personnel FTEs are reflected in the fund summary. This will result in an increase in each of these

DEPARTMENT BUDGETS

Department: Resource Stewardship

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budget lines and a decrease in the interfund professional services-labor line.

- Storm and Surface Water Utility rates increased by 34% or \$1.2 million for total annual rate revenue of \$4.31 million. Included in 2010 is the increased interfund allocation for Public Works of \$490,000 and Environmental Health of \$120,000. Both of these interfund programs directly support the county's compliance with our National Pollutant Discharge Elimination System Phase II Stormwater Permit.
- Land Use and Permitting: Due to the economic downturn, this division of Resource Stewardship reduced staffing 41% since the beginning of 2009 and 61% since the beginning of 2008. This required the Permit Assistance Center to reduce the hours open to the public from 8:00 a.m. to noon, Monday through Friday. The staff reductions have also caused an increase in the time it takes to process permits. In order to maintain the current staffing levels, several decisions were made in 2009 to maintain working capital to continue operations during the slower months from October 2009 to March 2010. These decisions will enable this division to maintain and begin 2010 with a positive fund balance.

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DEPARTMENT BUDGETS

Department: Resource Stewardship

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Budget – Fund: 0010 WSU Extension – General Fund

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund	389,312	406,895	269,289	269,289
Taxes				
Fees & Licenses	102,085	89,977	129,642	75,323
Grants	0	48,896	50,000	0
Intergovernmental				
Other Funds (OPBD, Noxious Weed)	38,969	0	0	0
Other Sources				
Total Revenue	530,364	545,768	448,931	344,612
FTEs	2.50	2.50	1.50	1.55
Expenditures				
Personnel	230,470	220,516	169,870	124,090
Internal Services	123,986	149,926	128,299	142,335
Professional Services	131,024	126,585	113,050	72,690
Operating Costs	43,514	47,906	36,097	3,882
Debt Service	1,372	836	1,616	1,615
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	530,364	545,767	448,930	344,612

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

Budget – Fund: 1030 Fair

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	72,275	125,516	137,226	60,344
General Fund	113,930	113,251	0	0
Taxes				
Fees & Licenses	135,068	129,950	138,600	151,000
Grants	0	40,000	0	0
Intergovernmental	39,971	41,035	40,000	41,000
Other Funds (General Fund, Stadium/Convention Center)	15,298	15,298	35,298	55,800
Other Sources	300,337	292,117	302,500	317,400
Total Revenue	676,879	757,165	653,624	625,544
FTEs	3.70	3.70	3.70	3.75
Expenditures				
Personnel	285,031	303,390	326,311	288,569
Internal Services	57,152	107,252	67,710	75,349
Professional Services	58,625	62,440	59,750	54,850
Operating Costs	150,556	146,859	143,557	123,455
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	551,364	619,939	597,328	542,223

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

Budget – Fund: 1320 Recreation *(2007 through May 31, 2009 reflect both Parks & Recreation)*

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	255,156	261,729	251,944	29,413
General Fund	764,770	827,488	298,440	60,824
Taxes				
Fees & Licenses	612,734	586,964	411,032	417,101
Grants	2,567	0	0	0
Intergovernmental	23,197	23,407	18,197	23,797
Other Funds (General Fund, Roads, Conservation Futures, REET)	317,312	660,608	266,915	0
Other Sources	114,753	85,768	64,792	6,350
Total Revenue	2,090,489	2,445,963	1,311,320	537,485
FTEs	14.5	14.75	5	3
Expenditures				
Personnel	1,095,391	1,166,245	663,739	330,289
Internal Services	274,781	310,161	270,358	52,297
Professional Services	124,523	159,807	213,683	52,513
Operating Costs	281,713	523,054	136,164	97,684
Debt Service	211	590	332	0
Capital Expenses/Projects	14,701	34,162	0	0
Other Costs (Regional Athletic Center)	37,440	0	0	0
Total Expenditures	1,828,760	2,194,019	1,284,276	532,783

DEPARTMENT BUDGETS

Department: Resource Stewardship
Budget – Fund: 1350 Noxious Weed

Dept. # 27

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	87,805	75,500	105,404	95,337
General Fund				
Taxes	281,932	287,068	286,446	0
Fees & Licenses	70,466	76,261	71,655	65,228
Grants	51,410	25,958	63,249	41,166
Intergovernmental	0	9,338	0	0
Other Funds (list)				
Other Sources	3,587	19,232	3,708	395,708
Total Revenue	495,200	493,355	530,462	597,439
FTEs	3.25	3.25	3.25	3.30
Expenditures				
Personnel	310,667	295,286	347,829	372,968
Internal Services	77,698	69,822	76,658	91,417
Professional Services	2,160	3,050	6,000	6,000
Operating Costs	26,676	19,795	29,841	37,861
Debt Service				
Capital Expenses/Projects	0	0	3,144	6,000
Other Costs (WSU Extension)	2,500	0	0	0
Total Expenditures	419,699	387,953	463,472	514,246

DEPARTMENT BUDGETS

Department: Resource Stewardship
Budget - Fund: 1720 Long Lake LMD

Dept. # 27

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	34,189	105,672	135,159	123,414
General Fund				
Taxes	181,794	183,300	182,500	0
Fees & Licenses				
Grants	83,589	212,662	0	0
Intergovernmental				
Other Funds (list)				
Other Sources	4,275	4,512	2,500	185,150
Total Revenue	303,847	506,144	320,159	308,564
FTEs	0	0	0	0
Expenditures				
Personnel	0	0	0	43,072
Internal Services	57,579	32,828	82,450	28,821
Professional Services	133,634	330,898	197,351	227,351
Operating Costs	5,118	7,260	8,435	9,320
Debt Service	1,845	0	0	0
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	198,174	370,386	288,236	308,564

DEPARTMENT BUDGETS

Department: Resource Stewardship
Budget - Fund: 1740 Lake Lawrence LMD

Dept. # 27

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	4,836	11,752	11,141	41,330
General Fund				
Taxes	69,007	93,463	95,600	0
Fees & Licenses				
Grants				
Intergovernmental	15,000	0	0	0
Other Funds (list)				
Other Sources	3,273	1,577	1,000	96,100
Total Revenue	92,116	106,792	107,741	137,430
FTEs	0	0	0	0
Expenditures				
Personnel	0	0	0	25,058
Internal Services	21,004	17,249	25,808	8,934
Professional Services	57,291	73,511	73,055	97,438
Operating Costs	2,069	4,892	1,888	2,797
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	80,364	95,652	100,751	134,227

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

Budget - Fund: 1780 WRIA 13 Watershed Plan

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	20,331	25,301	27,130	24,215
General Fund				
Taxes				
Fees & Licenses				
Grants	7,539	12,947	90,000	0
Intergovernmental				
Other Funds (list)				
Other Sources	820	1,080	300	900
Total Revenue	28,690	39,328	117,430	25,115
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services	2,624	12,195	45,760	0
Professional Services	765	3	52,500	10,772
Operating Costs	0	0	150	200
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	3,389	12,198	98,410	10,972

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

Budget - Fund: 4060 Storm & Surface Water Utility

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	633,535	385,651	699,999	405,108
General Fund				
Taxes	1,487,738	2,997,209	3,128,902	518,793
Fees & Licenses	0	0	0	55,755
Grants	32,932	365,002	553,805	381,100
Intergovernmental	67,951	90,714	95,000	90,000
Other Funds (list)				
Other Sources	27,318	24,351	19,100	3,384,850
Total Revenue	2,249,474	3,862,927	4,496,806	4,835,606
FTEs	0	0	0	18.10
Expenditures				
Personnel	15	33	100	1,516,058
Internal Services	1,029,658	1,452,356	2,543,540	1,349,996
Professional Services	116,459	636,214	663,750	585,000
Operating Costs	195,831	348,370	338,241	280,965
Debt Service				
Capital Expenses/Projects	35,584	55,585	14,500	16,800
Other Costs (Storm & Surface Water Utility, Dev. Services, ER&R Replacement)	550,000	762,760	730,402	650,000
Total Expenditures	1,927,547	3,255,318	4,290,533	4,398,819

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

Budget - Fund: 4070 Storm & Surface Water Capital

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	801,078	744,032	799,043	1,114,562
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (Storm & Surface Water Utility, REET)	550,000	818,738	2,208,800	900,000
Other Sources	42,456	43,649	30,000	22,500
Total Revenue	1,393,534	1,606,419	3,037,843	2,037,062
FTEs	0	0	0	0
Expenditures				
Personnel	0	0	0	81,491
Internal Services	184,754	294,679	436,285	254,355
Professional Services	27,526	370	0	2,552
Operating Costs	923	637	500	845
Debt Service				
Capital Expenses/Projects	436,297	511,690	2,193,380	1,405,677
Other Costs (specify)				
Total Expenditures	649,501	807,377	2,630,165	1,744,920

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

Budget – Fund: 4124 Land Use & Permitting

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	2,579,399	123,565	0	133,311
General Fund	71,686	426,632	1,608,684	70,453
Taxes				
Fees & Licenses	3,611,885	3,093,601	3,508,044	3,071,155
Grants	31,790	126,639	22,577	15,944
Intergovernmental				
Other Funds (Roads, Solid Waste, Storm/Surface Water Utility, General Fund)	0	169,321	0	50,000
Other Sources	82,166	-22,657	2,000	12,000
Total Revenue	6,376,926	3,917,101	5,141,305	3,352,863
FTEs	65	64	39	26.50
Expenditures				
Personnel	4,452,676	4,199,972	2,465,566	2,097,524
Internal Services	1,007,395	999,145	749,764	824,592
Professional Services	299,477	322,200	133,897	131,122
Operating Costs	425,589	197,974	238,263	150,614
Debt Service	7,086	10,167	31,946	22,712
Capital Expenses/Projects	12,791	16,260	0	0
Other Costs (Property Maintenance)	0	4,438	0	0
Total Expenditures	6,205,014	5,750,156	3,619,436	3,226,564

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

Program Budgets:

Washington State University (WSU) Extension

Program: B500 WSU Extension - Administration		
Description: Administrative operating expenses include: county-owned facility rent, utilities, internal service costs, county vehicle, insurance, supplies, leased copy equipment, administrative supervisor position (0.50 FTE) and a portion of the director's salary (0.50 FTE), which provides administrative support and oversight to all programs and services.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	198,219	218,387
Program: B505 WSU Extension - Support		
Description: Salary & benefit expenses for a Senior Office Assistant, who provides support to all WSU Extension programs & service. The Senior Office Assistant is the office's main receptionist and responds to nearly all inquiries from the public. This program was discontinued in 2010.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	11,405	0
Program: B510 WSU Extension - Janitorial Services		
Description: Twice weekly janitorial service for the department's leased facility. When Extension moved to the McLane building, janitorial services then became included in expenditure for county-owned facility. No budget request for this program in 2010.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	3,600	0
Program: B520 4-H		
Description: 4-H Youth Development provides hands-on teaching, leadership development and outreach to youth, grades K-12 in many subject areas. The 4-H Adventure Program creates problem-solving activities that build cohesive, effective teams and assists in improving skills such as communication, critical thinking, and trust building within those teams. No revenue has been identified for this program in 2010.		
Budget:	2009 Budget	2010 Adopted
Revenues	50,000	0
Expenditures	100,315	47,160

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

Program: B540 Master Gardener		
Description: The Master Gardener and Master Composter Programs provide a wide array of formal and informal education opportunities for the public. Full training courses in gardening and composting are offered annually. After intensive training, gardening and composting volunteers fulfill sixty and forty hours of volunteer work, respectively, at the Master Gardener demonstration gardens, diagnostic clinics and workshops. These are regularly staffed with volunteers who answer questions on soils, plants, insects, composting and gardening techniques. Clinics are located at Olympia Farmers Market and the WSU Extension office.		
Budget:	2009 Budget	2010 Adopted
Revenues	70,417	75,323
Expenditures	70,417	75,065
Program: B542 Master Gardener - Annual Training Program		
Description: The Master Gardener/Master Composter training courses are provided annually. Revenue covers expenses for training local community members to become an official Master Gardener or Master Composter by WSU standard practices. Any revenue collected beyond training expenses is returned to support program, demonstration gardens and clinics. No revenue has been identified for this program in 2010.		
Budget:	2009 Budget	2010 Adopted
Revenues	12,925	0
Expenditures	12,925	0
Program: B550 Farm & Agriculture		
Description: This is a small contribution by neighboring counties to support WSU Extension faculty salaries related to the Master Gardening Program, and to provide consultation to staff and the public on agricultural concerns such as crop yields, raising farm animals, tree farming, etc. Requested funds reduced to zero for 2010.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	2,000	0
Program: B565 Native Plant Salvage & Water Resources/Environmental Education		
Description: The Native Plant Salvage Project helps protect water quality and wildlife habitat through action-based educational activities. Volunteer opportunities include rescuing plants from areas slated for new development, streamside vegetation projects, installing and maintaining learning landscapes at area schools, fundraising and assisting with public workshops on plant identification, “naturescaping” and propagation. WSU Extension’s Native Plant Salvage and Water Resources/Environmental Education program is fully funded by fees, grants or WSU sources in order to provide programs and services to county residents. No revenue has been identified for this program in 2010.		
Budget:	2009 Budget	2010 Adopted
Revenues	15,700	0
Expenditures	15,700	0

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

Program: B575 Marine Resources		
Description: This is a small contribution by neighboring counties to support WSU Extension faculty who provide ongoing support to our staff and the public on marine-resource concerns such as: shellfish safety, pollution, and other marine life issues. Requested funds reduced to zero for 2010.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	500	0
Program: B580 Food Safety		
Description: WSU's Extension's Food Safety and Nutrition Program provides information on nutrition, healthy food choices, safe food handling and storage, preventing food born illnesses, hand washing and assisting low-income residents with food budget-stretching ideas. Training for Public Health's Food and Beverage Worker permits is overseen by the WSU Thurston County faculty. Additional funds are provided as a small contribution in support of WSU Food Safety faculty member's salary.		
Budget:	2009 Budget	2010 Adopted
Revenues	30,600	0
Expenditures	33,850	4,000

Thurston County Fair

Program: Annual Fair		
Description: Annual agricultural county fair as per RCW 36.37.010.		
Budget:	2009 Budget	2010 Adopted
Revenues	400,232	326,165
Expenditures	310,931	336,776
Program: Non-fair Activities		
Description: Off-season activities including facility rentals, storage, camping, and off-season events.		
Budget:	2009 Budget	2010 Adopted
Revenues	327,462	239,035
Expenditures	254,398	205,447

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

Recreation

Program: C800 Parks Administration		
Description: Covers costs related to administrative support staff for all Parks & Recreation programs, duties, agreements, maintenance and operations. Revenues include an operating transfer from General Fund. Includes revenues to support the Historic Commission in 2008 that was moved to C806 in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	265,940	60,824
Expenditures	485,549	0
Program: C801 Recreation Administration		
Description: Staff, operations and support related to all recreational programs and athletic programs. This program was discontinued in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	35,000	0
Expenditures	194,144	0
Program: C802 Maintenance Administration		
Description: Operations and support related to maintenance activities and capital projects. This program was discontinued in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	146,362	0
Expenditures	237,673	0
Program: C803 Community Recreation		
Description: Recreation programs and activities serving youth, teen, adult and families in community and regional based sites. This program was discontinued in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,771	0
Expenditures	2,079	0
Program: C804 Special Events		
Description: Regional and community-based events that focus on cultural, historical and recreational education. This program was discontinued in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	36	0
Expenditures	372	0

DEPARTMENT BUDGETS

Department: Resource Stewardship

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Program: C805 Fun Runs		
Description: Regional fitness programs that focus on health and wellness promotion. Programming emphasis on tourism.		
Budget:	2009 Budget	2010 Adopted
Revenues	3,470	10,350
Expenditures	1,096	8,180
Program: C808 Other Camps		
Description: Operations of recreational-based day camp services held during the summer months. Target population 6-12 years of age.		
Budget:	2009 Budget	2010 Adopted
Revenues	114,000	71,000
Expenditures	93,979	108,977
Program: C809 Yelm Enrichment		
Description: After-school based recreation services for youth ages 5-14 at Yelm Community Schools. This program was discontinued in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	4,111	0
Expenditures	1,620	0
Program: C819 Recreation Enrichment		
Description: After school based recreation services for youth ages 5-14 at Griffin School. This program was discontinued in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	9,146	0
Expenditures	9,252	0
Program: C827 Adult Softball		
Description: Operations of an adult softball league for persons ages 18 through adult conducted in summer and fall. This program was discontinued in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	42,400	0
Expenditures	29,953	0

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

Program: C828 Southwest Washington Soccer Association (SWSA)		
Description: Operations of an adult coed soccer program for persons ages 18 through adult conducted year-round.		
Budget:	2009 Budget	2010 Adopted
Revenues	78,700	79,700
Expenditures	60,200	87,768
Program: C830 Youth Softball		
Description: Operations of a youth coed softball program for persons ages 6-18 conducted during the summer. This program was discontinued in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	60	0
Program: C853 Burfoot Park		
Description: Budget associated with the operation and maintenance of Burfoot Park. This program was moved to the Public Works department in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	18,400	0
Expenditures	2,944	0
Program: C854 Chehalis Western Trail		
Description: Budget associated with the operation and maintenance of the Chehalis Western Trail. This program was moved to Public Works in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,515	0
Expenditures	1,885	0
Program: C855 Deschutes Falls Park		
Description: Budget associated with the operation and maintenance of Deschutes Falls Park. Specifically covers contract for caretaker services. This program was moved to the Public Works department in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	3,600	0
Expenditures	500	0

DEPARTMENT BUDGETS

Department: Resource Stewardship

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Program: C859 Gate to Belmore Trail		
Description: Budget associated with the operation and maintenance of the Gate-Belmore Trail. Facility not developed at this time. This program was moved to the Public Works department in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	2,155	0
Expenditures	0	0
Program: C860 Glacial Heritage (Mima)		
Description: Budget associated with the operation and maintenance of Glacial Heritage Preserve. Costs include contract for caretaker services. This program was moved to the Public Works department in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	10,200	0
Expenditures	0	0
Program: C861 Griffin Athletic Fields		
Description: Revenue associated with the administrative costs of renting and processing payment for the rental of Griffin and Kenneydale athletic fields. Recreation receives only a portion of the rental fee to cover administrative costs. Public Works – Park M&O receives the majority of this fee.		
Budget:	2009 Budget	2010 Adopted
Revenues	7,000	3,000
Expenditures	1,453	0
Program: C865 Kenneydell Athletic Fields		
Description: Budget associated with the operation and maintenance of Kenneydell Athletic facilities, including a contract for caretaker services for the park.		
Budget:	2009 Budget	2010 Adopted
Revenues	11,500	6,125
Expenditures	1,642	0
Program: C866 Kenneydell Shelter/Lodging Rentals		
Description: Revenue associated with the administrative costs of renting and processing payments and refunding deposits for the rental of Kenneydale lodge and park shelters. Recreation receives only a portion of the rental fee to cover administrative costs. This program was moved to the Public Works department in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	23,800	0
Expenditures	3,715	0

DEPARTMENT BUDGETS

Department: Resource Stewardship

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Program: C872 Yelm-Tenino Trail		
Description: Budget associated with the operation and maintenance of the Yelm-Tenino Trail. This program was moved to the Public Works department in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	2,397	0
Expenditures	28	0
Program: C898 Park Maintenance – Waste & Recovery Center (WARC)		
Description: Includes one FTE moved to C803 in 2009. Special project maintenance performed at the Waste & Recovery Center. Expenses paid for by a contract with Water & Waste Management. This program was moved to the Public Works department in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	11,667	0
Expenditures	0	0
Program: C901 Stormwater Ponds		
Description: Stormwater pond maintenance performed at various locations in the county. Expenses paid for by a contract with Water & Waste Management. This program was moved to the Public Works department in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	16,375	0
Expenditures	0	0
Program: C946 Disabled Recreation Activities		
Description: Recreation activities serving persons with physical and developmental disabilities ages 8 through adult conducted year-round. A grant along with program fees supports this program.		
Budget:	2009 Budget	2010 Adopted
Revenues	103,006	212,276
Expenditures	101,407	209,544
Program: C948 Summer Weekday Program		
Description: Recreation programs serving persons with physical and developmental disabilities conducted during the summer.		
Budget:	2009 Budget	2010 Adopted
Revenues	25,897	22,797
Expenditures	26,400	57,087

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

Program: C971 Parks Capital		
Description: Provides funding for a variety of improvements and major capital projects throughout the parks and trail systems. This program was moved to the Public Works department in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	120,928	0
Expenditures	28,325	0

Noxious Weed Control

Program: C500- C599 Noxious Weed Control		
Description: The Thurston County Noxious Weed Control Board carries out the mandates of the Washington State Noxious Weed Control Law, RCW 17.10. The Noxious Weed Control Program educates, consults with, and provides services to landowners to protect and preserve lands from the degrading impact of exotic, invasive noxious weeds. It is funded primarily by an annual assessment on properties.		
Budget:	2009 Budget	2010 Adopted
Revenues	425,058	502,102
Expenditures	463,472	514,246

Lake Management Districts

Program: Long Lake Management District (Fund 1720)		
Description: The Long Lake Management District provides long-term vegetation management to eradicate non-native invasive plants such as Eurasian Watermilfoil and White Water Lily, and also manages native aquatic plants that reach a nuisance level in accordance with the approved Integrated Pest Management Plan and a contract with the Long Lake property owners.		
Budget:	2009 Budget	2010 Adopted
Revenues	185,000	185,150
Expenditures	288,236	308,564
Program: Lake Lawrence Management District (Fund 1740)		
Description: The Lake Lawrence Management District provides long-term vegetation management to eradicate non-native invasive plants such as the White Water Lily, and also manages native aquatic plants that reach a nuisance level in accordance with the approved Integrated Pest Management Plan and a contract with the Lake Lawrence property owners.		
Budget:	2009 Budget	2010 Adopted
Revenues	96,600	96,100
Expenditures	100,751	134,227

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

Program: WRIA (Water Resources Inventory Area) 13 (Fund 1780)		
Description: The Deschutes River Total Maximum Daily Load (TMDL) implementation program will occur through interfund or professional services work.		
Budget:	2009 Budget	2010 Adopted
Revenues	90,300	900
Expenditures	98,410	10,972

Stormwater & Surface Water Utilities

Program: W600 Stormwater Public Information & Education (Fund 4060)		
Description: Education and outreach services include focused programs for youth and adults. Youth programs include school programs and field activities to restore sites and monitor for macro invertebrates (Stream Team). Adult outreach programs include partnerships with WSU Extension, Chehalis River Partnership, and the Nisqually River Council and other county departments such as Environmental Health.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	262,581	244,688
Program: W601, W607 Stormwater Planning, Policy & Compliance		
Description: This program coordinates all county actions toward compliance with the NPDES Phase II Stormwater Permit and the planning activities for resource preservation and protection. The Thurston County Drainage Design and Erosion Control Manual is administered under these activities.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	55,755
Expenditures	523,068	529,564
Program: W602, W604 Stormwater Monitoring		
Description: This program includes monitoring ground water elevations in flood-prone areas, stream flow stations for flood-prone streams, and precipitation gages throughout the county. Additionally, the program provides contracted services to the cities of Olympia, Lacey and Tumwater. The program also provides ambient water quality data.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	90,000
Expenditures	510,859	416,693

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

Program: W603, W608, W636 Stormwater Infrastructure Management		
Description: This program involves inspecting and maintaining public facilities, ensuring that private facilities are inspected and maintained, collecting data to manage county-owned assets, and developing a map of the county's stormwater infrastructure. The program also provides technical assistance for ratepayers.		
Budget:	2009 Budget	2010 Adopted
Revenues	553,805	381,200
Expenditures	1,747,148	1,580,454
Program: W605-W606, W634 Stormwater Utility Administration		
Description: Utility administration provides staff management, develops program priorities, implements fiscal controls, and develops data for the customer billing system and the National Pollutant Discharge Elimination System compliance tracking system.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	1,231,583	1,627,420
Program: W632 Salmon Creek Implementation		
Description: Implementation of the Salmon Creek development standards based on the June 2004 Salmon Creek Comprehensive Drainage Basin plan. In 2010 these standards are included in the new 2009 drainage manual.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	7,886	0
Program: W638 McLane Creek Basin Plan		
Description: Classifies the functional condition of natural resource areas and identifies potential stormwater repair or retrofit locations. The work is incorporated into an EPA grant project for the basins draining into Puget Sound.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	7,408	0
Program: W699 Storm & Surface Water Utility Revenue		
Description: This program accounts for the operating assessments, interfund penalty and interest revenue received for the Storm and Surface Water Utility.		
Budget:	2009 Budget	2010 Adopted
Revenues	3,243,002	3,903,543
Expenditures	0	0

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

Stormwater Capital Facilities

Program: Stormwater Capital Facilities Program (Fund 4070)		
Description: The Stormwater Capital Facilities Program focuses on retrofitting, replacing, or installing new infrastructure. In many cases, the program installs new or additional drainage infrastructure in subdivisions that were built before stormwater standards were adopted.		
Budget:	2009 Budget	2010 Adopted
Revenues	2,238,800	922,500
Expenditures	2,630,165	1,744,920

Land Use & Permitting

Program: C230-C233 Administrative Services		
Description: The Administrative Services section provides support to all divisions of Land Use and Permitting. Within this section, accounting support (daily cash deposits and accounts receivable and payable, payroll, and budget) and IT support is provided to all Amanda users. There are 137 Amanda users in the following departments: Resource Stewardship, Environmental Health, Public Works, Assessor's Office, Prosecuting Attorney's Office and the Board of County Commissioners.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,508,000	69,732
Expenditures	733,672	652,183
Program: C235 Permit Assistance Center		
Description: The Permit Assistance Center provides one-stop assistance to citizens, contractors, and property owners seeking property information, permits and authorizations to develop land and coordinates projects that require intradepartmental review		
Budget:	2009 Budget	2010 Adopted
Revenues	197,000	188,000
Expenditures	424,508	396,555
Program: C245 Planning & Environmental Services		
Description: The Planning and Environmental Review section reviews proposed land-use actions for their consistency with the County Comprehensive Plan and related zoning and development standards.		
Budget:	2009 Budget	2010 Adopted
Revenues	862,370	728,298
Expenditures	1,075,744	1,073,158

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

Program: C247 Hearings Examiner		
Description: This program is contracted out and issues decisions on land use proposals, oversees the public hearing process and hears appeals of administrative decisions.		
Budget:	2009 Budget	2010 Adopted
Revenues	71,060	40,000
Expenditures	95,000	95,000
Program: C250 Solid Waste Compliance		
Description: The Compliance Unit investigates complaints related to building without permits critical area and zoning violations, and grading violations.		
Budget:	2009 Budget	2010 Adopted
Revenues	20,000	50,000
Expenditures	233,072	60,793
Program: C255 Building Inspections		
Description: The Building and Fire Safety Division inspects all new construction within unincorporated Thurston County for compliance with building and fire codes.		
Budget:	2009 Budget	2010 Adopted
Revenues	1,497,177	1,274,780
Expenditures	484,646	454,428
Program: C260 Building Plan Review		
Description: The Building and Fire Safety Division reviews building plans for all new construction within unincorporated Thurston County for compliance with building and fire codes.		
Budget:	2009 Budget	2010 Adopted
Revenues	820,000	750,000
Expenditures	389,550	370,074
Program: C270 Fire Code Inspections		
Description: The Building and Fire Safety Division reviews building plans and inspects all new construction within unincorporated Thurston County for compliance with building and fire codes. This division inspects all non-residential structures for compliance with fire codes.		
Budget:	2009 Budget	2010 Adopted
Revenues	12,500	15,000
Expenditures	30,087	0

DEPARTMENT BUDGETS

Department: Resource Stewardship

Dept. # 27

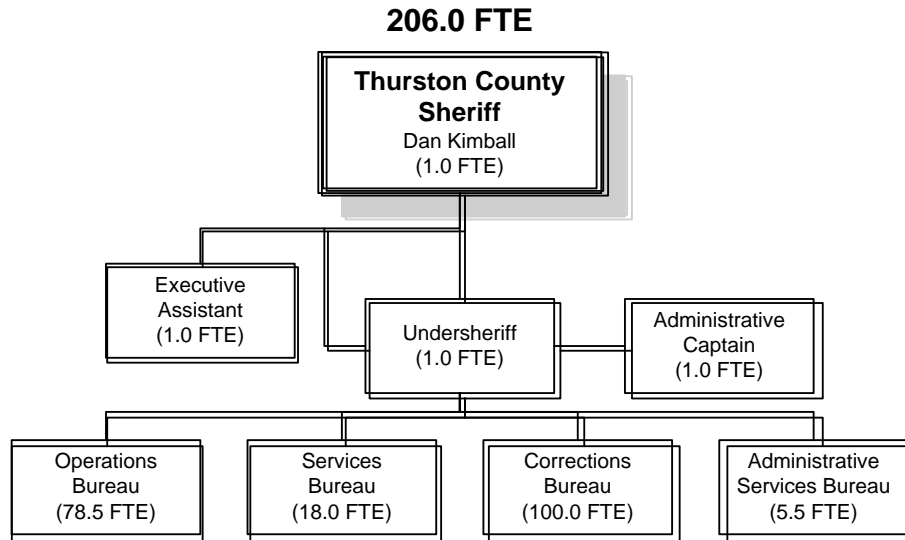
Program: C282 Boundary Review Board		
Description: Development Services provides staff support for this voluntary board, which reviews annexation proposals and issues recommendations on these proposals.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	30,244	21,510
Program: C283 Historic Commission		
Description: Activities related to the conservation, preservation and support of historical location within Thurston County.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	18,145
Expenditures	5,000	19,510
Program: C295 Natural Resources Program		
Description: The Natural Resources Division oversees long-range plans for watershed, salmon recovery, shellfish, timber and other natural resources. This section coordinates the annual update to the Capital Facilities Plan. In 2008, natural resources staff began working with the Puget Sound Partnership and the Chehalis River Basin Flood Authority on behalf of Thurston County. The remainder of this FTE is budgeted in Water Resources.		
Budget:	2009 Budget	2010 Adopted
Revenues	153,198	85,597
Expenditures	117,913	83,353

DEPARTMENT BUDGETS

Department: Sheriff & Corrections

Depts. # 10 & 11

Organization:



Mission:

The Thurston County Sheriff's Office will serve as a leader and a partner within the community in order to prevent crime, maintain safety, enforce all laws fairly and provide for the humane care of prisoners, while at the same time respecting and protecting the rights of all citizens.

Purpose:

The Sheriff's Office provides law enforcement in unincorporated Thurston County and operates the Adult Corrections Facility, which provides detention for pre-trial and convicted individuals and offers alternative programs that afford offenders opportunities for successful reintegration into the community.

Funds:

The Sheriff's Office operates primarily with funding from the General Fund. It also uses the following special revenue funds for specific purposes:

- **The LEOFF I Long Term Care Fund 1420** was established to pay premiums for long-term care insurance for LEOFF I law enforcement employees and retirees.
- **The Special Programs Fund 1440** was established to record vessel registration fees received from the state to support the boating enforcement program and any grants received for boating safety.
- **The Prisoners Concession Fund 1450** was established to contribute to the projects and activities and well being of inmates and their environment by using the revenue from the sale of inmate commissary and telephone commissions.

DEPARTMENT BUDGETS

Department: Sheriff & Corrections

Depts. # 10 & 11

2010 Goals:

- Minimize the number of potential deputy sheriff positions to be eliminated.
- Maintain the current level of response on calls for service.
- Reduce gang-related incidents through the newly formed gang enforcement/education unit, which is funded by grants.
- Continue our efforts and partnerships in ongoing programs aimed at reducing the jail population.

Performance Measures:

- The Thurston County Sheriff's Office will maintain the current response times to emergent incidents whenever possible given the reduction in force within our Patrol Division for 2010. In 2010, the Sheriff's Office will also be working with CAPCOM to develop a more accurate method of measuring response times by patrol district.
- Reduce incidents of graffiti and gang-related incidents in Nisqually and Rochester middle and high schools by 10%, conduct investigations of related crimes and provide gang intervention and prevention training in schools.
- Reduce by 10% the number of incidents that occur within the jail involving high risk inmates and inmates with mental illness and/or chemical dependency as a result of providing specific Crisis Intervention Training to at least ten corrections officers in 2010. Training will be funded with Treatment Sales Tax funds.

2010 Issues:

- Impacts from budget reductions will curtail for a second consecutive year the ability of patrol deputies to perform proactive/preventative enforcement duties. In addition, these reduced staffing levels will further impact this office's ability to maintain the same level of services. Thurston County citizens may receive less law enforcement services in general.
- Reduced staffing levels will require additional types of calls for service to be handled either by an alternate reporting method (online reporting and/or WEP reporting) or they may not receive a response call at all.
- Reduced staffing levels will additionally limit the number of cases assigned to detectives for follow-up investigations.
- The jail population is anticipated to increase marginally during 2010.
- A reduction to staff in Corrections will lead to increased mandatory overtime to cover unanticipated staff shortages.

Changes from 2009 Budget:

- Five deputy positions are now being funded for one year by grants received by the Sheriff's Office. (Byrne Narcotics Grant, WASPC Sex Offender Verification Grant, CTED Gang Grant, Byrne/JAG Allocation Grant)

DEPARTMENT BUDGETS

Department: Sheriff & Corrections

Depts. # 10 & 11

- Fourteen fewer positions are authorized for the agency. (5 - Patrol Deputies, 5 - Correction Deputies and 4 - Support Staff).
- The Sheriff's Office now has a consolidated storage facility for numerous pieces of equipment which were previously stored at four separate locations.
- Due to a couple of the grants listed above, our agency has established a three person gang enforcement/education unit.

Continued next page

DEPARTMENT BUDGETS

Department: Sheriff

Dept. # 10

Budget – Fund: 0010 Sheriff – General Fund

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund	13,164,659	14,040,916	13,251,356	13,451,188
Taxes				
Fees & Licenses	269,284	246,056	250,150	261,550
Grants	158,802	212,628	160,883	342,164
Intergovernmental	255,745	285,060	232,933	204,792
Other Funds (County Building, ER&R)	37,966	18,725	115,000	23,400
Other Sources	14,585	33,028	125,722	15,300
Total Revenue	13,901,041	14,836,413	14,136,044	14,298,394
FTEs	113.25	120.25	109	103.50
Expenditures				
Personnel	10,685,602	11,637,215	11,698,336	11,416,154
Internal Services	2,426,897	2,322,841	2,054,579	2,558,668
Professional Services	67,909	171,684	22,814	27,803
Operating Costs	594,262	504,267	349,923	295,769
Debt Service				
Capital Expenses/Projects	106,777	39,939	10,392	0
Other Costs (ER&R)	19,594	160,467	0	0
Total Expenditures	13,901,041	14,836,413	14,136,044	14,298,394

DEPARTMENT BUDGETS

Department: Sheriff

Dept. # 10

Budget – Fund: 1420 LEOFF I Long Term Care

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	4,317	8,477	0	0
General Fund	157,000	157,000	272,500	216,218
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	1,162	-597	200	700
Total Revenue	162,479	164,880	272,700	216,918
FTEs	0	0	0	0
Expenditures				
Personnel	135,315	118,682	70,000	97,606
Internal Services	0	0	0	7,929
Professional Services	18,687	148,487	162,000	110,683
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	154,002	267,169	232,000	216,218

DEPARTMENT BUDGETS

Department: Sheriff

Dept. # 10

Budget – Fund: 1440 Special Programs

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	118,129	117,530	107,973	79,853
General Fund				
Taxes				
Fees & Licenses	0	0	500	0
Grants	0	28,525	11,089	0
Intergovernmental	76,101	70,355	73,038	72,000
Other Funds (list)				
Other Sources	7,063	6,430	7,000	3,200
Total Revenue	201,293	222,840	199,600	155,053
FTEs	0	0	0	.50
Expenditures				
Personnel	16,894	30,507	108,237	71,565
Internal Services	0	1,290	0	1,584
Professional Services	105	315	0	0
Operating Costs	52,268	82,755	18,760	18,000
Debt Service				
Capital Expenses/Projects	14,496	0	0	0
Other Costs (specify)				
Total Expenditures	83,763	114,867	126,997	91,149

DEPARTMENT BUDGETS

Department: Corrections

Dept. # 11

Budget - Fund: 0010 Corrections – General Fund

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund	11,215,898	12,140,494	12,164,930	11,638,885
Taxes				
Fees & Licenses	508,940	479,269	488,800	484,800
Grants	281,261	164,477	26,755	29,800
Intergovernmental	108,921	107,159	88,000	81,000
Other Funds (Detention Sales Tax, OPBD, Treatment Sales Tax, ER&R, Public Health)	625,194	712,538	1,780,872	1,821,014
Other Sources	165	565	400	153,463
Total Revenue	12,740,379	13,604,502	14,549,757	14,208,962
FTEs	109.97	111	103	100
Expenditures				
Personnel	9,175,259	9,846,322	10,341,168	10,105,496
Internal Services	1,356,173	1,474,337	1,662,621	1,624,603
Professional Services	1,074,002	1,219,613	1,225,841	1,352,811
Operating Costs	1,134,945	1,064,125	1,320,034	1,125,952
Debt Service				
Capital Expenses/Projects	0	106	93	100
Other Costs (ER&R Replacement)	28,496	0	0	0
Total Expenditures	12,740,379	13,604,503	14,549,757	14,208,962

DEPARTMENT BUDGETS

Department: Corrections

Dept. # 11

Budget - Fund: 1450 Prisoners Concession

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	338,319	150,164	139,150	176,304
General Fund				
Taxes				
Fees & Licenses	196,114	183,164	222,000	190,000
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	181,895	195,087	208,597	181,000
Total Revenue	716,328	528,415	569,747	547,304
FTEs	2.23	2	2	2
Expenditures				
Personnel	161,736	129,731	141,890	140,166
Internal Services	8,835	10,249	10,524	9,804
Professional Services	369,886	229,484	233,400	195,400
Operating Costs	25,707	19,801	26,715	24,550
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	566,164	389,265	412,529	369,920

DEPARTMENT BUDGETS

Department: Sheriff & Corrections

Depts. # 10 & 11

Program Budgets:

Sheriff

Program: B100 Operations - Administration		
Description: Provides overall administrative support for the Sheriff's Office, including the budget, labor relations and policy development.		
Budget:	2009 Budget	2010 Adopted
Revenues	23,950	25,000
Expenditures	678,852	693,948
Program: B101 Operations - Accounting Services		
Description: Provides accounting services for all fiscal aspects of the office. Responsible for budget development, all office revenue and expenditure tracking, the Telestaff scheduling program, inmate medical and all other duties associated with accounting within the agency		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	294,643	284,209
Program: B102 Pre-Employment		
Description: Perform extensive background checks and testing on new hires applying for work with the Sheriff's Office. This program ended in 2009.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	10,709	0
Program: B104 Operations – Volunteers		
Description: Our agency has numerous volunteer groups Reserve Deputies, Explorers, Search & Rescue, Mounted Patrol, Jeep Patrol, Disabled Parking Enforcement and citizen volunteers within the office.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	20,674	13,696
Program: B105 Operations – Investigation		
Description: The Investigation Unit conducts follow-up investigations on felony crimes that require additional time and/or expertise above what can be offered by a first responding Patrol Deputy. Crimes include, but are not limited to: homicide, assault, sex offenses, arson, kidnapping, fraud/forgery, computer crimes, burglary and auto theft.		
Budget:	2009 Budget	2010 Adopted
Revenues	9,289	205,156
Expenditures	1,852,985	2,020,192

DEPARTMENT BUDGETS

Department: Sheriff & Corrections

Depts. # 10 & 11

Program: B106 Operations - Sex Offender Registration		
Description: Monitors all registered sex offenders within Thurston County. Investigates sex offenders that fail to register, verifies residency of sex offenders and performs several other tasks associated with sex offender registration.		
Budget:	2009 Budget	2010 Adopted
Revenues	86,635	88,229
Expenditures	332,946	323,786
Program: B107 Methamphetamine Initiative		
Description: Identify, locate and arrest methamphetamine addicted criminals, especially career criminals who are causing great problems in the areas of identity theft, burglary and auto theft. This program is primarily grant funded. This program has no budget until grant funding is received.		
Budget:	2009 Budget	2010 Adopted
Revenues	42,017	0
Expenditures	42,017	0
Program: B108 Operations - Gambling Enforcement		
Description: Monitors gambling enforcement efforts within Thurston County.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	122,279	127,137
Program: B109 Operations – Evidence		
Description: Collects, processes and preserves evidence associated with criminal activity. This includes processing crime scene evidence and working with the Washington State Crime Lab.		
Budget:	2009 Budget	2010 Adopted
Revenues	6,000	4,000
Expenditures	404,438	416,956
Program: B110 Operations – Patrol		
Description: Provides first-response on calls for service, conducts initial crime investigations, investigates accidents, provides traffic enforcement and resolves civil complaints.		
Budget:	2009 Budget	2010 Adopted
Revenues	301,958	198,284
Expenditures	6,711,906	6,667,876

DEPARTMENT BUDGETS

Department: Sheriff & Corrections

Depts. # 10 & 11

Program: B111 Operations - Boat Patrol		
Description: Patrols Thurston County waterways, educates the public on safe boating and enforces boating laws.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	34,268	46,507
Program: B112 Operations – Substations		
Description: The Sheriff's Office currently maintains four substations within Thurston County, one each in the Rochester, Yelm, Amtrak and Martin Way areas.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	14,306	14,212
Program: B114 Operations - Drug Unit		
Description: Works with the Thurston County Narcotics Task Force to interdict narcotic dealers and supplies at the mid and upper level.		
Budget:	2009 Budget	2010 Adopted
Revenues	164,783	58,336
Expenditures	323,309	243,261
Program: B116-B120 Operations - Special Services (SWAT, Riot & Dive Teams, & Jeep Patrol)		
Description: Specialty teams are necessary to respond efficiently and effectively to special situations that may arise. Without these teams, needed responses will be greatly delayed and could cause needless injury or loss of life to a member of the agency and/or to county citizens.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	47,975	47,887
Program: B121 Operations - Staff Services		
Description: Responsible for ordering supplies, all inter-fund accounts, collective bargaining unit required purchases and additional staff support for operation of the office.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	1,382,566	1,570,033

DEPARTMENT BUDGETS

Department: Sheriff & Corrections

Depts. # 10 & 11

Program: B122 Operations - Civil Services		
Description: Receives, processes and serves all manner of civil service matters.		
Budget:	2009 Budget	2010 Adopted
Revenues	110,400	124,750
Expenditures	510,133	504,202
Program: B123 Operations - Front Desk		
Description: Handles complaints, receives and processes applications for concealed weapon permits, answers phones and performs a multitude of other assigned duties.		
Budget:	2009 Budget	2010 Adopted
Revenues	2,600	2,600
Expenditures	139,223	135,927
Program: B124 Operations - Warrants		
Description: Receives, processes and enters warrants into state and national data bases and arranges all warrant extraditions.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	201,514	152,559
Program: B125 Operations - Records		
Description: Receives, reviews, processes and stores all records associated with the Sheriff's Office.		
Budget:	2009 Budget	2010 Adopted
Revenues	2,650	3,700
Expenditures	220,710	209,311
Program: B126 Operations - Crime Prevention		
Description: Provides crime prevention training, disseminates electronic crime information, conducts the citizens' academy and performs community outreach.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	116,821	118,967
Program: B127 Operations - Training		
Description: Schedule in-service training, firearms training and Emergency Vehicle Operations Course training, and processes requests for outside training opportunities.		
Budget:	2009 Budget	2010 Adopted
Revenues	134,406	137,151
Expenditures	168,118	173,725

DEPARTMENT BUDGETS

Department: Sheriff & Corrections

Depts. # 10 & 11

Program: B128 Operations – Information Technology		
Description: Manages multiple computers systems and software applications within the Sheriff's Office.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	119,017	119,720
Program: B131 Operations - Canine Unit		
Description: Respond to incidents where a K-9 application is needed, provides public demonstrations on the capabilities of our K-9 unit and provides for the care and custody of the K-9 dogs.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	386,635	414,283
Program: B103 LEOFF I Long Term Care (Fund 1420)		
Description: This fund is used to pay premiums for long-term care insurance for LEOFF 1 (law enforcement employees and retirees).		
Budget:	2009 Budget	2010 Adopted
Revenues	272,700	216,918
Expenditures	232,000	216,218
Program: B100, B110-B112, B116, B129 Special Programs – Boat Patrol, Substations, Communications Van, Block Grant (Fund 1440)		
Description: This fund is used to record vessel registration fees received from the state, supports the boating enforcement program and record any other boating grants we receive.		
Budget:	2009 Budget	2010 Adopted
Revenues	91,627	75,200
Expenditures	126,997	91,149

Corrections

Program: B200 Corrections - Administration		
Description: Develop policies and procedures for the Corrections Bureau, oversees the Accountability and Restitution Center (ARC) planning process; recruits, hires and trains new staff; and provides overall administration of the Corrections Bureau.		
Budget:	2009 Budget	2010 Adopted
Revenues	150,283	152,766
Expenditures	1,026,153	1,018,648

DEPARTMENT BUDGETS

Department: Sheriff & Corrections

Depts. # 10 & 11

Program: B201 Corrections - Inmate Medical Services		
Description: Provides medical services within the facility and transports inmates to outside medical appointments when necessary.		
Budget:	2009 Budget	2010 Adopted
Revenues	96,620	194,013
Expenditures	1,334,394	1,122,434
Program: B202 Corrections – Inmate Services		
Description: Provides a variety of inmate services and programs, such as Chemical Dependency Program, Get Employed Today, Domestic Violence Offender Program and others.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	328,844	202,733
Program: B203 Corrections – Main Facility		
Description: Houses incarcerated adult prisoners in a humane fashion, while providing a secure facility for staff and inmates.		
Budget:	2009 Budget	2010 Adopted
Revenues	324,400	138,037
Expenditures	6,169,607	6,171,406
Program: B204 Corrections – Post Six		
Description: Houses adult incarcerated prisoners in a dormitory-style environment. This is similar to what we will have in the ARC.		
Budget:	2009 Budget	2010 Adopted
Revenues	622,232	640,705
Expenditures	622,232	640,705
Program: B205 Corrections – Facilities		
Description: Repairs, replaces and maintains Corrections Bureau facilities.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	1,000,186	895,104
Program: B206 Corrections – Options		
Description: Monitors electronic home monitoring (EHM), Day Jail and Work Release offenders.		
Budget:	2009 Budget	2010 Adopted
Revenues	505,000	499,000
Expenditures	1,506,783	1,366,705

DEPARTMENT BUDGETS

Department: Sheriff & Corrections

Depts. # 10 & 11

Program: B207 Corrections – Court		
Description: This program provides safe movement of prisoners from the jail to the courts, as well as security for the courts during trials.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	789,034	781,298
Program: B209 Corrections – Jail Kitchen		
Description: Provides all meals for jail inmates and the juvenile detention facility.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	1,082,232	1,064,373
Program: B101, B201, B210-212 Prisoners' Concession, Inmate Medical, Chemical Dependency & DUI Programs (Fund 0010 & 1450)		
Description: This fund was established to help contribute to the projects/activities and well-being of inmates and their environment by using revenue from the sale of inmate commissary and inmate telephone commissions.		
Budget:	2009 Budget	2010 Adopted
Revenues	430,597	400,800
Expenditures	412,529	399,720
Program: B215 Treatment Sales Tax		
Description: Improve the quality of life for county residents and decrease the criminal justice system costs by reducing negative outcomes associated with substance abuse and untreated mental illness. Provide service for incarcerated people who are mentally ill and have chemical dependency issues.		
Budget:	2009 Budget	2010 Adopted
Revenues	663,537	915,756
Expenditures	663,537	915,756

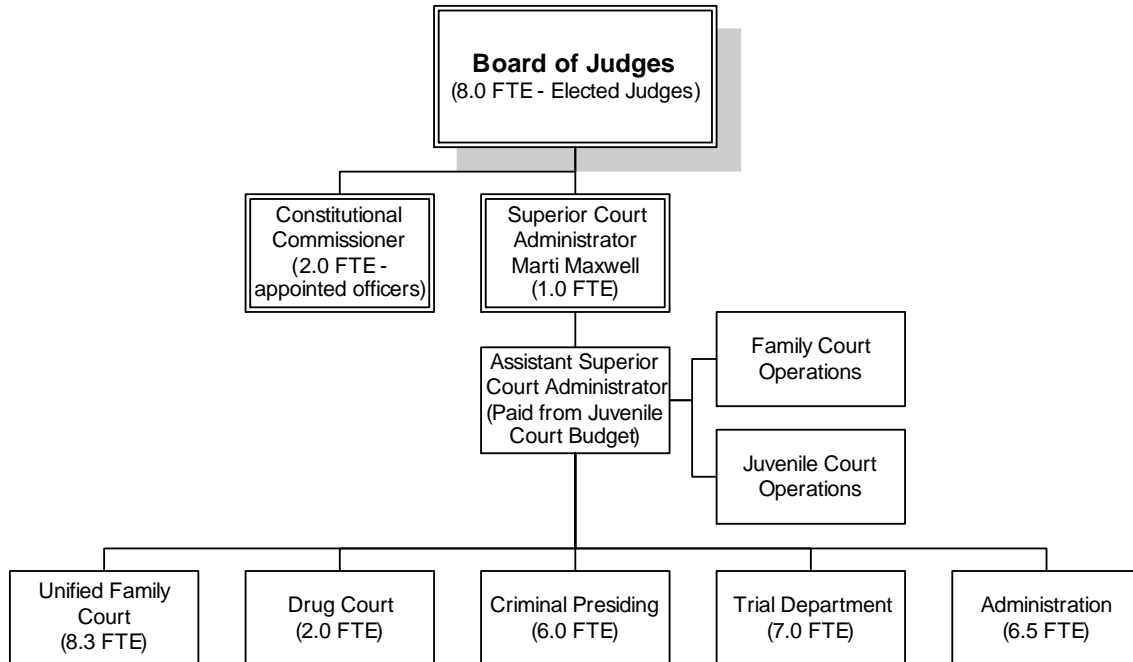
DEPARTMENT BUDGETS

Department: Superior Court

Dept. # 06

Organization:

40.8 FTEs



Note: ½ of judicial salaries and all benefits are paid by the State of Washington

Mission and Purpose:

Washington Courts are a co-equal branch of government funded in part by the state and in part by local governments. The Washington Supreme Court adopted a set of Principal Policy Goals applicable to all courts in the state. The judicial branch goals are rooted in the state constitution and are clearly differentiated from the roles of the legislative and executive branch.

Washington courts will openly, fairly, efficiently and effectively administer justice in all criminal and civil cases, consistent with constitutional mandates and the judiciary's duty to maintain the highest level of public trust and confidence in the courts.

- **Accessibility.** Washington courts, court facilities and court systems will be open and accessible to all participants regardless of cultural, linguistic, ability-based or other characteristics that serve as access barriers.
- **Access to Necessary Representation.** Constitutional and statutory guarantees of the right to counsel shall be effectively implemented. Litigants with important interest at stake in civil judicial proceedings should have meaningful access to counsel.

DEPARTMENT BUDGETS

Department: Superior Court

Dept. # 06

- **Commitment to Effective Court Management.** Washington courts shall employ and maintain systems and practices that enhance effective court management.
- **Appropriate Staffing and Support.** Washington courts will be appropriately staffed and effectively managed, and court personnel, court managers, and court systems will be effectively supported.

These five policy goals support the principal enunciated in the Washington Constitution, Article I, Section 10 that “Justice in all cases shall be administered openly and without unnecessary delay”.

Funds:

The Superior Court operates primarily within the General Fund. However, it also uses two additional funds:

- **Family Court Fund 1020** – Revenue for this fund comes from the \$15 marriage license surcharge and is split with the Clerk’s Office. Per statute these funds pay for professional services for children and families. Recent decisions resulting in a management fee of \$2,664 against the ending fund balance in the account means we pay for fewer Guardian Ad Litem hours and other services for dependent children.
- **Law Library Fund 1040** – Funded by a portion of the civil case filing fees this fund pays for library subscriptions for the County Law Library. This is a statutory requirement; however, we are exploring moving to electronic library resources as current space for the books is not sufficient.

2010 Goals:

The court’s goals are stated above in the Mission section of this document.

Performance Measures:

Washington courts have performance measures set in legislation and reported by the Administrative Office of the Courts through the Caseload Reports. Monthly, yearly, and year-to-date reports are available on the Washington Courts website.

2010 Issues:

Criminal Case Management

Messages are mixed with regards to the Criminal caseloads and workloads. Trial numbers are down but that is primarily due to the court taking a six-week hiatus from jury trials as part of our mid-year budget reduction. Felony case filings for the period of January through August 2008, and for the same period for 2009, show a decline of 9%. Proceedings for the same period are down 13%. This change is due

DEPARTMENT BUDGETS

Department: Superior Court

Dept. # 06

to lower than expected filings in July and August and it remains to be seen what the ending numbers will be for 2009. We have data showing felony bookings in the jail are down 37% for the same period over last year. A recent review of the of preliminary hearings for January through August of 2008 compared to the same period in 2009 shows a decline of 5% however arraignments for the same period have increased by 5%. This means the workload of the court remained essentially unchanged between 2008 and 2009.

DUI/Drug Court

The DUI/Drug Court therapeutic program reduced capacity in 2009 in response to budget reductions. The program remains at capacity of 70 drug program participants and 20 DUI program participants. Challenges for this program in 2010 will include the completion of the initial grant funding for the DUI program. We will actively seek outside funding for this program throughout 2010. If outside funding is not found, this program funding may be part of the courts' request for 2011 Treatment Sales Tax funding.

Pre-Trial/Jail Management

Of particular importance in managing the criminal justice work is the retention of Pretrial Services and the move of the unit from the District Court to Superior Court. Without the work of this unit, jail population and the costs of housing pre-adjudication defendants would have increased significantly.

We continue to closely monitor the entire criminal justice portion of the court's work, including efforts to responsibly manage jail population numbers, and to provide accessible, efficient, and timely resolution of cases.

Civil Case Management

From January 2008 through August 2008, 4,644 civil cases (excluding Family cases) were filed and for the same period in 2009, 4,629 cases were filed. This is a change of less than 5%. Proceedings for the same period in 2008 numbered 3,008 and 3,044 for 2009. The change between the two years is approximately 1%.

One trend we have noted is the state cases, specifically those with the Departments of Revenue and Social and Health Services, are not settling at the rate they settled in past years. Moreover, a recent State Supreme Court decision significantly modified the power of state agencies to issue third-party subpoenas thus moving that work into the superior courts. With the Thurston County Superior Court being the primary court of state civil actions, the review and issuance of the majority of these subpoenas has moved to us.

The challenge for the civil case management program is the need for at least one law clerk to assist with self-represented parties.

DEPARTMENT BUDGETS

Department: Superior Court

Dept. # 06

Arbitration

Cases in arbitration are keeping pace with the numbers from 2008. We anticipate no change here other than the staffing needs of the program. This work has been assigned to a judicial assistant in the Trial Department. Prior to 2009 this work was done by a judicial assistant in a position eliminated due to budget reductions. Arbitration resolves on average 150 to 200 cases that otherwise would go to trial each year. Recent decisions on fund management fees have shelved the Board of Judges consideration of a \$200 filing fee to fund this program.

Unified Family Court

Thurston County concentrates the majority of work having to do with families, children, dissolutions, partnerships, and guardianships in one location before two judges and two commissioners. This allows a single judicial officer to handle all matters concerning one family or child to ensure that throughout the life of the case there is consistent judicial decision making and oversight. It is not unusual for litigants to have several matters before the family court as children age and move into adulthood. Certain families, characterized as high-impact litigants, returning to court to resolve issues of lesser note, are now participating in a pilot project to first mediate those issues before appearing before a judicial officer.

The number of cases filed in domestic relations, probate/guardianships, adoption/paternity, juvenile dependency/offenders for the period January through August 2008 totaled 3,034 and, for the same period in 2009, totaled 2,816. The major change is in the number of juvenile offender cases filed with a downward change of 22%. This change is a result of the work done by the court to reduce the number of juveniles charged with probation violations. It is noteworthy that moving to this model, which is a best practice, we also reduced the number of youth in detention. Proceedings for this same period in 2008 numbered 11,206 versus 11,654 for 2009. This is a 4% increase.

Family Treatment Programs

Dependency Treatment Court is the program designed to help parent(s) with substance abuse and mental health issues regain custody of their children. Family Treatment Court is designed to work with parent(s) having substance abuse issues that impact parenting plans. Juvenile Drug Court works with young adults with substance abuse issues that have resulted in criminal charges. With the addition of the .5 FTE Family Treatment Coordinator position, the Dependency Treatment program and the Family Treatment program are poised for long needed improvements, including organization, monitoring, and increased capacity. Funding for the Family Treatment Coordinator is provided through the Treatment Sales Tax.

DEPARTMENT BUDGETS

Department: Superior Court

Dept. # 06

Organizational Health

Technology

The court spent the first half of 2009 making the necessary internal adjustments to the loss of 8.5 positions. Those few efficiencies that could be gained by technology (the installation of recording equipment in three courtrooms to cover the loss of one court reporter) have been accomplished.

Our new jury management application allowed us to take a .5 FTE reduction in that program.

We will explore options for wireless access for the public in 2010.

The next challenge is e-filing and paperless court options currently underway in the Clerk's Office. The financial impact of this program is unknown at this time. We are currently limited in our access to files and are not funded for licenses to fully view court files.

The lack of an automated case management system is a handicap for the court and results in redundant data entry; manual calendar management; and requires all scheduling be prepared by a court employee.

We are also lacking funds to purchase laptops for the judges to use on and off the bench.

Facilities

Building Two needs to be repaired and updated, including paint and new carpet.

Personnel

Losing a third of the court's core operational personnel¹ without a similar reduction in caseloads and without process improvements that come from technology continues to be very difficult. We spent the beginning of 2009 identifying tasks that could be eliminated and redesigning work processes to gain efficiencies. While this process will be ongoing, we accept that we are unlikely to realize additional gains in employee time or reduction in workloads. Even with aggressive civil and criminal case management, we are seeing longer periods of time between when a case is filed and when it is resolved.

¹ In 2005 the Court had 38 regular employees. In 2010 that number is 30 employees with 24 positions paid from the General Fund and six positions funded through grants that support specific programming (two positions for DUI/Drug Court from TST funds; two positions for Pretrial/Needs Assessments from TST funds; .5 FTE Family Treatment positions from TST funds; .5 position for DV project funded from STOP grant money; one Family Court Case Coordinator funded by State Family Court Improvement funds.

DEPARTMENT BUDGETS

Department: Superior Court

Dept. # 06

Conclusion

The issues the court faces are the same as all branches of government during times of reduced resources. We will continue to meet our constitutional and statutory obligations to the best of our ability.

Changes from 2009 Budget:

- Total of 30 employees.
- 24 positions in the general fund.
- Six positions funded by grants or other sources.
- Six weeks without jury trials.
- Another three or four weeks where juror summons expenses will be cut.

Continued next page

DEPARTMENT BUDGETS

Department: Superior Court

Dept. # 06

Budget - Fund: 0010 Superior Court – General Fund

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund	3,789,096	3,935,254	3,878,050	3,740,735
Taxes				
Fees & Licenses	40,133	123,854	78,500	78,500
Grants	126,626	572,107	158,069	486,367
Intergovernmental	317,762	0	331,776	0
Other Funds (Treatment Sales Tax)	0	0	260,047	425,863
Other Sources	95,383	40,000	0	0
Total Revenue	4,369,000	4,671,215	4,706,442	4,731,465
FTEs	41.55	41.35	41.65	40.65
Expenditures				
Personnel	3,137,344	3,248,923	3,382,181	3,440,710
Internal Services	521,679	669,016	693,200	742,883
Professional Services	295,306	410,889	351,269	268,975
Operating Costs	311,157	341,502	279,534	278,537
Debt Service	1,449	885	258	360
Capital Expenses/Projects				
Other Costs (Family Court)	102,065	0	0	0
Total Expenditures	4,369,000	4,671,215	4,706,442	4,731,465

DEPARTMENT BUDGETS

Department: Superior Court

Dept. # 06

Budget – Fund: 1020 Family Court

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	73,776	15,810	128,070	59,744
General Fund	102,065	0	0	0
Taxes				
Fees & Licenses	28,040	23,842	22,100	23,100
Grants	69,282	0	0	0
Intergovernmental				
Other Funds (list)				
Other Sources	11,007	8,333	0	0
Total Revenue	284,170	47,985	150,170	82,844
FTEs	2.45	.15	.15	.15
Expenditures				
Personnel	150,576	10,589	11,678	11,754
Internal Services	0	0	0	2,642
Professional Services	5,971	13,178	35,000	38,704
Operating Costs	5,189	0	0	0
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	161,736	23,767	46,678	53,100

DEPARTMENT BUDGETS

Department: Superior Court
Budget - Fund: 1040 Law Library

Dept. # 06

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	55,741	41,967	26,179	10,000
General Fund				
Taxes				
Fees & Licenses	101,815	114,215	116,497	107,000
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	2,392	1,394	0	0
Total Revenue	159,948	157,576	142,676	117,000
FTEs	0	0	0	0
Expenditures				
Personnel	1,825	1,656	2,000	2,655
Internal Services	6,549	7,369	7,855	11,489
Professional Services				
Operating Costs	109,606	122,372	129,000	102,856
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	117,980	131,397	138,855	117,000

DEPARTMENT BUDGETS

Department: Superior Court

Dept. # 06

Program Budgets:

Program: A600 Jury		
Description: Summon process and manage jurors for trials in the superior, district and Olympia municipal courts. Process jury fees for superior and municipal courts.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	373,081	365,468
Program: A610 Family Juvenile Court		
Description: Provide office, courtroom, and judicial support for family related matters including adoption, dissolution, dependencies, guardianships, and probate matters.		
Budget:	2009 Budget	2010 Adopted
Revenues	21,115	53,357
Expenditures	673,518	704,058
Program: A620 Building Two		
Description: Superior Court salaries (exclusive of security, Judges, Commissioners, Court Reporters); supplies; leases (copiers); witness fees, postage; general office expenses.		
Budget:	2009 Budget	2010 Adopted
Revenues	421,776	471,367
Expenditures	710,123	658,807
Program: A621 Arbitration		
Description: Mandatory arbitration for cases where the amount in controversy is under \$50,000.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	20,000	20,000
Program: A622 Guardian ad Litem		
Description: Guardian ad Litem(s) are appointed at court expense to represent the best interest of children when/where the parent(s) are involved in the dissolution of marriage or there are post-decree issues with parenting plans. The parents or a parent must be found indigent before the court makes such an appointment. RCW 13.34.100; 13.32A.190 11.88.090(10) 26.33.070.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	24,000	24,000

DEPARTMENT BUDGETS

Department: Superior Court

Dept. # 06

Program: A623 Safe 2B at Large		
Description: Safe 2B at Large services are ordered by the court when a judge determines more information regarding a defendants' mental stability and propensity for violence is needed before setting release conditions. These types of assessments require professional credentials not held by staff in our Pre-Trial Services Unit and require significant time on the part of the defendant and evaluator.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	15,000	5,000
Program: A624 Interpreters		
Description: Mandated by Title VI of the Civil Rights Act of 1964; 45 CFR Sect. 80 and RCW 2.42 and 2.43, requiring all level of courts to make accessible proceedings to those with no or limited English proficiency. Interpreters are appointed at court expense for criminal matters and in limited civil cases, notably child dependency actions. RCW 2.43.040 & 2.43.040(2)		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	20,000	31,000
Program: A632 Mental Illness Commissioner		
Description: An attorney in good standing with the Washington Bar Association contracted to provide hearings for individuals involuntarily committed for mental health/alcohol services. Hearings must be provided within 72 hours of commitment.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	14,400	14,400
Program: A637 Court Commissioner Pro Tem		
Description: There are two Constitutional Commissioners assigned to the Family Juvenile Courthouse. They primarily handle non-trial work, including the Domestic Violence protection order calendars; juvenile hearings; Juvenile Drug Court; Therapeutic Family Treatment Court; and other duties as assigned.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	27,200	13,535
Program: A640 Security		
Description: Superior Court provides security screening services for building two and the Family and Juvenile Court facility. (Security for District Court in building three is part of the Superior Court budget reduction package.) This service is mandated by RCW 36.28.010(5) which directs the County Sheriff to attend each session of the court.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	402,823	402,237

DEPARTMENT BUDGETS

Department: Superior Court

Dept. # 06

Program: A650 Drug Court		
Description: The Drug/DUI Court program is a diversion program that assists defendants with addiction problems that are either the underlying cause of criminal acts or the criminal act itself that has led to arrest. This program reduces costs in jail and court time and is effective in reducing recidivism.		
Budget:	2009 Budget	2010 Adopted
Revenues	276,781	311,437
Expenditures	366,858	282,819
Program: A660 Court Reporter		
Description: Court Reporters are authorized by RCW 2.32.180 and are the official reporter of the court or judicial district. Reporter transcripts are the record for appeal purposes. The statute provides that "Such reporter in each court is hereby declared to be a necessary part of the judicial system of the State of Washington." Since the election of the eighth judge with no authorization for a court reporter, the seven incumbent reporters have rotated between assignments with the Family Court using one reporter and used recordation for some proceedings. With the resignation of a reporter this fall, the court decided to follow the Family Court model for criminal presiding with one reporter supporting two non-trial judges and recording certain proceedings.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	581,426	563,151
Program: A680 Judges		
Description: Thurston County has eight elected superior court judges to whom the state pays half of the salaries and all of the benefits while the county pays half the salary of each judge.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	595,567	595,564
Program: A633-A636 Juvenile Court Programs (CASA, Safe 2B at Large, etc.)		
Description: A633 – Juvenile Guardian Ad Litem appointments; A635 - Interpreters for Dependencies and Juvenile Criminal/Civil matters; A634 – Juvenile Dependency expenses; A636 – Juvenile Safe2B at Large – Contract for evaluation services to determine mental health and issues of violence for release decisions.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	27,100	38,040

DEPARTMENT BUDGETS

Department: Superior Court

Dept. # 06

Program: A670 Interfund Transfers for Internal Service Charges		
Description: These costs include insurance risk, central services, fixed and variable charges.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	651,951	647,610
Program: A625, A631 Miscellaneous		
Description: A625 funds court appointed psychological evaluations which may be ordered by the court to determine competency to stand trial. A631 funds Pro Tem judge time for calendars that must be heard when there is no judicial officer available due to leave, illness or other event outside the control of the individual or the court.		
Budget:	2009 Budget	2010 Adopted
Revenues	0	0
Expenditures	7,000	7,000
Program. A630 Juvenile Services – Family Court (Fund 1020)		
Description: This fund is financed per RCW 26.12.220 by a portion of marriage license fees and provides services of mediation, investigation, evaluation and other services a family court professional may consider necessary.		
Budget:	2009 Budget	2010 Adopted
Revenues	22,100	23,100
Expenditures	46,678	73,100
Program: A620 Law Library (Fund 1040)		
Description: The law library is fully funded per RCW 27.24.070 by filing fees from Superior and District courts and is governed by a board of trustees. The library is open to the public and employees during business hours and provides a variety of legal resources.		
Budget:	2009 Budget	2010 Adopted
Revenues	116,497	107,000
Expenditures	138,855	117,000

DEPARTMENT BUDGETS

Department: Superior Court

Dept. # 06

Program: A665 Pre-Trial Services

Description: Pre Trial Services, formerly a part of the District Court, moved to the Superior Court budget effective June 2009. This four person unit interviews jail inmates prior to first appearances before a judge and prepares a release review report consisting of the criminal history, risk assessment score, and verified personal information. This report is distributed to the criminal presiding judge(s), prosecutor(s) and defender(s) and is used by the Court to make release decisions. The unit also provides pre-trial supervision for defendants who require monitoring for drug/alcohol use and those defendants without stable housing or employment. Such supervision is a tool in preventing new offenses and assists defendants with attending court dates and keeping appointments with treatment providers. This unit also (starting September 2009) administers a needs assessment to clients. This assessment is used to match defendants with services and to document lack of services or capacity issues. Overall the work of the unit is directly responsible for managing jail population; reducing jail days; and reducing warrants.

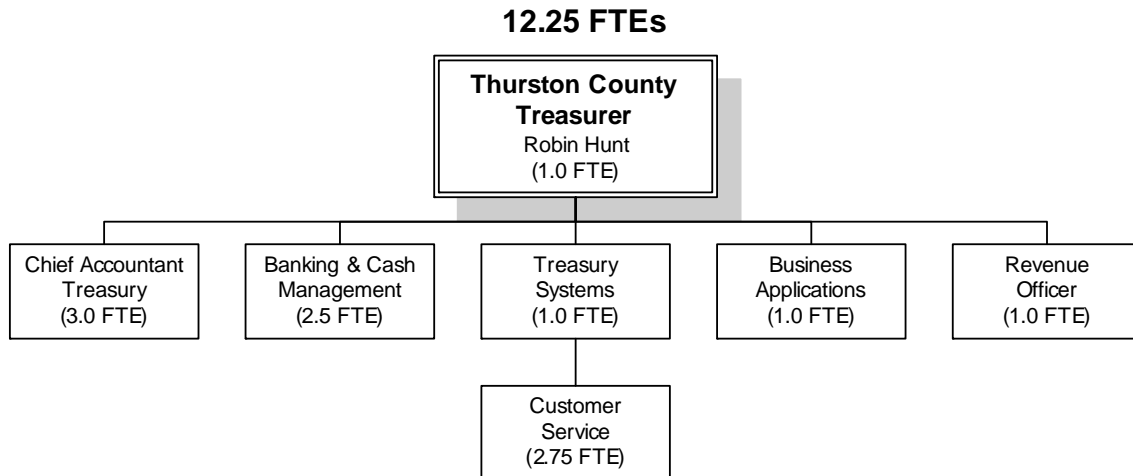
Budget:	2009 Budget	2010 Adopted
Revenues	108,720	154,569
Expenditures	196,395	338,776

DEPARTMENT BUDGETS

Department: Treasurer

Dept. # 04

Organization:



Mission:

Handling public funds with professionalism and integrity.

Funds:

The Treasurer operates within the General Fund. The Treasurer also pays debt service and handles investments for other funds, but these are not Treasurer operating funds.

2010 Goals:

- Operate cost effective tax collection service.
- Maximize return on cash management operations.

Performance Measures:

- Cost per parcel to collect taxes - \$6.30 which is 18% lower than in 1997.
- Costs as a percent of tax collection - ¼ % with a benchmark range of ½% to 1 %.
- Staffing level as a percent of comparable counties - 76%.
- Additional general fund income generated by treasury operations - approximately \$670,000.

2010 Issues:

- Fees collected to compensate the county for Real Estate Excise Tax (REET) processing are approximately \$250,000. The budget provided to process REET is approximately \$80,000.

DEPARTMENT BUDGETS

Department: Treasurer

Dept. # 04

- General Fund revenue generated by the Treasurer's activity as cash collection agent is approximately \$900,000.
- The General Fund received \$300,000 in compensation from other funds for services provided by the County Treasurer.

Changes from 2009 Budget:

- Budget request is 4% lower than 2009.

Continued next page

DEPARTMENT BUDGETS

Department: Treasurer

Dept. # 04

Budget - Fund: 0010 Treasurer – General Fund

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund				
Taxes	579,264	435,135	468,000	277,000
Fees & Licenses	18,362	18,587	17,050	17,000
Grants	29,199	28,312	28,000	20,000
Intergovernmental				
Other Funds (list)				
Other Sources	2,631,923	2,237,722	1,141,700	952,500
Total Revenue	3,258,747	2,719,756	1,654,750	1,266,500
FTEs	10.75	11.90	9.89	8.90
Expenditures				
Personnel	793,204	809,865	826,300	780,000
Internal Services	159,755	189,975	190,171	187,577
Professional Services	40,510	32,670	43,000	43,000
Operating Costs	44,621	60,076	41,488	45,000
Debt Service				
Capital Expenses/Projects	23,774	0	0	
Other Costs (specify)				
Total Expenditures	1,061,865	1,092,586	1,100,959	1,055,577

Program Budgets: N/A

NON-DEPARTMENTAL FUNDS

Budget – Fund: 0010 Non Departmental (Board of County Commissioners)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	7,081,659	5,097,674	6,301,377	5,408,780
General Fund				
Taxes	45,545,673	46,589,192	49,979,798	49,850,505
Fees & Licenses	86,797	1,908,658	1,654,381	1,655,006
Grants				
Intergovernmental	1,959,428	1,864,504	1,867,867	2,151,048
Other Funds (Central Services, Detention Sales Tax, Insurance Risk)	280,511	7,096,176	150,500	700,000
Other Sources	392,425	214,046	447,092	367,986
Total Revenue	55,346,493	62,770,250	60,401,015	60,133,325
FTEs	0	0	0	0
Expenditures				
Personnel	112,057	111,771	480,000	480,000
Internal Services	2,570	60,468	6,186	26,186
Professional Services	244,096	360,458	461,825	595,625
Operating Costs	746,930	791,714	823,334	844,069
Debt Service	0	0	0	195,000
Capital Expenses/Projects				
Other Costs (Public Health, Parks, Fair, Development Svs)	2,305,841	3,121,165	3,435,871	1,431,948
Total Expenditures	3,411,494	4,445,576	5,207,216	3,572,828

NON-DEPARTMENTAL FUNDS

Budget - Fund: 0010 Office of Program & Budget Development - General Fund (Board of County Commissioners)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund	0	380,028	0	0
Taxes				
Fees & Licenses	0	262,622	0	0
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources				
Total Revenue	0	642,650	0	0
FTEs	0	4	0	0
Expenditures				
Personnel	0	591,805	0	0
Internal Services	0	27,171	0	0
Professional Services	0	1,737	0	0
Operating Costs	0	21,938	0	0
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	0	642,651	0	0

NON-DEPARTMENTAL FUNDS

Budget – Fund: 0010 State Examiner – General Fund (Auditor)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund	114,217	110,721	115,000	115,000
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources				
Total Revenue	114,217	110,721	115,000	115,000
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services	114,217	110,721	115,000	115,000
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	114,217	110,721	115,000	115,000

NON-DEPARTMENTAL FUNDS

Budget - Fund: 1100 Detention Sales Tax (Board of County Commissioners)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	11,245,874	13,420,731	15,173,375	8,461,576
General Fund				
Taxes	4,421,898	4,276,923	4,421,898	3,914,000
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	608,392	666,216	615,227	372,416
Total Revenue	16,276,164	18,363,870	20,210,500	12,747,992
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services	5,050	5,050	0	8,211
Professional Services	1,249	3,000	0	5,000
Operating Costs	15,531	9,808	0	3,100
Debt Service				
Capital Expenses/Projects				
Other Costs (Debt, Juvenile Probation, Corrections, County Bldg Fund)	2,866,010	3,172,637	5,281,376	7,491,354
Total Expenditures	2,887,840	3,190,495	5,281,376	7,507,665

NON-DEPARTMENTAL FUNDS

Budget - Fund: 1150 Real Estate Excise Tax (Board of County Commissioners)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	16,007,767	20,339,450	18,449,897	15,746,171
General Fund				
Taxes	4,843,208	3,467,764	3,600,000	2,530,080
Fees & Licenses	15,575	15,575	15,900	15,575
Grants				
Intergovernmental				
Other Funds (Grand Mound Water/Wastewater)	0	0	365,000	0
Other Sources	929,009	945,839	555,625	150,000
Total Revenue	21,795,559	24,768,628	22,986,422	18,441,826
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services	3,020	3,100	3,820	3,820
Professional Services	0	6,500	1,200	1,200
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (Parks, Water & Waste Mgmt, Roads CIP)	2,285,874	6,309,131	7,235,231	8,904,000
Total Expenditures	2,288,894	6,318,731	7,240,251	8,909,020

NON-DEPARTMENTAL FUNDS

Budget - Fund: 1160 REET Technology (Treasurer)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	74,978	121,382	158,849	188,000
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental	41,587	31,184	32,000	25,000
Other Funds (list)				
Other Sources	4,817	6,284	5,600	4,500
Total Revenue	121,382	158,850	196,449	217,500
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services	0	0	0	100,000
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	0	0	0	100,000

NON-DEPARTMENTAL FUNDS

Budget - Fund: 1170 Trial Court Improvement (Board of County Commissioners)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	27,838	97,634	160,419	81,500
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental	67,257	76,887	70,900	74,000
Other Funds (list)				
Other Sources	2,539	5,593	3,500	3,500
Total Revenue	97,634	180,114	234,819	159,000
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services	0	0	0	288
Professional Services	0	1,084	86,200	100,000
Operating Costs				
Debt Service				
Capital Expenses/Projects	0	18,611	0	0
Other Costs (District Court)	0	0	67,119	0
Total Expenditures	0	19,695	153,319	100,288

NON-DEPARTMENTAL FUNDS

Budget - Fund: 1180 Treatment Sales Tax (Board of County Commissioners)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	0	0	0	441,610
General Fund				
Taxes	0	0	2,000,000	3,400,000
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	0	0	0	9,000
Total Revenue	0	0	2,000,000	3,850,610
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services	0	0	0	765
Professional Services	0	0	101,530	0
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (General Fund, Public Health)	0	0	1,456,860	3,010,219
Total Expenditures	0	0	1,558,390	3,010,984

NON-DEPARTMENTAL FUNDS

Budget - Fund: 1300 Stadium/Convention Center (Board of County Commissioners)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	63,682	71,537	79,492	58,694
General Fund				
Taxes	19,859	19,975	11,500	22,000
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	3,294	3,278	3,000	2,000
Total Revenue	86,835	94,790	93,992	82,694
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services	0	0	0	61
Professional Services				
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (Fair)	15,298	15,298	35,298	35,298
Total Expenditures	15,298	15,298	35,298	35,359

NON-DEPARTMENTAL FUNDS

Budget - Fund: 1380 Conservation Futures (Board of County Commissioners/Resource Stewardship)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	3,921,670	1,944,334	2,903,071	2,227,100
General Fund				
Taxes	1,000,454	1,053,733	1,117,483	1,398,156
Fees & Licenses				
Grants				
Intergovernmental	13,434	7,162	7,500	4,700
Other Funds (list)				
Other Sources	149,467	107,994	88,000	85,185
Total Revenue	5,085,025	3,113,223	4,116,054	3,715,141
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services	7,161	5,332	8,318	19,052
Professional Services				
Operating Costs	2,546,595	0	0	0
Debt Service				
Capital Expenses/Projects	0	0	500,000	800,000
Other Costs (Debt, Parks)	586,935	204,821	114,087	225,855
Total Expenditures	3,140,691	210,153	652,405	1,044,907

NON-DEPARTMENTAL FUNDS

Budget: 1660 Road Improvement District #2 (Treasurer)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	330,373	35,450	78,203	31,000
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	49,201	77,472	32,500	28,100
Total Revenue	379,574	112,922	110,703	59,100
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services				
Operating Costs	318,321	5,162	65,200	0
Debt Service	25,802	7,844	2,500	0
Capital Expenses/Projects				
Other Costs (Debt)	0	21,713	26,900	29,000
Total Expenditures	344,123	34,719	94,600	29,000

NON-DEPARTMENTAL FUNDS

Budget - Fund: 1850 2008 Debt Holding (Board of County Commissioners)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	0	0	48,650,000	10,068,925
Total Revenue	0	0	48,650,000	10,068,925
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services	0	0	0	11,019
Professional Services				
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (Jail Capital, Communications)	0	0	48,300,000	10,038,925
Total Expenditures	0	0	48,300,000	10,049,944

NON-DEPARTMENTAL FUNDS

Budget - Fund: 2210 GO Bonds 2002 (Treasurer)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources				
Total Revenue	0	0	0	0
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services				
Operating Costs	347,997	366,794	381,500	399,800
Debt Service	391,640	378,600	362,000	341,400
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	739,637	745,394	743,500	741,200

NON-DEPARTMENTAL FUNDS

Budget - Fund: 2210 GO Bonds 2002 (Board of County Commissioners)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	5,900	6,159	6,081	4,181
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (REET, Detention Sales Tax)	739,334	745,090	741,400	741,127
Other Sources	562	227	200	125
Total Revenue	745,796	751,476	747,681	745,433
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services				
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	0	0	0	0

NON-DEPARTMENTAL FUNDS

Budget - Fund: 2220 GO Bonds 2004 (Treasurer)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources				
Total Revenue	0	0	0	0
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services				
Operating Costs	410,304	420,304	370,400	379,100
Debt Service	411,995	400,720	370,400	360,200
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	822,299	821,024	740,800	739,300

NON-DEPARTMENTAL FUNDS

Budget - Fund: 2220 GO Bonds 2004 (Board of County Commissioners)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	76	75,411	8,214	8,414
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (REET, Detention Sales Tax, Central Services)	821,995	750,720	740,900	739,025
Other Sources	75,638	3,106	2,500	125
Total Revenue	897,709	829,237	751,614	747,564
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services				
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	0	0	0	0

NON-DEPARTMENTAL FUNDS

Budget - Fund: 2230 GO Bonds 2005 (Treasurer)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (RID #2)	0	21,713	26,900	29,000
Other Sources				
Total Revenue	0	21,713	26,900	29,000
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services				
Operating Costs	100,304	1,310,304	1,355,500	1,520,900
Debt Service	859,732	861,861	824,500	768,000
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	960,036	2,172,165	2,180,000	2,288,900

NON-DEPARTMENTAL FUNDS

Budget - Fund: 2230 GO Bonds 2005 (Board of County Commissioners)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	0	32,227	7,083	7,303
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (REET, Detention Sales Tax, Conservation Futures)	959,732	2,125,222	2,153,200	2,288,756
Other Sources	1,060	86	50	125
Total Revenue	960,792	2,157,535	2,160,333	2,296,184
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services				
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	0	0	0	0

NON-DEPARTMENTAL FUNDS

Budget - Fund: 2240 GO Bonds 2007 (Treasurer)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources				
Total Revenue	0	0	0	0
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services				
Operating Costs	0	125,358	170,500	175,500
Debt Service	0	231,954	191,200	184,400
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	0	357,312	361,700	359,900

NON-DEPARTMENTAL FUNDS

Budget - Fund: 2240 GO Bonds 2007 (Board of County Commissioners)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	0	147	5,403	5,700
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (REET, Detention Sales Tax)	0	294,953	362,028	359,718
Other Sources	147	619	50	100
Total Revenue	147	295,719	367,481	365,518
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services				
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	0	0	0	0

NON-DEPARTMENTAL FUNDS

Budget - Fund: 2250 GO Bonds 2009 (Treasurer)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources				
Total Revenue	0	0	0	0
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services				
Operating Costs	0	0	0	755,500
Debt Service	0	0	955,000	1,808,000
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	0	0	955,000	2,563,500

NON-DEPARTMENTAL FUNDS

Budget - Fund: 2250 GO Bonds 2009 (Board of County Commissioners)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (Detention Sales Tax)	0	0	955,000	2,563,194
Other Sources	0	0	0	306
Total Revenue	0	0	955,000	2,563,500
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services				
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	0	0	0	0

NON-DEPARTMENTAL FUNDS

Budget - Fund: 3080 Jail Capital (Board of County Commissioners)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	21,926	0	0	0
General Fund				
Taxes				
Fees & Licenses	4,552	0	0	0
Grants				
Intergovernmental				
Other Funds (Debt, Detention Sales Tax)	1,658,467	2,202,502	46,800,000	9,737,828
Other Sources	409	-25,674	0	0
Total Revenue	1,685,354	2,176,828	46,800,000	9,737,828
FTEs	0	0	0	0
Expenditures				
Personnel	78,131	6,731	0	0
Internal Services	50,296	205,051	212,000	340,757
Professional Services	331	0	0	0
Operating Costs	11,061	5,215	800	0
Debt Service				
Capital Expenses/Projects	1,556,608	7,288,956	23,131,000	9,397,071
Other Costs (specify)				
Total Expenditures	1,696,427	7,505,953	23,343,800	9,737,828

NON-DEPARTMENTAL FUNDS

Budget - Fund: 3140 County Buildings (Board of County Commissioners)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	8,128,753	6,747,504	1,063,027	858,841
General Fund	12,000	0	0	0
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (Debt, OPBD, Auditor M&O)	1,317,172	1,720,235	806,964	475,000
Other Sources	420,577	320,894	38,652	10,500
Total Revenue	9,878,502	8,788,633	1,908,643	1,344,341
FTEs	0	0	0	0
Expenditures				
Personnel	4,453	0	0	0
Internal Services	435,955	156,241	19,559	62,488
Professional Services	263,587	288,045	249,096	222,516
Operating Costs	355,018	177,628	1,282	0
Debt Service				
Capital Expenses/Projects	641,975	1,400,924	679,865	508,473
Other Costs (Central Services)	595,391	5,702,768	100,000	75,000
Total Expenditures	2,296,379	7,725,606	1,049,802	868,477

NON-DEPARTMENTAL FUNDS

Budget - Fund: 4210 Boston Harbor Reserve (Treasurer)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	3,690	9,528	2,700	0
Total Revenue	3,690	9,528	2,700	0
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services	0	765	0	0
Professional Services				
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	0	765	0	0

NON-DEPARTMENTAL FUNDS

Budget - Fund: 4350 Grand Mound Water (Treasurer)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources				
Total Revenue	0	0	0	0
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services				
Operating Costs				
Debt Service	1,228	1,964	2,375	2,200
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	1,228	1,964	2,375	2,200

NON-DEPARTMENTAL FUNDS

Budget - Fund: 4380 Olympic View Debt Service (Treasurer)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	30,271	25,338	22,530	6,000
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	3,980	3,414	1,750	750
Total Revenue	34,251	28,752	24,280	6,750
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services	180	150	150	0
Professional Services				
Operating Costs				
Debt Service	2,911	2,620	2,400	1,300
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	3,091	2,770	2,550	1,300

NON-DEPARTMENTAL FUNDS

Budget - Fund: 4420 Tamoshan Reserve (Treasurer)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	0	254	100	0
Total Revenue	0	254	100	0
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services	0	50	0	0
Professional Services				
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	0	50	0	0

NON-DEPARTMENTAL FUNDS

Budget - Fund: 4460 Tamoshan/Beverly Beach Debt Service (Treasurer)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	128,201	251,212	274,537	100,000
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	12,580	14,264	8,000	2,000
Total Revenue	140,781	265,476	282,537	102,000
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services				
Operating Costs				
Debt Service				
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	0	0	0	0

NON-DEPARTMENTAL FUNDS

Budget - Fund: 4480 Grand Mound Debt Service (Treasurer)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	54,345	0	0	0
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (Grand Mound Water/Sewer)	0	452,417	0	0
Other Sources	212,501	404,850	178,000	158,500
Total Revenue	266,846	857,267	178,000	158,500
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services				
Operating Costs	605	605	1,000	1,000
Debt Service	541,850	519,350	496,000	463,000
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	542,455	519,955	497,000	464,000

NON-DEPARTMENTAL FUNDS

Budget - Fund: 4510 Community Loan Repayment #1 (Treasurer)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance				
General Fund				
Taxes				
Fees & Licenses				
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	0	5,001	0	0
Total Revenue	0	5,001	0	0
FTEs	0	0	0	0
Expenditures				
Personnel				
Internal Services				
Professional Services				
Operating Costs				
Debt Service	0	14,133	14,600	13,800
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	0	14,133	14,600	13,800

NON-DEPARTMENTAL FUNDS

Budget - Fund: 5000 Water & Waste Management Administration

(This fund was abolished as part of the re-organization. FTEs were moved to various funds in Public Works and Resource Stewardship.)

	2007 Actual	2008 Actual	2009 Budget	2010 Adopted
Revenues				
Fund Balance	231,481	252,924	208,454	0
General Fund				
Taxes				
Fees & Licenses	4,038,377	4,802,242	5,803,289	0
Grants				
Intergovernmental				
Other Funds (list)				
Other Sources	650	-2,638	300	0
Total Revenue	4,269,208	5,052,527	6,012,043	0
FTEs	47.80	60.90	0	0
Expenditures				
Personnel	3,605,849	4,394,682	5,216,681	0
Internal Services	311,352	386,438	546,554	0
Professional Services	4,695	704	1,500	0
Operating Costs	83,990	55,117	116,795	
Debt Service	1,332	752	750	0
Capital Expenses/Projects				
Other Costs (specify)				
Total Expenditures	4,007,218	4,837,693	5,882,280	0

BUDGET AND FISCAL PRINCIPLES

The financial health and welfare of Thurston County is dependent upon establishing and maintaining sound budgetary principles and strategies for implementation. It is the intent of these principles to provide policy guidance in the use of Thurston County's limited resources toward meeting its goals and objectives of providing services within the statutory responsibilities inherent in carrying them out. These financial principles will govern the development and administration of budgets for all county offices and departments, effective December 15, 2009.

1. Thurston County will prepare annual operating and capital budgets that are balanced to forecasted revenues, and are consistent with approved long range strategic goals and capital facility improvement plans.
2. Beginning in 2010, Thurston County will use a process to evaluate program outcome measurements and the effects of alternative levels of service and associated budget authorizations in the development of its budget.
3. Each county office and department will periodically seek and use citizen feedback in development of internal strategic plans and in establishing the top priorities for Thurston County government.
4. Each county office and department shall allocate available resources consistent with the strategic plans and service level priorities developed with public input.
5. The Commissioners' Office staff assigned to develop the budget will be charged with preparing and regularly updating a five-year forecast of expected revenues to the general fund and other major revenue sources based on updated assessments of the economic and demographic characteristics of Thurston County.
6. Thurston County will create and maintain a reserve for the general fund that is at least equal to one month of budgeted annual expenditures. This reserve will serve as a financial stabilization account to protect against temporary revenue shortfalls and unpredicted one-time emergency expenditures.
7. Thurston County will align specific programs with their respective funding sources and to differentiate in budgeting between tax-supported activity, grant-supported activity and fee-supported activity.
8. For all governmental funds, expenditures will be limited to the purposes specified, and fund balances must be sufficient to meet ongoing budgeted obligations without incurring inappropriate surpluses or deficits.

BUDGET AND FISCAL PRINCIPLES

9. Thurston County will determine and establish enterprise funds for all functions that can be reasonably supported by fees and ongoing non- general fund revenues. This means that the functions performed by the enterprise are supported by the revenues generated by that enterprise. Furthermore, the county will establish fee and charge schedules for enterprise activities that will recover the full cost of providing the service, including both direct and indirect expenses.
10. The Thurston County Board of County Commissioners will monitor office and department budgets through the Financial Management Committee and County Budget Team, and make recommendations on changes in funding levels as appropriate.
11. Thurston County will strive to maintain a bond rating of A+ or higher.
12. Thurston County will avoid using one-time revenues to fund ongoing operations.
13. Thurston County will assure that there is a comprehensive county-wide financial system to be used by all county offices and departments to provide financial information, both budgets and actual, necessary to effectively operate and manage county resources. The county will assure that the said financial system is well maintained.
14. Thurston County will use and promote technology, information systems, and e-commerce solutions to improve efficiency and reduce labor costs where possible.

GLOSSARY

This glossary is intended to help readers understand many of the terms used in this budget document. It is organized in alphabetical order and may show common abbreviations along with the full terms.

Adopted Budget: The appropriations as originally adopted by the Board of County Commissioners by ordinance in the preceding December.

Appropriation: The expenditure authority granted to an office or department in a budget ordinance adopted by the Board of County Commissioners. No office or department of the county may spend more than the amount authorized in its expenditure appropriation.

Assessed Value (AV): The value of a piece of property as determined by the County Assessor's Office for the purpose of determining the annual property tax. Sometimes assessed value is referred to as "AV," particularly when it refers to the aggregated assessed value in the county.

Auditor's Filings and Recordings Fees: These are fees charged for documents recorded by the County Auditor's Office, including real estate transactions, marriage and divorce records, and survey maps. The fees are established by state statute and the revenues are distributed between the state and the county and are accounted for in the General Fund.

Boarding (Incarceration) Revenues: Boarding fees are fees charged to other governments to board their prisoners in the Thurston County jail. The revenue is accounted for in the General Fund. Commencing in 2000, Thurston County's revenues from this source were extensively reduced. The county needed to reduce its acceptance of cities' booked misdemeanants because of the capacity limits of the current jail facility.

Bond Fund: When bonds are sold, proceeds are accounted for in a bond fund established for and dedicated to the specific bond issuance.

Budget: The budget is a plan of revenue and expenditures, a document that shows how the county expects to manage its finances during the coming fiscal year. State statute requires that county budgets be balanced. That means that Thurston County may not budget more expenditures than it expects to have available as a result of anticipated revenues combined with fund balances. When the budget is adopted, the appropriations included in the budget are legally binding on each office, department and fund.

Budget Development Process: The county prepares its budget in accordance with state law (RCW 36.40). Each September, county elected officials and department heads submit proposed operating budgets and revenue estimates for the upcoming new fiscal year. The preliminary budget is presented by the Chief Administrative Officer and Budget and Fiscal Manager, with assistance from the county Budget Team. The Board of County Commissioners reviews budget materials, proposals, estimates and forecasts. Public hearings are conducted at the courthouse to obtain citizens' comments on the preliminary budget. The new annual budget is adopted prior to December 31.

Budget Development Schedule: Thurston County's annual budget is developed in accordance with Washington State laws and regulations. The preliminary budget is presented each November preceding the commencement of the new fiscal year. A public hearing is held in December of each year. The Board of County Commissioners adopts the budget for the following calendar year prior to the end of December.

GLOSSARY

Budget Period: Thurston County's fiscal year is January 1 through December 31 of each year.

Budget Team: The Budget Team is a group of county employees assigned to review proposed budgets submitted to the Auditor's Office by each office and department and to prepare the county's preliminary budget. The Budget Team is led by staff from the Board of County Commissioners' Office and always includes delegated Auditor's Office employees because of the Auditor's statutory role in county finances. It also includes other employees loaned to the team by their respective agencies at the request of the Commissioners Office.

Cable Franchise Fees: Pursuant to the Cable Communications Policy Act of 1984, this fee was established to levy franchise fees on cable TV operators. Fees collected are accounted for in the General Fund.

Capital Facilities Plan (CFP): A capital facilities plan, sometimes called "CFP," is the plan mandated by the State Growth Management Act (RCW 36.70A.020) explaining how the county will provide the requisite public services and facilities adequate to serve new development anticipated over the course of a 20-year planning horizon. It is a chapter in the county's Comprehensive Plan. The public facilities include roadways, street lighting, sidewalks, traffic signals, domestic water systems, storm and sanitary sewer systems, parks and recreational facilities, and schools. Public services include fire protection, law enforcement, public health, education, recreation, environmental protection, and other government services. The CFP is intended to provide a general assessment of major public services which impact land-use issues, rather than a detailed analysis of every service provided by government. It includes facilities and services provided by other governments as well as by the county. The CFP provides a general summary of how and when these basic services will be provided to support future growth as envisioned by the Comprehensive Plan and in what manner they will be funded.

Capital Improvement Project/Plan (CIP): A capital improvement project is a project that adds to the county's infrastructure. Examples of capital improvement projects include the construction of roads, curbs, gutters, sidewalks or buildings. Because it is typical for a capital improvement project to require multiple years and considerable expense for the phases of planning, design, property acquisition and construction, capital improvement projects are described and financing for them is managed through a capital improvement plan. The abbreviation "CIP" is sometimes used for either the project or the plan. A six-year CIP (plan) is required for state and federal grant funding. The county's CIP is a sub-set of the county's Capital Facilities Plan (CFP), which may include projects planned by other governmental entities, unfunded but desired projects and a longer span of planning time (up to 20 years).

Conservation Futures: The Conservation Futures property tax levy finances the acquisition of open space and park land. The tax rate may not exceed \$.625 per \$1,000 of assessed value. The Conservation Futures Fund accounts for this tax revenue and associated expenditures. For tax year 2009, the tax rate is approximately \$0.38 per \$1,000 of assessed value.

Consumer Price Index (CPI): A measure of the change in prices paid over time for a fixed "market basket" of goods and services. The Bureau of Labor Statistics (BLS) updates the CPI monthly, surveying over 60,000 goods in 85 urban areas. The BLS also produces a bimonthly Seattle-Tacoma-Bremerton CPI.

Court Appointed Special Advocate (CASA): Trained volunteer Guardians ad Litem appointed for children in dependency and termination (child welfare) cases.

GLOSSARY

Disposal Charges: These are fees charged for disposal of refuse at the Thurston County Waste and Recovery Center. They are accounted for in the Solid Waste Maintenance & Operations Fund.

Election Services: Elections are conducted by the County Auditor's Office and include all primary, general, and special elections for federal, state, and local candidates and issues in Thurston County. Reimbursements from other governments for their pro-rata share of election costs are accounted for in the General Fund.

Electronic Monitoring and Work Release Fees: Fees charged to individuals in court-ordered electronic monitoring or work release programs as part of their criminal sentence(s) are accounted for in the General Fund.

Enterprise Fund: An enterprise fund is a fund established to account for operations that are financed and operated in such a way that the cost of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges. An example of an enterprise fund is the Solid Waste Fund, which receives no General Fund contributions and is financed primarily from disposal fees.

Equipment Replacement and Revolving Fund (ER&R): An account established to replace vehicles, construction and maintenance equipment, and miscellaneous other materials, supplies and services (RCW 36.33A.010).

Financial Policies: The county's financial policies are the guiding principles used in establishing the preliminary budget.

Fines, Forfeitures, Penalties, Assessments: Monies collected from traffic and other legal infractions, which are accounted for in the General Fund.

Fund Balance: A fund balance is the amount remaining in a fund after revenues have been deposited and expenditures have been completed. This amount is a resource carried over for use in the following or a subsequent fiscal year. In proprietary funds, liquidity (working capital) is based on the difference between current assets and current liabilities. Fund balance amounts may be undesignated or reserved for specified purposes. In this budget publication, beginning fund balance amounts are determined by final accounting for prior-year balances, and ending fund balance amounts are the arithmetic result of adding the beginning fund balance plus estimated revenues and then subtracting the appropriated (or proposed, in the preliminary budget) expenditures.

General Fund: The General Fund is used to record the revenue and expenditure activity of all general government services. All non-designated revenues are deposited into this fund. It is the only fund that can be used to support other funds as well as pay for general government services.

General Levy: The general property tax levy, along with other general revenue sources, funds the primary operations budgets of the county's general government services, such as Assessor, Auditor, Clerk, Commissioners, Coroner, District Court, Superior Court, Juvenile Court/Probation, Prosecuting Attorney, Office of Assigned Counsel, Sheriff, Jail/Corrections, and Treasurer. For tax year 2009, the general levy rate is approximately \$1.10 per \$1,000 of assessed value and is approximately 11% of the property taxes collected by the County Treasurer.

GLOSSARY

Grant: A grant is monetary assistance or tangible property given to the county for a specific project or service, primarily by the state and/or federal governments, which is not regular or ongoing revenue. When grants are received, they are deposited in and accounted for within the fund applicable to the specific service involved. For example, a grant for public health services is applied to the Public Health and Social Services fund; a grant for storm or surface water management services is applied to the Storm and Surface Water Utility fund; a grant for a road improvement project is applied to the Road fund; etc.

Guardian ad Litem (GAL): A Person appointed by the court to represent the best interests of children or incapacitated adults.

Implicit Price Deflator (IPD): A measure of the level of prices of all new, domestically produced, final goods and services in an economy. It is derived by dividing current dollar (nominal) consumer expenditures by constant dollar (real) consumer expenditures.

Interest Earnings: Interest is earned upon the average daily balance of cash within the County Treasurer's investment pool. The County Treasurer administers the investment pool. Interest earnings are applied monthly to the fund source of the invested cash, unless specifically directed otherwise.

Inter-fund Charges: Charges for services provided by one fund, office or department for another fund, office or department, within the county government. Payments from one fund to another are made based on billings for services rendered. Examples of interfund billings include central services (computer, phone and mail-related charges), equipment operations and replacement charges, space use charges, indirect cost reimbursement charges, insurance charges, etc.

Internal Service Fund: An internal service fund is used to account for goods or services given to one department by another on a cost-reimbursement basis.

Liquor Control Board Profits: Thurston County receives a share of state-distributed license and permit fees, penalties, forfeitures, and other income received by the state Liquor Control Board. Distribution to local governments is based on population, except that local governments that prohibit the sale of liquor within their jurisdictions do not share in the distribution. Two percent must be spent on substance abuse treatment programs.

Liquor Excise Tax: The county receives a share of state-distributed taxes on liquor sold at state liquor stores and agencies and on other retail sales of wine. Distribution to counties is based on population, except that local governments that prohibit the sale of liquor within their jurisdictions do not share in the distribution. Two percent of the total amount must be spent on substance abuse treatment programs.

Medic One: The Medic One property tax levy is a levy specifically approved by Thurston County voters. The tax rate may not exceed \$0.50 per \$1,000 of assessed value. This levy finances countywide delivery of emergency medical services, advanced life support (paramedic level) response and transport services. The Medic One fund accounts for this tax revenue and associated expenditures. For tax year 2009, the tax rate is approximately \$0.30 per \$1,000 of assessed value.

GLOSSARY

Mental Health Services: Thurston County is the financial agent that receives and disburses the state and federal portion of Medicaid funds from the State Division of Mental Health for Thurston/Mason RSN. Thurston County does not currently provide mental health services directly; rather, it contracts with other community agencies to provide the service using these RSN funds. This revenue is accounted for in the Public Health and Social Services fund.

Modified Budget: During the course of each fiscal year, the budget is modified with due public notice and hearings. Modifications are made to update and adjust appropriations in accordance with changes in expected revenue and to reflect actual fund balances which are established following each fiscal year. The Board of County Commissioners makes budget modifications at least quarterly.

Motor Vehicle Fuel Tax - County Roads: This state-enacted and -distributed tax on the sale of motor vehicle fuels is required to be used for county road purposes. This tax is accounted for in the Roads fund.

Motor Vehicle License Fees: License fees for motor vehicles and vessels are accounted for in the General Fund. The rate Thurston County receives for county uses is \$3.00 per vehicle license renewal processed within Thurston County excluding the renewals through the State Department of Licensing office.

Operating Transfers: A transfer of money from one county fund to another county fund.

Operating Assessments: Assessments levied on assessed value pursuant to specific legislation and designated for special purposes. Examples include the storm and surface water management fees and noxious weed control levy. Also included are lakes management levies, which are applied to properties surrounding certain lakes as a result of approval by those voters.

Permit Fees: Fees charged to obtain permits for certain actions, such as land-use plan review, septic systems, and construction. These fees and charges, associated with growth and development (including zoning and subdivision fees) are accounted for in the Land Use and Permitting and Public Health funds.

Property Tax: Property tax is the single largest source of revenue for county general government services and for many other jurisdictions for which the county collects the property tax. The County Assessor values real and personal property annually, in accordance with the true and fair market value for property taxes, with certain exemptions as required by law. These assessed property values are the base upon which the property tax is applied. Property tax payments are due twice a year, April 30 and October 31. The County Treasurer collects the property taxes and then distributes them to the various governments in the county (taxing jurisdictions) that levied the respective taxes. More than half of property taxes go to school districts. The property tax levies received by county government are: the general levy, the Roads District levy, the Medic One levy, and the Land Conservation Futures levy. Each of these levies is subject to the 1% per year annual growth limit, as passed into law via Initiative 747 and reestablished by the State Legislature when Initiative 747 was declared invalid by the Superior Court of the State of Washington.

The State of Washington receives the State Schools levy. Other taxing jurisdictions receiving their own respective levies are: school districts, cities and towns, fire districts, Port of Olympia, Timberland Regional Library, Public Utility District #1 and cemetery districts.

GLOSSARY

Preliminary Budget: The preliminary budget is prepared by county staff on behalf of the Board of County Commissioners and presented to the Commissioners in November of each year. This is the budget offered for public comment prior to Board of County Commissioners' adoption of the final budget.

Real Estate Excise Tax (REET): This tax is an excise tax paid by the seller upon the sale of real property within Thurston County and is accounted for in the Real Estate Excise Tax Fund. The original tax was 0.25% of the value of the sale. This is sometimes called "1st ¼ REET." An additional 0.25% was approved by the Board of County Commissioners, effective February 18, 1992. This is sometimes called "2nd ¼ REET." Monies received from both tax increments must be spent on capital projects specified in the county's Capital Facilities Plan, an element of the county's Comprehensive Plan.

Regional Support Network (RSN): State legislation created "Regional Support Networks" (RSN) which give county governments responsibility and authority to serve chronically and acutely mentally ill individuals through contracted inpatient and outpatient mental health services. Thurston/Mason RSN serves residents in both Thurston and Mason Counties. The Thurston/Mason RSN is also a capitated prepaid inpatient health plan (PIHP). PIHPs implement locally-operated managed behavioral health care systems. PIHPs receive the state and federal portion of Medicaid funds and other state and federal grants from the Mental Health Division of the Washington State Department of Health and Social Services.

Road Levy: The Road levy is a specific property tax levy that is applied only to unincorporated area assessed value and is dedicated to financing and maintaining county roads in the unincorporated area of the county. For tax year 2009, the tax rate is approximately \$1.28 per \$1,000 of assessed value.

Sales Tax: Sales taxes are applied to the sale or consumption of goods and/or services, with limited specific exemptions. The state collects and distributes these taxes. There are several types of sales tax utilized in Thurston County, as follows:

- **9-1-1 Communications Sales Tax:** A special 1/10th cent sales tax was approved by voters in 2002. The funds are used exclusively for the operating costs of 9-1-1 Emergency Communications, which is an intergovernmental operation jointly governed by the county's several cities, fire districts and the county. The tax revenue is accounted for in the Communications fund.
- **Local Retail Sales and Use Tax:** The base tax rate in unincorporated Thurston County is 7.9%, or 7.9 cents on the dollar. Of the 7.9 cent sales tax, Thurston County government receives a portion of 1 cent. The other 6.5 cents is retained by the state. Thurston County's share of the 1 cent is the combination of: (a) 15% of the 1 cent collected on sales in incorporated areas, plus (b) 100% of the 1 cent collected on sales in unincorporated areas. Additionally, three voter-approved special 1/10th cent sales taxes produce a combined-total sales tax rate of 8.5 cents in Thurston County: These special 1/10th cent sales taxes are dedicated to: criminal justice; detention facilities; and emergency communications 9-1-1.

GLOSSARY

- **Criminal Justice Sales Tax:** A special 1/10th cent sales tax was approved by voters in 1990. The proceeds are used exclusively for criminal justice services. This tax revenue is accounted for in the General Fund.
- **Detention Facilities Sales Tax:** A special 1/10th cent sales tax was approved by voters in 1995. The funds are used exclusively for construction and operation of juvenile detention facilities and adult jails. This tax revenue is accounted for in the Detention Facilities Sales Tax Holding Fund.
- **Chemical Dependency/Mental Health Services Tax (Treatment Sales Tax):** A sales and use tax (1/10th of one percent) is imposed in Thurston County for the purpose of providing new or expanded chemical dependency or mental health treatment services and for the operation of new or expanded therapeutic court programs. This tax is sometimes referred to as the “Treatment Sales Tax” and the revenue is accounted for in the Treatment Sales Tax fund.

Social Services Levy: Pursuant to State statute, RCW 71.20.110, a small fraction, \$.015 per \$1,000 of assessed value, of the general property tax levy is apportioned to the Thurston County's Public Health and Social Services fund. These funds are used to help fund mental health, chemical dependency, substance abuse, and developmental disabilities services.

Telephone Tax: This is an excise tax levied to support 9-1-1 emergency communication services. Telephone customers pay 50 cents per month per telephone line and 50 cents per month per cell phone. This tax revenue is accounted for in the Communications Fund.

Timber Harvest Tax/Private Harvest Tax: This is a tax levied on private timber harvests pursuant to state statute, RCW 84.33.051, .081. It is distributed to taxing districts located where the timber is harvested.

Timber Sales/State Forest Board: This is income generated by proceeds from timber sales on state forest lands. The distribution of net proceeds to counties is based on the timber sale revenues from land within each county, per state statute RCW 335.02.33. Counties then distribute the monies among taxing districts (schools, etc.) based on respective property tax rates.

Veterans Fund: A small fraction of the general levy, \$.01125 (one & one-eighth cents) per \$1,000 of assessed value is apportioned to the Veterans Fund pursuant to state statute, RCW 73.08.080. Proceeds are used to provide assistance to eligible indigent veterans in Thurston County.

Water and Sewer Utility Revenues: These revenues include fees and charges for various services. The county operates several water and sewer utilities, including Boston Harbor, Olympic View, Tamoshan/Beverly Beach and Grand Mound. Customers of these utilities pay bills for their use of water and sewer service, and those receipts are the funds used to finance services rendered.