

Thurston County Washington 2013 Preliminary Budget

Presented October 16, 2012



Creating Solutions for Our Future



The proposed schedule for the Board of County Commissioner meetings on the preliminary budget are listed on this page and may be subject to change. Please call LaBonita I. Bowmar, Clerk of the Board, for any further schedule changes at (360) 786-5440 or visit our homepage at www.co.thurston.wa.us.

All meetings about the budget will be held in Building 1, Room 280, of the Thurston County Courthouse.

Presentations, deliberations and work sessions are informal and always open for public attendance, however no public testimony is taken during these meetings.

Public hearings provide the opportunity for formal public comment and testimony. Public comment may also be submitted in writing to the Board of County Commissioners for consideration until Tuesday, December 4.

Information on the 2013 budget can be found at www.co.thurston.wa.us/Budget.

Official 2013 Budget Meeting Schedule

Presentations by Elected Officials & Department Directors:

Friday, October 19, 2012 9:00 a.m. – 11:45 a.m. & 1:30 p.m. – 4:15 p.m.

Monday - Friday, October 22 - 26, 2012 9:00 a.m. – 11:45 a.m. & 1:30 p.m. – 4:30 p.m.

Work sessions:

Monday, November 5, 2012 9:00 a.m. – 11:30 a.m. & 1:30 p.m. – 5:00 p.m.

Tuesday, November 6, 2012 10:00 a.m. – 11:30 a.m.

Wednesday, November 7, 2012 1:30 p.m. – 5:00 p.m.

Thursday – Friday, November 8 – 9, 2012 9:00 a.m. – 11:30 a.m. & 1:30 p.m. – 5:00 p.m.

Thursday – Friday, November 15 – 16, 2012 9:00 a.m. – 11:30 a.m. & 1:30 p.m. – 5:00 p.m.

Public hearing on the 2013 budget:

Tuesday, December 4, 2012 5:30 p.m.

Deliberations:

Thursday - Friday, December 6 - 7, 2012 9:00 a.m. – 11:30 a.m. & 1:30 p.m. – 5:00 p.m.

Adoption of the 2013 budget:

Friday, December 14, 2012* 10:00 a.m.

**No public testimony will be taken at this meeting.*



COUNTY COMMISSIONERS

Cathy Wolfe

District One

Sandra Romero

District Two

Karen Valenzuela

District Three

BOARD OF COUNTY COMMISSIONERS

October 18, 2012

Dear Reader,

We are pleased to present the 2013 Preliminary Thurston County Budget. The Board of County Commissioners is interested in your comments as they deliberate on the budget proposals.

As in the rest of our state and our nation, the Thurston County economy continues to be stagnant. Although we expect to be financially stable in 2013, the growth in costs is anticipated to outpace the growth in revenue. Our greatest challenge is to balance the needs of county citizens with our current revenue sources.

County leadership is committed to building on the good management and fiscal practices that were enacted over the past few years. As a result of actions taken since 2009 to reduce staff and spending, and predicted modest revenue growth, the general fund is expected to be sufficient to maintain county services and programs at their current level. Public health and social services, permitting and road funds continue to experience declining revenue. All county elected officials and department directors have implemented cost saving measures that create financially responsible fund balances in 2013. This preliminary budget reflects the amounts necessary to maintain the current level of county services.

In addition to the costs and revenues reflected in this document, policy level proposals address unmet needs, increasing demands and declining revenues. The Commissioners will consider each proposal to determine what must be addressed in the 2013 fiscal year. Important issues to be considered include:

- Implementing the County's soon to be completed Strategic Plan;
- Opening the Accountability and Restitution Center (ARC) in early 2013 and planning for future correctional facility needs;
- Addressing major space and facility needs to assure efficient and effective courthouse operations, particularly with respect to the courts;
- Responding to reduced financial support from state and federal government for public health, social services, law and justice, and transportation; and,
- Maintaining county infrastructure that supports clean water, safe roads, quality recreational opportunities and good environmental stewardship.

A list of all policy proposals can be found on the county website: www.co.thurston.wa.us/budget. Over the course of the next few weeks, Commissioners will hold work sessions to review and deliberate on these proposals. You are invited to comment at a public hearing, or send written comments to the Board.

The county budget is complex. It contains 78 funds and thousands of line items, managed by 21 offices and departments. These funds support the county's services to the public for law and justice, public health and social services, emergency services, roads, parks, open space and trails, land use planning, development services, environmental protection and utilities operations. The budget also provides for general government services that enable the county to conduct its business, such as elections, property assessment, financial management, human resources and capital facility management. The budget is organized to reflect the services provided by each office and their value to the citizens we serve.

Sincerely,



Donald D. Krupp
County Manager

Thurston County Commissioners

(D) = Democrat

(R) = Republican

(I) = Independent

Date indicates end of term



Commissioner
Karen Valenzuela (D) 2014



Commissioner
Sandra Romero (D) 2012



Commissioner
Cathy Wolfe (D) 2012

Other Elected Officials



Assessor
Steven Drew
(D) 2014



Auditor
Kim Wyman
(R) 2014



Clerk
Betty Gould
(D) 2014



Coroner
Gary Warnock
(D) 2014



Prosecuting Attorney
Jon Tunheim
(D) 2014



Sheriff
John Snaza
(I) 2014



Treasurer
Shawn Myers
(D) 2014

Superior Court Judges



From left to right: Gary Tabor (2012), H. Christopher Wickham (2012), Anne Hirsch (2012), Carol Murphy (2012), Lisa Sutton (2012), James Dixon (2012)

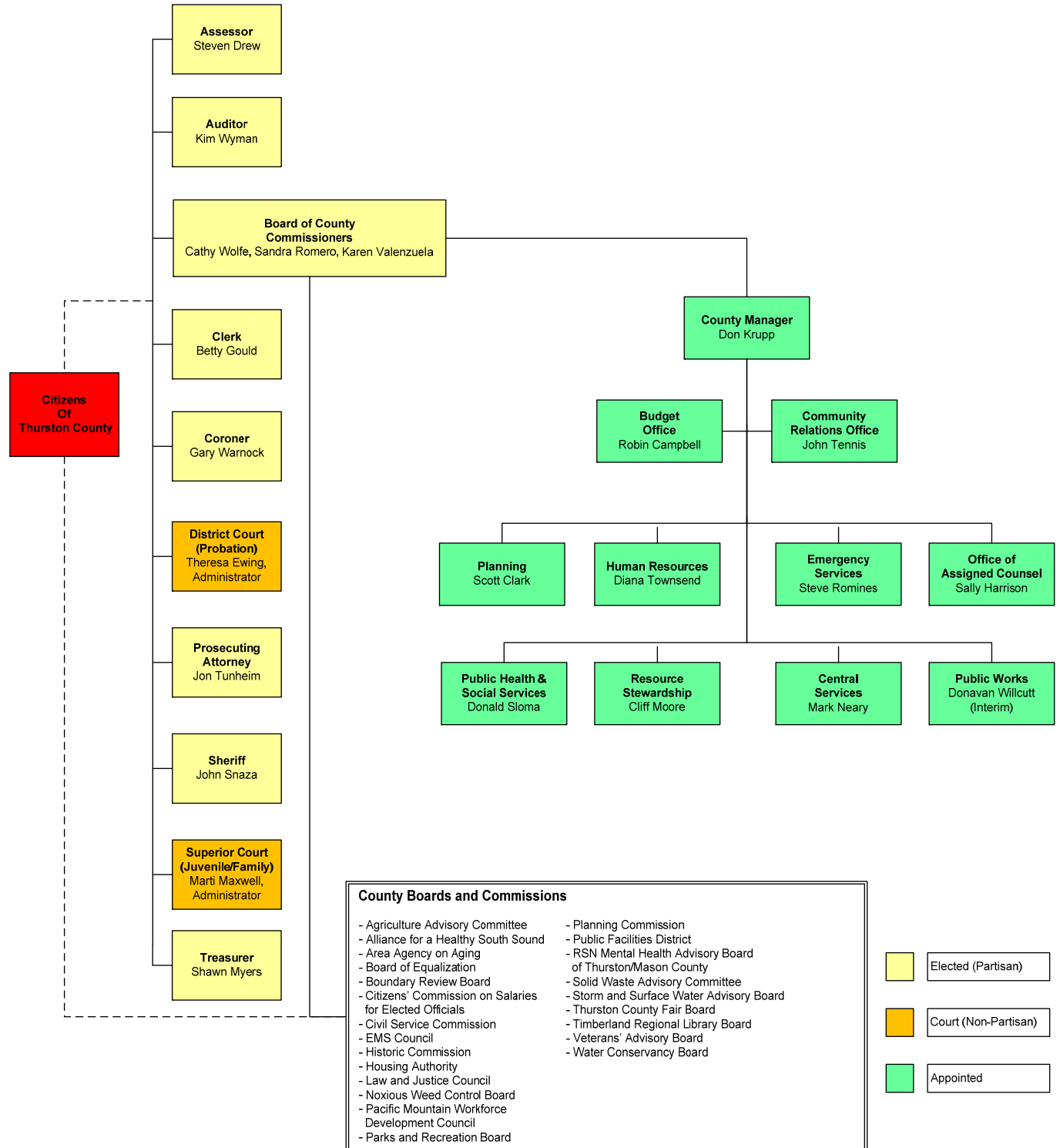
District Court Judges



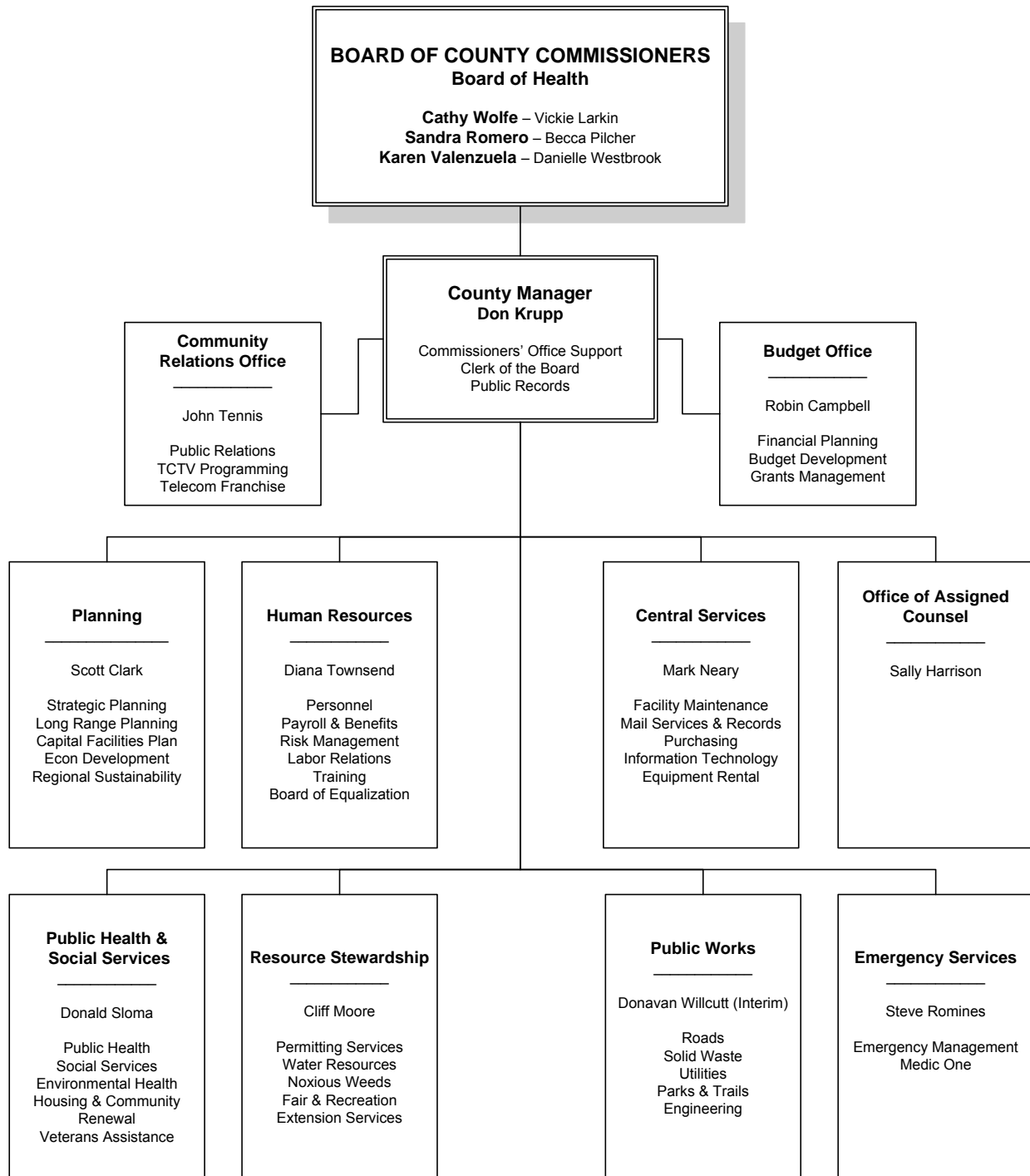
From left to right: Kalo Wilcox (2014), Brett Buckley (2014), Samuel Meyer (2014)

ORGANIZATION CHART

THURSTON COUNTY



THURSTON COUNTY BOARD-MANAGED DEPARTMENTS



Commissioner Committee Assignments

Committee	Meeting Time	Karen Valenzuela	Sandra Romero	Cathy Wolfe
Economic Development Council	4 th Monday, 3:30pm	X		
Canvassing Board	As needed after elections	X		
TCOMM Admin Board	1 st Wednesday, 3:30pm	X		
Chehalis Basin Flood Authority	3 rd Thursday, 9am	X		
Chehalis Basin Partnership	4 th Friday, 9:30 am	X		
Chehalis Watershed Cooperative	Monthly, no set schedule	X		
EMS Council (Medic One)	3 rd Wednesday, 5:30pm	X		
HOME Consortium	2 nd Monday, 11am	X		
Law Library Board	As needed, 7:30am	X		
Lucky Eagle 2% Committee	As needed	X		
Olympic Region Clean Air Authority	2 nd Wednesday, 10am	X		
ORCAA Finance Committee	2 nd Wednesday, 9am, as needed	X		
Workforce Development Council	As needed	X		
WSAC Legislative Steering Committee	As needed	X		
Thurston Regional Planning Council	1 st Friday, 8:30am	X		
WSAC Coastal Caucus	As needed	X		
Area Agency on Aging	4 th Thursday, 2pm			X
Disability Board	3 rd Wednesday as needed, 12pm			X
Emergency Food & Shelter Program	As needed, 12pm			X
Human Services Review Council	3 rd Friday, 8am			X
Solid Waste Advisory Committee	2 nd Thursday, 11:30am			X
Transportation Policy Board	2 nd Wednesday, 7am			X
WSAC Board of Directors	As needed			X
Finance Committee	As needed			X
Law & Justice Council	Bimonthly, 3 rd Thursday, 4:30pm			X
Mayor's Forum	1 st Friday, 12pm			X
Shared Legislative Strategy	3 rd Monday, 5:30pm			X
Human Services Funding Group	As needed			X
Alliance for a Healthy South Sound	As needed		X	
Animal Services	1 st Thursday, 5pm		X	
Intercity Transit	1 st & 3 rd Wednesday, 5:30pm		X	
LOTT	2 nd Wednesday, 5:30pm		X	
Nisqually River Council	3 rd Friday, 9am		X	
Nisqually Watershed Planning Unit	As needed		X	
Puget Sound Partnership Salmon Recovery	4 th Thursday, odd months, 10am		X	
Puget Sound Partnership Steelhead Comm	As needed		X	
Fire Commissioners Association	3 rd Tuesday, 5:30pm		X	
Washington Counties Risk Pool	As needed		X	

	Page
Budget and Fiscal Principles -----	1
Fund Structure -----	3
Revenue & Expenditure Categories -----	4
Budget Summary -----	6
Summary of Revenue & Expenditure-----	7
Budget & FTE by Department-----	16
Capital Improvement Project Summary-----	21
Department Budgets	
Assessor -----	27
Assigned Counsel -----	31
Auditor -----	37
Auditor M&O	
Auditor Election Reserve	
State Examiner	
Central Services -----	45
Tilley Master Plan	
Central Services/Facilities/Geodata	
Central Services Reserve	
Central Services Engineering	
Equipment Rental M&O	
Equipment Replacement	
Clerk -----	61
Family Court	
Legal Financial Obligations (LFO)	
Commissioners -----	69
Detention Sales Tax	
Real Estate Excise Tax	
Trial Court Improvement	
Treatment Sales Tax	
Stadium/Convention Center	
Conservation Futures	

2010 Debt Holding	
2009 Debt Holding	
Jail Capital Projects	
County Buildings Fund	
GO Bonds 2004	
GO Bonds 2005	
GO Bonds 2007	
GO Bonds 2009	
GO Bonds 2010	
2010C Sinking Fund	
Coroner -----	83
District Court -----	87
Emergency Services -----	93
Emergency Management Council	
Medic One Reserve	
Medic One	
Human Resources -----	103
Unemployment Compensation	
Insurance Risk	
Benefits Administration	
Juvenile Court -----	111
Planning -----	117
Prosecuting Attorney -----	119
Victim Advocate	
Anti-Profiteering	
Public Health & Social Services -----	127
Veterans	
Housing & Community Renewal	
Public Health & Social Services Technology Reserve	
Public Health	
Social Services	
Community Loan Repayment #1	

Public Works -----	155
Roads	
Parks & Trails	
Roads Construction	
Transportation Impact Fees	
Parks Impact Fees	
Solid Waste	
Solid Waste Reserve for Closure	
Boston Harbor Water/Sewer Utility	
Boston Harbor Reserve	
Tamoshan/Beverly Beach Sewer Utility	
Grand Mound Sewer Utility	
Grand Mound Water Utility	
Tamoshan Water/Sewer Utility	
Olympic View Sewer Utility	
Tamoshan Reserve	
Grand Mound Wastewater Capital Reserve	
Grand Mound Water Capital Reserve	
Grand Mound Debt Service	
Resource Stewardship -----	179
General Fund - WSU Extension	
Fair	
Recreation	
Noxious Weed	
Long Lake LMD	
Lake Lawrence LMD	
Basin Planning & Enhancement Projects	
Storm & Surface Water Utility	
Storm & Surface Water Capital	
Land Use & Permitting	

Sheriff's Office -----	199
Special Programs	
Corrections	
Prisoners Concession	
Superior Court -----	213
Law Library	
Family Court	
Treasurer -----	221
Treasurer's M&O	
Investment Administration	
Real Estate Excise Tax Technology	
Road Improvement District #2	
GO Bonds 2004	
GO Bonds 2005	
GO Bonds 2007	
GO Bonds 2009	
GO Bonds 2010	
2010C Sinking Fund	
Grand Mound Water Utility Debt Service	
Olympic View Debt Service	
Grand Mound Debt Service	
Community Loan Repayment #1	
Central Services Debt Service	
ER&R Maintenance Debt Service	
Fund Balance Reports -----	231
Glossary -----	261

The financial health and welfare of Thurston County is dependent upon establishing and maintaining sound budgetary principles and strategies for implementation. These financial principles will govern the development and administration of budgets for all county offices and departments, effective December 15, 2009.

1. Thurston County will prepare annual operating and capital budgets that are balanced to forecasted revenues, and are consistent with approved long range strategic goals and capital facility improvement plans.
2. Beginning in 2010, Thurston County will use a process to evaluate program outcome measurements and the effects of alternative levels of service and associated budget authorizations.
3. Each county office and department will periodically seek and use citizen feedback in development of internal strategic plans and in establishing the top priorities for Thurston County government.
4. Each county office and department shall allocate available resources consistent with the strategic plans and service level priorities developed with public input.
5. The Commissioners' Office staff assigned to develop the budget will be charged with preparing and regularly updating a four-year forecast of expected revenues to the general fund and other major revenue sources based on updated assessments of the economic and demographic characteristics of Thurston County.
6. Thurston County will create and maintain a reserve for the general fund that is at least equal to one month of budgeted annual expenditures. This reserve will serve as a financial stabilization account to protect against temporary revenue shortfalls and unpredicted one-time emergency expenditures.
7. Thurston County will align specific programs with their respective funding sources and differentiate in budgeting between tax-supported activity, grant-supported activity and fee-supported activity.
8. For all governmental funds, expenditures will be limited to the purposes specified, and fund balances must be sufficient to meet ongoing budgeted obligations without incurring inappropriate surpluses or deficits.

9. Thurston County will determine and establish enterprise funds for all functions that can be reasonably supported by fees and ongoing non general fund revenues. This means that the functions performed by the enterprise are supported by the revenues generated by that enterprise. Furthermore, the county will strive to establish fee and charge schedules for enterprise activities that will recover the full cost of providing the service, including both direct and indirect expenses.
10. The Thurston County Board of County Commissioners will monitor office and department budgets through the Financial Management Committee and County Budget Office, and recommend changes in funding levels as appropriate.
11. Thurston County will strive to maintain a bond rating of A+ or higher. The current rating for the County is Aa3.
12. Thurston County will avoid using one-time revenues to fund ongoing operations.
13. Thurston County will assure that there is a comprehensive county-wide financial system to be used by all county offices and departments to provide financial information, both budgets and actual, necessary to effectively operate and manage county resources. The county will assure that the said financial system is well maintained.
14. Thurston County will use and promote technology, information systems, and e-commerce solutions to improve efficiency and reduce labor costs where possible.

Thurston County Fund Structure

All Funds

Governmental Funds

General Fund

Special Revenue Funds

Debt Service Funds

Capital Project Funds

Proprietary Funds

Enterprise Funds

Internal Service Funds

Treasurer-Maintenance & Operations
 Family Court Services
 Fair
 Law Library
 Auditor-Maintenance & Operations
 Superior Court-Family Court Services
 Auditor-Election Reserve
 Detention Facility Sales Tax
 Victim Advocate Program
 Investment Administration
 Emergency Management Council
 REET Technology Fund
 Trial Court Improvement
 Treatment Sales Tax
 Roads & Transportation
 Veterans
 Medic One-Reserve
 Medic One
 Stadium/Convention/Art Center
 Recreation Services
 Noxious Weeds
 Tax Refunds
 Conservation Futures
 Housing & Community Renewal
 Sheriff's Special Programs
 Prisoner's Concessions
 Public Health & Social Services-Technology
 Public Health & Social Services
 Long Lake-Lake Management District
 Lake Lawrence-Lake Management District
 Basin Planning & Enhancements
 Anti-Profitteering
 Legal Financial Obligations Collection Fund
 Parks & Trails

General
 Obligation
 Bonds 2004

 General
 Obligation
 Bonds 2005

 General
 Obligation
 Bonds 2007

 General
 Obligation
 Bonds 2009

 General
 Obligation
 Bonds 2010

 Road
 Improvement
 District #3

 2010C Debt
 Sinking

Roads Construction in Progress
 Jail Capital Projects
 County Buildings Fund
 Tilley Master Plan
 Real Estate Excise Tax
 Tilley Master Plan
 Parks Impact Fees
 Public Works Impact Fees
 2009 Debt Holding
 2010 Debt Holding

Solid Waste
 Solid Waste Reserve for
 Closure
 Storm & Surface Water
 Utility
 Storm & Surface Water
 Capital
 Land Use & Permitting
 Boston Harbor Water/
 Sewer
 Boston Harbor Reserve
 Tamoshan/Beverly
 Beach Sewer
 Tamoshan/Beverly
 Beach Reserve
 Grand Mound Sewer
 Grand Mound Water
 Olympic View Debt
 Service
 Tamoshan Water/Sewer
 Collection
 Olympic View Sewer
 Tamoshan Reserve
 Tamoshan Debt Service

 Grand Mound
 Wastewater Capital
 Reserve
 Grand Mound Water
 Capital Reserve
 Grand Mound Debt
 Service
 Community Loan
 Repayment #1

Unemployment
 Compensation
 Insurance Risk
 Benefits Administration
 Central Services/Facilities
 Central Services Reserve
 Central Services/Facilities
 Engineering
 Equipment Rental &
 Revolving-Maintenance
 Equipment Rental &
 Revolving-Replacement

Agency Funds

Trust & Agency Funds
 Drainage Districts
 Cemetery Districts
 Public Utility District
 Tanglewilde Parks
 Housing Authority
 Intercity Transit
 Timberland Library
 Olympic Region Clean Air Agency
 Conservation District
 Thurston Regional Planning Council
 Education Service District
 School Districts
 Fire Districts
 Port of Olympia
 Towns
 Cities
 Thurston 911 Communications
 Dispute Resolution Center
 Area Agency on Aging
 State Transit Insurance Pool
 Lacey Olympia Tumwater &
 Thurston County (LOTT)

***Please note that Agency Funds are managed by the Treasurer and are not part of the County budget.**

REVENUE

General Fund Contribution – Revenue from the General Fund to other funds within the County for the purpose of supporting general government activities.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. These may include property, sales, real estate excise, and timber taxes.

Fees and Licenses – Proceeds from the issuance of licenses and permits to businesses and occupations which must be licensed before doing business within a governmental unit; fees for court filing, election and law enforcement services.

From Other Funds – Financial inflows from other funds without equivalent flows of assets in return or without a requirement for repayment.

Intergovernmental – Revenue derived by one unit of government for performing a service that is the statutory responsibility of another unit of government.

Miscellaneous – Revenue from interest, rents, leases and donations from private sources.

Grants – Revenue from both federal and state entities, entitlements, shared revenues and payments for goods and services provided by one government to another.

EXPENDITURE

Personnel – Expenditure category that includes amounts paid for services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in labor contracts. This also includes overtime, extra help and temporary labor, and benefits paid by the County as part of the conditions of employment. Benefits may include: health insurance, social security, retirement, and unemployment and workers compensation.

Internal Services – Expenditures related to the purchase of services or supplies provided by another County office or department.

Professional Services – Expenditure category for services other than personnel services which are needed by the government. Such services may be provided by private business organizations.

Operating Costs – Expenditures for articles and commodities purchased for consumption such as: office and operating supplies, travel, training, advertising, and capital leases.

Debt Services – Principal and interest payments to holders of the County's indebtedness. This includes loan payment from one fund to another fund within the County.

Capital Expenses – Expenditures which result in the acquisition of, rights to, or additions to capital assets, including incidental costs such as legal, appraisal and brokerage fees, land preparation and demolishing buildings, fixtures and delivery costs. This may include land, buildings, and machinery and equipment.

Transfers to Other County Funds – Outflows to other funds without equivalent flows of assets in return or without a requirement for repayment.

BUDGET DEVELOPMENT APPROACH

The Thurston County Preliminary Budget is presented for deliberation and adoption by the Board of County Commissioners. For Fiscal Year 2013, Thurston County used a two-step approach to budget development.

Maintenance Level: The maintenance level reflects the increase or decrease of costs to maintain the current level of on-going county government services and projects. Costs are reflected as changes to the 2012 Revised Budget. Maintenance level expenditure changes are costs that apply to all offices and departments, and that are outside of the control of directors, such as salary step increases, medical benefit inflation and indirect rates. Revenue changes in the maintenance level include projections for increases or decreases in taxes, fees, on-going grants from the state or federal government and other payments.

Policy Level: The maintenance level budget does not address changes in demand for services nor unmet needs of county citizens. County offices and departments prepared policy level budget proposals to address those needs. In addition, policy level proposals include changes to revenue that are anticipated as a result of state and federal government budget decisions, new state and federal grants, and the expenditure changes that are a consequence of those decisions.

The Board of County Commissioners did not approve all of the policy level proposals. For a list of the policy level proposals, see the county budget website at:

<http://www.co.thurston.wa.us/budget/index.htm>

THURSTON COUNTY BUDGET

The preliminary Thurston County 2013 Budget totals \$267.5 million in revenue and \$291.4 million in expenditures at the maintenance level. Separate overviews are included for each major segment of the budget.

The county budget is comprised of a variety of funds. Detailed information on each fund, including major revenue sources and expenditures, can be found in the department budget section.

OVERVIEW

Revenue estimates are developed based on historical trends and economic information available at the time the budget is prepared. The revenues in the table below do not include fund balances.

In aggregate, the total revenue budgeted for 2013 is \$267.5 million. The table that follows shows the distribution of revenue by type of fund. Overall, revenue is anticipated to decrease by 4.8%.

SUMMARY OF REVENUE BY FUND TYPE

Type of Fund	2012 Revised Budget	2013 Preliminary Budget	Change
General Fund	\$82,009,239	\$80,422,171	-1.9%
Special Revenue Funds	\$102,733,811	\$100,590,058	-2.1%
Debt & Bond Funds	\$9,353,993	\$9,742,003	4.1%
Capital Funds	\$23,830,792	\$14,909,500	-37.4%
Enterprise Funds	\$34,412,642	\$31,612,438	-8.1%
Internal Service Funds	\$28,811,289	\$30,246,596	5.0%
Combined Revenues	\$281,151,766	\$267,522,766	-4.8%

The total adopted budget for all expenditures in all funds is \$291.4 million. This is a decrease of 8.5% from 2012. The table that follows shows the distribution of these expenditures by type of fund.











SUMMARY OF EXPENDITURES BY FUND TYPE

Type of Fund	2012 Revised Budget	2013 Preliminary Budget	Change
General Fund	\$87,047,564	\$87,574,603	0.6%
Special Revenue Funds	\$120,134,804	\$115,060,243	-4.2%
Debt & Bond Funds	\$15,357,664	\$10,557,550	-31.3%
Capital Funds	\$27,820,550	\$13,907,519	-50.0%
Enterprise Funds	\$35,186,187	\$31,801,771	-9.6%
Internal Service Funds	\$32,783,323	\$32,492,931	-0.9%
Combined Expenditures	\$318,330,092	\$291,394,617	-8.5%

REVENUE

Special Revenue Funds

Thurston County has many funds where the revenue collected may only be used for a specific purpose. These Special Revenue Funds are expected to generate \$100.6 million. The uses are grouped into the major categories shown in the table below.

Social Services & Housing	38,631,915	38.4%	
Roads & Transportation	26,677,085	26.5%	
Emergency Response	10,021,861	10.0%	
Public Health	8,486,907	8.4%	
Law & Justice	5,219,967	5.2%	
Treatment Sales Tax	3,855,330	3.8%	
Natural Resources & Conservation	3,069,940	3.1%	
Capital	2,150,500	2.1%	
Recreation, Parks & Fair	1,712,745	1.7%	
General Government	763,808	0.8%	
Total Special Revenue Funds	100,590,058		

Debt and Bond Funds

The county anticipates depositing \$9,742,003 in revenue to Debt and Bond Funds. These funds are used to pay principle and interest debt payments on current and past capital projects. The sources of the revenues in this table are generally other county funds. The amount of expenditures from these funds can be found in the Expenditures section and in the Fund Balance Reports.

2004 GO Bonds	744,487	7.6%
2005 GO Bonds	2,277,717	23.4%
2007 GO Bonds	362,568	3.7%
2009 GO Bonds	2,660,129	27.3%
2010 Debt Holding	25,000	0.3%
2010 GO Bonds	2,358,902	24.2%
2010C Debt Sinking Fund	100,000	1.0%
Community Loan Repayment #1	183,500	1.9%
Grand Mound Debt Service	1,026,300	10.5%
Olympic View Debt Service	2,400	0.0%
Tamoshan/Beverly Beach	1,000	0.0%
Total Debt & Bond Funds	9,742,003	

Capital Funds

The \$14.9 million in revenue allocated to Capital Funds is distributed among Roads, Jail Construction, County Building Construction and Transportation and Parks Impact Fees as follows. These revenues support capital projects planned or already in construction during 2012.

County Buildings Fund	426,409	2.9%
Jail Capital Projects	680,375	4.6%
Roads Construction	12,178,716	81.7%
Transportation Impact Fees	1,306,000	8.8%
Parks Impact Fees	318,000	2.1%
Total Capital Funds	14,909,500	

Enterprise Funds

Enterprise Funds anticipate \$31.6 million in revenue during 2013. This is distributed as shown below.

Boston Harbor Replacement Reserve	10,000	0.0%
Boston Harbor-Water/Sewer	377,001	1.2%
Grand Mound Sewer Capital	79,400	0.3%
Grand Mound Sewer Utility	720,623	2.3%
Grand Mound Water Capital	28,260	0.1%
Grand Mound Water Utility	504,227	1.6%
Land Use & Permitting	3,355,016	10.6%
Olympic View Utility	29,955	0.1%
Solid Waste	19,183,243	60.7%
Solid Waste-Reserve	881,778	2.8%
Storm & Surface Water	5,213,912	16.5%
Storm & Surface Water Capital	925,000	2.9%
Tamoshan Replacement Reserve	51,750	0.2%
Tamoshan Utility	94,736	0.3%
Tamoshan/Beverly Beach	157,537	0.5%
Total Enterprise Funds	31,612,438	

Internal Service Funds

Internal Service Funds, which charge other funds for the services rendered, account for \$30.2 million of anticipated 2013 revenue. Specific services are listed below.

Benefits Administration	585,634	1.9%
Central Services Engineering	453,814	1.5%
Central Services Reserve	6,125,161	20.3%
Central Services/Facilities	13,329,789	44.1%
ER&R-Replacement	3,523,431	11.6%
ER&R-Maintenance	3,932,890	13.0%
Insurance Risk	1,732,440	5.7%
Unemployment Compensation	563,437	1.9%
Total Internal Service Funds	30,246,596	

Note: In the preceding table, ER&R stands for Equipment Replacement & Repair

General Fund

Property, sales and excise taxes are the source of approximately 62% of General Fund revenue. Payments from other county funds account for 12%. Federal and state grants account for only 7% of General Fund income.












Property Tax	36,552,004	45.5%	
Sales and Excise Tax	13,300,000	16.5%	
External Charges for Services	6,072,772	7.6%	
Internal Charges for Services	5,672,076	7.1%	
Operating Transfers	3,717,582	4.6%	
Federal Grants	3,128,098	3.9%	
State Grants	2,740,654	3.4%	
Fines, Penalties and Interest	2,726,700	3.4%	
Miscellaneous Revenue	2,390,815	3.0%	
Intergovernmental Payments	1,991,972	2.5%	
Licenses and Permits	1,869,498	2.3%	
Fees	210,000	0.3%	
B&O Tax	50,000	0.1%	
Total General Fund Revenue	80,422,171		

The table below shows the offices and departments that collect General Fund revenues.

Assessor	0	0.0%
Assigned Counsel	568,006	0.7%
Auditor	8,264,008	10.3%
Clerk	1,975,685	2.5%
Commissioner	116,805	0.1%
Coroner	63,700	0.1%
Corrections	1,959,207	2.4%
District Court	2,478,095	3.1%
Emergency Services	578,509	0.7%
Human Resources	49,500	0.1%
Juvenile Court	2,380,505	3.0%
Non Departmental	56,530,976	70.3%
Planning	832,766	1.0%
Prosecuting Attorney	1,542,525	1.9%
Sheriff	575,516	0.7%
Superior Court	1,527,453	1.9%
Treasurer	820,700	1.0%
WSU Extension	158,215	0.2%
Total General Fund Revenue	80,422,171	

EXPENDITURES






County government pays for a broad array of services. The major types of services are listed in the following table.

Law & Justice	73,749,033	25.3%	
Social Services & Housing	44,005,517	15.1%	
Roads & Transportation	42,676,145	14.6%	
Internal Services	32,517,931	11.2%	
Solid Waste, Stormwater & Utilities	29,050,775	10.0%	
General Government	20,646,825	7.1%	
Emergency Response	13,802,843	4.7%	
Debt & Bond Payments <i>(includes REET 1st Qtr)</i>	12,805,652	4.4%	
Natural Resources & Land Use	11,424,927	3.9%	
Public Health	8,426,869	2.9%	
Recreation, Parks & Fair	2,288,100	0.8%	
Thurston County Preliminary	291,394,617		

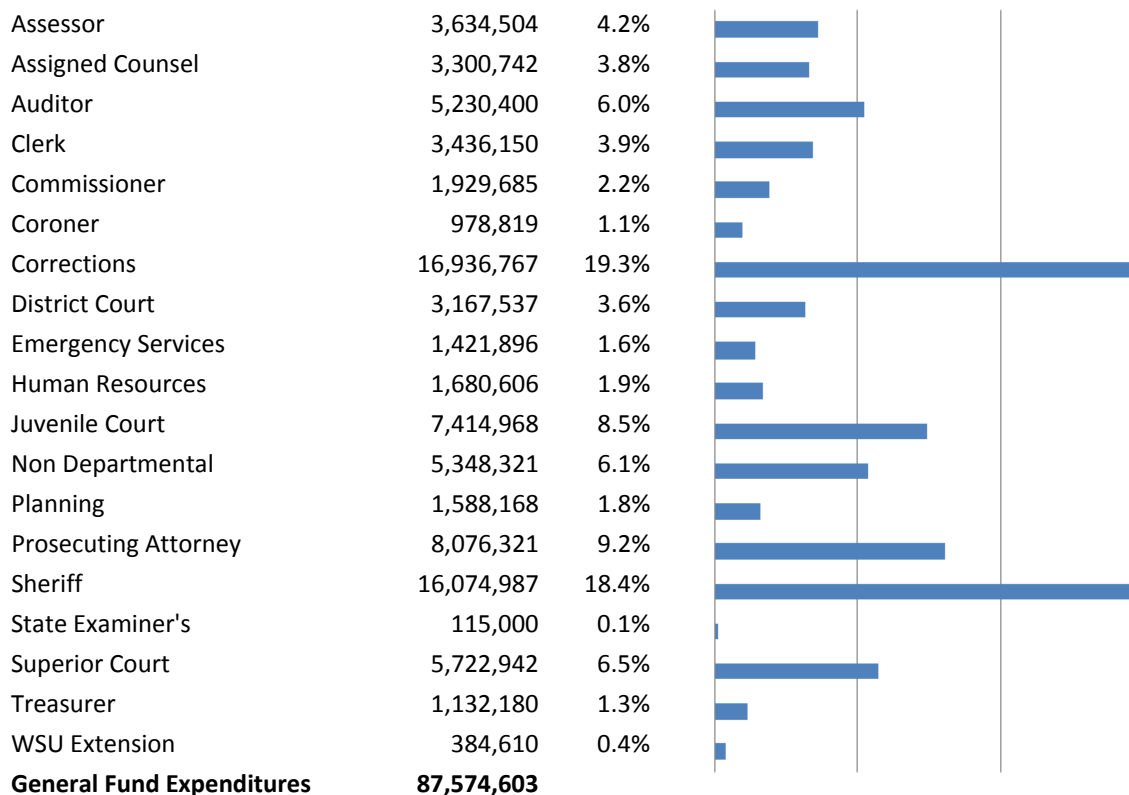
General Fund Expenditures

The General Fund expenditures of \$87.5 million comprise 30% of the consolidated county budget. It is distributed among various county functions as follows. The details of these department budgets are found in the department budget section.

General Fund Expenditures by Type of Service

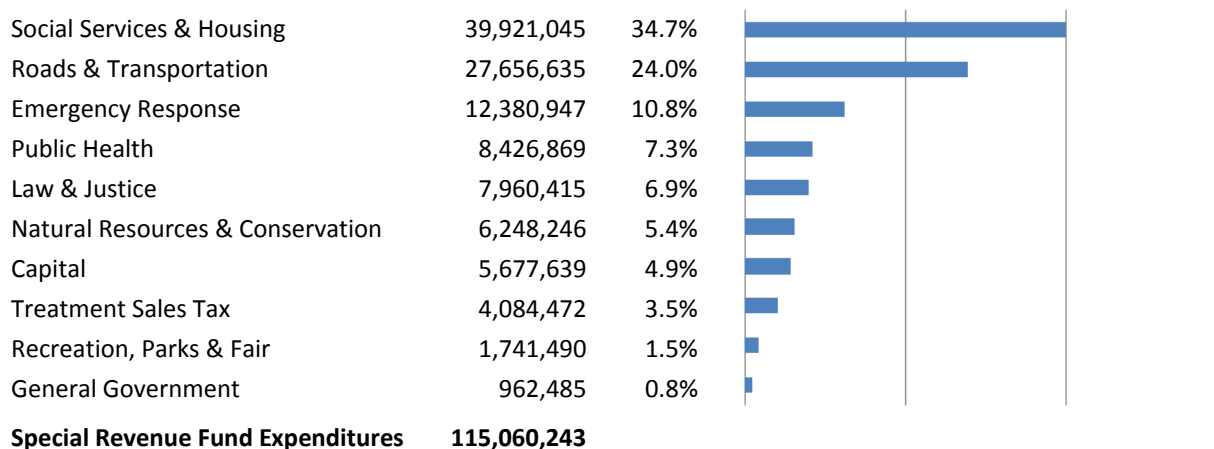
Law & Justice	65,109,233	74.3%	
General Government	19,070,696	21.8%	
Natural Resources & Conservation	1,588,168	1.8%	
Emergency Response	1,421,896	1.6%	
Recreation, Parks & Fair	384,610	0.4%	
General Fund Total	87,574,603		

General Fund Expenditures by Department



Special Revenue Fund Expenditures

Special Revenue Fund expenditures in the amount of \$115 million comprise 39.5% of county expenditures. They are distributed among various county functions as portrayed in the following table.



Debt and Bond Fund Expenditures

Debt & Bond Fund expenditures are payment of loans made to the county by other governments for specific purposes and for retirement of government bonds issued by the county. Expenditures for debt and bond payments of \$10,557,550 are shown in the table below.

2004 GO Bonds	744,650	7.1%
2005 GO Bonds	2,277,350	21.6%
2007 GO Bonds	362,750	3.4%
2009 Debt Holding	175,000	1.7%
2009 GO Bonds	2,653,950	25.1%
2010 Debt Holding	1,950,000	18.5%
2010 GO Bonds	2,105,400	19.9%
2010C Debt Sinking Fund	0	0.0%
Grand Mound Debt Service Fund	287,850	2.7%
Olympic View Debt Service	600	0.0%
Total Debt & Bond Fund Expenditures	10,557,550	

Capital Fund Expenditures

Capital Fund expenditures of \$13.9 million are categorized as shown in the table that follows. The specific expenditures are itemized by capital project in the capital improvement project summary of this budget.

Roads Construction	12,319,510	88.6%
County Buildings Fund	608,624	4.4%
Jail Capital Projects	679,385	4.9%
Tilley Master Plan	300,000	2.2%
Total Capital Fund Expenditures	13,907,519	

Enterprise Fund Expenditures

Enterprise Fund expenditures in the amount of \$31.8 million are distributed as follows.

Boston Harbor-Water/Sewer	349,656	1.1%
Boston Harbor Reserve	1,435	0.0%
Community Loan Repayment #1	266,483	0.8%
Grand Mound Sewer Capital	101,304	0.3%
Grand Mound Sewer Utility	822,285	2.6%
Grand Mound Water Capital	29,233	0.1%
Grand Mound Water Utility	529,829	1.7%
Land Use & Permitting	3,588,513	11.3%
Olympic View Utility	34,811	0.1%
Solid Waste	18,406,233	57.9%
Solid Waste-Reserve	1,343,247	4.2%
Storm & Surface Water	5,401,036	17.0%
Storm & Surface Water Capital	657,632	2.1%
Tamoshan Replacement Reserve	58,591	0.2%
Tamoshan Utility	74,173	0.2%
Tamoshan/Beverly Beach	137,310	0.4%
Total Enterprise Fund Expenditures	31,801,771	

Internal Service Fund Expenditures

Internal Service Fund expenditures of \$32.5 million are distributed as shown in the table below.

Benefits Administration	325,576	1.0%
Central Services Engineering	389,290	1.2%
Central Services Reserve	6,492,453	20.0%
Central Services/Facilities	13,825,944	42.6%
ER&R-Replacement	3,993,000	12.3%
ER&R-Maintenance	4,718,073	14.5%
Insurance Risk	2,124,608	6.5%
Unemployment Compensation	623,987	1.9%
Internal Service Funds	32,492,931	

Budget and FTE by Department

Department #
Fund #

			Expenditure	FTEs
01	Assessor			
0010	General Fund		\$3,634,504	30.00
	Total		\$3,634,504	30.00
24	Assigned Counsel			
0010	General Fund		\$3,300,742	22.00
	Total		\$3,300,742	22.00
02	Auditor			
0010	General Fund		\$5,230,400	38.50
1050	Auditor's M & O		\$279,665	.50
1090	Auditor's Election Reserve		\$228,403	0.00
	Total		\$5,738,468	39.00
25	Central Services & Facilities			
3150	Tilley Master Plan		\$300,000	1.00
4030	Solid Waste		\$0	1.00
5210	Central Services / Facilities / GeoData		\$13,819,444	69.20
5220	Central Services Reserve		\$6,492,453	0.00
5230	Central Services Engineering		\$389,290	2.80
5410	Equipment Rental - M&O		\$4,619,273	14.00
5420	Equipment Replacement		\$3,993,000	0.00
	Total		\$29,613,460	88.00
05	Clerk			
0010	General Fund		\$3,436,150	34.00
1020	Family Court		\$372,774	3.00
1910	LFO Collection		\$454,417	4.00
	Total		\$4,263,341	41.00

Budget and FTE by Department

Department #
Fund #

		Expenditure	FTEs
03	<i>Commissioners</i>		
0010	General Fund	\$1,929,685	14.80
1100	Detention Facilities Sales Tax	\$6,653,607	0.00
1150	Real Estate Excise Tax	\$5,652,639	0.00
1170	Trial Court Improvement	\$100,538	0.00
1180	Treatment Sales Tax	\$4,084,472	1.00
1300	Stadium/Convention Center	\$25,161	0.00
1380	Conservation Futures	\$4,236,862	0.00
1840	Debt Holding - 2010	\$1,950,000	0.00
1850	Debt Holding - 2009	\$175,000	0.00
3080	Jail Capital Projects	\$679,385	0.00
3140	County Buildings Fund	\$608,624	0.00
	Total	\$26,095,973	15.80
12	<i>Coroner</i>		
0010	General Fund	\$978,819	6.50
	Total	\$978,819	6.50
07	<i>District Court</i>		
0010	General Fund	\$3,167,537	25.00
	Total	\$3,167,537	25.00
29	<i>Emergency Services</i>		
0010	General Fund	\$1,421,896	7.05
1140	Emergency Management Council	\$3,377	0.00
1280	Medic One Reserve	\$6,500	0.00
1290	Medic One	\$12,371,070	7.45
	Total	\$13,802,843	14.50
22	<i>Human Resources</i>		
0010	General Fund (includes Civil Service)	\$1,680,606	12.00
5030	Unemployment Compensation	\$623,987	0.60
5050	Insurance Risk Management	\$2,124,608	3.10
5060	Benefits Administration	\$325,576	2.10
	Total	\$4,754,777	17.80

Budget and FTE by Department

Department #
Fund #

			Expenditure	FTEs
08	<i>Juvenile Court/Probation</i>			
0010	General Fund		\$7,414,968	61.00
	Total		\$7,414,968	61.00
36	<i>Planning Department</i>			
0010	General Fund		\$1,588,168	7.00
	Total		\$1,588,168	7.00
09	<i>Prosecuting Attorney</i>			
0010	General Fund		\$8,076,321	63.10
1110	Victims' Advocate Program		\$292,538	3.80
1900	Anti-Profiteering		\$20,262	0.00
	Total		\$8,389,121	66.90
40	<i>Public Health</i>			
1200	Veterans		\$419,779	1.00
1490	Public Health Technology Reserve		\$50,302	0.00
1500	Public Health		\$8,376,567	65.35
4510	Community Loan Repayment Fund #1		\$251,583	0.00
	Total		\$9,098,231	66.35
34	<i>Public Works</i>			
1190	Roads		\$27,628,035	115.88
1330	Parks and Trails		\$886,936	5.29
3010	Roads Construction		\$12,319,510	12.23
4030	Solid Waste		\$18,406,233	29.67
4040	Solid Waste Reserve for Closure		\$1,343,247	1.43
4200	Boston Harbor Water/Sewer Utility		\$349,656	1.47
4210	Boston Harbor Reserve		\$1,435	0.00
4300	Tamoshan/Beverly Beach Sewer Utility		\$137,310	0.65
4340	Grand Mound Sewer Utility		\$822,285	1.70
4350	Grand Mound Water Utility		\$529,829	2.02
4400	Tamoshan Water/Sewer Utility		\$74,173	0.32
4410	Olympic View Utility		\$34,811	0.00
4420	Tamoshan Reserve		\$58,591	1.33
4440	Grand Mound Wastewater Capital Reserve		\$101,304	0.01
4450	Grand Mound Water Capital Reserve		\$29,233	0.00
	Total		\$62,722,588	172.00

Budget and FTE by Department

Department #
Fund #

		Expenditure	FTEs
27	<i>Resource Stewardship</i>		
0010	WSU Extension - General Fund	\$384,610	1.05
1030	Fair	\$558,069	2.55
1320	Recreation	\$271,324	1.00
1350	Noxious Weed	\$577,624	3.30
1720	Long Lake LMD	\$289,275	0.38
1740	Lake Lawrence LMD	\$94,494	0.25
1780	Basin Planning & Enhancement Projects	\$1,049,991	0.00
4060	Storm & Surface Water Utility	\$5,401,036	19.11
4070	Storm & Surface Water Utility	\$657,632	.86
4124	Land Use & Permitting	\$3,588,513	24.50
	Total	\$12,872,568	53.00
10	<i>Sheriff</i>		
0010	General Fund	\$16,074,987	103.00
1440	Sheriff Special Programs	\$1,755	0.00
	Total	\$16,076,742	103.00
11	<i>Sheriff - Corrections</i>		
0010	General Fund	\$16,936,767	114.00
1450	Prisoners Concession	\$360,584	2.00
	Total	\$17,297,351	116.00
41	<i>Social Services</i>		
1400	Housing & Community Renewal	\$5,795,940	2.00
1500	Social Services	\$33,705,326	17.25
	Total	\$39,501,266	19.25
06	<i>Superior Court</i>		
0010	General Fund	\$5,722,942	41.65
1040	Law Library	\$103,774	0.15
1080	Family Court	\$54,583	0.00
	Total	\$5,881,299	41.80

Budget and FTE by Department

Department #
Fund #

			Expenditure	FTEs
04	<i>Treasurer</i>			
	0010	General Fund	\$1,132,180	9.00
	1010	Treasurer's M&O	\$0	1.40
	1120	Investment Administration	\$0	2.10
	1160	Real Estate Excise Tax - Technology	\$25,000	0.00
	1660	Road Improvement District #2	\$28,600	0.00
	2220	G.O. Bonds - 2004	\$744,650	0.00
	2230	G.O. Bonds - 2005	\$2,277,350	0.00
	2240	G.O. Bonds - 2007	\$362,750	0.00
	2250	G.O. Bonds - 2009	\$2,653,950	0.00
	2260	G.O. Bonds - 2010	\$2,105,400	0.00
	4350	Grand Mound Water Utility	\$1,100	0.00
	4380	Olympic View Debt Service	\$600	0.00
	4480	Grand Mound Debt Service	\$286,750	0.00
	4510	Community Loan Repayment Fund #1	\$14,900	0.00
	5210	Central Services - Debt	\$6,500	0.00
	5410	Equipment Rental - M&O - Debt	\$98,800	0.00
		Total	\$9,738,530	12.50
	<i>Non Departmental</i>			
23	0010	Non Departmental	\$5,348,321	0.00
		Total	\$5,348,321	0.00
	<i>State Examiner</i>			
90	0010	State Examiner	\$115,000	0.00
		Total	\$115,000	0.00
Grand Total			\$291,394,617	1,018.40

Capital Improvement Project Summary

Project Name	Program	2013 Budget	Funding Source(s)
Reserve for Acquisition and Development	Conservation Futures	\$1,000,000	Conservation Futures/ Grants
Major Maintenance/Repair	Public Works - Parks	\$162,000	REET II
Tamoshan Secondary Water Main Replacement	Public Works - Tamoshan Water Utility	\$50,000	REET II
Tamoshan Waste Water Treatment Plant Upgrades	Public Works - Tamoshan Sewer Utility	\$2,000	Utility Rates
Tamoshan Waste Water Collection Upgrades	Public Works - Tamoshan Sewer Utility	\$1,200	Utility Rates
Grand Mound Wastewater Treatment Plant Upgrades	Public Works - Grand Mound Sewer Utility	\$7,000	Utility Rates
Grand Mound Sewer Collection System Upgrades	Public Works - Grand Mound Sewer Utility	\$11,500	Utility Rates
Grand Mound Water System Upgrades	Public Works - Grand Mound Water Utility	\$9,900	Utility Rates
WWTP Expansion Class A Reclamation (94023)	Public Works - Grand Mound Sewer Utility	\$40,000	REET II
Highway 99 Force Main Lift Station	Public Works - Grand Mound Sewer Utility	\$37,000	REET II
Highway 99 Water Main	Public Works - Grand Mound Water Utility	\$27,000	REET II
Boston Harbor Sewer Collection System Upgrades	Public Works - Boston Harbor Utility	\$89,200	Utility Rates
Boston Harbor Water System Upgrades	Public Works - Boston Harbor Utility	\$40,900	Utility Rates
Woodland Creek Area Sanitary Sewer (92919/20)	Public Works - Water / Sewer	\$2,001,000	Grants/REET II
Chehalis Western Trail, Bridge the Gap - Phase 3 Pacific Avenue (61435)	Public Works - Roads	\$3,200,000	Grants
Yelm Highway	Public Works - Roads	\$100,000	Road Fund
93 rd /Lathrop Industrial Drive Intersection Channelization (61196)	Public Works - Roads	\$495,000	Road Fund/Grants
Rural Community Support Program - Rochester Community Center	Public Works - Roads	\$271,209	Road Fund
Wilkensen Road Upgrade (61333)	Public Works - Roads	\$200,000	Road Fund/Grants
Vail Road/153rd/Bald Hill Road (61365)	Public Works - Roads	\$1,400,000	REET II

Capital Improvement Project Summary

Project Name	Program	2013 Budget	Funding Source(s)
Delphi Road - SR101 to Lloyd (61437)	Public Works - Roads	\$900,000	Road Fund/Grants
Delphi Road Upgrade PH 2 – 32 nd to 62 nd (61451)	Public Works - Roads	\$250,000	Road Fund/Grants
Rich Road Upgrade – Deschutes River to 89 th (61321)	Public Works - Roads	\$2,000,000	Road Fund/Grants
Rich Road Upgrade Ph 2 – 87 th to Normandy Street (61460)	Public Works - Roads	\$500,000	Road Fund/Grants
Bald Hill Road Upgrade – Smith Prairie to Owl Pit (61472)	Public Works - Roads	\$250,000	Road Fund/Grants
Tilley Road Curve – Culvert	Public Works - Roads	\$35,300	Road Fund Grants/Stormwater Fund
Carpenter Road Widening (61329)	Public Works - Roads	\$1,000,000	REET II
Steilacoom Road Ph 1 – Pacific to Marvin/SR510 (61461)	Public Works - Roads	\$300,000	Road Fund/Grants
Smart Corridors (ITS Improvements)	Public Works - Roads	\$120,000	Road Fund/Grants
Miscellaneous Fish Passage Culverts	Public Works - Roads	\$100,000	Road Fund/Grants
Run-off Road & Intersection Safety (61458)	Public Works – Roads	\$1,460,000	Grants
Traffic Safety / Enhancements	Public Works - Roads	\$100,000	Road Fund/Grants
Major Maintenance / Repairs	Public Works - Roads	\$250,000	Road Fund/Grants
Beneficial Re-use of Closed Landfill	Public Works - Solid Waste	\$100,000	Post Closure Reserve Funds
WARC Development (Yard Debris Area)	Public Works - Solid Waste	\$100,000	Fees
WARC Transfer Station Expansion	Public Works - Solid Waste	\$100,000	Fees
WARC Automotive & Equipment Storage Area	Public Works - Solid Waste	\$300,000	Fees
Post Closure Landfill Improvements (North wall)	Public Works - Solid Waste	\$300,000	Post Closure Reserve Funds
Accountability & Restitution Center – Work Release (03190)	Central Services	\$435,000	Detention Sales Tax
FJC Smoke Alarm / Security Cameras (25440)	Central Services	\$424,909	Detention Sales Tax
3400 Building Master Plan/Improvements	Central Services	\$826,000	General Fund
Major Maintenance / Repairs	Central Services	\$1,191,108	Rates/Building Reserves

Capital Improvement Project Summary

Project Name	Program	2013 Budget	Funding Source(s)
Health Department Fiber Optics	Central Services	\$170,000	Rates/General Fund
3400 Building Tenant Improvements	Central Services	\$1,000,000	Bonds
Courthouse Security	Central Services	\$120,000	Rates/Building Reserves
Meridian Heights	Resource Stewardship - Storm and Surface Water Utility	\$20,000	Utility Rates
Deschutes River Wetland Protection/Enhancement	Resource Stewardship - Storm and Surface Water Utility	\$700,000	Grant
Stormwater Infrastructure Asset Management Data Collection	Resource Stewardship - Storm and Surface Water Utility	\$200,000	Grants/Utility Rates
Waddell Creek Road (Pants Creek) Fish Passage	Resource Stewardship - Storm and Surface Water Utility	\$1,000	Utility Rates/Road Fund
Tilley Road Curve – Culvert	Resource Stewardship - Storm and Surface Water Utility	\$30,000	Utility Rates/Road Fund
Woodland Creek Estates Retrofit	Resource Stewardship - Storm and Surface Water Utility	\$576,000	Grants/Utility Rates
Nisqually Watershed Characterization	Resource Stewardship - Storm and Surface Water Utility	\$151,000	Grants/Utility Rates
Capital Facility Replacement Assessments	Resource Stewardship - Storm and Surface Water Utility	\$28,000	Utility Rates
Land Acquisition/Conservation	Resource Stewardship - Storm and Surface Water Utility	\$20,000	Grants
Reserve for Future Capital Replacement	Resource Stewardship - Storm and Surface Water Utility	\$250,000	Utility Rates
Major Maintenance / Repairs	Resource Stewardship - Storm and Surface Water Utility	\$250,000	Utility Rates
	TOTAL	\$23,703,226	

For more information on these projects go to:

http://www.co.thurston.wa.us/planning/cap-facilities-plan/cap_facilities_home.htm



Woodland Creek Retrofit – Tanglewilde



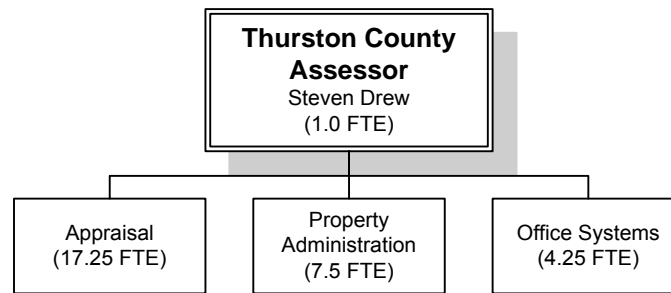
ARC Work Release



Tilley Campus Courtyard



Emergency Communications Center

Organization:**Mission:**

To appraise all property on a fair and equitable basis, maintain accurate and easily accessible property information, and provide exceptional customer service.

2013 Goals:

- Appraise all property in Thurston County, with physical inspections of properties in Region 6 (Lacey).
- Process all 2012 residential appeals in a timely manner to be done with responses before June 1, 2013.
- Enhance the ability for the public to independently access online data related to property assessments, property tax exemptions, and property segregation records from the Assessor's website. Continue expanded transparency by providing additional information accessible via our website.
- Integrate Computer Assisted Mass Appraisal system (CAMA) with Graphic Information System (GIS). This system integration was started in 2012 with the upgrade of the ArcView program and server. This effort was led by Central Services - Geodata Division.
- Complete Phase II of the project to integrate the GIS and CAMA systems. While the Geodata Division put a substantial amount of time into Phase I, they will not have the resources to complete Phase II of the project in 2013. This second phase includes work on a field application of the mapping software that is critical to maintaining the accuracy of our property data. This in turn will help us achieve our mission to increase the fairness and accuracy of assessed values. Completion of this project would have the added benefit of improving the functionality of our current mass appraisal software, thereby delaying the need to replace the CAMA system at a cost that would likely run over a million dollars.
- Develop an income approach that would be used to value apartments, warehouses, and offices within selected areas of the county. Although our traditional market adjusted cost approach allows for the fair and equal treatment of the commercial property, a more accurate technique for valuing certain types of commercial property is the income approach. It considers a commercial property's rental income potential in determining its value.

2013 Issues:

- Each year, the threat of loss of senior staff to retirement looms ever greater. We continue to seek budget provisions and planning aimed at providing for replacement staff training prior to loss of key employees.
- Each year, even as we celebrate the luxury of being asked to present a "maintenance level budget request" we incur what amounts to a substantial budget cut since the piece count, cost of postage and printing/mailing costs for our statutorily required mailings continue to rise. The escalation in cost for these mailings between 2010 and 2012 alone amounts to over \$11,000 or \$5,500 per year. Other departments and offices have these mandatory costs run through Central Services and while this is not feasible given our RFP contracts and need to directly manage the mailings, some sort of annual inflationary adjustment would be more equitable.
- During 2011, the Assessor's Office was able to restore five part-time positions to full time with savings realized through elimination of a major management position. These changes mitigated some of the impacts from the 10 FTE reductions of 2009. Service level impacts will magnify in 2013 in the event of population growth, workload increases, further budget reductions, natural disaster events, or a continuing economic decline. Service level impacts could manifest into backlogs in assessing new construction, processing revaluations, and handling appeals.
- In 2011, we made a policy change regarding our fleet of field vehicles from replacing old cars with new ones to replacing old cars with other surplus county vehicles which reduced the county replacement cost in our Central Services budget. This new practice will continue to meet our needs provided that other fleets in the county continue to replace their vehicles at a similar age and condition.
- Following a substantial drop in new construction in 2008, new construction has been relatively flat for four years. When new construction picks up, this will have a significant and immediate impact on our workload.
- Preliminary analysis shows that in the first half of 2012, the residential housing market rebounded somewhat from its low point in December of 2011. It is too soon to determine if this trend will continue into the second half of the year or to what extent the market may increase.

Changes from 2012 Budget:

- Our request to extend the appeal period from 30 to 60 days was passed by County Commissioners in August of 2011. This change was an important part of our 2012 work plan as we were able to reduce the total number of unresolved appeals and complete our 2011 appeals prior to the end of the 60 day appeal period on July 31.
- The date when Thurston County's Assessor has mailed revaluation cards to property owners had been out of compliance by several months for nearly 20 years. The Department of Revenue approved our plan to mail revaluation cards by the 2nd week of June in 2012 and future years. **In 2012, real property revaluation cards were mailed on June 1 and we expect to hold to this schedule in future years.**
- In 2011, we expanded our office hours to 8:00 a.m. to 5:00 p.m. five days a week. **By shifting staff to a staggered 4-10 work schedule, we were able to expand customer service hours with no budgetary impact.**

- After the legislature passed the personal property tax amnesty law and the Thurston County Commissioners' authorized the program, our staff had to react quickly to design a special mailing, redesign our web instructions, and work out process issues with the Treasurer. The program required additional printing, postage, mailing service costs, and the hiring of several temporary employees in order to meet rigid deadlines contained in the amnesty law. Administering this program had a cost in our office of just under \$29,000 and generated new personal property billings of \$346,853 of which a little over \$69,000 comes to the County's General Fund, Roads, Medic One, and Conservation Futures accounts. **We administered this program within our existing budget.**
- Beginning in January of 2011, managers, permanent staff, and temporary staff have been directed to actively seek resolution of disputed property values wherever possible and appropriate. This practice will continue in 2013. As a matter of policy, when property values are adjusted by stipulated agreement or Board of Equalization (BOE) adjustment when not appealed to the State Board of Tax Appeals, the new values will be carried forward to future years. We have also revised and enhanced revaluation cards in order to encourage dialogue and reduce confusion. The appeal period was expanded from 30 to 60 days in 2012 which enabled us to resolve many more property owner concerns before the appeal deadline. These changes have substantially reduced the number of appeals requiring BOE hearings for resolution. Taking into account several sets of bare land subdivision appeals which are responded to and heard together, **the adjusted number of appeals are down over 50% between 2011 and 2012.**

Funds:

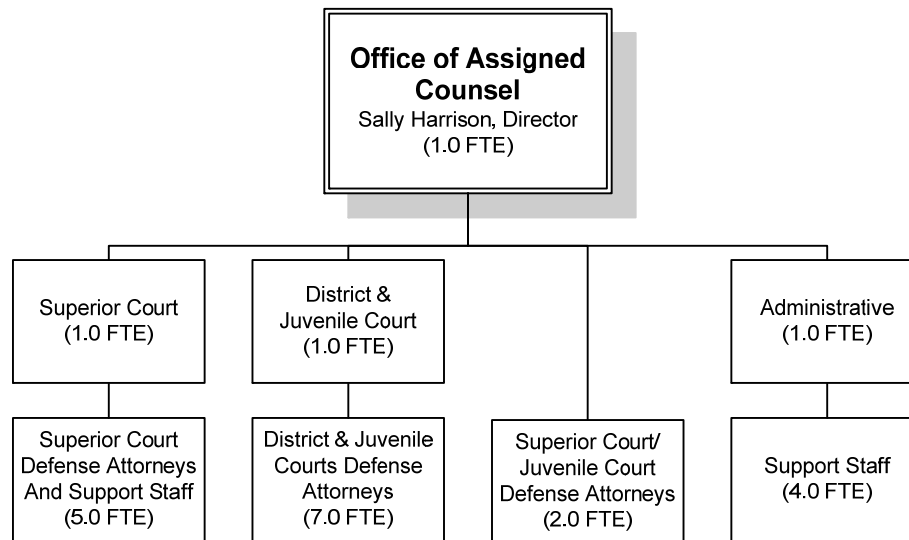
The Assessor's Office is funded entirely by the General Fund.

TOTAL EXPENDITURES & FTEs BY DEPARTMENT

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>FTEs</i>	30.00	31.00	30.00	30.00
<i>Expenditures</i>				
Personnel	2,534,166	2,741,829	1,915,709	2,823,898
Internal Services	663,223	639,616	425,381	675,606
Professional Services	6,878	7,000	272	7,000
Operating Costs	120,956	118,000	71,916	118,000
Capital Expenses	0	10,000	0	10,000
Transfers to Other County Funds	0	25,000	0	0
<i>Department Total</i>	3,325,223	3,541,445	2,413,277	3,634,504

TOTAL REVENUE

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
Misc Revenue	18,684	0	0	0
<i>Department Total</i>	18,684	0	0	0

Organization:**Mission:**

The Office of Assigned Counsel (OAC) provides legal defense services for those people in Superior, Juvenile, and District Courts facing criminal charges who have been declared financially indigent by the Court. Representation is also provided for parents in dependency cases and for mentally ill clients in civil commitment proceedings. Services are performed by in-house attorneys and contract attorneys. The office also manages professional services contracts for non-attorney experts.

2013 Goals:

To continue to provide competent public defense services to those who financially qualify.

2013 Issues:**Certification of Assigned Counsel of Compliance with Standards required by the Washington State Supreme Court**

Effective October 1, 2012, assigned counsel attorneys who represent indigent clients in misdemeanor, felony and juvenile delinquency matters will be required to file (quarterly) a certification of compliance with the standards required by CrR3.1, which was promulgated by the Washington State Supreme Court. In effect, the attorneys must certify that they will give to each client the time and effort necessary to ensure effective representation. Attorneys and their county offices are expected to not accept caseloads that, by reason of their excessive size, would interfere with the rendering of quality representation.

The Washington Supreme Court anticipates establishing maximum caseload numbers for attorneys who practice in felony, misdemeanor, and juvenile delinquency courts by July 2012. Currently, the numbers suggested by the Washington State Bar Association is 150 felony cases, 250 juvenile delinquency cases, and 300 to 400 misdemeanor cases. These proposed maximums do not take into account cases that require significantly more time than the typical case. In those instances, case weighting is suggested such that the attorney taking more time-consuming cases be appointed less than the maximum suggested. This will be something that we will be monitoring and dealing with for all of 2013.

Restructure

In 2012, there was a management survey performed at the Office of Assigned Counsel. The results from this survey had some very key topics that will need to be addressed in the coming year. In response to this survey, we have been working with Human Resources and Don Krupp to restructure the management level in the office to allow for better communication, training for attorneys and staff, and allow for a check and balance of management. Along those same lines, in 2013, the Office of Assigned Counsel will see a change in the position of Director. Sally Harrison, the one and only Director of the office, will be retiring at the end of 2012.

Need for Support Staff

In our 2012 budget process, we asked and were granted a Legal Assistant II position with an end date of December 31, 2012. We will be asking for this position's end date to be removed. This position has been instrumental in our felony section. Having two assistants that the six attorneys have access to on a daily basis has improved morale, communication with other departments, and work flow in the office. The Accountability and Restitution Center is projected to open in early 2013 and this event will greatly impact the support staff in the office. More and more offices in the law and justice community are going paperless and we will need to keep up with that demand, and that burden will greatly fall to the support staff in the office.

Changes from 2012 Budget:

An end date of December 31, 2012 for a Legal Assistant II position will greatly impact the felony section. We have submitted a Policy Level Request to remove the end date associated with this position.

Funds:

The Office of Assigned Counsel is funded primarily from the General Fund. It also receives state funding and grants.

TOTAL EXPENDITURES & FTEs BY DEPARTMENT

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>FTEs</i>	22.00	23.00	23.00	22.00
<i>Expenditures</i>				
Personnel	2,010,954	2,331,367	1,606,022	2,306,911
Internal Services	404,121	437,607	290,791	491,166
Professional Services	638,621	466,815	393,464	466,815
Operating Costs	33,195	33,550	30,952	32,850
Debt Services	4,435	4,500	2,600	3,000
<i>Department Total</i>	3,091,326	3,273,839	2,323,828	3,300,742

TOTAL REVENUE

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
Fees and Licenses	40,429	42,350	21,076	120,382
From Other Funds	205,724	261,542	127,039	210,576
Intergovernmental Revenue	368,646	393,594	341,118	237,048
Misc Revenue	34	0	0	0
<i>Department Total</i>	614,833	697,486	489,233	568,006

Programs:		
Program: B801 Office of Assigned Counsel (OAC) Personnel		
Description: Provides mandated legal representation to indigent accused felons and misdemeanants, indigent accused juvenile offenders and people subject to civil commitment proceedings. Staffing is provided for problem-solving courts. Provides support staff including legal assistants, paralegals and administrative supervisor. Provides for benefits and taxes associated with salaries.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	107,703	0
Program: B802 Administration Costs		
Description: Provides payment for supplies, equipment, bar dues, association dues, travel, training and miscellaneous expenses.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	447,329	460,944
Program: B804 Intergovernmental		
Description: Provides payment to Central Services for costs related to space lease, PC/network, records, phone, mailroom, postage and other miscellaneous items.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	437,607	491,116
Program: B806, B822-B825 District Court Criminal & Traffic Panel Attorneys & Professional Services		
Description: Provides for mandated legal representation in adult misdemeanor cases when an OAC attorney is unable to accept the case assignment for conflict or ethical reasons, or when their caseload limit is exceeded. Provides for non-attorney professional services.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	641,327	662,441
Program: B808 Parents' Representation		
Description: Provides payment for one defense attorney and .67 FTE of a Legal Assistant II for the state funded Parents' Representation Program which is a mandated representation for indigent parents in dependency and termination cases.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	161,281	84,440
Program: B810-B811 Superior Court Panel Attorneys & Professional Services		
Description: Provides for mandated legal representation in adult felony cases when an OAC attorney is unable to accept the case assignment due to a conflict of interest, ethical reasons or when their caseload limit is exceeded. Provides for non-attorney professional services.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	943,717	980,745

Programs:**Program: B812-B813 Homicide Panel Attorneys & Professional Services**

Description: Provides for mandated legal representation in homicide cases when an OAC staff attorney is unable to accept the case assignment due to a conflict of interest or ethical reasons, and provides for other professional services.

Budget:	2012 Budget	2013 Preliminary
Expenditures	15,000	15,000

Program: B815 Specialty Court – Treatment Sales Tax

Description: Provides mandated legal representation in DUI/Drug Court, Mental Health Court, Veterans Court, and support staff to assist with these programs.

Budget:	2012 Budget	2013 Preliminary
Expenditures	199,847	210,576

Program: B816-B818 Juvenile Court – Criminal

Description: Provides for one contract attorney handling a full caseload of juvenile offenders, panel attorney costs when our OAC staff attorney and/or contract attorney is unable to accept the case assignment due to a conflict of interest or ethical reasons, and provides for other professional services.

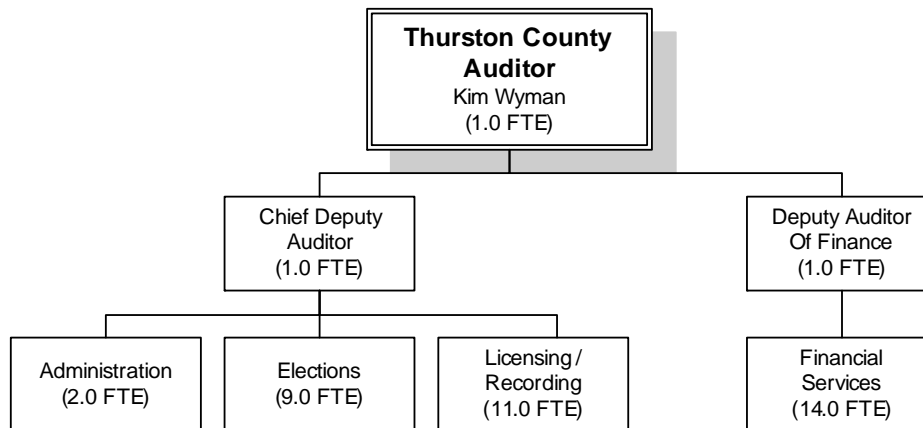
Budget:	2012 Budget	2013 Preliminary
Expenditures	274,428	349,830

Program: B819-B821 Juvenile Court – Civil

Description: Provides mandated legal representation to children in “Becca” proceedings (at-risk youth, Children in Need of Service), truancy actions and other professional services.

Budget:	2012 Budget	2013 Preliminary
Expenditures	45,600	45,600

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Organization:**Mission:**

The Thurston County Auditor's Office is entrusted by the citizens, mandated by law, and driven by integrity to: process licenses and titles with knowledge and proficiency to ensure excellent customer service; record and preserve documents accurately for current and historical research; promote excellence in public finance and ensure integrity in financial reporting and administer accurate, fair, transparent, and impartial elections.

Purpose:

The County Auditor has a broad range of statutory duties and responsibilities that are supported by the General Fund.

- The Licensing and Recording Division duties involve specific statutory functions, such as: (1) recording of real property documents, (2) licensing, titling and registering of motor vehicles and watercraft, and (3) issuing various licenses, such as marriage and business licenses. The County Auditor also acts as an agent for the state departments of Revenue and Licensing in the collection of certain fees and taxes.
- The County Auditor Elections Division is the ex-officio supervisor of all primary, general and special elections for all federal, state, local, and special district elections. The County Auditor also has the statutory responsibility of maintaining the county's voter registration records.
- The County Auditor Financial Services Division performs financial functions, including: general ledger, payroll, accounts payable, fixed assets, budget preparation and monitoring, grant tracking, credit card applications, rate-setting analyses, development of financial policies and preparation of financial statements.

2013 Goals:

- Continue to provide the tools and resources to electronically image and index all records, current and past, for quick and accessible use and recovery.
- Begin E-recording documents that require excise tax, allowing customers to skip a trip to the courthouse.
- Using new technology, continue to be a statewide leader in accurate, timely voter registration and election results.
- In conjunction with the County Budget Office and the Financial Management Committee, develop and update policies and procedures for more standardized financial reporting and oversight, including use of performance measures.
- Receive a clean audit and obtain a certificate of achievement for excellence in financial reporting in preparation of the Comprehensive Annual Financial Report (CAFR).
- Update and expand a citizen-based website that provides customer-friendly information and statistics on the activities of the County Auditor's Office.
- Maximize vehicle and vessel licensing revenue to the state and county through efficient and timely processing of titles and renewals.

2013 Issues:**2013 Elections**

Voter registration and elections are conducted by the Thurston County Auditor's Office for all political subdivisions and taxing districts within the county. This includes all federal, state, county, and local level offices and issues on the ballot. The cost of each election is proportionally allocated to each participating jurisdiction based upon the number of registered voters and the number of issues on the ballot. Voter registration costs are proportionally allocated between the county, cities, and towns in Thurston County.

There is a four year election cycle, divided into odd and even numbered years. Historically, odd-year elections have lower turnout and expenditures. Even-year elections have the highest turnout and highest expenditures. From a county revenue perspective, the odd-year elections generally mean costs can be fully recovered from the state and the local taxing districts if they have issues or candidates on the ballot.

While there are statutory requirements for jurisdictions to pay their share of election and voter registration costs, the exception to this is state reimbursement. By statute, the state only reimburses counties for election costs in odd numbered years and in special circumstance elections. In 2013, any state issues placed on the ballot will be reimbursed per the proportionate allocated guidelines set by the State Auditor's Office.

With the 2013 budget, we are at the beginning year of the four year cycle. We anticipate that our election revenues will be higher than 2012. We will not increase our expenditures, which are at 2009 levels. 2013 will be a year that may include state issues and local city and town positions on the ballot, and possibly a county office. Even though this is not our biggest election year, 2013 will be a busy year for our local officials and the Elections Division.

The Elections Division anticipates conducting up to three elections in 2013: February Special Election, August Primary, and November General. Historically, the February Special Election is a time when School and Fire Districts will run Levy and Bond elections. Other Districts have also taken advantage of this election date to ask for Levy Lid Lifts. If the County does not participate in the February Election, the costs will be fully reimbursed by the participating districts.

The county is not scheduled to have an election in 2013, which is the basis for the budgeted revenue projections. If the county has a position or issue on either the Primary or General Election ballots, it could result in a reduction of revenue reimbursements, as the county would have to pay its proportional share of the total costs.

Licensing Renewal Notices

The Washington State Department of Licensing is considering the elimination of mailing notices for license tab renewals. This would have an impact on our workload and our customer traffic. Our workload would increase from the need to process more transactions manually, by removing our current automated renewal processing ability. We would also have significantly more walk-in customers because they would not know the amount due or the expiration date on their renewals.

Financial System

During 2012, the Thurston County Auditor's Office moved to the most recent MUNIS release 10.1 as one of three local governments nationwide to be early adopters. Combined with the purchase of several new software modules from 2011, Thurston County will be in a position to directly link the County's budget preparation to our financial reporting and tracking system and also assist in making our financial reporting and monitoring easier, timelier, and more accessible.

These new software components include Dashboard to integrate extracts from MUNIS on individual personal computers with our existing Microsoft and SharePoint sites; Scheduler to produce standardized and custom financial status reports from MUNIS on a routine basis; and GASB 34 Report Writer to back up our financial reporting model and produce year-end reports electronically.

The most significant challenge from a fiscal standpoint for Thurston County is the ability to internally monitor new financial and performance standards and requirements, especially as it applies to managing grants and activities subject to external audit review. To meet this challenge, the Auditor's Office is requesting an Internal Auditor/Grant Administrator position in our decision package.

Funds:

In addition to the General Fund, which supports much of the Auditor's Office functions, the Auditor operates with two other funds, as follows:

Auditor's Maintenance and Operations (M&O) Fund 1050. This fund provides resources to purchase systems and equipment for preservation of county historic documents. The fund is also used to cover document imaging by other county departments.

Auditor's Election Reserve Fund 1090. This Fund was established for the purpose of replacement and acquisition of elections equipment. The revenue is a surcharge on the cost of elections and voter registration costs billed to local jurisdictions.

TOTAL EXPENDITURES & FTEs BY DEPARTMENT

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
FTEs	40.00	39.00	39.00	39.00
Expenditures				
Personnel	3,194,083	3,627,209	2,342,209	3,541,759
Internal Services	892,510	886,222	580,575	887,641
Professional Services	121,136	241,573	125,258	276,745
Operating Costs	589,044	831,084	493,164	974,002
Debt Services	8,604	10,312	6,793	10,321
Capital Expenses	17,215	48,000	0	48,000
Department Total	4,822,592	5,644,400	3,548,000	5,738,468

State Examiner 90	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
FTEs	0.00	0.00	0.00	0.00
Expenditures				
Professional Services	106,194	115,000	94,465	115,000
Department Total	106,194	115,000	94,465	115,000

EXPENDITURES BY FUND

General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	3,110,228	3,572,419	2,329,838	3,485,599
Internal Services	711,593	787,853	515,062	789,133
Professional Services	112,715	200,573	118,752	235,745
Operating Costs	398,689	564,684	386,000	707,602
Debt Services	8,604	10,312	6,793	10,321
Capital Expenses	17,215	2,000	0	2,000
<i>Fund Total</i>	4,359,045	5,137,841	3,356,445	5,230,400

Auditor M & O	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	83,856	54,790	12,372	56,160
Internal Services	178,536	95,645	63,697	96,105
Professional Services	8,420	38,000	6,507	38,000
Operating Costs	42,530	83,400	8,916	83,400
Capital Expenses	0	6,000	0	6,000
<i>Fund Total</i>	313,342	277,835	91,491	279,665

Auditor Election Reserve	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Internal Services	2,381	2,724	1,816	2,403
Professional Services	0	3,000	0	3,000
Operating Costs	147,825	183,000	98,248	183,000
Capital Expenses	0	40,000	0	40,000
<i>Fund Total</i>	150,206	228,724	100,064	228,403

TOTAL REVENUE

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund	7,232,293	7,007,480	4,815,124	8,264,008
Auditor M&O	287,990	309,200	241,782	309,200
Auditor Election Reserves	139,655	74,697	42,172	169,608
Department Total	7,659,937	7,391,377	5,099,078	8,742,816

REVENUE BY FUND

General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	7,204,059	6,992,900	4,810,251	8,241,991
From Other Funds	5,435	0	0	0
Misc Revenue	8,652	5,215	4,873	5,215
Grants	14,147	9,365	0	16,802
Fund Total	7,232,293	7,007,480	4,815,124	8,264,008

Auditor M & O	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	171,579	193,000	135,978	193,000
Intergovernmental Revenue	102,956	105,000	96,137	105,000
Misc Revenue	13,454	11,200	9,667	11,200
Fund Total	287,990	309,200	241,782	309,200

Auditor Election Reserve	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	136,189	74,697	40,427	169,608
Misc Revenue	3,466	0	1,745	0
Fund Total	139,655	74,697	42,172	169,608

Programs:**Program: A200-A201 Administration**

Description: Provides direction, support and overall supervision to the Thurston County Auditor's Office, including business applications in licensing, recording, and elections.

Budget:	2012 Budget	2013 Preliminary
Expenditures	456,314	442,577

Program: A210-A211 Records

Description: Administers the recording and preservation of real estate and other documents for current and historical research.

Budget:	2012 Budget	2013 Preliminary
Expenditures	398,153	420,384

Program: A215-A216 M & O (Fund 1050)

Description: Provides the acquisition and maintenance of resources, including information systems and equipment, to support the imaging, mapping and preservation of county historic documents.

Budget:	2012 Budget	2013 Preliminary
Expenditures	277,835	279,665

Program: A220-A221 Licensing

Description: Administers the vehicle, vessel, mobile home, business, marriage and animal license program for Thurston County.

Budget:	2012 Budget	2013 Preliminary
Expenditures	541,465	564,079

Program: A230-A234 Elections

Description: Conducts and oversees all primary, general, and special elections for federal, state, and local candidates and issues in Thurston County.

Budget:	2012 Budget	2013 Preliminary
Expenditures	1,646,228	1,685,655

Programs:**Program: A250 Voter Registration (Fund 0010) & A270 Voter Equipment (Fund 1090)**

Description: Has the statutory responsibility to register qualified voters for cities, towns, and unincorporated areas of Thurston County and to maintain their voter registration records.

Budget:	2012 Budget	2013 Preliminary
Expenditures	540,103	525,105

Program: A280-A281 Financial Services

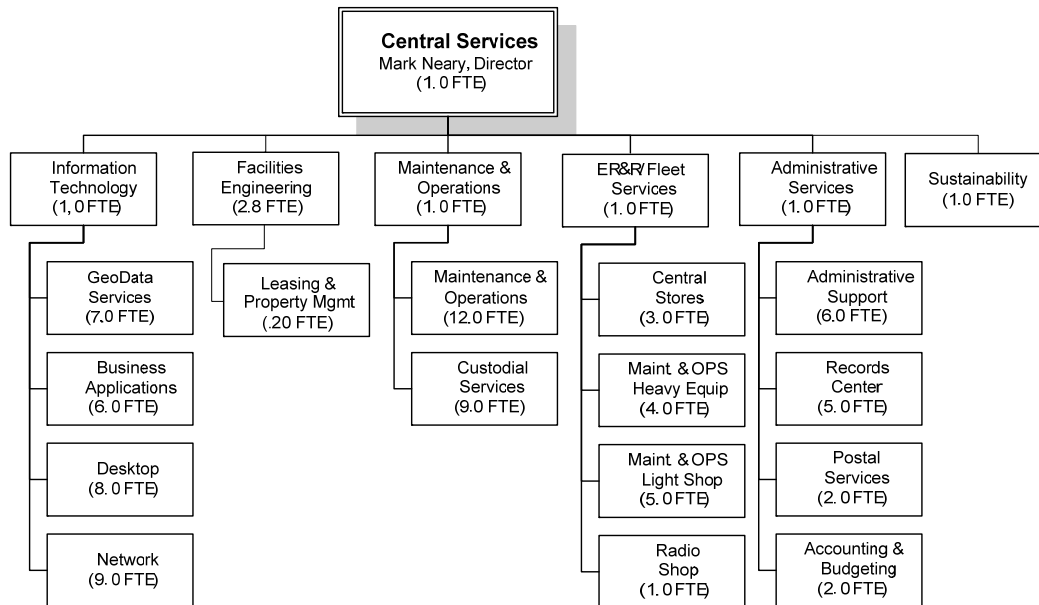
Description: Provides accounting, budgeting, rate setting, and financial reporting services for the offices and departments of Thurston County, and some outside agencies and special taxing districts.

Budget:	2012 Budget	2013 Preliminary
Expenditures	1,784,302	1,821,003

Program: Z000 State Auditor

Description: Provides budget for the annual State Auditor's Office financial statement review.

Budget:	2012 Budget	2013 Preliminary
Expenditures	115,000	115,000

Organization:**Mission:**

Your request is our call to excellence.

Purpose:

The Central Services Department provides a range of professional internal services to county offices and departments. Centralizing these resources is an efficient and effective means of providing access to internal expertise. These include information services, the information desk, mail services, records management, computer network services, telecommunication services, desktop computer services, geographical information services (Geodata), building maintenance and construction projects, custodial services, real property management, and fleet services (both the operations and replacement funds). The Facilities Division maintains county-owned facilities and administers leases of other facilities utilized by the county. The Equipment Rental and Replacement Division purchases and maintains all of the vehicles and fleet equipment owned by the county.

2013 Goals:**Facilities Division**

- Relocate facility staff into space that will accommodate their needs. The 3400 building is an option.
- Continue to enhance the work order tracking system to document and analyze work performed.
- Continue to utilize in-house staff to accomplish mid-range remodel and construction projects.
- Facilities staff will work with the Sustainability Division to continue identifying and implementing sustainable practices, policies and procedures.

Facility Engineering Division

- Complete the 3400 building improvements that include roof, seismic, and code compliance upgrades. Perform Phase II tenant improvements to accommodate county operations currently in leased facilities.
- Implement the upgrades required for the smoke evacuation system at the Family and Juvenile Court building.
- Complete remodel of Options facility located at the Accountability and Restitution Center (ARC).
- Continue implementation of Video Court solution between the ARC and courthouse.
- Continue to analyze opportunities to reduce the county's dependence on leased facilities.

Information Technology Division

- Develop a five year plan for future Geodata activities.
- Replace aging and unsupported Geodata infrastructure with new technology.
- Redesign Geodata web site with stakeholder input to take advantage of new GIS/Web technologies.
- Publish refreshed aerial photography to Geodata web site.
- Develop data validation and update process with GIS stakeholders.
- Continue expansion of Intranet SharePoint for business opportunities that leverage the collaboration features.
- Implement fiber network to Public Health building on Lilly Road.
- Establish backup/replication infrastructure for critical servers at Tilley Road Campus Emergency Communication Center.
- Implement and maintain eForms and Video Court solutions in support of opening the ARC.
- Implement Laserfiche in offices and departments per predefined schedule. Train existing users to better utilize the system. Replace and/or expand Laserfiche infrastructure to meet system demands.
- Maintain and improve technologies that support remote work environments or teleworking.
- Complete replacement of core network switch and routing infrastructure. The current equipment is at the end of life and will no longer be supported by the vendor.
- Partner with Prosecuting Attorney's Office and Office of Assigned Counsel to implement a new version of Damion (JWorks).

Equipment Rental and Replacement Division

- Research, evaluate, and implement a new Fleet Management System to replace existing Cost Accounting Management System (CAMS) being phased out by Public Works.
- Analyze vehicle and equipment utilization to identify potential efficiencies.
- Apply for Green Fleet Certification through the Clean Cities Coalition.
- Continue to develop relationships with local municipalities and expand shared services.
- Continue to evaluate fleet services operational staff in relation to service standards.
- Develop and finalize outside public agency fueling contracts.

2013 Issues:**Facilities Division**

- Central Services will work with elected officials and county administration to implement a plan to occupy the ARC in early 2013.
- Continue to implement energy efficiency measures working with energy services companies and sustainability staff.
- Central Services is developing a plan to populate vacant space in owned buildings with functions currently operating out of leased facilities. Central Services will work with the Board to identify a funding source to cover the costs associated with necessary tenant improvements.
- Determine how to provide increased maintenance and custodial services to newly occupied county owned space.
- Continue to manage upgrades and major maintenance for aging county owned buildings.
- Evaluate recently vacated space in the Public Health building for highest and best use.
- Continue to work with Public Works - Parks Division to adequately maintain the landscaping of Central Services managed facilities.

Information Technology Division

- The platform that runs the Geodata web site is no longer supported by the software manufacturer and needs to be replaced by current technology.
- Much of the data contained within the GIS system is owned by various offices and departments within the county. Geodata needs to establish a procedure to verify the accuracy and update the data with the various offices and departments. This is important as the data needs to be accurate and current.
- The current campus phone system has been phased out by the support vendor. A new phone system was installed at the Tilley Road complex. This system is the new standard county phone system and needs to be phased in on the main campus over a number of years as funding becomes available.

- Several major business applications will be reaching end of life over the next 3 to 5 years. These systems will need to be upgraded or replaced. Replacement money will need to be identified and available when these upgrades happen. The systems that are reaching end of life include:
 - DSSI Jail/Records Management (Sheriff)
 - Ascend (Assessor/Treasurer)
 - Sigma (Assessor)

The County also currently runs separate financial and payroll applications. Replacement funds are needed to combine these systems.

- The cabling infrastructure in some of the county owned facilities is reaching the end of life. The older cabling will not keep up with the speed of the network cards in the newly delivered PCs. As a result, the new PCs are not running efficiently. The cabling will need to be upgraded in order to deliver an efficient network speed.
- Assess the health of the current configuration of the Windows Active Directory. Necessary changes could be performed with existing staff. This will be especially important if the county chooses to implement Microsoft Exchange email application in the future.

Administrative Services Division - Records

- Central Services will evaluate and prioritize Record Center resources to assist with the scanning of historical/permanent documents.

Sustainability Division

- Find a qualified Sustainability Specialist to establish a specific sustainability plan for all county operations.
- Continue to evaluate and expand the telework pilot project.
- Work with other Central Services divisions to identify opportunities for further efficiencies in our operations.
- Reestablish the "Green Team" whose purpose is to inform, educate, and assist employees on sustainable practices.

Equipment Rental and Replacement Division

- Twenty-seven Sheriff vehicles have met the end of their useful life and need to be replaced in 2013. The General Fund currently budgets to replace 20 Sheriff patrol vehicles per year.
- Phase out and replace current Fleet Maintenance Software (CAMS) which is very labor intensive and not compatible with the county's financial software.

Changes from 2012 Budget:**Central Services/Facilities (Fund 5210)**

- Total M&O, custodial, utility and lease salaries and benefits increased by \$139,272.
- Total Facilities M&O, custodial and surplus increased by \$621,175 mainly attributable to an increase in the ARC being fully occupied, addition of new space at Tilley, additional M&O and custodial FTEs, salaries and Central Services administrative overhead. The additional FTEs are included in the current rate structure (2013 budget), but Central Services has submitted policy level requests for the positions.
- Total utilities increased by \$266,066 mainly attributable to the addition of the ARC, Tilley campus and utility supplier increases: 5% for electrical, 3% for natural gas and 5% for water and refuse.
- Leases decreased by \$567,449 mainly attributable to moving out of the Heritage Court building, Building #6, Glen building and Resource Stewardship – Noxious Weed Division from Millersylvania.
- Information technology software maintenance costs increased by \$178,000. Most of this was attributed to moving the Microsoft maintenance costs from Fund 5220, Central Services Reserve.
- Software maintenance costs increased by \$20,848 from 2012 to 2013. Minor Equipment was reduced by \$25,000 as Geodata infrastructure equipment replacement is now funded through IT reserves.

Central Services Reserve (Fund 5220)

- A budget increase of \$86,451 was due to increased funding for projects requested by customers and indirect costs. Indirect costs increased by \$19,662.

Facility Engineering (Fund 5230)

- Approximately \$24,190 decrease attributable to reductions in interfund charges and salaries.

Equipment Rental and Replacement Maintenance (Fund 5410)

- Overall costs increased in excess of \$413,000.
- Central Services administrative overhead costs increased by \$28,000.
- General operational costs increased by \$268,000. Operation and maintenance costs allocated to customers are based on actual work that took place in 2011, then billed in 2013. Fuel costs increased by \$100,000 and vehicle parts increased \$78,000. Minor increases in tires and non-vehicle resale charges account for the remaining difference.

Equipment Rental and Replacement Reserve (Fund 5420)

- These costs represent the vehicles and equipment that are expected to be replaced in 2013. Overall budgeted replacement costs for 2013 have decreased by \$587,500.
- Combined Public Works Division replacement costs for 2013 have decreased by \$16,000 compared to 2012. The Roads Maintenance Division accounts for the majority of the decrease.
- The Sheriff's Office is requesting the replacement of 27 vehicles (\$1,005,000), and miscellaneous jail equipment (\$100,000 if needed) for a total cost of \$1,105,000. Replacement funds have been collected and are available for the jail equipment. Funding in the amount of \$400,000 for the 2013 vehicle replacements is coming from the General Fund and an additional \$305,000 is included in a policy level budget request. Implementation of annual replacement rates will begin in 2012 for the 12 Sheriff vehicles purchased in 2011, and the 19 vehicles purchased in 2012. Each year the vehicles purchased will be added to the replacement fund in the following year until all patrol vehicles allocated to the Sheriff's fleet are covered with replacement funds.

Funds:

The Central Services Department operates within seven funds, as follows:

Tilley Master Plan Construction Fund 3150. This fund is used to accumulate the costs related to remodel and construction of buildings located at the Public Works Tilley Road location.

Central Services / Facilities Fund 5210. This is the operating fund that accounts for the majority of the department's functions. Services include records, mail, information technology, telecommunications, facility maintenance and operations, lease administration, and custodial services.

Central Services / Facilities Engineering Fund 5230. This fund supports project management functions used to administer capital construction projects.

Central Services Reserve Fund 5220. This fund holds reserves to fund major cyclic facility maintenance to county buildings. Funding for these reserves comes from internal office and departments based on the occupied square footage within the county-owned building. The fund also contains reserves for replacement of desktop personal computers and network infrastructure, which are funded by rates.

Equipment Rental and Replacement Maintenance Fund 5410. This fund accounts for all maintenance and repairs to county-owned vehicles and equipment. 2011 charges are the actual cost of maintaining the fleet incurred in 2009 (lags two years).

Equipment Rental and Replacement Reserves Fund 5420. Equipment Replacement Reserves accounts for funds to replace county vehicles and equipment. Each piece of equipment is assigned an estimated useful life at the time of purchase.

TOTAL EXPENDITURES & FTEs BY DEPARTMENT

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
FTEs	88.00	89.00	90.00	88.00
Expenditures				
Personnel	7,335,619	7,988,012	5,400,972	8,227,778
Internal Services	1,785,268	1,901,491	1,280,833	2,143,898
Professional Services	748,373	865,320	404,856	1,497,143
Operating Costs	7,396,369	8,775,933	5,615,072	8,961,302
Debt Services	3,777	3,297	2,554	38,658
Capital Expenses	16,988,828	13,798,934	4,647,490	8,228,491
Transfers to Other County Funds	661,850	560,194	270,792	516,190
Department Total	34,920,084	33,893,181	17,622,569	29,613,460

EXPENDITURES BY FUND

Geodata	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	700,143	0	0	0
Internal Services	60,918	0	0	0
Professional Services	25,817	0	0	0
Operating Costs	130,238	0	0	0
Capital Expenses	23,908	0	0	0
Transfers to Other County Funds	99,118	0	0	0
Fund Total	1,040,142	0	0	0

Tilley Master Plan	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	153,132	128,359	79,139	0
Internal Services	208,767	167,747	125,797	0
Professional Services	7,195	4,000	3,813	300,000
Operating Costs	62,252	67,400	22,459	0
Capital Expenses	15,475,293	4,739,480	2,148,592	0
Fund Total	15,906,639	5,106,986	2,379,801	300,000

Central Services/Facilities	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	4,988,887	6,305,490	4,220,595	6,688,106
Internal Services	1,112,921	1,319,357	896,982	1,661,172
Professional Services	220,755	258,212	182,608	355,097
Operating Costs	4,406,331	4,954,414	3,655,588	5,091,401
Debt Services	3,777	3,297	2,554	14,658
Capital Expenses	10,701	9,010	0	9,010
Transfers to Other County Funds	0	89,402	0	0
Fund Total	10,743,373	12,939,182	8,958,327	13,819,444

Central Services Reserve	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Internal Services	93,524	103,045	51,332	102,121
Professional Services	487,293	581,808	213,651	826,596
Operating Costs	331,880	1,226,655	268,047	1,113,255
Debt Services	0	0	0	24,000
Capital Expenses	186,161	4,421,444	164,374	4,426,481
Fund Total	1,098,859	6,332,952	697,404	6,492,453

Facilities Engineering	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	281,604	294,664	226,489	271,486
Internal Services	61,765	59,997	39,744	39,121
Professional Services	1,168	1,200	150	1,450
Operating Costs	17,743	23,400	12,609	23,150
Transfers to Other County Funds	56,427	46,109	46,109	54,083
Fund Total	418,708	425,370	325,101	389,290

ER&R Maintenance	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	1,211,853	1,259,499	874,749	1,268,186
Internal Services	247,373	251,345	166,978	341,484
Professional Services	6,145	20,100	4,634	14,000
Operating Costs	2,262,245	2,487,210	1,589,034	2,733,496
Transfers to Other County Funds	274,972	224,683	224,683	262,107
Fund Total	4,002,587	4,242,837	2,860,078	4,619,273

ER&R Replacement	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Operating Costs	185,679	16,854	67,335	0
Capital Expenses	1,292,763	4,629,000	2,334,524	3,793,000
Transfers to Other County Funds	231,333	200,000	0	200,000
Fund Total	1,709,775	4,845,854	2,401,859	3,993,000

TOTAL REVENUE

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
Geodata	1,057,877	0	0	0
Tilley Master Plan	17,300,691	2,467,864	1,621,302	0
Central Services/Facilities	11,147,152	12,448,262	8,259,630	13,329,789
Central Services Reserve	2,267,923	6,275,399	1,426,608	6,125,161
Facilities Engineering	423,455	453,814	281,084	453,814
ER&R Maintenance	3,891,310	3,651,412	2,247,767	3,932,890
ER&R Replacement	3,271,647	3,083,159	1,997,961	3,523,431
<i>Department Total</i>	39,360,055	28,379,910	15,834,353	27,365,085

REVENUE BY FUND

Geodata	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
Fees and Licenses	1,030,358	0	0	0
From Other Funds	18,883	0	0	0
Intergovernmental Revenue	5,136	0	0	0
Misc Revenue	3,499	0	0	0
<i>Fund Total</i>	1,057,877	0	0	0

Tilley Master Plan	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
General Fund Contribution	1,000,000	0	0	0
From Other Funds	16,287,508	2,467,864	1,608,568	0
Misc Revenue	13,183	0	12,734	0
<i>Fund Total</i>	17,300,691	2,467,864	1,621,302	0

Central Services Facilities	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund Contribution	0	25,000	0	0
Fees and Licenses	10,629,511	12,147,411	7,880,940	13,022,599
From Other Funds	351,981	270,792	270,792	307,190
Intergovernmental Revenue	39,579	5,059	96,030	0
Misc Revenue	126,080	0	11,868	0
Fund Total	11,147,152	12,448,262	8,259,630	13,329,789

Central Services Reserve	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund Contribution	0	40,000	0	40,000
Fees and Licenses	642,969	614,960	406,493	1,893,453
From Other Funds	199,932	2,229,402	45,815	2,090,000
Intergovernmental Revenue	48,987	0	9,567	0
Misc Revenue	1,376,036	3,391,037	964,732	2,101,708
Fund Total	2,267,923	6,275,399	1,426,608	6,125,161

Facilities Engineering	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	422,364	453,814	280,468	453,814
Misc Revenue	1,091	0	616	0
Fund Total	423,455	453,814	281,084	453,814

ER&R Maintenance	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	1,042,819	1,077,307	669,679	1,334,825
From Other Funds	231,333	200,000	0	200,000
Misc Revenue	2,617,159	2,374,105	1,573,271	2,398,065
Grants	0	0	4,817	0
Fund Total	3,891,310	3,651,412	2,247,767	3,932,890

ER&R Replacement	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund Contribution	497,405	0	0	0
From Other Funds	76,628	0	0	0
Misc Revenue	2,697,614	3,083,159	1,997,961	3,523,431
Fund Total	3,271,647	3,083,159	1,997,961	3,523,431

Programs:**Program: B900 Administration (Fund 5210)**

Description: Administration provides both direct and indirect administrative services to all Central Services divisions and county operations. Services include capital project and facilities support, accounting and budgeting, contract management, and county information desk services. Administrative staff, the Central Services Director, and a portion of the Administrative Services Manager positions are included within this program. Expenditures are distributed among the cost categories (programs) below and recaptured through rates.

Budget:	2012 Budget	2013 Preliminary
Expenditures	1,692,543	2,035,382

Program: B905 Mailroom (Fund 5210)

Description: This program provides county-wide mail delivery and consultation services. Expenditures are distributed to county offices and departments based on requested number of deliveries per day and amount of postage used.

Budget:	2012 Budget	2013 Preliminary
Expenditures	407,875	362,818

Programs:**Program: B910 Records (Fund 5210)**

Description: This program provides imaging services, records storage/tracking/access, and comprehensive records administration and consultation services to county offices and departments, partnering with Secretary of State Archives to ensure county records are protected and preserved in accordance with RCW 40.14. Expenditures are distributed based on the number of boxes in the records center, picks and pulls requested throughout the year, and amount of storage space used on the imaging servers.

Budget:	2012 Budget	2013 Preliminary
Expenditures	509,903	519,078

Program: D111 & D159 Tilley Master Plan (Fund 3150)

Description: This program is used to accumulate the costs related to remodel and construction of buildings located at the Public Works Tilley Road location.

Budget:	2012 Budget	2013 Preliminary
Expenditures	5,106,986	300,000

Program: B915 Information Technology (IT) Services (Fund 5210)

Description: The IT division supports all technology needs for conducting county business. Services include implementation of new systems, maintenance of existing systems and hardware, GIS support, infrastructure support, and consulting. These costs represent network development and support, application support and desktop support. Almost \$1 million of the expenditures below are pass-through costs associated with maintenance contracts on computer applications used by offices and departments.

Budget:	2012 Budget	2013 Preliminary
Expenditures	3,411,155	3,640,136

Program: B920 Telecom (Fund 5210)

Description: The telecom program is responsible for managing and maintaining the telephone PBX switch, voice mail, data communications, and remote telephone systems. New installations and changes to existing telephone, voice mail services and resolution of any telecommunications problems are performed by staff in this work group.

Budget:	2012 Budget	2013 Preliminary
Expenditures	694,574	697,333

Program: B925 Facilities M&O (Fund 5210)

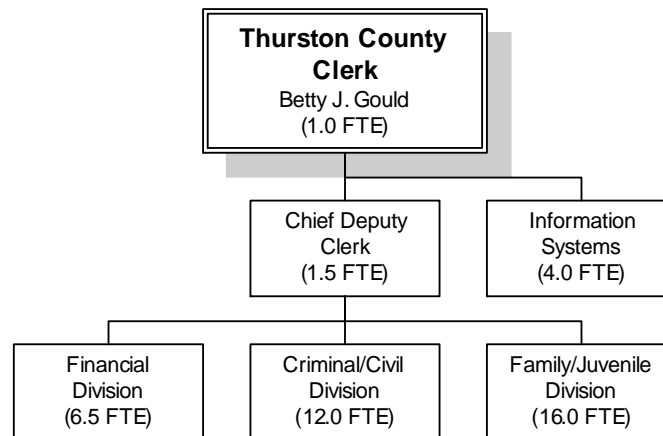
Description: This program provides facility management and support to county operations located in 21 separate buildings. Services are prioritized in the following order: life safety, building issues, preventive maintenance, corrective maintenance, and service requests. The program also includes surplus services and administrative staff support (40% FTE from Admin) dedicated to facilities. The 12 Facility Technicians maintain 622,611 square feet of building space.

Budget:	2012 Budget	2013 Preliminary
Expenditures	1,878,458	2,253,817

Programs:		
Program: B930 Custodial (Fund 5210)		
Description: The Custodial Services program provides cleaning services to 17 owned and leased buildings. Each custodian covers approximately 30,000 square feet per day.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	717,907	821,897
Program: B935 Leases (Fund 5210)		
Description: This program is used to accumulate all of the costs associated with leasing facilities for county operations. These costs are passed on to occupants of the leased space.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,052,271	656,407
Program: B936 Utilities (Fund 5210)		
Description: The Facilities Division manages the tracking and paying of electric, natural gas, water, garbage, and recycling for county-owned offices. Costs are allocated based on occupied square footage and actual utilities paid by building. The figures below include an estimated increase as defined by the respective utility companies.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,531,746	1,706,322
Program: B937 Surplus (Fund 5210)		
Description: The Surplus Property program is controlled by Thurston County ordinance 12341 in the Comprehensive Property Management Procedure. The program within Central Services Facilities picks up, stores, and then sells small assets such as desks, chairs, office partitions, PCs, etc. from all county departments.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	8,075	8,075
Program: B970 Geodata Services (Fund 5210)		
Description: Geodata provides Geographical Information Services (GIS), mapping, data management, and access to spatial data. Services also include data capture and analysis, database and system administration, and map production.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,034,675	1,041,233
Program: B980 Sustainability (Fund 5210)		
Description: This program is responsible to perform complex duties focused primarily on resource conservation and sustainability strategies county wide. This program emphasizes research, data collection and analysis, and development of recommendations in areas of budgeting and financial planning, organizational analysis, policy formulation, and service delivery methods.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	0	76,946

Programs:		
Program: B950 Facilities Engineering (Fund 5230)		
Description: This program provides project management services on major county construction projects like the Accountability and Restitution Center, Tilley Master Plan, and energy efficiency building upgrades.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	425,370	389,290
Program: G040-G042 PC, Software & IT Infrastructure Reserves (Fund 5220)		
Description: This program is part of the Central Service Reserve Fund and is used to accumulate resources to replace PCs, servers, and related technology infrastructure.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	614,964	502,264
Program: E000 ER&R Administration (Fund 5410)		
Description: Management, supervision and accounting for fleet operations.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	544,181	652,474
Program: E004-E006 ER&R Maintenance (Central Stores, Mechanical Shop, Radio) (Fund 5410)		
Description: Maintenance and repair of all county vehicles and other supported equipment. This is the maintenance and operations section for all the fleet vehicles and equipment.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	3,698,656	3,966,799
Program: E010, E016, E017, E018, E022, E027, E102, E103, E109, E111, E122, E124, E126, E135, E140, E185, E200, E201, E205, E210, E212, E330, E400, E401, E403, E406, E420, E430, E434, E435, E440, E501, E521, and E541 ER&R Replacement (Fund 5420)		
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	4,845,854	3,993,000
Program: G101-G211 Building Reserves (Fund 5220)		
Description: Central Services Building Reserves are setup for a number of buildings to fund the replacement of critical components at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program. There are currently 21 funded Building Reserve plans.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	5,717,988	5,990,189

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Organization:**Mission:**

Efficiently maintain and protect the integrity and accuracy of the judicial records of Thurston County Superior Court while serving the public in a courteous, professional and timely manner.

Purpose:

To maintain, preserve and protect the integrity and accuracy of Superior Court records and to provide the most efficient means for the public to purchase documents on-line and to electronically file documents. Provide staff for all court proceedings to keep the record of the court's decisions for the public. Maintain financial records of all court cases. Provide access to justice by assisting victims of domestic violence and self-represented litigants. Maintain a collections program to collect legal financial obligations from criminal defendants.

2013 Goals:

- Move to paper-on-demand (paperless court) to improve access to the judicial system for government and law and justice agencies, public and the legal community.
- Update our vision for the next five years.
- Continue to improve business practices utilizing technology.
- Continue to rotate court clerks between main court house and family juvenile court to allow for flexibility in coverage of court.
- Continue to expand electronic filing of court documents to outside agencies and attorneys.
- Audit and shred files to be able to utilize file room for staff.

2013 Issues:

- Insufficient staff to audit court files that are eligible for destruction and permanent electronic preservation storage.
- Expand electronic filing of court documents to additional outside agencies and attorneys. This may require additional software and/or hardware to accommodate increased demand.
- Continue to improve the work environment and work processes to accommodate increased workload.
- Increase in Domestic Violence cases and interviews.

Funds:

In addition to its primary revenue from the General Fund, the Clerk's Office is responsible for managing two additional funds:

Legal Financial Obligations (LFO) Fund 1910. This Fund was created to account for the collection of court ordered financial obligations and the associated expenses.

Family Court Services Fund 1020. This fund pays for expenditures related to the Family Court Facilitator Program. The Family Court Facilitator provides assistance, coordination, direction and services related to family law issues for litigants not represented by an attorney. The revenue for this fund comes from fees and the sale of forms.

TOTAL EXPENDITURES & FTEs BY DEPARMTENT

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
FTEs	40.50	41.00	41.00	41.00
Expenditures				
Personnel	3,020,805	3,288,243	2,211,847	3,421,546
Internal Services	422,565	482,370	311,972	501,248
Professional Services	12,375	4,000	3,310	20,500
Operating Costs	82,942	280,347	60,382	263,847
Debt Services	22,818	48,200	16,004	48,200
Capital Expenses	0	8,000	0	8,000
Department Total	3,561,505	4,111,160	2,603,515	4,263,341

EXPENDITURES BY FUND

General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	2,471,272	2,715,172	1,853,430	2,835,532
Internal Services	396,066	453,009	299,065	471,635
Professional Services	5,875	4,000	3,310	15,500
Operating Costs	78,281	85,983	55,450	74,483
Debt Services	22,818	39,000	16,004	39,000
Fund Total	2,974,312	3,297,164	2,227,260	3,436,150

Family Court	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	250,813	240,836	134,112	240,990
Internal Services	10,874	8,040	5,360	8,584
Professional Services	6,500	0	0	5,000
Operating Costs	1,661	106,000	932	101,000
Debt Services	0	9,200	0	9,200
Capital Expenses	0	8,000	0	8,000
<i>Fund Total</i>	269,849	372,076	140,404	372,774

LFO Collections	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	298,720	332,235	224,304	345,024
Internal Services	15,625	21,321	7,547	21,029
Operating Costs	3,000	88,364	4,000	88,364
<i>Fund Total</i>	317,345	441,920	235,851	454,417

TOTAL REVENUE

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund	2,073,291	1,922,435	992,581	1,975,685
Family Court	263,969	242,825	163,948	232,500
LFO Collection	317,501	336,300	162,912	285,000
Department Total	2,654,762	2,501,560	1,319,441	2,493,185

REVENUE BY FUND

General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	879,413	840,200	592,136	875,200
Intergovernmental Revenue	474,675	475,135	0	500
Misc Revenue	328,010	320,100	190,913	300,850
Grants	391,193	287,000	209,532	799,135
Fund Total	2,073,291	1,922,435	992,581	1,975,685

Family Court	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	250,160	236,325	161,702	226,500
Misc Revenue	13,809	6,500	2,246	6,000
Fund Total	263,969	242,825	163,948	232,500

LFO Collection	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Intergovernmental Revenue	311,331	330,000	159,531	30,000
Misc Revenue	6,171	6,300	3,382	255,000
Fund Total	317,501	336,300	162,912	285,000

Programs:**Program: A500 Administration**

Description: As the administrator of a county office, the Clerk has the responsibility to establish office policies, budgets, and procedures. The administrative team consists of the Chief Deputy, Systems Manager, Service Managers and Financial Manager. Accuracy and efficiency are critical to the Clerk's Office as even the slightest error or omission in indexing, posting, filing, preparation of writs, or disbursements of funds affects the life or property of members of the public and makes the Clerk personally liable for damages and subject to monetary fines.

Budget:	2012 Budget	2013 Preliminary
Expenditures	402,093	409,992

Program: A520 Accounting (Fund 0010) & A500 Legal Financial Obligations (Fund 1910)

Description: Collection, accounting, and investment of court monies to ensure that the interests of the public and the county are secured. The Legal Financial Obligation (LFO) program collects past due court-ordered financial obligations on adult criminal and juvenile offender cases. The Collection Officers work closely with the Prosecuting Attorney's Office and other agencies to provide accurate information on defendants for the Judicial Officer. It is the goal of the program staff to attend the Non-Compliance calendar to assist the Judicial Officer with critical financial information regarding defendants appearing before the court on an Order to Show Cause.

Budget:	2012 Budget	2013 Preliminary
Expenditures	738,784	759,096

Program: A540 Family Juvenile Court

Description: Under the Constitution of the State of Washington, the Clerk has the title of Ex Officio Clerk of the Court. This requires the Clerk's presence at all court sessions for the purpose of receiving and recording court documents and exhibits and to establish an independent record of court proceedings for the public. The Domestic Violence program assists victims of domestic violence in civil matters. Staff works with alleged victims to procure protection orders to restrain family or household members from acts of violence against them.

Budget:	2012 Budget	2013 Preliminary
Expenditures	1,207,203	1,304,215

Program: A560 Clerk's Office Main Courthouse

Description: Under the Constitution of the State of Washington, the Clerk has the title of Ex Officio Clerk of the Court. This requires the Clerk's presence at all court sessions for the purpose of receiving and recording court documents and exhibits and to establish an independent record of court proceedings for the public in civil and criminal cases. Maintains a collections program to collect financial obligations from criminal defendants.

Budget:	2012 Budget	2013 Preliminary
Expenditures	1,329,117	1,353,898

Program: A580 Records

Description: In this role, the Clerk identifies and articulates the changing needs of the court record processing, and of the storage, retrieval and disposal of documents, records and exhibits. Provides for the storage, retrieval and backup of all images of court files from 1847 to current; manages the system and ensures the protection of electronic records; provides for the storage, imaging, backup and protection of historical paper documents; all court files are audited, verified and images are checked for readability.

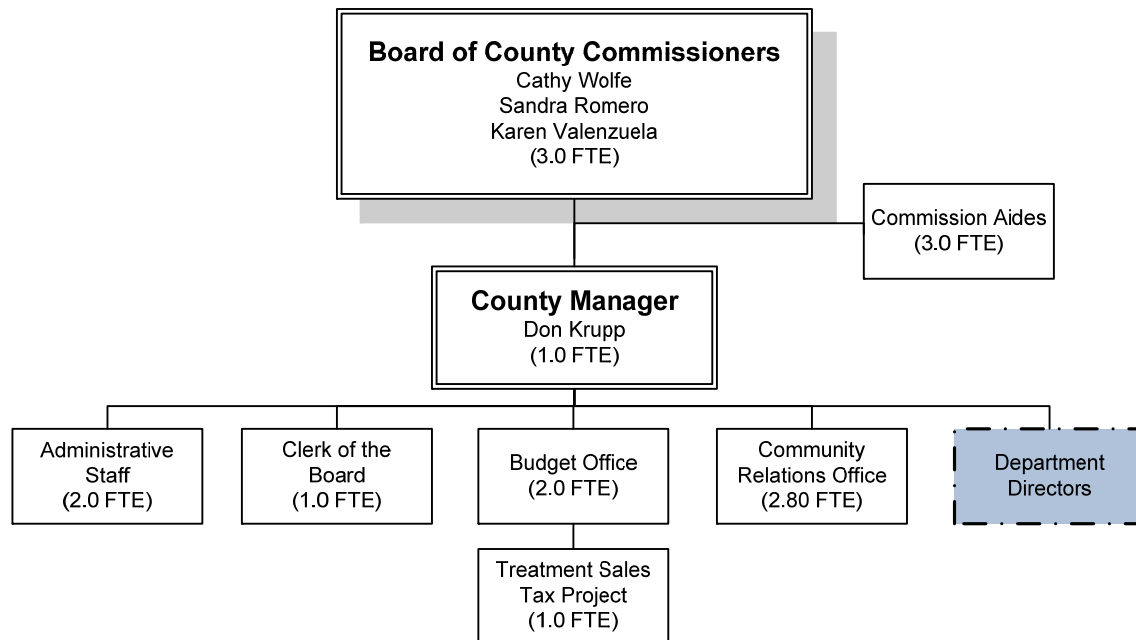
Budget:	2012 Budget	2013 Preliminary
Expenditures	61,887	63,366

Program: A590 Court Facilitator (Fund 1020)

Description: The Family Court Facilitator Program assists self-represented litigants through the court process. This program informs, instructs and assesses the needs of self-represented individuals regarding family law matters. The Family Court Facilitator Program functions as a liaison and referral between individuals, court personnel, and internal and external agencies.

Budget:	2012 Budget	2013 Preliminary
Expenditures	372,076	372,774

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Organization:**Mission:**

Continuously improve services that sustain and enhance safe, healthy, diverse and vital communities.

Purpose:

The Board of County Commissioners (BoCC) is the county's legislative and executive authority and is made up of three Commissioners elected to four-year terms. The responsibilities of the BoCC include:

- setting and adopting the annual tax levy budgets for the county
- setting and adopting the annual budget for all offices and departments
- oversight of county departments with appointed directors
- adopting laws governing such areas as health, land use and zoning
- appointing members to advisory boards and commissions
- constructing and managing county property
- managing county utilities, road and park systems

The County Manager is appointed by the BoCC; all appointed Department Directors report to the County Manager. Under BoCC guidelines, the County Manager, with the support of the Budget and Fiscal Manager, Senior Management Analyst and an inter-departmental budget team, prepares the annual recommended county budget for a public hearing, deliberation, and adoption by the BoCC. Associated budget-administration functions include: multi-year fiscal forecasts for the county's General Fund; budget-status reviews and implementation of the BoCC's budget-development policies and budget-management decisions.

2013 Goals:

- Provide leadership and oversight of county government, providing services, programs and infrastructure that meet the needs of county citizens.
- Coordinate with the Sheriff's Office, Central Services and other partners to move into the Accountability and Restitution Center (ARC).
- Develop a master facility plan that includes fully using county owned facilities, minimal use of rental space, and planning for the repair and replacement of aging county facilities.
- Increase monitoring, analysis, and forecasting county financial status. Implement performance management reviews to ensure efficient and effective use of county funds.
- Adopt the Shorelines Master Plan and the Thurston County Strategic Plan.
- Foster regional collaboration and partnership in public health and health care, and adopt the Health and Human Services chapter of the county's Comprehensive Plan.

2013 Issues:

Accountability and Restitution Center (ARC): In early 2013, the adult jail population will move into the new ARC and Thurston County Work Release facilities. In conjunction with this move, the courts will increase the use of video court appearances and electronic forms. The success of the move will depend on the smooth transition of processes. In addition, the board will seek funding for completion of the ARC Flex Unit to ensure sufficient capacity for the jail population.

County Facilities: The county owns facilities that range in age from brand new – Tilley and the ARC – to many years old. The courthouse complex, built in 1978, is nearing the end of its useful life. Other county owned buildings need to be repaired or remodeled in order to make the best possible use of the space. The county continues to house staff and equipment in expensive rental space. A long-term plan is needed to provide a roadmap towards making the most of county-owned space.

Fiscal Sustainability: The County's General Fund is expected to be financially sound in 2012, with sufficient revenue to adequately cover costs without significant reductions if county agencies continue careful spending habits and seek opportunities for savings. However, financial projections show that future years may not have sufficient revenues to maintain current service levels, cash flow needs and costs of unanticipated emergencies. In addition, statutory limitations on revenues mean that funds will not be sufficient to address the added demand of a growing population on county services.

Environmental Stewardship: Though Thurston County values environmental stewardship, limited staff and financial resources have made keeping up with Federal and State environmental regulations, including the Federal Clean Water Act, State Growth Management Act, Shoreline Master Program, State Environmental Policy Act and the Federal Clean Air Act, exceedingly difficult. The laws and regulations in place are difficult to enforce due to lack of enforcement capacity in both the Resource Stewardship Department and Prosecuting Attorney's Office.

Health Care: Increased cost and reduced resources, along with changes due to the Affordable Health Act, make it difficult to plan for public health in Thurston County. Limited information is available on what these changes will mean for services the county provides, including for mental health and chemical dependency treatment.

Changes from 2012 Budget:

No significant changes in the organization or budget structure are proposed for 2013.

Funds:

The Board of County Commissioners (BoCC) is funded by the General Fund. The BoCC also manages a variety of other funds that are not used for BoCC office operations.

Detention Sales Tax Fund 1100. A special 1/10th cent sales tax was approved by voters in 1995. The funds are used exclusively for construction and operation of juvenile detention facilities and adult jails.

Real Estate Excise Tax Fund 1150. This is an excise tax paid by the seller upon the sale of real property within Thurston County and is accounted for in the Real Estate Excise Tax Fund, sometimes called 1st ¼ REET. An additional 0.25% was approved by the Board of County Commissioners, effective February 18, 1992, sometimes called 2nd ¼ REET. Monies received from both tax increments must be spent on capital projects specified in the county's Capital Facilities Plan, an element of the county's Comprehensive Plan.

Trial Court Improvement Fund 1170. Money is used to fund improvements to Superior and District Court staffing, programs, facilities, or services. The legislature created a dedicated revenue source for the purposes of meeting the state's commitment to improving trial courts in the state, providing adequate representation to criminal indigent defendants, providing for civil legal services for indigent persons, and ensuring equal justice for all citizens of the state.

Treatment Sales Tax Fund 1180. A special 1/10th cent sales tax was approved by the Board of County Commissioners in December 2008. Funds provide for the operation or delivery of new or expanded chemical dependency or mental health treatment programs and services and for the operation or delivery of new or expanded therapeutic court programs and services.

Stadium/Convention Center Fund 1300. A tax on the sale of or charge made for lodging that is used for tourism promotion, acquisition of tourism-related facilities, or operation of tourism-related facilities.

Conservation Futures Fund 1380. Pursuant to RCW 84.34.210 and 84.32.220, Conservation Futures is a land preservation program that protects, preserves, maintains, improves, restores, and limits the future use of threatened areas of open space, timberlands, wetlands, habitat areas, culturally significant sites, and agricultural farmlands within Thurston County. Conservation Futures funds, acquired through a property tax levy, are used to purchase the land or the rights to future development of the land.

Debt Holding Fund 1840. Holds the proceeds of the 2010 bond sale until needed for expenditures related to capital projects.

Debt Holding Fund 1850. Holds the proceeds of the 2009 bond sale until needed for expenditures related to capital projects.

G.O. Bond Funds 2210 - 2261. These funds account for the principal and interest payments for past debt issuance.

Jail Capital Project Fund 3080. This fund is used to accumulate the costs related to the construction of the Accountability and Restitution Center.

County Building Fund 3140. This fund accounts for a variety of capital projects throughout the county. This fund was seeded with one time money from the General Fund.

TOTAL EXPENDITURES & FTEs BY DEPARTMENT

Commissioners	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
FTEs	15.25	16.80	15.80	15.80
Expenditures				
Personnel	1,458,099	1,778,207	1,213,057	1,725,999
Internal Services	513,309	358,866	290,576	249,104
Professional Services	322,112	1,195,632	12,238	457,850
Operating Costs	275,634	54,436	182,864	79,150
Debt Services	5,746	4,311	3,831	4,311
Capital Expenses	255,771	7,782,398	461,729	4,785,284
Transfers to Other County Funds	31,394,763	27,436,505	9,385,474	18,794,275
Department Total	34,225,433	38,610,355	11,549,770	26,095,973

Non-Departmental	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
FTEs	0.00	0.00	0.00	0.00
Expenditures				
Personnel	195,311	767,505	98,928	393,500
Internal Services	770,073	840,062	549,100	546,093
Professional Services	265,225	998,698	326,000	773,477
Operating Costs	905,376	954,882	671,454	991,186
Debt Services	0	3,168	1,979	0
Capital Expenses	0	20,000	0	20,000
Transfers to Other County Funds	2,172,221	3,498,105	1,668,684	2,624,065
Department Total	4,308,206	7,082,420	3,316,145	5,348,321

EXPENDITURES BY FUND

General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	1,458,099	1,743,207	1,191,539	1,725,999
Internal Services	140,217	138,927	91,902	161,675
Professional Services	217	500	0	1,650
Operating Costs	20,923	38,500	19,222	36,050
Debt Services	5,746	4,311	3,831	4,311
<i>Fund Total</i>	1,625,201	1,925,445	1,306,494	1,929,685

Detention Sales Tax	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Internal Services	3,257	4,192	2,795	3,828
Professional Services	0	5,000	0	5,000
Operating Costs	0	3,100	0	3,100
Transfers to Other County Funds	5,863,774	7,906,594	2,083,523	6,641,679
<i>Fund Total</i>	5,867,031	7,918,886	2,086,318	6,653,607

Real Estate Excise Tax	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Internal Services	0	3,820	0	3,820
Professional Services	0	1,200	0	1,200
Transfers to Other County Funds	4,143,106	8,122,937	3,013,631	5,647,619
<i>Fund Total</i>	4,143,106	8,127,957	3,013,631	5,652,639

Trial Court Improvement	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Internal Services	1,183	538	359	538
Professional Services	0	100,000	0	100,000
Operating Costs	6,219	0	5,275	0
Transfers to Other County Funds	0	61,695	27,374	0
Fund Total	7,402	162,233	33,008	100,538

Treatment Sales Tax	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Internal Services	1,657	1,959	1,306	8,103
Professional Services	0	100,000	0	100,000
Transfers to Other County Funds	3,534,953	3,969,773	1,692,601	3,976,369
Fund Total	3,536,610	4,071,732	1,693,907	4,084,472

Stadium/ Convention Center	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Internal Services	68	154	103	161
Transfers to Other County Funds	35,298	35,298	35,298	25,000
Fund Total	35,366	35,452	35,401	25,161

Conservation Futures	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Internal Services	28,178	20,761	13,841	23,254
Professional Services	117,475	50,000	12,238	50,000
Operating Costs	200,000	0	0	0
Capital Expenses	0	3,495,000	0	3,925,000
Transfers to Other County Funds	193,133	232,344	94,066	238,608
<i>Fund Total</i>	538,786	3,798,105	120,144	4,236,862

2010 Debt Holding	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Transfers to Other County Funds	16,483,773	4,467,864	1,654,384	1,950,000
<i>Fund Total</i>	16,483,773	4,467,864	1,654,384	1,950,000

2009 Debt Holding	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Internal Services	21,077	0	0	0
Transfers to Other County Funds	1,109,189	2,500,000	784,597	175,000
<i>Fund Total</i>	1,130,266	2,500,000	784,597	175,000

Jail Capital Project	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	0	35,000	21,518	0
Internal Services	291,660	181,361	175,503	44,010
Professional Services	160,781	893,242	0	200,000
Operating Costs	48,492	0	130,311	0
Capital Expenses	255,771	3,862,489	461,729	435,375
<i>Fund Total</i>	756,704	4,972,092	789,061	679,385

County Buildings Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Internal Services	26,012	7,154	4,769	3,715
Professional Services	43,639	45,690	0	0
Operating Costs	0	12,836	28,057	40,000
Capital Expenses	0	424,909	0	424,909
Transfers to Other County Funds	31,537	140,000	0	140,000
<i>Fund Total</i>	101,188	630,589	32,826	608,624

TOTAL REVENUE

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund	68,789	312,257	101,494	116,805
Detention Sales Tax	4,106,399	4,224,272	2,672,159	4,133,209
Real Estate Excise Tax	2,270,374	2,869,325	1,595,677	2,150,000
Trial Court Improvement	73,844	94,956	37,579	76,500
Treatment Sales Tax	3,947,054	4,080,110	2,604,439	3,855,330
Stadium/Convention Center	19,897	15,344	7,917	21,776
Conservation Futures	1,233,290	1,259,940	704,373	1,256,119
2010 Debt Holding	172,205	50,000	20,239	25,000
2009 Debt Holding	28,789	0	11,341	0
GO Bonds 2002	436,555	0	2	0
GO Bonds 2004	742,891	742,626	372,022	744,487
GO Bonds 2005	2,271,035	2,252,245	302,069	2,249,117
GO Bonds 2007	362,556	360,318	180,651	362,568
GO Bonds 2009	2,426,699	2,559,129	862,924	2,660,129
GO Bonds 2010	1,322,220	1,824,892	766,991	2,044,902
2010C Debt Sinking Fund	100,069	88,283	568	100,000
Jail Capital Project	1,109,189	4,972,092	806,115	680,375
County Building Fund	3,068	441,409	1,228	426,409
Department Total	20,694,923	26,147,198	11,047,787	20,902,726

Non-Departmental	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund	56,013,999	57,218,546	34,256,910	56,530,976
Department Total	56,013,999	57,218,546	34,256,910	56,530,976

REVENUE BY FUND

General Fund – Commissioners	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	0	148,234	5,545	0
From Other Funds	68,784	164,023	95,949	116,805
Misc Revenue	5	0	0	0
Fund Total	68,789	312,257	101,494	116,805

General Fund – Non Departmental	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Taxes	51,486,000	53,361,160	31,057,090	50,062,004
Fees and Licenses	1,838,841	1,735,000	947,956	1,870,048
Intergovernmental Revenue	2,497,289	1,952,386	1,801,267	1,699,424
Misc Revenue	191,870	170,000	450,597	2,899,500
Fund Total	56,013,999	57,218,546	34,256,910	56,530,976

Detention Sales Tax	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Taxes	3,966,114	4,128,823	2,605,397	4,096,830
Misc Revenue	140,285	95,449	66,762	36,379
Fund Total	4,106,399	4,224,272	2,672,159	4,133,209

Real Estate Excise Tax	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Taxes	2,098,759	2,703,750	1,519,253	2,100,000
Fees and Licenses	13,463	15,575	9,820	0
From Other Funds	8,747	0	0	0
Misc Revenue	149,405	150,000	66,603	50,000
Fund Total	2,270,374	2,869,325	1,595,677	2,150,000

Trial Court Improvement	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Intergovernmental Revenue	70,948	90,000	35,736	74,000
Misc Revenue	2,896	4,956	1,843	2,500
Fund Total	73,844	94,956	37,579	76,500

Treatment Sales Tax	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Taxes	3,947,054	4,080,110	2,604,439	3,855,330
Fund Total	3,947,054	4,080,110	2,604,439	3,855,330

Stadium/ Convention Center	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Taxes	19,596	15,000	7,859	21,676
Misc Revenue	301	344	59	100
Fund Total	19,897	15,344	7,917	21,776

Conservation Futures	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Taxes	1,155,881	1,208,411	645,216	1,214,713
Intergovernmental Revenue	20,284	8,700	11,712	9,200
Misc Revenue	54,760	42,829	35,251	32,206
Grants	2,366	0	12,193	0
Fund Total	1,233,290	1,259,940	704,373	1,256,119

2010 Debt Holding	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Misc Revenue	172,205	50,000	20,239	25,000
Fund Total	172,205	50,000	20,239	25,000

2009 Debt Holding	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Misc Revenue	28,789	0	11,341	0
Fund Total	28,789	0	11,341	0

GO Bonds 2002	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
From Other Funds	435,979	0	0	0
Misc Revenue	576	0	2	0
Fund Total	436,555	0	2	0

GO Bonds 2004	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
From Other Funds	742,887	742,626	371,613	744,487
Misc Revenue	4	0	-409	0
Fund Total	742,891	742,626	372,022	744,487

GO Bonds 2005	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
From Other Funds	2,271,007	2,252,245	302,053	2,249,117
Misc Revenue	28	0	16	0
Fund Total	2,271,035	2,252,245	302,069	2,249,117

GO Bonds 2007	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
From Other Funds	362,551	360,318	180,459	362,568
Misc Revenue	5	0	192	0
Fund Total	362,556	360,318	180,651	362,568

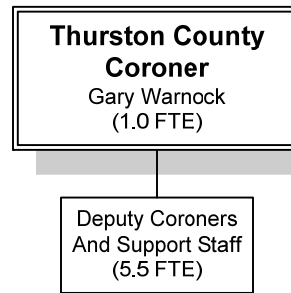
GO Bonds 2009	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
From Other Funds	2,426,694	2,526,279	862,921	2,627,279
Misc Revenue	5	32,850	3	32,850
Fund Total	2,426,699	2,559,129	862,924	2,660,129

GO Bonds 2010	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund Contribution	299,220	322,084	135,184	463,413
From Other Funds	993,515	1,502,808	630,754	1,581,489
Misc Revenue	29,485	0	1,052	0
Fund Total	1,322,220	1,824,892	766,991	2,044,902

2010C Debt Sinking Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund Contribution	1,926	1,926	0	2,000
From Other Funds	86,357	86,357	0	98,000
Misc Revenue	11,786	0	568	0
Fund Total	100,069	88,283	568	100,000

Jail Capital Project	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund Contribution	0	928,242	21,518	200,000
From Other Funds	1,109,189	4,043,850	784,597	480,375
Fund Total	1,109,189	4,972,092	806,115	680,375

County Buildings Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
From Other Funds	91	439,909	0	424,909
Misc Revenue	2,977	1,500	1,228	1,500
Fund Total	3,068	441,409	1,228	426,409

Organization:**Mission and Purpose:**

The Thurston County Coroner's Office (TCCO) reviews and/or investigates every death occurring in Thurston County. A thorough, comprehensive, and unbiased report is written for each death investigated. Autopsies are conducted on all homicides, traffic related deaths, industrial accidents, and all suspicious deaths. The Coroner's Office also works closely with the medical community, law enforcement, and fire department personnel, notifies next-of-kin, and inventories and returns personal property to the rightful heirs. The Coroner's Office operates 24 hours a day, 365 days a year.

2013 Goals:

- Continue to work cooperatively with law enforcement, hospitals, first responders and other agencies to provide appropriate death investigation in a professional, courteous and compassionate manner.
- Reduce turnaround time for the release of completed case reports to families and agencies.
- Enable the timely training of new staff members in office and investigative procedures to allow a smooth transition into the rotation of work flow.
- Revise and expand office and investigative guidelines in preparation for application for certification by IAC&ME (International Association of Coroners and Medical Examiners).

2013 Issues:

The current Autopsy Service contract in the amount of \$135,000 was extended one year and is due to expire in February 2013. The contract includes all autopsies as well as external examinations/inspections and phone consultations. Approximately 125 autopsies/examinations were expected to be performed in each calendar year of 2011 and 2012. 138 autopsies and 31 external (169 total) examinations were conducted in 2011. Current stats project the same number of autopsies and examinations for 2012. The projected number of autopsies and examinations to be performed in 2013 and beyond is not expected to decrease. If the contract is not renewed, the other option is a fee for service for each of the services that are currently being provided. If this option is applied, the fee per autopsy would be \$1,600 and the fee per external examination would be \$600 with an annual expenditure of \$240,000. Thurston County can save \$60,000 if the current contract can be amended to \$180,000. Thurston County will be reimbursed 40% of this expenditure, approximately \$72,000.

Funds:

The Coroner's Office is funded within the General Fund, but receives some state funding and grant funding.

TOTAL EXPENDITURES & FTEs BY DEPARTMENT

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>FTEs</i>	6.50	6.50	6.50	6.50
<i>Expenditures</i>				
Personnel	537,692	629,885	401,495	600,250
Internal Services	166,569	178,320	118,921	198,987
Professional Services	165,392	152,545	107,935	152,545
Operating Costs	71,142	22,866	12,274	23,029
Debt Services	4,007	4,001	3,340	4,008
Capital Expenses	6,619	0	0	0
<i>Department Total</i>	951,422	987,617	643,964	978,819

REVENUE BY FUND

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
From Other Funds	26,500	0	0	0
Intergovernmental Revenue	59,250	55,000	59,856	55,000
Misc Revenue	2,200	8,700	6,600	8,700
Grants	34,811	0	0	0
Department Total	122,761	63,700	66,456	63,700

Programs:**Program: B300-B301, B304-B305 Operations**

Description: Administration and operations include salaries and benefits for FTEs, including extra help and overtime, office supplies, small tools and minor equipment, travel, equipment leases and training and travel costs.

Budget:	2012 Budget	2013 Preliminary
Expenditures	826,013	817,215

Program: B302 Death Investigations

Description: Death investigations include morgue supplies, personal protection gear and equipment. These funds are also applied to professional services (x-rays, lab work, dental charting or comparison) that are necessary in determining the identification of the remains and to determine the cause and manner of death.

Budget:	2012 Budget	2013 Preliminary
Expenditures	21,804	21,804

Program: B303 Autopsy Reimbursement

Description: The State of Washington, through the Forensic Investigation Council, reimburses the county 40% of the total amount expended on autopsies and other professional services (those services that are deemed by the pathologist as necessary to render an opinion as to cause and manner of death). The state also reimburses the county 100% of all autopsy costs and other professional service fees that are associated with children under the age of three.

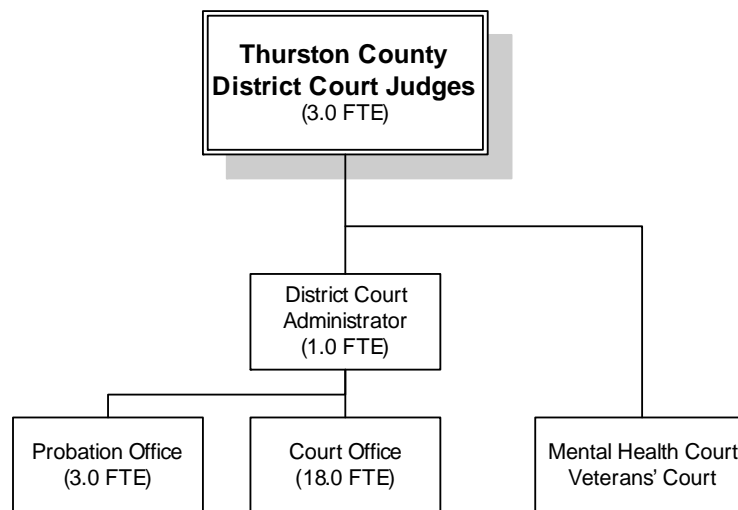
Budget:	2012 Budget	2013 Preliminary
Expenditures	135,000	135,000

Program: B306 Indigent Burial

Description: These funds are used to provide for the disposition of the remains of any indigent person who dies within the county and whose body is unclaimed by relatives or church organizations.

Budget:	2012 Budget	2013 Preliminary
Expenditures	4,800	4,800

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Organization:**Mission and Purpose:**

District Court is composed of three elected judges and has jurisdiction over misdemeanor cases, traffic and other infractions, civil cases up to a maximum claim of \$75,000, and small claim cases up to a maximum of \$5,000. Other civil proceedings include name change and anti-harassment petitions. District Court conducts all court proceedings for the City of Lacey and jury trials for municipalities within Thurston County. The Probation Office holds high-risk defendants accountable post-trial and tracks the compliance of lower-risk offenders. Mental Health Court provides alternatives to incarceration and referrals for services as well as ongoing monitoring and accountability for program participants. Veterans' Court provides an alternative way to address the specific treatment needs and accountability of those who have served our country.

2013 Goals:

- Re-establish the Court Assistant II position which was cut in the 2009 budget reductions.
- Complete transition of banking services to reduce redundant services and banking fees.
- Increase District Court's operational efficiencies through an expanded use of technology. This will include the civil/criminal Clerk's Office, probation and courtrooms.
- Implement the Laserfiche application to allow for scanning of District Court files. This will allow for the electronic storage and retrieval of court documents and will also reduce the court's overall physical footprint within Central Services' Records Division for the county.
- District Court will continue to engage in practices that align with Model Time Standards for State Courts focusing on infractions.

2013 Issues:

- Currently, limited Thurston County resources require each department to carefully examine operations and look for efficiencies; there are three areas of main concern for District Court with regards to staffing levels.
 - First is the staff to judge ratio. District Court has worked under the constraints of minimal staffing levels and the effects are showing. Dealing with the loss the Court Assistant II position has resulted in increased sick leave usage due to stress, reduced efficiency, and increased mistakes in the official court record.
 - The pressure of not having a fourth judicial position within District Court is directly impacting the court's ability to manage calendars efficiently and hinders the transition to the High Performance Court Model. We continue to use ProTems to assist with filings and overflow hearings but this will need to be addressed sooner rather than later.
 - The third area of concern is understaffing within the Probation Division. District Court Judges, along with the Probation Division, have taken many steps to reduce caseloads such as referring fewer qualified candidates to probation and removing all defendants that are rated low risk to desk monitoring instead of supervised probation. While these steps have helped reduce the numbers of assigned defendants per officer, there is constant concern with each new legislative change that the numbers will quickly return to high levels. Additionally, we will need to keep these levels in consideration should the county engage in contract services with other municipal jurisdictions
- District Court facilities continue to limit the court's ability to best serve the citizens of Thurston County. It has been stated that "A well-designed courthouse facility has the ability to embody the court's essential principles of openness and fairness, providing accessibility and security while allowing the judicial process to move forward unhindered and with increased efficiency and effectiveness." We have joined in a Policy Level Request with Superior Court to have a comprehensive space planning / implementation plan developed for the courts. This has in part been necessitated by repeated statements from the Fire Marshall as to overloading our buildings occupancy limit.
- The city of Tumwater is in negotiations to contract services with District Court. If this contract is successful, we will need to have an increase in court staff, probation, as well as our Judicial Officers. It is anticipated this contract service will go into effect mid-year 2013.

Funds:

District Court is funded entirely by the General Fund. The Mental Health and Veterans' Courts are funded by Treatment Sales Tax.

TOTAL EXPENDITURES & FTEs BY DEPARTMENT

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>FTEs</i>	25.00	25.00	25.00	25.00
<i>Expenditures</i>				
Personnel	2,150,546	2,295,838	1,551,310	2,355,847
Internal Services	441,732	482,711	319,067	454,066
Professional Services	254,137	272,050	162,367	266,050
Operating Costs	66,737	83,071	36,850	89,071
Debt Services	2,503	2,503	2,086	2,503
<i>Department Total</i>	2,915,655	3,136,173	2,071,681	3,167,537

TOTAL REVENUE

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
Fees and Licenses	609,453	488,250	418,304	910,925
From Other Funds	227,860	238,670	83,155	238,670
Intergovernmental Revenue	300,392	350,000	199,927	0
Misc Revenue	1,513,311	1,323,000	1,130,063	1,328,500
<i>Department Total</i>	2,651,017	2,399,920	1,831,449	2,478,095

Programs:		
Program: A750 District Court Administration		
Description: This program provides funding for salaries, benefits and operating expenses for the court office. Administration is comprised of 3 elected officials and 19 support staff.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,979,574	2,031,416
Program: A751 Banking Services		
Description: Provides funding for bank fees, credit card transaction fees and armored car services.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	24,000	18,000
Program: A760 Courtroom Services		
Description: Provides funding for legal publications, extra help to staff front door security, and L&I coverage for jurors and witnesses.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	66,753	69,753
Program: A761 Courtroom Services – Interpreters		
Description: Provides funding for the payment of interpreters for the hearing impaired (RCW 2.42.120) and non-English speaking individuals (RCW 2.43.040).		
Budget:	2012 Budget	2013 Preliminary
Expenditures	27,000	30,000
Program: A762-A764 Courtroom Services – Judge		
Description: Provides funding for judge pro tempore services when the elected judges are absent (RCW 3.34.130).		
Budget:	2012 Budget	2013 Preliminary
Expenditures	33,795	33,795
Program: A770 Courtroom Services – Juror Fees		
Description: Provides funding to compensate jurors for a basic fee and mileage as required by RCW 2.36.150.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	19,852	19,852
Program: A780 Probation Office		
Description: Provides funding for salaries, benefits and operating expenses for the three staff in the Probation Office.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	284,435	292,602

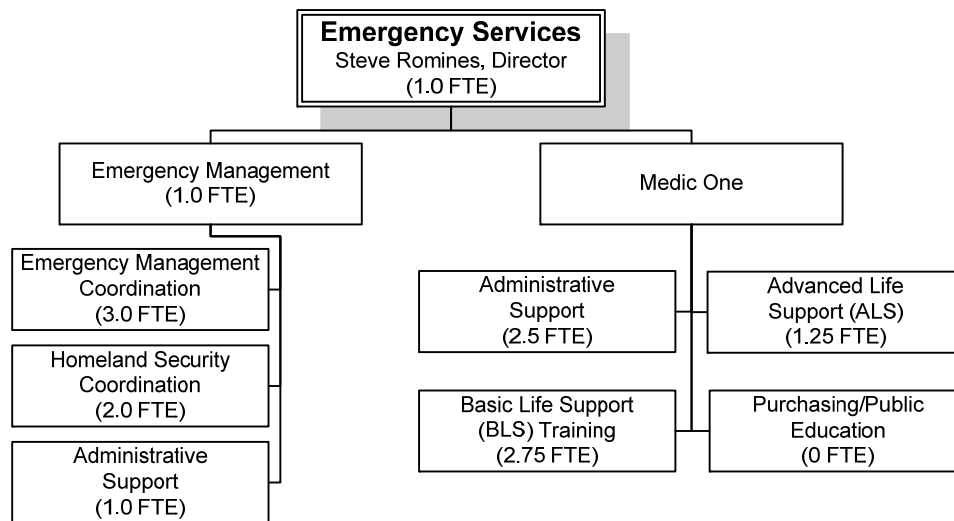
Programs:**Program: A791 Mental Health Court****Description:** Provides funding for compensation of contract employees and operating expenses.

Budget:	2012 Budget	2013 Preliminary
Expenditures	238,670	238,670

Program: A799 Interfund Fixed Costs**Description:** Internal service costs include: space allocation, IT support and infrastructure, phone system and mailroom costs, records services, risk insurance, and building reserve.

Budget:	2012 Budget	2013 Preliminary
Expenditures	462,094	433,449

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Organization:**Mission:**

This Department provides dual emergency functions with two funds each for Medic One/Emergency Medical Services (EMS) and Emergency Management.

Medic One's mission is to "Provide efficient and effective pre-hospital emergency medical services (EMS) throughout Thurston County (Washington State)." Medic One/EMS is the countywide delivery of Advanced Life Support response and transportation services, via intergovernmental contracts with the cities of Olympia and Tumwater, and Fire District 3 (Lacey). In addition, Medic One/EMS provides EMS training, medical direction, financial, and technical support to the county's 16 fire agencies for Basic Life Support EMS services. Cardiopulmonary resuscitation and public-access defibrillation training are provided at no fee to citizens. Countywide EMS coordination is provided through staff support of the Thurston County Emergency Medical Services Council.

Emergency Management's mission is "To save lives, prevent injury, and protect property and the environment by taking reasonable and affordable measures to mitigate, prepare for, respond to and recover from disasters." Emergency Management is the county disaster program providing planning, preparedness, mitigation, response and recovery activities for disaster events. Emergency Management also provides regional emergency management coordination through staff support of the Thurston County Emergency Management Council and Homeland Security Region 3 Council and staff.

2013 Goals:**Medic One**

- Improve/maintain witnessed cardiac arrest survival rate. Medic One will accomplish that improvement as part of an on-going Cardiac Arrest Resuscitation Emphasis project that was implemented in 2010.
- Provide and maintain a countywide system of Medic One Advanced Life Support (ALS)/paramedic response and transport units that will meet or exceed the previous year's ALS response time performance goal, annually published by Medic One.
- Certify/recertify all competent and qualified Emergency Medical Services (EMS) personnel.
- Maintain an EMS system approach to 911 calls for EMS help.

Emergency Management

- Provide state and locally required Thurston County emergency management activities regarding planning, preparedness, mitigation, response and recovery for disaster events.
- Work to maintain currency of the Thurston County all-hazards Comprehensive Emergency Management Plan.
- Initiate five-year update of the Natural Hazards Mitigation Plan for the Thurston County Area, incorporating the Hazard Identification and Vulnerability Analysis and the updated Comprehensive Flood Hazard Mitigation Plan.
- Provide local and regional coordination for disaster planning, exercise and response through the Homeland Security Region 3 Committee and Thurston County Emergency Management Council for a locally and regionally coordinated approach to disasters.
- Work with county departments to update the Thurston County Continuity of Operations Plan.

2013 Issues:**Medic One**

- Monitor and determine need/year for EMS levy restoration point.
- Implement upgrade of Medic 6 area (Northeast Thurston County) to a full time dual staffed 24-hour Paramedic response transport unit.
- Enhance Medic One's citizen CPR program through a coordinated outreach program and additional CPR classes.
- Implement strategy for identifying and dispensing at home CPR training kits for high-risk cardiac patients.
- Implement approved 2013 Business Plan activities as authorized by EMS Council.
- Purchase and place into service one or three replacement paramedic vehicles.
- Maintain current EMS system programs.
- Renew EMS Medical Program Director in-training contract.
- Develop concept for system-wide operational review.
- Develop Basic Life Support Mobile Computer Terminal program.

Emergency Management

- Continue implementation of technology and communications in the new Emergency Coordination Center.
- Plan and prepare for known, annual natural emergencies.
- Update Emergency Support Function Annexes and develop new Support Annex documents in the Thurston County Comprehensive Emergency Management Plan.
- Update Thurston County Continuity of Operations Plans.
- Participate in training and exercise of the Puget Sound regional catastrophic disaster plans and develop sustainment plans for these documents.
- Provide citizen education for preparedness.
- Follow up on improvement issues identified in 2012 Sound Shake exercise, including development of a county disaster shelter plan.
- Incorporate changes in FEMA flood mapping in affected county programs and planning. Work with FEMA on Risk Map updates to better identify hazard risk areas and impacts.

Changes from 2012 Budget:**Medic One**

- Status quo overall program budget will increase 1%. Upgrade of Medic 6 to full time transport unit and major interfund cost increases. Thurston County EMS Council has reviewed and recommends the 2013 budget and 2013 business plan as submitted.

Emergency Management

- Status quo maintenance level budget. Grant funding and related expenditures for regional homeland security planning and activities have been reduced from 2012 levels.

Funds:

In addition to the General Fund for Emergency Management Services, Medic One uses three other funds to support its services.

Emergency Management Council Fund 1140. This fund supports the Emergency Management Council.

Medic One Fund 1290. This is the operating fund for Medic One and is financed by the Emergency Medical Services (EMS) property tax levy.

Medic One Reserve Fund 1280. Provides long term capital expenditure and operational reserves for the Medic One system. Funding is from sources other than the EMS levy, such as Timber Tax, investment interest and citizen donations.

TOTAL EXPENDITURES & FTEs BY DEPARTMENT

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
FTEs	14.00	14.50	14.50	14.50
Expenditures				
Personnel	1,331,323	1,510,591	974,684	1,527,357
Internal Services	617,110	593,194	400,714	719,411
Professional Services	1,004,786	981,872	620,306	360,840
Operating Costs	8,519,643	10,623,700	5,443,345	10,497,256
Debt Services	8,622	5,984	3,149	6,561
Capital Expenses	394,829	403,200	8,528	682,918
Transfers to Other County Funds	1,006,265	6,500	5,550	8,500
Department Total	12,882,580	14,125,041	7,456,275	13,802,843

EXPENDITURES BY FUND

General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	644,896	682,353	467,421	687,218
Internal Services	256,184	225,112	159,883	319,317
Professional Services	885,420	807,161	540,461	179,137
Operating Costs	285,936	231,847	102,827	196,984
Debt Services	2,661	3,500	665	0
Capital Expenses	49,208	25,000	8,528	37,240
Transfers to Other County Funds	1,000,000	0	0	2,000
Fund Total	3,124,306	1,974,973	1,279,785	1,421,896

Emergency Management Council	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Internal Services	161	271	181	377
Professional Services	0	0	0	1,600
Operating Costs	3,000	3,000	0	1,400
<i>Fund Total</i>	3,161	3,271	181	3,377

Medic 1 Reserve	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Transfers to Other County Funds	6,265	6,500	5,550	6,500
<i>Fund Total</i>	6,265	6,500	5,550	6,500

Medic 1	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	686,427	828,238	507,262	840,139
Internal Services	360,766	367,811	240,650	399,717
Professional Services	119,366	174,711	79,845	180,103
Operating Costs	8,230,707	10,388,853	5,340,518	10,298,872
Debt Services	5,961	2,484	2,484	6,561
Capital Expenses	345,621	378,200	0	645,678
<i>Fund Total</i>	9,748,847	12,140,297	6,170,759	12,371,070

TOTAL REVENUE

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund	2,390,468	1,376,402	24,369	578,509
Emergency Management Council	1,976	2,075	32	2,050
Medic 1 Reserve	487,723	457,711	285,027	448,276
Medic 1	9,152,808	9,425,090	5,088,464	9,571,535
Department Total	12,032,975	11,261,278	5,397,892	10,600,370

REVENUE BY FUND

General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	0	122,937	0	0
Misc Revenue	6,500	0	0	0
Grants	2,383,968	1,253,465	24,369	578,509
Fund Total	2,390,468	1,376,402	24,369	578,509

Emergency Management Council	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	0	0	0	2,000
Intergovernmental Revenue	1,901	2,000	0	0
Misc Revenue	75	75	32	50
Fund Total	1,976	2,075	32	2,050

Medic 1 Reserve	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
Taxes	75,340	53,000	42,414	53,000
Fees and Licenses	60	30	106	30
Intergovernmental Revenue	157,349	50,000	92,604	50,000
Misc Revenue	254,975	354,681	149,903	345,246
<i>Fund Total</i>	487,723	457,711	285,027	448,276

Medic 1	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
Taxes	9,063,686	9,382,590	5,058,956	9,529,035
Fees and Licenses	0	0	0	24,000
From Other Funds	6,265	6,500	5,550	6,500
Intergovernmental Revenue	69,608	24,000	10,239	0
Misc Revenue	1,249	0	500	0
Grants	12,000	12,000	13,219	12,000
<i>Fund Total</i>	9,152,808	9,425,090	5,088,464	9,571,535

Programs:**Program: C401 Building Repairs & Maintenance Reserve (Funds 1280 & 1290)****Description:** Medic One's contribution to the Emergency Services Center Building Reserve Fund.

Budget:	2012 Budget	2013 Preliminary
Expenditures	25,537	28,644

Program: C411-C412 Administration**Description:** C411: Wages/benefits (3.5 FTEs) for administrative oversight of Medic One programs and basic operations. The FTEs include Administrator, Administrative Assistant II, Administrative Assistant I, and a half-time Office Assistant II. C412: Resources to support Medic One's basic maintenance and operations including office supplies/equipment and repairs, communications, inter-fund payments for county services (space lease, IT support, records services, etc), staff training, professional services and EMS Council directed activities.

Budget:	2012 Budget	2013 Preliminary
Expenditures	529,942	551,698

Program: C421-C422, C424-C425, C428-C429 Medic One Advanced Life Support (ALS)**Description:** C421-C422: Wages/benefits (1.25 FTE) and resources for oversight of Medic One's contracted ALS programs. FTEs include the ALS Coordinator and .25 Office Assistant II. C424: Supports state and system-mandated continuing education requirements for ALS services personnel (employed under the auspices of intergovernmental contract between Thurston County and four local fire/EMS agencies). C425-C428: Supports provision of countywide ALS Services via intergovernmental contract between Thurston County and four local fire/EMS agencies. C429: Supports ALS component of Medic One's electronic patient records data system and associated costs, including specific Thurston County IT services.

Budget:	2012 Budget	2013 Preliminary
Expenditures	9,170,738	9,346,259

Program: C441-C442, C445 Medic One Basic Life Support (BLS) Training**Description:** C441-C442: Wages/benefits (2.25 FTE) and resources to support Medic One's BLS initial and ongoing training, and quality improvement programs. FTEs include BLS Training Supervisor, BLS Training Coordinator, and .25 Office Assistant II. C445: Provides extra help (instructors and evaluators) wages/benefits, and program resources to support Medic One's initial and ongoing training program.

Budget:	2012 Budget	2013 Preliminary
Expenditures	486,894	457,752

Program: C480, C485, C489 Medic One Basic Life Support**Description:** C480: Funds countywide no-cost CPR and AED classes, and public education events and materials. C485: Provides supplies/equipment and financial support to BLS services provided by 17 Thurston County Fire/EMS agencies. C489: Supports the BLS component of Medic One's electronic patient records data system and associated costs, including specific Thurston County IT services.

Budget:	2012 Budget	2013 Preliminary
Expenditures	1,441,518	1,311,441

Programs:**Program: C493 Medic One Equipment Replacement**

Description: Internal equipment repair and replacement fund, based on projected needs including taxes and contingency.

Budget:	2012 Budget	2013 Preliminary
Expenditures	492,168	681,776

Program: H100 Emergency Management

Description: Creates and administers plans for responding to emergencies, and activation of the Emergency Operations Center during disasters.

Budget:	2012 Budget	2013 Preliminary
Expenditures	1,102,625	1,031,304

Program: H200 Homeland Security Region 3

Description: Regional office for pass through of equipment and training from the Department of Homeland Security.

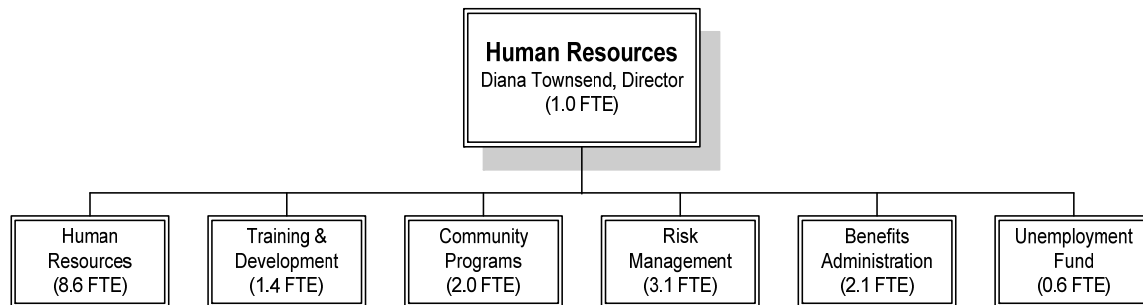
Budget:	2012 Budget	2013 Preliminary
Expenditures	872,348	390,592

Program: H101 Emergency Management Council (Fund 1140)

Description: This fund supports activities of the Thurston County Emergency Management Council, of which Thurston County, Olympia, Lacey, Tumwater, Yelm, Rainier, Tenino, Bucoda and the Nisqually Indian Tribe are members.

Budget:	2012 Budget	2013 Preliminary
Expenditures	3,271	3,377

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Organization:**Mission:**

Build the foundation for excellence for all Thurston County employees and offices through partnerships, innovations and solutions.

The Human Resources Department partners with county leaders to meet the personnel needs of employees and external customers. This mission is accomplished through the Human Resources teams: Compensation and Benefits, Risk Management, and Employee and Labor Relations. Additionally, Human Resources provide support to the Board of Equalization and the Thurston County Citizen's Commission on Salaries for Elected Officials, and the Civil Service Commission.

2013 Goals:

- Prepare for and conduct union negotiations of nine collective bargaining agreements that will expire at the end of 2013
- Support the county and offices involved in the opening of the Accountability and Restitution Center
- Implement operational and strategic training opportunities

2013 Issues:

The Human Resources Department continues to see ongoing increased pressure on core services. The Thurston County organization continues to feel the effects of the previous staff reductions, increased demands for service, and pressure on employees from outside sources brought on by economic instability. These pressures on the workforce have, in turn, created an increased demand for services from Human Resources in order to cope with the impacts of those conditions.

The long term outcome of this increased service demand forces a change in focus from proactive to reactive. Continued reactive focus limits Human Resources' ability to make changes and improvements that support the county organization in providing quality services with declining resources to the citizens of Thurston County.

Changes from 2012 Budget:

Human Resources and the Civil Service Commission have joined staff to provide more efficient services to the Sheriff's Office. The Compensation and Benefits Manager has been appointed as the Civil Service Chief Examiner and all Civil Service functions are now housed in the Human Resources Department.

Funds:

Human Resources and the Civil Service Commission operate with several funds in addition to General Fund support.

Benefits Administration Fund 5060. This fund supports the employee benefits program. It covers the costs to manage payroll deductions and plan billings. It also supports third party administrator costs, consultant costs and wellness activities.

Insurance Risk Fund 5050. This fund collects contributions from county departments to fund the risk management program. Contributions are based upon an allocation formula designed to reflect loss history and FTE count.

Unemployment Compensation Fund 5030. This is the county's self insurance fund for unemployment claims. Each department's contribution is proportionate to its salary expenses.

TOTAL EXPENDITURE & FTEs BY DEPARTMENT

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
FTEs	18.80	18.80	18.80	17.80
Expenditures				
Personnel	1,925,598	2,510,841	1,255,940	2,272,011
Internal Services	273,438	282,020	190,013	327,567
Professional Services	585,704	962,509	355,418	697,509
Operating Costs	1,180,921	1,651,631	1,043,240	1,402,695
Debt Services	5,048	10,995	2,566	10,995
Capital Expenses	0	1,000	0	1,000
Transfers to Other County Funds	48,435	43,000	43,000	43,000
Department Total	4,019,144	5,461,996	2,890,176	4,754,777

EXPENDITURES BY FUND

General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	976,837	1,212,545	767,630	1,161,895
Internal Services	196,356	220,129	142,316	257,717
Professional Services	13,430	96,344	12,019	141,344
Operating Costs	52,154	153,655	29,020	108,655
Debt Services	5,048	10,995	2,566	10,995
Fund Total	1,243,825	1,693,668	953,550	1,680,606

Unemployment Compensation	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	491,768	810,968	154,443	613,693
Internal Services	11,402	13,068	8,712	8,294
Operating Costs	0	2,000	0	2,000
Fund Total	503,170	826,036	163,155	623,987

Insurance Risk	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	311,855	326,634	226,616	331,832
Internal Services	53,035	35,532	30,367	47,997
Professional Services	249,377	280,915	306,324	420,915
Operating Costs	1,126,821	1,483,800	1,012,129	1,279,864
Capital Expenses	0	1,000	0	1,000
Transfers to Other County Funds	43,000	43,000	43,000	43,000
Fund Total	1,784,088	2,170,881	1,618,436	2,124,608

Benefits Administration	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	145,139	160,694	107,251	164,591
Internal Services	12,645	13,291	8,618	13,559
Professional Services	322,897	585,250	37,075	135,250
Operating Costs	1,945	12,176	2,091	12,176
Transfers to Other County Funds	5,435	0	0	0
Fund Total	488,061	771,411	155,035	325,576

TOTAL REVENUE

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund	43,120	49,500	43,032	49,500
Unemployment Compensation	615,592	562,909	295,411	563,437
Insurance Risk	1,710,836	1,745,000	1,187,906	1,732,440
Benefits Administration	629,309	591,334	223,080	585,634
Department Total	2,998,858	2,948,743	1,749,429	2,931,011

REVENUE BY FUND

General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	510	6,500	0	6,500
From Other Funds	43,000	43,000	43,000	43,000
Misc Revenue	143	0	32	0
Fund Total	43,653	49,500	43,032	49,500

Unemployment Compensation	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Misc Revenue	615,592	562,909	295,411	563,437
Fund Total	615,592	562,909	295,411	563,437

Insurance Risk	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	0	0	0	7,500
Misc Revenue	1,710,836	1,745,000	1,187,906	1,724,940
Fund Total	1,710,836	1,745,000	1,187,906	1,732,440

Benefits Administration	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Misc Revenue	629,309	591,334	223,080	585,634
Fund Total	629,309	591,334	223,080	585,634

Programs:**Program: B400 – B402 & B421 – B422 Civil Service Administration, General & Promotional Testing**

Description: Provides the Sheriff's Office with support for all hiring activities, promotional opportunities, including classification of covered positions.

Budget:	2012 Budget	2013 Preliminary
Expenditures	108,775	109,033

Program: B600 Human Resources

Description: Provides county leaders and offices with contemporary employment and labor management expertise to ensure our employees are treated fairly and consistently, reinforcing efficient public service capabilities.

Budget:	2012 Budget	2013 Preliminary
Expenditures	1,116,971	1,084,772

Program: B602 Employee Recruitment Ads

Description: Pass through account to facilitate the placement and accounting of employee recruitment advertising expenses.

Budget:	2012 Budget	2013 Preliminary
Expenditures	45,000	45,000

Program: B619 Training Programs

Description: Designed to build leadership and strengthen employee capacity to improve efficiency levels and meet increasing public service demands. Partner with local agency resources to foster innovative use of employee knowledge, skills, talent and abilities.

Budget:	2012 Budget	2013 Preliminary
Expenditures	181,088	186,196

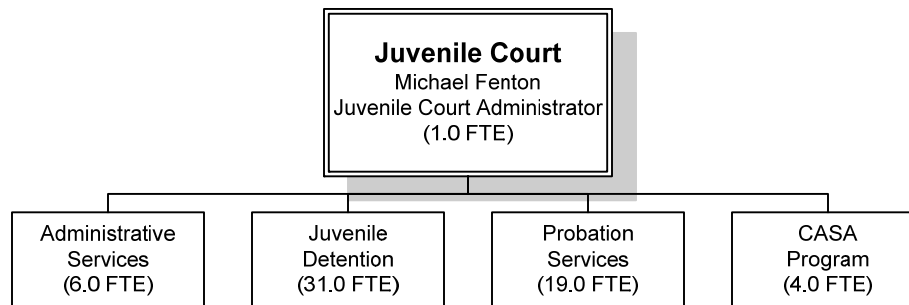
Program: B620 Board of Equalization

Description: A quasi-judicial board whose function is to provide impartial and economical adjudication of appeals contesting property tax assessments and other determinations of the Thurston County Assessor's Office.

Budget:	2012 Budget	2013 Preliminary
Expenditures	229,945	243,399

Programs:		
Program: B621 LEOFF Disability Board		
Description: Statutorily required board that determines medical services available to active and retired law enforcement officers and fire fighters who are members of the LEOFF I retirement plan.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	11,889	12,206
Program: B630 Unemployment Administration (Fund 5030)		
Description: Unemployment Administration is Thurston County's self-insurance fund for unemployment compensation claims. Each office's contribution to this fund is proportionate to its salary expenses. All unemployment compensation claims of former county employees are paid from this fund.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	826,036	623,987
Program: B635 Benefits Administration (Fund 5060)		
Description: Supports employee health and benefits programs. It covers costs to manage payroll deductions and plan billings. It also supports third-party administrator costs and consultant costs.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	770,411	324,576
Program: B640 Wellness (Fund 5060)		
Description: Seed money provided to promote employee health and wellness activities.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,000	1,000
Program: B680 Insurance Risk Administration (Fund 5050)		
Description: County offices contribute to the risk management program based on risk exposures and loss history. Program administrative costs are segregated by insurance program functions.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	27,803	38,489
Program: B682 Insurance Risk Liability Premiums (Fund 5050)		
Description: The county's general liability and casualty insurance program covers the insurance premium costs and associated tort-claim and lawsuit defense and adjudication expenses.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,500,286	1,510,350
Program: B683 Insurance Risk Property Premiums (Fund 5050)		
Description: The county's property insurance program insures the county's buildings, vehicles and other assets.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	364,885	295,161

Programs:		
Program: B685 Other Liability Premiums (Fund 5050)		
Description: This insurance premium is for a crime policy, also referred to as a blanket bond, and for a fiduciary liability policy that is an insurance policy protecting the county against dishonest acts by county employees.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	14,500	14,500
Program: B686 Other Premium Bonds (Fund 5050)		
Description: This is for the statutorily required surety bond placements for the Thurston County Clerk and Treasurer.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	2,000	2,000
Program: B687 Pollution Liability Premium (Fund 5050)		
Description: This insurance premium is for a pollution policy that covers the county's underground fuel storage tanks and our largest above ground storage tanks.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	4,500	5,000
Program: B692 Training Program (Fund 5050)		
Description: A pass through account, transferred to Human Resources for employee training and development programs.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	43,000	43,000
Program: B694 Refunds & Assessments (Fund 5050)		
Description: This program includes safety and loss control management for workers' compensation claim management and third party claims adjudication costs. The program also tracks Department of Labor & Industry premium assessments and refunds.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	213,907	216,108

Organization:**Mission:**

Thurston County Juvenile Court provides legal intervention for youth up to 18 years of age who have been arrested and/or charged with criminal activity or have legal issues pursuant to a civil procedure. The Juvenile Court provides court, probation, and detention services to the citizens of Thurston County.

2013 Goals:

- Public Safety - The Juvenile Department acknowledges a key responsibility in the role of public safety to our community. Our goal for public safety includes the use of our statewide risk assessment tool to determine the appropriate level of community supervision based on the offender's risk for re-offense. Our secure detention facility is utilized for those offenders who present as the highest risk to our community. Youth are, additionally, held accountable through a variety of detention alternatives and sanctions for noncompliant behavior.
- Youth Rehabilitation – The Juvenile Department has an equal responsibility in the role of rehabilitation of youthful offenders. The same risk assessment tool is utilized to identify factors or situations in the life of a youth that contributes to their offense behavior. Offense specific programming is then utilized to address the factors that contribute to acting out.

2013 Issues:

- There continues to be a great deal of uncertainty about the sustainability of state funding of evidence-based programs and our truancy program.
- The increase in dependency filings creates an ongoing challenge for volunteer recruitment efforts in our Court Appointed Special Advocate (CASA) program.
- The increased staffing needs of Family and Juvenile Court have left us with limited office space available for such growth.
- The ever increasing demand for program accountability requires significantly improved data management systems.

Changes from 2012 Budget:

A Policy Level Request has been submitted for Treatment Sales Tax to fund \$22,000 for the Aggression Replacement Training program for Youth at Risk and Truant youth.

The Juvenile Accountability Incentive Federal grant has been discontinued. This grant provided \$17,000 revenue for 2012.

Funds:

Juvenile Court is funded primarily from the General Fund. It also receives state funding and grants.

TOTAL EXPENDITURE & FTEs BY FUND

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>FTEs</i>	61.00	61.00	61.00	61.00
<i>Expenditures</i>				
Personnel	5,234,344	5,706,516	3,882,833	5,878,319
Internal Services	987,315	1,134,098	679,441	1,157,678
Professional Services	186,835	224,333	100,207	224,333
Operating Costs	84,262	154,638	39,241	154,638
Debt Services	9,849	0	6,835	0
<i>Department Total</i>	6,502,605	7,219,585	4,708,557	7,414,968

TOTAL REVENUE

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
Fees and Licenses	192,090	149,300	158,296	149,300
From Other Funds	725,908	782,271	363,443	784,410
Misc Revenue	16,125	29,700	7,839	29,700
Grants	1,390,280	1,471,349	614,383	1,417,095
<i>Department Total</i>	2,324,403	2,432,620	1,143,961	2,380,505

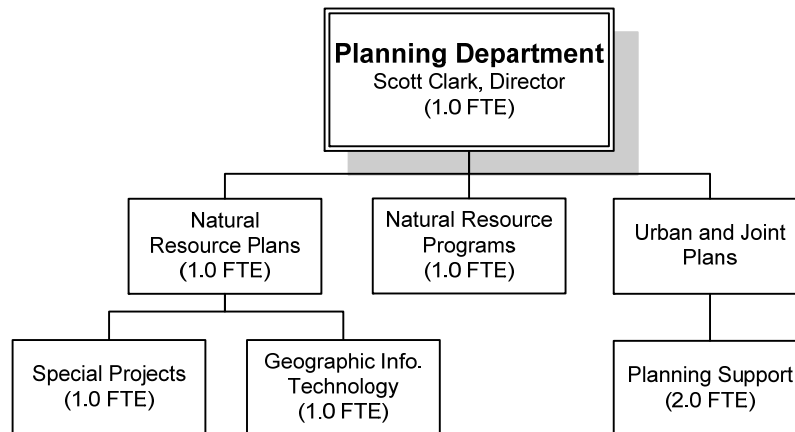
Programs:		
Program: A810 Administration		
Description: Provides management, leadership and facility administration to Juvenile Court. Represents department on statewide and countywide issues. Budget also includes departmental infrastructure costs.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	725,266	746,024
Program: A811 Parent Pay		
Description: Bills parents for their juvenile's detention time in an effort to reimburse the county for this expense. Also provides the department's accounting functions for payroll, accounts payable, and receipting.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	157,097	163,061
Program: A812 Court Services		
Description: Provides administrative and court service functions to the juvenile probation department, such as scheduling court hearings, filing motions, statistical information, and warrants.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	207,418	214,422
Program: A820 Intake & A840 Caseload Services		
Description: Supervises and monitors compliance for more than 500 juvenile offenders on community supervision to improve pro-social behavior and reduce recidivism as juveniles and adults. Provides court intake services for juveniles not on community supervision.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,404,198	1,421,326
Program: A841 Community Juvenile Accountability Act (CJAA)		
Description: Grant funding for the Functional Family Therapist position, an evidence-based program providing counseling for families referred through a risk assessment.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	102,514	101,050
Program: A842 Juvenile Accountability Block Grant (JAIBG)		
Description: Federal grant used for Aggression Replacement Training (ART) program.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	16,350	16,775
Program: A843 Consolidated Juvenile Services		
Description: Consolidated Juvenile Services grant allows juveniles disposition alternatives so juveniles can remain in their community with treatment provided for Special Sex Offender Disposition Alternative (SSODA), At Risk, Victim/Offender Mediation, Mental Health Disposition Alternative, and Special Disposition Alternative programs.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	326,542	343,800

Programs:		
Program: A844 Structured Residential		
Description: Provides funding for urinalysis testing of juveniles.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	7,800	7,800
Program: A845 BECCA		
Description: Mandated grant funded program for truancy, youth at risk and Children in Need of Services program in the court to ensure juveniles do not become offenders.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	166,607	170,275
Program: A846 Pass-Through, Diversion Services		
Description: Community Youth Services professional services payment which provides Diversion services for the court to eligible juveniles.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	63,744	63,744
Program: A847 Community Juvenile Accountability Act (CJAA) Expansion		
Description: Grant funding provides Functional Family Therapy and Aggression Replacement Training to juveniles found eligible through a risk assessment.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	236,657	241,753
Program: A860 Detention Services		
Description: Supervises care and custody of juveniles in a secure detention facility.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	3,214,864	3,316,837
Program: A862 Juvenile Medical & A864 Juvenile Dental		
Description: Provides detained juveniles with emergent dental and/or health issues with services and payment for treatment.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	39,129	39,129
Program: A863 Chemical Dependency Disposition Alternative (CDDA)		
Description: The CDDA program provides grant funding for the Juvenile Drug Court Program and treatment costs.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	236,333	238,472

Programs:**Program:** A870 Court Appointed Special Advocate (CASA) Program**Description:** The Court Appointed Special Advocate program recruits, trains, and supports volunteers who represent dependent children in the foster care system. This program is partially grant funded.

Budget:	2012 Budget	2013 Preliminary
Expenditures	315,066	330,500

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Organization:**Mission:**

The Planning department will develop and revise as necessary the county's land use, and other plans to implement the Board of County Commissioners' policy initiatives and comply with state and federal mandates.

2013 Goals:

- Present for the board's consideration the revised Shoreline Master Plan
- Complete Phase 1, Habitat Conservation Plan
- Complete Phase 1, Science to Local Policy
- Initiate limited rezoning of Grand Mound Urban Growth Area
- Maintain 100% compliance with federal and state grant audits
- Position county to initiate mandated Comprehensive Plan revision in 2014 for 2016 compliance date

2013 Issues:

- Large multi-jurisdictional projects such as the Habitat Conservation Plan and Science to Local Policy will preclude staff availability for some docket items.
- Loss of website and video expertise will reduce public outreach capabilities.
- Legal challenges to recently adopted legislation could divert staff from major policy initiatives.

Performance Measures:

- Thurston County maintains control of local land use and permit
- Board of County Commissioners adopts Shorelines Master Plan
- State and federal grant agencies issue no significant findings on grant audits

Funds:

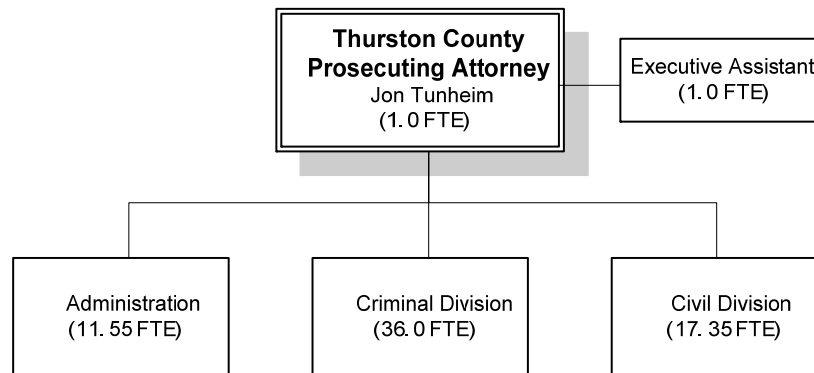
The Planning department is funded primarily from the General Fund, but also receives state and federal grants.

TOTAL EXPENDITURES & FTEs BY DEPARTMENT

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>FTEs</i>	9.00	10.00	10.00	7.00
<i>Expenditures</i>				
Personnel	861,714	931,853	562,000	871,568
Internal Services	173,571	154,309	91,911	156,638
Professional Services	139,076	615,844	12,163	292,377
Operating Costs	272,272	270,726	26,024	262,085
Capital Expenses	0	5,500	0	5,500
<i>Department Total</i>	1,446,632	1,978,232	692,098	1,588,168

TOTAL REVENUE

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
Fees and Licenses	27,325	30,658	15,884	28,870
Grants	603,896	1,048,252	36,323	803,896
<i>Department Total</i>	631,221	1,078,910	52,207	832,766

Organization:**Mission:**

The Prosecuting Attorney's Office (PAO) will perform its constitutional and statutory duties by serving as a highly skilled and innovative legal team advocating for public safety, seeking justice in criminal cases for victims and those accused, representing the interests of children, and providing effective legal services to Thurston County government.

2013 Goals:

- Continue development of the Family Justice Center and improve service delivery to victims of domestic violence
- Provide leadership and support to the Juvenile Justice Coalition's anti-gang initiative
- Complete major case management system upgrade from Damion to JWorks
- Implement a Differential Case Management protocol
- Design and implement a new Prosecuting Attorney website
- Complete implementation of document imaging for a paperless office to increase efficiency and effectiveness of prosecution
- Provide assistance and support for implementation of a video court and electronic document system

2013 Issues:

The three most significant influences in the criminal justice system continue to be:

- Addiction and substance abuse;
- Mental illness; and
- Domestic violence and child abuse.

The challenge for this office is to continue to effectively enforce the law as cases are presented for prosecution, and also work on proactive solutions based in prevention and education. This requires the office to look for innovative and collaborative solutions that do not require significant resources. Even so, staffing levels within the Prosecuting Attorney's Office must be maintained so as to not weaken our ability to respond to crime and risk an increase in criminal activity.

This office continues to experience a significant increase in workload in the Civil Division, mostly related to an increase in land use actions and related litigation. Additionally, there are several other county government projects requiring significant legal resources. Any reduction in resources will compromise the ability of this division to continue providing current levels of service.

Funds:

The Prosecuting Attorney's Office (PAO) is primarily financed by the General Fund but uses two additional funds.

Victim Advocate Fund 1100. This fund supports work with victims of crimes. Pursuant to RCW 7.68, revenues are generated from a percentage of fines in Superior, District and Municipal Courts, and assessments in Superior Court.

Anti-Profiteering Fund 1900. This fund was established per RCW 9A.82.110 to collect anti-profiteering case funds to supports the PAOs investigation and prosecution of these kinds of cases. These monies are used to pay for expert witnesses, investigators, and extra help.

TOTAL EXPENDITURES & FTEs BY DEPARTMENT

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
FTEs	70.90	69.90	69.90	66.90
Expenditures				
Personnel	6,555,290	6,846,837	4,944,108	6,961,131
Internal Services	1,199,026	1,232,181	831,655	1,104,585
Professional Services	189,350	157,653	48,679	85,349
Operating Costs	314,735	202,575	135,844	156,900
Debt Services	29,843	33,500	19,588	34,000
Capital Expenses	43,045	25,704	0	47,156
Department Total	8,331,288	8,498,450	5,979,875	8,389,121

TOTAL EXPENDITURES BY FUND

General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	6,281,155	6,530,301	4,723,898	6,686,052
Internal Services	1,178,301	1,214,243	819,659	1,088,764
Professional Services	189,350	135,353	48,539	65,049
Operating Costs	313,661	196,575	133,744	155,300
Debt Services	29,843	33,500	19,588	34,000
Capital Expenses	43,045	25,704	0	47,156
Fund Total	8,035,354	8,135,676	5,745,428	8,076,321

Victim Advocate	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	274,135	316,536	220,210	275,079
Internal Services	20,582	17,681	11,825	15,559
Professional Services	0	2,300	140	300
Operating Costs	1,074	6,000	2,100	1,600
<i>Fund Total</i>	295,791	342,517	234,275	292,538

Anti-Profiteering	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Internal Services	143	257	171	262
Professional Services	0	20,000	0	20,000
<i>Fund Total</i>	143	20,257	171	20,262

TOTAL REVENUE

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
General Fund	1,964,000	1,653,403	1,000,689	1,542,525
Victim Advocate	266,621	268,523	181,585	259,358
Anti- Profiteering	319	400	144	300
<i>Department Total</i>	2,230,939	1,922,326	1,182,418	1,802,183

REVENUE BY FUND

General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
Fees and Licenses	71,805	72,000	50,045	198,398
From Other Funds	205,956	215,174	96,566	222,274
Intergovernmental Revenue	194,092	124,898	82,432	0
Misc Revenue	35,988	4,000	2,766	4,000
Grants	1,456,159	1,237,331	768,880	1,117,853
<i>Fund Total</i>	1,964,000	1,653,403	1,000,689	1,542,525

Victim Advocate	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
Fees and Licenses	187,382	193,800	128,009	229,195
Intergovernmental Revenue	34,080	37,500	25,000	0
Misc Revenue	11,303	17,700	10,187	11,800
Grants	33,856	19,523	18,390	18,363
<i>Fund Total</i>	266,621	268,523	181,585	259,358

Anti-Profiteering	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Misc Revenue	319	400	144	300
Fund Total	319	400	144	300

Programs:**Program: A900-A902 Administration**

Description: Administration is responsible for the overall operation of the office, including organizational development, service delivery, employee training, work environment, technology, community outreach and crime prevention. Sixty-four percent of the administration budget includes bar and association dues, Deputy Prosecuting Attorney assignment pay, fixed costs for copiers, records, phone, network, infrastructure, postage and mailroom services, space use/office rent, and insurance risk for all PAO programs.

Budget:	2012 Budget	2013 Preliminary
Expenditures	2,324,938	2,186,482

Program: A904 Family Support Team

Description: Provides legal representation for the interests of children in child support enforcement actions referred by the State Department of Child Support. This program is fully funded by state and federal grants.

Budget:	2012 Budget	2013 Preliminary
Expenditures	822,000	837,547

Program: A912 Victim Advocacy

Description: Provides advocacy services to victims in the form of information and support during interviews, court hearings and trials, assistance with safety planning and referrals to crime victims' compensation and other community resources. This program is funded by fines, penalty assessments and grants.

Budget:	2012 Budget	2013 Preliminary
Expenditures	107,331	121,547

Program: A913 Target Zero (Funds 0010 & 1110)

Description: Manages grant monies from the Washington Traffic Safety Commission for the purpose of conducting high visibility, data driven emphasis patrols throughout Thurston County. The use of data driven approaches, dates and locations of emphasis patrols have proven effective in reducing traffic fatalities and serious accidents.

Budget:	2012 Budget	2013 Preliminary
Expenditures	423,300	327,418

Program: A915 Anti-Profiteering (Fund 1900)

Description: The Anti-Profiteering Fund was set up to collect funds to support the Prosecutor's investigation and prosecution of these kinds of cases. These monies are used to pay for expert witnesses, investigators, and extra help.

Budget:	2012 Budget	2013 Preliminary
Expenditures	20,257	20,262

Programs:		
Program: A930 & A934 Felony Team		
Description: Reviews all adult felony referrals from law enforcement and prosecutes charged adult felony cases in Thurston County Superior Court. This team also handles most appeals filed in the Washington State Court of Appeals or the Washington Supreme Court.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,813,720	1,826,278
Program: A940 Special Victims Team		
Description: Reviews all felony and misdemeanor cases referred by law enforcement in which a crime is alleged involving sexually motivated crimes or exploitation, child abuse or neglect of a child, prosecutes charged cases in either Thurston County District Court or Superior Court.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	395,921	311,674
Program: A950 Juvenile Team		
Description: Reviews all juvenile felony and misdemeanor cases referred and prosecutes those charged in Thurston County Juvenile Court.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	400,508	451,163
Program: A960 Domestic Violence Team		
Description: Reviews all felony and misdemeanor domestic violence cases (defined as those where the perpetrator is a family or household member with the victim) referred by law enforcement and prosecutes charged cases in either Thurston County District Court or Superior Court.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	583,587	604,972
Program: A970 District Court Team		
Description: Reviews and charges misdemeanor and gross misdemeanor crimes, traffic offenses, and alcohol related traffic offenses in District Court.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	578,943	630,084
Program: A980 Civil Team		
Description: Provides legal advice and opinions to all county officials and departments as well as legal representation in litigation arising from actions of a county official, department or employee who was acting within the scope of employment.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,027,945	1,071,694

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Organization:

Note Administrative Services includes Administration, Emergency Preparedness and Response and Reception. Evidence Based Leadership includes Health Officer, Epidemiology and Vital Records.

Mission:

The mission of the Thurston County Public Health and Social Services Department is to make a positive, significant and measurable difference in the environmental, physical and mental health, safety and well-being of our community.

Purpose:

The Public Health and Social Services Department provides a mix of direct and contracted services to people in Thurston and Mason Counties. Public Health (environmental and personal health) services are provided directly by a variety of licensed, trained, and experienced staff. Social Services (mental health, chemical dependency, developmental disabilities, and housing) are provided through contracts with community agencies with oversight by county staff.

2013 Goals and Performance Measures:**Improve childhood immunization rates**

- The number of up-to-date immunizations among 19-35 month old children will increase by 13%, from an estimated 53% to 60% at the end of 2013. See measure worksheet for explanation of estimate.

Inspections of food service establishments in Thurston County meet legal requirements

- Ninety percent (90%) of regular food service establishments will be inspected on schedule.

Improve provider efficiency, effectiveness and timeliness for providing client access to mental health care

- Seventy-five percent (75%) of Medicaid clients requesting services will receive an intake assessment within 14 calendar days.

Increase availability and access of co-occurring treatment services to those with both mental health and chemical dependency disorders

- The number of Medicaid clients that receive co-occurring services will increase 5% in 2013.

Measure the effectiveness of Developmental Disabilities service providers to locate and place adults in Individual Supported Employment placements

- The number of adults with developmental disabilities authorized to receive employment services, who are placed and work for at least one month during the year, will remain at a minimum baseline of 75% through 2013.

2013 Issues:**Landmark Progress and Relative Financial Stability in Environmental Health Protection**

Our Board of Health has routinely sought to match environmental health program costs with the fee revenue that supports them. Since late 2007, the permit-related functions of the Environmental Health Division have experienced extreme reductions. In response, staffing was reduced and reorganized and technology was improved. These actions resulted in a smaller gap between revenues and expenditures last year. To close the gap, the department used a portion of ending fund balance this year in credit to these permit-related programs. Another adjustment is needed this year to bring these programs fully in balance by 2014.

Notwithstanding the disruptions in staffing caused by these adjustments, the continuing ability to balance expenditures with available revenues has combined with our staff's exceptional success in obtaining special grants and contracts to produce a relatively stable financial base for our environmental health programs.

This relative financial stability has set the stage for Thurston County's widely recognized achievements in water quality protection including the 'turn around' in marine water quality in Henderson Inlet that led to the reopening of shellfish beds this year. This successful effort established a model, including a sustainable funding source that will be applied in 2013 to the Nisqually Watershed.

Our Hazardous Waste Recovery efforts, our pesticide education and management programs, our food safety and vector control programs are all recognized as state models of efficiency, effectiveness and innovation.

That said, finding the flexibility to identify and address new environmental health threats and improvement opportunities remains a challenge with our increasingly closely constrained funding sources.

Consolidation of Housing Administration, Increased State Funding for DD Supported Employment, Improved Treatment for Co-occurring MH and Chemical Dependency Disorders, and Expanded Care for High Users of Mental Health Services Among Youth

Building on our acceptance of new funding sources for housing programs from the state last year, the county positioned itself this year to lead a new six city/county collaboration in the administration of Federal Community Development Block Grant funds. The collaboration may grow to include streamlined administration of heretofore separately administered social service funds by cities and the county under the Human Services Review Council.

An unexpected 'windfall' in state funding that resulted from changes to their funding formula will enable expansion of our widely recognized efforts to secure supported employment for developmentally disabled persons. This, combined with a new state contract with the Division of Vocational Rehabilitation, will enable us to capture 'incentive payments' for successful placements of high school graduates in supported employment.

New funding for our evidence based program designs were awarded County Treatment Sales Tax funding this year to enable expanded efforts to treat co-occurring mental health and chemical dependency disorders and to expand mental health treatments for youth, thereby reducing the risk of their further entanglement with the justice system.

Looking forward, we see a major realignment of health and social services underway at the state and federal level as the federal Affordable Care Act is implemented. While its pace and endpoints are uncertain, the directions seem clear: transition and integration of at least some remaining clinical care and related public health and social service functions (e.g. immunizations, communicable disease surveillance and/or control, maternal and child health, mental health, chemical dependency, chronic care etc.) to private managed care plans. As we enter this new era, the county's role is uncertain.

Coping with Pertussis and Increases in Unstable Revenue from Special Grants and a Gift Offset Increased Expenses for Personal Health and Social Services in a Whirlwind of Change

The declaration of a pertussis epidemic in April, followed by the governor's direction that 'every person in the state' be immunized presented extraordinary and unfinanced demands of our Contagious Disease Control Unit. More than 17,580 doses of vaccine were distributed to providers from State Department of Health and we administered 477 pertussis vaccinations to low income, uninsured persons through eight free clinics staffed by our Medical Reserve Corps volunteers and partnering with Group Health Foundation in a social marketing pilot test. Our role included distributing educational material, organizing three back to school vaccination clinics and promoting vaccinations among private medical providers. These and other efforts uncovered apparent under reporting of vaccination status by private health providers and schools.

Our Personal Health Services Division has enjoyed exceptional success in securing special federal and state grants and contracts as well as assistance from charitable foundations this year. We have supplemented our efforts by receiving our share of the five-county Community Transformation grant for healthy eating, active living and tobacco cessation work; our second full year of funding for our pilot test of Girls' Circle to promote social-emotional health and resilience among adolescent girls, and Group Health Foundation's partnership in promoting back-to-school immunizations.

However, these sources are time limited and are unstable as federal and state budgets remain tight and as the economy languishes. So far, no adequate, stable funding source for the community-wide communicable and chronic disease prevention work we are pioneering has been identified.

That said, these temporary funding increases have produced a reprieve (and a slight reduction) this year from the heretofore increasing gap between static state and local revenues and increasing costs in the Personal Health Services Division. In other years, administrative caps in state and federal fund sources have not allowed us to fully finance inflation adjustments required for county salaries and benefits as well as increasing county 'indirect' charges without resorting to county millage 'subsidies' of some grants.

Finally, the Public Health Division undesignated fund balance is currently below the minimum policy level, and projected to be \$350,000 at the end of 2012. Revenue enhancement and/or service level reductions may be necessary to achieve a minimum level of fund balance.

Looking forward, the major realignment of health and social services underway at the state and federal level as the federal Affordable Care Act is implemented is likely to bring more change to our Personal Health Services Division. While its pace and endpoints are uncertain, the directions seem clear: transition and integration of at least some remaining clinical care and related public health and social service functions (e.g. immunizations, communicable disease surveillance and/or control, maternal and child health, mental health, chemical dependency, chronic care etc.) to private managed care plans.

Doing More with Less for More Than a Decade

This year's relative financial success comes after (and to some extent, because of) more than a decade of streamlining functions, reducing staff, seeking additional resources outside county government, and increasing technology use. Since the year 2000, these actions have included the following:

- Thirty and eight-tenths (30.8) net FTEs have been eliminated, including the deputy director, two division directors, supervisors, technical and support staff.
- The department was re-organized and consolidated from eight divisions to six.
- Most clinical services have been transferred to community agencies (Family Planning/STD, Medicaid Maternity Support and WIC). Only Nurse Family Partnership and a limited tuberculosis control program remain.
- Program functions have been consolidated, resulting in fewer program areas overall (Education and Outreach for both Personal Health and Environmental Health are now one, rather than two, programs and some chronic disease prevention activities have been curtailed.)
- Every vacant position, whether by retirement, resignation, or any other reason, is critically examined for elimination, re-assignment of duties, or filling. Most have been eliminated with the work often spread over remaining staff.
- Use of technology has increased (on-line records are available; nurses use electronic charting; disease reports are received electronically).
- The department's administrative duties have been increased (Veterans' Assistance and Housing) with no increase in administrative oversight capacity.
- New federal and state grants, contracts and contract increases have been secured without a concomitant increase in Public Health and Social Services staff capacity (Community Transformation, Pollution Identification and Control, Scatter Creek, Hazardous Waste Plan Update, Developmental Disabilities Employment Services contract increase, DD/DVR contract).

Changes from 2012 Budget:

The 2013 budget reduces our department's reliance on county revenue to supplement overhead costs which have been unrecoverable in some public health grants and contracts, identifies approximately \$100,000 in housing fund reserves heretofore undiscovered, and enables us to advance most of the Health and Human Services priorities established by the Commissioners in their 2013 County Strategic Plan as follows:

Seek financial stability for public health & human services efforts in Thurston County

- Reduce Public Health and Social Services (PHSS) overhead costs by relocating building 4 staff to Lilly Road.
- Increase environmental health fees by 8% to offset inflation in program costs since 2009.
- Extend the syringe exchange program through 2013 by reallocating staff costs to three fund sources more closely tied to program benefits: (1/3 each tipping fees, chemical dependency funds, and maintenance level local funds) while exploring options for greater community involvement in sustaining the program beginning in 2014.

Increase community ownership of health and human services partnerships

- Engage key community partners in a Board of Health led process that will set a long term direction for community health and social safety net improvement in Thurston County --- **Thurston Thrives**. Expand current Education & Outreach Specialist by .20 and execute two to four competitively bid contracts to coordinate long range planning in medical/social services, youth development (including ACES) and perhaps other domains.

Expand use of evidence based programs and promising practices

- Extend rental assistance and intensive case management services for mentally ill or former substance abusing adults in rural and high need areas.
- Expand current 'wrap around' services for youth with mental illness or substance abuse who have been involved with the justice system by adding 24 new treatment slots to meet demand.
- Use of RSN reserves to address the unmet needs for: crisis services (wraparound) for children and families and services to clients with both mental health and chemical dependency issues.
- Enhance local evaluation for Treatment Sales Tax programs --- establish 1 FTE Epidemiologist to improve the rigor of program evaluations, data collection and follow up reporting.

Continue to lead innovation and to partner for food safety, drinking water quality and environmental health protection

- Implement the Nisqually Reach on-site septic system operation and maintenance program.
- Maximize use of the AMANDA permitting system by replacing a vacant Senior Office Assistant with a Business Applications Analyst to improve data sharing, public access to online information and improve program management.

Expand use of existing information technology

- Improve data capture and analysis capacity with electronic charting through expanded use of 'Nightingale Notes' in the communicable disease and Veterans' Assistance programs.

Pursue regional strategies to promote efficiency and continuity

- Consolidate administration of city and county housing and community development block grant programs and supports in a single, public agency --- PHSS.
- Enable our Board of Health to select new, more regionally focused public health leadership and accomplish a seamless transition upon the retirement of our public health officer.
- Address the need for greater regional coordination in public health emergency preparedness while sustaining support for our volunteer Medical Reserve Corps by replacing a retiring Administrative Assistant with an Education and Outreach Program Assistant.

Funds:

Public Health and Social Services (PHSS) operates within four special revenue funds and one enterprise fund. The majority of the revenues used by this department are accounted for in fund 1500.

Public Health and Social Services Fund 1500. This fund provides public health services, including personal and environmental health, and emergency preparedness. Social Services develop community systems that provide mental health and chemical dependency services.

Veterans Assistance Fund 1200. This fund provides assistance to eligible Thurston County veterans and their families.

Housing and Community Renewal Fund 1400. This fund provides planning and grant management services for housing development and homelessness prevention.

Technology Replacement Fund 1490. This fund accounts for the planned expenditures for hardware replacement and software development.

Community Loan Repayment Fund 4510. This fund accounts for the operations of a state funded loan program to county citizens to upgrade and improve failing septic systems.

TOTAL EXPENDITURES & FTEs BY DEPARTMENT

Public Health	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
FTEs	68.60	65.35	66.35	66.35
Expenditures				
Personnel	5,935,339	6,194,266	4,259,540	6,337,899
Internal Services	1,439,432	1,355,780	854,489	1,391,002
Professional Services	310,639	700,994	232,493	715,652
Operating Costs	473,603	642,750	344,412	605,065
Debt Services	13,634	8,930	10,212	10,294
Capital Expenses	43,115	0	0	0
Transfers to Other County Funds	32,304	35,512	31,741	38,319
Department Total	8,248,066	8,938,232	5,732,887	9,098,231

Social Services	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
FTEs	19.25	19.25	19.25	19.25
Expenditures				
Personnel	1,652,135	1,967,744	1,123,936	2,002,193
Internal Services	911,442	838,497	651,151	908,585
Professional Services	28,827,083	34,992,847	21,148,815	36,329,821
Operating Costs	100,184	161,948	71,488	152,448
Debt Services	2,109	2,800	1,452	2,800
Capital Expenses	0	500,000	0	70,000
Transfers to Other County Funds	29,564	31,973	23,849	35,419
Department Total	31,522,516	38,495,809	23,020,691	39,501,266

EXPENDITURES BY FUND

Veterans	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	102,937	105,507	78,191	107,609
Internal Services	26,466	27,695	18,927	27,971
Professional Services	65,112	76,000	29,629	76,000
Operating Costs	160,716	193,480	139,668	193,480
Transfers to Other County Funds	8,704	11,912	8,141	14,719
<i>Fund Total</i>	363,935	414,594	274,556	419,779

PHSS Technology	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Internal Services	3,749	3,488	2,325	1,091
Professional Services	29,505	20,000	0	5,000
Operating Costs	21,281	51,656	38,289	44,211
<i>Fund Total</i>	54,535	75,144	40,614	50,302

Public Health	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	5,832,402	6,088,759	4,181,349	6,230,290
Internal Services	1,407,787	1,323,241	832,332	1,360,357
Professional Services	216,022	454,994	202,684	384,652
Operating Costs	291,606	397,614	166,455	367,374
Debt Services	13,634	8,930	10,212	10,294
Capital Expenses	43,115	0	0	0
Transfers to Other County Funds	23,600	23,600	23,600	23,600
<i>Fund Total</i>	7,828,166	8,297,138	5,416,633	8,376,567

Community Loan #1	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Internal Services	1,431	1,356	904	1,583
Professional Services	0	150,000	180	250,000
<i>Fund Total</i>	1,431	151,356	1,084	251,583

Housing/Community Renewal	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	206,087	206,783	119,258	209,800
Internal Services	57,105	58,062	38,460	69,554
Professional Services	3,219,466	4,858,288	2,700,179	5,484,717
Operating Costs	5,080	3,750	1,937	3,450
Transfers to Other County Funds	22,564	24,973	16,849	28,419
<i>Fund Total</i>	3,510,302	5,151,856	2,876,682	5,795,940

Social Services	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	1,446,047	1,760,961	1,004,678	1,792,393
Internal Services	854,337	780,435	612,692	839,031
Professional Services	25,607,618	30,134,559	18,448,636	30,845,104
Operating Costs	95,103	158,198	69,552	148,998
Debt Services	2,109	2,800	1,452	2,800
Capital Expenses	0	500,000	0	70,000
Transfers to Other County Funds	7,000	7,000	7,000	7,000
<i>Fund Total</i>	28,012,214	33,343,953	20,144,009	33,705,326

TOTAL REVENUE

Public Health	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
Veterans	317,832	300,475	164,309	278,046
PH SS Technology	33,470	33,800	32,528	33,800
Public Health	8,347,388	8,607,088	5,094,711	8,453,107
Community Loan #1	12,256	183,500	12,917	183,500
<i>Department Total</i>	8,710,946	9,124,863	5,304,464	8,948,453

Social Services	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
Housing/Community Renewal	3,789,171	5,406,818	2,075,979	5,689,909
Social Services	30,605,801	32,036,398	20,965,387	32,663,960
<i>Department Total</i>	34,394,972	37,443,216	23,041,366	38,353,869

REVENUE BY FUND

Veterans	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Taxes	306,121	291,700	158,043	269,771
Intergovernmental Revenue	5,366	3,700	2,860	3,700
Misc Revenue	6,345	5,075	3,406	4,575
Fund Total	317,832	300,475	164,309	278,046

PHSS Technology	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
From Other Funds	31,800	31,800	31,800	31,800
Misc Revenue	1,670	2,000	728	2,000
Fund Total	33,470	33,800	32,528	33,800

Public Health	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund Contribution	1,207,529	1,207,529	805,019	1,207,529
Fees and Licenses	3,209,357	3,590,791	1,804,336	3,558,081
From Other Funds	335,369	349,788	157,459	356,893
Intergovernmental Revenue	793,126	754,007	731,867	600,419
Misc Revenue	360,455	261,890	257,980	224,387
Grants	2,441,552	2,443,083	1,338,049	2,505,798
Fund Total	8,347,388	8,607,088	5,094,711	8,453,107

Community Loan #1	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Misc Revenue	12,256	183,500	12,917	183,500
Fund Total	12,256	183,500	12,917	183,500

Housing/Community Renewal	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund Contribution	58,607	58,607	39,071	58,607
Fees and Licenses	1,314,370	1,411,657	1,063,951	1,664,950
Misc Revenue	22,855	50,000	26,299	35,000
Grants	2,393,340	3,886,554	946,658	3,931,352
Fund Total	3,789,171	5,406,818	2,075,979	5,689,909

Social Services	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund Contribution	71,635	75,000	17,997	75,000
Taxes	879,553	776,000	464,550	785,724
From Other Funds	0	0	0	17,723,469
Intergovernmental Revenue	1,133,318	1,263,826	589,380	1,263,826
Misc Revenue	17,987,315	17,839,289	13,351,766	33,750
Grants	142,594	208,250	2,590	208,250
Fund Total	10,391,387	11,874,033	6,539,104	12,573,941

Public Health

Programs:		
Program: D210 Health Officer – Administration		
Description: The position of Health Officer is mandated by RCW 70.24.024. The Health Officer is the lead role in assessing public health needs of the community and assuring efforts are taken to meet those needs.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	236,185	231,796
Program: D211 Public Health – Administration		
Description: Management and oversight of both Public Health and Social Services to include planning, monitoring, evaluation and policy development. Community leadership and planning in development of systems and processes to facilitate community involvement.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	448,281	413,190
Program: D216 Fiscal/Business Management – Administration		
Description: This program provides overall financial management and policy development for both Public Health and Social Services to include budget development, budget monitoring, grants and contract management, accounts payable, accounts receivable, payroll, fixed assets and information technology.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	290,793	278,582
Program: D279 Epidemiology – Administration		
Description: Epidemiology is the science upon which public health practice is built. The epidemiology section provides assessment, disease surveillance and program evaluation services for the department.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	56,627	81,733
Program: D290 Treatment Sales Tax Evaluations & Administration of Other Funds		
Description: Provision of technical expertise and administrative support for the evaluation of services performed with tax revenue collected from the Treatment Sales Tax and Fund 1500 cost allocation of administrative costs to Funds 1200 and 1400.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	106,236	92,768
Program: D288 Emergency Response Preparedness – Administration		
Description: Provision of infrastructure for public health preparedness and response to bioterrorism, outbreaks of infectious disease, public health threats and emergencies and coordination of Medical Reserve Corps. As of 2010 Thurston County no longer has regional lead responsibilities. Thurston County remains a member of the five-county group and lead responsibilities are shared among all counties.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	109,765	107,661

Programs:		
Program: D300 Technology Replacement – Administration (Fund 1490)		
Description: Planned expenditures for technology that allows staff to have up-to-date and appropriate tools to support their work. This replacement schedule was modified in 2009 from four-year replacement to five-year replacement.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	75,144	50,302
Program: D215 Environmental Health – Administration		
Description: Environmental Health Administration is responsible for the overall operation of the division's programs and activities. Activities include: assuring programs and services are consistent with public health standards; setting and meeting county and department goals and policies; assuring appropriate response to consumer requests and services.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	340,059	282,826
Program: D252 Environmental Health – Drinking Water		
Description: The Drinking Water Program includes services and activities related to the planning, development and on-going operation of safe drinking water systems. Activities include review of proposed drinking water supplies for all land use and building projects to assure compliance; siting of wells or other drinking water sources, water system plans and routine water quality monitoring.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	153,629	159,057
Program: D253 Environmental Health – Solid Waste		
Description: Solid waste enforcement activities are the responsibility of local health departments. Program objectives include overseeing all permitted solid waste facilities in the county, providing technical and regulatory interpretations about disposal and responding to citizen complaints on illegal waste disposal.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	199,712	192,753
Program: D254 & D294 Environmental Health – On Site/Land Use/O&M		
Description: This program provides services/activities related to the planning and provision of safe collection, treatment and disposal of residential sewage and services/activities related to planning and the provision of environmentally sound uses of land. The program also provides educational opportunities for sewage system owners and assures that both small and large sewage disposal systems are properly operated.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	961,327	952,207
Program: Environmental Health – On-Site System Financial Assistance (Fund 4510)		
Description: This program administers several low interest loan and grant programs to help those who need financial assistance to repair failing septic systems.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	151,356	251,583

Programs:**Program: D256 Environmental Health – Food**

Description: Services and activities include assuring that safe food is provided to the public. Includes educational efforts directed toward the public and food service operators/handlers, implementing applicable state and local regulations governing retail food establishments, public education, food handler permits, inspection of food establishments, investigating complaints of unsafe food handling practices and taking enforcement action as needed.

Budget:	2012 Budget	2013 Preliminary
Expenditures	828,342	885,126

Program: D257 Environmental Health – Hazardous Waste

Description: This program is responsible for implementing the county's Hazardous Waste Plan, participating in implementation of Pesticide Use Policy; providing assistance to other county departments on hazardous waste issues; evaluating properties suspected of contamination with hazardous materials; providing site analysis, soil sampling, ground and surface water sampling of contaminated sites; participating in drug lab investigations; providing spill response and conducting initial investigations of suspected contaminated sites, and developing outreach and education programs for the general public.

Budget:	2012 Budget	2013 Preliminary
Expenditures	969,811	923,939

Program: D258 Environmental Health – Living Environment

Description: This program provides services and activities to decrease risk or injury from environmental risks. Activities include reviewing plans and inspections of schools, camps, shelters, temporary housing, swimming pools, spas, and water parks. The program also provides response to noise complaints and animal-to-human disease control.

Budget:	2012 Budget	2013 Preliminary
Expenditures	240,725	250,562

Program: D259 Environmental Health – Gravel Mines

Description: Activities include review of new and existing gravel mines based on standards established by ordinance of the Board of County Commissioners.

Budget:	2012 Budget	2013 Preliminary
Expenditures	9,160	10,468

Program: D260 Environmental Health – Ground and Surface Water

Description: Services and activities include assessment and protection of overall water resources in the community's ground and surface waters. Includes investigations, collection and analysis of data, identifying pollution sources, developing pollution prevention plans, undertaking remedial actions, responding to contamination incidents, promoting water resource protection in the community, monitoring surface waters including swimming, boating and shellfish growing areas.

Budget:	2012 Budget	2013 Preliminary
Expenditures	859,887	964,748

Programs:		
Program: D272 Environmental Health – Laboratory		
Description: The Environmental Health Laboratory is certified by the state Department of Ecology and Department of Health. The lab conducts bacterial analyses of drinking water, surface water, and samples suspected of contamination by sewage and nitrate analysis.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	218,234	220,139
Program: D299 Environmental Health – Ground and Surface Water ER&R		
Description: This program records user fees and replacement/maintenance costs of ground and surface water monitoring equipment.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,780	8,595
Program: D212 Personal Health – Client Reception		
Description: Services and activities in this program represent the central infrastructure support section for the Lilly Road building. Activities include central reception, records and client registration.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	100,837	93,720
Program: D213 Personal Health – Administration		
Description: Personal Health Administration is responsible for overall operation of the division programs. Activities include assuring program and services are consistent with public health standards, meeting and setting department goals and policies and assuring that the needs of the community are met.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	233,982	247,261
Program: D222 Personal Health – Maternal Child Health		
Description: Activities in this program promote healthy pregnancies and positive birth and parenting outcomes. Services include home visitation to high-risk populations (Nurse Family Partnership), maternity support and case management, early intervention services to families at high risk for child abuse and provision of resource information and referrals.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	821,030	862,438
Program: D232 Personal Health – Immunizations		
Description: This program provides services to administer and distribute vaccine for vaccine preventable diseases for individuals of all ages. Activities include administration of vaccine to individuals who do not have access to healthcare due to financial barriers, provision of adult vaccines and travel vaccine services. Staff works in cooperation with private and public agencies to provide mass clinics in assuring those groups at risk are immunized.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	122,272	126,875

Programs:		
Program: D233 Personal Health – Sexually Transmitted Disease (STD)		
Description: Services in the STD program include contact follow-up of individuals with sexually transmitted diseases to prevent disease transmission. We work with local providers to assure appropriate treatment and education for exposed individuals.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	37,940	39,606
Program: D234 Personal Health – Communicable Disease Investigation		
Description: Services in Communicable Disease include controlling the spread of TB and other communicable diseases through surveillance, tracking, prevention and treatment. This section receives all communicable disease reports for the county and responds to inquiries from the media, general public and medical professionals.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	419,232	436,245
Program: D235 Personal Health – HIV/AIDS Prevention		
Description: This program provides prevention services for persons infected with the HIV virus. Activities include counseling and testing high risk populations, syringe exchange, community awareness/outreach, surveillance of infected individuals, clinical care and intervention and community planning.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	87,436	74,377
Program: D249 Personal Health – Chronic Disease Prevention		
Description: This program has created innovative, effective and integrated community driven programs to promote healthy lifestyle choices and emphasize early detection, prevention, control and reduction of chronic diseases, particularly diabetes, asthma and obesity in Thurston County.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	349,955	344,383
Program: D271 Personal Health – Vital Records		
Description: The Vital Records program registers, certifies and issues certificates for births and deaths. Vital Records staff (Deputy Registrars) have access to birth and death records for any occurrence in Washington State.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	93,901	95,512
Program: B660-B662 Veterans' Programs (Fund 1200)		
Description: Responsible for providing assistance to eligible Thurston County veterans and their families who are experiencing financial hardship. The assistance provided includes rent, utilities, food, clothing, transportation and burial services. Homeless veterans receive assistance with shelter costs. The Veterans' Assistance Fund is funded by a portion of county property tax per RCW 73.08.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	414,594	419,779

Social Services

Programs:		
Program: D611 & D699 Chemical Dependency – Administration		
Description: This program is responsible for implementing the program agreement between the county and the Division of Alcohol and Substance Abuse (DASA). Activities include administrative support, contract monitoring, program planning, budgeting and evaluation, plan implementation and program coordination.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	420,488	360,726
Program: D612 Chemical Dependency – Continuing Education / Training		
Description: Contractual services to support educational programs, training projects and / or other professional development programs.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	15,000	15,000
Program: D621 – D622 Chemical Dependency – Prevention		
Description: Contractual prevention services are designed to delay or reduce the use of alcohol and other drug abuse in children who have not yet begun to use and abuse, and those who are experimenting. The goal of prevention services is to reduce the negative consequences of alcohol and drug abuse in society and thus reduce the need for future treatment services.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	249,844	307,468
Program: D623 Chemical Dependency – Community Prevention Training		
Description: Contractual services to provide or attend training designed to support the increased capacity of prevention providers.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	7,500	7,500
Program: D631 Chemical Dependency – Community Outreach, Intervention and Referral		
Description: Contractual services to provide outreach and intervention to hard-to-reach individuals (abusers and addicts) and to link these individuals with assessments and treatment.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	105,126	110,572
Program: D634 Chemical Dependency – Pregnant and Parenting Outreach and Referral		
Description: Contractual services offered by mobile or outreach staff at community sites to identify pregnant, post-partum and parenting women who are abusing alcohol and other drugs and to link these individuals with assessment and referral to treatment.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	60,000	60,000

Programs:		
Program: D635 Chemical Dependency – Youth Outreach, Referral and Intervention Services		
Description: Contractual services offered by mobile or outreach staff at community sites to identify hard-to-reach youth who are abusing alcohol and other drugs and to link these individuals with assessment and referral to treatment.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	23,878	23,878
Program: D641 Chemical Dependency – Crisis Services (Crisis Clinic)		
Description: Contractual services which provide community phone referral resource for substance abuse issues. Phone workers refer clients to all chemical dependency services in Thurston and Mason Counties.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	35,000	35,000
Program: D642 Chemical Dependency – Detoxification Services		
Description: Contractual services for the care and treatment in a residential setting of persons intoxicated or incapacitated by alcohol or drugs during the period in which the person recovers from the transitory effects of acute alcoholism or drug dependence. Detoxification services are available to individuals experiencing alcohol and/or drug withdrawal symptoms 24 hours a day, 7 days a week.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	257,369	257,369
Program: D644 Chemical Dependency – Involuntary Commitment		
Description: Contractual services employed to identify and evaluate alcohol and drug involved individuals to determine if they are gravely disabled and requiring protective custody, detention, or involuntary commitment services.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	65,000	65,000
Program: D653 Chemical Dependency – Adult Outpatient		
Description: Contractual services providing outpatient treatment for the addiction of alcohol and other drugs. Eligible adults receive an assessment and referral to inpatient and/or outpatient treatment services as appropriate to their need.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,527,298	1,531,419
Program: D655 Chemical Dependency – Pregnant, Parenting and Postpartum Women (PPW) Outpatient		
Description: Contractual services designed for pregnant, parenting and postpartum women with custody of children 17 years or younger who are attempting to regain custody. Eligible clients may receive outpatient treatment, assistance with childcare and transitional housing services.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	50,000	50,000

Programs:		
Program: D657 Chemical Dependency – Youth Outpatient		
Description: Contractual services providing treatment for the misuse, abuse or addiction of alcohol and other drugs. Eligible youth, ages 10 through 20, receive an assessment and inpatient and/or outpatient treatment services.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	313,395	487,971
Program: D662 Chemical Dependency – ADATSA (Alcohol and Drug Addiction Treatment and Support Act) Transportation		
Description: Contractual services for the provision of transportation to and from chemical dependency treatment programs for eligible ADATSA clients.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	10,700	10,700
Program: D663 Chemical Dependency – ADATSA Living Stipends		
Description: Contractual services for the disbursement of funds to eligible clients authorized through an ADATSA assessment.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	108,240	108,240
Program: D651 Chemical Dependency – ADATSA (Alcohol and Drug Addiction Treatment and Support Act) Outpatient		
Description: Contractual services for the provision of outpatient treatment services following a residential treatment program for those qualified for ADATSA services.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	65,000	65,000
Program: D659 Chemical Dependency – Opiate Treatment		
Description: Contractual services for outpatient methadone treatment and rehabilitative services for opiate dependent individuals. Services include methadone treatment, detoxification, counseling, HIV education and testing, drug screen urinalysis and medical evaluation.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	454,112	454,112
Program: D664 Chemical Dependency – Adult Case Management		
Description: Contractual services provided by chemical dependency professionals who assist clients in gaining access to needed medical, social, education and other services.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	114,629	114,629
Program: D666 Chemical Dependency – Youth Case Management		
Description: Contractual services to provide case management to youths.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	10,500	10,500

Programs:		
Program: D667 Chemical Dependency – Child Care Services		
Description: Contractual services providing licensed childcare for alcohol or drug addicted parents while receiving chemical dependency treatment services.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	38,000	38,000
Program: D677 Chemical Dependency – Screening Tests		
Description: Contractual services for the provision of screening tests, such as urinalysis or breathalyzers to identify a patient's use of drugs or alcohol.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	82,000	82,000
Program: D681 Chemical Dependency – Intensive Inpatient Residential Treatment Services		
Description: Contractual services for a concentrated program of chemical dependency treatment, counseling, education and related activities in an inpatient facility.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	5,000	5,000
Program: D500 Human Services Review Council (HSRC)		
Description: Thurston County's contribution to HSRC, a council comprised of elected officials and citizen representatives that provides funding recommendations to the cities of Lacey, Olympia, Tumwater, and Thurston County, to address human service needs in the community.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	75,000	75,000
Program: D550 Children and Family Services – Community Network		
Description: The department provides fiscal agent services for the Thurston Community Network.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	35,000	100,000
Program: D411 Regional Support Network (RSN) – Administration		
Description: This program is responsible for overall operation of the RSN. Activities include planning, coordination, contracting, fiscal and contract monitoring, general clerical support and provision of oversight in all RSN programs.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	496,455	533,897
Program: D424 Regional Support Network (RSN) – Inpatient Treatment		
Description: Contractual services, funding and utilization monitoring for mental health treatment in an inpatient psychiatric hospital or the Evaluation and Treatment (E&T) facility, available 24 hours a day for evaluation, diagnostic and therapeutic purposes.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	2,615,640	2,615,640

Programs:		
Program: D425 Regional Support Network (RSN) – Involuntary Commitment Act (ITA) Crisis and Commitment		
Description: Contractual services related to involuntary commitments (WAC 388-865-0452 through 454, 71.05 RCW and 71.35 RCW) including county designated mental health professional costs. Services include Designated Mental Health Professional (DMHP) evaluation, commitment and detention.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	861,744	861,744
Program: D426 Regional Support Network (RSN) – ITA Judicial Services		
Description: This program includes judicial costs related to involuntary commitments including required expert witness costs, Court Commissioner, Clerk, Prosecuting Attorney, Assigned Council and facility expenses.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	240,000	240,000
Program: D428 Regional Support Network (RSN) – Medicaid Personal Care		
Description: These are funds that are provided to Aging and Disability Services for costs related to providing Medicaid Personal Care used by the RSN for consumers who are disabled due solely to psychiatric disability.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	168,000	168,000
Program: D429 Regional Support Network (RSN)		
Description: Costs associated with utilization of state hospital beds over the number of allocated beds.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	0	75,000
Program: D431 Regional Support Network (RSN) – Utilization Management		
Description: This program includes costs for activities designed to ensure that adequate quality care is provided to eligible clients. Activities include development of placement criteria, determination of eligibility, authorization of treatment services, conducting utilization management activities, an independent quality review team function and other quality assurance functions.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	642,627	758,603
Program: D432 Regional Support Network (RSN) – Information Services		
Description: This program includes costs incurred for the maintenance of a patient and encounter data tracking system for service recipients per RCW 71.24.035 and development and report functions. Includes information services staff, equipment, software, data lines and all costs associated with the mental health information services system.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,062,080	802,616

Programs:		
Program: D433 Regional Support Network (RSN) – Public Information		
Description: Contractual services for the provision of consultation, education and public information activities related to mental health services.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	15,720	15,720
Program: D434 Regional Support Network (RSN) – Other Direct Service Support Costs		
Description: This program includes direct services that do not fit in any other program category. This budget includes Intensive Tenant Support, Consumer Affairs and Mental Health Forum costs that are necessary to maintain the mental health treatment system.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	17,280	17,280
Program: D438 Regional Support Network (RSN) – Ombudsman		
Description: This program represents the costs to provide an independent ombudsman service consistent with RCW 388-865-250 to help consumers and family members resolve conflicts arising during treatment services.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	61,173	68,448
Program: D441 Regional Support Network (RSN) – Crisis Services		
Description: Contractual services for the provision of evaluation and treatment of individuals experiencing a mental health related crisis. Crisis services are available on a 24 hour basis and are intended to stabilize the person in crisis, prevent further deterioration and provide immediate treatment and intervention.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,553,244	2,396,676
Program: D442 Regional Support Network (RSN) – Evaluation & Treatment Services		
Description: Contractual services for the provision of treatment provided in a freestanding, inpatient, residential (non-hospital) facility for medically necessary evaluation and treatment to the individual who would otherwise meet hospital admission criteria. Services are provided for individuals who pose an actual or imminent danger to self, others, or property due to a mental illness or who have experienced a marked decline in their ability to care for themselves due to the onset or exacerbation of a psychiatric disorder. Services may be voluntary or involuntary and funded with both Medicaid and state funding.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	4,800,398	4,804,890
Program: D443 Regional Support Network (RSN) – Services In Residential Settings		
Description: Contractual services for specialized rehabilitation service for individuals that can succeed in a residential setting.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	891,684	891,684

Programs:		
Program: D444 Regional Support Network (RSN) – Other Outpatient Services		
Description: Contractual services for the provision of other outpatient services not categorized in specific outpatient program that offer individuals appropriate and cost-effective care. Costs can include Brief Intervention Treatment, Day Support, Family Treatment, Group Treatment, Medication Management, High Intensity Treatment, Rehabilitation Case Management and Stabilization Services.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	9,300,560	7,981,520
Program: D445 Regional Support Network (RSN) – 3(B) Waiver Services		
Description: Contractual services for the provision of providing Supported Employment services, Respite Care and mental health consumer support through a consumer operated Clubhouse.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	354,312	354,312
Program: D451 Regional Support Network (RSN) – Jail Services		
Description: Contractual services for the provision of mental health services for mentally ill offenders while confined in county or city jail. These services are for both adults and juveniles. These services are intended to facilitate transition to mental health services, re-establish disability benefits and access to programs upon offender release from confinement.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	456,128	451,284
Program: D453 Regional Support Network (RSN) – Program for Active Community Treatment		
Description: Contractual services for the provision of high intensity programs for community treatment teams. These teams offer services in the community that allow individuals to receive care in a least restrictive environment that allows for successful integration into the community.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	882,004	882,804
Program: D454 Regional Support Network (RSN) – Other Direct Service-Pilot Programs		
Description: Contractual services for the provision of promising practices and evidence-based prevention and treatment programs. This budget includes Tribal Services, Children's Evidence-Based Practice and Mental Health Access Project.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	757,381	733,896
Program: D458 Regional Support Network (RSN) – Project for Assistance in Transition from Homelessness (PATH)		
Description: To provide contractual services under the PATH.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	84,480	84,480

Programs:		
Program: D810 Developmental Disabilities – Administration		
Description: This program is responsible for the administration of developmental disability programs. Activities include program planning, budgeting, contracting, monitoring, evaluation and coordination.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	486,335	480,482
Program: D830 Developmental Disabilities – Training		
Description: This program includes costs incurred for planned, structured activities for the purpose of providing or improving job-related knowledge and skills of staff, providers and volunteers in the provision of developmental disability services.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	55,000	75,000
Program: D840 Developmental Disabilities – Community Information		
Description: This program includes costs incurred for activities to inform and/or educate the general public about developmental disabilities and related services. Includes information and referral services, activities aimed at promoting public awareness and involvement, community consultation and capacity building.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	91,120	15,000
Program: D762 & D862 Developmental Disabilities – Group Supported Employment		
Description: Contractual services for the provision of employment and training opportunities in regular business and industry settings leading to an individual with developmental disabilities being able to secure gainful employment earning a living wage.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	381,054	237,025
Program: D764 & D864 Developmental Disabilities – Individual Employment		
Description: Contractual services for the provision of placement and follow-up services necessary to help persons with developmental disabilities obtain and continue integrated, living wage employment in the community either in business or industry.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	2,447,623	3,234,575
Program: D865 Developmental Disabilities – Technical Assistance Services		
Description: Services for the provision of assessment and consultation to the employment provider, client and their support system to identify and address existing barriers to employment.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	0	56,904

Programs:		
Program: D766 & D866 Developmental Disabilities – Person to Person		
Description: Contractual services for the provision of activities to include developing a person-centered employment plan preparing an individualized budget and ensuring work in the community.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	6,700	0
Program: D767 & D867 Developmental Disabilities – Community Access		
Description: Contractual services for the provision of services for people with developmental disabilities aged 62 and older who have retired and choose not to work. Services will assist individuals to participate in activities, events and organizations in the community in ways similar to others of retirement age.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	54,436	65,232
Program: D790 & D890 Developmental Disabilities – Other Activities		
Description: Contractual services for the provision of an array of Millage funded activities geared toward persons with developmental disabilities that meet requirements of necessary service enhancement, promising practices, or evidence-based programs.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	432,696	399,500
Program: D894 Developmental Disabilities – Partnership Projects		
Description: Development of collaborative partnerships with schools districts, employment providers, Division of Vocational Rehabilitation, families, employers and other community collaborators needed to provide the employment supports and services young adults with developmental disabilities require to become employed during the school year until they turn 21.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	0	28,030
Program: C650, C654-C655 Housing Community Renewal – Affordable Housing (Fund 1400)		
Description: Preserve and maintain the existing rental and homeowner housing and promote new rental affordable housing stock to low income populations within Thurston County. (State and federal grant contracts, RCW 36.22.178)		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,737,133	1,750,811
Program: C626-C628, C652, C656-C657 Housing Community Renewal – CDBG Public Service, Homeless Housing, Housing & Essential Needs, Consolidated Homeless (Fund 1400)		
Description: Provides assistance to non-profit service providers to serve the homeless population within Thurston County. (State grants, RCW 36.22.179 and 36.22.1791)		
Budget:	2012 Budget	2013 Preliminary
Expenditures	2,671,879	2,485,606

Programs:**Program: C659 Community Renewal – Community Development Block Grant Programs (Fund 1400)**

Description: Administers State Community Development Block Grant program activities that may include public facilities such as water/wastewater and streets, community centers, homeless shelters, childcare centers, public infrastructure and micro enterprise assistance.

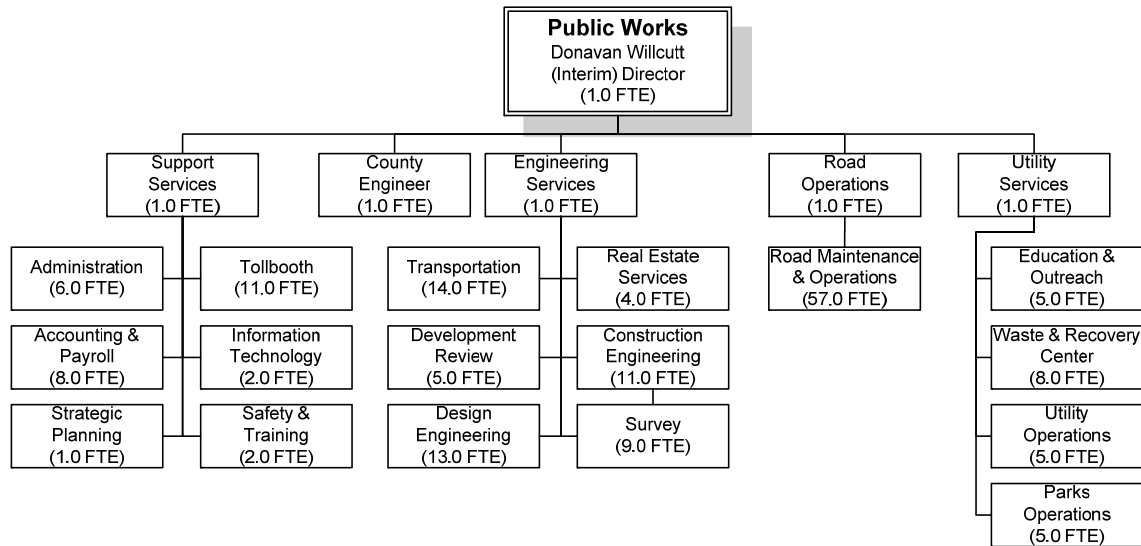
Budget:	2012 Budget	2013 Preliminary
Expenditures	700,176	1,248,000

Program: C600 & C640 Housing Community Renewal – Administration (Fund 1400)

Description: Costs associated with overall operation and ensuring state and federal regulatory compliance of the Housing program. Activities include: planning, coordination, contracting, monitoring, financial, data and project management, and staffing activities for meetings.

Budget:	2012 Budget	2013 Preliminary
Expenditures	42,668	311,523

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Organization:**Vision:**

Developing a safe, sustainable community through innovation.

Mission:

Our team is proud to provide services that improve the quality of life for the people of Thurston County.

Values:

TEAM: We believe in working together as a team—safely, responsibly and productively.

- **Public Service:** We are committed to providing the highest level of service to all Thurston County residents and visitors.
- **Respect:** We believe that respect for the public, the environment, our resources, and our colleagues defines our organization.
- **Innovation:** We believe that no challenge is too great if we work together using innovative methods and ideas.
- **Dedication:** We are dedicated to creating and maintaining safe and cost-effective public works systems for the people of Thurston County.
- **Excellence:** We strive to provide outstanding service by using the county's resources efficiently, while protecting and preserving our environment for generations to come.

2013 Goals:

- Finalize funding sources, and inform impacted residents of project cost, construction, and easement needs for Woodland Creek Estates.
- Continue to build a sustainable program through our education and outreach section for the general public, business community, and employees.
- Continue to search all agencies for grants to help support all programs in Public Works.

2013 Issues:**Roads**

- Due to the state of Washington budget reductions, local government is seeing impacts of increasing permitting fees, reduction in funding capital projects, and reducing or eliminating programs that support local services.
 - Evaluate the true costs of recovery for development activity.

Solid Waste

- Due to the recession, the increasing cost of disposal, and increase in waste reduction efforts, solid waste is faced with a dwindling revenue base. With this in mind, how do we sustain solid waste programs and infrastructure into the future?

Mitigation: Review programs for cost effectiveness, reallocate resources and develop sustainable programs.

Utilities

- The closure of Maple Lane School will decrease revenue by approximately \$160,000 per year in the Grand Mound Sewer Fund.
 - Develop the asset management program to identify the utilities' long term capital replacement and maintenance program.
 - Develop utility rates that support capital improvements and major maintenance programs.

Parks

- Sustainable long term funding issues.

Funds:

The Public Works department operates with a variety of funds.

Road Fund 1190. This fund receives property tax and fuel tax revenues dedicated to road maintenance and improvements.

Parks & Trails Fund 1330. This fund accounts for the administration of parks and trails maintenance and operations, and contract services programs.

Roads Construction in Progress Fund 3010. This fund tracks capital projects for road improvements.

Transportation Impact Fees Fund 3190. This fund collects the Road Fund impact fees received from building permits issued.

Parks Impact Fees Fund 3200. This fund collects the Parks Fund impact fees received from residential building permits issued.

Solid Waste M&O Fund 4030. This fund accounts for the administration of the county's solid waste programs.

Solid Waste Reserves Fund 4040. This fund has four different reserves dedicated to solid waste future expenditures: post closure reserve, transfer station equipment reserve, anticipated expense reserve and future construction reserve.

Boston Harbor Water and Sewer Fund 4200. This fund accounts for the maintenance and operations of the Boston Harbor Water and Wastewater Systems.

Boston Harbor Reserve Fund 4210. This fund accounts for revenues and expenditures of activities related to design and construction of water and sewer utility facilities in Boston Harbor, as well as establishing reserve monies in connection with the operations of the water and sewer system.

Tamoshan/Beverly Beach Sewer Fund 4300. This fund accounts for the maintenance and operations of a wastewater treatment plant for the Tamoshan and Beverly Beach homeowners.

Grand Mound Sewer M&O Fund 4340. This fund accounts for the maintenance and operations of the Grand Mound Wastewater System.

Grand Mound Water M&O Fund 4350. This fund accounts for the maintenance and operations of the Grand Mound Water System.

Tamoshan Water M&O Fund 4400. This fund accounts for the maintenance and operations of the Tamoshan Water System and sewage collection for the Tamoshan residents.

Olympic View M&O Fund 4410. This fund accounts for the maintenance and operations of the wastewater utility in the Olympic View subdivision.

Tamoshan Reserve Fund 4420. This fund accounts for reserve monies in connection with the operations of the Tamoshan/Beverly Beach water and wastewater systems.

Grand Mound Wastewater Capital Reserve Fund 4440. This fund accounts for revenues and expenditures of activities related to design and construction of sewer utility facilities in Grand Mound, as well as establishing reserve monies in connection with the operations of the sewer system.

Grand Mound Water Capital Reserve Fund 4450. This fund accounts for revenues and expenditures of activities related to design and construction of water utility facilities in Grand Mound, as well as establishing reserve monies in connection with the operations of the water system.

TOTAL EXPENDITURES & FTEs BY DEPARTMENT

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
FTEs	183.80	175.00	174.00	172.00
Expenditures				
Personnel	14,176,984	15,305,454	10,334,210	15,428,879
Internal Services	9,041,473	9,202,637	5,561,845	9,479,872
Professional Services	12,608,598	17,428,916	8,600,892	15,872,989
Operating Costs	6,090,496	5,932,527	2,908,999	6,385,209
Debt Services	22,904	18,166	12,773	18,089
Capital Expenses	13,408,531	20,868,221	5,422,362	12,102,410
Transfers to Other County Funds	3,552,371	3,495,303	544,383	3,435,140
Department Total	58,901,357	72,251,224	33,385,463	62,722,588

EXPENDITURE BY FUND

Roads & Transportation	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	9,116,279	9,901,003	6,645,974	10,064,126
Internal Services	7,203,168	6,739,120	4,308,437	6,854,813
Professional Services	422,092	2,852,580	1,293,045	2,738,830
Operating Costs	3,537,486	3,767,853	1,843,923	4,273,074
Debt Services	22,904	17,004	12,773	17,004
Capital Expenses	540,637	4,333,500	1,299,133	1,625,964
Transfers to Other County Funds	1,817,352	1,952,103	542,383	2,054,224
Fund Total	22,659,918	29,563,163	15,945,667	27,628,035

Parks and Trails	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	0	529,373	323,390	504,773
Internal Services	0	171,709	106,942	179,978
Professional Services	0	64,980	65,141	39,647
Operating Costs	0	159,810	59,930	115,331
Capital Expenses	0	125,526	0	47,207
<i>Fund Total</i>	0	1,051,398	555,403	886,936

Construction in Progress	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	1,697,891	1,228,914	921,138	1,605,135
Internal Services	159,375	151,988	102,134	264,510
Professional Services	258,689	1,574,130	95,554	209,152
Operating Costs	1,171,951	1,000	28,295	11,000
Capital Expenses	12,492,725	14,154,851	3,346,778	10,229,713
<i>Fund Total</i>	15,780,632	17,110,883	4,493,899	12,319,510

Solid Waste M&O	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	2,515,670	2,721,021	1,976,197	2,401,870
Internal Services	1,285,275	1,697,883	760,950	1,717,405
Professional Services	11,038,975	12,322,598	6,926,825	12,317,950
Operating Costs	935,381	1,170,230	693,188	1,087,230
Capital Expenses	221,491	650,000	276,516	0
Transfers to Other County Funds	1,001,040	918,430	0	881,778
<i>Fund Total</i>	16,997,832	19,480,162	10,633,675	18,406,233

Solid Waste Reserve for Closure	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	207,637	258,759	112,931	264,330
Internal Services	93,769	81,655	50,228	111,334
Professional Services	41,742	359,000	79,897	343,000
Operating Costs	87,106	395,045	64,209	558,845
Capital Expenses	17,303	575,299	0	30,000
Transfers to Other County Funds	1,293	208,670	0	35,738
Fund Total	448,850	1,878,428	307,266	1,343,247

Boston Harbor Water/Sewer	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	178,002	198,404	98,706	181,707
Internal Services	70,065	73,683	47,902	65,218
Professional Services	15,886	23,721	14,643	25,730
Operating Costs	80,306	70,742	38,002	72,001
Transfers to Other County Funds	8,906	5,000	0	5,000
Fund Total	353,166	371,550	199,253	349,656

Boston Harbor Reserve	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	814	0	0	0
Internal Services	1,856	1,664	1,109	1,435
Professional Services	46,862	0	3,766	0
Operating Costs	9,582	98,600	0	0
Capital Expenses	5,495	0	0	0
Fund Total	64,609	100,264	4,875	1,435

Tamoshan/Beverly Beach Sewer	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	49,397	72,673	45,702	56,006
Internal Services	23,502	30,605	19,583	29,557
Professional Services	31,245	17,869	15,286	18,587
Operating Costs	48,253	30,514	17,881	31,560
Transfers to Other County Funds	3,674	1,600	0	1,600
<i>Fund Total</i>	156,071	153,261	98,452	137,310

Grand Mound Wastewater	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	191,222	157,391	94,928	217,308
Internal Services	80,652	118,351	79,451	127,106
Professional Services	81,337	152,965	33,377	127,267
Operating Costs	119,584	133,160	113,727	144,248
Capital Expenses	47,222	6,365	0	6,556
Transfers to Other County Funds	420,889	200,636	0	199,800
<i>Fund Total</i>	940,906	768,868	321,483	822,285

Grand Mound Water	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	85,010	110,823	54,107	90,630
Internal Services	61,181	75,244	49,130	82,705
Professional Services	29,543	45,437	3,691	33,496
Operating Costs	60,683	57,389	38,896	60,071
Debt Services	0	1,162	0	1,085
Capital Expenses	5,702	6,842	0	6,842
Transfers to Other County Funds	288,859	206,864	0	255,000
<i>Fund Total</i>	530,978	503,761	145,824	529,829

Tamoshan Water/Sewer	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	39,482	48,292	16,348	28,496
Internal Services	20,760	23,188	14,223	21,698
Professional Services	5,397	6,006	1,357	6,231
Operating Costs	13,498	17,414	7,632	17,748
Transfers to Other County Funds	611	0	0	0
<i>Fund Total</i>	79,748	94,900	39,560	74,173

Olympic View Sewer	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	14,506	5,922	2,977	14,498
Internal Services	7,236	8,360	5,696	8,439
Professional Services	11,431	9,630	10,285	3,210
Operating Costs	6,993	4,405	943	4,536
Capital Expenses	0	2,128	0	2,128
Transfers to Other County Funds	1,000	2,000	2,000	2,000
<i>Fund Total</i>	41,165	32,445	21,901	34,811

Tamoshan Reserve	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	13,614	55,219	31,895	0
Internal Services	2,595	12,608	5,773	5,391
Professional Services	3,000	0	0	0
Operating Costs	13,506	5,000	225	3,200
Capital Expenses	46,272	720,528	447,467	50,000
<i>Fund Total</i>	78,987	793,355	485,360	58,591

Grand Mound Wastewater Capital Reserve	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	33,441	16,565	8,571	0
Internal Services	12,359	9,532	5,459	8,050
Professional Services	613,171	0	58,027	9,889
Operating Costs	5,672	6,365	0	6,365
Capital Expenses	40,430	266,182	52,468	77,000
<i>Fund Total</i>	705,073	298,644	124,525	101,304

Grand Mound Water Capital Reserve	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	34,019	1,095	1,347	0
Internal Services	19,680	7,047	4,828	2,233
Professional Services	9,230	0	0	0
Operating Costs	495	15,000	2,146	0
Capital Expenses	-8,747	27,000	0	27,000
Transfers to Other County Funds	8,747	0	0	0
<i>Fund Total</i>	63,424	50,142	8,321	29,233

TOTAL REVENUE

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Roads/Transportation	23,652,195	27,805,567	14,818,689	26,649,685
Parks and Trails	0	1,061,699	550,104	923,572
Construction in Progress	15,620,916	15,949,427	2,769,602	12,178,716
Transportation Impact Fees	0	0	0	1,306,000
Parks Impact Fees	0	0	0	318,000
Solid Waste M&O	19,165,743	20,089,377	13,352,245	19,183,243
Solid Waste Reserve for Closure	953,572	918,430	0	881,778
Boston Harbor Water/Sewer	354,410	381,001	209,781	377,001
Boston Harbor Reserve	12,940	10,000	1,995	10,000
Tamoshan/Beverly Beach Sewer	149,801	157,537	87,441	157,537
Grand Mound Sewer	879,499	857,248	501,584	720,623
Grand Mound Water	552,471	511,227	335,507	504,227
Tamoshan Water/Sewer	88,642	95,786	55,725	94,736
Olympic View Sewer	26,367	30,955	16,054	29,955
Tamoshan Reserve	78,768	786,750	477,835	51,750
Grand Mound Wastewater Capital Reserve	724,509	277,000	78,263	79,400
Grand Mound Water Capital Reserve	31,535	27,000	832	28,260
Grand Mound Debt	658,981	824,500	0	904,800
Department Total	62,950,349	69,783,504	33,255,657	64,399,283

REVENUE BY FUND

Roads & Transportation	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund Contribution	0	20,000	0	0
Taxes	16,831,245	17,167,482	9,271,928	17,399,830
Fees and Licenses	1,391,350	1,322,669	610,775	1,341,750
From Other Funds	307,578	0	21,580	500,000
Intergovernmental Revenue	3,522,639	5,132,550	3,489,749	5,001,805
Misc Revenue	1,026,676	1,044,700	576,863	177,400
Grants	572,707	3,118,166	847,794	2,160,991
Fund Total	23,652,195	27,805,567	14,818,689	26,581,776

Parks and Trails	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	0	291,710	203,016	288,660
From Other Funds	0	690,289	311,628	566,912
Misc Revenue	0	79,700	35,460	68,000
Fund Total	0	1,061,699	550,104	923,572

Construction in Progress	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	266,684	80,000	365	0
From Other Funds	2,301,266	5,161,960	1,783,385	3,250,000
Intergovernmental Revenue	5,636,597	50,000	92,993	0
Misc Revenue	21,947	10,000	15,815	10,000
Grants	7,394,421	10,647,467	877,045	8,918,716
Fund Total	15,620,916	15,949,427	2,769,602	12,178,716

Transportation Impact Fees	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	0	0	0	1,306,000
Fund Total	0	0	0	1,306,000

Parks Impact Fees	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	0	0	0	318,000
Fund Total	0	0	0	318,000

Solid Waste M&O	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	18,961,820	19,823,415	13,080,563	18,920,833
From Other Funds	1,293	208,670	0	35,738
Misc Revenue	51,744	27,292	28,677	29,192
Grants	150,886	30,000	243,005	197,480
Fund Total	19,165,743	20,089,377	13,352,245	19,183,243

Solid Waste Reserve for Closure	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
From Other Funds	951,040	918,430	0	881,778
Misc Revenue	2,532	0	0	0
Fund Total	953,572	918,430	0	881,778

Boston Harbor Water/Sewer	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	338,313	375,501	208,156	375,501
Misc Revenue	16,097	5,500	1,626	1,500
Fund Total	354,410	381,001	209,781	377,001

Boston Harbor Reserve	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
From Other Funds	8,906	5,000	0	5,000
Misc Revenue	4,034	5,000	1,995	5,000
Fund Total	12,940	10,000	1,995	10,000

Tamoshan/Beverly Beach Sewer	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	147,529	156,237	86,823	156,237
Misc Revenue	2,273	1,300	618	1,300
Fund Total	149,801	157,537	87,441	157,537

Grand Mound Sewer	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	772,702	815,708	493,962	688,083
Misc Revenue	106,797	41,540	7,623	32,540
Fund Total	879,499	857,248	501,584	720,623

Grand Mound Water	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	524,302	474,337	321,066	474,337
Misc Revenue	28,169	36,890	14,442	29,890
Fund Total	552,471	511,227	335,507	504,227

Tamoshan Water/Sewer Collection	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	87,452	93,736	55,069	93,736
Misc Revenue	1,190	2,050	656	1,000
Fund Total	88,642	95,786	55,725	94,736

Olympic View Sewer	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	25,670	28,955	15,725	28,955
Misc Revenue	697	2,000	329	1,000
Fund Total	26,367	30,955	16,054	29,955

Tamoshan Reserve	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
From Other Funds	78,642	786,600	477,739	51,600
Misc Revenue	126	150	96	150
Fund Total	78,768	786,750	477,835	51,750

Grand Mound Wastewater Capital Reserve	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
From Other Funds	707,964	277,000	76,626	77,000
Misc Revenue	16,545	0	1,637	2,400
<i>Fund Total</i>	724,509	277,000	78,263	79,400

Grand Mound Water Capital Reserve	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
From Other Funds	26,581	27,000	0	27,000
Misc Revenue	4,954	0	832	1,260
<i>Fund Total</i>	31,535	27,000	832	28,260

Grand Mound Debt Service	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
From Other Funds	658,981	824,500	0	904,800
<i>Fund Total</i>	658,981	824,500	0	904,800

Roads & Transportation

Programs:		
Program: R010, R012 & R015 Administration		
Description: This division provides overall management of the department, personnel, clerical, accounting and IT support.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	6,195,558	5,911,453
Program: R141-R146 Construction in Progress (Fund 3010)		
Description: The Roads Capital Construction Fund manages capital projects and supporting grants. All roads capital projects are represented in this fund and all phases of a project are reflected including right of way, survey, design, engineering and construction.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	17,110,883	12,319,510
Program: R017, R052, R120, R124, R130 Engineering Services		
Description: Design engineering, right of way, survey, emergency road repairs and construction inspection support. This is the operations side of projects that are not reflected in the capital budget.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	2,641,438	2,529,163
Program: R121 Engineering Capital		
Description: This program is for any capital projects done by the Public Works engineering team that do not pertain to any of the other department funds. For 2012 there is one project included in this program, Woodland Creek Sanitary Sewer.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	3,649,565	2,001,000
Program: R135, R150, R155, R160, R165, R170 - R175, R180, R200, R205, R210, R220, R230 Roads Operations		
Description: This program tracks maintenance of the county road system. Activities include the following: roadway, bridge and drainage maintenance; vegetation management; traffic operations; and emergency response.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	16,387,279	16,244,226
Program: R250, R252 Development Review		
Description: Review and inspection to ensure that roads in new developments meet county standards.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	650,651	653,684

Programs:**Program: R122 Rural Community Support Program**

Description: This program is for the de-federalized dollars that we spend for work done in cities and towns in Thurston County to get additional money on capital projects from the federal government.

Budget:	2012 Budget	2013 Preliminary
Expenditures	38,672	288,509

Parks & Trails**Programs:****Program: R802 – R806 & R971 Parks Maintenance & Capital**

Description: Maintenance and repair of park buildings, grounds, and equipment, as well as major maintenance program for park facilities and contracted services provided to Central Services and Stormwater.

Budget:	2012 Budget	2013 Preliminary
Expenditures	1,051,398	886,936

Solid Waste**Programs:****Program: W002-W003, W007-W009, W020, W057, W120 Solid Waste Administration (Fund 4030)**

Description: These programs provide the majority of overhead, operating transfers, and some indirect costs to solid waste, such as engineering administration and insurance services.

Budget:	2012 Budget	2013 Preliminary
Expenditures	3,109,958	2,773,804

Program: W021 Solid Waste General Recycling Administration

Description: This program coordinates waste reduction and recycling activities throughout the county and with other departments and agencies including private companies, haulers and contract-service providers. The staff in this program participate in workshops through the Washington State Recycling Association and Department of Ecology, and attend various conferences.

Budget:	2012 Budget	2013 Preliminary
Expenditures	67,953	69,882

Programs:		
Program: W050 Solid Waste Capital Facilities Projects		
Description: This program provides for the construction activities as identified in the Capital Facilities Plan project. Costs include administration, design and engineering, outside professional assistance, and construction.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	601,908	70,906
Program: W051 Comprehensive Plan		
Description: This program currently covers the ongoing maintenance of the Solid Waste Comprehensive Plan.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	7,335	7,369
Program: W052 Regional Solid Waste		
Description: As with general recycling administration, this fund provides for the continued coordination with other jurisdictions, the solid waste coordinator, and participation in meetings and events.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	32,119	38,159
Program: W053 Rates Review and Analysis		
Description: Work associated with annual review of rates.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,335	1,369
Program: W054 Household Curbside		
Description: This program administers the countywide curbside recycling program for households. County responsibilities include promotion and public education, data collection and evaluation, and general oversight. The provision to provide for collection of recyclable materials from residences in rural and urban areas is mandated under RCW 70.95, Section 7(b) (i) and in our Solid Waste Management Plan.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	59,897	60,695
Program: W055 Moderate Risk Waste		
Description: This program includes Solid Waste staff time associated with general planning and information of hazardous waste not directly associated with the county's HazoHouse and WasteMobile collection programs. This includes policy or regulatory development that affects solid waste, such as disposal of fluorescent lights, home electronics and computer monitors, and latex and oil-based paint.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	6,000	6,000

Programs:		
Program: W150 Waste and Recovery Center (WARC) Maintenance		
Description: This program provides for ongoing maintenance of WARC buildings, roadways, minor equipment, and general operational tasks.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	427,431	416,240
Program: W151 Dog Park Maintenance		
Description: This program covers any costs associated with maintaining the dog park at the Thurston County Waste and Recovery Center.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	57,500	53,500
Program: W175 Transfer Station Operations		
Description: This program provides for the disposal and long-haul contract with Allied/Rabanco Disposal Company and the management of that contract.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	10,989,928	10,988,753
Program: W177 Blue Box Program		
Description: This program provides for the service of the existing drop box recycling locations and administration of the contract. Currently there are three sites, including the site at the WARC. These sites provide self-haul recycling opportunities for residents not participating in curbside collection or for those who have excess material.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	37,000	42,000
Program: W178 Yard Debris Facility and Operations		
Description: This program provides for the administration and operation of the county's yard waste collection facility located at the WARC, formerly the compost center. A private vendor operates the site.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	775,755	774,405
Program: W179 Recycle Center Operations		
Description: This program includes operation of the WARC recycling center operations, including contract administration, staffing of the facility, maintenance and hauling of material for processing.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	38,200	38,200
Program: W200 WARC Tollhouse Operations		
Description: This program provides for tollhouse activities at the WARC.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,222,358	1,214,125

Programs:		
Program: W201 Rainier Tollhouse Operations		
Description: This program provides for tollhouse activities and site maintenance at the Rainier drop box site.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	121,246	96,741
Program: W202 Rochester Tollhouse Operations		
Description: This program provides for tollhouse activities and site maintenance at the Rochester drop box site.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	162,696	197,694
Program: W205 HazoHouse Moderate Risk Waste Collection Facility		
Description: This program provides for the county's Household Moderate Risk Waste collection facility located at the WARC. HazoHouse accepts hazardous waste from residents and also small quantity generators (commercial establishments) that are conditionally exempt from hazardous waste regulations.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	454,475	470,109
Program: W206 Mobile Hazardous Waste Program (The WasteMobile)		
Description: The WasteMobile provides convenient collection of household hazardous waste to underserved portions of the county and provides an opportunity to distribute toxic waste reduction information and education. This program is partially funded through the State Coordinated Prevention Grant.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	33,600	32,823
Program: W250 Community Litter Program		
Description: The Community Litter Program is a recommended program under Title 70 RCW: Public Health and Safety, Section 70.93.200. It is administered through the Solid Waste Division of the County Public Works Department.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	131,203	132,961
Program: W302 Commercial Waste		
Description: The Commercial Waste Assistance Program provides technical assistance to businesses interested in reducing waste and improving recycling including food waste recycling. Funds also provide for development and distribution of brochures and continued support of the built green efforts in Thurston County.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	148,897	92,329

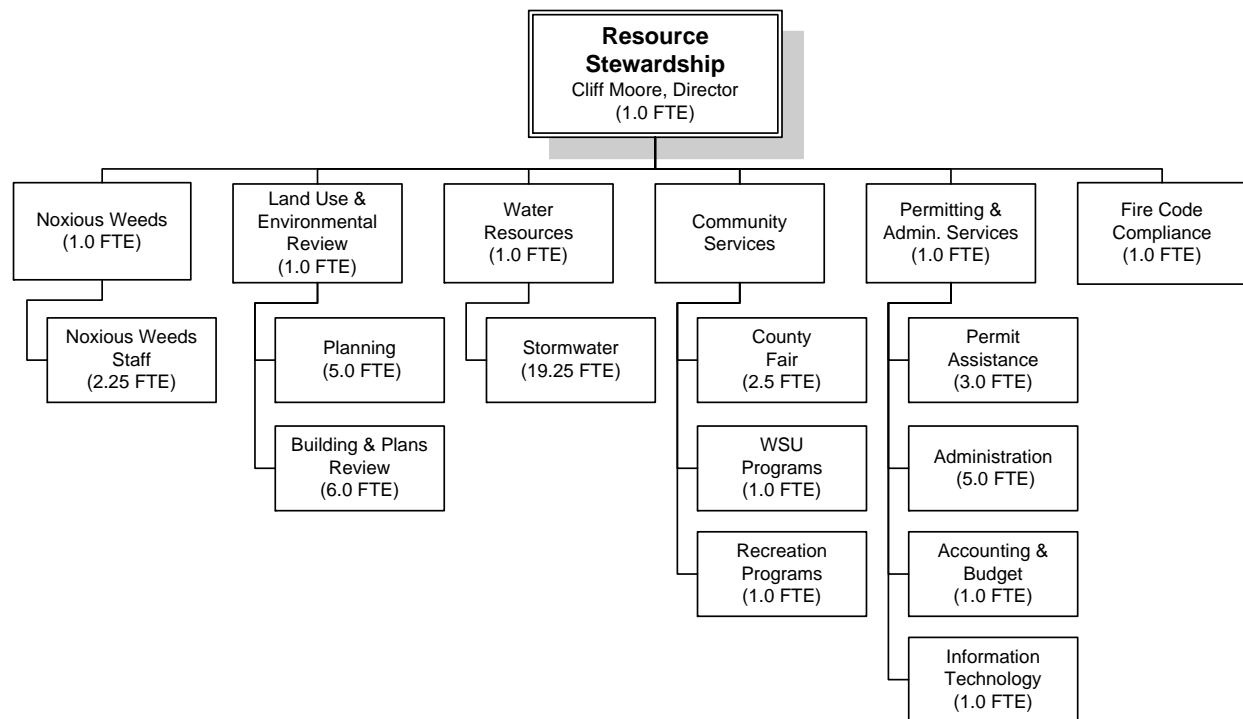
Programs:		
Program: W303 School Recycling		
Description: The School Recycling Program provides outreach to schools, with presentations to classrooms, tours of the WARC, technical assistance and printing and distribution of the environmental education guide.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	322,830	167,007
Program: W304 In-House Recycling		
Description: The In-House Recycling Program provides for employee education, development of new policies and programs, and collection of recyclables within county facilities, including promotion of the county's Sustainability Policy, which includes a focus on less-toxic substances and environmentally responsible suppliers.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	238,997	172,742
Program: W305 Solid Waste Public Outreach Program		
Description: This program includes the publication of <i>Talkin' Trash</i> twice yearly, maintenance of the county's WasteLine, and other community activities such as outreach at the Thurston County Fair. Also included in this program are the development and distribution of various waste reduction/recycle brochures, DEX brown pages, and the <i>Waste-Not Guide</i> . The program also includes master recycler training and coordination and support for the county's reuse/resale web site: 2good2toss.com .		
Budget:	2012 Budget	2013 Preliminary
Expenditures	316,348	337,652
Program: W308 & W311 Solid Waste Organics Management		
Description: The Organics Management Program provides outreach activities, training, workshops, bin sales and education campaigns to encourage organics management. It also includes activities such as Food to Flowers (school food waste composting project), the Garden Tour, and the development of a Food Waste Pilot Program.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	115,193	150,768
Program: Landfill Post-Closure Maintenance (Fund 4040)		
Description: Provides statutorily mandated reserve fund for 30-year maintenance following the date the landfill is closed and to accumulate reserves for anticipated expense, transfer station equipment replacement, and future construction.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,878,428	1,343,247

Water and Sewer Utilities**Programs:****Program: Water and Sewer Utilities (Combined)**

Description: This program involves management of the Boston Harbor, Tamoshan/Beverly Beach, Olympic View and Grand Mound water and sewer utilities at the standards enforced by the Washington State Department of Health (for water) and the Washington State Department of Ecology (for sewer). The program also includes current capital projects and reserve funds for future capital projects in each utility.

Budget:	2012 Budget	2013 Preliminary
Expenditures	3,167,190	2,138,627

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Organization:**Mission:**

To enhance public health, safety, environmental protection and sustainable development, with an integrated community education and engagement process.

2013 Goals:

- Continue to enhance fiscal monitoring capacity to promote long-term fiscal sustainability for the ten funds that make up the department.
- Focus on water quality improvement. Through activities such as continuing to meet the escalating requirements of Thurston County's National Pollution Discharge Elimination System (NPDES) permit, providing a wide variety of education and outreach to the community, and lake management districts, the department will work to improve both fresh and marine water quality in the county.
- Bring to successful conclusion the Environmental Protection Agency funded Watershed Characterization grant by completing the characterization study for the Nisqually Watershed.
- Through code amendments, staff training and a focus on energy efficiency and environmental sustainability, the department will continue to build internal capacity to engage with the "Green Building" movement.
- In partnership with the Prosecuting Attorney's Office, update the Thurston County Code provisions related to compliance and include an option for the issuance of civil penalties.

- Reduce review timelines on single family home applications from eight to four weeks, or less.
- Continue to work on regulatory reform relating to agricultural production, the development of an agri-tourism zone and farmland preservation.
- In 2012, a Diversified Small Farms program was organized to provide leadership, expertise, and agricultural education programming for current and emerging issues that addresses priority needs of the agricultural community in Thurston County, including small farms, direct marketing and agri-tourism. Audiences will include large and small acreage landowners and managers, consumers, entrepreneurs, professional groups, and elected officials. This program will continue in 2013 with support and leadership from WSU Extension agricultural educators.
- Launch the research and background study to enable the development of a 2013 – 2018 strategic plan for Noxious Weed Control.
- Through a coordinated community effort, focus on enhancing the fiscal health of the Thurston County Fair.

2013 Issues:

- The economic recovery is still very slow and as a result, the rate of land use and building project submittals remain very unpredictable. This leaves the Land Use and Permitting Division highly vulnerable to up and down shifts in activity. Staff will continue to monitor revenues and expenses and keep the Board of County Commissioners apprised.
- Staffing for the Land Use and Permitting Division remains at very low levels. If there is an uptick in applications, several areas would feel pressure to provide timely services. Areas most vulnerable if applications increase include: Building Inspection, Plans Review and Critical Areas Review.
- Weather experts have various predictions about how the winter of 2012 – 2013 will unfold. We do know that even very late in the summer, groundwater all across the county was at very high levels and stream flows were higher and stronger than normal. If we do have a wet winter, staff across the department will be reviewing emergency preparedness plans to ensure that citizens and inter-departmental expectations can be met.
- In 2009, the Board adopted a storm water rate plan based on escalating requirements in the county's National Pollution Discharge Elimination System (NPDES) permit. The next phase of the NPDES permit was released by the Department of Ecology in August 2012 and includes even more elements than the previous permit. As a result, the storm water assessment may require an adjustment prior to 2014.
- Although current revenue and expenditures project that the Fair will end with a small positive fund balance in 2012, meeting full cost recovery expectations in 2013 will likely require additional support from the General Fund.
- Recreation Services will continue to depend upon General Fund and Millage Funds to provide recreation opportunities for special needs clients. Going forward, the department will begin to work with Public Health and Social Services, Planning and WSU Extension to expand program offerings to support a healthy communities focus and sound program options.
- Several senior staff members are eligible for retirement in 2013 and replacing the institutional knowledge of those who do choose to retire would be a significant challenge.

Changes from 2012 Budget:

As a general rule, changes from 2012 are outlined in the maintenance level budgets that have been developed. However, the items outlined below do merit some additional discussion.

Land Use and Permitting (Fund 4124)

- On July 18, 2012, Land Use and Permitting provided the Board information on staffing levels and permit revenues. As part of the 2012 budget, the Board approved an increase to the transfer from the General Fund to cover increases in salary and benefits for staff responding to general questions not related to active permits. In addition, at this same briefing the Board approved a one-time transfer to Land Use and Permitting to cover the remaining loan payments for 2012. For 2013, the department is requesting the General Fund operating transfer be increased to cover the remainder of the loan, and/or 20% of expenditures, or at a minimum, increase the transfer to cover increases to salary and benefits.
- The department is requesting that support for the Compliance Unit be continued at current levels with an increase to cover increases to personnel, interfund, and associated indirect costs.
- The department is requesting that the Planning Technician position be continued and that the end date be removed. This position reviews for critical area protection on development proposals for single family homes. This need is on-going and is crucial for ensuring application of the new rules outlined in the Critical Area Ordinance adopted on July 12, 2012.

Recreation Services (Fund 1320)

- The Recreation Services Supervisor position was funded for 2012. The department is requesting that the end date be removed from the Recreation Supervisor position. This position provides oversight for all recreation programs along with assistance from the Senior Office Assistant. The Senior Office Assistant position is a regular position with no end date.
- The department is requesting that the transfer from the Millage Fund be increased in 2013 to allow the department to continue the fully inclusive summer day camp.

WSU Extension (Fund 0010)

- A Master Recycler program has been added to the Master Gardener program. The transfer will be increased to cover the 2012 COLA and an increase in medical costs.
- The 21st Century after school grant, from the Office of the Superintendent of Public Instruction, ends in August 2012. This reduces Extension revenues and expenditures for 2012 by about \$24,000. This is year five of the grant.
- At a Board briefing on February 29, 2012, staff was directed to submit a policy level request for 2013 to increase the level of support for Administration and Food Safety and Nutrition to a level that is consistent with other counties around the state.

Funds:

The majority of the units making up Resource Stewardship operate as fee-based enterprise funds. Revenues are generated by service fees, including building and land use permits, and special revenue assessments. The WSU Extension and Recreation programs receive General Fund support. Recreation also is supported by other county funds.

WSU Extension Fund 0010. This fund engages people, organizations and communities to advance knowledge, economic well-being and quality of life by fostering inquiry, learning, and the application of research.

Thurston County Fair Fund 1030. This is a special revenue fund which supports a five-day county fair and off-season events, facility rentals and an RV storage operation.

Thurston County Recreation Fund 1320. This is a special revenue fund which provides adult, children and special needs recreational opportunities within the county and is supported by program fees, General Fund and grants.

Noxious Weed Control Fund 1350. This is a special revenue assessment fund established to educate, consult and help landowners to protect lands from the impact of invasive noxious weeds.

Long Lake LMD Fund 1720. This is a special revenue fund established to provide a long-term vegetation management program and employ best management practices based on environmental safety and efficacy that balances use of this natural resource between recreational users and wildlife through the control of aquatic vegetation (native and non-native invasive species) in Long Lake.

Lake Lawrence LMD Fund 1740. This is a special revenue fund established to provide a long-term vegetation management program and educate the LMD on water quality and lake management issues that balances use of this natural resource between recreational users and wildlife through the control of aquatic vegetation (native and non-native invasive species) in Lake Lawrence.

Basin Planning and Enhancement Projects Fund 1780. This is a special revenue fund established to account for grant activity related to water quality.

Storm and Surface Water Utility Fund 4060. This enterprise fund is supported by dedicated revenue assessment that enables storm water management and water quality improvements through programs such as the administration of the Drainage Design and Erosion Control Manual, education and outreach, water quality and quantity monitoring, facility inspection and maintenance, drainage infrastructure mapping and illicit discharge detection elimination and planning and coordinating compliance with the county's National Pollution Discharge Elimination System permit.

Storm and Surface Water Capital Fund 4070. This enterprise fund was established to support storm water capital facilities projects that provide local flood reduction, habitat and water quality improvement. Revenue is provided through operating transfers from the Storm and Surface Water Utility Fund.

Land Use and Permitting Fund 4124. This fund supports the review of land use proposals and building permit applications to ensure compliance with Thurston County Codes and operates as a fee-based enterprise fund.

TOTAL EXPENDITURES & FTEs BY DEPARTMENT

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>FTEs</i>	60.00	57.00	57.00	53.00
<i>Expenditures</i>				
Personnel	5,180,529	5,419,141	3,713,217	5,273,436
Internal Services	2,845,907	3,557,442	1,624,094	3,410,068
Professional Services	1,421,292	2,167,379	537,693	1,526,348
Operating Costs	590,865	728,161	385,554	738,107
Debt Services	23,692	18,646	15,122	12,609
Capital Expenses	183,226	1,530,000	154,222	992,000
Transfers to Other County Funds	769,602	920,000	581,580	920,000
<i>Department Total</i>	11,015,114	14,340,769	7,011,483	12,872,568

EXPENDITURES BY FUND

General Fund – WSU Extension	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	193,758	135,476	92,701	107,704
Internal Services	116,842	113,199	75,839	140,924
Professional Services	108,404	106,690	65,202	104,590
Operating Costs	20,512	28,554	19,231	28,360
Debt Services	3,574	3,032	2,681	3,032
<i>Fund Total</i>	443,090	386,951	255,655	384,610

Fair	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	289,820	253,121	185,515	270,192
Internal Services	129,995	126,083	81,239	131,447
Professional Services	43,049	49,400	36,142	63,500
Operating Costs	101,639	101,455	78,050	92,930
<i>Fund Total</i>	564,503	530,059	380,947	558,069

Recreation Services	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	252,459	225,795	149,624	146,875
Internal Services	79,235	83,529	54,874	80,449
Professional Services	33,896	12,600	6,515	8,600
Operating Costs	72,785	43,075	41,995	35,400
<i>Fund Total</i>	438,376	364,999	253,008	271,324

Noxious Weed	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	349,401	390,382	276,294	380,529
Internal Services	102,428	120,477	54,842	137,078
Professional Services	21,621	10,898	11,557	11,898
Operating Costs	35,827	39,119	19,384	42,119
Capital Expenses	0	6,000	0	6,000
<i>Fund Total</i>	509,277	566,876	362,077	577,624

Long Lake LMD	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	34,282	34,704	29,878	37,588
Internal Services	14,097	19,925	28,294	19,462
Professional Services	77,462	261,375	56,340	221,950
Operating Costs	5,184	9,509	2,327	10,275
Fund Total	131,025	325,513	116,839	289,275

Lake Lawrence LMD	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	33,861	32,270	16,705	30,593
Internal Services	4,739	6,767	4,809	10,151
Professional Services	59,516	86,500	62,577	51,150
Operating Costs	4,637	2,600	363	2,600
Fund Total	102,753	128,137	84,454	94,494

Basin Planning & Enhancement Projects	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	15,831	76,227	62,799	33,944
Internal Services	8,633	100,000	1,507	25,000
Professional Services	42,839	511,156	9,218	158,950
Operating Costs	86	5,600	351	32,097
Capital Expenses	0	850,000	0	800,000
Fund Total	67,389	1,542,983	73,874	1,049,991

Storm & Surface Water Utility	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	1,614,632	1,768,170	1,233,342	1,890,244
Internal Services	1,127,088	1,691,820	569,876	1,816,327
Professional Services	192,961	496,700	94,531	408,550
Operating Costs	266,619	336,873	172,844	342,900
Debt Services	36	0	14	15
Capital Expenses	18,319	58,000	0	23,000
Transfers to Other County Funds	765,935	920,000	581,580	920,000
<i>Fund Total</i>	3,985,591	5,271,563	2,652,187	5,401,036

Storm & Surface Water Capital	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	95,058	119,216	59,904	70,700
Internal Services	336,042	282,067	87,084	69,982
Professional Services	691,649	496,000	122,535	355,000
Operating Costs	4,173	7,800	4,790	3,950
Capital Expenses	159,232	611,000	154,222	158,000
<i>Fund Total</i>	1,286,153	1,516,083	428,536	657,632

Land Use & Permitting	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	2,301,428	2,383,780	1,606,455	2,305,067
Internal Services	926,808	1,013,575	665,729	979,248
Professional Services	149,895	136,060	73,076	142,160
Operating Costs	79,404	153,576	46,220	147,476
Debt Services	20,082	15,614	12,427	9,562
Capital Expenses	5,674	5,000	0	5,000
Transfers to Other County Funds	3,667	0	0	0
Fund Total	3,486,958	3,707,605	2,403,907	3,588,513

TOTAL REVENUE

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund – WSU Extension	198,446	188,520	111,730	158,215
Fair	547,231	503,373	394,664	456,800
Recreation Services	430,778	314,397	262,280	310,597
Noxious Weed	520,847	507,013	298,278	506,330
Long Lake LMD	187,014	183,650	107,535	165,350
Lake Lawrence LMD	95,412	92,250	59,919	92,100
Basin Planning & Enhancement Projects	66,331	1,535,833	56,194	1,050,041
Storm & Surface Water Utility	4,839,519	4,968,520	2,711,358	5,213,912
Storm & Surface Water Capital	1,096,274	1,411,516	722,925	925,000
Land Use & Permitting	3,358,008	3,890,295	2,659,745	3,355,016
Department Total	11,339,860	13,595,367	7,384,627	12,233,361

REVENUE BY FUND

General Fund – WSU Extension	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	141,002	145,994	76,895	150,215
Misc Revenue	0	4,600	8,383	8,000
Grants	57,444	37,926	26,452	0
Fund Total	198,446	188,520	111,730	158,215

Fair	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund Contribution	58,000	0	0	0
Fees and Licenses	131,156	136,400	111,649	124,000
From Other Funds	35,298	35,298	35,298	25,000
Intergovernmental Revenue	41,663	35,675	36,815	35,000
Misc Revenue	281,114	296,000	210,902	272,800
Fund Total	547,231	503,373	394,664	456,800

Recreation Services	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund Contribution	30,000	30,000	0	30,000
Fees and Licenses	367,328	252,000	232,755	271,797
Intergovernmental Revenue	23,930	23,797	23,930	0
Misc Revenue	9,520	8,600	5,595	8,800
Fund Total	430,778	314,397	262,280	310,597

Noxious Weed	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	80,156	65,228	63,281	65,228
Intergovernmental Revenue	-322	370	0	370
Misc Revenue	408,479	407,274	234,369	414,803
Grants	32,534	34,141	627	25,929
Fund Total	520,847	507,013	298,278	506,330

Long Lake LMD	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Misc Revenue	187,014	183,650	107,535	165,350
Fund Total	187,014	183,650	107,535	165,350

Lake Lawrence LMD	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Misc Revenue	95,412	92,250	59,919	92,100
Fund Total	95,412	92,250	59,919	92,100

Basin Planning & Enhancement Projects	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Misc Revenue	198	500	58	50
Grants	66,133	1,535,333	56,136	1,049,991
Fund Total	66,331	1,535,833	56,194	1,050,041

Storm & Surface Water Utility	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Taxes	600,531	658,775	0	0
Fees and Licenses	83,096	90,500	19,401	131,188
Intergovernmental Revenue	90,081	85,000	0	0
Misc Revenue	3,861,325	4,110,335	2,676,444	5,068,924
Grants	204,486	23,910	15,512	13,800
Fund Total	4,839,519	4,968,520	2,711,358	5,213,912

Storm & Surface Water Capital	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
From Other Funds	650,000	920,000	560,000	920,000
Misc Revenue	8,726	5,000	4,954	5,000
Grants	437,548	486,516	157,971	0
Fund Total	1,096,274	1,411,516	722,925	925,000

Land Use & Permitting	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund Contribution	340,455	659,295	494,472	549,516
Fees and Licenses	2,937,514	3,227,500	2,158,940	2,802,000
From Other Funds	50,000	0	0	0
Misc Revenue	5,342	3,500	6,333	3,500
Grants	24,698	0	0	0
Fund Total	3,358,008	3,890,295	2,659,745	3,355,016

Washington State University (WSU) Extension

Programs:		
Program: B500 WSU Extension - Administration		
Description: Administrative operating expenses include: county-owned facility rent, utilities, internal service costs, county vehicle, insurance, supplies, leased copy equipment, administrative supervisor position (0.50 FTE) and a portion of the director's salary (0.50 FTE), which provides administrative support and oversight to all programs and services.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	151,841	183,205
Program: B520 4-H		
Description: 4-H Youth Development provides hands-on teaching, leadership development and outreach to youth, grades K-12 in many subject areas. The 4-H Adventure Program creates problem-solving activities that build cohesive, effective teams and assists in improving skills such as communication, critical thinking, and trust building within those teams.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	85,116	47,190
Program: B540 Master Gardener		
Description: The Master Gardener and Master Composter Programs provide a wide array of formal and informal education opportunities for the public. Full training courses in gardening and composting are offered annually. After intensive training, gardening and composting volunteers fulfill sixty and forty hours of volunteer work, respectively, at the Master Gardener demonstration gardens, diagnostic clinics and workshops. These are regularly staffed with volunteers who answer questions on soils, plants, insects, composting and gardening techniques. Clinics are located at Olympia Farmers Market and the WSU Extension office.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	83,994	88,215
Program: B542 Master Gardener - Annual Training Program		
Description: The Master Gardener/Master Composter training courses are provided annually. Revenue covers expenses for training local community members to become official Master Gardeners or Master Composters by WSU standard practices. Any revenue collected beyond training expenses is returned to support the program, demonstration gardens and clinics.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	12,000	12,000

Programs:**Program: B565 Native Plant Salvage**

Description: The Native Plant Salvage Project helps protect water quality and wildlife habitat through action-based educational activities. Volunteer opportunities include rescuing plants from areas slated for new development, streamside vegetation projects, installing and maintaining learning landscapes at area schools, fundraising and assisting with public workshops on plant identification, naturescaping and propagation. WSU Extension's Native Plant Salvage and Water Resources/Environmental Education program is fully funded by fees, grants or WSU sources in order to provide programs and services to county residents.

Budget:	2012 Budget	2013 Preliminary
Expenditures	30,000	30,000

Program: B580 Food Safety

Description: The WSU Extension Food Safety and Nutrition Program provides information on nutrition, healthy food choices, safe food handling and storage, preventing food borne illnesses, hand washing and assisting low-income residents with food budget-stretching ideas. Training for Public Health's Food and Beverage Worker permits is overseen by the WSU Thurston County faculty. Additional funds are provided as a small contribution in support of the WSU Food Safety faculty member's salary.

Budget:	2012 Budget	2013 Preliminary
Expenditures	24,000	24,000

Thurston County Fair**Programs:****Program: Annual Fair**

Description: Annual agricultural county fair as per RCW 36.37.010.

Budget:	2012 Budget	2013 Preliminary
Expenditures	291,532	306,938

Program: Non-fair Activities

Description: Off-season activities including facility rentals, storage, camping, and off-season events.

Budget:	2012 Budget	2013 Preliminary
Expenditures	238,527	251,131

Recreation Services

Programs:		
Program: C808 Other Day Camps		
Description: Operation of recreational-based day camp services held during the summer months. Target population 6-12 years of age.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	85,173	72,371
Program: C828 Southwest Washington Soccer Association (SWSA)		
Description: Operation of an adult coed soccer program for persons ages 18 through adult conducted year-round. This program is no longer managed by Thurston County.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	19,882	0
Program: C946 Disabled Recreation Activities		
Description: Recreation activities serving persons with physical and developmental disabilities ages 8 through adult conducted year-round. A grant along with program fees supports this program.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	175,975	129,188
Program: C948 Summer Weekday Program		
Description: Recreation programs serving persons with physical and developmental disabilities conducted during the summer.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	67,113	52,871
Program: C800 – C801 & C858 Recreation Administration – Shelter/Lodge Rentals		
Description: General administration related to recreation programs and shelter/lodge rentals.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	16,856	16,894

Noxious Weed Control

Programs:		
Program: C500 - C599 Noxious Weed Control		
Description: The Thurston County Noxious Weed Control Board carries out the mandates of the Washington State Noxious Weed Control Law, RCW 17.10. The Noxious Weed Control Program educates, consults with, and provides services to landowners to protect and preserve lands from the degrading impact of exotic, invasive noxious weeds. It is funded primarily by an annual assessment on properties.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	566,876	577,624

Lake Management Districts

Programs:		
Program: Long Lake Management District (Fund 1720)		
Description: The Long Lake Management District provides long-term vegetation management according to an integrated aquatic vegetation management plan to eradicate non-native invasive plants such as Eurasian Water milfoil, Yellow Flag Iris and White Water Lily, and also manages native aquatic plants that reach a nuisance level in accordance with the approved Integrated Pest Management Plan and a contract with the Long Lake property owners.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	325,513	289,275
Program: Lake Lawrence Management District (Fund 1740)		
Description: The Lake Lawrence Management District provides long-term vegetation management according to an integrated aquatic vegetation management plan to eradicate non-native invasive plants such as the White Water Lily and Yellow Flag Iris, and also manages native aquatic plants that reach a nuisance level in accordance with the approved Integrated Pest Management Plan and a contract with the Lake Lawrence property owners.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	128,137	94,494
Program: W435 & W439 Basin Planning and Enhancement (Fund 1780)		
Description: Water Resources staff will use a \$1.8 million Department of Ecology grant to develop an in lieu fee program and purchase and permanently protect land containing wetland habitat in the Deschutes River watershed. Other grants will help fund efforts to implement the Black Lake Integrated Aquatic Vegetation Management Plan.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,542,983	1,049,991

Stormwater & Surface Water Utilities

Programs:		
Program: W600 Stormwater Public Information & Education (Fund 4060)		
Description: Education and outreach services include focused programs for youth and adults. Youth programs include school programs and field activities to restore sites and monitor for macro invertebrates (Stream Team). Adult outreach programs include partnerships with WSU Extension, Chehalis River Partnership, and the Nisqually River Council and other county departments such as Public Health - Environmental Health division.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	290,436	287,420
Program: W601 & W607 Stormwater Planning, Policy & Compliance		
Description: This program coordinates all county actions toward compliance with the National Pollution Discharge Elimination System (NPDES) Phase II Stormwater Permit and the planning activities for resource preservation and protection. The Thurston County Drainage Design and Erosion Control Manual is administered under these activities.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	460,082	429,269
Program: W602 & W604 Stormwater Monitoring		
Description: This program includes monitoring ground water elevations in flood-prone areas, stream flow stations for flood-prone streams, and precipitation gages throughout the county. Additionally, the program provides contracted services to the cities of Olympia, Lacey and Tumwater. The program also provides ambient water quality data.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	633,180	696,148
Program: W603 & W608 Stormwater Infrastructure Management		
Description: This program involves inspecting and maintaining public facilities, ensuring that private facilities are inspected and maintained, collecting data to manage county-owned assets, and developing a map of the county's storm water infrastructure. The program also provides technical assistance for ratepayers.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,489,003	1,532,308
Program: W605-W606, W634 Stormwater Utility Administration		
Description: Utility administration provides staff management, develops program priorities, implements fiscal controls, and develops data for the customer billing system and the NPDES compliance tracking system.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	2,309,651	2,379,103

Programs:**Program: W609 Illicit Discharge Detection Elimination**

Description: The illicit discharge detection elimination program involves inspecting and investigating any unauthorized discharges or connections to the storm water systems, and taking appropriate corrective action which may range from awareness education to enforcement.

Budget:	2012 Budget	2013 Preliminary
Expenditures	89,211	76,788

Stormwater Capital Facilities**Programs:****Program: Stormwater Capital Facilities Program (Fund 4070)**

Description: This program focuses on retrofitting, replacing, or installing new infrastructure. In many cases, the program installs new or additional drainage infrastructure in subdivisions that were built before storm water standards were adopted.

Budget:	2012 Budget	2013 Preliminary
Expenditures	1,516,083	657,632

Land Use & Permitting**Programs:****Program: C230 Administrative Services**

Description: The Administrative Services division provides support to all divisions of Resource Stewardship. Within this section, accounting support (daily cash deposits and accounts receivable and payable, payroll, and budget) and IT support is provided to all Amanda users.

Budget:	2012 Budget	2013 Preliminary
Expenditures	735,123	714,357

Program: C235 Permit Assistance Center

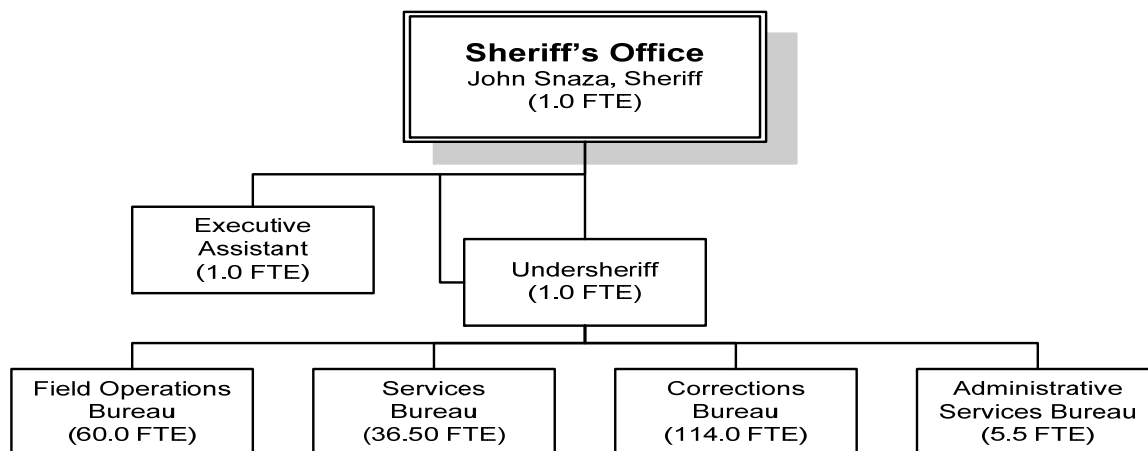
Description: The Permit Assistance Center provides one-stop assistance to citizens, contractors, and property owners seeking property information, permits and authorizations to develop land and coordinate projects that require intradepartmental review.

Budget:	2012 Budget	2013 Preliminary
Expenditures	434,190	431,527

Programs:		
Program: C245 Planning & Environmental Services		
Description: The Planning and Environmental Review division reviews proposed land-use actions for their consistency with the Thurston County Comprehensive Plan and related zoning and development standards.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,204,475	1,150,452
Program: C247 Hearings Examiner		
Description: This program is contracted out and issues decisions on land use proposals, oversees the public hearing process and hears appeals of administrative decisions.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	95,000	95,000
Program: C250 Solid Waste Compliance		
Description: The Compliance Unit investigates complaints related to building without permits, critical areas and zoning violations, grading violations, and junk vehicle complaints.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	186,207	151,825
Program: C255 Building Inspections		
Description: The Building and Fire Safety Division inspects all new construction within unincorporated Thurston County for compliance with building and fire codes.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	393,755	434,101
Program: C260 & C233 Building Plan Review		
Description: The Building and Fire Safety division reviews building plans for all new construction within unincorporated Thurston County for compliance with building, flood and fire codes.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	453,628	398,682
Program: C270 Fire Code Inspections		
Description: The Fire Code Inspection division reviews building plans and inspects all non-residential new construction within unincorporated Thurston County for compliance with state and local fire codes. This division conducts regular inspections on all non-residential structures for compliance with state and local fire codes.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	161,992	168,329
Program: C282 Boundary Review Board		
Description: Land Use and Permitting provides staff support for this voluntary board, which reviews annexation proposals and issues recommendations on these proposals.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	12,329	12,664

Programs:**Program:** C283 Historic Commission**Description:** Administrative staff provides support for activities related to the conservation, preservation and support of historical locations within Thurston County and assists the citizen commission with projects related to conservation and preservation of historic sites within rural Thurston County.

Budget:	2012 Budget	2013 Preliminary
Expenditures	30,906	31,576

Organization:**Mission:**

In partnership with our citizens, we are committed to protecting life, property and individual rights while providing professional and ethical service to our community.

Purpose:

The Sheriff's Office provides law enforcement in unincorporated Thurston County and operates the Adult Corrections Facility, providing detention for pre-trial and convicted individuals and offers alternative programs that afford offenders opportunities for successful reintegration into the community.

2013 Goals:

- The Thurston County Sheriff's Office will provide the highest level of service to the public through reorganization and increased staffing levels.
- Develop and maintain professional staff within the Thurston County Sheriff's Office through training, education and professional development we will strive to ensure we provide fair, impartial and courteous service.
- Continue to provide training throughout the agency in preparation for complete transition with collision investigations on county roads by July 2013.
- Provide a strong leadership development and transition plan for the entire Corrections staff.
- Provide evidence based and/or best practice inmate programming to address mental illness, chemical dependency, anger management, job skills, and basic educational programs for re-entry case management, and reduce criminal behavior/recidivism.
- Use information technology and records management systems to provide real time information for efficient use for our internal and external customers.

2013 Challenges:

- The agency will continue to review organizational structure to ensure best practices are in place and provide efficient and effective leadership. Provide on-going review and necessary adjustments to support specific programs that have been identified to improve process improvements within the agency.
- On July 1, 2013, the Washington State Patrol will cease handling county road vehicle accidents. As we approach the full implementation date, there will be significant impacts of this added work load. The type of collision investigation will vary from non-injury collisions to fatality collision investigations. We are anticipating our response time to priority two and three calls for service will increase. It is estimated that we will be handling approximately 1,000 collisions per year.
- The transition into the new jail will begin during the first quarter of 2013. This transition will create significant changes to the day to day operations of the new and old facility until the transition is complete. The challenge will be the actual training upon moving into the new jail.
- The attrition and transfer of several members within the agency will take place during 2013 within the Field Operations Bureau and Investigative Division. These will create a greater sense of urgency and caseload for each investigator within the division. The challenge for 2013 will be to evaluate attrition and hire staff to fill the vacancies.
- The use of outside inmate housing and controlling overtime within the Corrections Bureau will continue to be monitored closely due to the anticipated population increases and reduced staffing levels from prior year's budget cuts.

Funds:

The Sheriff's Office operates primarily from the General Fund. It also uses the following special revenue funds for specific purposes.

LEOFF I Long Term Care Fund 1420. This fund was established to pay premiums for long-term care insurance for LEOFF I law enforcement employees and retirees.

Special Programs Fund 1440. This fund was established to record vessel registration fees received from the state to support the boating enforcement program and any grants received for boating safety.

Prisoners Concession Fund 1450. This fund was established to contribute to the projects, activities and well-being of inmates and their environment by using the revenue from the sale of inmate commissary and telephone commissions.

TOTAL EXPENDITURES & FTEs BY DEPARTMENT

Sheriff	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
FTEs	104.00	104.00	104.00	103.00
Expenditures				
Personnel	11,435,348	12,327,130	8,429,336	12,296,673
Internal Services	2,354,859	2,824,598	1,872,351	3,267,580
Professional Services	91,972	93,471	145,608	81,185
Operating Costs	449,946	514,483	357,900	414,349
Debt Services	7,654	8,672	6,905	11,955
Capital Expenses	32,193	0	16,897	5,000
Transfers to Other County Funds	497,405	0	0	0
Department Total	14,869,378	15,768,354	10,828,997	16,076,742

Corrections	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
FTEs	102.00	105.00	120.80	116.00
Expenditures				
Personnel	10,423,395	10,692,116	7,420,177	12,225,430
Internal Services	1,559,299	1,634,727	1,074,794	2,337,372
Professional Services	1,626,500	1,631,758	1,100,342	1,486,217
Operating Costs	1,118,597	1,274,613	860,471	1,238,612
Debt Services	11,900	11,246	9,547	9,720
Department Total	14,739,691	15,244,460	10,465,330	17,297,351

EXPENDITURES BY FUND

Sheriff – General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	11,311,918	12,157,706	8,319,673	12,296,673
Internal Services	2,352,915	2,822,568	1,870,998	3,265,825
Professional Services	62,565	62,589	85,211	81,185
Operating Costs	449,946	509,483	355,206	414,349
Debt Services	7,654	8,672	6,905	11,955
Capital Expenses	32,193	0	16,897	5,000
Transfers to Other County Funds	497,405	0	0	0
<i>Fund Total</i>	14,714,597	15,561,018	10,654,889	16,074,987

Sheriff – LEOFF I	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	120,549	125,000	87,207	0
Professional Services	29,407	30,882	60,397	0
<i>Fund Total</i>	149,956	155,882	147,603	0

Sheriff – Special Programs	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	2,881	44,424	22,457	0
Internal Services	1,944	2,030	1,353	1,755
Operating Costs	0	5,000	2,695	0
<i>Fund Total</i>	4,825	51,454	26,504	1,755

Corrections – General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	10,276,151	10,530,415	7,314,298	12,060,546
Internal Services	1,547,053	1,623,588	1,067,368	2,325,509
Professional Services	1,450,767	1,474,178	985,216	1,323,475
Operating Costs	1,099,536	1,251,960	845,631	1,217,517
Debt Services	11,900	11,246	9,547	9,720
<i>Fund Total</i>	14,385,406	14,891,387	10,222,060	16,936,767

Corrections – Prisoners' Concessions	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	147,245	161,701	105,879	164,884
Internal Services	12,246	11,139	7,426	11,863
Professional Services	175,733	157,580	115,126	162,742
Operating Costs	19,061	22,653	14,839	21,095
<i>Fund Total</i>	354,285	353,073	243,270	360,584

TOTAL REVENUE

Sheriff	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund	1,032,628	759,581	540,765	575,516
LEOFF I	105,351	155,882	155,727	0
Special Programs	48,399	48,300	61,743	51,600
Department Total	1,186,378	963,763	758,236	627,116

REVENUE BY FUND

Sheriff – General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	287,754	251,900	172,645	400,017
Intergovernmental Revenue	288,079	232,663	158,893	0
Misc Revenue	64,812	15,900	13,695	10,900
Grants	391,983	259,118	195,532	164,599
Fund Total	1,032,628	759,581	540,765	575,516

Sheriff – LEOFF I	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund Contribution	104,850	155,422	155,422	0
Misc Revenue	502	460	305	0
Fund Total	105,351	155,882	155,727	0

Sheriff – Special Programs	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Intergovernmental Revenue	47,001	47,000	60,742	50,000
Misc Revenue	1,398	1,300	1,001	1,600
Fund Total	48,399	48,300	61,743	51,600

Corrections	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund	2,278,504	2,217,936	1,046,020	1,959,207
Prisoner's Concessions	361,790	322,000	223,880	332,500
Department Total	2,640,295	2,539,936	1,269,899	2,291,707

Corrections – General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	395,621	344,800	198,996	348,000
From Other Funds	1,673,618	1,715,332	760,320	1,610,557
Intergovernmental Revenue	89,437	76,000	39,151	0
Misc Revenue	783	900	359	650
Grants	119,046	80,904	47,194	0
Fund Total	2,278,504	2,217,936	1,046,020	1,959,207

Corrections – Prisoners' Concessions	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	185,708	185,000	139,897	187,000
Misc Revenue	176,082	137,000	83,983	145,500
Fund Total	361,790	322,000	223,880	332,500

Sheriff

Programs:		
Program: B100 Operations – Administration		
Description: Provides overall administrative support for the Sheriff's Office, including the budget, labor relations and policy development.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	623,138	629,087
Program: B101-B102 Operations – Accounting Services		
Description: Provides accounting services for all fiscal aspects of the office. Responsible for budget development, all office revenue and expenditure tracking, the Telestaff scheduling program, inmate medical and all other duties associated with accounting within the office.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	325,505	340,053
Program: B104 Operations – Volunteers		
Description: Our agency has numerous volunteer groups: Reserve Deputies, Explorers, Search & Rescue, Mounted Patrol, Jeep Patrol, Disabled Parking Enforcement and citizen volunteers within the office.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	26,835	43,741
Program: B105 Operations – Investigation		
Description: The Investigation Unit conducts follow-up investigations on felony crimes that require additional time and/or expertise above what can be offered by a first responding Patrol Deputy. Crimes include, but are not limited to: homicide, assault, sex offenses, arson, kidnapping, fraud/forgery, computer crimes, burglary and auto theft.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,380,613	1,702,110
Program: B106 Operations – Sex Offender Registration		
Description: Monitors all registered sex offenders within Thurston County. Investigates sex offenders that fail to register, verifies residency of sex offenders and performs several other tasks associated with sex offender registration.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	339,844	215,558
Program: B107 Methamphetamine Initiative		
Description: Identify, locate and arrest methamphetamine addicted criminals, especially career criminals who are causing great problems in the areas of identity theft, burglary and auto theft. This program is primarily grant funded. There is currently no funding identified for 2012.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	11,219	0

Programs:		
Program: B109 Operations – Evidence		
Description: Collects, processes and preserves evidence associated with criminal activity. This includes processing crime scene evidence and working with the Washington State Crime Lab.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	434,613	453,062
Program: B110 Operations – Patrol		
Description: Provides first-response on calls for service, conducts initial crime investigations, investigates accidents, provides traffic enforcement and resolves civil complaints.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	8,579,665	8,852,266
Program: B111 Operations – Boat Patrol		
Description: Patrols Thurston County waterways, educates the public on safe boating and enforces boating laws.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	34,162	26,752
Program: B112 Operations – Substations		
Description: The Sheriff's Office currently maintains four substations within Thurston County, one each in the Rochester, Yelm, Amtrak and Martin Way areas.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	19,256	16,356
Program: B114 Operations – Drug Unit		
Description: Works with the Thurston County Narcotics Task Force to interdict narcotic dealers and supplies at the mid and upper level.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	425,393	353,264
Program: B116-B119 Operations – Special Services (SWAT, Riot & Dive Teams)		
Description: Specialty teams are necessary to respond efficiently and effectively to special situations that may arise. Without these teams, needed responses would be greatly delayed and could cause needless injury or loss of life to a member of the agency and/or to county citizens.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	80,944	83,937
Program: B121 Operations – Staff Services		
Description: Responsible for ordering supplies, all inter-fund accounts, collective bargaining unit required purchases and additional staff support for operation of the office.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,666,711	1,780,741

Programs:		
Program: B122 Operations – Civil Services		
Description: Receives, processes and serves all manner of civil service matters.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	403,419	514,991
Program: B123 Operations – Front Desk		
Description: Handles complaints, receives and processes applications for concealed weapon permits, answers phones and performs a multitude of other assigned duties.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	145,427	145,481
Program: B124 Operations – Warrants		
Description: Receives, processes and enters warrants into state and national databases and arranges all warrant extraditions.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	175,947	90,814
Program: B125 Operations – Records		
Description: Receives, reviews, processes and stores all records associated with the Sheriff's Office.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	226,200	232,612
Program: B126 Operations – Community Outreach		
Description: Provides crime prevention training, disseminates electronic crime information, conducts the citizens' academy and performs community outreach.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	43,195	3,060
Program: B127 Operations – Training		
Description: Schedules in-service training, firearms training and Emergency Vehicle Operations Course training, and processes requests for outside training opportunities.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	34,666	33,732
Program: B128 Operations – Information Technology		
Description: Manages multiple computer systems and software applications within the Sheriff's Office.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	127,269	132,007

Programs:**Program: B131 Operations – Canine Unit**

Description: Responds to incidents where a K-9 application is needed, provides public demonstrations on the capabilities of our K-9 unit and provides for the care and custody of the K-9 dogs.

Budget:	2012 Budget	2013 Preliminary
Expenditures	427,579	425,363

Program: B103 LEOFF I Long Term Care (Fund 1420)

Description: This fund is used to pay premiums for long-term care insurance for LEOFF 1 (Law Enforcement Employees and Retirees). **Note: This program will be moved to General Fund in 2013.**

Budget:	2012 Budget	2013 Preliminary
Expenditures	155,882	0

Program: B100, B110-B113, B116, B129 Special Programs – Boat Patrol, Substations, Communications Van, Block Grant (Fund 1440)

Description: This fund is used to record vessel registration fees received from the state and supports the boating enforcement program.

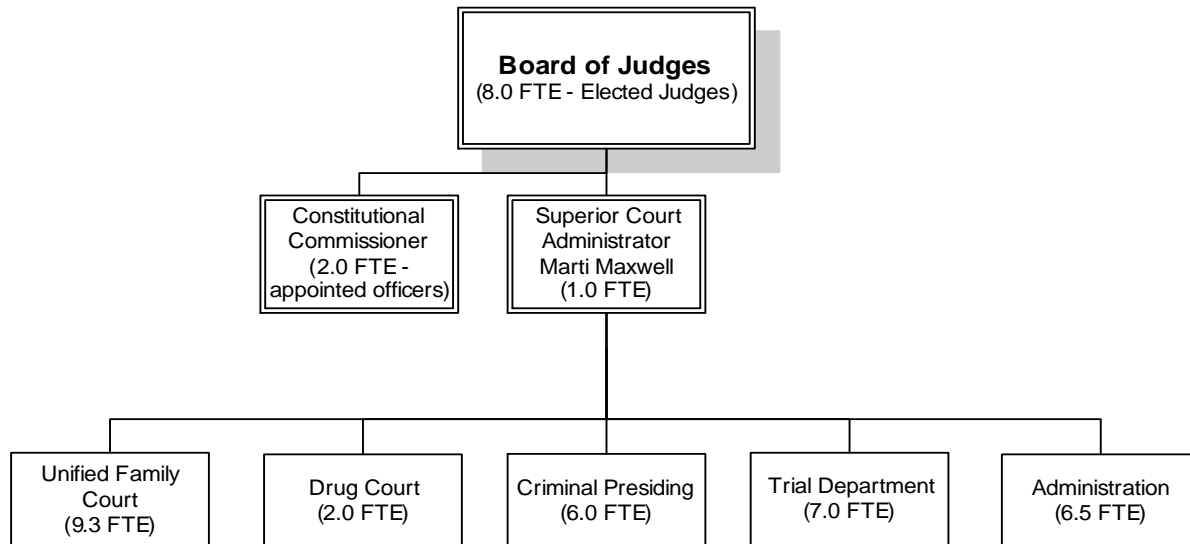
Budget:	2012 Budget	2013 Preliminary
Expenditures	80,872	1,755

Corrections

Programs:		
Program: B200 Corrections – Administration		
Description: Develops policies and procedures for the Corrections Bureau, oversees the Accountability and Restitution Center (ARC) planning process; recruits, hires and trains new staff; and provides budget oversight and overall administration of the Corrections Bureau.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,006,735	987,931
Program: B201 Corrections – Inmate Medical Services		
Description: Provides medical and dental health services within the facility and transports inmates to outside medical appointments when necessary.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,233,535	1,189,919
Program: B202 Corrections – Inmate Services		
Description: Provides a variety of inmate services and programs, such as the Chemical Dependency Program, Get Employed Today, Domestic Violence Offender Program and others.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	301,112	440,849
Program: B203 Corrections – Main Facility		
Description: Provides custody and security for incarcerated adult prisoners in a humane fashion while providing a secure facility for staff.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	6,298,380	8,038,724
Program: B204 Corrections – Post Six		
Description: Houses adult incarcerated male maximum custody prisoners in a dormitory-style environment. This is similar to what we will have in the ARC.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	700,015	711,064
Program: B205 Corrections – Facilities		
Description: Repairs, replaces and maintains Corrections Bureau facilities.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	929,876	1,601,273

Programs:		
Program: B206 Corrections – Options		
Description: Monitors those inmates court ordered, and appropriate for, alternative jail programs such as electronic home monitoring (EHM), work release (WR), day jail (DJ) and day reporting (DR).		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,439,668	1,410,772
Program: B207 Corrections – Court		
Description: Provides safe and secure movement of prisoners from the jail to the courts, as well as security for the courts during trials.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	842,956	883,546
Program: B209 Corrections – Jail Kitchen		
Description: Provides all meals for jail inmates and the juvenile detention facility.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,103,519	708,434
Program: B101, B210 – B212 Prisoners' Concession, Inmate Medical, Chemical Dependency & DUI Programs (Funds 0010 & 1450)		
Description: This fund was established to help contribute to the projects/activities and well-being of inmates and their environment by using revenue from the sale of inmate commissary and inmate telephone commissions.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	433,977	360,584
Program: B215 Treatment Sales Tax		
Description: Improves the quality of life for county residents and decreases the criminal justice system costs by reducing negative outcomes associated with substance abuse and untreated mental illness. Provides service to include re-entry and transition services for incarcerated people who are mentally ill and have chemical dependency issues.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	954,687	964,255

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Organization:

Note: ½ of judicial salaries and all benefits are paid by the State of Washington

Mission and Purpose:

To serve the public through the prompt resolution of civil and criminal cases in a manner that ensures access and fair treatment.

Thurston County Superior Court is a court where all can safely and easily access the court, its programs and services, and have an opportunity to be heard. Through well-trained judicial officers and court staff, the court uses innovative techniques and manages public resources responsibly. The court seeks community input to ensure public confidence in the judiciary and to reflect the diverse community needs.

2013 Goals:

- To remain efficient and effective in delivering court services.
- To complete a strategic plan.

2013 Issues:

- Lack of a case management system continues to hinder court efficiency
- Challenge of more complex family law matters and more self-represented parties
- Accountability and Restitution Center opening and the required changes to court practices and policies including electronic forms, paperless files, and video conferencing
- New judicial officers
- Need to change workflow processes and document those changes

Funds:

The Superior Court operates primarily within the General Fund. However, it also uses two additional funds.

Family Court Fund 1080. Revenue for this fund comes from the \$15 marriage license surcharge and is split with the Clerk's Office. Per statute, these funds pay for professional services for children and families.

Law Library Fund 1040. Funded by a portion of the civil case filing fees, this fund pays for library subscriptions for the county law library. This is a statutory requirement; however, we are exploring moving to electronic library resources as current space for the books is not sufficient.

TOTAL EXPENDITURES & FTEs BY DEPARTMENT

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>FTEs</i>	40.80	40.80	41.80	41.80
<i>Expenditures</i>				
Personnel	3,513,262	3,691,054	2,560,199	3,813,855
Internal Services	832,666	880,147	585,274	919,801
Professional Services	506,038	756,418	575,723	746,418
Operating Costs	364,263	419,302	236,964	385,302
Debt Services	13,203	15,923	9,479	15,923
<i>Department Total</i>	5,229,432	5,762,844	3,967,638	5,881,299

EXPENDITURES BY FUND

General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	3,500,190	3,676,887	2,551,189	3,798,751
Internal Services	815,587	867,094	576,572	906,548
Professional Services	488,723	716,418	564,863	706,418
Operating Costs	272,859	319,302	186,955	295,302
Debt Services	13,203	15,923	9,479	15,923
<i>Fund Total</i>	5,090,562	5,595,624	3,889,057	5,722,942

Law Library	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	889	1,125	248	1,125
Internal Services	15,008	12,304	8,203	12,649
Operating Costs	91,403	100,000	50,010	90,000
<i>Fund Total</i>	107,301	113,429	58,461	103,774

Family Court Services	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	12,183	13,042	8,762	13,979
Internal Services	2,071	749	499	604
Professional Services	17,315	40,000	10,860	40,000
<i>Fund Total</i>	31,569	53,791	20,121	54,583

TOTAL REVENUE

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
General Fund	1,415,577	1,579,543	692,576	1,527,453
Law Library	106,541	107,000	70,558	107,000
Family Court Services	27,304	23,100	21,980	27,000
Department Total	1,549,422	1,709,643	785,115	1,661,453

REVENUE BY FUND

General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	156,913	78,500	120,206	78,500
From Other Funds	423,785	477,864	206,878	491,290
Intergovernmental Revenue	331,572	336,697	0	0
Misc Revenue	283	0	0	0
Grants	503,024	686,482	365,492	957,663
Fund Total	1,415,577	1,579,543	692,576	1,527,453

Law Library	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	106,541	107,000	70,558	107,000
Fund Total	106,541	107,000	70,558	107,000

Family Court Services	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	26,703	23,100	21,608	27,000
Misc Revenue	601	0	372	0
Fund Total	27,304	23,100	21,980	27,000

Programs:		
Program: A600 Jury		
Description: Summons, processes and manages jurors for trials in the superior, district and Olympia Municipal courts. Processes jury fees for superior and municipal courts.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	341,917	335,521
Program: A610 Family Juvenile Court		
Description: Provides office, courtroom, and judicial support for family related matters including adoptions, dissolutions, dependencies, guardianships, and probate matters.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	941,108	980,289
Program: A620 Building Two		
Description: Superior Court salaries (exclusive of security, judges, commissioners, court reporters), mental illness commissioner, supplies, leases (copiers), witness fees, postage and general office expenses.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	713,413	731,424
Program: A621 Arbitration		
Description: Mandatory arbitration for cases where the amount in controversy is under \$50,000.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	25,000	25,000
Program: A622 Guardian ad Litem		
Description: Guardian ad Litem(s) are appointed at court expense to represent the best interest of children when/where the parent(s) are involved in the dissolution of marriage or there are post-decree issues with parenting plans. The parents or a parent must be found indigent before the court makes such an appointment. (RCWs: 13.34.100, 13.32A.190, 11.88.090(10), 26.33.070)		
Budget:	2012 Budget	2013 Preliminary
Expenditures	20,000	20,000
Program: A623 Safe 2B at Large		
Description: Safe 2B at Large services are ordered by the court when a judge determines more information regarding a defendants' mental stability and propensity for violence is needed before setting release conditions. These types of assessments require professional credentials not held by staff in our Pre-Trial Services Unit and require significant time on the part of the defendant and evaluator.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	2,500	2,500

Programs:**Program: A624 Interpreters**

Description: Mandated by Title VI of the Civil Rights Act of 1964; 45 CFR Sect. 80 and RCW 2.42 and 2.43, requiring all level of courts to make accessible proceedings to those with no or limited English proficiency. Interpreters are appointed at court expense for criminal matters and in limited civil cases, notably child dependency actions. (RCWs: 2.43.040 & 2.43.040(2))

Budget:	2012 Budget	2013 Preliminary
Expenditures	30,000	30,000

Program: A632 Mental Illness Commissioner

Description: An attorney in good standing with the Washington Bar Association contracts to provide hearings for individuals involuntarily committed for mental health/alcohol services. Hearings must be provided within 72 hours of commitment. **Note: In 2012, funds allocated to this budget line were moved to program A620 - Building 2 - extra help (0106A620 516000) in order to comply with requirements from the IRS that the position be changed from a contracted professional service to a part-time employee.**

Budget:	2012 Budget	2013 Preliminary
Expenditures	0	0

Program: A640 Security

Description: Superior Court provides security screening services for building two, building three and the Family and Juvenile Court facility. This service is mandated by RCW 36.28.010(5) which directs the county sheriff to attend each session of the court.

Budget:	2012 Budget	2013 Preliminary
Expenditures	383,147	395,289

Program: A650 Drug Court

Description: The Drug/DUI Court program is a diversion program that assists defendants with addiction problems that are either the underlying cause of criminal acts or the criminal act itself that has led to arrest. This program reduces costs in jail and court time and is effective in reducing recidivism.

Budget:	2012 Budget	2013 Preliminary
Expenditures	730,080	734,161

Program: A660 Court Reporter

Description: Court Reporters are authorized by RCW 2.32.180 and are the official reporter of the court or judicial district. Reporter transcripts are the record for appeal purposes. The statute provides that "Such reporter in each court is hereby declared to be a necessary part of the judicial system of the State of Washington." There are six reporters working with eight judges. An eighth reporter was not authorized when the eighth judicial position was funded in 2007. The seventh position was lost in the 2008 budget reductions.

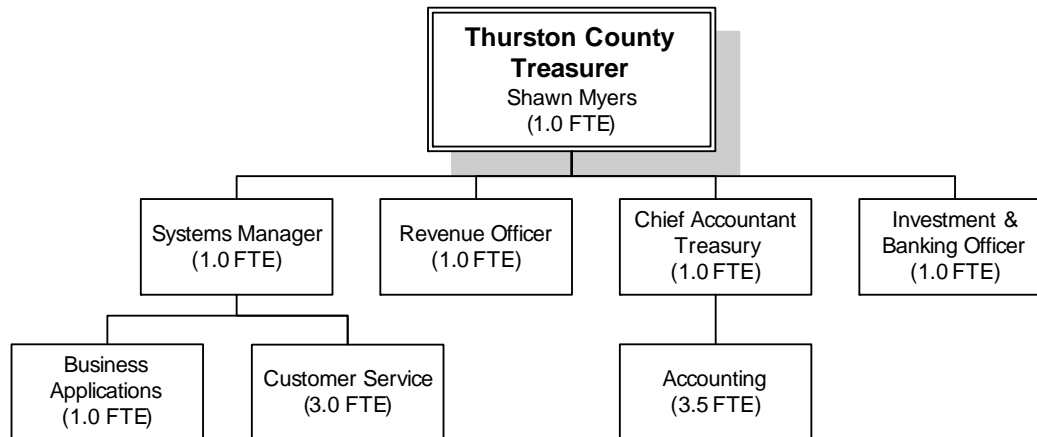
Budget:	2012 Budget	2013 Preliminary
Expenditures	596,890	610,586

Programs:		
Program: A680 Judges		
Description: Thurston County has eight elected superior court judges to whom the state pays half of the salaries and all of the benefits while the county pays half the salary of each judge.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	595,320	595,328
Program: A633-A636 Juvenile Court Programs (CASA, Safe 2B at Large, etc.)		
Description: A633 – Juvenile Guardian ad Litem appointments; A635 - Interpreters for dependencies and Juvenile Criminal/Civil matters; A634 – Juvenile dependency expenses; A636 – Juvenile Safe2B at Large – Contract for evaluation services to determine mental health/issues of violence for release decisions.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	46,500	46,500
Program: A670 Interfund Transfers for Internal Service Charges		
Description: These costs include insurance risk, Central Services, fixed and variable internal charges.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	763,254	799,447
Program: A625 Miscellaneous		
Description: Funds court-ordered psychological evaluations which may be ordered to determine competency to stand trial.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	1,000	1,000
Program: A630 Juvenile Services – Family Court (Funds 0010 & 1080)		
Description: This fund is financed per RCW 26.12.220 by a portion of marriage license fees and provides mediation, investigation, evaluation and other services a family court professional may consider necessary.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	88,791	89,583
Program: A620 Law Library (Fund 1040)		
Description: The law library is fully funded per RCW 27.24.070 by filing fees from superior and district courts and is governed by a board of trustees. The library is open to the public and employees during business hours and provides a variety of legal resources.		
Budget:	2012 Budget	2013 Preliminary
Expenditures	113,429	103,774

Programs:**Program: A665 Pre-Trial Services**

Description: Pre-Trial Services, formerly a part of District Court, moved to the Superior Court budget in June 2009. This four person unit interviews jail inmates prior to first appearances before a judge and prepares a release review report consisting of the criminal history, risk assessment score, and verified personal information. This report is distributed to the criminal presiding judge(s), prosecutor(s) and defender(s) and is used by the court to make release decisions. The unit also provides pre-trial supervision for defendants who require monitoring for drug/alcohol use and those defendants without stable housing or employment. Such supervision is a tool in preventing new offenses and assists defendants with attending court dates and keeping appointments with treatment providers. Starting September 2009, this unit administers a needs assessment to clients. In 2010, this unit was assigned domestic violence treatment reviews for monitoring of offender compliance. Overall, the work of the unit is directly responsible for managing jail population, reducing jail days, and reducing warrants.

Budget:	2012 Budget	2013 Preliminary
Expenditures	370,495	380,897

Organization:**Mission:**

Manage public funds with professionalism and integrity while providing excellent customer service by being responsive, knowledgeable, efficient and courteous.

2013 Goals:

Operate cost effective tax collection service. Maximize return on cash management operations.

2013 Issues:

Maintaining optimum service with current FTEs.

Funds:

The Treasurer operates within the General Fund. The Treasurer also pays debt service and handles investments for other funds, but these are not Treasurer operating funds.

Treasurers M&O Fund 1010. These funds are collected and expended for the foreclosure process which may include: filing fees, service, publication, title search, notice fees, sale expenses, postage, staff time, phone calls, and any reasonable office operations costs, including supplies and equipment such as a computer, which, by accepted accounting records, can be traced to the delinquent taxpayer and property.

Investment Administration Fund 1120. These funds are fees from pool participants which reimburse the Treasurer's Office for the actual expenses incurred in administering the investment function under a local pooling program.

Real Estate Technology Fund 1160. A surcharge fee has been added to the processing of Real Estate Excise Tax Affidavits to provide funds to create an automated system of processing the affidavits and their related information.

Road Improvement District (RID) Fund 1660. This fund accounts for the principal and interest payments for the outstanding debt incurred in Road Improvement District #2. The RID was created to finance road improvements for the purpose of implementing a landslide stabilization project on Sunrise Beach Road. The revenue source is a special assessment paid by the property owners in the Sunrise Beach area.

G.O. Bond Funds 2210 – 2261 and several Utility Debt Funds. These funds account for the payment of principal and interest for past debt issuance.

TOTAL EXPENDITURES & FTEs BY DEPARTMENT

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
FTEs	12.25	12.50	12.50	12.50
Expenditures				
Personnel	1,100,241	822,752	756,687	842,205
Internal Services	201,607	202,754	138,023	199,975
Professional Services	228,971	115,000	118,828	65,000
Operating Costs	106,196	53,800	93,151	54,200
Debt Services	8,314,083	8,626,600	2,063,271	8,548,550
Capital Expenses	7,699	0	0	0
Transfers to Other County Funds	28,510	28,600	3,561	28,600
Department Total	9,987,307	9,849,506	3,173,520	9,738,530

EXPENDITURE BY FUND

General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Personnel	767,861	822,752	513,221	842,205
Internal Services	186,888	202,754	132,838	199,975
Professional Services	37,752	40,000	18,452	40,000
Operating Costs	51,190	48,000	52,626	50,000
Capital Expenses	7,699	0	0	0
Fund Total	1,051,389	1,113,506	717,138	1,132,180

Treasurer's M&O	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	114,127	0	84,803	0
Internal Services	12,182	0	5,166	0
Professional Services	61,488	0	48,632	0
Operating Costs	16,108	0	14,678	0
<i>Fund Total</i>	203,905	0	153,279	0

Investment Administration	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Personnel	218,253	0	158,662	0
Internal Services	37	0	18	0
Professional Services	102,557	0	51,079	0
Operating Costs	30,107	0	23,669	0
<i>Fund Total</i>	350,953	0	233,429	0

REET Technology	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Internal Services	2,500	0	0	0
Professional Services	27,175	75,000	665	25,000
Operating Costs	5,475	0	0	0
<i>Fund Total</i>	35,150	75,000	665	25,000

RID #2	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Expenditures</i>				
Transfers to Other County Funds	28,510	28,600	3,561	28,600
<i>Fund Total</i>	28,510	28,600	3,561	28,600

GO Bonds 2002	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Operating Costs	461	0	0	0
Debt Services	436,509	0	0	0
Fund Total	436,970	0	0	0

GO Bonds 2004	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Operating Costs	293	400	293	350
Debt Services	742,739	742,400	166,926	744,300
Fund Total	743,032	742,800	167,218	744,650

GO Bonds 2005	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Operating Costs	203	500	0	350
Debt Services	2,299,990	2,280,000	309,995	2,277,000
Fund Total	2,300,193	2,280,500	309,995	2,277,350

GO Bonds 2007	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Operating Costs	302	500	303	350
Debt Services	362,218	360,000	84,909	362,400
Fund Total	362,519	360,500	85,211	362,750

GO Bonds 2009	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Operating Costs	293	500	0	350
Debt Services	2,426,194	2,558,700	862,897	2,653,600
Fund Total	2,426,487	2,559,200	862,897	2,653,950

GO Bonds 2010	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Operating Costs	1,590	2,000	1,340	1,550
Debt Services	1,618,831	2,115,000	429,243	2,103,850
Fund Total	1,620,421	2,117,000	430,583	2,105,400

2010C Debt Sinking Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Operating Costs	0	500	0	0
Fund Total	0	500	0	0

Grand Mound Water Utility Debt Service	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Debt Services	1,240	1,200	0	1,100
Fund Total	1,240	1,200	0	1,100

Olympic View Debt Service	2010 Actual	2011 Budget	2011 Actual as of September 20th	2012 Adopted
Expenditures				
Debt Services	1,061	1,100	684	600
Fund Total	1,061	1,100	684	600

Grand Mound Debt Service	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Operating Costs	165	1,000	64	950
Debt Services	363,981	326,000	162,250	285,800
Fund Total	364,146	327,000	162,314	286,750

Community Loan #1	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Debt Services	14,660	13,800	7,260	14,900
Fund Total	14,660	13,800	7,260	14,900

Central Services Debt Service	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Operating Costs	9	100	9	100
Debt Services	12,273	9,400	4,684	6,400
Fund Total	12,282	9,500	4,694	6,500

ER&R Maintenance Debt Service	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Expenditures				
Operating Costs	0	300	170	200
Debt Services	34,388	219,000	34,423	98,600
Fund Total	34,388	219,300	34,593	98,800

TOTAL REVENUE

	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
General Fund	1,125,558	1,051,000	715,874	820,700
Treasurer's M&O	202,402	0	158,913	0
Investment Administration	352,325	0	195,915	0
REET Technology	1,825	2,000	803	500
Tax Refunds	177	0	63	0
RID #2	41,393	26,400	29,307	27,400
GO Bonds 2005	28,510	28,600	3,561	28,600
GO Bonds 2010	315,448	314,000	130,893	314,000
Boston Harbor Reserve	12	0	0	0
Olympic View Debt Service	1,429	2,400	2,338	2,400
Tamoshan/Beverly Beach Debt Service	2,285	2,000	1,253	1,000
Grand Mound Debt Service	113,189	121,500	7,163	121,500
<i>Department Total</i>	2,184,553	1,547,900	1,246,083	1,316,100

REVENUE BY FUND

General Fund	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Taxes	272,276	279,000	200,187	50,000
Fees and Licenses	17,499	17,000	17,017	236,000
Misc Revenue	821,713	742,000	482,957	521,500
Grants	14,071	13,000	15,713	13,200
Fund Total	1,125,558	1,051,000	715,874	820,700

Treasurer's M&O	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Fees and Licenses	201,966	0	158,413	0
Misc Revenue	436	0	500	0
Fund Total	202,402	0	158,913	0

Investment Administration	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Misc Revenue	352,325	0	195,915	0
Fund Total	352,325	0	195,915	0

REET Technology	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Misc Revenue	1,825	2,000	803	500
Fund Total	1,825	2,000	803	500

Tax Refunds	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
Taxes	69	0	4	0
Misc Revenue	107	0	59	0
<i>Fund Total</i>	177	0	63	0

RID #2	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
Misc Revenue	41,393	26,400	29,307	27,400
<i>Fund Total</i>	41,393	26,400	29,307	27,400

GO Bonds 2005	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
From Other Funds	28,510	28,600	3,561	28,600
<i>Fund Total</i>	28,510	28,600	3,561	28,600

GO Bonds 2010	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
From Other Funds	315,448	314,000	130,893	314,000
<i>Fund Total</i>	315,448	314,000	130,893	314,000

Boston Harbor Reserve	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
<i>Revenue</i>				
Misc Revenue	12	0	0	0
<i>Fund Total</i>	12	0	0	0

Olympic View Debt Service	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
From Other Funds	1,000	2,000	2,000	2,000
Misc Revenue	429	400	338	400
Fund Total	1,429	2,400	2,338	2,400

Tamoshan/Beverly Beach Debt Service	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Misc Revenue	2,285	2,000	1,253	1,000
Fund Total	2,285	2,000	1,253	1,000

Grand Mound Debt Service	2011 Actual	2012 Budget	2012 Actual as of September 25	2013 Preliminary
Revenue				
Misc Revenue	113,189	121,500	7,163	121,500
Fund Total	113,189	121,500	7,163	121,500

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
Fund: 0010 - GENERAL FUND			
Beginning Fund Balance	13,486,523	15,993,256	15,000,000
Revenues			
Taxes	51,758,275	53,640,160	50,112,004
Licenses & Permits	1,855,829	1,743,950	1,869,498
Intergov't Revenues	11,963,454	10,875,519	7,860,724
Charges for Goods & Services	10,006,885	9,722,573	11,744,848
Fines & Forfeitures	1,820,967	1,616,800	2,726,700
Misc Revenues	1,018,213	856,615	2,240,115
Other Financing Sources	3,776,502	4,048,576	3,868,282
Total Revenues	82,200,125	82,504,193	80,422,171
Expenditures			
ASSESSOR	3,325,223	3,541,445	3,634,504
AUDITOR	4,359,045	5,137,841	5,230,400
COMMISSIONERS	1,625,201	1,925,445	1,929,685
TREASURER	1,051,389	1,113,506	1,132,180
CLERK	2,974,312	3,297,164	3,436,150
SUPERIOR COURT	5,090,562	5,662,274	5,722,942
DISTRICT COURT	2,915,655	3,136,173	3,167,537
JUVENILE COURT	6,502,605	7,219,585	7,414,968
PROSECUTING ATTORNEY	8,035,354	8,274,900	8,076,321
SHERIFF	14,714,597	15,649,591	16,074,987
CORRECTIONS	14,385,406	14,896,428	16,936,767
CORONER	951,422	987,617	978,819
CIVIL SERVICE	21,689	-	-
HUMAN RESOURCES	1,222,135	1,693,668	1,680,606
NON DEPARTMENTAL	4,308,206	7,238,471	5,348,321
OFFICE OF ASSIGNED COUNSEL	3,091,326	3,273,839	3,300,742
RESOURCE STEWARDSHIP	443,090	386,951	384,610
EMERGENCY SERVICES	3,124,306	1,974,973	1,421,896
PLANNING DEPARTMENT	1,446,632	1,994,899	1,588,168
STATE EXAMINER	106,194	115,000	115,000
Total Expenditures	79,694,351	87,519,770	87,574,603
Ending Fund Balance	15,993,256	10,977,679	7,847,568

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 1020 - FAMILY COURT SERVICES</u>			
Beginning Fund Balance	305,744	299,865	323,062
Revenues			
Charges for Goods & Services	250,160	236,325	226,500
Misc Revenues	13,809	6,500	6,000
Total Revenues	263,969	242,825	232,500
Expenditures			
CLERK	269,849	372,076	372,774
Total Expenditures	269,849	372,076	372,774
Ending Fund Balance	299,865	170,614	182,788
<u>Fund: 1030 - FAIR</u>			
Beginning Fund Balance	89,079	71,807	2,000
Revenues			
Intergov't Revenues	41,663	35,675	35,000
Charges for Goods & Services	131,156	136,400	124,000
Misc Revenues	281,114	298,000	272,800
Other Financing Sources	93,298	50,298	25,000
Total Revenues	547,231	520,373	456,800
Expenditures			
RESOURCE STEWARDSHIP	564,503	547,059	558,069
Total Expenditures	564,503	547,059	558,069
Ending Fund Balance	71,807	45,121	(99,269)
<u>Fund: 1040 - LAW LIBRARY</u>			
Beginning Fund Balance	7,416	6,656	6,656
Revenues			
Charges for Goods & Services	106,541	107,000	107,000
Total Revenues	106,541	107,000	107,000
Expenditures			
SUPERIOR COURT	107,301	113,429	103,774
Total Expenditures	107,301	113,429	103,774
Ending Fund Balance	6,656	227	9,882

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 1050 - AUDITOR-M&O</u>			
Beginning Fund Balance	326,281	300,929	400,165
Revenues			
Intergov't Revenues	102,956	105,000	105,000
Charges for Goods & Services	171,579	193,000	193,000
Misc Revenues	13,454	11,200	11,200
Total Revenues	287,990	309,200	309,200
Expenditures			
AUDITOR	313,342	277,835	279,665
Total Expenditures	313,342	277,835	279,665
Ending Fund Balance	300,929	332,294	429,700
<u>Fund: 1070 - GEODATA CENTER</u>			
Beginning Fund Balance	275,628	293,362	-
Revenues			
Intergov't Revenues	5,136	-	-
Charges for Goods & Services	1,030,358	-	-
Misc Revenues	3,499	-	-
Other Financing Sources	18,883	-	-
Total Revenues	1,057,877	-	-
Expenditures			
CENTRAL SERVICES/FACILITIES	1,040,142	-	-
Total Expenditures	1,040,142	-	-
Ending Fund Balance	293,362	293,362	-
<u>Fund: 1080 - SUP CT-FAMILY CT SVS</u>			
Beginning Fund Balance	70,174	65,909	74,892
Revenues			
Charges for Goods & Services	26,703	23,100	27,000
Misc Revenues	601	-	-
Total Revenues	27,304	23,100	27,000
Expenditures			
SUPERIOR COURT	31,569	53,791	54,583
Total Expenditures	31,569	53,791	54,583
Ending Fund Balance	65,909	35,218	47,309

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 1090 - AUDITOR-ELECTION RESERVE</u>			
Beginning Fund Balance	372,749	362,198	288,814
Revenues			
Charges for Goods & Services	136,189	74,697	169,608
Misc Revenues	3,466	-	-
Total Revenues	139,655	74,697	169,608
Expenditures			
AUDITOR	150,206	228,724	228,403
Total Expenditures	150,206	228,724	228,403
Ending Fund Balance	362,198	208,171	230,019
<u>Fund: 1100 - DETENTION FACILITY SALES TAX</u>			
Beginning Fund Balance	13,049,580	11,288,948	8,001,960
Revenues			
Taxes	3,966,114	4,128,823	4,096,830
Misc Revenues	140,285	95,449	36,379
Total Revenues	4,106,399	4,224,272	4,133,209
Expenditures			
COMMISSIONERS	5,867,031	7,918,886	6,653,607
Total Expenditures	5,867,031	7,918,886	6,653,607
Ending Fund Balance	11,288,948	7,594,334	5,481,562
<u>Fund: 1110 - VICTIM ADVOCATE PROGRAM</u>			
Beginning Fund Balance	137,459	108,289	60,000
Revenues			
Intergov't Revenues	67,936	76,169	18,363
Charges for Goods & Services	187,382	193,800	229,195
Fines & Forfeitures	9,732	10,200	10,800
Misc Revenues	1,570	7,500	1,000
Total Revenues	266,621	287,669	259,358
Expenditures			
PROSECUTING ATTORNEY	295,791	342,517	292,538
Total Expenditures	295,791	342,517	292,538
Ending Fund Balance	108,289	53,441	26,820

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 1140 - EMERGENCY MANAGMENT COUNCIL</u>			
Beginning Fund Balance	6,874	5,689	5,689
Revenues			
Intergov't Revenues	1,901	2,000	-
Charges for Goods & Services	-	-	2,000
Misc Revenues	75	75	50
Total Revenues	1,976	2,075	2,050
Expenditures			
EMERGENCY SERVICES	3,161	3,271	3,377
Total Expenditures	3,161	3,271	3,377
Ending Fund Balance	5,689	4,493	4,362
<u>Fund: 1150 - REAL ESTATE EXCISE TAX</u>			
Beginning Fund Balance	13,705,879	11,833,147	6,574,530
Revenues			
Taxes	2,098,759	2,703,750	2,100,000
Charges for Goods & Services	13,463	15,575	-
Misc Revenues	149,405	150,000	50,000
Other Financing Sources	8,747	-	-
Total Revenues	2,270,374	2,869,325	2,150,000
Expenditures			
COMMISSIONERS	4,143,106	8,127,957	5,652,639
Total Expenditures	4,143,106	8,127,957	5,652,639
Ending Fund Balance	11,833,147	6,574,515	3,071,891
<u>Fund: 1160 - REET TECHNOLOGY FUND</u>			
Beginning Fund Balance	170,971	137,646	60,000
Revenues			
Misc Revenues	1,825	2,000	500
Total Revenues	1,825	2,000	500
Expenditures			
TREASURER	35,150	75,000	25,000
Total Expenditures	35,150	75,000	25,000
Ending Fund Balance	137,646	64,646	35,500

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 1170 - TRIAL COURT IMPROVEMENT</u>			
Beginning Fund Balance	233,932	300,374	217,097
Revenues			
Intergov't Revenues	70,948	90,000	74,000
Misc Revenues	2,896	4,956	2,500
Total Revenues	73,844	94,956	76,500
Expenditures			
COMMISSIONERS	7,402	162,233	100,538
Total Expenditures	7,402	162,233	100,538
Ending Fund Balance	300,374	233,097	193,059
<u>Fund: 1180 - TREATMENT SALES TAX</u>			
Beginning Fund Balance	2,227,514	2,637,958	2,936,042
Revenues			
Taxes	3,947,054	4,080,110	3,855,330
Total Revenues	3,947,054	4,080,110	3,855,330
Expenditures			
COMMISSIONERS	3,536,610	4,071,732	4,084,472
Total Expenditures	3,536,610	4,071,732	4,084,472
Ending Fund Balance	2,637,958	2,646,336	2,706,900
<u>Fund: 1190 - ROADS & TRANSPORTATION</u>			
Beginning Fund Balance	9,812,013	10,804,289	7,000,000
Revenues			
Taxes	16,831,245	17,167,482	17,467,739
Licenses & Permits	565,121	400,200	426,000
Intergov't Revenues	4,095,345	8,250,716	7,162,796
Charges for Goods & Services	826,228	922,469	915,750
Misc Revenues	170,970	34,700	17,400
Other Financing Sources	1,163,284	1,030,000	660,000
Total Revenues	23,652,195	27,805,567	26,649,685
Expenditures			
PUBLIC WORKS	22,659,918	29,563,163	27,628,035
Total Expenditures	22,659,918	29,563,163	27,628,035
Ending Fund Balance	10,804,289	9,046,693	6,021,650

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 1200 - VETERANS</u>			
Beginning Fund Balance	464,654	418,551	304,432
Revenues			
Taxes	306,121	291,700	269,771
Intergov't Revenues	5,366	3,700	3,700
Misc Revenues	4,772	3,575	3,075
Other Financing Sources	1,573	1,500	1,500
Total Revenues	317,832	300,475	278,046
Expenditures			
PUBLIC HEALTH	363,935	414,594	419,779
Total Expenditures	363,935	414,594	419,779
Ending Fund Balance	418,551	304,432	162,699
 <u>Fund: 1280 - MEDIC ONE-RESERVE</u>			
Beginning Fund Balance	10,044,955	10,526,412	10,923,018
Revenues			
Taxes	75,340	53,000	53,000
Intergov't Revenues	157,349	50,000	50,000
Charges for Goods & Services	60	30	30
Misc Revenues	207,971	321,681	312,246
Other Financing Sources	47,004	33,000	33,000
Total Revenues	487,723	457,711	448,276
Expenditures			
EMERGENCY SERVICES	6,265	6,500	6,500
Total Expenditures	6,265	6,500	6,500
Ending Fund Balance	10,526,412	10,977,623	11,364,794

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 1290 - MEDIC ONE</u>			
Beginning Fund Balance	8,878,279	8,282,240	8,000,949
Revenues			
Taxes	9,063,686	9,382,590	9,529,035
Intergov't Revenues	81,608	36,000	12,000
Charges for Goods & Services	-	-	24,000
Misc Revenues	1,249	-	-
Other Financing Sources	6,265	6,500	6,500
Total Revenues	9,152,808	9,425,090	9,571,535
Expenditures			
EMERGENCY SERVICES	9,748,847	12,140,297	12,371,070
Total Expenditures	9,748,847	12,140,297	12,371,070
Ending Fund Balance	8,282,240	5,567,033	5,201,414
<u>Fund: 1300 - STADIUM/CONVENTION/ART CENTER</u>			
Beginning Fund Balance	56,866	41,397	20,803
Revenues			
Taxes	19,596	15,000	21,676
Misc Revenues	301	344	100
Total Revenues	19,897	15,344	21,776
Expenditures			
COMMISSIONERS	35,366	35,452	25,161
Total Expenditures	35,366	35,452	25,161
Ending Fund Balance	41,397	21,289	17,418

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 1320 - RECREATION SERVICES</u>			
Beginning Fund Balance	117,020	109,423	75,000
Revenues			
Intergov't Revenues	23,930	23,797	-
Charges for Goods & Services	367,328	252,000	271,797
Misc Revenues	9,520	8,600	8,800
Other Financing Sources	30,000	30,000	30,000
Total Revenues	430,778	314,397	310,597
Expenditures			
RESOURCE STEWARDSHIP	438,376	364,999	271,324
Total Expenditures	438,376	364,999	271,324
Ending Fund Balance	109,423	58,821	114,273
<u>Fund: 1330 - PARKS AND TRAILS</u>			
Beginning Fund Balance	-	-	-
Revenues			
Licenses & Permits	-	24,000	18,000
Charges for Goods & Services	-	267,710	270,660
Misc Revenues	-	79,700	68,000
Other Financing Sources	-	690,289	566,912
Total Revenues	-	1,061,699	923,572
Expenditures			
PUBLIC WORKS	-	1,051,398	886,936
Total Expenditures	-	1,051,398	886,936
Ending Fund Balance	-	10,301	36,636

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 1350 - NOXIOUS WEED</u>			
Beginning Fund Balance	155,168	166,738	172,215
Revenues			
Intergov't Revenues	32,212	34,511	26,299
Charges for Goods & Services	80,156	65,228	65,228
Misc Revenues	408,479	407,274	414,803
Total Revenues	520,847	507,013	506,330
Expenditures			
RESOURCE STEWARDSHIP	509,277	566,876	577,624
Total Expenditures	509,277	566,876	577,624
Ending Fund Balance	166,738	106,875	100,921
<u>Fund: 1380 - CONSERVATION FUTURES</u>			
Beginning Fund Balance	4,279,498	4,974,002	4,960,837
Revenues			
Taxes	1,155,881	1,208,411	1,214,713
Intergov't Revenues	22,650	8,700	9,200
Misc Revenues	48,815	35,329	24,206
Other Financing Sources	5,945	7,500	8,000
Total Revenues	1,233,290	1,259,940	1,256,119
Expenditures			
COMMISSIONERS	538,786	3,798,105	4,236,862
Total Expenditures	538,786	3,798,105	4,236,862
Ending Fund Balance	4,974,002	2,435,837	1,980,094

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 1400 - HOUSING & COMMUNITY RENEWAL</u>			
Beginning Fund Balance	1,967,690	2,246,559	2,501,519
Revenues			
Intergov't Revenues	2,393,340	4,171,554	3,931,352
Charges for Goods & Services	1,314,370	1,411,657	1,664,950
Misc Revenues	22,855	50,000	35,000
Other Financing Sources	58,607	58,607	58,607
Total Revenues	3,789,171	5,691,818	5,689,909
Expenditures			
SOCIAL SERVICES	3,510,302	5,436,856	5,795,940
Total Expenditures	3,510,302	5,436,856	5,795,940
Ending Fund Balance	2,246,559	2,501,521	2,395,488
<u>Fund: 1420 - LEOFF I LONG TERM CARE</u>			
Beginning Fund Balance	69,806	25,201	-
Revenues			
Misc Revenues	502	460	-
Other Financing Sources	104,850	218,540	-
Total Revenues	105,351	219,000	-
Expenditures			
SHERIFF	149,956	219,000	-
Total Expenditures	149,956	219,000	-
Ending Fund Balance	25,201	25,201	-
<u>Fund: 1440 - SHERIFF'S SPECIAL PROGRAMS</u>			
Beginning Fund Balance	90,563	134,136	171,471
Revenues			
Intergov't Revenues	47,001	47,000	50,000
Misc Revenues	1,398	1,300	1,600
Total Revenues	48,399	48,300	51,600
Expenditures			
SHERIFF	4,825	51,454	1,755
Total Expenditures	4,825	51,454	1,755
Ending Fund Balance	134,136	130,982	221,316

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 1450 - PRISONER'S CONCESSIONS</u>			
Beginning Fund Balance	130,577	138,082	117,770
Revenues			
Charges for Goods & Services	185,708	185,000	187,000
Misc Revenues	176,082	137,000	145,500
Total Revenues	361,790	322,000	332,500
Expenditures			
CORRECTIONS	354,285	353,073	360,584
Total Expenditures	354,285	353,073	360,584
Ending Fund Balance	138,082	107,009	89,686
<u>Fund: 1490 - PH & SS-TECHNOLOGY</u>			
Beginning Fund Balance	154,689	133,624	92,281
Revenues			
Misc Revenues	1,670	2,000	2,000
Other Financing Sources	31,800	31,800	31,800
Total Revenues	33,470	33,800	33,800
Expenditures			
PUBLIC HEALTH	54,535	75,144	50,302
Total Expenditures	54,535	75,144	50,302
Ending Fund Balance	133,624	92,280	75,779

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 1500 - PUBLIC HEALTH & SOCIAL SERVICES</u>			
Beginning Fund Balance	8,834,538	11,947,346	14,062,678
Revenues			
Taxes	879,553	776,000	785,724
Licenses & Permits	627,465	602,570	542,445
Intergov't Revenues	31,613,381	32,967,870	15,670,165
Charges for Goods & Services	2,581,892	2,988,221	20,782,848
Misc Revenues	499,557	458,890	421,387
Other Financing Sources	2,751,342	2,907,393	2,914,498
Total Revenues	38,953,189	40,700,944	41,117,067
Expenditures			
PUBLIC HEALTH	7,828,166	8,297,138	8,376,567
SOCIAL SERVICES	28,012,214	33,419,301	33,705,326
Total Expenditures	35,840,380	41,716,439	42,081,893
Ending Fund Balance	11,947,346	10,931,851	13,097,852
<u>Fund: 1660 - RID #2</u>			
Beginning Fund Balance	17,733	30,616	30,000
Revenues			
Misc Revenues	41,393	26,400	7,800
Prop Trust Gain/Loss	-	-	19,600
Total Revenues	41,393	26,400	27,400
Expenditures			
TREASURER	28,510	28,600	28,600
Total Expenditures	28,510	28,600	28,600
Ending Fund Balance	30,616	28,416	28,800

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 1720 - LONG LAKE-LMD</u>			
Beginning Fund Balance	109,857	165,846	213,277
Revenues			
Fines & Forfeitures	-	-	150
Misc Revenues	187,014	183,650	165,200
Total Revenues	187,014	183,650	165,350
Expenditures			
RESOURCE STEWARDSHIP	131,025	325,513	289,275
Total Expenditures	131,025	325,513	289,275
Ending Fund Balance	165,846	23,983	89,352
<u>Fund: 1740 - LAKE LAWRENCE-LMD</u>			
Beginning Fund Balance	44,053	36,712	25,793
Revenues			
Fines & Forfeitures	-	-	300
Misc Revenues	95,412	92,250	91,800
Total Revenues	95,412	92,250	92,100
Expenditures			
RESOURCE STEWARDSHIP	102,753	128,137	94,494
Total Expenditures	102,753	128,137	94,494
Ending Fund Balance	36,712	825	23,399
<u>Fund: 1780 - BASIN PLANNING & ENHANCEMENTS</u>			
Beginning Fund Balance	32,113	31,055	30,228
Revenues			
Intergov't Revenues	66,133	1,541,583	1,049,991
Misc Revenues	198	500	50
Total Revenues	66,331	1,542,083	1,050,041
Expenditures			
RESOURCE STEWARDSHIP	67,389	1,549,233	1,049,991
Total Expenditures	67,389	1,549,233	1,049,991
Ending Fund Balance	31,055	23,905	30,278

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 1840 - 2010 DEBT HOLDING</u>			
Beginning Fund Balance	20,729,432	4,417,864	1,950,000
Revenues			
Misc Revenues	172,205	50,000	25,000
Total Revenues	172,205	50,000	25,000
Expenditures			
COMMISSIONERS	16,483,773	4,467,864	1,950,000
Total Expenditures	16,483,773	4,467,864	1,950,000
Ending Fund Balance	4,417,864	-	25,000
<u>Fund: 1850 - 2009 DEBT HOLDING</u>			
Beginning Fund Balance	3,749,785	2,648,308	175,000
Revenues			
Misc Revenues	28,789	-	-
Total Revenues	28,789	-	-
Expenditures			
COMMISSIONERS	1,130,266	2,500,000	175,000
Total Expenditures	1,130,266	2,500,000	175,000
Ending Fund Balance	2,648,308	148,308	-
<u>Fund: 1900 - ANTI-PROFITEERING</u>			
Beginning Fund Balance	21,645	21,821	22,000
Revenues			
Fines & Forfeitures	88	100	100
Misc Revenues	231	300	200
Total Revenues	319	400	300
Expenditures			
PROSECUTING ATTORNEY	143	20,257	20,262
Total Expenditures	143	20,257	20,262
Ending Fund Balance	21,821	1,964	2,038

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 1910 - LFO COLLECTION FUND</u>			
Beginning Fund Balance	602,651	602,808	497,847
Revenues			
Intergov't Revenues	311,331	330,000	30,000
Fines & Forfeitures	-	-	250,000
Misc Revenues	6,171	6,300	5,000
Total Revenues	317,501	336,300	285,000
Expenditures			
CLERK	317,345	441,920	454,417
Total Expenditures	317,345	441,920	454,417
Ending Fund Balance	602,808	497,188	328,430
<u>Fund: 2210 - GO BONDS 2002</u>			
Beginning Fund Balance	773	359	-
Revenues			
Misc Revenues	576	-	-
Other Financing Sources	435,979	-	-
Total Revenues	436,555	-	-
Expenditures			
TREASURER	436,970	-	-
Total Expenditures	436,970	-	-
Ending Fund Balance	359	359	-
<u>Fund: 2220 - GO BONDS 2004</u>			
Beginning Fund Balance	642	502	500
Revenues			
Misc Revenues	4	-	-
Other Financing Sources	742,887	742,626	744,487
Total Revenues	742,891	742,626	744,487
Expenditures			
TREASURER	743,032	742,800	744,650
Total Expenditures	743,032	742,800	744,650
Ending Fund Balance	502	328	337

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 2230 - GO BONDS 2005</u>			
Beginning Fund Balance	5,526	4,877	500
Revenues			
Misc Revenues	28	-	-
Other Financing Sources	2,299,517	2,280,845	2,277,717
Total Revenues	2,299,545	2,280,845	2,277,717
Expenditures			
TREASURER	2,300,193	2,280,500	2,277,350
Total Expenditures	2,300,193	2,280,500	2,277,350
Ending Fund Balance	4,877	5,222	867
<u>Fund: 2240 - GO BONDS 2007</u>			
Beginning Fund Balance	465	502	500
Revenues			
Misc Revenues	5	-	-
Other Financing Sources	362,551	360,318	362,568
Total Revenues	362,556	360,318	362,568
Expenditures			
TREASURER	362,519	360,500	362,750
Total Expenditures	362,519	360,500	362,750
Ending Fund Balance	502	320	318
<u>Fund: 2250 - GO BONDS 2009</u>			
Beginning Fund Balance	265	477	500
Revenues			
Misc Revenues	5	32,850	32,850
Other Financing Sources	2,426,694	2,526,279	2,627,279
Total Revenues	2,426,699	2,559,129	2,660,129
Expenditures			
TREASURER	2,426,487	2,559,200	2,653,950
Total Expenditures	2,426,487	2,559,200	2,653,950
Ending Fund Balance	477	406	6,679

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 2260 - GO BONDS 2010</u>			
Beginning Fund Balance	-	17,247	39,139
Revenues			
Intergov't Revenues	315,448	314,000	314,000
Misc Revenues	29,485	-	-
Other Financing Sources	1,292,735	1,824,892	2,044,902
Total Revenues	1,637,668	2,138,892	2,358,902
Expenditures			
TREASURER	1,620,421	2,117,000	2,105,400
Total Expenditures	1,620,421	2,117,000	2,105,400
Ending Fund Balance	17,247	39,139	292,641
<u>Fund: 2261 - 2010C DEBT SINKING FUND</u>			
Beginning Fund Balance	-	100,069	200,138
Revenues			
Misc Revenues	69	-	-
Other Financing Sources	100,000	88,283	100,000
Total Revenues	100,069	88,283	100,000
Expenditures			
TREASURER	-	500	-
Total Expenditures	-	500	-
Ending Fund Balance	100,069	187,852	300,138
<u>Fund: 3010 - ROADS CONSTRUCTION IN PROGRESS</u>			
Beginning Fund Balance	2,958,233	2,798,518	1,200,000
Revenues			
Intergov't Revenues	13,031,018	10,697,467	8,918,716
Charges for Goods & Services	266,684	80,000	-
Misc Revenues	21,947	10,000	10,000
Other Financing Sources	2,301,266	5,161,960	3,250,000
Total Revenues	15,620,916	15,949,427	12,178,716
Expenditures			
PUBLIC WORKS	15,780,632	17,110,883	12,319,510
Total Expenditures	15,780,632	17,110,883	12,319,510
Ending Fund Balance	2,798,518	1,637,062	1,059,206

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 3080 - JAIL CAPITAL PROJECTS</u>			
Beginning Fund Balance	1,551,582	1,904,067	-
Revenues			
Other Financing Sources	1,109,189	4,972,092	680,375
Total Revenues	1,109,189	4,972,092	680,375
Expenditures			
COMMISSIONERS	756,704	4,972,092	679,385
Total Expenditures	756,704	4,972,092	679,385
Ending Fund Balance	1,904,067	1,904,067	990
<u>Fund: 3140 - COUNTY BUILDINGS FUND</u>			
Beginning Fund Balance	317,816	219,696	182,500
Revenues			
Misc Revenues	2,977	1,500	1,500
Other Financing Sources	91	439,909	424,909
Total Revenues	3,068	441,409	426,409
Expenditures			
COMMISSIONERS	101,188	630,589	608,624
Total Expenditures	101,188	630,589	608,624
Ending Fund Balance	219,696	30,516	285
<u>Fund: 3150 - TILLEY MASTER PLAN</u>			
Beginning Fund Balance	1,245,071	2,639,123	300,000
Revenues			
Misc Revenues	13,183	-	-
Other Financing Sources	17,287,508	2,467,864	-
Total Revenues	17,300,691	2,467,864	-
Expenditures			
CENTRAL SERVICES/FACILITIES	15,906,639	5,106,986	300,000
Total Expenditures	15,906,639	5,106,986	300,000
Ending Fund Balance	2,639,123	1	-

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 3190 - TRANSPORTATION IMPACT FEES</u>			
Revenues			
Charges for Goods & Services	-	-	1,306,000
Total Revenues	-	-	1,306,000
Ending Fund Balance	-	-	1,306,000
<u>Fund: 3200 - PARKS IMPACT FEES</u>			
Revenues			
Charges for Goods & Services	-	-	318,000
Total Revenues	-	-	318,000
Ending Fund Balance	-	-	318,000
<u>Fund: 4030 - SOLID WASTE</u>			
Beginning Fund Balance	5,125,917	7,368,779	7,006,287
Revenues			
Intergov't Revenues	150,886	30,000	197,480
Charges for Goods & Services	18,961,820	19,823,415	18,920,833
Misc Revenues	51,744	27,292	29,192
Other Financing Sources	1,293	208,670	35,738
Total Revenues	19,165,743	20,089,377	19,183,243
Expenditures			
PUBLIC WORKS	16,997,832	19,480,162	18,406,233
Total Expenditures	16,997,832	19,480,162	18,406,233
End of Year Adjustment	74,951		
Ending Fund Balance	7,368,779	7,977,994	7,783,297

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 4040 - SOLID WASTE RESERVE FOR CLOSURE</u>			
Beginning Fund Balance	21,062,914	21,567,913	20,809,621
Revenues			
Misc Revenues	2,532	-	-
Other Financing Sources	951,040	918,430	881,778
Total Revenues	953,572	918,430	881,778
Expenditures			
PUBLIC WORKS	448,850	1,892,728	1,343,247
Total Expenditures	448,850	1,892,728	1,343,247
End of Year Adjustment	277		
Ending Fund Balance	21,567,913	20,593,615	20,348,152
<u>Fund: 4060 - STORM & SURFACE WATER UTILITY</u>			
Beginning Fund Balance	885,066	2,016,037	1,982,910
Revenues			
Taxes	600,531	658,775	-
Intergov't Revenues	294,567	108,910	13,800
Charges for Goods & Services	83,096	90,500	131,188
Misc Revenues	3,858,836	4,110,335	5,068,924
Other Financing Sources	2,489	-	-
Total Revenues	4,839,519	4,968,520	5,213,912
Expenditures			
RESOURCE STEWARDSHIP	3,985,591	5,271,563	5,401,036
Total Expenditures	3,985,591	5,271,563	5,401,036
End of Year Adjustment	277,043		
Ending Fund Balance	2,016,037	1,712,994	1,795,786

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 4070 - STORM & SURFACE WATER CAPITAL</u>			
Beginning Fund Balance	933,849	744,318	657,000
Revenues			
Intergov't Revenues	437,548	486,516	-
Misc Revenues	8,726	5,000	5,000
Other Financing Sources	650,000	920,000	920,000
Total Revenues	1,096,274	1,411,516	925,000
Expenditures			
RESOURCE STEWARDSHIP	1,286,153	1,516,083	657,632
Total Expenditures	1,286,153	1,516,083	657,632
End of Year Adjustment	349		
Ending Fund Balance	744,318	639,751	924,368
<u>Fund: 4124 - LAND USE & PERMITTING</u>			
Beginning Fund Balance	532,705	200,951	104,000
Revenues			
Licenses & Permits	1,402,665	1,577,000	1,273,000
Intergov't Revenues	24,698	-	-
Charges for Goods & Services	1,534,849	1,650,500	1,529,000
Misc Revenues	8,315	3,500	3,500
Non-Revenues	(2,973)	-	-
Other Financing Sources	390,455	737,228	549,516
Total Revenues	3,358,008	3,968,228	3,355,016
Expenditures			
RESOURCE STEWARDSHIP	3,486,958	3,707,605	3,588,513
Total Expenditures	3,486,958	3,707,605	3,588,513
End of Year Adjustment	(202,804)		
Ending Fund Balance	200,951	461,574	(129,497)

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 4200 - BOSTON HARBOR WATER/SEWER</u>			
Beginning Fund Balance	129,830	145,183	154,635
Revenues			
Charges for Goods & Services	338,313	375,501	375,501
Misc Revenues	4,792	5,500	1,500
Prop Trust Gain/Loss	11,305	-	-
Total Revenues	354,410	381,001	377,001
Expenditures			
PUBLIC WORKS	353,166	371,550	349,656
Total Expenditures	353,166	371,550	349,656
End of Year Adjustment	14,109		
Ending Fund Balance	145,183	154,634	181,980
<u>Fund: 4210 - BOSTON HARBOR RESERVE</u>			
Beginning Fund Balance	402,307	350,650	334,650
Revenues			
Misc Revenues	4,046	5,000	5,000
Other Financing Sources	8,906	5,000	5,000
Total Revenues	12,952	10,000	10,000
Expenditures			
PUBLIC WORKS	64,609	100,264	1,435
Total Expenditures	64,609	100,264	1,435
End of Year Adjustment	(1)		
Ending Fund Balance	350,650	260,386	343,215
<u>Fund: 4300 - TAMOSHAN/BEVERLY BCH SEWER</u>			
Beginning Fund Balance	92,296	89,856	94,131
Revenues			
Charges for Goods & Services	147,529	156,237	156,237
Misc Revenues	2,273	1,300	1,300
Total Revenues	149,801	157,537	157,537
Expenditures			
PUBLIC WORKS	156,071	153,261	137,310
Total Expenditures	156,071	153,261	137,310
End of Year Adjustment	3,829		
Ending Fund Balance	89,856	94,132	114,358

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 4340 - GRAND MOUND SEWER</u>			
Beginning Fund Balance	841,801	788,167	792,861
Revenues			
Charges for Goods & Services	772,702	815,708	688,083
Misc Revenues	47,794	17,500	8,500
Prop Trust Gain/Loss	59,003	24,040	24,040
Total Revenues	879,499	857,248	720,623
Expenditures			
PUBLIC WORKS	940,906	768,868	822,285
Total Expenditures	940,906	768,868	822,285
End of Year Adjustment	7,773		
Ending Fund Balance	788,167	876,547	691,199
<u>Fund: 4350 - GRAND MOUND WATER</u>			
Beginning Fund Balance	709,451	732,200	677,773
Revenues			
Charges for Goods & Services	524,302	474,337	474,337
Misc Revenues	11,924	16,000	9,000
Prop Trust Gain/Loss	16,245	20,890	20,890
Total Revenues	552,471	511,227	504,227
Expenditures			
TREASURER	1,240	1,200	1,100
PUBLIC WORKS	530,978	503,761	529,829
Total Expenditures	532,218	504,961	530,929
End of Year Adjustment	2,495		
Ending Fund Balance	732,200	738,466	651,071

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 4380 - OLYMPIC VIEW DEBT SERVICE</u>			
Beginning Fund Balance	4,877	500	500
Revenues			
Misc Revenues	429	400	400
Other Financing Sources	1,000	2,000	2,000
Total Revenues	1,429	2,400	2,400
Expenditures			
TREASURER	1,061	1,100	600
Total Expenditures	1,061	1,100	600
End of Year Adjustment	(4,745)		
Ending Fund Balance	500	1,800	2,300
<u>Fund: 4400 - TAMOSHAN WATER/SEWER COLLECTN</u>			
Beginning Fund Balance	75,987	88,752	89,637
Revenues			
Charges for Goods & Services	87,452	93,736	93,736
Misc Revenues	1,190	2,050	1,000
Total Revenues	88,642	95,786	94,736
Expenditures			
PUBLIC WORKS	79,748	94,900	74,173
Total Expenditures	79,748	94,900	74,173
End of Year Adjustment	3,870		
Ending Fund Balance	88,752	89,638	110,200
<u>Fund: 4410 - OLYMPIC VIEW SEWER</u>			
Beginning Fund Balance	71,900	58,459	56,969
Revenues			
Charges for Goods & Services	25,670	28,955	28,955
Misc Revenues	697	2,000	1,000
Total Revenues	26,367	30,955	29,955
Expenditures			
PUBLIC WORKS	41,165	32,445	34,811
Total Expenditures	41,165	32,445	34,811
End of Year Adjustment	1,357		
Ending Fund Balance	58,459	56,969	52,113

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 4420 - TAMOSHAN RESERVE</u>			
Beginning Fund Balance	19,672	19,476	11,798
Revenues			
Misc Revenues	126	150	150
Other Financing Sources	78,642	786,600	51,600
Total Revenues	78,768	786,750	51,750
Expenditures			
PUBLIC WORKS	78,987	793,355	58,591
Total Expenditures	78,987	793,355	58,591
End of Year Adjustment	23		
Ending Fund Balance	19,476	12,871	4,957
<u>Fund: 4440 - GRAND MOUND WASTEWATER CAP RES</u>			
Beginning Fund Balance	353,573	372,956	351,312
Revenues			
Misc Revenues	2,924	-	2,400
Prop Trust Gain/Loss	13,621	-	-
Other Financing Sources	707,964	277,000	77,000
Total Revenues	724,509	277,000	79,400
Expenditures			
PUBLIC WORKS	705,073	298,644	101,304
Total Expenditures	705,073	298,644	101,304
End of Year Adjustment	(53)		
Ending Fund Balance	372,956	351,312	329,408
<u>Fund: 4450 - GRAND MOUND WATER CAPITAL RES</u>			
Beginning Fund Balance	184,836	152,904	129,762
Revenues			
Misc Revenues	3,574	-	1,260
Prop Trust Gain/Loss	1,379	-	-
Other Financing Sources	26,581	27,000	27,000
Total Revenues	31,535	27,000	28,260
Expenditures			
PUBLIC WORKS	63,424	50,142	29,233
Total Expenditures	63,424	50,142	29,233
End of Year Adjustment	(42)		
Ending Fund Balance	152,904	129,762	128,789

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 4460 - TAMOSHAN/BEVERLY BCH DEBT SVS</u>			
Beginning Fund Balance	125,631	105,409	105,000
Revenues			
Misc Revenues	2,285	2,000	1,000
Total Revenues	2,285	2,000	1,000
Expenditures			
Total Expenditures	-	-	-
End of Year Adjustment	(22,507)		
Ending Fund Balance	105,409	107,409	106,000
<u>Fund: 4480 - GRAND MOUND DEBT SERVICE</u>			
Beginning Fund Balance	1,203,747	188,000	188,000
Revenues			
Fines & Forfeitures	-	-	2,500
Misc Revenues	113,189	121,500	119,000
Other Financing Sources	658,981	824,500	904,800
Total Revenues	772,170	946,000	1,026,300
Expenditures			
TREASURER	364,146	327,000	286,750
Total Expenditures	364,146	327,000	286,750
End of Year Adjustment	(1,423,771)		
Ending Fund Balance	188,000	807,000	927,550
<u>Fund: 4510 - COMMUNITY LOAN REPAYMENT #1</u>			
Beginning Fund Balance	405,803	396,476	428,620
Revenues			
Misc Revenues	12,256	19,500	19,500
Non-Revenues	-	164,000	-
Other Financing Sources	-	-	164,000
Total Revenues	12,256	183,500	183,500
Expenditures			
TREASURER	14,660	13,800	14,900
PUBLIC HEALTH	1,431	151,356	251,583
Total Expenditures	16,091	165,156	266,483
End of Year Adjustment	(5,492)		
Ending Fund Balance	396,476	414,820	345,637

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 5030 - UNEMPLOYMENT COMPENSATION</u>			
Beginning Fund Balance	2,421,478	2,533,984	2,588,560
Revenues			
Misc Revenues	615,592	562,909	563,437
Total Revenues	615,592	562,909	563,437
Expenditures			
HUMAN RESOURCES	503,170	826,036	623,987
Total Expenditures	503,170	826,036	623,987
End of Year Adjustment	84		
Ending Fund Balance	2,533,984	2,270,857	2,528,010
<u>Fund: 5050 - INSURANCE RISK</u>			
Beginning Fund Balance	5,726,039	5,085,017	5,085,017
Revenues			
Charges for Goods & Services	-	-	7,500
Misc Revenues	1,703,283	1,745,000	1,724,940
Other Financing Sources	7,553	-	-
Total Revenues	1,710,836	1,745,000	1,732,440
Expenditures			
HUMAN RESOURCES	1,784,088	2,420,881	2,124,608
Total Expenditures	1,784,088	2,420,881	2,124,608
End of Year Adjustment	(567,771)		
Ending Fund Balance	5,085,017	4,409,136	4,692,849
<u>Fund: 5060 - BENEFITS ADMINISTRATION</u>			
Beginning Fund Balance	1,477,592	1,618,744	1,579,327
Revenues			
Misc Revenues	629,309	591,334	585,634
Total Revenues	629,309	591,334	585,634
Expenditures			
HUMAN RESOURCES	488,061	771,411	325,576
Total Expenditures	488,061	771,411	325,576
End of Year Adjustment	(96)		
Ending Fund Balance	1,618,744	1,438,667	1,839,385

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 5210 - CENTRAL SERVICES/FACILITIES</u>			
Beginning Fund Balance	1,983,689	2,419,769	2,419,769
Revenues			
Intergov't Revenues	39,579	5,059	-
Charges for Goods & Services	10,629,511	12,147,411	13,022,599
Misc Revenues	126,080	-	-
Other Financing Sources	351,981	295,792	307,190
Total Revenues	11,147,152	12,448,262	13,329,789
Expenditures			
TREASURER	12,282	9,500	6,500
CENTRAL SERVICES/FACILITIES	10,743,373	12,939,182	13,819,444
Total Expenditures	10,755,655	12,948,682	13,825,944
End of Year Adjustment	44,584		
Ending Fund Balance	2,419,769	1,919,349	1,923,614
<u>Fund: 5220 - CENTRAL SERVICES RESERVE</u>			
Beginning Fund Balance	3,079,652	3,955,353	3,955,353
Revenues			
Intergov't Revenues	48,987	228,544	-
Charges for Goods & Services	642,969	614,960	1,893,453
Misc Revenues	1,376,036	1,391,037	101,708
Other Financing Sources	199,932	4,269,402	4,130,000
Total Revenues	2,267,923	6,503,943	6,125,161
Expenditures			
CENTRAL SERVICES/FACILITIES	1,098,859	6,687,448	6,492,453
Total Expenditures	1,098,859	6,687,448	6,492,453
End of Year Adjustment	(293,363)		
Ending Fund Balance	3,955,353	3,771,848	3,588,061

Fund Balance Report

	2011 Actual	2012 Revised Budget	2013 Budget Preliminary
<u>Fund: 5230 - CENTRAL SVS/FAC ENGINEERING</u>			
Beginning Fund Balance	134,388	139,441	139,441
Revenues			
Charges for Goods & Services	422,364	453,814	453,814
Misc Revenues	1,091	-	-
Total Revenues	423,455	453,814	453,814
Expenditures			
CENTRAL SERVICES/FACILITIES	418,708	425,370	389,290
Total Expenditures	418,708	425,370	389,290
End of Year Adjustment	305		
Ending Fund Balance	139,441	167,885	203,965
<u>Fund: 5410 - ER&R-MAINTENANCE</u>			
Beginning Fund Balance	2,864,831	2,720,664	2,720,664
Revenues			
Charges for Goods & Services	1,042,819	1,077,307	1,334,825
Misc Revenues	2,616,702	2,370,105	2,394,065
Other Financing Sources	231,790	204,000	204,000
Total Revenues	3,891,310	3,651,412	3,932,890
Expenditures			
TREASURER	34,388	219,300	98,800
CENTRAL SERVICES/FACILITIES	4,002,587	4,412,837	4,619,273
Total Expenditures	4,036,976	4,632,137	4,718,073
End of Year Adjustment	1,498		
Ending Fund Balance	2,720,664	1,739,939	1,935,481
<u>Fund: 5420 - ER&R-REPLACEMENT</u>			
Beginning Fund Balance	10,480,427	12,042,299	12,042,299
Revenues			
Misc Revenues	2,612,752	2,983,159	3,423,431
Other Financing Sources	658,895	100,000	100,000
Total Revenues	3,271,647	3,083,159	3,523,431
Expenditures			
CENTRAL SERVICES/FACILITIES	1,709,775	4,845,854	3,993,000
Total Expenditures	1,709,775	4,845,854	3,993,000
End of Year Adjustment	-		
Ending Fund Balance	12,042,299	10,279,604	11,572,730

This glossary is intended to help readers understand many of the terms used in this budget document. It is organized in alphabetical order and may show common abbreviations along with the full terms.

Adopted Budget: The appropriations as originally adopted by the Board of County Commissioners by ordinance in the preceding December.

Appropriation: The expenditure authority granted to an office or department in a budget ordinance adopted by the Board of County Commissioners. No office or department of the county may spend more than the amount authorized in its expenditure appropriation.

Assessed Value (AV): The value of a piece of property as determined by the County Assessor's Office for the purpose of determining the annual property tax. Sometimes assessed value is referred to as "AV," particularly when it refers to the aggregated assessed value in the county.

Auditor's Filings and Recordings Fees: These are fees charged for documents recorded by the County Auditor's Office, including real estate transactions, marriage and divorce records, and survey maps. The fees are established by state statute and the revenues are distributed between the state and the county and are accounted for in the General Fund.

Bond Fund: When bonds are sold, proceeds are accounted for in a bond fund established for and dedicated to the specific bond issuance.

Budget: The budget is a plan of revenue and expenditures, a document that shows how the county expects to manage its finances during the coming fiscal year. State statute requires that county budgets be balanced. That means that Thurston County may not budget more expenditures than it expects to have available as a result of anticipated revenues combined with fund balances. When the budget is adopted, the appropriations included in the budget are legally binding on each office, department and fund.

Budget Development Process: The County prepares its budget in accordance with state law (RCW 36.40). Each September, county elected officials and department heads submit proposed operating budgets and revenue estimates for the upcoming new fiscal year. The preliminary budget is presented by the County Manager and Budget and Fiscal Manager, with assistance from county fiscal staff. The Board of County Commissioners reviews budget materials, proposals, estimates and forecasts. Public hearings are conducted at the courthouse to obtain citizens' comments on the preliminary budget. The new annual budget is adopted prior to December 31.

Budget Development Schedule: Thurston County's annual budget is developed in accordance with Washington State laws and regulations. The preliminary budget is presented each November preceding the commencement of the new fiscal year. A public hearing is held in December of each year. The Board of County Commissioners adopts the budget for the following calendar year prior to the end of December.

Budget Period: Thurston County's fiscal year is January 1 through December 31 of each year.

Cable Franchise Fees: Pursuant to the Cable Communications Policy Act of 1984, this fee was established to levy franchise fees on cable TV operators. Fees collected are accounted for in the General Fund.

Capital Facilities Plan (CFP): A capital facilities plan, sometimes called “CFP,” is the plan mandated by the State Growth Management Act (RCW 36.70A.020) explaining how the county will provide the requisite public services and facilities adequate to serve new development anticipated over the course of a 20-year planning horizon. It is a chapter in the county’s Comprehensive Plan. The public facilities include roadways, street lighting, sidewalks, traffic signals, domestic water systems, storm and sanitary sewer systems, parks and recreational facilities, and schools. Public services include fire protection, law enforcement, public health, education, recreation, environmental protection, and other government services. The CFP is intended to provide a general assessment of major public services which impact land-use issues, rather than a detailed analysis of every service provided by government. It includes facilities and services provided by other governments as well as by the county. The CFP provides a general summary of how and when these basic services will be provided to support future growth as envisioned by the Comprehensive Plan and in what manner they will be funded.

Capital Improvement Project/Plan (CIP): A capital improvement project is a project that adds to the county’s infrastructure. Examples of capital improvement projects include the construction of roads, curbs, gutters, sidewalks or buildings. Because it is typical for a capital improvement project to require multiple years and considerable expense for the phases of planning, design, property acquisition and construction, capital improvement projects are described and financing for them is managed through a capital improvement plan. The abbreviation “CIP” is sometimes used for either the project or the plan. The county’s CIP is a sub-set of the county’s Capital Facilities Plan (CFP), which may include projects planned by other governmental entities, unfunded but desired projects and a longer span of planning time (up to 20 years).

Conservation Futures: The Conservation Futures property tax levy finances the acquisition of open space and park land. The tax rate may not exceed \$.625 per \$1,000 of assessed value. The Conservation Futures Fund accounts for this tax revenue and associated expenditures.

Consumer Price Index (CPI): A measure of the change in prices paid over time for a fixed market basket of goods and services. The Bureau of Labor Statistics (BLS) updates the CPI monthly, surveying over 60,000 goods in 85 urban areas. The BLS also produces a bimonthly Seattle-Tacoma-Bremerton CPI.

Court Appointed Special Advocate (CASA): Trained volunteer Guardians ad Litem appointed for children in dependency and termination (child welfare) cases.

Disposal Charges: These are fees charged for disposal of refuse at the Thurston County Waste and Recovery Center. They are accounted for in the Solid Waste Maintenance & Operations Fund.

Election Services: Elections are conducted by the County Auditor's Office and include all primary, general, and special elections for federal, state, and local candidates and issues in Thurston County. Reimbursements from other governments for their pro-rata share of election costs are accounted for in the General Fund.

Electronic Home Monitoring and Work Release Fees: Fees charged to individuals in court-ordered electronic monitoring or work release programs as part of their criminal sentence(s) are accounted for in the General Fund.

Enterprise Fund: An enterprise fund is a fund established to account for operations that are financed and operated in such a way that the cost of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges. An example of an enterprise fund is the Solid Waste Fund, which receives no General Fund contributions and is financed primarily from disposal fees.

Equipment Replacement and Revolving Fund (ER&R): An account established to replace vehicles, construction and maintenance equipment, and miscellaneous other materials, supplies and services (RCW 36.33A.010).

Financial Policies: The County's financial policies are the guiding principles used in establishing the preliminary budget.

Fines, Forfeitures, Penalties, Assessments: Monies collected from traffic and other legal infractions, which are accounted for in the General Fund.

Fund Balance: A fund balance is the amount remaining in a fund after revenues have been deposited and expenditures have been completed. This amount is a resource carried over for use in the following or a subsequent fiscal year. In proprietary funds, liquidity (working capital) is based on the difference between current assets and current liabilities. Fund balance amounts may be undesignated or reserved for specified purposes. In this budget publication, beginning fund balance amounts are determined by final accounting for prior-year balances, and ending fund balance amounts are the arithmetic result of adding the beginning fund balance plus estimated revenues and then subtracting the appropriated (or proposed, in the preliminary budget) expenditures.

General Fund: The General Fund is used to record the revenue and expenditure activity of all general government services. All non-designated revenues are deposited into this fund. It is the only fund that can be used to support other funds as well as pay for general government services.

General Levy: The general property tax levy, along with other general revenue sources, funds the primary operations budgets of the county's general government services, such as Assessor, Auditor, Clerk, Commissioners, Coroner, District Court, Superior Court, Juvenile Court/Probation, Prosecuting Attorney, Office of Assigned Counsel, Sheriff, Jail/Corrections, and Treasurer. For tax year 2013, the general levy rate is approximately \$1.44 per \$1,000 of assessed value and is approximately 10.46% of the property taxes collected by the County Treasurer.

Grant: A grant is monetary assistance or tangible property given to the county for a specific project or service, primarily by the state and/or federal governments, which is not regular or ongoing revenue. When grants are received, they are deposited in and accounted for within the fund applicable to the specific service involved. For example, a grant for public health services is applied to the Public Health and Social Services fund; a grant for storm or surface water management services is applied to the Storm and Surface Water Utility fund; a grant for a road improvement project is applied to the Road fund etc.

Guardian ad Litem (GAL): A person appointed by the court to represent the best interests of children or incapacitated adults.

Implicit Price Deflator (IPD): A measure of the level of prices of all new, domestically produced, final goods and services in an economy. It is derived by dividing current dollar (nominal) consumer expenditures by constant dollar (real) consumer expenditures.

Interest Earnings: Interest is earned upon the average daily balance of cash within the County Treasurer's investment pool. The County Treasurer administers the investment pool. Interest earnings are applied monthly to the fund source of the invested cash, unless specifically directed otherwise.

Interfund Charges: Charges for services provided by one fund, office or department for another fund, office or department, within the county government. Payments from one fund to another are made based on billings for services rendered. Examples of interfund billings include central services (computer, phone and mail-related charges), equipment operations and replacement charges, space use charges, indirect cost reimbursement charges, insurance charges, etc.

Internal Service Fund: An internal service fund is used to account for goods or services given to one department by another on a cost-reimbursement basis.

Liquor Control Board Profits: Thurston County receives a share of state-distributed license and permit fees, penalties, forfeitures, and other income received by the state Liquor Control Board. Distribution to local governments is based on population, except local governments that prohibit the sale of liquor within their jurisdictions do not share in the distribution. Two percent must be spent on substance abuse treatment programs.

Liquor Excise Tax: The county no longer receives a share of state-distributed taxes on liquor beginning 3rd quarter 2012.

Medic One: The Medic One property tax levy is a levy specifically approved by Thurston County voters. The tax rate may not exceed \$0.50 per \$1,000 of assessed value. This levy finances countywide delivery of emergency medical services, advanced life support (paramedic level) response and transport services. The Medic One fund accounts for this tax revenue and associated expenditures.

Mental Health Services: Thurston County is the financial agent that receives and disburses the state and federal portion of Medicaid funds from the State Division of Mental Health for Thurston/Mason RSN. Thurston County does not currently provide mental health services directly; rather, it contracts with other community agencies to provide the service using these RSN funds. This revenue is accounted for in the Public Health and Social Services fund.

Modified (Revised) Budget: During the course of each fiscal year, the budget is modified with due public notice and hearings. Modifications are made to update and adjust appropriations in accordance with changes in expected revenue and to reflect actual fund balances which are established following each fiscal year. The Board of County Commissioners makes budget modifications at least quarterly.

Motor Vehicle Fuel Tax - County Roads: This state-enacted and -distributed tax on the sale of motor vehicle fuels is required to be used for county road purposes. This tax is accounted for in the Roads fund.

Motor Vehicle License Fees: License fees for motor vehicles and vessels are accounted for in the General Fund. The rate Thurston County receives for county uses is \$3.00 per vehicle license renewal processed within Thurston County excluding the renewals through the State Department of Licensing office.

Operating Transfers: A transfer of money from one county fund to another county fund without the expectation of the paying fund receiving a service or product in return.

Operating Assessments: Assessments levied on assessed value pursuant to specific legislation and designated for special purposes. Examples include the storm and surface water management fees and noxious weed control levy. Also included are lakes management levies, which are applied to properties surrounding certain lakes as a result of approval by those voters.

Permit Fees: Fees charged to obtain permits for certain actions, such as land-use plan review, septic systems, and construction. These fees and charges, associated with growth and development (including zoning and subdivision fees) are accounted for in the Land Use and Permitting and Public Health funds.

Property Tax: Property tax is the single largest source of revenue for county general government services and for many other jurisdictions for which the county collects the property tax. The County Assessor values real and personal property annually, in accordance with the true and fair market value for property taxes, with certain exemptions as required by law. These assessed property values are the base upon which the property tax is applied. Property tax payments are due twice a year, April 30 and October 31. The County Treasurer collects the property taxes and then distributes them to the various governments in the county (taxing jurisdictions) that levied the respective taxes. More than half of property taxes go to school districts. The property tax levies received by county government are: the general levy, the Roads District levy, the Medic One levy, and the Land Conservation Futures levy. Each of these levies is subject to the 1% per year annual growth limit, as passed into law via Initiative 747 and reestablished by the State Legislature when Initiative 747 was declared invalid by the Superior Court of the State of Washington.

The State of Washington receives the State Schools levy. Other taxing jurisdictions receiving their own respective levies are: school districts, cities and towns, fire districts, Port of Olympia, Timberland Regional Library, Public Utility District #1 and cemetery districts.

Preliminary Budget: The preliminary budget is prepared by county staff on behalf of the Board of County Commissioners and presented to the Commissioners in November of each year. This is the budget offered for public comment prior to the Board of County Commissioners' adoption of the final budget.

Real Estate Excise Tax (REET): This tax is an excise tax paid by the seller upon the sale of real property within Thurston County and is accounted for in the Real Estate Excise Tax Fund. The original tax was 0.25% of the value of the sale. This is sometimes called "1st ¼ REET." An additional 0.25% was approved by the Board of County Commissioners, effective February 18, 1992. This is sometimes called "2nd ¼ REET." Monies received from both tax increments must be spent on capital projects specified in the county's Capital Facilities Plan, an element of the county's Comprehensive Plan.

Regional Support Network (RSN): State legislation created "Regional Support Networks" (RSN) which give county governments' responsibility and authority to serve chronically and acutely mentally ill individuals through contracted inpatient and outpatient mental health services. Thurston/Mason RSN serves residents in both Thurston and Mason Counties. The Thurston/Mason RSN is also a capitated prepaid inpatient health plan (PIHP). PIHPs implement locally-operated managed behavioral health care systems. PIHPs receive the state and federal portion of Medicaid funds and other state and federal grants from the Mental Health Division of the Washington State Department of Health and Social Services.

Road Levy: The Road levy is a specific property tax levy that is applied only to unincorporated area assessed value and is dedicated to financing and maintaining county roads in the unincorporated area of the county.

Sales Tax: Sales taxes are applied to the sale or consumption of goods and/or services, with limited specific exemptions. The state collects and distributes these taxes. There are several types of sales tax utilized in Thurston County, as follows:

- **Local Retail Sales and Use Tax:** The base tax rate in unincorporated Thurston County is 7.9%, or 7.9 cents on the dollar. Of the 7.9 cent sales tax, Thurston County government receives a portion of 1 cent. The other 6.5 cents is retained by the state. Thurston County's share of the 1 cent is the combination of: (a) 15% of the 1 cent collected on sales in incorporated areas, plus (b) 100% of the 1 cent collected on sales in unincorporated areas. Additionally, three voter-approved special 1/10th cent sales taxes produce a combined-total sales tax rate of 8.7 cents in Thurston County. These special 1/10th cent sales taxes are dedicated to criminal justice, detention facilities, and emergency communications 911.
- **Criminal Justice Sales Tax:** A special 1/10th cent sales tax was approved by voters in 1990. The proceeds are used exclusively for criminal justice services. This tax revenue is accounted for in the General Fund.

- **Detention Facilities Sales Tax:** A special 1/10th cent sales tax was approved by voters in 1995. The funds are used exclusively for construction and operation of juvenile detention facilities and adult jails. This tax revenue is accounted for in the Detention Facilities Sales Tax Holding Fund.
- **Chemical Dependency/Mental Health Services Tax (Treatment Sales Tax):** A sales and use tax (1/10th of one percent) is imposed in Thurston County for the purpose of providing new or expanded chemical dependency or mental health treatment services and for the operation of new or expanded therapeutic court programs. This tax is sometimes referred to as the "Treatment Sales Tax" and the revenue is accounted for in the Treatment Sales Tax fund.

Social Services Levy: Pursuant to state statute, RCW 71.20.110, a small fraction, \$.025 per \$1,000 of assessed value, of the general property tax levy is apportioned to Thurston County's Public Health and Social Services fund. These funds are used to help fund mental health, chemical dependency, substance abuse, and developmental disabilities services.

Timber Harvest Tax/Private Harvest Tax: This is a tax levied on private timber harvests pursuant to state statute, RCW 84.33.051, .081. It is distributed to taxing districts located where the timber is harvested.

Timber Sales/State Forest Board: This is income generated by proceeds from timber sales on state forest lands. The distribution of net proceeds to counties is based on the timber sale revenues from land within each county, per state statute RCW 335.02.33. Counties then distribute the monies among taxing districts (schools, etc.) based on respective property tax rates.

Veterans Fund: A small fraction of the general levy, \$.01125 (one & one-eighth cents) per \$1,000 of assessed value is apportioned to the Veterans Fund pursuant to state statute, RCW 73.08.080. Proceeds are used to provide assistance to eligible indigent veterans in Thurston County.

Water and Sewer Utility Revenues: These revenues include fees and charges for various services. The county operates several water and sewer utilities, including Boston Harbor, Olympic View, Tamoshan/Beverly Beach and Grand Mound. Customers of these utilities pay bills for their use of water and sewer service, and those receipts are the funds used to finance services rendered.

