# **Thurston County** 2011 **Preliminary Budget**

Presented October 26, 2010



## Creating Solutions for Our **Future**



The proposed schedule for the Board of County Commissioner meetings on the preliminary budget are listed on this page and may be subject to change. Please call LaBonita I. Bowmar, Clerk of the Board for any further schedule changes at (360) 786-5440 or visit our homepage at <a href="https://www.co.thurston.wa.us">www.co.thurston.wa.us</a>.

All meetings about the budget will be held in Building 1, Room 280 of the Thurston County Courthouse.

Presentations, deliberations and work sessions are informal and always open for public attendance, however no public testimony is taken during these meetings.

*Public hearings* provide the opportunity for formal public comment and testimony. Public comment may also be submitted in writing to the Board of County Commissioners for consideration until Tuesday December 7<sup>th</sup>.

Information on the 2011 budget can be found at <a href="https://www.co.thurston.wa.us/Budget">www.co.thurston.wa.us/Budget</a>.

### Official 2011 Budget Meeting Schedule

### Presentations by Elected Officials & Department Directors:

Wednesday, October 27, 2010	9:00 a.m. – 11:30 a.m. & 1:30 p.m. – 5:00 p.m.
Thursday, October 28, 2010	9:00 a.m. – 11:30 a.m. & 1:30 p.m. – 5:00 p.m.
Friday, October 29, 2010	9:00 a.m. – 11:30 a.m. & 1:30 p.m. – 5:00 p.m.
Monday, November 1, 2010	9:00 a.m. – 11:30 a.m. & 1:30 p.m. – 5:00 p.m.
Tuesday, November 2, 2010	9:00 a.m. – 11:30 a.m. & 1:30 p.m. – 5:00 p.m.

### Work sessions:

Monday, November 15, 2010	9:00 a.m. – 11:30 a.m. & 1:30 p.m. – 5:00 p.m.
Thursday, November 18, 2010	9:00 a.m. – 11:30 a.m. & 1:30 p.m. – 5:00 p.m.
Friday, November 19, 2010	9:00 a.m. – 11:30 a.m. & 1:30 p.m. – 5:00 p.m.

### Public hearing on the 2011 budget:

Monday, December 6, 2010	5:30 p.m.
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#### **Deliberations:**

Wednesday, December 8, 2010	9:00 a.m. – 11:30 a.m. & 1:30 p.m. – 5:00 p.m.
Thursday, December 9, 2010	9:00 a.m. – 11:30 a.m. & 1:30 p.m. – 5:00 p.m.
Friday, December 10, 2010	9:00 a.m. – 11:30 a.m. & 1:30 p.m. – 5:00 p.m.

### Adoption of the 2011 budget:

Friday, December 17, 2010\* 10:00 a.m.

<sup>\*</sup>No public testimony will be taken at this meeting.



Cathy Wolfe
District One
Sandra Romero
District Two
Karen Valenzuela
District Three

### **BOARD OF COUNTY COMMISSIONERS**

2011 Preliminary Budget Message

Dear Reader:

Welcome to the 2011 Preliminary Thurston County Budget. The Board of County Commissioners is interested in your comments as they deliberate on the budget proposals.

Budget challenges are expected to continue in 2011 and beyond. As in the rest of our state and our nation, the Thurston County economic recovery is expected to be slow. Although we expect to be financially stable in 2011, the growth in costs is anticipated to outpace the growth in revenue. Our greatest challenge is to balance the needs of county citizens with our current revenue sources.

County leadership is committed to building on the good management and fiscal practices that were enacted in the past few years. In 2009 and 2010, the county took actions to significantly reduce staff and spending. All of the county's elected officials and department directors implemented cost saving measures that create financially responsible fund balances in 2010. This enables us to continue to address the most critical needs of our county in 2011. This preliminary budget reflects the amounts necessary to maintain county services and programs at their current level.

In addition to the costs and revenues reflected in this document, policy level proposals address unmet needs and increasing demands. The Commissioners will consider each proposal to determine what must be addressed in the 2011 fiscal year. Important issues to be considered include:

- exploring options for use of the Accountability and Restitution Center (ARC)
- falling financial support from state and federal government for public health, social services, law and justice, and transportation
- maintaining county infrastructure that supports clean water, safe roads and environmental stewardship

A list of all policy proposals can be found on the county website: <a href="www.co.thurston.wa.us/budget">www.co.thurston.wa.us/budget</a>. Over the course of the next few weeks, Commissions will hold work sessions to review and deliberate on these proposals. You are invited to comment at a public hearing on Monday, December 6, or send written comments to the board.

The county budget is complex. It consists of 78 funds and thousands of line items, managed by 21 offices and departments. These funds support the county's services to the public for law and justice, public health and social services, emergency services, roads, parks, open space and trails, County Fair, land use planning, development services, environmental protection and utilities operations.

The budget also provides for general government services that enable the county to conduct its business, such as elections, property assessment, financial management, human resources and capital facility management. These functions are provided by a variety of offices headed by elected officials as well as departments directly reporting to the Board of County Commissioners. The budget is organized to reflect the services provided by each office and their value to the citizens we serve.

Sincerely,

Donald D. Krupp County Manager

### **Elected Officials**



	Term	Expires
Commissioner Cathy Wolfe Commissioner Sandra Romero Commissioner Karen Valenzuela	(D) (D) (D)	2012 2012 2010
Superior Court Judge Paula Casey Superior Court Judge Thomas McPhee Superior Court Judge Richard Hicks Superior Court Judge Gary Tabor Superior Court Judge Chris Wickham Superior Court Judge Anne Hirsch Superior Court Judge Carol Murphy		2012 2012 2012 2012 2012 2012 2012
District Court Judge Susan Dubuisson District Court Judge Brett Buckley District Court Judge Samuel Meyer		2010 2010 2010
Assessor Patricia Costello Auditor, Kim Wyman Clerk Betty Gould Coroner Gary Warnock Prosecuting Attorney Edward Holm Sheriff Dan Kimball Treasurer Shawn Myers	(D) (R) (D) (D) (D) (D) (D)	2010 2010 2010 2010 2010 2010 2010

(D) = Democrat (R) = Republican

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The financial health and welfare of Thurston County is dependent upon establishing and maintaining sound budgetary principles and strategies for implementation. These financial principles will govern the development and administration of budgets for all county offices and departments, effective December 15, 2009.

- Thurston County will prepare annual operating and capital budgets that are balanced to forecasted revenues, and are consistent with approved long range strategic goals and capital facility improvement plans.
- Beginning in 2010, Thurston County will use a process to evaluate program outcome measurements and the effects of alternative levels of service and associated budget authorizations.
- 3. Each county office and department will periodically seek and use citizen feedback in development of internal strategic plans and in establishing the top priorities for Thurston County government.
- 4. Each county office and department shall allocate available resources consistent with the strategic plans and service level priorities developed with public input.
- 5. The Commissioners' Office staff assigned to develop the budget will be charged with preparing and regularly updating a four-year forecast of expected revenues to the general fund and other major revenue sources based on updated assessments of the economic and demographic characteristics of Thurston County.
- 6. Thurston County will create and maintain a reserve for the general fund that is at least equal to one month of budgeted annual expenditures. This reserve will serve as a financial stabilization account to protect against temporary revenue shortfalls and unpredicted one-time emergency expenditures.
- 7. Thurston County will align specific programs with their respective funding sources and differentiate in budgeting between tax-supported activity, grant-supported activity and fee-supported activity.
- 8. For all governmental funds, expenditures will be limited to the purposes specified, and fund balances must be sufficient to meet ongoing budgeted obligations without incurring inappropriate surpluses or deficits.

- 9. Thurston County will determine and establish enterprise funds for all functions that can be reasonably supported by fees and ongoing non- general fund revenues. This means that the functions performed by the enterprise are supported by the revenues generated by that enterprise. Furthermore, the county will strive to establish fee and charge schedules for enterprise activities that will recover the full cost of providing the service, including both direct and indirect expenses.
- 10. The Thurston County Board of County Commissioners will monitor office and department budgets through the Financial Management Committee and County Budget Team, and recommend changes in funding levels as appropriate.
- 11. Thurston County will strive to maintain a bond rating of A+ or higher. The current rating for the County is Aa3.
- 12. Thurston County will avoid using one-time revenues to fund ongoing operations.
- 13. Thurston County will assure that there is a comprehensive county-wide financial system to be used by all county offices and departments to provide financial information, both budgets and actual, necessary to effectively operate and manage county resources. The county will assure that the said financial system is well maintained.
- 14. Thurston County will use and promote technology, information systems, and e-commerce solutions to improve efficiency and reduce labor costs where possible.

#### **BUDGET DEVELOPMENT APPROACH**

The Thurston County Preliminary Budget is presented for deliberation and adoption by the Board of County Commissioners. For Fiscal Year 2011, Thurston County used a twostep approach to budget development.

<u>Maintenance Level</u>: The maintenance level reflects the increase or decrease of costs to maintain the current level of on-going county government services and projects. Costs are reflected as changes to the 2010 Revised Budget. Revenue changes in the maintenance level include projections for increases or decreases in taxes, fees and other payments that are not from the state or federal government.

<u>Policy Level</u>: The maintenance level budget does not address changes in demand for services nor unmet needs of county citizens. County offices and departments prepared policy level budget proposals to address those needs. In addition, policy level proposals include changes to revenue that are anticipated as a result of state and federal government budget decisions, and the expenditure changes that are a consequence of those decisions.

<u>The amounts in this preliminary budget are at the maintenance level</u>. The final county budget will include policy level items adopted by the commissioners. For a list of the policy level proposals, see the county budget website at:

www.co.thurston.wa.us/budget

#### PRELIMINARY MAINTENANCE LEVEL BUDGET

The Thurston County Preliminary Budget proposed for acceptance by the Board of County Commissioners for Fiscal Year 2011 totals \$288.5 million in revenue and \$276.4 million in expenditures at the maintenance level. Separate overviews are included for each major segment of the budget.

The county budget is comprised of a variety of funds. Detailed information on each fund, including major revenue sources and expenditures, can be found in the department budget section. At the time the final budget is adopted, in no case will expenditures exceed the total of fund balance plus revenue in any fund.

#### **OVERVIEW**

Revenue estimates are developed based on historical trends and economic information available at the time the budget is prepared. The forecast revenues do not include fund balances.

In aggregate, the total revenue budgeted for 2011 is \$288.5 million. The table that follows shows the distribution of revenue by type of fund. Overall, revenue is anticipated to increase by 3.8%.

### **SUMMARY OF REVENUE BY FUND TYPE**

Type of Fund	2010 Revised	2011 Preliminary	Change
	Budget	ML Budget	
General Fund	\$76,473,763	\$79,647,364	4.2%
Special Revenue Funds	\$93,071,883	\$94,872,199	1.9%
Debt & Bond Funds	\$17,895,393	\$38,764,112	116.6%
Capital Funds	\$28,824,392	\$17,198,760	-40.3%
Enterprise Funds	\$37,733,104	\$34,425,259	-8.8%
Internal Service Funds	\$23,986,252	\$23,586,004	-1.7%
Total, Combined Revenues	\$277,984,787	\$288,493,698	3.8%

The total preliminary budget for all expenditures in all funds is \$276.4 million. This is a decrease of 8.4% from 2010. The table that follows shows the distribution of these expenditures by type of fund.

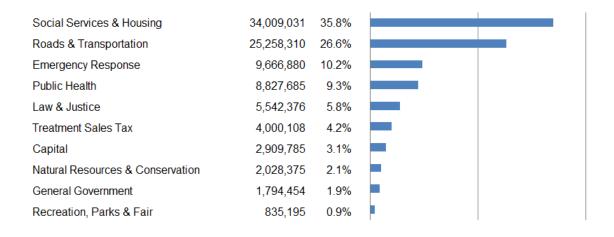
#### **SUMMARY OF EXPENDITURES BY FUND TYPE**

	2010	2011	
Type of Fund	Revised	Preliminary	Change
	Budget	<b>ML Budget</b>	
General Fund	\$75,194,280	\$78,740,026	4.7%
Special Revenue Funds	\$111,600,730	\$110,277,746	-1.2%
Debt & Bond Funds	\$17,208,044	\$8,535,377	-50.4%
Capital Funds	\$31,430,867	\$20,590,836	-34.5%
Enterprise Funds	\$39,798,295	\$33,959,886	-14.7
Internal Service Funds	\$26,556,345	\$24,299,985	-8.5%
Total, Combined Expenditures	\$301,788,561	\$276,403,856	-8.4%

### <u>REVENUE</u>

### **Special Revenue Funds**

Of the estimated 2011 county revenues, the Special Revenue Funds are expected to generate \$94.8 million. The purposes of this revenue are shown below.



94,872,199

#### **Debt and Bond Funds**

TOTAL SPECIAL REVENUE FUNDS

Of the estimated 2011 county revenues, the Debt and Bond Funds are expected to total \$38,764,112. These funds hold the revenue needed to pay debt service on current and past capital projects. Proceeds from bonds issued in 2010 are for the Tilley Master Plan, repairs of the 3400 Building, replacement of the E-911 communication system, and refunding of debt issued in prior years.

TOTAL DEBT & BOND FUND	\$38,764,112	
Tamoshan/Beverly Beach	2,000	0.0%
Olympic View Debt Service	500	0.0%
Grand Mound Debt Service	1,038,284	2.7%
2010 GO Bonds	1,209,725	3.1%
2010 Debt Holding	29,350,000	75.7%
2009 GO Bonds	2,676,319	6.9%
2009 Debt Holding	330,000	0.9%
2007 GO Bonds	362,843	0.9%
2005 GO Bonds	2,307,705	6.0%
2004 GO Bonds	743,364	1.9%
2002 GO Bonds	743,372	1.9%

### **Capital Funds**

The \$17.2 million in revenue allocated to Capital Funds is distributed among Roads, Jail Construction and County Building Construction as follows. These revenues support capital projects planned or already in construction during 2010.

Roads Construction	15,209,410	88.4%
Jail Capital Projects	1,543,850	9.0%
County Buildings Fund	445,500	2.6%
TOTAL CAPITAL FUNDS REVENUE	\$17 198 760	

### **Enterprise Funds**

Enterprise Funds anticipate \$34.4 million in revenue during 2011. This is distributed as shown below.

Boston Harbor Replacement Reserve	21,906	0.1%
Boston Harbor-Water/Sewer	348,851	1.0%
Community Loan Repayment #1	133,500	0.4%
Grand Mound Sewer Capital	1,085,500	3.2%
Grand Mound Sewer Utility	802,670	2.3%
Grand Mound Water Capital	155,267	0.5%
Grand Mound Water Utility	463,695	1.3%
Land Use & Permitting	3,285,061	9.5%
Olympic View Utility	26,648	0.1%
Solid Waste	20,010,711	58.1%
Solid Waste-Reserve	1,502,000	4.4%
Storm & Surface Water	4,989,885	14.5%
Storm & Surface Water Capital	666,500	1.9%
Tamoshan Replacement Reserve	704,435	2.0%
Tamoshan Utility	84,306	0.2%
Tamoshan/Beverly Beach	144,324	0.4%
ENTERPRISE FUND REVENUE	\$34,425,259	

### **Internal Service Funds**

Internal Service Funds, which charge other funds for the services rendered, account for\$23.5 million of anticipated 2011 revenue. Specific services are listed below.

INTERNAL SERVICE FUND REV.	\$23.586.004	
Unemployment Compensation	730,000	3.1%
Insurance Risk	1,745,000	7.4%
ER&R-Maintenance	3,852,023	16.3%
ER&R- Replacement	3,382,786	14.3%
Central Services/Facilities	10,996,539	46.6%
Central Services Reserve	1,808,842	7.7%
Central Services Engineering	453,814	1.9%
Benefits Administration	617,000	2.6%

Note: In the preceding table, ER&R stands for Equipment Replacement & Repair

### **General Fund**

The table below shows the offices and departments that collect General Fund revenues.

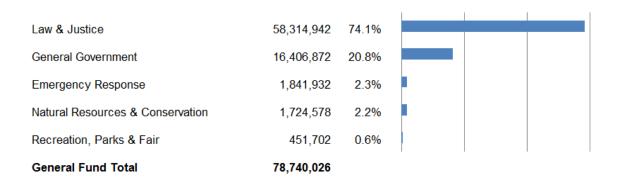
Assessor	0	0.0%
Assigned Council	552,949	0.7%
Auditor	7,354,267	9.2%
Civil Service	1,000	0.0%
Clerk	1,889,235	2.4%
Commissioner	5,163	0.0%
Coroner	81,919	0.1%
Corrections	2,239,020	2.8%
District Court	2,195,180	2.8%
Emergency Services	1,113,938	1.4%
Human Resources	48,500	0.1%
Juvenile Court	2,289,700	2.9%
Non Departmental	56,068,226	70.4%
Planning	1,355,309	1.7%
Prosecuting Attorney	1,463,528	1.8%
Sheriff	966,521	1.2%
Superior Court	1,023,576	1.3%
Treasurer	793,000	1.0%
WSU Extension	206,333	0.3%
GENERAL FUND REVENUE	\$79,647,364	

### **EXPENDITURES**

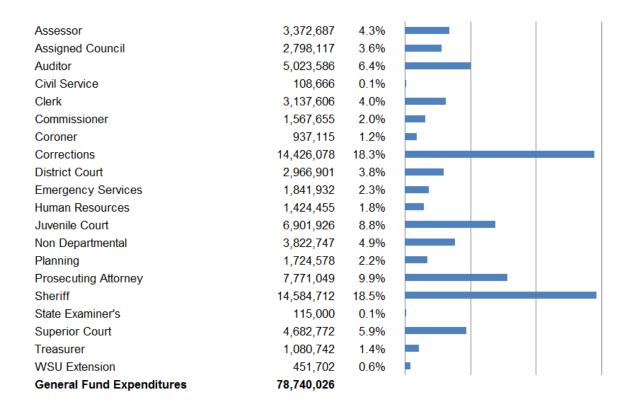
### **General Fund Expenditures**

The General Fund, with expenditures of \$78.7 million, comprises 29% of the consolidated county budget. It is distributed among various county functions as follows. The details of these department budgets are found in the department budget section of this preliminary budget book.

### General Fund Expenditures by Type of Service

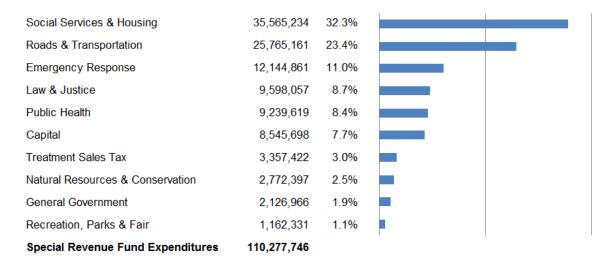


### General Fund Expenditures by Department



### **Special Revenue Fund Expenditures**

Special Revenue Fund expenditures in the amount of \$100.3 million comprise 40% of county expenditures. They are distributed among various county functions as portrayed in the following table.



### **Debt and Bond Fund Expenditures**

Debt & Bond Fund expenditures are payment of loans made to the county by other governments for specific purposes and for retirement of government bonds issued by the county. Expenditures for debt and bond payments of \$8,535,377 are shown in the table below.

2002 GO Bonds	743,400	8.7%
2004 GO Bonds	743,400	8.7%
2005 GO Bonds	2,272,200	26.6%
2007 GO Bonds	362,900	4.3%
2009 Debt Holding	21,077	0.2%
2009 GO Bonds	2,665,700	31.2%
2010 Debt Holding	100,000	1.2%
2010 GO Bonds	1,200,800	14.1%
Grand Mound Debt Service Fund	424,800	5.0%
Olympic View Debt Service	1,100	0.0%

\$8,535,377

**TOTAL DEBT AND BOND PAYMENTS** 

### **Capital Fund Expenditures**

Capital Fund expenditures of \$20.6 million are categorized as shown in the table that follows. The specific expenditures are itemized by capital project in the capital improvement project summary of this budget.

831,168 8.9%
565,380 80.5%
551,582 7.5%
642,706 3.1%

### **Enterprise Fund Expenditures**

Enterprise Fund expenditures in the amount of \$34 million are distributed as follows.

Boston Harbor Replacement Reserve	45,796	0.1%
Boston Harbor-Water/Sewer	356,903	1.1%
Community Loan Repayment #1	168,931	0.5%
Grand Mound Sewer Capital	1,077,503	3.2%
Grand Mound Sewer Utility	809,747	2.4%
Grand Mound Water Capital	214,273	0.6%
Grand Mound Water Utility	468,839	1.4%
Land Use & Permitting	3,368,565	9.9%
Olympic View Utility	30,765	0.1%
Solid Waste	19,557,540	57.6%
Solid Waste-Reserve	1,311,386	3.9%
Storm & Surface Water	4,460,852	13.1%
Storm & Surface Water Capital	1,141,714	3.4%
Tamoshan Replacement Reserve	713,630	2.1%
Tamoshan Utility	92,410	0.3%
Tamoshan/Beverly Beach	141,032	0.4%

**ENTERPRISE FUND EXPENDITURES** \$33,959,886

### **Internal Service Fund Expenditures**

Internal Service Fund expenditures of \$24.3 million are distributed as shown in the table below.

Internal Service Funds	\$24,299,985	
Unemployment Compensation	80,207	0.3%
Insurance Risk	2,474,994	10.2%
ER&R-Maintenance	3,864,684	15.9%
ER&R- Replacement	3,563,943	14.7%
Central Services/Facilities	11,346,091	46.7%
Central Services Reserve	1,766,118	7.3%
Central Services Engineering	453,720	1.9%
Benefits Administration	750,228	3.1%

### Department # Fund#

			Expenditure	FTEs
01		Assessor		
01	0010	General Fund	\$3,372,687	28.25
	0010			
		Total	\$3,372,687	28.25
24		Assigned Counsel	4	
	0010	General Fund	\$2,798,117	20.00
		Total	\$2,798,117	20.00
02		Auditor		
	0010	General Fund	\$5,023,586	38.50
	1050	Auditor's M & O	\$523,908	1.50
	1090	Auditor's Election Reserve	\$228,581	0.00
		Total	\$5,776,075	40.00
25		Central Services & Facilities		
	1070	GeoData Center	\$1,007,971	7.00
	3150	Tilley Master Plan	\$1,831,168	1.00
	5210	Central Services / Facilities	\$11,333,591	61.50
	5220	Central Services Reserve	\$1,766,118	0.00
	5230	Central Services Engineering	\$453,720	3.50
	5410	Equipment Rental - M&O	\$3,864,684	14.00
	5420	Equipment Replacement	\$3,563,943	0.00
		Total	\$23,821,195	87.00
20		Civil Service		
	0010	General Fund	\$108,666	1.00
		Total	\$108,666	1.00
05		Clerk		
	0010	General Fund	\$3,137,606	32.00
	1020	Family Court Services	\$340,876	3.00
	1050	Auditor's M & O	\$0	0.50
	1910	LFO Collection	\$366,506	5.00
		Total	\$3,844,988	40.50
			-	

### Department # Fund#

	I WIIU T	ī		
			Expenditure	FTEs
03		Commissioners		
	0010	General Fund	\$1,567,655	13.00
	1100	Detention Facilities Sales Tax	\$7,939,142	0.00
	1150	Real Estate Excise Tax	\$8,495,698	0.00
	1170	Trial Court Improvement	\$101,183	0.00
	1180	Treatment Sales Tax	\$3,357,422	0.00
	1300	Stadium/Convention Center	\$35,366	0.00
	1380	Conservation Futures	\$1,795,940	0.00
	1840	Debt Holding - 2010	\$100,000	0.00
	1850	Debt Holding - 2009	\$21,077	0.00
	3080	Jail Capital Projects	\$1,551,582	0.00
	3140	County Buildings Fund	\$642,706	0.00
		Total	\$25,607,771	13.00
12		Coroner		
	0010	General Fund	\$937,115	6.00
		Total	\$937,115	6.00
07		District Court		
	0010	General Fund	\$2,966,901	24.50
		Total	\$2,966,901	24.50
29		Emergency Services		
	0010	General Fund	\$1,841,932	7.00
	1140	Emergency Management Council	\$3,161	0.00
	1280	Medic One Reserve	\$6,500	7.00
	1290	Medic One	\$12,135,200	0.00
		Total	\$13,986,793	14.00
22		Human Resources		
	0010	General Fund	\$1,424,455	11.00
	5030	<b>Unemployment Compensation</b>	\$80,207	0.60
	5050	Insurance Risk Management	\$2,474,994	3.10
	5060	Benefits Administration	\$750,228	2.10
		Total	\$4,729,884	16.80

# Department # Fund #

	Tullu #		Expenditure	FTEs
08		Juvenile Court/Probation		
	0010	General Fund	\$6,901,926	60.00
		Total	\$6,901,926	60.00
36		Planning Department		
	0010	General Fund	\$1,724,578	9.00
		Total	\$1,724,578	9.00
09		Prosecuting Attorney		
	0010	General Fund	\$7,771,049	60.55
	1110	Victims' Advocate Program	\$330,990	4.00
	1900	Anti-Profiteering Fund	\$20,143	0.00
		Total	\$8,122,182	64.55
40		Public Health		
	1200	Veterans	\$386,605	0.75
	1490	Public Health Technology Reserve	\$53,909	0.00
	1500	Public Health	\$9,185,710	72.60
	4510	Community Loan Repayment Fund #1	\$156,931	0.00
		Total	\$9,783,155	73.35
34		Public Works		
	1190	Roads	\$25,736,561	124.69
	3010	Roads Construction	\$16,565,380	14.69
	4030	Solid Waste	\$19,557,540	33.63
	4040	Solid Waste Reserve for Closure	\$1,311,386	2.57
	4200	Boston Harbor Water/Sewer Utility	\$356,903	2.03
	4210	Boston Harbor Reserve	\$45,796	0.00
	4300	Tamoshan/Beverly Beach Sewer Utility	\$141,032	0.60
	4340	Grand Mound Sewer Utility	\$809,747	2.19
	4350	Grand Mound Water Utility	\$467,539	1.12
	4400	Tamoshan Water/Sewer Utility	\$92,410	0.28
	4410	Olympic View Utility	\$30,765	0.07
	4420	Tamoshan Reserve	\$713,630	0.14
	4440	Grand Mound Wastewater Capital Reserve	\$1,077,503	0.07
	4450	Grand Mound Water Capital Reserve	\$214,273	0.62
		Total	\$67,120,465	182.70

# Department # Fund #

			Expenditure	FTEs
27		Resource Stewardship		
	0010	WSU Extension - General Fund	\$451,702	1.55
	1030	Fair	\$593,616	3.50
	1320	Recreation	\$533,349	3.00
	1350	Noxious Weed	\$549,759	3.30
	1720	Long Lake LMD	\$261,947	0.43
	1740	Lake Lawrence LMD	\$131,779	0.42
	1780	WRIA 13 Watershed Plan	\$32,972	0.00
	4060	Storm & Surface Water Utility	\$4,460,852	16.27
	4070	Storm & Surface Water Utility	\$1,141,714	0.98
	4124	Land Use & Permitting	\$3,368,565	24.50
		Total	\$11,526,255	53.95
10		Sheriff		
	0010	General Fund	\$14,584,712	103.50
	1420	LEOFF I - Long-Term Care	\$208,289	0.00
	1440	Sheriff Special Programs	\$108,626	0.50
		Total	\$14,901,627	104.00
11		Sheriff - Corrections		
	0010	General Fund	\$14,426,078	100.00
	1450	Prisoners Concession	\$383,949	2.00
		Total	\$14,810,027	102.00
41		Social Services		
	1400	Housing & Community Renewal	\$3,731,536	2.00
	1500	Social Services	\$30,497,093	17.25
	1510	RSN/IRRMA - Thurston	\$950,000	0.00
		Total	\$35,178,629	19.25
06		Superior Court		
	0010	General Fund	\$4,682,772	40.15
	1040	Law Library	\$111,785	0.15
	1080	Family Court Services	\$53,074	0.00
		Total	\$4,847,631	40.30

### Department # Fund#

			Expenditure	FTEs
0.4		<b>T</b>		
04	0010	Treasurer General Fund	ć1 000 <b>7</b> 42	0.00
	0010		\$1,080,742	8.90
	1010	Treasurer's M&O	\$0	1.25
	1120	Investment Administration	\$0	2.10
	1160	Real Estate Excise Tax - Technology	\$50,000	0.00
	1660	Road Improvement District #2	\$28,600	0.00
	2210	G.O. Bonds - 2002	\$743,400	0.00
	2220	G.O. Bonds - 2004	\$743,400	0.00
	2230	G.O. Bonds - 2005	\$2,272,200	0.00
	2240	G.O. Bonds - 2007	\$362,900	0.00
	2250	G.O. Bonds - 2009	\$2,665,700	0.00
	2260	G.O. Bonds - 2010	\$1,200,800	0.00
	4350	Grand Mound Water Utility	\$1,300	0.00
	4380	Olympic View Debt Service	\$1,100	0.00
	4480	Grand Mound Debt Service	\$424,800	0.00
	4510	Community Loan Repayment Fund #1	\$12,000	0.00
	5210	Central Services Debt	\$12,500	0.00
		Total	\$9,599,442	12.25
		Non Departmental		
23	0010	Non Departmental	\$3,822,747	0.00
		Total	\$3,822,747	0.00
		State Examiner		
90	0010	State Examiner	\$115,000	0.00
		Total	\$115,000	0.00
		Grand Total	276,403,856	1,012.40

### Capital Improvement Project Summary

Project Name	Program	Proposed 2011 Budget	2011 Funding Source(s)	Project #
Reserve for Acquisition and Development	Conservation Futures	\$1,500,000	Conservation Futures & Grants	
Major Maintenance/Repair	Public Works - Parks	\$385,000	REET II	
Olympic View Sewer Collection/Treatment Improvements	Public Works - Olympic View Sewer Utility	\$10,500	Utility Rates	TBD
Tamoshan Beach Front Sewer System Collection Improvements	Public Works - Tamoshan Sewer Utility	\$700,000	REET II	4420-94021
Tamoshan Water System Upgrades	Public Works - Tamoshan Water Utility	\$3,000	Utility Rates	TBD
Grand Mound Sewer BioSolids Handling and Dewatering	Public Works - Grand Mound Sewer Utility	\$900,000	REET II	4440-94022
Grand Mound Wastewater Treatment Facility - Class A Reclamation	Public Works - Grand Mound Sewer Utility	\$40,000	REET II	4440-94023
Grand Mound Sewer Collection System Upgrades	Public Works - Grand Mound Sewer Utility	\$25,000	Utility Rates	TBD
Grand Mound Hwy 99 Sewer Lift Station	Public Works - Grand Mound Sewer Utility	\$40,000	REET II	4440-93400
Grand Mound Water System Upgrades	Public Works - Grand Mound Water Utility	\$5,500	Utility Rates	TBD
Grand Mound Wastewater Treatment Plan Upgrades	Public Works - Grand Mound Sewer Utility	\$73,000	Utility Rates	TBD
Boston Harbor Sewer Collection System Upgrades	Public Works - Boston Harbor Utility	\$56,000	Utility Rates	TBD
Boston Harbor Wastewater Treatment Plant Upgrades	Public Works - Boston Harbor Utility	\$17,000	Utility Rates	TBD
Boston Harbor Water System Upgrades	Public Works - Boston Harbor Utility	\$15,500	Utility Rates	TBD
Yelm Highway - Henderson to Rich Road	Public Works - Roads	\$7,930,000	Road Fund, Grants, REET II	3010-61192
Lathrop / 93rd Ave NW Intersection	Public Works - Roads	\$575,929	Road Fund, Grants	3010-61196
Old Hwy 99 Bridge 0-6	Public Works - Roads	\$300,000	Road Fund, Grants, REET II	3010- 61311/61332
Littlerock Road / 93rd Ave NW Intersection	Public Works - Roads	\$10,000	Road Fund	3010-61319
Rich Road Upgrade	Public Works - Roads	\$651,024	Road Fund, Grants	3010-61321
Carpenter Road Widening	Public Works - Roads	\$100,000	Road Fund, Grants, REET II	3010-61329
Wilkensen Road Upgrade	Public Works - Roads	\$110,182	Road Fund, Grants	3010-61333
Vail Road / 153rd / Bald Hill Road	Public Works - Roads	\$2,872,360	Road Fund, Grants, REET II	3010-61365

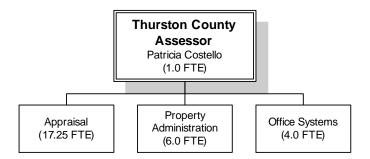
### Capital Improvement Project Summary

Project Name	Program	Proposed 2011 Budget	2011 Funding Source(s)	Project #
Independence River Bank Protection (North)	Public Works - Roads	\$10,000	Road Fund, Grants	1190-77095
Tilley Road Curve - Culvert	Public Works - Roads	\$35,300	Road Fund, Grants	TBD
Boston Harbor Road NE - Culvert	Public Works - Roads	\$2,346	Road Fund, Grants	TBD
Old Hwy 99 / McCorkle to Rich Road	Public Works - Roads	\$296,629	Grants	3010-61425
Meridian Road / Mullen Road Intersection	Public Works - Roads	\$546,629	Road Fund, Grants	3010-61426
Noschka Culvert	Public Works - Roads	\$292,000	Road Fund, Grants	1190-77144
Chehalis Western Trail, Bridge the Gap - Phase 3	Public Works - Roads	\$2,270,000	Grants	3010-61435
Delphi Road Upgrade – McLane Creek to SR101	Public Works - Roads	\$453,105	Road Fund, Grants	3010-61437
Delphi Road Upgrade – 32nd to 62nd	Public Works - Roads	\$200,000	Road Fund, Grants	3010-61451
Highway Safety – Rumble Strip / Guidepost	Public Works - Roads	\$2,035	Road Fund	N/A
Traffic Safety & Enhancement	Public Works - Roads	\$100,000	Grants	N/A
High Risk Rural Road / Road Run-off Safety	Public Works - Roads	\$7,751	Grants	3010-61453
Hazo House Complex	Public Works - Solid Waste	\$250,000	Tipping Fees	4030-91059
Rainier Drop Box Improvements	Public Works - Solid Waste	\$500,000	Tipping Fees	TBD
WARC Transfer Station Expansion	Public Works - Solid Waste	\$250,000	Tipping Fees	TBD
Beneficial Re-use of Closed Landfill	Public Works - Solid Waste	\$100,000	Post Closure Reserve	N/A
WARC Automotive & Equipment Storage	Public Works - Solid Waste	\$500,000	Tipping Fees	4030-91064
Utilities Conservation Project	Central Services	\$680,000	EECB Grant, Rates	TBD
Courthouse Security Projects	Central Services	\$100,000	Rates	N/A
High Speed Communications Link	Central Services	\$250,000	Roads, General Fund	TBD
Building 5 Tenant Improvements	Central Services	\$300,000	Building Reserves	N/A
FJC Smoke Alarm / Security Cameras	Central Services	\$450,000	Detention Sales Tax	
Mansard Roof Replacement	Central Services	\$265,000	Future Debt	TBD

### Capital Improvement Project Summary

Project Name	Program	Proposed 2011 Budget	2011 Funding Source(s)	Project #
Sheriff Training Facility	Central Services	\$500,000	Future Debt	N/A
Emergency Power Projects	Central Services	\$54,000	General Fund	TBD
Major Maintenance / Repairs	Central Services	\$1,000,000	Rates	N/A
Reserve for Building Purchases	Central Services	\$2,500,000	Future Debt	N/A
3400 Building	Central Services	\$1,000,000	General Fund	
Tilley Road Master Plan	Central Services	\$7,000,000	Bonds, Road Fund	25T02
Woodland Creek Area Sanitary Sewer	Public Works - Water / Sewer	\$200,000	REET II, Grants, Loan	1190-92919
Woodland Creek Pollution Reduction - Tanglewilde Retrofit	Resource Stewardship - Storm and Surface Water Utility	\$600,000	Grants, Utility Rates	TBD
Vactor Waste Facility	Resource Stewardship - Storm and Surface Water Utility	\$20,000	Utility Rates	TBD
Nisqually Watershed Characterizations	Resource Stewardship - Storm and Surface Water Utility	\$225,000	Grants, Utility Rates	4070-92009
Waddell Creek at Pants Creek	Resource Stewardship - Storm and Surface Water Utility	\$50,000	Utility Rates, Road Fund	TBD
Tilley Road @ the Curves	Resource Stewardship - Storm and Surface Water Utility	\$75,000	Utility Rates, Road Fund	TBD
Meridian Heights	Resource Stewardship - Storm and Surface Water Utility	\$200,000	Utility Rates	4070-27W94
Deschutes River Wetland Protection / Enhancement	Resource Stewardship - Storm and Surface Water Utility	\$1,000,000	Grants	TBD
Stormwater Infrastructure Asset Management Data Collection	Resource Stewardship - Storm and Surface Water Utility	\$740,000	Utility Rates, Grant	TBD
Accountability & Restitution Center	Central Services	\$1,500,000	Bonds repaid with Detention Sales Tax	25190
TOTAL 2011		\$40,844,790		

### **Organization:**



### **Mission:**

To appraise all property on a fair and equitable basis, maintain accurate and easily accessible property information, and provide exceptional customer service.

### **2011 Goals:**

- Appraise all property in Thurston County, with physical inspections of properties in West Olympia and Tumwater.
- Process all 2010 residential appeals in a timely manner to be done with responses before the end of 2011.
- Enhance the ability for the public to independently access online data related to property
  assessments, property tax exemptions, and property segregation records from the Assessor's
  website.
- Implement a web-based customer service survey to (1) indentify user needs not being met, (2) be aware of user impressions regarding the quality of existing service, and (3) identify new service delivery initiatives.
- Finalize the office-wide implementation of a content management program into all primary business functions and enhance systems integration with the Ascend System.
- Lobby county departments and the county Information Technology Committee to acquire and roll out to county departments an "Automated Leave System" to eliminate inefficient paperbased record keeping systems for employee leave and time sheet records.

### **2011 Issues:**

- The Assessor's Office will be implementing the final stages of phase 2 upgrade of its Computer Assisted Mass Appraisal system in early 2011. Staff training and the development of new business processes will be necessary.
- The 2009 staff reduction of 10 FTEs had a significant impact on service delivery in all facets of
  Assessor's operations in 2009 and 2010. Service level impacts will be magnified in 2011 in the
  event of population growth, workload increases, further budget reductions, natural disaster
  events, or a continuing economic decline. Service level impacts could manifest into backlogs in
  assessing new construction, processing revaluations, and handling appeals.
- The smaller staff will continue to impact customer service delivery through reduced office hours.
   The physical office is open to the public from 9 AM 12 PM and from 1 PM 4 PM; the website is available 24/7.
- Late receipt of 2009 appeal petitions from the Board of Equalization may cause overlap into 2011 for appeal response from Assessor's Office.
- Residential appraisers no longer attend Board of Equalization hearings. Staff will continue using
  a streamlined process for assessment appeals, which needs to include a tracking system used
  jointly by the Assessor and BOE offices. Unsupported BOE decisions will shift tax burdens and
  undermine adherence to mass appraisal standards as promulgated by the International
  Association of Assessing Officers.
- Fewer permits were issued and a smaller number of houses were being constructed in 2010. New Construction may be less in 2011.
- Assessed values were down for the third consecutive year in 2010, reflecting the continued fall
  of sale prices for single-family housing and sharp reductions in assessed values for many types of
  commercial and industrial properties. Ongoing drops in property sales prices, more foreclosures
  and delinquencies, and a weak economy will continue to have an effect on property
  assessments through 2011.

### **Funds:**

The Assessor's Office is funded entirely from the General Fund.

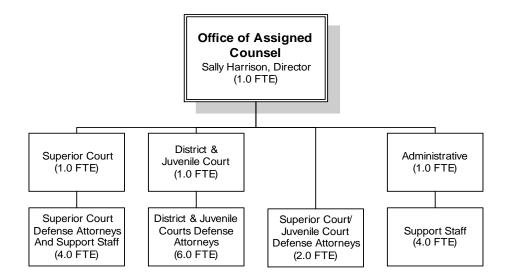
### **TOTAL EXPENDITURES & FTES BY DEPARTMENT**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	29.25	28.25	28.25	28.25
Expenditures				
Personnel	2,655,421.93	2,485,837.00	1,661,951.07	2,556,386.00
Internal Services	587,376.87	604,262.00	399,849.69	666,970.00
Professional Services	87,716.17	38,000.00	24,184.30	38,000.00
Operating Costs	29,913.72	111,331.00	40,752.40	111,331.00
Department Total	3,360,428.69	3,239,430.00	2,126,737.46	3,372,687.00

### **TOTAL REVENUE**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	105,790.65	-	-	-
Department Total	105,790.65	-	-	-

### **Organization:**



### Mission:

The Office of Assigned Counsel provides legal defense services for those people in Superior, Juvenile, and District courts facing criminal charges and who have been declared financially indigent by the Court. Representation is also provided for parents in dependency cases, and for mentally ill clients in civil commitment proceedings. Services are performed by in-house attorneys and contract attorneys. The office also manages professional services contracts for non-attorney experts.

### **2011 Goal:**

To continue to provide competent public defense services to those who financially qualify.

### **2011** Issues:

The Office of Assigned Counsel provides public defenders to people who cannot afford an attorney in criminal cases. The public defenders provided are either a county (in-house) attorney or a panel/contract attorney (private practice). There has not been enough of a systemic change in 2010 in other parts of the criminal justice system to significantly impact the number of cases we are legally obligated to defend.

Dept #: 24

We submitted two policy level budget requests for 2011: The first was to note the change in state funding we are expected to receive from the State Office of Public Defense. The 2010 amount was \$248,202, and the estimated 2011 amount is \$239,045. This funding is based on Thurston County's population and felony case filings from 2009; the second request was to add one full time employee, a Defense Attorney I to our staff and to reclassify a support staff position to add support for the added attorney. This request is based on our current caseload statistics that show at least one full caseload being assigned out to panel/contract attorneys each month, instead of being kept in-house with county public defenders.

### Funds:

The Office of Assigned Counsel is funded primarily from the General Fund. It also receives state funding and grants.

### **TOTAL EXPENDITURES & FTEs BY DEPARTMENT**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	19.00	20.00	20.00	20.00
Expenditures				
Personnel	1,776,362.59	1,892,313.00	1,218,249.49	1,893,437.00
Internal Services	401,813.39	388,399.00	258,263.18	405,765.00
Professional Services	679,134.45	475,915.00	360,408.18	475,915.00
Operating Costs	30,036.77	21,500.00	23,993.27	21,500.00
Debt Services	287.77	1,500.00	182.44	1,500.00
Department Total	2,887,634.97	2,779,627.00	1,861,096.56	2,798,117.00

### **TOTAL REVENUE**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	41,252.03	41,506.00	12,161.10	42,084.00
From Other Funds	95,481.51	195,231.00	76,425.15	195,231.00
Intergovernmental Revenue	340,614.06	380,202.00	336,202.00	312,634.00
Misc Revenue	-	-	605.55	-
Grants	21,382.71	3,000.00	2,956.00	3,000.00
Department Total	498,730.31	619,939.00	428,349.80	552,949.00

### **Programs:**

**Program: B801 OAC Personnel** 

**Description:** Provides mandated legal representation to indigent accused felons and misdemeanants, indigent accused juvenile offenders and people subject to civil commitment proceedings. Staffing is provided for problem-solving courts. Provides support staff including legal assistants, paralegals and administrative supervisor. Provides for benefits and taxes associated with salaries.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,557,604.00	1,637,995.00

### **Program: B802 Administration Costs**

**Description:** Provides payment for supplies, equipment, bar dues, association dues, travel, training and miscellaneous expenses.

Budget:	2010 Budget	2011 Proposed
Expenditures	23,000.00	23,000.00

### Program: B804 Intergovernmental

**Description:** Provides payment to Central Services for costs related to space lease, PC/network, records, phone, mailroom, postage and other miscellaneous items.

Budget:	2010 Budget	2011 Proposed
Expenditures	388,399.00	405,765.00

Program: B805-B806, B822-B825 District Court Criminal – Criminal & Traffic Panel Attorneys & Professional Services

**Description:** Provides for mandated legal representation in adult misdemeanor cases when an OAC attorney is unable to accept the case assignment for conflict or ethical reasons, or when their caseload limit is exceeded. Provides for non-attorney professional services.

Budget:	2010 Budget	2011 Proposed
Expenditures	167,068.00	167,068.00

### Program: B808 Parents' Representation

**Description:** Provides payment for one defense attorney and .67 FTE of a Legal Assistant II for the state funded Parents' Representation Program which is a mandated representation for indigent parents in dependency and termination cases.

Budget:	2010 Budget	2011 Proposed
Expenditures	139,478.00	84,167.00

### Program: B810-B811 Superior Court Panel Attorneys & Professional Services

**Description:** Provides for mandated legal representation in adult felony cases when an OAC attorney is unable to accept the case assignment due to a conflict of interest, ethical reasons or when their caseload limit is exceeded. Provides for non-attorney professional services.

Budget:	2010 Budget	2011 Proposed
Expenditures	178,547.00	178,547.00

### **Programs:**

Program: B812-B813 Homicide Panel Attorneys & Professional Services

**Description:** Provides for mandated legal representation in homicide cases when an OAC staff attorney is unable to accept the case assignment due to a conflict of interest or ethical reasons, and provides for other professional services.

Budget:	2010 Budget	2011 Proposed
Expenditures	15,000.00	15,000.00

### **Program: B815 Specialty Court – Treatment Sales Tax**

**Description:** Provides mandated legal representation in DUI/Drug Court, Mental Health Court, Veterans Court, and support staff to assist with these programs.

Budget:	2010 Budget	2011 Proposed
Expenditures	195,231.00	171,275.00

### **Program: B816-B818 Juvenile Court - Criminal**

**Description:** Provides for one contract attorney handling a full caseload of juvenile offenders, panel attorney costs when our OAC staff attorney and/or contract attorney is unable to accept the case assignment due to a conflict of interest or ethical reasons, and provides for other professional services.

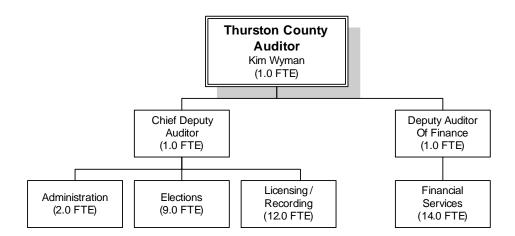
Budget:	2010 Budget	2011 Proposed
Expenditures	58,100.00	58,100.00

### Program: B819-B821 Juvenile Court - Civil

**Description:** Provides mandated legal representation to children in "Becca" proceedings (at-risk youth, Children in Needs of Service), truancy actions and other professional services.

Budget:	2010 Budget	2011 Proposed
Expenditures	57,200.00	57,200.00

### **Organization:**



### **Mission:**

The Thurston County Auditor's Office is entrusted by the citizens, mandated by law, and driven by integrity to: process licenses and titles with knowledge and proficiency to ensure excellent customer service; record and preserve documents accurately for current and historical research; promote excellence in public finance and ensure integrity in financial reporting and administer accurate, fair, transparent, and impartial elections.

### Purpose:

The County Auditor has a broad range of statutory duties and responsibilities that are supported by the General Fund.

- The Licensing and Recording Division duties involve specific statutory functions, such as: (1) recording of real property documents, (2) licensing, titling and registering of motor vehicles and watercraft, and (3) issuing various licenses, such as marriage and business licenses. The County Auditor also acts as an agent for the state departments of Revenue and Licensing in the collection of certain fees and taxes.
- The County Auditor Elections Division is the ex-officio supervisor of all primary, general and special elections for all federal, state, local, and special district elections. The County Auditor also has the statutory responsibility of maintaining the county's voter registration records.
- The County Auditor Financial Services Division performs financial functions, including: general ledger, payroll, accounts payable, fixed assets, budget preparation and monitoring, grant tracking, internal audit, rate-setting analyses, development of financial policies and preparation of financial statements.

## **2011 Goals:**

- Provide the tools and resources to electronically image and index all records, current and past, for quick and accessible use and recovery.
- Using new technology, continue to be a statewide leader in accurate, timely voter registration and election results.
- Utilize the role of the Financial Management Committee to develop and update policies for more standardized financial reporting and oversight, including budgets and performance measures.
- Continue to receive clean audits and obtain a certificate of achievement for excellence in financial reporting in preparation of the Comprehensive Annual Financial Report (CAFR).
- Expand a citizen-based website that provides up-to-date information and statistics on the activities of the County Auditor's Office.
- Maximize vehicle and vessel licensing revenue to the state and county through efficient and timely processing of titles and renewals.

## **2011 Issues:**

#### **Reduction in Election Revenue Due to Judicial Election**

Voter registration and elections are conducted by the Auditor's Office for all political subdivisions and taxing districts within the county. This includes all federal, state, county, and local level offices and issues on the ballot. The cost of each election is proportionally allocated to each participating jurisdiction based upon the number of registered voters and the number of issues on the ballot. Voter registration costs are proportionally allocated between the county, cities, and towns in Thurston County.

While there are statutory requirements for jurisdictions to pay their share of election and voter registration costs, the exception to this is state reimbursement. By statute, the state only reimburses counties for election costs in odd numbered years and in special circumstance elections, like the Presidential Primary.

There is a four year election cycle, divided into odd and even numbered years. Historically, odd-year elections have lower turnout and expenditures. Even-year elections have the highest turnout and highest expenditures. From a county revenue perspective, the odd-year elections generally mean revenues from the state and the local taxing districts cover the cost of conducting elections. Even-year elections mean the county bears most of the election costs.

With this 2011 budget, we enter into the second of the odd-year elections in the cycle. This part of the election cycle will have lower turnout than 2010. The county normally has the highest revenues generated from elections because the county is reimbursed by the state and local jurisdictions who conduct elections, such as school, fire, or public utilities districts. However, due to a Superior Court judge vacancy, the county will have an office on the ballot. This will significantly reduce revenues because the county does not normally have any offices on the ballot in the odd-numbered years.

This could be a major decrease in revenues if few or no other districts have ballot issues or candidates on the ballot in the primary election. The county will be responsible for the majority of the election costs. Revenues in the general election will be reduced because of the judicial election but other districts will be on the ballot, so the effect will not be as great as in the primary election.

#### Redistricting

A potential issue for 2011, and definitely for 2012, is redistricting. This involves moving congressional, legislative, commissioner and precinct lines based on the 2010 census data. The state Redistricting Commission will convene in 2011 and will make decisions based on population distribution that could affect all counties. The budgetary impact of redistricting is unknown at this time. As details unfold from the Redistricting Commission, we will be in a better position to estimate the amount of work necessary to complete the changes to be implemented by the county by May, 2012.

#### **MUNIS**

Tyler Technologies, the parent company for our MUNIS financial system has developed a dashboard software system for easier and more convenient access to financial data and financial reports. It is a user-friendly web-based system that can fully integrate with our existing Microsoft systems and Sharepoint sites. The system is available to users on MUNIS version 7 and above. Thurston County is currently on version 7.5 and will be moving to version 8 in 2011 and version 9 in 2012.

The tailored dashboard software for our county would cost \$33,000, but has been offered free to existing clients by Tyler. The training and consulting is approximately \$3,600 and annual maintenance is \$5,900. The dashboard licensing requirement of unlimited licenses increases the cost to approximately \$42,000.

While there is no certainty, it is the opinion of our Business Applications Manager for MUNIS that the price of the unlimited upgrade will be reduced significantly when we move to version 9. For that reason, we are offering this as a heads up issue with a possible budget amendment in late 2011 for implementation in 2012.

### Costs if implemented today – MUNIS Version 7.5 (current) and 8.x (2011)

Item	Price	Thurston Price (With Discount)
Dashboard Software	\$33,000	-0-
Services (Consulting/Training)	\$ 3,625 (plus travel)	\$ 3,625 (plus travel)
Maintenance	\$ 5,940	\$ 5,940
Unlimited Licensing Software	\$46,250	\$23,125
Services (Consulting/Training)	-0-	-0-
Maintenance	\$ 9,250	\$ 9,250
Totals:	\$98,065	\$41,940

Costs if implemented in 2012 as planned - MUNIS Version 9

Item	Price	Thurston Price (With Discount)
Dashboard Software	\$33,000	·
Services (Consulting/Training)	\$ 3,625 (plus travel)	\$ 3,625 (plus travel)
Maintenance	\$ 5,940	\$ 5,940
Unlimited Licensing	May be no charge	May be no charge
Services (Consulting/Training)	-0-	-0-
Maintenance	\$ 9,250	\$ 9,250
Totals:	\$51,815	\$ 18,815

The outstanding questions are:

- 1. Will the initial software costs for the dashboard still be free for existing customers?
- 2. Will unlimited licensing be included because the new 9.0 version cannot run without it?
- 3. Will consulting, training, and maintenance fees increase between 2010 and 2012?

## **Funds:**

In addition to the General Fund, which supports much of the Auditor's Office functions, the Auditor operates with two other funds, as follows:

**Auditor's Maintenance and Operations (M&O) Fund 1050**. This fund provides resources to purchase systems and equipment for preservation of county historic documents. The fund is also used to cover document imaging by other county departments.

**Auditor's Election Reserve Fund 1090**. This Fund was established for the purpose of replacement and acquisition of elections equipment. The revenue is a surcharge on the cost of elections billed to local jurisdictions.

# **TOTAL EXPENDITURES & FTES BY DEPARTMENT**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	42.00	40.00	40.00	40.00
Expenditures				
Personnel	3,200,471.89	3,394,949.00	2,062,240.71	3,524,364.00
Internal Services	908,799.54	975,382.00	632,501.75	917,486.00
Professional Services	421,828.01	308,890.00	179,293.96	305,273.00
Operating Costs	650,147.02	999,793.00	493,030.62	981,443.00
Debt Services	607.82	1,759.00	525.38	1,509.00
Capital Expenses	26,220.18	57,836.00	-	46,000.00
Transfers to Other County Funds	3,274.65	-	-	-
Department Total	5,211,349.11	5,738,609.00	3,367,592.42	5,776,075.00

State Examiner 90	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	0.00	0.00	0.00	0.00
Expenditures				
Professional Services	97,806.98	125,000.00	121,830.00	115,000.00
Department Total	97,806.98	125,000.00	121,830.00	115,000.00

# **EXPENDITURES BY FUND**

General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	3,054,855.14	3,230,865.00	1,968,485.54	3,359,892.00
Internal Services	711,135.66	761,482.00	489,968.47	736,469.00
Professional Services	144,199.51	267,890.00	143,241.04	264,273.00
Operating Costs	425,924.12	679,793.00	310,715.65	661,443.00
Debt Services	607.82	1,759.00	525.38	1,509.00
Capital Expenses	-	11,836.00	-	-
Fund Total	4,336,722.25	4,953,625.00	2,912,936.08	5,023,586.00

Auditor M & O	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	145,616.75	164,084.00	93,755.17	164,472.00
Internal Services	196,403.88	212,325.00	141,483.28	178,636.00
Professional Services	277,628.50	38,000.00	36,046.12	38,000.00
Operating Costs	75,762.20	136,800.00	34,810.61	136,800.00
Capital Expenses	26,220.18	6,000.00	-	6,000.00
Transfers to Other County Funds	3,274.65	-	-	-
Fund Total	724,906.16	557,209.00	306,095.18	523,908.00

Auditor Election Reserve	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Internal Services	1,260.00	1,575.00	1,050.00	2,381.00
Professional Services	-	3,000.00	6.80	3,000.00
Operating Costs	148,460.70	183,200.00	147,504.36	183,200.00
Capital Expenses	-	40,000.00	-	40,000.00
Fund Total	149,720.70	227,775.00	148,561.16	228,581.00

# **TOTAL REVENUE**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund	5,101,849.97	6,114,115.00	4,205,559.20	7,354,267.00
Auditor M&O	314,755.39	354,502.00	231,323.40	321,760.00
Auditor Election	103,191.87	150,019.00	137,620.75	120,717.00
Reserves				
Department Total	5,519,797.23	6,618,636.00	4,574,503.35	7,796,744.00

# **REVENUE BY FUND**

General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	5,061,274.61	6,051,268.00	4,201,531.45	7,307,908.00
Misc Revenue	20,624.66	5,215.00	3,866.75	5,215.00
Grants	19,950.70	57,632.00	161.00	41,144.00
Fund Total	5,101,849.97	6,114,115.00	4,205,559.20	7,354,267.00

Auditor M & O	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	169,547.65	232,742.00	117,626.33	205,000.00
Intergovernmental Revenue	142,158.54	110,000.00	106,985.47	105,000.00
Misc Revenue	3,049.20	11,760.00	6,711.60	11,760.00
Fund Total	314,755.39	354,502.00	231,323.40	321,760.00

Auditor Election Reserve	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	92,327.40	71,218.00	52,225.59	120,717.00
Misc Revenue	10,864.47	-	6,594.66	-
Grants	-	78,801.00	78,800.50	-
Fund Total	103,191.87	150,019.00	137,620.75	120,717.00

Pro	gra	ms:
	~ ~	

### Program: A200-A201 Administration

**Description:** Provides direction, support and overall supervision to the Thurston County Auditor's Office, including business applications in licensing, recording, and elections.

Budget:	2010 Budget	2011 Proposed
Expenditures	439,286.00	474,632.00

### Program: A210-A211 Records

**Description:** Administers the recording and preservation of real estate and other documents for current and historical research.

Budget:	2010 Budget	2011 Proposed
Expenditures	419,135.00	470,869.00

#### Program: A215-A216 M & O (Fund 1050)

**Description:** Provides the acquisition and maintenance of resources, including information systems and equipment, to support the imaging, mapping and preservation of county historic documents.

Budget:	2010 Budget	2011 Proposed
Expenditures	557,209.00	523,908.00

## Program: A220-A221 Licensing

**Description:** Administers the vehicle, vessel, mobile home, business, marriage and animal license program for Thurston County.

Budget:	2010 Budget	2011 Proposed
Expenditures	492,357.00	462,100.00

#### **Program: A230-A234 Elections**

**Description:** Conducts and oversees all primary, general, and special elections for federal, state, and local candidates and issues in Thurston County.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,638,366.00	1,626,202.00

Program: A250-A251 Voter Registration (Fund 0010) & A270 Voter Equipment (Fund 1090)

**Description:** Has the statutory responsibility to register qualified voters for cities, towns, and unincorporated areas of Thurston County and to maintain their voter registration records.

Budget:	2010 Budget	2011 Proposed
Expenditures	509,255.00	509,727.00

## Program: A280-A281 Financial Services

**Description:** Provides accounting, budgeting, rate setting, financial reporting, and internal auditing services for the offices and departments of Thurston County, and some outside agencies and special taxing districts.

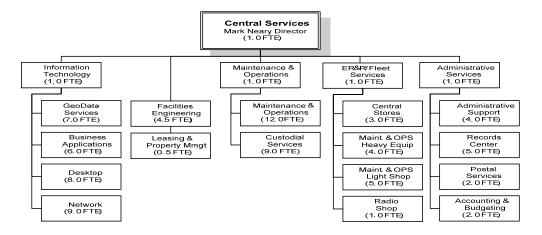
Budget:	2010 Budget	2011 Proposed
Expenditures	1,683,001.00	1,708,637.00

### **Program: Z000 State Auditor**

**Description:** Provides budget for the annual State Auditor's Office financial statement review.

Budget:	2010 Budget	2011 Proposed
Expenditures	125,000.00	115,000.00

## **Organization:**



## **Mission:**

Your request is our call to excellence.

## **Purpose:**

The Central Services Department provides a range of professional internal services to county offices and departments. Centralizing these resources is an efficient and effective means of providing access to internal expertise. These include information services, the information desk, mail services, records management, computer network services, telecommunication services, desktop computer services, geographical information services (Geodata), building maintenance and construction projects, custodial services, real property management, and fleet services (both the operations and replacement funds). The Facilities Division maintains county owned facilities and administers leases of other facilities utilized by the county. The Equipment Rental and Replacement division purchases and maintains all of the vehicles and fleet equipment owned by the County.

## **2011 Goals:**

#### **Facilities Division**

- Relocate facility staff into space that will accommodate their needs.
- Enhance work order tracking system to document and analyze work performed.
- Continue to utilize in-house staff as much as possible to accomplish mid-range remodel and construction projects.
- Create a resource conservation management position that manages all county paid utilities.

#### **Facility Engineering Division**

Accomplish capital construction work associated with the following major projects: Tilley
Master Plan, 3400 building upgrades, Family and Juvenile Court smoke evacuation upgrades,
Building 5 roof and HVAC upgrades, and energy efficiency upgrades to Buildings 1, 2 and 3.

#### **Geodata Division**

 Develop a plan to modernize the Geodata Infrastructure to provide better automation, more reliable service, quicker support turnaround and better end user tools. Establish a Geographic Information Services (GIS) stakeholder group to advise on service levels and help define roles and responsibilities of Geodata.

### **Information Technology Division**

- Determine accurate costs and feasibility for alternative email platforms.
- Determine a new county standard phone platform for any future purchases. Develop a plan for replacement of current end-of-life system.
- Develop work plan for adding additional county functions to the county-wide imaging system.
- Explore and price technology to support increased demand for remote network access
  including: Virtual Private Network (VPN) and Virtual Desktop Infrastructure (VDI). Perform a
  network health assessment to make sure the current infrastructure is optimized for increased
  remote activity.
- Develop next step work plan to expand county Sharepoint system.
- Purchase additional storage for the county's Storage Area Network (SAN) to handle increase
  demand for files, emails, scanned documents, and photos. Price a quicker interface to the
  backup system to handle the increased growth (fiber connection).
- Explore alternative email archive program to provide quicker turn-around times for public email requests. Establish policy and procedures to help streamline the process to become more efficient.
- Identify risks of using personal employee owned devices for county network access. Establish policy for users that desire to use this access including possible stipends.
- Implement eForms paperless arraignment signature process for courts. This project is grant funded from the Byrne Grant Courtroom Improvement Funds.
- Adopt Windows 7 for operating system standard for new PC. As Microsoft phases out Windows XP, the county will need to be moving to this new operating system.

### **Equipment Rental and Replacement Division**

- Purchase two electric vehicles (Nissan Leafs 100 mile range).
- Continue to develop Green Fleet Certification.
- Audit current fleet and analyze usage to determine appropriate need.
- Develop relationships with local municipalities and analyze possible shared services.

- Evaluate Fleet Services operational staff in relation to service standards.
- Evaluate alternatives to the Dodge Charger pursuit vehicles for the Sheriff's Office.

### **2011 Issues:**

#### **Facilities Division**

- The County will take possession of the ARC facility and develop a plan to maintain equipment
  while building is unoccupied. The cost of providing these services is included in the Central
  Services 2011 budget. Central Services will work with county administration on how best to
  utilize the facility.
- Continue to implement energy efficiency measures working with Energy Services Company (ESCO), McKinstry. This work involves sealing the plenums and upgrading lights in Buildings #1 and #2 and #3. The grant will cover \$215,000 and Central Services needs to come up with a plan for financing the remaining \$500,000 cost.
- Perform roof, seismic, and other building upgrades to the 3400 building in order to make the entire facility useable space. The Board of County Commissioners has approved the issuance of \$2.24 million in debt covered by the general fund to perform this work in 2011. Additional tenant upgrades will be necessary in order to fully occupy the building with county operations that are currently in leased space. Central Services does not have a dollar amount associated with these improvements at this time and will have to work with the Board to identify a funding source.
- The County currently has some vacant space in county owned facilities, yet continues to lease buildings for certain operations. Central Services has been asked by the Board of County Commissioners to develop a plan to populate this vacant space in owned buildings with functions currently operating out of leased space. Central Services needs to identify a funding source to cover the costs associated with necessary tenant improvements to occupy currently vacant space.
- County owned buildings are in serious need of upgrades and major maintenance. A building reserve work plan for each county owned facility was created and funded in 2010. The cost of major maintenance items exceed the current funding available because it was not feasible to fully fund the plan in the first year. Central Services will prioritize necessary work.
- Begin Phase II construction of the Tilley Project including remodel of Building A, new
  construction of Building C, Emergency Operation Center, and Building D (insulated pole building
  for storage). During construction Public Works and equipment rental functions operating at the
  site will need to work around construction activities.
- The roof and HVAC system in Building #5 (Twin Star Credit Union building) are failing. Current proceeds in the building reserves for this building are estimated to be approximately \$200,000 at the end of 2010. Project costs are estimated at \$600,000.

#### **GeoData Division**

- Assist with the Science to Policy grant, creating a scientific data base to update land use codes, provide rationale for low impact development and accommodate growth while protecting and restoring our natural resources. Expand the scope of work performed on shoreline master plan to accommodate the needs of the Science to Policy grant within the timelines and criteria will be a challenge.
- Establish stakeholders group to define and prioritize work performed by Geodata staff. Currently there are more work requests than staff available.
- Adopt standard data set formats that can be utilized by offices and departments that want to add data layers to the GIS system. If all of the data gathered by individual offices and departments uses a standard format, incorporation into the system will be more efficient.
- Improve stability and efficiency of platform used to capture, maintain and present information.
   The current system is homegrown and requires manual programming and upkeep to keep website up to date.

### **Information Technology Division**

- Both the manufacturers of the current email and phone systems are phasing out the version of software the County is operating under (old technology). It will cost approximately \$200,000 to replace the email application. Central Services is researching alternatives for the phone system. The replacement of the phone system will most likely have to be phased in over a number of years with the entire cost ranging from \$750,000 - \$1,000,000.
- The current network storage is growing at a fast pace, which makes it difficult to manage and backup. Additional storage will have to be purchased in 2011 using infrastructure reserves that are built into Information Technology rates charged to offices and departments.
- Public record requests continually increase in size and popularity. Current requests for email
  consume a large amount of staff time. The aging email archive is not able to meet the county's
  needs in a timely manner. Central Services is working with the current vendor to make
  improvements, but if this effort is not successful the county will have to purchase as separate
  archive management system ranging from \$20,000 \$25,000.
- In an effort to decrease employee commuting the county is looking at alternative commuting
  options. Improvements to IT infrastructure will be necessary to support this demand. Central
  Services staff is analyzing current software to ensure it is capable of handling increased demand.
- Assess the health of the current configuration of the Windows Active Directory. Necessary changes could be performed with existing staff.

#### **Records Division**

 Coordinate and prioritize scanning work from offices and departments. With the implementation of Laserfiche document imaging system, the scanning workload for records center staff exceeds current capacity.

#### **Equipment Rental and Replacement Division**

- Replace 12 Sheriff vehicles that have met the end of their useful life. Currently, replacement
  costs for Sheriff vehicles are not collected over the estimated useful life of the vehicle.
  Approximately \$400,000 of general fund support is budgeted in 2011.
- Continue to operate during construction activity in 2011 and 2012 and accommodate our roads customers that are spread out into quadrants of the county.
- Research electric vehicle charging stations infrastructure requirements.

## **Changes from 2010 Budget:**

#### Geodata

 Overall reduction of over \$125,000. Reduced .25 FTE and lowered senior staff position to base salary associated with current vacant position and moved equipment replacement costs into reserves.

#### **Tilley Master Plan**

This capital projects fund is used to accumulate all of the costs associated with the construction
work occurring at the Tilley Road Public Works site: a new Public Works administration building,
fuel island, emergency operations center, storage building and remodel work to existing
buildings on site. Construction activities beginning at the end of 2010 will be in full operation in
2011.

### **Central Services**

- Transferred custodial employee from Public Works to Central Services custodial crew resulting in an increase of \$80,000. This amount also represents the increase in custodial supplies associated with the additional work. Corresponding decrease for public works.
- Facilities M&O increased by \$160,000 mainly attributable to an increase in insurance risk costs allocated to Central Services for county owned buildings.
- Administrative costs decreased over \$200,000 since Central Services is not subsidizing any of the building reserve charges (in 2010 subsidized 20%).
- Information Technology software maintenance costs increased by \$63,000.

### **Building Reserves**

Budget increase is associated with the full cost funding the building reserves plan. In 2010
 Central Services administrative operations fund subsidized over \$200,000 of contributions.

### **Facility Engineering**

 Approximately \$20,000 decrease related to reductions in administrative and internal service costs.

#### **Equipment Rental and Replacement Operations Fund**

- Overall costs decreased in excess of \$588,000.
- Administrative costs decreased by \$77,000 mostly attributed to a decrease in Central Services administration allocated costs.
- General operational costs decreased over \$500,000. Operation and maintenance costs
  allocated to customers are based on actual work taking place in 2009 then billed in 2011. Fuel
  costs decreased by \$300,000 and vehicle parts decreased \$100,000. Fewer accidents and newer
  vehicles that did not require as much major maintenance contributed to the decrease in vehicle
  parts.

### **Equipment Replacement Fund**

- These costs are based on the vehicles and equipment that are expected to be replaced in 2011. Overall replacement costs for 2011 have a net increase of \$156,000.
- Public Works Roads Maintenance Division expected replacement costs for 2011 have decreased over \$1,000,000 compared to 2010.
- The Sheriff's Office is replacing 12 vehicles, in-vehicle computers and 11 bullet proof vests for a total increase of \$840,000. Replacement funds have been collected and are available for the computers and vests. Funding for the vehicle replacement is coming from the General Fund.

## Funds:

The Central Services Department operates within seven funds, as follows:

**Geodata Fund 1070.** This fund is used to account for the operating costs associated with Geographic Information Services mapping and data management which provides service to internal offices and departments as well as the public for spatial and imagery data.

**Tilley Master Plan Construction Fund 3150.** This fund is used to accumulate the costs related to remodel and construction of buildings located at the Public Works Tilley Road location.

**Central Services / Facilities Fund 5210.** This is the operating fund that accounts for the majority of the department's functions. Services include records, mail, information technology, telecommunications, facility maintenance and operations, lease administration, and custodial services.

**Central Services / Facilities Engineering Fund 5230.** This fund supports project management functions used to administer capital construction projects.

**Central Services Reserve Fund 5220.** This fund holds reserves to fund major cyclic facility maintenance to county buildings. Funding for these reserves comes from internal office and departments based on the occupied square footage within the county owned building. The fund also contains reserves for replacement of desktop personal computers and network infrastructure, which are funded by rates.

**Equipment Rental and Replacement Maintenance Fund 5410.** This fund is accounts for all maintenance and repairs to county owned vehicles and equipment. 2011 charges are the actual cost of maintaining the fleet incurred in 2009 (lags two years).

**Equipment Rental and Replacement Reserves Fund 5420.** Equipment Replacement Reserves accounts for funds to replace county vehicles and equipment. Each piece of equipment is assigned an estimated useful life at the time of purchase.

# **TOTAL EXPENDITURES & FTEs BY DEPARTMENT**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	87.75	85.25	87.25	87.00
Expenditures				
Personnel	7,145,343.42	7,420,577.00	4,609,357.45	7,479,595.00
Internal Services	1,346,965.39	1,404,321.00	1,015,814.87	1,476,863.00
Professional Services	274,012.96	3,826,880.00	176,132.70	2,495,343.00
Operating Costs	6,536,685.09	8,372,810.00	4,406,049.27	8,171,247.00
Debt Services	543.94	500.00	143.25	900.00
Capital Expenses	4,488,719.48	3,497,333.00	2,847,906.48	3,438,391.00
Transfers to Other County Funds	2,724,160.00	929,388.00	441,299.80	758,856.00
Department Total	22,516,430.28	25,451,809.00	13,496,703.82	23,821,195.00

## **EXPENDITURES BY FUND**

Geodata	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	633,336.39	776,647.00	403,797.90	740,465.00
Internal Services	28,919.59	21,811.00	16,148.45	8,309.00
Professional Services	-	3,100.00	799.04	3,100.00
Operating Costs	149,688.49	236,425.00	22,476.51	156,979.00
Capital Expenses	-	22,000.00	21,703.69	-
Transfers to Other County Funds	-	127,623.00	127,623.00	99,118.00
Fund Total	811,944.47	1,187,606.00	592,548.59	1,007,971.00

Tilley Master Plan	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Internal Services	100,867.25	21,934.00	127,843.01	31,168.00
Professional Services	8,066.67	3,228,066.00	-	1,800,000.00
Capital Expenses	644,724.71	-	1,008,021.86	-
Fund Total	753,658.63	3,250,000.00	1,135,864.87	1,831,168.00

Central Services/Facilities	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	5,002,380.47	5,135,486.00	3,211,869.07	5,210,400.00
Internal Services	662,191.07	966,396.00	613,729.76	1,104,813.00
Professional Services	214,806.61	282,852.00	162,363.70	278,863.00
Operating Costs	4,232,147.02	4,504,289.00	2,835,275.45	4,698,927.00
Debt Services	90.53	-	-	400.00
Capital Expenses	38,235.26	4,168.00	-	4,000.00
Transfers to Other County Funds	150,500.00	220,651.00	207,485.00	36,188.00
Fund Total	10,300,350.96	11,113,842.00	7,030,722.98	11,333,591.00

Central Services Reserve	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Internal Services	9,470.54	44,005.00	25,007.01	23,906.00
Professional Services	37,704.73	291,762.00	7,500.00	386,780.00
Operating Costs	333,958.39	1,074,128.00	324,962.05	1,262,741.00
Capital Expenses	181,769.97	74,065.00	15,126.98	92,691.00
Fund Total	562,903.63	1,483,960.00	372,596.04	1,766,118.00

Facilities Engineering	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	317,041.06	301,643.00	198,552.92	310,422.00
Internal Services	70,102.67	84,002.00	55,896.46	61,771.00
Professional Services	183.19	500.00	-	500.00
Operating Costs	16,649.67	24,100.00	11,990.32	24,100.00
Debt Services	453.41	500.00	143.25	500.00
Transfers to Other County Funds	97,660.00	66,600.00	66,600.00	56,427.00
Fund Total	502,090.00	477,345.00	333,182.95	453,720.00

ER&R Maintenance	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	1,192,585.50	1,206,801.00	795,137.56	1,218,308.00
Internal Services	459,433.00	266,173.00	177,190.18	246,896.00
Professional Services	13,251.76	20,600.00	5,469.96	26,100.00
Operating Costs	1,728,141.80	2,533,868.00	1,168,728.24	2,028,500.00
Transfers to Other County Funds	-	279,919.00	4,996.80	344,880.00
Fund Total	3,393,412.06	4,307,361.00	2,151,522.74	3,864,684.00

ER&R Replacement	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Internal Services	15,981.27	-	-	-
Operating Costs	76,099.72	-	42,616.70	-
Capital Expenses	3,623,989.54	3,397,100.00	1,803,053.95	3,341,700.00
Transfers to Other County Funds	2,476,000.00	234,595.00	34,595.00	222,243.00
Fund Total	6,192,070.53	3,631,695.00	1,880,265.65	3,563,943.00

# **TOTAL REVENUE**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Geodata	790,458.57	1,187,711.00	763,996.81	1,007,977.00
Tilley Master Plan	4,016,259.30	-	53,042.71	-
Central Services/Facilities	10,880,128.35	10,796,708.00	6,881,119.89	10,996,539.00
Central Services Reserve	1,270,341.93	1,717,218.00	1,261,612.79	1,808,842.00
Facilities Engineering	507,616.84	474,976.00	295,146.47	453,814.00
ER&R Maintenance	3,642,418.91	4,194,350.00	2,693,076.12	3,852,023.00
ER&R Replacement	2,903,816.28	3,149,346.00	1,972,216.32	3,382,786.00
Department Total	24,011,040.18	21,520,309.00	13,920,211.11	21,501,981.00

# **REVENUE BY FUND**

Geodata	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	94,116.02	1,103,646.00	760,412.47	1,002,918.00
From Other Funds	665,000.00	-	-	-
Intergovernmental Revenue	-	84,065.00	-	5,059.00
Misc Revenue	6,135.05	-	3,584.34	-
Grants	25,207.50	-	-	-
Fund Total	790,458.57	1,187,711.00	763,996.81	1,007,977.00

Tilley Master Plan	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	4,000,000.00	-	-	-
Misc Revenue	16,259.30	-	53,042.71	-
Fund Total	4,016,259.30	-	53,042.71	-

Central Services/Facilities	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	10,726,555.60	10,213,300.00	6,647,580.04	10,555,329.00
From Other Funds	117,504.06	549,142.00	200,483.37	406,944.00
Misc Revenue	36,068.69	34,266.00	33,056.48	34,266.00
Fund Total	10,880,128.35	10,796,708.00	6,881,119.89	10,996,539.00

Central Services Reserve	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	638,700.00	601,414.00	402,515.74	630,821.00
From Other Funds	-	236,851.00	207,485.00	-
Misc Revenue	630,184.63	878,953.00	651,612.05	1,178,021.00
Grants	1,457.30	-	-	-
Fund Total	1,270,341.93	1,717,218.00	1,261,612.79	1,808,842.00

Facilities Engineering	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	504,439.36	474,976.00	293,711.35	453,814.00
Misc Revenue	3,177.48	-	1,435.12	-
Fund Total	507,616.84	474,976.00	295,146.47	453,814.00

ER&R Maintenance	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	1,270,118.05	1,194,095.00	806,441.25	1,001,956.00
From Other Funds	200,000.00	200,000.00	-	208,150.00
Misc Revenue	2,169,304.74	2,800,255.00	1,886,634.87	2,641,917.00
Grants	2,996.12	-	-	-
Fund Total	3,642,418.91	4,194,350.00	2,693,076.12	3,852,023.00

ER&R Replacement	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	6,798.13	-	4,996.80	-
Misc Revenue	2,897,018.15	3,149,346.00	1,967,219.52	3,382,786.00
Fund Total	2,903,816.28	3,149,346.00	1,972,216.32	3,382,786.00

Program: R040 Information Technology & GeoData (Fund 1070)

**Description:** GIS mapping data management which provides access to spatial data. Responsible for data capture and analysis, database and system administration and map production.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,187,606.00	1,007,971.00

### Program: B900 Administration (Fund 5210)

**Description:** Administration provides both direct and indirect services. The indirect services include the administrative staff and the management team as well as costs charged to Central Services from the other internal service funds. The IT Manager and Facilities Manager positions are included within this program. These expenditures are distributed among the costs categories (programs) below and recaptured through our rates.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,787,364.00	1,580,326.00

#### Program: B905 Mailroom

**Description:** This program provides mail delivery services to county departments and offices. Two deliveries and pickups per day per office/department.

Budget:	2010 Budget	2011 Proposed
Expenditures	450,179.00	362,960.00

## Program: B910 Records

**Description:** This program provides records storage, imaging services, micro film services and records access services to county departments and offices. These costs are distributed based on the number of boxes in the records center as well as picks and pulls requested throughout the year.

Budget:	2010 Budget	2011 Proposed
Expenditures	456,451.00	453,795.00

#### Program: B918 Imaging

**Description:** General Fund reserves from 2007 provided funds to purchase and implement the county-wide imaging system. The remaining balance is to pay the final contract obligations for the project.

Budget:	2010 Budget	2011 Proposed
Expenditures	75,000.00	60,000.00

### Program: D111 & D159 Tilley Master Plan (Fund 3150)

**Description:** This program is used to accumulate the costs related to remodel and construction of buildings located at the Public Works Tilley Road location.

Budget:	2010 Budget	2011 Proposed
Expenditures	3,250,000.00	1,831,168.00

#### Program: B915 Information Technology (IT) Services

**Description:** The IT division supports all technology needs for conducting county business. The services include implementation of new systems, maintenance of existing systems and hardware, infrastructure support, and consulting. These costs represent network development and support, application support and desktop support. There is currently one desktop support person for every 213 PCs. Almost \$1 million of the expenditures below are pass-through costs associated with maintenance contracts on computer applications used by offices and departments.

Budget:	2010 Budget	2011 Proposed
Expenditures	3,171,286.00	3,235,925.00

### Program: B920 Telecommunications

**Description:** The telecom program is responsible for managing and maintaining the telephone PBX switch, voice mail, data communications, and remote telephone systems. New installations and changes to existing telephone, voice mail services and resolution of any telecommunications problems are performed by staff in this work group. The expenses include monthly phone usage charges and debt payments of approximately \$600,000.

Budget:	2010 Budget	2011 Proposed
Expenditures	732,777.00	717,112.00

#### Program: B925, B937 Facilities M&O

**Description:** This program provides facility management and supports county operations in 13 separate locations. Services prioritized are: life safety, building issues, preventative maintenance, corrective maintenance and service requests. Manages the tracking and paying of utility bills and recycling for all county offices. Includes surplus services and administrative staff support (1 FTE from Admin) dedicated to facilities. The 11 Facility Technicians maintain 113,172 square feet of 7/24 space and 349,361 square feet of 5/9 space.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,482,178.00	1,633,063.00

#### Program: B930 Custodial

**Description:** The Custodial Services Division provides cleaning services to 14 locations. Each custodian covers approximately 30,000 square feet per day.

Budget:	2010 Budget	2011 Proposed
Expenditures	600,241.00	676,038.00

#### Program: B935 Leases

**Description:** This program is used to accumulate all of the costs associated with leasing facilities for county operations. These costs are passed on to occupants of the leased space.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,026,308.00	1,223,856.00

## Program: B936 Utilities

**Description:** This program accumulates all of the utility costs for county operations. Utilities include water, sewer, garbage, stormwater, recycling, gas, and electricity.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,322,058.00	1,390,516.00

**Program: B950 Facilities Engineering (Fund 5230)** 

**Description:** This program provides project management services on major county construction projects like the Accountability and Restitution Center, Tilley Master Plan, and energy efficiency building upgrades.

Budget:	2010 Budget	2011 Proposed
Expenditures	477,345.00	453,720.00

Program: G040-G042 PC, Software & IT Infrastructure Reserves (Fund 5220)

**Description:** This program is part of the Central Service Reserve Fund and is used to accumulate resources to replace PCs, servers, and related technology infrastructure.

Budget:	2010 Budget	2011 Proposed
Expenditures	603,887.00	630,507.00

**Program: E000 ER&R Administration (Fund 5410)** 

**Description:** Management, supervision and accounting for fleet operations.

Budget:	2010 Budget	2011 Proposed
Expenditures	619,612.00	737,404.00

Program: E004-E006 ER&R Maintenance (Fund 5410)

**Description:** Maintenance and repair of all county vehicles and other supported equipment. This is the maintenance and operations section for all the fleet vehicles and equipment.

Budget:	2010 Budget	2011 Proposed
Expenditures	3,687,749.00	3,127,280.00

Program: E002-E003, E016-E018, E022, E027, E102-E103, E109, E111, E122, E124, E126, E135, E140, E172, E174, E185, E200, E205, E210, E330, E400, E403-E404, E406, E420, E430, E434, E435, E440-E441, E501, E521, E541, E699 ER&R Replacement (5420)

**Description:** Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.

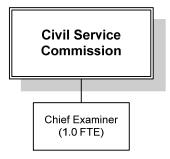
Budget:	2010 Budget	2011 Proposed
Expenditures	3,631,695.00	3,563,943.00

Program: G105-G195 Building Reserves (Fund 5220)

**Description:** This series of program codes has all of the county owned buildings segregated to track building reserves. Each building has a program code for M&O work and one for capital work to track the expenditures associated with each category.

Budget:	2010 Budget	2011 Proposed
Expenditures	880,073.00	1,135,611.00

## **Organization:**



Note: 2011 Budget reflects 1.0 FTE, however the Civil Service Commission has elected, at this time, not to fill the position because of the current workload and is utilizing a part-time temporary employee.

## **Mission:**

The Civil Service Commission (The Commission) establishes and maintains employment eligibility lists and promotional lists with the goal to ensure that the Thurston County Sheriff's Office has all positions filled. The Commission provides recruitment services and administers examinations to provide for an impartial merit system of Civil Service employment. It maintains the classification system for the Sheriff's Office and monitors, investigates, and resolves compliance issues relative to the Thurston County Civil Service Rules.

### **2011 Goal:**

Establish and maintain employment eligibility lists and promotional lists per RCW 41.14 for the Thurston County Sheriff's Office.

## **2011 Issues:**

- As a result of county budget reductions, the Sheriff's Office is anticipating less recruitment and hiring in 2011. Accordingly, the Civil Service Commission is filling the Chief Examiner position with an extra hire. Should the Civil Service workload increase, the position may need to be increased to the budgeted 1.0 FTE.
- Should the Accountability and Restitution Center be used, The Commission anticipates the
  beginning of the recruitment and testing of Correction Deputies and other Correctional staff.
  The increased workload associated with ARC ramp-up staffing may require additional staff time
  for Civil Service.

# **Changes from 2010 Budget:**

There were no significant changes from the 2010 Budget. The 2011 budget reflects a minimum amount of testing as in 2010.

# **Funds:**

The Civil Service Commission is funded entirely by the General Fund.

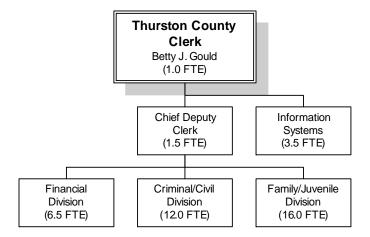
### **TOTAL EXPENDITURES & FTEs BY DEPARTMENT**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	1	1	1	1
Expenditures				
Personnel	7,533.13	72,218.00	2,580.66	75,611.00
Internal Services	6,661.87	14,195.00	9,126.73	9,855.00
Professional Services	628.97	17,850.00	-	17,850.00
Operating Costs	2,416.49	5,350.00	1,546.10	5,350.00
Department Total	17,240.46	109,613.00	13,253.49	108,666.00

## **TOTAL REVENUE**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	960.00	1,000.00	-	1,000.00
Department Total	960.00	1,000.00	-	1,000.00

## **Organization:**



## **Mission:**

Efficiently maintain and protect the integrity and accuracy of the judicial records of Thurston County Superior Court while serving the public in a courteous, professional and timely manner.

## **Purpose:**

To maintain, preserve and protect the integrity and accuracy of Superior Court records and to provide the most efficient means for the public to purchase documents on-line and to electronically file documents. Provide staff for all court proceedings to keep the record of the court's decisions for the public. Maintain financial records of all court cases. Provide access to justice by assisting victims of domestic violence and self-represented litigants. Maintain a collections program to collect financial obligations from criminal defendants.

### **2011 Goals:**

- Continue the move to a "paper-on-demand" (paperless court) to improve access to the judicial system for government and law and justice agencies, public and the legal community.
- Update our vision for the next five years.
- Continue to improve business practices utilizing technology.

## **2011 Issues:**

- Insufficient staff to audit court files that are eligible for destruction and permanent electronic preservation storage. This prevents the need to incur storage costs.
- Expand electronic filing of court documents to additional outside agencies and attorneys. This may require additional software and/or hardware to accommodate increased demand.
- Continue to improve the work environment and work processes to accommodate increased workload.

## **Funds:**

In addition to its primary revenue from the General Fund, the Clerk's Office is responsible for managing two additional funds:

**The Legal Financial Obligations (LFO) Fund 1910**. This Fund was created to account for the collection of court ordered financial obligations and the associated expenses.

**Family Court Services Fund 1020**. This fund pays for expenditures related to the Family Court Facilitator Program. The Family Court Facilitator provides assistance, coordination, direction and services related to family law issues for litigants not represented by an attorney. The revenue for this fund comes from fees and the sale of forms.

# **TOTAL EXPENDITURES & FTEs BY DEPARMTENT**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	40.50	40.50	40.50	40.50
Expenditures				
Personnel	2,966,908.55	2,994,266.00	1,926,779.01	3,067,450.00
Internal Services	370,405.65	424,935.00	274,357.58	436,537.00
Professional Services	35,582.60	2,475.00	28,987.06	2,475.00
Operating Costs	115,500.65	318,026.00	87,259.26	318,026.00
Debt Services	6,368.75	12,500.00	3,530.88	12,500.00
Capital Expenses	-	8,000.00	-	8,000.00
Department Total	3,494,766.20	3,760,202.00	2,320,913.79	3,844,988.00

## **EXPENDITURES BY FUND**

General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	2,543,943.62	2,481,480.00	1,665,401.03	2,608,131.00
Internal Services	370,405.65	393,682.00	260,188.94	400,038.00
Professional Services	11,029.70	2,475.00	3,432.81	2,475.00
Operating Costs	114,715.32	116,462.00	51,399.16	116,462.00
Debt Services	6,368.75	10,500.00	3,530.88	10,500.00
Fund Total	3,046,463.04	3,004,599.00	1,983,952.82	3,137,606.00

Family Court	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	171,813.82	210,356.00	144,814.36	206,802.00
Internal Services	-	10,102.00	6,734.64	10,874.00
Professional Services	24,552.90	-	25,554.25	-
Operating Costs	785.33	113,200.00	1,036.08	113,200.00
Debt Services	-	2,000.00	-	2,000.00
Capital Expenses	-	8,000.00	-	8,000.00
Fund Total	197,152.05	343,658.00	178,139.33	340,876.00

LFO Collections	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	251,151.11	302,430.00	116,563.62	252,517.00
Internal Services	-	21,151.00	7,434.00	25,625.00
Operating Costs	-	88,364.00	34,824.02	88,364.00
Fund Total	251,151.11	411,945.00	158,821.64	366,506.00

# **TOTAL REVENUE**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund	2,010,719.05	1,784,735.00	1,002,490.99	1,889,235.00
Family Court	260,540.47	218,250.00	177,197.12	247,325.00
LFO Collection	325,197.96	223,000.00	210,944.78	344,000.00
Department Total	2,596,457.48	2,225,985.00	1,390,632.89	2,480,560.00

# **REVENUE BY FUND**

General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	848,038.28	727,400.00	612,765.26	802,400.00
Intergovernmental Revenue	476,214.32	475,135.00	673.51	475,135.00
Misc Revenue	319,669.45	295,200.00	224,235.22	324,700.00
Grants	366,797.00	287,000.00	164,817.00	287,000.00
Fund Total	2,010,719.05	1,784,735.00	1,002,490.99	1,889,235.00

Family Court	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	227,553.59	212,250.00	167,584.11	236,325.00
Misc Revenue	21,211.79	6,000.00	9,613.01	11,000.00
Grants	11,775.09	-	-	-
Fund Total	260,540.47	218,250.00	177,197.12	247,325.00

LFO Collection	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Intergovernmental Revenue	312,948.99	210,000.00	201,508.10	330,000.00
Misc Revenue	12,248.97	13,000.00	9,436.68	14,000.00
Fund Total	325,197.96	223,000.00	210,944.78	344,000.00

#### Program: A500 Administration

**Description:** As the administrator of a county department, the Clerk has the responsibility to establish office policies, budgets, and procedures. The administrative team consists of the Chief Deputy, Systems Manager, Service Managers and Financial Manager. Accuracy and efficiency are critical to the Clerk's Office as even the slightest error or omission in indexing, posting, filing, preparation of writs, or disbursements of funds affects the life or property of members of the public and makes the Clerk personally liable for damages and subject to monetary fines.

Budget:	2010 Budget	2011 Proposed
Expenditures	319,347.00	335,555.00

#### Program: A520 Accounting & A500 Legal Financial Obligations (Fund 1910)

**Description:** Collection, accounting, and investment of court monies to ensure that the interests of the public and the county are secured. The Legal Financial Obligation (LFO) program collects past due court-ordered financial obligations on adult criminal and juvenile offender cases. The Collection Officers work closely with the Prosecuting Attorney's Office and other agencies to provide accurate information on defendants for the Judicial Officer. It is the goal of the program staff to attend the Non-Compliance calendar to assist the Judicial Officer with critical financial information regarding defendants appearing before the court on an Order to Show Cause.

Budget:	2010 Budget	2011 Proposed
Expenditures	688,440.00	651,532.00

#### **Program: A540 Family Juvenile Court**

**Description:** Under the Constitution of the State of Washington, the Clerk has the title of Ex Officio Clerk of the Court. This requires the Clerk's presence at all court sessions for the purpose of receiving and recording court documents and exhibits and to establish an independent record of court proceedings for the public. The Domestic Violence program assists victims of domestic violence in civil matters. Staff works with alleged victims to procure protection orders to restrain family or household members from acts of violence against them.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,171,498.00	1,196,949.00

#### Program: A560 Clerk's Office Main Courthouse

**Description:** Under the Constitution of the State of Washington, the Clerk has the title of Ex Officio Clerk of the Court. This requires the Clerk's presence at all court sessions for the purpose of receiving and recording court documents and exhibits and to establish an independent record of court proceedings for the public in civil and criminal cases. Maintains a collections program to collect financial obligations from criminal defendants.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,121,795.00	1,260,198.00

#### Program: A580 Records

**Description:** In this role, the Clerk identifies and articulates the changing needs of the court record processing, of the storage, retrieval and disposal of documents, records and exhibits. Storage, retrieval and backup of all images of court files from 1847 to current; manages the system and ensures the protection of electronic records; storage, imaging, backup and protection of historical paper documents; all court files are audited, verified and images are checked for readability.

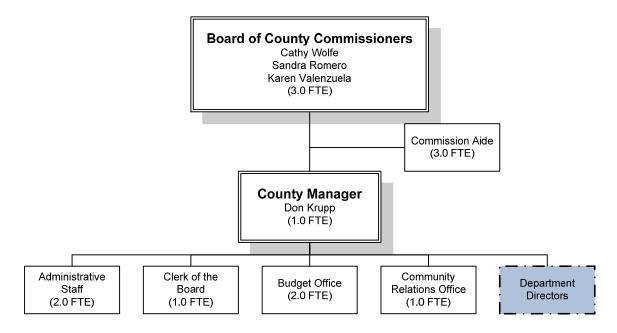
Budget:	2010 Budget	2011 Proposed
Expenditures	115,464.00	59,878.00

### Program: A590 Court Facilitator (Fund 1020)

**Description:** The Family Court Facilitator Program assists self-represented litigants through the court process. This program informs, instructs and assesses the needs of self-represented individuals regarding family law matters. The Family Court Facilitator Program functions as a liaison and referral between individuals, court personnel, and internal and external agencies.

Budget:	2010 Budget	2011 Proposed
Expenditures	343,658.00	340,876.00

## **Organization:**



## **Mission:**

Continuously improve services that sustain and enhance safe, healthy, diverse and vital communities.

## **Purpose:**

The Board of County Commissioners (BoCC) is the county's legislative and executive authority and is made up of three Commissioners elected to four-year terms. The BoCC has budget and financial authority over all offices and departments, adopts laws governing such areas as health, land use, zoning and appoints members to advisory boards and commissions. The BoCC is also responsible for constructing and managing county property and managing county utilities, road and park systems. A primary duty of the BoCC is to set and adopt the annual tax levy budgets of the county.

The County Manager is appointed by the BoCC; all appointed Department Directors report to the County Manager. Under BoCC guidelines, the County Manager, with the support of the Budget and Fiscal Manager, Senior Management Analyst and an inter-departmental budget team, prepares the annual recommended county budget for a public hearing, deliberation, and adoption by the BoCC. Associated budget-administration functions include: multi-year fiscal forecasts for the county's General Fund; budget-status reviews and implementation of BoCC's budget-development policies and budget-management decisions.

## **2011 Goals:**

- Provide leadership and oversight of county government, providing services, programs and infrastructure that meet the needs of county citizens.
- Coordinate with the Sheriff's Office, Central Services and other partners to implement uses for the Accountability and Restitution Center (ARC).
- Adopt the Critical Areas Ordinance, the Shorelines Master Plan and the Thurston County Strategic Plan.
- Develop and implement revenue and expenditure concepts and policies that lead to sustainable budgets and fiscally responsible fund balances in future years.

## **2011 Issues:**

Accountability and Restitution Center (ARC): Additional cost to the general fund budget to open and operate the ARC as the main county corrections facility is estimated to be approximately \$4 million per year. The economic recession, combined with statutory limitations on county revenue growth, makes moving the inmate population of the county jail into the ARC not financially possible at this time. Consequently, the county must explore options other than using the ARC as a county corrections facility.

Fiscal Sustainability: Thurston County funds are expected to be financially sound in 2011, with sufficient revenue to adequately cover costs without significant reductions if county agencies continue careful spending habits and seek opportunities for savings. However, unless action is taken to reduce costs or increase revenue, future years will not have sufficient reserves to meet program needs, cash flow needs or the costs of unanticipated emergencies.

Environmental Stewardship: Limited staffing and lack of additional funds for programs such as Transfer of Development Rights and Impact Fees will continue to be an issue. Grant funding received in 2010 will expire in 2011 with some projects left incomplete. Prioritization will be needed for new interests and any additional programs. Education regarding regulatory framework and processes mandated by state and federal government must continue, especially in rural areas. While we have made progress towards 'green' purchasing across county government, we do not have a cohesive policy for all departments. Finally, more work is needed to assemble complete funding packages for much needed water quality projects, such as the Woodland Creek Estates sewer project.

## Funds:

The Board of County Commissioners (BoCC) is funded by the General Fund. The BoCC also manages a variety of other funds that are not used for Board Office operations. They are listed in this section.

**Detention Sales Tax Fund 1100.** A special 1/10<sup>th</sup> cent sales tax was approved by voters in 1995. The funds are used exclusively for construction and operation of juvenile detention facilities and adult jails.

**Real Estate Excise Tax Fund 1150.** This tax is an excise tax paid by the seller upon the sale of real property within Thurston County and is accounted for in the Real Estate Excise Tax Fund. This is sometimes called "1<sup>st</sup> ¼ REET." An additional 0.25% was approved by the Board of County Commissioners, effective February 18, 1992. This is sometimes called "2<sup>nd</sup> ¼ REET." Monies received from both tax increments must be spent on capital projects specified in the county's Capital Facilities Plan, an element of the county's Comprehensive Plan.

**Trial Court Improvement Fund 1170.** Used to fund improvements to Superior and District Court, staffing, programs, facilities, or services. The legislature created a dedicated revenue source for the purposes of meeting the state's commitment to improving trial courts in the state, providing adequate representation to criminal indigent defendants, providing for civil legal services for indigent persons, and ensuring equal justice for all citizens of the state.

**Treatment Sales Tax Fund 1180.** Used for providing for the operation or delivery of new or expanded chemical dependency or mental health treatment programs and services and for the operation or delivery of new or expanded therapeutic court programs and services.

**Stadium/Convention Center Fund 1300.** A tax on the sale of or charge made for lodging that is used for tourism promotion, acquisition of tourism-related facilities, or operation of tourism-related facilities.

**Conservation Futures Fund 1380.** Used for acquiring conservation futures and other rights and interests in real property pursuant to RCW 84.34.210 and 84.32.220, and for acquisition of open space and park land, and maintaining and operating any property acquired with these funds.

**Debt Holding Fund 1850.** Holds the proceeds of the 2009 bond sale until needed for expenditures related to capital projects.

**G.O. Bond Funds 2210 - 2250.** These funds account for the principal and interest payments for past debt issuance.

**Jail Capital Project Fund 3080.** This fund is used to accumulate the costs related to the construction of the Accountability and Restitutions Center.

**County Building Fund 3140.** This fund accounts for a variety of capital projects throughout the county. This fund was seeded with one time money from General Fund.

## **TOTAL EXPENDITURES & FTEs BY DEPARTMENT**

Commissioners	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	13.00	13.00	13.00	13.00
Expenditures				
Personnel	1,290,383.63	1,335,490.00	880,964.86	1,380,236.00
Internal Services	454,092.89	729,724.00	371,090.22	341,604.00
Professional Services	735,181.48	421,212.00	30,054.95	738,485.00
Operating Costs	201,531.92	1,781,507.00	1,696,425.94	142,434.00
Debt Services	1,249.48	903.00	711.11	903.00
Capital Expenses	25,640,777.25	12,697,117.00	6,114,122.38	2,866,821.00
Transfers to Other County Funds	40,173,809.62	30,895,553.00	13,261,712.63	20,137,288.00
Department Total	68,497,026.27	47,861,506.00	22,355,082.09	25,607,771.00

Non-Departmental	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	0.00	0.00	0.00	0.00
Expenditures				
Personnel	97,493.21	480,000.00	47,658.48	480,000.00
Internal Services	6,181.41	26,186.00	-	348,393.00
Professional Services	316,826.97	545,625.00	209,433.80	613,625.00
Operating Costs	815,174.95	898,761.00	603,121.65	844,321.00
Debt Services	-	195,000.00	195,000.00	195,000.00
Transfers to Other County Funds	3,501,561.00	1,469,640.00	931,216.72	1,341,408.00
Department Total	4,737,237.54	3,615,212.00	1,986,430.65	3,822,747.00

## **EXPENDITURES BY FUND**

General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	1,287,549.35	1,335,490.00	880,964.86	1,380,236.00
Internal Services	137,387.45	140,044.00	87,582.39	146,682.00
Professional Services	-	500.00	-	500.00
Operating Costs	21,689.88	39,334.00	12,452.80	39,334.00
Debt Services	1,249.48	903.00	711.11	903.00
Fund Total	1,447,876.16	1,516,271.00	981,711.16	1,567,655.00

<b>Detention Sales Tax</b>	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Internal Services	6,458.88	8,211.00	5,788.08	3,257.00
Professional Services	6,318.37	5,000.00	-	5,000.00
Operating Costs	5,040.61	3,100.00	1,489.64	3,100.00
Transfers to Other County Funds	4,792,545.36	7,491,354.00	2,122,676.03	7,927,785.00
Fund Total	4,810,363.22	7,507,665.00	2,129,953.75	7,939,142.00

Real Estate Excise Tax	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Internal Services	-	3,820.00	-	3,820.00
Professional Services	4,542.07	1,200.00	-	1,200.00
Operating Costs	8,087.00	1,700,000.00	1,625,000.00	-
Transfers to Other County Funds	4,418,699.08	9,652,000.00	1,515,529.53	8,490,678.00
Fund Total	4,431,328.15	11,357,020.00	3,140,529.53	8,495,698.00

Trial Court Improvement	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Internal Services	-	288.00	192.00	1,183.00
Professional Services	6,266.62	100,000.00	2,571.45	100,000.00
Operating Costs	20,928.76	-	2,147.13	-
Transfers to Other County Funds	49,313.00	-	-	-
Fund Total	76,508.38	100,288.00	4,910.58	101,183.00

Treatment Sales Tax	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Internal Services	-	765.00	510.00	1,657.00
Transfers to Other County Funds	1,341,872.82	3,355,765.00	1,060,638.47	3,355,765.00
Fund Total	1,341,872.82	3,356,530.00	1,061,148.47	3,357,422.00

Stadium/ Convention Center	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Internal Services	-	61.00	40.64	68.00
Transfers to Other County Funds	35,298.00	35,298.00	35,298.00	35,298.00
Fund Total	35,298.00	35,359.00	35,338.64	35,366.00

Conservation Futures	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Internal Services	8,318.04	19,052.00	12,701.36	28,178.00
Professional Services	689,197.84	-	(9,088.04)	500,000.00
Capital Expenses	-	1,596,000.00	-	1,000,000.00
Transfers to Other County Funds	183,171.56	225,855.00	69,058.14	267,762.00
Fund Total	880,687.44	1,840,907.00	72,671.46	1,795,940.00

2010 Debt Holding	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Operating Costs	-	-	-	100,000.00
Fund Total	-	-	-	100,000.00

2009 Debt Holding	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Internal Services	-	11,019.00	7,346.00	21,077.00
Operating Costs	98,366.68	-	-	-
Transfers to Other County Funds	29,333,065.74	10,038,925.00	8,452,252.09	-
Fund Total	29,431,432.42	10,049,944.00	8,459,598.09	21,077.00

Jail Capital Project	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	2,834.28	-	-	-
Internal Services	218,030.50	471,157.00	201,975.95	109,761.00
Professional Services	1,839.48	19,243.00	-	-
Operating Costs	23.58	-	12,906.05	-
Capital Expenses	25,112,676.09	10,534,117.00	6,114,104.10	1,441,821.00
Fund Total	25,335,403.93	11,024,517.00	6,328,986.10	1,551,582.00

County Buildings Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Internal Services	83,898.02	75,307.00	54,953.80	25,921.00
Professional Services	27,017.10	295,269.00	36,571.54	131,785.00
Operating Costs	47,395.41	39,073.00	42,430.32	-
Capital Expenses	528,101.16	567,000.00	18.28	425,000.00
Transfers to Other County Funds	19,844.06	96,356.00	6,260.37	60,000.00
Fund Total	706,255.75	1,073,005.00	140,234.31	642,706.00

# **TOTAL REVENUE**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund	7,426.20	5,163.00	1,655.33	5,163.00
Detention Sales Tax	4,167,122.16	4,286,416.00	2,972,498.67	4,217,033.00
Real Estate Excise Tax	3,469,589.49	2,695,655.00	1,859,033.10	2,907,785.00
Trial Court Improvement	60,885.18	77,500.00	75,472.41	79,000.00
Treatment Sales Tax	2,255,001.59	3,914,000.00	2,554,289.24	4,000,108.00
Stadium/Convention Center	23,961.39	24,000.00	12,415.57	19,000.00
Conservation Futures	1,196,907.12	1,488,041.00	706,400.31	1,240,134.00
2010 Debt Holding	-	-	-	29,350,000.00
2009 Debt Holding	42,473,256.43	10,068,925.00	145,447.45	330,000.00
GO Bonds 1998	39.91	-	-	-
GO Bonds 2002	735,735.78	741,252.00	169,151.72	743,372.00
GO Bonds 2004	733,167.54	739,150.00	180,211.98	743,364.00
GO Bonds 2005	2,146,991.15	2,288,881.00	388,176.57	2,279,105.00
GO Bonds 2007	356,548.78	359,818.00	92,316.09	362,843.00
GO Bonds 2009	954,572.36	2,563,500.00	904,365.02	2,676,319.00
GO Bonds 2010	-	-	-	1,209,725.00
Jail Capital Project	29,270,498.05	11,024,517.00	7,751,985.89	1,543,850.00
County Building Fund	352,930.89	460,500.00	89,345.18	445,500.00
Department Total	88,204,634.02	40,737,318.00	17,902,764.53	52,152,301.00

Non-Departmental	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund	53,013,529.54	54,724,545.00	33,123,484.16	56,068,226.00
Department Total	53,013,529.54	54,724,545.00	33,123,484.16	56,068,226.00

## **REVENUE BY FUND**

General Fund – Commissioners	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	6,996.41	-	617.40	-
From Other Funds	-	5,163.00	1,037.93	5,163.00
Misc Revenue	429.79	-	-	-
Fund Total	7,426.20	5,163.00	1,655.33	5,163.00

General Fund – Non Departmental	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Taxes	48,469,912.00	49,850,505.00	28,988,986.16	52,238,226.00
Fees and Licenses	1,681,658.16	1,655,006.00	911,602.51	1,735,000.00
From Other Funds	150,500.00	700,000.00	700,000.00	-
Intergovernmental Revenue	2,346,163.52	2,151,048.00	1,815,864.70	1,866,000.00
Misc Revenue	365,295.86	367,986.00	707,030.79	229,000.00
Fund Total	53,013,529.54	54,724,545.00	33,123,484.16	56,068,226.00

Detention Sales Tax	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Taxes	3,858,484.33	3,914,000.00	2,576,443.15	4,000,108.00
Misc Revenue	308,637.83	372,416.00	396,055.52	216,925.00
Fund Total	4,167,122.16	4,286,416.00	2,972,498.67	4,217,033.00

Real Estate Excise Tax	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Taxes	2,543,894.85	2,530,080.00	1,548,113.33	2,667,210.00
Fees and Licenses	13,922.33	15,575.00	9,760.95	15,575.00
From Other Funds	365,000.00	-	-	-
Misc Revenue	546,772.31	150,000.00	301,158.82	225,000.00
Fund Total	3,469,589.49	2,695,655.00	1,859,033.10	2,907,785.00

Trial Court Improvement	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Intergovernmental Revenue	55,793.00	74,000.00	72,215.00	74,000.00
Misc Revenue	5,092.18	3,500.00	3,257.41	5,000.00
Fund Total	60,885.18	77,500.00	75,472.41	79,000.00

Treatment Sales Tax	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Taxes	2,243,305.19	3,914,000.00	2,554,289.24	4,000,108.00
Misc Revenue	11,696.40	-	-	-
Fund Total	2,255,001.59	3,914,000.00	2,554,289.24	4,000,108.00

Stadium/ Convention Center	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Taxes	22,209.29	22,000.00	11,763.98	18,000.00
Misc Revenue	1,752.10	2,000.00	651.59	1,000.00
Fund Total	23,961.39	24,000.00	12,415.57	19,000.00

Conservation Futures	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Taxes	1,090,828.44	1,398,156.00	605,203.51	1,163,759.00
Intergovernmental Revenue	4,346.68	4,700.00	16,572.23	6,700.00
Misc Revenue	101,732.00	85,185.00	84,624.57	69,675.00
Fund Total	1,196,907.12	1,488,041.00	706,400.31	1,240,134.00

2010 Debt Holding	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Misc Revenue	-	-	-	29,350,000.00
Fund Total	-	-	-	29,350,000.00

2009 Debt Holding	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Misc Revenue	42,473,256.43	10,068,925.00	145,447.45	330,000.00
Fund Total	42,473,256.43	10,068,925.00	145,447.45	330,000.00

GO Bonds 1998	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Misc Revenue	39.91	-	-	-
Fund Total	39.91	-	-	-

GO Bonds 2002	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	735,638.73	741,127.00	169,086.00	743,247.00
Misc Revenue	97.05	125.00	65.72	125.00
Fund Total	735,735.78	741,252.00	169,151.72	743,372.00

GO Bonds 2004	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	733,081.66	739,025.00	180,160.00	743,239.00
Misc Revenue	85.88	125.00	51.98	125.00
Fund Total	733,167.54	739,150.00	180,211.98	743,364.00

GO Bonds 2005	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	2,146,830.14	2,288,756.00	388,099.00	2,278,980.00
Misc Revenue	161.01	125.00	77.57	125.00
Fund Total	2,146,991.15	2,288,881.00	388,176.57	2,279,105.00

GO Bonds 2007	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	356,458.51	359,718.00	92,286.00	362,718.00
Misc Revenue	90.27	100.00	30.09	125.00
Fund Total	356,548.78	359,818.00	92,316.09	362,843.00

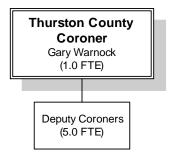
GO Bonds 2009	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	954,571.53	2,563,194.00	904,297.00	2,426,194.00
Misc Revenue	0.83	306.00	68.02	250,125.00
Fund Total	954,572.36	2,563,500.00	904,365.02	2,676,319.00

GO Bonds 2010	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund	-	-	-	202,805.00
Contribution				
From Other Funds	-	-	-	1,006,420.00
Misc Revenue	-	-	-	500.00
Fund Total	-	-	-	1,209,725.00

Jail Capital Project	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	29,333,065.74	11,024,517.00	7,744,030.89	1,543,850.00
Misc Revenue	(62,567.69)	-	7,955.00	-
Fund Total	29,270,498.05	11,024,517.00	7,751,985.89	1,543,850.00

County Buildings Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	329,356.19	450,000.00	1,634.65	440,000.00
Misc Revenue	23,574.70	10,500.00	87,710.53	5,500.00
Fund Total	352,930.89	460,500.00	89,345.18	445,500.00

## **Organization:**



## Mission and Purpose:

The Thurston County Coroner's Office (TCCO) reviews and/or investigates every death occurring in Thurston County. A thorough, comprehensive, and unbiased report is written for each death investigated. Autopsies are conducted on all homicides, traffic related deaths, industrial accidents, and all suspicious deaths. The Coroner's Office also works closely with the medical community, law enforcement, and fire department personnel, notifies next-of-kin, and inventories and returns personal property to the rightful heirs. The Coroner's Office operates 24 hours a day, 365 days a year.

### **2011 Goals:**

- Coordinate investigative efforts with law enforcement, hospitals, first responders, and other agencies in a professional and courteous manner.
- Treat decedents and their effects with dignity and respect, and without discrimination.
- Conduct investigations and autopsies professionally and conscientiously, and complete reports
  expeditiously with regard for the concerns of family members, criminal justice, and public health
  and safety.
- Provide compassion, courtesy, and honest information to family members and, with sensitivity
  for cultural differences, make appropriate efforts in assisting with their grief, medical and legal
  questions, disposition of decedents and effects and other settlements.
- Collect, compile, and disseminate information regarding deaths in a manner consistent with the laws of Washington State.
- Identify and reduce preventable deaths from occurring through public education and awareness.

## **2011** Issues:

Lack of administrative support for the Coroner creates undue pressure and stress on the elected official who is the administrator of the office and the public face to the community. The Coroner performs a vast majority of all the administrative tasks with virtually no assistance (responding to Commissioners and other public officials, attending meetings, preparing payroll and budget, scheduling, purchasing/ordering of supplies and equipment, planning, oversight to deputies, correspondence, trainings, etc). In addition to the above, the Coroner is on-duty 24/7-365 to advise the on-call deputy coroner in high profile cases, request special assistance, find backup at scenes and in emergencies, and for problem-solving. There is currently no back-up for the Coroner.

The personal safety of employees and the integrity and security of remains and property housed in the TCCO is of the utmost importance. A Paul Coverdell Forensic Sciences Grant, through the National Institute of Justice, was awarded to TCCO for the purpose of purchase and installation of a key code/alarm system. However, the award amount of \$26,500 falls short of the average bid of \$50,000. This office must find the additional fund source in order to proceed with the project.

### **Funds:**

The Coroner's Office is funded within the General Fund, but receives some state funding.

## **TOTAL EXPENDITURES & FTES BY DEPARTMENT**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	6.00	6.00	6.00	6.00
Expenditures				
Personnel	531,505.25	549,296.00	352,788.90	563,784.00
Internal Services	127,898.25	145,351.00	96,142.91	169,881.00
Professional Services	128,381.40	152,545.00	90,121.54	152,545.00
Operating Costs	23,443.45	50,507.00	35,609.22	50,507.00
Debt Services	560.83	398.00	306.50	398.00
Department Total	811,789.18	898,097.00	574,969.07	937,115.00

## **REVENUE BY FUND**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Intergovernmental Revenue	51,369.07	55,000.00	31,567.63	55,000.00
Misc Revenue	565.05	-	334.20	-
Grants	1,418.40	26,919.00	(1,418.40)	26,919.00
Department Total	53,352.52	81,919.00	30,483.43	81,919.00

### **Programs:**

Program: B300-B301, B304-B305 Operations

**Description:** Administration and operations include salaries and benefits for FTEs, including extra help and overtime, office supplies, small tools and minor equipment, travel, equipment leases and training and travel costs.

Budget:	2010 Budget	2011 Proposed
Expenditures	717,200.00	756,218.00

#### **Program: B302 Death Investigations**

**Description:** Death investigations include morgue supplies, personal protection gear and equipment. These funds are also applied to professional services (x-rays, lab work, dental charting or comparison) that are necessary in determining the identification of the remains and to determine the cause and manner of death.

Budget:	2010 Budget	2011 Proposed
Expenditures	41,097.00	41,097.00

#### **Program: B303 Autopsy Reimbursement**

**Description:** The State of Washington, through the Forensic Investigation Council, reimburses the county 40% of the total amount expended on autopsies and other professional services (those services that are deemed by the pathologist as necessary to render an opinion as to cause and manner of death). The state also reimburses the county 100% of all autopsy costs and other professional service fees that are associated with children under the age of three.

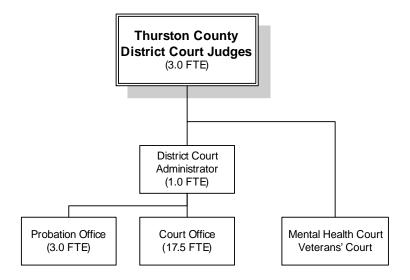
Budget:	2010 Budget	2011 Proposed
Expenditures	135,000.00	135,000.00

#### **Program: B306 Indigent Burial**

**Description:** These funds are used to provide for the disposition of the remains of any indigent person who dies within the county and whose body is unclaimed by relatives or church organizations.

Budget:	2010 Budget	2011 Proposed
Expenditures	4,800.00	4,800.00

## **Organization:**



## **Mission and Purpose:**

The District Court is composed of three elected judges and has jurisdiction over misdemeanor cases, traffic and other infractions, civil cases up to a maximum claim of \$75,000, and small claim cases up to a maximum of \$5,000. Other civil proceedings include name change and anti-harassment petitions. District Court conducts all court proceedings for the City of Lacey and jury trials for municipalities within Thurston County. The Probation Office holds high-risk defendants accountable post-trial and tracks the compliance of lower-risk offenders. Mental Health Court provides alternatives to incarceration and referrals for services as well as ongoing monitoring and accountability for program participants. The Veterans Court pilot provides an alternative way to address the specific treatment needs and accountability of those who have served our country.

### **2011 Goals:**

- Conduct a thorough analysis and achieve improvement of the performance measure numbers reported.
- Operate District Court as efficiently as possible given the minimal financial and staffing resources available.

### **2011 Issues:**

- Limited Thurston County resources require departments to carefully examine operations and look for efficiencies. Queries to extract caseload information for courts of limited jurisdiction are only partially developed by the Administrator for the Courts Office (AOC). Effort will be directed to work with AOC staff to test and refine the queries developed.
- One policy level matter was submitted for consideration. It is a request for funding to increase the Judicial Assistant position to full-time.

## **Funds:**

District Court is funded entirely by the General Fund. The Mental Health and Veterans Courts are fund by Treatment Sales Tax.

## **TOTAL EXPENDITURES & FTEs BY DEPARTMENT**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	24.50	24.50	24.50	24.50
Expenditures				
Personnel	2,266,162.27	2,143,696.00	1,328,824.95	2,181,039.00
Internal Services	362,554.20	413,085.00	271,178.90	444,760.00
Professional Services	166,212.78	241,000.00	130,744.44	241,000.00
Operating Costs	68,420.57	99,596.00	36,207.12	99,596.00
Debt Services	655.46	506.00	400.30	506.00
Department Total	2,864,005.28	2,897,883.00	1,767,355.71	2,966,901.00

## **TOTAL REVENUE**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	518,965.63	383,050.00	406,421.88	463,180.00
From Other Funds	222,374.55	218,000.00	89,320.66	218,000.00
Intergovernmental Revenue	220,545.00	150,000.00	103,403.00	200,000.00
Misc Revenue	1,766,437.84	1,326,200.00	1,091,818.70	1,314,000.00
Department Total	2,728,323.02	2,077,250.00	1,690,964.24	2,195,180.00

Programs:			
Program: A750 District Court Administration			
<b>Description:</b> This program provides funding for salaries, benefits Administration is comprised of three elected officials and 18.5 su		or the Court Office.	
Budget:	2010 Budget	2011 Proposed	
Expenditures	1,857,292.00	1,890,166.00	
Program: A751 Banking Services			
<b>Description:</b> Provides funding for bank fees, credit card transact	ion fees and armored car s	ervices.	
Budget:	2010 Budget	2011 Proposed	
Expenditures	20,000.00	20,000.00	
Program: A760 Courtroom Services			
<b>Description:</b> Provides funding for extra help to staff front door s jurors and witnesses.	ecurity, legal publications	and L&I coverage for	
Budget:	2010 Budget	2011 Proposed	
Expenditures	66,753.00	66,753.00	
Program: A761 Courtroom Services - Interpreters			
<b>Description:</b> Provides funding for the payment of interpreters for English speaking individuals (RCW 2.43.040).	or the hearing impaired (RC	W 2.42.120) and non-	
Budget:	2010 Budget	2011 Proposed	
Expenditures	27,000.00	27,000.00	
Program: A762-A764 Courtroom Services – Judge			
<b>Description:</b> Provides funding for judge pro tempore services (R	CW 3.34.130) when the ele	ected judges are absent.	
Budget:	2010 Budget	2011 Proposed	
Expenditures	23,799.00	25,648.00	
Program: A770 Courtroom Services – Juror Fees			
<b>Description:</b> Provides funding to compensate jurors for the basic			
Budget:	2010 Budget	2011 Proposed	
Expenditures	25,000.00	25,000.00	
Program: A771 Courtroom Services – Witness Fees			
<b>Description:</b> Provides funding to compensate witnesses for the	pasic fee and mileage as re	quired by RCW 2.40.010.	
Budget:	2010 Budget	2011 Proposed	
Expenditures	3,000.00	3,000.00	

**Program: A780 Probation Office** 

**Description:** Provides funding for salaries, benefits and operating expenses for the Probation Office. Three individuals staff the Probation Office.

Budget:	2010 Budget	2011 Proposed
Expenditures	264,571.00	267,191.00

## Program: A791 Mental Health Court

**Description:** Provides funding for compensation of contract employees and operating expenses.

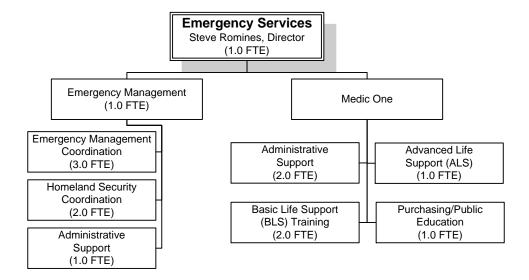
Budget:	2010 Budget	2011 Proposed
Expenditures	218,000.00	218,000.00

### **Program: A799 Interfund Fixed Costs**

**Description:** Internal service costs include: space allocation, IT support and infrastructure, phone system and mailroom costs, records services, risk insurance, and building reserve.

Budget:	2010 Budget	2011 Proposed
Expenditures	392,468.00	424,143.00

### **Organization:**



### Mission:

This Department provides dual emergency functions with two funds each for Medic One/Emergency Medical Services (EMS) and Emergency Management.

Medic One's mission is "Provide efficient and effective pre-hospital emergency medical services (EMS) throughout Thurston County (Washington State)." Medic One/EMS is the countywide delivery of Advanced Life Support response and transportation services, via intergovernmental contracts with the cities of Olympia and Tumwater, and Fire District 3 (Lacey). In addition Medic One/EMS provides EMS training, medical direction, financial, and technical support to the county's 16 fire agencies for Basic Life Support EMS services. Cardiopulmonary resuscitation and public-access defibrillation training are provided at no fee to citizens. Countywide EMS coordination is provided through staff support of the Thurston County Emergency Medical Services Council.

**Emergency Management's mission** is "To save lives, prevent injury, and protect property and the environment by taking reasonable and affordable measures to mitigate, prepare for, respond to and recover from disasters." Emergency Management is the county disaster program providing planning, preparedness, mitigation, response and recovery activities for disaster events. Emergency Management also provides regional emergency management coordination through staff support of the Thurston County Emergency Management Council and Homeland Security Region 3 Council and staff.

### **2011 Goals:**

#### **Medic One**

- Improve witnessed cardiac arrest survival rate. Medic One will accomplish that improvement as part of a one year Cardiac Arrest Resuscitation Emphasis project implemented in 2010.
- Provide and maintain a countywide system of Medic One Advanced Life Support
   (ALS)/paramedic response and transport units that will meet or exceed the previous year's ALS
   response time performance goal, annually published by Medic One.
- Certify/recertify all competent and qualified EMS personnel.
- Maintain an EMS system approach to 9-1-1 calls for EMS help.

#### **Emergency Management**

- Provide state and locally required Thurston County emergency management activities regarding planning, preparedness, mitigation, response and recovery for disaster events.
- Work to maintain currency of the Thurston County all hazards Comprehensive Emergency Management Plan.
- Provide local and regional coordination for disaster planning, exercise and response through the Homeland Security Region 3 Committee and Thurston County Emergency Management Council for a locally and regionally coordinated approach to disasters.
- Work with county departments to update Thurston County Continuity of Operations Plan.

#### **2011 Issues:**

#### **Medic One**

- Monitor and determine need/year for EMS levy restoration point.
- Monitor Medic 6 area (Northeast Thurston County) and SPRINT 14 (Southwest Thurston County)
  against response times to determine need for upgrade to a full dual staffed 24-hour response
  unit.
- Enhance Medic One's citizen CPR program through a coordinated outreach program and additional CPR classes.
- Implement strategy for identifying and dispensing 'at home' CPR training kits for high-risk cardiac patients.
- Implement approved 2011 Business Plan activities as authorized by EMS Council.
- Finalize emergency responder pandemic plan.
- Purchase and place into service two or three replacement paramedic vehicles.
- Evaluate newly contracted EMS Medical Program Director.
- Maintain current EMS system programs.

#### **Emergency Management**

- Maintain activity to develop and implement new Emergency Coordination Center.
- Plan and prepare for known, annual natural emergencies.
- Plan and prepare for a community-wide Integrated Emergency Management Course training/exercise session.
- Update Thurston County Comprehensive Emergency Management Plan and associated annexes.
- Update Thurston County Continuity of Operations Plan(s).
- Participate in Puget Sound regional catastrophic disaster planning.
- Provide citizen education for preparedness.

## **Changes from 2010 Budget:**

#### **Medic One**

Status quo program budget to maintain existing countywide service levels will require 2.4% increase in operations expense budget. Those increases are a result of increased cost due to county interfund charges, call volume increases and personnel changes. Thurston County EMS Council has reviewed and recommends the budget as submitted.

#### **Emergency Management**

• The Emergency Management budget was transferred from the Roads and Transportation Fund 1190 to the General Fund 0010 for 2011.

#### **Funds:**

In addition to the General Fund for Emergency Management Services, Medic One uses three other funds to support its services.

Emergency Management Council Fund 1140. This fund supports the Emergency Management Council.

**Medic One Fund 1290.** This is the operating fund for Medic One and is financed by the Emergency Medical Services (EMS) property tax levy.

**Medic One Reserve Fund 1280.** Provides long term capital expenditure and operational reserves for the Medic One system. Funding is from sources other than the EMS levy, such as Timber Tax, investment interest and citizen donations.

## **TOTAL EXPENDITURES & FTEs BY DEPARTMENT**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	7.00	7.00	7.00	14.00
Expenditures				
Personnel	658,667.65	756,843.00	439,504.26	1,445,701.00
Internal Services	166,384.18	353,943.00	219,022.08	620,558.00
Professional Services	98,123.91	152,763.00	83,617.58	793,669.00
Operating Costs	7,341,805.94	9,955,263.00	4,486,032.25	10,300,637.00
Debt Services	942.32	643.00	412.57	675.00
Capital Expenses	177,082.24	360,000.00	-	819,053.00
Transfers to Other County Funds	12,575.00	6,500.00	-	6,500.00
Department Total	8,455,580.34	11,585,955.00	5,228,588.74	13,986,793.00

# **EXPENDITURES BY FUND**

General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	-	-	-	673,056.00
Internal Services	-	-	-	239,763.00
Professional Services	-	-	-	630,613.00
Operating Costs	-	-	-	233,500.00
Capital Expenses	-	-	-	65,000.00
Fund Total	-	-	-	1,841,932.00

Emergency Management Council	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Internal Services	-	116.00	77.36	161.00
Operating Costs	6,000.00	3,000.00	-	3,000.00
Fund Total	6,000.00	3,116.00	77.36	3,161.00

Medic 1 Reserve	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Transfers to Other County Funds	12,575.00	6,500.00	-	6,500.00
Fund Total	12,575.00	6,500.00	-	6,500.00

Medic 1	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	658,667.65	756,843.00	439,504.26	772,645.00
Internal Services	166,384.18	353,827.00	218,944.72	380,634.00
Professional Services	98,123.91	152,763.00	83,617.58	163,056.00
Operating Costs	7,335,805.04	9,952,263.00	4,486,032.25	10,064,137.00
Debt Services	942.32	643.00	412.57	675.00
Capital Expenses	177,082.24	360,000.00	-	754,053.00
Fund Total	8,437,005.34	11,576,339.00	5,228,511.38	12,135,200.00

## **TOTAL REVENUE**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund	-	-	-	1,113,938.00
Emergency Management Council	2,328.63	2,075.00	2,133.94	2,075.00
Medic 1 Reserve	695,413.75	719,894.00	693,545.87	488,234.00
Medic 1	8,612,581.98	9,039,749.00	4,772,504.65	9,176,571.00
Department Total	9,310,324.36	9,761,718.00	5,468,184.46	10,780,818.00

## **REVENUE BY FUND**

General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Grants	-	-	-	1,113,938.00
Fund Total	-	-	-	1,113,938.00

Emergency Management Council	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Intergovernmental Revenue	2,000.00	2,000.00	2,000.00	2,000.00
Misc Revenue	328.63	75.00	133.94	75.00
Fund Total	2,328.63	2,075.00	2,133.94	2,075.00

Medic 1 Reserve	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Taxes	67,313.34	53,000.00	46,925.31	53,000.00
Fees and Licenses	30.00	30.00	85.00	30.00
Intergovernmental Revenue	26,370.54	50,000.00	131,028.28	50,000.00
Misc Revenue	601,699.87	616,864.00	515,507.28	385,204.00
Fund Total	695,413.75	719,894.00	693,545.87	488,234.00

Medic 1	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Taxes	8,557,303.22	8,997,249.00	4,738,163.73	9,134,071.00
From Other Funds	12,575.00	6,500.00	-	6,500.00
Intergovernmental Revenue	24,011.25	24,000.00	30,000.00	24,000.00
Misc Revenue	3,051.76	-	935.92	-
Grants	15,640.75	12,000.00	3,405.00	12,000.00
Fund Total	8,612,581.98	9,039,749.00	4,772,504.65	9,176,571.00

### **Programs:**

Program: C401 Building Repairs & Maintenance Reserve (Funds 1280 & 1290)

Description: Medic One's contribution to the Emergency Services Center Building Reserve Fund.

Budget:	2010 Budget	2011 Proposed
Expenditures	28,074.00	32,635.00

#### Program: C411-C412 Administration

**Description:** C411: Wages/benefits (3.5 FTEs) for administrative oversight of Medic One programs and basic operations. The FTEs include Administrator, Administrative Assistant II, Administrative Assistant I, and a half-time Office Assistant II. C412: Resources to support Medic One's basic maintenance and operations including office supplies/equipment and repairs, communications, inter-fund payments for county services (space lease, IT support, records services, etc), staff training, professional services and EMS Council directed activities.

Budget:	2010 Budget	2011 Proposed
Expenditures	584,592.00	513,379.00

#### Program: C421-C422, C424-C425, C428-C429 Medic One Advanced Life Support

**Description:** C421-C422: Wages/benefits (1.25 FTE) and resources for oversight of Medic One's contracted Advanced Life Support (ALS) programs. FTEs include ALS Coordinator and .25 Office Assistant II. C424: Supports state and system-mandated continuing education requirements for Advanced Life Support services personnel (employed under the auspices of intergovernmental contract between Thurston County and four local fire/EMS agencies). C425-C428: Supports provision of countywide advanced Life Support Services via intergovernmental contract between Thurston County and four local fire/EMS agencies. C429: Supports Advanced Life Support component of Medic One's electronic patient records data system and associated costs, including specific Thurston County IT services.

Budget:	2010 Budget	2011 Proposed
Expenditures	9,055,538.00	9,093,663.00

#### Program: C441-C442, C445 Medic One Basic Life Support Training

**Description:** C441-C442: Wages/benefits (2.25 FTE) and resources to support Medic One's Basic Life Support (BLS) initial and ongoing training, and quality improvement programs. FTEs include BLS Training Supervisor, BLS Training Coordinator, and .25 Office Assistant II. C445: Provides extra help (instructors and evaluators) wages/benefits, and program resources to support Medic One's initial and ongoing training program.

Budget:	2010 Budget	2011 Proposed
Expenditures	411,022.00	453,881.00

#### Program: C480, C485, C489 Medic One Basic Life Support

**Description:** C480: Funds countywide no-cost CPR and AED classes, and public education events and materials. C485: Provides supplies/equipment and financial support to BLS services provided by 17 Thurston County Fire/EMS agencies. C489: Supports the BLS component of Medic One's electronic patient records data system and associated costs, including specific Thurston County IT services.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,080,113.00	1,166,922.00

### **Programs:**

Program: C493 Medic One Equipment Replacement

**Description:** Internal equipment repair and replacement fund, based on projected needs including taxes and contingency.

Budget:	2010 Budget	2011 Proposed
Expenditures	423,500.00	881,220.00

### **Program: H100 Emergency Management**

**Description:** Creates and administers plans for responding to emergencies, and activation of the Emergency Operations Center during disasters.

Budget:	2010 Budget	2011 Proposed
Expenditures	0.00	1,335,046.00

#### **Program: H200 Homeland Security Region 3**

**Description:** Regional office for pass through of equipment and training from the Department of Homeland Security.

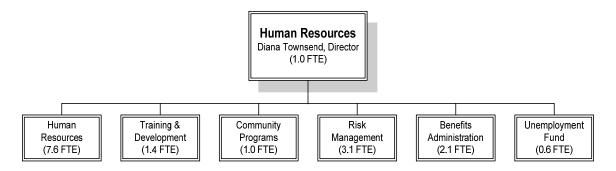
Budget:	2010 Budget	2011 Proposed
Expenditures	0.00	506,886.00

## Program: R067 Emergency Management Council (Fund 1140)

**Description:** This fund support activities of the Thurston County Emergency Management Council, of which Thurston County, Olympia, Lacey, Tumwater, Yelm, Rainier, Tenino, Bucoda and the Nisqually Indian Tribe are members.

Budget:	2010 Budget	2011 Proposed
Expenditures	3,116.00	3,161.00

## **Organization:**



## **Mission:**

To build the foundation for excellence for all Thurston County employees and offices through partnerships, innovations and solutions.

The Human Resources Department partners with county leaders to meet the personnel needs of employees and external customers. This mission is accomplished through the Human Resources teams: Compensation and Benefits, Risk Management, and Employee and Labor Relations. Additionally, Human Resources provide support to the Board of Equalization and the Thurston County Citizen's Commission on Salaries for Elected Officials.

### **2011 Goals:**

- Complete any remaining labor contract negotiations and implement the new contracts that take effect on January 1, 2011.
- Work in partnership with offices and departments to support the transition of leadership in several elected offices.

## 2011 Issues:

Like other offices and departments, Human Resources continues to sustain staff reductions in our core service delivery functions. Countywide changes to the workforce have increased the demand for our services in urgent and acute issues. In order to meet this demand, our priority has changed to focus on emerging short-term issues at the cost of decreased progress on core programs such as policy development and enhancement training. The department is struggling to meet expectations of the organization in these areas.

Dept #: 22

### **Funds:**

Human Resources operates with several funds in addition to General Fund support.

**Benefits Administration Fund 5060.** This fund supports the employee benefits programs. It covers the costs to manage payroll deductions and plan billings. It also supports third party administrator costs, consultant costs and wellness activities.

**Insurance Risk Fund 5050.** Collects contributions from county departments to fund the risk management program. Contributions are based upon an allocation formula designed to reflect loss history.

**Unemployment Compensation Fund 5030**. This is the County's self insurance fund for unemployment claims. Each department's contribution is proportionate to its salary expenses.

## **TOTAL EXPENDITURE & FTEs BY DEPARTMENT**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	16.80	16.80	18.80	16.80
Expenditures				
Personnel	2,031,407.64	3,054,563.00	1,303,466.80	1,525,310.00
Internal Services	269,604.42	225,581.00	270,662.36	263,895.00
Professional Services	471,342.02	958,659.00	445,212.95	958,659.00
Operating Costs	1,168,593.57	1,935,670.00	268,846.20	1,935,670.00
Debt Services	964.00	1,850.00	447.70	1,850.00
Capital Expenses	-	1,500.00	-	1,500.00
Transfers to Other County Funds	94,317.00	743,000.00	743,000.00	43,000.00
Department Total	4,036,228.65	6,920,823.00	3,031,636.01	4,729,884.00

# **EXPENDITURES BY FUND**

General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8 <sup>th</sup>	2011 Proposed
Expenditures				
Personnel	872,439.15	997,478.00	610,292.81	993,527.00
Internal Services	176,970.08	178,709.00	114,915.43	193,134.00
Professional Services	7,398.64	78,494.00	17,723.50	78,494.00
Operating Costs	74,770.09	157,500.00	34,349.42	157,500.00
Debt Services	964.00	1,800.00	447.70	1,800.00
Fund Total	1,132,541.96	1,413,981.00	777,728.86	1,424,455.00

Unemployment Compensation	2009 Actual	2010 Budget	2010 Actual as of September 8 <sup>th</sup>	2011 Proposed
Expenditures				
Personnel	716,523.81	1,606,262.00	395,430.29	66,805.00
Internal Services	-	3,758.00	2,505.36	11,402.00
Operating Costs	-	2,000.00	-	2,000.00
Fund Total	716,523.81	1,612,020.00	397,935.65	80,207.00

Insurance Risk	2009 Actual	2010 Budget	2010 Actual as of September 8 <sup>th</sup>	2011 Proposed
Expenditures				
Personnel	307,048.90	305,873.00	204,265.45	315,197.00
Internal Services	92,605.36	34,058.00	147,470.93	46,338.00
Professional Services	200,257.89	304,915.00	144,891.70	304,915.00
Operating Costs	1,093,108.24	1,764,044.00	234,518.75	1,764,044.00
Capital Expenses	-	1,500.00	-	1,500.00
Transfers to Other	94,317.00	743,000.00	743,000.00	43,000.00
County Funds				
Fund Total	1,787,337.39	3,153,390.00	1,474,146.83	2,474,994.00

Benefits Administration	2009 Actual	2010 Budget	2010 Actual as of September 8 <sup>th</sup>	2011 Proposed
Expenditures				
Personnel	135,395.78	144,950.00	93,478.25	149,781.00
Internal Services	28.98	9,056.00	5,770.64	13,021.00
Professional Services	263,685.49	575,250.00	282,597.75	575,250.00
Operating Costs	715.24	12,126.00	(21.97)	12,126.00
Debt Services	-	50.00	-	50.00
Fund Total	399,825.49	741,432.00	381,824.67	750,228.00

## **TOTAL REVENUE**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund	44,761.00	48,500.00	53,888.50	48,500.00
Unemployment Compensation	502,325.44	730,000.00	353,787.33	730,000.00
Insurance Risk	2,681,720.78	2,157,111.00	1,563,400.65	1,745,000.00
Benefits Administration	501,034.02	617,000.00	397,482.03	617,000.00
Department Total	3,729,841.24	3,552,611.00	2,368,558.51	3,140,500.00

# **REVENUE BY FUND**

General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	1,736.00	5,500.00	10,816.50	5,500.00
From Other Funds	43,000.00	43,000.00	43,000.00	43,000.00
Intergovernmental Revenue	25.00	-	20.00	-
Misc Revenue	-	-	52.00	-
Fund Total	44,761.00	48,500.00	53,888.50	48,500.00

Unemployment Compensation	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Misc Revenue	502,325.44	730,000.00	353,787.33	730,000.00
Fund Total	502,325.44	730,000.00	353,787.33	730,000.00

Insurance Risk	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Misc Revenue	2,681,720.78	2,157,111.00	1,563,400.65	1,745,000.00
Fund Total	2,681,720.78	2,157,111.00	1,563,400.65	1,745,000.00

Benefits Administration	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Misc Revenue	501,034.02	617,000.00	397,482.03	617,000.00
Fund Total	501,034.02	617,000.00	397,482.03	617,000.00

## **Programs:**

#### **Program: B600 Human Resources**

**Description:** Provides county leaders and offices with contemporary employment and labor management expertise to ensure our employees are treated fairly and consistently, reinforcing efficient public service capabilities. Manages impartial and competitive compensation systems that attract and maintain a workforce of excellence.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,023,398.00	1,043,535.00

#### **Program: B602 Employee Recruitment Ads**

**Description:** Pass through account to facilitate the placement and accounting of employee recruitment advertising expenses.

Budget:	2010 Budget	2011 Proposed
Expenditures	45,000.00	45,000.00

## Program: B619 Training Programs

**Description:** Designed to build leadership and strengthen employee capacity to improve efficiency levels and meet increasing public service demands. Partner with local agency resources to foster innovative use of employee knowledge, skills, talent and abilities.

Budget:	2010 Budget	2011 Proposed
Expenditures	172,185.00	177,460.00

#### Program: B620 Board of Equalization

**Description:** A quasi-judicial board whose function is to provide impartial and economical adjudication of appeals contesting property tax assessments and other determinations of the Thurston County Assessor's Office.

Budget:	2010 Budget	2011 Proposed
Expenditures	163,246.00	147,177.00

#### Program: B621 LEOFF Disability Board

**Description:** Statutorily required board appointed by the Board of County Commissioners that determines medical services available to active and retired law enforcement officers and fire fighters who are members of the LEOFF I retirement plan.

Budget:	2010 Budget	2011 Proposed
Expenditures	10,152.00	11,283.00

## Program: B630 Unemployment Administration (Fund 5030)

**Description:** Unemployment Administration is Thurston County's self-insurance fund for unemployment compensation claims. Each office's contribution to this fund is proportionate to its salary expenses. All unemployment compensation claims of former county employees are paid from this fund.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,612,020.00	80,207.00

#### Program: B635 Benefits Administration (Fund 5060)

**Description:** Supports the employee health and benefits programs. It covers costs to manage payroll deductions and plan billings. It also supports third-party administrator costs and consultant costs.

Budget:	2010 Budget	2011 Proposed
Expenditures	740,432.00	749,228.00

# Program: B640 Wellness (Fund 5060)

**Description:** Seed money provided to promote employee health and wellness activities.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,000.00	1,000.00

### Program: B680 Insurance Risk Administration (Fund 5050)

**Description:** County offices contribute to the risk management program based on risk exposures and loss history. Program administrative costs are segregated by insurance program functions.

Budget:	2010 Budget	2011 Proposed
Expenditures	27,033.00	27,082.00

### Program: B682 Insurance Risk Liability Premiums (Fund 5050)

**Description:** The county's general liability and casualty insurance program covers the insurance premium costs and associated tort-claim and lawsuit defense and adjudication expenses.

Budget:	2010 Budget	2011 Proposed
Expenditures	2,367,928.00	1,684,872.00

#### Program: B683 Insurance Risk Property Premiums (Fund 5050)

**Description:** The county's property insurance program insures the county's buildings, vehicles and other assets.

Budget:	2010 Budget	2011 Proposed
Expenditures	482,098.00	482,927.00

Program: B685 Other Liability Premiums (Fund 5050)

**Description:** This insurance premium is for a crime policy, also referred to as a blanket bond, and for a fiduciary liability policy that is an insurance policy protecting the county against dishonest acts by county employees.

Budget:	2010 Budget	2011 Proposed
Expenditures	16,000.00	16,000.00

Program: B686 Other Premium Bonds (Fund 5050)

**Description:** This is for the statutorily required surety bond placements for the Thurston County Clerk and Treasurer.

Budget:	2010 Budget	2011 Proposed
Expenditures	2,000.00	2,000.00

Program: B687 Pollution Liability Premium (Fund 5050)

**Description:** This insurance premium is for a pollution policy that covers the county's underground fuel storage tanks and our largest above ground storage tanks.

Budget:	2010 Budget	2011 Proposed
Expenditures	10,000.00	10,000.00

**Program: B692 Training Program (Fund 5050)** 

**Description:** A pass through account, transferred to Human Resources for employee training and development programs.

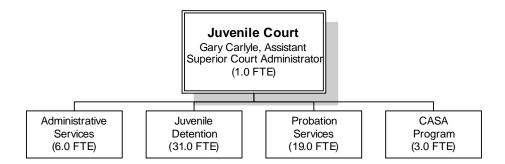
Budget:	2010 Budget	2011 Proposed
Expenditures	43,000.00	43,000.00

Program: B694 Refunds & Assessments (Fund 5050)

**Description:** This program includes safety and loss control management for workers' compensation claim management and third party claims adjudication costs. The program also tracks Department of Labor & Industry premium assessments and refunds.

Budget:	2010 Budget	2011 Proposed
Expenditures	205,331.00	209,113.00

### **Organization:**



### **Mission:**

Thurston County Juvenile Court provides legal intervention for youth up to 18 years of age who have been arrested and/or charged with criminal activity or have legal issues pursuant to a civil procedure. The Juvenile Court provides court, probation, and detention services to the citizens of Thurston County.

## 2011 Goals:

- Fiscal Sustainability the Juvenile department is committed to responsible budget policies that
  enable us to provide the best utilization of public funds by incorporating evidence based
  programs for juveniles. In this effort we have reduced our juvenile detention population as well
  as reduced juvenile recidivism.
- Public Safety the Juvenile department acknowledges a key responsibility in balancing the role
  of public safety with our role of accountability to the public. Our goals for public safety include
  the continued use of our statewide risk assessment screening tool for appropriate placement of
  juveniles under our supervision. This assessment process is used to determine caseload
  assignment, program placement, and potential threat to community safety.

#### **2011** Issues:

- We are in our second year of a cap on the number of available beds placed on admissions to the
  juvenile detention facility in order to reduce the number of extra help hours needed. This
  creates a hardship for law enforcement, probation counselors, and the community by creating
  the need for difficult decisions about when/if a juvenile should be released early.
- Staff reductions in detention and support services continue to affect the entire department.
   Specifically, the detention supervisor position that was eliminated in 2009 resulted in other detention employees having to fill the vacant detention supervisor shifts.
- Further reductions in the Juvenile Court's state grant allocations are making it challenging to sustain evidence based programs in our Court. Additional reductions were recently announced, and we are examining the impact of these changes to our 2011 budget.

• Some reductions in state grant funding lead to the ability to utilize the County's Treatment Sales Tax funding for our Juvenile Drug Court and to enhance this service to court involved youth with chemical dependency issues.

# **Funds:**

Juvenile Court is funded primarily from the General Fund. It also receives state funding and grants.

## **TOTAL EXPENDITURE & FTEs BY FUND**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	61.00	61.00	61.00	60.00
Expenditures				
Personnel	5,239,215.92	5,339,644.00	3,470,031.75	5,447,672.00
Internal Services	958,788.46	1,053,008.00	622,779.23	1,104,811.00
Professional Services	260,683.51	212,896.00	117,097.17	212,896.00
Operating Costs	70,863.49	136,547.00	31,951.03	136,547.00
Debt Services	2,681.79	-	2,115.64	-
Department Total	6,532,233.17	6,742,095.00	4,243,974.82	6,901,926.00

### **TOTAL REVENUE**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	230,369.50	149,300.00	162,677.50	149,300.00
From Other Funds	545,172.00	603,329.00	330,290.94	648,251.00
Misc Revenue	15,260.71	29,700.00	9,378.38	29,700.00
Grants	1,609,877.01	1,462,449.00	699,421.89	1,462,449.00
Department Total	2,400,679.22	2,244,778.00	1,201,768.71	2,289,700.00

#### Program: A810 Administration

**Description:** Provides management, leadership and facility administration to the Juvenile Court. Represents department on statewide and countywide issues. Budget also includes departmental infrastructure costs.

Budget:	2010 Budget	2011 Proposed
Expenditures	698,722.00	725,877.00

#### Program: A811 Parent Pay

**Description:** Bills parents for their juvenile's detention time in an effort to reimburse the county for this expense. Also provides the department's accounting functions for payroll, accounts payable, and receipting.

Budget:	2010 Budget	2011 Proposed
Expenditures	141,989.00	144,577.00

#### **Program: A812 Court Services**

**Description:** Provides administrative and court services functions to the juvenile probation department, such as scheduling court hearings, filing motions, statistical information, and warrants.

Budget:	2010 Budget	2011 Proposed
Expenditures	193,863.00	196,804.00

#### Program: A820 Intake & A840 Caseload Services

**Description:** Supervises and monitors compliance for more than 500 juvenile offenders on community supervision to improve pro-social behavior, reduce recidivism as juveniles and adults. Provides court intake services for juveniles not on community supervision.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,332,277.00	1,368,696.00

### Program: A841 Community Juvenile Accountability Act (CJAA)

**Description:** Grant funding for the Functional Family Therapist position, an evidence-based program providing counseling for families referred through a risk assessment.

Budget:	2010 Budget	2011 Proposed
Expenditures	96,526.00	99,280.00

#### Program: A842 Juvenile Accountability Block Grant (JAIBG)

**Description:** Federal grant used for Aggression Replacement Training program.

Budget:	2010 Budget	2011 Proposed
Expenditures	15,439.00	15,766.00

#### **Program: A843 Consolidated Juvenile Services**

**Description:** Consolidated Juvenile Services grant allows juveniles disposition alternatives so juveniles can remain in their community with treatment provided for Special Sex Offender Disposition Alternative (SSODA), At Risk, Mental Health Disposition Alternative, and Special Disposition Alternative programs.

Budget:	2010 Budget	2011 Proposed
Expenditures	367,395.00	406,983.00

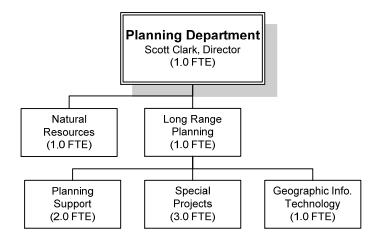
Programs:			
Program: A844 Structured Residential			
<b>Description:</b> Provides funding for urinalysis testing of juveniles.			
Budget:	2010 Budget	2011 Proposed	
Expenditures	7,800.00	7,800.00	
Program: A845 BECCA			
<b>Description:</b> Mandated grant funded program for truancy, youth in the Court to ensure juveniles do not become offenders.	n at risk and Children in Ne	ed of Services program	
Budget:	2010 Budget	2011 Proposed	
Expenditures	160,765.00	168,034.00	
Program: A846 Pass-Through, Diversion Services			
<b>Description:</b> Community Youth Services professional services pa Court to eligible juveniles.	yment which provides Dive	ersion services for the	
Budget:	2010 Budget	2011 Proposed	
Expenditures	63,744.00	63,744.00	
Program: A847 CJAA Expansion			
<b>Description:</b> Grant funding provides Victim Offender Mediation juveniles found eligible through a risk assessment.	Program, and Aggression R	eplacement Training to	
Budget:	2010 Budget	2011 Proposed	
Expenditures	222,704.00	228,536.00	
Program: A860 Detention Services			
<b>Description:</b> Supervises care and custody of juveniles in a secure	detention facility.		
Budget:	2010 Budget	2011 Proposed	
Expenditures	2,975,828.00	3,081,407.00	
Program: A862 Juvenile Medical & A864 Juvenile Dental			
<b>Description:</b> Provides detained juveniles with emergent dental a treatment.	nd/or health issues to serv	rices and payment for	
Budget:	2010 Budget	2011 Proposed	
Expenditures	39,129.00	39,129.00	
Program: A863 Chemical Dependency Disposition Alternative (CDDA)			
<b>Description:</b> Chemical Dependency Disposition Alternative program and treatment costs.	ram provides grant funding	for the Juvenile Drug	
Budget:	2010 Budget	2011 Proposed	
Expenditures	142,254.00	114,754.00	
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Program: A870 Court Appointed Special Advocate (CASA) Program

**Description:** The Court Appointed Special Advocate program recruits, trains, and supports volunteers who represent dependent children in the foster care system. This program is partially grant funded.

Budget:	2010 Budget	2011 Proposed
Expenditures	283,660.00	243,539.00

## **Organization:**



### **Mission:**

The Planning department will develop and revise as necessary the county's strategic, land use, and other plans to implement the Board's policy initiatives and comply with state and federal mandates.

### **2011 Goals:**

- Obtain 100% compliance with the Growth Management Act.
- Present for the Board's consideration the revised Critical Areas Ordinance.
- Present for the Board's consideration the revised Shoreline Master Plan.
- Present for the Board's consideration the revised Transfer of Development Rights Program.
- Present for the Board's consideration amendments to the Comprehensive Plan regarding green house gas reductions in the areas of land use, zoning, and transportation.
- Present for the Board's consideration a Health and Human Services element for the Comprehensive Plan.
- Prioritize 2012 Planning Department budget for policies, programs and projects based on goals, objectives and performance measures identified in the strategic plan.
- Initiate rezoning of Grand Mound Urban Growth Area.
- Maintain 100% compliance with federal and state grant audits.
- Improve Planning's analytical capabilities through upgrades in geospatial technology, staff training and cross-department collaboration.

# **2011 Issues:**

- Protracted challenges to Shorelines and the Critical Areas Ordinance could result in the expiration of grant funds and reduced staffing prior to those projects being completed.
- There is not sufficient staffing to complete all major items on the docket.

## **Funds:**

The Planning department is funded primarily from the General Fund. It also receives state and federal grants.

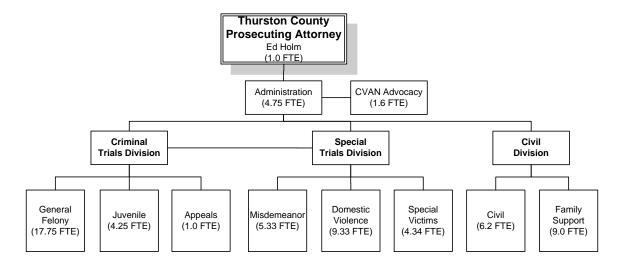
## **TOTAL EXPENDITURES & FTEs BY DEPARTMENT**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	6.00	7.00	9.00	9.00
Expenditures				
Personnel	-	752,148.00	476,790.05	1,143,401.00
Internal Services	-	190,044.00	175,319.43	165,988.00
Professional Services	-	10,500.00	-	364,248.00
Operating Costs	-	48,211.00	30,360.10	45,441.00
Capital Expenses	-	5,500.00	-	5,500.00
Department Total	-	1,006,403.00	682,469.58	1,724,578.00

### **TOTAL REVENUE**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	-	57,345.00	23,193.93	20,140.00
Grants	-	597,351.00	198,453.49	1,335,169.00
Department Total	-	654,696.00	221,647.42	1,355,309.00

## **Organization:**



### Mission:

The Prosecuting Attorney's Office (PAO) will perform its constitutional and statutory duties by serving as a highly skilled and innovative legal team advocating for public safety, seeking justice in criminal cases for victims and those accused, representing the interests of children, and providing effective legal services to Thurston County government.

#### **2011 Goals:**

- Complete implementation of document imaging for a paperless office and use of e-documents in Superior and District Court to increase efficiency and effectiveness of prosecution.
- Complete a system to create and transfer documents electronically (e-documents) during video hearings.
- Continue to reduce time from first appearance to disposition in low complexity felony cases by 10%.
- Implement a Family Safety Center model for victims of domestic violence.
- Develop collaborative, interagency improvements to improve safety and service for victims of domestic violence.
- Increase the Civil Division capacity to handle a substantial increase in the necessary legal services required to update county ordinances, policies and procedures involving critical areas and modern environmental issues.

### **2011 Issues:**

- The Prosecuting Attorney's office reduced the 2009 and 2010 budgets by 9.2 FTEs. This results in less capacity in Felony, Juvenile, Misdemeanor, Domestic Violence, Victim Advocacy, and Administration. In the Criminal Division, the overall caseload has slightly diminished due to less policing and a reduction in crime statistics. Despite this slight change, the office's ability to perform its core mission continues to be weakened because of the office-wide reductions.
- The County's priorities for land use control have substantially increased the need for legal services from our Civil Division. Because of a general increase in overall legal services necessary, it is extremely difficult to meet the needs of the County. In addition, the State has reduced the family support budget which impacts our ability to successfully continue to provide timely legal services.

#### **Funds:**

The Prosecuting Attorney's Office (PAO) is primarily financed by the General Fund but uses two additional funds.

**Victim Advocate Fund 1100.** This fund supports work with victims of crimes. Pursuant to RCW 7.68, revenues are generated from a percentage of fines in Superior, District and Municipal Courts, and assessments in Superior Court.

**Anti-Profiteering Fund 1900.** This fund was established per RCW 9A.82.110 to collect anti-profiteering case funds to supports the PAOs investigation and prosecution of these kinds of cases. These monies are used to pay for expert witnesses, investigators, and extra help.

# **TOTAL EXPENDITURES & FTEs BY DEPARTMENT**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	68.45	64.75	65.55	64.55
Expenditures				
Personnel	6,596,624.30	6,557,740.00	4,303,158.94	6,657,894.00
Internal Services	1,145,389.39	1,171,732.00	778,869.97	1,100,682.00
Professional Services	115,117.61	78,882.00	52,570.64	78,882.00
Operating Costs	239,275.82	261,524.00	158,357.53	261,524.00
Debt Services	8,538.77	8,200.00	4,718.46	8,200.00
Capital Expenses	46,582.87	15,000.00	-	15,000.00
Department Total	8,151,528.76	8,093,078.00	5,297,675.54	8,122,182.00

## **TOTAL EXPENDITURES BY FUND**

General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	6,250,398.43	6,135,376.00	4,063,219.90	6,356,035.00
Internal Services	1,142,013.95	1,157,572.00	770,503.75	1,078,708.00
Professional Services	115,117.61	58,582.00	52,570.64	58,582.00
Operating Costs	236,823.67	254,524.00	156,818.19	254,524.00
Debt Services	8,538.77	8,200.00	4,718.46	8,200.00
Capital Expenses	46,582.87	15,000.00	-	15,000.00
Fund Total	7,799,475.30	7,629,254.00	5,047,830.94	7,771,049.00

Victim Advocate	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	346,225.87	422,364.00	239,939.04	301,859.00
Internal Services	3,375.44	14,027.00	8,277.58	21,831.00
Professional Services	-	300.00	-	300.00
Operating Costs	2,452.15	7,000.00	1,539.34	7,000.00
Fund Total	352,053.46	443,691.00	249,755.96	330,990.00

Anti-Profiteering	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Internal Services	-	133.00	88.64	143.00
Professional Services	-	20,000.00	-	20,000.00
Fund Total	-	20,133.00	88.64	20,143.00

# **TOTAL REVENUE**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund	1,773,944.81	1,717,706.00	1,008,893.44	1,463,528.00
Victim Advocate	347,992.39	353,574.00	224,892.35	221,300.00
Anti- Profiteering	613.25	20,500.00	372.04	500.00
Department Total	2,122,550.45	2,091,780.00	1,234,157.83	1,685,328.00

# **REVENUE BY FUND**

General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	77,532.20	102,000.00	50,796.89	71,300.00
From Other Funds	198,442.10	289,428.00	144,910.77	289,428.00
Intergovernmental Revenue	197,354.45	200,600.00	112,348.61	202,400.00
Misc Revenue	5,908.81	5,000.00	13,929.65	4,000.00
Grants	1,294,707.25	1,120,678.00	686,907.52	896,400.00
Fund Total	1,773,944.81	1,717,706.00	1,008,893.44	1,463,528.00

Victim Advocate	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	189,788.43	190,000.00	133,751.19	190,000.00
Intergovernmental Revenue	55,050.00	70,140.00	35,070.00	-
Misc Revenue	16,403.41	13,000.00	8,922.82	13,000.00
Grants	86,750.55	80,434.00	47,148.34	18,300.00
Fund Total	347,992.39	353,574.00	224,892.35	221,300.00

Anti-Profiteering	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Misc Revenue	613.25	20,500.00	372.04	500.00
Fund Total	613.25	20,500.00	372.04	500.00

#### Program: A900-A902 Administration

**Description:** Administration is responsible for the overall operation of the office, including organizational development, service delivery, employee training, work environment, technology, community outreach and crime prevention. Sixty-four percent of the administration budget includes bar and association dues, Deputy Prosecuting Attorney assignment pay, fixed costs for copiers, records, phone, network, infrastructure, postage and mailroom services, space use/office rent, and insurance risk for all PAO programs.

Budget:	2010 Budget	2011 Proposed
Expenditures	2,021,314.00	1,973,591.00

#### **Program: A904 Family Support Team**

**Description:** Provides legal representation for the interests of children in child support enforcement actions referred by the State Department of Child Support. This program is fully funded by state and federal grants.

Budget:	2010 Budget	2011 Proposed
Expenditures	811,480.00	819,697.00

#### Program: A912-A913 Victim Advocacy (Fund 0010 & 1110)

**Description:** Provides advocacy services to victims in the form of information and support during interviews, court hearings and trials, assistance with safety planning and referrals to crime victims' compensation and other community resources. This program is primarily funded from the PAO victim advocacy fund.

Budget:	2010 Budget	2011 Proposed
Expenditures	524,073.00	422,058.00

### Program: A915 Anti-Profiteering (Fund 1900)

**Description:** The Anti-Profiteering Fund was set up to collect funds to support the Prosecutor's investigation and prosecution of these kinds of cases. These monies are used to pay for expert witnesses, investigators, and extra help.

Budget:	2010 Budget	2011 Proposed
Expenditures	20,133.00	20,143.00

#### Program: A930 & A934 Felony Team

**Description:** Reviews all adult felony referrals from law enforcement and prosecutes charged adult felony cases in Thurston County Superior Court. This team also handles most appeals filed in the Washington State Court of Appeals or the Washington Supreme Court.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,954,633.00	1,872,972.00

#### Program: A940 Special Victims Team

**Description:** Reviews all felony and misdemeanor cases referred by law enforcement in which a crime is alleged involving sexually motivated crimes or exploitation, child abuse or neglect of a child, prosecutes charged cases in either Thurston County District Court or Superior Court.

Budget:	2010 Budget	2011 Proposed
Expenditures	411,020.00	417,591.00

#### Program: A950 Juvenile Team

**Description:** Reviews all juvenile felony and misdemeanor cases referred and prosecutes those charged in Thurston County Juvenile Court.

Budget:	2010 Budget	2011 Proposed
Expenditures	446,833.00	460,888.00

#### **Program: A960 Domestic Violence Team**

**Description:** Reviews all felony and misdemeanor domestic violence cases (defined as those where the perpetrator is a family or household member with the victim) referred by law enforcement and prosecutes charged cases in either Thurston County District Court or Superior Court.

Budget:	2010 Budget	2011 Proposed
Expenditures	574,052.00	553,551.00

### **Program: A970 District Court Team**

**Description:** Reviews and charges misdemeanor and gross misdemeanor crimes, traffic offenses, and alcohol related traffic offenses in District Court.

Budget:	2010 Budget	2011 Proposed
Expenditures	468,653.00	675,714.00

### Program: A980 Civil Team

**Description:** Provides legal advice and opinions to all county officials and departments as well as legal representation in litigation arising from actions of a county official, department or employee who was acting within the scope of employment.

Budget:	2010 Budget	2011 Proposed
Expenditures	860,887.00	905,977.00

## **Organization:**



Note: Administrative Services includes Administration , Health Officer, Epidemiology, Emergency Preparedness and Response and Vital Records and Reception.

### **Mission:**

The mission of the Thurston County Public Health and Social Services Department is to make a positive, significant and measurable difference in the environmental, physical and mental health, safety and well-being of our community.

#### Purpose:

The Public Health and Social Services Department provides a mix of direct and contracted services to people in Thurston and Mason Counties. Public Health (environmental and community health) services are provided directly by a variety of licensed, trained, and experienced staff. Social Services (mental health, chemical dependency, developmental disabilities, and housing) are provided through contracts with community agencies with oversight by county staff.

#### **2011 Goals:**

#### **Public Health Workforce Development**

The department will recruit and retain qualified staff to deliver services; each staff person will
have a training and development plan aimed at quality improvement for their job assignment;
the department will find opportunities to build leadership among current staff; the department
will, whenever possible expand the cultural and linguistic diversity of staff; and the department
will recognize excellence among staff.

#### **Appropriate and Sustainable Funding**

• The department will use all available resources including fees, grants, and contracts to sustain funding for appropriate programs and services.

#### **Quality Improvement**

The department will meet state standards for quality performance in public health; recommend
and support technology tools that contribute to quality improvement; and develop continuous
quality improvement methods that use both data and team knowledge to guide decisions.

#### **Health Reform Implementation**

 Understand intent and implications for department services relating to the national health reform: Medicaid expansion, delivery systems and access to care, and funding opportunities; Stay informed on state efforts including the Governor's Health Cabinet and the Joint Legislative Committee on Health Reform; Position our community for improved primary care, mental health, chemical dependency, and oral health care.

## **2011 Issues:**

#### **Fund sources**

Each division uses a mix of taxes, fees, grants, operating transfers, intergovernmental funds, and interest earnings. County general funds support services provided in the Public Health Division only. The department will need to continue to manage all funding sources to maximize service delivery systems. Each Division has different funding challenges and a variety of service delivery systems. In order to maximize the capability of each division, staff will continue to identify best practices and share among the divisions. Staff will seek to ensure efficient, expedient responses to overwhelming needs in our community.

#### Decreasing revenue, increasing expenses

- Revenues are not keeping pace with cost of providing service. It is likely that state funding will be reduced within the current 2011 budget year, and again in the 2011-13 biennium.
- State grants at risk:
  - Health Division 22% of total revenue, nearly \$2 million of total \$8.8 million
  - o Chemical Dependency 70% of total revenue, \$2.3 million of \$3.2 million
  - o Developmental Disabilities 87% of total revenue, \$3.3 million of \$3.8 million
  - o Mental Health 32% of total revenue, \$7 million of \$23.7 million
- Increases in cost of personnel (step increases, benefits):
  - o In 2005, the average cost of 1.0 FTE was \$67,000
  - o In 2011, the projected average cost of 1.0 FTE is \$89,500
- Increases in costs for infrastructure (computers, mail, facilities, telephones, transportation):
  - o 2005 Internal Service Charges \$1,072,149
  - o 2011 Internal Service Charges \$1,970,041
  - These costs are not recoverable through a majority of grants received by the department.
- The Public Health Division undesignated fund balance is currently below the minimum policy level, and projected to be \$110,000 at the end of 2010. Revenue enhancement and/or service level reductions will be necessary to achieve a minimum level of fund balance.
- Determine needs for cultural competency, language translation and interpretation services in each Division; as position openings occur, determine priority of language skills.

## **Changes from 2010 Budget:**

- It is proposed that Pacific Mountain Workforce Development is no longer a division of the Public Health and Social Services (PHSS) Department. Effective January 1, 2011 the administrative operations are proposed to transfer to the Pacific Mountain Workforce Development Council, headquartered in Satsop, Washington. The Consortium of Grays Harbor, Lewis, Mason, Pacific, and Thurston Counties developed a new interlocal agreement and delegated administrative authority to the Pacific Mountain Workforce Development Council, whose representatives are appointed by the Commissions of each County. The new agreement is scheduled to be signed by all five County Commissions no later than October 20, 2010.
- Anticipate 2011 budget amendment due to state revenue reductions. On August 17<sup>th</sup>, the Office of Financial Management instructed state agency directors to:
  - Prepare for General Fund-State (GF-S) across-the-board cut options in the range of 4 to 7 percent in anticipation of the possibility of allotment reductions starting October 1, 2010.
  - o Prepare GF-S budget reductions equal to \$500 million statewide that can, if necessary, be incorporated into the 2011 supplemental budget.
  - Submit 10% GF-S reduction options for the 2011-13 budgets.
- Of the direct state grant total of \$14.6 million, a 4 to 7 percent cut will equal \$584,000 to \$1 million between October 2010 and June 2011.
- An Additional 10% would mean reductions of at least \$1.4 million during the 2011-13 biennium.
  - Service delivery impacts will depend on the actual programs cut, but will likely result in:
    - Health Division: reduction in support for department administration
      - A very big concern for this division is maintenance of communicable disease (CD) investigation program – the only clearly mandated public health program without federal or state contracts to provide services. If state funds are lost and not replaced, we will not be able to sustain quality standards for CD investigation and control. For example, longer times to begin investigations, less ability to follow up on STD reports and assist in treating partners, therefore larger burden of disease in the community. Both state and local funds are shaky, and it's not at all clear if or how federal funds may compensate.
    - Chemical Dependency: reduction in medical detoxification and outpatient treatment.
    - o Developmental Disabilities: reduction or elimination of employment support services.
    - o Mental Health: reduction in outpatient treatment services.
  - Coordinated Prevention Grant (CPG) from Department of Ecology: both base and discretionary
    funding was reduced last biennium. Ecology will ask for funding to be restored, but source
    funding is vulnerable (State toxics account). CPG provides funding for Environmental Health and
    Public Works Solid Waste Division, hazardous waste and education and outreach programs. In
    2010, Environmental Health will receive \$328,000 in CPG funds. Loss of funding will reduce
    enforcement and education and outreach capacity. This reduction is included in the policy level
    budget proposal for 2011.

- Site Hazard Assessment (SHA) from Department of Ecology: provides funding for Environmental
  Health staff to evaluate hazardous waste complaints and assess contaminated sites. Funding
  source seems vulnerable (State toxics account). In 2010, Environmental Health will receive
  \$147,000 in SHA funds. Without SHA funding the ability to respond will be eliminated, meaning
  evaluation of most complaints and sites in Thurston County will be delayed or eliminated
  because Ecology has limited capacity to respond.
- Department of Health Puget Sound On-site funds: PHSS received \$100,000 for 2009-11 biennium for basic on-site program activities and an additional \$90,000 for discretionary activities. Without these funds the ability to implement the On-site Management Plan will be greatly reduced. The On-site Plan is required by state law and was approved by the Thurston County Board of Health in 2008.
- During the 2009 legislative session, flexible funding for public health from state sources was reduced from \$20 million to \$16 million statewide. The funding source was shifted from State General Funds to the Tobacco Account. The Tobacco Account is exhausted in June 2011. Thurston County receives \$269,000 from this source and will receive nothing in 2012 if no action is taken by the legislature.

#### **Funds:**

Public Health and Social Services operates within several special revenue funds and one enterprise fund. The majority of the revenues used by this department are accounted for in fund 1500. The General Fund operating transfer supports only a portion of the Public Health Division.

**Public Health and Social Services Fund 1500.** This fund provides public health services, including personal and environmental health, and emergency preparedness. Social Services develop community systems that provide mental health and chemical dependency services.

**Veterans Assistance Fund 1200.** This fund provides assistance to eligible Thurston County veterans and their families.

**Housing and Community Renewal Fund 1400.** This fund provides planning and grant management services for housing development and homelessness prevention.

**Technology Replacement Fund 1490.** This fund accounts for the planned expenditures for hardware replacement and software development.

**RSN/IRRMA – Thurston Risk Reserve Fund 1510.** This fund accounts for the Regional Support Network inpatient/outpatient risk reserve.

**Community Loan Repayment fund 4510.** This fund accounts for the operations of a state funded loan program to county citizens to upgrade and improve failing septic systems.

# **TOTAL EXPENDITURES & FTEs BY DEPARTMENT**

Public Health	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	93.45	75.35	74.35	73.35
Expenditures				
Personnel	7,114,287.73	6,588,608.00	4,175,083.10	6,691,655.00
Internal Services	1,154,454.68	1,223,198.00	748,779.91	1,579,072.00
Professional Services	293,879.41	802,034.00	246,323.14	752,034.00
Operating Costs	601,997.02	647,540.00	307,089.79	670,812.00
Debt Services	1,447.68	58,050.00	5,211.65	58,050.00
Transfers to Other County Funds	36,999.00	41,739.00	41,739.00	31,532.00
Department Total	9,203,065.52	9,361,169.00	5,524,226.59	9,783,155.00

Social Services	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	62.75	61.25	56.25	19.25
Expenditures				
Personnel	4,834,080.01	5,304,616.00	3,263,344.80	1,773,210.00
Internal Services	1,059,736.92	1,081,186.00	794,286.99	699,140.00
Professional Services	36,281,612.91	37,681,156.00	19,796,331.50	32,286,698.00
Operating Costs	1,973,162.06	2,737,419.00	1,734,815.96	321,604.00
Debt Services	378.38	1,100.00	558.58	1,100.00
Capital Expenses	18,300.84	70,000.00	-	70,000.00
Transfers to Other County Funds	404,380.00	91,091.00	63,260.36	26,877.00
Department Total	44,571,651.12	46,966,568.00	25,652,598.19	35,178,629.00

# **EXPENDITURES BY FUND**

Veterans	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	77,846.17	80,314.00	62,600.14	82,281.00
Internal Services	204.01	24,729.00	16,272.07	26,512.00
Professional Services	53,747.35	85,000.00	42,053.50	85,000.00
Operating Costs	122,368.43	184,880.00	100,144.52	184,880.00
Transfers to Other County Funds	-	9,864.00	9,864.00	7,932.00
Fund Total	254,165.96	384,787.00	230,934.23	386,605.00

PHSS Technology	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Internal Services	-	1,377.00	918.00	3,749.00
Professional Services	-	60,000.00	-	10,000.00
Operating Costs	16,960.89	16,888.00	861.50	40,160.00
Fund Total	16,960.89	78,265.00	1,779.50	53,909.00

Public Health	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	7,036,441.56	6,508,294.00	4,112,482.96	6,609,374.00
Internal Services	1,154,250.67	1,196,178.00	730,980.48	1,547,380.00
Professional Services	240,132.06	557,034.00	159,728.70	557,034.00
Operating Costs	462,666.70	445,772.00	206,083.77	445,772.00
Debt Services	1,447.68	2,550.00	5,211.65	2,550.00
Transfers to Other	36,999.00	31,875.00	31,875.00	23,600.00
County Funds				
Fund Total	8,931,937.67	8,741,703.00	5,246,362.56	9,185,710.00

Community Loan #1	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Internal Services	-	914.00	609.36	1,431.00
Professional Services	-	100,000.00	44,540.94	100,000.00
Operating Costs	1.00	-	-	-
Debt Services	-	55,500.00	-	55,500.00
Fund Total	1.00	156,414.00	45,150.30	156,931.00

Housing/Community Renewal	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	212,726.26	213,668.00	132,752.89	199,204.00
Internal Services	20,668.80	56,788.00	38,100.30	60,864.00
Professional Services	3,303,347.91	3,444,403.00	1,505,525.33	3,444,403.00
Operating Costs	114,062.56	7,188.00	6,057.18	7,188.00
Debt Services	74.64	-	-	-
Transfers to Other County Funds	2,060.00	19,877.00	13,451.36	19,877.00
Fund Total	3,652,940.17	3,741,924.00	1,695,887.06	3,731,536.00

Social Services	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	962,984.89	1,074,113.00	689,784.33	1,574,006.00
Internal Services	834,739.70	523,245.00	363,365.53	638,276.00
Professional Services	23,456,374.10	24,401,475.00	12,685,277.94	27,892,295.00
Operating Costs	109,483.15	239,068.00	53,541.78	314,416.00
Debt Services	234.71	300.00	558.58	1,100.00
Capital Expenses	-	70,000.00	-	70,000.00
Transfers to Other County Funds	399,560.00	5,250.00	5,250.00	7,000.00
Fund Total	25,763,376.55	26,313,451.00	13,797,778.16	30,497,093.00

RSM/IRRMA - Thurston	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Professional Services	-	950,000.00	-	950,000.00
Fund Total	-	950,000.00	-	950,000.00

# **TOTAL REVENUE**

Public Health	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Veterans	286,529.07	360,798.00	195,812.44	364,186.00
PH SS Technology	54,911.05	44,007.00	44,687.45	33,800.00
Public Health	8,820,009.84	8,818,355.00	4,862,140.90	8,793,885.00
Community Loan #2	(686.67)	-	-	-
Community Loan #1	19,763.72	136,000.00	58,830.46	133,500.00
Department Total	9,180,527.01	9,359,160.00	5,161,471.25	9,325,371.00

Social Services	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Workforce Development	15,251,301.23	15,830,607.00	9,770,524.38	-
Housing/Community Renewal	3,519,556.13	3,897,956.00	1,609,570.13	3,520,857.00
Social Services	26,444,109.71	26,260,468.00	15,736,979.98	30,088,988.00
RSN/IRRMA-Thurston	383,641.36	35,000.00	25,335.22	35,000.00
Department Total	45,598,608.43	46,024,031.00	27,142,409.71	33,644,845.00

# **REVENUE BY FUND**

Veterans	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Taxes	269,063.95	340,923.00	175,657.91	344,311.00
Intergovernmental Revenue	1,110.21	800.00	4,831.78	800.00
Misc Revenue	16,354.91	19,075.00	15,322.75	19,075.00
Fund Total	286,529.07	360,798.00	195,812.44	364,186.00

PHSS Technology	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	51,757.00	42,007.00	42,007.00	31,800.00
Misc Revenue	3,154.05	2,000.00	2,680.45	2,000.00
Fund Total	54,911.05	44,007.00	44,687.45	33,800.00

Public Health	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund Contribution	854,240.00	912,246.00	608,163.92	854,240.00
Taxes	200,679.62	218,500.00	-	219,500.00
Fees and Licenses	3,020,766.21	3,597,666.00	1,695,666.29	3,659,681.00
From Other Funds	75,624.19	421,246.00	179,237.56	357,032.00
Intergovernmental Revenue	1,070,040.13	937,806.00	696,549.69	936,806.00
Misc Revenue	292,472.29	107,177.00	325,320.56	142,912.00
Grants	3,306,187.40	2,623,714.00	1,357,202.88	2,623,714.00
Fund Total	8,820,009.84	8,818,355.00	4,862,140.90	8,793,885.00

Community Loan #1	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Misc Revenue	19,763.72	136,000.00	58,830.46	133,500.00
Fund Total	19,763.72	136,000.00	58,830.46	133,500.00

Housing/Community Renewal	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund Contribution	-	48,769.00	32,512.64	-
Taxes	101.13	-	16.18	-
Fees and Licenses	1,325,721.28	1,668,330.00	929,642.44	1,399,000.00
Misc Revenue	67,678.33	109,000.00	32,482.08	50,000.00
Grants	2,126,055.39	2,071,857.00	614,916.79	2,071,857.00
Fund Total	3,519,556.13	3,897,956.00	1,609,570.13	3,520,857.00

Social Services	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund Contribution	-	53,982.00	14,729.50	50,000.00
Taxes	420,878.13	439,970.00	249,890.46	886,470.00
Fees and Licenses	847.50	30,000.00	-	-
From Other Funds	134,605.00	876,248.00	153,881.00	876,248.00
Intergovernmental Revenue	14,846,068.74	14,199,796.00	9,843,920.58	17,084,817.00
Misc Revenue	219,189.74	107,500.00	8,040.49	188,250.00
Grants	10,822,520.60	10,552,972.00	5,466,517.95	11,003,203.00
Fund Total	26,444,109.71	26,260,468.00	15,736,979.98	30,088,988.00

RSN/IRRMA - Thurston	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	345,802.00	-	-	-
Misc Revenue	37,839.36	35,000.00	25,335.22	35,000.00
Fund Total	383,641.36	35,000.00	25,335.22	35,000.00

#### **Public Health**

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## Program: D210 Health Officer - Administration

**Description:** The position of Health Officer is mandated by RCW 70.24.024. The Health Officer is the lead role in assessing public health needs of the community and assuring efforts are taken to meet those needs.

Budget:	2010 Budget	2011 Proposed
Expenditures	215,965.00	215,332.00

#### Program: D211 Public Health - Administration

**Description:** Management and oversight of both Public Health and Social Services to include planning, monitoring, evaluation and policy development. Community leadership and planning in development of systems and processes to facilitate community involvement.

Budget:	2010 Budget	2011 Proposed
Expenditures	440,200.00	709,218.00

### Program: D216 Fiscal/Business Management - Administration

**Description:** This program provides overall financial management and policy development for both Public Health and Social Services to include budget development, budget monitoring, grants and contract management, accounts payable, accounts receivable, payroll, fixed assets and information technology.

Budget:	2010 Budget	2011 Proposed
Expenditures	270,991.00	279,176.00

### Program: D279 Epidemiology - Administration

**Description:** Epidemiology is the science upon which public health practice is built. The epidemiology section provides assessment, disease surveillance and program evaluation services for the department.

Budget:	2010 Budget	2011 Proposed
Expenditures	39,808.00	56,165.00

#### Program: D290 Treatment Sales Tax Evaluations & Administration of Other Funds

**Description:** Provision of technical expertise and administrative support for the evaluation of services performed with tax revenue collected from the Treatment Sales Tax and Fund 1500 cost allocation of administrative costs to Funds 1200 and 1400.

Budget:	2010 Budget	2011 Proposed
Expenditures	216,077.00	193,941.00

#### Program: D288 Emergency Response Preparedness - Administration

**Description:** Provision of infrastructure for public health preparedness and response to bioterrorism, outbreaks of infectious disease, public health threats and emergencies and coordination of Medical Reserve Corps. As of 2010 Thurston County no longer has regional lead responsibilities. Thurston County remains a member of the five-county group and lead responsibilities are shared among all counties.

Budget:	2010 Budget	2011 Proposed
Expenditures	530,642.00	451,406.00

#### Program: D300 Technology Replacement - Administration (Fund 1490)

**Description:** Planned expenditures for technology that allows staff to have up-to-date and appropriate tools to support their work. This replacement schedule was modified in 2009 from four year replacement to five year replacement.

Budget:	2010 Budget	2011 Proposed
Expenditures	78,265.00	53,909.00

#### Program: D215 Environmental Health – Administration

**Description:** Environmental Health Administration is responsible for the overall operation of the divisions programs and activities. Activities include: assuring programs and services are consistent with public health standards; setting and meeting county and department goals and policies; assuring appropriate response to consumer requests and services.

Budget:	2010 Budget	2011 Proposed
Expenditures	345,286.00	360,860.00

#### Program: D252 Environmental Health – Drinking Water

**Description:** The Drinking Water Program includes services and activities related to the planning, development and on-going operation of safe drinking water systems. Activities include review of proposed drinking water supplies for all land use and building projects to assure compliance; siting of wells or other drinking water sources, water system plans and routine water quality monitoring.

Budget:	2010 Budget	2011 Proposed
Expenditures	48,225.00	125,159.00

## Program: D253 Environmental Health – Solid Waste

**Description:** Solid waste enforcement activities are the responsibility of local health departments. Program objectives include overseeing all permitted solid waste facilities in the county, providing technical and regulatory interpretations about disposal and responding to citizen complaints on illegal waste disposal.

Budget:	2010 Budget	2011 Proposed
Expenditures	294,225.00	339,758.00

#### Program: D254 & D294 Environmental Health – On Site/Land Use/O&M

**Description:** This program provides services/activities related to the planning and provision of safe collection, treatment and disposal of residential sewage and services/activities related to planning and the provision of environmentally sound uses of land. The program also provides educational opportunities for sewage system owners and assures that both small and large sewage disposal systems are properly operated.

Budget:	2010 Budget	2011 Proposed
Expenditures	973,675.00	970,696.00

#### **Program: Environmental Health – On Site System Financial Assistance (Fund 4510)**

**Description:** This program administers several low interest loan and grant programs to help those who need financial assistance to repair failing septic systems.

Budget:	2010 Budget	2011 Proposed
Expenditures	156,414.00	156,931.00

#### Program: D256 Environmental Health – Food

**Description:** Services and activities include assuring that safe food is provided to the public. Includes educational efforts directed toward the public and food service operators/handlers, implementing applicable state and local regulations governing retail food establishments, public education, food handler permits, inspection of food establishments, investigating complaints of unsafe food handling practices and taking enforcement action as needed.

Budget:	2010 Budget	2011 Proposed
Expenditures	795,768.00	746,789.00

#### Program: D257 Environmental Health – Hazardous Waste

**Description:** This program is responsible for implementing the county's Hazardous Waste Plan, participating in implementation of Pesticide Use Policy; providing assistance to other county departments on hazardous waste issues; evaluating properties suspected of contamination with hazardous materials; providing site analysis, soil sampling, ground and surface water sampling of contaminated sites; participating in drug lab investigations; providing spill response and conducting initial investigations of suspected contaminated sites, and developing outreach and education programs for the general public.

Budget:	2010 Budget	2011 Proposed
Expenditures	792,570.00	690,715.00

### Program: D258 Environmental Health – Living Environment

**Description:** This program provides services and activities to decrease risk or injury from environmental risks. Activities include reviewing plans and inspections of schools, camps, shelters, temporary housing, swimming pools, spas, and water parks. The program also provides response to noise complaints and animal-to-human disease control.

Budget:	2010 Budget	2011 Proposed
Expenditures	213,526.00	225,595.00

#### Program: D259 Environmental Health – Gravel Mines

**Description:** Activities include review of new and existing gravel mines based on standards established by ordinance of the Board of Health.

Budget:	2010 Budget	2011 Proposed
Expenditures	6,502.00	5,275.00

### Program: D260 Environmental Health – Ground and Surface Water

**Description:** Services and activities include assessment and protection of overall water resources in the community's ground and surface waters. Includes investigations, collection and analysis of data, identifying pollution sources, developing pollution prevention plans, undertaking remedial actions, responding to contamination incidents, promoting water resource protection in the community, monitoring surface waters including swimming, boating and shellfish growing areas.

Budget:	2010 Budget	2011 Proposed
Expenditures	730,737.00	848,860.00

#### Program: D272 Environmental Health - Laboratory

**Description:** The Environmental Health Laboratory is certified by the State Department of Ecology and Department of Health. The lab conducts bacterial analyses of drinking water, surface water, and samples suspected of contamination by sewage and nitrate analysis.

Budget:	2010 Budget	2011 Proposed
Expenditures	163,528.00	193,411.00

### Program: D299 Environmental Health – Ground and Surface Water ER&R

**Description:** This program records user fees and replacement/maintenance costs of ground and surface water monitoring equipment.

Budget:	2010 Budget	2011 Proposed
Expenditures	3,450.00	3,450.00

#### Program: D212 Personal Health – Client Services

**Description:** Services and activities in this program represent the central infrastructure support section known as HUB. Activities include central reception, records, client registration, appointments, and client and Medicaid billing. This program was eliminated during 2009. The 2010 budget represents the cost of building reception functions.

Budget:	2010 Budget	2011 Proposed
Expenditures	112,339.00	96,415.00

#### Program: D213 Personal Health - Administration

**Description:** Personal Health Administration is responsible for overall operation of the division programs. Activities include assuring program and services are consistent with public health standards, meeting and setting department goals and policies and assuring that the needs of the community are met.

Budget:	2010 Budget	2011 Proposed
Expenditures	376,670.00	424,051.00

#### Program: D222 Personal Health – Maternal Child Health

**Description:** Activities in this program promote healthy pregnancies and positive birth and parenting outcomes. Services include home visitation to high-risk populations (Nurse Family Partnership), maternity support and case management, early intervention services to families at high risk for child abuse and provision of resource information and referrals.

Budget:	2010 Budget	2011 Proposed
Expenditures	775,645.00	822,015.00

#### Program: D224 Personal Health – Oral Health

**Description:** This program provides services related to oral health and dental care activities. Access to Baby and Child Dentistry (ABCD) matches children 0-5 years of age to a dentist to provide dental exams, fluoride varnish applications, restorative care and parent education. The School Sealant Program provides dental sealants to children in the second grade in participating schools that have 30% or more free and reduced lunch rates.

Budget:	2010 Budget	2011 Proposed
Expenditures	30,490.00	30,490.00

#### Program: D232 Personal Health – Immunizations

**Description:** This program provides services to administer and distribute vaccine for vaccine preventable diseases for individuals of all ages. Activities include administration of vaccine to individuals who do not have access to healthcare due to financial barriers, provision of adult vaccines and travel vaccine services. Staff works in cooperation with private and public agencies to provide mass clinics in assuring those groups at risk are immunized.

Budget:	2010 Budget	2011 Proposed
Expenditures	212,543.00	252,586.00

### Program: D233 Personal Health - Sexually Transmitted Disease (STD)

**Description:** Services in the STD program include contact follow-up of individuals with sexually transmitted diseases to prevent disease transmission. We work with local providers to assure appropriate treatment and education for exposed individuals.

Budget:	2010 Budget	2011 Proposed
Expenditures	46,425.00	33,692.00

### Program: D234 Personal Health – Communicable Disease Investigation

**Description:** Services in Communicable Disease include controlling the spread of TB and other communicable diseases through surveillance, tracking, prevention and treatment. This section receives all communicable disease reports for the county and responds to inquiries from the media, general public and medical professionals.

Budget:	2010 Budget	2011 Proposed
Expenditures	499,174.00	487,269.00

### Program: D235 Personal Health – HIV/AIDS Prevention

**Description:** This program provides prevention services for persons infected with the HIV virus. Activities include counseling and testing high risk populations, syringe exchange, community awareness/outreach, surveillance of infected individuals, clinical care and intervention and community planning.

Budget:	2010 Budget	2011 Proposed
Expenditures	182,694.00	184,605.00

#### Program: D244 Personal Health – Youth Tobacco Prevention

**Description:** This program administers activities as part of a comprehensive public health approach to tobacco use prevention and control.

Budget:	2010 Budget	2011 Proposed
Expenditures	51,197.00	12,112.00

## Program: D249 Personal Health – Chronic Disease Prevention

**Description:** This program has created innovative, effective and integrated community driven programs to promote healthy lifestyle choices and emphasize early detection, prevention, control and reduction of chronic diseases, particularly diabetes, asthma and obesity in Thurston County.

Budget:	2010 Budget	2011 Proposed
Expenditures	311,400.00	340,265.00

# Program: D271 Personal Health – Vital Records

**Description:** The Vital Records program registers, certifies and issues certificates for births and deaths. Vital Records staff (Deputy Registrars) have access to birth and death records for any occurrence in Washington State.

Budget:	2010 Budget	2011 Proposed
Expenditures	61,951.00	86,404.00

## Program: B660-B662 Veteran's Programs (Fund 1200)

**Description:** Responsible for providing assistance to eligible Thurston County veterans and their families who are experiencing financial hardship. The assistance provided includes rent, utilities, food, clothing, transportation and burial services. Homeless veterans receive assistance with shelter costs. The Veteran's Assistance Fund is funded by a portion of County Property Tax per RCW 73.08.

Budget:	2010 Budget	2011 Proposed
Expenditures	384,787.00	386,605.00

### **Social Services**

### **Programs:**

Program: D611 Chemical Dependency – Administration

**Description:** This program is responsible for implementing the program agreement between the county and the Division of Alcohol and Substance Abuse (DASA). Activities include administrative support, contract monitoring, program planning, budgeting and evaluation, plan implementation and program coordination.

Budget:	2010 Budget	2011 Proposed
Expenditures	353,672.00	364,201.00

#### **Program: D622 Chemical Dependency – Prevention**

**Description:** Contractual prevention services are designed to delay or reduce the use of alcohol and other drug abuse in children who have not yet begun to use and abuse, and those who are experimenting. The goal of prevention services is to reduce the negative consequences of alcohol and drug abuse in society and thus reduce the need for future treatment services.

Budget:	2010 Budget	2011 Proposed
Expenditures	151,050.00	187,453.00

## Program: D641 Chemical Dependency – Crisis Services (Crisis Clinic)

**Description:** Contractual services which provide community phone referral resource for substance abuse issues. Phone workers refer clients to all chemical dependency services in Thurston and Mason Counties.

Budget:	2010 Budget	2011 Proposed
Expenditures	21,343.00	21,343.00

## Program: D642 Chemical Dependency – Detoxification Services

**Description:** Contractual services for the care and treatment in a residential setting of persons intoxicated or incapacitated by alcohol or drugs during the period in which the person recovers from the transitory effects of acute alcoholism or drug dependence. Detoxification services are available to individuals seven days a week, 24 hours a day to individuals experiencing alcohol and/or drug withdrawal symptoms.

Budget:	2010 Budget	2011 Proposed
Expenditures	366,680.00	366,680.00

### Program: D644 Chemical Dependency – Involuntary Commitment

**Description:** Contractual services employed to identify and evaluate alcohol and drug involved individuals to determine if they are gravely disabled and requiring protective custody, detention, or involuntary commitment services.

Budget:	2010 Budget	2011 Proposed
Expenditures	42,501.00	42,501.00

Program: D653 Chemical Dependency – Adult Outpatient

**Description:** Contractual services providing outpatient treatment for the addiction of alcohol and other drugs. Eligible adults receive an assessment and referral to inpatient and/or outpatient treatment services as appropriate to their need.

Budget:	2010 Budget	2011 Proposed
Expenditures	744,514.00	744,514.00

Program: D655 Chemical Dependency – Pregnant, Parenting and Postpartum Women (PPW)
Outpatient

**Description:** Contractual services designed for pregnant, parenting and postpartum women with custody of children 17 years or younger who are attempting to regain custody. Eligible clients may receive outpatient treatment, assistance with childcare and transitional housing services.

Budget:	2010 Budget	2011 Proposed
Expenditures	123,159.00	123,159.00

#### Program: D657 Chemical Dependency – Youth Outpatient

**Description:** Contractual services providing treatment for the misuse, abuse or addiction of alcohol and other drugs. Eligible youth, ages 10 through 20, receive an assessment and inpatient and/or outpatient treatment services.

Budget:	2010 Budget	2011 Proposed
Expenditures	515,567.00	515,567.00

Program: D662 Chemical Dependency – ADATSA (Alcohol and Drug Addiction Treatment and Support Act) Transportation

**Description:** Contractual services for the provision of transportation to and from chemical dependency treatment programs for eligible ADATSA clients.

Budget:	2010 Budget	2011 Proposed
Expenditures	64,230.00	64,230.00

Program: D651 Chemical Dependency – ADATSA (Alcohol and Drug Addiction Treatment and Support Act) Outpatient

**Description:** Contractual services for the provision of outpatient treatment services following a residential treatment program for those qualified for ADATSA services.

Budget:	2010 Budget	2011 Proposed
Expenditures	108,926.00	108,926.00

Program: D671 Chemical Dependency – ADATSA (Alcohol and Drug Addiction Treatment and Support Act) Assessment

**Description:** Contractual services for the provision conducting assessments to determine level of care for ADATSA services. ADATSA assessments are more comprehensive when compared to a typical chemical dependency treatment assessment because the client has more complex needs and addictions.

Budget:	2010 Budget	2011 Proposed
Expenditures	99,725.00	99,725.00

#### Program: D659 Chemical Dependency – Opiate Treatment

**Description:** Contractual services for outpatient methadone treatment and rehabilitative services for opiate dependent individuals. Services include methadone treatment, detoxification, counseling, HIV education and testing, drug screen urinalysis and medical evaluation.

Budget:	2010 Budget	2011 Proposed
Expenditures	564,657.00	564,657.00

### Program: D664 Chemical Dependency – Adult Case Management

**Description:** Contractual services provided by chemical dependency professionals who assist clients in gaining access to needed medical, social, education and other services.

Budget:	2010 Budget	2011 Proposed
Expenditures	22,860.00	22,860.00

### Program: D667 Chemical Dependency – Child Care Services

**Description:** Contractual services providing licensed childcare for alcohol or drug addicted parents while receiving chemical dependency treatment services.

Budget:	2010 Budget	2011 Proposed
Expenditures	30,000.00	30,000.00

### Program: D669 Chemical Dependency – Housing Support Services

**Description:** Contractual services for the provision of transitional residential housing costs for eligible pregnant, parenting, or postpartum clients. Costs include facilitating contacts and appointments for community resources for medical care, financial assistance, social services, vocational, childcare needs, outpatient treatment services and permanent housing services.

Budget:	2010 Budget	2011 Proposed
Expenditures	115,241.00	115,241.00

#### **Program: D677 Chemical Dependency – Screening Tests**

**Description:** Contractual services for the provision of screening tests, such as urinalysis or breathalyzers to identify a patient's use of drugs or alcohol.

Budget:	2010 Budget	2011 Proposed
Expenditures	29,400.00	29,400.00

### Program: D500 Human Services Review Council (HSRC)

**Description:** Thurston County's contribution to HSRC, a council comprised of elected officials and citizen representatives that provides funding recommendations to the cities of Lacey, Olympia, Tumwater, and Thurston County, to address human service needs in the community.

Budget:	2010 Budget	2011 Proposed
Expenditures	50,000.00	50,000.00

**Expenditures** 

Programs.		
Programs:		
Program: D550 Children and Family Services – Community Network		
<b>Description:</b> The department provides fiscal agent services for the	ne Thurston Community Ne	etwork.
Budget:	2010 Budget	2011 Proposed
Expenditures	35,000.00	35,000.00
Program: Regional Support Network (RSN) – Risk Reserve	(Fund 1510)	
<b>Description:</b> This program accounts for the reserve as required to (DSHS) for inpatient and outpatient costs in the event these expe	-	
Budget:	2010 Budget	2011 Proposed
Expenditures	950,000.00	950,000.00
Program: D411 Regional Support Network (RSN) - Admir	nistration	
<b>Description:</b> This program is responsible for overall operation of the RSN. Activities include planning, coordination, contracting, fiscal and contract monitoring, general clerical support and provision of oversight in all RSN programs.		
Budget:	2010 Budget	2011 Proposed
Expenditures	295,948.00	388,148.00
Program: D424 Regional Support Network (RSN) – Inpatient Treatment		
<b>Description:</b> Contractual services, funding and utilization monitor psychiatric hospital or the Evaluation and Treatment (E&T) facilit diagnostic and therapeutic purposes.	_	
	2010 Budget	
Budget:	2010 Budget	2011 Proposed
Expenditures	2,154,252.00	<b>2011 Proposed</b> 2,154,252.00
	2,154,252.00	2,154,252.00
Expenditures  Program: D425 Regional Support Network (RSN) – Involu	2,154,252.00  untary Commitment Act  ments (WAC 388-865-0452 professional costs. Service	2,154,252.00 (ITA) Crisis and through 454, 71.05
Expenditures  Program: D425 Regional Support Network (RSN) – Involutional Support Net	2,154,252.00  untary Commitment Act  ments (WAC 388-865-0452 professional costs. Service	2,154,252.00 (ITA) Crisis and through 454, 71.05
Expenditures  Program: D425 Regional Support Network (RSN) – Involutional Support Network (RSN) – Involutional Support Network (RSN) – Involutional Commitment  Description: Contractual services related to involuntary commitment RCW and 71.35 RCW) including county designated mental health Mental Health Professional (DMHP) evaluation, commitment and	2,154,252.00  untary Commitment Act  ments (WAC 388-865-0452 professional costs. Service detention.	2,154,252.00 (ITA) Crisis and through 454, 71.05 es include Designated
Expenditures  Program: D425 Regional Support Network (RSN) – Involutional Support Network (RSN) – Involutional Support Network (RSN) – Involutional Commitment  Description: Contractual services related to involuntary committee RCW and 71.35 RCW) including county designated mental health Mental Health Professional (DMHP) evaluation, commitment and Budget:	2,154,252.00  untary Commitment Act  ments (WAC 388-865-0452 professional costs. Service detention.  2010 Budget  621,120.00	2,154,252.00 (ITA) Crisis and through 454, 71.05 es include Designated  2011 Proposed
Expenditures  Program: D425 Regional Support Network (RSN) – Involutional Support Network (RSN) – Involutional Support Network (RSN) – Involutional Commitment  Description: Contractual services related to involuntary commitment and RCW and 71.35 RCW) including county designated mental health Mental Health Professional (DMHP) evaluation, commitment and Budget:  Expenditures	2,154,252.00  untary Commitment Act  ments (WAC 388-865-0452 professional costs. Service detention.  2010 Budget 621,120.00  udicial Services untary commitments inclu	2,154,252.00 (ITA) Crisis and through 454, 71.05 es include Designated  2011 Proposed 621,120.00 ding required expert

144,000.00

144,000.00

#### Program: D427 Regional Support Network (RSN) – Other Direct Service Costs

**Description:** Contractual services for the provision of services that do not fit in any other program category. This budget includes Western State Hospital Reimbursement and Direct Care Compensation Increase for mental health workers.

Budget:	2010 Budget	2011 Proposed
Expenditures	72,000.00	72,000.00

#### Program: D428 Regional Support Network (RSN) - Medicaid Personal Care

**Description:** These are funds that are provided to Aging and Disability Services for costs related to providing Medicaid Personal Care used by the RSN for consumers who are disabled due solely to psychiatric disability.

Budget:	2010 Budget	2011 Proposed
Expenditures	155,976.00	155,976.00

#### Program: D431 Regional Support Network (RSN) - Utilization Management

**Description:** This program includes costs for activities designed to ensure that adequate quality care is provided to eligible clients. Activities include development of placement criteria, determination of eligibility, authorization of treatment services, conducting utilization management activities, an independent quality review team function and other quality assurance functions.

Budget:	2010 Budget	2011 Proposed
Expenditures	671,750.00	783,227.00

#### Program: D432 Regional Support Network (RSN) – Information Services

**Description:** This program includes costs incurred for the maintenance of a patient and encounter data tracking system for service recipients per RCW 71.24.035 and development and report functions. Includes information services staff, equipment, software, data lines and all costs associated with the mental health information services system.

Budget:	2010 Budget	2011 Proposed
Expenditures	488,375.00	462,990.00

### Program: D433 Regional Support Network (RSN) – Public Information

**Description:** Contractual services for the provision of consultation, education and public information activities related to mental health services.

Budget:	2010 Budget	2011 Proposed
Expenditures	15,720.00	15,720.00

### Program: D434 Regional Support Network (RSN) – Other Direct Service Support Costs

**Description:** This program includes direct services that do not fit in any other program category. This budget includes Intensive Tenant Support, Consumer Affairs and Mental Health Forum costs that are necessary to maintain the mental health treatment system.

Budget:	2010 Budget	2011 Proposed
Expenditures	52,800.00	52,800.00

#### Program: D438 Regional Support Network (RSN) – Ombudsman

**Description:** This program represents the costs to provide an independent ombudsman service consistent with RCW 388-865-250 to help consumers and family members resolve conflicts arising during treatment services.

Budget:	2010 Budget	2011 Proposed
Expenditures	73,435.00	54,750.00

## Program: D441 Regional Support Network (RSN) - Crisis Services

**Description:** Contractual services for the provision of evaluation and treatment of individuals experiencing a mental health related crisis. Crisis services are available on a 24 hour basis and are intended to stabilize the person in crisis, prevent further deterioration and provide immediate treatment and intervention.

Budget:	2010 Budget	2011 Proposed
Expenditures	2,551,268.00	2,551,268.00

#### Program: D442 Regional Support Network (RSN) - Evaluation & Treatment Services

**Description:** Contractual services for the provision of treatment provided in a freestanding, inpatient, residential (non-hospital) facility for medically necessary evaluation and treatment to the individual who would otherwise meet hospital admission criteria. Services are provided for individuals who pose an actual or imminent danger to self, others, or property due to a mental illness or who have experienced a marked decline in their ability to care for themselves due to the onset or exacerbation of a psychiatric disorder. Services may be voluntary or involuntary and funded with both Medicaid and state funding.

Budget:	2010 Budget	2011 Proposed
Expenditures	4,052,106.00	4,081,797.00

### Program: D443 Regional Support Network (RSN) – Services In Residential Settings

**Description:** Contractual services for specialized rehabilitation service for individuals that can succeed in a residential setting.

Budget:	2010 Budget	2011 Proposed
Expenditures	990,780.00	990,780.00

### Program: D444 Regional Support Network (RSN) – Other Outpatient Services

**Description:** Contractual services for the provision of other outpatient services not categorized in specific outpatient program that offer individuals appropriate and cost-effective care. Costs can include Brief Intervention Treatment, Day Support, Family Treatment, Group Treatment, Medication Management, High Intensity Treatment, Rehabilitation Case Management and Stabilization Services.

Budget:	2010 Budget	2011 Proposed
Expenditures	7,887,340.00	7,887,340.00

#### Program: D445 Regional Support Network (RSN) - 3(B) Waiver Services

**Description:** Contractual services for the provision of providing Supported Employment services, Respite Care and mental health consumer support through a consumer operated Clubhouse.

Budget:	2010 Budget	2011 Proposed
Expenditures	285,912.00	285,912.00

Program: D451 Regional Support Network (RSN) – Jail Services

**Description:** Contractual services for the provision of mental health services for mentally ill offenders while confined in county or city jail. These services are for both adults and juveniles. These services are intended to facilitate transition to mental health services, re-establish disability benefits and access to programs upon offender release from confinement.

Budget:	2010 Budget	2011 Proposed
Expenditures	430,764.00	430,764.00

### Program: D453 Regional Support Network (RSN) – Program for Active Community Treatment

**Description:** Contractual services for the provision of high intensity programs for community treatment teams. These teams offer services in the community that allow individuals to receive care in a least restrictive environment that allows for successful integration into the community.

Budget:	2010 Budget	2011 Proposed
Expenditures	810,804.00	810,804.00

# Program: D454 Regional Support Network (RSN) - Other Direct Service-Pilot Programs

**Description:** Contractual services for the provision of promising practices and evidence-based prevention and treatment programs. This budget includes Tribal Services, Children's Evidence-Based Practice and Mental Health Access Project.

Budget:	2010 Budget	2011 Proposed
Expenditures	718,900.00	718,900.00

### Program: D455 Regional Support Network (RSN) – Adapted Living Skills

**Description:** Contractual services for the provision of community services as alternatives to placing consumers in the Program for Adapted Living Skills.

Budget:	2010 Budget	2011 Proposed
Expenditures	314,256.00	314,256.00

Program: D458 Regional Support Network (RSN) – Project for Assistance in Transition from Homeless (PATH)

**Description:** To provide contractual services under the PATH.

Budget:	2010 Budget	2011 Proposed
Expenditures	87,420.00	87,420.00

### Program: D710 & D810 Developmental Disabilities – Administration

**Description:** This program is responsible for the administration of developmental disability programs. Activities include program planning, budgeting, contracting, monitoring, evaluation and coordination.

Budget:	2010 Budget	2011 Proposed
Expenditures	468,918.00	466,592.00

Program: D730 & D830 Developmental Disabilities – Training

**Description:** This program includes costs incurred for planned, structured activities for the purpose of providing or improving job-related knowledge and skills of staff, providers and volunteers in the provision of developmental disability services.

Budget:	2010 Budget	2011 Proposed
Expenditures	50,000.00	50,000.00

## Program: D762 & D862 Developmental Disabilities - Group Supported Employment

**Description:** Contractual services for the provision of employment and training opportunities in regular business and industry settings leading to an individual with developmental disabilities being able to secure gainful employment earning a living wage.

Budget:	2010 Budget	2011 Proposed
Expenditures	408,099.00	408,099.00

#### Program: D764 & D864 Developmental Disabilities – Individual Employment

**Description:** Contractual services for the provision of placement and follow-up services necessary to help persons with developmental disabilities obtain and continue integrated, living wage employment in the community either in business or industry.

Budget:	2010 Budget	2011 Proposed
Expenditures	2,249,655.00	2,249,655.00

#### Program: D766 & D866 Developmental Disabilities – Person to Person

**Description:** Contractual services for the provision of activities to include developing a person-centered employment plans preparing an individualized budget and ensuring work in the community.

Budget:	2010 Budget	2011 Proposed
Expenditures	361,717.00	361,717.00

#### Program: D767 & D867 Developmental Disabilities – Community Access

**Description:** Contractual services for the provision of services for people with developmental disabilities ages 62 and older who have retired and choose not to work. Services will assist individuals to participate in activities, events and organizations in the community in ways similar to others of retirement age.

Budget:	2010 Budget	2011 Proposed
Expenditures	57,825.00	57,825.00

### Program: D790 & D890 Developmental Disabilities - Other Activities

**Description:** Contractual services for the provision of an array of Millage funded activities geared toward persons with developmental disabilities that meet requirements of necessary service enhancement, promising practices, or evidence-based programs.

Budget:	2010 Budget	2011 Proposed
Expenditures	496,800.00	353,524.00

Program: C650, C654-C655 Housing Community Renewal – Affordable Housing (Fund 1400)

**Description:** Preserve and maintain the existing rental and homeowner housing and promote new rental affordable housing stock to low income populations within Thurston County. (State and federal grant contracts and RCW 36.22.178)

Budget:	2010 Budget	2011 Proposed
Expenditures	1,428,382	1,448,676.00

Program: C626-C628 C652, C656-C657 Housing Community Renewal - HGAP, CDBG Public Service, Homeless Housing and HPRP (Fund 1400)

**Description:** Provides assistance to non-profit service providers to serve the homeless population within Thurston County. (State grants, RCW 36.22.179 and 36.22.1791)

Budget:	2010 Budget	2011 Proposed
Expenditures	1,874,467.00	1,877,385.00

Program: C659 Community Renewal – Community Development Block Grant Programs (Fund 1400)

**Description:** Administers State Community Development Block Grant program activities that may include public facilities such as water/wastewater and streets, community centers, homeless shelters, childcare centers, public infrastructure and micro enterprise assistance.

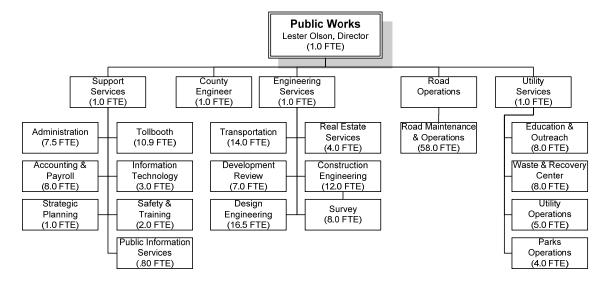
Budget:	2010 Budget	2011 Proposed
Expenditures	403,500.00	403,003.00

Program: C600 & C640 Housing Community Renewal – Administration and Leave Account (Fund 1400)

**Description:** The Housing and Community Renewal Fund is supported by recording fees, federal and state grants. These programs account for minimal administrative staff time to respond to other county department requests and paid leave benefits.

Budget:	2010 Budget	2011 Proposed
Expenditures	35,575.00	2,472.00

## **Organization:**



### Vision:

Developing a safe, sustainable community through innovation.

## **Mission:**

Our team is proud to provide services that improve the quality of life for the people of Thurston County.

## <u>Values:</u>

**TEAM**: We believe in working together as a team—safely, responsibly and productively.

- **Public Service**: We are committed to providing the highest level of service to all Thurston County residents and visitors.
- **Respect**: We believe that respect for the public, the environment, our resources, and our colleagues defines our organization.
- **Innovation**: We believe that no challenge is too great if we work together using innovative methods and ideas.
- **Dedication**: We are dedicated to creating and maintaining safe and cost-effective public works systems for the people of Thurston County.
- **Excellence**: We strive to provide outstanding services by using the County's resources efficiently, while protecting and preserving our environment for generations to come.

### **2011 Goals:**

- Finalize funding sources, inform impacted residents of project cost, construction, and easement needs for Woodland Creek Estates.
- Complete the American Public Works Association Accreditation process for the department.
- Continue to build a sustainable program through our education and outreach section for the general public, business community, and employees.
- Develop a budget that is sustainable, measureable, and risk reduction focused.

#### **2011 Issues:**

#### Roads

- Due to the State of Washington budget reductions, local government is seeing impacts of increasing permitting fees, reduction in funding capital projects, and reducing or eliminating programs that support local services.
  - Mitigation: The Public Works Department is adjusting programs, service levels, and revenues on a budget that focuses on a cost analysis, risk reduction point of view.
- With the reorganization of county departments, accounting systems within Public Works are redundant and difficult for staff and management to track costs to budget.
  - Mitigation: Public Works, Central Services, and Human Resources have had early discussions to review the various accounting programs to look at reducing duplication but maintaining good accounting of costs and revenues.
- There is a lack of funding to maintain a basic road surface treatment program.
  - Mitigation: The department is developing a proposal to implement, in coordination with the cities, a Transportation Benefit District to increase revenues for road programs.

#### **Solid Waste Disposal Service**

 Success of the education and outreach programs has exceeded our ability to deliver and implement our programs.

Mitigation: The department is reviewing programs or allocating resources to program requests.

#### **Utilities**

- Closure of Maple Lane School will decrease revenue by approximately \$160,000 per year in the Grand Mound Sewer Fund.
- Partner with the Planning department and the Chehalis Tribe in implementing an economic development program.
- Development of the asset management program to identify the utilities' long term capital replacement and maintenance program.
- Develop utility rates that support capital improvements and major maintenance programs.

### Funds:

The Public Works department operates with a variety of funds.

**Road Fund 1190.** This fund receives property tax and fuel tax revenues dedicated to road maintenance and improvements.

Roads Construction in Progress Fund 3010. This fund tracks capital projects for road improvements.

**Solid Waste Maintenance and Operations Fund 4030.** This fund accounts for the administration of the county's solid waste programs.

**Solid Waste Reserves Fund 4040.** This fund has four different reserves dedicated to solid waste future expenditures: post closure reserve, transfer station equipment reserve, anticipated expense reserve and future construction reserve.

**Boston Harbor Water and Sewer Fund 4200.** This fund accounts for the maintenance and operations of the Boston Harbor Water and Wastewater Systems.

**Boston Harbor Reserve Fund 4210.** This fund accounts for revenues and expenditures of activities related to design and construction of water and sewer utility facilities in Boston Harbor, as well as establishing reserve monies in connection with the operations of the water and sewer system.

**Tamoshan/Beverly Beach Sewer Fund 4300.** This fund accounts for the maintenance and operations of a wastewater treatment plant for the Tamoshan and Beverly Beach homeowners.

**Grand Mound Sewer M & O Fund 4340.** This fund accounts for the maintenance and operations of the Grand Mound Wastewater System.

**Grand Mound Water M & O Fund 4350.** This fund accounts for the maintenance and operations of the Grand Mound Water System.

**Tamoshan Water M & O Fund 4400.** This fund accounts for the maintenance and operations of the Tamoshan Water System and sewage collection for the Tamoshan residents.

**Olympic View M & O Fund 4410.** This fund accounts for the maintenance and operations of the wastewater utility in the Olympic View subdivision.

**Tamoshan Reserve Fund 4420.** This fund accounts for reserve monies in connection with the operations of the Tamoshan/Beverly Beach water and wastewater systems.

**Grand Mound Sewer Capital Reserve Fund 4440.** This fund accounts for revenues and expenditures of activities related to design and construction of sewer utility facilities in Grand Mound, as well as establishing reserve monies in connection with the operations of the sewer system.

**Grand Mound Water Capital Reserve Fund 4450.** This fund accounts for revenues and expenditures of activities related to design and construction of water utility facilities in Grand Mound, as well as establishing reserve monies in connection with the operations of the water system.

# **TOTAL EXPENDITURES & FTEs BY DEPARTMENT**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	189.70	190.70	191.70	182.70
Expenditures				
Personnel	11,077,133.45	15,874,071.00	9,604,683.06	15,390,966.00
Internal Services	12,594,919.64	9,687,834.00	5,960,150.74	9,758,441.00
Professional Services	16,136,489.65	17,409,920.00	8,101,515.03	15,334,048.00
Operating Costs	4,385,093.01	7,384,890.00	3,182,114.97	6,015,718.00
Debt Services	2,096.57	3,264.00	683.42	3,264.00
Capital Expenses	10,845,425.44	20,421,163.00	3,699,869.10	18,316,410.00
Transfers to Other County Funds	7,508,242.31	4,878,238.00	1,939,449.00	2,301,618.00
Department Total	62,549,400.07	75,659,380.00	32,488,465.32	67,120,465.00

# **EXPENDITURE BY FUND**

Roads & Transportation	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	9,519,373.58	11,015,841.00	6,594,848.82	10,279,616.00
Internal Services	6,750,829.09	7,820,899.00	5,061,532.61	7,609,179.00
Professional Services	3,845,579.98	3,096,663.00	1,113,143.71	2,066,050.00
Operating Costs	3,159,725.42	5,502,450.00	1,650,071.45	4,172,346.00
Debt Services	1,685.57	1,682.00	683.42	1,682.00
Capital Expenses	706,562.22	465,500.00	68,545.39	800,500.00
Transfers to Other County Funds	5,519,575.13	1,500,000.00	1,500,000.00	807,188.00
Fund Total	29,503,330.99	29,403,035.00	15,988,825.40	25,736,561.00

Development Review	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	155,962.17	-	-	-
Internal Services	36,651.97	-	-	-
Professional Services	394.00	-	-	-
Operating Costs	1,972.10	-	-	-
Fund Total	194,980.24	-	-	-

Construction in Progress	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	1,401,758.78	1,435,608.00	934,012.64	1,461,277.00
Internal Services	123,447.92	142,442.00	77,974.72	157,390.00
Professional Services	317,187.14	1,106,820.00	46,345.85	205,282.00
Operating Costs	43,332.46	42,100.00	705,669.26	1,000.00
Capital Expenses	9,498,313.19	13,356,375.00	2,386,784.18	14,740,431.00
Fund Total	11,384,039.49	16,083,345.00	4,150,786.65	16,565,380.00

Solid Waste	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	38.92	2,401,441.00	1,524,230.41	2,694,988.00
Internal Services	3,570,566.52	1,343,676.00	606,380.69	1,594,671.00
Professional Services	11,723,107.72	12,545,550.00	6,782,579.88	12,430,050.00
Operating Costs	810,008.79	1,026,795.00	619,094.42	1,026,795.00
Capital Expenses	148,483.88	2,364,913.00	1,014,269.76	750,000.00
Transfers to Other County Funds	772,200.80	915,080.00	25,000.00	1,061,036.00
Fund Total	17,024,406.63	20,597,455.00	10,571,555.16	19,557,540.00

Solid Waste Reserve for Closure	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	-	302,636.00	134,362.63	252,674.00
Internal Services	374,350.05	103,541.00	47,532.89	104,995.00
Professional Services	54,541.69	252,855.00	22,683.96	252,855.00
Operating Costs	82,380.31	488,100.00	35,972.89	488,100.00
Capital Expenses	142,214.62	919,425.00	53,777.98	204,176.00
Transfers to Other County Funds	50,866.38	1,891,106.00	-	8,586.00
Fund Total	704,353.05	3,957,663.00	294,330.35	1,311,386.00

Boston Harbor Water/Sewer	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	-	194,730.00	97,247.97	186,096.00
Internal Services	254,892.84	47,032.00	28,379.97	69,087.00
Professional Services	32,286.32	36,785.00	12,223.97	29,064.00
Operating Costs	55,245.86	63,750.00	34,070.76	63,750.00
Transfers to Other County Funds	-	16,686.00	-	8,906.00
Fund Total	342,425.02	358,983.00	171,922.67	356,903.00

Boston Harbor Reserve	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	-	3,361.00	2,310.69	-
Internal Services	19,221.05	1,157.00	211.36	2,696.00
Professional Services	25,352.14	38,800.00	19,880.58	13,800.00
Operating Costs	3,453.76	29,300.00	273.13	29,300.00
Capital Expenses	24,519.31	-	3,004.49	-
Fund Total	72,546.26	72,618.00	25,680.25	45,796.00

Tamoshan/Beverly Beach Sewer	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	-	69,279.00	39,908.44	70,347.00
Internal Services	83,965.89	15,379.00	10,372.72	21,967.00
Professional Services	16,798.15	17,317.00	11,607.44	17,317.00
Operating Costs	18,361.38	27,727.00	13,242.17	27,727.00
Debt Services	111.00	-	-	-
Transfers to Other County Funds	-	7,017.00	-	3,674.00
Fund Total	119,236.42	136,719.00	75,130.77	141,032.00

Grand Mound Sewer	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	-	189,114.00	140,431.94	189,100.00
Internal Services	239,346.01	89,060.00	56,665.52	81,480.00
Professional Services	91,343.41	173,395.00	65,384.30	173,395.00
Operating Costs	110,174.15	114,750.00	82,399.75	117,582.00
Debt Services	300.00	-	-	-
Capital Expenses	-	6,180.00	3,251.11	6,180.00
Transfers to Other County Funds	689,318.00	284,842.00	244,842.00	242,010.00
Fund Total	1,130,481.57	857,341.00	592,974.62	809,747.00

Grand Mound Water	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	-	117,446.00	58,066.81	119,195.00
Internal Services	104,033.13	78,164.00	48,687.98	58,027.00
Professional Services	7,654.46	58,668.00	16,552.32	58,668.00
Operating Costs	58,593.91	49,397.00	22,870.49	49,397.00
Debt Services	-	1,582.00	-	1,582.00
Capital Expenses	5,702.40	11,063.00	-	11,063.00
Transfers to Other County Funds	476,282.00	259,607.00	169,607.00	169,607.00
Fund Total	652,265.90	575,927.00	315,784.60	467,539.00

Tamoshan Water/Sewer	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	-	37,664.00	18,204.49	41,237.00
Internal Services	40,754.29	15,129.00	9,130.84	20,902.00
Professional Services	2,517.20	5,877.00	8,941.40	5,877.00
Operating Costs	13,498.12	23,783.00	9,944.90	23,783.00
Transfers to Other County Funds	-	3,900.00	-	611.00
Fund Total	56,769.61	86,353.00	46,221.63	92,410.00

Olympic View Sewer	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	-	15,654.00	7,615.97	15,772.00
Internal Services	13,030.75	4,259.00	2,721.62	7,265.00
Professional Services	1,769.00	1,690.00	1,075.19	1,690.00
Operating Costs	3,591.43	3,938.00	3,738.30	3,938.00
Capital Expenses	-	2,100.00	-	2,100.00
Fund Total	18,391.18	27,641.00	15,151.08	30,765.00

Tamoshan Reserve	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	-	3,827.00	8,834.99	27,411.00
Internal Services	17,377.94	1,418.00	1,348.53	8,483.00
Professional Services	-	-	976.52	-
Operating Costs	13.00	-	460.80	12,000.00
Capital Expenses	112,246.54	735,216.00	21,079.16	665,736.00
Fund Total	129,637.48	740,461.00	32,700.00	713,630.00

Grand Mound Wastewater Capital Reserve	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	-	38,066.00	22,072.99	40,511.00
Internal Services	62,285.31	10,634.00	5,511.96	12,987.00
Professional Services	17,747.77	-	18.99	80,000.00
Operating Costs	-	-	2,723.41	-
Capital Expenses	115,246.10	1,170,617.00	100,519.78	944,005.00
Fund Total	195,279.18	1,219,317.00	130,847.13	1,077,503.00

Grand Mound Water Capital Reserve	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	-	49,404.00	22,611.63	12,742.00
Internal Services	50,724.94	15,044.00	3,621.97	9,312.00
Professional Services	-	-	100.92	-
Operating Costs	9,498.70	-	1,583.24	-
Capital Expenses	92,137.18	929,774.00	48,637.25	192,219.00
Fund Total	152,360.82	994,222.00	76,555.01	214,273.00

# **TOTAL REVENUE**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Roads/Transportation	21,517,994.54	26,192,071.00	12,975,293.70	25,230,610.00
Development Review	511,141.18	-	-	-
Construction in Progress	10,562,374.02	17,339,375.00	5,080,586.03	15,209,410.00
Solid Waste	15,983,878.66	22,524,567.00	12,070,428.56	20,010,711.00
Solid Waste Reserve for Closure	1,312,886.74	1,615,080.00	374,888.88	1,502,000.00
Boston Harbor Water/Sewer	318,126.26	348,851.00	184,141.90	348,851.00
Boston Harbor Reserve	7,491.21	29,686.00	7,496.29	21,906.00
Tamoshan/Beverly Beach Sewer	140,560.81	144,324.00	76,963.00	144,324.00
Grand Mound Sewer	954,231.96	818,638.00	512,480.55	802,670.00
Grand Mound Water	559,998.83	476,267.00	284,321.60	463,695.00
Tamoshan Water/Sewer	66,865.31	84,306.00	47,325.23	84,306.00
Olympic View Sewer	26,786.63	26,648.00	15,486.08	26,648.00
Tamoshan Reserve	129,595.57	751,067.00	32,719.20	704,435.00
Grand Mound Wastewater Capital Reserve	210,457.54	1,246,532.00	92,042.56	1,085,500.00
Grand Mound Water Capital Reserve	154,144.62	1,010,067.00	69,069.60	155,267.00
Grand Mound Debt	800,600.00	943,617.00	360,850.00	904,284.00
WWM Engineering	898,597.31	-	1,254.26	-
Department Total	53,257,133.88	73,551,096.00	32,184,093.18	66,694,617.00

# **REVENUE BY FUND**

Roads & Transportation	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Taxes	15,537,103.03	16,518,689.00	8,812,845.72	16,762,833.00
Fees and Licenses	837,722.89	1,608,087.00	691,514.26	1,535,744.00
From Other Funds	53,438.22	636,347.00	105,684.49	793,448.00
Intergovernmental Revenue	3,154,947.73	5,168,508.00	1,702,255.95	5,103,462.00
Misc Revenue	70,917.00	223,300.00	886,862.45	242,400.00
Grants	1,863,865.67	2,037,140.00	776,130.83	792,723.00
Fund Total	21,517,994.54	26,192,071.00	12,975,293.70	25,230,610.00

Development Review	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	182,990.72	-	-	-
From Other Funds	325,000.00	-	-	-
Misc Revenue	3,150.46	-	-	-
Fund Total	511,141.18	-	-	-

Construction in Progress	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Taxes	217,457.85	-	-	-
Fees and Licenses	(82,451.66)	480,000.00	102,436.81	480,000.00
From Other Funds	3,708,159.58	5,060,000.00	2,407,315.91	3,440,000.00
Intergovernmental Revenue	1,867,544.00	5,212,375.00	1,979,865.23	2,000,000.00
Misc Revenue	376,740.60	21,000.00	21,105.83	21,000.00
Grants	4,474,923.65	6,566,000.00	569,862.25	9,268,410.00
Fund Total	10,562,374.02	17,339,375.00	5,080,586.03	15,209,410.00

Solid Waste	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	15,511,788.43	20,365,736.00	11,826,140.70	19,734,400.00
From Other Funds	50,866.38	1,891,106.00	-	8,586.00
Misc Revenue	141,633.66	116,400.00	79,737.96	116,400.00
Grants	279,590.19	151,325.00	164,549.90	151,325.00
Fund Total	15,983,878.66	22,524,567.00	12,070,428.56	20,010,711.00

Solid Waste Reserve for Closure	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	691,799.80	865,080.00	-	1,002,000.00
Misc Revenue	621,086.94	750,000.00	374,888.88	500,000.00
Fund Total	1,312,886.74	1,615,080.00	374,888.88	1,502,000.00

Boston Harbor Water/Sewer	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	309,961.91	343,351.00	181,879.30	343,351.00
Misc Revenue	8,164.35	5,500.00	2,262.60	5,500.00
Fund Total	318,126.26	348,851.00	184,141.90	348,851.00

Boston Harbor Reserve	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	7,491.21	16,686.00	-	8,906.00
Misc Revenue	-	13,000.00	7,496.29	13,000.00
Fund Total	7,491.21	29,686.00	7,496.29	21,906.00

Tamoshan/Beverly Beach Sewer	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	138,935.08	143,024.00	75,941.88	143,024.00
Misc Revenue	1,625.73	1,300.00	1,021.12	1,300.00
Fund Total	140,560.81	144,324.00	76,963.00	144,324.00

Grand Mound Sewer	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	873,840.28	770,170.00	489,080.43	770,170.00
Misc Revenue	80,391.68	48,468.00	23,400.12	32,500.00
Fund Total	954,231.96	818,638.00	512,480.55	802,670.00

Grand Mound Water	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	493,864.99	437,695.00	262,639.40	437,695.00
Misc Revenue	66,133.84	38,572.00	21,682.20	26,000.00
Fund Total	559,998.83	476,267.00	284,321.60	463,695.00

Tamoshan Water/Sewer Collection	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	65,104.63	82,256.00	46,239.39	82,256.00
Misc Revenue	1,760.68	2,050.00	1,085.84	2,050.00
Fund Total	66,865.31	84,306.00	47,325.23	84,306.00

Olympic View Sewer	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	22,412.16	24,648.00	14,380.10	24,648.00
From Other Funds	2,616.19	-	-	-
Misc Revenue	1,758.28	2,000.00	1,105.98	2,000.00
Fund Total	26,786.63	26,648.00	15,486.08	26,648.00

Tamoshan Reserve	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	129,595.57	750,917.00	32,700.00	704,285.00
Misc Revenue	-	150.00	19.20	150.00
Fund Total	129,595.57	751,067.00	32,719.20	704,435.00

Grand Mound Wastewater Capital Reserve	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	195,279.18	1,246,532.00	87,697.82	1,085,500.00
Misc Revenue	15,178.36	-	4,344.74	-
Fund Total	210,457.54	1,246,532.00	92,042.56	1,085,500.00

Grand Mound Water Capital Reserve	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	145,957.92	1,010,067.00	67,795.45	155,267.00
Misc Revenue	8,186.70	-	1,274.15	-
Fund Total	154,144.62	1,010,067.00	69,069.60	155,267.00

Grand Mound Debt Service	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	800,600.00	943,617.00	360,850.00	904,284.00
Fund Total	800,600.00	943,617.00	360,850.00	904,284.00

## **Roads & Transportation**

Pro	grams:
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Program: R010, R012 & R015 Administration

**Description:** This division provides overall management of the department, personnel, clerical and accounting support and IT support.

Budget:	2010 Budget	2011 Proposed
Expenditures	6,339,601.00	5,533,264.00

Program: R140-R146 Construction in Progress (Fund 3010)

**Description:** The Roads Capital Construction Fund manages capital projects and supporting grants. All roads capital projects are represented in this fund and all phases of a project are reflected including right of way, survey, design, engineering and construction.

Budget:	2010 Budget	2011 Proposed
Expenditures	16,083,345.00	16,565,380.00

Program: R017, R052, R120, R124, R130 Engineering Services

**Description:** Design engineering, right of way, survey, emergency road repairs and construction inspection support. This is the operations side of projects that are not reflected in the capital budget.

Budget:	2010 Budget	2011 Proposed
Expenditures	4,386,654.00	3,283,792.00

Program: R135, R150, R155, R160, R165, R170, R175, R180, R200, R205, R210, R220, R230 Roads Operations

**Description:** This program tracks maintenance of the county road system. Activities include the following: roadway, bridge and drainage maintenance; vegetation management; traffic operations; and emergency response.

Budget:	2010 Budget	2011 Proposed
Expenditures	17,017,720.00	15,238,725.00

Program: R250, R252 Development Review

**Description:** Review and inspection to ensure that roads in new developments meet county standards.

Budget:	2010 Budget	2011 Proposed
Expenditures	787,077.00	782,200.00

#### **Parks Maintenance**

### **Programs:**

Program: R802 & R971 Parks Maintenance & Capital

**Description:** Maintenance and repair of park buildings, grounds, and equipment, as well as major maintenance program for park facilities.

Budget:	2010 Budget	2011 Proposed
Expenditures	871,983.00	892,199.00

#### **Solid Waste**

### **Programs:**

Program: W002-W003, W006-W009, W011, W020, W057, W120 Solid Waste Administration (Fund 4030)

**Description:** These programs provide the majority of overhead, operating transfers, and some indirect costs to solid waste, such as engineering administration and insurance services.

Budget:	2010 Budget	2011 Proposed
Expenditures	2,532,978.00	3,089,094.00

#### Program: W021 Solid Waste General Recycling Administration

**Description:** This program coordinates waste reduction and recycling activities throughout the county and with other departments and agencies including private companies, haulers and contract-service providers. The staff in this program participate in workshops through the Washington State Recycling Association and Department of Ecology, and attend various conferences.

Budget:	2010 Budget	2011 Proposed
Expenditures	128,448.00	102,891.00

#### **Program: W050 Solid Waste Capital Facilities Projects**

**Description:** This program provides for the construction activities as identified in the Capital Facilities Plan project. Costs include administration, design and engineering, outside professional assistance, and construction.

Budget:	2010 Budget	2011 Proposed
Expenditures	2,477,615.00	917,355.00

#### Program: W051 Comprehensive Plan

**Description:** This program currently covers the ongoing maintenance of the Solid Waste Comprehensive Plan; however, in 2011 it will fund the final version of a new plan as required by the Department of Ecology.

Budget:	2010 Budget	2011 Proposed
Expenditures	14,138.00	7,293.00

#### Program: W052 Regional Solid Waste

**Description:** As with general recycling administration, this fund provides for the continued coordination with other jurisdictions, solid waste coordinator and participation in meetings and events.

Budget:	2010 Budget	2011 Proposed
Expenditures	12,832.00	27,695.00

### Program: W053 Rates Review and Analysis

**Description:** Work associated with annual review of rates.

Budget:	2010 Budget	2011 Proposed
Expenditures	4,860.00	1,293.00

#### Program: W054 Household Curbside

**Description:** This program administers the countywide curbside recycling program for households. County responsibilities include promotion and public education, data collection and evaluation, and general oversight. The provision to provide for collection of recyclable materials from residences in rural and urban areas is mandated under RCW 70.95, Section 7(b)(i) and in our Solid Waste Management Plan.

Budget:	2010 Budget	2011 Proposed
Expenditures	42,387.00	66,102.00

### Program: W055 Moderate Risk Waste

**Description:** This program includes Solid Waste staff time associated with general planning and information of hazardous waste not directly associated with the county's HazoHouse and WasteMobile collection programs. This includes policy or regulatory development that affects solid waste, such as disposal of fluorescent lights, home electronics and computer monitors, and latex and oil-based paint.

Budget:	2010 Budget	2011 Proposed
Expenditures	11,682.00	4,500.00

### Program: W150 Waste and Recovery Center (WARC) Maintenance

**Description:** This program provides for ongoing maintenance of WARC buildings, roadways, minor equipment, and general operational tasks.

Budget:	2010 Budget	2011 Proposed
Expenditures	400,012.00	362,142.00

### **Program: W175 Transfer Station Operations**

**Description:** This program provides for the disposal and long-haul contract with Allied/Rabanco Disposal Company and the management of that contract.

Budget:	2010 Budget	2011 Proposed
Expenditures	11,230,001.00	11,035,241.00

<b>Programs</b>	:
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Program: W177 Blue Box Program

**Description:** This program provides for the service of the existing drop box recycling locations and administration of the contract. Currently there are three sites, including the site at the WARC. These sites provide self-haul recycling opportunities for residents not participating in curbside collection or for those who have excess material.

Budget:	2010 Budget	2011 Proposed
Expenditures	37,000.00	37,000.00

### **Program: W178 Yard Debris Facility and Operations**

**Description:** This program provides for the administration and operation of the county's yard waste collection facility located at the WARC, formerly the compost center. A private vendor operates the site.

Budget:	2010 Budget	2011 Proposed
Expenditures	608,612.00	772,611.00

### **Program: W179 Recycle Center Operations**

**Description:** This program includes operation of the WARC recycling center operations, including contract administration, staffing of the facility, maintenance and hauling of material for processing.

Budget:	2010 Budget	2011 Proposed
Expenditures	38,100.00	38,100.00

### **Program: W200 WARC Tollhouse Operations**

Description: This program provides for tollhouse activities at the WARC.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,262,479.00	1,245,382.00

### **Program: W201 Rainier Tollhouse Operations**

**Description:** This program provides for tollhouse activities and site maintenance at the Rainier Drop Box site.

Budget:	2010 Budget	2011 Proposed
Expenditures	97,010.00	95,175.00

### **Program: W202 Rochester Tollhouse Operations**

**Description:** This program provides for tollhouse activities and site maintenance at the Rochester Drop Box site.

Budget:	2010 Budget	2011 Proposed
Expenditures	180,844.00	161,396.00

#### **Program: W203 Summit Lake Tollhouse Operations**

**Description:** This program provides for tollhouse activities and site maintenance at the Summit Lake Drop Box site.

Budget:	2010 Budget	2011 Proposed
Expenditures	43,210.00	25,975.00

#### Program: W205 HazoHouse Moderate Risk Waste Collection Facility

**Description:** This program provides for the county's Household Moderate Risk Waste collection facility located at the WARC. HazoHouse accepts hazardous waste from residents and also small quantity generators (commercial establishments) that are conditionally exempt from hazardous waste regulations

Budget:	2010 Budget	2011 Proposed
Expenditures	425,744.00	414,445.00

## Program: W206 Mobile Hazardous Waste Program (The "WasteMobile")

**Description:** The WasteMobile provides convenient collection of household hazardous waste to underserved portions of the county and provides an opportunity to distribute toxic waste reduction information and education. This program is partially funded through the State Coordinated Prevention Grant.

Budget:	2010 Budget	2011 Proposed
Expenditures	47,732.00	45,296.00

#### **Program: W250 Community Litter Program**

**Description:** The Community Litter Program is a recommended program under Title 70 RCW: Public Health and Safety, Section 70.93.200. It is administered through the Solid Waste Division of the County Public Works Department.

Budget:	2010 Budget	2011 Proposed
Expenditures	45,947.00	74,743.00

#### **Program: W302 Commercial Waste**

**Description:** The Commercial Waste Assistance Program provides technical assistance to businesses interested in reducing waste and improving recycling including food waste recycling. Funds also provide for development and distribution of brochures and continued support of the built green efforts in Thurston County.

Budget:	2010 Budget	2011 Proposed
Expenditures	117,776.00	45,669.00

#### Program: W303 School Recycling

**Description:** The School Recycling Program provides outreach to schools, with presentations to classrooms, tours of the WARC, technical assistance and printing and distribution of the environmental education guide.

Budget:	2010 Budget	2011 Proposed
Expenditures	151,709.00	63,188.00

#### Program: W304 In-House Recycling

**Description:** The In-House Recycling Program provides for employee education, development of new policies and programs, and collection of recyclables within county facilities, including promotion of the county's Sustainability Policy, which includes a focus on less-toxic substances and environmentally responsible suppliers.

Budget:	2010 Budget	2011 Proposed
Expenditures	234,189.00	259,539.00

**Program: W305 Solid Waste Public Outreach Program** 

**Description:** This program includes the publication of *Talkin' Trash* twice yearly, maintenance of the county's WasteLine, and other community activities such as outreach at the Thurston County Fair. Also included in this program are the development and distribution of various waste reduction/recycle brochures, DEX brown pages, and the *Waste-Not Guide*. The program also includes master recycler training and coordination and support for the county's reuse/resale web site: <u>2good2toss.com</u>.

Budget:	2010 Budget	2011 Proposed
Expenditures	270,932.00	325,412.00

### Program: W308 & W311 Solid Waste Organics Management

**Description:** The Organics Management Program provides outreach activities, training, workshops, bin sales and education campaigns to encourage organics management. It also includes activities such as Food to Flowers (school food waste composting project), the Garden Tour, and the development of a Food Waste Pilot Program.

Budget:	2010 Budget	2011 Proposed
Expenditures	181,218.00	340,003.00

#### Program: Landfill Post-Closure Maintenance (Fund 4040)

**Description:** Provides statutorily mandated reserve fund for 30-year maintenance following the date the landfill is closed and to accumulate reserves for anticipated expense, transfer station equipment replacement, and future construction.

Budget:	2010 Budget	2011 Proposed
Expenditures	3,957,663.00	1,311,386.00

#### **Water and Sewer Utilities**

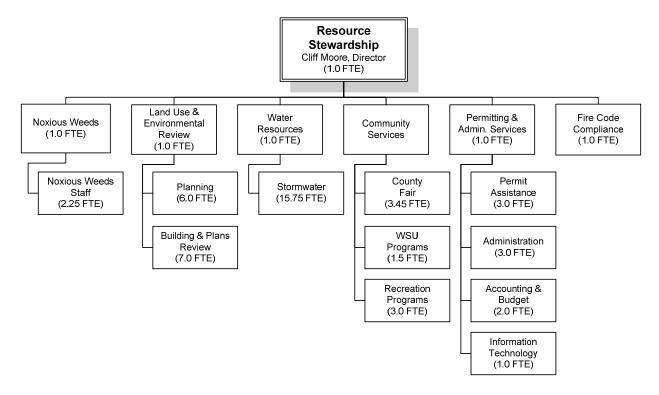
### **Programs:**

**Program: Water and Sewer Utilities (Combined)** 

**Description:** This program involves management of the Boston Harbor, Tamoshan/Beverly Beach, Olympic View and Grand Mound water and sewer utilities at the standards enforced by the Washington State Department of Health (for water) and the Washington State Department of Ecology (for sewer). The program also includes current capital projects and reserve funds for future capital projects in each utility.

Budget:	2010 Budget	2011 Proposed
Expenditures	5,069,582.00	3,949,598.00

## **Organization:**



## **Mission:**

To enhance public health, safety, environmental protection and sustainable development, with an integrated community education and engagement process.

### **2011 Goals:**

- Continue to enhance fiscal monitoring capacity to promote long-term fiscal sustainability for the ten funds that make up the department.
- Focus on water quality improvement. Through activities such as maintaining the county's
   National Pollution Discharge Elimination System permit, leading the inter-jurisdictional Budd
   Inlet restoration project and providing a wide variety of education and outreach to the
   community, the department will work to improve both fresh and marine water quality in the
   county.
- Through code amendments, staff training and a focus on energy efficiency and environmental sustainability, the department will continue to build internal capacity to engage with the "Green Building" movement.
- Support conservation of working lands by completing and presenting for Board of County Commissioner consideration a draft ordinance that articulates a Purchase of Development Rights process.
- Reduce review timelines on single family home applications from eight to four weeks or less.

- Launch the research and background study to enable the development of a 2013 2018 strategic plan for Noxious Weed Control.
- Establish a fully functioning advisory committee for Special Recreation made up of parents, caregivers, participants and interested community members.

### **2011 Issues:**

- Based on current revenue and expense projections for 2011, unless significant adjustments to both are made, the Fair will end 2011 with a negative fund balance. Staff will work with the Board of County Commissioners (BoCC) to develop a plan to address the projected deficit.
- The economic recovery is still very slow and as a result, the rate of land use and building project submittals remains very unpredictable. This leaves the Land Use and Permitting divisions highly vulnerable to up and down shifts in activity.
- With a La Nina winter predicted and associated colder and wetter weather expected, staff across the department will be reviewing emergency preparedness plans to ensure that citizen and inter-departmental expectations can be met.
- Although stormwater utility rates were increased for 2010 as part of a five year rate plan adopted in 2009, increases in expenses have outpaced expectations.

## **Changes from 2010 Budget:**

As a general rule, changes from 2010 are outlined in the maintenance level budgets that have been developed. However, the items outlined below do merit some additional discussion.

- In February 2010, the BoCC approved adding one FTE to enable the county to resume fire code inspections. Inspections are billed to the property owner and as of this date, revenues are fully covering costs for the program. It is expected that the trend will continue.
- In 2010 the BoCC provided funding to the Recreation program from the Millage reserve and the General Fund with no guarantees for the future. Based on recent BoCC direction, support at a slightly reduced level, supplemented with fee increases for all Recreation offerings, will continue for 2011.
- As noted above, it is expected that the Fair will need to make both revenue and expenditure adjustments in order to complete 2011 with a positive fund balance. One revenue impact will be a \$20,000 reduction in revenue from a onetime event (sale of a tractor).

#### **Funds:**

he majority of the units making up Resource Stewardship operate as fee-based enterprise funds. Revenues are generated by service fees, including building and land use permits, and special revenue assessments. The WSU Extension and Recreation programs receive General Fund support. Recreation also is supported by other county funds.

**WSU Extension Fund 0010.** This fund engages people, organizations and communities to advance knowledge, economic well-being and quality of life by fostering inquiry, learning, and the application of research.

**Thurston County Fair Fund 1030.** This is a special revenue fund which supports a five day county fair and off-season events, facility rentals and an RV storage operation.

**Thurston County Recreation Fund 1320.** This is a special revenue fund which provides adult, children and special needs recreational opportunities within the county and is supported by program fees, General Fund and grants. Recreation also oversees active sports programs such as adult co-ed soccer and softball.

**Noxious Weed Control Fund 1350.** This is a special revenue assessment fund established to educate, consult and help landowners to protect lands from the impact of invasive noxious weeds.

**Long Lake LMD Fund 1720.** This is a special revenue fund established to provide a long-term vegetation lake management program that balances use of this natural resource between recreational users and wildlife through the control of aquatic vegetation (native and non-native invasive species) in Long Lake.

**Lake Lawrence LMD Fund 1740.** This is a special revenue fund established to provide a long-term vegetation lake management program that balances use of this natural resource between recreational users and wildlife through the control of aquatic vegetation (native and non-native invasive species) in Lake Lawrence.

Water Resources Inventory Area (WRIA) 13 Watershed Plan Fund 1780. This fund was established to complete a limited analysis of the Deschutes River Basin in the WRIA process and it was continued to host an environmental health grant to assist Ecology with the development of the Total Maximum Daily Load report. In 2011 funding through a Department of Ecology grant will enable the county to accomplish the in-lieu-fee mitigation activities related to the Deschutes River Basin.

**Storm and Surface Water Utility Fund 4060.** This fund is supported by a special revenue assessment that enables stormwater management and water quality improvements through programs such as education and outreach, water quality and quantity monitoring, facility inspection and maintenance, drainage infrastructure mapping and illicit discharge detection elimination and coordinating the compliance with the county's National Pollution Discharge Elimination System permit.

**Storm and Surface Water Capital Fund 4070.** This fund was established to support stormwater capital facilities projects that provide local flood reduction, habitat and water quality improvement. Revenue is provided through operating transfers from the Storm and Surface Water Utility Fund.

**Land Use and Permitting Fund 4124.** This fund supports the review of land use proposals and building permit applications to ensure compliance with Thurston County Codes and operates as a fee-based enterprise fund.

# **TOTAL EXPENDITURES & FTEs BY DEPARTMENT**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	69.20	56.20	56.45	53.95
Expenditures				
Personnel	4,449,936.10	5,041,811.00	3,333,809.13	4,962,362.00
Internal Services	4,114,794.12	2,800,466.00	1,385,867.47	3,012,443.00
Professional Services	1,344,901.12	1,253,730.00	575,663.50	1,276,219.00
Operating Costs	707,901.16	747,222.00	409,876.21	793,892.00
Debt Services	31,735.87	23,187.00	17,386.91	24,327.00
Capital Expenses	530,981.94	1,428,477.00	25,816.71	806,485.00
Transfers to Other County Funds	730,402.00	650,000.00	-	650,527.00
Department Total	11,910,652.31	11,944,893.00	5,748,419.93	11,526,255.00

# **EXPENDITURES BY FUND**

General Fund – WSU Extension	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	170,323.90	189,061.00	120,726.72	194,741.00
Internal Services	128,087.03	142,790.00	76,383.49	117,047.00
Professional Services	114,477.92	97,890.00	53,970.24	97,890.00
Operating Costs	42,757.90	35,039.00	21,544.71	40,409.00
Debt Services	484.06	475.00	293.17	1,615.00
Fund Total	456,130.81	465,255.00	272,918.33	451,702.00

Fair	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	305,874.20	288,569.00	194,868.41	294,842.00
Internal Services	63,125.29	75,349.00	48,316.60	131,494.00
Professional Services	49,424.39	54,850.00	38,355.36	49,850.00
Operating Costs	107,991.51	123,455.00	65,851.04	117,430.00
Fund Total	526,415.39	542,223.00	347,391.41	593,616.00

Recreation Services	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	621,243.09	330,289.00	183,160.89	302,565.00
Internal Services	270,170.81	52,297.00	34,659.78	80,587.00
Professional Services	97,339.17	52,513.00	25,266.66	52,513.00
Operating Costs	124,654.72	97,684.00	62,384.53	97,684.00
Debt Services	330.64	-	-	-
Capital Expenses	49,825.57	-	-	-
Fund Total	1,163,564.00	532,783.00	305,471.86	533,349.00

Noxious Weed	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	310,247.79	372,968.00	227,781.67	380,814.00
Internal Services	71,273.84	91,417.00	39,230.64	118,557.00
Professional Services	6,222.56	6,000.00	3,950.88	6,000.00
Operating Costs	32,093.17	37,861.00	26,118.58	37,861.00
Capital Expenses	5,409.65	6,000.00	-	6,000.00
Transfers to Other	-	-	-	527.00
County Funds				
Fund Total	425,247.01	514,246.00	297,081.77	549,759.00

Long Lake LMD	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	-	43,072.00	25,694.75	32,610.00
Internal Services	59,996.59	28,821.00	9,761.06	25,306.00
Professional Services	150,758.86	211,093.00	106,782.88	194,711.00
Operating Costs	3,636.68	9,320.00	5,116.88	9,320.00
Fund Total	214,392.13	292,306.00	147,355.57	261,947.00

Lake Lawrence LMD	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	-	25,058.00	19,359.05	30,610.00
Internal Services	32,130.18	8,934.00	4,299.38	7,011.00
Professional Services	36,334.69	97,438.00	64,110.70	91,361.00
Operating Costs	1,486.07	2,797.00	1,136.46	2,797.00
Fund Total	69,950.94	134,227.00	88,905.59	131,779.00

WRIA 13 Watershed Plan	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	-	-	226.55	22,000.00
Internal Services	12,151.86	-	-	-
Professional Services	-	10,772.00	-	10,772.00
Operating Costs	-	200.00	-	200.00
Fund Total	12,151.86	10,972.00	226.55	32,972.00

Storm & Surface Water Utility	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	39,666.65	1,516,058.00	973,046.71	1,454,175.00
Internal Services	2,135,334.15	1,349,996.00	509,280.09	1,433,912.00
Professional Services	560,917.59	585,000.00	184,656.45	585,000.00
Operating Costs	255,691.01	280,965.00	151,112.12	320,965.00
Debt Services	12.75	-	48.92	-
Capital Expenses	18,300.63	16,800.00	-	16,800.00
Transfers to Other County Funds	730,402.00	650,000.00	-	650,000.00
Fund Total	3,740,324.78	4,398,819.00	1,818,144.29	4,460,852.00

Storm & Surface Water Capital	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	-	81,491.00	64,245.09	130,029.00
Internal Services	493,291.38	254,355.00	131,484.30	167,330.00
Professional Services	1,800.00	2,552.00	16,528.21	52,500.00
Operating Costs	1,650.38	845.00	18,119.45	8,170.00
Capital Expenses	457,446.09	1,405,677.00	25,816.71	783,685.00
Fund Total	954,187.85	1,744,920.00	256,193.76	1,141,714.00

Land Use & Permitting	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	3,002,580.47	2,195,245.00	1,524,699.29	2,119,976.00
Internal Services	849,232.99	796,507.00	532,452.13	931,199.00
Professional Services	327,625.94	135,622.00	82,042.12	135,622.00
Operating Costs	137,939.72	159,056.00	58,492.44	159,056.00
Debt Services	30,908.42	22,712.00	17,044.82	22,712.00
Fund Total	4,348,287.54	3,309,142.00	2,214,730.80	3,368,565.00

## **TOTAL REVENUE**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund – WSU Extension	192,402.22	195,966.00	91,858.57	206,333.00
Fair	463,948.24	565,200.00	437,091.55	485,198.00
Recreation Services	936,195.71	508,072.00	402,716.12	330,997.00
Noxious Weed	436,778.93	502,102.00	291,041.01	506,041.00
Long Lake LMD	186,389.39	185,150.00	108,475.61	185,150.00
Lake Lawrence LMD	98,660.85	96,100.00	65,544.43	96,300.00
WRIA 13 Watershed Plan	9,581.83	900.00	419.79	750.00
Storm & Surface Water Utility	3,413,809.22	4,430,498.00	2,268,360.02	4,989,885.00
Storm & Surface Water Capital	1,128,901.42	872,500.00	14,595.76	666,500.00
Land Use & Permitting	6,167,520.04	3,218,073.00	2,603,261.71	3,285,061.00
Department Total	13,034,187.85	10,574,561.00	6,283,364.57	10,752,215.00

## **REVENUE BY FUND**

General Fund – WSU Extension	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	131,820.46	139,548.00	63,852.01	149,915.00
Misc Revenue	420.00	-	1,151.99	-
Grants	60,161.76	56,418.00	26,854.57	56,418.00
Fund Total	192,402.22	195,966.00	91,858.57	206,333.00

Fair	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	122,115.86	151,000.00	121,845.56	131,400.00
From Other Funds	35,298.00	55,800.00	55,800.00	35,298.00
Intergovernmental Revenue	41,785.00	41,000.00	41,825.00	41,000.00
Misc Revenue	264,749.38	317,400.00	217,620.99	277,500.00
Fund Total	463,948.24	565,200.00	437,091.55	485,198.00

Recreation Services	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund Contribution	273,015.00	60,824.00	-	-
Fees and Licenses	376,018.24	417,101.00	370,103.87	292,100.00
From Other Funds	192,662.89	-	-	-
Intergovernmental Revenue	24,104.00	23,797.00	23,930.00	23,797.00
Misc Revenue	44,756.09	6,350.00	8,682.25	15,100.00
Grants	25,639.49	-	-	-
Fund Total	936,195.71	508,072.00	402,716.12	330,997.00

Noxious Weed	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	88,071.54	65,228.00	60,891.43	65,228.00
Intergovernmental Revenue	317.83	-	-	-
Misc Revenue	297,552.29	395,708.00	230,149.58	400,187.00
Grants	50,837.27	41,166.00	-	40,626.00
Fund Total	436,778.93	502,102.00	291,041.01	506,041.00

Long Lake LMD	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Misc Revenue	186,389.39	185,150.00	108,475.61	185,150.00
Fund Total	186,389.39	185,150.00	108,475.61	185,150.00

Lake Lawrence LMD	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Misc Revenue	98,660.85	96,100.00	65,544.43	96,300.00
Fund Total	98,660.85	96,100.00	65,544.43	96,300.00

WRIA 13 Watershed Plan	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Misc Revenue	671.90	900.00	419.79	750.00
Grants	8,909.93	-	-	-
Fund Total	9,581.83	900.00	419.79	750.00

Storm & Surface Water Utility	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Taxes	402,660.00	518,793.00	384,032.25	607,281.00
Fees and Licenses	-	55,755.00	-	124,024.00
Intergovernmental Revenue	86,198.52	90,000.00	-	90,000.00
Misc Revenue	2,623,746.68	3,384,850.00	1,872,811.31	3,787,480.00
Grants	301,204.02	381,100.00	11,516.46	381,100.00
Fund Total	3,413,809.22	4,430,498.00	2,268,360.02	4,989,885.00

Storm & Surface Water Capital	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	1,106,820.48	850,000.00	-	650,000.00
Misc Revenue	22,080.94	22,500.00	14,595.76	16,500.00
Fund Total	1,128,901.42	872,500.00	14,595.76	666,500.00

Land Use & Permitting	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund Contribution	2,021,278.00	58,145.00	18,145.00	18,145.00
Fees and Licenses	3,361,615.21	3,088,810.00	2,540,261.94	3,187,798.00
From Other Funds	366,204.00	50,000.00	25,000.00	50,000.00
Misc Revenue	22,408.53	12,000.00	14,795.02	20,000.00
Grants	396,014.30	9,118.00	5,059.75	9,118.00
Fund Total	6,167,520.04	3,218,073.00	2,603,261.71	3,285,061.00

## Washington State University (WSU) Extension

### **Programs:**

Program: B500 WSU Extension - Administration

**Description:** Administrative operating expenses include: county-owned facility rent, utilities, internal service costs, county vehicle, insurance, supplies, leased copy equipment, administrative supervisor position (0.50 FTE) and a portion of the director's salary (0.50 FTE), which provides administrative support and oversight to all programs and services.

Budget:	2010 Budget	2011 Proposed
Expenditures	218,387.00	194,209.00

Program: B520 4-H

**Description:** 4-H Youth Development provides hands-on teaching, leadership development and outreach to youth, grades K-12 in many subject areas. The 4-H Adventure Program creates problem-solving activities that build cohesive, effective teams and assists in improving skills such as communication, critical thinking, and trust building within those teams.

Budget:	2010 Budget	2011 Proposed
Expenditures	103,578.00	103,578.00

#### Program: B540 Master Gardener

**Description:** The Master Gardener and Master Composter Programs provide a wide array of formal and informal education opportunities for the public. Full training courses in gardening and composting are offered annually. After intensive training, gardening and composting volunteers fulfill sixty and forty hours of volunteer work, respectively, at the Master Gardener demonstration gardens, diagnostic clinics and workshops. These are regularly staffed with volunteers who answer questions on soils, plants, insects, composting and gardening techniques. Clinics are located at Olympia Farmers Market and the WSU Extension office.

Budget:	2010 Budget	2011 Proposed
Expenditures	75,065.00	79,180.00

### **Program: B542 Master Gardener - Annual Training Program**

**Description:** The Master Gardener/Master Composter training courses are provided annually. Revenue covers expenses for training local community members to become official Master Gardeners or Master Composters by WSU standard practices. Any revenue collected beyond training expenses is returned to support the program, demonstration gardens and clinics.

Budget:	2010 Budget	2011 Proposed
Expenditures	11,525.00	11,525.00

Program: B565 Native Plant Salvage

**Description:** The Native Plant Salvage Project helps protect water quality and wildlife habitat through action-based educational activities. Volunteer opportunities include rescuing plants from areas slated for new development, streamside vegetation projects, installing and maintaining learning landscapes at area schools, fundraising and assisting with public workshops on plant identification, "naturescaping" and propagation. WSU Extension's Native Plant Salvage and Water Resources/Environmental Education program is fully funded by fees, grants or WSU sources in order to provide programs and services to county residents.

Budget:	2010 Budget	2011 Proposed
Expenditures	21,700.00	21,700.00

Program: B580 Food Safety

**Description:** WSUs Extension's Food Safety and Nutrition Program provides information on nutrition, healthy food choices, safe food handling and storage, preventing food borne illnesses, hand washing and assisting low-income residents with food budget-stretching ideas. Training for Public Health's Food and Beverage Worker permits is overseen by the WSU Thurston County faculty. Additional funds are provided as a small contribution in support of WSU Food Safety faculty member's salary.

Budget:	2010 Budget	2011 Proposed
Expenditures	35,000.00	41,510.00

## **Thurston County Fair**

Programs:			
Program: Annual Fair			
<b>Description:</b> Annual agricultural county fair as per RCW 36.37.02	.0.		
Budget: 2010 Budget 2011 Proposed			
Expenditures	336,776.00	368,042.00	
Program: Non-fair Activities			
<b>Description:</b> Off-season activities including facility rentals, storage, camping, and off-season events.			
Budget:	2010 Budget	2011 Proposed	
Expenditures	205,447.00	225,574.00	

# Recreation

Expenditures  Program: C805 Fun Runs  Description: Regional fitness programs that focus on health and wellness	<b>010 Budget</b> 4,300.00	ecreational education.  2011 Proposed  4,300.00	
Budget: 20  Expenditures  Program: C805 Fun Runs  Description: Regional fitness programs that focus on health and wellness	<b>010 Budget</b> 4,300.00	2011 Proposed	
Expenditures  Program: C805 Fun Runs  Description: Regional fitness programs that focus on health and wellness	4,300.00	<u> </u>	
Program: C805 Fun Runs  Description: Regional fitness programs that focus on health and wellness		4,300.00	
<b>Description:</b> Regional fitness programs that focus on health and wellness	s promotion. Progr		
	s promotion. Progr		
tourism.		ramming emphasis on	
Budget: 20	010 Budget	2011 Proposed	
Expenditures	8,180.00	8,180.00	
Program: C808 Other Day Camps			
<b>Description:</b> Operations of recreational-based day camp services held du population 6-12 years of age.	iring the summer r	nonths. Target	
Budget: 20	010 Budget	2011 Proposed	
Expenditures	108,977.00	103,096.00	
Program: C827 Adult Softball			
<b>Description:</b> Operations of an adult softball league for persons ages 18 through adult conducted in summer and fall.			
Budget: 20	010 Budget	2011 Proposed	
Expenditures	56,927.00	61,066.00	
Program: C828 Southwest Washington Soccer Association (SWSA	A)		
<b>Description:</b> Operations of an adult coed soccer program for persons age	es 18 through adul	t conducted year-round.	
Budget: 20	010 Budget	2011 Proposed	
Expenditures	87,768.00	92,757.00	
Program: C946 Disabled Recreation Activities			
<b>Description:</b> Recreation activities serving persons with physical and deve conducted year-round. A grant along with program fees supports this program are supports this program fees supports the program fees supp	•	ties ages 8 through adult	
Budget: 20	010 Budget	2011 Proposed	
Expenditures	209,544.00	222,505.00	
Program: C948 Summer Weekday Program			
<b>Description:</b> Recreation programs serving persons with physical and deverthe summer.	elopmental disabil	ities conducted during	
Budget: 20	010 Budget	2011 Proposed	
Expenditures	57,087.00	38,904.00	

**Program: C800 Recreation Administration** 

**Description:** Recreation programs serving persons with physical and developmental disabilities conducted during the summer.

Budget:	2010 Budget	2011 Proposed
Expenditures	0.00	2,541.00

#### **Noxious Weed Control**

## **Programs:**

Program: C500 - C599 Noxious Weed Control

**Description:** The Thurston County Noxious Weed Control Board carries out the mandates of the Washington State Noxious Weed Control Law, RCW 17.10. The Noxious Weed Control Program educates, consults with, and provides services to landowners to protect and preserve lands from the degrading impact of exotic, invasive noxious weeds. It is funded primarily by an annual assessment on properties.

Budget:	2010 Budget	2011 Proposed
Expenditures	514,246.00	549,759.00

## **Lake Management Districts**

#### **Programs:**

Program: Long Lake Management District (Fund 1720)

**Description:** The Long Lake Management District provides long-term vegetation management to eradicate non-native invasive plants such as Eurasian Watermilfoil and White Water Lily, and also manages native aquatic plants that reach a nuisance level in accordance with the approved Integrated Pest Management Plan and a contract with the Long Lake property owners.

Budget:	2010 Budget	2011 Proposed
Expenditures	292,306.00	261,947.00

### Program: Lake Lawrence Management District (Fund 1740)

**Description:** The Lake Lawrence Management District provides long-term vegetation management to eradicate non-native invasive plants such as the White Water Lily, and also manages native aquatic plants that reach a nuisance level in accordance with the approved Integrated Pest Management Plan and a contract with the Lake Lawrence property owners.

Budget:	2010 Budget	2011 Proposed
Expenditures	134,227.00	131,779.00

Program: WRIA 13 (Water Resources Inventory Area) (Fund 1780)

**Description:** The Deschutes River Total Maximum Daily Load (TMDL) implementation program will occur through interfund or professional services work.

Budget:	2010 Budget	2011 Proposed
Expenditures	10,972.00	32,972.00

#### **Stormwater & Surface Water Utilities**

## **Programs:**

#### Program: W600 Stormwater Public Information & Education (Fund 4060)

**Description:** Education and outreach services include focused programs for youth and adults. Youth programs include school programs and field activities to restore sites and monitor for macro invertebrates (Stream Team). Adult outreach programs include partnerships with WSU Extension, Chehalis River Partnership, and the Nisqually River Council and other county departments such as Environmental Health.

Budget:	2010 Budget	2011 Proposed
Expenditures	244,688.00	189,574.00

#### Program: W601 & W607 Stormwater Planning, Policy & Compliance

**Description:** This program coordinates all county actions toward compliance with the National Pollution Discharge Elimination System (NPDES) Phase II Stormwater Permit and the planning activities for resource preservation and protection. The Thurston County Drainage Design and Erosion Control Manual is administered under these activities.

Budget:	2010 Budget	2011 Proposed
Expenditures	529,564.00	445,996.00

## Program: W602 & W604 Stormwater Monitoring

**Description:** This program includes monitoring ground water elevations in flood-prone areas, stream flow stations for flood-prone streams, and precipitation gages throughout the county. Additionally, the program provides contracted services to the cities of Olympia, Lacey and Tumwater. The program also provides ambient water quality data.

Budget:	2010 Budget	2011 Proposed
Expenditures	416,693.00	406,127.00

#### Program: W603, W608, W636 Stormwater Infrastructure Management

**Description:** This program involves inspecting and maintaining public facilities, ensuring that private facilities are inspected and maintained, collecting data to manage county-owned assets, and developing a map of the county's stormwater infrastructure. The program also provides technical assistance for ratepayers.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,580,454.00	1,475,235.00

Program: W605-W606, W634 Stormwater Utility Administration

**Description:** Utility administration provides staff management, develops program priorities, implements fiscal controls, and develops data for the customer billing system and the NPDES compliance tracking system.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,627,420.00	1,943,920.00

## **Stormwater Capital Facilities**

### **Programs:**

Program: Stormwater Capital Facilities Program (Fund 4070)

**Description:** This program focuses on retrofitting, replacing, or installing new infrastructure. In many cases, the program installs new or additional drainage infrastructure in subdivisions that were built before stormwater standards were adopted.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,744,920.00	1,141,714.00

## **Land Use & Permitting**

#### **Programs:**

**Program: C230 Administrative Services** 

**Description:** The Administrative Services Division provides support to all divisions of Resource Stewardship. Within this section, accounting support (daily cash deposits and accounts receivable and payable, payroll, and budget) and IT support is provided to all Amanda users. There are 137 Amanda users in the following departments: Resource Stewardship, Environmental Health, Public Works, Assessor's Office, Prosecuting Attorney's Office and the Board of County Commissioners.

Budget:	2010 Budget	2011 Proposed
Expenditures	684,293.00	621,246.00

## **Program: C235 Permit Assistance Center**

**Description:** The Permit Assistance Center provides one-stop assistance to citizens, contractors, and property owners seeking property information, permits and authorizations to develop land and coordinate projects that require intradepartmental review.

Budget:	2010 Budget	2011 Proposed
Expenditures	397,055.00	423,350.00

#### **Program: C245 Planning & Environmental Services**

**Description:** The Planning and Environmental Review Divison reviews proposed land-use actions for their consistency with the Thurston County Comprehensive Plan and related zoning and development standards.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,125,158.00	1,041,933.00

#### **Program: C247 Hearing Examiner**

**Description:** This program is contracted out and issues decisions on land use proposals, oversees the public hearing process and hears appeals of administrative decisions.

Budget:	2010 Budget	2011 Proposed
Expenditures	95,000.00	95,000.00

#### **Program: C250 Solid Waste Compliance**

**Description:** The Compliance Unit investigates complaints related to building without permits, critical areas and zoning violations, grading violations, and junk vehicle complaints.

Budget:	2010 Budget	2011 Proposed
Expenditures	60,793.00	74,252.00

#### **Program: C255 Building Inspections**

**Description:** The Building and Fire Safety Division inspects all new construction within unincorporated Thurston County for compliance with building and fire codes.

Budget:	2010 Budget	2011 Proposed
Expenditures	454,853.00	507,288.00

#### Program: C260 Building Plan Review

**Description:** The Building and Fire Safety Division reviews building plans for all new construction within unincorporated Thurston County for compliance with building and fire codes.

Budget:	2010 Budget	2011 Proposed
Expenditures	371,074.00	466,483.00

#### **Program: C270 Fire Code Inspections**

**Description:** The Building and Fire Safety Division reviews building plans and inspects all new construction within unincorporated Thurston County for compliance with building and fire codes. This division inspects all non-residential structures for compliance with fire codes.

Budget:	2010 Budget	2011 Proposed
Expenditures	70,778.00	93,214.00

#### **Program: C282 Boundary Review Board**

**Description:** Land Use and Permitting provides staff support for this voluntary board, which reviews annexation proposals and issues recommendations on these proposals.

Budget:	2010 Budget	2011 Proposed
Expenditures	21,510.00	15,601.00

**Program: C283 Historic Commission** 

**Description:** Activities related to the conservation, preservation and support of historical locations within Thurston County.

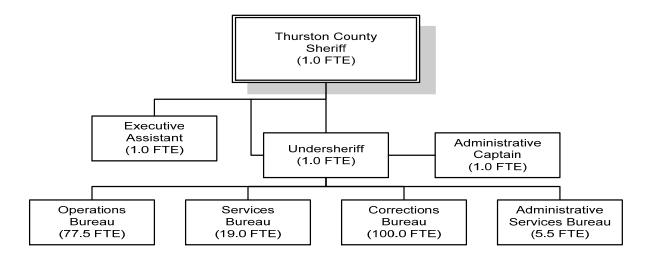
Budget:	2010 Budget	2011 Proposed
Expenditures	19,510.00	21,080.00

#### **Program: C295 Natural Resources Program**

**Description:** The Natural Resources Division oversees long-range plans for watershed, salmon recovery, shellfish, timber and other natural resources. This section coordinates the annual update to the Capital Facilities Plan. In 2008, natural resources staff began working with the Puget Sound Partnership and the Chehalis River Basin Flood Authority on behalf of Thurston County. The remainder of this FTE is budgeted in Water Resources.

Budget:	2010 Budget	2011 Proposed
Expenditures	9,118.00	9,118.00

### **Organization:**



### Mission:

The Thurston County Sheriff's Office will serve as a leader and a partner within the community in order to prevent crime, maintain safety, enforce all laws fairly and provide for the humane care of prisoners, while at the same time respecting and protecting the rights of all citizens.

## **Purpose:**

The Sheriff's Office provides law enforcement in unincorporated Thurston County and operates the Adult Corrections Facility, which provides detention for pre-trial and convicted individuals and offers alternative programs that afford offenders opportunities for successful reintegration into the community.

### **2011 Goals:**

- To improve public safety for the citizens of Thurston County.
- To have a smooth transition of leadership within the new administration and the subsequent reorganization of the agency.
- Maintain current staffing levels within the Sheriff's Office in order to maintain the current level of service provided to the citizens of Thurston County.
- Create additional efficiencies within the agency to maximize the use of existing staff in order to handle the increasing demand for services.
- Conduct additional cross-training of support personnel (specifically Legal Assistants) to be more
  efficient in handling the various services required of our agency.
- Continue the training of additional Patrol Deputies on accident investigations in order to be better prepared for handling the county road accidents that we will assume in July of 2011.
- Maintain the current inmate programs offered within our Corrections Bureau.

Dept #: 10/11

### **2011 Issues:**

- A new Sheriff will be elected to lead the Sheriff's Office. This change in administration will
  create a re-organization of the office with the potential for programs to be eliminated and/or
  added. What this re-organization will look like will not be clear for several months into 2011.
- On July 1, 2011 the Washington State Patrol will cease handling county road vehicle accidents.
  The impacts of this added work load are unknown, but we anticipate that our response time to
  calls for service will increase. It is estimated that we will be handling approximately 1200
  vehicle accidents per year.
- In 2010 our jail population has slightly increased. We estimate that based on trends it will
  increase again in 2011. It is our intent to maintain our Corrections Bureau staffing at the current
  level.
- The Detective Division will have reduced staffing in 2011, thus fewer cases being assigned for follow-up investigations. This reduction is due to minimum staffing requirements for the Patrol Division and fulfilling other agency staffing priorities.
- The use of outside inmate housing and controlling overtime within the Corrections Bureau will
  continue to be monitored closely due to the anticipated population increases and reduced
  staffing levels from prior year's budget cuts.

### Funds:

The Sheriff's Office operates primarily with funding from the General Fund. It also uses the following special revenue funds for specific purposes.

**LEOFF I Long Term Care Fund 1420.** This fund was established to pay premiums for long-term care insurance for LEOFF I law enforcement employees and retirees.

**Special Programs Fund 1440.** This fund was established to record vessel registration fees received from the state to support the boating enforcement program and any grants received for boating safety.

**Prisoners Concession Fund 1450.** This fund was established to contribute to the projects and activities and well being of inmates and their environment by using the revenue from the sale of inmate commissary and telephone commissions.

## **TOTAL EXPENDITURES & FTEs BY DEPARTMENT**

Sheriff	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	109.00	104.00	104.00	104.00
Expenditures				
Personnel	12,032,522.36	11,511,553.00	7,584,514.37	11,963,288.00
Internal Services	2,066,156.19	2,576,573.00	1,714,723.11	2,424,062.00
Professional Services	146,357.65	155,273.00	59,893.39	152,356.00
Operating Costs	361,468.90	499,324.00	175,780.64	361,921.00
Capital Expenses	10,463.82	-	-	-
Department Total	14,616,968.92	14,742,723.00	9,534,911.51	14,901,627.00

Corrections	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	105.00	102.00	102.00	102.00
Expenditures				
Personnel	10,291,687.02	10,234,766.00	6,580,449.59	10,463,834.00
Internal Services	1,657,522.51	1,634,407.00	1,038,620.37	1,634,049.00
Professional Services	1,296,441.91	1,574,235.00	907,160.84	1,566,226.00
Operating Costs	1,083,895.86	1,143,383.00	586,184.76	1,145,818.00
Debt Services	62.95	100.00	15.24	100.00
Capital Expenses	8,359.25	-	-	-
Department Total	14,337,969.50	14,586,891.00	9,112,430.80	14,810,027.00

## **EXPENDITURES BY FUND**

Sheriff – General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	11,817,789.45	11,342,382.00	7,462,083.45	11,794,414.00
Internal Services	2,066,156.19	2,567,060.00	1,708,381.11	2,422,118.00
Professional Services	38,275.25	44,590.00	19,600.09	41,673.00
Operating Costs	341,337.94	463,910.00	158,476.03	326,507.00
Capital Expenses	10,463.82	-	-	-
Fund Total	14,274,022.65	14,417,942.00	9,348,540.68	14,584,712.00

Sheriff – LEOFF I	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	123,917.60	97,606.00	78,913.99	97,606.00
Internal Services	-	7,929.00	5,286.00	-
Professional Services	108,082.40	110,683.00	40,293.30	110,683.00
Fund Total	232,000.00	216,218.00	124,493.29	208,289.00

Sheriff - Special Programs	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	90,815.31	71,565.00	43,516.93	71,268.00
Internal Services	-	1,584.00	1,056.00	1,944.00
Operating Costs	20,130.96	35,414.00	17,304.61	35,414.00
Fund Total	110,946.27	108,563.00	61,877.54	108,626.00

Corrections – General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	10,162,400.88	10,094,600.00	6,489,704.77	10,312,081.00
Internal Services	1,646,998.51	1,624,603.00	1,032,084.37	1,621,803.00
Professional Services	1,100,783.35	1,378,835.00	787,872.04	1,370,826.00
Operating Costs	1,065,943.91	1,118,833.00	573,265.24	1,121,268.00
Debt Services	62.95	100.00	15.24	100.00
Capital Expenses	8,359.25	-	-	-
Fund Total	13,984,548.85	14,216,971.00	8,882,941.66	14,426,078.00

Corrections – Prisoner's Concessions	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	129,286.14	140,166.00	90,744.82	151,753.00
Internal Services	10,524.00	9,804.00	6,536.00	12,246.00
Professional Services	195,658.56	195,400.00	119,288.80	195,400.00
Operating Costs	17,951.95	24,550.00	12,919.52	24,550.00
Fund Total	353,420.65	369,920.00	229,489.14	383,949.00

## **TOTAL REVENUE**

Sheriff	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund	1,248,085.80	966,754.00	605,017.18	966,521.00
LEOFF I	354,033.03	216,918.00	218,662.87	216,918.00
Special Programs	88,217.12	75,200.00	89,014.15	75,200.00
Department Total	1,690,335.95	1,258,872.00	912,694.20	1,258,639.00

## **REVENUE BY FUND**

Sheriff – General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	254,590.31	261,550.00	147,168.58	251,475.00
From Other Funds	115,000.00	23,400.00	-	23,400.00
Intergovernmental Revenue	266,272.77	228,892.00	115,831.48	188,892.00
Misc Revenue	130,699.01	25,300.00	13,246.35	21,900.00
Grants	481,523.71	427,612.00	328,770.77	480,854.00
Fund Total	1,248,085.80	966,754.00	605,017.18	966,521.00

Sheriff – LEOFF I	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund Contribution	353,028.00	216,218.00	216,218.00	216,218.00
Misc Revenue	1,005.03	700.00	2,444.87	700.00
Fund Total	354,033.03	216,918.00	218,662.87	216,918.00

Sheriff – Special Programs	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	700.00	-	-	-
Intergovernmental Revenue	73,038.17	72,000.00	86,597.98	72,000.00
Misc Revenue	3,389.95	3,200.00	2,416.17	3,200.00
Grants	11,089.00	-	-	-
Fund Total	88,217.12	75,200.00	89,014.15	75,200.00

Corrections	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund	2,368,583.55	2,578,086.00	1,324,199.68	2,239,020.00
Prisoner's Concessions	355,167.22	371,000.00	207,707.34	355,000.00
Department Total	2,723,750.77	2,949,086.00	1,531,907.02	2,594,020.00

Corrections – General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	434,166.84	484,800.00	241,046.42	380,800.00
From Other Funds	1,656,851.28	1,821,014.00	829,793.09	1,806,120.00
Intergovernmental Revenue	77,115.06	81,000.00	54,047.79	81,000.00
Misc Revenue	627.37	161,472.00	169,508.38	900.00
Grants	199,823.00	29,800.00	29,804.00	(29,800.00)
Fund Total	2,368,583.55	2,578,086.00	1,324,199.68	2,239,020.00

Corrections – Prisoner's Concessions	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	187,784.06	190,000.00	118,938.79	184,000.00
Misc Revenue	167,383.16	181,000.00	88,768.55	171,000.00
Fund Total	355,167.22	371,000.00	207,707.34	355,000.00

#### **Sheriff**

## **Programs:**

Program: B100 Operations - Administration

**Description:** Provides overall administrative support for the Sheriff's Office, including the budget, labor relations and policy development.

Budget:	2010 Budget	2011 Proposed
Expenditures	817,600.00	806,472.00

#### **Program: B101-B102 Operations - Accounting Services**

**Description:** Provides accounting services for all fiscal aspects of the office. Responsible for budget development, all office revenue and expenditure tracking, the Telestaff scheduling program, inmate medical and all other duties associated with accounting within the agency.

Budget:	2010 Budget	2011 Proposed
Expenditures	292,335.00	300,267.00

#### **Program: B104 Operations - Volunteers**

**Description:** Our agency has numerous volunteer groups: Reserve Deputies, Explorers, Search & Rescue, Mounted Patrol, Jeep Patrol, Disabled Parking Enforcement and citizen volunteers within the office.

Budget:	2010 Budget	2011 Proposed
Expenditures	13,696.00	12,637.00

#### Program: B105 Operations - Investigation

**Description:** The Investigation Unit conducts follow-up investigations on felony crimes that require additional time and/or expertise above what can be offered by a first responding Patrol Deputy. Crimes include, but are not limited to: homicide, assault, sex offenses, arson, kidnapping, fraud/forgery, computer crimes, burglary and auto theft.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,832,568.00	1,876,278.00

Program: B106 Operations - Sex Offender Registration

**Description:** Monitors all registered sex offenders within Thurston County. Investigates sex offenders that fail to register, verifies residency of sex offenders and performs several other tasks associated with sex offender registration.

Budget:	2010 Budget	2011 Proposed
Expenditures	273,202.00	402,875.00

#### **Program: B107 Methamphetamine Initiative**

**Description:** Identify, locate and arrest methamphetamine addicted criminals, especially career criminals who are causing great problems in the areas of identity theft, burglary and auto theft. This program is primarily grant funded.

Budget:	2010 Budget	2011 Proposed
Expenditures	25,601.00	0.00

### **Program: B108 Operations - Gambling Enforcement**

**Description:** Monitors gambling enforcement efforts within Thurston County.

Budget:	2010 Budget	2011 Proposed
Expenditures	119,937.00	126,208.00

## Program: B109 Operations - Evidence

**Description:** Collects, processes and preserves evidence associated with criminal activity. This includes processing crime scene evidence and working with the Washington State Crime Lab.

Budget:	2010 Budget	2011 Proposed
Expenditures	419,170.00	410,926.00

#### Program: B110 Operations - Patrol

**Description:** Provides first-response on calls for service, conducts initial crime investigations, investigates accidents, provides traffic enforcement and resolves civil complaints.

Budget:	2010 Budget	2011 Proposed
Expenditures	6,914,722.00	6,833,554.00

## **Program: B111 Operations - Boat Patrol**

**Description:** Patrols Thurston County waterways, educates the public on safe boating and enforces boating laws.

Budget:	2010 Budget	2011 Proposed
Expenditures	46,507.00	38,204.00

#### **Program: B112 Operations - Substations**

**Description:** The Sheriff's Office currently maintains four substations within Thurston County, one each in the Rochester, Yelm, Amtrak and Martin Way areas.

Budget:	2010 Budget	2011 Proposed
Expenditures	17,020.00	15,896.00

Program: B114 Operations - Drug Unit

**Description:** Works with the Thurston County Narcotics Task Force to interdict narcotic dealers and supplies at the mid and upper level.

Budget:	2010 Budget	2011 Proposed
Expenditures	199,259.00	252,909.00

Program: B116-B119 Operations - Special Services (SWAT, Riot & Dive Teams)

**Description:** Specialty teams are necessary to respond efficiently and effectively to special situations that may arise. Without these teams, needed responses will be greatly delayed and could cause needless injury or loss of life to a member of the agency and/or to county citizens.

Budget:	2010 Budget	2011 Proposed
Expenditures	47,887.00	43,701.00

#### **Program: B121 Operations - Staff Services**

**Description:** Responsible for ordering supplies, all inter-fund accounts, collective bargaining unit required purchases and additional staff support for operation of the office.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,571,156.00	1,644,875.00

#### **Program: B122 Operations - Civil Services**

Description: Receives, processes and serves all manner of civil service matters.

Budget:	2010 Budget	2011 Proposed
Expenditures	498,542.00	492,524.00

#### **Program: B123 Operations - Front Desk**

**Description:** Handles complaints, receives and processes applications for concealed weapon permits, answers phones and performs a multitude of other assigned duties.

Budget:	2010 Budget	2011 Proposed
Expenditures	135,980.00	138,357.00

#### **Program: B124 Operations - Warrants**

**Description:** Receives, processes and enters warrants into state and national data bases and arranges all warrant extraditions.

Budget:	2010 Budget	2011 Proposed
Expenditures	152,644.00	156,327.00

#### **Program: B125 Operations - Records**

**Description:** Receives, reviews, processes and stores all records associated with the Sheriff's Office.

Budget:	2010 Budget	2011 Proposed
Expenditures	210,021.00	214,779.00

**Program: B126 Operations - Crime Prevention** 

**Description:** Provides crime prevention training, disseminates electronic crime information, conducts the citizens' academy and performs community outreach.

Budget:	2010 Budget	2011 Proposed
Expenditures	116,918.00	118,416.00

**Program: B127 Operations - Training** 

**Description:** Schedules in-service training, firearms training and Emergency Vehicle Operations Course training, and processes requests for outside training opportunities.

Budget:	2010 Budget	2011 Proposed
Expenditures	179,825.00	177,164.00

#### **Program: B128 Operations – Information Technology**

**Description:** Manages multiple computers systems and software applications within the Sheriff's Office.

Budget:	2010 Budget	2011 Proposed
Expenditures	120,059.00	121,975.00

#### Program: B131 Operations - Canine Unit

**Description:** Respond to incidents where a K-9 application is needed, provides public demonstrations on the capabilities of our K-9 unit and provides for the care and custody of the K-9 dogs.

Budget:	2010 Budget	2011 Proposed
Expenditures	413,293.00	400,368.00

## Program: B103 LEOFF I Long Term Care (Fund 1420)

**Description:** This fund is used to pay premiums for long-term care insurance for LEOFF 1 (law enforcement employees and retirees).

Budget:	2010 Budget	2011 Proposed
Expenditures	216,218.00	208,289.00

Program: B100, B110-B112, B116, B129 Special Programs – Boat Patrol, Substations, Communications Van, Block Grant (Fund 1440)

**Description:** This fund is used to record vessel registration fees received from the state, and supports the boating enforcement program.

Budget:	2010 Budget	2011 Proposed
Expenditures	108,563.00	108,626.00

## Corrections

Expenditures

Corrections		
Programs:		
Program: B200 Corrections - Administration		
<b>Description:</b> Develops policies and procedures for the Correction Restitution Center (ARC) planning process; recruits, hires and tra of the Corrections Bureau.		
Budget:	2010 Budget	2011 Proposed
Expenditures	999,236.00	1,157,862.00
Program: B201 Corrections - Inmate Medical Services		
<b>Description:</b> Provides medical services within the facility and trawhen necessary.	nsports inmates to outside	medical appointments
Budget:	2010 Budget	2011 Proposed
Expenditures	1,131,043.00	1,122,602.00
Program: B202 Corrections - Inmate Services		
<b>Description:</b> Provides a variety of inmate services and programs Employed Today, Domestic Violence Offender Program and othe		endency Program, Get
Budget:	2010 Budget	2011 Proposed
Expenditures	278,309.00	284,616.00
Program: B203 Corrections - Main Facility		
<b>Description:</b> Houses incarcerated adult prisoners in a humane fainmates.	shion, while providing a se	cure facility for staff and
Budget:	2010 Budget	2011 Proposed
Expenditures	6,110,813.00	6,103,488.00
Program: B204 Corrections - Post Six		
<b>Description:</b> Houses adult incarcerated prisoners in a dormitory have in the ARC.	style environment. This is	similar to what we will
Budget:	2010 Budget	2011 Proposed
Expenditures	641,255.00	638,334.00
Program: B205 Corrections - Facilities		
<b>Description:</b> Repairs, replaces and maintains Corrections Bureau		
Budget:	2010 Budget	2011 Proposed
Expenditures	895,104.00	944,401.00
Program: B206 Corrections - Options		
<b>Description:</b> Monitors electronic home monitoring (EHM), Day J		
Budget:	2010 Budget	2011 Proposed
Evnanditurac		

1,366,705.00

1,369,047.00

Dept #: 10/11

## **Programs:**

**Program: B207 Corrections - Court** 

**Description:** Provides safe movement of prisoners from the jail to the courts, as well as security for the courts during trials.

Budget:	2010 Budget	2011 Proposed
Expenditures	781,898.00	796,563.00

Program: B209 Corrections - Jail Kitchen

**Description:** Provides all meals for jail inmates and the juvenile detention facility.

Budget:	2010 Budget	2011 Proposed
Expenditures	1,067,052.00	1,063,609.00

Program: B101, B210-B212 Prisoners' Concession, Inmate Medical, Chemical Dependency & DUI Programs (Funds 0010 & 1450)

**Description:** This fund was established to help contribute to the projects/activities and well-being of inmates and their environment by using revenue from the sale of inmate commissary and inmate telephone commissions.

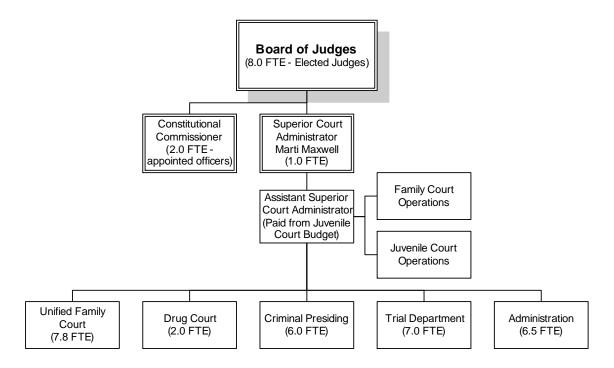
Budget:	2010 Budget	2011 Proposed
Expenditures	399,720.00	413,749.00

#### **Program: B215 Treatment Sales Tax**

**Description:** Improves the quality of life for county residents and decreases the criminal justice system costs by reducing negative outcomes associated with substance abuse and untreated mental illness. Provides service for incarcerated people who are mentally ill and have chemical dependency issues.

Budget:	2010 Budget	2011 Proposed
Expenditures	915,756.00	915,756.00

## **Organization:**



Note: ½ of judicial salaries and all benefits are paid by the State of Washington

## **Mission and Purpose:**

Washington Courts are a co-equal branch of government funded in part by the state and in part by local governments. The Washington Supreme Court adopted a set of Principal Policy Goals applicable to all courts in the state. The judicial branch goals are rooted in the state constitution and are clearly differentiated from the roles of the legislative and executive branch.

Washington courts will openly, fairly, efficiently and effectively administer justice in all criminal and civil cases, consistent with constitutional mandates and the judiciary's duty to maintain the highest level of public trust and confidence in the courts.

## **2011 Goals:**

- Accessibility. Washington courts, court facilities and court systems will be open and
  accessible to all participants regardless of cultural, linguistic, ability-based or other
  characteristics that serve as access barriers.
- Access to Necessary Representation. Constitutional and statutory guarantees of the right to counsel shall be effectively implemented. Litigants with important interest at stake in civil judicial proceedings should have meaningful access to counsel.

- **Commitment to Effective Court Management.** Washington courts shall employ and maintain systems and practices that enhance effective court management.
- Appropriate Staffing and Support. Washington courts will be appropriately staffed and
  effectively managed, and court personnel, court managers, and court systems will be
  effectively supported.

#### **2011** Issues:

- Staffing continues to be an issue that hampers effective and efficient work of the courts. Our staffing is so low that we cannot allow more than two employees to be on leave at the same time.
- Our main courthouse building is neither adequate in size nor configuration and maintenance has been and continues to be an issue. Sound systems are overdue for replacement; carpeting is beyond useful life and poses danger to the public and employees. Public seating in our largest courtroom is uncomfortable and dirty. Walls need to be painted. The Court, mindful of expenses, believes it would be beneficial to all county entities to have a long range facilities plan in process.

## Funds:

The Superior Court operates primarily within the General Fund. However, it also uses two additional funds.

**Family Court Fund 1020.** Revenue for this fund comes from the \$15 marriage license surcharge and is split with the Clerk's Office. Per statute these funds pay for professional services for children and families.

**Law Library Fund 1040.** Funded by a portion of the civil case filing fees this fund pays for library subscriptions for the county Law Library. This is a statutory requirement; however, we are exploring moving to electronic library resources as current space for the books is not sufficient.

## **TOTAL EXPENDITURES & FTES BY DEPARTMENT**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	41.80	40.80	40.80	40.30
Expenditures				
Personnel	3,246,358.46	3,473,654.00	2,318,002.82	3,331,142.00
Internal Services	691,531.57	757,014.00	497,411.61	845,270.00
Professional Services	397,840.20	321,990.00	246,243.58	298,200.00
Operating Costs	395,451.58	372,659.00	188,680.36	372,659.00
Debt Services	568.74	360.00	1,133.71	360.00
Department Total	4,731,750.55	4,925,677.00	3,251,472.08	4,847,631.00

## **EXPENDITURES BY FUND**

General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	3,232,107.22	3,459,245.00	2,309,585.25	3,316,188.00
Internal Services	683,676.61	742,883.00	487,990.89	828,191.00
Professional Services	376,150.22	283,286.00	232,051.08	259,496.00
Operating Costs	269,717.94	278,537.00	132,523.14	278,537.00
Debt Services	568.74	360.00	1,133.71	360.00
Fund Total	4,562,220.73	4,764,311.00	3,163,284.07	4,682,772.00

Family Court Services	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	11,495.42	11,754.00	7,793.36	12,299.00
Internal Services	-	2,642.00	1,761.36	2,071.00
Professional Services	21,689.98	38,704.00	14,192.50	38,704.00
Fund Total	33,185.40	53,100.00	23,747.22	53,074.00

Law Library	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	2,755.82	2,655.00	624.21	2,655.00
Internal Services	7,854.96	11,489.00	7,659.36	15,008.00
Operating Costs	125,733.64	94,122.00	56,157.22	94,122.00
Fund Total	136,344.42	108,266.00	64,440.79	111,785.00

## **TOTAL REVENUE**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund	991,663.70	1,023,576.00	458,975.66	1,023,576.00
Family Court Services	24,086.00	23,100.00	21,510.29	23,100.00
Law Library	111,432.36	107,000.00	77,327.23	107,000.00
Department Total	1,127,182.06	1,153,676.00	557,813.18	1,153,676.00

## **REVENUE BY FUND**

General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	143,769.45	78,500.00	95,674.12	78,500.00
From Other Funds	203,690.19	458,709.00	179,294.11	458,709.00
Intergovernmental Revenue	331,572.00	-	-	-
Misc Revenue	(39,263.73)	-	-	-
Grants	351,895.79	486,367.00	184,007.43	486,367.00
Fund Total	991,663.70	1,023,576.00	458,975.66	1,023,576.00

Family Court Services	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	24,086.00	23,100.00	21,510.29	23,100.00
Fund Total	24,086.00	23,100.00	21,510.29	23,100.00

Law Library	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	111,424.25	107,000.00	77,327.23	107,000.00
Misc Revenue	8.11	-	-	-
Fund Total	111,432.36	107,000.00	77,327.23	107,000.00

<b>Progra</b>	ams:
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Program: A600 Jury

**Description:** Summon process and manages jurors for trials in the superior, district and Olympia municipal courts. Processes jury fees for superior and municipal courts.

Budget:	2010 Budget	2011 Proposed
Expenditures	365,468.00	359,286.00

#### **Program: A610 Family Juvenile Court**

**Description:** Provides office, courtroom, and judicial support for family related matters including adoption, dissolution, dependencies, guardianships, and probate matters.

Budget:	2010 Budget	2011 Proposed
Expenditures	722,593.00	688,840.00

#### **Program: A620 Building Two**

**Description:** Superior Court salaries (exclusive of security, Judges, Commissioners, Court Reporters); supplies; leases (copiers); witness fees, postage; general office expenses.

Budget:	2010 Budget	2011 Proposed
Expenditures	658,807.00	689,618.00

#### Program: A621 Arbitration

Description: Mandatory arbitration for cases where the amount in controversy is under \$50,000.

Budget:	2010 Budget	2011 Proposed
Expenditures	20,000.00	20,000.00

#### Program: A622 Guardian ad Litem

**Description:** Guardian ad Litem(s) are appointed at court expense to represent the best interest of children when/where the parent(s) are involved in the dissolution of marriage or there are post-decree issues with parenting plans. The parents or a parent must be found indigent before the court makes such an appointment. RCW 13.34.100; 13.32A.190 11.88.090(10) 26.33.070.

Budget:	2010 Budget	2011 Proposed
Expenditures	24,000.00	24,000.00

Program: A623 Safe 2B at Large

**Description:** Safe 2B at Large services are ordered by the court when a judge determines more information regarding a defendants' mental stability and propensity for violence is needed before setting release conditions. These types of assessments require professional credentials not held by staff in our Pre-Trial Services Unit and require significant time on the part of the defendant and evaluator.

Budget:	2010 Budget	2011 Proposed
Expenditures	5,000.00	5,000.00

#### **Program: A624 Interpreters**

**Description:** Mandated by Title VI of the Civil Rights Act of 1964; 45 CFR Sect. 80 and RCW 2.42 and 2.43, requiring all level of courts to make accessible proceedings to those with no or limited English proficiency. Interpreters are appointed at court expense for criminal matters and in limited civil cases, notably child dependency actions. RCW 2.43.040 & 2.43.040(2)

Budget:	2010 Budget	2011 Proposed
Expenditures	31,000.00	31,000.00

#### Program: A632 Mental Illness Commissioner

**Description:** An attorney in good standing with the Washington Bar Association contracted to provide hearings for individuals involuntarily committed for mental health/alcohol services. Hearings must be provided within 72 hours of commitment.

Budget:	2010 Budget	2011 Proposed
Expenditures	14,400.00	14,400.00

## Program: A640 Security

**Description:** Superior Court provides security screening services for building two and the Family and Juvenile Court facility. This service is mandated by RCW 36.28.010(5) which directs the County Sheriff to attend each session of the court.

Budget:	2010 Budget	2011 Proposed
Expenditures	402,237.00	411,321.00

#### Program: A650 Drug Court

**Description:** The Drug/DUI Court program is a diversion program that assists defendants with addiction problems that are either the underlying cause of criminal acts or the criminal act itself that has led to arrest. This program reduces costs in jail and court time and is effective in reducing recidivism.

Budget:	2010 Budget	2011 Proposed
Expenditures	306,609.00	287,491.00

**Program: A660 Court Reporter** 

**Description:** Court Reporters are authorized by RCW 2.32.180 and are the official reporter of the court or judicial district. Reporter transcripts are the record for appeal purposes. The statute provides that "Such reporter in each court is hereby declared to be a necessary part of the judicial system of the State of Washington." Since the election of the eighth judge with no authorization for a court reporter, the seven incumbent reporters have rotated between assignments with the Family Court using one reporter and recordation for some proceedings. With the resignation of a reporter this fall, the court decided to follow the Family Court model for criminal presiding with one reporter supporting two non-trial judges and recording certain proceedings.

Budget:	2010 Budget	2011 Proposed
Expenditures	563,151.00	577,820.00

Program: A680 Judges

**Description:** Thurston County has eight elected superior court judges to whom the state pays half of the salaries and all of the benefits while the county pays half the salary of each judge.

Budget:	2010 Budget	2011 Proposed
Expenditures	595,564.00	595,397.00

Program: A633-A636 Juvenile Court Programs (CASA, Safe 2B at Large, etc.)

**Description:** A633 – Juvenile Guardian Ad Litem appointments; A635 - Interpreters for Dependencies and Juvenile Criminal/Civil matters; A634 – Juvenile Dependency expenses; A636 – Juvenile Safe2B at Large – Contract for evaluation services to determine mental health and issues of violence for release decisions.

Budget:	2010 Budget	2011 Proposed
Expenditures	38,040.00	38,040.00

**Program: A670 Interfund Transfers for Internal Service Charges** 

**Description:** These costs include insurance risk, central services, fixed and variable charges.

Budget:	2010 Budget	2011 Proposed
Expenditures	647,610.00	718,057.00

Program: A625 Miscellaneous

**Description:** A625 funds court appointed psychological evaluations which may be ordered by the court to determine competency to stand trial.

Budget:	2010 Budget	2011 Proposed
Expenditures	2,000.00	2,000.00

Program: A630 Juvenile Services – Family Court (Funds 0010 & 1080)

**Description:** This fund is financed per RCW 26.12.220 by a portion of marriage license fees and provides services of mediation, investigation, evaluation and other services a family court professional may consider necessary.

Budget:	2010 Budget	2011 Proposed
Expenditures	82,156.00	82,130.00

Program: A620 Law Library (Fund 1040)

**Description:** The law library is fully funded per RCW 27.24.070 by filing fees from Superior and District Courts and is governed by a board of trustees. The library is open to the public and employees during business hours and provides a variety of legal resources.

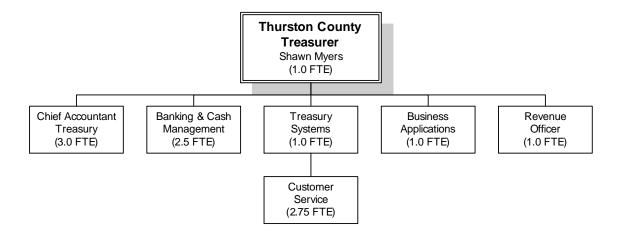
Budget:	2010 Budget	2011 Proposed
Expenditures	108,266.00	111,785.00

#### **Program: A665 Pre-Trial Services**

**Description:** Pre Trial Services, formerly a part of the District Court, moved to the Superior Court budget effective June 2009. This four person unit interviews jail inmates prior to first appearances before a judge and prepares a release review report consisting of the criminal history, risk assessment score, and verified personal information. This report is distributed to the criminal presiding judge(s), prosecutor(s) and defender(s) and is used by the Court to make release decisions. The unit also provides pre-trial supervision for defendants who require monitoring for drug/alcohol use and those defendants without stable housing or employment. Such supervision is a tool in preventing new offenses and assists defendants with attending court dates and keeping appointments with treatment providers. This unit also (starting September 2009) administers a needs assessment to clients. This assessment is used to match defendants with services and to document lack of services or capacity issues. Overall the work of the unit is directly responsible for managing jail population; reducing jail days; and reducing warrants.

Budget:	2010 Budget	2011 Proposed
Expenditures	338,776.00	191,446.00

#### **Organization:**



#### **Mission:**

Handling public funds with professionalism and integrity.

#### **2011 Goals:**

Operate cost effective tax collection service. Maximize return on cash management operations.

#### **2011 Issues:**

Maintaining optimum service with current FTEs.

#### **Funds:**

The Treasurer operates within the General Fund. The Treasurer also pays debt service and handles investments for other funds, but these are not Treasurer operating funds.

**Treasurers M&O Fund 1010.** These funds are collected and expended for the foreclosure process which may include: filing fees, service, publication, title search, notice fees, sale expenses, postage, staff time, phone calls, and any reasonable office operations costs, including supplies and equipment such as a computer, which, by accepted accounting records, can be traced to the delinquent taxpayer and property.

**Investment Administration Fund 1120.** These funds are fees from pool participants which reimburse the Treasurer's Office for the actual expenses incurred in administering the investment function under a local pooling program.

**Real Estate Technology Fund 1160.** A surcharge fee has been added to the processing of Real Estate Excise Tax Affidavits to provide funds to create an automated system of processing the affidavits and their related information.

**Road Improvement District (RID) Fund 1660.** This fund accounts for the principal and interest payments for the outstanding debt incurred in Road Improvement District #2. The RID was created to finance road improvements for the purpose of implementing a landslide stabilization project on Sunrise Beach Road. The revenue source is a special assessment paid by the property owners in the Sunrise Beach area.

**G.O. Bond Funds 2210 – 2250 and several Utility Debt Funds.** These funds account for the payment of principal and interest for past debt issuance.

#### TOTAL EXPENDITURES & FTES BY DEPARTMENT

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
FTEs	12.99	12.25	12.25	12.25
Expenditures				
Personnel	1,076,226.54	780,000.00	687,914.72	803,828.00
Internal Services	205,033.68	187,577.00	124,591.20	188,914.00
Professional Services	330,840.14	143,000.00	191,603.89	90,000.00
Operating Costs	2,426,211.83	3,276,900.00	64,864.49	4,110,700.00
Debt Services	3,234,637.94	3,957,500.00	1,983,300.59	4,377,400.00
Transfers to Other County Funds	26,784.86	29,000.00	4,560.71	28,600.00
Department Total	7,299,734.99	8,373,977.00	3,056,835.60	9,599,442.00

#### **EXPENDITURE BY FUND**

General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	768,957.09	780,000.00	486,556.30	803,828.00
Internal Services	195,344.07	187,577.00	122,335.45	188,914.00
Professional Services	26,395.95	43,000.00	23,545.52	40,000.00
Operating Costs	46,586.63	45,000.00	36,070.63	48,000.00
Fund Total	1,037,283.74	1,055,577.00	668,507.90	1,080,742.00

Treasurer's M&O	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	93,308.01	-	66,460.21	-
Internal Services	7,633.43	-	2,239.26	-
Professional Services	33,057.32	-	42,599.64	-
Operating Costs	9,522.79	-	6,096.01	-
Fund Total	143,521.55	-	117,395.12	-

Investment Administration	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Personnel	213,961.44	-	134,898.21	-
Internal Services	2,056.18	-	16.49	-
Professional Services	271,386.87	-	82,333.73	-
Operating Costs	30,290.30	-	21,787.35	-
Fund Total	517,694.79	-	239,035.78	-

REET Technology	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Professional Services	-	100,000.00	43,125.00	50,000.00
Fund Total	-	100,000.00	43,125.00	50,000.00

RID #2	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Operating Costs	61,943.32	-	-	-
Debt Services	2,477.73	-	-	-
Transfers to Other County Funds	26,784.86	29,000.00	4,560.71	28,600.00
Fund Total	91,205.91	29,000.00	4,560.71	28,600.00

GO Bonds 2002	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Operating Costs	380,891.02	399,800.00	303.50	418,600.00
Debt Services	360,273.86	341,400.00	170,621.24	324,800.00
Fund Total	741,164.88	741,200.00	170,924.74	743,400.00

GO Bonds 2004	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Operating Costs	370,303.50	379,100.00	291.44	396,000.00
Debt Services	370,350.20	360,200.00	180,008.60	347,400.00
Fund Total	740,653.70	739,300.00	180,300.04	743,400.00

GO Bonds 2005	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Operating Costs	1,355,499.03	1,520,900.00	-	1,580,200.00
Debt Services	824,415.00	768,000.00	388,495.00	692,000.00
Fund Total	2,179,914.03	2,288,900.00	388,495.00	2,272,200.00

GO Bonds 2007	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Operating Costs	170,303.50	175,500.00	303.50	185,500.00
Debt Services	191,017.50	184,400.00	92,108.75	177,400.00
Fund Total	361,321.00	359,900.00	92,412.25	362,900.00

GO Bonds 2009	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Operating Costs	462.02	755,500.00	-	880,500.00
Debt Services	954,060.67	1,808,000.00	903,846.88	1,785,200.00
Fund Total	954,522.69	2,563,500.00	903,846.88	2,665,700.00

GO Bonds 2010	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Operating Costs	-	-	-	600,800.00
Debt Services	-	-	-	600,000.00
Fund Total	-	-	-	1,200,800.00

Grand Mound Water	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Debt Services	1,768.15	2,200.00	186.79	1,300.00
Fund Total	1,768.15	2,200.00	186.79	1,300.00

Olympic View Debt Service	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Debt Services	2,328.65	1,300.00	1,250.91	1,100.00
Fund Total	2,328.65	1,300.00	1,250.91	1,100.00

Grand Mound Debt Service	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Operating Costs	409.72	1,000.00	-	1,000.00
Debt Services	495,600.00	463,000.00	230,425.00	423,800.00
Fund Total	496,009.72	464,000.00	230,425.00	424,800.00

Community Loan #1	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Debt Services	14,576.38	13,800.00	8,831.02	12,000.00
Fund Total	14,576.38	13,800.00	8,831.02	12,000.00

Central Services Debt	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Expenditures				
Operating Costs	-	100.00	12.06	100.00
Debt Services	17,769.80	15,200.00	7,526.40	12,400.00
Fund Total	17,769.80	15,300.00	7,538.46	12,500.00

#### **TOTAL REVENUE**

	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
General Fund	1,582,393.07	1,266,500.00	849,573.83	793,000.00
Treasurer's M&O	147,206.95	-	84,363.05	-
Investment Administration	409,601.36	-	366,120.26	-
REET Technology	33,557.00	29,500.00	21,022.64	2,000.00
Tax Refunds	708.56	-	623.94	-
RID #2	30,817.07	28,100.00	28,528.74	27,700.00
GO Bonds 2005	26,784.86	29,000.00	4,560.71	28,600.00
Boston Harbor Reserve	12,840.80	-	577.95	-
Olympic View Debt Service	1,174.05	750.00	546.95	500.00
Tamoshan Reserve	(52.30)	-	-	-
Tamoshan/Beverly Beach Debt Service	7,912.34	2,000.00	3,275.29	2,000.00
Grand Mound Debt Service	162,894.26	158,500.00	4,221.84	134,000.00
Department Total	2,415,838.02	1,514,350.00	1,363,415.20	987,800.00

#### **REVENUE BY FUND**

General Fund	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Taxes	304,971.29	277,000.00	200,454.05	279,000.00
Fees and Licenses	17,552.50	17,000.00	17,881.23	17,000.00
Misc Revenue	1,240,606.28	952,500.00	612,468.55	472,000.00
Grants	19,263.00	20,000.00	18,770.00	25,000.00
Fund Total	1,582,393.07	1,266,500.00	849,573.83	793,000.00

Treasurer's M&O	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Fees and Licenses	144,326.50	-	82,920.00	-
Misc Revenue	2,880.45	-	1,443.05	-
Fund Total	147,206.95	-	84,363.05	-

Investment Administration	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Misc Revenue	409,601.36	-	366,120.26	-
Fund Total	409,601.36	-	366,120.26	-

REET Technology	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Intergovernmental Revenue	28,502.33	25,000.00	17,841.13	-
Misc Revenue	5,054.67	4,500.00	3,181.51	2,000.00
Fund Total	33,557.00	29,500.00	21,022.64	2,000.00

Tax Refunds	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Taxes	450.93	-	460.60	-
Misc Revenue	257.63	-	163.34	-
Fund Total	708.56	-	623.94	-

RID #2	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Misc Revenue	30,817.07	28,100.00	28,528.74	27,700.00
Fund Total	30,817.07	28,100.00	28,528.74	27,700.00

GO Bonds 2005	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
From Other Funds	26,784.86	29,000.00	4,560.71	28,600.00
Fund Total	26,784.86	29,000.00	4,560.71	28,600.00

Boston Harbor Reserve	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Misc Revenue	12,840.80	-	577.95	-
Fund Total	12,840.80	-	577.95	-

Olympic View Debt Service	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Misc Revenue	1,174.05	750.00	546.95	500.00
Fund Total	1,174.05	750.00	546.95	500.00

Tamoshan Reserve	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Misc Revenue	(52.30)	-	-	-
Fund Total	(52.30)	-	-	-

Tamoshan/Beverly Beach Debt Service	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Misc Revenue	7,912.34	2,000.00	3,275.29	2,000.00
Fund Total	7,912.34	2,000.00	3,275.29	2,000.00

Grand Mound Debt Service	2009 Actual	2010 Budget	2010 Actual as of September 8th	2011 Proposed
Revenue				
Misc Revenue	162,894.26	158,500.00	4,221.84	134,000.00
Fund Total	162,894.26	158,500.00	4,221.84	134,000.00



2011

2009 2010 Budget Fund: 0010 - GENERAL FUND Actuals **Revised Budget** Maintenance **Beginning Fund Balance** 6,301,377 7,046,106 8,300,188 Revenues 48,774,883 50,127,505 Taxes 52,517,226 Licenses & Permits 1,676,638 1,652,406 1,738,650 Intergov't Revenues 8,734,046 9,565,919 8,665,638 Charges for Goods & Services 7,774,044 8,502,367 9,736,852 Fines & Forfeitures 2,071,575 1,598,650 1,612,400 Misc Revenues 1,455,702 1,298,129 588,315 Other Financing Sources 3,636,307 4,629,068 3,888,002 **Total Revenues** 74,123,195 76,473,763 79,647,364 **Expenditures ASSESSOR** 3,360,429 3,239,430 3,372,687 **AUDITOR** 4,336,722 4,953,625 5,023,586 **COMMISSIONERS** 1,447,876 1,516,271 1,567,655 **TREASURER** 1,037,284 1,055,577 1,080,742 **CLERK** 3,046,463 3,004,599 3,137,606 SUPERIOR COURT 4,562,221 4,764,311 4,682,772 DISTRICT COURT 2,864,005 2,966,901 2,897,883 JUVENILE COURT 6,532,233 6,742,095 6,901,926 PROSECUTING ATTORNEY 7,799,475 7,629,254 7,771,049 14,274,023 **SHERIFF** 14,517,785 14,584,712 CORRECTIONS 13,984,549 14,216,971 14,426,078 811,789 **CORONER** 898,097 937,115 CIVIL SERVICE 17,240 109,613 108,666 **HUMAN RESOURCES** 1,132,542 1,413,981 1,424,455 NON DEPARTMENTAL 4,737,238 3,615,212 3,822,747 OFFICE OF ASSIGNED COUNSEL 2,887,635 2,779,627 2,798,117 RESOURCE STEWARDSHIP 451,702 456,131 468,255 **EMERGENCY SERVICES** 1,841,932 PLANNING DEPARTMENT 1,246,694 1,724,578 STATE EXAMINER 97,807 125,000 115,000 **Total Expenditures** 73,385,662 75,194,280 78,740,026 **Ending Fund Balance** 7,046,106 8,325,589 9,207,526



311 No. 1000			2011
	2009	2010	Budget
und: 1020 - FAMILY COURT SERVICES	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	332,867	387,156	195,041
Revenues			
Intergov't Revenues	11,775	-	-
Charges for Goods & Services	251,640	235,350	236,325
Misc Revenues	21,212	6,000	11,000
Total Revenues	284,626	241,350	247,325
Expenditures			
CLERK	197,152	343,658	340,876
SUPERIOR COURT	33,185	53,100	
Total Expenditures	230,337	396,758	340,876
Ending Fund Balance	387,156	231,748	101,490



01.00 1072			2011
	2009	2010	Budget
nd: 1030 - FAIR	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	137,226	74,759	77,723
Revenues			
Intergov't Revenues	41,785	41,000	41,000
Charges for Goods & Services	122,116	151,000	131,400
Misc Revenues	264,749	317,400	277,500
Other Financing Sources	35,298	55,800	35,298
Total Revenues	463,948	565,200	485,198
Expenditures			
RESOURCE STEWARDSHIP	526,415	542,223	593,616
Total Expenditures	526,415	542,223	593,616
Ending Fund Balance	74,759	97,736	(30,695)



			2011
	2009	2010	Budget
Fund: 1040 - LAW LIBRARY	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	26,179	1,267	-
Revenues			
Charges for Goods & Services	111,424	107,000	107,000
Misc Revenues	8	<u>-</u>	
Total Revenues	111,432	107,000	107,000
Expenditures			
SUPERIOR COURT	136,344	108,266	111,785
Total Expenditures	136,344	108,266	111,785
Ending Fund Balance	1,267	1	(4,785)



V. 140, 100-			2011
	2009	2010	Budget
Fund: 1050 - AUDITOR-M&O	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	835,539	425,388	400,000
Revenues			
Intergov't Revenues	142,159	110,000	105,000
Charges for Goods & Services	169,548	232,742	205,000
Misc Revenues	3,049	11,760	11,760
Total Revenues	314,755	354,502	321,760
Expenditures			
AUDITOR	724,906	557,209	523,908
Total Expenditures	724,906	557,209	523,908
Ending Fund Balance	425,388	222,681	197,852



314 Volta 103 de			2011
	2009	2010	Budget
d: 1070 - GEODATA CENTER	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	115,640	94,154	102,343
Revenues			
Intergov't Revenues	25,208	84,065	5,059
Charges for Goods & Services	94,116	1,103,646	1,002,918
Misc Revenues	6,135	-	-
Other Financing Sources	665,000	<u>-</u>	
Total Revenues	790,459	1,187,711	1,007,977
Expenditures			
CENTRAL SERVICES/FACILITIES	811,944	1,187,606	1,007,971
Total Expenditures	811,944	1,187,606	1,007,971
Ending Fund Balance	94,154	94,259	102,349



			2011
	2009	2010	Budget
Fund: 1080 - SUP CT-FAMILY CT SVS	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	-	-	43,086
Revenues			
Charges for Goods & Services		<u> </u>	23,100
Total Revenues	<del>-</del>	-	23,100
Expenditures			
SUPERIOR COURT	-	-	53,074
Total Expenditures	-	-	53,074
Ending Fund Balance		-	13,112



			2011
	2009	2010	Budget
Fund: 1090 - AUDITOR-ELECTION RESERVE	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	450,810	404,281	326,525
Revenues			
Intergov't Revenues	-	78,801	-
Charges for Goods & Services	92,327	71,218	120,717
Misc Revenues	10,864	<u>-</u>	
Total Revenues	103,192	150,019	120,717
Expenditures			
AUDITOR	149,721	227,775	228,581
Total Expenditures	149,721	227,775	228,581
Ending Fund Balance	404,281	326,525	218,661



	2009	2010	2011 Budget
Fund: 1100 - DETENTION FACILITY SALES TAX	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	15,173,375	14,530,134	12,599,348
Revenues			
Taxes	3,858,484	3,914,000	4,000,108
Misc Revenues	308,638	372,416	216,925
Total Revenues	4,167,122	4,286,416	4,217,033
Expenditures			
COMMISSIONERS	4,810,363	7,507,665	7,939,142
Total Expenditures	4,810,363	7,507,665	7,939,142
Ending Fund Balance	14,530,134	11,308,885	8,877,239



011 Vol. 1032			2011
	2009	2010	Budget
: 1110 - VICTIM ADVOCATE PROGRAM	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	145,237	141,176	100,000
Revenues			
Intergov't Revenues	141,801	150,574	18,300
Charges for Goods & Services	189,788	190,000	190,000
Fines & Forfeitures	11,578	10,000	10,000
Misc Revenues	4,826	3,000	3,000
Total Revenues	347,992	353,574	221,300
Expenditures			
PROSECUTING ATTORNEY	352,053	443,691	330,990
Total Expenditures	352,053	443,691	330,990
Ending Fund Balance	141,176	51,059	(9,690)



4.44.45.			2011
	2009	2010	Budget
Fund: 1140 - EMERGENCY MANAGMENT COUNCIL	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	11,276	7,605	6,564
Revenues			
Intergov't Revenues	2,000	2,000	2,000
Misc Revenues	329	75	75
Total Revenues	2,329	2,075	2,075
Expenditures			
EMERGENCY SERVICES	6,000	3,116	3,161
Total Expenditures	6,000	3,116	3,161
Ending Fund Balance	7,605	6,564	5,478



310 No. 1072			2011
	2009	2010	Budget
1150 - REAL ESTATE EXCISE TAX	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	18,449,897	16,216,433	13,368,372
Revenues			
Taxes	1,272,170	1,265,040	1,333,605
Charges for Goods & Services	13,922	15,575	15,575
Misc Revenues	546,772	150,000	225,000
Other Financing Sources	365,000	<u>-</u>	
Total Revenues	2,197,865	1,430,615	1,574,180
Expenditures			
COMMISSIONERS	4,431,328	11,357,020	8,495,698
Total Expenditures	4,431,328	11,357,020	8,495,698
Ending Fund Balance	16,216,433	6,290,028	6,446,854



0.1 40 102			2011
	2009	2010	Budget
Fund: 1160 - REET TECHNOLOGY FUND	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	158,849	192,406	121,906
Revenues			
Intergov't Revenues	28,502	25,000	-
Misc Revenues	5,055	4,500	2,000
Total Revenues	33,557	29,500	2,000
Expenditures			
TREASURER	<u>-</u> _	100,000	50,000
Total Expenditures	<del>-</del>	100,000	50,000
Ending Fund Balance	192,406	121,906	73,906



			2011
	2009	2010	Budget
Fund: 1170 - TRIAL COURT IMPROVEMENT	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	160,419	144,796	122,008
Revenues			
Intergov't Revenues	55,793	74,000	74,000
Misc Revenues	5,092	3,500	5,000
Total Revenues	60,885	77,500	79,000
Expenditures			
COMMISSIONERS	76,508	100,288	101,183
Total Expenditures	76,508	100,288	101,183
Ending Fund Balance	144,796	122,008	99,825



			2011
	2009	2010	Budget
Fund: 1180 - TREATMENT SALES TAX	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	-	913,129	1,470,599
Revenues			
Taxes	2,243,305	3,914,000	4,000,108
Misc Revenues	11,696	<u>-</u>	
Total Revenues	2,255,002	3,914,000	4,000,108
Expenditures			
COMMISSIONERS	1,341,873	3,356,530	3,357,422
Total Expenditures	1,341,873	3,356,530	3,357,422
Ending Fund Balance	913,129	1,470,599	2,113,285



031 (44) 1022			2011
	2009	2010	Budget
und: 1190 - ROADS & TRANSPORTATION	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	17,563,249	9,577,913	6,591,770
Revenues			
Taxes	15,537,103	16,518,689	16,762,833
Licenses & Permits	368,392	367,800	442,800
Intergov't Revenues	5,018,813	7,205,648	5,896,185
Charges for Goods & Services	469,331	1,240,287	1,092,944
Misc Revenues	47,270	63,300	82,400
Other Financing Sources	77,085	796,347	953,448
Total Revenues	21,517,995	26,192,071	25,230,610
Expenditures			
PUBLIC WORKS	29,503,331	29,403,035	25,736,561
Total Expenditures	29,503,331	29,403,035	25,736,561
Ending Fund Balance	9,577,913	6,366,949	6,085,819



31.00 10/2			2011
	2009	2010	Budget
Fund: 1200 - VETERANS	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	447,224	479,587	475,589
Revenues			
Taxes	269,064	340,923	344,311
Intergov't Revenues	1,110	800	800
Misc Revenues	13,666	16,075	16,075
Other Financing Sources	2,689	3,000	3,000
Total Revenues	286,529	360,798	364,186
Expenditures			
PUBLIC HEALTH	254,166	384,787	386,605
Total Expenditures	254,166	384,787	386,605
Ending Fund Balance	479,587	455,598	453,170



SINCE ROZ			
			2011
	2009	2010	Budget
d: 1280 - MEDIC ONE-RESERVE	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	8,524,992	9,207,831	9,921,225
Revenues			
Taxes	67,313	53,000	53,000
Intergov't Revenues	26,371	50,000	50,000
Charges for Goods & Services	30	30	30
Misc Revenues	516,092	583,864	352,204
Other Financing Sources	85,608	33,000	33,000
Total Revenues	695,414	719,894	488,234
Expenditures			
EMERGENCY SERVICES	12,575	6,500	6,500
Total Expenditures	12,575	6,500	6,500
Ending Fund Balance	9,207,831	9,921,225	10,402,959



011 No. 1002			2011
	2009	2010	Budget
d: 1290 - MEDIC ONE	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	8,390,524	8,566,101	6,029,510
Revenues			
Taxes	8,557,303	8,997,249	9,134,071
Intergov't Revenues	39,652	36,000	36,000
Misc Revenues	3,052	-	-
Other Financing Sources	12,575	6,500	6,500
Total Revenues	8,612,582	9,039,749	9,176,571
Expenditures			
EMERGENCY SERVICES	8,437,005	11,576,339	12,135,200
Total Expenditures	8,437,005	11,576,339	12,135,200
Ending Fund Balance	8,566,101	6,029,511	3,070,881



			2011
	2009	2010	Budget
Fund: 1300 - STADIUM/CONVENTION/ART CENTER	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	79,492	68,155	56,310
Revenues			
Taxes	22,209	22,000	18,000
Misc Revenues	1,752	2,000	1,000
Total Revenues	23,961	24,000	19,000
Expenditures			
COMMISSIONERS	35,298	35,359	35,366
Total Expenditures	35,298	35,359	35,366
Ending Fund Balance	68,155	56,796	39,944



3162 162			
			2011
	2009	2010	Budget
Fund: 1320 - RECREATION SERVICES	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	251,944	24,576	54,902
Revenues			
Licenses & Permits	5,410	-	-
Intergov't Revenues	49,743	23,797	23,797
Charges for Goods & Services	370,608	417,101	292,100
Misc Revenues	44,756	6,350	15,100
Other Financing Sources	465,678	60,824	-
Total Revenues	936,196	508,072	330,997
Expenditures			
RESOURCE STEWARDSHIP	1,163,564	532,783	533,349
Total Expenditures	1,163,564	532,783	533,349
Ending Fund Balance	24,576	(135)	(147,450)



			2011
	2009	2010	Budget
und: 1350 - NOXIOUS WEED	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	105,404	116,936	135,809
Revenues			
Intergov't Revenues	51,155	41,166	40,626
Charges for Goods & Services	88,072	65,228	65,228
Misc Revenues	297,552	395,708	400,187
Total Revenues	436,779	502,102	506,041
Expenditures			
RESOURCE STEWARDSHIP	425,247	514,246	549,759
Total Expenditures	425,247	514,246	549,759
Ending Fund Balance	116,936	104,792	92,091



31.62.107			2011
	2009	2010	Budget
d: 1380 - CONSERVATION FUTURES	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	2,903,071	3,219,291	2,864,876
Revenues			
Taxes	1,090,828	1,398,156	1,163,759
Intergov't Revenues	4,347	4,700	6,700
Misc Revenues	90,905	78,185	62,675
Other Financing Sources	10,827	7,000	7,000
Total Revenues	1,196,907	1,488,041	1,240,134
Expenditures			
COMMISSIONERS	880,687	1,840,907	1,795,940
Total Expenditures	880,687	1,840,907	1,795,940
Ending Fund Balance	3,219,291	2,866,425	2,309,070



31.40.102			
			2011
	2009	2010	Budget
d: 1400 - HOUSING & COMMUNITY RENEWAL	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	2,212,253	2,078,800	2,234,900
Revenues			
Taxes	32	-	-
Intergov't Revenues	2,126,055	2,071,857	2,071,857
Charges for Goods & Services	1,325,721	1,668,330	1,399,000
Misc Revenues	67,678	109,000	50,000
Other Financing Sources		48,769	
Total Revenues	3,519,487	3,897,956	3,520,857
Expenditures			
SOCIAL SERVICES	3,652,940	3,741,924	3,731,536
Total Expenditures	3,652,940	3,741,924	3,731,536
Ending Fund Balance	2,078,800	2,234,832	2,024,221



			2011
	2009	2010	Budget
Fund: 1420 - LEOFF I LONG TERM CARE	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	-	122,033	69,563
Revenues			
Misc Revenues	1,005	700	700
Other Financing Sources	353,028	216,218	216,218
Total Revenues	354,033	216,918	216,918
Expenditures			
SHERIFF	232,000	216,218	208,289
Total Expenditures	232,000	216,218	208,289
Ending Fund Balance	122,033	122,733	78,192



			2011
	2009	2010	Budget
Fund: 1440 - SHERIFF'S SPECIAL PROGRAMS	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	107,973	85,244	80,226
Revenues			
Intergov't Revenues	84,127	72,000	72,000
Charges for Goods & Services	700	-	-
Misc Revenues	3,390	3,200	3,200
Total Revenues	88,217	75,200	75,200
Expenditures			
SHERIFF	110,946	108,563	108,626
Total Expenditures	110,946	108,563	108,626
Ending Fund Balance	85,244	51,881	46,800



			2011
	2009	2010	Budget
Fund: 1450 - PRISONER'S CONCESSIONS	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	139,150	140,897	124,816
Revenues			
Charges for Goods & Services	187,784	190,000	184,000
Misc Revenues	167,383	181,000	171,000
Total Revenues	355,167	371,000	355,000
Expenditures			
CORRECTIONS	353,421	369,920	383,949
Total Expenditures	353,421	369,920	383,949
Ending Fund Balance	140,897	141,977	95,867



			2011
	2009	2010	Budget
Fund: 1490 - PH & SS-TECHNOLOGY	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	83,817	121,767	115,510
Revenues			
Misc Revenues	3,154	2,000	2,000
Other Financing Sources	51,757	42,007	31,800
Total Revenues	54,911	44,007	33,800
Expenditures			
PUBLIC HEALTH	16,961	78,265	53,909
Total Expenditures	16,961	78,265	53,909
Ending Fund Balance	121,767	87,509	95,401



311XLE 1032			2011
	2009	2010	Budget
nd: 1500 - PUBLIC HEALTH & SOCIAL SERVICS	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	8,231,606	8,444,633	8,507,423
Revenues			
Taxes	421,960	439,970	886,470
Licenses & Permits	581,278	200,855	669,055
Intergov't Revenues	30,044,817	28,314,288	31,648,540
Charges for Goods & Services	1,949,624	3,426,811	2,990,626
Misc Revenues	501,249	207,177	319,912
Other Financing Sources	1,074,882	2,271,222	2,148,770
Total Revenues	34,573,811	34,860,323	38,663,373
Expenditures			
PUBLIC HEALTH	8,597,407	8,702,714	7,318,420
SOCIAL SERVICES	25,763,377	26,283,451	30,467,093
Total Expenditures	34,360,784	34,986,165	37,785,513
Ending Fund Balance	8,444,633	8,318,791	9,385,283



0.1 40 102			2011
	2009	2010	Budget
Fund: 1510 - RSN/IRRMA-THURSTON	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	1,088,864	1,472,505	1,507,505
Revenues			
Misc Revenues	37,839	35,000	35,000
Other Financing Sources	345,802	<u>-</u>	
Total Revenues	383,641	35,000	35,000
Expenditures			
SOCIAL SERVICES	<u>-</u> _	950,000	950,000
Total Expenditures	-	950,000	950,000
Ending Fund Balance	1,472,505	557,505	592,505



			2011
	2009	2010	Budget
Fund: 1660 - RID #2	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	78,203	17,814	15,000
Revenues			
Misc Revenues	30,817	28,100	27,700
Total Revenues	30,817	28,100	27,700
Expenditures			
TREASURER	91,206	29,000	28,600
Total Expenditures	91,206	29,000	28,600
Ending Fund Balance	17,814	16,914	14,100



Fund: 1720 - LONG LAKE-LMD	2009 Actuals	2010 Revised Budget	2011 Budget Maintenance
Beginning Fund Balance	135,159	107,156	85,469
Revenues			
Misc Revenues	186,389	185,150	185,150
Total Revenues	186,389	185,150	185,150
Expenditures			
RESOURCE STEWARDSHIP	214,392	292,306	261,947
Total Expenditures	214,392	292,306	261,947
Ending Fund Balance	107,156		8,672



			2011
	2009	2010	Budget
Fund: 1740 - LAKE LAWRENCE-LMD	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	11,141	39,851	37,224
Revenues			
Misc Revenues	98,661	96,100	96,300
Total Revenues	98,661	96,100	96,300
Expenditures			
RESOURCE STEWARDSHIP	69,951	134,227	131,779
Total Expenditures	69,951	134,227	131,779
Ending Fund Balance	39,851	1,724	1,745



			2011
	2009	2010	Budget
Fund: 1780 - WRIA 13 WATERSHED PLAN	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	27,130	24,560	21,785
Revenues			
Intergov't Revenues	8,910	-	-
Misc Revenues	672	900	750
Total Revenues	9,582	900	750
Expenditures			
RESOURCE STEWARDSHIP	12,152	10,972	32,972
Total Expenditures	12,152	10,972	32,972
Ending Fund Balance	24,560	14,488	(10,437)



			2011
	2009	2010	Budget
Fund: 1840 - 2010 DEBT HOLDING	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	-	-	-
Revenues			
Misc Revenues	-	-	350,000
Other Financing Sources	-	-	29,000,000
Total Revenues	-	-	29,350,000
Expenditures			
COMMISSIONERS	<u>-</u>		100,000
Total Expenditures	-	-	100,000
Ending Fund Balance			29,250,000



			2011
	2009	2010	Budget
Fund: 1850 - 2009 DEBT HOLDING	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	-	13,041,824	1,951,582
Revenues			
Misc Revenues	414,176	30,000	30,000
Other Financing Sources	42,059,081	10,038,925	300,000
Total Revenues	42,473,256	10,068,925	330,000
Expenditures			
COMMISSIONERS	29,431,432	10,049,944	21,077
Total Expenditures	29,431,432	10,049,944	21,077
Ending Fund Balance	13,041,824	13,060,805	2,260,505



			2011
	2009	2010	Budget
Fund: 1900 - ANTI-PROFITEERING	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	20,696	21,309	26,500
Revenues			
Fines & Forfeitures	-	20,000	-
Misc Revenues	613	500	500
Total Revenues	613	20,500	500
Expenditures			
PROSECUTING ATTORNEY		20,133	20,143
Total Expenditures	<del>-</del>	20,133	20,143
Ending Fund Balance	21,309	21,676	6,857



			2011
	2009	2010	Budget
Fund: 1910 - LFO COLLECTION FUND	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	452,447	526,494	562,847
Revenues			
Intergov't Revenues	312,949	210,000	330,000
Misc Revenues	12,249	13,000	14,000
Total Revenues	325,198	223,000	344,000
Expenditures			
CLERK	251,151	411,945	366,506
Total Expenditures	251,151	411,945	366,506
Ending Fund Balance	526,494	337,549	540,341



0.1 40 102			2011
	2009	2010	Budget
Fund: 2210 - GO BONDS 2002	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	6,081	652	704
Revenues			
Misc Revenues	97	125	125
Other Financing Sources	735,639	741,127	743,247
Total Revenues	735,736	741,252	743,372
Expenditures			
TREASURER	741,165	741,200	743,400
Total Expenditures	741,165	741,200	743,400
Ending Fund Balance	652	704	676



			2011
	2009	2010	Budget
Fund: 2220 - GO BONDS 2004	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	8,214	728	577
Revenues			
Misc Revenues	86	125	125
Other Financing Sources	733,082	739,025	743,239
Total Revenues	733,168	739,150	743,364
Expenditures			
TREASURER	740,654	739,300	743,400
Total Expenditures	740,654	739,300	743,400
Ending Fund Balance	728	578	541



3. 43 10 <u>.</u>			2011
	2009	2010	Budget
Fund: 2230 - GO BONDS 2005	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	7,083	945	945
Revenues			
Misc Revenues	161	125	125
Other Financing Sources	2,173,615	2,317,756	2,307,580
Total Revenues	2,173,776	2,317,881	2,307,705
Expenditures			
TREASURER	2,179,914	2,288,900	2,272,200
Total Expenditures	2,179,914	2,288,900	2,272,200
Ending Fund Balance	945	29,926	36,450



			2011
	2009	2010	Budget
Fund: 2240 - GO BONDS 2007	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	5,403	631	549
Revenues			
Misc Revenues	90	100	125
Other Financing Sources	356,459	359,718	362,718
Total Revenues	356,549	359,818	362,843
Expenditures			
TREASURER	361,321	359,900	362,900
Total Expenditures	361,321	359,900	362,900
Ending Fund Balance	631	549	492



			2011
	2009	2010	Budget
Fund: 2250 - GO BONDS 2009	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	-	50	500
Revenues			
Misc Revenues	1	306	125
Prop Trust Gain/Loss	-	-	250,000
Other Financing Sources	954,572	2,563,194	2,426,194
Total Revenues	954,572	2,563,500	2,676,319
Expenditures			
TREASURER	954,523	2,563,500	2,665,700
Total Expenditures	954,523	2,563,500	2,665,700
Ending Fund Balance	50	50	11,119



			2011
	2009	2010	Budget
Fund: 2260 - GO BONDS 2010	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	-	-	-
Revenues			
Misc Revenues	-	-	500
Other Financing Sources	-	-	1,209,225
Total Revenues	-	-	1,209,725
Expenditures			
TREASURER	<u>-</u>	<u> </u>	1,200,800
Total Expenditures	-	-	1,200,800
Ending Fund Balance			8,925



31.02			
			2011
	2009	2010	Budget
nd: 3010 - ROADS CONSTRUCTION IN PROGRESS	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	801,070	(20,595)	3,101,380
Revenues			
Taxes	217,458	-	-
Intergov't Revenues	6,342,468	11,778,375	11,268,410
Charges for Goods & Services	(82,452)	480,000	480,000
Misc Revenues	26,190	21,000	21,000
Other Financing Sources	4,058,710	5,060,000	3,440,000
Total Revenues	10,562,374	17,339,375	15,209,410
Expenditures			
PUBLIC WORKS	11,384,039	16,083,345	16,565,380
Total Expenditures	11,384,039	16,083,345	16,565,380
Ending Fund Balance	(20,595)	1,235,435	1,745,410



	2009	2010	2011 Budget
Fund: 3080 - JAIL CAPITAL PROJECTS	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	-	3,935,094	1,551,582
Revenues			
Misc Revenues	(62,568)	-	-
Other Financing Sources	29,333,066	11,024,517	1,543,850
Total Revenues	29,270,498	11,024,517	1,543,850
Expenditures			
COMMISSIONERS	25,335,404	11,024,517	1,551,582
Total Expenditures	25,335,404	11,024,517	1,551,582
Ending Fund Balance	3,935,094	3,935,094	1,543,850



			2011
	2009	2010	Budget
Fund: 3140 - COUNTY BUILDINGS FUND	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	1,063,027	709,702	223,451
Revenues			
Misc Revenues	23,575	10,500	5,500
Other Financing Sources	329,356	450,000	440,000
Total Revenues	352,931	460,500	445,500
Expenditures			
COMMISSIONERS	706,256	1,073,005	642,706
Total Expenditures	706,256	1,073,005	642,706
Ending Fund Balance	709,702	97,197	26,245



4. 44. 44. 44. 44. 44. 44. 44. 44. 44.			2011
	2009	2010	Budget
Fund: 3150 - TILLEY MASTER PLAN	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	-	3,262,601	2,000,000
Revenues			
Misc Revenues	16,259	-	-
Other Financing Sources	4,000,000	<u>-</u>	
Total Revenues	4,016,259	-	-
Expenditures			
CENTRAL SERVICES/FACILITIES	753,659	3,250,000	1,831,168
Total Expenditures	753,659	3,250,000	1,831,168
Ending Fund Balance	3,262,601	12,601	168,832



United 1002			2011
	2009	2010	Budget
Fund: 4030 - SOLID WASTE	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	3,590,700	2,562,938	4,430,557
Revenues			
Intergov't Revenues	279,590	151,325	151,325
Charges for Goods & Services	15,511,788	20,365,736	19,734,400
Misc Revenues	141,634	116,400	116,400
Other Financing Sources	50,866	1,891,106	8,586
Total Revenues	15,983,879	22,524,567	20,010,711
Expenditures			
PUBLIC WORKS	17,024,407	21,057,455	19,557,540
Total Expenditures	17,024,407	21,057,455	19,557,540
End of Year Adjustment	12,766		
Ending Fund Balance	2,562,938	4,030,050	4,883,728



			2011
	2009	2010	Budget
Fund: 4040 - SOLID WASTE RESERVE FOR CLOSRE	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	21,420,898	22,029,432	20,261,658
Revenues			
Misc Revenues	621,087	750,000	500,000
Other Financing Sources	691,800	865,080	1,002,000
Total Revenues	1,312,887	1,615,080	1,502,000
Expenditures			
PUBLIC WORKS	704,353	3,957,663	1,311,386
Total Expenditures	704,353	3,957,663	1,311,386
End of Year Adjustment	-		
Ending Fund Balance	22,029,432	19,686,849	20,452,272



			2011
	2009	2010	Budget
Fund: 4060 - STORM & SURFACE WATER UTILITY	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	699,999	393,053	757,207
Revenues			
Taxes	402,660	518,793	607,281
Intergov't Revenues	387,403	471,100	471,100
Charges for Goods & Services	-	55,755	124,024
Misc Revenues	2,623,747	3,384,850	3,787,480
Total Revenues	3,413,809	4,430,498	4,989,885
Expenditures			
RESOURCE STEWARDSHIP	3,740,325	4,398,819	4,460,852
Total Expenditures	3,740,325	4,398,819	4,460,852
End of Year Adjustment	19,570		
Ending Fund Balance	393,053	424,732	1,286,240



			2011
	2009	2010	Budget
Fund: 4070 - STORM & SURFACE WATER CAPITAL	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	799,043	973,757	755,327
Revenues			
Misc Revenues	22,081	22,500	16,500
Other Financing Sources	1,106,820	850,000	650,000
Total Revenues	1,128,901	872,500	666,500
Expenditures			
RESOURCE STEWARDSHIP	954,188	1,744,920	1,141,714
Total Expenditures	954,188	1,744,920	1,141,714
End of Year Adjustment	-		
Ending Fund Balance	973,757	101,337	280,113



310 No. 1002			2011
	2009	2010	Budget
Fund: 4124 - LAND USE & PERMITTING	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	-	306,285	355,216
Revenues			
Licenses & Permits	1,589,467	1,410,000	1,435,500
Intergov't Revenues	396,014	9,118	9,118
Charges for Goods & Services	1,772,148	1,678,810	1,752,298
Misc Revenues	22,409	12,000	20,000
Other Financing Sources	2,387,482	108,145	68,145
Total Revenues	6,167,520	3,218,073	3,285,061
Expenditures			
RESOURCE STEWARDSHIP	4,348,288	3,309,142	3,368,565
Total Expenditures	4,348,288	3,309,142	3,368,565
End of Year Adjustment	(1,512,948)		
Ending Fund Balance	306,285	215,216	271,712



			2011
	2009	2010	Budget
Fund: 4200 - BOSTON HARBOR WATER/SEWER	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	123,123	98,824	88,692
Revenues			
Charges for Goods & Services	309,962	343,351	343,351
Misc Revenues	8,164	5,500	5,500
Total Revenues	318,126	348,851	348,851
Expenditures			
PUBLIC WORKS	342,425	358,983	356,903
Total Expenditures	342,425	358,983	356,903
End of Year Adjustment	-		
Ending Fund Balance	98,824	88,692	80,640



			2011
	2009	2010	Budget
Fund: 4210 - BOSTON HARBOR RESERVE	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	492,507	460,705	417,773
Revenues			
Misc Revenues	12,841	13,000	13,000
Other Financing Sources	7,491	16,686	8,906
Total Revenues	20,332	29,686	21,906
Expenditures			
PUBLIC WORKS	72,546	118,618	45,796
Total Expenditures	72,546	118,618	45,796
End of Year Adjustment	20,412		
Ending Fund Balance	460,705	371,773	393,883



			2011
	2009	2010	Budget
Fund: 4300 - TAMOSHAN/BEVERLY BCH SEWER	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	45,204	63,762	71,367
Revenues			
Charges for Goods & Services	138,935	143,024	143,024
Misc Revenues	1,626	1,300	1,300
Total Revenues	140,561	144,324	144,324
Expenditures			
PUBLIC WORKS	119,236	136,719	141,032
Total Expenditures	119,236	136,719	141,032
End of Year Adjustment	(2,766)		
Ending Fund Balance	63,762	71,367	74,659



2011 2009 2010 Budget Fund: 4340 - GRAND MOUND SEWER Actuals **Revised Budget** Maintenance **Beginning Fund Balance** 904,595 718,345 679,642 Revenues Charges for Goods & Services 873,840 770,170 770,170 Misc Revenues 26,050 22,500 22,500 Prop Trust Gain/Loss 54,342 25,968 10,000 **Total Revenues** 802,670 954,232 818,638 **Expenditures PUBLIC WORKS** 1,130,482 891,141 809,747 **Total Expenditures** 1,130,482 891,141 809,747 **End of Year Adjustment** (10,000) **Ending Fund Balance** 718,345 645,842 672,565



SECTION .			
			2011
	2009	2010	Budget
Fund: 4350 - GRAND MOUND WATER	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	799,085	690,546	588,686
Revenues			
Charges for Goods & Services	493,865	437,695	437,695
Misc Revenues	18,884	16,000	16,000
Prop Trust Gain/Loss	47,250	22,572	10,000
Total Revenues	559,999	476,267	463,695
Expenditures			
TREASURER	1,768	2,200	1,300
PUBLIC WORKS	652,266	584,427	467,539
Total Expenditures	654,034	586,627	468,839
End of Year Adjustment	(14,504)		
Ending Fund Balance	690,546	580,186	583,542



			2011
	2009	2010	Budget
Fund: 4380 - OLYMPIC VIEW DEBT SERVICE	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	22,530	5,357	7,000
Revenues			
Misc Revenues	1,174	750	500
Total Revenues	1,174	750	500
Expenditures			
TREASURER	2,329	1,300	1,100
Total Expenditures	2,329	1,300	1,100
End of Year Adjustment	(16,018)		
Ending Fund Balance	5,357	4,807	6,400



			2011
	2009	2010	Budget
Fund: 4400 - TAMOSHAN WATER/SEWER COLLECTN	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	50,718	60,814	58,767
Revenues			
Charges for Goods & Services	65,105	82,256	82,256
Misc Revenues	1,761	2,050	2,050
Total Revenues	66,865	84,306	84,306
Expenditures			
PUBLIC WORKS	56,770	86,353	92,410
Total Expenditures	56,770	86,353	92,410
End of Year Adjustment	-		
Ending Fund Balance	60,814	58,767	50,663



01.004			2011
	2009	2010	Budget
: 4410 - OLYMPIC VIEW SEWER	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	57,661	66,057	65,064
Revenues			
Charges for Goods & Services	22,412	24,648	24,64
Misc Revenues	1,758	2,000	2,00
Other Financing Sources	2,616	-	
Total Revenues	26,787	26,648	26,64
Expenditures			
PUBLIC WORKS	18,391	27,641	30,76
Total Expenditures	18,391	27,641	30,76
End of Year Adjustment	1		
Ending Fund Balance	66,057	65,064	60,94



			2011
	2009	2010	Budget
Fund: 4420 - TAMOSHAN RESERVE	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	5,481	5,387	15,993
Revenues			
Misc Revenues	(52)	150	150
Other Financing Sources	129,596	750,917	704,285
Total Revenues	129,543	751,067	704,435
Expenditures			
PUBLIC WORKS	129,637	740,461	713,630
Total Expenditures	129,637	740,461	713,630
End of Year Adjustment	-		
Ending Fund Balance	5,387	15,993	6,798



31.66.107			2011
	2009	2010	Budget
und: 4440 - GRAND MOUND WASTEWATER CAP RES	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	266,546	281,724	308,939
Revenues			
Misc Revenues	7,709	-	-
Prop Trust Gain/Loss	7,469	-	-
Other Financing Sources	195,279	1,246,532	1,085,500
Total Revenues	210,458	1,246,532	1,085,500
Expenditures			
PUBLIC WORKS	195,279	1,219,317	1,077,503
Total Expenditures	195,279	1,219,317	1,077,503
End of Year Adjustment	-		
Ending Fund Balance	281,724	308,939	316,936



31.02			2011
	2009	2010	Budget
nd: 4450 - GRAND MOUND WATER CAPITAL RES	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	93,672	95,456	111,301
Revenues			
Misc Revenues	2,552	-	-
Prop Trust Gain/Loss	5,635	-	
Other Financing Sources	145,958	1,010,067	155,267
Total Revenues	154,145	1,010,067	155,267
Expenditures			
PUBLIC WORKS	152,361	994,222	214,273
Total Expenditures	152,361	994,222	214,273
End of Year Adjustment	-		
Ending Fund Balance	95,456	111,301	52,295



			2011
	2009	2010	Budget
Fund: 4460 - TAMOSHAN/BEVERLY BCH DEBT SVS	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	274,537	109,087	110,000
Revenues			
Misc Revenues	7,912	2,000	2,000
Total Revenues	7,912	2,000	2,000
Expenditures			
Total Expenditures	-	-	
End of Year Adjustment	(173,362)		
Ending Fund Balance	109,087	111,087	112,000



			2011
	2009	2010	Budget
Fund: 4480 - GRAND MOUND DEBT SERVICE	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	-	565,630	1,203,747
Revenues			
Misc Revenues	162,894	158,500	134,000
Other Financing Sources	800,600	943,617	904,284
Total Revenues	963,494	1,102,117	1,038,284
Expenditures			
TREASURER	496,010	464,000	424,800
Total Expenditures	496,010	464,000	424,800
End of Year Adjustment	98,145		
Ending Fund Balance	565,630	1,203,747	1,817,231



0.11 APP 102W			2011
			2011
	2009	2010	Budget
Fund: 4510 - COMMUNITY LOAN REPAYMENT #1	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	295,057	403,706	369,492
Revenues			
Misc Revenues	19,764	22,000	19,500
Non-Revenues		114,000	114,000
Total Revenues	19,764	136,000	133,500
Expenditures			
TREASURER	14,576	13,800	12,000
PUBLIC HEALTH	1	156,414	156,931
Total Expenditures	14,577	170,214	168,931
End of Year Adjustment	103,463		
Ending Fund Balance	403,706	369,492	334,061



			2011
	2009	2010	Budget
Fund: 5030 - UNEMPLOYMENT COMPENSATION	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	2,457,707	2,225,215	1,343,195
Revenues			
Misc Revenues	502,325	730,000	730,000
Total Revenues	502,325	730,000	730,000
Expenditures			
HUMAN RESOURCES	716,524	1,612,020	80,207
Total Expenditures	716,524	1,612,020	80,207
End of Year Adjustment	(18,294)		
Ending Fund Balance	2,225,215	1,343,195	1,992,988



			2011
	2009	2010	Budget
Fund: 5050 - INSURANCE RISK	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	5,456,644	6,302,270	5,305,991
Revenues			
Misc Revenues	2,480,438	2,157,111	1,745,000
Other Financing Sources	201,283	<u>-</u>	<u>-</u>
Total Revenues	2,681,721	2,157,111	1,745,000
Expenditures			
HUMAN RESOURCES	1,787,337	3,153,390	2,474,994
Total Expenditures	1,787,337	3,153,390	2,474,994
End of Year Adjustment	(48,757)		
Ending Fund Balance	6,302,270	5,305,991	4,575,997



			2011
	2009	2010	Budget
Fund: 5060 - BENEFITS ADMINISTRATION	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	1,303,078	1,400,564	1,276,132
Revenues			
Misc Revenues	501,034	617,000	617,000
Total Revenues	501,034	617,000	617,000
Expenditures			
HUMAN RESOURCES	399,825	741,432	750,228
Total Expenditures	399,825	741,432	750,228
End of Year Adjustment	(3,723)		
Ending Fund Balance	1,400,564	1,276,132	1,142,904



31.62			
			2011
	2009	2010	Budget
und: 5210 - CENTRAL SERVICES/FACILITIES	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	1,372,970	1,668,321	1,282,765
Revenues			
Charges for Goods & Services	10,726,556	10,213,300	10,555,329
Misc Revenues	36,069	34,266	34,266
Other Financing Sources	117,504	549,142	406,944
Total Revenues	10,880,128	10,796,708	10,996,539
Expenditures			
TREASURER	17,770	15,300	12,500
CENTRAL SERVICES/FACILITIES	10,300,351	11,133,842	11,333,591
Total Expenditures	10,318,121	11,149,142	11,346,091
End of Year Adjustment	(266,657)		
Ending Fund Balance	1,668,321	1,315,887	933,213



0.04.499 100%			2011
	2009	2010	Budget
Fund: 5220 - CENTRAL SERVICES RESERVE	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	841,023	1,548,461	2,600,000
Revenues			
Intergov't Revenues	1,457	-	-
Charges for Goods & Services	638,700	601,414	630,821
Misc Revenues	630,185	878,953	1,178,021
Other Financing Sources	<u> </u>	386,394	
Total Revenues	1,270,342	1,866,761	1,808,842
Expenditures			
CENTRAL SERVICES/FACILITIES	562,904	1,483,960	1,766,118
Total Expenditures	562,904	1,483,960	1,766,118
End of Year Adjustment	-		
Ending Fund Balance	1,548,461	1,931,262	2,642,724



			2011
	2009	2010	Budget
: 5230 - CENTRAL SVS/FAC ENGINEERING	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	97,681	77,361	74,992
Revenues			
Charges for Goods & Services	504,439	474,976	453,814
Misc Revenues	3,177	<u>-</u>	
Total Revenues	507,617	474,976	453,814
Expenditures			
CENTRAL SERVICES/FACILITIES	502,090	477,345	453,720
Total Expenditures	502,090	477,345	453,720
End of Year Adjustment	(25,847)		
Ending Fund Balance	77,361	74,992	75,086



31.62 1.02			
			2011
	2009	2010	Budget
Fund: 5410 - ER&R-MAINTENANCE	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	1,960,656	2,126,381	2,500,000
Revenues			
Intergov't Revenues	2,996	-	-
Charges for Goods & Services	1,270,118	1,194,095	1,001,956
Misc Revenues	2,155,309	2,796,255	2,637,917
Other Financing Sources	213,996	204,000	212,150
Total Revenues	3,642,419	4,194,350	3,852,023
Expenditures			
CENTRAL SERVICES/FACILITIES	3,393,412	4,307,361	3,864,684
Total Expenditures	3,393,412	4,307,361	3,864,684
End of Year Adjustment	(83,282)		
Ending Fund Balance	2,126,381	2,013,370	2,487,339



			2011
	2009	2010	Budget
Fund: 5420 - ER&R-REPLACEMENT	Actuals	Revised Budget	Maintenance
Beginning Fund Balance	12,775,756	9,540,619	10,000,000
Revenues			
Misc Revenues	2,661,260	3,049,346	3,282,786
Other Financing Sources	242,556	100,000	100,000
Total Revenues	2,903,816	3,149,346	3,382,786
Expenditures			
CENTRAL SERVICES/FACILITIES	6,192,071	3,631,695	3,563,943
Total Expenditures	6,192,071	3,631,695	3,563,943
End of Year Adjustment	53,117		
Ending Fund Balance	9,540,619	9,058,270	9,818,843

This glossary is intended to help readers understand many of the terms used in this budget document. It is organized in alphabetical order and may show common abbreviations along with the full terms.

**Adopted Budget:** The appropriations as originally adopted by the Board of County Commissioners by ordinance in the preceding December.

**Appropriation:** The expenditure authority granted to an office or department in a budget ordinance adopted by the Board of County Commissioners. No office or department of the county may spend more than the amount authorized in its expenditure appropriation.

**Assessed Value (AV):** The value of a piece of property as determined by the County Assessor's Office for the purpose of determining the annual property tax. Sometimes assessed value is referred to as "AV," particularly when it refers to the aggregated assessed value in the county.

**Auditor's Filings and Recordings Fees:** These are fees charged for documents recorded by the County Auditor's Office, including real estate transactions, marriage and divorce records, and survey maps. The fees are established by state statute and the revenues are distributed between the state and the county and are accounted for in the General Fund.

**Boarding (Incarceration) Revenues:** Boarding fees are fees charged to other governments to board their prisoners in the Thurston County jail. The revenue is accounted for in the General Fund. Commencing in 2000, Thurston County's revenues from this source were extensively reduced. The county needed to reduce its acceptance of cities' booked misdemeanants because of the capacity limits of the current jail facility.

**Bond Fund:** When bonds are sold, proceeds are accounted for in a bond fund established for and dedicated to the specific bond issuance.

**Budget:** The budget is a plan of revenue and expenditures, a document that shows how the county expects to manage its finances during the coming fiscal year. State statute requires that county budgets be balanced. That means that Thurston County may not budget more expenditures than it expects to have available as a result of anticipated revenues combined with fund balances. When the budget is adopted, the appropriations included in the budget are legally binding on each office, department and fund.

**Budget Development Process:** The county prepares its budget in accordance with state law (RCW 36.40). Each September, county elected officials and department heads submit proposed operating budgets and revenue estimates for the upcoming new fiscal year. The preliminary budget is presented by the Chief Administrative Officer and Budget and Fiscal Manager, with assistance from the county Budget Team. The Board of County Commissioners reviews budget materials, proposals, estimates and forecasts. Public hearings are conducted at the courthouse to obtain citizens' comments on the preliminary budget. The new annual budget is adopted prior to December 31.

**Budget Development Schedule:** Thurston County's annual budget is developed in accordance with Washington State laws and regulations. The preliminary budget is presented each November preceding the commencement of the new fiscal year. A public hearing is held in December of each year. The Board of County Commissioners adopts the budget for the following calendar year prior to the end of December.

Budget Period: Thurston County's fiscal year is January 1 through December 31 of each year.

**Budget Team:** The Budget Team is a group of county employees assigned to review proposed budgets submitted to the Auditor's Office by each office and department and to prepare the county's preliminary budget. The Budget Team is led by staff from the Board of County Commissioners' Office and always includes delegated Auditor's Office employees because of the Auditor's statutory role in county finances. It also includes other employees loaned to the team by their respective agencies at the request of the Commissioners Office.

**Cable Franchise Fees:** Pursuant to the Cable Communications Policy Act of 1984, this fee was established to levy franchise fees on cable TV operators. Fees collected are accounted for in the General Fund.

Capital Facilities Plan (CFP): A capital facilities plan, sometimes called "CFP," is the plan mandated by the State Growth Management Act (RCW 36.70A.020) explaining how the county will provide the requisite public services and facilities adequate to serve new development anticipated over the course of a 20-year planning horizon. It is a chapter in the county's Comprehensive Plan. The public facilities include roadways, street lighting, sidewalks, traffic signals, domestic water systems, storm and sanitary sewer systems, parks and recreational facilities, and schools. Public services include fire protection, law enforcement, public health, education, recreation, environmental protection, and other government services. The CFP is intended to provide a general assessment of major public services which impact land-use issues, rather than a detailed analysis of every service provided by government. It includes facilities and services provided by other governments as well as by the county. The CFP provides a general summary of how and when these basic services will be provided to support future growth as envisioned by the Comprehensive Plan and in what manner they will be funded.

Capital Improvement Project/Plan (CIP): A capital improvement project is a project that adds to the county's infrastructure. Examples of capital improvement projects include the construction of roads, curbs, gutters, sidewalks or buildings. Because it is typical for a capital improvement project to require multiple years and considerable expense for the phases of planning, design, property acquisition and construction, capital improvement projects are described and financing for them is managed through a capital improvement plan. The abbreviation "CIP" is sometimes used for either the project or the plan. A six-year CIP (plan) is required for state and federal grant funding. The county's CIP is a sub-set of the county's Capital Facilities Plan (CFP), which may include projects planned by other governmental entities, unfunded but desired projects and a longer span of planning time (up to 20 years).

**Conservation Futures:** The Conservation Futures property tax levy finances the acquisition of open space and park land. The tax rate may not exceed \$.625 per \$1,000 of assessed value. The Conservation Futures Fund accounts for this tax revenue and associated expenditures. For tax year 2009, the tax rate is approximately \$0.38 per \$1,000 of assessed value.

**Consumer Price Index (CPI):** A measure of the change in prices paid over time for a fixed "market basket" of goods and services. The Bureau of Labor Statistics (BLS) updates the CPI monthly, surveying over 60,000 goods in 85 urban areas. The BLS also produces a bimonthly Seattle-Tacoma-Bremerton CPI.

**Court Appointed Special Advocate (CASA):** Trained volunteer Guardians ad Litem appointed for children in dependency and termination (child welfare) cases.

**Disposal Charges:** These are fees charged for disposal of refuse at the Thurston County Waste and Recovery Center. They are accounted for in the Solid Waste Maintenance & Operations Fund.

**Election Services:** Elections are conducted by the County Auditor's Office and include all primary, general, and special elections for federal, state, and local candidates and issues in Thurston County. Reimbursements from other governments for their pro-rata share of election costs are accounted for in the General Fund.

**Electronic Home Monitoring and Work Release Fees:** Fees charged to individuals in court-ordered electronic monitoring or work release programs as part of their criminal sentence(s) are accounted for in the General Fund.

**Enterprise Fund:** An enterprise fund is a fund established to account for operations that are financed and operated in such a way that the cost of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges. An example of an enterprise fund is the Solid Waste Fund, which receives no General Fund contributions and is financed primarily from disposal fees.

**Equipment Replacement and Revolving Fund (ER&R):** An account established to replace vehicles, construction and maintenance equipment, and miscellaneous other materials, supplies and services (RCW 36.33A.010).

**Financial Policies:** The county's financial policies are the guiding principles used in establishing the preliminary budget.

**Fines, Forfeitures, Penalties, Assessments:** Monies collected from traffic and other legal infractions, which are accounted for in the General Fund.

**Fund Balance:** A fund balance is the amount remaining in a fund after revenues have been deposited and expenditures have been completed. This amount is a resource carried over for use in the following or a subsequent fiscal year. In proprietary funds, liquidity (working capital) is based on the difference between current assets and current liabilities. Fund balance amounts may be undesignated or reserved for specified purposes. In this budget publication, beginning fund balance amounts are determined by final accounting for prior-year balances, and ending fund balance amounts are the arithmetic result of adding the beginning fund balance plus estimated revenues and then subtracting the appropriated (or proposed, in the preliminary budget) expenditures.

**General Fund:** The General Fund is used to record the revenue and expenditure activity of all general government services. All non-designated revenues are deposited into this fund. It is the only fund that can be used to support other funds as well as pay for general government services.

**General Levy:** The general property tax levy, along with other general revenue sources, funds the primary operations budgets of the county's general government services, such as Assessor, Auditor, Clerk, Commissioners, Coroner, District Court, Superior Court, Juvenile Court/Probation, Prosecuting Attorney, Office of Assigned Counsel, Sheriff, Jail/Corrections, and Treasurer. For tax year 2009, the general levy rate is approximately \$1.10 per \$1,000 of assessed value and is approximately 11% of the property taxes collected by the County Treasurer.

**Grant:** A grant is monetary assistance or tangible property given to the county for a specific project or service, primarily by the state and/or federal governments, which is not regular or ongoing revenue. When grants are received, they are deposited in and accounted for within the fund applicable to the specific service involved. For example, a grant for public health services is applied to the Public Health and Social Services fund; a grant for storm or surface water management services is applied to the Storm and Surface Water Utility fund; a grant for a road improvement project is applied to the Road fund; etc.

**Guardian ad Litem (GAL)**: A Person appointed by the court to represent the best interests of children or incapacitated adults.

**Implicit Price Deflator (IPD):** A measure of the level of prices of all new, domestically produced, final goods and services in an economy. It is derived by dividing current dollar (nominal) consumer expenditures by constant dollar (real) consumer expenditures.

**Interest Earnings:** Interest is earned upon the average daily balance of cash within the County Treasurer's investment pool. The County Treasurer administers the investment pool. Interest earnings are applied monthly to the fund source of the invested cash, unless specifically directed otherwise.

**Inter-fund Charges:** Charges for services provided by one fund, office or department for another fund, office or department, within the county government. Payments from one fund to another are made based on billings for services rendered. Examples of interfund billings include central services (computer, phone and mail-related charges), equipment operations and replacement charges, space use charges, indirect cost reimbursement charges, insurance charges, etc.

**Internal Service Fund:** An internal service fund is used to account for goods or services given to one department by another on a cost-reimbursement basis.

**Liquor Control Board Profits:** Thurston County receives a share of **s**tate-distributed license and permit fees, penalties, forfeitures, and other income received by the state Liquor Control Board. Distribution to local governments is based on population, except that local governments that prohibit the sale of liquor within their jurisdictions do not share in the distribution. Two percent must be spent on substance abuse treatment programs.

**Liquor Excise Tax:** The county receives a share of state-distributed taxes on liquor sold at state liquor stores and agencies and on other retail sales of wine. Distribution to counties is based on population, except that local governments that prohibit the sale of liquor within their jurisdictions do not share in the distribution. Two percent of the total amount must be spent on substance abuse treatment programs.

**Medic One:** The Medic One property tax levy is a levy specifically approved by Thurston County voters. The tax rate may not exceed \$0.50 per \$1,000 of assessed value. This levy finances countywide delivery of emergency medical services, advanced life support (paramedic level) response and transport services. The Medic One fund accounts for this tax revenue and associated expenditures. For tax year 2009, the tax rate is approximately \$0.30 per \$1,000 of assessed value.

**Mental Health Services:** Thurston County is the financial agent that receives and disburses the state and federal portion of Medicaid funds from the State Division of Mental Health for Thurston/Mason RSN. Thurston County does not currently provide mental health services directly; rather, it contracts with other community agencies to provide the service using these RSN funds. This revenue is accounted for in the Public Health and Social Services fund.

**Modified Budget:** During the course of each fiscal year, the budget is modified with due public notice and hearings. Modifications are made to update and adjust appropriations in accordance with changes in expected revenue and to reflect actual fund balances which are established following each fiscal year. The Board of County Commissioners makes budget modifications at least quarterly.

**Motor Vehicle Fuel Tax - County Roads:** This state-enacted and -distributed tax on the sale of motor vehicle fuels is required to be used for county road purposes. This tax is accounted for in the Roads fund.

**Motor Vehicle License Fees:** License fees for motor vehicles and vessels are accounted for in the General Fund. The rate Thurston County receives for county uses is \$3.00 per vehicle license renewal processed within Thurston County excluding the renewals through the State Department of Licensing office.

**Operating Transfers:** A transfer of money from one county fund to another county fund.

**Operating Assessments:** Assessments levied on assessed value pursuant to specific legislation and designated for special purposes. Examples include the storm and surface water management fees and noxious weed control levy. Also included are lakes management levies, which are applied to properties surrounding certain lakes as a result of approval by those voters.

**Permit Fees:** Fees charged to obtain permits for certain actions, such as land-use plan review, septic systems, and construction. These fees and charges, associated with growth and development (including zoning and subdivision fees) are accounted for in the Land Use and Permitting and Public Health funds.

Property Tax: Property tax is the single largest source of revenue for county general government services and for many other jurisdictions for which the county collects the property tax. The County Assessor values real and personal property annually, in accordance with the true and fair market value for property taxes, with certain exemptions as required by law. These assessed property values are the base upon which the property tax is applied. Property tax payments are due twice a year, April 30 and October 31. The County Treasurer collects the property taxes and then distributes them to the various governments in the county (taxing jurisdictions) that levied the respective taxes. More than half of property taxes go to school districts. The property tax levies received by county government are: the general levy, the Roads District levy, the Medic One levy, and the Land Conservation Futures levy. Each of these levies is subject to the 1% per year annual growth limit, as passed into law via Initiative 747 and reestablished by the State Legislature when Initiative 747 was declared invalid by the Superior Court of the State of Washington.

The State of Washington receives the State Schools levy. Other taxing jurisdictions receiving their own respective levies are: school districts, cities and towns, fire districts, Port of Olympia, Timberland Regional Library, Public Utility District #1 and cemetery districts.

**Preliminary Budget:** The preliminary budget is prepared by county staff on behalf of the Board of County Commissioners and presented to the Commissioners in November of each year. This is the budget offered for public comment prior to the Board of County Commissioners' adoption of the final budget.

**Real Estate Excise Tax (REET):** This tax is an excise tax paid by the seller upon the sale of real property within Thurston County and is accounted for in the Real Estate Excise Tax Fund. The original tax was 0.25% of the value of the sale. This is sometimes called "1<sup>st</sup> ¼ REET." An additional 0.25% was approved by the Board of County Commissioners, effective February 18, 1992. This is sometimes called "2<sup>nd</sup> ¼ REET." Monies received from both tax increments must be spent on capital projects specified in the county's Capital Facilities Plan, an element of the county's Comprehensive Plan.

Regional Support Network (RSN): State legislation created "Regional Support Networks" (RSN) which give county governments responsibility and authority to serve chronically and acutely mentally ill individuals through contracted inpatient and outpatient mental health services. Thurston/Mason RSN serves residents in both Thurston and Mason Counties. The Thurston/Mason RSN is also a capitated prepaid inpatient health plan (PIHP). PIHPs implement locally-operated managed behavioral health care systems. PIHPs receive the state and federal portion of Medicaid funds and other state and federal grants from the Mental Health Division of the Washington State Department of Health and Social Services.

**Road Levy:** The Road levy is a specific property tax levy that is applied only to unincorporated area assessed value and is dedicated to financing and maintaining county roads in the unincorporated area of the county. For tax year 2009, the tax rate is approximately \$1.28 per \$1,000 of assessed value.

**Sales Tax:** Sales taxes are applied to the sale or consumption of goods and/or services, with limited specific exemptions. The state collects and distributes these taxes. There are several types of sales tax utilized in Thurston County, as follows:

- **9-1-1 Communications Sales Tax:** A special 1/10<sup>th</sup> cent sales tax was approved by voters in 2002. The funds are used exclusively for the operating costs of 9-1-1 Emergency Communications, which is an intergovernmental operation jointly governed by the county's several cities, fire districts and the county. The tax revenue is accounted for in the Communications fund.
- Local Retail Sales and Use Tax: The base tax rate in unincorporated Thurston County is 7.9%, or 7.9 cents on the dollar. Of the 7.9 cent sales tax, Thurston County government receives a portion of 1 cent. The other 6.5 cents is retained by the state. Thurston County's share of the 1 cent is the combination of: (a) 15% of the 1 cent collected on sales in incorporated areas, plus (b) 100% of the 1 cent collected on sales in unincorporated areas. Additionally, three voter-approved special 1/10<sup>th</sup> cent sales taxes produce a combined-total sales tax rate of 8.5 cents in Thurston County. These special 1/10<sup>th</sup> cent sales taxes are dedicated to: criminal justice; detention facilities; and emergency communications 9-1-1.
- **Criminal Justice Sales Tax:** A special  $1/10^{th}$  cent sales tax was approved by voters in 1990. The proceeds are used exclusively for criminal justice services. This tax revenue is accounted for in the General Fund.
- **Detention Facilities Sales Tax:** A special  $1/10^{th}$  cent sales tax was approved by voters in 1995. The funds are used exclusively for construction and operation of juvenile detention facilities and adult jails. This tax revenue is accounted for in the Detention Facilities Sales Tax Holding Fund.
- Chemical Dependency/Mental Health Services Tax (Treatment Sales Tax): A sales and use tax (1/10<sup>th</sup> of one percent) is imposed in Thurston County for the purpose of providing new or expanded chemical dependency or mental health treatment services and for the operation of new or expanded therapeutic court programs. This tax is sometimes referred to as the "Treatment Sales Tax" and the revenue is accounted for in the Treatment Sales Tax fund.

**Social Services Levy:** Pursuant to state statute, RCW 71.20.110, a small fraction, \$.015 per \$1,000 of assessed value, of the general property tax levy is apportioned to the Thurston County's Public Health and Social Services fund. These funds are used to help fund mental health, chemical dependency, substance abuse, and developmental disabilities services.

**Telephone Tax:** This is an excise tax levied to support 9-1-1 emergency communication services. Telephone customers pay 50 cents per month per telephone line and 50 cents per month per cell phone. This tax revenue is accounted for in the Communications Fund.

**Timber Harvest Tax/Private Harvest Tax:** This is a tax levied on private timber harvests pursuant to state statute, RCW 84.33.051, .081. It is distributed to taxing districts located where the timber is harvested.

## Glossary

**Timber Sales/State Forest Board:** This is income generated by proceeds from timber sales on state forest lands. The distribution of net proceeds to counties is based on the timber sale revenues from land within each county, per state statute RCW 335.02.33. Counties then distribute the monies among taxing districts (schools, etc.) based on respective property tax rates.

**Veterans Fund:** A small fraction of the general levy, \$.01125 (one & one-eighth cents) per \$1,000 of assessed value is apportioned to the Veterans Fund pursuant to state statute, RCW 73.08.080. Proceeds are used to provide assistance to eligible indigent veterans in Thurston County.

Water and Sewer Utility Revenues: These revenues include fees and charges for various services. The county operates several water and sewer utilities, including Boston Harbor, Olympic View, Tamoshan/Beverly Beach and Grand Mound. Customers of these utilities pay bills for their use of water and sewer service, and those receipts are the funds used to finance services rendered.