

2019-2020 Thurston County Biennial Budget

Adopted on December 14, 2018



	Page
Elected Officials	1
Organization Chart	3
Commissioner Committee Assignments	4
Fund Structure	5
Revenue and Expenditure Categories	7
Budget and Development Approach	9
Budget Summary	11
Overview of Revenue & Expenditures	
Budget & FTE by Department	24
Capital Improvement Project (CIP) Summary	39
Department Budgets	
Assessor	44
<i>Real Estate Excise Tax (REET) Technology Fund</i>	
Auditor	49
<i>Auditor - Maintenance and Operation (M&O)</i>	
<i>Auditor - Election Reserve</i>	
<i>Election Stabilization Reserve</i>	
Central Services	62
<i>Central Services Facilities</i>	
<i>Central Services Reserve</i>	
<i>Central Services Engineering</i>	
<i>Equipment Rental and Revolving (ER&R)</i>	
<i>M&O ER&R Replacement</i>	
Clerk	92
<i>Family Court Services</i>	
<i>Legal Financial Obligations (LFO) Collection</i>	
Commissioners	99
<i>Detention Facility Sales Tax</i>	
<i>Trial Court Improvement</i>	

<i>Stadium/Convention Center/Art Center</i>	
<i>Conservation Futures</i>	
<i>Communications (TCOMM 911)</i>	
<i>PEG - Public Educational & Governmental</i>	
<i>Tourism Promotion Area Fund</i>	
<i>Real Estate Excise Tax Second Quarter</i>	
<i>Courthouse Project</i>	
<i>Real Estate Excise Tax First Quarter</i>	
<i>Jail Capital Projects</i>	
<i>Historic Preservation</i>	
Community Planning and Economic Development -----	125
<i>Fair</i>	
<i>Basin Planning & Enhancement</i>	
<i>Projects Storm & Surface Water</i>	
<i>Land Use & Permitting</i>	
Coroner -----	145
District Court -----	150
<i>Treatment Sales Tax</i>	
Emergency Services -----	161
<i>Emergency Management Council</i>	
<i>Medic One Reserve</i>	
<i>Medic One</i>	
Human Resources -----	173
<i>Unemployment Compensation</i>	
<i>Insurance Risk</i>	
<i>Benefits Administration</i>	
Information Technology -----	181
<i>Large System Replacement Reserve</i>	
<i>Information Technology Operations</i>	
<i>Information Technology Reserves</i>	
Juvenile Court -----	194
<i>Detention Facility Sales Tax</i>	
<i>Treatment Sales Tax</i>	
Pretrial Services -----	202

<i>Treatment Sales Tax</i>	
Prosecuting Attorney -----	207
<i>Victim Advocate</i>	
<i>Anti-Profiteering</i>	
<i>Treatment Sales Tax</i>	
<i>Interlocal Drug Enforcement</i>	
Public Defense -----	216
<i>Treatment Sales Tax</i>	
Public Health and Social Services -----	223
<i>Treatment Sales Tax</i>	
<i>Veterans</i>	
<i>Housing and Community Renewal</i>	
<i>Public Health and Social Services Technology</i>	
<i>Public Health and Social Services</i>	
<i>Community Loan Repayment #1</i>	
<i>Environmental Health</i>	
Public Works -----	252
<i>Roads and Transportation</i>	
<i>Noxious Weeds</i>	
<i>Transportation Benefit District</i>	
<i>Long Lake-Lake Management District (LMD)</i>	
<i>Lake Lawrence (LMD)</i>	
<i>Roads Construction in Progress</i>	
<i>Real Estate Excise Tax First Quarter</i>	
<i>Real Estate Excise Tax Second Quarter</i>	
<i>Transportation Impact Fees</i>	
<i>Parks Impact Fees</i>	
<i>Solid Waste</i>	
<i>Solid Waste Reserve for Closure</i>	
<i>Solid Waste Reserves</i>	
<i>Storm and Surface Water Utility</i>	
<i>Storm and Surface Water Capital</i>	
<i>Boston Harbor Water and Sewer</i>	
<i>Boston Harbor Reserve</i>	
<i>Tamoshan/Beverly Beach Sewer</i>	

Grand Mound Water
Tamoshan Water
Olympic View Sewer
Tamoshan Reserve
Grand Mound Wastewater Capital Reserve
Grand Mound Water Capital Reserve
Grand Mound Debt Service

Sheriff's Office	290
<i>Detention Facilities Sales Tax</i>	
<i>Treatment Sales Tax</i>	
<i>Sheriff's Special Programs</i>	
<i>Prisoners Concession</i>	
<i>Interlocal Drug Enforcement</i>	
Superior Court	306
<i>Superior Court Family Court Services</i>	
<i>Law Library</i>	
<i>Treatment Sales Tax</i>	
Treasurer	316
<i>Treasurer's M&O</i>	
<i>Investment Administration</i>	
<i>Real Estate Excise Tax Technology</i>	
<i>Roads and Transportation</i>	
<i>GO Bonds 2015</i>	
<i>GO Bonds 2016</i>	
<i>GO Bonds 2019</i>	
<i>ER&R Maintenance Debt Service</i>	
<i>Grand Mound Water</i>	
<i>Grand Mound Debt Service</i>	
<i>Community Loan Repayment #1</i>	
<i>ER&R Maintenance</i>	
Fund Balance Reports	327
Glossary	350

(D) = Democrat

(R) = Republican

(I) = Independent

Date indicates end of term

Thurston County Commissioners



Commissioner
John Hutchings (I) 2020



Commissioner
Gary Edwards (I) 2020



Commissioner
Bud Blake (I) 2018

Other County Elected Officials



Assessor
Steven Drew
(D) 2018



Auditor
Mary Hall
(D) 2018



Clerk
Linda Myhre-Enlow
(D) 2018



Coroner
Gary Warnock
(D) 2018



Prosecuting Attorney
Jon Tunheim
(D) 2018



Sheriff
John Snaza
(I) 2018



Treasurer
Jeff Gadman
(D) 2018

Superior Court Judges



Left to Right: John C. Skinder, Erik D. Price, Christine Schaller, Chris Lanese, James Dixon, Mary Sue Wilson, Anne Hirsch, Carol Murphy

District Court Judges

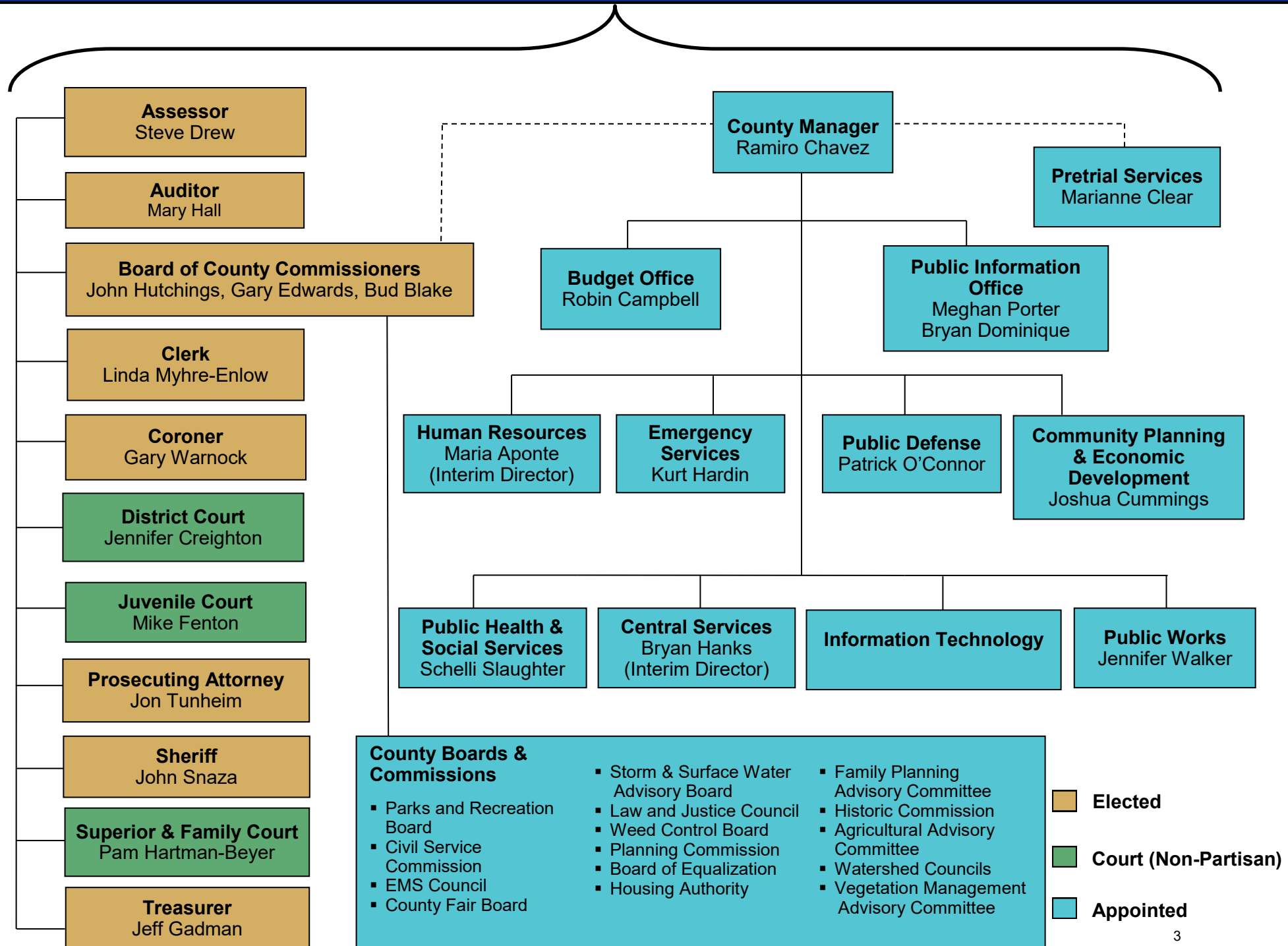


Brett Buckley

Sam Meyer

Kalo Wilcox

The Residents of Thurston County



**2018 Commissioners Representation
Boards, Commissions, Councils & Committees**

Committee	Meetings	Time	Location	Primary	Alt.	Contact
Canvassing Board*	After elections, as called	Varies	Ballot Processing Center - 2905 29th Ave			Lynette Thornton, x6228
Alliance for a Healthy South Sound	4th Wed, every other month	2pm-4pm	Varies	Blake	Wilson	Andy Chinn, 206-550-5568
Behavioral Health Organization	3 rd Thursday	1-3pm	Room 280	Blake	Hutchings	Tina Gehrig, 867-2509
Chehalis Basin Flood Authority	3rd Thursday	9am - 4pm	Lewis County Courthouse	Blake	Wilson	Pat Anderson, 360-740-2677
Chehalis Basin Partnership	4th Friday	9:30am	Lucky Eagle Casino, Rochester	Blake	Wilson	Kristen Harma, 488-3232
Chehalis Watershed Cooperative	As Called	Varies	Lucky Eagle Casino, Rochester	Blake	Wilson	
DES Community Officials Roundtable*	As Needed	Varies	1500 Jefferson Bldg	Blake	Chavez	Josh Brown, 407-9202
Economic Development Council	4th Monday	3:30 - 5pm	EDC Office	Blake	Hutchings	Michael Cade, 754-6320
Emergency Food & Shelter Program	As Needed	Noon	United Way, 1211 4th Ave E, #101	Blake	Aden	Stephanie Blumhagen, 943-2773 x11
Finance Committee*	As Needed	Varies	Varies	Blake	Edwards	Jeff Gadman, x5770
Intercity Transit	1st & 3rd Wednesday	5:30 - 7pm	526 Pattison St SE	Blake	Hutchings	Pat Messmer, 705-5860
Law Library Board*	As Needed	7:30am	Bldg 2 Law Library	Blake	Edwards	Rebekah Zihn, 786-5560
Lucky Eagle 2% Committee	As Needed	Varies	Varies	Blake		Jeff Warnke, 791-1544
Mayor's Forum*	1st Friday	Noon - 2pm	Rotates around the county	Blake	Edwards	
Shared Legislative Strategy	3rd Monday	5:30pm	Lacey City Hall	Blake	Edwards	David Schaffert, 357-3362
SSMCP Elected Officials Council	As Needed	Varies	McGavick Center @ Clover Pk College	Blake	Edwards	Bill Adamson, 253-983-7772
WA Counties Risk Pool	As Called	Varies	Varies	Blake	Edwards	Tammy Devlin, 786-5498x7229
WSAC Board of Directors	As Called	Varies	Varies	Blake	Hutchings	Eric Johnson, 586-4219 x109
WSAC Legislative Steering Comm	As Called	Varies	Varies	Blake	Hutchings	Josh Weiss, 753-1886
Area Agency on Aging	4th Thursday	2 - 3:30pm	4419 Harrison Ave. NW	Edwards	Hutchings	Rebecca Holmes, 664-3162 x112
Cascade Pacific Action Alliance	2nd Thursday	2 to 4pm	Summitt Pacific Medical Center 600 E.	Blake	Edwards	Winfried Danke, 360-539-7576
EMS Council (Medic One)	3rd Wednesday	3:30pm - 5:00	2703 Pacific Ave SE	Edwards	Hutchings	Sandra Bush, 704-2784
Fire Commissioners Association	3rd Tuesday	6 - 8pm	Varies (usually the EOC)	Edwards	Hutchings	Meredith Hutchins, 491-3365
Law and Justice Council	Every Other Month	4:30 - 6pm	Room 280	Edwards	Hutchings	Susan Strong, 754-4110
Lodging Tax Advisory Committee	Varies	Varies	Room 280	Edwards		Vickie Larkin, 786-5747
Nisqually River Council	3rd Friday	9am	Varies	Edwards	Hutchings	Morgan Greene, 719-351-9025
PSP Salmon Recovery Council	4th Thurs, Odd Mnths, No Nov.	10am - 3pm	Edmonds City Hall	Edwards	Hutchings	Stephanie Suter, 791-3154
TCOMM Admin Board	1st Wednesday	3:30pm	2703 Pacific Ave SE	Edwards	Hutchings	Lisa Cummings, 704-2730
Thurston Thrives Coordinating Council	Monthly, vary			Edwards		Liz Davis, 561-2984
Voluntary Stewardship Program	As Needed	Varies	Bellevue/Seattle	Edwards		Lori Gonzalez, 407-6200
Animal Services	1st Thursday	5pm	3120 Martin Way E	Hutchings	Edwards	Ric Torgerson, 352-2510
Community Investment Partnership	2nd Monday	2pm-4pm	Room 280	Hutchings		Gary Aden, 867-2532
Disability Board	3rd Wednesday, as needed	Noon	Human Resources	Hutchings	Edwards	Ruth Elder, x5135
LOTT	2nd Wednesday	5:30pm	500 Adams St NE	Hutchings	Edwards	Maegen, 528-5700
ORCAA	2nd Wednesday	10am	2940 B Limited Lane NW	Hutchings	Edwards	Debbie Moody, 539-7610 x114
Pac Mountain Consortum	As Needed	Varies		Hutchings	Edwards	Cheryl Fambles, 482-1701
Tourism Promotion Area (TPA)	Varies	Varies	OrgSupport	Hutchings	Edwards	
Transportation Policy Board	2nd Wednesday	7am	2404 Heritage Ct SW, Rm A	Hutchings	Edwards	Karen Parkhurst, 956-7575
TRPC	1st Friday	8:30 - 11:00am	TRPC, 2424 Heritage Ct SW, Rm A	Hutchings	Edwards	Sarah Seltrom, 741-2533

Governmental Fund Types

The *general fund* is a government's basic operating fund and accounts for everything not accounted for in another fund.

Special revenue funds are intended to be used to report specific revenue sources that are limited to being used for a particular purpose.

Anti-Profiteering	Medic One Reserve
Auditor Election Reserve	Noxious Weed
Auditor Maintenance & Operation	Public Educational and Governmental
Basin Planning & Enhancements	Public Health & Social Services Technology
Communications	Prisoner's Concessions
Conservation Futures	Public Health & Social Services
Detention Facility Sales Tax	Real Estate Excise Tax Technology
Election Stabilization Reserve	Roads and Transportation
Emergency Management Council	Sheriff's Special Programs
Fair	Stadium/Convention/Art Center
Family Court Services	Superior Court Family Court Services
Historic Preservation	Tax Refunds
Housing & Community Renewal	Tourism Promotion Area
Interlocal Drug Enforcement	Transportation Benefit District
Investment Administration	Treasurer's Maintenance & Operation
Lake Lawrence Lake Management District	Treatment Sales Tax
Law Library	Trial Court Improvement
Legal Financial Obligation Collection	Veterans
Long Lake Management District	Victim Advocate Program
Medic One	

Debt service funds account for the repayment of debt.

Corrections Flex Unit	GO Bonds 2010 C Debt Sinking
General Obligation (GO) Bonds 2007	GO Bonds 2015
GO Bonds 2009	GO Bonds 2016
GO Bonds 2010	Road Improvement District #2

Capital projects funds account for the construction, rehabilitation, and acquisition of capital assets, such as buildings, equipment and roads.

2010 Debt Holding
Courthouse Project
Jail Capital Projects
Parks Impact Fees

Real Estate Excise Tax First Quarter
Real Estate Excise Tax Second Quarter
Roads Construction in Progress
Transportation Impact Fees

Proprietary Fund Types

Enterprise funds account for various business-type activities for which a fee is charged to external users for services.

Boston Harbor Reserve
Boston Harbor Water/Sewer
Community Loan Repayment #1
Environmental Health
Grand Mound Debt Service
Grand Mound Sewer
Grand Mound Wastewater Cap. Reserve
Grand Mound Water
Grand Mound Water Capital Reserve
Land Use and Permitting

Olympic View Sewer
Solid Waste
Solid Waste Reserve for Closure
Solid Waste Reserves
Storm & Surface Water Capital
Storm & Surface Water Utility
Tamoshan Reserve
Tamoshan Water
Tamoshan/Beverly Beach Debt Svc.
Tamoshan/Beverly Beach Sewer

Internal service funds account for centralized services provided to other county departments or agencies on a cost reimbursement basis.

Benefits Administration
Central Services Reserve
Central Services/Facilities
Central Services/Facility Engineering
Equipment Rental and Revolving (ER&R)
ER&R Replacement

Information Technology Operations
Information Technology Reserves
Insurance Risk
Large System Replacement Reserve
Unemployment Compensation

REVENUE

General Fund Contribution – Revenue from the General Fund to other funds within the County for the purpose of supporting general government activities.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. These may include property, sales, real estate excise, and timber taxes.

Fees and Licenses – Proceeds from the issuance of licenses and permits to businesses and occupations which must be licensed before doing business within a governmental unit; fees for court filing, election and law enforcement services.

From Other Funds – Financial inflows from other funds without equivalent flows of assets in return or without a requirement for repayment.

Intergovernmental – Revenue derived by one unit of government for performing a service that is the statutory responsibility of another unit of government.

Miscellaneous – Revenue from interest, rents, leases and donations from private sources.

Grants – Revenue from both federal and state entities, entitlements, shared revenues and payments for goods and services provided by one government to another.

EXPENDITURE

Personnel – Expenditure category that includes amounts paid for services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in labor contracts. This also includes overtime, extra help and temporary labor, and benefits paid by the County as part of the conditions of employment. Benefits may include: health insurance, social security, retirement, and unemployment and workers compensation.

Internal Services – Expenditures related to the purchase of services or supplies provided by another County office or department.

Professional Services – Expenditure category for services other than personnel services which are needed by the government. Such services may be provided by private business organizations.

Operating Costs – Expenditures for articles and commodities purchased for consumption such as: office and operating supplies, travel, training, advertising, and capital leases.

Debt Services – Principal and interest payments to holders of the County's indebtedness. This includes loan payment from one fund to another fund within the County.

Capital Expenses – Expenditures which result in the acquisition of, rights to, or additions to capital assets, including incidental costs such as legal, appraisal and brokerage fees, land preparation and demolishing buildings, fixtures and delivery costs. This may include land, buildings, and machinery and equipment.

Transfers to Other County Funds – Outflows to other funds without equivalent flows of assets in return or without a requirement for repayment.

BUDGET DEVELOPMENT APPROACH

Thurston County develops two-year, or biennial, operating and capital budgets in even numbered years. The operating budget includes all operations except for projects that meet the capital definition for budget purposes. Examples of capital projects include construction, repair and upgrades to county buildings, parks, storm water infrastructure, roads, bridges and culverts. The operating budget is adopted at the fund and office/department level. It is comprised of two one-year budgets, unspent appropriations revert at year-end and are not carried forward to the following year. The capital budget is adopted by project. Once the operating and capital budget appropriations are adopted, there are a limited number of adjustments made over the course of the biennium.

In developing the 2019 – 2020 biennial budget, the Board of County Commissioners asked offices and departments to think long-term and align budgets with the Thurston County Strategic Plan adopted July 2018.

The strategic plan reflects the values, concerns and hopes of Thurston County residents, as well as those of Elected Officials and County staff. Input from residents was collected in several different methods including: a statistically valid telephone survey, open houses, on-line budget allocation, and mail-in post cards. This information was incorporated into the plan. The Board of County Commissioners considered the residents' priorities as they made budget decisions.

The Preliminary Budget was developed in two phases. First, offices and departments requested funding to maintain current operations and policy funding to change current services or service delivery. Once the budget requests were submitted, Commissioners considered the four-year forecast for the General Fund, alternative revenue sources and the need for a sustainable budget with a fund balance necessary to maintain positive cash flow. The Board decided to fund all offices and departments to maintain current services and allocated \$1,350,000 of the General Fund for discretionary spending.

The second phase of budget development focused on discretionary policy level spending. The Board asked all offices and departments to participate in teams focused on strategic initiatives. Teams were encouraged to be creative and were not restricted to the policy level proposals submitted. If other ways were found to advance the initiative, new ideas were welcome. These teams proposed the highest priority requests using their allocation of the General Fund, or other restricted funds to support the initiatives in presentations to the Board of County Commissioners.

Commissioners took this expert advice into consideration as they deliberated on how to allocate scarce resources to all the required services the county provides to citizens. This Preliminary Budget reflects the most strategic use of funds available.

Throughout this book, the 2018 budget reflects amendments adopted as of publication.

In the Fund Balance reports, 2018 actual revenue and expenditures may include routine accounting prior period adjustments which can cause a fund to temporarily fall into a negative fund balance. Budget years have beginning fund balance estimates which are not necessarily the same as the ending balance in the prior year because budget development occurs before the fiscal year is complete.

OVERVIEW

Revenue and expenditure estimates are developed based on historical trends and economic information available at the time the budget is prepared. Comparative data for 2018 shows the amended budget as of publication. The summarized adopted budget follows:

TOTAL REVENUES
Operating and Capital

Type of Fund	2018	2019	2020
General Fund	100,454,916	97,280,981	100,178,245
Special Revenue	93,658,003	90,745,109	94,783,769
Debt and Bonds	7,309,223	6,240,900	7,458,008
Capital Funds	34,163,836	34,637,274	269,934,240
Enterprise Funds	45,095,576	56,800,596	55,658,558
Internal Service Funds	30,187,330	36,309,244	33,887,476
Total	310,868,884	322,014,104	561,900,296

TOTAL EXPENDITURES
Operating and Capital

Type of Fund	2018	2019	2020
General Fund	106,965,877	101,100,787	102,510,421
Special Revenue	105,781,945	104,464,793	105,370,722
Debt and Bonds	7,192,500	6,104,510	7,331,008
Capital Funds	38,787,183	26,620,603	46,747,895
Enterprise Funds	53,290,421	59,826,438	57,516,589
Internal Service Funds	40,525,739	41,663,576	34,033,278
Total	352,543,665	339,780,707	353,509,913

There are organization, accounting, and fund changes that affect the comparison of the 2018 budget to 2019 and 2020. The following are included in the budget effective January 1, 2019:

- A new Information Technology Department is included in the adopted budget. Most of the positions and budget transfer from Central Services. New funds are established for operations and reserve purposes.
- Storm and Surface Water utility and capital functions, staff, and funds transfer from Community Planning and Economic Development to the Public Works Department. The water monitoring and federal permit compliance and planning operations remain in Community Planning and Economic Development.

- Treatment Sales Tax staff and fund transfer from the Board of County Commissioners to Public Health and Social Services.
- The method of budgeting and accounting for Treatment Sales Tax and Detention Facility Sales Tax changes to direct appropriation. For both funds, activities occur in multiple offices/departments. In 2018 the funding would be transferred to the General Fund which results in recording both the activity and the transfer; doubling the revenues and expenditures. Beginning in 2019, all activity in those funds will be recorded in Treatment Sales Tax and Detention Facility Sales Tax. This change reduces both revenue and expenditures in the General Fund.
- New funds are being established for 2019 as follows:

Environmental Health fund is an Enterprise Fund managed by Public Health. These activities were previously included in the Public Health fund which is a Special Revenue Fund.

Courthouse Project fund is a Capital Project fund to capture the costs related to the planning and preparation for a new courthouse and civic center.

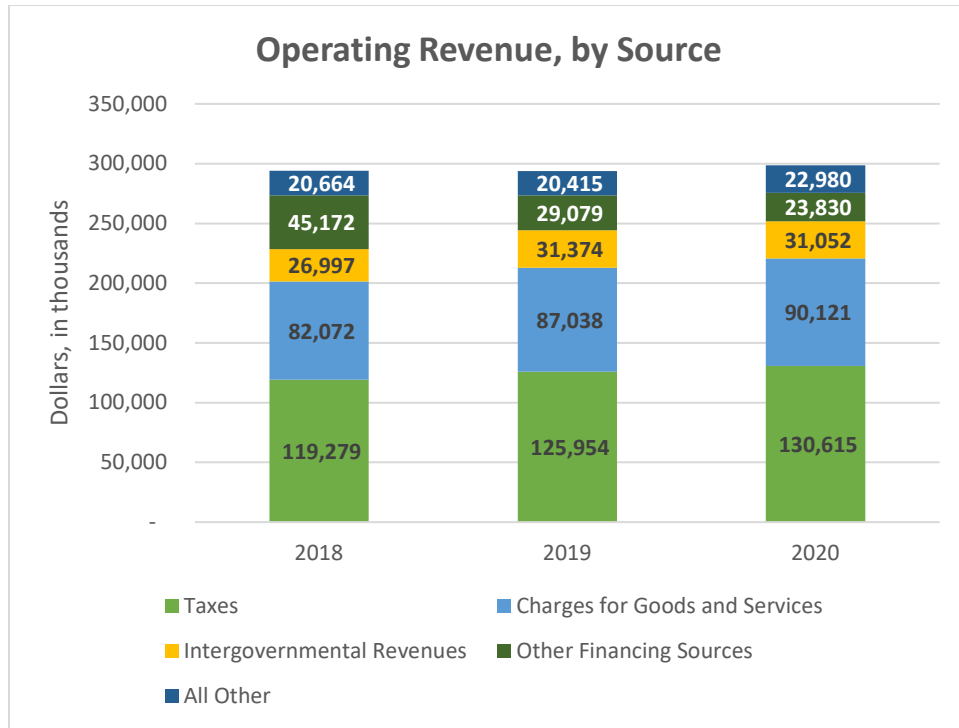
Information Technology Operations fund will record the day to day operations of the department. It is classified as an Internal Service fund.

Information Technology Reserves will be used to pay for the replacement of desktop computers and network infrastructure which is funded through rates. It is classified as an Internal Service fund.

OPERATING BUDGET REVENUE

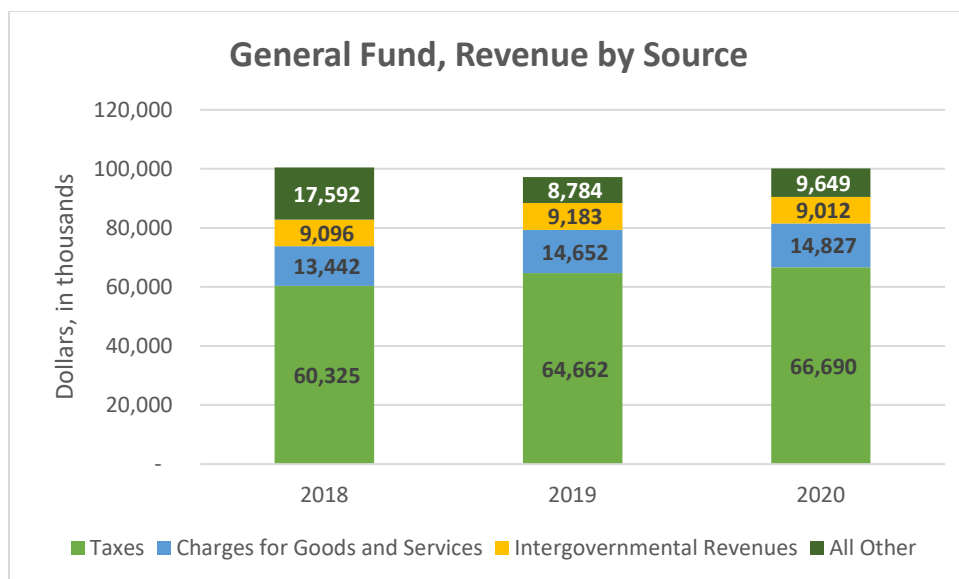
Operating Revenue All Funds

County operations are funded by taxes, licenses and permits, revenues from other governments (including grants), charges for good and services, fines and penalties, other financing sources (including transfers from other funds) and miscellaneous. Property taxes account for the single largest source of county revenue. Although the county sends out the bill for property taxes and receives the payment, only nineteen cents of every dollar is retained by the county.



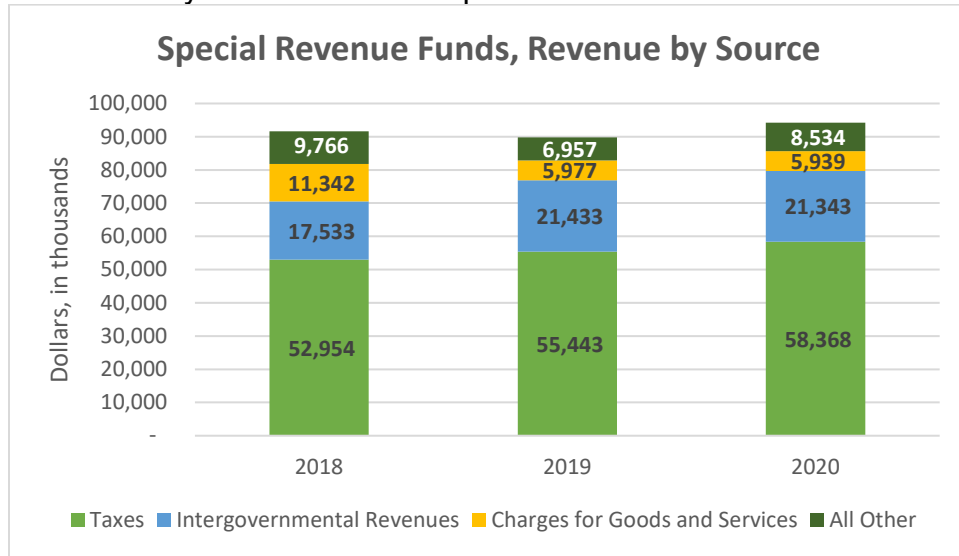
General Fund

Taxes are the largest source of revenue for the General Fund, with property, sales and excise taxes making up 62% of revenues. The decrease in All Other revenues is primarily due to direct appropriation of Treatment Sales Tax and Detention Facility Sales Tax. The transfer of these funds previously was recorded in Other Financing Sources, which is included in All Other in this chart.



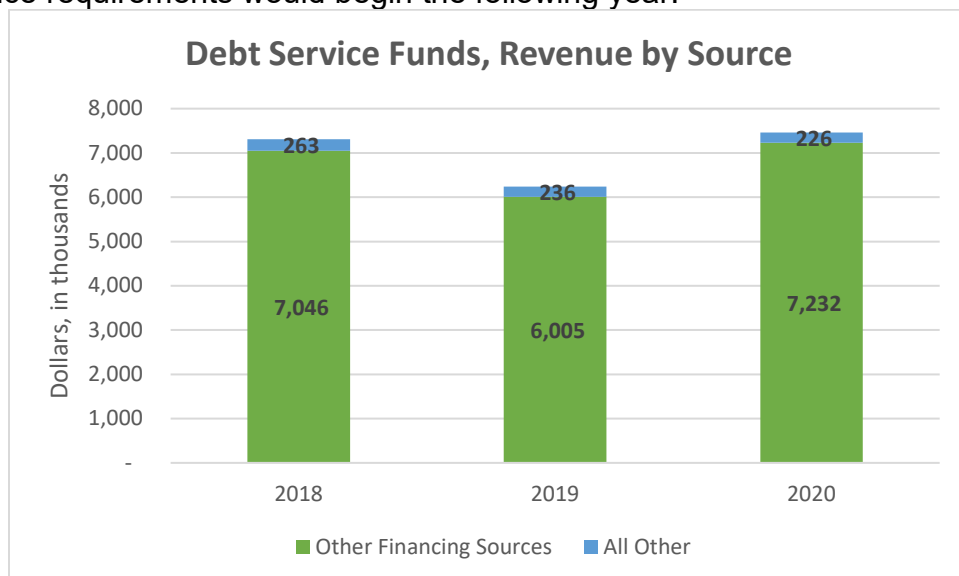
Special Revenue Funds

Thurston County has many funds where the revenue collected may only be used for a specific purpose. The increase in intergovernmental revenues is mainly due to additional grants in Public Health and Social Services. The decrease in charges and goods and services is due to the establishment of a new Environmental Health fund and recording of this activity is now in an Enterprise fund.



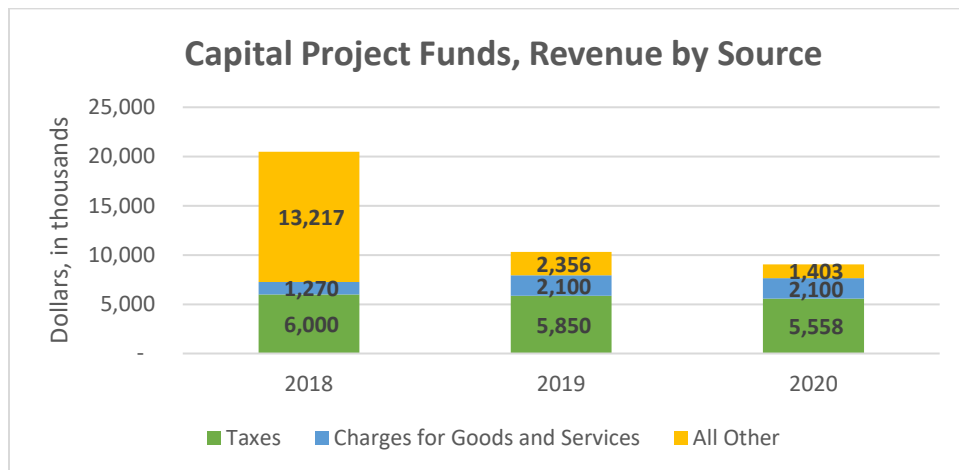
Debt Service Funds

Revenue for the Debt Service Funds are primarily transfers from other funds based on the use of the financing. Revenues are lower in 2019 because the 2009 General Obligation Bonds will be paid off. The budget assumes issuing General Obligation Bonds in 2019 resulting in debt service revenue in 2020. In 2020 General Obligation Bonds are planned to be issued to finance the new courthouse and civic center. The debt service requirements would begin the following year.



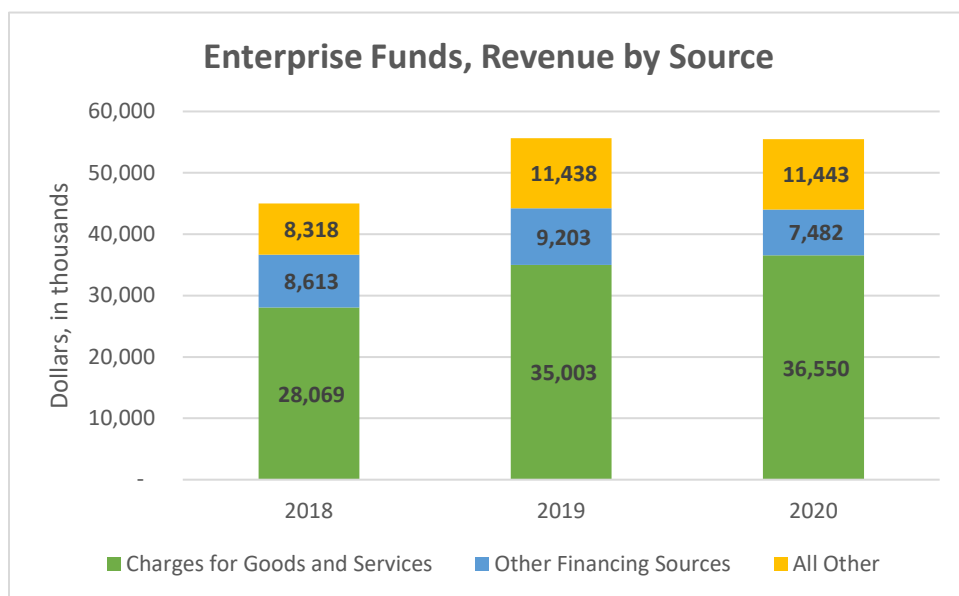
Capital Project Funds

Funding for Capital Projects come primarily from Real Estate Excise Tax First Quarter Percent (REET 1) and Real Estate Excise Tax Second Quarter Percent (REET 2), grants, transportation impact fees and parks impact fees. In 2018, a separate fund was established for REET 2. The transfer to that new fund results in \$11 million in All Other revenue in 2018.



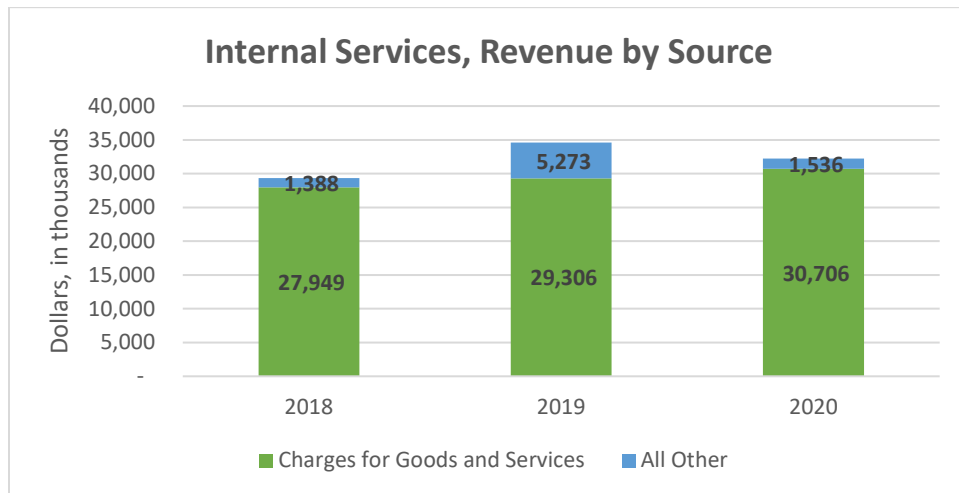
Enterprise Funds

Enterprise Funds operate like a business and their customers are generally residents and businesses. Examples include solid waste, the storm and surface water utility, land use and permitting, and water/sewer utilities. There is an overall increase in 2019 and 2020 as compared to 2018. This is due to the establishment of a separate fund for Environmental Health. It is funded in part with environmental health fees.



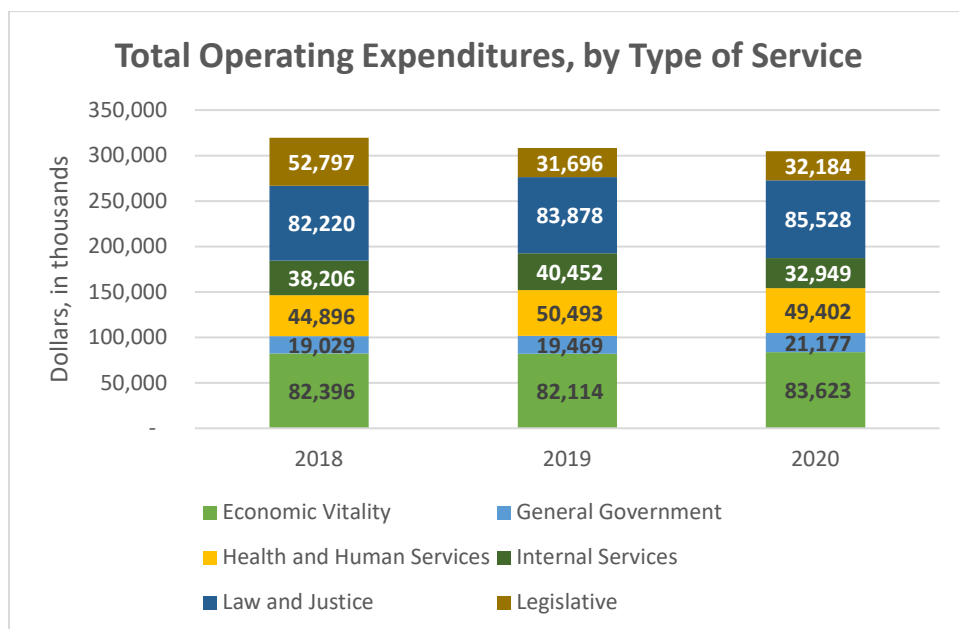
Internal Service Funds

Internal Service Funds operate similar to businesses, but their customers are county offices/departments. Examples include, operating county buildings, providing information technology equipment, providing employee benefits, and managing unemployment. The increase in All Other in 2018 relates to the creation of the Information Technology Department and the revenue side of the transfer to the new Information Technology funds from Central Services.

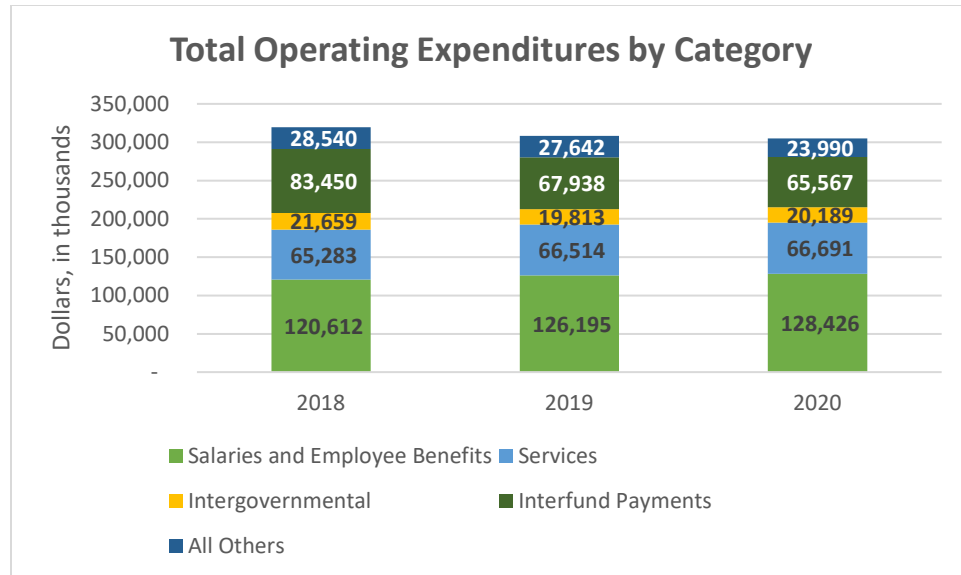


OPERATING BUDGET EXPENDITURES

County government pays for a broad array of services, including the following:

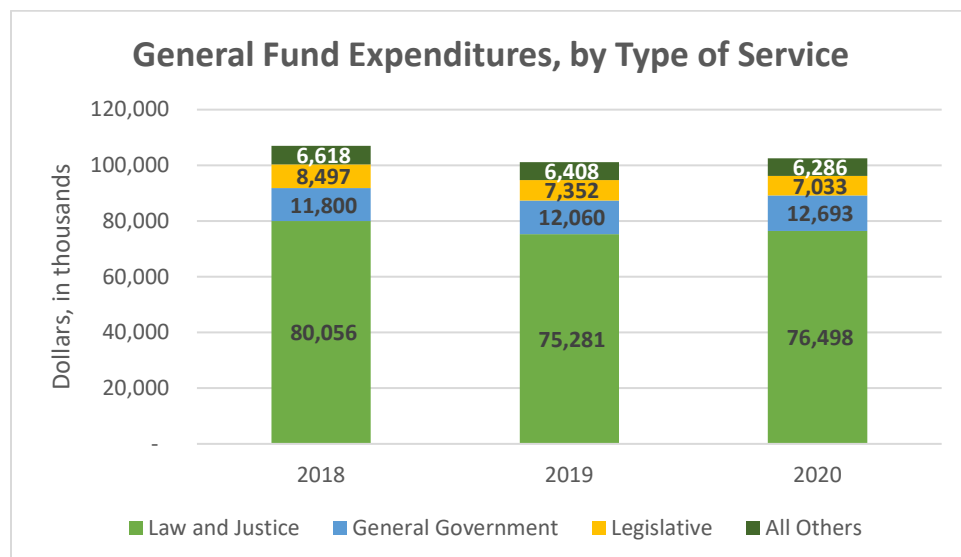


The following chart show the type of expenses. Salaries and benefits make up 41% of the total. Inter-fund payments comprise 23% and services total 22%. Approximately three-quarters of the services is professional services which includes consultants in a wide variety of fields of expertise.



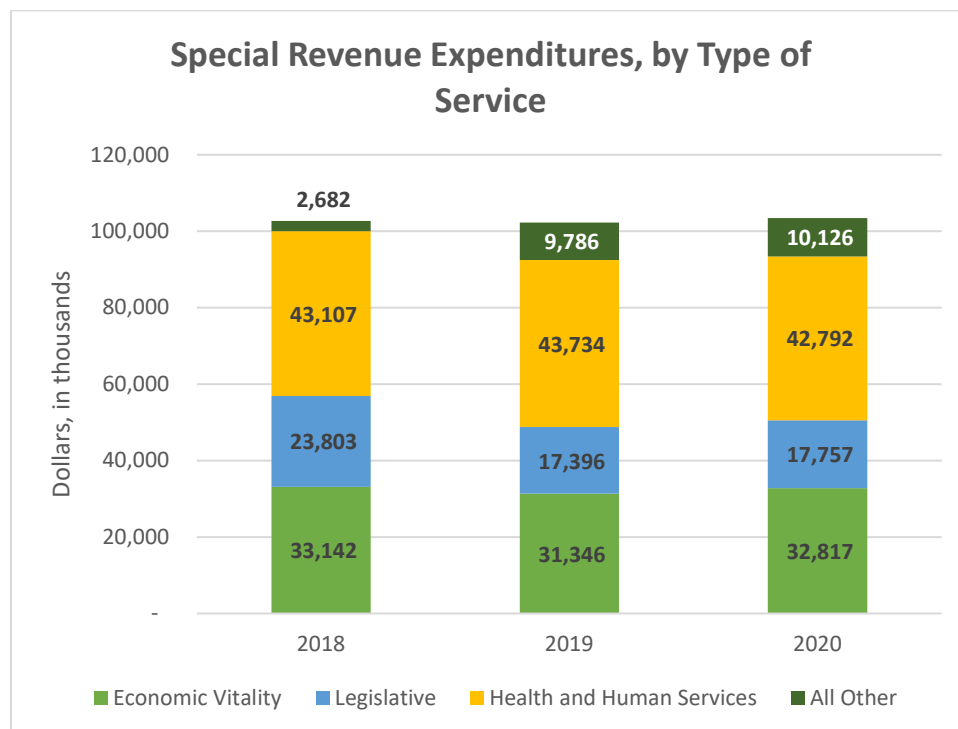
General Fund

The General Fund has the most flexibility of all county funds as it can be spent on any expenditure that is appropriate. It comprises 1/3 of total county expenditures. About 75% of the General Fund is spent on Law and Justice which includes the Sheriff, Courts, Prosecutor, Public Defense, Jail and Pretrial Services. Reductions in this category from 2018 to 2019 are due to direct appropriation of activities in Detention Facility Sales Tax and Treatment Sales Tax. General Government is the next largest category and includes the Assessor, Auditor and Treasurer.



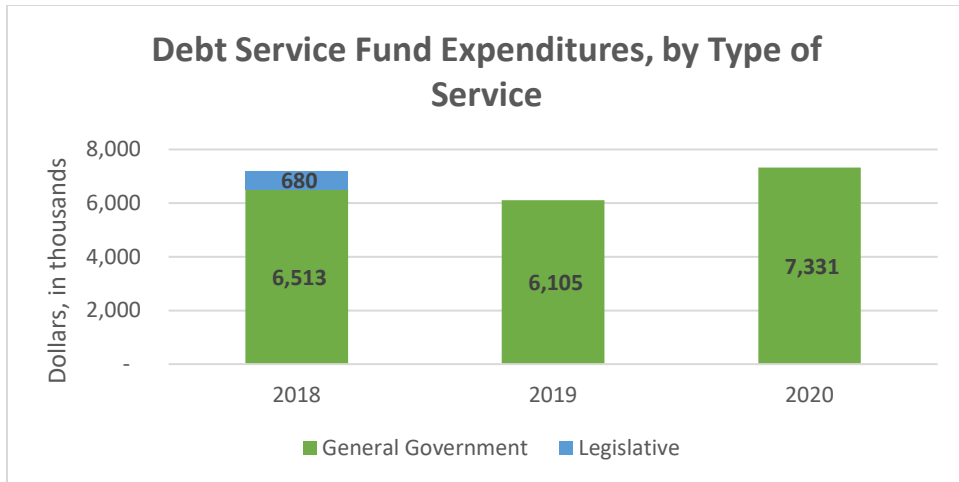
Special Revenue Funds

The largest category of Special Revenue Expenditures is Health and Human Services. This includes operations such as public health, housing, veteran's services, and Medic One. Economic Vitality is the second largest category and includes transportation, noxious weeds, the fair, and lake management districts. The Legislative category includes funds such as the Detention Facility Sales Tax, Conservation Futures, Tourism Promotion and Historic Preservation. The decrease in Legislative is due to the transfer of Treatment Sales Tax from the Board of County Commissioners to Public Health and Social Services. The increase in All Other is due to Law and Justice offices/departments direct appropriation to Treatment Sales Tax and Detention Facility Sales Tax.



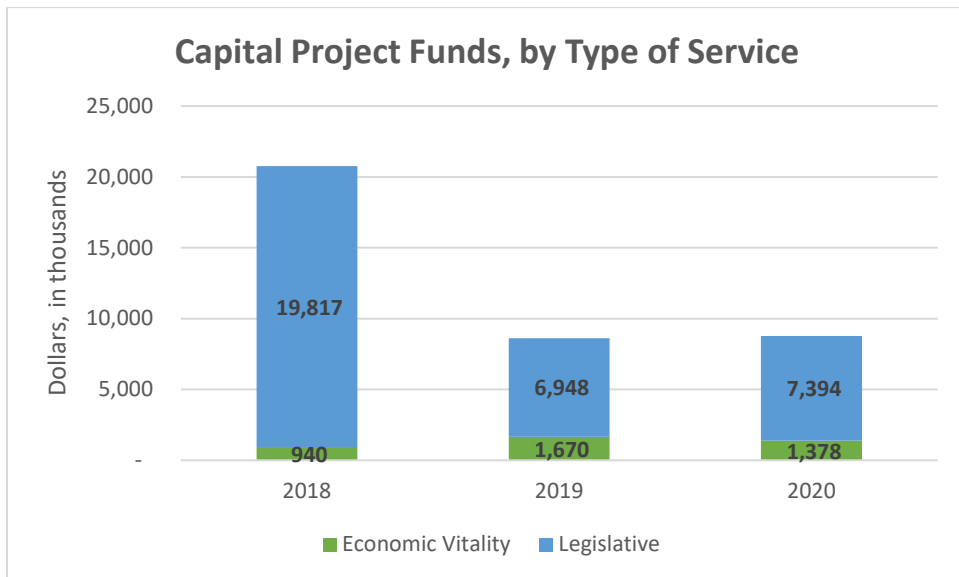
Debt Service Funds

Expenditures in Debt Service Funds pay the obligation on General Obligation Bond issues. In 2018, the County will complete payment of the 2009 bond issue. In 2020, the budget includes the beginning of payments on a planned bond issue in 2019 to fund the jail expansion.



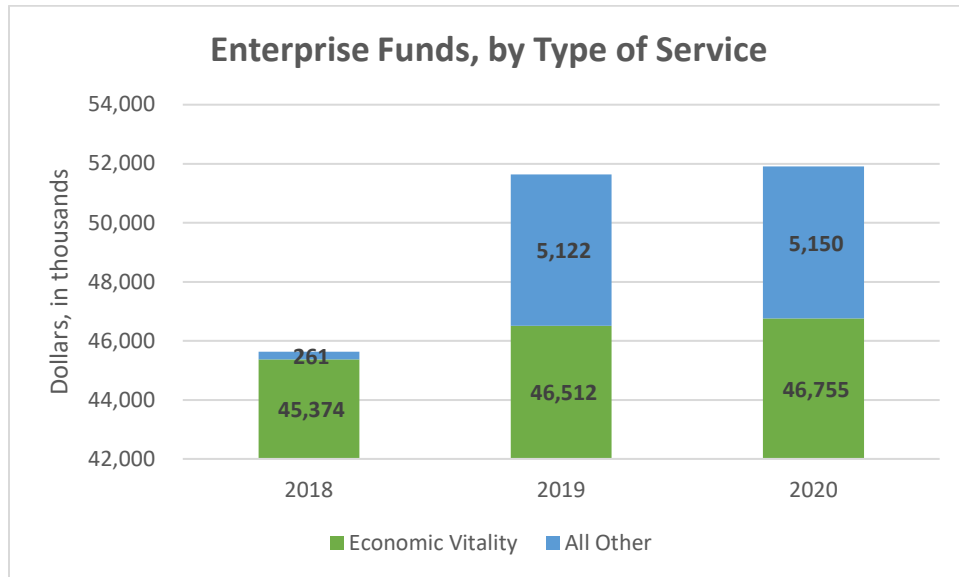
Capital Project Funds

The Legislative category includes REET 1 and REET 2 and the Jail Capital Projects. In 2018, a separate fund was established for REET 2. The transfer to that new fund results in \$11 million expenditure in the Legislative category in 2018.



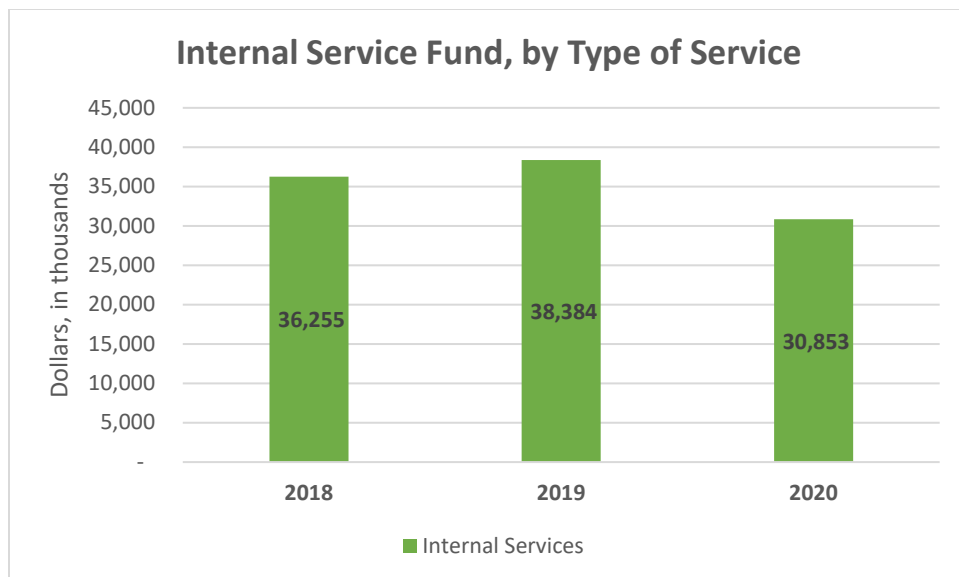
Enterprise Funds

The bulk of Enterprise Fund expenditures relate to operations such as solid waste, utilities and storm and surface water. The increase in 2019 is due to the new Environmental Health fund activities, previously included in Special Revenue.



Internal Service Funds

Internal Service expenditures support maintaining buildings, providing Information Technology resources and Human Resource services such as benefits. There is an increase in 2018 which is caused by the establishment of the Information Technology Department and the transfer of funds from Central Services to Information Technology.

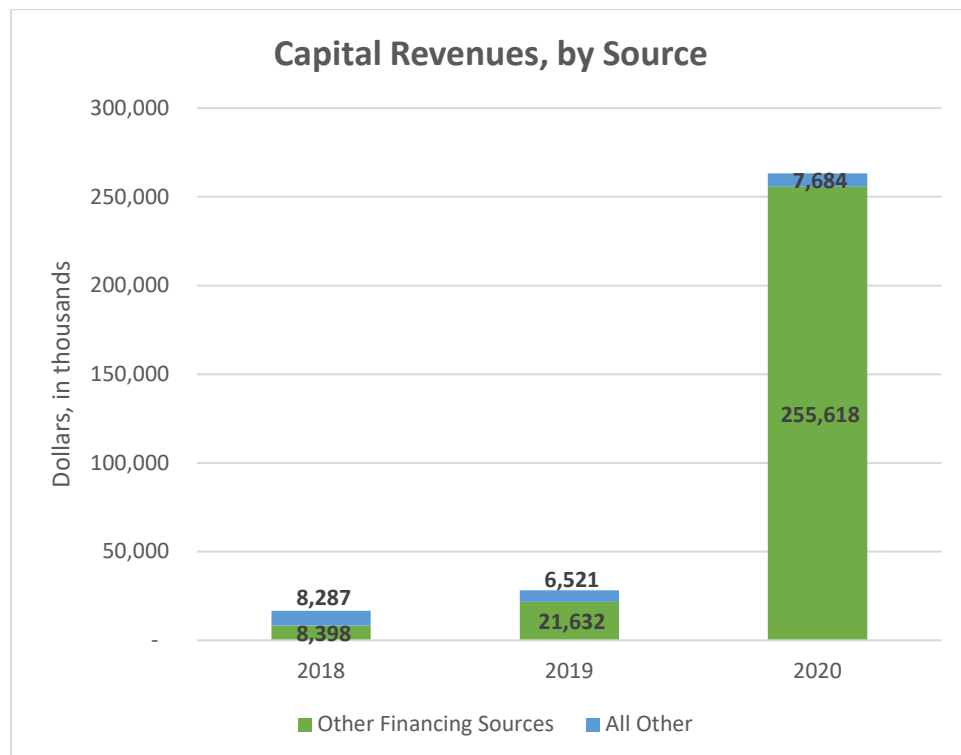


CAPITAL BUDGET REVENUES AND EXPENDITURES

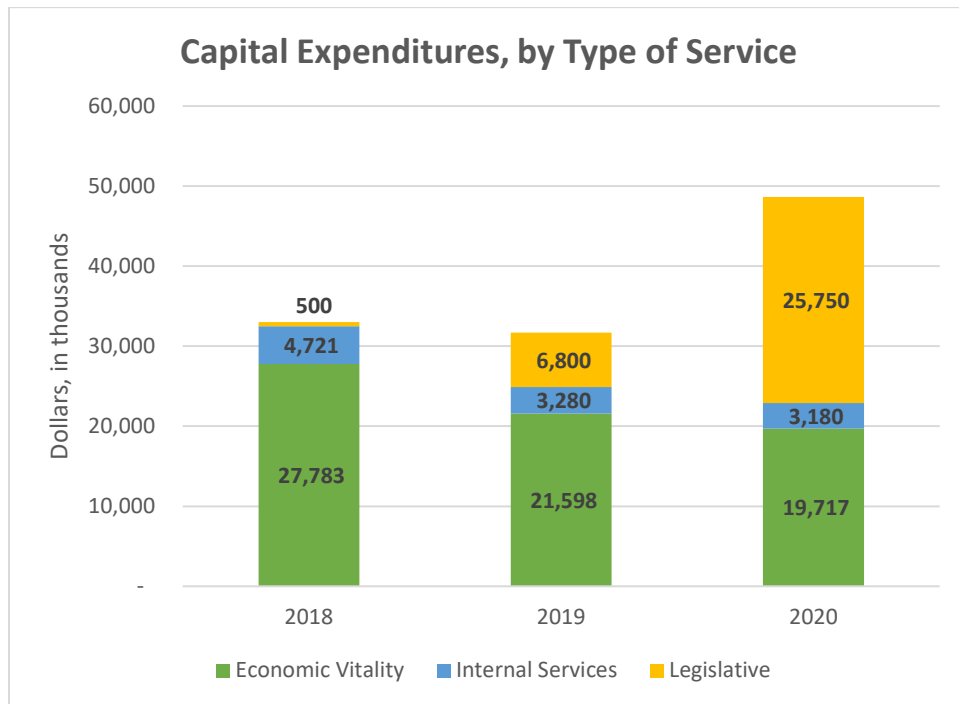
The Capital Budget includes projects that meet one of the following:

- A new construction, expansion, renovation or replacement project for an existing facility or facilities that has a total cost of at least \$25,000 over its lifetime. Project costs can include land, engineering, architectural planning and contract services.
- A major maintenance or rehabilitation of existing facilities with a cost of \$25,000 or more and an economic life of at least 10 years.
- Any Real Estate Excise Tax funded project, excluding debt payments, operations and/or maintenance.

Capital budget revenues in both 2019 and 2020 show planned bond issues for major projects. In 2019 bond proceeds of \$16,000,000 for construction of the jail expansion are included. Bond proceeds of \$250,000,000 are shown in 2020 which are proposed to finance a new courthouse and civic center.

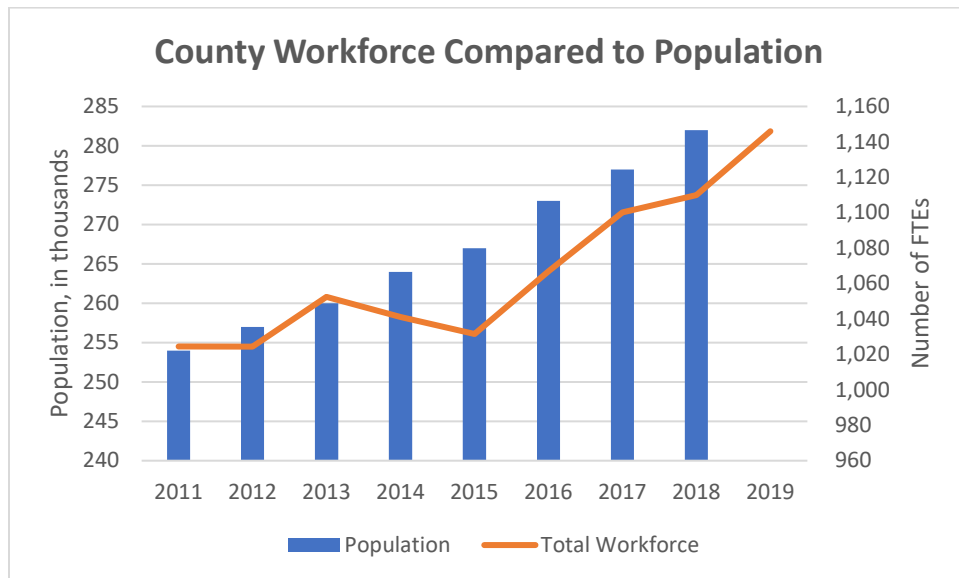


A large portion of capital construction is in the category economic vitality. Examples include transportation, parks, and utilities. Projects in the legislative category include jail flex unit and the courthouse and civic center. Internal services include other projects to improve, maintain or repair county buildings.



COUNTY WORKFORCE

In 2018, Thurston County has 1,110 Full Time Equivalents (FTEs) established in a wide range of occupations, from nurses, planners, law enforcement, cashiers, to engineers. Just over half of the FTE's, 55% work in positions funded by the General Fund. The following chart show the county workforce compared to population over time. Total workforce in 2011 was at the lowest point during the Great Recession. There were minor fluctuations through 2015, then started to follow the same trend as population.



Budget and FTEs by Department			Both Operating and Capital			
			2019		2020	
Department	Fund #	Fund Name	Expenditure	FTEs	Expenditure	FTEs
Assessor						
	0010	GENERAL FUND	4,348,489	31.00	4,423,774	31.00
	1160	REET TECHNOLOGY FUND	77,749	1.00	80,164	1.00
		Total	\$4,426,238	32.00	\$4,503,938	32.00
Auditor						
	0010	GENERAL FUND	6,466,434	42.00	6,998,863	44.00
	1050	AUDITOR-M&O	379,267	1.25	348,233	1.25
	1090	AUDITOR-ELECTION RESERVE	614,889	0.00	89,907	0.00
	1610	ELECTION STABILIZATION RESERVE	20,048	0.00	480,049	0.00
		Total	\$7,480,638	43.25	\$7,917,052	45.25
Central Services						
	5210	CENTRAL SERVICES/FACILITIES	9,693,123	31.20	8,340,305	31.20
	5220	CENTRAL SERVICES RESERVE	5,404,756	0.00	3,256,031	0.00
	5230	CENTRAL SVS/FAC ENGINEERING	623,383	4.80	637,821	4.80
	5410	ER&R-MAINTENANCE	4,907,196	15.00	4,868,594	15.00
	5420	ER&R-REPLACEMENT	6,506,600	0.00	3,007,600	0.00
		Total	\$27,135,058	51.00	\$20,110,351	51.00
Clerk						
	0010	GENERAL FUND	3,744,412	35.00	3,766,457	33.50
	1020	FAMILY COURT SERVICES	248,847	2.50	251,693	2.50
	1910	LFO COLLECTION FUND	223,891	2.50	228,387	2.50
		Total	\$4,217,150	40.00	\$4,246,537	38.50

Budget and FTEs by Department			Both Operating and Capital			
			2019		2020	
Department	Fund #	Fund Name	Expenditure	FTEs	Expenditure	FTEs
Commissioners						
	0010	GENERAL FUND	2,387,679	17.00	2,384,393	16.00
	1100	DETENTION FACILITY SALES TAX	3,552,767	0.00	3,637,344	0.00
	1170	TRIAL COURT IMPROVEMENT	150,631	0.00	100,644	0.00
	1300	STADIUM/CONVENTION/ART CENTER	50,378	0.00	45,386	0.00
	1380	CONSERVATION FUTURES	3,470,603	0.00	3,460,940	0.00
	1550	COMMUNICATIONS	9,018,900	0.00	9,400,900	0.00
	1620	PEG - PUBLIC EDUCATIONAL & GOVERNMENTAL	95,267	0.00	53,292	0.00
	1920	TOURISM PROMOTION AREA	942,000	0.00	942,000	0.00
	1930	HISTORIC PRESERVATION	115,458	0.00	116,481	0.00
	3080	JAIL CAPITAL PROJECTS	6,801,725	0.00	8,061,179	0.00
	3160	REAL ESTATE EXCISE TAX FIRST QUARTER	3,523,679	0.00	3,596,788	0.00
	3210	REAL ESTATE EXCISE TAX SECOND QUARTER	3,122,613	0.00	3,486,113	0.00
	3220	COURTHOUSE PROJECT	300,000	0.00	18,000,000	0.00
		Total	\$33,531,700	17.00	\$53,285,460	16.00
Community Planning						
	0010	GENERAL FUND	2,091,530	15.25	2,170,416	12.25
		Total	\$2,091,530	15.25	\$2,170,416	12.25
Community Planning and Economic Development						
	0010	GENERAL FUND	494,911	2.14	503,306	2.14
	1030	FAIR	577,419	2.16	580,472	2.16
	1780	BASIN PLANNING & ENHANCEMENTS	0	0.00	0	0.00
	4060	STORM & SURFACE WATER UTILITY	2,369,944	8.50	2,389,024	8.50
	4124	LAND USE & PERMITTING	5,789,358	37.75	6,531,445	37.75
		Total	\$9,231,632	50.55	\$10,004,247	50.55
Coroner						
	0010	GENERAL FUND	1,236,573	7.50	1,260,059	7.50
		Total	\$1,236,573	7.50	\$1,260,059	7.50
District Court						
	0010	GENERAL FUND	3,422,260	29.00	3,520,556	29.00
	1180	TREATMENT SALES TAX	597,846	4.75	609,324	4.75
		Total	\$4,020,106	33.75	\$4,129,880	33.75

Budget and FTEs by Department			Both Operating and Capital			
			2019		2020	
Department	Fund #	Fund Name	Expenditure	FTEs	Expenditure	FTEs
Emergency Management						
	0010	GENERAL FUND	1,693,196	8.05	1,469,278	8.05
	1140	EMERGENCY MANAGMENT COUNCIL	28,548	0.00	28,559	0.00
		Total	\$1,721,744	8.05	\$1,497,837	8.05
Emergency Services						
	1280	MEDIC ONE-RESERVE	1,400,000	0.00	3,000,000	0.00
	1290	MEDIC ONE	15,263,536	10.45	13,877,159	10.45
		Total	\$16,663,536	10.45	\$16,877,159	10.45
Human Resources						
	0010	GENERAL FUND	1,997,433	12.99	2,022,257	12.99
	5030	UNEMPLOYMENT COMPENSATION	561,619	0.70	313,469	0.70
	5050	INSURANCE RISK	2,549,052	3.10	2,674,765	3.10
	5060	BENEFITS ADMINISTRATION	396,711	3.20	398,868	3.20
		Total	\$5,504,815	19.99	\$5,409,359	19.99
Information Technology						
	5240	LARGE SYSTEM REPLACEMENT RESRV	1,282,592	1.00	1,013,595	1.00
	5250	INFORMATION TECHNOLOGY OPERATIONS	8,320,914	40.60	8,571,687	40.60
	5260	INFORMATION TECHNOLOGY RESERVES	1,357,930	0.00	893,083	0.00
		Total	\$10,961,436	41.60	\$10,478,365	41.60
Juvenile Court						
	0010	GENERAL FUND	7,079,873	52.00	7,154,433	52.00
	1100	DETENTION FACILITY SALES TAX	764,491	5.00	772,799	5.00
	1180	TREATMENT SALES TAX	157,961	1.00	160,587	1.00
		Total	\$8,002,325	58.00	\$8,087,819	58.00
Non Departmental						
	0010	GENERAL FUND	4,964,009	0.00	4,648,516	0.00
		Total	\$4,964,009	0.00	\$4,648,516	0.00
Pretrial Services						
	0010	GENERAL FUND	625,246	5.00	636,968	5.00
	1180	TREATMENT SALES TAX	98,423	1.00	101,344	1.00
		Total	\$723,669	6.00	\$738,312	6.00

Budget and FTEs by Department			Both Operating and Capital			
			2019		2020	
Department	Fund #	Fund Name	Expenditure	FTEs	Expenditure	FTEs
Prosecuting Attorney						
	0010	GENERAL FUND	9,393,746	64.96	9,655,837	64.99
	1110	VICTIM ADVOCATE PROGRAM	634,740	6.75	643,490	6.75
	1180	TREATMENT SALES TAX	421,245	0.00	421,245	0.00
	1470	INTERLOCAL DRUG ENFORCEMENT	177,879	1.64	178,142	1.61
	1900	ANTI-PROFITEERING	20,257	0.00	20,262	0.00
		Total	\$10,647,867	73.35	\$10,918,976	73.35
Public Defense						
	0010	GENERAL FUND	6,518,352	37.84	6,656,359	37.84
	1180	TREATMENT SALES TAX	242,881	1.16	247,963	1.16
		Total	\$6,761,233	39.00	\$6,904,322	39.00
Public Health						
	1180	TREATMENT SALES TAX	3,521,735	6.70	3,419,860	6.70
	1490	PH & SS-TECHNOLOGY	28,933	0.00	30,902	0.00
	1500	PUBLIC HEALTH & SOCIAL SERVICES	8,558,691	46.64	7,458,975	45.64
	4510	COMMUNITY LOAN REPAYMENT #1	150,524	0.00	150,549	0.00
	4520	ENVIRONMENTAL HEALTH	4,915,505	41.45	4,990,248	41.45
		Total	\$17,175,388	94.79	\$16,050,534	93.79

Budget and FTEs by Department			Both Operating and Capital			
			2019		2020	
Department	Fund #	Fund Name	Expenditure	FTEs	Expenditure	FTEs
Public Works						
	1190	ROADS & TRANSPORTATION	31,827,570	117.80	31,988,029	118.85
	1350	NOXIOUS WEED	677,696	3.25	684,965	3.25
	1600	TRANSPORTATION BENEFIT DISTRICT	200,000	0.00	1,175,000	0.00
	1720	LONG LAKE-LMD	173,782	0.47	167,255	0.47
	1740	LAKE LAWRENCE-LMD	92,551	0.24	99,867	0.24
	3010	ROADS CONSTRUCTION IN PROGRESS	11,906,200	13.29	12,864,653	13.29
	3190	TRANSPORTATION IMPACT FEES	350,823	0.00	425,839	0.00
	3200	PARKS IMPACT FEES	615,563	0.00	313,323	0.00
	4030	SOLID WASTE	27,247,634	31.84	28,314,025	32.00
	4040	SOLID WASTE RESERVE FOR CLOSURE	2,770,752	2.84	2,405,386	2.58
	4050	SOLID WASTE RESERVES	2,109,359	0.00	3,042,386	0.00
	4060	STORM & SURFACE WATER UTILITY	5,115,331	15.20	5,002,641	15.02
	4070	STORM & SURFACE WATER CAPITAL	3,012,454	2.82	863,162	2.77
	4200	BOSTON HARBOR WATER/SEWER	598,188	2.06	560,968	2.08
	4210	BOSTON HARBOR RESERVE	228,924	0.22	330,905	0.22
	4300	TAMOSHAN/BEVERLY BCH SEWER	250,566	0.80	195,824	0.82
	4340	GRAND MOUND SEWER	1,634,189	3.30	1,122,455	3.41
	4350	GRAND MOUND WATER	1,569,047	1.99	890,893	2.09
	4400	TAMOSHAN WATER	193,222	0.59	131,205	0.60
	4410	OLYMPIC VIEW SEWER	46,726	0.24	57,515	0.23
	4420	TAMOSHAN RESERVE	94,094	0.10	125,701	0.10
	4440	GRAND MOUND WASTEWATER CAP RES	227,954	0.15	257,817	0.15
	4450	GRAND MOUND WATER CAPITAL RES	1,446,597	0.22	145,345	0.22
	4480	GRAND MOUND DEBT SERVICE	0	0.00	0	0.00
		Total	\$92,389,222	197.42	\$91,165,159	198.39
Sheriff-Corrections						
	0010	GENERAL FUND	18,471,789	107.61	18,750,695	107.61
	1100	DETENTION FACILITY SALES TAX	2,342,209	20.39	2,389,335	20.39
	1180	TREATMENT SALES TAX	1,031,936	1.00	1,432,803	1.00
	1450	PRISONER'S CONCESSIONS	344,147	0.25	344,881	0.25
		Total	\$22,190,081	129.25	\$22,917,714	129.25

Budget and FTEs by Department			Both Operating and Capital			
			2019		2020	
Department	Fund #	Fund Name	Expenditure	FTEs	Expenditure	FTEs
Sheriff-Law Enforcement						
	0010	GENERAL FUND	19,258,297	112.94	19,481,998	112.94
	1440	SHERIFF'S SPECIAL PROGRAMS	108,709	0.10	80,649	0.10
	1470	INTERLOCAL DRUG ENFORCEMENT	395,063	0.71	350,368	0.71
		Total	\$19,762,069	113.75	\$19,913,015	113.75
Social Services						
	1200	VETERANS	349,402	0.90	352,115	0.90
	1400	HOUSING & COMMUNITY RENEWAL	8,342,608	4.25	8,357,723	4.25
	1500	PUBLIC HEALTH & SOCIAL SERVICES	6,240,359	6.16	6,266,853	6.16
		Total	\$14,932,369	11.31	\$14,976,691	11.31
State Examiner						
	0010	GENERAL FUND	131,000	0.00	131,000	0.00
		Total	\$131,000	0.00	\$131,000	0.00
Superior Court						
	0010	GENERAL FUND	5,530,896	35.80	5,614,913	35.80
	1040	LAW LIBRARY	101,205	0.00	102,001	0.00
	1080	SUP CT-FAMILY CT SVS	53,100	0.00	53,119	0.00
	1180	TREATMENT SALES TAX	631,526	5.00	641,606	5.00
		Total	\$6,316,727	40.80	\$6,411,639	40.80
Treasurer						
	0010	GENERAL FUND	1,244,662	8.90	1,260,343	8.90
	1010	TREASURER’S M&O	0	1.50	0	1.50
	1120	INVESTMENT ADMINISTRATION	0	2.20	0	2.20
	1160	REET TECHNOLOGY FUND	10,000	0.00	10,000	0.00
	1190	ROADS & TRANSPORTATION	87,650	0.00	87,650	0.00
	2250	GO BONDS 2009	0	0.00	0	0.00
	2260	GO BONDS 2010	2,006,410	0.00	1,999,450	0.00
	2270	GO BONDS 2015	936,800	0.00	887,750	0.00
	2290	GO BONDS 2016	3,161,300	0.00	3,266,500	0.00
	2300	CORRECTIONS FLEX UNIT	0	0.00	1,177,308	0.00
	4350	GRAND MOUND WATER	650	0.00	550	0.00
	4480	GRAND MOUND DEBT SERVICE	45,800	0.00	0	0.00
	4510	COMMUNITY LOAN REPAYMENT #1	9,620	0.00	8,545	0.00

Budget and FTEs by Department			Both Operating and Capital			
Department	Fund #	Fund Name	2019		2020	
			Expenditure	FTEs	Expenditure	FTEs
	5410	ER&R-MAINTENANCE	59,700	0.00	57,460	0.00
		Total	\$7,562,592	12.60	\$8,755,556	12.60
		Grand Total	\$339,780,707	1,146.65	\$353,509,913	1,143.12

Budget and FTEs by Department			Operating Only			
			2019		2020	
Department	Fund #	Fund Name	Expenditure	FTEs	Expenditure	FTEs
Assessor						
	0010	GENERAL FUND	4,348,489	31.00	4,423,774	31.00
	1160	REET TECHNOLOGY FUND	77,749	1.00	80,164	1.00
		Total	\$4,426,238	32.00	\$4,503,938	32.00
Auditor						
	0010	GENERAL FUND	6,466,434	42.00	6,998,863	44.00
	1050	AUDITOR-M&O	379,267	1.25	348,233	1.25
	1090	AUDITOR-ELECTION RESERVE	614,889	0.00	89,907	0.00
	1610	ELECTION STABILIZATION RESERVE	20,048	0.00	480,049	0.00
		Total	\$7,480,638	43.25	\$7,917,052	45.25
Central Services						
	5210	CENTRAL SERVICES/FACILITIES	9,693,123	31.20	8,340,305	31.20
	5220	CENTRAL SERVICES RESERVE	2,124,756	0.00	76,031	0.00
	5230	CENTRAL SVS/FAC ENGINEERING	623,383	4.80	637,821	4.80
	5410	ER&R-MAINTENANCE	4,907,196	15.00	4,868,594	15.00
	5420	ER&R-REPLACEMENT	6,506,600	0.00	3,007,600	0.00
		Total	\$23,855,058	51.00	\$16,930,351	51.00
Clerk						
	0010	GENERAL FUND	3,744,412	35.00	3,766,457	33.50
	1020	FAMILY COURT SERVICES	248,847	2.50	251,693	2.50
	1910	LFO COLLECTION FUND	223,891	2.50	228,387	2.50
		Total	\$4,217,150	40.00	\$4,246,537	38.50

Budget and FTEs by Department			Operating Only			
			2019		2020	
Department	Fund #	Fund Name	Expenditure	FTEs	Expenditure	FTEs
Commissioners						
	0010	GENERAL FUND	2,387,679	17.00	2,384,393	16.00
	1100	DETENTION FACILITY SALES TAX	3,552,767	0.00	3,637,344	0.00
	1170	TRIAL COURT IMPROVEMENT	150,631	0.00	100,644	0.00
	1300	STADIUM/CONVENTION/ART CENTER	50,378	0.00	45,386	0.00
	1380	CONSERVATION FUTURES	3,470,603	0.00	3,460,940	0.00
	1550	COMMUNICATIONS	9,018,900	0.00	9,400,900	0.00
	1620	PEG - PUBLIC EDUCATIONAL & GOVERNMENTAL	95,267	0.00	53,292	0.00
	1920	TOURISM PROMOTION AREA	942,000	0.00	942,000	0.00
	1930	HISTORIC PRESERVATION	115,458	0.00	116,481	0.00
	3080	JAIL CAPITAL PROJECTS	301,725	0.00	311,179	0.00
	3160	REAL ESTATE EXCISE TAX FIRST QUARTER	3,523,679	0.00	3,596,788	0.00
	3210	REAL ESTATE EXCISE TAX SECOND QUARTER	3,122,613	0.00	3,486,113	0.00
		Total	\$26,731,700	17.00	\$27,535,460	16.00
Community Planning						
	0010	GENERAL FUND	2,091,530	15.25	2,170,416	12.25
		Total	\$2,091,530	15.25	\$2,170,416	12.25
Community Planning and Economic Development						
	0010	GENERAL FUND	494,911	2.14	503,306	2.14
	1030	FAIR	577,419	2.16	580,472	2.16
	1780	BASIN PLANNING & ENHANCEMENTS	0	0.00	0	0.00
	4060	STORM & SURFACE WATER UTILITY	2,369,944	8.50	2,389,024	8.50
	4124	LAND USE & PERMITTING	5,789,358	37.75	6,531,445	37.75
		Total	\$9,231,632	50.55	\$10,004,247	50.55
Coroner						
	0010	GENERAL FUND	1,236,573	7.50	1,260,059	7.50
		Total	\$1,236,573	7.50	\$1,260,059	7.50
District Court						
	0010	GENERAL FUND	3,422,260	29.00	3,520,556	29.00
	1180	TREATMENT SALES TAX	597,846	4.75	609,324	4.75
		Total	\$4,020,106	33.75	\$4,129,880	33.75

Budget and FTEs by Department			Operating Only			
			2019		2020	
Department	Fund #	Fund Name	Expenditure	FTEs	Expenditure	FTEs
Emergency Management						
	0010	GENERAL FUND	1,693,196	8.05	1,469,278	8.05
	1140	EMERGENCY MANAGMENT COUNCIL	28,548	0.00	28,559	0.00
		Total	\$1,721,744	8.05	\$1,497,837	8.05
Emergency Services						
	1280	MEDIC ONE-RESERVE	1,400,000	0.00	3,000,000	0.00
	1290	MEDIC ONE	15,263,536	10.45	13,877,159	10.45
		Total	\$16,663,536	10.45	\$16,877,159	10.45
Human Resources						
	0010	GENERAL FUND	1,997,433	12.99	2,022,257	12.99
	5030	UNEMPLOYMENT COMPENSATION	561,619	0.70	313,469	0.70
	5050	INSURANCE RISK	2,549,052	3.10	2,674,765	3.10
	5060	BENEFITS ADMINISTRATION	396,711	3.20	398,868	3.20
		Total	\$5,504,815	19.99	\$5,409,359	19.99
Information Technology						
	5240	LARGE SYSTEM REPLACEMENT RESRV	1,282,592	1.00	1,013,595	1.00
	5250	INFORMATION TECHNOLOGY OPERATIONS	8,320,914	40.60	8,571,687	40.60
	5260	INFORMATION TECHNOLOGY RESERVES	1,357,930	0.00	893,083	0.00
		Total	\$10,961,436	41.60	\$10,478,365	41.60
Juvenile Court						
	0010	GENERAL FUND	7,079,873	52.00	7,154,433	52.00
	1100	DETENTION FACILITY SALES TAX	764,491	5.00	772,799	5.00
	1180	TREATMENT SALES TAX	157,961	1.00	160,587	1.00
		Total	\$8,002,325	58.00	\$8,087,819	58.00
Non Departmental						
	0010	GENERAL FUND	4,964,009	0.00	4,648,516	0.00
		Total	\$4,964,009	0.00	\$4,648,516	0.00
Pretrial Services						
	0010	GENERAL FUND	625,246	5.00	636,968	5.00
	1180	TREATMENT SALES TAX	98,423	1.00	101,344	1.00
		Total	\$723,669	6.00	\$738,312	6.00

Budget and FTEs by Department			Operating Only			
			2019		2020	
Department	Fund #	Fund Name	Expenditure	FTEs	Expenditure	FTEs
Prosecuting Attorney						
	0010	GENERAL FUND	9,393,746	64.96	9,655,837	64.99
	1110	VICTIM ADVOCATE PROGRAM	634,740	6.75	643,490	6.75
	1180	TREATMENT SALES TAX	421,245	0.00	421,245	0.00
	1470	INTERLOCAL DRUG ENFORCEMENT	177,879	1.64	178,142	1.61
	1900	ANTI-PROFITEERING	20,257	0.00	20,262	0.00
		Total	\$10,647,867	73.35	\$10,918,976	73.35
Public Defense						
	0010	GENERAL FUND	6,518,352	37.84	6,656,359	37.84
	1180	TREATMENT SALES TAX	242,881	1.16	247,963	1.16
		Total	\$6,761,233	39.00	\$6,904,322	39.00
Public Health						
	1180	TREATMENT SALES TAX	3,521,735	6.70	3,419,860	6.70
	1490	PH & SS-TECHNOLOGY	28,933	0.00	30,902	0.00
	1500	PUBLIC HEALTH & SOCIAL SERVICES	8,558,691	46.64	7,458,975	45.64
	4510	COMMUNITY LOAN REPAYMENT #1	150,524	0.00	150,549	0.00
	4520	ENVIRONMENTAL HEALTH	4,915,505	41.45	4,990,248	41.45
		Total	\$17,175,388	94.79	\$16,050,534	93.79

Budget and FTEs by Department			Operating Only			
			2019		2020	
Department	Fund #	Fund Name	Expenditure	FTEs	Expenditure	FTEs
Public Works						
	1190	ROADS & TRANSPORTATION	29,624,570	117.80	30,109,029	118.85
	1350	NOXIOUS WEED	677,696	3.25	684,965	3.25
	1600	TRANSPORTATION BENEFIT DISTRICT	200,000	0.00	1,175,000	0.00
	1720	LONG LAKE-LMD	173,782	0.47	167,255	0.47
	1740	LAKE LAWRENCE-LMD	92,551	0.24	99,867	0.24
	3010	ROADS CONSTRUCTION IN PROGRESS	703,200	13.29	638,653	13.29
	3190	TRANSPORTATION IMPACT FEES	350,823	0.00	425,839	0.00
	3200	PARKS IMPACT FEES	615,563	0.00	313,323	0.00
	4030	SOLID WASTE	25,194,634	31.84	25,298,025	32.00
	4040	SOLID WASTE RESERVE FOR CLOSURE	1,051,752	2.84	1,036,386	2.58
	4050	SOLID WASTE RESERVES	2,109,359	0.00	3,042,386	0.00
	4060	STORM & SURFACE WATER UTILITY	5,115,331	15.20	5,002,641	15.02
	4070	STORM & SURFACE WATER CAPITAL	302,454	2.82	326,162	2.77
	4200	BOSTON HARBOR WATER/SEWER	598,188	2.06	560,968	2.08
	4210	BOSTON HARBOR RESERVE	80,043	0.22	63,143	0.22
	4300	TAMOSHAN/BEVERLY BCH SEWER	250,566	0.80	195,824	0.82
	4340	GRAND MOUND SEWER	1,634,189	3.30	1,122,455	3.41
	4350	GRAND MOUND WATER	1,569,047	1.99	890,893	2.09
	4400	TAMOSHAN WATER	193,222	0.59	131,205	0.60
	4410	OLYMPIC VIEW SEWER	46,254	0.24	56,573	0.23
	4420	TAMOSHAN RESERVE	20,687	0.10	38,885	0.10
	4440	GRAND MOUND WASTEWATER CAP RES	106,390	0.15	9,689	0.15
	4450	GRAND MOUND WATER CAPITAL RES	80,921	0.22	58,993	0.22
	4480	GRAND MOUND DEBT SERVICE	0	0.00	0	0.00
		Total	\$70,791,222	197.42	\$71,448,159	198.39
Sheriff-Corrections						
	0010	GENERAL FUND	18,471,789	107.61	18,750,695	107.61
	1100	DETENTION FACILITY SALES TAX	2,342,209	20.39	2,389,335	20.39
	1180	TREATMENT SALES TAX	1,031,936	1.00	1,432,803	1.00
	1450	PRISONER'S CONCESSIONS	344,147	0.25	344,881	0.25
		Total	\$22,190,081	129.25	\$22,917,714	129.25

Budget and FTEs by Department			Operating Only			
			2019		2020	
Department	Fund #	Fund Name	Expenditure	FTEs	Expenditure	FTEs
Sheriff-Law Enforcement						
	0010	GENERAL FUND	19,258,297	112.94	19,481,998	112.94
	1440	SHERIFF'S SPECIAL PROGRAMS	108,709	0.10	80,649	0.10
	1470	INTERLOCAL DRUG ENFORCEMENT	395,063	0.71	350,368	0.71
		Total	\$19,762,069	113.75	\$19,913,015	113.75
Social Services						
	1200	VETERANS	349,402	0.90	352,115	0.90
	1400	HOUSING & COMMUNITY RENEWAL	8,342,608	4.25	8,357,723	4.25
	1500	PUBLIC HEALTH & SOCIAL SERVICES	6,240,359	6.16	6,266,853	6.16
		Total	\$14,932,369	11.31	\$14,976,691	11.31
State Examiner						
	0010	GENERAL FUND	131,000	0.00	131,000	0.00
		Total	\$131,000	0.00	\$131,000	0.00
Superior Court						
	0010	GENERAL FUND	5,530,896	35.80	5,614,913	35.80
	1040	LAW LIBRARY	101,205	0.00	102,001	0.00
	1080	SUP CT-FAMILY CT SVS	53,100	0.00	53,119	0.00
	1180	TREATMENT SALES TAX	631,526	5.00	641,606	5.00
		Total	\$6,316,727	40.80	\$6,411,639	40.80
Treasurer						
	0010	GENERAL FUND	1,244,662	8.90	1,260,343	8.90
	1010	TREASURER’S M&O	0	1.50	0	1.50
	1120	INVESTMENT ADMINISTRATION	0	2.20	0	2.20
	1160	REET TECHNOLOGY FUND	10,000	0.00	10,000	0.00
	1190	ROADS & TRANSPORTATION	87,650	0.00	87,650	0.00
	2250	GO BONDS 2009	0	0.00	0	0.00
	2260	GO BONDS 2010	2,006,410	0.00	1,999,450	0.00
	2270	GO BONDS 2015	936,800	0.00	887,750	0.00
	2290	GO BONDS 2016	3,161,300	0.00	3,266,500	0.00
	2300	CORRECTIONS FLEX UNIT	0	0.00	1,177,308	0.00
	4350	GRAND MOUND WATER	650	0.00	550	0.00
	4480	GRAND MOUND DEBT SERVICE	45,800	0.00	0	0.00
	4510	COMMUNITY LOAN REPAYMENT #1	9,620	0.00	8,545	0.00

Budget and FTEs by Department			Operating Only			
Department	Fund #	Fund Name	2019		2020	
			Expenditure	FTEs	Expenditure	FTEs
	5410	ER&R-MAINTENANCE	59,700	0.00	57,460	0.00
		Total	\$7,562,592	12.60	\$8,755,556	12.60
		Grand Total	\$308,102,707	1,146.65	\$304,862,913	1,143.12

Budget and FTEs by Department			Capital Only			
			2019		2020	
Department	Fund #	Fund Name	Expenditure	FTEs	Expenditure	FTEs
Central Services						
	5220	CENTRAL SERVICES RESERVE	3,280,000	0.00	3,180,000	0.00
		Total	\$3,280,000	0.00	\$3,180,000	0.00
Commissioners						
	3080	JAIL CAPITAL PROJECTS	6,500,000	0.00	7,750,000	0.00
	3220	COURTHOUSE PROJECT	300,000	0.00	18,000,000	0.00
		Total	\$6,800,000	0.00	\$25,750,000	0.00
Public Works						
	1190	ROADS & TRANSPORTATION	2,203,000	0.00	1,879,000	0.00
	3010	ROADS CONSTRUCTION IN PROGRESS	11,203,000	0.00	12,226,000	0.00
	4030	SOLID WASTE	2,053,000	0.00	3,016,000	0.00
	4040	SOLID WASTE RESERVE FOR CLOSURE	1,719,000	0.00	1,369,000	0.00
	4070	STORM & SURFACE WATER CAPITAL	2,710,000	0.00	537,000	0.00
	4210	BOSTON HARBOR RESERVE	148,881	0.00	267,762	0.00
	4410	OLYMPIC VIEW SEWER	472	0.00	942	0.00
	4420	TAMOSHAN RESERVE	73,407	0.00	86,816	0.00
	4440	GRAND MOUND WASTEWATER CAP RES	121,564	0.00	248,128	0.00
	4450	GRAND MOUND WATER CAPITAL RES	1,365,676	0.00	86,352	0.00
		Total	\$21,598,000	0.00	\$19,717,000	0.00
		Grand Total	\$31,678,000	0.00	\$48,647,000	0.00

Capital Improvement Project Summary

Number	Project Type	Funding Sources	2019	2020
25540 - Courthouse Bldg #2 Infrastructure	County Buildings Capital Projects	Central Services Building Reserve Fund	75,000	50,000
25556 - Courthouse Project	County Buildings Capital Projects	Bonds - Future	300,000	18,000,000
25559 - Public Health Bldg Improvements	County Buildings Capital Projects	Central Services Building Reserve Fund	45,000	100,000
25560 - Fairgrounds Building Infrastructure Improvements	County Buildings Capital Projects	General Fund	250,000	0
25561 - Courthouse Bldg #3 Infrastructure Improv	County Buildings Capital Projects	Central Services Building Reserve Fund	150,000	50,000
25562 - Coroner Air Handler Replacement	County Buildings Capital Projects	Central Services Building Reserve Fund	190,000	0
25567 - Tilley Campus Sand and Material Storage	County Buildings Capital Projects	Road Fund	50,000	270,000
25569 - Tilley Campus Space Improvements	County Buildings Capital Projects	Central Services Building Reserve Fund	140,000	0
25570 - Tilley Campus Traffic Safety Improvement	County Buildings Capital Projects	Central Services Building Reserve Fund	140,000	0
25571 - County-Wide Security Improvements	County Buildings Capital Projects	REET	135,000	850,000
25572 - County-Wide Energy Efficiency and Savings	County Buildings Capital Projects	Central Services Building Reserve Fund	75,000	150,000
25573 - Building #1 Infrastructure Improvements	County Buildings Capital Projects	Central Services Building Reserve Fund	150,000	50,000
25574 - Building #4 Infrastructure Improvements	County Buildings Capital Projects	Central Services Building Reserve Fund	150,000	50,000
25575 - Courthouse Manard Roof Major Maintenance	County Buildings Capital Projects	Central Services Building Reserve Fund	0	250,000
25576 - Emergency Services Center HVAC Replacement	County Buildings Capital Projects	Central Services Building Reserve Fund	50,000	235,000
25577 - TCCF Generator Access Improvements	County Buildings Capital Projects	Central Services Building Reserve Fund	0	150,000
25578 - CSA Building Remodel	County Buildings Capital Projects	General Fund	0	175,000
25579 - Family Justice Center Space Improvements	County Buildings Capital Projects	Trial Court Improvement Fund	50,000	0
25590 - County-Wide Accessibility Improvements	County Buildings Capital Projects	REET	200,000	200,000
25592 - Infant-Friendly Workplace Improvements	County Buildings Capital Projects	REET	100,000	0
25593 - Public Defense & PreTrial Svs Space Improvements	County Buildings Capital Projects	REET	285,000	0
25594 - Courthouse Building #3 Justice Services Space Improvements	County Buildings Capital Projects	REET	300,000	0
25595 - Courthouse Building #5 Parking Lot Repair	County Buildings Capital Projects	REET	145,000	0
25999 - Major Maintenance - Special Projects	County Buildings Capital Projects	Central Services Building Reserve Fund	600,000	600,000
25FLX - Jail Flex Unit Construction	County Buildings Capital Projects	Bonds - Future	6,500,000	7,750,000
27W06 - Woodard Basin Retrofit Site 2	Storm and Surface Water Utility Capital Projects	Storm Water Rates/Grants	252,000	10,000
27W07 - Woodard Basin Retrofit Site 4	Storm and Surface Water Utility Capital Projects	Storm Water Rates/Grants	614,000	10,000

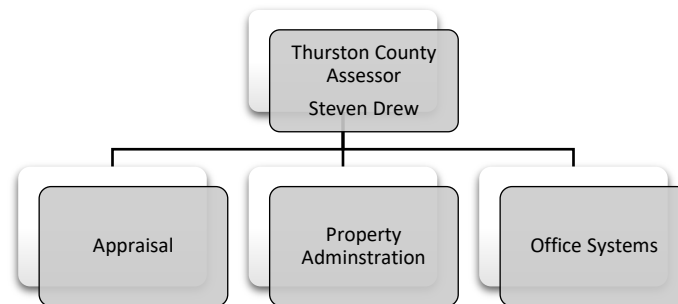
Capital Improvement Project Summary				
27W08 - Albany Street Stormwater Pond - Rochester Retrofit	Storm and Surface Water Utility Capital Projects	Storm Water Rates	1,250,000	10,000
27W15 - Boston Harbor Rd NE Outfall Replacement	Storm and Surface Water Utility Capital Projects	Storm Water Rates	40,000	100,000
27W62 - Waddell Creek Rd at Pants Creek - Culvert	Storm and Surface Water Utility Capital Projects	Storm Water Rates	10,000	0
27W71 - Woodard Basin Retrofit Site 1	Storm and Surface Water Utility Capital Projects	Storm Water Rates/Grants	160,000	347,000
27W79 - Stormwater Land Acquisition/Conservation	Storm and Surface Water Utility Capital Projects	Storm Water Rates/Private Grant or Donation	50,000	50,000
27W82 - Woodland Creek Estates Retrofit	Storm and Surface Water Utility Capital Projects	Storm Water Rates/Grants	50,000	0
27W88 - Manzanita Road Conveyance	Storm and Surface Water Utility Capital Projects	Storm Water Rates	284,000	10,000
51006 - Chehalis Western Trail - 41st Avenue Trailhead	Parks and Open Space Capital Projects	REET/Impact Fees	0	25,000
51011 - Burfoot Stairway Project	Parks and Open Space Capital Projects	REET	50,000	0
51077 - Burfoot Park Restroom Replacement	Parks and Open Space Capital Projects	REET/Impact Fees	50,000	200,000
51078 - Chehalis Western Trail Culvert Repair/Replacement	Parks and Open Space Capital Projects	REET	0	50,000
51084 - Yelm Tenino Trail Area Improvement	Parks and Open Space Capital Projects	Road Fund	10,000	0
51087 - CW Trail BNSF Bridge Talcott Ridge Dr Crossing	Parks and Open Space Capital Projects	REET/Impact Fees	500,000	50,000
51088 - Deschutes Falls Park Walkway & View Point Improvements	Parks and Open Space Capital Projects	REET/Impact Fees	25,000	100,000
51089 - Kenneydell Park Lodge Renovation	Parks and Open Space Capital Projects	REET/Impact Fees	0	50,000
51090 - Parks Improv & Development 2019-20 Program	Parks and Open Space Capital Projects	REET/Impact Fees	25,000	25,000
51091 - Parks, Trails & Open Space Acquisition 2019-20 Program	Parks and Open Space Capital Projects	REET/Impact Fees	25,000	25,000
51092 - Yelm Tenino Trail Deschutes River Trestle Repair	Parks and Open Space Capital Projects	REET	200,000	25,000
51093 - Parks & Trails Asset Management Plan	Parks and Open Space Capital Projects	REET	50,000	50,000

Capital Improvement Project Summary				
-------------------------------------	--	--	--	--

61161 - Mud Bay Road & Evergreen Parkway Intersection Improvements	Transportation Capital Projects	Developer Mitigation (Not Impact Fees)	0	100,000
61317 - Old Highway 99 & Tilley Rd S Intersection Improvement	Transportation Capital Projects	Impact Fees/Road Fund Local Match	50,000	75,000
61318 - Yelm Highway SE and Meridian Rd SE Intersection Improvement	Transportation Capital Projects	Grant-Committed/Road Fund/Impact Fees	100,000	100,000
61364 - Johnson Point Rd NE at Hawks Prairie Rd Intersection Improvement	Transportation Capital Projects	Impact Fees/Road Fund Local Match	50,000	100,000
61450 - Vail Road SE Improvements Phase 2 (138th Ave SE to 153rd Ave SE)	Transportation Capital Projects	Grant - Committed/Road Fund Match	230,000	666,000
61451 - Delphi Road SW Phase 3 (62nd Ave SW to 32nd Ave SW)	Transportation Capital Projects	Grant - Committed/Road Fund Match	2,470,000	7,000
61460 - Rich Road Upgrade - 87th to Normandy - Phase 2	Transportation Capital Projects	Grant - Committed/Road Fund Match	10,000	0
61461 - Steilacoom Road Improvements Phase 1 (Pacific Ave NE to SR 510)	Transportation Capital Projects	Grant-Committed/Road Fund/Impact Fees	15,000	75,000
61478 - Marvin Road Improvements - Pacific Ave/SR510 to Mullen Rd	Transportation Capital Projects	Impact Fees/Road Fund/Developer	350,000	350,000
61487 - Mullen Road SE Phase 1	Transportation Capital Projects	Grant - Committed/Road Fund/Agency and	1,379,000	6,471,000
61488 - Gate-Belmore Trail Engineering Study	Transportation Capital Projects	REET/Impact Fees	300,000	0
61492 - Piessner Road at Toboton Creek Fish Barrier Removal	Transportation Capital Projects	REET	835,000	2,000
61493 - Safe Routes to School Program	Transportation Capital Projects	Grant - Committed/Road Fund Match	5,000	0
61495 - Thurston County Americans with Disabilities Act Pedestrian Transportation Improvement Program	Transportation Capital Projects	Road Fund	50,000	50,000
61497 - Old Highway 99 Rural Capacity Project (SR12 to South UGA Boundary)	Transportation Capital Projects	Road Fund/Developer Mitigation	5,000	0
61501 - 2018 Highway Safety Improvement Program	Transportation Capital Projects	Grant - Committed/Road Fund Match	1,280,000	5,000
61502 - SR 12 Urban Improvements (Old Highway 99 to West UGA Boundary)	Transportation Capital Projects	REET/Impact Fees/Developer	150,000	250,000
61504 - 2016 Innovative Safety Program - High Friction Safety Improvements	Transportation Capital Projects	Grant - Committed/Road Fund Match	5,000	0
61506 - Olympic View Elementary Pedestrian Improvements	Transportation Capital Projects	Grant - Committed/Road Fund Match	936,000	5,000
61507 - Sargent Rd SW Urban Road Upgrade	Transportation Capital Projects	Road Fund	125,000	125,000
61510 - Reeder Rd Bridge (R-3) at Beaver Creek	Transportation Capital Projects	Grant - Committed/Road Fund Match	252,500	597,500
61518 - Yelm Highway SE and Pacific Avenue SE Pedestrian Improvement Phase 1	Transportation Capital Projects	Grant - Committed/Road Fund Match	0	80,000
61519 - Countywide Restoration and Resurfacing Project 2019	Transportation Capital Projects	Grant - Non-Committed/Road Fund	2,095,000	5,000
63000 - Culvert Program Planning	Transportation Capital Projects	REET/Roads Fund	10,000	0
63006 - Fish Passage Enhancement Project 2019-20	Transportation Capital Projects	REET/Roads Fund	400,500	2,392,500
63007 - Case Road SW Fish Barrier Removal	Transportation Capital Projects	Grant Committee/Roads Fund/REET	100,000	770,000
91075 - Closed Landfill-Flare Station and SCADA System Replacement	Solid Waste Capital Projects	Post Closure Reserve Funds	1,500,000	300,000

Capital Improvement Project Summary				
91076 - Closed Landfill-Leachate Lagoon Outlet 001 Station Upgrade and SCADA Control	Solid Waste Capital Projects	Post Closure Reserve Funds	50,000	400,000
91077 - Closed Landfill-Differential Settlement General Repair	Solid Waste Capital Projects	Post Closure Reserve Funds	75,000	150,000
91078 - Rainier Drop-Box Facility-Renovation, Security and Utility Upgrades, and Scale Installation	Solid Waste Capital Projects	Solid Waste Tipping Fees, Rates and Charges	800,000	1,100,000
91079 - Rochester Drop-Box Facility-Renovation, Security, and Utility Upgrades, and Scale Installation	Solid Waste Capital Projects	Solid Waste Tipping Fees, Rates and Charges	800,000	1,100,000
91081 - WARC-Improve Site Security and Technology Upgrades	Solid Waste Capital Projects	Solid Waste Tipping Fees, Rates and Charges	200,000	200,000
91084 - Closed Landfill-Sump/Vault Access Hatch and Well Cover Replacement/Retrofit	Solid Waste Capital Projects	Post Closure Reserve Funds	55,000	15,000
91085 - Closed Landfill-Transition Pond Pump Station Upgrade and SCADA Control	Solid Waste Capital Projects	Post Closure Reserve Funds	10,000	20,000
91716 - WARC-Pump Station 002 Repairs, Upgrades and SCADA Control	Solid Waste Capital Projects	Solid Waste Tipping Fees, Rates and Charges	30,000	32,000
91717 - WARC/Closed Landfill--Pump Station 003 Replacement and SCADA Control (SW corner of site)	Solid Waste Capital Projects	Solid Waste Tipping Fees, Rates and Charges/Post Closure	50,000	560,000
91718 - WARC/Closed Landfill-General Stormwater Maintenance and Improvements	Solid Waste Capital Projects	Solid Waste Tipping Fees, Rates and Charges/Post Closure	8,000	8,000
91719 - WARC-Upgrades and Repairs to Electrical Systems and Generators	Solid Waste Capital Projects	Solid Waste Tipping Fees, Rates and Charges	50,000	100,000
91720 - WARC-Transfer Station Lower Bay Upgrades	Solid Waste Capital Projects	Solid Waste Tipping Fees, Rates and Charges	30,000	0
91721 - WARC-Hazohouse Concrete Floor Joint Sealing	Solid Waste Capital Projects	Solid Waste Tipping Fees, Rates and Charges	14,000	0
91722 - WARC-Differential Settlement General Repair	Solid Waste Capital Projects	Solid Waste Tipping Fees, Rates and Charges	100,000	100,000
91723 - WARC-Relocation of Public Tipping Area With New Scales and Scalehouses	Solid Waste Capital Projects	Solid Waste Tipping Fees, Rates and Charges	0	100,000
91724 - Closed Landfill-Completion of Landfill Cover on Southern Slope of 70-Acre Cell	Solid Waste Capital Projects	Post Closure Reserve Funds	0	200,000
94023 - Grand Mound Waste Water Treatment Plant Expansion and Class A	Water and Sewer Utility Capital Projects	REET	0	50,000
94025 - Grand Mound 2nd Reservoir	Water and Sewer Utility Capital Projects	Utility Revenue/REET	1,300,000	0
94061 - Boston Harbor Water Treatment Building Improvements and Generator Auto Switch	Water and Sewer Utility Capital Projects	Utility Revenue	40,000	0
94069 - Boston Harbor Sewer Infrastructure Program	Water and Sewer Utility Capital Projects	Utility Revenue	40,000	40,000
94071 - Boston Harbor Water Infrastructure Improvement Program	Water and Sewer Utility Capital Projects	Utility Revenue	20,000	20,000

Capital Improvement Project Summary				
94073 - Boston Harbor Wastewater Treatment Plant Generator Replacement	Water and Sewer Utility Capital Projects	Utility Revenue	0	80,000
94211 - Utility Asset Management Plan	Water and Sewer Utility Capital Projects	Utility Revenue/REET	100,000	200,000
94308 - Tamoshan Water Infrastructure Improvement Program	Water and Sewer Utility Capital Projects	Utility Revenue	20,000	20,000
94310 - Tamoshan Sewer Infrastructure Improvement Program	Water and Sewer Utility Capital Projects	Utility Revenue	40,000	40,000
94504 - Grand Mound Water and Sewer SCADA Communications Upgrade	Water and Sewer Utility Capital Projects	Utility Revenue	20,000	20,000
94516 - Grand Mound Sewer Infrastructure Improvement Program	Water and Sewer Utility Capital Projects	Utility Revenue	60,000	80,000
94518 - Grand Mound Water Infrastructure Improvement Program	Water and Sewer Utility Capital Projects	Utility Revenue	40,000	40,000
94523 - Grand Mound Sewer Odor Mitigation Upgrade at the North Vac Station	Water and Sewer Utility Capital Projects	Utility Revenue	0	10,000
96002 - Boston Harbor Sewer Plant Electrical Upgrades	Water and Sewer Utility Capital Projects	Utility Revenue	30,000	90,000
98219 - Overlay 2019 / Road Preservation	Transportation Capital Projects	Road Fund	1,268,000	0
98220 - Overlay 2020 / Road Preservation	Transportation Capital Projects	Road Fund	0	1,279,000
Total			31,678,000	48,647,000

Organization:**Mission:**

To appraise all property on a fair and equitable basis, maintain accurate and easily accessible property information, and provide exceptional customer service.

2019 - 2020 Goals:

- ❖ 2019-Appraise all property in Thurston County, with over 20,880 physical inspections of properties in New Region 6 and New Region 15. This would include the City of Lacey and its northern Urban Growth Area. Commercial inspections will be for vacant land, golf courses, mineral rights, designated forest land, open space, oyster lands, timber land and agricultural uses. There will be 2,055 parcels inspected.
- ❖ 2020-Appraise all property in Thurston County, with over 18,245 physical inspections of properties in region 10, 14 and New 16. New region 16 is the south urban growth area for the City of Lacey, Region 14 represents the corporate limits of Yelm, and Region 10 represents the rural south eastern quarter of the county including Rainer. Commercial appraisers will physically inspect boat houses, manufactured home parks, commercial mobile homes, and residences with commercial zoning, recreational properties, and operating utilities. There are 791 parcels to inspect.
- ❖ Process all 2018 residential and commercial appeals in a timely manner to be done with responses before June 1, 2019.
- ❖ Process all 2019 residential and commercial appeals in a timely manner to be done with responses before June 1, 2020.
- ❖ Continued enhancements to our website were made to make it easy for the public to independently access online data related to property assessments, property tax exemptions, and property segregation records from the Assessor's website. The public is now able to open a curb side photo of almost every residence in the county and to view a building footprint diagram, further expanding transparency.
- ❖ Continue to enhance and expand a market approach Fannie Mae form for BOE and BTA appeals based on market adjustments and to utilize five years of time adjusted sales.
- ❖ We continue to work on the development of an income approach that would be used to value apartments, warehouses, and offices within selected areas of the county. Although our traditional market adjusted cost approach allows for the fair and equal treatment of commercial property, an additional technique for valuing certain types of commercial property is the income approach. It considers a commercial property's rental income potential in determining its value.
- ❖ Review and update commercial land influences, and neighborhood delineation for assessment year 2019 and 2020.
- ❖ Begin residential re-neighbor hooding project for assessment years 2019 and 2020

- ❖ Over the past few years, the legislature increased the thresholds for the senior and disabled exemption program by \$5,000 in each section of the law, changed the manifest error law, and passed a one-time personal property amnesty law. We expect another senior exemption
- ❖ threshold update will take effect in 2019 or 2020. Each of these new laws created substantial new work and expense without adjustment to our annual budget. In addition, a substantial increase in workload has resulted from heightened new construction and overall increase in the Real Estate market across Thurston County. We continue to invest considerable time related to the creation and administration of gopher soils assessment impact policy. Our goal is to continue to react to external drivers of workload and expense which occur over the next two years even when appropriate adjustments in our budget fail to occur.

2019 - 2020 Challenges:

- ❖ During the 2017/2018 biennium we conducted a detailed study of how parcel lines are reflected in Geodata tools used by the county and the public. Along the way we were able to make some substantial improvements and to create a greater awareness of the project, scope and FTE needed to transform county wide parcel lines and to produce a survey point based county wide set of tools that would be helpful to internal and external users. This project remains a priority however without Geodata and Central Services placing a high priority on this project we are unable to move forward, lacking the staff, hardware, software, and surveyor time the project requires.
- ❖ On a positive note, in 2017-2018 with assistance from Central Services we developed and created a new online personal property electronic filing system which went live in January of 2018. This project has helped our efficiency as well as improved the public's experience.
- ❖ Each year the number of parcels we must inspect increases an additional 1,452 parcels were added in just the past two years and heightened new construction activity presents further challenges due to under staffing. In addition, our senior exemption program has seen a 25% increase in participants. Some of these challenges could be offset with efficiencies if the county would provide higher resolution and oblique aerial imagery flown a minimum of every two years and updated LIDAR however this request has not received sufficient Central Services support.
- ❖ The above challenges could also be addressed by adding two FTE to my staff leaving us still 4 FTE below 2008 levels. However, we were advised such a request would not likely be successful and all of these needs pale by comparison with the counties cyber security needs.
- ❖ In January 2011 the Assessor's office had a manager to worker ratio of 1 to 5 and five permanent employees had been reduced to ½ or ¾ FTE. By reorganizing the office, and eliminating management positions, we were able to restore all of the partial FTE to full time. This enabled us to eliminate the backlog in appeals, meet statutory deadlines, which had been missed for years, and to improve customer service. Now our manager to worker ratio, counting The Assessor as a manager, is 1 to 10. Even with these efficiencies and lean practices, the budget cuts of 2014 and 2015 threaten our ability to meet every deadline and have caused an unacceptable rise in the stress level for remaining staff who are under near constant pressure
- ❖ as we move from one linear project to another. Between 2008 and 2010 the Assessor's office saw 9.75 FTE eliminated as the economy crashed and new construction activity all but ceased. This represented a 25.66% reduction in FTE alone. Ten years later we still have 6 fewer employees even though work has increased. Of the Assessor's general fund budget cuts of 2014 and 2015 which exceeded another \$250,000, only \$35,000 has been restored to date.
- ❖ Today after implementing the Lean management changes detailed above, performing extensive cross training and achieving every imaginable efficiency, we simply cannot absorb the dramatic rise in work due largely to the economic recovery here in Thurston County without additional staff.
- ❖ In the fall of 2015 the RCW controlling a portion of REET funds collected by the county, directed that these funds could be used by the Assessor to help fund FTE's, hardware and software used in property appraisal. In

the spring of 2016 an appraiser trainee position was authorized to be funded as needed with REET money. This position addressed succession planning needs for ½ of the office and to some extent has helped with growing workload. The 2017-2018 budget restored two of the FTE cut in 2008 and while we cannot absorb any further cuts, we are hopeful our present staff level and modest 2019-2020 budget level request will get us through the

❖ coming biennium.

Changes from 2019/2020 Budget:

We have presented a modest policy level request for consideration

Budget Drivers:

	Unit of Measure	2015	2016	2017
Total Real Property Parcels	Parcels	119,155	119,752	120,113
Real Property Valuations	Parcels	119,155	119,752	120,133
Real Property Parcels inspected	Parcels	16,179	19,133	18,612
Excises Processed	Excises	10,603	11,388	12,954
Permits issued	Permits	3,439	3,203	3,316
Segregations Processed	Segregations	533	491	467
Senior Exemption *	Applications	342	734	524
Personal Property Parcels	Parcels	6,701	6,877	6,903
Citizens assisted at the counter	Citizens	6,060	6,546	7,749
Postage costs for mandatory mailings	Dollars	31,806	32,247	32,886
Overtime **	Dollars	1,709	4,607	11,415

* Legislative change to income level was effective in 2016

** The Assessor's Office workload continues to increase. Without additional staff the office relies on overtime and has streamlined all processes to assist with the demands but the staff is continually stressed as they push to meet our deadlines. The overtime budget for the Assessor's Office was eliminated in 2014 due to budget cuts.

EXPENDITURES & FTEs BY DEPARTMENT

Assessor	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	32.00	32.00	32.00	32.00	32.00
Personnel	3,045,504	3,290,227	1,434,933	3,376,009	3,435,168
Internal Services	909,602	942,695	469,954	965,229	983,770
Professional Services	13,585	1,000	2,014	1,000	1,000
Operating Costs	111,478	82,000	38,467	84,000	84,000
Capital Expenses	6,550	0	0	0	0
Total	4,086,720	4,315,922	1,945,367	4,426,238	4,503,938

EXPENDITURES BY FUND AND TYPE

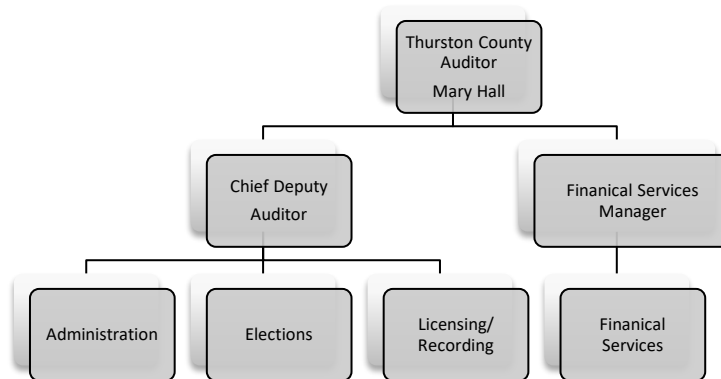
GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	2,975,695	3,223,861	1,401,917	3,298,260	3,355,004
Internal Services	909,602	942,695	469,954	965,229	983,770
Professional Services	13,585	1,000	2,014	1,000	1,000
Operating Costs	111,478	82,000	38,467	84,000	84,000
Capital Expenses	6,550	0	0	0	0
Total	4,016,911	4,249,556	1,912,352	4,348,489	4,423,774

REET TECHNOLOGY FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	69,809	66,366	33,015	77,749	80,164
Total	69,809	66,366	33,015	77,749	80,164

REVENUE BY DEPARTMENT

REVENUE BY FUND AND TYPE

Department Budget: Assessor		Department 01	
Program: A100 - 01-ASSESSOR'S OPERATIONS			
Description: This program pays for all staff, benefit costs and all other necessary expenses in order to carry out the functions of the Assessor's office mandated by statute.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	4,315,922	4,426,238	4,503,938

Organization:**Mission:**

The Thurston County Auditor's Office is entrusted by the citizens, mandated by law, and driven by integrity to: promote equal access and engage voters in our democracy. Administer accurate, fair, secure, transparent and impartial elections. Process licenses and titles with proficiency while ensuring excellent customer service; accurately record and securely preserve documents for current and historical research. Promote and perform excellent financial management and reporting in accordance with industry standards.

Purpose:

The County Auditor has a broad range of statutory duties and responsibilities supported by the General Fund.

- ❖ The Elections Division is the ex-officio supervisor of all primary, general and special elections for all federal, state, local, and special district elections. The County Auditor also has the statutory responsibility of securing and maintaining the county's voter registration records.
- ❖ The Licensing and Recording Division duties involve specific statutory functions, such as: (1) recording of real property documents, (2) licensing, titling and registering of motor vehicles and watercraft, and (3) issuing various licenses, such as marriage and business licenses. The County Auditor also acts as an agent for the state departments of Revenue and Licensing in the collection of certain fees and taxes.
- ❖ The Financial Services Division performs financial functions, including: general ledger, payroll, accounts payable, fixed assets, budget preparation and monitoring, grant tracking, credit card applications, rate-setting analyses, and preparation of financial statements.

2019 - 2020 Goals:**Administration**

- ❖ Improve our security posture to ensure the protection of election systems, legal recorded documents and county financial data.
- ❖ Expand communications to provide up-to-date information and statistics on the activities of the County Auditor's Office via the web, social media and newsletters.
- ❖ Create depth of knowledge and backups for essential functions officewide.
- ❖ Work collaboratively and provide subject matter experts as a county-wide resource to educate staff, operate with sound financial management, and maintain compliance with federal, state and local regulations.
- ❖ Test our Continuity of Operations Plan in coordination with Thurston County Emergency Services to ensure a consistent and organized emergency response.

Elections

- ❖ Enhance security to address cyber risk.
- ❖ Conduct successful elections. Continue to be a statewide leader in accuracy, timely voter registration and election results.
- ❖ Continually streamline processes using lean management, including consolidation of precincts.
- ❖ Partner with other community organizations to conduct voter outreach and civic engagement at no or low cost.

Recording/Licensing

- ❖ Conduct field audits for all Thurston County subagent offices.
- ❖ Continue to work towards completion of imaging historical documents.
- ❖ Increase county services and revenue by processing more passport applications.
- ❖ Assist staff in advancing through the career ladder within our office.
- ❖ Continue to recruit e-recording partners in an effort to reduce counter customers and paper submissions of recorded documents.

Finance

- ❖ Obtain an eleventh and twelfth consecutive certificate of achievement for excellence in financial reporting in preparation of the Comprehensive Annual Financial Report (CAFR).
- ❖ Continue to obtain an unqualified (clean) audit opinion from the Washington State Auditor's Office on the county's annual financial statement audits.
- ❖ Utilize new and existing processes and technologies to a greater extent to increase the efficiency and effectiveness of financial and accounting operations and controls.

2019 - 2020 Challenges:**Security**

The Auditor is responsible for elections which has been designated by Department of Homeland Security as critical infrastructure. We are also responsible for protecting legal historical records, and safekeeping the county financial data. Cybersecurity breaches are a real and serious threat to county government. We are partnering with federal and state agencies for free resources, applying for grants, and seeking other resources. We need to do more to protect the county and view investing in cybersecurity training and staff as a vital measure. We must make cybersecurity a budgetary priority. The threat of a cyber security attack is real. We are only as strong as our weakest link.

Elections

Voter registration and elections are conducted by the Auditor's Office for all taxing districts within the county. This includes federal, state, county, and local offices and issues placed on the ballot. Election costs are allocated to

participating jurisdictions based on their registered voters and number of issues. Voter registration costs are allocated between the county, cities, and town in Thurston County.

While there are statutory requirements for jurisdictions to pay their share of voter registration and election costs, the exception to this is state reimbursements. By statute, the state only reimburses counties for election costs in odd numbered years and in special circumstance elections, like the Presidential Primary.

The Elections Division historically conducts three to four elections per year. Elections run on a four year cycle and are divided into odd and even numbered years. Typically, odd year elections have lower turnout and expenditures. Even year elections have the highest turnout and expenditures. Election revenues decline in even year elections and the county carries a higher share of the costs. Funding for fluctuations of election costs is difficult to predict since it is impossible to anticipate what issues will be placed on the ballot in advance.

Outreach and Education

The Auditor is required by federal statute to conduct voter outreach in our community and also is responsible for multiple divisions that require public communication. Currently, there is limited budgeted for materials/supplies necessary to comply. The Auditor works with local community partners to include election messages and voter registration deadlines in their communications. Our challenge is to find alternative ways to accomplish and finance voter outreach and Auditor communications.

Aging Equipment and Technology

Elections

Elections technology is changing fast. The elections sorting machine, a critical piece of equipment for elections, is aging and will need to be replaced in the near future. The Elections Replacement Fund is for equipment replacement and acquisition of equipment. The revenue is a surcharge on the cost of elections and voter registration costs billed to local jurisdictions.

Financial System

Thurston County has two accounting software systems that are not integrated. Hence, budget workload and project management applications are limited. The Auditor's Office and the County are moving forward to explore the feasibility, cost, and various options for an integrated financial system.

Licensing & Recording

The recording division application software has been identified for replacement. There are improvements in recording technology, including electronic recording for customer convenience, that require collaboration with other county offices and departments, as well as multiple vendors.

Staffing

Thurston County is a decentralized organization in terms of fiscal responsibility. Financial decisions, transactions, and other actions at the department level have a direct effect on financial services staff. Reduction of errors and strengthening of departmental internal controls over fiscal related functions remains a concern. Having detailed training opportunities available to fiscal departmental staff and being involved in the interview process for finance and accounting related jobs across the county are important steps in ensuring accurate reporting and the reduction of audit issues.

The Auditor's Office continues to see a need for countywide Grants Manager position to help reduce the risk of audit findings and utilize grant opportunities. Between 2012 and 2014, the county received five grant-related audit findings. An entity is considered "high risk" for two years after a grant audit finding. Being a high risk entity requires the State Auditors to consider more grants during their annual audit, which increases costs. As a decentralized organization, each department manages their own grants. Since bringing on a grants manager the county has received clean audits which has reduced audit costs.

Our staff, as like the county overall, is an aging workforce. We've nearly a dozen long-term key employees that have either recently retired or will be retirement eligible in the next few years. We need to develop our staff for succession planning to continue to provide quality services.

Legislative Mandates and Policy Changes

Elections

The 2018 Legislature passed two bills (Same Day Registration and Automatic Voter Registration) beginning in June, 2019. Networking with the Secretary of State's Office and other counties has begun. The Secretary of State's Office is launching a new statewide registration system. This will require significant resources for testing and implementation.

Finance

The County is moving forward with combining policies, procedures and guidelines into a framework as a centralized resource for staff.

Recording

The Auditor is responsible for safekeeping of the official recorded documents for the county. Preserving and protecting those documents in the safest manner possible requires cyber security resources.

Funds:

In addition to the General Fund, which supports much of the Auditor's Office functions, the Auditor operates in three other funds, as follows:

Auditor's Maintenance and Operations (M&O) Fund 1050. This fund provides resources for preservation of county historic documents. The revenue is set in statute and is a portion of the fee collected on all documents recorded.

Auditor's Election Reserve Fund 1090. This fund provides for the replacement and acquisition of elections equipment. The revenue is a surcharge on the cost of elections and voter registration costs billed to local jurisdictions.

Election Stabilization Reserve Fund 1610. This fund provides for fluctuations of election costs. This fund creates balanced funding each year to cover the spike in costs for a presidential election year, smoothing out the impact to the general fund.

Budget Drivers:

	Unit of Measure	2015	2016	2017
<i>Financial Services</i>				
Accounts Payable transactions processed	Number of audited invoices, credit card entries, wire transfers	46,429	48,026	46,034
W2's issued by Payroll	Number of W2's issued to county and outside agency employees	1,497	1,580	1,615
Journals processed in MUNIS	Number of processed journals	108,288	107,572	111,071
	Unit of Measure	2015	2016	2017
<i>Licensing & Recording</i>				
Number of recording documents	Recorded documents	61,183	63,952	66,511
Number of marriage applications	Applications	1,815	1,819	1,833
Number of licensing transactions	Title and non-title Auditor Trans	96,521	93,621	92,054
Amount of recording general fund revenue	Dollars	578,820	635,003	686,443
Amount of licensing general fund revenue	Dollars	1,497,992	1,455,334	1,569,836
<i>Elections</i>				
Total registered voters	Voter	164,560	175,424	176,323
Elections conducted	Each	4	4	3
Total number of ballots cast per year	Ballots	97,016	313,861	92,341
Ballot drop box usage	Ballots returned at the ballot drop box during the General Election	42,775	99,784	45,456

EXPENDITURES & FTEs BY DEPARTMENT

Auditor	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	40.00	41.00	40.00	43.25	45.25
Personnel	3,698,408	4,266,175	1,784,847	4,537,116	4,853,955
Internal Services	1,007,761	1,044,109	508,948	1,035,029	1,058,579
Professional Services	134,310	200,850	28,077	199,750	274,750
Operating Costs	828,415	968,170	301,529	963,666	1,033,666
Debt Services	7,094	12,577	3,740	12,577	13,602
Capital Expenses	10,037	47,500	5,214	587,500	77,500
Transfer to Other County Funds	200,000	100,000	0	145,000	605,000
Total	5,886,025	6,639,381	2,632,355	7,480,638	7,917,052

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	3,674,514	4,178,313	1,773,479	4,349,107	4,683,482
Internal Services	957,258	994,684	484,285	985,634	1,007,663
Professional Services	121,853	159,850	25,285	158,750	233,750
Operating Costs	779,064	839,870	294,210	835,366	905,366
Debt Services	7,094	12,577	3,740	12,577	13,602
Capital Expenses	0	0	5,214	0	30,000
Transfer to Other County Funds	200,000	100,000	0	125,000	125,000
Total	5,739,782	6,285,294	2,586,213	6,466,434	6,998,863

Department Budget: Auditor

Dept #: 02

AUDITOR-M&O	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	23,895	87,862	11,368	188,009	170,473
Internal Services	47,676	48,350	24,125	48,429	49,931
Professional Services	12,457	38,000	2,792	38,000	38,000
Operating Costs	49,351	82,329	7,319	82,329	82,329
Capital Expenses	10,037	7,500	0	22,500	7,500
Transfer to Other County Funds	0	0	0	0	0
Total	143,416	264,041	45,604	379,267	348,233

AUDITOR-ELECTION RESERVE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	2,827	1,056	528	918	936
Professional Services	0	3,000	0	3,000	3,000
Operating Costs	0	45,971	0	45,971	45,971
Capital Expenses	0	40,000	0	565,000	40,000
Total	2,827	90,027	528	614,889	89,907

ELECTION STABILIZATION RESERVE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	0	19	9	48	49
Transfer to Other County Funds	0	0	0	20,000	480,000
Total	0	19	9	20,048	480,049

REVENUE BY DEPARTMENT

Auditor	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	9,285,179	8,106,358	4,141,673	9,701,788	9,821,659
General Fund Contribution	200,000	100,000	0	125,000	125,000
From Other Funds	0	0	0	20,000	480,000
Intergovernmental Revenue	108,550	90,000	0	90,000	90,000
Miscellaneous Revenue	20,696	96,200	27,451	96,200	126,200
Grants	0	68,604	0	0	0
Total	9,614,424	8,461,162	4,169,124	10,032,988	10,642,859

REVENUE BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	8,894,398	7,842,558	4,020,776	9,386,988	9,552,859
From Other Funds	0	0	0	20,000	480,000
Miscellaneous Revenue	5,610	85,000	16,301	85,000	115,000
Grants	0	68,604	0	0	0
Total	8,900,008	7,996,162	4,037,077	9,491,988	10,147,859

AUDITOR-M&O	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	194,110	168,800	95,013	168,800	168,800
Intergovernmental Revenue	108,550	90,000	0	90,000	90,000
Miscellaneous Revenue	11,760	11,200	6,640	11,200	11,200
Total	314,420	270,000	101,653	270,000	270,000

AUDITOR-ELECTION RESERVE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	196,670	95,000	25,884	146,000	100,000
Miscellaneous Revenue	2,964	0	3,032	0	0
Total	199,635	95,000	28,916	146,000	100,000

Department Budget: Auditor

Dept #: 02

ELECTION STABILIZATION RESERVE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
General Fund Contribution	200,000	100,000	0	125,000	125,000
Miscellaneous Revenue	361	0	1,478	0	0
Total	200,361	100,000	1,478	125,000	125,000

EXPENDITURES & FTEs BY DEPARTMENT

State Examiner	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	0	0.00	0.00	0.00	0.00
Professional Services	122,501	131,000	71,273	131,000	131,000
Capital Expenses	0	0	0	0	0
Total	122,501	131,000	71,273	131,000	131,000

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Professional Services	122,501	131,000	71,273	131,000	131,000
Total	122,501	131,000	71,273	131,000	131,000

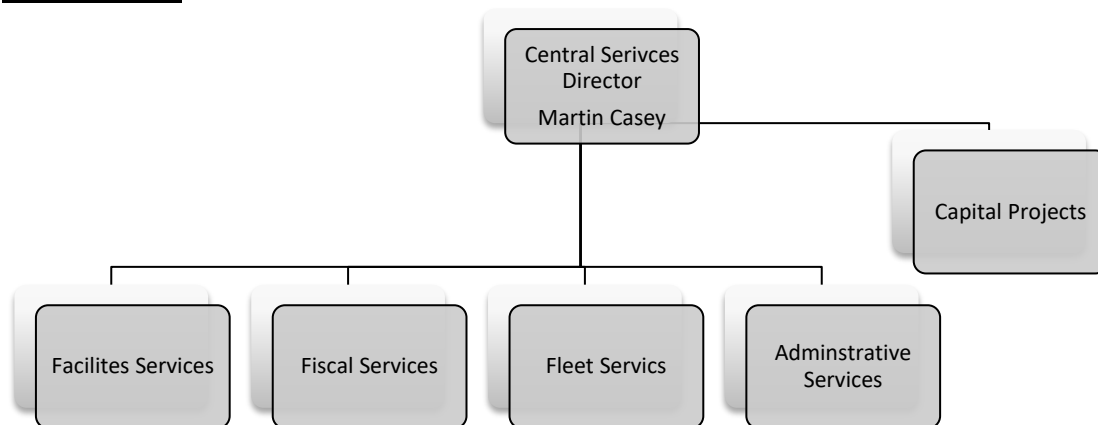
REVENUE BY DEPARTMENT

REVENUE BY FUND AND TYPE

Department Budget: Auditor		Department 02	
Program: 0001 - Beginning fund Balance – Unreserved			
Description: Represents the beginning fund balance that is not reserved for a specific purpose.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,949,624	2,283,502	1,828,547
Program: A200 - ADMINISTRATION			
Description: Provides direction, support and overall supervision to the Auditor’s Office.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	771,038	795,661	818,008
Revenue	0	0	15,000
Program: A210 - RECORDS			
Description: Administers the recording and preservation of real estate and other documents for current and historical research.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	618,548	617,288	632,771
Revenue	641,000	798,500	841,000
Program: A215 - AUDITOR M & O			
Description: Provides for the imaging, mapping and preservation of county historic documents.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	264,041	379,267	348,233
Revenue	270,000	270,000	270,000
Program: A220 - LICENSING			
Description: Administers vehicle, vessel, mobile home, business, marriage and animal license program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	648,381	679,316	698,618
Revenue	1,400,000	1,486,000	1,486,000
Program: A230 - ELECTION COSTS			
Description: Conducts and oversees all elections for federal, state, and local candidates and issues.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,022,307	1,649,496	1,645,012
Revenue	100,000	145,000	525,000

Department Budget: Auditor		Department 02	
Program: A231 - ELECTION COSTS SPECIAL			
Description: Conducts and oversees all special elections for federal, state, and local candidates and issues.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	143,993	149,859	389,880
Revenue	140,000	115,000	550,000
Program: A232 - ELECTION COSTS PRIMARY			
Description: Conducts and oversees all primary elections for federal, state, and local candidates and issues.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	238,198	251,431	231,451
Revenue	105,000	227,000	54,000
Program: A233 - ELECTION COSTS GENERAL			
Description: Conducts and oversees all general elections for federal, state, and local candidates and issues.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	384,718	334,347	309,367
Revenue	135,604	420,000	115,000
Program: A250 - VOTER REGISTRATION			
Description: Registers qualified voters for cities, towns, and unincorporated areas of Thurston County.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	429,142	439,263	600,504
Revenue	145,000	153,000	225,000
Program: A270 - VOTER EQUIPMENT			
Description: Provides budget for the voting equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	90,027	89,889	89,907
Program: A280 - AUDITOR-FINANCIAL SVS			
Description: Provides accounting, budgeting, rate setting and financial reporting services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,028,988	2,094,821	2,153,301
Revenue	5,524,558	6,418,488	6,561,859

Department Budget: State Examiner		Department 90	
Program: Z000 - STATE AUDITOR			
Description: Provides budget for the annual State Auditor’s Office financial statement review.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	131,000	131,000	131,000

Organization:**Mission:**

We partner with our customers to deliver public services that promote a vibrant community.

Purpose:

The Central Services (CS) Department provides a wide range of professional internal services to county offices and departments. Centralizing these services is an efficient and effective means of delivering service and providing access to internal expertise.

- ❖ The Facilities Division maintains 633,000 square feet of county owned buildings, oversees contracted custodial and landscaping services, and administers the service levels and payment of utilities.
- ❖ The Facilities Engineering/Project Management team administers major capital construction projects, leases, and property management.
- ❖ The Administrative Services Division provides county-wide mail services, records management, and surplus program administration, as well as internal contracts and administrative support.
- ❖ The Fiscal Services team manages internal budgeting and accounting services.
- ❖ The Equipment Rental and Replacement / Fleet Services Division purchases and maintains all of the vehicles and fleet equipment owned by the county.

We are united as effective stewards of public resources delivering exceptional services that meet customer business needs. Our customer commitments are to be open and collaborative. We build trust. We ensure that our customers feel welcomed, heard, informed, confident, and successful.

2019-20 Goals:

Central Services' goals for 2019-20 come together in support of these long-term objectives:

- ❖ **Deliver value** – Provide safe, secure, accessible, and functional facilities and equipment to effectively support the County's services and workforce.
- ❖ **Increase customer trust and confidence** – Be professional, flexible, and consistent, so that customers feel welcomed, heard, informed, and successful.

- ❖ **Engage employees** – Work together in a collaborative, innovative culture where employees are included and respected.
- ❖ **Promote sustainability** – Pursue reductions in our carbon footprint and expenditures in building energy use, vehicle fuel consumption, commute trips, and waste disposal.

Facilities & Capital Projects

- ❖ Support County leaders in efforts to determine a set of long-term strategies for renovating or replacing the County Civic Center/Courthouse campus.
- ❖ Improve the security of existing County facilities to ensure a safe environment for employees and customers.
- ❖ Create a plan for the sustainable maintenance and replacement of County facilities. Develop capacity to maintain facility condition assessment data to inform long-range facilities major maintenance and replacement reserve plans.
- ❖ Continue to improve preventative and predictive maintenance practices in order to reduce repair and operations costs. Improve work order processes and tools to enhance workload management, improve asset condition, and strengthen performance management.
- ❖ Ensure contracted services meet performance expectations.
- ❖ Continue to identify and implement sustainable practices, policies, and procedures.

Equipment Rental and Replacement / Fleet Services

- ❖ Continue to develop a comprehensive fleet management plan and strengthen business practices. Supporting goals will include:
 - Continue to strengthen data gathering and analysis to enhance fleet utilization and optimization.
 - Continue to improve preventative and predictive maintenance practices in order to reduce repair and operations costs.
 - Complete efforts to create and negotiate customer Service Level Agreements.
- ❖ Complete efforts to revise, update, and establish (as needed) County fleet policies, including the Motor Pool and Vehicle Use policies.
- ❖ Continue to identify and implement sustainable practices and alternative fuel use strategies.
- ❖ Complete Certification programs through the Government Fleet Association and the American Public Works Association and achieve accreditation to industry standards and best practices.

Administrative / Financial Services

- ❖ In partnership with Human Resources, continue to support training strategies to strengthen internal coordination, collaboration, and development of supervisors across Central Services.
- ❖ Continue to develop the internal contracts and purchasing function to support the increasing diversity and complexity of Central Services' procurement activities.
- ❖ Support the successful creation of an independent Information Technology Department by providing continued fiscal and administrative services during the 2019-20 biennium.

2019-20 Challenges:**Facilities & Capital Projects**

- ❖ Managing increasing demands for complex and time-intensive facilities and real estate portfolio planning and analysis work, as well as major renewal projects at aging buildings.
- ❖ Meeting growing needs for maintenance services in recently occupied county owned space within established staffing and funding levels.
- ❖ Providing detailed analysis and project leadership for improving energy efficiency of County facilities and operations.
- ❖ Resolving storm-water management considerations and detention capacity needs at the site of the Corrections facilities.
- ❖ Improving security infrastructure at County facilities.

Equipment Rental and Replacement / Fleet Services

- ❖ Calibrating service levels and fully burdened labor rates. Evaluating impacts of work schedules and staffing changes on overtime in comparison to adding a position.
- ❖ Coordinating with State contracting processes to schedule vehicle and equipment replacement arrivals/up-fits so as to not overload the capacity of the shop.
- ❖ Implementing a vehicle and equipment utilization management policy that supports fleet optimization yet provides the right vehicles and equipment to meet customer business needs.
- ❖ Addressing limited resource capacity to meeting increasing equipment technology training needs, expand telematics, and address the lack of consistent, reliable data for analysis to optimize fleet management and utilization.
- ❖ Developing alternative fuels applications in order to meet the goals under Chapter 194-29 WAC that require local governments, to the extent practicable, to satisfy 100% of their fuel usage for vehicles, vessels, and construction equipment from electricity or biofuel.

Administrative / Financial Services

- ❖ Prioritizing limited Record Center resources to aid customers in scanning historical/permanent documents while engaging in complex and time-intensive large IT application replacement projects that will have significant impacts on County document management strategies.
- ❖ Partnering with Capital Project Managers to streamline capital project administration processes, standardize practices, strengthen controls, and gain efficiencies.
- ❖ Keeping up with process and system changes in the biennial budget cycle while also providing fiscal and administrative services to the new independent Information Technology Department.

Funds:

The Central Services Department operates within the following funds:

Central Services/Facilities Fund 5210. This is the operating fund that accounts for the majority of the department's functions. Services include records, mail, facility maintenance and operations, utilities, surplus, lease administration, and contracted landscaping and custodial services.

Central Services Reserve Fund 5220. This fund holds reserves to fund major cyclic facility maintenance to county buildings managed by Central Services. Funding for these reserves comes from internal office and departments based on the occupied square footage within the county-owned building.

Central Services/Facilities Engineering Fund 5230. This fund supports project management functions used to administer capital construction projects.

Equipment Rental and Replacement Maintenance Fund 5410. This fund accounts for all maintenance and repairs to county-owned vehicles and equipment. Charges are based on the actual costs of maintaining the fleet incurred in the previous year (two-year lag).

Equipment Rental and Replacement Reserves Fund 5420. Equipment Replacement Reserves contain funds collected from all county offices and departments for the purpose of replacing county vehicles and equipment.

Budget Drivers:

	Unit of Measure	2015	2016	2017
ADM - Records - Volume of Storage	Physical Boxes	8,025	7,192	6,594
ADM - Mail - Delivery	# of Stops	66	64	66
ADM - Mail - Volume	Pieces of Mail	341,704	333,942	317,994
FAC - Maintenance - Service Areas	Square Feet	384,018	384,018	410,357
FAC - Utilities - Service Areas	Square Feet	451,153	450,424	467,414
FLT - Fuel - Volume	Gallons	339,207	344,886	374,598
FLT - Fuel - Costs	Dollars	823,013	719,038	907,201
FLT - Maintenance - Fleet Size	Number of Vehicles	766	750	745
FLT - Maintenance & Replacement - Accidents	Number of Accidents	27	41	62

EXPENDITURES & FTEs BY DEPARTMENT

Central Services	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	81.00	83.00	83.00	51.00	51.00
Personnel	8,059,547	8,931,643	3,821,594	5,049,975	5,125,286
Internal Services	1,942,704	1,715,867	874,639	2,019,253	2,046,913
Professional Services	1,575,264	1,869,948	748,279	1,304,948	1,328,747
Operating Costs	7,256,494	9,095,397	4,154,008	4,976,616	4,918,364
Debt Services	2,378	1,779	1,023	1,779	1,779
Capital Expenses	6,362,518	12,428,016	4,160,950	9,677,000	6,078,000
Transfer to Other County Funds	433,552	327,671	52,935	4,105,487	611,262
Total	25,632,456	34,370,321	13,813,427	27,135,058	20,110,351

EXPENDITURES BY FUND AND TYPE

ROADS & TRANSPORTATION	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Capital Expenses	0	650,000	0	0	0
Total	0	650,000	0	0	0

CENTRAL SERVICES/FACILITIES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	6,406,460	6,903,567	3,044,775	3,000,885	3,048,870
Internal Services	1,194,922	1,212,246	597,787	1,446,400	1,473,550
Professional Services	1,158,406	1,191,582	592,782	1,164,782	1,188,581
Operating Costs	4,704,570	4,951,128	2,471,387	2,579,277	2,627,525
Debt Services	2,378	1,779	1,023	1,779	1,779
Capital Expenses	0	9,250	52,282	0	0
Transfer to Other County Funds	36,771	0	0	1,500,000	0
Total	13,503,507	14,269,552	6,760,037	9,693,123	8,340,305

Department Budget: Central Services

Dept #: 25

CENTRAL SERVICES RESERVE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	98,407	46,626	42,816	63,756	65,031
Professional Services	334,241	115,000	117,970	0	0
Operating Costs	475,932	1,339,655	604,748	61,000	11,000
Capital Expenses	2,630,408	4,112,966	923,946	3,280,000	3,180,000
Transfer to Other County Funds	0	0	0	2,000,000	0
Total	3,538,988	5,614,247	1,689,480	5,404,756	3,256,031

CENTRAL SVS/FAC ENGINEERING	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	210,182	514,552	98,517	521,999	532,064
Internal Services	20,991	18,951	9,416	24,281	26,573
Professional Services	0	450	0	450	450
Operating Costs	2,996	15,794	2,096	15,819	15,819
Transfer to Other County Funds	0	34,880	0	60,834	62,915
Total	234,169	584,627	110,029	623,383	637,821

LARGE SYSTEM REPLACEMENT RESRV	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	85,286	124,150	59,524	0	0
Internal Services	0	130	65	0	0
Professional Services	120	400,000	0	0	0
Total	85,405	524,280	59,589	0	0

ER&R-MAINTENANCE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	1,357,620	1,389,374	618,777	1,527,091	1,544,352
Internal Services	373,358	437,914	224,555	484,816	481,759
Professional Services	82,497	162,916	37,526	139,716	139,716
Operating Costs	2,008,194	2,729,220	1,019,962	2,260,920	2,204,420
Capital Expenses	7,768	199,000	118,494	0	0
Transfer to Other County Funds	378,025	292,791	0	494,653	498,347

Department Budget: Central Services

Dept #: 25

Total	4,207,463	5,211,215	2,019,315	4,907,196	4,868,594
--------------	------------------	------------------	------------------	------------------	------------------

ER&R-REPLACEMENT	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	255,026	0	0	0	0
Operating Costs	64,801	59,600	55,815	59,600	59,600
Capital Expenses	3,724,342	7,456,800	3,066,227	6,397,000	2,898,000
Transfer to Other County Funds	18,756	0	52,935	50,000	50,000
Total	4,062,924	7,516,400	3,174,977	6,506,600	3,007,600

REVENUE BY DEPARTMENT

Central Services	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Transfer to Other County Funds	0	0	0	673,736	687,259
Fees & Licenses	25,222,148	25,659,975	12,314,562	17,245,559	18,380,737
General Fund Contribution	136,081	483,000	0	130,000	0
From Other Funds	3,218,645	623,899	263,300	707,237	602,262
Miscellaneous Revenue	834,599	201,871	478,012	180,480	180,480
Total	29,411,472	26,968,745	13,055,875	18,937,012	19,850,738

REVENUE BY FUND AND TYPE

CENTRAL SERVICES/FACILITIES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Transfer to Other County Funds	0	0	0	673,736	687,259
Fees & Licenses	13,431,395	13,863,169	6,780,029	6,604,583	7,658,833
From Other Funds	369,025	476,171	170,000	548,987	552,262
Miscellaneous Revenue	6,902	1,200	2,404	1,200	1,200
Total	13,807,322	14,340,540	6,952,433	7,828,506	8,899,554

Department Budget: Central Services

Dept #: 25

CENTRAL SERVICES RESERVE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	2,544,635	2,398,773	1,198,150	1,500,092	1,500,092
General Fund Contribution	10,081	483,000	0	0	0
From Other Funds	1,834,779	71,528	15,000	50,000	0
Miscellaneous Revenue	198,024	180,767	101,878	177,980	177,980
Total	4,587,519	3,134,068	1,315,028	1,728,072	1,678,072

CENTRAL SVS/FAC ENGINEERING	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	241,078	586,783	79,766	886,361	895,772
From Other Funds	0	5,667	5,667	750	0
Miscellaneous Revenue	194	300	200	300	300
Total	241,272	592,750	85,632	887,411	896,072

LARGE SYSTEM REPLACEMENT RESRV	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	645,231	645,231	322,615	0	0
General Fund Contribution	0	0	0	0	0
From Other Funds	0	0	0	0	0
Miscellaneous Revenue	10,641	6,554	8,683	0	0
Total	655,871	651,785	331,297	0	0

ER&R-MAINTENANCE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	3,902,209	4,269,879	1,985,933	4,377,423	4,371,357
From Other Funds	0	28,333	28,333	52,500	50,000
Miscellaneous Revenue	4,631	13,050	1,512	1,000	1,000
Total	3,906,840	4,311,262	2,015,778	4,430,923	4,422,357

ER&R-REPLACEMENT	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	4,457,600	3,896,140	1,948,070	3,877,100	3,954,683

Department Budget: Central Services				Dept #: 25	
General Fund Contribution	126,000	0	0	130,000	0
From Other Funds	1,014,841	42,200	44,300	55,000	0
Miscellaneous Revenue	614,208	0	363,335	0	0
Total	6,212,648	3,938,340	2,355,705	4,062,100	3,954,683

Department Budget: Central Services		Department 25	
Program: 0001 - Beginning fund Balance – Unreserved			
Description: Represents the beginning fund balance that is not reserved for a specific purpose.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	30,193,174	25,727,444	25,253,282
Program: B900 - ADMINISTRATION			
Description: Administration provides both direct and indirect administrative services to Central Services and county operations. Services include office support, accounting and budgeting, and contracts management. Administrative staff, the Central Services Director, and a portion of the Administrative Services Manager positions are included in this program. Expenditures are distributed among the cost categories (programs) below and recaptured through rates.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,844,956	2,125,482	2,166,087
Revenue	477,371	1,223,923	1,240,721
Program: B905 - MAIL			
Description: This program provides county-wide mail delivery and consultation services. Expenditures are distributed to county offices and departments based on requested number of deliveries per day and amount of postage used.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	387,031	368,396	377,881
Revenue	468,837	446,990	454,628
Program: B910 - RECORDS			
Description: This program provides imaging services, records storage/tracking/access, and comprehensive records administration and consultation services to county offices and departments, partnering with Secretary of State Archives to ensure county records are protected and preserved in accordance with RCW 40.14. Expenditures are distributed based on the number of boxes in the records center and the amount of storage space used on the imaging servers.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	522,885	556,135	566,172
Revenue	693,307	689,319	735,124
Program: B915 - IT SERVICES			
Description: This program supports technology needs for conducting county business in three broad categories: network development and support, application support, and desktop support. Services include new systems implementation, existing systems and hardware maintenance, infrastructure support, and consulting. Almost \$1 million of the expenditures are pass-through costs associated with maintenance contracts on computer applications used by offices and departments.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	4,437,823	1,500,003	2
Revenue	5,162,097	0	0

Department Budget: Central Services		Department 25	
Program: B920 - TELECOM			
Description: The telecom program is responsible for managing and maintaining the telephone PBX switch, voice mail, data communications, and remote telephone systems. New installations and changes to existing telephone, voice mail services and resolution of any telecommunications problems are performed by staff in this work group.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	717,005	0	0
Revenue	770,622	0	0
Program: B925 - FACILITIES-M & O			
Description: This program provides facility management, maintenance, and operations services to the County. Services are prioritized in the following order: life safety, building issues, preventive maintenance, corrective maintenance, and service requests. The 15 Facility Technicians maintain more than 630,000 square feet of office, detention, court, and other specialized building space at multiple locations across the County.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,810,042	2,741,759	2,790,679
Revenue	3,266,091	3,320,881	3,400,073
Program: B930 - FACILITIES-CUSTODIAL			
Description: The County contracts for custodial services at more than 20 owned and leased buildings, covering approximately 300,000 square feet per day.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	536,936	538,632	544,045
Revenue	508,609	405,011	552,158
Program: B935 - FACILITIES LEASES			
Description: This program is used to accumulate all of the costs associated with leasing facilities for county operations. These costs are passed on to tenants of the leased space.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	414,143	432,549	433,002
Revenue	435,889	446,144	1,075,671
Program: B936 - FACILITIES UTILITIES			
Description: The Facilities Division manages the tracking and paying of electric, natural gas, water, garbage, and recycling for county-owned offices managed by Central Services. Costs are allocated based on occupied square footage and actual utilities paid by building. The figures include any estimated changes as defined by the respective utility companies.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,473,805	1,413,592	1,445,862
Revenue	1,223,251	1,296,238	1,441,179

Department Budget: Central Services		Department 25	
Program: B937 - FACILITIES-SURPLUS			
Description: The Facilities Division manages surplus property per Thurston County ordinance 12341 in the Comprehensive Property Management Procedure. The program picks up, stores, and disposes of small assets such as desks, chairs, office partitions, PCs, etc. from all county departments.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	8,075	8,075	8,075
Program: B950 - PROPERTY MANAGEMENT ADMIN			
Description: This program provides project management services on major county facilities design and construction projects. Program staff also provide support to the annual Capital Facilities Plan development process.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	584,627	623,383	637,821
Revenue	592,750	887,411	896,072
Program: B970 - GEO DATA SVS			
Description: Geodata provides Geographical Information Services (GIS), mapping, data management, and access to spatial data. Services also include data capture and analysis, database and system administration, and map production.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,116,851	8,500	8,500
Revenue	1,334,466	0	0
Program: E000 - ADMINISTRATION			
Description: This program provides the management, supervision, and accounting for County fleet operations.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	977,129	1,221,444	1,241,353
Revenue	36,333	3,500	1,000
Program: E004 - CENTRAL STORES			
Description: Maintenance and repair of all county vehicles and other supported equipment. This is the maintenance and operations section for all the fleet vehicles and equipment, including the motor pool and vehicle/equipment surplus operations.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,855,003	2,387,325	2,334,610
Revenue	276,000	385,000	285,000

Department Budget: Central Services		Department 25	
Program: E005 - MECHANICAL SHOP			
Description: Maintenance and repair of all county vehicles and other supported equipment. This is the maintenance and operations section for all the fleet vehicles and equipment, including the motor pool and vehicle/equipment surplus operations.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,063,010	1,177,589	1,171,134
Program: E006 - MAINT OTHER SVS-RADIO			
Description: Maintenance and repair of all county vehicles and other supported equipment. This is the maintenance and operations section for all the fleet vehicles and equipment including the motor pool and vehicle/equipment surplus operations.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	117,073	120,838	121,497
Revenue	284,917	50,000	50,000
Program: E009 - OUTSIDE AGENCIES			
Description: Vehicle and equipment maintenance and radio services provided to external customer agencies within Thurston County.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	55,000	20,000	20,000
Program: E012 - INTERNAL AGENCIES			
Description: Vehicle and equipment maintenance provided to internal County customer Departments on a direct billed basis.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	52,000	52,000	52,000
Program: E013 - FUEL SALES			
Description: Fuel sales to internal County customer departments on a direct billed basis			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	30,000	30,000	30,000
Program: E014 - CENTRAL STORES			
Description: Material issuances provided to internal County customer Departments on a direct bill basis.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	20,000	25,000	25,000

Department Budget: Central Services		Department 25	
Program: E016 - FAIR			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	5,000	0	0
Revenue	7,267	6,543	6,674
Program: E017 - PARKS-PUBLIC WORKS			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	90,000	90,000	75,000
Revenue	28,769	24,072	24,553
Program: E018 - PUBLIC HEALTH			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	34,000	60,000	0
Revenue	38,604	37,147	37,890
Program: E019 - WARRANTY WORK			
Description: Revenue from Original Equipment Manufacturer warranty claims for County owned vehicles and equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	10,000	10,000
Program: E020 - INTERNAL POOL CAR			
Description: Collects and manages funds to maintain and replace County pool car fleet.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	5,050	0	0
Program: E021 - EQUIP M & O RATES			
Description: Maintenance and operations costs for County owned equipment managed under ER&R. This revenue is collected on a 2 year lag based on actual costs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	3,551,962	3,805,423	3,899,357

Department Budget: Central Services		Department 25	
Program: E022 - NOXIOUS WEED			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	80,000	74,000	54,000
Revenue	57,976	45,866	46,783
Program: E024 - O/T FROM 542			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	50,000	50,000
Program: E027 - OPERATING TRANSFER TO 541			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	50,000	50,000
Program: E102 - ROADS ENGINEERING-SURVEY			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	194,000	132,500	257,000
Revenue	101,781	89,757	91,553
Program: E103 - ROADS MAINTENANCE			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	3,652,000	3,115,000	1,712,000
Revenue	1,686,213	1,812,264	1,828,109

Department Budget: Central Services		Department 25	
Program: E108 - ROADS TRAFFIC - MAINT&ENGINEER			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	34,000	58,000	70,000
Revenue	151,334	139,893	142,691
Program: E109 - ROADS EMERGENCY SERVICES			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	51,000	0	30,000
Revenue	26,517	12,695	12,949
Program: E111 - PHSS-RECREATION			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	36,000	36,000	0
Revenue	4,385	3,141	3,203
Program: E124 - LAND USE & PERMITTING			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	34,000	34,000
Revenue	32,174	25,353	25,860
Program: E135 - AUDITOR ELECTIONS			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	6,776	6,776	6,911

Department Budget: Central Services		Department 25	
Program: E140 - ASSESSOR			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	65,000	59,000	0
Revenue	46,245	32,983	33,643
Program: E172 - LONG LAKE LMD			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	0	0
Revenue	0	0	0
Program: E174 - LAKE LAWERENCE			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	0	0
Program: E185 - JUVENILE PROBATION			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	62,000	0	0
Revenue	6,053	8,840	9,017
Program: E200 - SHERIFF			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,883,800	2,016,000	337,000
Revenue	1,038,911	1,103,082	992,544

Department Budget: Central Services		Department 25	
Program: E206 - TC CORRECTION FACILITY			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	145,600	34,600	21,600
Revenue	55,635	56,017	57,137
Program: E210 - CORONER			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	8,447	13,210	13,474
Program: E330 - WSU EXTENSION			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	3,379	3,378	3,446
Program: E403 - SOLID WASTE			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	676,000	150,000	117,000
Revenue	307,147	232,510	237,200
Program: E404 - SOLID WASTE RESERVE			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	0	45,000
Revenue	8,535	11,262	11,488

Department Budget: Central Services		Department 25	
Program: E406 - STORM & SURFACE WATER			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	113,000	175,500	2,000
Revenue	194,246	211,635	215,868
Program: E420 - BOSTON HARBOR			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	146,000	35,000	0
Revenue	26,302	47,496	12,746
Program: E521 - CENTRAL SERVICES-FACILITIES			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	64,000	26,000
Revenue	41,629	48,392	49,360
Program: E541 - EQUIPMENT RENTAL			
Description: Collects and manages funds to replace county vehicles and other supported equipment. This fund is responsible for charging offices and departments for future replacement needs; the funds are collected during the life of the vehicle or equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	249,000	323,000	177,000
Revenue	60,015	89,788	91,584
Program: G040 - PC RESERVE			
Description: This program is located in the IT Reserve Fund and is used to accumulate resources to replace PCs, servers, and related technology infrastructure.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	240,569	625,000	0
Revenue	241,325	0	0

Department Budget: Central Services		Department 25	
Program: G042 - IT INFRASTRUCTURE RESERVE			
Description: This program is part of the IT Reserve Fund and is used to accumulate resources to replace PCs, servers, and related technology infrastructure.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	928,835	1,375,000	0
Revenue	642,624	0	0
Program: G105 - BLDG 4 M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,049	2,801	2,858
Revenue	69,899	70,277	70,277
Program: G110 - BUILDING #5 M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,840	2,516	2,566
Revenue	143,441	143,780	143,780
Program: G115 - JAIL M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,904	2,604	2,656
Revenue	64,978	65,329	65,329
Program: G120 - FAIR M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,428	1,953	1,992
Revenue	48,720	48,984	48,984

Department Budget: Central Services		Department 25	
Program: G125 - ESC M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,825	2,496	2,546
Revenue	62,307	62,644	62,644
Program: G130 - E&T M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	465,000	0	0
Revenue	339	339	339
Program: G135 - ROADS BUILDING A M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,452	3,353	3,420
Revenue	105,187	84,111	84,111
Program: G140 - ROADS BUILDING B M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	51,125	51,538	1,569
Revenue	88,451	88,658	38,658
Program: G145 - ROADS RAINIER/TOWNSHIP M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	180	246	251
Revenue	6,131	6,164	6,164

Department Budget: Central Services		Department 25	
Program: G150 - YOUTH CTR (FJC) M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	3,110	4,253	4,338
Revenue	106,117	106,691	106,691
Program: G155 - CORONER M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	825	1,128	1,151
Revenue	28,153	28,306	28,306
Program: G160 - PHSS M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,175	1,607	1,639
Revenue	40,080	40,297	40,297
Program: G165 - MCLANE BLDG M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	943	0	0
Revenue	515,180	32,180	32,180
Program: G175 - 3013 FERGUSON M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,414	1,934	1,973
Revenue	47,948	48,210	48,210

Department Budget: Central Services		Department 25	
Program: G180 - BLDG 1 M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	13,677	14,660	14,733
Revenue	116,361	91,856	91,856
Program: G185 - BLDG 2 M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	3,067	4,194	4,278
Revenue	104,632	105,199	105,199
Program: G190 - BLDG 3 M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	4,365	5,969	6,088
Revenue	149,686	150,492	150,492
Program: G195 - ARC-M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	9,697	13,259	13,524
Revenue	329,784	331,575	331,575
Program: G200 - ROADS BLDG C-M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	1,691	1,725
Revenue	42,208	42,436	42,436

Department Budget: Central Services		Department 25	
Program: G201 - ROADS BLDG C-CAPITAL			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,237	0	0
Program: G205 - ROADS BLDG D-M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	147	201	205
Revenue	5,004	5,031	5,031
Program: G210 - ROADS BLDG E M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,690	2,311	2,357
Revenue	57,674	57,674	57,674
Program: G215 - BLDG 6 CAPITAL			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	3,476	4,752	4,847
Revenue	117,839	117,839	117,839
Program: G220 - BENOSCHEK BLDG 5210 M&O			
Description: Central Services Building Reserves are established for a number of buildings to fund the major maintenance and replacement of critical building infrastructure and systems at the end of their life cycle such as roofs, boilers, fire alarm systems, and air conditioning systems. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	1,290	1,315

Department Budget: Central Services		Department 25	
Program: G300 - SYSTEM REPLACEMENT RESERVE			
Description: This program funds replacement or upgrades of major IT business applications managed by the IT Department. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	125,000	0	0
Program: Y000 - ADMIN			
Description: Administration of replacement or upgrades of major IT business applications managed by Central Services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	399,280	0	0
Program: Y001 - LG SYSTEM REPLACEMENT-ASSESSOR			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	129,437	0	0
Program: Y002 - LG SYSTEM REPLACEMENT-AUDITOR			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	14,372	0	0
Program: Y003 - LG SYSTEM REPLACEMENT-BOCC			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	2,490	0	0
Program: Y004 - LG SYSTEM REPLACEMENT-TREASURER			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	35,652	0	0
Program: Y005 - LG SYSTEM REPLACEMENT-CLERK			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	2,913	0	0

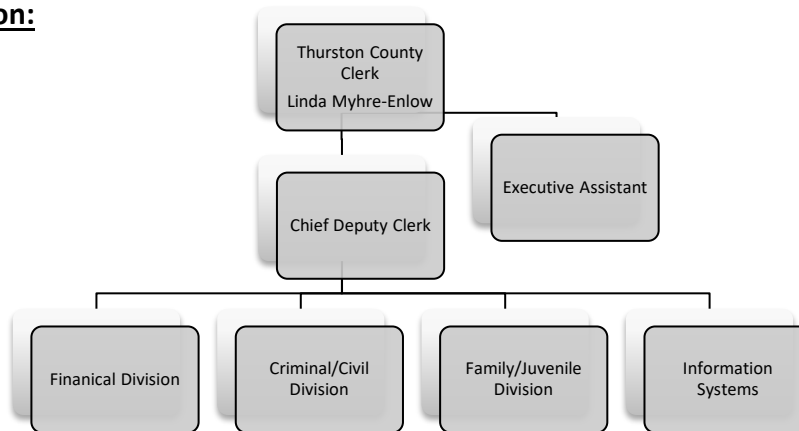
Department Budget: Central Services		Department 25	
Program: Y006 - LG SYSTEM REPLACEMENT-SUPERIORCT			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	16,882	0	0
Program: Y007 - LG SYSTEM REPLACEMENT-DISTRICTCT			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	13,376	0	0
Program: Y008 - LG SYSTEM REPLACEMENT-JUVENILE			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	4,680	0	0
Program: Y009 - LG SYSTEM REPLACEMENT-PAO			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	71,691	0	0
Program: Y010 - LG SYSTEM REPLACEMENT-SHERIFF			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	58,931	0	0
Program: Y011 - LG SYSTEM REPLACEMENT-CORRECTIONS			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	65,317	0	0
Program: Y012 - LG SYSTEM REPLACEMENT-CORONER			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	9,599	0	0

Department Budget: Central Services		Department 25	
Program: Y022 - LG SYSTEM REPLACEMENT-HR			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,294	0	0
Program: Y023 - LG SYSTEM REPLACEMENT-NON-DEPTL			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	174	0	0
Program: Y024 - LG SYSTEM REPLACEMENT-TCPD			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	33,087	0	0
Program: Y027 - LG SYSTEM REPLACEMENT-WSU EXT			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	267	0	0
Program: Y029 - LG SYSTEM REPLACEMENT-EMERG MGT			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	2,457	0	0
Program: Y02A - LG SYSTEM REPLACEMENT-AUDITOR-FS			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	54,417	0	0
Program: Y036 - LG SYSTEM REPLACEMENT-PLANNING			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	3,123	0	0

Department Budget: Central Services		Department 25	
Program: Y037 - LG SYSTEM REPLACEMENT-PRETRIAL			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	763	0	0
Program: Y103 - LG SYSTEM REPLACEMENT-FAIR			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	2,237	0	0
Program: Y105 - LG SYSTEM REPLACEMENT-AUDITOR M&O			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	2,677	0	0
Program: Y119 - LG SYSTEM REPLACEMENT-ROADS			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	21,639	0	0
Program: Y120 - LG SYSTEM REPLACEMENT-VETERANS			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	114	0	0
Program: Y129 - LG SYSTEM REPLACEMENT-MEDIC ONE			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	4,166	0	0
Program: Y135 - LG SYSTEM REPLACEMENT-NOX WEED			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,038	0	0

Department Budget: Central Services		Department 25	
Program: Y140 - LG SYSTEM REPLACEMENT-HOUSING			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,956	0	0
Program: Y150 - LG SYSTEM REPLACEMENT-PUB HEALTH			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	47,377	0	0
Program: Y15A - LG SYSTEM REPLACEMENT-SOCIAL SVS			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	12,237	0	0
Program: Y403 - LG SYSTEM REPLACEMENT-SOLID WAST			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	3,931	0	0
Program: Y406 - LG SYSTEM REPLACEMENT-STRMWATER			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	5,439	0	0
Program: Y412 - LG SYSTEM REPLACEMENT-LAND USE			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	18,092	0	0
Program: Y420 - LG SYSTEM REPLACEMENT-UTILITIES			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,994	0	0

Department Budget: Central Services		Department 25	
Program: Y523 - LG SYSTEM REPLACEMENT-FAC ENG			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	148	0	0
Program: Y541 - LG SYSTEM REPLACEMENT-ER&R			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,264	0	0
Program: Y647 - LG SYSTEM REPLACEMENT-OLY AIR			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,268	0	0
Program: Y660 - LG SYSTEM REPLACEMENT-AAA			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	3,805	0	0
Program: Y699 - LG SYSTEM REPLACEMENT-TRPC			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,481	0	0

Organization:**Mission:**

Efficiently maintain and protect the integrity and accuracy of the judicial records of Thurston County Superior Court while serving the public in a courteous, professional and timely manner.

Purpose:

To maintain, preserve and protect the integrity and accuracy of Superior Court records and to provide the most efficient means for the public to purchase documents on-line and to electronically file documents. Provide staff for all court proceedings to keep the record of the court's decisions for the public. Collect statutory fees, fines, trust funds and support funds; maintain a trust account for monies received for Superior Court cases; receipt and disburse monies ordered by the court; and provide an investment plan for monies held. Provide access to justice by assisting victims of domestic violence and self-represented litigants. Maintain a collections program to collect legal financial obligations from criminal defendants.

2017 - 2018 Goals:

- ❖ Continue refining Case Management System to streamline processes and to maximize automated functions within.
- ❖ Establish Internship opportunities with local colleges.
- ❖ Expand electronic filing of documents by internal and external users.
- ❖ Update office procedures to reflect current practices.
- ❖ Expand Clerk's Collections Program utilizing local partnerships and programs.
- ❖ Complete the audit of documents converted from existing document management system to Odyssey document management system.
- ❖ Continue working with other partners on Felony Leadership Improvement Project.

2017 - 2018 Challenges:

- ❖ Continue to improve business processes and environment to accommodate increased workload.
- ❖ Customer service counters at Main Courthouse and Family Juvenile court are not adequate to provide efficient and effective public service.
- ❖ Legal Financial Obligations and Facilitator Funds revenues are not able to meet current needs.
- ❖ Staffing needs if a courtroom is added to the jail expansion.
- ❖ Review of current staff and positions.

Funds:

In addition to its primary revenue from the General Fund, the Clerk's Office is responsible for managing two additional funds:

Legal Financial Obligations (LFO) Fund 1910. This Fund was created to account for the collection of court ordered financial obligations and the associated expenses.

Family Court Services Fund 1020. This fund pays for expenditures related to the Family Court Facilitator Program. The Family Court Facilitator provides assistance, coordination, direction and services related to family law issues for litigants not represented by an attorney. The revenue for this fund comes from fees and the sale of forms.

Budget Drivers:

	Unit of Measure	2015	2016	2017
Cases Filed	Per Case	12,591	12,692	14,769
Hearings Held	Per Hearing	40,167	42,292	44,681
Documents Filed	Per Document	341,094	327,775	427,063

EXPENDITURES & FTEs BY DEPARTMENT

Clerk	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	42.00	41.00	41.00	40.00	38.50
Personnel	3,270,699	3,778,173	1,566,310	3,620,080	3,631,514
Internal Services	445,359	475,012	237,388	458,857	476,810
Professional Services	36,340	28,000	20,856	28,000	28,000
Operating Costs	67,566	94,937	41,563	94,937	94,937
Debt Services	16,150	15,276	9,421	15,276	15,276
Capital Expenses	0	0	0	0	0
Total	3,836,113	4,391,398	1,875,539	4,217,150	4,246,537

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	2,932,628	3,103,309	1,358,729	3,177,186	3,181,745
Internal Services	419,129	450,051	224,908	435,513	452,999
Professional Services	36,334	23,000	20,856	23,000	23,000
Operating Costs	67,511	93,437	41,563	93,437	93,437
Debt Services	16,150	15,276	9,421	15,276	15,276
Total	3,471,752	3,685,073	1,655,477	3,744,412	3,766,457

FAMILY COURT SERVICES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	210,854	366,149	104,343	228,598	231,169
Internal Services	9,207	9,816	4,908	13,749	14,024
Professional Services	6	5,000	0	5,000	5,000
Operating Costs	55	1,500	0	1,500	1,500
Debt Services	0	0	0	0	0
Capital Expenses	0	0	0	0	0
Total	220,121	382,465	109,251	248,847	251,693

Department Budget: Clerk

Dept #: 05

LFO COLLECTION FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	127,217	308,715	103,238	214,296	218,600
Internal Services	17,023	15,145	7,572	9,595	9,787
Operating Costs	0	0	0	0	0
Total	144,240	323,860	110,811	223,891	228,387

REVENUE BY DEPARTMENT

Clerk	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	1,166,534	1,241,256	611,108	1,160,273	1,169,746
From Other Funds	0	11,334	11,334	750	0
Intergovernmental Revenue	144,670	185,000	0	5,000	5,000
Miscellaneous Revenue	280,303	529,200	268,333	549,709	556,573
Grants	852,367	315,891	(779)	316,030	315,891
Total	2,443,874	2,282,681	889,997	2,031,762	2,047,210

REVENUE BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	1,007,262	936,256	525,081	970,100	970,100
Miscellaneous Revenue	257,766	332,500	165,544	328,350	328,350
Grants	852,367	315,891	(779)	316,030	315,891
Total	2,117,395	1,584,647	689,845	1,614,480	1,614,341

FAMILY COURT SERVICES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	159,272	305,000	86,028	190,173	199,646
From Other Funds	0	5,667	5,667	500	0
Miscellaneous Revenue	1,622	1,200	666	1,300	1,400
Total	160,894	311,867	92,360	191,973	201,046

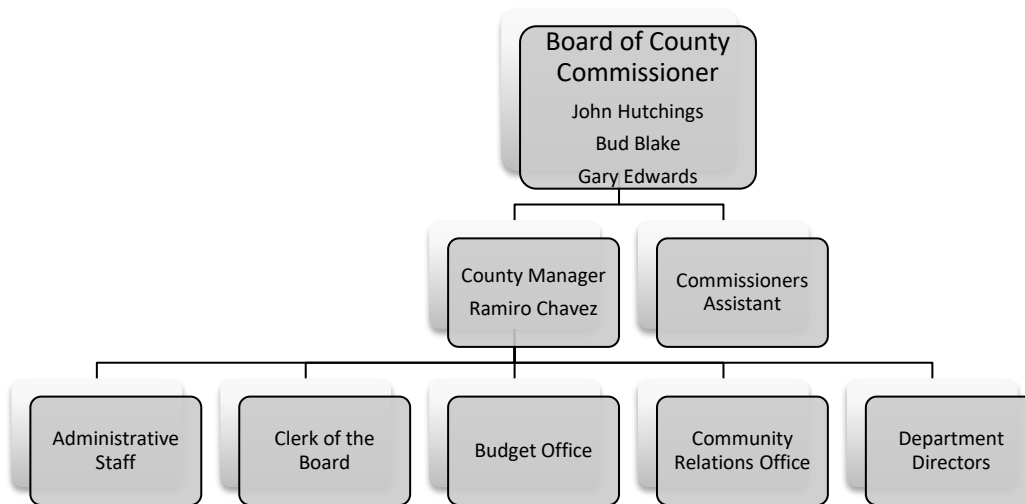
Department Budget: Clerk

Dept #: 05

LFO COLLECTION FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	0	5,667	5,667	250	0
Intergovernmental Revenue	144,670	185,000	0	5,000	5,000
Miscellaneous Revenue	20,915	195,500	102,124	220,059	226,823
Total	165,585	386,167	107,791	225,309	231,823

Department Budget: Clerk		Department 05	
Program: 0001 - Beginning fund Balance – Unreserved			
Description: Represents the beginning fund balance that is not reserved for a specific purpose.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	146,730	146,730	146,730
Program: A500 - ADMINISTRATION			
Description: As the administrator of a county office, the Clerk has the responsibility to establish office policies, budgets, and procedures. The administrative team consists of the Chief Deputy, Systems Manager, Service Managers and Financial Manager. Accuracy and efficiency are critical to the Clerk's Office as even the slightest error or omission in indexing, posting, filing, preparation of writs, or disbursements of funds affects the life or property of members of the public and makes the Clerk personally liable for damages and subject to monetary fines.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	976,943	891,682	909,081
Revenue	1,654,923	1,523,759	1,530,273
Program: A505 - GRANTS			
Description: As the administrator of a county office, the Clerk has the responsibility to establish office policies, budgets, and procedures. The administrative team consists of the Chief Deputy, Systems Manager, Service Managers and Financial Manager. Accuracy and efficiency are critical to the Clerk's Office as even the slightest error or omission in indexing, posting, filing, preparation of writs, or disbursements of funds affects the life or property of members of the public and makes the Clerk personally liable for damages and subject to monetary fines.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	315,891	315,891
Revenue	315,891	316,030	315,891
Program: A520 - ACCOUNTING			
Description: Collection, accounting, and investment of court monies to ensure that the interests of the public and the county are secured. The Legal Financial Obligation (LFO) program collects past due court-ordered financial obligations on adult criminal and juvenile offender cases. The Collection Officers work closely with the Prosecuting Attorney's Office and other agencies to provide accurate information on defendants for the Judicial Officer. It is the goal of the program staff to attend the Non-Compliance calendar to assist the Judicial Officer with critical financial information regarding defendants appearing before the court on an Order to Show Cause.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	363,443	296,596	301,118

Department Budget: Clerk		Department 05	
Program: A540 - FAMILY JUVENILE COURT			
Description: Under the Constitution of the State of Washington, the Clerk has the title of Ex Officio Clerk of the Court. This requires the Clerk’s presence at all court sessions for the purpose of receiving and recording court documents and exhibits and to establish an independent record of court proceedings for the public. The Domestic Violence program assists victims of domestic violence in civil matters. Staff works with alleged victims to procure protection orders to restrain family or household members from acts of violence against them.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,393,257	1,146,148	1,153,035
Program: A560 - MAIN COURT			
Description: Under the Constitution of the State of Washington, the Clerk has the title of Ex Officio Clerk of the Court. This requires the Clerk’s presence at all court sessions for the purpose of receiving and recording court documents and exhibits and to establish an independent record of court proceedings for the public in civil and criminal cases. Maintains a collections program to collect financial obligations from criminal defendants.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,274,790	1,184,436	1,178,048
Program: A580 - RECORDS			
Description: In this role, the Clerk identifies and articulates the changing needs of the court record processing, and of the storage, retrieval and disposal of documents, records and exhibits. Provides for the storage, retrieval and backup of all images of court files from 1847 to current; manages the system and ensures the protection of electronic records; provides for the storage, imaging, backup and protection of historical paper documents; all court files are audited, verified and images are checked for readability.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	500	133,550	137,671
Program: A590 - FACILITATOR			
Description: The Family Court Facilitator Program assists self-represented litigants through the court process. This program informs, instructs and assesses the needs of self-represented individuals regarding family law matters. The Family Court Facilitator Program functions as a liaison and referral between individuals, court personnel, and internal and external agencies.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	382,465	248,847	251,693
Revenue	311,867	191,973	201,046

Organization:**Mission:**

Continuously improve services that sustain and enhance safe, healthy, diverse and vital communities.

Purpose:

The Board of County Commissioners (BoCC) is the county's legislative and executive authority. The BoCC is made up of three Commissioners elected to four-year terms. Their responsibilities include:

- ❖ adopting county laws governing such areas as general administration and personnel, revenue and finance, health, land use and zoning
- ❖ setting the annual tax levy, budget and personnel for all county offices and departments (the tax levy increase is capped at one percent)
- ❖ functioning as the countywide Board of Health
- ❖ functioning as the Board of the Transportation Benefit District for the unincorporated county
- ❖ establishing policy and directives for
 - county utilities, transportation systems, parks, and emergency management
 - planning for land use in the unincorporated county
 - public health and social services
 - publicly funded legal defense for indigent citizens
 - the general operation of county government, including monitoring of finances, management of personnel and the construction and management of county property
- ❖ appointing members to advisory boards and commissions
- ❖ The County Manager is appointed by the BoCC; all appointed department directors report to the County Manager. The County Manager provides leadership and direction in the implementation of county policy. In accordance with the direction of the BoCC, the County Manager oversees the day-to-day operation of county government, coordinates with elected officials and supervises the work of appointed directors.

- ❖ The Assistant County Manager assists the county manager in the day-to-day operation of the county. Also serving as the county Budget Manager, the Assistant County Manager coordinates with all county offices and departments to prepare the annual preliminary county budget for public hearing, deliberation, and adoption by the BoCC. Associated budget administration includes preparation of multi-year fiscal forecasts for the county's General Fund, budget status reviews of all county funds, and implementation of the BoCC's budget-related policies and decisions.

2018 - 2019 Goals:

- ❖ Provide leadership and oversight of county government, providing services, programs and infrastructure that meets the needs of county citizens.
- ❖ Monitor the implementation of the Thurston County Strategic Plan.
- ❖ Foster regional collaboration and partnership to find solutions to community needs and advance opportunities for consolidation and cooperation in the delivery of local services.
- ❖ Preserve and enhance our physical environment and natural resources through the adoption of policies and codes on land use, zoning and sustainability.
- ❖ Provide leadership and staff support for Enterprise Replacement Program (ERP) that will replace human resources, financial and other software systems reaching their end of life.
- ❖ Promote community conditions that support the health and well-being of individuals and families through partnerships, prevention strategies, and the implementation of Thurston Thrives.
- ❖ Support a strong, diverse and sustainable economy by enhancing our business environment through the improvement of processes, policies and infrastructure.
- ❖ Adopt and maintain a fiscally responsible budget. Increase monitoring, analysis, and forecasting of the financial status for all county funds.
- ❖ Collaborate with Law and Justice partners to seek strategies that will reduce the jail population.
- ❖ Develop a master facility plan that includes fully using county owned facilities, minimal use of rental space, and planning for the repair and replacement of aging county facilities.

2019 - 2020 Challenges:

- ❖ **Fiscal Sustainability:** Commissioners are committed to adopting budgets in 2019 and future years that grow and maintain fiscally responsible fund balances. All county funds are expected to have positive fund balances in the 2019-2020 budget. However, the long-term outlook for the county budget is one of increasing demand for services matched to capped revenue growth. Financial projections based on current conditions demonstrate the need for offices and departments to continue careful spending habits and seek opportunities for savings in order for projected revenue to adequately cover costs without significant reductions to services in 2020. The fund balance in every county fund needs to be sufficient to meet cash flow and maintain a reserve for unanticipated emergencies. To do that, the county must either have increased revenue, or decrease the current level of services and not address the added service demands of a growing population.
- ❖ **Law and Justice:** The cost of the criminal and civil justice, including the courts, prosecution and defense, policing and the jail consume 76% of the general fund, and are constantly increasing. Despite the drop in crime, the jail population is increasing, in particular the population with special needs. The need to contain costs is driving the need for changes in law and justice practices.

- ❖ **Environmental Stewardship:** Limited staff and financial resources have made keeping up with Federal and State environmental regulations, including the Federal Clean Water Act, State Growth Management Act, Shoreline Master Program, State Environmental Policy Act and the Federal Clean Air Act difficult. The laws and regulations in place are difficult to fully enforce due to lack of enforcement capacity and compliance resources.
- ❖ **Health Care:** Rising costs and continuing changes in state and federal policies make it difficult to plan for public health in Thurston County. Limited information is available on what these changes will mean for services the county provides. Although the Behavioral Health Organization has been established in cooperation with Mason County, future state laws regarding mental health and chemical dependency treatment are unclear. The county has experienced an increase in the demand for behavioral health services while the community capacity for treatment and associated services is limited. Rising costs of employee health care is a major driver in the increasing operating budget of the county.
- ❖ **County Facilities:** The County owns facilities that range in age from a seven years old – Tilley and the ARC – to many years old. The courthouse complex, built in 1978, is nearing the end of its useful life. Other county owned buildings need to be repaired or remodeled to make the best possible use of the space. Even the newer buildings now require maintenance and replacement of building infrastructure. The county continues to house staff and equipment in expensive rental space. The county has begun work on a long-term plan for making the most of county-owned space and planning for the possible replacement of the courthouse. Finding adequate funds for these projects will be the key to success.

Changes from 2017-2018 Budget:

- ❖ The Office of the Board of County Commissioners is primarily funded by the General Fund. There are no significant changes in this budget. This budget proposal provides funding for an Economic Development Coordinator position to this office.
- ❖ **Funds:**
- ❖ The BoCC is funded by the General Fund. In addition, the BoCC manages a variety of other funds that are not used for BoCC office operations.
- ❖ **Detention Sales Tax Fund 1100.** A 1/10th of one percent sales tax was approved by voters in 1995. The funds are used exclusively for construction, maintenance and operation of juvenile detention facilities and adult jails.
- ❖ **Trial Court Improvement Fund 1170.** The state reimburses the county for one-half of the salaries of District Court judges. The revenue is used to fund improvements to Superior and District Court staffing, programs, facilities, or services.
- ❖ **Stadium/Convention Center Fund 1300.** A tax on the sale of or charge made for lodging in unincorporated Thurston County is used for tourism promotion, acquisition of tourism-related facilities, or operation of tourism-related facilities throughout the county. Projects are selected by the Lodging Tax Advisory Committee.

- ❖ **Conservation Futures Fund 1380.** Pursuant to RCW 84.34.210 and 84.32.220, Conservation Futures is a land preservation program that protects, preserves, and improves open space, timberlands, wetlands, habitat areas, culturally significant sites, and agricultural farmlands within Thurston County. Conservation Futures funds, acquired through a property tax levy, are used to purchase the land or the rights to future development of the land.
- ❖ **TCOMM 911 Fund 1550.** TCOMM 911 is an intergovernmental agency created by local governments within Thurston County and provides emergency communication services countywide. Thurston County collects 911 taxes on property and telephone lines and passes the funds through to TCOMM, who provides Enhanced 9-1-1 telephone response and dispatching services for police, fire and Medic One throughout Thurston County.
- ❖ **Public Educational and Governmental Access Fund 1620.** PEG fund is a \$.30 per subscriber per month fee collected by Cable Franchise (Comcast & Fairpoint (YCOM)) and remitted to the county starting in 2009. These fees can only be used to support facilities, equipment and other capital expenditures to further the mission of local access programming. Operating dollars are used for the annual Thurston County Media (TCTV) Contract.
- ❖ **Tourism Promotion Area Fund 1920.** A countywide Tourism Promotion Area was approved by the BoCC in October 2013, pursuant to RCW Chapter 35.101 and an inter-local agreement between the county, Olympia, Tumwater, Lacey and Yelm. Revenue is a \$2 per night charge on hotel stays. Funding may only be used for tourism marketing and promotion in Thurston County.
- ❖ **Historic Preservation Fund 1930.** Pursuant to RCW 36.22.170 a one dollar surcharge shall be collected with each recording in the County Auditor's Office. These funds shall be used to promote historical preservation or historical programs.
- ❖ **Jail Capital Projects Fund 3080.** This fund is used to accumulate the costs related to the construction of the jail expansion projects.
- ❖ **Real Estate Excise Tax Fund (REET1) 3160.** In accordance with RCW Chapter 82.46, an excise tax of one-half of one percent is paid by the seller upon the sale of real property. Half of the revenue, or "first quarter REET," approved by the BoCC in December 1982, may be used for any capital projects listed in the county Capital Facilities Plan, including county-owned facilities.
- ❖ **Real Estate Excise Tax Fund (REET2) 3210.** In accordance with RCW Chapter 82.46, an excise tax of one-half of one percent is paid by the seller upon the sale of real property. The "second quarter REET," approved by the BoCC in January 1992, is restricted to roads and bridges, sidewalks, street lighting systems, water, storm and sewer systems and parks.

Budget Driver

	Unit of Measure	2015	2016	2017
Board of County Commissioners Resolutions and Ordinances Passed	Each	141	177	137
Board of Health Resolutions and Ordinances Passed	Each	2	3	6
Total Number of Social Media Followers	Each	*	*	7,593
News Releases	Each	239	142	141

EXPENDITURES & FTEs BY DEPARTMENT

Commissioners	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	20.50	17.25	18.75	17.00	16.00
Personnel	1,988,038	2,086,847	948,316	2,106,286	2,096,340
Internal Services	277,583	307,197	148,589	577,343	595,318
Professional Services	1,984,460	2,495,236	588,158	2,136,783	2,121,621
Operating Costs	9,973,875	11,206,161	4,194,157	9,235,385	9,584,400
Debt Services	4,723	6,100	1,533	6,100	6,100
Capital Expenses	12,973	500,000	127,436	8,798,400	27,748,400
Transfer to Other County Funds	14,646,044	29,928,126	2,082,713	10,671,403	11,133,281
Total	28,887,696	46,529,667	8,090,903	33,531,700	53,285,460

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	1,988,038	2,086,847	948,316	2,106,286	2,096,340
Internal Services	222,013	229,507	113,244	231,808	239,453
Professional Services	3,232	2,000	351	1,000	1,000
Operating Costs	77,709	85,280	31,101	42,485	41,500
Debt Services	4,723	6,100	1,533	6,100	6,100
Capital Expenses	12,973	0	0	0	0
Total	2,308,688	2,409,734	1,094,545	2,387,679	2,384,393

DETENTION FACILITY SALES TAX	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	3,248	6,123	1,562	4,712	4,806
Professional Services	100,000	50,000	0	0	0
Transfer to Other County Funds	6,757,303	5,614,852	1,121,388	3,548,055	3,632,538
Total	6,860,551	5,670,975	1,122,950	3,552,767	3,637,344

Department Budget: Commissioners

Dept #: 03

TRIAL COURT IMPROVEMENT	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	491	651	326	631	644
Professional Services	23,590	100,000	12,830	100,000	100,000
Transfer to Other County Funds	7,348	0	0	50,000	0
Total	31,429	100,651	13,156	150,631	100,644

TREATMENT SALES TAX	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	11,243	19,103	8,552	0	0
Professional Services	200,277	267,955	158,334	0	0
Operating Costs	1,655,173	1,766,930	0	0	0
Transfer to Other County Funds	2,991,544	4,223,537	591,869	0	0
Total	4,858,237	6,277,525	758,755	0	0

STADIUM/CONVENTION/ART CENTER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	280	316	158	378	386
Professional Services	11,000	41,000	0	50,000	45,000
Transfer to Other County Funds	19,000	0	0	0	0
Total	30,280	41,316	158	50,378	45,386

CONSERVATION FUTURES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	35,961	41,925	20,463	27,547	28,098
Professional Services	722,624	1,000,000	26,061	1,041,600	1,041,600
Capital Expenses	0	0	0	1,998,400	1,998,400
Transfer to Other County Funds	338,155	315,686	195,266	403,056	392,842
Total	1,096,740	1,357,611	241,789	3,470,603	3,460,940

COMMUNICATIONS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Operating Costs	8,209,815	9,021,651	4,157,935	9,018,900	9,400,900

Department Budget: Commissioners

Dept #: 03

Total	8,209,815	9,021,651	4,157,935	9,018,900	9,400,900
--------------	------------------	------------------	------------------	------------------	------------------

TOURISM PROMOTION AREA	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	3,530	7,905	3,953	8,117	8,279
Professional Services	918,424	969,281	389,658	933,883	933,721
Total	921,954	977,186	393,611	942,000	942,000

HISTORIC PRESERVATION	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	817	667	333	1,158	1,181
Professional Services	5,312	0	925	300	300
Operating Costs	31,178	30,000	4,784	90,000	90,000
Transfer to Other County Funds	20,821	23,000	0	24,000	25,000
Total	58,128	53,667	6,042	115,458	116,481

JAIL CAPITAL PROJECTS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	0	0	0	301,725	311,179
Capital Expenses	0	300,000	51,005	6,500,000	7,750,000
Total	0	300,000	51,005	6,801,725	8,061,179

REAL ESTATE EXCISE TAX FIRST QUARTER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	0	1,000	0	0	0
Professional Services	0	65,000	0	0	0
Transfer to Other County Funds	4,511,873	14,941,910	130,383	3,523,679	3,596,788
Total	4,511,873	15,007,910	130,383	3,523,679	3,596,788

2010 DEBT HOLDING	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Transfer to Other County Funds	0	21,528	0	0	0
Total	0	21,528	0	0	0

Department Budget: Commissioners

Dept #: 03

CENTRAL SERVICES RESERVE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Capital Expenses	0	200,000	0	0	0
Total	0	200,000	0	0	0

PEG - PUBLIC EDUCATIONAL & GOVERNMENTAL	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	0	0	0	1,267	1,292
Professional Services	0	0	0	10,000	0
Operating Costs	0	302,300	338	84,000	52,000
Total	0	302,300	338	95,267	53,292

REAL ESTATE EXCISE TAX SECOND QUARTER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Transfer to Other County Funds	0	4,787,613	43,806	3,122,613	3,486,113
Total	0	4,787,613	43,806	3,122,613	3,486,113

COURTHOUSE PROJECT	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Capital Expenses	0	0	0	300,000	18,000,000
Total	0	0	0	300,000	18,000,000

REVENUE BY DEPARTMENT

Commissioners	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	985,348	1,238,186	450,873	1,105,000	1,105,000
Taxes	26,152,677	26,841,251	13,194,080	22,454,500	22,938,700
General Fund Contribution	392,816	506,038	63,693	392,609	390,324
From Other Funds	7,773,921	17,037,958	1,037,853	6,512,131	5,664,286
Intergovernmental Revenue	75,830	79,500	36,912	82,500	84,500
Miscellaneous Revenue	3,356,838	43,905	450,179	29,538	27,934
Total	38,737,430	45,746,838	15,233,591	30,576,278	30,210,744

REVENUE BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	0	86,000	0	0	0
From Other Funds	255,380	267,668	57,856	0	0
Miscellaneous Revenue	12,973	0	0	0	0
Total	268,353	353,668	57,856	0	0

DETENTION FACILITY SALES TAX	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Taxes	5,405,382	5,098,000	2,740,591	6,131,000	6,498,000
Miscellaneous Revenue	1,654,125	0	22,175	0	0
Total	7,059,507	5,098,000	2,762,766	6,131,000	6,498,000

TRIAL COURT IMPROVEMENT	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Intergovernmental Revenue	70,346	70,000	34,816	73,000	75,000
Miscellaneous Revenue	4,328	2,000	3,016	2,000	2,000
Total	74,674	72,000	37,832	75,000	77,000

TREATMENT SALES TAX	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Taxes	5,401,298	5,273,000	2,740,247	0	0
Total	5,401,298	5,273,000	2,740,247	0	0

STADIUM/CONVENTION/ART CENTER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Taxes	35,335	29,000	14,488	35,000	34,000
Miscellaneous Revenue	557	25	391	605	385
Total	35,892	29,025	14,880	35,605	34,385

CONSERVATION FUTURES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Taxes	1,338,300	1,420,500	732,913	1,420,500	1,448,700

Department Budget: Commissioners

Dept #: 03

Intergovernmental Revenue	5,484	9,500	2,096	9,500	9,500
Miscellaneous Revenue	66,816	10,000	298,001	10,000	10,000
Total	1,410,600	1,440,000	1,033,011	1,440,000	1,468,200

COMMUNICATIONS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Taxes	8,207,418	9,020,751	4,156,331	9,018,000	9,400,000
Miscellaneous Revenue	2,398	900	1,604	900	900
Total	8,209,815	9,021,651	4,157,935	9,018,900	9,400,900

TOURISM PROMOTION AREA	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	921,384	977,186	393,219	942,000	942,000
Miscellaneous Revenue	570	0	391	0	0
Total	921,954	977,186	393,611	942,000	942,000

HISTORIC PRESERVATION	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	63,964	60,000	30,369	60,000	60,000
Miscellaneous Revenue	2,225	0	1,466	1,923	1,759
Total	66,189	60,000	31,835	61,923	61,759

GO BONDS 2007	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	244,039	0	0	0	0
Miscellaneous Revenue	4	0	0	0	0
Total	244,043	0	0	0	0

GO BONDS 2009	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	1,570,591	1,674,900	32,200	0	0
Miscellaneous Revenue	1	13,650	0	0	0
Total	1,570,591	1,688,550	32,200	0	0

Department Budget: Commissioners

Dept #: 03

GO BONDS 2010	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
General Fund Contribution	390,816	450,913	63,693	390,609	388,324
From Other Funds	1,405,914	1,374,670	179,202	1,415,831	1,411,836
Miscellaneous Revenue	11,073	17,330	3,436	5,110	3,890
Total	1,807,804	1,842,913	246,332	1,811,550	1,804,050

2010C DEBT SINKING FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
General Fund Contribution	2,000	2,000	0	2,000	2,000
From Other Funds	98,000	98,000	0	98,000	98,000
Miscellaneous Revenue	6,516	0	4,882	8,000	8,000
Total	106,516	100,000	4,882	108,000	108,000

GO BONDS 2015	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	2,905,223	937,920	119,944	936,800	887,750
Miscellaneous Revenue	2	0	0	0	0
Total	2,905,224	937,920	119,944	936,800	887,750

JAIL CAPITAL PROJECTS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
General Fund Contribution	0	0	0	0	0
From Other Funds	0	0	0	500,000	0
Total	0	0	0	500,000	0

REAL ESTATE EXCISE TAX FIRST QUARTER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Taxes	5,764,944	3,000,000	1,404,754	3,150,000	2,993,000
Miscellaneous Revenue	1,594,088	0	107,726	0	0
Total	7,359,032	3,000,000	1,512,481	3,150,000	2,993,000

2010 DEBT HOLDING	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
-------------------	--------------	-------------	-------------------------------	-----------------------------	-----------------------------

Department Budget: Commissioners

Dept #: 03

Miscellaneous Revenue	1,152	0	2,213	0	0
Total	1,152	0	2,213	0	0

GO BONDS 2016	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	1,294,774	1,507,800	648,650	3,161,500	3,266,700
Miscellaneous Revenue	12	0	0	0	0
Total	1,294,786	1,507,800	648,650	3,161,500	3,266,700

PEG - PUBLIC EDUCATIONAL & GOVERNMENTAL	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	0	115,000	27,285	103,000	103,000
General Fund Contribution	0	53,125	0	0	0
Miscellaneous Revenue	0	0	1,200	1,000	1,000
Total	0	168,125	28,485	104,000	104,000

REAL ESTATE EXCISE TAX SECOND QUARTER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Taxes	0	3,000,000	1,404,755	2,700,000	2,565,000
From Other Funds	0	11,177,000	0	0	0
Miscellaneous Revenue	0	0	3,677	0	0
Total	0	14,177,000	1,408,432	2,700,000	2,565,000

COURTHOUSE PROJECT	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	0	0	0	400,000	0
Total	0	0	0	400,000	0

EXPENDITURES & FTEs BY DEPARTMENT

Non Departmental	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	0	0.00	0.00	0.00	0.00
Personnel	114,875	157,637	58,974	334,012	334,012
Internal Services	575,731	565,524	280,862	244,489	250,293
Professional Services	554,810	1,529,212	505,305	989,609	690,597
Operating Costs	1,009,722	898,497	488,089	992,709	972,709
Debt Services	0	680,000	0	0	0
Capital Expenses	0	0	0	0	0
Transfer to Other County Funds	3,213,312	2,936,715	732,371	2,403,190	2,400,905
Total	5,468,450	6,767,585	2,065,600	4,964,009	4,648,516

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	114,875	157,637	58,974	334,012	334,012
Internal Services	575,731	565,524	280,862	244,489	250,293
Professional Services	554,810	1,529,212	505,305	989,609	690,597
Operating Costs	953,832	898,497	488,089	992,709	972,709
Transfer to Other County Funds	2,822,615	2,936,715	732,371	2,403,190	2,400,905
Total	5,021,862	6,087,585	2,065,600	4,964,009	4,648,516

PEG - PUBLIC EDUCATIONAL & GOVERNMENTAL	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Operating Costs	55,890	0	0	0	0
Transfer to Other County Funds	390,697	0	0	0	0
Total	446,588	0	0	0	0

Department Budget: Non Departmental

Dept #: 23

CORRECTIONS FLEX UNIT	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Debt Services	0	680,000	0	0	0
Total	0	680,000	0	0	0

REVENUE BY DEPARTMENT

Non Departmental	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	2,084,481	2,085,000	460,627	1,475,000	1,750,000
Taxes	59,083,200	60,275,000	31,665,729	64,608,000	66,636,000
General Fund Contribution	506,000	0	0	0	0
From Other Funds	0	1,700,000	1,700,000	150,000	0
Intergovernmental Revenue	4,082,999	3,895,000	2,395,581	4,517,000	4,517,000
Miscellaneous Revenue	2,949,776	4,031,513	2,240,943	2,504,264	2,504,264
Total	68,706,456	71,986,513	38,462,880	73,254,264	75,407,264

REVENUE BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	1,979,786	2,085,000	460,627	1,475,000	1,750,000
Taxes	59,083,200	60,275,000	31,665,729	64,608,000	66,636,000
From Other Funds	0	1,700,000	1,700,000	150,000	0
Intergovernmental Revenue	4,082,999	3,895,000	2,395,581	4,517,000	4,517,000
Miscellaneous Revenue	2,948,114	4,031,513	2,240,943	2,504,264	2,504,264
Total	68,094,098	71,986,513	38,462,880	73,254,264	75,407,264

PEG - PUBLIC EDUCATIONAL & GOVERNMENTAL	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	104,696	0	0	0	0
General Fund Contribution	506,000	0	0	0	0
Miscellaneous Revenue	1,662	0	0	0	0
Total	612,357	0	0	0	0

Department Budget: Commissioners		Department 03	
Program: 0001 - Beginning fund Balance – Unreserved			
Description: Represents the beginning fund balance that is not reserved for a specific purpose.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	27,985,245	21,486,327	28,554,273
Program: A300 - COMMISSIONERS			
Description: Adopts county laws, sets tax levies, the county budget, and establishes policies and directives. Functions as the countywide Board of Health and the Board of the Transportation Benefit District for the unincorporated county. Appoints members to advisory boards and commissions.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	746,485	780,592	789,083
Program: A310 - COUNTY MANAGER			
Description: The County Manager is appointed by the Commission and provides leadership and direction in the implementation of county policy as well as oversight of day-to-day operations. Coordinates with elected officials and supervises the work of appointed directors.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	437,317	496,984	501,958
Program: A315 - PUBLIC INFORMATION			
Description: Provides information to residents about upcoming public hearings, county events and emerging issues.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	217,213	210,111	216,680
Program: A320 - BUDGET			
Description: Coordinates with all county offices and departments to prepared the budget for public hearings, deliberations, and adoption by the Commission. Prepares multi-year forecasts for the General Fund, budget status reviews of all county funds and implementation of budget-related policies and decisions.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	434,993	464,130	470,238
Revenue	86,000	0	0
Program: A325 - OTHER RESTRICTED			
Description: The Treatment Sales Tax Project office manages the Treatment Sales Tax fund, contracts and performance measures. Supports the Treatment Sales Tax Advisory Committee.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	267,668	0	0
Revenue	267,668	0	0

Department Budget: Commissioners		Department 03	
Program: A330 - ADMINISTRATION			
Description: Includes the Clerk of the Board, aides for each Commission and support for the office.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	275,067	321,069	288,053
Program: A340 - STADIUM			
Description: Accounts for receipt of tax revenue on lodging.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	29,025	35,605	34,385
Program: A341 - STADIUM			
Description: Accounts for the use of lodging tax for tourism promotion and the acquisition and operation of tourism-related facilities as recommended by the Lodging Tax Advisory Committee.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	41,316	50,378	45,386
Program: A342 - TOURISM PROMOTION AREA			
Description: Records revenues form a \$2 per night charge on hotel stays and the related use of the fund for tourism marketing and promotion.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	977,186	942,000	942,000
Revenue	977,186	942,000	942,000
Program: A344 - TREATMENT SALES TAX			
Description: Records tax revenue and related expenditures for chemical dependency, mental health treatment programs and the operation of therapeutic courts.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	6,277,525	0	0
Revenue	5,273,000	0	0
Program: A345 - REET			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	12,177,000	500,000	1,177,308
Revenue	3,000,000	3,150,000	2,993,000

Department Budget: Commissioners		Department 03	
Program: A346 - TRIAL COURT IMPRVMNT			
Description: Trial Court Improvement revenues funded by the state at the rate of one-half of the salaries of district court judges.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	72,000	75,000	77,000
Program: A347 - REET-2ND QTR			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	7,138,613	4,537,613	4,711,113
Revenue	14,177,000	2,700,000	2,565,000
Program: A350 - REET 1ST QTR			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	479,910	1,608,679	1,194,480
Program: A378 - BOCC PROJECTS			
Description: Funding for Trial Court Improvement projects for Superior and District Court staffing, facilities or service.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	100,651	150,631	100,644
Program: B703 - HISTORICAL PRESERVATION			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	30,667	91,458	91,481
Revenue	60,000	61,923	61,759
Program: B714 - ECONOMIC DEVELOPMENT COUNCIL			
Description: Provides funding for promotion of the economy in Thurston County.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	30,991	114,793	118,381
Program: B745 - OTHER RESTRICTED			
Description: Accounts for the receipt of franchise fees as well as space and facility leases and related costs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	302,300	95,267	53,292
Revenue	168,125	104,000	104,000

Department Budget: Commissioners		Department 03	
Program: B793 - CULTURAL ARTS,STADIUM,CONVENTN			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	23,000	24,000	25,000
Program: C100 - ADMIN			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	9,021,651	9,018,900	9,400,900
Revenue	9,021,651	9,018,900	9,400,900
Program: D000 - DEBT SERVICE			
Description: Debt service fund revenue transfers from other funds			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	6,077,183	6,017,850	6,066,500
Program: D001 - CONSERVATION FUTURES			
Description: Records property tax revenues used to purchase open space, development right and habitat. Also fund maintenance and operations in parks.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,430,000	1,430,000	1,458,200
Program: D002 - TIMBER SALES FOREST BD			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	90,000	90,000	90,000
Revenue	10,000	10,000	10,000
Program: D004 - DETENTION SALES TAX			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	5,098,000	6,131,000	6,498,000
Program: D020 - DEBT SERVICE			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,936,170	3,599,111	3,669,380

Department Budget: Commissioners		Department 03	
Program: D021 - ACQUISITIONS			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,000,000	3,040,000	3,040,000
Program: D022 - OPERATING TRANSFERS			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	221,000	262,000	266,000
Program: D025 - ADMINISTRATION			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	48,048	32,259	32,904
Program: D026 - BONDS			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	21,528	0	0
Program: D035 - JUVENILE PROBATION			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	657,783	0	0
Program: D040 - CORRECTIONS			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,373,685	0	0
Program: D045 - PRE-TRIAL SERVICES			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	27,000	0	0
Program: D100 - CAPITAL			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,674,900	299,578	308,989
Revenue	0	500,000	0

Department Budget: Commissioners		Department 03	
Program: D112 - DESIGN DEVELOPMENT			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	400,000	0
Program: D170 - OFFICE/OPERATING COST			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	2,147	2,190

Department Budget: Non Departmental		Department 23	
Program: 0001 - Beginning fund Balance – Unreserved			
Description: Represents the beginning fund balance that is not reserved for a specific purpose.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	11,828,669	9,561,548	10,000,000
Program: B103 - LEOFF-1 MEDICAL			
Description: Provides medical costs for retired law enforcement members of the Law Enforcement Officers and Fire Fighters retirement plan 1.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	207,637	170,000	170,000
Program: B700 - GENERAL FUND NON-DEPT			
Description: Accounts for the receipt of General Fund taxes including, but not limited to, Property and Sales Tax.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	513,000	86,500	34,000
Revenue	65,633,716	66,117,264	68,270,264
Program: B701 - TIMBER SALES, FOREST BOARD			
Description: Accounts for the revenues from the sales of timber.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	300,000	300,000	300,000
Program: B710 - COMMUNITY ENTITIES			
Description: Provides funding for organizations supporting tourism, the economy and relations with the military community.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	86,500	96,500	96,500
Program: B713 - DISPUTE RESOLUTION SERVICES			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	11,000	11,000
Program: B714 - ECONOMIC DEVELOPMENT COUNCIL			
Description: Provides funding for promotion of the economy in Thurston County.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	19,000	0	0

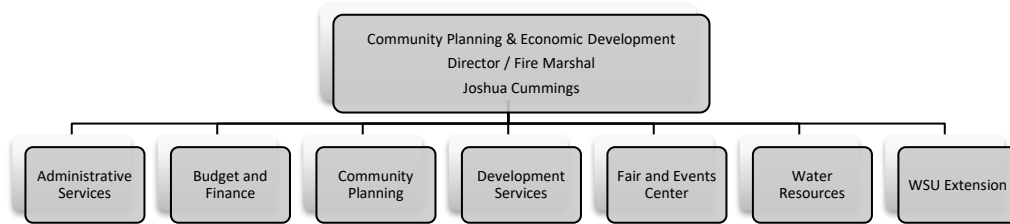
Department Budget: Non Departmental		Department 23	
Program: B731 - COMMUTE TRIP REDUCTION			
Description: Funds Commute Trip Reduction incentives for employees.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	500	6,500	6,500
Program: B732 - EMPLOYEE RECOGNITION			
Description: Funds recognition of work and behaviors that support and further the mission and goals of Thurston County.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	3,500	5,000	5,000
Program: B736 - ASSOCIATION DUES			
Description: Accounts for dues paid to state and national county associations.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	85,000	97,866	87,866
Program: B737 - COUNTY PROJECTS			
Description: General county expenses including but not limited to bond payments.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	914,191	978,407	985,325
Program: B738 - ADMINISTRATION			
Description: Accounts for information technology interfund charges.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	422,938	103,903	103,992
Program: B740 - CRIMINAL JUSTICE RESTRICTED			
Description: Records General Fund revenue that is limited to criminal justice uses.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	5,861,000	6,823,000	6,823,000
Program: B745 - OTHER RESTRICTED			
Description: Accounts for the receipt of franchise fees as well as space and facility leases and related costs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	58,125	5,000	5,000
Revenue	134,000	14,000	14,000

Department Budget: Non Departmental		Department 23	
Program: B751 - PROPERTY TAX ASSESSMENT			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	500	500
Program: B752 - BOUNDRY REVIEW			
Description: Transfer from the General Fund to support the Boundary Review Board.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	12,661	10,000	10,000
Program: B753 - PRINTING PUBLICATIONS			
Description: Accounts for the cost of printing.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,000	0	0
Program: B755 - LEGAL ADVICE			
Description: Accounts for legal advertising costs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	112,370	17,000	7,000
Revenue	57,797	0	0
Program: B760 - ANIMAL CONTROL			
Description: Provides funding for the regional animal shelter and animal control agency.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	582,497	597,743	597,743
Program: B761 - OLYMPIA AIR POLLUTION			
Description: Provides funding for the Olympia Region Clean Air Agency, a local government agency charged with regulatory and enforcement authority for air quality issues in a six county region. Funding is based on population.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	104,198	110,497	110,497
Program: B762 - OT FAIR			
Description: Transfer from the General Fund to the Fair to provide support for operations.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	166,839	166,839	166,839

Department Budget: Non Departmental		Department 23	
Program: B763 - OT SPEC REC			
Description: Transfer from the General Fund to Public Health and Social Services to support recreation for special needs children.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	27,000	27,000	27,000
Program: B764 - OT PUBLIC HEALTH			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	948,569	993,569	993,569
Program: B765 - OT DEVELOPMENT SERVICES			
Description: Transfer from the General Fund to Resource Stewardship to support permitting costs that cannot be covered by permit fees and code compliance.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	438,431	438,431	438,431
Program: B768 - PUBLIC HLTH-GROUNDWATER			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	49,795	49,795	49,795
Program: B771 - PH-NURSE FAMILY PARTNERSHIP			
Description: Transfer from the General Fund to Public Health and Social Services to support the Nurse Family Partnership program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	88,165	88,165	88,165
Program: B773 - NON DEPT OPERATING TRANSFER			
Description: Transfer from the General Fund to Public Health and Social Services to support Housing programs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	218,217	238,782	238,782
Program: B780 - FUTURE PROJECTS			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	825,452	464,012	214,012

Department Budget: Non Departmental		Department 23	
Program: B791 - ASSESSMENT			
Description: Assessment for the Thurston Regional Planning Council.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	201,000	201,000	201,000

Organization:



Mission:

To serve citizens by ensuring safety, public well-being, integrated outreach, care for the natural environment and opportunities for sustainable economic development.

2019 - 2020 Goals:

- ❖ Continue to increase customer oriented service to citizens, through positive direct engagement and implementing efficient technology to save citizens and the County time and money
- ❖ Continue to improve the permitting process to be increase transparency and consistency for all potential customers, including residents and businesses
- ❖ Review and update ordinances, regulations, and fee structure in the permit and planning code to ensure business services and costs are clear to the public and support the financial health of the County
- ❖ Engage with United States Fish and Wildlife Service (USFWS) to review and complete the Board of County Commissioners approved Habitat Conservation Plan (HCP) draft
- ❖ Complete the draft update of Thurston County's Comprehensive Plan
- ❖ Provide a completed draft of the revised Shoreline Master Program for review and final approval by the Board of County Commissioners
- ❖ Develop a strategy to address water availability in areas where the Growth Management Act requires protection of instream flow levels
- ❖ Review the County's Class 2 rating under FEMA's Community Rating System to save citizens 40% in flood insurance premiums
- ❖ Update and streamline Chapter 6 of the Comprehensive Plan – Capital Facilities Plan, to make it easier to review and complete future updates
- ❖ Develop a fiscally sustainable plan for Thurston County Fairgrounds and Event Center that implements the vision of the Board and the community
- ❖ Continue to grow the collaboration and outreach of the Washington State University Extension programs throughout the county
- ❖ Provide leadership to ensure that the county implements the drainage manual and provides adequate review of new development and redevelopment projects as required by the Department of Ecology-issued Municipal Permit
- ❖ Implement new Low Impact Development (LID) land use regulations as required by the Department of Ecology-issued Municipal Stormwater Permit

- ❖ Fully implement environmental data management and reporting system (Gdata) to include all streamflow, weather, groundwater, and water quality data

2019 - 2020 Challenges:

Development Services (DS): This division includes the sections of Land Use Permitting, Building Development Center, Code Compliance, and Building Services. Current workload in all sections continues to keep staff operating at or near capacity. Although staff additions occurred in 2017 and 2018, increasingly complex development site conditions, the near record pace of application submittals and customer contacts, and the newly required duty to conduct pocket gopher site inspections has ensured division staff plan review timeframes will remain at the current level of service. Going forward, the strong building economy will likely continue to drive the total workload steadily upward. To address review timeframes, the division is examining paperless applications, electronic routing, video inspections, a simplified fee schedule, and potentially providing a web-based platform to submit applications, plans, and check status of permits in process. To continue increasing customer service, staff performance, confidence, and job satisfaction - enhanced resources for training and equipment will be essential, along with the potential need for additional staff.

Community Planning (CP): The County has multiple statutorily required projects for the 2019-2020 biennium. This includes the need to review and revise the eight-year update of the Thurston County Comprehensive Plan, joint plans with the cities, and all development regulations as required by the Growth Management Act. Updates to the three sub-area plans are also underway involving multiple stakeholders throughout the County. Along with these key planning efforts, in 2018 CP submitted to the US Fish and Wildlife Service, a Board of County Commissioner approved draft of the Prairie Habitat Conservation Plan (HCP) to address federal requirements relating the Mazama Pocket Gopher and other species. This work, and associated studies, will continue in the coming year and will require a level of expertise and resources external to the County. Additional staff and professional services will be necessary to continue moving forward on this issue. Items relating to addressing water availability and streamflow restoration will require multiple division involvement and staff resources. Other significant projects include completing the draft update of the Shoreline Management Program for Board of County Commissioner Review and approval and updating the Building and Development Codes to provide increased flexibility and opportunity for citizens.

Thurston County Fairgrounds & Event Center (Fair): The sustainability of the Fair Fund operating under the current model continues to have some challenges. Increasing the rental of the fair facilities is the key to maintaining a budget with a positive balance moving forward. Increased focus and promotion of the fairgrounds' rental facilities continues to improve and with the added benefit of a part time employee to provide focus, rental revenue is projected to continue increasing. Also, the Fair event has had consistent, direct management over the last five years, which has provided stability and cohesion for the event and among the different groups involved within the fair. Improvements, through the utilization of technology, have streamlined the fair's internal and external processes and will help to manage increasing labor costs. Partnering with other county groups to hold events within the fair event helps squarely root a diversified cross-section of fairgoers to attend yearly. The County will continue this positive growth trajectory and exploring options for the fairgrounds long-term sustainability.

Washington State University Extension (WSU Ext): Movement of the WSU Ext programs to the county fairgrounds was a challenging, but successful transition. The coming biennium will provide opportunities for settling in, creating new partnerships, building out functional and efficient work spaces, and drawing the public to the new WSU Ext office and fairgrounds. The next two years will also provide an opportunity to focus on Extension's fundamental strengths: bringing research and education to local citizens to help address locally relevant issues and challenges. The agriculture program will evaluate high-value market opportunities for farmers. The water resources program will help Thurston County meet water quality targets in fresh and marine waters, and utilize ecological restoration to build resilience to drought and other natural disasters. The Master Gardener/Master Recycler Composter program will provide gardening education to county residents, and help divert waste going to

landfills. The 4-H program will help reduce youth delinquency by providing meaningful learning and leadership experiences for the county's younger population. The nutrition education program will help youth and adults embrace healthy living habits through eating and exercise, while connecting farms to students and low-income residents of the county. We will also be focused on building strategic partnerships to support this work in our community.

Water Resources – Stormwater Utility (WR): This division will continue to implement a broad range of programs to improve and protect water quality, control local flooding, and attenuate flow countywide. Some of these programs include education and outreach, coordinating the WA Department of Ecology required Phase II Municipal Stormwater Permit compliance throughout the county departments, monitoring ground and surface waters, inspection, maintenance and infrastructure management of the drainage and operation facilities, and the administration of the 2016 Drainage Design and Erosion Control Manual for new and redevelopment. The Department of Ecology will reissue the Phase II Municipal Stormwater Permit in August 2019 which is expected to include additional new permit obligations, including: long-term MS4 (Multiple Separate Storm Sewer System) planning, community-based social marketing, source control business inspection program, obligations related to the Deschutes River Watershed TMDLs (Total Maximum Daily Loads), and a new update for the County's Drainage Design and Erosion Control Manual. The Capital Facilities program will identify and propose to the Board of County Commissioner stormwater retrofit and restoration projects. Stormwater retrofitting will continue to focus on existing pre-1990 stormwater facilities to reduce localized flooding and improve stormwater treatment before it is discharged into our ground and surface waters. These efforts are in support of the mission to maintain and improve our community's well-being and safety.

Funds:

The majority of the units making up CPED operate as fee-based enterprise funds. Revenues are generated by service fees, including building and land use permits, and special revenue assessments. The WSU Extension, Fair and Event Center, and Community Planning programs receive General Fund support. WSU Extension engages people, organizations and communities to advance knowledge, economic well-being and quality of life by fostering inquiry, learning, and the application of research. Community Planning includes the maintenance and updating of plans and codes required under the Washington State Growth Management Act, Shorelines Management Act and other state and federal mandates.

Thurston County Fair Fund 1030. This is a special revenue fund which supports a five-day county fair and year round events, and facility rentals.

Storm and Surface Water Utility Fund 4060. This enterprise fund is supported by dedicated revenue assessment that enables storm water management and water quality improvements through programs such as the administration of the Drainage Design and Erosion Control Manual, education and outreach, water quality and quantity monitoring, facility inspection and maintenance, drainage infrastructure mapping, illicit discharge detection elimination, planning, and coordinating compliance with the County's Municipal Stormwater Permit.

Storm and Surface Water Capital Fund 4070. This enterprise fund was established to administer the capital program and fund stormwater capital facilities projects that provide local flood reduction, habitat and water quality improvement. Revenue is provided through operating transfers from the Storm and Surface Water Utility Fund.

Land Use and Permitting Fund 4124. This fund supports the review of land use proposals and building permit applications to ensure compliance with Thurston County Codes and operates as a fee-based enterprise fund with General Fund support for non-permit related technical assistance, Code Compliance, and administrative support for the Boundary Review Board and the Historic Commission.

Budget Drivers:

Community Planning and Economic Development Budget Drivers	Unit of Measure	2015	2016	2017
LUP - Number of Permit Inquires (sign in)	Number	13,518	14,140	15,839
LUP - Number of Permit Applications	Number	4,180	4,190	4,980
LUP - Number of Compliance Requests	Number	298	276	275
LRP - Number of Code Amendments on the BOCC Docket	Number	11	20	20
LRP - Number of Comprehensive Plan Amendments on the BOCC Docket	Number	7	7	12
LRP - Number of Grants in process	Number	7	10	9
WR - Number of Customer Service & Technical inquiries	Number	165	210	233
WR - Number of system and project inspections	Number	659	651	704
WR - Number of illicit Discharge Investigations	Number	178	159	168
WSU - Number of Workshop/Community Events	Number	287	377	395
WSU - Number of community participants at all programs/events	People	5,959	8,150	9,895
Fair - Number of fair event attendees	Number	26,248	30,524	21,475
Fair - Number of Vendors at Fair events	Number	94	99	98
Fair - Year round occupancy rate of fairgrounds event space.	Percentage	17%	20%	23%

EXPENDITURES & FTEs BY DEPARTMENT

Community Planning and Economic Development	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	63.50	66.73	68.00	50.55	50.55
Personnel	6,132,980	7,071,128	2,933,488	5,227,098	5,318,214
Internal Services	2,749,304	3,643,692	1,298,491	2,790,290	2,836,289
Professional Services	660,580	1,107,786	133,006	691,886	1,331,886
Operating Costs	732,543	1,070,443	286,553	514,217	509,717
Debt Services	6,964	8,156	2,437	8,141	8,141
Capital Expenses	42,491	(30,839)	0	0	0
Transfer to Other County Funds	1,496,665	1,669,500	24,300	0	0
Total	11,821,526	14,539,866	4,678,275	9,231,632	10,004,247

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	190,358	223,444	87,948	208,056	211,733
Internal Services	122,128	130,612	65,670	118,889	123,607
Professional Services	142,500	137,136	50,756	142,136	142,136
Operating Costs	20,671	26,798	11,603	22,798	22,798
Debt Services	3,303	3,032	786	3,032	3,032
Capital Expenses	0	12,961	0	0	0
Total	478,960	533,983	216,762	494,911	503,306

Department Budget: Community Planning and Economic Development

Dept #: 27

FAIR	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	261,525	272,686	87,089	234,263	237,895
Internal Services	139,137	129,856	63,852	141,616	141,037
Professional Services	75,926	92,100	9,929	92,100	92,100
Operating Costs	118,092	109,440	34,845	109,440	109,440
Debt Services	2,408	0	1,204	0	0
Transfer to Other County Funds	0	0	0	0	0
Total	597,089	604,082	196,919	577,419	580,472

BASIN PLANNING & ENHANCEMENTS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	12,384	13,750	2,508	0	0
Operating Costs	17	0	0	0	0
Total	12,401	13,750	2,508	0	0

STORM & SURFACE WATER UTILITY	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	2,578,791	2,871,441	1,234,239	1,000,492	1,015,305
Internal Services	1,396,681	1,939,771	581,724	910,652	914,919
Professional Services	336,596	397,950	40,452	196,750	196,750
Operating Costs	468,261	814,526	192,556	262,050	262,050
Debt Services	253	15	28	0	0
Capital Expenses	0	2,500	0	0	0
Transfer to Other County Funds	1,496,665	1,659,700	14,500	0	0
Total	6,277,247	7,685,903	2,063,500	2,369,944	2,389,024

STORM & SURFACE WATER CAPITAL	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	77,290	180,065	49,722	0	0
Internal Services	7,550	287,316	8,658	0	0
Professional Services	17,651	401,200	100	0	0
Operating Costs	15	10,000	0	0	0

Department Budget: Community Planning and Economic Development

Dept #: 27

Capital Expenses	42,491	(46,300)	0	0	0
Total	144,996	832,281	58,480	0	0

LAND USE & PERMITTING	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	3,012,632	3,509,742	1,471,982	3,784,287	3,853,281
Internal Services	1,083,806	1,156,137	578,588	1,619,133	1,656,726
Professional Services	87,907	79,400	31,769	260,900	900,900
Operating Costs	125,487	109,679	47,549	119,929	115,429
Debt Services	1,000	5,109	419	5,109	5,109
Transfer to Other County Funds	0	9,800	9,800	0	0
Total	4,310,832	4,869,867	2,140,107	5,789,358	6,531,445

REVENUE BY DEPARTMENT

Community Planning and Economic Development	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	5,118,011	3,320,693	3,128,274	4,869,793	5,659,793
General Fund Contribution	604,663	617,931	0	615,270	615,270
From Other Funds	1,519,421	1,817,634	147,334	32,000	25,000
Intergovernmental Revenue	37,588	35,000	35,873	35,000	35,000
Miscellaneous Revenue	5,902,505	6,654,338	6,013,585	297,600	297,600
Grants	12,221	0	0	0	0
Total	13,194,407	12,445,596	9,325,066	5,849,663	6,632,663

REVENUE BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	146,587	210,093	7,802	195,093	195,093
Miscellaneous Revenue	489	20,961	0	500	500
Total	147,075	231,054	7,802	195,593	195,593

Department Budget: Community Planning and Economic
Development

Dept #: 27

FAIR	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	146,666	113,000	16,390	113,000	113,000
General Fund Contribution	191,839	166,839	0	166,839	166,839
From Other Funds	19,000	5,667	5,667	500	0
Intergovernmental Revenue	37,588	35,000	35,873	35,000	35,000
Miscellaneous Revenue	166,549	252,100	101,447	252,100	252,100
Total	561,642	572,606	159,377	567,439	566,939

BASIN PLANNING & ENHANCEMENTS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Miscellaneous Revenue	317	0	149	0	0
Total	317	0	149	0	0

STORM & SURFACE WATER UTILITY	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	1,086,764	101,000	28,995	40,000	40,000
From Other Funds	0	56,667	56,667	0	0
Miscellaneous Revenue	5,668,317	6,377,077	5,861,255	0	0
Grants	12,221	0	0	0	0
Total	6,767,303	6,534,744	5,946,916	40,000	40,000

STORM & SURFACE WATER CAPITAL	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	1,479,600	1,647,300	0	0	0
Miscellaneous Revenue	41,634	0	30,887	0	0
Total	1,521,234	1,647,300	30,887	0	0

LAND USE & PERMITTING	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	3,737,994	2,896,600	3,075,087	4,521,700	5,311,700
General Fund Contribution	412,824	451,092	0	448,431	448,431
From Other Funds	20,821	108,000	85,000	31,500	25,000

Department Budget: Community Planning and Economic Development				Dept #: 27	
Miscellaneous Revenue	25,198	4,200	19,848	45,000	45,000
Grants	0	0	0	0	0
Total	4,196,836	3,459,892	3,179,934	5,046,631	5,830,131

EXPENDITURES & FTEs BY DEPARTMENT

Community Planning	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	13.00	16.52	15.00	15.25	12.25
Personnel	1,199,333	1,573,311	672,437	1,621,871	1,391,649
Internal Services	185,808	196,927	93,412	209,779	213,811
Professional Services	567,489	593,619	65,594	226,539	530,142
Operating Costs	37,652	42,288	10,889	33,341	34,814
Capital Expenses	0	0	0	0	0
Total	1,990,282	2,406,145	842,332	2,091,530	2,170,416

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	1,199,333	1,573,311	672,437	1,621,871	1,391,649
Internal Services	185,808	196,927	93,412	209,779	213,811
Professional Services	567,489	593,619	65,594	226,539	530,142
Operating Costs	37,652	42,288	10,889	33,341	34,814
Total	1,990,282	2,406,145	842,332	2,091,530	2,170,416

REVENUE BY DEPARTMENT

Community Planning	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	72,915	87,900	(12,333)	15,000	15,000
Grants	532,958	1,095,761	60,251	443,958	671,647
Total	605,873	1,183,661	47,918	458,958	686,647

REVENUE BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	72,915	87,900	(12,333)	15,000	15,000
Grants	532,958	1,095,761	60,251	443,958	671,647
Total	605,873	1,183,661	47,918	458,958	686,647

Department Budget: Community Planning and Economic Development		Department 27	
Program: 0001 - Beginning fund Balance – Unreserved			
Description: Represents the beginning fund balance that is not reserved for a specific purpose.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	13,399,202	2,826,766	2,826,766
Program: B500 - ADMINISTRATION			
Description: Administrative operating expenses include: county-owned facility rent, utilities, internal service costs, county vehicle, insurance, supplies, leased copy equipment, and portions of Program administration support.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	247,153	210,520	216,791
Revenue	20,961	500	500
Program: B520 - 4-H			
Description: 4-H Youth Development provides hands-on teaching, leadership development and outreach to youth, grades K-12 in many subject areas.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	66,086	74,736	74,736
Program: B540 - MASTER GARDENER			
Description: The Master Gardener and Master Composter Programs provide a wide array of formal and informal education opportunities for the public. Full training courses in gardening and composting are offered annually. After intensive training, gardening and composting volunteers fulfill sixty and forty hours of volunteer work, respectively, at the Master Gardener demonstration gardens, diagnostic clinics and workshops. These are regularly staffed with volunteers who answer questions on soils, plants, insects, composting and gardening techniques.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	148,949	152,860	154,984
Revenue	138,093	138,093	138,093
Program: B542 - MG-ANNUAL TRAINING PROGRAM			
Description: The Master Gardener/Master Composter training courses are provided annually. Revenue covers expenses for training local community members to become official Master Gardeners or Master Composters by WSU standard practices. Any revenue collected beyond training expenses is returned to support the program, demonstration gardens and clinics.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	11,795	11,795	11,795
Revenue	12,000	12,000	12,000

Department Budget: Community Planning and Economic Development

Department 27

Program: B565 - NATIVE PLANT SALVAGE

Description: The Native Plant Salvage Project helps protect water quality and wildlife habitat through action-based educational activities. Volunteer opportunities include rescuing plants from areas slated for new development, streamside vegetation projects, installing and maintaining learning landscapes at area schools, fundraising and assisting with public workshops on plant identification, naturescaping and propagation.

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	45,000	45,000	45,000
Revenue	45,000	45,000	45,000

Program: B580 - FOOD SAFETY

Description: The WSU Extension Food Safety and Nutrition Program provides information on nutrition, healthy food choices, safe food handling and storage, preventing food borne illnesses, hand washing and assisting low-income residents with food budget-stretching ideas.

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	15,000	0	0
Revenue	15,000	0	0

Program: C230 - ADMINISTRATION

Description: The Administration to all divisions of Community Planning and Resource Development (CPED). Services are management, administrative and accounting support.

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	482,520	1,063,311	935,366
Revenue	179,066	127,556	120,056

Program: C235 - DEVELOPMENT ASSISTANCE CENTER

Description: The Development Assistance Center provides one-stop assistance to citizens, contractors, and property owners seeking property information, permits and authorizations to develop land and coordinate projects that require intradepartmental review.

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	636,569	706,658	716,765
Revenue	297,000	616,200	616,200

Program: C240 - ADVANCED PLANNING

Description:

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	99,023	99,043	890,555
Revenue	0	0	790,000

Department Budget: Community Planning and Economic Development		Department 27	
Program: C245 - PLANNING & ENVIRONMENTAL SRVCS			
Description: The Planning and Environmental Review section reviews proposed land-use actions for their consistency with the Thurston County Comprehensive Plan and related zoning and development standards.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,795,427	2,101,407	2,145,700
Revenue	600,000	750,000	750,000
Program: C247 - HEARINGS EXAMINER			
Description: This program is contracted out and issues decisions on land use proposals, oversees the public hearing process and hears appeals of administrative decisions.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	50,000	50,000	50,000
Revenue	50,000	40,000	40,000
Program: C250 - SOLID WASTE COMPLIANCE			
Description: The Compliance Unit investigates complaints related to building without permits, critical areas and zoning violations, grading violations, and junk vehicle complaints.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	400,068	401,196	410,363
Revenue	373,875	373,875	373,875
Program: C255 - BUILDING INSPECTIONS			
Description: The Building and Fire Safety section inspects all new construction within unincorporated Thurston County for compliance with building and fire codes.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	673,675	683,366	693,695
Revenue	1,111,200	1,758,000	1,758,000
Program: C260 - BUILDING PLAN REVIEW			
Description: The Building and Fire Safety section reviews building plans for all new construction within unincorporated Thurston County for compliance with building, flood and fire codes.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	475,578	442,974	445,865
Revenue	660,000	1,210,000	1,210,000

Department Budget: Community Planning and Economic Development

Department 27

Program: C270 - FIRE CODE INSPECTIONS

Description: The Fire Code Inspection division reviews building plans and inspects all non-residential new construction within unincorporated Thurston County for compliance with state and local fire codes. This division conducts regular inspections on all non-residential structures for compliance with state and local fire codes.

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	195,000	192,865	194,370
Revenue	157,000	125,000	125,000

Program: C282 - BOUNDARY REVIEW BOARD

Description: Land Use and Permitting contracts with TRPC (Thurston Regional Planning Council) to provide staff support for this voluntary board, which reviews annexation proposals and issues recommendations on these proposals.

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	18,949	12,854	12,955
Revenue	351	10,000	10,000

Program: C283 - HISTORIC COMMISSION

Description: Administrative support for activities related to the conservation, preservation and support of historical locations within Thurston County and assists the citizen commission with projects related to conservation and preservation of historic sites within rural Thurston County.

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	42,958	35,684	35,811
Revenue	23,000	24,000	25,000

Program: C300 - FAIR EVENT

Description: August Fair Event and other events year round including facility rentals

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	165,139	166,617	166,669
Revenue	405,006	399,839	399,339

Program: C301 - ADMISSION TICKETS

Description:

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	0	0

Program: C320 - GENERAL OPERATIONS

Description: Off-season activities including facility rentals, storage, camping, and off-season events.

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	439	425

Department Budget: Community Planning and Economic Development		Department 27	
Program: C350 - FAIRGROUNDS			
Description: Operation costs for and of the fairgrounds not directly related to the August Fair Event.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	438,943	410,363	413,378
Revenue	167,600	167,600	167,600
Program: W439 - DESCH RIVER/IN LIEU FEE GRANT			
Description: Water Resources staff will use a \$1.8 million Department of Ecology grant to develop an in lieu fee program and purchase and permanently protect land containing wetland habitat in the Deschutes River watershed. Other grants will help fund efforts to implement the Black Lake Integrated Aquatic Vegetation Management Plan.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	13,750	0	0
Program: W600 - SSWU-PIE			
Description: Education and outreach services include focused programs for youth and adults. Youth programs include school programs and field activities to restore sites and monitor for macro invertebrates (Stream Team). Adult outreach programs include partnerships with WSU Extension, Chehalis River Partnership, and the Nisqually River Council and other county departments such as Public Health - Environmental Health division. In addition, 2016 increases focus on outreach programs that are linked to the NPDES permit, such as illicit discharge detection elimination, reduction in bacteria and nutrients for residential areas.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	747,201	0	0
Revenue	102,667	0	0
Program: W601 - SSWU-PLANNING & POLICY			
Description: This program coordinates all county actions toward compliance with the National Pollution Discharge Elimination System (NPDES) Phase II Stormwater Permit and the planning activities for resource preservation and protection. The Thurston County Drainage Design and Erosion Control Manual is administered under these activities.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	415,168	0	0
Revenue	18,500	0	0
Program: W602 - SS GENERAL MONITORING			
Description: This program includes monitoring ground water elevations in flood-prone areas, stream flow stations for flood-prone streams, and precipitation gages throughout the county. Additionally, the program provides contracted services to the cities of Olympia, Lacey and Tumwater. The program also provides ambient water quality data.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	642,549	0	0

Department Budget: Community Planning and Economic Development

Department 27

Program: W603 - SSWU-MAINTENANCE

Description: This program involves inspecting and maintaining public facilities, ensuring that private facilities are inspected and maintained, collecting data to manage county-owned assets, and developing a map of the county's storm water infrastructure. The program also provides technical assistance for ratepayers.

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,638,798	0	0

Program: W604 - ILA MONITORING

Description: This program includes monitoring ground water elevations in flood-prone areas, stream flow stations for flood-prone streams, and precipitation gages throughout the county. Additionally, the program provides contracted services to the cities of Olympia, Lacey and Tumwater. The program also provides ambient water quality data.

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	100,534	0	0
Revenue	36,500	0	0

Program: W605 - SSWU DATA MANAGEMENT

Description: Utility administration provides staff management, develops program priorities, implements fiscal controls, and develops data for the customer billing system and the NPDES compliance tracking system

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	108,826	0	0

Program: W606 - SSWU ADMINISTRATION

Description: Utility administration provides staff management, develops program priorities, implements fiscal controls, and develops data for the customer billing system and the NPDES compliance tracking system

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,981,789	0	0
Revenue	116,500	0	0

Program: W607 - SSWU DRAINAGE MANUAL

Description: This program coordinates all county actions toward compliance with the National Pollution Discharge Elimination System (NPDES) Phase II Stormwater Permit and the planning activities for resource preservation and protection. The Thurston County Drainage Design and Erosion Control Manual is administered under these activities.

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	168,420	0	0

Department Budget: Community Planning and Economic Development

Department 27

Program: W608 - SSW INFRASTRUCTURE MAPPING

Description: This program involves inspecting and maintaining public facilities, ensuring that private facilities are inspected and maintained, collecting data to manage county-owned assets, and developing a map of the county's storm water infrastructure. The program also provides technical assistance for ratepayers.

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	180,214	0	0

Program: W609 - SSW IDDE & ASSET MANAGEMENT

Description: The illicit discharge detection elimination program involves inspecting and investigating any unauthorized discharges or connections to the storm water systems, and taking appropriate corrective action which may range from awareness education to enforcement.

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	55,104	0	0

Program: W634 - SSWU-OP TRANSFRS

Description: Utility administration provides staff management, develops program priorities, implements fiscal controls, and develops data for the customer billing system and the NPDES compliance tracking system

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,647,300	0	0

Program: W651 - WR PLANNING AND OUTREACH

Description: Effective January 2019, this program captures the activities of Water Resources Planning and Outreach staff to coordinates all county actions toward compliance with the National Pollution Discharge Elimination System (NPDES) Phase II Stormwater Permit and the planning activities for resource preservation and protection. The Thurston County Drainage Design and Erosion Control Manual is administered under these activities.

Education and outreach services include focused programs for youth and adults. Youth programs include school programs and field activities to restore sites and monitor for macro invertebrates (Stream Team). Adult outreach programs include partnerships with WSU Extension, Chehalis River Partnership, and the Nisqually River Council and other county departments such as Public Health - Environmental Health division. Work is linked to the NPDES permit, such as illicit discharge detection elimination, reduction in bacteria and nutrients for residential areas.

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	1,377,789	1,387,002

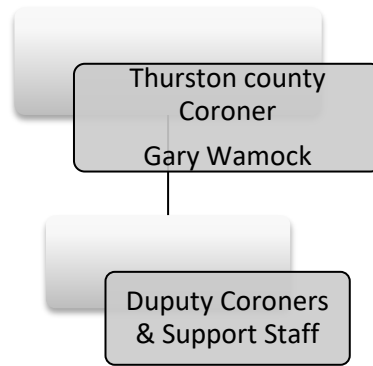
Program: W652 - WR MONITORING

Description: Effective January 2019, Water Resources NPDES Monitoring - This program includes monitoring ground water elevations in flood-prone areas, stream flow stations for flood-prone streams, and precipitation gages throughout the county. Additionally, the program provides contracted services to the cities of Olympia, Lacey and Tumwater. The program also provides ambient water quality data.

Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	992,155	1,002,022
Revenue	0	40,000	40,000

Department Budget: Community Planning and Economic Development		Department 27	
Program: W699 - SSWU REVENUE			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	6,260,577	0	0
Program: W700 - ADMIN SUPPORT COSTS			
Description: This program focuses on retrofitting, replacing, or installing new infrastructure. In many cases, the program installs new or additional drainage infrastructure in subdivisions that were built before storm water standards were adopted.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	71,367	0	0
Program: W720 - STORMWATER CFP PROJECTS			
Description: This program focuses on retrofitting, replacing, or installing new infrastructure. In many cases, the program installs new or additional drainage infrastructure in subdivisions that were built before storm water standards were adopted.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	760,914	0	0
Program: W779 - SW CFP REVENUE			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,647,300	0	0

Department Budget: Community Planning		Department 36	
Program: P100 - COMMUNITY PLANNING			
Description: Community planning includes the maintenance and updating of plans and codes required under the Washington State Growth Management Act, Shorelines Management Act and other state and federal mandates. Provides in house GIS support for all of CPED. The annual work program includes analysis and review of pending legislation impacting local government. General Fund supports Capital Facilities Planning, Conservation Futures, Open space Tax Programs, Low Impact development code update coordination, development code updates, county wide planning policies, staff support of the Board of County Commissioners, committees, work groups and advisory groups.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,495,719	1,657,096	1,512,184
Revenue	87,900	15,000	15,000
Program: P199 - COMMUNITY PLANNING - GRANTS			
Description: Community Planning - Federal and State grants: Habitat Conservation Plan Phase II, Habitat Conservation Plan Phase III, Prairie Biologist Field support, HCP public information and outreach, EPA-Deschutes Watershed evaluation, Voluntary Stewardship Program, and Puget Sound Partnership Alliance for a Healthy South Sound-Lead Implementing Organization.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	910,426	434,434	658,232
Revenue	1,095,761	443,958	671,647

Organization:**Mission and Purpose:**

The Thurston County Coroner's Office (TCCO) reviews and/or investigates every death occurring in Thurston County. A thorough, comprehensive, and unbiased report is written for each death investigated. Autopsies are conducted on all homicides, traffic related deaths, industrial accidents, and all suspicious deaths. The Coroner's Office also works closely with the medical community, law enforcement, and fire department personnel, notifies next-of-kin, and inventories and returns personal property to the rightful heirs. The Coroner's Office operates 24 hours a day, 365 days a year.

2019 - 2020 Goals:

- ❖ Continue to work cooperatively with law enforcement, hospitals, first responders and other agencies to provide appropriate death investigation in a professional, courteous and compassionate manner.

2019 - 2020 Challenges:

Absorbing the cost increase of autopsy charges. The Coroner's operating budget has no options to pull from to cover the expected expenditures.

Managing workload. Although a half-time position was added to the Office in the 2017 budget, the increase is inadequate. The half-time position investigates cases and it isn't sufficient to keep up with the increase in cases investigated.

Funds:

The Coroner's Office is funded within the General Fund, but receives some state funding.

Budget Drivers:

	Unit of Measure	2015	2016	2017
Total Deaths Reported	Number	2408	2351	2457
Deaths Investigated	Number	315	321	371
County Population	Number	267,410	272,690	276,900

EXPENDITURES & FTEs BY DEPARTMENT

Coroner	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	6.50	7.00	7.00	7.50	7.50
Personnel	667,890	759,599	331,840	792,146	805,072
Internal Services	211,973	210,653	106,287	210,195	220,755
Professional Services	202,634	213,108	76,107	213,108	213,108
Operating Costs	28,997	16,184	18,609	16,184	16,184
Debt Services	5,363	4,940	2,253	4,940	4,940
Capital Expenses	223	9,009	0	0	0
Total	1,117,080	1,213,493	535,096	1,236,573	1,260,059

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	667,890	759,599	331,840	792,146	805,072
Internal Services	211,973	210,653	106,287	210,195	220,755
Professional Services	202,634	213,108	76,107	213,108	213,108
Operating Costs	28,997	16,184	18,609	16,184	16,184
Debt Services	5,363	4,940	2,253	4,940	4,940
Capital Expenses	223	9,009	0	0	0
Total	1,117,080	1,213,493	535,096	1,236,573	1,260,059

REVENUE BY DEPARTMENT

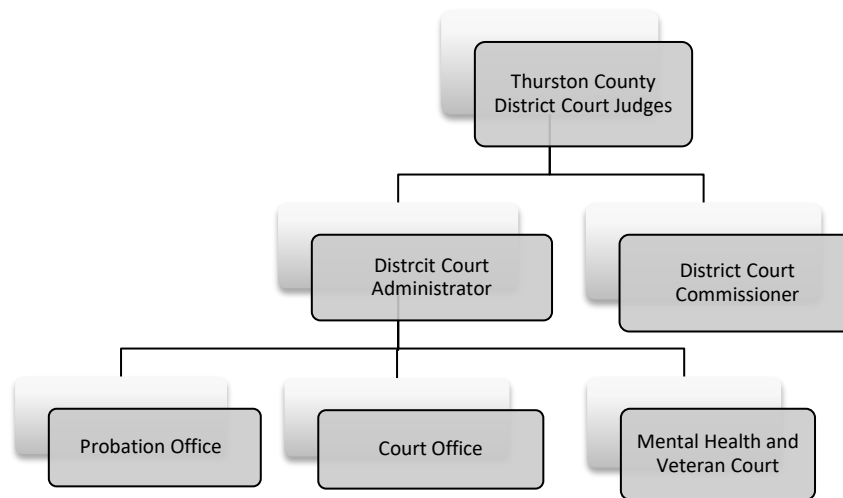
Coroner	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Intergovernmental Revenue	80,997	80,200	0	80,200	80,200
Miscellaneous Revenue	18,073	17,709	6,750	15,700	15,700
Total	99,070	97,909	6,750	95,900	95,900

REVENUE BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Intergovernmental Revenue	80,997	80,200	0	80,200	80,200
Miscellaneous Revenue	18,073	17,709	6,750	15,700	15,700
Total	99,070	97,909	6,750	95,900	95,900

Department Budget: Coroner		Department 12	
Program: B300 - CORONER PERSONNEL			
Description: Salaries and benefits for FTEs, including extra help, on-call pay and overtime.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	759,599	792,146	805,072
Program: B301 - CORONER OPERATIONS			
Description: Administration and operations include office supplies, travel, small tools and minor equipment, equipment leases, phones, mailroom, and all other interfund costs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	153,969	141,666	146,207
Revenue	9,009	0	0
Program: B302 - DEATH INVESTIGATIONS			
Description: Death investigations include morgue supplies, personal protection gear and equipment. These funds are also applied to professional services (x-rays, lab work, dental charting or comparison) that are necessary in determining the identification of the remains and to determine the cause and manner of death.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	18,067	18,067	18,067
Revenue	700	700	700
Program: B303 - AUTOPSY REIMBURSEMENT			
Description: The State of Washington, through the Forensic Investigation Council, reimburses the county 40% of the total amount expended on autopsies and other professional services (those services that are deemed by the pathologist as necessary to render an opinion as to cause and manner of death). The state also reimburses the county 100% of all autopsy costs and other professional service fees that are associated with children under the age of three.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	198,000	198,000	198,000
Revenue	80,200	80,200	80,200
Program: B304 - CORONER TRAINING			
Description: Training, conferences and travel.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,000	1,000	1,000
Program: B305 - CORONER FACILITIES			
Description: Space & facilities rentals, small tools & minor equipment, professional services, interfund op-co owned.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	78,058	80,894	86,913
Revenue	8,000	15,000	15,000

Department Budget: Coroner		Department 12	
Program: B306 - INDIGENT BURIAL			
Description: These funds are used to provide for the disposition of the remains of any indigent person who dies within the county and whose body is unclaimed by relatives or church organizations.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	4,800	4,800	4,800

Organization:**Mission and Purpose:**

Serving justice through serving people: It is the mission of the judiciary of the Thurston County District Court to provide equal access to a fair and impartial system of justice by which legal disputes may be resolved in a timely, efficient manner, while fostering public trust and confidence. We will serve the public and foster a friendly, accessible environment, treating all individuals with dignity, respect, honesty and fairness. We will be customer service-oriented, technologically innovative, efficient and creative in all our operations and maintain a supportive working environment through encouraging teamwork, innovation and professional growth.

2017 - 2018 Accomplishments:

- ❖ Implemented text messages to remind defendants of court dates, reducing failures to appear and moving cases through the system more quickly and at less cost. Savings will be realized not just by the court, but by law enforcement (fewer arrests, fewer warrants) and by the jail (fewer in-custody defendants).
- ❖ Automated receipting from our online payment service provider so clerks no longer have to manually enter money received over the phone or internet saving time and reducing costs.
- ❖ Entered into a memorandum of understanding with the municipal courts in Thurston County to quash their warrants and allow them to quash District Court warrants. This allows defendants to get back into court and get their cases resolved, thereby lowering our caseloads and allowing defendants to regain employment and contribute to the community. Fewer defendants will be arrested, held in jail or on warrant status, saving the county resources and money.
- ❖ Entered into a memorandum of understanding with several district and municipal courts along the I-5 corridor to allow a defendant to consolidate all the fines and fees into one payment plan. This increases our collection rates, completes cases more quickly, and keeps defendants from having to return to court for failure to pay.
- ❖ Implemented coding changes to track continuances and used this information to lower the number of continuances granted, completing cases in a timelier manner. This saves costs to the court, the prosecutor's office and the public defense department.
- ❖ With the help of the IT Department, we updated our electronic document system to a reliable, stable application which allows for attorneys to complete forms from anywhere before court starts, automatically creates and pre-fills the most commonly used documents, moves documents where they need to go, and transmits them to law enforcement agencies automatically.

- ❖ Updated the District Court website to provide access to calendars, documents and information for anyone coming to court.

2019 - 2020 Goals:

- ❖ Continue to work with County officials, other interested parties and the public to develop next steps for the construction of a non-obsolete and appropriate justice facility.
- ❖ Work with Central Service and IT to identify space for and construct an interim fourth courtroom.
- ❖ Establish a TST funded mental health program within the Probation Department to better serve defendants with mental health and/or substance abuse issues who do not qualify for the mental health/veterans court program.
- ❖ Collaborate with Northwest Resources to establish housing opportunities for mental health/veterans court participants, and participants of the new mental health program within the Probation Department.
- ❖ Carry on our civic education outreach programs by continuing to take small claims hearings to local high schools.
- ❖ Video streaming of court proceedings – It is the court’s belief that transparency of the third branch of government is one of our top priorities. We will continue to work with county officials to upgrade infrastructure to set the foundation for streaming of court proceedings.
- ❖ Continue to seek out innovative programs to reduce caseloads, reduce costs, and better serve our constituents.

2019 - 2020 Challenges:

- ❖ Thurston County District Court facilities continue to limit the court’s ability to best serve the citizens of Thurston County. It has been stated that “A well-designed courthouse facility has the ability to embody the court’s essential principles of openness and fairness, providing accessibility and security while allowing the judicial process to move forward unhindered and with increased efficiency and effectiveness.” The law enforcement agencies which feed into District Court are either increasing existing staff (such as the Thurston County Sheriff) or filling vacancies which have been existing for several years (for example, Tumwater Police Department). These hirings began in 2018, which means the Court will begin to see increased filings in 2019 and more in 2020. Even before the addition of new officers, DUI cases have been increasing over the last several years. We anticipate a 10% rise in DUI cases over 2017. These cases take the most judicial time, with more hearings, longer trials and more likelihood of assignment to probation. In addition, civil filings are rising again; in 2018, we expect 15% more civil cases to be filed than in 2017. This continues to be our number one challenge.
- ❖ Judicial needs will be an increasing challenge over the next biennium. The increased filings detailed above have a direct impact on the need for increased judicial time. Due to changes in processes and increased efficiencies through technology, we don’t anticipate these increased filings to create an issue with staff, but it will stretch our judicial resources.
- ❖ Providing adequate services for limited English proficiency defendants remains a challenge. Over the past two years, we have seen an increase in rarer languages which have limited interpreter resources. More often, we are paying out of county interpreters which brings increased costs. In 2018, we modified our policy to pay only for mileage, rather than giving interpreters the choice to charge for mileage or travel time. Although this has saved us money, it has resulted in some interpreters no longer being willing to travel to Thurston County.

Funds:

District Court is funded entirely by the General Fund. The Mental Health and Veterans’ Courts are funded by Treatment Sales Tax.

Budget Drivers:

	Unit of Measure	2015	2016	2017
Infractions	filings	21,445	22,605	23,191
Lacey	filings	857	402	410
Tumwater	filings	365	259	191
	Unit of Measure	2015	2016	2017
DUI	filings	591	665	771
Lacey	filings	98	71	51
Tumwater	filings	58	54	62
All Other Criminal	filings	1,230	1,621	2,007
Lacey	filings	1,564	1,211	1,203
Tumwater	filings	797	757	639
Civil and Small Claims	filings	4,856	5,712	4,773
Non-trial Proceedings	proceeding count		42,600	40,486
Trials	trial count		112	94
Revenue	dollars	4,845,954	4,699,822	4,074,888

EXPENDITURES & FTEs BY DEPARTMENT

District Court	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	31.50	32.25	32.50	33.75	33.75
Personnel	2,866,725	3,228,127	1,432,193	3,348,782	3,443,245
Internal Services	511,934	493,518	247,948	480,991	498,905
Professional Services	65,635	80,500	35,884	80,500	80,500
Operating Costs	70,232	69,167	40,549	106,982	104,379
Debt Services	0	2,851	0	2,851	2,851
Capital Expenses	0	0	0	0	0
Total	3,514,526	3,874,163	1,756,574	4,020,106	4,129,880

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	2,866,725	3,228,127	1,432,193	2,864,971	2,945,353
Internal Services	511,934	493,518	247,948	479,991	497,905
Professional Services	65,635	80,500	35,884	25,500	25,500
Operating Costs	70,232	69,167	40,549	48,947	48,947
Debt Services	0	2,851	0	2,851	2,851
Total	3,514,526	3,874,163	1,756,574	3,422,260	3,520,556

TREATMENT SALES TAX	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	0	0	483,811	497,892
Internal Services	0	0	0	1,000	1,000
Professional Services	0	0	0	55,000	55,000
Operating Costs	0	0	0	58,035	55,432
Total	0	0	0	597,846	609,324

REVENUE BY DEPARTMENT

District Court	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	945,149	1,213,100	255,662	1,088,100	1,088,100
From Other Funds	350,848	564,203	105,706	0	0
Miscellaneous Revenue	1,711,794	1,641,650	829,548	1,616,650	1,616,650
Total	3,007,792	3,418,953	1,190,917	2,704,750	2,704,750

REVENUE BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	945,149	1,213,100	255,662	1,088,100	1,088,100
From Other Funds	350,848	564,203	105,706	0	0
Miscellaneous Revenue	1,711,794	1,641,650	829,548	1,616,650	1,616,650
Total	3,007,792	3,418,953	1,190,917	2,704,750	2,704,750

Department Budget: District Court		Department 07	
Program: A700 - JUDICIAL SVS			
Description: Revenue received from providing court services to municipalities within Thurston County. RCW			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	675,000	550,000	550,000
Program: A701 - ANTI-HAR F/F			
Description: Filing fees from anti-harassment cases. RCW 3.62.060			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,000	1,000	1,000
Program: A702 - CIVIL F/F			
Description: Filing fees from civil cases. RCW 3.62.060			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	80,000	80,000	80,000
Program: A703 - SC F/F			
Description: Filing fees from small claims cases. RCW 12.40.020 AND 7.75.035(1)			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	6,000	6,000	6,000
Program: A704 - TRANSCRIPTS			
Description: Fee assessed for preparing a transcript of a civil judgment. RCW 3.62.060			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	3,000	3,000	3,000
Program: A706 - SUPP PROC FEES			
Description: Fee for filing a supplemental proceeding in a civil case. Supplemental proceedings are used to locate property of a judgment debtor. RCW 3.62.060			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	200	200	200
Program: A707 - CV JURY DEMAND			
Description: Fees required when a party requests a civil trial by jury. RCW 3.62.060			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,500	1,500	1,500
Program: A708 - WRIT F/F			
Description: Fee for issuing a writ of garnishment or other writ in a civil case. RCW 3.62.060			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	25,000	25,000	25,000

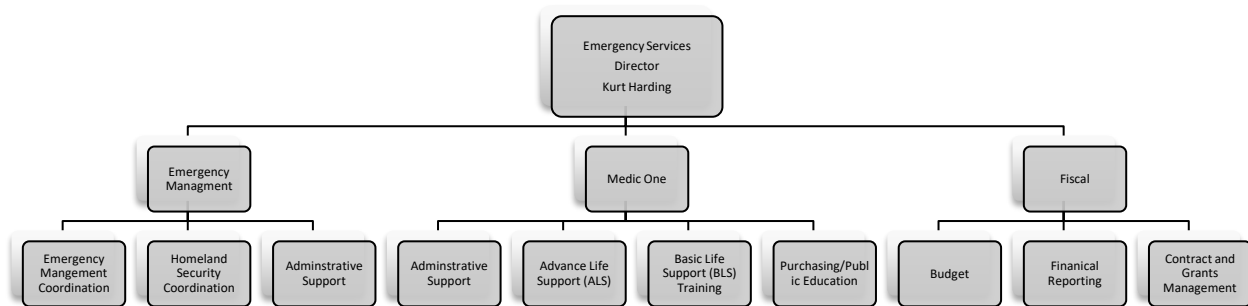
Department Budget: District Court		Department 07	
Program: A709 - CV REC SVS			
Description: Charge for certifying any document on file or of record; or charge for preparing a certified copy of or exemplifying an instrument on file or of record.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	35,000	35,000	35,000
Program: A710 - CV APPEAL PREP			
Description: Fee charged for preparing the record for a case of appeal. RCW 3.62.060			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	200	200	200
Program: A711 - NAME CHANGE ADMIN FEE			
Description: Fees collected to legally change name. RCW 4.24.130(4) and 36.22.200			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,600	1,600	1,600
Program: A712 - WARRANT FEES			
Description: Fees charged for preparing and serving warrants. 10.01.160			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	7,000	7,000	7,000
Program: A713 - DEF PROS FEES			
Description: Fees charged for administering a deferred prosecution. 10.01.160			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	13,000	13,000	13,000
Program: A714 - COPY/TAPE FEES			
Description: Fees collected for non-certified copies of documents.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,600	1,600	1,600
Program: A715 - PROBATION FEES			
Description: Assessment which may be levied on a defendant sentenced to probation. 10.64.120			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	325,000	325,000	325,000

Department Budget: District Court		Department 07	
Program: A716 - TRANSFER OFFENDER FEE			
Description: This fee is used to receipt the \$40 local processing fee for Interstate Compact offender transfer requests. The Department of Corrections (DOC) has established a \$100 application fee of which the local jurisdiction will retain \$40. 9.94A.74504			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	300	300	300
Program: A717 - LOCAL JUDICAL STABILIZ DC			
Description: Additional fee required to be collected on certain civil filings until July 1, 2021. 3.62.060			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	25,000	25,000	25,000
Program: A718 - LOCAL JUDICAL STABILIZ SC			
Description: Additional fee required to be collected on certain civil filings until July 1, 2021. 3.62.060			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	500	500	500
Program: A719 - TRAFFIC INFR TP FEE			
Description: Fee imposed when a defendant chooses time pay rather than one time full payment. No longer used as time pay agreements now go to a third party vendor. What's remaining are older cases not yet paid in full.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	12,000	12,000	12,000
Program: A720 - TRAFFIC INFR PEN			
Description: Fines collected for traffic infractions committed.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,140,000	1,140,000	1,140,000
Program: A721 - NON-TRAFFIC INF PEN			
Description: Fines collected for non-traffic infractions committed.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	11,500	11,500	11,500
Program: A725 - PARKING			
Description: Fines collected for parking infractions committed.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	7,000	22,000	22,000

Department Budget: District Court		Department 07	
Program: A726 - DISABLED PARKING			
Description: Fines collected for disabled parking infractions committed.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	100	100	100
Program: A727 - DUI FINES			
Description: Fines collected for DUI misdemeanor crimes committed.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	181,000	181,000	181,000
Program: A728 - CRIMINAL TRAF FINES			
Description: Fines collected for traffic crimes committed, other than DUI.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	222,000	187,000	187,000
Program: A729 - CRIMINAL FINES			
Description: Fines collected for non-traffic crimes committed.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	27,000	22,000	22,000
Program: A730 - COURT COST RECOUPMENTS			
Description: Public defense fees for defendants deemed indigent but able to pay.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	26,000	26,000	26,000
Program: A732 - CIVIL CNTRCROS3RD			
Description: Civil filing by counter- or cross-claimant or third party.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	100	100	100
Program: A733 - SC CNTRCROS3RD			
Description: Fee for filing a counter claim, cross claim, or 3rd party claim in a small claims case. RCW 12.40.020			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	100	100	100
Program: A749 - CLRK OVR/SHRT/SM OVERPMT			
Description: Overpayments allowed by RCW 63.29.130. Courts are authorized to keep overpayments up to \$10.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	17,050	17,050	17,050

Department Budget: District Court		Department 07	
Program: A750 - DISTRICT COURT			
Description: This program provides funding for salaries, benefits and operating expenses for the court office. Administration is comprised of 4 judicial officers and 28 support staff.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,464,665	2,889,233	2,970,012
Revenue	10,000	10,000	10,000
Program: A751 - BANKING SERVICES			
Description: Provides funding for bank fees, credit card transaction fees and armored car services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	500	500	500
Program: A760 - COURTROOM SVS			
Description: Provides funding for legal publications, extra help to staff front door security, and L&I coverage for jurors and witnesses.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	64,323	2,762	2,778
Program: A761 - COURTROOM SVS-INTERPRETERS			
Description: Provides funding for the payment of interpreters for the hearing impaired (RCW 2.42.120) and non-English speaking individuals (RCW 2.43.040).			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	25,500	25,500	25,500
Program: A762 - COURTROOM SVS-JUDGE#1			
Description: Provides funding for judge pro tempore services when the elected judges are absent (RCW 3.34.130)			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	6,086	6,086	6,086
Program: A763 - COURTROOM SVS-JUDGE#2			
Description: Provides funding for judge pro tempore services when the elected judges are absent (RCW 3.34.130)			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	6,086	6,086	6,086
Program: A764 - COURTROOM SVS-JUDGE#3			
Description: Provides funding for judge pro tempore services when the elected judges are absent (RCW 3.34.130)			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	6,086	6,086	6,086

Department Budget: District Court		Department 07	
Program: A765 - COURTROOM SVS-JUDGE			
Description: Provides funding for judge pro tempore services when the elected judges are absent (RCW 3.34.130)			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	6,089	6,089	6,089
Program: A770 - COURTROOM SVS-JUROR FEES			
Description: Provides funding to compensate jurors for a basic fee and mileage as required by RCW 2.36.150.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	16,024	16,024	16,024
Program: A780 - PROBATION OFFICE			
Description: Provides funding for salaries, benefits and operating expenses for the three staff in the Probation Office.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	355,666	0	0
Program: A791 - MENTAL HEALTH COURT			
Description: Provides funding for compensation of contract employees and operating expenses.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	443,713	597,846	609,324
Revenue	564,203	0	0
Program: A799 - IF FIXED COSTS			
Description: Internal service costs include: space allocation, IT support and infrastructure, phone system and mailroom costs, records services, risk insurance, and building reserve.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	479,425	463,894	481,395

Organizations:**Mission:**

Foster a whole community approach which promotes health and preparedness, creates community resiliency, protects the environment; and provides direct action to alleviate emergent situations.

Medic One Provides efficient and effective pre-hospital Emergency Medical Services (EMS) throughout Thurston County (Washington State). Medic One is the countywide delivery of paramedic response and transportation services. In addition, Medic One provides EMS training, medical direction, financial, and technical support to the county's 12 fire agencies for Emergency Medical Services (EMS). Cardiopulmonary resuscitation (CPR) and public-access defibrillation training are provided at no fee to citizens.

Emergency Management Saves lives, prevents injury, and protects property and the environment by taking reasonable measures to mitigate, prepare for, respond to and recover from disasters. Emergency Management is the county program providing individual disaster preparedness and business continuity education.

2019 - 2020 Goals:**Medic One**

- ❖ Complete a 20-year comprehensive review on EMS services in Thurston County.
- ❖ Maintain cardiac arrest save rates at or above 50% which is significantly above the national 33% average.

Emergency Management

- ❖ Strengthen plans and capabilities for the County to respond effectively to disaster incidents.
 - Establish Thurston County Continuity of Operations (COOP) and Continuity of Governance (COG) plans to ensure effective County functioning following a disaster.
 - Ensure the region's ability to provide post-disaster shelter options.
 - Strengthen the region's ability to recover critical infrastructure capability after a disaster.
- ❖ Support community disaster preparedness and resiliency by engaging residents and businesses to encourage their participation.
- ❖ Increase the County's ability to communicate in a timely manner with members of the public in the case of a disaster or public health emergency by encouraging participation in Thurston Community Alert (TC Alert).
- ❖ Complete a draft Community Recovery Framework.
- ❖ Update the Comprehensive Emergency Management Plan (CEMP) based on guidance received from Washington State EMD.

2019 - 2020 Challenges:**Medic One**

- ❖ Evaluate impacts of national healthcare system on EMS system
- ❖ Dissemination, prioritization and implementation of EMS infrastructure over the next 20 years.

Emergency Management

- ❖ Federal funding has decreased for emergency management and homeland security programs, which will impact the division's ability to update equipment and maintain programs.
- ❖ Federal and/or state unfunded mandates (i.e. Limited English Proficiency)
- ❖ New and evolving threats (i.e. Oil train, cyber security and active shooter)

Changes from 2017-2018 Budget:**Medic One**

- ❖ Cloud hosted ALS/BLS data system
- ❖ Request for 1 Full-Time Information and Quality Coordinator
- ❖ Request for extra help as ALS Manager backup

Emergency Management

- ❖ Status quo program
- ❖ Continued decreases in grant-funded programs
- ❖ Increased grant requirements without increasing the management and administration funding
- ❖ Request for 1 Full-Time Emergency Management Coordinator (South County)

Funds:

In addition to the General Fund for Emergency Management Services, the following funds support Emergency Management and Medic One.

Emergency Management Council Fund 1140. This fund supports the Emergency Management Council and is funded through contributions by Thurston County, cities and tribes within the county using a population based formula.

Medic One Fund 1290. This is the operating fund for Medic One and is funded primarily by the Emergency Medical Services (EMS) permanent property tax levy.

Medic One Reserve Fund 1280. Provides long term capital expenditure and operational reserves for the Medic One system. Funding is from sources other than the EMS levy, such as Timber Tax, investment interest and citizen donations.

Budget Drivers:

	Unit of Measure	2015	2016	2017
Personnel wages and benefits	Dollars	1,540,679	1,604,963	1,716,470
Increase in emergency calls	# of Advance Life Support and Basic Life Support calls	29,909	31,519	33,778
Increased cost of medical supplies & pharmaceuticals*	% of change in healthcare expenditures	** NHE 5% ** CPI .1%	** NHE 3.5% ** CPI 1.3%	data not yet available
	Unit of Measure	2015	2016	2017
Changes in grant awards	% of increase or decrease	-19%	-2%	-26%
Increased costs in service contracts	%	9%	-3%	6%

* Source Kaiser Family Foundation analysis of National Health Expenditure data from Centers for Medicare and Medicaid Services, office of the Actuary, National Health Statistics Group and CPI data from Bureau of Labor Statistics (All Urban Consumers, All Items, 1982-1984=100, Not Seasonally Adjusted, U.S. city average).

** NHE=National Health Expenditure

** CPI= Consumer Price Index

EXPENDITURES & FTEs BY DEPARTMENT

Emergency Services	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	9.00	9.45	10.00	10.45	10.45
Personnel	989,999	1,167,635	551,641	1,390,859	1,396,447
Internal Services	422,714	445,451	216,121	474,306	487,679
Professional Services	221,462	257,179	92,056	757,736	778,519
Operating Costs	10,547,715	11,066,799	5,123,392	11,354,656	11,139,601
Debt Services	4,914	4,913	1,647	4,913	4,913
Capital Expenses	1,105,982	2,086,961	830,842	1,281,066	70,000
Transfer to Other County Funds	4,606,001	2,806,500	4,840	1,400,000	3,000,000
Total	17,898,787	17,835,438	6,820,540	16,663,536	16,877,159

EXPENDITURES BY FUND AND TYPE

MEDIC ONE-RESERVE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Transfer to Other County Funds	4,606,001	2,806,500	4,840	1,400,000	3,000,000
Total	4,606,001	2,806,500	4,840	1,400,000	3,000,000

MEDIC ONE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	989,999	1,167,635	551,641	1,390,859	1,396,447
Internal Services	422,714	445,451	216,121	474,306	487,679
Professional Services	221,462	257,179	92,056	757,736	778,519
Operating Costs	10,547,715	11,066,799	5,123,392	11,354,656	11,139,601
Debt Services	4,914	4,913	1,647	4,913	4,913
Capital Expenses	1,105,982	2,086,961	830,842	1,281,066	70,000
Transfer to Other County Funds	0	0	0	0	0
Total	13,292,786	15,028,938	6,815,699	15,263,536	13,877,159

REVENUE BY DEPARTMENT

Emergency Services	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	10,277	24,030	34,874	24,030	24,030
Taxes	10,581,366	10,953,000	5,794,857	11,153,000	11,375,000
From Other Funds	4,606,001	2,834,833	33,173	1,402,500	3,000,000
Intergovernmental Revenue	43,359	50,000	16,574	50,000	50,000
Miscellaneous Revenue	291,203	354,851	117,627	337,370	337,370
Grants	7,456	9,320	6,990	12,135	12,135
Total	15,539,662	14,226,034	6,004,094	12,979,035	14,798,535

REVENUE BY FUND AND TYPE

MEDIC ONE-RESERVE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	50	30	25	30	30
Taxes	74,319	53,000	50,103	53,000	53,000
Intergovernmental Revenue	40,360	50,000	16,574	50,000	50,000
Miscellaneous Revenue	273,818	337,370	117,627	337,370	337,370
Total	388,547	440,400	184,328	440,400	440,400

MEDIC ONE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	10,227	24,000	34,849	24,000	24,000
Taxes	10,507,047	10,900,000	5,744,754	11,100,000	11,322,000
From Other Funds	4,606,001	2,834,833	33,173	1,402,500	3,000,000
Intergovernmental Revenue	2,999	0	0	0	0
Miscellaneous Revenue	17,384	17,481	0	0	0
Grants	7,456	9,320	6,990	12,135	12,135
Total	15,151,115	13,785,634	5,819,766	12,538,635	14,358,135

EXPENDITURES & FTEs BY DEPARTMENT

Emergency Management	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	7.00	7.55	7.00	8.05	8.05
Personnel	726,471	800,774	364,447	879,851	894,073
Internal Services	372,065	395,651	185,231	396,031	403,354
Professional Services	156,170	268,394	93,736	294,301	117,944
Operating Costs	105,444	199,893	43,649	149,561	80,466
Capital Expenses	22,473	0	13,315	0	0
Transfer to Other County Funds	2,000	2,000	0	2,000	2,000
Total	1,384,623	1,666,712	700,378	1,721,744	1,497,837

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	726,471	800,774	364,447	879,851	894,073
Internal Services	371,732	395,067	184,939	395,490	402,802
Professional Services	128,704	241,082	76,728	266,989	90,632
Operating Costs	105,007	199,198	43,649	148,866	79,771
Capital Expenses	22,473	0	13,315	0	0
Transfer to Other County Funds	2,000	2,000	0	2,000	2,000
Total	1,356,388	1,638,121	683,077	1,693,196	1,469,278

EMERGENCY MANAGMENT COUNCIL	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	333	584	292	541	552
Professional Services	27,465	27,312	17,008	27,312	27,312
Operating Costs	437	695	0	695	695
Total	28,235	28,591	17,300	28,548	28,559

REVENUE BY DEPARTMENT

Emergency Management	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	30,386	40,288	20,658	40,288	40,288
Miscellaneous Revenue	83,665	10	910	10	10
Grants	381,604	552,203	57,288	550,595	208,720
Total	495,655	592,501	78,856	590,893	249,018

REVENUE BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	0	12,000	0	12,000	12,000
Miscellaneous Revenue	83,634	0	870	0	0
Grants	381,604	552,203	57,288	550,595	208,720
Total	465,238	564,203	58,158	562,595	220,720

EMERGENCY MANAGMENT COUNCIL	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	30,386	28,288	20,658	28,288	28,288
Miscellaneous Revenue	31	10	40	10	10
Total	30,417	28,298	20,698	28,298	28,298

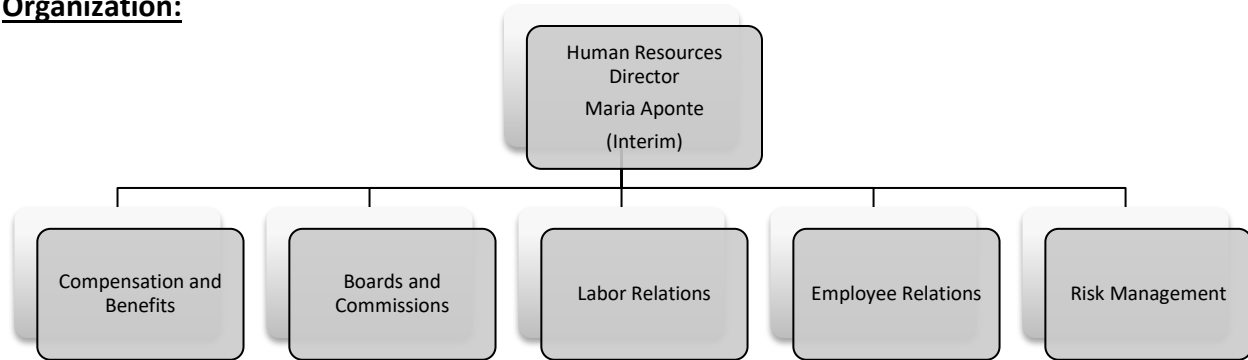
Department Budget: Emergency Services		Department 29	
Program: 0001 - Beginning fund Balance – Unreserved			
Description: Represents the beginning fund balance that is not reserved for a specific purpose.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	12,804,617	9,649,400	5,986,469
Program: C400 - REVENUE			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	14,208,553	12,979,035	14,798,535
Program: C401 - BLDG REPAIRS/MAINT			
Description: Medic One’s contribution to the Emergency Services Center Building Reserve Fund.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,827,727	1,421,342	3,021,342
Program: C411 - ADMIN WAGES/BENEFITS			
Description: Wages/benefits (3.5 FTEs) for administrative oversight of Medic One programs and basic operations. The FTEs include Administrator, Administrative Assistant II, Administrative Assistant I, and a half-time Office Assistant II. C412: Resources to support Medic One’s basic maintenance and operations including office supplies/equipment and repairs, communications, inter-fund payments for county services (space lease, IT support, records services, etc), staff training, professional services and EMS Council directed activities.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	429,047	430,124	439,633
Program: C412 - ADMIN M & O			
Description: Wages/benefits (3.5 FTEs) for administrative oversight of Medic One programs and basic operations. The FTEs include Administrator, Administrative Assistant II, Administrative Assistant I, and a half-time Office Assistant II. C412: Resources to support Medic One’s basic maintenance and operations including office supplies/equipment and repairs, communications, inter-fund payments for county services (space lease, IT support, records services, etc), staff training, professional services and EMS Council directed activities.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	265,942	234,935	241,835
Program: C421 - ALS WAGES/BENEFITS			
Description: Wages/benefits (1.25 FTE) and resources for oversight of Medic One’s contracted ALS programs. FTEs include the ALS Coordinator and .25 Office Assistant II. C424: Supports state and system-mandated continuing education requirements for ALS services personnel (employed under the auspices of intergovernmental contract between Thurston County and four local fire/EMS agencies). C425-C428: Supports provision of countywide ALS Services via intergovernmental contract between Thurston County and four local fire/EMS agencies. C429: Supports ALS component of Medic One’s electronic patient records data system and associated costs, including specific Thurston County IT services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	161,055	274,609	281,339

Department Budget: Emergency Services		Department 29	
Revenue	17,481	0	0
Program: C422 - ALS M&O			
Description: Wages/benefits (1.25 FTE) and resources for oversight of Medic One’s contracted ALS programs. FTEs include the ALS Coordinator and .25 Office Assistant II. C424: Supports state and system-mandated continuing education requirements for ALS services personnel (employed under the auspices of intergovernmental contract between Thurston County and four local fire/EMS agencies). C425-C428: Supports provision of countywide ALS Services via intergovernmental contract between Thurston County and four local fire/EMS agencies. C429: Supports ALS component of Medic One’s electronic patient records data system and associated costs, including specific Thurston County IT services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,145	11,145	11,145
Program: C424 - ALS TRAINING/TRAVEL			
Description: Wages/benefits (1.25 FTE) and resources for oversight of Medic One’s contracted ALS programs. FTEs include the ALS Coordinator and .25 Office Assistant II. C424: Supports state and system-mandated continuing education requirements for ALS services personnel (employed under the auspices of intergovernmental contract between Thurston County and four local fire/EMS agencies). C425-C428: Supports provision of countywide ALS Services via intergovernmental contract between Thurston County and four local fire/EMS agencies. C429: Supports ALS component of Medic One’s electronic patient records data system and associated costs, including specific Thurston County IT services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	60,125	60,125	60,125
Program: C425 - ALS CONTRACT SUPPORT			
Description: Wages/benefits (1.25 FTE) and resources for oversight of Medic One’s contracted ALS programs. FTEs include the ALS Coordinator and .25 Office Assistant II. C424: Supports state and system-mandated continuing education requirements for ALS services personnel (employed under the auspices of intergovernmental contract between Thurston County and four local fire/EMS agencies). C425-C428: Supports provision of countywide ALS Services via intergovernmental contract between Thurston County and four local fire/EMS agencies. C429: Supports ALS component of Medic One’s electronic patient records data system and associated costs, including specific Thurston County IT services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	8,509,273	8,924,923	8,945,706
Program: C428 - ALS SUPPORT SERVICES			
Description: Wages/benefits (1.25 FTE) and resources for oversight of Medic One’s contracted ALS programs. FTEs include the ALS Coordinator and .25 Office Assistant II. C424: Supports state and system-mandated continuing education requirements for ALS services personnel (employed under the auspices of intergovernmental contract between Thurston County and four local fire/EMS agencies). C425-C428: Supports provision of countywide ALS Services via intergovernmental contract between Thurston County and four local fire/EMS agencies. C429: Supports ALS component of Medic One’s electronic patient records data system and associated costs, including specific Thurston County IT services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,270,061	1,462,425	1,388,374

Department Budget: Emergency Services		Department 29	
Program: C429 - ALS DATA SYSTEM			
Description: Wages/benefits (1.25 FTE) and resources for oversight of Medic One’s contracted ALS programs. FTEs include the ALS Coordinator and .25 Office Assistant II. C424: Supports state and system-mandated continuing education requirements for ALS services personnel (employed under the auspices of intergovernmental contract between Thurston County and four local fire/EMS agencies). C425-C428: Supports provision of countywide ALS Services via intergovernmental contract between Thurston County and four local fire/EMS agencies. C429: Supports ALS component of Medic One’s electronic patient records data system and associated costs, including specific Thurston County IT services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	91,570	263,080	128,527
Program: C441 - BLST WAGES/BENEFITS			
Description: Wages/benefits (2.75 FTE) and resources to support Medic One’s BLS initial and ongoing training, and quality improvement programs. FTEs include BLS Training Supervisor, BLS Training Coordinator, and .75 Office Assistant II. C445: Provides extra help (instructors and evaluators) wages/benefits, and program resources to support Medic One’s initial and ongoing training program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	282,194	385,255	395,755
Program: C442 - BLST M & O			
Description: Wages/benefits (2.75 FTE) and resources to support Medic One’s BLS initial and ongoing training, and quality improvement programs. FTEs include BLS Training Supervisor, BLS Training Coordinator, and .75 Office Assistant II. C445: Provides extra help (instructors and evaluators) wages/benefits, and program resources to support Medic One’s initial and ongoing training program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	6,447	12,805	12,827
Program: C445 - BLST SUPPORT			
Description: Wages/benefits (2.75 FTE) and resources to support Medic One’s BLS initial and ongoing training, and quality improvement programs. FTEs include BLS Training Supervisor, BLS Training Coordinator, and .75 Office Assistant II. C445: Provides extra help (instructors and evaluators) wages/benefits, and program resources to support Medic One’s initial and ongoing training program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	291,288	316,917	303,357
Program: C480 - CPR PIE			
Description: Funds countywide no-cost CPR and AED classes, and public education events and materials. C485: Provides supplies/equipment and financial support to BLS services provided by 17 Thurston County Fire/EMS agencies. C489: Supports the BLS component of Medic One’s electronic patient records data system and associated costs, including specific Thurston County IT services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	164,831	153,003	142,882

Department Budget: Emergency Services		Department 29	
Program: C485 - BLSS SUPPORT			
Description: Funds countywide no-cost CPR and AED classes, and public education events and materials. C485: Provides supplies/equipment and financial support to BLS services provided by 17 Thurston County Fire/EMS agencies. C489: Supports the BLS component of Medic One’s electronic patient records data system and associated costs, including specific Thurston County IT services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,148,678	1,192,178	1,192,178
Program: C489 - BLS DATA SYSTEM			
Description: Funds countywide no-cost CPR and AED classes, and public education events and materials. C485: Provides supplies/equipment and financial support to BLS services provided by 17 Thurston County Fire/EMS agencies. C489: Supports the BLS component of Medic One’s electronic patient records data system and associated costs, including specific Thurston County IT services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	194,504	196,836	199,366
Program: C493 - EQUIPMENT REPLACEMENT			
Description: Internal equipment repair and replacement fund, based on projected needs including taxes and contingency.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,131,551	1,323,834	112,768

Department Budget: Emergency Management		Department 29A	
Program: 0001 - Beginning fund Balance – Unreserved			
Description: Represents the beginning fund balance that is not reserved for a specific purpose.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	3,998	3,998	3,998
Program: H100 - EMERGENCY MANAGEMENT-THURSTON			
Description: Creates and administers plans for responding to emergencies, and activation of the Emergency Operations Center during disasters.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,005,302	1,080,977	1,100,041
Revenue	12,000	12,000	12,000
Program: H101 - EMERGENCY MGMT COUNCIL			
Description: This fund supports activities of the Thurston County Emergency Management Council, of which Thurston County, Olympia, Lacey, Tumwater, Yelm, Rainier, Tenino, Bucoda and the Nisqually Indian Tribe are members.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	28,591	28,548	28,559
Revenue	28,298	28,298	28,298
Program: H105 - HSR3 INCIDENT MGMNT TEAM			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	73,500	56,000	56,000
Program: H200 - HOMELAND SECURITY REGION 3			
Description: Regional office for pass through of equipment and training from the Department of Homeland Security.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	341,700	408,704	153,354
Revenue	338,433	411,484	159,370
Program: H300 - EMERGENCY MANAGEMENT			
Description: Supports disaster preparedness, public education and hazard mitigation planning and projects.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	217,619	147,515	159,883
Revenue	213,770	139,111	49,350

Organization:**Mission, Vision, and Values:**

The mission of the Human Resources (HR) Department is to build partnerships for our collective success. We do this by striving to meet the Department's vision of an environment of respect and encouragement. We aim to deliver on our vision and mission by actively demonstrating our department values of customer service, collaboration, innovation, integrity, and respect.

The Human Resources Department partners with county leaders to meet the personnel needs of employees and external customers. Human Resources provides services to county offices, departments, and employees in the areas of Compensation and Benefits, Risk Management, Employee and Labor Relations, Recruitment, and Training and Development. In addition, Human Resources provides support to the Board of Equalization, the Thurston County Citizen's Commission on Salaries for Elected Officials, LEOFF Disability Board, and the Civil Service Commission.

2019 - 2020 Goals:

- ❖ Complete a comprehensive review of job classifications,
- ❖ Develop a new in-training program,
- ❖ Develop succession planning tools,
- ❖ Implement an employee survey tool and utilize focus groups,
- ❖ Complete the process of updating the County Personnel Policies, and
- ❖ Launch the Enterprise Resource Planning (ERP) project to replace the financial and human capital management systems.

2019 - 2020 Challenges:

Demands for HR services continues to remain strong. Managers and employees continue to seek HR guidance and assistance with employee and labor relations issues. The number of retirements remains steady and will continue to rise as our employee population ages. HR will build upon succession planning tools and individual development opportunities to ensure we develop our employees for future opportunities.

As the labor market grows tighter due to low unemployment and employee retirements, attracting and retaining talent to ensure we can deliver services to our community will remain challenging. Refreshing the county's classification and compensation structures will ensure we are able to remain competitive in the labor market. Building recognition programs and implementing an employee survey tool will help us build employee engagement and grow a positive workplace culture.

HR will continue to expand training and development opportunities through in-house and external trainers while also leveraging our Learning Management System (LMS) to deliver online content. There is also a large training component related to the HIPAA program and an increased focus on cyber security.

Labor relations activities will include wage reopeners and negotiations of multiple contracts. Additional activity around new personnel policies will also be necessary. HR will increase our focus on using workforce analytics to help inform decisions to ensure we have solid HR programs supporting our workforce.

Changes from 2018 Budget:

- ❖ New HR Analyst Position, 1.0 FTE
- ❖ New budget allocation for recognition program enhancements

Funds:

Human Resources operates with several funds in addition to General Fund support.

Benefits Administration Fund 5060. This fund supports the employee benefits program. It covers the costs to manage payroll deductions and plan billings. It also supports third party administrator costs, consultant costs, wellness, and recognition activities.

Insurance Risk Fund 5050. This fund collects contributions from county departments to fund the risk management program. Funds are used for the county's insurance portfolio, property, casualty, and Labor and Industries (L&I) claim mitigation. Contributions are based upon an allocation formula designed to reflect loss history and FTE count.

Unemployment Compensation Fund 5030. This is the county's self-insurance fund for unemployment claims. Each department's contribution is proportionate to its salary expenses.

Budget Drivers:

	Unit of Measure	2015	2016	2017
Recruitments Posted to NeoGov	Recruitment announcements	132	204	191
Number of Applications Received	Applicants	5845	6930	8931
Number of Veterans Hired	Veterans		16	17
Number of Required Training Classes Conducted	Classes	62	64	105
Number of L&I Claims	Claims	62	51	63
Number of Classifications Reviewed	Classifications Reviewed	33	51	55
Turnover Rate	Percentage of staff leaving the county annually	9.2%	10.3%	13%
Board of Equalization Petitions received	Petitions	475	618	843

EXPENDITURES & FTEs BY DEPARTMENT

Human Resources	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	19.00	18.79	19.00	19.99	19.99
Personnel	2,049,654	2,319,784	1,016,218	2,560,348	2,581,924
Internal Services	453,982	319,493	159,014	317,593	328,861
Professional Services	267,782	836,652	115,714	573,402	573,402
Operating Costs	1,322,619	2,055,454	110,758	1,746,958	1,868,658
Debt Services	5,755	12,514	2,862	12,514	12,514
Capital Expenses	14,640	6,000	0	1,000	1,000
Transfer to Other County Funds	43,000	2,876,333	2,833,333	293,000	43,000
Total	4,157,433	8,426,230	4,237,899	5,504,815	5,409,359

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	1,265,050	1,406,543	617,539	1,511,825	1,527,898
Internal Services	227,718	235,757	117,349	219,596	228,447
Professional Services	38,098	130,902	25,506	152,902	152,902
Operating Costs	91,453	122,496	28,524	100,596	100,496
Debt Services	5,755	12,514	2,862	12,514	12,514
Capital Expenses	14,640	0	0	0	0
Total	1,642,713	1,908,212	791,780	1,997,433	2,022,257

UNEMPLOYMENT COMPENSATION	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	177,830	282,897	86,895	305,487	307,254
Internal Services	5,915	4,460	2,230	4,132	4,215
Operating Costs	0	2,000	0	2,000	2,000
Transfer to Other County Funds	0	2,833,333	2,833,333	250,000	0
Total	183,746	3,122,690	2,922,458	561,619	313,469

Department Budget: Human Resources

Dept #: 22

INSURANCE RISK	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	379,079	375,416	181,040	412,391	414,227
Internal Services	207,612	67,946	33,770	81,249	83,326
Professional Services	216,929	655,500	84,785	390,500	390,500
Operating Costs	1,231,809	1,903,497	81,201	1,620,912	1,742,712
Capital Expenses	0	1,000	0	1,000	1,000
Transfer to Other County Funds	43,000	43,000	0	43,000	43,000
Total	2,078,428	3,046,359	380,795	2,549,052	2,674,765

BENEFITS ADMINISTRATION	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	227,695	254,928	130,744	330,645	332,545
Internal Services	12,737	11,330	5,665	12,616	12,873
Professional Services	12,756	50,250	5,424	30,000	30,000
Operating Costs	(643)	27,461	1,034	23,450	23,450
Capital Expenses	0	5,000	0	0	0
Transfer to Other County Funds	0	0	0	0	0
Total	252,546	348,969	142,866	396,711	398,868

REVENUE BY DEPARTMENT

Human Resources	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	2,335,494	2,289,335	1,126,779	2,353,500	2,413,474
From Other Funds	43,000	60,000	17,000	44,500	43,000
Miscellaneous Revenue	191,454	31,000	40,964	31,000	31,000
Total	2,569,948	2,380,335	1,184,743	2,429,000	2,487,474

REVENUE BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	1,885	0	268	0	0
From Other Funds	43,000	43,000	0	43,000	43,000
Miscellaneous Revenue	14,926	0	0	0	0
Total	59,810	43,000	268	43,000	43,000

UNEMPLOYMENT COMPENSATION	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	237,920	181,500	59,190	181,500	181,500
Miscellaneous Revenue	48,315	0	28,728	0	0
Total	286,236	181,500	87,917	181,500	181,500

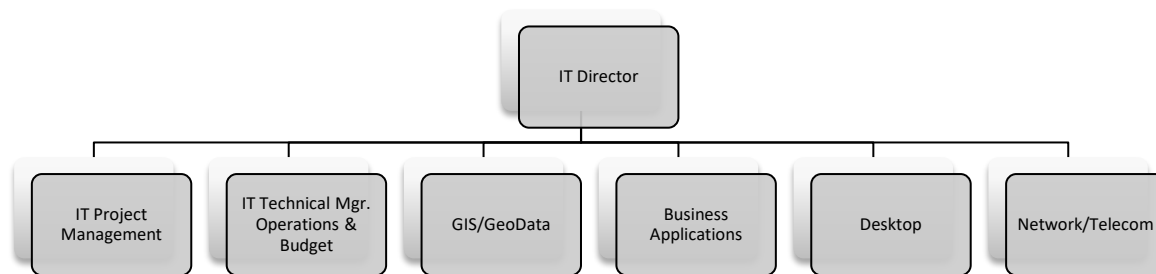
INSURANCE RISK	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	1,760,147	1,792,652	896,321	2,023,947	2,083,921
From Other Funds	0	11,333	11,333	1,000	0
Miscellaneous Revenue	109,566	0	7,678	0	0
Total	1,869,713	1,803,985	915,331	2,024,947	2,083,921

BENEFITS ADMINISTRATION	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	335,542	315,183	171,000	148,053	148,053
From Other Funds	0	5,667	5,667	500	0
Miscellaneous Revenue	18,647	31,000	4,559	31,000	31,000
Total	354,188	351,850	181,226	179,553	179,053

Department Budget: Human Resources		Department 22	
Program: 0001 - Beginning fund Balance – Unreserved			
Description: Represents the beginning fund balance that is not reserved for a specific purpose.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	10,798,633	7,979,098	7,838,627
Program: B400 - CIVIL SERVICE			
Description: Per RCW 41.14, provides for a merit system of employment for the Sheriff's Office. Sets forth principles and procedures that are to be followed in the conduct and administration of the program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	139,764	146,673	149,081
Program: B401 - SHERIFF-ENTRY TESTING			
Description: Provides the Sheriff's Office with support for all hiring activities, promotional opportunities, including classification of covered positions.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	900	900	900
Program: B600 - HUMAN RESOURCES			
Description: Provides county leaders and offices with contemporary employment and labor management expertise to ensure our employees are treated fairly and consistently, reinforcing efficient public service capabilities.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,198,545	1,279,676	1,299,061
Program: B602 - EMPLOYEE RECRUITMENT ADS			
Description: Supports the county recruitment efforts through an on-line applicant tracking system, and facilitates hard-to-source and executive-level recruitments.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	34,000	34,000	34,000
Program: B619 - TRAINING PROGRAM			
Description: Designed to build leadership and strengthen employee capacity to improve efficiency levels and meet increasing public service demands. Partner with local agency resources to foster innovative use of employee knowledge, skills, talent and abilities.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	193,805	202,753	204,210
Revenue	43,000	43,000	43,000

Department Budget: Human Resources		Department 22	
Program: B620 - BOARD OF EQUALIZATION			
Description: A quasi-judicial board whose function is to provide impartial and economical adjudication of appeals contesting property tax assessments and other determinations of the Thurston County Assessor's Office.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	338,660	333,431	335,005
Program: B621 - LEOFF DISABILIT BOARD			
Description: Statutorily required board that determines medical services available to active and retired law enforcement officers and fire fighters who are members of the LEOFF I retirement plan.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,538	0	0
Program: B630 - UNEMPLOYMENT ADMIN.			
Description: Unemployment Administration is Thurston County's self-insurance fund for unemployment compensation claims. Each office's contribution to this fund is proportionate to its salary expenses. All unemployment compensation claims of former county employees are paid from this fund.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	3,122,690	561,619	313,469
Revenue	181,500	181,500	181,500
Program: B635 - BENEFITS ADMIN			
Description: Supports employee health and benefits programs. It covers costs to manage payroll deductions and plan billings. It also supports third-party administrator costs and consultant costs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	347,969	395,711	397,868
Revenue	351,850	179,553	179,053
Program: B640 - WELLNESS & EMPLOYEE RECOGNITION			
Description: Seed money provided to promote employee health wellness and recognition activities.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,000	1,000	1,000
Program: B680 - INSURANCE RISK ADMINISTRATION			
Description: County offices contribute to the risk management program based on risk exposures and loss history. Program administrative costs are segregated by insurance program functions.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	42,202	40,717	41,733
Revenue	1,803,985	2,024,947	2,083,921

Department Budget: Human Resources		Department 22	
Program: B682 - LIABILITY PREMIUMS			
Description: The county's general liability and casualty insurance program covers the insurance premium costs and associated tort-claim and lawsuit defense and adjudication expenses.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,441,997	1,902,309	2,012,264
Program: B683 - PROPERTY PREMIUMS			
Description: The county's property insurance program insures the county's buildings, vehicles and other assets.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	267,484	282,320	295,291
Program: B685 - OTHER LIABILITY PREMIUMS			
Description: This insurance premium is for a crime policy, also referred to as a blanket bond, and for a fiduciary liability policy that is an insurance policy protecting the county against dishonest acts by county employees.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	16,000	16,600	17,600
Program: B686 - OTHER PREMIUMS-BONDS			
Description: This is for the statutorily required surety bond placements for the Thurston County Clerk and Treasurer.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	3,500	3,500	3,500
Program: B687 - POLLUTION LIABILITY PREMIUM			
Description: This insurance premium is for a pollution policy that covers the county's underground fuel storage tanks and our largest above ground storage tanks.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	6,000	6,200	6,200
Program: B692 - OT-TRAINING PROGRAM			
Description: A pass through account, transferred to Human Resources for employee training and development programs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	43,000	43,000	43,000
Program: B694 - WC-REFUNDS & ASSESSMENTS			
Description: This program includes safety and loss control management for workers' compensation claim management and third party claims adjudication costs. The program also tracks Department of Labor & Industry premium assessments and refunds.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	226,176	254,406	255,177

Organization:**Mission:**

We partner with our customers to deliver public services that promote a vibrant community.

Purpose:

The Information Technology (IT) Department is newly created as an independent department in 2019. IT is an essential support service that enables the County to function and operate effectively. Investments in IT can result in longer-term gains in effectiveness and efficiency.

- ❖ Desktop team members triage nearly 6,000 Help Desk service requests annually from 1,200 users and are responsible for the specification, purchase, configuration, testing, and deployment of all new computing work stations and networked hardware devices, as well as the secure disposal of surplus computing equipment.
- ❖ Network team members are responsible for managing the operation of County networks and computing infrastructure. The team plans, designs and implements replacement servers, routers, switches and supporting equipment. Also, the team maintains the connections for data sharing between county, local government, state, and the Internet.
- ❖ Applications team members support nearly 90 different County business applications on a variety of both modern and un-supported legacy platforms and manage the County's intranet and internet presence. This includes business system support, project management, software maintenance, database management, and enterprise backup and recovery.
- ❖ GeoData team members provide County staff with spatial geographic information and maintain heavily used intranet and internet mapping websites. They also provide support and services to Federal, State, and local agencies, private business and the general public.

2019-2020 Goals:

Our desired future state is that County information technology systems and infrastructure are up-to-date and provide the data and tools necessary to efficiently and securely support the County's work. IT goals for 2019-20 come together in support of these long-term objectives:

- ❖ **Deliver value** – Make strategic investments in IT systems and infrastructure.

- ❖ **Increase customer trust and confidence** – Be professional, flexible, and consistent, so that customers feel welcomed, heard, informed, and successful.
- ❖ **Engage employees** – Work together in a collaborative, innovative culture where employees are included and respected.

Near-Term Goals

- ❖ Successfully establish an independent IT Department and continue implementation of IT Strategic 5 year plan for replacement of enterprise wide application systems, organizational development needs, and IT infrastructure improvements.
- ❖ Improve IT Security program by updating policies, creating incident response process, and educating county employees.
- ❖ Plan, secure resources for, and execute strategies for GIS parcel layer corrections over 2019-20. Expand aerial photography specifications to provide greater image resolution and add a LIDAR update, if approved in the budget process.
- ❖ Implement a modern platform for the County Internet site and support customer efforts in keeping web design and content up-to-date and current.
- ❖ Increase electronic and mobile tech services for the public.
- ❖ Upgrade core network by replacing aging cabling plant, reorganization of network equipment, replacement of firewall, and upgrading to latest versions of software.

2019-2020 Challenges:

- ❖ Improving security. County IT network infrastructure, systems, and applications are under increasing attack from viruses, malware, and other disruptive hacks. Much time and effort is spent in adapting to the rapidly evolving types of attacks, as well as cleaning up systems that are corrupted by these attacks.
- ❖ Successfully integrating staff from four departments to form an independent IT Department while maintaining continuity and quality of services to customers.
- ❖ Developing capacity for IT project planning and implementation. We must upgrade or replace several major IT applications over the next 3-5 years. Partnering with business users to plan and conduct these projects will be a significant added workload.
- ❖ Exploring feasible options for reconciling data inconsistencies in GIS parcel based systems.
- ❖ Keeping current with rapidly evolving telecommunication systems and applications. The County needs to re-evaluate future technical direction associated with phone systems and mobile devices and develop policies to support that established direction (e.g. texting, mobile).

Funds:

The Information Technology Department operates within the following funds:

Information Technology (IT) Operating Fund 5250. This is the operating fund that accounts for the majority of the department's day-to-day operations and functions.

Information Technology (IT) Reserve Fund 5260. This fund holds reserves to pay for the replacement of desktop personal computers and network infrastructure, which are funded by rates.

Large System Replacement Reserve Fund 5240. This fund holds reserves to fund replacement or upgrades of major centrally-managed IT business applications. Funding for these reserves comes from internal office and departments based on the assigned users.

Budget Drivers:

	Unit of Measure	2015	2016	2017
Users of county systems	# of PCs/Laptops	1,488	1,427	1,546
Users of Telecommunications	# of Phones/Cell phones	1,783	1,799	1,872

EXPENDITURES & FTEs BY DEPARTMENT

Information Technology	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	0	0.00	0.00	41.60	41.60
Personnel	0	0	0	5,231,943	5,314,418
Internal Services	0	0	0	151,711	158,987
Professional Services	0	0	0	1,362,135	913,054
Operating Costs	0	0	0	2,702,761	2,857,259
Capital Expenses	0	0	0	839,150	547,388
Transfer to Other County Funds	0	0	0	673,736	687,259
Total	0	0	0	10,961,436	10,478,365

EXPENDITURES BY FUND AND TYPE

LARGE SYSTEM REPLACEMENT RESRV	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	0	0	133,984	134,335
Internal Services	0	0	0	13,073	13,334
Professional Services	0	0	0	1,135,535	865,926
Total	0	0	0	1,282,592	1,013,595

INFORMATION TECHNOLOGY OPERATIONS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	0	0	5,097,959	5,180,083
Internal Services	0	0	0	121,088	128,103
Professional Services	0	0	0	26,600	27,128
Operating Costs	0	0	0	2,396,281	2,543,761
Capital Expenses	0	0	0	5,250	5,353
Transfer to Other County Funds	0	0	0	673,736	687,259
Total	0	0	0	8,320,914	8,571,687

Department Budget: Information Technology

Dept #: 38

INFORMATION TECHNOLOGY RESERVES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	0	0	0	17,550	17,550
Professional Services	0	0	0	200,000	20,000
Operating Costs	0	0	0	306,480	313,498
Capital Expenses	0	0	0	833,900	542,035
Total	0	0	0	1,357,930	893,083

REVENUE BY DEPARTMENT

Information Technology	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	0	0	0	9,707,348	9,912,041
General Fund Contribution	0	0	0	12,000	0
From Other Funds	0	0	0	3,500,000	0
Miscellaneous Revenue	0	0	0	6,554	6,703
Total	0	0	0	13,225,902	9,918,744

REVENUE BY FUND AND TYPE

LARGE SYSTEM REPLACEMENT RESRV	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	0	0	0	645,231	659,989
Miscellaneous Revenue	0	0	0	6,554	6,703
Total	0	0	0	651,785	666,692

INFORMATION TECHNOLOGY OPERATIONS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	0	0	0	8,225,737	8,396,544
From Other Funds	0	0	0	1,500,000	0
Total	0	0	0	9,725,737	8,396,544

Department Budget: Information Technology

Dept #: 38

INFORMATION TECHNOLOGY RESERVES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	0	0	0	836,380	855,508
General Fund Contribution	0	0	0	12,000	0
From Other Funds	0	0	0	2,000,000	0
Total	0	0	0	2,848,380	855,508

Department Budget: Information Technology		Department 38	
Program: 0001 - Beginning fund Balance – Unreserved			
Description: Represents the beginning fund balance that is not reserved for a specific purpose.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	4,700,000	4,700,000
Program: B915 - IT SERVICES			
Description: This program supports technology needs for conducting county business in three broad categories: network development and support, application support, and desktop support. Services include new systems implementation, existing systems and hardware maintenance, infrastructure support, and consulting. Almost \$1 million of the expenditures are pass-through costs associated with maintenance contracts on computer applications used by offices and departments.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	5,993,632	6,213,700
Revenue	0	7,411,097	6,061,475
Program: B920 - TELECOM			
Description: The telecom program is responsible for managing and maintaining the telephone PBX switch, voice mail, data communications, and remote telephone systems. New installations and changes to existing telephone, voice mail services and resolution of any telecommunications problems are performed by staff in this work group.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	856,993	868,794
Revenue	0	856,807	872,741
Program: B970 - GEO DATA SVS			
Description: Geodata provides Geographical Information Services (GIS), mapping, data management, and access to spatial data. Services also include data capture and analysis, database and system administration, and map production.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	1,470,289	1,489,193
Revenue	0	1,457,833	1,462,328
Program: G040 - PC RESERVE			
Description: This program is located in the IT Reserve Fund and is used to accumulate resources to replace PCs, servers, and related technology infrastructure.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	261,480	255,193
Revenue	0	886,480	256,652

Department Budget: Information Technology		Department 38	
Program: G042 - IT INFRASTRUCTURE RESERVE			
Description: This program is part of the IT Reserve Fund and is used to accumulate resources to replace PCs, servers, and related technology infrastructure.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	1,096,450	637,890
Revenue	0	1,961,900	598,856
Program: G300 - SYSTEM REPLACEMENT RESERVE			
Description: This program funds replacement or upgrades of major IT business applications managed by the IT Department. An annual contribution funds each program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	0	0
Program: Y000 - ADMIN			
Description: Administration of replacement or upgrades of major IT business applications managed by Central Services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	1,282,592	1,013,595
Program: Y001 - LG SYSTEM REPLACEMENT-ASSESSOR			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	129,437	132,397
Program: Y002 - LG SYSTEM REPLACEMENT-AUDITOR			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	14,372	14,701
Program: Y003 - LG SYSTEM REPLACEMENT-BOCC			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	2,490	2,548
Program: Y004 - LG SYSTEM REPLACEMENT-TREASURER			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	35,652	36,467

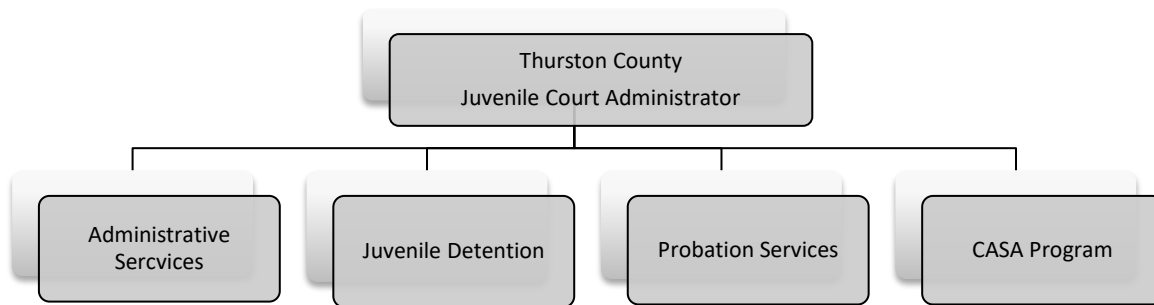
Department Budget: Information Technology		Department 38	
Program: Y005 - LG SYSTEM REPLACEMENT-CLERK			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	2,913	2,980
Program: Y006 - LG SYSTEM REPLACEMENT-SUPERIORCT			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	16,882	17,268
Program: Y007 - LG SYSTEM REPLACEMENT-DISTRICTCT			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	13,376	13,682
Program: Y008 - LG SYSTEM REPLACEMENT-JUVENILE			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	4,680	4,787
Program: Y009 - LG SYSTEM REPLACEMENT-PAO			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	71,691	73,331
Program: Y010 - LG SYSTEM REPLACEMENT-SHERIFF			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	58,931	60,278
Program: Y011 - LG SYSTEM REPLACEMENT-CORRECTIONS			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	61,992	63,486

Department Budget: Information Technology		Department 38	
Program: Y012 - LG SYSTEM REPLACEMENT-CORONER			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	9,599	9,819
Program: Y022 - LG SYSTEM REPLACEMENT-HR			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	1,294	1,324
Program: Y023 - LG SYSTEM REPLACEMENT-NON-DEPTL			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	174	178
Program: Y024 - LG SYSTEM REPLACEMENT-TCPD			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	33,087	33,844
Program: Y027 - LG SYSTEM REPLACEMENT-WSU EXT			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	267	273
Program: Y029 - LG SYSTEM REPLACEMENT-EMERG MGT			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	2,457	2,514
Program: Y02A - LG SYSTEM REPLACEMENT-AUDITOR-FS			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	54,417	55,661

Department Budget: Information Technology		Department 38	
Program: Y036 - LG SYSTEM REPLACEMENT-PLANNING			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	3,123	3,194
Program: Y037 - LG SYSTEM REPLACEMENT-PRETRIAL			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	763	780
Program: Y103 - LG SYSTEM REPLACEMENT-FAIR			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	2,237	2,288
Program: Y105 - LG SYSTEM REPLACEMENT-AUDITOR M&O			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	2,677	2,738
Program: Y118 - LG SYSTEM REPLACEMENT-TST			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	3,325	3,325
Program: Y119 - LG SYSTEM REPLACEMENT-ROADS			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	21,639	22,134
Program: Y120 - LG SYSTEM REPLACEMENT-VETERANS			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	114	116

Department Budget: Information Technology		Department 38	
Program: Y129 - LG SYSTEM REPLACEMENT-MEDIC ONE			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	4,166	4,261
Program: Y135 - LG SYSTEM REPLACEMENT-NOX WEED			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	1,038	1,062
Program: Y140 - LG SYSTEM REPLACEMENT-HOUSING			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	1,956	2,001
Program: Y150 - LG SYSTEM REPLACEMENT-PUB HEALTH			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	47,377	48,460
Program: Y15A - LG SYSTEM REPLACEMENT-SOCIAL SVS			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	12,237	12,517
Program: Y403 - LG SYSTEM REPLACEMENT-SOLID WAST			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	3,931	4,021
Program: Y406 - LG SYSTEM REPLACEMENT-STRMWATER			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	5,439	5,563

Department Budget: Information Technology		Department 38	
Program: Y412 - LG SYSTEM REPLACEMENT-LAND USE			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	18,092	18,506
Program: Y420 - LG SYSTEM REPLACEMENT-UTILITIES			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	1,994	2,040
Program: Y523 - LG SYSTEM REPLACEMENT-FAC ENG			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	148	152
Program: Y541 - LG SYSTEM REPLACEMENT-ER&R			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	1,264	1,293
Program: Y647 - LG SYSTEM REPLACEMENT-OLY AIR			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	1,268	1,297
Program: Y660 - LG SYSTEM REPLACEMENT-AAA			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	3,805	3,892
Program: Y699 - LG SYSTEM REPLACEMENT-TRPC			
Description: This program is part of the IT Large System Replacement Fund and is used to accumulate resources to replace large systems such as AMANDA, Munis, Eden, and many others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	1,481	1,514

Organization:**Mission:**

Thurston County Juvenile Court provides legal intervention for youth up to 18 years of age who have been arrested and/or charged with criminal activity or have legal issues pursuant to a civil procedure. The Juvenile Court provides court, probation, and detention services to the citizens of Thurston County.

2019 - 2020 Goals:

Public Safety – The Juvenile department acknowledges a key responsibility in the role of public safety to our community. Our goal for public safety includes the use of our statewide risk assessment tool used to determine the appropriate level of community supervision based on the offender’s risk for re-offense. Our secure detention facility is utilized for those offenders who present as the highest risk to our community. Youth are, additionally, held accountable through a variety of detention alternatives and sanctions for non-compliant behavior.

Youth Rehabilitation – The Juvenile department has an equal responsibility in the role of rehabilitation of youthful offenders. The same risk assessment tool is utilized to identify factors or situations in the life of a youth that contributes to their offense behavior. Offense specific programming is then utilized to address the factors that contribute to acting out.

Youth Advocacy – the Juvenile Department’s Court Appointed Special Advocate (CASA) program ensures that all children going through a dependency in Thurston County are provided a CASA volunteer for their case.

2019 - 2020 Challenges:

- ❖ The continued support of or expansion of detention alternative programming requires additional staff support to bring these programs up to full capacity. The implementation of the Youth Development Program has occurred with no additional staff resources. To ensure that the program can completely fulfill the objective of providing a robust, comprehensive and cost advantageous program we will need additional staff resources.
- ❖ There are continuing proposals before the State Legislature to modify the State’s Truancy Laws. Staffing level and programmatic structure may need to substantially change if such changes are adopted.
- ❖ The dependency caseload in Thurston County continues to grow which necessitates more Court Appointed Special Advocate (CASA) volunteers to serve as advocates for those youth. An additional staff volunteer coordinator is necessary to assist with recruitment, training and retention of volunteer advocates.

Changes from 2018 Budget:

Requested an additional Community Supervision Assistant for the Youth Development Program.

Requested an additional Juvenile Probation Counselor I for the Court Appointed Special Advocate Program.

Requested funding for Extra Help costs associated with Detention Collective Bargaining Unit leave requirements.

Changed the structure for the Treatment Sales Tax and Detention Sales Tax Operating Transfers to the Juvenile Department to a direct appropriation. This change was for efficiency and as a result, reflects a reduction in the department's revenue due to the removal of these Operating Transfers.

Funds:

Juvenile Court is funded primarily from the General Fund. It also receives state funding, grants, and Detention Sales Tax. Treatment Sales Tax is used for funding our Juvenile Justice Behavioral Health Court.

Budget Drivers:

	Unit of Measure	2015	2016	2017
Detention Bed Days Served	Bed Days	8607	5362	5191
Number of Offender Cases on Probation	Cases Filed	249	205	222
Number of Civil Cases on Probation	Cases Filed	326	443	657

EXPENDITURES & FTEs BY DEPARTMENT

Juvenile Court	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	58.00	58.00	58.00	58.00	58.00
Personnel	5,599,238	5,933,400	2,671,131	6,235,152	6,273,084
Internal Services	1,067,677	1,193,173	554,495	1,215,555	1,263,117
Professional Services	225,479	311,434	89,192	337,974	337,974
Operating Costs	94,944	168,020	23,449	168,020	168,020
Debt Services	3,646	0	1,539	0	0
Capital Expenses	0	15,624	15,624	15,624	15,624
Transfer to Other County Funds	0	30,000	833	30,000	30,000
Total	6,990,985	7,651,651	3,356,263	8,002,325	8,087,819

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	5,599,238	5,933,400	2,671,131	5,382,166	5,409,164
Internal Services	1,067,677	1,193,173	554,495	1,215,555	1,263,117
Professional Services	225,479	311,434	89,192	309,854	309,854
Operating Costs	94,944	168,020	23,449	156,674	156,674
Debt Services	3,646	0	1,539	0	0
Capital Expenses	0	15,624	15,624	15,624	15,624
Transfer to Other County Funds	0	30,000	833	0	0
Total	6,990,985	7,651,651	3,356,263	7,079,873	7,154,433

DETENTION FACILITY SALES TAX	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	0	0	764,491	772,799
Total	0	0	0	764,491	772,799

Department Budget: Juvenile Court

Dept #: 08

TREATMENT SALES TAX	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	0	0	88,495	91,121
Professional Services	0	0	0	28,120	28,120
Operating Costs	0	0	0	11,346	11,346
Transfer to Other County Funds	0	0	0	30,000	30,000
Total	0	0	0	157,961	160,587

REVENUE BY DEPARTMENT

Juvenile Court	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	(982,358)	149,300	(8,086)	105,300	105,300
From Other Funds	738,352	814,539	219,701	0	0
Miscellaneous Revenue	3,638	35,324	48,919	35,324	35,324
Grants	1,177,967	1,205,777	365,228	1,262,962	1,262,962
Total	937,599	2,204,940	625,762	1,403,586	1,403,586

REVENUE BY FUND AND TYPE

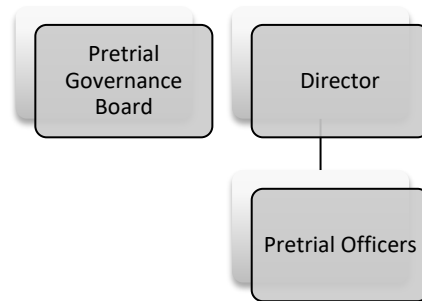
GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	(982,358)	149,300	(8,086)	105,300	105,300
From Other Funds	738,352	814,539	219,701	0	0
Miscellaneous Revenue	3,638	35,324	48,919	35,324	35,324
Grants	1,177,967	1,205,777	365,228	1,262,962	1,262,962
Total	937,599	2,204,940	625,762	1,403,586	1,403,586

Department Budget: Juvenile Court		Department 08	
Program: A800 - USDA REDUCE B'FAST/LUNCH PROG			
Description: Provides meal reimbursement through the National School Breakfast and Lunch Program (USDA)			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	40,000	40,000	40,000
Revenue	40,000	40,000	40,000
Program: A801 - GENERAL FUND REVENUE			
Description: Court ordered fees paid by juveniles			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	5,900	5,900	5,900
Program: A803 - BOOKING FEES-JUVENILE			
Description: Court ordered fees paid by juveniles			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,500	1,500	1,500
Program: A804 - CRIME VICTIM FUND/FELONY			
Description: Court ordered fees paid by juveniles			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	10,000	10,000	10,000
Program: A805 - CRIME VICTIM FUND/GMS			
Description: Court ordered fees paid by juveniles			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	2,000	2,000	2,000
Program: A806 - CRIME VICTIM FUND/MISD			
Description: Court ordered fees paid by juveniles			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	400	400	400
Program: A807 - JUVENILE FINE/FELONY			
Description: Court ordered fees paid by juveniles			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	800	800	800
Program: A808 - JUVENILE FINE/GMS			
Description: Court ordered fees paid by juveniles			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	400	400	400

Department Budget: Juvenile Court		Department 08	
Program: A809 - JUVENILE FINE/MISD			
Description: Court ordered fees paid by juveniles			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	200	200	200
Program: A810 - ADMINISTRATION			
Description: Provides management, leadership and facility administration to Juvenile Court. Represents department on statewide and countywide issues. Budget also includes departmental infrastructure costs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	969,890	1,087,885	1,133,417
Program: A811 - PARENT PAY			
Description: Bills parents for their juvenile’s detention time in an effort to reimburse the county for this expense. Also provides the department’s accounting			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	156,382	160,282	163,002
Revenue	140,000	96,000	96,000
Program: A812 - COURT SERVICES			
Description: Provides administrative and court service functions to the juvenile probation department, such as scheduling court hearings, filing motions, statistical			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	239,028	249,005	251,517
Program: A820 - INTAKE			
Description: Supervises and monitors compliance for more than 500 juvenile offenders on community supervision to improve pro-social behavior and reduce recidivism as juveniles and adults. Provides court intake services for juveniles not on community supervision.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	227,599	238,207	239,133
Program: A840 - CASELOAD SERVICES			
Description: Supervises and monitors compliance for more than 500 juvenile offenders on community supervision to improve pro-social behavior and reduce recidivism as juveniles and adults. Provides court intake services for juveniles not on community supervision.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,339,954	1,390,609	1,410,227
Revenue	15,624	15,624	15,624

Department Budget: Juvenile Court		Department 08	
Program: A843 - CJS			
Description: The Block grant allows juveniles disposition alternatives so juveniles can remain in their community with treatment provided for Special Sex Offender Disposition Alternative (SSODA), At Risk, Victim/Offender Mediation, Mental Health Disposition Alternative, and Special Disposition Alternative programs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	263,553	158,627	159,407
Revenue	575,000	575,000	575,000
Program: A844 - STRUCTURED RESIDENTIAL			
Description: Provides funding for urinalysis testing of juveniles.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	7,800	7,800	7,800
Revenue	7,800	7,800	7,800
Program: A845 - BECCA			
Description: Mandated grant funded program for truancy, youth at risk and Children in Need of Services program in the court to ensure juveniles do not become offenders.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	144,660	304,509	309,111
Revenue	278,478	335,663	335,663
Program: A846 - PASS THRU			
Description: Community Youth Services professional services payment which provides Diversion services for the court to eligible juveniles.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	63,744	63,744	63,744
Program: A847 - CJAA EXPANSION			
Description: Grant funding provides Functional Family Therapy and Aggression Replacement Training to juveniles found eligible through a risk assessment			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	298,857	105,127	128,708
Revenue	204,483	204,483	204,483
Program: A860 - OPERATING TRANSFER-SALES TAX			
Description: Supervises care and custody of juveniles in a secure detention facility.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	3,313,831	3,481,713	3,452,685

Department Budget: Juvenile Court		Department 08	
Program: A862 - JUVENILE MEDICAL			
Description: Provides detained juveniles with emergent dental and/or health issues with services and payment for treatment			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	35,808	35,808	35,808
Program: A863 - CDDA			
Description: The CDDA program provides grant funding for the Juvenile Drug Court Program and treatment costs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	84,754	84,754	84,754
Revenue	20,000	20,000	20,000
Program: A864 - JUVENILE MEDICAL/DENTAL			
Description: Provides detained juveniles with emergent dental and/or health issues with services and payment for treatment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,321	2,321	2,321
Program: A870 - CASA PROGRAM RESTRICTED			
Description: The Court Appointed Special Advocate program recruits, trains, and supports volunteers who represent dependent children in the foster care system. This program is partially grant funded.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	318,814	433,973	445,598
Revenue	87,816	87,816	87,816
Program: A880 - JUVENILE CRIMINAL JUSTICE			
Description: Supervises care and custody of juveniles in a secure detention facility.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	657,783	0	0
Program: A890 - JUVENILE OTHER RESTRICTED			
Description: Treatment Sales Tax provides funding for the Juvenile Drug Court program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	144,656	157,961	160,587
Revenue	156,756	0	0

Organization:**Mission:**

To enhance public safety by providing accurate and timely information to the Court and counsel to make informed pretrial release decisions and supervises those on conditional release.

Purpose:

The Pretrial Services Department and Governing Board: 1) keeps jail resources dedicated to higher risk offenders to ensure follow-up court appearances and preserve public safety; 2) identifies potential inter-department efficiencies; and 3) strikes a balance among community safety, defendant well-being, return court appearance and cost-savings.

2019 - 2020 Goals:

- ❖ Increase efficiencies through going paperless.
- ❖ Implement a validated risk tool to meet Thurston County Criminal Justice system business needs.
- ❖ Conduct full, impartial screening of all defendants where a bail decision can be made.
- ❖ Provide accountable and appropriate supervision of those released, to include proactive court date reminders and referrals to resources that increase the likelihood of compliance with court-ordered conditions of release.
- ❖ Collaborate with criminal justice stakeholders to develop and implement system best practices and model programs including: First Look, Felony Leadership Improvement Project and Pretrial Diversion.

2019 - 2020 Challenges:

- ❖ Continue to improve business processes and environment to accommodate increased workload.
- ❖ Expansion of services to people held by District Court.
- ❖ Maintaining operations out of multiple county buildings.

Budget Drivers:

	Unit of Measure	2015	2016	2017
Pretrial Reports filed	Each	444*	2,120	2,456
Felony cases court ordered to Pretrial Services supervision	Each	639	898	1159

* November and December only

EXPENDITURES & FTEs BY DEPARTMENT

Pretrial Services	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	5.00	5.00	5.00	6.00	6.00
Personnel	479,950	541,028	208,075	624,728	638,047
Internal Services	31,674	40,563	20,537	38,991	40,315
Professional Services	4,288	7,000	1,533	7,000	7,000
Operating Costs	11,401	47,200	4,714	52,950	52,950
Capital Expenses	0	0	0	0	0
Total	527,313	635,791	234,860	723,669	738,312

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	479,950	541,028	208,075	532,055	542,453
Internal Services	31,674	40,563	20,537	38,991	40,315
Professional Services	4,288	7,000	1,533	7,000	7,000
Operating Costs	11,401	47,200	4,714	47,200	47,200
Total	527,313	635,791	234,860	625,246	636,968

TREATMENT SALES TAX	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	0	0	92,673	95,594
Operating Costs	0	0	0	5,750	5,750
Total	0	0	0	98,423	101,344

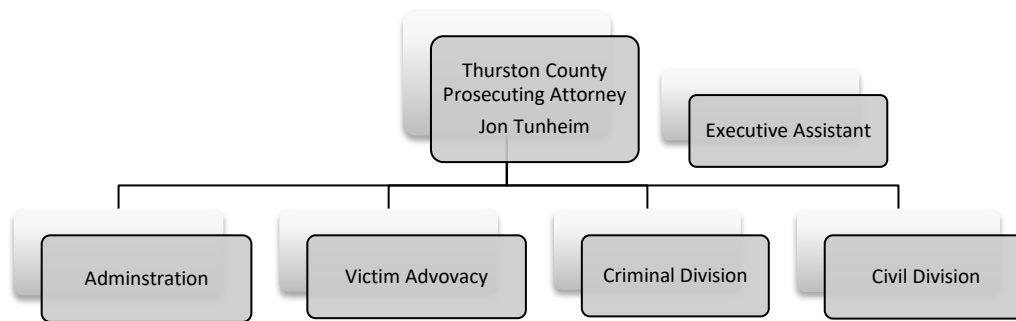
REVENUE BY DEPARTMENT

Pretrial Services	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	0	27,000	0	0	0
Total	0	27,000	0	0	0

REVENUE BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	0	27,000	0	0	0
Total	0	27,000	0	0	0

Department Budget: Pretrial Services		Department 37	
Program: A665 - PRETRIAL SERVICES			
Description: To enhance public safety by providing accurate and timely information to the Court and counsel to make informed pretrial release decisions and supervises those on conditional release.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	635,791	723,669	738,312
Revenue	27,000	0	0

Organization:**Mission:**

The Prosecuting Attorney's Office (PAO) serves as a highly skilled and innovative legal team advocating for public safety and justice, representing the interests of children, and providing high quality legal services to Thurston County government.

2019-20 Goals:

- ❖ Move to new Family Justice Center; consolidate the domestic violence felony and misdemeanor teams.
- ❖ Select and implement new case management system.
- ❖ Continue to work on implementation of the Innovative Justice Initiative, including First Look, Felony Leadership Improvement Project and other prosecution alternatives.
- ❖ Develop a regional child support enforcement unit.

2019-20 Challenges:

The most significant threats to public safety in Thurston County continue to be:

- ❖ Addiction and substance abuse
- ❖ Mental illness
- ❖ Domestic violence
- ❖ Child abuse and neglect
- ❖ Homelessness

Funding for county government is currently not sustainable. Restriction on property tax growth and our slow economic recovery means revenue is not keeping pace with increasing costs. The associated cost for increased jail staffing requires funds from the county's general fund that would otherwise be available for other criminal justice agencies and programs. The combination of these factors will require additional cuts to personnel and services.

With this in mind, the continuing challenge for this office is continuing to effectively enforce the law when cases are referred for prosecution, while also working on long-term proactive crime prevention strategies. This requires a continuing search for innovative and collaborative solutions that require little or no additional resources. Even so, maintaining adequate staffing levels within the Prosecuting Attorney's Office must be a priority so as to not weaken our ability to respond to crime and maintain public safety.

Public records requests under the Public Records Act continue to increase throughout the county. The multitude of complex and voluminous public records requests are greatly impacting the workload of virtually all public record

coordinators throughout the county. There is a demonstrated need for the continued support of the Public Records Unit within this office.

The Civil Division continues to experience workload increases that limit the ability of the civil attorneys to consistently provide timely legal services. Workload impacts include the complexity of responding to public records requests, public records litigation, and increases in the number mental illness civil commitment cases. 2018 and 2019 will bring additional workloads related to the new courthouse project, supporting the County's efforts to manage the homeless crisis, elections, land use matters, and implementation of the recently submitted Habitat Conservation Plan protecting Mazama Pocket Gophers under the Endangered Species Act. Changes of administration in elective offices and departments brings new initiatives created by them.

Funds:

The PAO is primarily financed by the General Fund but uses two additional funds.

Victim Advocate Fund 1110. A 1/10th of one percent sales tax was approved by voters in 1995. The funds are used exclusively for construction, maintenance and operation of juvenile detention facilities and adult jails.

Anti-Profiteering Fund 1900. This fund was established per RCW 9A.82.110 to collect anti-profiteering case funds to support the PAOs investigation and prosecution of these kinds of cases. These monies are used to pay for expert witnesses, investigators, and extra help.

Budget Drivers:

	Unit of Measure	2015	2016	2017
Felony Referrals	Felony Referrals from Law Enforcement	2507	2729	2791
Felony Charged Cases	Cases charged in Superior Court	1659	2068	1861
Completions	Completed Superior Court Cases	886	1461	1567

EXPENDITURES & FTEs BY DEPARTMENT

Prosecuting Attorney	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	67.10	73.10	72.35	73.35	73.35
Personnel	8,065,003	8,617,289	3,825,384	8,896,744	9,170,575
Internal Services	1,256,465	1,375,580	685,559	1,400,613	1,453,873
Professional Services	52,304	122,675	31,301	92,285	68,835
Operating Costs	209,782	199,151	124,732	202,025	199,493
Debt Services	22,311	25,800	11,210	26,200	26,200
Capital Expenses	7,821	32,336	32,336	30,000	0
Total	9,613,686	10,372,831	4,710,522	10,647,867	10,918,976

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	7,562,690	7,972,323	3,559,024	7,698,749	7,964,119
Internal Services	1,239,529	1,357,482	676,450	1,372,756	1,425,459
Professional Services	49,176	79,179	31,225	68,150	44,700
Operating Costs	186,460	165,441	118,768	197,891	195,359
Debt Services	22,311	25,800	11,210	26,200	26,200
Capital Expenses	7,821	32,336	32,336	30,000	0
Total	9,067,986	9,632,561	4,429,013	9,393,746	9,655,837

VICTIM ADVOCATE PROGRAM	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	502,314	602,194	266,360	598,871	607,069
Internal Services	16,680	17,834	8,977	27,600	28,152
Professional Services	3,128	23,496	76	4,135	4,135
Operating Costs	23,322	33,710	5,964	4,134	4,134
Total	545,444	677,234	281,377	634,740	643,490

Department Budget: Prosecuting Attorney

Dept #: 09

TREATMENT SALES TAX	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	0	0	421,245	421,245
Total	0	0	0	421,245	421,245

ANTI-PROFITEERING	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	256	264	132	257	262
Professional Services	0	20,000	0	20,000	20,000
Total	256	20,264	132	20,257	20,262

INTERLOCAL DRUG ENFORCEMENT	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	42,772	0	177,879	178,142
Total	0	42,772	0	177,879	178,142

REVENUE BY DEPARTMENT

Prosecuting Attorney	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	599,091	582,687	205,151	582,687	582,687
From Other Funds	421,245	492,049	11,333	1,250	0
Miscellaneous Revenue	127,113	168,244	75,074	117,408	117,408
Grants	1,650,225	1,783,309	631,282	1,874,348	1,818,366
Total	2,797,673	3,026,289	922,840	2,575,693	2,518,461

REVENUE BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	430,334	407,687	122,801	407,687	407,687
From Other Funds	421,245	480,716	0	0	0
Miscellaneous Revenue	113,757	137,044	52,709	104,708	104,708
Grants	1,290,313	1,338,698	509,424	1,472,143	1,416,161
Total	2,255,649	2,364,145	684,935	1,984,538	1,928,556

VICTIM ADVOCATE PROGRAM	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	168,757	175,000	82,349	175,000	175,000
From Other Funds	0	11,333	11,333	1,250	0
Miscellaneous Revenue	13,123	30,900	22,215	12,400	12,400
Grants	359,912	444,611	121,858	402,205	402,205
Total	541,792	661,844	237,755	590,855	589,605

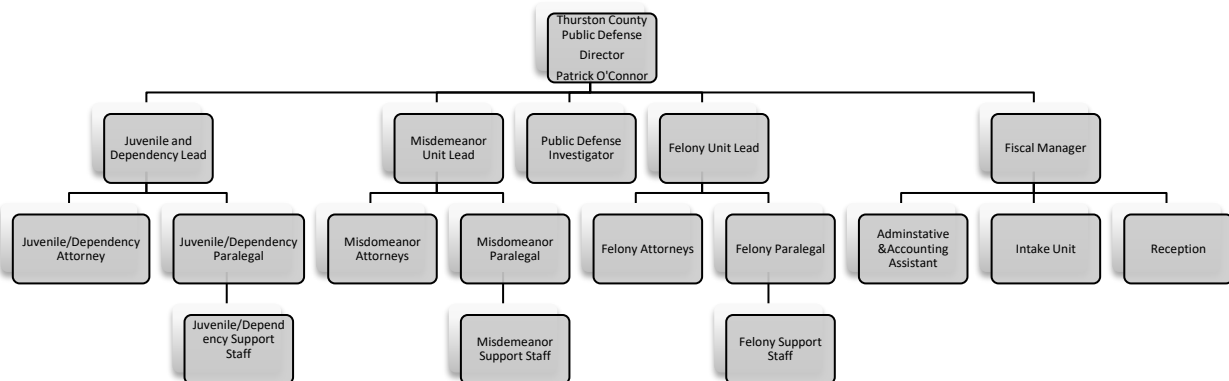
ANTI-PROFITEERING	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Miscellaneous Revenue	232	300	150	300	300
Total	232	300	150	300	300

Department Budget: Prosecuting Attorney		Department 09	
Program: 0001 - Beginning fund Balance – Unreserved			
Description: Represents the beginning fund balance that is not reserved for a specific purpose.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	88,817	88,817	88,817
Program: A900 - ADMINISTRATION			
Description: Administration is responsible for the overall operation of the office, including organizational development, service delivery, employee training, work environment, technology, community outreach and crime prevention. Sixty-two percent of the administration budget includes bar and association dues, Deputy Prosecuting Attorney assignment pay, fixed costs for copiers, records, phone, network, infrastructure, postage and mailroom services, space use/office rent, and insurance risk for all PAO programs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,248,460	2,268,960	2,333,403
Revenue	38,336	6,000	6,000
Program: A901 - SPECIAL PROJECTS			
Description: Administration is responsible for the overall operation of the office, including organizational development, service delivery, employee training, work environment, technology, community outreach and crime prevention. Sixty-two percent of the administration budget includes bar and association dues, Deputy Prosecuting Attorney assignment pay, fixed costs for copiers, records, phone, network, infrastructure, postage and mailroom services, space use/office rent, and insurance risk for all PAO programs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	56,125	73,096	17,114
Revenue	56,125	73,096	17,114
Program: A902 - TRAVEL AND TRAINING			
Description: Administration is responsible for the overall operation of the office, including organizational development, service delivery, employee training, work environment, technology, community outreach and crime prevention. Sixty-two percent of the administration budget includes bar and association dues, Deputy Prosecuting Attorney assignment pay, fixed costs for copiers, records, phone, network, infrastructure, postage and mailroom services, space use/office rent, and insurance risk for all PAO programs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	13,000	13,000	13,000
Program: A904 - FAMILY SUPPORT			
Description: Provides legal representation for the interests of children in child support enforcement actions referred by the State Department of Child Support. This program is fully funded by state and federal grants.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,110,222	1,151,526	1,166,991
Revenue	1,054,319	1,250,499	1,250,499

Department Budget: Prosecuting Attorney		Department 09	
Program: A912 - VOCA-VICTIMS OF CRIME PROGRAM			
Description: Provides advocacy services to victims in the form of information and support during interviews, court hearings and trials, assistance with safety planning and referrals to crime victims' compensation and other community resources. This program is funded by fines, penalty assessments and grants.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	287,620	251,712	256,660
Revenue	287,572	245,150	245,150
Program: A913 - TARGET ZERO RESTRICTED			
Description: Manages grant monies from the Washington Traffic Safety Commission for the purpose of conducting high visibility, data driven emphasis patrols throughout Thurston County. The use of data driven approaches, dates and locations of emphasis patrols have proven effective in reducing traffic fatalities and serious accidents.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	474,555	449,095	454,923
Revenue	438,772	410,205	408,955
Program: A914 - TARGET ZERO DISCRETIONARY			
Description: Manages grant monies from the Washington Traffic Safety Commission for the purpose of conducting high visibility, data driven emphasis patrols throughout Thurston County. The use of data driven approaches, dates and locations of emphasis patrols have proven effective in reducing traffic fatalities and serious accidents.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	29,049	29,939
Program: A915 - ANTI-PROFITEERING			
Description: The Anti-Profiteering Fund was set up to collect funds to support the Prosecutor's investigation and prosecution of these kinds of cases. These monies are used to pay for expert witnesses, investigators, and extra help.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	20,264	20,257	20,262
Revenue	300	300	300
Program: A930 - GENERAL FELONY-OPS			
Description: Reviews all adult felony referrals from law enforcement and prosecutes charged adult felony cases in Thurston County Superior Court. This team also handles most appeals filed in the Washington State Court of Appeals or the Washington Supreme Court.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,616,016	1,899,457	2,001,940
Revenue	1,000	1,000	1,000

Department Budget: Prosecuting Attorney		Department 09	
Program: A931 - FELONY OPS - RESTRICTED			
Description: Reviews all adult felony referrals from law enforcement and prosecutes charged adult felony cases in Thurston County Superior Court. This team also handles most appeals filed in the Washington State Court of Appeals or the Washington Supreme Court.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	79,706	0	0
Program: A934 - GENERAL FELONY-APPEALS			
Description: Reviews all adult felony referrals from law enforcement and prosecutes charged adult felony cases in Thurston County Superior Court. This team also handles most appeals filed in the Washington State Court of Appeals or the Washington Supreme Court.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	172,224	156,301	161,420
Program: A935 - FELONY OTHER RESTRICTED			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	234,520	234,520	234,520
Revenue	276,495	0	0
Program: A940 - SPECIAL VICTIMS-OPS			
Description: Reviews all felony and misdemeanor cases referred by law enforcement in which a crime is alleged involving sexually motivated crimes or exploitation, child abuse or neglect of a child, prosecutes charged cases in either Thurston County District Court or Superior Court.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	440,592	465,475	478,298
Program: A950 - JUVENILE-OPS			
Description: Reviews all juvenile felony and misdemeanor cases referred and prosecutes those charged in Thurston County Juvenile Court. The Juvenile Team participates in Juvenile Drug Court.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	438,246	391,664	423,269
Program: A954 - JUVENILE-OTHER RESTRICTED			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	58,760	58,760	58,760
Revenue	64,266	0	0

Department Budget: Prosecuting Attorney		Department 09	
Program: A960 - DOMESTIC VIOLENCE-OPS			
Description: Reviews all felony domestic violence cases (defined as those where the perpetrator is a family or household member with the victim) referred by law enforcement and prosecutes charged cases in Superior Court.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	608,576	633,887	651,421
Program: A970 - DISTRICT COURT-OPS			
Description: Reviews and charges misdemeanor and gross misdemeanor crimes, including Domestic Violence cases, traffic offenses, and alcohol related traffic offenses in District Court. The District Court Team participates in Mental Health Court and Veterans Court.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	808,676	869,666	910,501
Revenue	98,708	98,708	98,708
Program: A971 - DISTRICT OPS RESTRICTED			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	224,687	48,263	48,263
Revenue	224,687	224,687	224,687
Program: A973 - DISTRICT COURT-OTHER RESTRICTED			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	127,965	127,965	127,965
Revenue	139,955	0	0
Program: A980 - CIVIL-OPS			
Description: Provides legal advice and opinions to all county officials and departments as well as legal representation in litigation arising from actions of a county official, department or employee who was acting within the scope of employment. Provides legal services for the Involuntary Treatment Court.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,321,534	1,349,641	1,374,277
Program: A981 - CIVIL OPS RESTRICTED			
Description: Provides legal advice and opinions to all county officials and departments as well as legal representation in litigation arising from actions of a county official, department or employee who was acting within the scope of employment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	110,789	155,573	156,050
Revenue	266,048	266,048	266,048

Organization:**Mission:**

We protect the rights of Thurston County's poor by providing timely and effective legal defense services to individuals and by doing all in our power to address the root causes and consequences of their involvement in the justice system.

2019 - 2020 Goals:

- ❖ Initiate new mission, vision, and values for the Department
- ❖ Select, purchase, and implement new case management system
- ❖ Implement new accounting structure
- ❖ Grow staffing levels to meet caseload demands
- ❖ Contribute to criminal justice reform initiatives in Thurston County
- ❖ Collaboration with HR for comprehensive review of Department job specifications

2019 - 2020 Challenges:

- ❖ Change management in moving towards paperless practice
- ❖ Evolving business practices both internal and external to allow for new contracting model(s)
- ❖ Managing any extraordinary case representations and the respective financial impacts
- ❖ Employee alignment with Department and County mission, vision, and values

Changes from 2018 Budget:

- ❖ TCPD BCR #B-24-03- Reduction of Outsourcing of District Court Services
- ❖ TCPD BCR #B-24-04 – Reduction of Outsourcing of Juvenile Court Services
- ❖ TCPD BCR #B-24-05 – Reduction of Outsourcing of Investigator Services

Funds:

Thurston County Public Defense Department is funded primarily from the General Fund. It also receives state funding and grants.

Budget Drivers:

	Unit of Measure	2015	2016	2017
Superior Court Indigent Cases Assigned	Cases	1833	2096	2077
District Court Indigent Cases Assigned	Cases	1688	2054	1913
Juvenile Court Cases Assigned	Cases	668	595	602

EXPENDITURES & FTEs BY DEPARTMENT

Public Defense	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	31.00	37.00	37.00	39.00	39.00
Personnel	3,162,801	3,995,346	1,750,140	4,454,742	4,583,526
Internal Services	673,425	825,091	414,424	860,196	890,357
Professional Services	2,171,380	1,879,785	809,197	1,377,328	1,367,672
Operating Costs	69,888	55,431	53,412	65,511	59,311
Debt Services	4,666	3,456	4,267	3,456	3,456
Capital Expenses	11,179	16,150	16,150	0	0
Total	6,093,338	6,775,259	3,047,590	6,761,233	6,904,322

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	3,162,801	3,995,346	1,750,140	4,300,950	4,424,656
Internal Services	673,425	825,091	414,424	826,416	856,573
Professional Services	2,171,380	1,879,785	809,197	1,324,670	1,315,014
Operating Costs	69,888	55,431	53,412	63,342	57,142
Debt Services	4,666	3,456	4,267	2,974	2,974
Capital Expenses	11,179	16,150	16,150	0	0
Total	6,093,338	6,775,259	3,047,590	6,518,352	6,656,359

TREATMENT SALES TAX	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	0	0	153,792	158,870
Internal Services	0	0	0	33,780	33,784
Professional Services	0	0	0	52,658	52,658
Operating Costs	0	0	0	2,169	2,169
Debt Services	0	0	0	482	482
Total	0	0	0	242,881	247,963

REVENUE BY DEPARTMENT

Public Defense	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	530,009	442,692	95,410	463,456	472,156
From Other Funds	181,573	242,198	52,726	0	0
Intergovernmental Revenue	253,887	257,325	260,605	257,325	257,325
Miscellaneous Revenue	13,451	16,150	17,714	0	0
Total	978,920	958,365	426,456	720,781	729,481

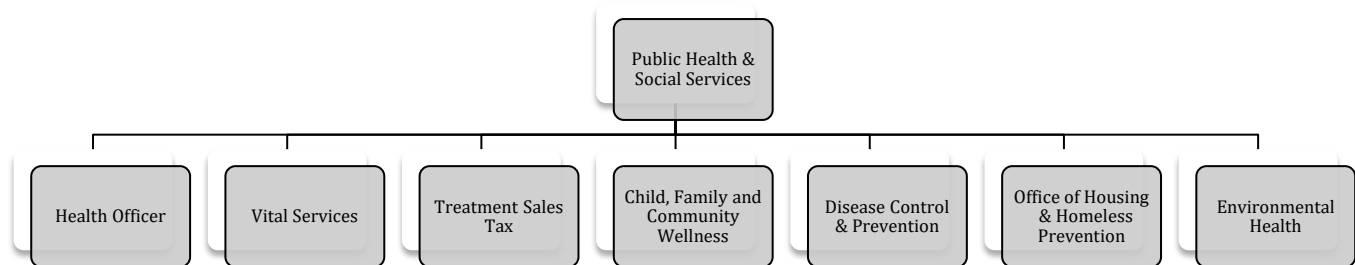
REVENUE BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	530,009	442,692	95,410	463,456	472,156
From Other Funds	181,573	242,198	52,726	0	0
Intergovernmental Revenue	253,887	257,325	260,605	257,325	257,325
Miscellaneous Revenue	13,451	16,150	17,714	0	0
Total	978,920	958,365	426,456	720,781	729,481

Department Budget: Public Defense		Department 24	
Program: B801 - OAC PERSONNEL			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	50,103	0	0
Program: B802 - ADMIN COSTS			
Description: Director and Fiscal and Administrative Unit personnel salaries and benefit costs. Office supplies, equipment, bar dues, association dues, travel, training and miscellaneous expenses.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,452,772	1,260,044	1,260,105
Revenue	16,150	0	0
Program: B804 - INTERGOV			
Description: This fund pays for operating costs. These operating costs include space leasing, personal computing support, and network access. This fund also pays for the costs of record-keeping, telephone systems, mailroom services, postage and other operating needs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	791,319	826,416	856,573
Program: B808 - PARENT'S REPRESENTATION			
Description: State funded Parents' Representation Program (PRP) contracted legal representation for indigent parents in dependency and termination cases.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	136,303	137,875	143,573
Revenue	130,709	130,709	130,709
Program: B809 - SC OFFICE PUBLIC DEFENSE			
Description: Felony Unit Supervisor and Paralegal salaries and benefit costs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	257,325	257,325	257,325
Program: B810 - SC-PROF SVS			
Description: Felony Unit Defense Attorneys and other Support Staff salaries and benefits. Professional Services, Interpreters and Investigators for superior court adult felony cases assigned to in-house Defense Attorneys.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,614,717	2,714,355	2,768,770

Department Budget: Public Defense		Department 24	
Program: B811 - SC-PANEL ATTNYS			
Description: Superior Court Panel Attorneys legal services costs, including capacity, fixed-cost and/or hourly contracts. Professional Services, Interpreters and Investigators for superior court adult felony cases assigned to Panel Attorneys.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	287,500	0	0
Program: B815 - SPECIALTY COURTS			
Description: Legal representation in DUI/Drug Court, Mental Health Court, Veterans Court, and support staff to assist with these programs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	242,290	242,881	247,963
Revenue	242,198	0	0
Program: B816 - JUVI CRIMINAL-CONFLICTS			
Description: Juvenile Court Panel Attorneys legal services costs, including capacity, fixed-cost and/or hourly contracts. Professional Services, Interpreters and Investigators for juvenile felony and misdemeanor cases assigned to Panel Attorneys.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	29,963	69,563	69,563
Program: B817 - JUVI CRIMINAL-PROFSVS			
Description: Provides salaries for in-house juvenile court attorneys and mandated legal representation in adult felony cases (panel attorneys) when an in-house attorney is unable to accept the case assignment due to a conflict of interest, ethical reasons or when their caseload limit is exceeded. Also provides for non-attorney professional services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	262,273	288,077	295,612
Program: B818 - JUVI CRIMINAL-CONTRACTS			
Description: Provides for one contract attorney handling a full caseload of juvenile offenders, panel attorney costs when our in-house attorneys and/or contract attorneys are unable to accept the case assignment due to a conflict of interest or ethical reasons, and provides for other professional services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	39,600	0	0
Program: B821 - JUVI CIVIL-CONTRACTS			
Description: Juvenile Court Panel Attorneys legal services costs, including children in "Becca" proceedings (at-risk youth, Children in Need of Service), truancy actions and other professional services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	45,600	45,600	45,600

Department Budget: Public Defense		Department 24	
Program: B822 - DISTRICT CRIMINAL-PROF SVS			
Description: Misdemeanor Unit Defense Attorneys and Support Staff salaries and benefits for District Court criminal cases. Professional Services, Interpreters and Investigators for District Court criminal cases assigned to in-house Defense Attorneys.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	555,155	797,865	826,172
Program: B823 - DISTRICT CRIMINAL-PANEL ATTNYS			
Description: District Court Panel Attorneys legal services costs, including capacity, fixed-cost and/or hourly contracts for criminal cases. Professional Services, Interpreters and Investigators for District Court misdemeanor criminal cases assigned to Panel Attorneys.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	40,220	40,220	40,220
Program: B825 - DISTRICT TRAFFIC-PROF SVS			
Description: Misdemeanor Unit Defense Attorneys and Support Staff salaries and benefits for District Court traffic cases. Professional Services, Interpreters and Investigators for District Court traffic cases assigned to in-house Defense Attorneys.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	32,543	32,543	32,543
Program: B827 - TUMWATER MUNICIPAL CONTRACT			
Description: City of Tumwater contracted legal representation services for indigent persons charged with criminal offenses. Includes in-house Defense Attorneys and Support Staff salaries and benefit costs, Professional Services, Interpreters, and Investigators.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	169,651	280,544	292,378
Revenue	279,236	300,000	308,700
Program: B828 - MITIGATION SPECIALIST			
Description: Mitigation Services for Superior, District and Juvenile Courts clients.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	25,000	25,000	25,000
Program: B898 - MENTAL HEALTH			
Description: Contracted Panel Attorneys Legal Services for Involuntary Treatment Act calendars.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	250	250	250
Revenue	32,747	32,747	32,747

Organization:**Mission, Vision, and Values:**

The mission of Public Health and Social Services is to work together to achieve the highest level of health and well-being for everyone. We envision thriving, hopeful, healthy communities where all people are safe and supported and our environment is protected.

We value integrity by upholding professional ethics and serve with honesty, fairness, and trustworthiness. With our leadership, we are a trusted key partner, leading the creation of opportunities to improve the health and well-being of our communities through science, collaboration, and innovation. We are committed to providing exceptional public service and open information sharing that is responsive and accountable to the community's needs. Our hope is we are united in our pursuit of healthier, happier, thriving communities and in our belief, that we can make a positive difference in the future. We are compassionate in that we treat and support everyone with respect, empathy, and kindness. Wellness is important so we encourage practices that support the public, our employees and their families in living healthy balanced lives that enhance their physical, social and emotional well-being. We are inclusive, we reflect the diverse communities we serve and intentionally foster a sense of belonging, honoring the unique experiences, cultures, skills, backgrounds, identities and perspectives of everyone.

About Us:

As Thurston County's local health jurisdiction and human services department, Public Health and Social Services (PHSS) is responsible for protecting the health and promoting the wellbeing of all people who live, work, and play in Thurston County by providing foundational services and critical programs in six core divisional areas:

Child, Family, and Community Wellness Division builds community health and well-being, with a particular focus on children, families and vulnerable individuals.

❖ **Community Engagement, Evidence, and Partnerships (CEEP)** includes:

- **Thurston Thrives**, a public private community health initiative focused on improving social determinants of health through collective impact. CEEP provides leadership, support, and funding to Thurston Thrives and its eight action teams.
- **Chronic disease prevention & management** (e.g., asthma, obesity, heart disease, diabetes)
- **Children's oral health**
- **Tobacco, alcohol, and substance use prevention programs**, including those with an **emphasis on youth**
- **Community & school partnerships**, such as **healthy lunchrooms and community gardens**, which promote **healthy eating, physical activity, and safe routes to school**
- **Community events and campaigns** focused on **education, outreach, and prevention** to promote public health awareness
- **Healthy Homes** and other programs that reduce exposure to toxins and hazardous materials
- **Women's Health Coalition support and breastfeeding promotion**
- **Community level data, evaluation, information sharing** to support good decisions, policies, and practices

❖ **Maternal and Child Health**

- ❖ **The Nurse-Family Partnership Program** is an evidence-based community health program that pairs nurses with high-risk pregnant and parenting mothers to improve birth outcomes, child health and development, and economic stability.
- ❖ **Children with Special Health Care Needs** provides advocacy, education, support, and connection with resources for families who have a child with special needs.
- ❖ **Child Death Review Prevention Program** reviews child fatalities, collects data, and convenes a team of experts and community partners to prevent child deaths and improve health and safety for all children.
- ❖ **Social Services**
- ❖ **Veterans' Assistance Fund and Programs** provide financial assistance and support services to military veterans and their families.
- ❖ **Developmental Disabilities** supports youth and adults with developmental disabilities with multi-county employment opportunities, training programs, and other services through funding and partnerships.
- ❖ **Specialized Recreation** provides social connections, support, and recreational activities for people with disabilities.

Disease Control and Prevention Division provides surveillance, investigation, follow-up, and control of reportable notifiable conditions (emerging threats, outbreaks, sexually transmitted illnesses, vaccine preventable diseases, food borne illnesses, tuberculosis, etc.), works to increase community immunization rates, and provides comprehensive harm reduction services focused on the prevention of disease transmission.

- ❖ **The Syringe Service Program** provides: a one-for-one exchange for sterile needles, syringes, and injection equipment; containers for safe disposal of needles and syringes; referral to substance use disorder treatment such as medication-assisted treatment; education about overdose prevention and safer injection practices; naloxone kits to block or reverse effects of opioid medication and prevent death; referral to medical, mental health, and social services; and tools to prevent HIV, sexually transmitted illnesses, and viral hepatitis, such as counseling and condoms. The Syringe Service Program operates both fixed and mobile sites.
- ❖ **Investigation and Control of Disease** collects data to identify and control sources of infection, describe disease trends, and prevent spread of disease. Provides active tuberculosis treatment and management. Works to control, prevent, and intervene in the spread of disease by investigating, conducting follow-up, and instituting prevention and intervention measures when reports about diseases of public health concern are received from health care providers, schools, and the public.

Environmental Health Division protects public health and ensures the environment contributes to the health of the community through programs and services as mandated by state law and county codes, including:

- ❖ Food safety permits and inspections
- ❖ Ground and surface water monitoring and protection
- ❖ On-site sewage system permitting and management
- ❖ Solid and hazardous waste permitting and management
- ❖ Thurston County Integrated Pest Management (IPM) program administration
- ❖ School safety consultations and inspections
- ❖ Swimming pool and spa permitting and inspections
- ❖ Vector response and consulting (e.g., bats, animal bites, mosquitos)
- ❖ Lake and beach safety
- ❖ Noise reduction
- ❖ Registering and inspecting gravel mines

Vital Services Division provides the public and department with information, financial accountability, and other foundational services and core capabilities necessary for successful and emergency operations.

- ❖ **Vital Records** issues birth certificates for those born in Washington State with birth dates from July 1, 1907 to present and death certificates for deaths that occurred in Thurston County from January 1, 2008 to present. Authority is granted in RCW 70.58.030.
- ❖ **Emergency Preparedness and Response** provides planning and response activities that support the complex challenges that arise in a public health emergency. The program continually plans to anticipate and mitigate health risks from the impact of such an emergency on the community.
- ❖ **Administrative Services** assists in developing and overseeing administrative support operations, leadership, infrastructure, records management, information technology, policies and procedures, travel, supplies, contract/grant management, human resources, customer service, and facility maintenance.

- ❖ **Fiscal Services** provides sound financial management, practices, and accountability for funds entrusted to the department. This work includes ensuring that customers and staff are paid, funding partners are billed, deposits are completed, and all fiscal activity is in conformity with county, state, and/or federal regulations.

Office of Housing and Homeless Prevention provides leadership and opportunities in the community to create **safe, affordable housing** and works together with public and private partners to **prevent, reduce, and end homelessness** in Thurston County. This office manages state and federal contracts and local recording surcharge funds designated for affordable and homeless housing.

Treatment Sales Tax Office promotes expanded access to mental health and substance use disorder treatment and related services by funding programs in the following areas:

- ❖ **Therapeutic courts**, such as Drug Court, DUI Court, Mental Health Court, and Veterans Court
- ❖ **Behavioral health programs for adults**, with a focus on individuals **involved in the justice system**
- ❖ **Behavioral health services and supports for children and families**

2019-2020 Goals:

Strategic Initiative 1: Improve health outcomes for all.

- ❖ Achieve national accreditation by the end of 2020.
- ❖ Continue to improve county health rankings.
- ❖ Sustain and increase Foundational Public Health Services, including: programs that prevent the spread of disease and improve the public's health (e.g., communicable disease control, chronic disease and injury prevention, maternal child health, and access to health care, vital records and environmental public health), as well as emergency preparedness and response, communications, policy development, community partnership development, and infrastructure to support this important work.
- ❖ Increase food safety inspection rates through efficient technology applications.
- ❖ Provide leadership and support to Thurston Thrives action teams in implementing strategies and achieving goals to improve social determinants of health.
- ❖ Increase breastfeeding rates and decrease premature births through NFP expansion.
- ❖ Improve physical activity levels and nutrition policies for children, youth, and adults to reduce obesity.

Strategic Initiative 2: Improve community health, wellness, and safety.

- ❖ Address the opioid crisis by implementing an opioid response plan and hiring an opioid response coordinator.
- ❖ Improve the mental health and wellbeing of children, youth, and adults and reduce incidents of suicide.
- ❖ Institute three Medicaid Transformation projects through the Cascade Pacific Action Alliance, focused on home visiting for maternal and child health, chronic disease self-management, and syringe services.
- ❖ Partner with behavioral health organizations, criminal justice partners, and others to effectively use Treatment Sales Tax funds to support those with mental health issues and substance use disorders.
- ❖ Reduce rates of youth smoking and substance use, and substance use disorder among incarcerated veterans.
- ❖ Expand mobile and secure fixed site access of syringe services, including hepatitis C and HIV testing, case management, and naloxone distribution

Strategic Initiative 3: Collaborate with community partners to reduce homelessness and implement Thurston Thrives housing strategies.

- ❖ *Note: Homelessness/affordable housing was the number one area of priority identified by citizens in the survey conducted by Berk as part of the County's strategic planning process.*
- ❖ Achieve goals set in the June 2018 Board of Health resolution declaring homelessness a public health crisis such as implement the five-year homeless plan through increased document recording fee revenue.
- ❖ Reduce homelessness in target vulnerable populations such as veterans, families with children, and those with behavioral health and substance use disorders
- ❖ Increase safe, affordable housing by working with the Thurston Thrives Housing Action Team to incentivize affordable housing development.

Strategic Initiative 4: Strengthen emergency management planning and community disaster preparedness.

- ❖ Strengthen plans and capabilities to effectively respond to emergencies and disasters by establishing an emergency Board of Health fund.

Strategic Initiative 6: Proactively shape a strong diverse economy that provides equitable access to opportunity.

- ❖ Improve the economic stability of families by expanding the Nurse-Family Partnership program.
- ❖ Maintain the number of individuals with developmental disabilities employed in Thurston County.
- ❖ Work through Thurston Thrives to address equity and improve economic stability.

Strategic Initiative 7: Balance development with the preservation of the county's rural character, natural areas, and open spaces.

- ❖ In a timely manner, review and update ordinances, regulations, processes, and fee structure in Environmental Health fee-based programs to ensure business services and costs are clear to the public and support the financial sustainability of critical programs.
- ❖ Grow and strengthen existing recreation programs in our community, including those that are inclusive of people of all physical and developmental abilities.

Strategic Initiative 8: Support robust and well-maintained infrastructure systems for a thriving community.

- ❖ Continue to promote physical activity and safe routes to school in county parks and trails.

Strategic Initiative 9: Support environmental health and climate stabilization.

- ❖ Adapt and mitigate for climate change impacts through environmental policies and efforts to reduce climate changing emissions, including through the newly adopted regional climate change strategy/plan.
- ❖ Protect and restore drinking and groundwater quality; monitor and maintain storm and surface water quality so streams, lakes, and water sources maintain quality ecosystems; and improve septic systems so waste water is properly treated and cleaned for re-use or discharge.
- ❖ Monitor Thurston County beaches and lakes for harmful conditions that threaten the health of people, marine life, and wildlife.
- ❖ Educate community members and businesses on how to improve air and water quality, promote cleaner alternatives, decrease waste, and ensure compliance efforts are transparent and consistent for citizens.

Strategic Initiative 11: Design and deliver innovative services through continued justice system reform to maximize community safety, rehabilitation, accountability, and cost effectiveness

- ❖ Collaborate with law and justice partners to create strategies to reduce the jail population.
- ❖ Develop a relationship with the Thurston County jail to identify inmates with developmental disabilities and ensure they are connected with community resources and supports.

Strategic Initiative 14: Strengthen sound financial management practices.

- ❖ Increase monitoring, analysis, and forecasting of the financial status for all county funds.
- ❖ Establish new environmental health fund.
- ❖ Increase strategies to identify new sources of funding for all PHSS programs.

Strategic Initiative 17: Make strong investments in Information Technology Systems and Infrastructure.

- ❖ Increase electronic and mobile services to the public for use in food inspections and communicable disease and prevention programs.

Strategic Initiative 18: Develop, hire, and retain a stable, diverse, and thriving workforce.

- ❖ Increase staff capacity and train PHSS workforce to meet growing demands and conduct succession planning.

Successes:

- ❖ Thurston County health rankings increased from eighth to sixth in Washington State. Named one of the top 50 healthiest cities and counties in the nation, ranking in the top 5% nationally.
- ❖ Received national award for improving trail access and features through community design.
- ❖ Adopted new mission, vision, and values and re-organized department, including the establishment of the new Division of Child, Family, and Community Wellness, the Office of Housing and Homeless Prevention, the integration

of Treatment Sales Tax, improved fiscal accountability and capacity, and the successful transition of the Behavioral Health Organization to a new entity.

- ❖ Partnered with other local health jurisdictions to promote the importance of Foundational Public Health Services and pass new legislative funding for communicable disease monitoring and prevention activities.
- ❖ Office of Housing and Homeless Prevention distributed \$8 million to 35 non-profit agencies in the last year to help address homelessness and affordable housing issues; completed 5-Year Homeless Housing Plan; supported commissioner-led efforts to establish Hazardous Weather Task Force and Code Blue Plan; and is leading regional system-wide improvements and efforts to address homelessness crisis.
- ❖ The Syringe Service Program established a mobile location to serve the northwest part of the county and served more than 824 people in the last year, providing 713 individuals with life-saving naloxone.
- ❖ Launched the cross-sector Thurston County Opioid Response Task Force – including public health, law enforcement, criminal justice, social services, healthcare, and other stakeholders – to develop a local plan; raised awareness through the Board of Health’s Opioid Crisis Resolution.
- ❖ Investigated over 1,400 cases of sexually-transmitted illnesses and over 900 cases of other notifiable conditions in the last year alone.
- ❖ Nurse-Family Partnership program is recognized as one of the top-performing programs in the state and nation, leading a regional, newly expanded tri-county team in Thurston, Mason, and Lewis counties, and extending services to mothers with more than one child as one of nine pilot programs in the nation selected by the National Service Office. The NFP Program has served 519 families thus far in the biennium (133% increase in the last year), providing 5,014 home visits (56% increase in the last year).
- ❖ Social Services served over 800 clients, including 100 in veteran’s services, 200 in recreation programs, and 500 with developmental disabilities in employment and day services. The developmental disabilities program funded 21 agencies to provide services in Thurston and Mason Counties, partnered with 20 high schools, and provided 57 recreation scholarships in 2018 alone.
- ❖ Veterans’ Assistance Program partnered with other jurisdictions and community partners to relocate and provide one-stop support services to veterans at the Lacey Veterans Hub, and initiated the creation of a statewide committee through the Association of County Human Services to promote and share ideas regarding veterans’ assistance programming.
- ❖ Treatment Sales Tax joined PHSS to improve collaboration and maximize effectiveness of funding to support individuals with mental health challenges and substance use disorders.
- ❖ Worked successfully pass new tobacco/vape-free parks policies in the three largest local jurisdictions, including Thurston County.
- ❖ Helped start and maintain coalitions focused on youth substance use throughout the county, in programs including the Community Prevention and Wellness Initiative in rural Thurston County communities.
- ❖ Provided staff support to further the goals of Thurston Thrives, including in Community Design, Housing, Environment, Climate and Clean Energy, data, and coordination with the backbone organization.
- ❖ Helped lead successful adoption of climate mitigation targets and participated in regional planning.
- ❖ Received statewide recognition for Henderson Inlet Watershed partnership program, which significantly reduced pollution and improved water quality despite increased population and development, resulting in net gain of 366 acres of commercial shellfish harvesting area since 2005. Designation of the Henderson Watershed Protection Area as a marine recovery area and area of special concern was successfully extended with the sanitary code amendment and the renewal of onsite septic maintenance fees.
- ❖ Inspected over 1,000 establishments for food safety, providing education, training, and enforcement.
- ❖ Successfully led toxic algae emergency response at Summit Lake, providing water, testing, and information to keep residents safe and healthy.
- ❖ Participated in Choice Regional Health Network Board of Directors and Cascade Pacific Action Alliance Accountable Community of Health to enhance regional collaboration and successful healthcare transformation, resulting in PHSS being selected as a Medicaid Transformation Partner in the areas of maternal child health, chronic disease, and opioids.
- ❖ Processed significant increases in septic system applications (up 46% since 2016) and drinking water lab analyses (up 40% over last year).
- ❖ Implemented Local Source Control program to ensure small businesses properly manage hazardous materials and eliminate illicit discharges.
- ❖ Completed the Department Emergency Operations Plan, Continuity of Operations Plan, and the Thurston County Health, Medical and Mortuary Services, Emergency Support Function 8 plan and partner coordination.

Challenges:

Critically Underfunded Public Health System: The public relies on PHSS to keep it safe and healthy, yet over time the governmental public health system has been critically underfunded and is no longer able to meet basic responsibilities to protect the health and safety of all Thurston County residents. Funding has diminished in most of our divisions, reducing our capacity to respond to demand and sustain important health programs. For example we no longer have funding to monitor our own county swimming beaches and keep them safe from outbreaks such as norovirus; vaccine funding has been nearly eliminated; and the costs of indirect rates and competitive wages have risen without additional revenue sources. While investing in the social determinants of health and prevention efforts is the most cost-effective way we can improve health outcomes and reduce mortality over time, funding for these programs is frequently usurped by emergent needs that need to be immediately addressed. The funding that is available for these programs is often dependent upon time-limited grants.

Increase in Disease Burden and Threats to Public Health: As the Thurston County population is expected to dramatically increase and people increasingly travel and relocate, the infectious disease burden will continue to rise. The number of syringes exchanged each week increased 55% during 2017; cases of sexually-transmitted illnesses increased by 36% between 2013 and 2016; and cases of other notifiable conditions increased by 43% between 2014 and 2017. Reduced funding for childhood vaccinations has impacted our ability to maintain capacity for this work and prevent outbreaks such as measles. The complexity of disease events and response has increased over time with conditions such as Ebola, Zika, and hospital-acquired infections, which require much more staff time to address.

Workforce Development: PHSS anticipates that there will be several retirements in the upcoming biennium; preparing for these leadership transitions will be critical to furthering our goals. In addition, steps need to be taken to ensure that newly hired staff feel supported and are provided appropriate training and resources to be successful. Many employees have been working harder with fewer resources, increasing the potential for burn-out. We must be ready to respond and adapt to a new generation of workers who may require different workplace conditions. It is increasingly challenging to attract and competitively pay public health employees in the current healthcare environment, and specialized requirements can require longer recruitment periods, putting strain on existing workers. Diversity and inclusivity is a department value that must be addressed.

Modernization and Culture of Change: PHSS, along with many other local health jurisdictions and county departments, must modernize and make new investments in technology and adapt business practices if we are to survive. TCHSS still uses fax and paper records and has outdated policies, practices, systems, and procedures. Our workforce, the public, and the systems we work with demand that we modernize and invest in infrastructure and new ways of doing business. We must also share our story and communicate with the public in a different and ever-changing way. This is especially critical to reach youth we are targeting public health messages too. We also must ensure we are doing everything we can to protect personal health information and confidential communications vulnerable to cyberattacks. In the event of emergency, we must be prepared to continue operations and protect the health and safety of the public.

Fiscal Recovery and Sustainability: Financial resources have remained stagnant or reduced while the cost to perform the same activity has increased. There is continued pressure from funders and the public to meet or increase performance without an increase in funding, increasing expectation for fiscal and program accountability from external funders, and increased competition for limited dollars. PHSS experienced fiscal challenges that will continue to take time to recover from. Increases in indirect costs limit our ability to achieve sustainability or respond to higher demands for services. Increasing threats of emergencies, outbreaks, and requirements to provide expensive investigations and treatments can make PHSS vulnerable without sufficient reserve funding or budget authority to respond quickly. The fiscal health and capacity of the organization is challenged as systemic changes in regional, state, and federal funding occur such as behavioral health integration, regionalization, collaborative funding models, and shifting priorities due to new and increasing demands. Unfunded mandates and increasingly restrictive funding sources make it necessary to depend on a shrinking supply of our most flexible sources of funding. While there is a clear need and return on investment for additional important services such as prevention programs, more immediate crises consume resources, leaving us downstream.

Increased Community Health Needs and Demand for Services: PHSS is a trusted community leader that must respond to community needs regardless of whether or not resources exist to address the issues. PHSS is expected to be the Chief Health Strategist in our community, region, and throughout the state requiring broader reach and a greater need to develop

partnerships with community and healthcare partners. Thurston County has some of the highest rates of adverse childhood experiences in the state, and this is reflected in many of the health challenges we see. We are dealing with crises in both a homelessness and opioid use. Homelessness has increased by 43% the in last year, while the number of the unsheltered population has nearly tripled, posing serious health risks. The lack of affordable housing and increasing poverty is impacting the health and wellbeing of many of our youngest and most vulnerable residents. Opioid overdoses are on the rise and, along with the rest of the state, Thurston County is experiencing a behavioral health crisis as well; there are not enough treatment beds and complex mental health needs continue to increase. With behavioral health integration and Medicaid transformation in process, our system is changing and the future is uncertain beyond 2020. More and more people are living with developmental disabilities and more veterans are exiting military service and settling in Thurston County. While Thurston County health rankings are sixth highest in the State, we scored poorly for health disparities, high school graduation, obesity, tobacco use, and other areas of concern. There is a significant increase in the number of children with special health care needs and mothers enrolled in the NFP program experiencing homelessness, domestic violence, and mental health and substance use disorders. While economic growth is positive in Thurston County and more people are seeking septic, building, group b, and food permits, our demand to quickly, efficiently, and effectively meet the needs of our customers with the highest quality of service and technology demanded is not possible without increased fees.

Changes from 2017 Budget:

PHSS has undergone significant organizational and financial changes since the 2016-2018 budget was approved. The Behavioral Health Organization (BHO), formerly a part of social services within the department, is no longer affiliated with Thurston County due to changes in state legislation. The departure of the BHO has had a major negative budget impact on PHSS. In 2017, new leadership was appointed to PHSS, and in 2018 the department was reorganized, including the establishment of a new Child, Family, and Community Wellness Division that consolidated multiple programs focused on improving social determinants of health for women, children, and vulnerable populations in the community. In addition, the Treatment Sales Tax Office was moved from the County Budget Office to PHSS. PHSS has expanded regional services and been successful in applying for new grant revenue, resulting in increased requests for staffing. Policy level requests are reflective of these changes as well as emerging issues in our community since the last budget cycle.

Funds:

PHSS operates within five special revenue funds and two enterprise funds.

- ❖ **Treatment Sales Tax Fund 1180.** A 1/10th of one percent sales tax was approved by the BoCC in December 2008. Funds provide for the operation or delivery of new or expanded chemical dependency or mental health treatment programs and services and for the operation of therapeutic court programs and services.
- ❖ **Veterans Assistance Fund 1200.** This fund provides assistance to eligible Thurston County veterans and their families. Revenue is from property taxes. Expenditures include costs for assistance such as rent, utilities, food, clothing, transportation, and burial services.
- ❖ **Housing and Community Renewal Fund 1400.** This fund provides affordable housing development and homeless prevention grant administration, development, planning, services, and assistance.
- ❖ **Technology Replacement Fund 1490.** This fund accounts for the planned expenditures for hardware replacement and software development.
- ❖ **Public Health and Social Services Fund 1500.** This fund provides public health services and social services including vital services such as vital records, administration, and emergency preparedness; child, family, & community wellness programs such as maternal child health, developmental disabilities, special recreation, and community engagement programs; communicable disease investigation and prevention programs. Revenue is from a mix of grants, contracts, transfers from the state, and county general funds.
- ❖ **Community Loan Repayment Fund 4510.** This fund accounts for the operations of a state funded loan program to county citizens to upgrade and improve failing septic systems.
- ❖ **Environmental Health Fund 4520.** This newly established fund accounts for all Environmental Health related programs, services, and activities, and fees. Revenues are primarily generated through various fees, permits, and assessments. Expenditures are comprised of inspections, monitoring, permit reviews, compliance work and other costs necessary to support efforts to protect the health of the environment.

Budget Drivers:

	Unit of Measure	2015	2016	2017
Number of notifiable conditions	# of reported cases	2,023	2,424	2,436
Water Quality Samples Analyzed	# analyzed	7,322	7,294	7,197
Septic System Applications	# received	1,199	1,325	1,662
Time of Transfer Applications	# processed	1,938	2,341	2,386
Food Service Inspections	# completed	1,182	1,280	1,107
Solid & Hazardous Waste Inspections	# of facilities	119	53	41
Nurse Family Partnership Program Participants Served	# of clients	290	322	346
Developmentally Disabilities Program Participants Served	# of unique individuals	500	530	540
Vital Records Issued	# issued	14,175	8,830	13,475
Office of Housing and Homeless Prevention Participants Served	# of individuals	1,009	1,358	1,017

EXPENDITURES & FTEs BY DEPARTMENT

Public Health	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	113.05	82.73	98.40	94.79	93.79
Personnel	6,782,552	8,915,809	3,588,175	9,919,274	10,122,142
Internal Services	1,474,108	1,508,943	743,036	1,877,814	1,936,889
Professional Services	364,915	800,647	64,268	3,034,504	2,956,073
Operating Costs	483,797	2,421,639	270,834	966,433	933,267
Debt Services	6,503	12,217	2,747	8,240	8,240
Capital Expenses	31,071	0	0	0	0
Transfer to Other County Funds	38,287	80,124	19,144	1,369,123	93,923
Total	9,181,233	13,739,379	4,688,203	17,175,388	16,050,534

EXPENDITURES BY FUND AND TYPE

TREATMENT SALES TAX	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	0	0	738,612	753,066
Internal Services	0	0	0	32,098	33,111
Professional Services	0	0	0	2,451,308	2,344,877
Operating Costs	0	0	0	223,087	209,683
Transfer to Other County Funds	0	0	0	76,630	79,123
Total	0	0	0	3,521,735	3,419,860

VETERANS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	131,377	102,423	42,784	0	0
Internal Services	31,067	25,236	12,900	0	0
Professional Services	48,141	76,000	8,105	0	0
Operating Costs	129,174	98,526	14,685	0	0
Transfer to Other County Funds	14,687	14,687	7,344	0	0
Total	354,446	316,872	85,818	0	0

Department Budget: Public Health

Dept #: 40

PH & SS-TECHNOLOGY	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	609	702	351	683	697
Professional Services	0	5,000	0	0	0
Operating Costs	31,160	26,160	5,089	28,250	30,205
Total	31,769	31,862	5,440	28,933	30,902

PUBLIC HEALTH & SOCIAL SERVICES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	6,651,174	8,813,386	3,545,390	4,993,922	5,105,245
Internal Services	1,441,107	1,481,710	729,138	1,530,036	1,584,735
Professional Services	316,503	570,366	56,163	237,615	265,615
Operating Costs	323,463	2,296,953	251,060	508,585	492,540
Debt Services	6,503	12,217	2,747	8,240	8,240
Capital Expenses	31,071	0	0	0	0
Transfer to Other County Funds	23,600	65,437	11,800	1,280,293	2,600
Total	8,793,421	13,240,069	4,596,298	8,558,691	7,458,975

COMMUNITY LOAN REPAYMENT #1	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	1,326	1,295	648	1,243	1,268
Professional Services	271	149,281	0	149,281	149,281
Total	1,597	150,576	648	150,524	150,549

ENVIRONMENTAL HEALTH	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	0	0	4,186,740	4,263,831
Internal Services	0	0	0	313,754	317,078
Professional Services	0	0	0	196,300	196,300
Operating Costs	0	0	0	206,511	200,839
Transfer to Other County Funds	0	0	0	12,200	12,200
Total	0	0	0	4,915,505	4,990,248

REVENUE BY DEPARTMENT

Public Health	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	4,720,144	4,917,186	2,217,568	5,963,034	6,065,961
Taxes	339,826	501,037	195,088	6,334,937	6,743,937
General Fund Contribution	1,086,529	1,086,529	543,264	1,106,529	1,106,529
From Other Funds	441,664	680,198	354,423	1,451,201	156,001
Intergovernmental Revenue	1,201,913	1,202,257	524,007	1,199,897	1,199,897
Miscellaneous Revenue	591,824	785,017	391,243	748,139	767,810
Grants	1,248,487	2,657,114	496,892	2,129,788	2,079,788
Total	9,630,388	11,829,338	4,722,485	18,933,525	18,119,923

REVENUE BY FUND AND TYPE

TREATMENT SALES TAX	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Taxes	0	0	0	6,199,000	6,608,000
Total	0	0	0	6,199,000	6,608,000

VETERANS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Taxes	339,826	365,100	195,088	0	0
From Other Funds	19,654	32,833	5,753	0	0
Intergovernmental Revenue	1,393	2,360	558	0	0
Miscellaneous Revenue	8,273	2,875	2,986	0	0
Total	369,146	403,168	204,385	0	0

PH & SS-TECHNOLOGY	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	27,862	26,550	13,275	0	0
Miscellaneous Revenue	1,554	1,000	955	1,000	1,000
Total	29,416	27,550	14,230	1,000	1,000

Department Budget: Public Health

Dept #: 40

PUBLIC HEALTH & SOCIAL SERVICES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	4,720,144	4,917,186	2,217,568	841,861	841,861
Taxes	0	135,937	0	135,937	135,937
General Fund Contribution	1,086,529	1,086,529	543,264	1,056,734	1,056,734
From Other Funds	394,148	620,815	335,395	163,508	146,001
Intergovernmental Revenue	1,200,520	1,199,897	523,449	1,199,897	1,199,897
Miscellaneous Revenue	572,772	596,042	382,604	0	0
Grants	1,248,487	2,657,114	496,892	1,869,356	1,819,356
Total	9,222,600	11,213,520	4,499,171	5,267,293	5,199,786

COMMUNITY LOAN REPAYMENT #1	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Miscellaneous Revenue	9,226	185,100	4,699	185,100	185,100
Total	9,226	185,100	4,699	185,100	185,100

ENVIRONMENTAL HEALTH	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	0	0	0	5,121,173	5,224,100
General Fund Contribution	0	0	0	49,795	49,795
From Other Funds	0	0	0	1,287,693	10,000
Miscellaneous Revenue	0	0	0	562,039	581,710
Grants	0	0	0	260,432	260,432
Total	0	0	0	7,281,132	6,126,037

EXPENDITURES & FTEs BY DEPARTMENT

Social Services	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	0	10.97	0.00	11.31	11.31
Personnel	2,182,162	1,161,338	357,815	1,193,312	1,226,674
Internal Services	953,619	225,138	113,064	546,245	557,205
Professional Services	10,045,857	10,166,926	3,802,557	12,712,627	12,712,627
Operating Costs	64,684	41,315	31,113	383,233	383,233
Debt Services	2,462	402	0	0	0
Capital Expenses	0	0	0	0	0
Transfer to Other County Funds	30,338	59,100	14,513	96,952	96,952
Total	13,279,122	11,654,219	4,319,061	14,932,369	14,976,691

EXPENDITURES BY FUND AND TYPE

VETERANS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	0	0	67,015	69,019
Internal Services	0	0	0	23,486	24,195
Professional Services	0	0	0	46,000	46,000
Operating Costs	0	0	0	198,526	198,526
Transfer to Other County Funds	0	0	0	14,375	14,375
Total	0	0	0	349,402	352,115

HOUSING & COMMUNITY RENEWAL	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	392,552	493,715	167,686	480,751	492,814
Internal Services	96,769	100,284	49,959	132,993	136,045
Professional Services	5,093,182	5,935,842	2,088,697	7,627,131	7,627,131
Operating Costs	22,782	6,240	9,273	49,230	49,230
Transfer to Other County Funds	27,276	27,276	13,638	52,503	52,503
Total	5,632,561	6,563,357	2,329,252	8,342,608	8,357,723

Department Budget: Social Services

Dept #: 41

PUBLIC HEALTH & SOCIAL SERVICES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	1,789,610	667,623	190,129	645,546	664,841
Internal Services	856,850	124,854	63,105	389,766	396,965
Professional Services	4,952,675	4,231,084	1,713,860	5,039,496	5,039,496
Operating Costs	41,902	35,075	21,840	135,477	135,477
Debt Services	2,462	402	0	0	0
Capital Expenses	0	0	0	0	0
Transfer to Other County Funds	3,062	31,824	875	30,074	30,074
Total	7,646,562	5,090,862	1,989,809	6,240,359	6,266,853

REVENUE BY DEPARTMENT

Social Services	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	5,814,874	4,074,605	1,246,845	2,610,745	2,610,745
Taxes	841,606	669,063	488,027	1,166,163	1,192,163
General Fund Contribution	144,607	140,607	110,804	180,782	180,782
From Other Funds	0	11,333	11,333	1,250	0
Intergovernmental Revenue	42,127	3,750	9,666	4,860	4,860
Miscellaneous Revenue	240,278	36,950	20,783	29,625	29,625
Grants	7,924,273	6,680,167	3,031,419	11,232,897	11,232,897
Total	15,007,766	11,616,475	4,918,876	15,226,322	15,251,072

REVENUE BY FUND AND TYPE

VETERANS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Taxes	0	0	0	402,100	410,100
From Other Funds	0	0	0	250	0
Intergovernmental Revenue	0	0	0	2,360	2,360
Miscellaneous Revenue	0	0	0	2,875	2,875
Total	0	0	0	407,585	415,335

Department Budget: Social Services

Dept #: 41

HOUSING & COMMUNITY RENEWAL	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	2,487,391	1,926,216	1,185,759	2,413,000	2,413,000
General Fund Contribution	117,607	113,607	97,304	153,782	153,782
From Other Funds	0	11,333	11,333	1,000	0
Miscellaneous Revenue	20,722	25,000	16,331	20,000	20,000
Grants	3,616,555	4,312,819	1,279,499	5,732,915	5,732,915
Total	6,242,276	6,388,975	2,590,226	8,320,697	8,319,697

PUBLIC HEALTH & SOCIAL SERVICES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	3,327,483	2,148,389	61,085	197,745	197,745
Taxes	841,606	669,063	488,027	764,063	782,063
General Fund Contribution	27,000	27,000	13,500	27,000	27,000
From Other Funds	0	0	0	0	0
Intergovernmental Revenue	42,127	3,750	9,666	2,500	2,500
Miscellaneous Revenue	219,556	11,950	4,452	6,750	6,750
Grants	4,307,718	2,367,348	1,751,920	5,499,982	5,499,982
Total	8,765,490	5,227,500	2,328,650	6,498,040	6,516,040

Department Budget: Public Health		Department 40	
Program: 0001 - Beginning fund Balance – Unreserved			
Description: Represents the beginning fund balance that is not reserved for a specific purpose.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	10,171,801	12,591,190	11,524,190
Program: A325 - OTHER RESTRICTED			
Description: The Treatment Sales Tax Project office manages the Treatment Sales Tax fund, contracts and performance measures. Supports the Treatment Sales Tax Advisory Committee.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	293,964	297,061
Program: A344 - TREATMENT SALES TAX			
Description: Records tax revenue and related expenditures for chemical dependency, mental health treatment programs and the operation of therapeutic courts.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	296,216	288,338
Revenue	0	6,199,000	6,608,000
Program: B660 - VETERAN'S ADMIN			
Description: This code tracks County Interfund and Central Services charges related to the Veteran's Assistance Staff and fund.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	39,923	0	0
Revenue	403,168	0	0
Program: B661 - VETERAN'S HOUSING			
Description: This code tracks County Interfund and Central Services charges related to the Veteran's Assistance Staff and fund.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	37,880	50,723	50,706
Program: B662 - VETERAN'S ASSISTANCE			
Description: This code tracks direct staff and other staff related costs to implement the Veteran's Assistance Program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	135,046	0	0

Department Budget: Public Health		Department 40	
Program: B663 - VETERAN'S SERVICES			
Description: This code tracks activity for providing assistance to eligible Thurston County veterans and their families who are experiencing financial hardship. The code tracks costs associated with providing rent, utilities, food, clothing, transportation and burial services. The Veterans' Assistance Fund is funded by a portion of county property tax per RCW 73.08.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	104,023	0	0
Program: D200 - GENERAL PUBLIC HEALTH			
Description: This code is used to track revenue/expenditures that are not clearly able to be tracked by another defined code.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	53,116	1,309,779	33,784
Revenue	2,463,298	2,256,631	2,236,631
Program: D201 - SYRINGE EXCHANGE PROGRAM			
Description: Syringe exchange program			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	(3)	0	0
Program: D210 - ADMINISTRATION-HEALTH OFFICER			
Description: The position of Health Officer is mandated by RCW 70.24.024. The Health Officer is the lead role in assessing public health needs of the community and assuring efforts are taken to meet those needs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	241,873	240,004	246,688
Revenue	43,308	45,464	45,464
Program: D211 - ADMIN-PH ADMIN			
Description: Management and oversight of both Public Health and Social Services to include planning, monitoring, evaluation and policy development. Community leadership and planning in development of systems and processes to facilitate community involvement.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,995,325	2,428,774	2,502,660
Program: D213 - ADMIN-DISEASE CONTROL PREVENT			
Description: Personal Health Administration is responsible for overall operation of the division programs. Activities include assuring program and services are consistent with public health standards, meeting and setting department goals and policies and assuring that the needs of the community are met.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	151,297	272,947	278,982

Department Budget: Public Health		Department 40	
Program: D215 - ADMINISTRATION-ENVIRON HEALTH			
Description: Environmental Health Administration is responsible for the overall operation of the division's programs and activities. Activities include: assuring programs and services are consistent with public health standards; setting and meeting county and department goals and policies; assuring appropriate response to consumer requests and services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	243,359	212,982	217,703
Revenue	82,800	1,277,693	0
Program: D216 - ADMINISTRATION-FISCAL			
Description: This program provides overall financial management and policy development for the department to include budget development, budget monitoring, grants and contract management, accounts payable, accounts receivable, and payroll.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	414,847	397,766	404,641
Program: D222 - MATERNAL CHILD HEALTH			
Description: Activities in this program promote healthy pregnancies and positive birth and parenting outcomes. Services include home visitation to high-risk populations (Nurse Family Partnership), maternity support and case management, early intervention services to families at high risk for child abuse and provision of resource information and referrals.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,876,293	2,281,081	2,322,057
Revenue	1,443,888	1,571,148	1,573,641
Program: D225 - CHILDREN W/SPECIAL HEALTH NEED			
Description: Activities in this program promote healthy pregnancies and positive birth and parenting outcomes. Services include home visitation, maternity support and case management, early intervention services to families with children with special health care needs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	119,785	120,410
Revenue	0	95,575	95,575
Program: D232 - IMMUNIZATIONS			
Description: We promote the use of vaccines to increase vaccination rates and work with local providers to provide appropriate vaccination schedules.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	102,009	31,713	31,866
Revenue	106,670	16,712	16,712

Department Budget: Public Health		Department 40	
Program: D233 - SEXUALLY TRANSMITTED DISEASE			
Description: Services in the STD program include contact follow-up of individuals with sexually transmitted diseases to prevent disease transmission. We work with local providers to assure appropriate treatment and education for exposed individuals.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	75,835	47,406	47,648
Program: D234 - TUBERCULOSIS/CD			
Description: Services in Communicable Disease include controlling the spread of TB and other communicable diseases through surveillance, tracking, prevention and treatment. This section receives all communicable disease reports for the county and responds to inquiries from the media, general public and medical professionals.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	472,921	489,507	498,223
Revenue	276,431	59,603	59,603
Program: D235 - HIV/AIDS PREVENTION			
Description: This program provides prevention services for persons infected with the HIV virus. Activities include counseling and testing high risk populations, syringe exchange, community awareness/outreach, surveillance of infected individuals, clinical care and intervention and community planning.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	233,161	426,689	474,722
Revenue	183,437	378,437	378,437
Program: D249 - CHRONIC DISEASE PREVENTION			
Description: This program has created innovative, effective and integrated community driven programs to promote healthy lifestyle choices and emphasize early detection, prevention, control and reduction of chronic diseases, particularly diabetes, asthma and obesity in Thurston County.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	455,121	351,793	353,995
Revenue	337,573	149,175	139,175
Program: D252 - DRINKING WATER			
Description: The Drinking Water Program includes services and activities related to the planning, development and on-going operation of safe drinking water systems. Activities include review of proposed drinking water supplies for all land use and building projects to assure compliance; siting of wells or other drinking water sources, water system plans and routine water quality monitoring.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	126,291	210,943	216,669
Revenue	143,299	130,621	130,621

Department Budget: Public Health		Department 40	
Program: D253 - SOLID WASTE			
Description: Solid waste enforcement activities are the responsibility of local health departments. Program objectives include overseeing all permitted solid waste facilities in the county, providing technical and regulatory interpretations about disposal and responding to citizen complaints on illegal waste disposal.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	383,476	517,155	526,236
Revenue	398,450	494,747	582,086
Program: D254 - OSS & LAND DEVELOPMENT			
Description: This program provides services/activities related to the planning and provision of safe collection, treatment and disposal of residential sewage and services/activities related to planning and the provision of environmentally sound uses of land. The program also provides educational opportunities for sewage system owners and assures that both small and large sewage disposal systems are properly operated.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,005,520	1,073,837	1,090,861
Revenue	1,832,368	2,266,530	2,270,358
Program: D256 - FOOD			
Description: Services and activities include assuring that safe food is provided to the public. Includes educational efforts directed toward the public and food service operators/handlers, implementing applicable state and local regulations governing retail food establishments, public education, food handler permits, inspection of food establishments, investigating complaints of unsafe food handling practices and taking enforcement action as needed.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	728,368	800,301	808,689
Revenue	842,096	1,005,306	996,306
Program: D257 - CHEMICAL & PHYSICAL HAZARDS			
Description: This program is responsible for implementing the county's Hazardous Waste Plan, participating in implementation of Pesticide Use Policy; providing assistance to other county departments on hazardous waste issues; evaluating properties suspected of contamination with hazardous materials; providing site analysis, soil sampling, ground and surface water sampling of contaminated sites; participating in drug lab investigations; providing spill response and conducting initial investigations of suspected contaminated sites, and developing outreach and education programs for the general public.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	815,505	364,424	369,769
Revenue	842,266	537,338	543,146

Department Budget: Public Health		Department 40	
Program: D258 - LIVING ENVIRONMENT			
Description: This program provides services and activities to decrease risk or injury from environmental risks. Activities include reviewing plans and inspections of schools, camps, shelters, temporary housing, swimming pools, spas, and water parks.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	177,647	201,099	202,441
Revenue	207,313	222,890	222,890
Program: D259 - GRAVEL MINING			
Description: Activities include review of new and existing gravel mines based on standards established by ordinance of the Board of County Commissioners.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	16,830	16,830	16,830
Program: D260 - ENVIRONMENTAL WATER QUALITY			
Description: Services and activities include assessment and protection of overall water resources in the community’s ground and surface waters. Includes investigations, collection and analysis of data, identifying pollution sources, developing pollution prevention plans, undertaking remedial actions, responding to contamination incidents, promoting water resource protection in the community, monitoring surface waters including swimming, boating and shellfish growing areas.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	919,443	910,598	923,464
Revenue	1,238,687	969,574	1,003,199
Program: D271 - VITAL RECORDS			
Description: The Vital Records program registers, certifies and issues certificates for births and deaths. Vital Records staff (Deputy Registrars) have access to birth and death records for any occurrence in Washington State.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	66,169	85,046	85,416
Revenue	90,000	90,000	90,000
Program: D272 - LABORATORY			
Description: The Environmental Health Laboratory is certified by the state Department of Ecology and Department of Health. The lab conducts bacterial analyses of drinking water, surface water, and samples suspected of contamination by sewage and nitrate analysis.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	166,402	291,065	296,042
Revenue	200,354	359,603	360,601

Department Budget: Public Health		Department 40	
Program: D273 - GEN HEALTH EDUCATION			
Description: Services and activities which encourage people to adopt and maintain a healthy lifestyle as well as advocate social and environmental changes needed to facilitate healthful living conditions. Activities include workshops, prevention hotlines, health fairs, etc.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	209,744	208,967
Revenue	0	220,000	220,000
Program: D279 - EPIDEMIOLOGY			
Description: Epidemiology is the science upon which public health practice is built. The epidemiology section provides assessment, disease surveillance and program evaluation services for the department.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	79,284	96,955	97,424
Revenue	5,000	0	0
Program: D288 - EMERGENCY RESPONSE-BT			
Description: Provision of infrastructure for public health preparedness and response to bioterrorism, outbreaks of infectious disease, public health threats and emergencies and coordination of Medical Reserve Corps. As of 2010 Thurston County no longer has regional lead responsibilities. Thurston County remains a member of the five-county group and lead responsibilities are shared among all counties.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	350,022	317,514	324,420
Revenue	412,354	297,670	257,670
Program: D290 - OTHER MISC PH			
Description: Provision of technical expertise and administrative support for the evaluation of services performed with tax revenue collected from the Treatment Sales Tax and Fund 1500 cost allocation of administrative costs to Funds 1200 and 1400.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,700,004	154,000	138,000
Revenue	40,763	86,878	86,878
Program: D294 - O&M-OSS			
Description: This program provides services/activities related to the planning and provision of safe collection, treatment and disposal of residential sewage and services/activities related to planning and the provision of environmentally sound uses of land. The program also provides educational opportunities for sewage system owners and assures that both small and large sewage disposal systems are properly operated.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	374,376	333,064	338,148

Department Budget: Public Health		Department 40	
Program: D299 - SURFACE WATER ER&R			
Description: This program records user fees and replacement/maintenance costs of ground and surface water monitoring equipment			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	8,595	5,000	5,000
Revenue	6,335	0	0
Program: D300 - TECHNOLOGY REPLACEMENT			
Description: Planned expenditures for technology replacements based on a five-year replacement cycle.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	31,862	28,933	30,902
Revenue	27,550	1,000	1,000
Program: D310 - STATE REVOLVING FUND LOAN			
Description: This program administers several low interest loan and grant programs to help those who need financial assistance to repair failing septic systems.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	185,100	185,100	185,100
Program: D313 - STATE REVOLVING LOAN PROF SRVS			
Description: This code tracks interfund payments to support the fund used for low interest loans to help those who need financial assistance to repair failing septic systems.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	150,576	150,524	150,549
Program: D660 - BHO TREATMENT SVS			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	2,174,057	2,068,053

Department Budget: Social Services		Department 41	
Program: 0001 - Beginning fund Balance – Unreserved			
Description: Represents the beginning fund balance that is not reserved for a specific purpose.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	2,143,437	3,546,839	3,546,839
Program: B660 - VETERAN'S ADMIN			
Description: This code tracks County Interfund and Central Services charges related to the Veteran's Assistance Staff and fund.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	37,861	38,570
Revenue	0	407,585	415,335
Program: B661 - VETERAN'S HOUSING			
Description: This code tracks County Interfund and Central Services charges related to the Veteran's Assistance Staff and fund.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	7,880	7,880
Program: B662 - VETERAN'S ASSISTANCE			
Description: This code tracks direct staff and other staff related costs to implement the Veteran's Assistance Program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	235,046	235,046
Program: B663 - VETERAN'S SERVICES			
Description: This code tracks activity for providing assistance to eligible Thurston County veterans and their families who are experiencing financial hardship. The code tracks costs associated with providing rent, utilities, food, clothing, transportation and burial services. The Veterans’ Assistance Fund is funded by a portion of county property tax per RCW 73.08.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	68,615	70,619
Program: C600 - LEAVE			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	10,693	0	0
Program: C620 - COMMUNITY RELATIONS			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	5,699	598	598

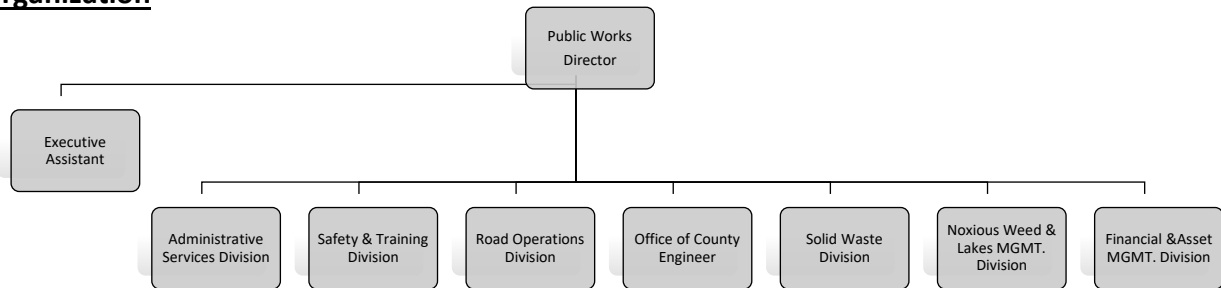
Department Budget: Social Services		Department 41	
Program: C628 - CHG HEN GRANT			
Description: Provides assistance to non-profit service providers to serve the homeless population within Thurston County. (State grants, RCW 36.22.179 and 36.22.1791)			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,220,627	2,395,987	2,395,987
Revenue	2,208,238	2,395,987	2,395,987
Program: C640 - ADMINISTRATION			
Description: Costs associated with overall operation and ensuring state and federal regulatory compliance of the Housing program. Activities include: planning, coordination, contracting, monitoring, financial, data and project management, and staffing activities for meetings.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	601,223	723,379	738,494
Revenue	486,395	674,991	673,991
Program: C650 - HB 2060			
Description: Preserve and maintain the existing rental and homeowner housing and promote new rental affordable housing stock to low income populations within Thurston County. (State and federal grant contracts, RCW 36.22.178)			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	199,900	237,500	237,500
Revenue	139,235	237,500	237,500
Program: C654 - HOME			
Description: A minimum of 15% of Federal HOME Investment Partnership Program (HOME) entitlement funds, which are required by statue to be allocated to Community Housing Development Organizations for the development of affordable housing.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	100,000	107,636	107,636
Revenue	902,600	1,267,575	1,267,575
Program: C656 - END HOMELESSNESS 60%			
Description: Provide affordable housing, homeless housing, shelter, and services that benefit low-income, homeless, at risk and special needs residents of Thurston County (State and federal grant contracts, RCW36.22.179)			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,154,081	1,692,000	1,692,000
Revenue	1,161,581	1,712,000	1,712,000

Department Budget: Social Services		Department 41	
Program: C665 - RHHSC (REG HLTH & HUMAN SVS CN			
Description: Funds allocated by the Community Investment Partnership (CIP), which is a partnership between the Thurston County Regional Health and Human Services Council (HHSC) and the United Way of Thurston County. HHSC utilizes dedicated local sales tax revenue to support health and human service activities.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	654,302	400,500	400,500
Revenue	623,200	407,575	407,575
Program: C671 - CDBG ENTITLEMENT			
Description: Federal Community Development Block Grant funds which Thurston County receives as an entitlement community designated as an Urban County by the U.S. Department of Housing and Urban Development. Funds must be used to benefit low-moderate income households.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	1,625,069	1,625,069
Revenue	0	1,625,069	1,625,069
Program: C675 - HOME ENTITLEMENT			
Description: Federal HOME Investment Partnership Program (HOME) funds which Thurston County receives as an entitlement community as designated by the U.S. Department of Housing and Urban Development. Funds must be used to create affordable housing.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	1,159,939	1,159,939
Program: C828 - SWSA			
Description: Recreating activities serving persons with physical and developmental disabilities ages 8 through adult conducted year-round. This program includes costs incurred for planned, structured activities for the purpose of providing or improving job-related knowledge and skills of staff, providers and volunteers in the provision of developmental disability services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	0	0
Program: C946 - DISABLED REC ACTIVITIES			
Description: Recreating activities serving persons with physical and developmental disabilities ages 8 through adult conducted year-round. This program includes costs incurred for planned, structured activities for the purpose of providing or improving job-related knowledge and skills of staff, providers and volunteers in the provision of developmental disability services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	220,373	237,012	245,736
Revenue	84,900	114,000	114,000

Department Budget: Social Services		Department 41	
Program: D411 - RSN ADMINISTRATION			
Description: This program is responsible for overall operation of the RSN. Activities include planning, coordination, contracting, fiscal and contract monitoring, general clerical support and provision of oversight in all RSN programs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	1	2
Program: D611 - CD ADMINISTRATION			
Description: This program is responsible for implementing the program agreement between the county and the Division of Alcohol and Substance Abuse (DASA). Activities include administrative support, contract monitoring, program planning, budgeting and evaluation, plan implementation and program coordination.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	6	6
Program: D698 - SUBSTANCE USE DISORDER OPTIONAL SVS			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	215,394	215,394
Revenue	0	239,327	239,327
Program: D701 - MCDD MASON TAX			
Description: Code used to track Millage contribution from Mason County. Funds are used to support DD program in Mason County.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	96,405	621,405	621,405
Program: D801 - TCDD THURSTON TAX			
Description: Thurston County revenues that support the Developmental Disabilities program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	610,476	764,063	782,063
Program: D802 - TCDD STATE			
Description: Revenue from the state Department of Social and Health Services to support the Developmental Disabilities program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	4,431,837	4,752,995	4,752,995
Program: D803 - TCDD INTEREST EARNINGS			
Description: Interest earnings associated with the Developmental Disabilities program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	7,200	0	0

Department Budget: Social Services		Department 41	
Program: D804 - TCDD TIMBER			
Description: Revenue from the state from Timber to support the DD program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	3,750	3,750	3,750
Program: D805 - TCDD FOREST BOARD			
Description: Revenue from the state to support the DD program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	3,750	2,500	2,500
Program: D810 - TCDD ADMINISTRATION			
Description: This program is responsible for the administration of the developmental disability program. Activities include program planning, budgeting, contracting, monitoring, evaluation and coordination.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	598,836	562,027	576,877
Program: D830 - TCDD TRAINING			
Description: To increase job related skills and knowledge of staff and employment/inclusion providers, in the provision of services to people with developmental disabilities.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	123,048	40,000	40,000
Program: D840 - TCDD COMMUNITY INFORMATION			
Description: Information and referral services pertaining to individuals with developmental disabilities to include community consultation, capacity building and organization activities.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	85,933	68,152	68,152
Program: D864 - TCDD INDIVIDUAL EMPLOYMENT			
Description: Individualized services necessary to assist persons with developmental disabilities obtain and continue integrated employment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	3,687,755	4,591,352	4,591,352
Program: D867 - TCDD COMMUNITY ACCESS			
Description: Individualized services promoting skill development, independent living, and community integration for persons' to learn how to actively and independently engage in their local community.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	274,392	258,000	258,000

Department Budget: Social Services		Department 41	
Program: D890 - TCDD OTHER ACTIVITIES			
Description: Special projects and demonstrations such as infrastructure projects in support of clients and start-up projects that support an agency.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	100,000	100,000
Program: D894 - PARTNERSHIP PROJECT-THURSTON			
Description: High School Transition activities in Thurston County including collaborative partnerships with school districts, employment providers, DVR, families, employers and other community collaborators needed to provide employment supports and services to young adults with developmental disabilities.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	100,522	168,415	171,334

Organization**Mission:**

To provide quality public services in all areas of our business.

Vision:

Public Works strives for accountability and transparency in all services we provide to our community.

2019 - 2020 Goals:

- ❖ Align with the 2019/2020 Thurston County Strategic Plan and implement the strategic initiatives and strategies outlined in the plan.
- ❖ Increase communication efforts to tell the story of Public Works and keep the community informed of our activities.
- ❖ Successfully integrate the water resources division of the Community Planning and Economic Development department into Public Works.
- ❖ Develop and implement a master plan for the Tilley campus to accommodate emergencies, regulatory conditions (e.g., moving sand shed, spill prevention for traffic paint) and expanding department needs (e.g., water resources utility merger).
- ❖ Substantially expand the implementation of the existing Public Works asset management system.
- ❖ Continue to deliver permitting services through the Development Review section in the most efficient way possible while maintaining excellent customer service.
- ❖ Construct, preserve and maintain a safe, efficient transportation network in an environmentally responsible manner that provides ease and safe transport of freight and people throughout the county, considering important traffic generators and key destinations.
- ❖ Develop and implement strategies and capital projects that encourage bicycling, walking, and other alternate modes of transportation in a safe and efficient manner.
- ❖ Continue to identify and remove barriers to fish passage through the Fish Passage Enhancement Program.
- ❖ Identify mitigation requirements for projects and operations that lie within habitat of protected or listed species.
- ❖ Continue updating Public Works facilities and infrastructure systems to meet current Americans with Disabilities Act (ADA) requirements.
- ❖ Successfully manage the increasing number of system users and quantity of solid waste and recyclable materials received at the County's facilities through maintenance of adequate staffing levels, operational and capital improvements, and service support contracts.

- ❖ Successfully implement the County's approved Capital Improvement Plan for repair, maintenance, design, and construction of infrastructure associated with the County's solid waste facilities.
- ❖ Respond appropriately to changes in the recycling system caused by global disruption in recyclable material commodity markets and prices.
- ❖ Reduce the spread of noxious weeds and to continue to educate the public on the identification and control of noxious weeds on private property.
- ❖ Implement efficiencies and improvements in the Noxious Weeds and Lakes Management division to reduce staff turnover and better serve the public.
- ❖ Continue to work with the Long Lake and Lake Lawrence Management Districts to improve communication and accountability.
- ❖ Operate and maintain water and sewer utilities at a high standard meeting all regulatory requirements while providing customers with high quality water and collecting and treating sewage in an environmentally sound manner.
- ❖ Continue to offer a high quality recreational experience in the safest manner possible in the parks and trails system.
- ❖ Maintain an agile and efficient Information Technology (IT) section focused on the varied specializations and needs of Public Works. Support mission services to the public by minimizing staff downtime via rapid response to daily service calls and emergencies. Advance new technology solutions appropriate to the mission, vision, and policies of the county and Public Works that align with the needs and goals of the department.
- ❖ Continue expanding outreach via useful social media, web, or "app" technologies to better inform residents of the county, provide more timely information, and promote transparent engagement in our services and activities. Provide additional public contact options directly through our asset management system.
- ❖ Improve emergency communications between campus buildings.
- ❖ Continue to expand appropriate in-field access solutions for field staff as it benefits staff time, vehicle trip reduction and efficient information access needs.
- ❖ Refine process to prioritize transportation, utilities, parks and trails, solid waste, and water resources projects to select new projects for the 2020-2025 Capital Facilities Plan.
- ❖ Continue to expand use of digital document options whenever appropriate as a method to curb printing and paper use.
- ❖ Review and refine performance measures developed in 2017. Expand the use and benefit of information provided on the county OpenGov dashboard platform.
- ❖ Begin implementing the Public Works communications plan.
- ❖ Continue to have at least one staff from each team involved in a committee of a relevant professional organization, aligned with the department's mission/vision and the employee's professional interests.

2019 - 2020 Challenges:

PUBLIC WORKS DEPARTMENT

- ❖ Balancing resources (staffing and revenue) to meet overall department/county priorities.

- ❖ Providing sufficient levels of engineering and construction support for all department priorities is difficult with existing staffing levels.
- ❖ Inflationary pressures on department activities outpacing revenues.
- ❖ Merging portions of Community Planning and Economic Development department into Public Works.
- ❖ Managing increasing costs to maintain, preserve, and replace aging infrastructure.
- ❖ A growing population is intensifying pressure on all aspects of Public Works infrastructure and will lead to increased use and wear, higher levels of maintenance, and accelerate timeframes for upgrades or replacements.
- ❖ Planning for potential climate change impacts affecting frequency and severity of natural disasters, water supply, etc.

INFORMATION TECHNOLOGY

- ❖ Uncertainty in service level and effect on department goals and operations from proposed countywide IT reorganization.
- ❖ Technology demand is increasing within the department and is putting pressure on available staff time.
- ❖ Difficulty in establishing fiber-optic service to the WARC facility impacts service and long-term goals at the facility.
- ❖ Current budget levels may not keep pace with long-term inflation and increasing technology demands.

ROADS

- ❖ Fixed revenue - most road revenue is tied to property tax and gas tax. Project costs are increasing at a rate faster than available revenue, and other county financial needs are impacting available revenue.
- ❖ Grant Funding – most capital projects rely heavily on state and federal grants. Available funds for these grants are decreasing while the competition for the funds is increasing. A significant source of funds is from the federal motor vehicle fuel tax which has not been raised since 1992.
- ❖ Regulations to protect critical areas and species – projects require additional studies and mitigation, increase project timelines and costs, and reduces response time for maintenance.
- ❖ Increasing reporting requirements from funding agencies – requires additional contract administration.
- ❖ System Preservation – at current funding level, transportation system condition will continue to deteriorate (e.g., sidewalks, guardrail, pavement, bridges, etc.).
- ❖ Loss of institutional knowledge - many staff are nearing retirement age.

SOLID WASTE

- ❖ Delivering the capital projects for repair, maintenance, design, and construction of infrastructure associated with the County's solid waste facilities on time and within budget to manage the increasing number of system users and quantity of solid waste and recyclable materials received.
- ❖ Ensuring continuity of solid waste services through procurement and contracting methods that provide best value to the citizens and maximize the operational, environmental, and economic benefits while minimizing risk.

- ❖ Responding to changes in the recycling system caused by global disruption in recyclable material commodity markets and prices.

NOXIOUS WEEDS & LAKE MANAGEMENT DISTRICTS

- ❖ Increasing interfund and other operational costs.
- ❖ High turnover of seasonal staff requires significant training of new staff.

UTILITIES

- ❖ Aging infrastructure - higher maintenance and replacement cost; lack of funding for capital projects.
- ❖ More stringent rules and regulations to protect customers and the environment increase management complexities and capital project costs.
- ❖ Difficulty finding appropriately certified staff when vacancies occur.
- ❖ Annual increase in maintenance and operations costs, in addition to expensive capital projects, impacts rates.
- ❖ Providing utility infrastructure to meet the growth in Grand Mound. Private development projects are anticipated; utilities will require upgrades to meet the demands.

PARKS & TRAILS

- ❖ Continued ability to offer a safe high quality recreational experience in the parks and trails system with limited financial and staff resources.

Budget Drivers:

	Unit of Measure	2015	2016	2017
Roads preserved	miles	482	590	375
Roads - value of transportation improvement contracts awarded	dollars	1,736,000	1,542,000	7,013,000
Roads litter collected	pounds	199,912	191,453	185,000
County park and trail visits	estimated visits per year	1,248,000	1,398,000	1,426,000
Solid Waste material accepted	tons	194,400	207,548	219,415
Solid Waste customers served	transactions	204,796	217,742	238,654
Utilities - water sold	gallons	82,105,290	97,752,912	93,953,725
Utilities - wastewater treated	gallons	78,325,626	85,253,408	82,135,699
Noxious Weeds and Lakes - river and shoreline protected	miles	66	74	90

EXPENDITURES & FTEs BY DEPARTMENT

Public Works	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	180.25	181.77	181.75	197.42	198.39
Personnel	15,505,378	17,086,077	7,183,286	19,014,890	19,430,424
Internal Services	10,257,128	10,417,342	4,671,635	12,015,180	12,304,196
Professional Services	18,452,235	22,408,543	7,039,817	22,283,081	21,847,660
Operating Costs	5,848,733	6,618,664	1,856,135	6,758,288	6,763,567
Debt Services	18,267	18,034	9,019	18,049	18,049
Capital Expenses	231,008	28,325,588	4,363,749	21,869,842	21,036,842
Transfer to Other County Funds	14,150,812	8,358,699	267,425	10,429,892	9,764,421
Total	64,463,561	93,232,947	25,391,065	92,389,222	91,165,159

EXPENDITURES BY FUND AND TYPE

ROADS & TRANSPORTATION	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	11,150,325	11,905,645	5,193,222	12,030,695	12,289,038
Internal Services	7,446,555	7,733,034	3,789,747	7,945,565	8,168,250
Professional Services	2,344,342	4,161,168	436,448	3,169,830	3,002,608
Operating Costs	4,364,834	4,214,953	1,245,533	4,203,855	4,184,173
Debt Services	16,398	18,034	8,336	18,034	18,034
Capital Expenses	0	2,808,500	236,021	2,340,500	2,064,500
Transfer to Other County Funds	2,635,330	3,059,060	127,425	2,119,091	2,261,426
Total	27,957,783	33,900,394	11,036,731	31,827,570	31,988,029

Department Budget: Public Works

Dept #: 34

NOXIOUS WEED	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	347,429	395,797	148,111	442,990	453,322
Internal Services	147,946	174,167	81,713	188,986	185,923
Professional Services	1,594	20,000	527	8,000	8,000
Operating Costs	29,183	35,500	6,336	37,720	37,720
Capital Expenses	0	0	6,923	0	0
Transfer to Other County Funds	20,000	20,000	20,000	0	0
Total	546,152	645,464	263,610	677,696	684,965

LONG LAKE-LMD	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	74,351	101,230	16,173	46,889	48,283
Internal Services	19,298	39,113	12,544	41,493	33,312
Professional Services	48,204	104,800	0	65,000	65,000
Operating Costs	9,564	16,600	3,534	20,400	20,660
Capital Expenses	0	0	539	0	0
Transfer to Other County Funds	0	0	0	0	0
Total	151,418	261,743	32,790	173,782	167,255

LAKE LAWRENCE-LMD	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	45,809	45,619	10,642	23,189	23,882
Internal Services	9,633	10,819	5,620	7,362	8,985
Professional Services	47,686	55,032	0	60,000	65,000
Operating Costs	1,042	2,750	75	2,000	2,000
Capital Expenses	0	0	234	0	0
Transfer to Other County Funds	0	0	0	0	0
Total	104,171	114,220	16,572	92,551	99,867

ROADS CONSTRUCTION IN PROGRESS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	17,056	32,065	34,409	203,159	206,727

Department Budget: Public Works

Dept #: 34

Internal Services	144,531	162,821	80,410	290,747	296,530
Professional Services	0	0	1,602	202,664	135,396
Operating Costs	0	0	4,400	6,630	0
Capital Expenses	58,425	15,877,500	3,447,454	11,203,000	12,226,000
Total	220,012	16,072,386	3,568,276	11,906,200	12,864,653

REAL ESTATE EXCISE TAX FIRST QUARTER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Capital Expenses	0	(1,350,000)	0	0	0
Total	0	(1,350,000)	0	0	0

TRANSPORTATION IMPACT FEES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	0	0	0	823	839
Capital Expenses	0	140,000	71,348	0	0
Transfer to Other County Funds	150,000	700,000	0	350,000	425,000
Total	150,000	840,000	71,348	350,823	425,839

PARKS IMPACT FEES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	0	0	0	13,063	13,323
Capital Expenses	0	660,000	14,723	0	0
Transfer to Other County Funds	0	45,000	0	602,500	300,000
Total	0	705,000	14,723	615,563	313,323

SOLID WASTE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	2,763,698	3,281,243	1,263,928	2,985,170	3,041,845
Internal Services	2,097,306	1,901,274	502,122	2,021,512	2,058,419
Professional Services	15,660,086	17,436,400	6,453,281	17,565,538	17,553,957
Operating Costs	898,043	1,449,028	393,536	1,190,922	1,207,608
Debt Services	1,869	0	683	0	0
Capital Expenses	165,740	2,370,000	230	2,053,000	3,016,000

Department Budget: Public Works

Dept #: 34

Transfer to Other County Funds	2,059,721	1,390,950	120,000	1,431,492	1,436,196
Total	23,646,464	27,828,895	8,733,782	27,247,634	28,314,025

SOLID WASTE RESERVE FOR CLOSURE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	232,134	364,165	94,670	308,530	301,304
Internal Services	48,237	59,136	30,526	69,224	61,084
Professional Services	124,369	260,300	32,512	288,994	288,994
Operating Costs	75,120	291,250	29,549	260,004	260,004
Capital Expenses	0	1,825,000	0	1,844,000	1,494,000
Transfer to Other County Funds	8,402,466	0	0	0	0
Total	8,882,325	2,799,851	187,256	2,770,752	2,405,386

STORM & SURFACE WATER UTILITY	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	0	0	1,774,301	1,778,626
Internal Services	0	0	0	894,832	932,817
Professional Services	0	0	0	231,200	201,200
Operating Costs	0	0	0	460,183	440,183
Debt Services	0	0	0	15	15
Capital Expenses	0	0	0	2,500	2,500
Transfer to Other County Funds	0	0	0	1,752,300	1,647,300
Total	0	0	0	5,115,331	5,002,641

STORM & SURFACE WATER CAPITAL	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	0	0	125,752	167,078
Internal Services	0	0	0	26,602	26,984
Professional Services	0	0	0	148,500	130,500
Operating Costs	0	0	0	1,600	1,600
Capital Expenses	0	1,556,000	199,648	2,710,000	537,000
Total	0	1,556,000	199,648	3,012,454	863,162

BOSTON HARBOR WATER/SEWER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	224,529	248,228	111,794	230,002	236,843
Internal Services	66,046	56,493	28,038	63,073	62,021
Professional Services	34,513	30,432	9,669	30,432	30,432
Operating Costs	73,511	91,991	35,323	104,681	112,672
Capital Expenses	0	0	0	0	0
Transfer to Other County Funds	80,000	80,000	0	170,000	119,000
Total	478,599	507,144	184,824	598,188	560,968

BOSTON HARBOR RESERVE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	1,467	0	595	19,212	19,390
Internal Services	896	1,232	616	3,679	3,753
Professional Services	19,951	45,000	3,526	57,152	40,000
Operating Costs	437	0	957	0	0
Capital Expenses	0	183,000	13,323	148,881	267,762
Total	22,752	229,232	19,016	228,924	330,905

TAMOSHAN/BEVERLY BCH SEWER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	74,770	81,134	29,869	93,023	97,543
Internal Services	27,186	25,895	13,300	29,351	29,210
Professional Services	13,254	21,847	6,426	16,847	16,847
Operating Costs	35,663	35,936	10,664	36,345	37,224
Transfer to Other County Funds	15,000	45,000	0	75,000	15,000
Total	165,873	209,812	60,260	250,566	195,824

GRAND MOUND SEWER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	329,224	363,136	162,348	389,177	407,610
Internal Services	134,534	139,979	70,157	231,657	234,490

Department Budget: Public Works

Dept #: 34

Professional Services	95,755	100,000	41,823	100,000	100,000
Operating Costs	188,622	250,880	72,798	193,355	195,355
Capital Expenses	0	0	0	0	0
Transfer to Other County Funds	375,963	470,783	0	720,000	185,000
Total	1,124,097	1,324,778	347,126	1,634,189	1,122,455

GRAND MOUND WATER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	175,193	197,469	87,680	227,338	241,996
Internal Services	86,875	85,125	42,530	149,754	150,942
Professional Services	15,306	36,726	1,319	36,726	36,726
Operating Costs	129,274	164,720	45,791	146,387	149,387
Capital Expenses	6,843	6,842	0	6,842	6,842
Transfer to Other County Funds	375,963	470,783	0	1,002,000	305,000
Total	789,453	961,665	177,320	1,569,047	890,893

TAMOSHAN WATER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	50,498	42,112	22,076	65,616	68,036
Internal Services	18,583	17,907	8,982	19,969	19,637
Professional Services	12,312	16,750	1,259	11,000	11,000
Operating Costs	40,171	33,016	7,295	31,637	32,532
Capital Expenses	0	0	0	0	0
Transfer to Other County Funds	15,000	35,000	0	65,000	0
Total	136,563	144,785	39,613	193,222	131,205

OLYMPIC VIEW SEWER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	13,095	17,865	6,141	26,019	24,963
Internal Services	7,672	7,674	3,851	7,178	7,161
Professional Services	12,816	17,000	724	5,488	17,000
Operating Costs	4,824	7,640	345	7,569	7,449

Department Budget: Public Works

Dept #: 34

Capital Expenses	0	0	0	472	942
Transfer to Other County Funds	0	0	0	0	0
Total	38,407	50,179	11,061	46,726	57,515

TAMOSHAN RESERVE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	4,705	0	8,336	8,388
Internal Services	201	205	102	487	497
Professional Services	0	6,000	0	6,864	0
Operating Costs	0	0	0	5,000	0
Capital Expenses	0	50,000	548	73,407	86,816
Transfer to Other County Funds	0	0	0	0	30,000
Total	201	60,910	651	94,094	125,701

GRAND MOUND WASTEWATER CAP RES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	5,022	2,296	1,357	7,040	7,064
Internal Services	819	880	580	2,574	2,625
Professional Services	4,376	75,000	46,776	68,776	0
Operating Costs	0	20,000	0	0	0
Capital Expenses	0	156,000	2,446	121,564	248,128
Transfer to Other County Funds	0	0	0	28,000	0
Total	10,217	254,176	51,160	227,954	257,817

GRAND MOUND WATER CAPITAL RES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	778	3,368	272	8,452	8,486
Internal Services	811	1,588	794	5,399	5,507
Professional Services	17,669	22,088	3,924	60,070	45,000
Operating Costs	(1,554)	0	0	0	0
Capital Expenses	0	1,640,000	27,825	1,365,676	86,352
Transfer to Other County Funds	0	0	0	7,000	0

Department Budget: Public Works

Dept #: 34

Total	17,705	1,667,044	32,814	1,446,597	145,345
--------------	---------------	------------------	---------------	------------------	----------------

GRAND MOUND DEBT SERVICE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Operating Costs	0	4,400	0	0	0
Total	0	4,400	0	0	0

TRANSPORTATION BENEFIT DISTRICT	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Professional Services	0	0	0	150,000	100,000
Operating Costs	0	0	0	50,000	75,000
Capital Expenses	0	0	0	0	1,000,000
Total	0	0	0	200,000	1,175,000

SOLID WASTE RESERVES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	0	0	0	1,850	1,887
Transfer to Other County Funds	21,369	2,042,123	0	2,107,509	3,040,499
Total	21,369	2,042,123	0	2,109,359	3,042,386

REAL ESTATE EXCISE TAX SECOND QUARTER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Capital Expenses	0	2,402,746	329,172	0	0
Total	0	2,402,746	329,172	0	0

REVENUE BY DEPARTMENT

Public Works	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	31,132,536	28,821,725	13,931,951	31,439,336	32,104,408
Taxes	19,329,663	19,990,000	10,572,315	20,184,000	21,676,000
General Fund Contribution	90,000	104,610	14,610	110,000	110,000
From Other Funds	12,911,407	8,761,168	855,208	8,884,914	8,411,608
Intergovernmental Revenue	5,750,028	5,347,998	2,839,557	5,696,899	5,696,899
Miscellaneous Revenue	1,689,943	1,511,111	788,974	8,615,655	8,624,172
Grants	606,528	760,860	248,772	832,410	770,135
Total	71,510,106	65,297,472	29,251,388	75,763,214	77,393,222

REVENUE BY FUND AND TYPE

ROADS & TRANSPORTATION	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	1,684,277	1,125,102	539,362	973,000	993,000
Taxes	19,329,663	19,990,000	10,572,315	19,384,000	19,776,000
General Fund Contribution	90,000	90,000	0	110,000	110,000
From Other Funds	397,953	570,280	544,274	467,113	433,613
Intergovernmental Revenue	5,749,342	5,347,628	2,839,557	5,696,529	5,696,529
Miscellaneous Revenue	567,006	196,100	184,700	281,600	281,600
Grants	507,959	579,407	248,772	527,207	527,207
Total	28,326,199	27,898,517	14,928,981	27,439,449	27,817,949

Department Budget: Public Works

Dept #: 34

NOXIOUS WEED	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	578	15,632	0	4,000	4,000
From Other Funds	0	11,333	11,333	750	0
Intergovernmental Revenue	686	370	0	370	370
Miscellaneous Revenue	530,849	523,429	303,071	523,429	523,429
Grants	48,772	74,203	0	61,203	49,203
Total	580,886	624,967	314,404	589,752	577,002

LONG LAKE-LMD	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	5,702	5,575	5,875	5,934	5,993
General Fund Contribution	0	10,227	10,227	0	0
From Other Funds	0	0	22,876	0	0
Miscellaneous Revenue	176,805	178,248	114,650	184,692	190,143
Total	182,508	194,050	153,627	190,626	196,136

LAKE LAWRENCE-LMD	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
General Fund Contribution	0	4,383	4,383	0	0
From Other Funds	0	0	15,059	0	0
Miscellaneous Revenue	95,375	103,928	67,137	103,054	106,120
Grants	5,500	0	0	0	0
Total	100,875	108,311	86,579	103,054	106,120

ROADS CONSTRUCTION IN PROGRESS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	14,336	20,000	353,306	0	0
From Other Funds	1,650,000	2,000,333	28,333	1,202,500	1,200,000
Miscellaneous Revenue	0	0	0	0	0
Grants	(1,138)	0	0	193,000	142,725
Total	1,663,198	2,020,333	381,639	1,395,500	1,342,725

Department Budget: Public Works

Dept #: 34

TRANSPORTATION IMPACT FEES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	1,564,735	1,000,000	893,688	1,500,000	1,500,000
Miscellaneous Revenue	46,570	25,000	37,002	35,000	35,000
Total	1,611,305	1,025,000	930,690	1,535,000	1,535,000

PARKS IMPACT FEES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	592,588	250,000	371,015	600,000	600,000
Miscellaneous Revenue	16,020	15,000	12,790	25,000	25,000
Total	608,608	265,000	383,805	625,000	625,000

SOLID WASTE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	24,774,076	24,117,200	10,711,691	25,550,900	25,993,800
General Fund Contribution	0	0	0	0	0
From Other Funds	1,508,289	2,127,123	85,000	2,115,009	3,040,499
Miscellaneous Revenue	151,967	16,000	3,374	11,400	11,400
Grants	45,436	107,250	0	51,000	51,000
Total	26,479,767	26,367,573	10,800,064	27,728,309	29,096,699

SOLID WASTE RESERVE FOR CLOSURE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	240,000	251,333	131,333	240,500	240,000
Total	240,000	251,333	131,333	240,500	240,000

STORM & SURFACE WATER UTILITY	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	0	0	0	0	0
From Other Funds	0	0	0	5,000	0
Miscellaneous Revenue	0	0	0	7,369,205	7,369,205
Total	0	0	0	7,374,205	7,369,205

Department Budget: Public Works

Dept #: 34

STORM & SURFACE WATER CAPITAL	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	0	0	0	1,647,550	1,647,300
Miscellaneous Revenue	0	0	0	0	0
Total	0	0	0	1,647,550	1,647,300

BOSTON HARBOR WATER/SEWER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	426,213	461,090	188,322	506,195	548,840
From Other Funds	0	5,667	5,667	500	0
Miscellaneous Revenue	9,777	3,500	7,334	6,500	6,500
Total	435,990	470,257	201,323	513,195	555,340

BOSTON HARBOR RESERVE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	80,000	80,000	0	170,000	119,000
Miscellaneous Revenue	4,167	2,400	2,710	4,000	4,000
Total	84,167	82,400	2,710	174,000	123,000

TAMOSHAN/BEVERLY BCH SEWER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	169,021	177,633	73,173	186,511	195,841
Miscellaneous Revenue	(3,017)	1,300	1,674	3,600	3,600
Total	166,004	178,933	74,847	190,111	199,441

GRAND MOUND SEWER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	1,025,105	919,315	429,584	1,141,332	1,228,779
From Other Funds	0	8,500	8,500	750	0
Miscellaneous Revenue	24,105	242,750	22,892	11,500	11,500
Total	1,049,210	1,170,565	460,976	1,153,582	1,240,279

GRAND MOUND WATER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
--------------------------	---------------------	--------------------	-----------------------------------	---------------------------------	---------------------------------

Department Budget: Public Works

Dept #: 34

Fees & Licenses	744,550	591,526	311,193	826,304	881,710
From Other Funds	0	2,833	2,833	500	0
Miscellaneous Revenue	58,175	197,906	24,525	15,500	15,500
Grants	0	0	0	0	0
Total	802,725	792,265	338,550	842,304	897,210

TAMOSHAN WATER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	100,215	105,582	41,167	110,945	116,518
Miscellaneous Revenue	2,545	1,500	3,016	3,500	3,500
Grants	0	0	0	0	0
Total	102,759	107,082	44,183	114,445	120,018

OLYMPIC VIEW SEWER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	31,141	33,070	13,577	34,215	35,927
Miscellaneous Revenue	658	500	387	675	675
Total	31,798	33,570	13,964	34,890	36,602

TAMOSHAN RESERVE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	30,000	80,000	0	140,000	15,000
Miscellaneous Revenue	654	150	555	750	750
Total	30,654	80,150	555	140,750	15,750

GRAND MOUND WASTEWATER CAP RES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	0	0	0	145,000	185,000
Miscellaneous Revenue	3,198	2,400	1,885	20,585	20,585
Total	3,198	2,400	1,885	165,585	205,585

GRAND MOUND WATER CAPITAL RES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
--	---------------------	--------------------	---------------------------------------	-------------------------------------	-------------------------------------

Department Budget: Public Works

Dept #: 34

From Other Funds	0	1,350,000	0	427,000	305,000
Miscellaneous Revenue	5,091	1,000	1,272	15,665	15,665
Total	5,091	1,351,000	1,272	442,665	320,665

TAMOSHAN/BEVERLY BCH DEBT SVS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	0	0	0	0	30,000
Total	0	0	0	0	30,000

GRAND MOUND DEBT SERVICE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	951,926	1,141,566	0	1,150,000	0
Total	951,926	1,141,566	0	1,150,000	0

TRANSPORTATION BENEFIT DISTRICT	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Taxes	0	0	0	800,000	1,900,000
Total	0	0	0	800,000	1,900,000

SOLID WASTE RESERVES	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	8,053,240	1,132,200	0	1,172,742	1,196,196
Total	8,053,240	1,132,200	0	1,172,742	1,196,196

Department Budget: Public Works		Department 34	
Program: 0001 - Beginning fund Balance – Unreserved			
Description: Represents the beginning fund balance that is not reserved for a specific purpose.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	4,400	0	0
Revenue	73,630,158	80,435,652	72,097,605
Program: C500 - NOXIOUS WEED			
Description: The Thurston County Noxious Weed Control Board carries out the mandates of the Washington State Noxious Weed Control Law, RCW 17.10. The noxious Weed Control program educates, consults with and provides services to landowners to protect and preserve lands from the degrading impact of exotic, invasive noxious weeds. It is funded primarily by an annual assessment on properties.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	645,464	677,696	684,965
Revenue	624,967	589,752	577,002
Program: R001 - ROADS REVENUE			
Description: This program accounts for all revenue received by the Roads fund, including property and fuel tax, and operating transfers from REET and Parks Impact Fees to fund public improvements for the Parks and Trails program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	26,592,802	25,693,836	26,058,336
Program: R010 - DIRECTOR			
Description: This program accounts for costs associated with the Director's office.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	252,869	230,952	233,027
Program: R012 - ADMINISTRATION			
Description: This program provides for the Road fund administrative, accounting, and overhead costs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	5,962,255	5,106,245	5,203,857
Program: R014 - TRAINING			
Description: This program captures travel and training costs for personnel.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	561,214	558,587	563,381
Program: R015 - INFORMATION TECHNOLOGY			
Description: This program encompasses Information Technology support activities and costs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	973,471	1,110,802	1,129,762

Department Budget: Public Works		Department 34	
Program: R017 - EMERGENCY REPAIRS			
Description: This program tracks emergency repair costs to road infrastructure to ensure the safe travel of the public.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	9,977	10,621	10,748
Program: R052 - REAL ESTATE SERVICES			
Description: This program support and management for the departments' real estate services, including securing right-of-way, franchise agreements, access permits, etc.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	267,671	323,192	328,026
Program: R120 - ENGINEERING SVS-ADMIN			
Description: To program accounts for activities associated with the operations of the Office of the County Engineer.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,263,591	1,413,954	1,439,337
Program: R121 - ENGINEERING CAPITAL			
Description: This program accounts for the Woodland Creek Debt expenditure, which is reimbursed as an operating transfer to revenue from REET funding.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	87,613	87,613	87,613
Program: R122 - RURAL COMMUNITY SUPPORT PROGRM			
Description: This program tracks projects done in cities and towns in Thurston County through de-federalized dollars, to maximize capital project funding opportunities through the federal government and to support regional transportation improvements.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	122,992	113,010	0
Program: R124 - SURVEY SECTION			
Description: This program accounts for survey services that support maintenance projects and road operations.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	319,921	437,739	426,316
Program: R130 - CONSTRUCTION ADMIN			
Description: This program accounts for non-project specific administration of the construction program.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	305,952	302,054	304,670

Department Budget: Public Works		Department 34	
Program: R135 - MAINT/TECHNICAL SUPPORT			
Description: This program accounts for permitting and technical assistance support for road operations and maintenance.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	323,444	362,298	364,218
Program: R140 - ROADS CIP-REVENUE			
Description: This program accounts for Roads Capital Fund revenue.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	2,020,333	1,395,500	1,342,725
Program: R141 - PRELIMINARY ENGINEERING			
Description: This program captures activities associated with the preliminary design and engineering of Road Capital Fund projects.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,000	65,474	66,462
Program: R142 - CONSTRUCTION ENGINEERING			
Description: This program captures activities associated with construction engineering for Road Capital Fund projects.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	21,640	8,692	8,211
Program: R143 - RIGHT OF WAY ACQUISITION			
Description: This program captures activities and costs associated with acquisition of real estate to facilitate Road Capital Fund projects.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	68,818	70,599
Program: R144 - FINAL ENGINEERING			
Description: This program captures activities related to final engineering for all Road Capital Fund projects.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	20,726	21,138
Program: R146 - ROADS CONSTR-INTERNAL COSTS			
Description: This program captures administrative internal costs to the Roads Capital Fund, including indirect costs, insurance risk, etc.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	171,246	290,747	296,530

Department Budget: Public Works		Department 34	
Program: R149 - NON-CAPITALIZED STUDIES			
Description: This program accounts for study-related project costs that are not capitalizable.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	248,743	175,713
Program: R150 - TRAFFIC			
Description: This program tracks maintenance of the county traffic operations, to include maintenance, street lighting, signs and roadway markings and delineation.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,746,478	2,629,065	2,681,822
Program: R155 - ROAD OPS-BRIDGE			
Description: This program pays for all expenses relating to bridge maintenance activities including, superstructure and sub-structure repairs, log jam removals, washing and painting gas well as beaver dam management.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	741,529	677,951	681,135
Program: R160 - DRAINAGE			
Description: This program pays for culvert and catch basin repairs and installation/replacement as well as ditch maintenance.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,218,379	1,059,098	1,068,254
Program: R165 - EMERGENCY RESPONSE			
Description: This program pays for any response relating to an emergency including salaries, sand and deicer.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	325,406	503,277	505,262
Program: R170 - ROAD SURFACES			
Description: This program captures all repairs relating to the road surface including potholes patching, dig outs, crack sealing, pre-level and fog sealing.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,820,362	1,853,736	1,865,555
Program: R171 - ROAD SURFACES-CHIP SEAL			
Description: This program pays the salaries of the staff developing the chip seal contract, the contract administration and the professional services contract relating to the chip seal delivery.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,104,841	1,999,271	2,001,552

Department Budget: Public Works		Department 34	
Program: R172 - ROAD SURFACES-OVERLAY			
Description: This program pays the salaries of the staff developing the overlay contract, the contract administration and the professional services contract relating to the overlay delivery.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	997,799	1,825	1,559
Program: R175 - STORMWATER MAINT			
Description: This program pays for NPDES work which includes sweeping, and cleaning of Stormwater structures.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	872,253	857,669	867,989
Program: R180 - VEGETATION			
Description: This program pays for all vegetation management mowing, brushing and hazardous tree removal. Maintenance of gravel roads is also tracked here.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,278,485	1,020,198	1,032,752
Program: R185 - SIDEWALKS			
Description: This program encompasses all activities associated with sidewalk repair and maintenance.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	30,968	31,221
Program: R200 - LITTER CONTROL			
Description: This program tracks activities to clean county transportation systems, public areas, illegal dumpsites, and Washington State Department of Transportation (WSDOT) right-of-way in order to keep Thurston County clean and free of litter.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	51,542	77,103	78,733
Program: R205 - FACILITES M&O			
Description: This program includes operational cost for communications, equipment rentals and building maintenance for the Tilley campus as well as the outlying bull pens. It also includes expenditures for site improvements.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,021,616	770,202	977,525
Program: R210 - MAINT ADMIN			
Description: This program tracks costs for other road maintenance activities that fall outside of other defined programs. Items in this fund include administrative costs such as uniforms and clothing, licensing, small tools and equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	6,362,440	6,288,294	6,425,866

Department Budget: Public Works		Department 34	
Program: R220 - PITS & QUARRIES			
Description: This program tracks activities associated with Public Works owned pits and permits.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	14,701	14,701	14,701
Program: R225 - ROAD DEPUTY			
Description: This program pays for two deputies assigned to Public Works for specific roads safety activities through a MOU, and includes a provision for equipment and training.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	141,850	141,850	141,850
Program: R230 - SAFETY/TRAINING			
Description: This program captures expenses to promote, educate and provide oversight and assistance to Public Works safety operations in an effort to reduce employee injuries and prevent damage to county and public property.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	163,887	161,553	162,062
Program: R252 - ROADS DEVELOPMENT REVIEW			
Description: This program captures activities for the permitting of developments, ensuring compliance with county standards.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	656,244	745,852	756,930
Revenue	705,602	882,000	902,000
Program: R260 - TRANSPORTATION IMPACT FEES			
Description: This program tracks revenue received from Transportation Impact Fees received from new development, and operating transfers to the Roads Capital Fund, designated for transportation public improvement projects.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	700,000	350,823	425,839
Revenue	1,025,000	1,535,000	1,535,000
Program: R700 - ROAD EXP MAINT			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	200,000	1,175,000
Revenue	0	800,000	1,900,000

Department Budget: Public Works		Department 34	
Program: R802 - MAINTENANCE-ADMIN			
Description: This program captures administration and management costs of the Parks Division, including personnel, clerical, and budget activities.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	180,352	123,801	125,847
Revenue	500	0	0
Program: R804 - TRAILS			
Description: This program tracks maintenance and operations of the county trails system. Activities include the following: asphalt surface, bridge and drainage maintenance, vegetation management, and garbage removal.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	186,738	358,973	357,485
Revenue	236,000	387,000	387,000
Program: R805 - MAINTENANCE & OPER			
Description: This program tracks maintenance and operations of park buildings, grounds, and equipment.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	241,801	328,257	326,196
Revenue	416,000	379,000	383,000
Program: R820 - PARKS IMPACT FEES			
Description: This program tracks revenue received from Parks Impact Fees received from new development, and operating transfers to the Roads Fund, designated for parks and trails public improvement projects.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	45,000	615,563	313,323
Revenue	265,000	625,000	625,000
Program: R971 - PARKS-MAJOR MAINT			
Description: This program encompasses major maintenance and repair projects benefitting the parks and trails programs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	12,334	11,472	1,391
Revenue	(140,000)	10,000	0
Program: W002 - ANTICIPATED EXPENSES RESERVE			
Description: This program accounts for operating transfers for management plan and rate review reserves and expenses between solid waste funds.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	260,823	249,966	223,865
Revenue	260,823	249,966	223,865

Department Budget: Public Works		Department 34	
Program: W003 - RESERVE FOR CONSTRUCTION			
Description: This program tracks operating transfers for construction reserves and expenditures between solid waste funds.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,913,500	3,032,135	4,014,717
Revenue	2,913,500	3,030,285	4,012,830
Program: W005 - POST CLOSURE RESERVE			
Description: This program tracks operating transfers to the post-closure reserves from the Solid Waste fund.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	240,000	240,000	240,000
Revenue	240,000	240,000	240,000
Program: W006 - SW REVENUES			
Description: This program accounts for the majority of revenues received in the Solid Waste fund, the majority of which are tipping fees for services provided.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	23,740,850	24,853,900	25,280,300
Program: W007 - PHSS SW/HAZO WASTE PROGRAM SUPPORT			
Description: This program accounts for expenditures supporting solid waste program activities provided by Public Health and Social Services department, such as hazardous waste diversion, prevention, outreach, education and enforcement.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	242,509	706,336	714,483
Program: W009 - INDIRECT COSTS			
Description: This program captures indirect costs charged to the solid waste fund such as budget support and insurance services.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	428,499	521,579	532,011
Program: W010 - PW DIRECTOR			
Description: This program accounts for costs associated with the Director's office.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	225,220	171,434	172,831
Program: W020 - SOLID WASTE ADMINISTRATION			
Description: This program provides for the Solid Waste fund administrative, accounting, and overhead costs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,285,640	1,381,317	1,344,205

Department Budget: Public Works		Department 34	
Program: W021 - GENERAL RECYCLING ADMINISTRATION			
Description: This program includes general administration time on recycling and waste reduction activities, staff management, reporting, grant applications and reports, development of new programs, and keeping up to date on industry issues.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	128,044	159,029	162,818
Program: W050 - SOLID WASTE CONSTRUCTION			
Description: This program encompasses construction activities as identified in the Capital Facilities Plan project. Costs include administration, design and engineering, outside professional assistance, and construction.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	162,017	2,793	2,928
Program: W051 - MANAGEMENT PLAN			
Description: This program currently covers the ongoing maintenance of the Solid Waste Comprehensive Plan, which guides the objectives established in RCW 70.95 regarding waste reduction, recycling and responsible disposal of waste.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	69,794	34,725	9,587
Program: W052 - REGIONAL SOLID WASTE PROGRAM			
Description: This program provides for coordination, including meetings and events, with other jurisdictions and agencies on regional solid waste issues and activities.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	11,784	33,031	42,014
Program: W053 - RATE REVIEW/ANALYSIS			
Description: This program accounts for expenses associated with the annual review of rates.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,667	20,000	15,000
Program: W054 - CURBSIDE RECYCLING			
Description: This program involves administration of the county-wide household (curbside) recycling collection program. County responsibilities include promotion and public education, data collection and evaluation, and general oversight.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	46,917	10,078	10,110
Revenue	67,600	70,000	70,800

Department Budget: Public Works		Department 34	
Program: W055 - MODERATE RISK WASTE			
Description: This program includes Solid Waste staff time associated with general planning and information of hazardous waste not directly associated with the county's HazoHouse and WasteMobile collection programs. This includes policy or regulatory development that affects solid waste, such as disposal of fluorescent lights, home electronics and computer monitors, and latex and oil-based paint.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	18,800	0	0
Program: W057 - SWAC			
Description: This program accounts for the administration of Thurston County's Solid Waste Advisory Committee (SWAC) as directed by RCW 70.95.165 and Section 8.22 of the Thurston County Code.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	3,204	6,382	6,562
Program: W101 - POST CLOSURE ADMINISTRATION			
Description: This program addresses administration activities and expenses of the closed landfill activities pursuant to the financial assurance requirement of RCW 173.350.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	128,065	223,183	202,698
Revenue	11,333	500	0
Program: W102 - POST CLOSURE GAS SYSTEM			
Description: This program tracks activities related to the management of the methane gas collection system associated with the closed landfill.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	192,461	163,400	165,087
Program: W103 - POST CLOSURE LEACHATE SYSTEM			
Description: This program tracks activities related to the management of the leachate collection system associated with the closed landfill.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	183,284	150,961	152,043
Program: W104 - POST CLOSURE STORMWATER SYSTEM			
Description: This program tracks activities related to the management of the stormwater collection system associated with the closed landfill.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	77,532	60,464	61,243

Department Budget: Public Works		Department 34	
Program: W105 - POST CLOSURE GROUNDWATER SYSTE			
Description: This program tracks activities related to the management of the groundwater monitoring system associated with the closed landfill.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	215,947	201,398	202,173
Program: W106 - POST CLOSURE LANDSCAPING			
Description: This program tracks activities related to the management of the soil cover and vegetation associated with the closed landfill.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	215,446	190,934	191,040
Program: W120 - SOLID WASTE TRAINING			
Description: This program captures travel and training costs for personnel.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	125,077	93,269	91,789
Program: W121 - POST CLOSURE TRAINING			
Description: This program captures staff travel and training costs associated with management of the closed landfill.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	53,730	32,053	32,426
Program: W125 - POST CLOSURE CONSTRUCTION			
Description: This program accounts for construction projects associated with the closed landfill.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	721	465
Program: W150 - WARC MAINTENANCE			
Description: This program captures ongoing operation and maintenance expenses of Waste and Recovery Center (WARC) service activities and building and grounds maintenance.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	510,913	903,888	863,515
Program: W151 - SW DOG PARK MAINTENANCE			
Description: This program accounts for costs to maintain the dog park at the Waste and Recovery Center.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	30,700	23,446	24,013

Department Budget: Public Works		Department 34	
Program: W175 - TRANSFER STATION OPERATIONS			
Description: This program tracks expenses for the operation and maintenance of the Transfer Station, which includes the disposal and long-haul contract.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	15,206,375	14,754,563	14,832,798
Revenue	10,000	10,000	10,000
Program: W177 - DROP-BOX FACILITY RECYCLING CENTER OPERATIONS			
Description: This program accounts for the hauling and service of the existing recycling containers at the county's Rainier and Rochester collection sites.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	72,000	95,000	95,000
Program: W178 - YARD WASTE OPERATIONS-WARC			
Description: This program accounts for the administration and operation of the County's yard waste collection area located at the WARC.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,713,326	1,651,422	1,721,425
Program: W179 - RECYCLE CENTER OPERATIONS			
Description: This program includes operation of the WARC recycling center operations, including contract administration, staffing of the facility, maintenance and hauling of material for processing.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	92,882	47,072	48,103
Program: W200 - TOLLHOUSE OPERATIONS			
Description: This program accounts for tollhouse operation expenses at the Waste and Recovery Center.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,200,625	1,494,141	1,443,715
Program: W201 - RAINIER DROP BOX PROGRAM			
Description: This program accounts for tollhouse operation expenses at the Rainier Collection Site.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	180,254	169,897	173,129
Revenue	240,000	335,000	339,000
Program: W202 - ROCHESTER DROP BOX PROGRAM			
Description: This program accounts for tollhouse operation expenses at the Rochester Collection Site.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	198,749	200,240	212,776

Department Budget: Public Works		Department 34	
Revenue	240,000	325,000	328,900
Program: W203 - SUMMIT LAKE DROP BOX PROGRAM			
Description: This program tracks property taxes associated with the closed Summit Lake collection site.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	20	1,020	1,020
Program: W205 - HAZOHOUSE PROGRAM			
Description: This program accounts for the County's Household Moderate Risk Waste collection facility operations and maintenance and disposal expenditures.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	543,709	573,646	579,210
Revenue	27,000	26,900	27,200
Program: W206 - PUBLIC SITE CLEANUP			
Description: This program captures expenditures associated with site clean-up activities on Public Works properties.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	5,000	100,200	100,200
Program: W250 - COMMUNITY LITTER PROGRAM			
Description: The Community Litter Program is a recommended program under Title 70 RCW: Public Health and Safety, Section 70.93.200, administered to address litter cleanup.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	131,784	127,566	129,893
Program: W302 - COMMERCIAL SECTOR PROGRAMS			
Description: This program tracks activities to provide technical assistance to public (external) and private organizations on waste reduction, recycling, environmental preferable purchasing, food diversion, and policy development, as recommended under RCW 70.95.090 Section 7(b)(ii) and the Solid Waste Management Plan.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	75,293	87,860	90,141
Program: W303 - YOUTH SECTOR PROGRAMS			
Description: This program tracks education and outreach activities provided to Thurston County schools, including classroom presentations, presentation materials, printing and distribution of youth educational materials, and tours of the Waste and Recovery Center (WARC) pursuant to RCW 70.95 and the Thurston County Solid Waste Management Plan.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	114,678	82,978	93,825

Department Budget: Public Works		Department 34	
Program: W304 - INTERNAL GOVERNMENT SECTOR PROGRAM			
Description: This program tracks internal efforts for environmentally sustainable operations and practices, source reduction and recycling, energy conservation, environmentally preferable purchasing, reporting, employee education, and policy development.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	82,928	64,797	80,494
Program: W305 - RESIDENTIAL / MULTIFAMILY SECTOR PROGRAMS			
Description: This program for general countywide solid waste education and outreach with a focus on the residential consumer. Activities may include production and distribution of newsletters, production of general purpose publications, database maintenance, events, press releases and articles, speaking engagements and presentations, social media maintenance, and volunteer training and coordination.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	430,599	91,097	92,092
Program: W308 - ORGANICS MANAGEMENT			
Description: This program provides outreach activities, training, workshops, subsidized bin sales and education campaigns concerning organics management.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	220,848	167,028	169,953
Program: W311 - SOLID WASTE GRANTS			
Description: This program tracks activities related to solid waste grants awarded to Public Works.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	56,145	0	0
Program: W313 - SCHOOL TECHNICAL ASSISTANCE			
Description: This program encompasses technical assistance to schools on waste reduction, recycling, environmental preferable purchasing, food diversion, and policy development in accordance with the Thurston County Solid Waste Management Plan.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	52,488	0	0
Program: W314 - SPECIAL EVENTS			
Description: This program captures activities associated with special events conducted around the county to educate and inform the public on waste reduction, recycling, environmental preferable purchasing, and food diversion.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	34,696	35,400

Department Budget: Public Works		Department 34	
Program: W410 - LONG LAKE LMD ADMIN			
Description: This program encompasses all administrative and operational activities needed to support the Long Lake Management District (LMD). This a self funded district formed to protect the water quality, fish and wildlife habitat, and recreation and aesthetic values of Long Lake.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	261,743	173,782	167,255
Revenue	15,802	5,575	5,575
Program: W419 - LMD LONG LAKE REVENUE			
Description: This program accounts for revenue received in the Long Lake LMD. The primary source is assessment revenue derived from property owners in the designated Lake Management District.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	178,248	185,051	190,561
Program: W420 - LAKE LAWR LMD ADMIN			
Description: This program accounts for revenue received in the Long Lake LMD. The primary source is assessment revenue derived from property owners in the designated Lake Management District.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	114,220	92,551	99,867
Revenue	4,383	0	0
Program: W429 - LMD LK LAWR REVENUE			
Description: This program accounts for revenue received in the Lake Lawrence LMD. The primary source is assessment revenue derived from property owners in the designated Lake Management District.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	103,928	103,054	106,120
Program: W600 - SSWU-PIE			
Description: Education and outreach services include focused programs for youth and adults. Youth programs include school programs and field activities to restore sites and monitor for macro invertebrates (Stream Team). Adult outreach programs include partnerships with WSU Extension, Chehalis River Partnership, and the Nisqually River Council and other county departments such as Public Health - Environmental Health division. In addition, 2016 increases focus on outreach programs that are linked to the NPDES permit, such as illicit discharge detection elimination, reduction in bacteria and nutrients for residential areas.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	0	0
Revenue	0	5,000	0

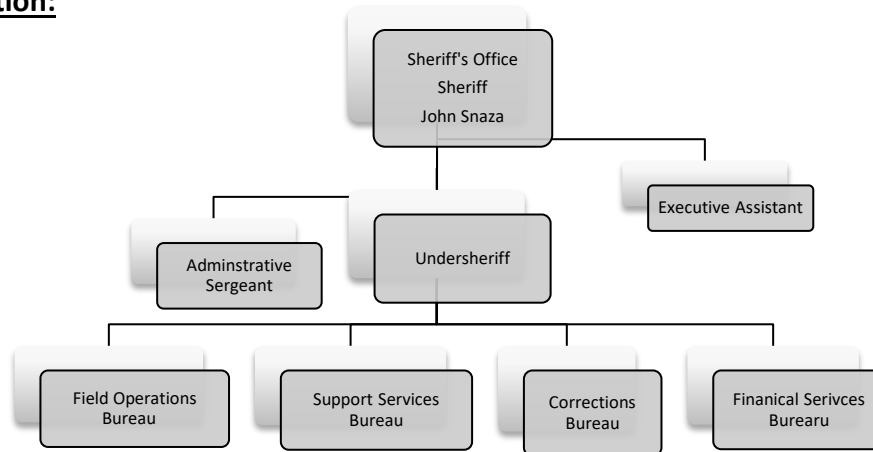
Department Budget: Public Works		Department 34	
Program: W601 - SSWU-PLANNING & POLICY			
Description: This program coordinates all county actions toward compliance with the National Pollution Discharge Elimination System (NPDES) Phase II Stormwater Permit and the planning activities for resource preservation and protection. The Thurston County Drainage Design and Erosion Control Manual is administered under these activities.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	0	0
Revenue	0	0	0
Program: W602 - SS GENERAL MONITORING			
Description: This program includes monitoring ground water elevations in flood-prone areas, stream flow stations for flood-prone streams, and precipitation gages throughout the county. Additionally, the program provides contracted services to the cities of Olympia, Lacey and Tumwater. The program also provides ambient water quality data.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	0	0
Program: W603 - SSWU-MAINTENANCE			
Description: This program involves inspecting and maintaining public facilities, ensuring that private facilities are inspected and maintained, collecting data to manage county-owned assets, and developing a map of the county's storm water infrastructure. The program also provides technical assistance for ratepayers.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	1,222,649	1,236,927
Program: W604 - ILA MONITORING			
Description: This program includes monitoring ground water elevations in flood-prone areas, stream flow stations for flood-prone streams, and precipitation gages throughout the county. Additionally, the program provides contracted services to the cities of Olympia, Lacey and Tumwater. The program also provides ambient water quality data.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	0	0
Revenue	0	0	0
Program: W605 - SSWU DATA MANAGEMENT			
Description: Utility administration provides staff management, develops program priorities, implements fiscal controls, and develops data for the customer billing system and the NPDES compliance tracking system			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	6,350	6,350

Department Budget: Public Works		Department 34	
Program: W606 - SSWU ADMINISTRATION			
Description: Utility administration provides staff management, develops program priorities, implements fiscal controls, and develops data for the customer billing system and the NPDES compliance tracking system			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	1,648,560	1,521,033
Revenue	0	0	0
Program: W607 - SSWU DRAINAGE MANUAL			
Description: This program coordinates all county actions toward compliance with the National Pollution Discharge Elimination System (NPDES) Phase II Stormwater Permit and the planning activities for resource preservation and protection. The Thurston County Drainage Design and Erosion Control Manual is administered under these activities.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	254,963	252,530
Program: W608 - SSW INFRASTRUCTURE MAPPING			
Description: This program involves inspecting and maintaining public facilities, ensuring that private facilities are inspected and maintained, collecting data to manage county-owned assets, and developing a map of the county's storm water infrastructure. The program also provides technical assistance for ratepayers.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	252,678	255,023
Program: W609 - SSW IDDE & ASSET MANAGEMENT			
Description: The illicit discharge detection elimination program involves inspecting and investigating any unauthorized discharges or connections to the storm water systems, and taking appropriate corrective action which may range from awareness education to enforcement.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	82,831	83,478
Program: W634 - SSWU-OP TRANSFRS			
Description: Utility administration provides staff management, develops program priorities, implements fiscal controls, and develops data for the customer billing system and the NPDES compliance tracking system			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	1,647,300	1,647,300
Program: W699 - SSWU REVENUE			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	7,369,205	7,369,205

Department Budget: Public Works		Department 34	
Program: W700 - ADMIN SUPPORT COSTS			
Description: This program focuses on retrofitting, replacing, or installing new infrastructure. In many cases, the program installs new or additional drainage infrastructure in subdivisions that were built before storm water standards were adopted.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	99,661	97,825
Revenue	0	250	0
Program: W720 - STORMWATER CFP PROJECTS			
Description: This program focuses on retrofitting, replacing, or installing new infrastructure. In many cases, the program installs new or additional drainage infrastructure in subdivisions that were built before storm water standards were adopted.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	32,793	78,337
Program: W730 - SW CFP PRJTS NOT CAPITALIZED			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	170,000	150,000
Program: W779 - SW CFP REVENUE			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	0	1,647,300	1,647,300
Program: W810 - SEWER TREATMENT ADMIN			
Description: This program encompasses management and operations activities of the Boston Harbor, Tamoshan/Beverly Beach, and Grand Mound sewer utilities at the standards enforced by the Washington State Department of Ecology and Washington State Department of Health.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,843,949	2,296,961	1,687,515
Revenue	59,167	6,000	4,750
Program: W813 - SEWER CFP ADMIN			
Description: This program involves major repair and maintenance projects and strategic planning and management activities of the Boston Harbor, Tamoshan/Beverly Beach, Grand Mound, and Olympic View sewer utilities to ensure proper service to customers and compliance with regulations.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	106,215	176,387	64,887
Revenue	40,000	390,000	309,000

Department Budget: Public Works		Department 34	
Program: W814 - SEWER DEBT TRANSFER			
Description: This program involves management of sewer utilities debt service.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	0	15,000
Revenue	1,015,222	919,439	15,000
Program: W816 - WATER PRODUCTION ADMN			
Description: This program encompasses management and operations activities of the Boston Harbor, Tamoshan/Beverly Beach, and Grand Mound water utilities at the standards enforced by the Washington State Department of Ecology and Washington State Department of Health.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,311,914	1,930,816	1,206,395
Revenue	37,833	500	0
Program: W818 - WATER CFP ADMIN			
Description: This program involves major repair and maintenance projects and strategic planning and management activities of the Boston Harbor, Tamoshan and Grand Mound water utilities to ensure proper service to customers and compliance with regulations.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	36,147	112,279	91,012
Revenue	40,000	492,000	315,000
Program: W819 - WATER DEBT TRANSFER			
Description: This program involves management of water utilities debt service.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	126,344	230,561	15,000
Program: W840 - SEWER TRAINING			
Description: This program tracks training activities to support the sewer utilities, ensuring staff maintain proper certifications and implement best management practices.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	24,589	25,092
Program: W846 - WATER TRAINING			
Description: This program tracks training activities to support the water utilities, ensuring staff maintain proper certifications and implement best management practices.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	17,344	17,642

Department Budget: Public Works		Department 34	
Program: W854 - SEWER CFP CONSTRUCTION			
Description: This program tracks capital projects in the Boston Harbor, Tamoshan/Beverly Beach, Grand Mound, and Olympic View sewer utilities to ensure the long-term health of sewer infrastructure and operating systems.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	40,000	457	438
Program: W859 - WATER CFP-CONSTRUCTION			
Description: This program tracks capital projects in the Boston Harbor, Tamoshan and Grand Mound water utilities to ensure the long-term health of water infrastructure and operating systems.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	(90,000)	674	647
Revenue	1,350,000	0	0
Program: W880 - SEWER TREATMENT OPERATIONS			
Description: This program encompasses sewer treatment activities, including from point-of-entry in the wastewater plant, treatment and disposal, in the Boston Harbor, Tamoshan/Beverly Beach, Olympic View and Grand Mound sewer utilities.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	132,500	20,000	20,000
Program: W890 - SEWER PROGRAMS			
Description: This program accounts for sewer revenue collected by Boston Harbor, Tamoshan/Beverly Beach, Grand Mound and Olympic View sewer utilities. Primary revenue sources are customer charges for service.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,691,122	1,730,489	1,845,637
Program: W896 - WATER PROGRAMS			
Description: This program accounts for water revenue collected by Boston Harbor, Tamoshan/Beverly Beach, Grand Mound and Olympic View sewer utilities. Primary revenue sources are customer charges for service.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,044,484	1,146,638	1,233,603
Program: W942 - GM WW INTEREST			
Description: This program captures investment earnings for the Grand Mound sewer utility.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	2,400	3,400	3,400
Program: W955 - GM WATER INTEREST			
Description: This program captures investment earnings for the Grand Mound water utility.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,000	2,500	2,500

Organization:**Mission:**

In partnership with our citizens, we are committed to protecting life, property and individual rights while providing professional and ethical service to our community.

Purpose:

The Sheriff's Office provides emergency response and law enforcement in unincorporated Thurston County and operates the adult corrections facility, providing detention for pre-trial and convicted individuals and offers alternative programs that afford offenders opportunities for successful reintegration into the community.

2019-2020 Goals:

- ❖ Work to become the first accreditation for Corrections/Law Enforcement
- ❖ Reduction in response time for priority 1 and 2 calls for service
- ❖ Continue to work with other agencies to combine resources to investigate local crime within cities and unincorporated Thurston County
- ❖ Continue to work with schools to provide safety for youth
- ❖ Design and development of the Thurston County Flex Unit

2019-2020 Challenges:

- ❖ Find new ways to maintain or enhance technology within the Sheriff's Office
- ❖ Work with county law and justice partners to stabilize the inmate population within the Correction Facility
- ❖ Work with Commissioners to appropriately fund budgets in Corrections and Operations
- ❖ Develop and implement Priority Based Budgeting philosophy and standards

Funds:

The Sheriff's Office operates primarily from the General Fund. It also uses the following special revenue funds for specific purposes.

Special Programs Fund 1440. This fund was established to record vessel registration fees received from the state to support the boating enforcement program and any grants received for boating safety.

Prisoners Concession Fund 1450. This fund was established to contribute to the projects, activities and well-being of inmates and their environment by using the revenue from the sale of inmate commissary and telephone commissions.

Budget Drivers:

	Unit of Measure	2015	2016	2017
Burglary	Number	855	610	815
Domestic Violence	Number	776	679	934
Warrants	Number	597	522	640
Criminal Citations	Number	359	357	419
Notice of Infraction	Number	2,125	1,772	1,834
Concealed Pistol Licenses Issued	Number	4,487	5,234	5,200
Warrants Processed Felony & Misdemeanants	Number	6,922	7,226	7,728
Public Disclosure Requests*	Number	269	231	1,443
Reports Imported to Records Management System	Number	9,442	9,307	9,084
Cases Assigned to Detectives	Number	506	519	551
Registered Sex Offenders Monitored	Number	789	779	787
Transcriptions	Number	138	105	117
Jail Average Daily Population	Number	406	466	479
	Unit of Measure	2015	2016	2017
Jail Bookings	Number	5,052	5,132	5,391
Inmates in Contract Housing (Monthly Average)	Number	14.7	23.1	25.4
Meals Served at the Jail	Number	418,283	471,837	492,167
Overtime/Mandatory Overtime Hours	Number	13,280	24,282	25,742

*New logging requirements in 2017 per ESHB
1594

EXPENDITURES & FTEs BY DEPARTMENT

Sheriff-Law Enforcement	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	107.50	109.75	110.50	113.75	113.75
Personnel	13,646,212	14,693,929	6,445,213	14,982,574	15,276,764
Internal Services	3,613,502	3,707,204	1,856,547	3,724,231	3,768,335
Professional Services	65,702	56,730	46,854	71,730	71,730
Operating Costs	632,941	660,489	287,959	824,126	778,778
Debt Services	9,519	12,062	5,242	12,408	12,408
Capital Expenses	83,914	12,022	12,551	5,000	5,000
Transfer to Other County Funds	136,081	0	0	142,000	0
Total	18,187,871	19,142,436	8,654,366	19,762,069	19,913,015

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	13,608,259	14,589,413	6,419,699	14,760,434	15,082,060
Internal Services	3,612,172	3,704,410	1,855,775	3,722,760	3,766,835
Professional Services	65,702	47,230	46,854	47,230	47,230
Operating Costs	619,326	568,588	284,720	568,927	568,927
Debt Services	9,519	11,946	5,242	11,946	11,946
Capital Expenses	83,914	5,000	12,551	5,000	5,000
Transfer to Other County Funds	136,081	0	0	142,000	0
Total	18,134,974	18,926,587	8,624,841	19,258,297	19,481,998

Department Budget: Sheriff-Law Enforcement

Dept #: 10

SHERIFF'S SPECIAL PROGRAMS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	37,952	70,419	25,514	81,987	53,898
Internal Services	1,330	1,544	772	1,471	1,500
Operating Costs	13,615	25,251	3,238	25,251	25,251
Transfer to Other County Funds	0	0	0	0	0
Total	52,897	97,214	29,524	108,709	80,649

INTERLOCAL DRUG ENFORCEMENT	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	34,097	0	140,153	140,806
Internal Services	0	1,250	0	0	0
Professional Services	0	9,500	0	24,500	24,500
Operating Costs	0	66,650	0	229,948	184,600
Debt Services	0	116	0	462	462
Capital Expenses	0	7,022	0	0	0
Total	0	118,635	0	395,063	350,368

REVENUE BY DEPARTMENT

Sheriff-Law Enforcement	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	886,437	953,802	408,878	905,932	905,932
Intergovernmental Revenue	59,549	61,789	69,614	61,789	61,789
Miscellaneous Revenue	236,180	300,832	52,598	579,909	579,909
Grants	80,727	61,704	12,714	126,349	96,287
Total	1,262,892	1,378,127	543,803	1,673,979	1,643,917

REVENUE BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	886,437	953,802	408,878	905,932	905,932
Miscellaneous Revenue	233,904	198,460	51,080	203,309	203,309
Grants	80,727	48,623	12,714	43,962	43,962
Total	1,201,068	1,200,885	472,671	1,153,203	1,153,203

SHERIFF'S SPECIAL PROGRAMS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Intergovernmental Revenue	59,549	61,789	69,614	61,789	61,789
Miscellaneous Revenue	2,276	1,600	1,518	1,600	1,600
Total	61,825	63,389	71,132	63,389	63,389

INTERLOCAL DRUG ENFORCEMENT	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Miscellaneous Revenue	0	100,772	0	375,000	375,000
Grants	0	13,081	0	82,387	52,325
Total	0	113,853	0	457,387	427,325

EXPENDITURES & FTEs BY DEPARTMENT

Sheriff-Corrections	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	120.50	130.23	121.50	129.25	129.25
Personnel	14,187,990	15,286,565	6,640,028	15,568,034	15,790,901
Internal Services	2,763,497	2,819,875	1,409,640	2,821,685	2,926,451
Professional Services	2,679,421	2,777,014	1,246,371	2,805,696	3,205,696
Operating Costs	1,175,305	967,865	520,480	975,845	975,845
Debt Services	10,596	18,821	5,257	18,821	18,821
Capital Expenses	6,717	10,745	0	0	0
Transfer to Other County Funds	0	0	0	0	0
Total	20,823,527	21,880,885	9,821,776	22,190,081	22,917,714

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	14,170,888	15,258,620	6,631,869	12,929,840	13,104,139
Internal Services	2,751,359	2,811,902	1,405,653	2,779,585	2,884,192
Professional Services	2,433,574	2,526,460	1,167,440	1,977,425	1,977,425
Operating Costs	1,127,121	907,631	500,040	766,118	766,118
Debt Services	10,596	18,821	5,257	18,821	18,821
Capital Expenses	6,717	10,745	0	0	0
Transfer to Other County Funds	0	0	0	0	0
Total	20,500,255	21,534,179	9,710,258	18,471,789	18,750,695

DETENTION FACILITY SALES TAX	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	0	0	2,329,609	2,376,735
Operating Costs	0	0	0	12,600	12,600
Total	0	0	0	2,342,209	2,389,335

Department Budget: Sheriff-Corrections

Dept #: 11

TREATMENT SALES TAX	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	0	0	283,188	284,055
Internal Services	0	0	0	34,138	34,138
Professional Services	0	0	0	577,717	977,717
Operating Costs	0	0	0	136,893	136,893
Total	0	0	0	1,031,936	1,432,803

PRISONER'S CONCESSIONS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	17,102	27,945	8,159	25,397	25,972
Internal Services	12,138	7,973	3,987	7,962	8,121
Professional Services	245,847	250,554	78,931	250,554	250,554
Operating Costs	48,184	60,234	20,440	60,234	60,234
Total	323,272	346,706	111,517	344,147	344,881

24/7 SOBRIETY PROGRAM	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	0	0	0	0
Internal Services	0	0	0	0	0
Professional Services	0	0	0	0	0
Total	0	0	0	0	0

REVENUE BY DEPARTMENT

Sheriff-Corrections	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	764,019	762,817	370,109	765,424	765,424
From Other Funds	2,258,779	2,351,038	380,081	0	0
Miscellaneous Revenue	11,754	129,445	2,024	118,700	118,700
Total	3,034,552	3,243,300	752,215	884,124	884,124

REVENUE BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	392,493	520,417	229,290	523,024	523,024
From Other Funds	2,258,779	2,351,038	380,081	0	0
Miscellaneous Revenue	8,257	11,445	307	700	700
Total	2,659,529	2,882,900	609,678	523,724	523,724

PRISONER'S CONCESSIONS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	371,526	242,400	140,820	242,400	242,400
Miscellaneous Revenue	3,497	118,000	1,717	118,000	118,000
Total	375,023	360,400	142,537	360,400	360,400

24/7 SOBRIETY PROGRAM	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	0	0	0	0	0
Total	0	0	0	0	0

Department Budget: Sheriff-Law Enforcement		Department 10	
Program: 0001 - Beginning fund Balance – Unreserved			
Description: Represents the beginning fund balance that is not reserved for a specific purpose.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	712,972	712,972	712,972
Program: B100 - ADMINISTRATION			
Description: Provides overall administrative support for the Sheriff's Office, including the budget, labor relations and policy development.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	673,518	953,650	952,301
Revenue	4,300	4,300	4,300
Program: B101 - ACCOUNTING SERVICES			
Description: Provides accounting services for all fiscal aspects of the office. Responsible for budget development, all office revenue and expenditure tracking, the timekeeping/scheduling program, inmate medical and all other duties associated with accounting and budgeting within the office.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	399,635	423,589	425,345
Program: B102 - SPECIAL OPERATIONS			
Description: Specialty teams (SWAT, Riot and Dive Teams) are necessary to respond efficiently and effectively to special situations that may arise. Without these teams, needed responses would be greatly delayed and could cause needless injury or loss of life to a member of the agency and/or to county citizens.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	74,859	75,645	75,645
Program: B105 - INVESTIGATION			
Description: The Investigation Unit conducts follow-up investigations on felony crimes that require additional time and/or expertise above what can be offered by a first responding Patrol Deputy. Crimes include, but are not limited to: homicide, assault, sex offenses, arson, kidnapping, fraud/forgery, computer crimes, burglary and auto theft. The Sex Offender Unit monitors all registered sex offenders within Thurston County, investigates sex offenders that fail to register, verifies residency of sex offenders and performs several other tasks associated with sex offender registration. The Evidence Unit collects, processes and preserves evidence associated with criminal activity. This includes processing crime scene evidence and working with the Washington State Crime Lab.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,202,484	2,375,655	2,389,529
Revenue	1,500	1,500	1,500

Department Budget: Sheriff-Law Enforcement		Department 10	
Program: B110 - PATROL			
Description: Uniformed personnel provide 24 hour a day 7 days a week response to emergency and non-emergency calls for service, conduct initial crime scene investigations, investigate traffic collisions, provide traffic enforcement, and respond to and resolve civil complaints. The Sheriff's Office currently maintains four substations within Thurston County, one each in the Rochester, Yelm, Amtrak and NE Thurston County.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	5,806,365	6,346,744	6,424,927
Program: B111 - BOAT PATROL			
Description: Uniformed staff patrol Thurston County waterways, educate the public on safe boating and enforce boating laws.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	96,870	108,438	80,349
Revenue	61,789	61,789	61,789
Program: B112 - PATROL-DEDICATED FUNDING			
Description: Criminal Justice Tax and Road Diversion funding to support uniformed personnel providing 24 hour a day 7 days a week response to emergency and non-emergency calls for service, conducting initial crime scene investigations, investigating traffic collisions, providing traffic enforcement, and responding to and resolving civil complaints.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,804,718	2,230,578	2,285,850
Program: B113 - TRAFFIC UNIT			
Description: Thurston County Sheriff's Office receives many grants from various entities including the Washington Traffic Safety Commission, Department of Commerce, towns of Rainier and Bucoda to name a few. All of these grants help maintain public safety.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,113,738	1,087,827	1,096,392
Revenue	1,047,785	1,000,103	1,000,103
Program: B114 - DRUG UNIT			
Description: Uniformed staff work with the Thurston County Narcotics Task Force to interdict narcotic dealers and supplies at the mid and upper level.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	252,813	530,304	486,561
Revenue	113,853	457,387	427,325

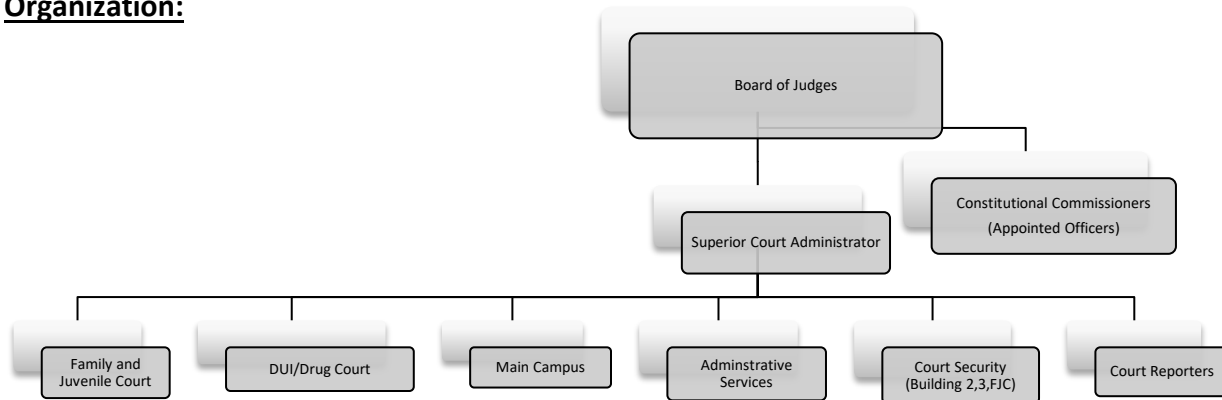
Department Budget: Sheriff-Law Enforcement		Department 10	
Program: B121 - STAFF SERVICES			
Description: The Staff Services Unit is responsible for ordering supplies, all inter-fund accounts, collective bargaining unit required purchases and additional staff support for operation of the office. The Civil Unit receives, processes and serves all manner of civil service matters. The Front Desk Unit handles complaints, receives and processes applications for concealed weapon permits and gun transfers, answers phones and performs a multitude of other assigned duties. The Warrants Unit receives, processes and enters warrants into state and national databases and arranges all warrant extraditions.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,356,709	1,513,272	1,524,459
Revenue	144,400	144,400	144,400
Program: B125 - RECORDS			
Description: Staff receive, review, process and store all records associated with the Sheriffs Office.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	259,357	234,348	239,115
Revenue	4,500	4,500	4,500
Program: B131 - K-9 UNIT			
Description: Uniformed staff respond to incidents where a K-9 application is necessary to apprehend wanted subjects, locate missing people or articles of evidence, provide public demonstration on the unit's capabilities, and provide care and custody of K-9s.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	421,026	430,260	433,120
Program: B132 - INTERFUNDS			
Description: Payments made for interfund costs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	3,680,344	3,451,759	3,499,422

Department Budget: Sheriff-Corrections		Department 11	
Program: 0001 - Beginning fund Balance – Unreserved			
Description: Represents the beginning fund balance that is not reserved for a specific purpose.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	192,744	192,744	192,744
Program: B200 - CORRECTIONS ADMINISTRATION			
Description: Administrative staff develop policies and procedures for the Corrections Bureau, recruit, hire and train new staff; and provide budget oversight and provide budget oversight and overall administration of the Corrections Bureau.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,187,538	1,184,204	1,194,116
Program: B201 - INMATE MEDICAL			
Description: Provides medical and dental health services within the facility and transports inmates to outside medical appointments when necessary.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,479,121	1,464,203	1,465,060
Revenue	44,400	44,400	44,400
Program: B203 - MAIN FACILITY			
Description: Staff provide custody and security for incarcerated adult prisoners in a humane fashion while providing a secure facility for staff, provide a variety of inmate services and programs, such as the Chemical Dependency Program, Domestic Violence Offender Program, Educational, Vocational and others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	7,864,452	6,877,288	6,991,763
Revenue	56,445	45,700	45,700
Program: B204 - CORRECTIONS DEDICATED FUNDING			
Description: Criminal Justice Tax, Road Diversion and Detention Sales Tax funding to support providing custody and security for incarcerated adult prisoners in a humane fashion while providing a secure facility for staff, providing a variety of inmate services and programs, such as the Chemical Dependency Program, Domestic Violence Offender Program, Educational, Vocational and others.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	3,247,998	4,554,161	4,619,982
Revenue	1,452,702	131,624	131,624
Program: B205 - FACILITIES			
Description: Payments made for interfund costs.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,760,313	2,764,197	2,868,651

Department Budget: Sheriff-Corrections		Department 11	
Program: B206 - OPTIONS			
Description: Staff monitor those inmates court ordered, and appropriate for, alternative jail programs such as electronic home monitoring (EHM), work release (WR), day jail (DJ) and day reporting (DR).			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,734,327	1,726,967	1,736,697
Revenue	302,000	302,000	302,000
Program: B207 - COURT			
Description: Staff provide safe and secure movement of prisoners from the jail to the courts, as well as security for the courts during trials.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,275,105	1,294,545	1,314,722
Program: B209 - JAIL KITCHEN			
Description: Provides all meals for jail inmates and the juvenile detention facility.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	737,900	737,900	737,900
Program: B211 - DUI PROGRAM			
Description: This fund was established to help contribute to the projects/activities and well-being of inmates and their environment by using revenue from fees charged for the Alcohol and Other Drug Information School.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	15,727	15,727	15,727
Revenue	5,400	5,400	5,400
Program: B212 - COMMISSARY			
Description: This fund was established to help contribute to the projects/activities and well-being of inmates and their environment by using revenue from the sale of inmate commissary.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	270,505	270,494	270,653
Revenue	276,000	276,000	276,000
Program: B214 - OTHER-INMATE PHONE COMMISSION			
Description: This fund was established to help contribute to the projects/activities and well-being of inmates and their environment by using revenue from telephone commissions.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	79,000	79,000	79,000

Department Budget: Sheriff-Corrections		Department 11	
Program: B215 - CHEMICAL DEPENDENCY PROGRAM			
Description: Improves the quality of life for county residents and decreases the criminal justice system costs by reducing negative outcomes associated with substance abuse and untreated mental illness. Provides service to include re-entry and transition services for incarcerated people who are mentally ill and have chemical dependency issues.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	619,416	616,216	617,397
Revenue	369,075	0	0
Program: B216 - CORR MENTAL HEALTH			
Description: This fund was established to help contribute to the projects/activities and well-being of inmates and their environment by using revenue from the sale of inmate commissary and inmate telephone commissions.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	380,015	350,495	750,495
Revenue	379,810	0	0
Program: B217 - TST COORDINATOR			
Description: Improves the quality of life for county residents and decreases the criminal justice system costs by reducing negative outcomes associated with substance abuse and untreated mental illness. Provides service to include re-entry and transition services for incarcerated people who are mentally ill and have chemical dependency issues.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	147,469	172,685	173,552
Revenue	147,469	0	0
Program: B218 - PREP			
Description: Improves the quality of life for county residents and decreases the criminal justice system costs by reducing negative outcomes associated with substance abuse and untreated mental illness. Provides service to include re-entry and transition services for incarcerated people who are mentally ill and have chemical dependency issues.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	119,143	119,143	119,143
Revenue	119,143	0	0
Program: B219 - TURNING POINT			
Description: Improves the quality of life for county residents and decreases the criminal justice system costs by reducing negative outcomes associated with substance abuse and untreated mental illness. Provides service to include re-entry and transition services for incarcerated people who are mentally ill and have chemical dependency issues.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	11,856	11,856	11,856

Department Budget: Sheriff-Corrections		Department 11	
Revenue	11,856	0	0
Program: B221 - CORRECTIONS			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	30,000	30,000	30,000

Organization:**Mission and Purpose:**

The purpose of Superior Court is to serve the public through the prompt resolution of civil and criminal cases in a manner that ensures access and fair treatment.

Superior Court's Mission is to provide a neutral environment where all can safely and easily access the court, its programs and services, and have an opportunity to be heard. Through well-trained judicial officers and court staff, the court strives to use innovative techniques and manage public resources responsibly. The court seeks community input to ensure public confidence in the judiciary and to reflect the diverse community needs.

2019 - 2020 Goals:

- ❖ Work with County officials, other interested parties, and the public to develop next steps, based on prior studies conducted at the direction of the County Commissioners, for the construction of a non-obsolete and appropriate Courthouse facility.
- ❖ Until a courthouse facility with appropriate integrated security is completed, work with county officials to improve the safety and efficiency for county staff and the public, consistent with the 2015 Security Study conducted at the direction of the County Commissioners.
- ❖ Continue to seek adequate staffing resources to support all services to the public and efficient operations.
- ❖ Continue to implement best practice models across our courts to increase efficiencies and ensure the best use of public resources.
- ❖ Continue to serve all users of the court by making our website more user friendly and accessible.

2019-2020 Challenges:

- ❖ After a professional architectural in 2015 review found the current Superior Court facility at Building 2 inadequate, County Leadership commissioned another Feasibility Study to address options to build and maintain a facility that contains safe and adequate space for staff, attorneys, jurors, in-custody parties, and the public. Superior Court will continue to work with county officials and others to stress the need to plan for, seek funding, and build an appropriate courthouse facility. Additionally, the court will continue to address security and space needs for the short term as best it can with existing resources and continue to advocate for funding.

- ❖ In 2016, Superior Court secured a State Justice Institute Grant at no cost to the county. This provided funding for technical assistance from the National Center for State Courts (NCSC) to study Superior Court's caseload management structure and procedures. NCSC spent time in Thurston County studying Superior Court and working with Court Stakeholders. In 2017, the NCSC work resulted in a report of recommendations (*NCSC Felony Caseload and Calendaring of Thurston County Superior Court*) that detailed the best practices for court services. While Superior Court has proven success in implementing some of the recommendations in the report, falling behind in the best practices for court staff is hindering the effort. The report notes the best practice for court support staff: "In urban general jurisdiction courts, the ratio of non-judicial, "chambers-support" staff to judges is generally 1:1; Thurston County's ratio is 1:2. Each Superior Court judge should have at least one full-time assistant." Having less staff than required to facilitate the important changes to improve Superior Court services, means the existing staff becomes overwhelmed, is less able to focus on court matters, and meaningful change stalls. When staffing support lags, judicial officers must spend more time facilitating administrative and logistical requirements and less time working with the public, attorneys and other court stakeholders thereby slowing down case management. At this time, the court's judicial officers do not have sufficient staff to provide them with the basic support they need to manage the cases heard in Thurston County. Even with best practice changes and updates to the traditional court system (i.e. alternative dispute resolution), caseloads and court proceedings continue to increase.
- ❖ The volume of court proceedings and case filings have increased significantly since 2015. Current 2018 data shows that case filings and proceedings are likely to match or exceed last year's data. As Thurston County continues to grow, the court system needs to be able to adjust to meet the needs of the public.

Funds:

The Superior court operates primarily within the General Fund. However, it also uses two additional funds:

Family Court Fund 1080. Revenue for this fund comes from the \$15 marriage license surcharge and is split with the Clerk's Office. Per statute, these funds pay for professional services for children and families.

Law Library Fund 1040. Funded by a portion of the civil case filing fees, this fund pays for library subscriptions for the county law library. This is a statutory requirement; however, we are exploring moving to electronic library resources as current space for the books is not sufficient.

Budget Drivers:

	Unit of Measure	2015	2016	2017
Arbitration Cases	Cases	Data Not Available	175	177
Interpreters	Dollars Expended	49,036	51,413	77,990

EXPENDITURES & FTEs BY DEPARTMENT

Superior Court	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	39.30	39.80	39.80	40.80	40.80
Personnel	3,847,741	4,022,396	1,831,917	4,319,289	4,370,966
Internal Services	1,048,682	1,165,906	569,702	1,110,295	1,155,780
Professional Services	535,252	713,507	236,830	521,833	521,833
Operating Costs	357,404	372,757	147,112	357,387	355,137
Debt Services	5,119	7,923	694	7,923	7,923
Capital Expenses	0	0	0	0	0
Total	5,794,198	6,282,489	2,786,255	6,316,727	6,411,639

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	3,847,741	4,021,396	1,831,917	3,857,371	3,898,968
Internal Services	1,035,398	1,153,963	563,731	1,099,103	1,143,773
Professional Services	508,392	661,352	236,830	327,920	327,920
Operating Costs	319,750	282,799	138,417	238,579	236,329
Debt Services	5,119	7,923	694	7,923	7,923
Total	5,716,400	6,127,433	2,771,589	5,530,896	5,614,913

LAW LIBRARY	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	1,000	0	1,000	1,000
Internal Services	12,070	10,763	5,381	10,247	11,043
Operating Costs	37,654	89,958	8,694	89,958	89,958
Total	49,724	101,721	14,076	101,205	102,001

Department Budget: Superior Court

Dept #: 06

SUP CT-FAMILY CT SVS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Internal Services	1,214	1,180	590	945	964
Professional Services	26,859	52,155	0	52,155	52,155
Total	28,073	53,335	590	53,100	53,119

TREATMENT SALES TAX	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	0	0	0	460,918	470,998
Professional Services	0	0	0	141,758	141,758
Operating Costs	0	0	0	28,850	28,850
Total	0	0	0	631,526	641,606

REVENUE BY DEPARTMENT

Superior Court	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	243,238	337,278	102,511	337,278	337,278
From Other Funds	465,650	1,101,258	90,198	0	0
Intergovernmental Revenue	0	0	168,642	0	0
Miscellaneous Revenue	96,634	11,200	121,689	11,200	11,200
Grants	544,511	222,275	(147,449)	222,443	222,443
Total	1,350,032	1,672,011	335,591	570,921	570,921

REVENUE BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	106,551	203,278	26,300	203,278	203,278
From Other Funds	465,650	1,101,258	90,198	0	0
Intergovernmental Revenue	0	0	168,642	0	0
Miscellaneous Revenue	95,471	11,200	120,844	11,200	11,200
Grants	544,511	222,275	(147,449)	222,443	222,443
Total	1,212,182	1,538,011	258,535	436,921	436,921

Department Budget: Superior Court

Dept #: 06

LAW LIBRARY	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	101,947	107,000	56,769	107,000	107,000
Total	101,947	107,000	56,769	107,000	107,000

SUP CT-FAMILY CT SVS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	34,740	27,000	19,442	27,000	27,000
Miscellaneous Revenue	1,163	0	845	0	0
Total	35,903	27,000	20,287	27,000	27,000

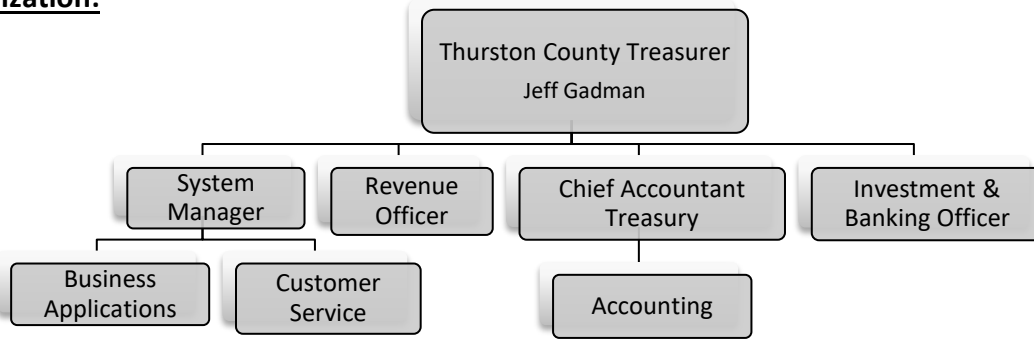
Department Budget: Superior Court		Department 06	
Program: 0001 - Beginning fund Balance – Unreserved			
Description: Represents the beginning fund balance that is not reserved for a specific purpose.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	302,821	302,821	302,821
Program: A600 - JURY ADMINISTRATION			
Description: Summons, processes and manages jurors for trials in the superior, district and Olympia Municipal courts. Processes jury fees for superior and municipal			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	263,956	260,181	262,730
Program: A610 - FAMILY & JUVENILE COURT OPERATIONS			
Description: Superior Court salaries and operational costs (exclusive of Security and ProTem costs) for cases heard at the Family and Juvenile Court.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	859,066	1,499,607	1,507,924
Program: A611 - FJC - GRANTS & CONTRACTS RESTR			
Description: Grants and contracts for Family and Juvenile Court.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	36,877	73,784	75,904
Revenue	65,917	65,917	65,917
Program: A612 - FJC - OTHER RESTRICTED			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	181,573	183,790	187,763
Revenue	236,644	0	0
Program: A613 - SC DOMESTIC VIOLENCE COORDINATION			
Description: Domestic Violence Coordination involves monitoring, case coordination, and referrals in domestic violence cases.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	12,427	0	0
Program: A620 - BUILDING 2			
Description: Superior Court salaries (exclusive of security, judges, commissioners, court reporters), mental illness commissioner, supplies, leases (copiers), witness			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,243,783	106,483	109,262

Department Budget: Superior Court		Department 06	
Revenue	211,478	211,478	211,478
Program: A621 - ARBITRATION			
Description: Mandatory arbitration for cases where the amount in controversy is under \$50,000.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	25,000	0	0
Program: A622 - SC GUARDIAN AD LITEM			
Description: Guardian ad Litem(s) are appointed at court expense to represent the best interest of children when/where the parent(s) are involved in the dissolution of marriage or there are post-decree issues with parenting plans. The parents or a parent must be found indigent before the court makes such an appointment. (RCWs: 13.34.100, 13.32A.190, 11.88.090(10), 26.33.070)			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	20,000	0	0
Program: A623 - SC-SAFE 2B AT LARGE			
Description: Safe 2B at Large services are ordered by the court when a judge determines more information regarding a defendants' mental stability and propensity for violence is needed before setting release conditions. These types of assessments require professional credentials not held by staff in our Pre-Trial Services Unit and require significant time on the part of the defendant and evaluator.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,200	0	0
Program: A624 - SC-INTERPRETERS			
Description: Mandated by Title VI of the Civil Rights Act of 1964; 45 CFR Sect. 80 and RCW 2.42 and 2.43, requiring all level of courts to make accessible proceedings to those with no or limited English proficiency. Interpreters are appointed at court expense for criminal matters and in limited civil cases, notably child dependency actions. (RCWs: 2.43.040 & 2.43.040(2))			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	30,000	0	0
Program: A625 - SC-PSYCH EVAL			
Description: Funds court-ordered psychological evaluations which may be ordered to determine competency to stand trial.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	200	0	0
Program: A626 - BUILDING 2 - GRANTS & CONTRACT			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	126,526	126,526	126,526

Department Budget: Superior Court		Department 06	
Program: A627 - BUILDING 2 - OTHER RESTRICTED			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	0	0
Revenue	0	0	0
Program: A628 - SUPERIOR COURT ADMINISTRATION			
Description: Superior Court salaries and costs for court-wide administration.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	451,230	458,614
Program: A630 - FAMILY COURT SERVICES			
Description: This fund is financed per RCW 26.12.220 by a portion of marriage license fees and provides mediation, investigation, evaluation and other services a family court professional may consider necessary.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	103,335	53,100	53,119
Revenue	27,000	27,000	27,000
Program: A633 - JUV-GUARDIAN AD LITEM			
Description: Juvenile Guardian ad Litem appointments; A635 - Interpreters for dependencies and Juvenile Criminal/Civil matters; A634 – Juvenile dependency expenses; A636 – Juvenile Safe 2B at Large – Contract for evaluation services to determine mental health/issues of violence for release decisions.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	20,000	0	0
Program: A635 - JUVENILE INTERPRETERS			
Description: Juvenile Guardian ad Litem appointments; A635 - Interpreters for dependencies and Juvenile Criminal/Civil matters; A634 – Juvenile dependency expenses; A636 – Juvenile Safe 2B at Large – Contract for evaluation services to determine mental health/issues of violence for release decisions.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	25,000	0	0
Program: A636 - JUVENILE SAFE 2B AT LARGE			
Description: Juvenile Guardian ad Litem appointments; A635 - Interpreters for dependencies and Juvenile Criminal/Civil matters; A634 – Juvenile dependency expenses; A636 – Juvenile Safe 2B at Large – Contract for evaluation services to determine mental health/issues of violence for release decisions.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,500	0	0

Department Budget: Superior Court		Department 06	
Program: A638 - MAIN CAMPUS OPERATIONS			
Description: Superior Court salaries and operational costs (exclusive of Security and ProTem costs) for cases heard at the Main Campus Courthouse.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	1,770,033	1,782,917
Program: A640 - SECURITY			
Description: Superior Court provides security screening services for building two, building three and the Family and Juvenile Court facility. This service is mandated by RCW 36.28.010(5) which directs the county sheriff to attend each session of the court.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	430,711	479,776	488,941
Program: A641 - SECURITY - GRANTS & CONTRACTS			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	(1)	0	0
Program: A650 - DRUG COURT			
Description: The Drug/DUI Court program is a diversion program that assists defendants with addiction problems that are either the underlying cause of criminal acts or the criminal act itself that has led to arrest. This program reduces costs in jail and court time and is effective in reducing recidivism			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	79,293	79,179	79,195
Revenue	110,000	110,000	110,000
Program: A651 - DRUG COURT - OTHER RESTRICTED			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	626,967	421,850	427,957
Revenue	808,396	0	0
Program: A652 - DRUG COURT - GRANTS & CONTRACT			
Description: Grants and Contracts for Drug Court Operations.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	30,000	30,000	30,000
Revenue	30,000	30,000	30,000

Department Budget: Superior Court		Department 06	
Program: A660 - COURT REPORTER			
Description: Court Reporters are authorized by RCW 2.32.180 and are the official reporter of the court or judicial district. Reporter transcripts are the record for appeal purposes. The statute provides that“Such reporter in each court is hereby declared to be a necessary part of the judicial system of the State of Washington.” There are six reporters working with eight judges. An eighth reporter was not authorized when the eighth judicial position was funded in 2007. The seventh position was lost in the 2008 budget reductions.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	673,844	0	0
Program: A661 - COURT REPTR - GRANTS CONTRACT			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	(168)	0	0
Program: A670 - INTRAFUNDS			
Description: These costs include insurance risk, Central Services, fixed and variable internal charges.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	932,838	881,828	921,427
Program: A680 - JUDGES			
Description: Thurston County has eight elected superior court judges to whom the state pays half of the salaries and all of the benefits while the county pays half			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	664,171	0	0
Program: A681 - JUDGES - GRANTS & CONTRACTS			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1	0	0
Program: A682 - JUDGES - OTHER RESTRICTED			
Description:			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	33,175	25,886	25,886
Revenue	43,791	0	0

Organization:**Mission:**

Maintain the public's trust by managing their funds with integrity while utilizing best professional practices to provide excellent customer service with a staff that is responsive, knowledgeable, efficient, and courteous.

2019-2020 Goals:

- ❖ Operate cost effective tax collection service.
- ❖ Maximize return on cash management operations.

2019-2020 Challenges:

Maintaining optimum service with current staffing.

Funds:

The Treasurer operates within the General Fund. The Treasurer also pays debt service and handles investments for other funds, but these are not Treasurer operating funds.

Treasurers M&O Fund 1010. These funds are collected and expended for the foreclosure process which may include: filing fees, service, publication, title search, notice fees, sale expenses, postage, staff time, phone calls, and any reasonable office operations costs, including supplies and equipment such as a computer, which, by accepted accounting records, can be traced to the delinquent taxpayer and property.

Investment Administration Fund 1120. These funds are fees from pool participants which reimburse the Treasurer's Office for the actual expenses incurred in administering the investment function under a local pooling program.

Budget Drivers:

	Unit of Measure	2015	2016	2017
Annual cost of collecting property taxes per parcel (current goal is between \$6.75 and \$7.50)	Dollars	6.15	6.9	7.02
Ratio of Thurston County Treasurer's Office staff to the average number of Treasurer's Office staff in comparable counties. *	Percent	89	89	89
Ratio of electronic property tax payments to total property tax payments	Percent	18.1	19.3	21

*Comparable counties are Whatcom, Yakima and Kitsap based on parcel counts

EXPENDITURES & FTEs BY DEPARTMENT

Treasurer	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
<i>FTEs</i>	12.50	12.50	12.50	12.60	12.60
Personnel	1,255,633	927,689	594,064	910,199	921,364
Internal Services	233,191	240,526	120,799	235,043	241,859
Professional Services	131,279	48,000	43,224	46,500	46,500
Operating Costs	118,629	58,819	70,894	62,920	60,620
Debt Services	8,489,823	6,798,400	1,304,555	6,307,930	7,485,213
Capital Expenses	0	0	0	0	0
Transfer to Other County Funds	27,468	0	0	0	0
Total	10,256,023	8,073,434	2,133,536	7,562,592	8,755,556

EXPENDITURES BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	850,811	927,689	401,401	910,199	921,364
Internal Services	221,876	240,526	116,154	235,043	241,859
Professional Services	29,897	38,000	17,553	36,500	36,500
Operating Costs	63,734	58,819	43,784	62,920	60,620
Total	1,166,319	1,265,034	578,892	1,244,662	1,260,343

REET TECHNOLOGY FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Professional Services	7,273	10,000	7,563	10,000	10,000
Total	7,273	10,000	7,563	10,000	10,000

ROADS & TRANSPORTATION	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Debt Services	87,613	87,700	43,806	87,650	87,650
Total	87,613	87,700	43,806	87,650	87,650

Department Budget: Treasurer

Dept #: 04

GO BONDS 2007	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Debt Services	244,527	0	0	0	0
Total	244,527	0	0	0	0

GO BONDS 2009	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Debt Services	1,570,670	1,674,900	32,200	0	0
Total	1,570,670	1,674,900	32,200	0	0

GO BONDS 2010	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Debt Services	2,149,381	2,071,900	361,215	2,006,410	1,999,450
Total	2,149,381	2,071,900	361,215	2,006,410	1,999,450

GO BONDS 2015	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Debt Services	2,932,967	937,900	119,944	936,800	887,750
Total	2,932,967	937,900	119,944	936,800	887,750

RID #2	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Transfer to Other County Funds	27,468	0	0	0	0
Total	27,468	0	0	0	0

GRAND MOUND WATER	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Debt Services	775	700	0	650	550
Total	775	700	0	650	550

OLYMPIC VIEW DEBT SERVICE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Debt Services	0	0	0	0	0
Total	0	0	0	0	0

Department Budget: Treasurer

Dept #: 04

GRAND MOUND DEBT SERVICE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Debt Services	135,450	99,750	49,781	45,800	0
Total	135,450	99,750	49,781	45,800	0

COMMUNITY LOAN REPAYMENT #1	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Debt Services	12,601	10,350	5,428	9,620	8,545
Total	12,601	10,350	5,428	9,620	8,545

ER&R-MAINTENANCE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Debt Services	58,042	87,400	43,530	59,700	57,460
Total	58,042	87,400	43,530	59,700	57,460

TREASURER'S M&O	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	140,023	0	65,797	0	0
Internal Services	11,278	0	4,634	0	0
Professional Services	65,556	0	10,339	0	0
Operating Costs	13,687	0	5,517	0	0
Total	230,545	0	86,286	0	0

INVESTMENT ADMINISTRATION	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Personnel	264,799	0	126,867	0	0
Internal Services	36	0	11	0	0
Professional Services	28,553	0	7,769	0	0
Operating Costs	41,208	0	21,593	0	0
Total	334,596	0	156,240	0	0

GO BONDS 2016	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Debt Services	1,297,799	1,507,800	648,650	3,161,300	3,266,500

Department Budget: Treasurer

Dept #: 04

Total	1,297,799	1,507,800	648,650	3,161,300	3,266,500
--------------	------------------	------------------	----------------	------------------	------------------

CORRECTIONS FLEX UNIT	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Debt Services	0	320,000	0	0	1,177,308
Total	0	320,000	0	0	1,177,308

REVENUE BY DEPARTMENT

Treasurer	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	812,434	487,000	464,742	486,000	484,000
Taxes	163,973	50,000	52,035	53,600	53,600
From Other Funds	27,468	1,000,000	8,500	0	1,177,308
Intergovernmental Revenue	22,893	20,000	10,516	20,000	20,000
Miscellaneous Revenue	1,990,014	1,306,520	1,336,778	2,112,900	2,357,000
Grants	256,761	276,370	150,598	269,280	258,620
Total	3,273,542	3,139,890	2,023,169	2,941,780	4,350,528

REVENUE BY FUND AND TYPE

GENERAL FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	592,216	462,000	317,017	461,000	461,000
Taxes	163,955	50,000	52,014	53,600	53,600
Miscellaneous Revenue	1,599,188	1,291,000	1,100,896	2,106,200	2,356,200
Grants	20,202	15,900	19,894	15,900	15,900
Total	2,375,561	1,818,900	1,489,821	2,636,700	2,886,700

Department Budget: Treasurer

Dept #: 04

REET TECHNOLOGY FUND	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	28,920	25,000	13,913	25,000	23,000
Intergovernmental Revenue	22,893	20,000	10,516	20,000	20,000
Miscellaneous Revenue	1,759	700	955	800	800
Total	53,572	45,700	25,384	45,800	43,800

TAX REFUNDS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Taxes	18	0	21	0	0
Miscellaneous Revenue	111	0	73	0	0
Total	129	0	94	0	0

GO BONDS 2010	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Grants	236,559	229,220	114,997	223,050	214,200
Total	236,559	229,220	114,997	223,050	214,200

GO BONDS 2015	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	27,468	0	0	0	0
Total	27,468	0	0	0	0

RID #2	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Miscellaneous Revenue	14,391	2,820	18	0	0
Total	14,391	2,820	18	0	0

OLYMPIC VIEW DEBT SERVICE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	0	0	0	0	0
Miscellaneous Revenue	3	0	3	0	0
Total	3	0	3	0	0

Department Budget: Treasurer

Dept #: 04

TAMOSHAN/BEVERLY BCH DEBT SVS	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Miscellaneous Revenue	1,361	0	955	0	0
Total	1,361	0	955	0	0

GRAND MOUND DEBT SERVICE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Miscellaneous Revenue	13,212	12,000	719	5,900	0
Total	13,212	12,000	719	5,900	0

ER&R-MAINTENANCE	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Grants	0	31,250	15,707	30,330	28,520
Total	0	31,250	15,707	30,330	28,520

TREASURER'S M&O	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
Fees & Licenses	191,298	0	133,813	0	0
From Other Funds	0	0	2,833	0	0
Miscellaneous Revenue	442	0	1,192	0	0
Total	191,740	0	137,838	0	0

INVESTMENT ADMINISTRATION	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	0	0	5,667	0	0
Miscellaneous Revenue	359,546	0	231,967	0	0
Total	359,546	0	237,634	0	0

CORRECTIONS FLEX UNIT	2017 Actuals	2018 Budget	2018 Actuals as of June 30	2019 Policy Level Budget	2020 Policy Level Budget
From Other Funds	0	1,000,000	0	0	1,177,308
Total	0	1,000,000	0	0	1,177,308

Department Budget: Treasurer		Department 04	
Program: 0001 - Beginning fund Balance – Unreserved			
Description: Represents the beginning fund balance that is not reserved for a specific purpose.			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	200,077	167,000	91,000
Program: A400 - TREASURY OPERATIONS			
Description: Treasurer's office general operations			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	1,259,034	1,238,162	1,253,843
Revenue	1,289,800	2,105,000	2,355,000
Program: A401 - COLLECTIONS			
Description: Treasurer Maintenance and Operations Fund operations			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	0	0
Program: A412 - INVESTMENT ADMINISTRATION			
Description: Investment Administration Fund operations			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	0	0	0
Program: A430 - STAFF TRAINING-0010			
Description: Treasurer's office general training			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	6,000	6,500	6,500
Program: A450 - REAL ESTATE EXCISE COLLECTION			
Description: Real estate excise tax collections and technology			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	10,000	10,000	10,000
Revenue	470,700	470,800	468,800
Program: A451 - REAL ESTATE EXCISE TRANSFER			
Description: Real estate excise tax fee			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	20,000	19,000	19,000

Department Budget: Treasurer		Department 04	
Program: A452 - US FISH & WILDLIFE			
Description: US Fish & Wildlife Payment in Lieu of Taxes (PILT)			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	15,000	15,000	15,000
Program: A453 - SPECIAL ASSESSMENT COLL FEE			
Description: Special Assessment collection fees			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	17,000	17,000	17,000
Program: A456 - NSF FEES			
Description: Banking Not Sufficient Funds Fees			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,200	1,200	1,200
Program: A457 - DOI/BUREAU OF LAND MANANGEMENT			
Description: Department of the Interior/Bureau of Land Management Payment in Lieu of Taxes (PILT) payment			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	900	900	900
Program: A458 - IRS/INTEREST SUBSIDY			
Description: General Obligation Bond IRS/Interest subsidy			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	260,470	253,380	242,720
Program: A459 - CRIMINAL JUSTICE			
Description: Gambling taxes			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	50,000	53,600	53,600
Program: A469 - PRIN LT DEBT DOE LOAN-SEWER			
Description: Principal debt payment Department of Ecology loan			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	55,700	57,200	58,850
Program: A472 - INT LT DEBT-SEWER			
Description: Interest debt payments			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	112,050	72,020	37,345

Department Budget: Treasurer		Department 04	
Program: A473 - FA BOND FEES-SEWRER			
Description: Bond debt service fees			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	100	100	0
Program: A480 - PRIN LT DEBT GO BONDS			
Description: Principal General Obligation Bonds payment			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	3,865,500	3,934,360	4,694,108
Program: A482 - INTEREST ON LT DEBT			
Description: Interest General Obligation Bonds payment			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	2,411,150	2,227,500	2,691,660
Program: A484 - FA BOND FEES			
Description: Debt service costs General Obligation bonds			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	3,250	2,350	2,700
Program: A489 - INTEREST ON LT DEBT-WATER			
Description: Interest debt payment utilities			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	30,600	14,350	550
Program: A490 - FA BOND FEES-WATER			
Description: Debt service costs General Obligation bonds utilities			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Expense	50	50	0
Program: A492 - POOL INVESTMENT INTEREST			
Description: Pooled investment interest			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,020	500	0
Program: A494 - SPEC ASSESSMENT PENALTIES			
Description: Special Assessment penalty			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	100	0	0

Department Budget: Treasurer		Department 04	
Program: A495 - SPEC ASSESSMENT INTEREST			
Description: Special Assessment interest			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	11,100	5,400	0
Program: A496 - SPEC ASSESSMENT PRIN (CAPCONT)			
Description: Special Assessment principal			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	2,600	0	0
Program: D000 - DEBT SERVICE			
Description: Debt service fund revenue transfers from other funds			
Budget	2018 Budget	2019 Policy Level	2020 Policy Level
Revenue	1,000,000	0	1,177,308

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: GENERAL FUND					
Beginning Fund Balance		15,424,718	11,828,669	9,561,548	10,000,000
Revenues					
	Taxes	59,247,155	60,325,000	64,661,600	66,689,600
	Licenses & Permits	2,081,171	2,170,000	1,560,000	1,835,000
	Intergov't Revenues	9,298,531	9,096,257	9,182,518	9,012,211
	Chgs for Goods & Svs	12,922,494	13,444,690	14,651,958	14,826,529
	Fines & Penalties	2,779,131	2,723,400	2,395,250	2,395,250
	Misc Revenues	3,881,012	3,539,579	4,300,331	4,550,331
	Other Financing Srcs	5,175,726	9,159,553	529,324	869,324
Total Revenues		95,385,220	100,458,479	97,280,981	100,178,245
Expenditures					
	Assessor	4,016,911	4,249,556	4,348,489	4,423,774
	Auditor	5,739,782	6,285,294	6,466,434	6,998,863
	Clerk	3,471,752	3,685,073	3,744,412	3,766,457
	Commissioners	2,308,688	2,409,734	2,387,679	2,384,393
	Coroner	1,117,080	1,213,493	1,236,573	1,260,059
	District Court	3,514,526	3,874,163	3,422,260	3,520,556
	Human Resources	1,642,713	1,908,212	1,997,433	2,022,257
	Juvenile Court	6,990,985	7,651,651	7,079,873	7,154,433
	Non Departmental	5,025,145	6,087,585	4,964,009	4,648,516
	Public Defense	6,093,338	6,775,259	6,518,352	6,656,359
	Planning Department	1,990,282	2,406,145	2,091,530	2,170,416
	Pretrial Services	527,313	635,791	625,246	636,968
	Prosecuting Attorney	9,067,986	9,632,561	9,393,746	9,655,837
	Community Planning and Economic	478,960	533,983	494,911	503,306
	Sheriff-Corrections	20,500,255	21,529,202	18,471,789	18,750,695
	Sheriff-Law Enforcement	18,134,974	18,926,587	19,258,297	19,481,998
	State Examiner	122,501	131,000	131,000	131,000
	Superior Court	5,716,400	6,127,433	5,530,896	5,614,913
	Treasurer	1,166,319	1,265,034	1,244,662	1,260,343
	Emergency Management	1,356,388	1,638,121	1,693,196	1,469,278
Total Expenditures		98,982,299	106,965,877	101,100,787	102,510,421
Ending Fund Balance		11,827,639	5,321,271	5,741,742	7,667,824
Fund: FAMILY COURT SERVICES					
Beginning Fund Balance		160,579	101,352	101,352	101,352
Revenues					
	Chgs for Goods & Svs	159,272	305,000	190,173	199,646
	Misc Revenues	1,622	1,200	1,300	1,400
	Other Financing Srcs	-	5,667	500	-
Total Revenues		160,894	311,867	191,973	201,046
Expenditures					
	Clerk	220,121	382,465	248,847	251,693
Total Expenditures		220,121	382,465	248,847	251,693
Ending Fund Balance		101,352	30,754	44,478	50,705

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: FAIR					
Beginning Fund Balance		109,248	73,801	73,801	73,801
Revenues					
	Licenses & Permits	47,407	-	-	-
	Intergov't Revenues	37,588	35,000	35,000	35,000
	Chgs for Goods & Svs	99,259	113,000	113,000	113,000
	Misc Revenues	166,549	252,100	252,100	252,100
	Other Financing Srcs	210,839	172,506	167,339	166,839
Total Revenues		561,642	572,606	567,439	566,939
Expenditures					
	Development	597,089	604,082	577,419	580,472
Total Expenditures		597,089	604,082	577,419	580,472
Ending Fund Balance		73,801	42,325	63,821	60,268
Fund: TREASURER'S M&O					
Beginning Fund Balance		-	-	-	-
Revenues					
	Chgs for Goods & Svs	191,298	-	-	-
	Misc Revenues	442	-	-	-
Total Revenues		191,740	-	-	-
Expenditures					
	Treasurer	230,545	-	-	-
Total Expenditures		230,545	-	-	-
Ending Fund Balance		(38,805)	-	-	-
Fund: LAW LIBRARY					
Beginning Fund Balance		116,895	169,118	169,118	169,118
Revenues					
	Chgs for Goods & Svs	101,947	107,000	107,000	107,000
Total Revenues		101,947	107,000	107,000	107,000
Expenditures					
	Superior Court	49,724	101,721	101,205	102,001
Total Expenditures		49,724	101,721	101,205	102,001
Ending Fund Balance		169,118	174,397	174,913	174,117
Fund: AUDITOR-M&O					
Beginning Fund Balance		1,097,134	1,268,139	1,468,139	1,368,139
Revenues					
	Intergov't Revenues	108,550	90,000	90,000	90,000
	Chgs for Goods & Svs	194,110	168,800	168,800	168,800
	Misc Revenues	11,760	11,200	11,200	11,200
Total Revenues		314,420	270,000	270,000	270,000
Expenditures					
	Auditor	143,416	264,041	379,267	348,233
Total Expenditures		143,416	264,041	379,267	348,233
Ending Fund Balance		1,268,139	1,274,098	1,358,872	1,289,906

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: SUP CT-FAMILY CT SVS					
Beginning Fund Balance		125,873	133,703	133,703	133,703
Revenues					
	Chgs for Goods & Svs	34,740	27,000	27,000	27,000
	Misc Revenues	1,163	-	-	-
Total Revenues		35,903	27,000	27,000	27,000
Expenditures					
	Superior Court	28,073	53,335	53,100	53,119
Total Expenditures		28,073	53,335	53,100	53,119
Ending Fund Balance		133,702	107,368	107,603	107,584
Fund: AUDITOR-ELECTION RESERVE					
Beginning Fund Balance		269,296	466,103	500,000	40,093
Revenues					
	Chgs for Goods & Svs	196,670	95,000	146,000	100,000
	Misc Revenues	2,964	-	-	-
Total Revenues		199,635	95,000	146,000	100,000
Expenditures					
	Auditor	2,827	90,027	614,889	89,907
Total Expenditures		2,827	90,027	614,889	89,907
Ending Fund Balance		466,104	471,076	31,111	50,186
Fund: DETENTION FACILITY SALES TAX					
Beginning Fund Balance		2,289,482	2,088,438	2,250,000	2,400,000
Revenues					
	Taxes	5,405,382	5,098,000	6,131,000	6,498,000
	Misc Revenues	46,350	-	-	-
	Other Financing Srcs	1,607,775	-	-	-
Total Revenues		7,059,507	5,098,000	6,131,000	6,498,000
Expenditures					
	Commissioners	6,860,551	5,670,975	3,552,767	3,637,344
	Juvenile Court	-	-	764,491	772,799
	Sheriff-Corrections	-	-	2,342,209	2,389,335
Total Expenditures		6,860,551	5,670,975	6,659,467	6,799,478
Ending Fund Balance		2,488,438	1,515,463	1,721,533	2,098,522
Fund: VICTIM ADVOCATE PROGRAM					
Beginning Fund Balance		70,561	66,909	66,909	66,909
Revenues					
	Intergov't Revenues	359,912	444,611	402,205	402,205
	Chgs for Goods & Svs	168,757	175,000	175,000	175,000
	Fines & Penalties	12,571	12,000	12,000	12,000
	Misc Revenues	552	18,900	400	400
	Other Financing Srcs	-	11,333	1,250	-
Total Revenues		541,792	661,844	590,855	589,605
Expenditures					
	Prosecuting Attorney	545,444	677,234	634,740	643,490
Total Expenditures		545,444	677,234	634,740	643,490
Ending Fund Balance		66,909	51,519	23,024	13,024

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: INVESTMENT ADMINISTRATION					
Beginning Fund Balance		-	-	-	-
Revenues					
	Misc Revenues	359,546	-	-	-
Total Revenues		359,546	-	-	-
Expenditures					
	Treasurer	334,596	-	-	-
Total Expenditures		334,596	-	-	-
Ending Fund Balance		24,950	-	-	-
Fund: EMERGENCY MANAGMENT COUNCIL					
Beginning Fund Balance		1,817	3,998	3,998	3,998
Revenues					
	Chgs for Goods & Svs	30,386	28,288	28,288	28,288
	Misc Revenues	31	10	10	10
Total Revenues		30,417	28,298	28,298	28,298
Expenditures					
	Emergency Management	28,235	28,591	28,548	28,559
Total Expenditures		28,235	28,591	28,548	28,559
Ending Fund Balance		3,999	3,705	3,748	3,737
Fund: REET TECHNOLOGY FUND					
Beginning Fund Balance		173,751	150,242	120,000	79,000
Revenues					
	Intergov't Revenues	22,893	20,000	20,000	20,000
	Chgs for Goods & Svs	28,920	25,000	25,000	23,000
	Misc Revenues	1,759	700	800	800
Total Revenues		53,572	45,700	45,800	43,800
Expenditures					
	Assessor	69,809	66,366	77,749	80,164
	Treasurer	7,273	10,000	10,000	10,000
Total Expenditures		77,082	76,366	87,749	90,164
Ending Fund Balance		150,242	119,576	78,051	32,636
Fund: TRIAL COURT IMPROVEMENT					
Beginning Fund Balance		380,369	423,613	400,000	380,000
Revenues					
	Intergov't Revenues	70,346	70,000	73,000	75,000
	Misc Revenues	4,328	2,000	2,000	2,000
Total Revenues		74,674	72,000	75,000	77,000
Expenditures					
	Commissioners	31,429	100,651	150,631	100,644
Total Expenditures		31,429	100,651	150,631	100,644
Ending Fund Balance		423,613	394,962	324,369	356,356

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: TREATMENT SALES TAX					
Beginning Fund Balance		3,705,706	4,248,767	4,278,000	3,211,000
Revenues					
	Taxes	5,401,298	5,273,000	6,199,000	6,608,000
Total Revenues		5,401,298	5,273,000	6,199,000	6,608,000
Expenditures					
	Commissioners	4,858,237	6,277,525	-	-
	District Court	-	-	597,846	609,324
	Juvenile Court	-	-	157,961	160,587
	Public Defense	-	-	242,881	247,963
	Pretrial Services	-	-	98,423	101,344
	Prosecuting Attorney	-	-	421,245	421,245
	Public Health	-	-	3,521,735	3,419,860
	Sheriff-Corrections	-	-	1,031,936	1,432,803
	Social Services	-	-	-	-
	Superior Court	-	-	631,526	641,606
Total Expenditures		4,858,237	6,277,525	6,703,553	7,034,732
Ending Fund Balance		4,248,767	3,244,242	3,773,447	2,784,268
Fund: ROADS & TRANSPORTATION					
Beginning Fund Balance		15,462,391	15,847,745	12,751,838	9,790,183
Revenues					
	Taxes	19,329,663	19,990,000	19,394,000	19,776,000
	Licenses & Permits	815,910	487,063	680,000	700,000
	Intergov't Revenues	6,257,301	5,927,035	6,223,736	6,223,736
	Chgs for Goods & Svs	868,367	656,039	293,000	293,000
	Misc Revenues	81,296	76,100	81,600	81,600
	Other Financing Srcs	1,821,962	2,825,280	1,702,113	1,343,613
Total Revenues		29,174,500	29,961,517	28,374,449	28,417,949
Expenditures					
	Central Services	-	650,000	-	-
	Public Works	28,875,808	33,900,394	31,827,570	31,988,029
	Treasurer	87,613	87,700	87,650	87,650
Total Expenditures		28,963,421	34,638,094	31,915,220	32,075,679
Ending Fund Balance		15,673,470	11,171,168	9,211,067	6,132,453
Fund: VETERANS					
Beginning Fund Balance		207,065	229,264	327,749	327,749
Revenues					
	Taxes	339,826	365,100	402,100	410,100
	Intergov't Revenues	1,393	2,360	2,360	2,360
	Misc Revenues	4,763	1,375	1,375	1,375
	Other Financing Srcs	23,164	34,333	1,750	1,500
Total Revenues		369,146	403,168	407,585	415,335
Expenditures					
	Public Health	354,446	316,872	-	-
	Social Services	-	-	349,402	352,115
Total Expenditures		354,446	316,872	349,402	352,115
Ending Fund Balance		221,765	315,560	385,932	390,969

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: MEDIC ONE-RESERVE					
Beginning Fund Balance		12,459,694	8,242,240	5,830,326	4,870,726
Revenues					
	Taxes	74,319	53,000	53,000	53,000
	Intergov't Revenues	40,360	50,000	50,000	50,000
	Chgs for Goods & Svs	50	30	30	30
	Misc Revenues	164,596	304,370	304,370	304,370
	Other Financing Srcs	109,222	33,000	33,000	33,000
Total Revenues		388,547	440,400	440,400	440,400
Expenditures					
	Emergency Services	4,606,001	2,806,500	1,400,000	3,000,000
Total Expenditures		4,606,001	2,806,500	1,400,000	3,000,000
Ending Fund Balance		8,242,240	5,876,140	4,870,726	2,311,126
Fund: MEDIC ONE					
Beginning Fund Balance		2,704,047	4,562,377	3,819,074	1,115,743
Revenues					
	Taxes	10,507,047	10,900,000	11,100,000	11,322,000
	Intergov't Revenues	10,455	9,320	12,135	12,135
	Chgs for Goods & Svs	10,227	24,000	24,000	24,000
	Misc Revenues	14,784	-	-	-
	Other Financing Srcs	4,608,601	2,852,314	1,402,500	3,000,000
Total Revenues		15,151,115	13,785,634	12,538,635	14,358,135
Expenditures					
	Emergency Services	13,292,786	15,028,938	15,263,536	13,877,159
Total Expenditures		13,292,786	15,028,938	15,263,536	13,877,159
Ending Fund Balance		4,562,377	3,319,073	1,094,173	1,596,719
Fund: STADIUM/CONVENTION/ART CENTER					
Beginning Fund Balance		39,437	45,049	40,000	26,000
Revenues					
	Taxes	35,335	29,000	35,000	34,000
	Misc Revenues	557	25	605	385
Total Revenues		35,892	29,025	35,605	34,385
Expenditures					
	Commissioners	30,280	41,316	50,378	45,386
Total Expenditures		30,280	41,316	50,378	45,386
Ending Fund Balance		45,049	32,758	25,227	14,999
Fund: NOXIOUS WEED					
Beginning Fund Balance		161,763	196,496	226,127	131,666
Revenues					
	Intergov't Revenues	49,458	74,573	61,573	49,573
	Chgs for Goods & Svs	578	15,632	4,000	4,000
	Misc Revenues	530,849	523,429	523,429	523,429
	Other Financing Srcs	-	11,333	750	-
Total Revenues		580,886	624,967	589,752	577,002
Expenditures					
	Public Works	546,152	645,464	677,696	684,965
Total Expenditures		546,152	645,464	677,696	684,965
Ending Fund Balance		196,496	175,999	138,183	23,703

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: TAX REFUNDS					
Beginning Fund Balance		-	-	-	-
Revenues					
	Taxes	18	-	-	-
	Misc Revenues	111	-	-	-
Total Revenues		129	-	-	-
Ending Fund Balance		129	-	-	-
Fund: CONSERVATION FUTURES					
Beginning Fund Balance		4,585,758	4,899,618	5,410,000	5,158,000
Revenues					
	Taxes	1,338,300	1,420,500	1,420,500	1,448,700
	Intergov't Revenues	5,484	9,500	9,500	9,500
	Misc Revenues	53,002	-	-	-
	Other Financing Srcs	13,814	10,000	10,000	10,000
Total Revenues		1,410,600	1,440,000	1,440,000	1,468,200
Expenditures					
	Commissioners	1,096,740	1,357,611	3,470,603	3,460,940
Total Expenditures		1,096,740	1,357,611	3,470,603	3,460,940
Ending Fund Balance		4,899,618	4,982,007	3,379,397	3,165,260
Fund: HOUSING & COMMUNITY RENEWAL					
Beginning Fund Balance		1,533,722	2,143,437	3,219,090	3,219,090
Revenues					
	Intergov't Revenues	3,087,834	4,312,819	5,732,915	5,732,915
	Chgs for Goods & Svs	2,487,391	1,926,216	2,413,000	2,413,000
	Misc Revenues	20,722	25,000	20,000	20,000
	Other Financing Srcs	117,607	124,940	154,782	153,782
Total Revenues		5,713,555	6,388,975	8,320,697	8,319,697
Expenditures					
	Social Services	3,798,809	6,563,357	8,342,608	8,357,723
Total Expenditures		3,798,809	6,563,357	8,342,608	8,357,723
Ending Fund Balance		3,448,468	1,969,055	3,197,179	3,181,064
Fund: SHERIFF'S SPECIAL PROGRAMS					
Beginning Fund Balance		195,300	204,227	204,227	204,227
Revenues					
	Intergov't Revenues	59,549	61,789	61,789	61,789
	Misc Revenues	-	1,600	1,600	1,600
Total Revenues		59,549	63,389	63,389	63,389
Expenditures					
	Public Works	11,581	-	-	-
	Sheriff-Law Enforcement	52,897	97,214	108,709	80,649
Total Expenditures		64,478	97,214	108,709	80,649
Ending Fund Balance		190,371	170,402	158,907	186,967

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: PRISONER'S CONCESSIONS					
Beginning Fund Balance		140,992	192,744	192,744	192,744
Revenues					
Licenses & Permits		86,183	-	-	-
Chgs for Goods & Svs		285,343	242,400	242,400	242,400
Misc Revenues		3,497	118,000	118,000	118,000
Total Revenues		375,023	360,400	360,400	360,400
Expenditures					
Sheriff-Corrections		323,272	346,706	344,147	344,881
Total Expenditures		323,272	346,706	344,147	344,881
Ending Fund Balance		192,744	206,438	208,997	208,263
Fund: INTERLOCAL DRUG ENFORCEMENT					
Beginning Fund Balance		-	508,745	508,745	508,745
Revenues					
Intergov't Revenues		-	13,081	82,387	52,325
Fines & Penalties		-	20,000	80,000	80,000
Misc Revenues		-	1,250	5,000	5,000
Other Financing Srcs		-	79,522	290,000	290,000
Total Revenues		-	113,853	457,387	427,325
Expenditures					
Prosecuting Attorney		-	42,772	177,879	178,142
Sheriff-Law Enforcement		-	118,635	395,063	350,368
Total Expenditures		-	161,407	572,942	528,510
Ending Fund Balance		-	461,191	393,190	407,560
Fund: PH & SS-TECHNOLOGY					
Beginning Fund Balance		138,413	136,060	126,959	126,959
Revenues					
Misc Revenues		1,554	1,000	1,000	1,000
Other Financing Srcs		27,862	26,550	-	-
Total Revenues		29,416	27,550	1,000	1,000
Expenditures					
Public Health		31,769	31,862	28,933	30,902
Total Expenditures		31,769	31,862	28,933	30,902
Ending Fund Balance		136,060	131,748	99,026	97,057
Fund: PUBLIC HEALTH & SOCIAL SERVICES					
Beginning Fund Balance		7,609,112	9,460,160	7,843,977	6,566,284
Revenues					
Taxes		841,606	805,000	900,000	918,000
Licenses & Permits		827,207	674,847	27,000	27,000
Intergov't Revenues		6,756,021	6,228,109	8,571,735	8,521,735
Chgs for Goods & Svs		7,220,420	6,390,728	1,012,606	1,012,606
Misc Revenues		807,765	604,242	3,000	3,000
Other Financing Srcs		1,519,548	1,738,094	1,250,992	1,233,485
Total Revenues		17,972,567	16,441,020	11,765,333	11,715,826
Expenditures					
Public Health		8,791,960	13,240,069	8,558,691	7,458,975
Social Services		6,903,720	5,090,859	6,240,359	6,266,853
Total Expenditures		15,695,679	18,330,928	14,799,050	13,725,828
Ending Fund Balance		9,886,000	7,570,252	4,810,260	4,556,282

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: COMMUNICATIONS					
Beginning Fund Balance		-	-	-	-
Revenues					
Taxes		8,207,418	9,020,751	9,018,000	9,400,000
Misc Revenues		2,398	900	900	900
Total Revenues		8,209,815	9,021,651	9,018,900	9,400,900
Expenditures					
Commissioners		8,209,815	9,021,651	9,018,900	9,400,900
Total Expenditures		8,209,815	9,021,651	9,018,900	9,400,900
Ending Fund Balance		-	-	-	-
Fund: TRANSPORTATION BENEFIT DISTRICT					
Beginning Fund Balance		-	-	-	600,000
Revenues					
Taxes		-	-	800,000	1,900,000
Total Revenues		-	-	800,000	1,900,000
Expenditures					
Public Works		-	-	200,000	1,175,000
Total Expenditures		-	-	200,000	1,175,000
Ending Fund Balance		-	-	600,000	1,325,000
Fund: ELECTION STABILIZATION RESERVE					
Beginning Fund Balance		15,021	215,382	315,363	420,315
Revenues					
Misc Revenues		361	-	-	-
Other Financing Srcs		200,000	100,000	125,000	125,000
Total Revenues		200,361	100,000	125,000	125,000
Expenditures					
Auditor		-	19	20,048	480,049
Total Expenditures		-	19	20,048	480,049
Ending Fund Balance		215,382	315,363	420,315	65,266
Fund: PEG - PUBLIC EDUCATIONAL & GOVERNMENTAL					
Beginning Fund Balance		-	165,770	23,000	32,000
Revenues					
Licenses & Permits		104,696	115,000	103,000	103,000
Misc Revenues		1,662	-	1,000	1,000
Other Financing Srcs		506,000	53,125	-	-
Total Revenues		612,357	168,125	104,000	104,000
Expenditures					
Commissioners		-	302,300	95,267	53,292
Non Departmental		446,588	-	-	-
Total Expenditures		446,588	302,300	95,267	53,292
Ending Fund Balance		165,770	31,595	31,733	82,708

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: LONG LAKE-LMD					
Beginning Fund Balance		158,435	189,525	304,708	322,856
Revenues					
	Chgs for Goods & Svs	5,702	5,575	5,934	5,993
	Fines & Penalties	291	150	300	300
	Misc Revenues	176,515	178,098	184,392	189,843
	Other Financing Srcs	-	10,227	-	-
Total Revenues		182,508	194,050	190,626	196,136
Expenditures					
	Public Works	70,716	261,743	173,782	167,255
Total Expenditures		70,716	261,743	173,782	167,255
Ending Fund Balance		270,227	121,832	321,552	351,737
Fund: LAKE LAWRENCE-LMD					
Beginning Fund Balance		28,716	25,420	85,619	96,510
Revenues					
	Intergov't Revenues	5,500	-	-	-
	Fines & Penalties	172	300	300	300
	Misc Revenues	95,203	103,628	102,754	105,820
	Other Financing Srcs	-	4,383	-	-
Total Revenues		100,875	108,311	103,054	106,120
Expenditures					
	Public Works	39,749	114,220	92,551	99,867
Total Expenditures		39,749	114,220	92,551	99,867
Ending Fund Balance		89,842	19,511	96,122	102,763
Fund: BASIN PLANNING & ENHANCEMENTS					
Beginning Fund Balance		29,112	19,033	19,033	19,033
Revenues					
	Intergov't Revenues	3,655	-	-	-
Total Revenues		3,655	-	-	-
Expenditures					
	Community Planning & Economic Development	19,224	13,750	-	-
Total Expenditures		19,224	13,750	-	-
Ending Fund Balance		13,543	5,283	19,033	19,033
Fund: ANTI-PROFITEERING					
Beginning Fund Balance		21,932	21,908	21,908	21,908
Revenues					
	Fines & Penalties	1	100	100	100
	Misc Revenues	231	200	200	200
Total Revenues		232	300	300	300
Expenditures					
	Prosecuting Attorney	256	20,264	20,257	20,262
Total Expenditures		256	20,264	20,257	20,262
Ending Fund Balance		21,908	1,944	1,951	1,946

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: LFO COLLECTION FUND					
Beginning Fund Balance		24,034	45,378	45,378	45,378
Revenues					
	Intergov't Revenues	144,670	185,000	5,000	5,000
	Fines & Penalties	20,500	195,000	219,559	226,323
	Misc Revenues	415	500	500	500
	Other Financing Srcs	-	5,667	250	-
Total Revenues		165,585	386,167	225,309	231,823
Expenditures					
	Clerk	144,240	323,860	223,891	228,387
Total Expenditures		144,240	323,860	223,891	228,387
Ending Fund Balance		45,378	107,685	46,796	48,814
Fund: TOURISM PROMOTION AREA					
Beginning Fund Balance		-	-	-	-
Revenues					
	Chgs for Goods & Svs	921,384	977,186	942,000	942,000
	Misc Revenues	570	-	-	-
Total Revenues		921,954	977,186	942,000	942,000
Expenditures					
	Commissioners	921,954	977,186	942,000	942,000
Total Expenditures		921,954	977,186	942,000	942,000
Ending Fund Balance		-	-	-	-
Fund: HISTORIC PRESERVATION					
Beginning Fund Balance		185,615	193,676	193,676	193,676
Revenues					
	Chgs for Goods & Svs	63,964	60,000	60,000	60,000
	Misc Revenues	2,225	-	1,923	1,759
Total Revenues		66,189	60,000	61,923	61,759
Expenditures					
	Commissioners	58,128	53,667	115,458	116,481
Total Expenditures		58,128	53,667	115,458	116,481
Ending Fund Balance		193,676	200,009	140,141	138,954
Fund: GO BONDS 2007					
Beginning Fund Balance		491	7	7	7
Revenues					
	Misc Revenues	4	-	-	-
	Other Financing Srcs	244,039	-	-	-
Total Revenues		244,043	-	-	-
Expenditures					
	Treasurer	244,527	-	-	-
Total Expenditures		244,527	-	-	-
Ending Fund Balance		8	7	7	7

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: GO BONDS 2009					
Beginning Fund Balance		79	1	1	1
Revenues					
Misc Revenues		1	13,650	-	-
Other Financing Srcs		1,570,591	1,674,900	-	-
Total Revenues		1,570,591	1,688,550	-	-
Expenditures					
Treasurer		1,570,670	1,674,900	-	-
Total Expenditures		1,570,670	1,674,900	-	-
Ending Fund Balance			13,651	1	1
Fund: GO BONDS 2010					
Beginning Fund Balance		105,122	103	103	103
Revenues					
Intergov't Revenues		236,559	229,220	223,050	214,200
Misc Revenues		11,073	17,330	5,110	3,890
Other Financing Srcs		1,796,730	1,825,583	1,806,440	1,800,160
Total Revenues		2,044,362	2,072,133	2,034,600	2,018,250
Expenditures					
Treasurer		2,149,381	2,071,900	2,006,410	1,999,450
Total Expenditures		2,149,381	2,071,900	2,006,410	1,999,450
Ending Fund Balance		103	336	28,293	18,903
Fund: 2010C DEBT SINKING FUND					
Beginning Fund Balance		605,500	712,016	712,016	712,016
Revenues					
Misc Revenues		6,516	-	8,000	8,000
Other Financing Srcs		100,000	100,000	100,000	100,000
Total Revenues		106,516	100,000	108,000	108,000
Ending Fund Balance		712,016	812,016	820,016	820,016
Fund: GO BONDS 2015					
Beginning Fund Balance		275	1	1	1
Revenues					
Misc Revenues		2	-	-	-
Other Financing Srcs		2,932,690	937,920	936,800	887,750
Total Revenues		2,932,692	937,920	936,800	887,750
Expenditures					
Treasurer		2,932,967	937,900	936,800	887,750
Total Expenditures		2,932,967	937,900	936,800	887,750
Ending Fund Balance		0	21	1	1
Fund: RID #2					
Beginning Fund Balance		15,773	2,696	-	-
Revenues					
Misc Revenues		14,391	2,820	-	-
Total Revenues		14,391	2,820	-	-
Expenditures					
Treasurer		27,468	-	-	-
Total Expenditures		27,468	-	-	-
Ending Fund Balance		2,696	5,516	-	-

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: GO BONDS 2016					
Beginning Fund Balance		3,016	3	-	-
Revenues					
Misc Revenues		12	-	-	-
Other Financing Srcs		1,294,774	1,507,800	3,161,500	3,266,700
Total Revenues		1,294,786	1,507,800	3,161,500	3,266,700
Expenditures					
Treasurer		1,297,799	1,507,800	3,161,300	3,266,500
Total Expenditures		1,297,799	1,507,800	3,161,300	3,266,500
Ending Fund Balance		3	3	200	200
Fund: CORRECTIONS FLEX UNIT					
Beginning Fund Balance		-	-	-	-
Revenues					
Other Financing Srcs		-	1,000,000	-	1,177,308
Total Revenues		-	1,000,000	-	1,177,308
Expenditures					
Treasurer		-	-	-	1,177,308
Total Expenditures		-	-	-	1,177,308
Ending Fund Balance		-	1,000,000	-	-
Fund: ROADS CONSTRUCTION IN PROGRESS					
Beginning Fund Balance		4,273,954	4,646,107	5,158,757	3,541,784
Revenues					
Intergov't Revenues		2,618,436	8,121,012	6,539,274	7,196,740
Chgs for Goods & Svs		194,336	167,991	-	480,000
Misc Revenues		-	-	-	-
Other Financing Srcs		2,292,497	7,407,833	3,188,000	4,539,500
Total Revenues		5,105,269	15,696,836	9,727,274	12,216,240
Expenditures					
Public Works		4,883,115	16,072,386	11,906,200	12,864,653
Total Expenditures		4,883,115	16,072,386	11,906,200	12,864,653
Ending Fund Balance		4,496,108	4,270,557	2,979,831	2,893,371
Fund: JAIL CAPITAL PROJECTS					
Beginning Fund Balance		-	317,304	17,304	9,215,579
Revenues					
Other Financing Srcs		400,000	-	16,500,000	-
Total Revenues		400,000	-	16,500,000	-
Expenditures					
Commissioners		82,696	300,000	6,801,725	8,061,179
Total Expenditures		82,696	300,000	6,801,725	8,061,179
Ending Fund Balance		317,304	17,304	9,715,579	1,154,400

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: REAL ESTATE EXCISE TAX FIRST QUARTER					
Beginning Fund Balance		12,894,729	14,868,677	4,334,014	2,720,685
Revenues					
Taxes		5,764,944	3,000,000	3,150,000	2,993,000
Misc Revenues		168,325	-	-	-
Other Financing Srcs		1,425,763	-	-	-
Total Revenues		7,359,032	3,000,000	3,150,000	2,993,000
Expenditures					
Commissioners		5,385,084	13,657,910	3,523,679	3,596,788
Total Expenditures		5,385,084	13,657,910	3,523,679	3,596,788
Ending Fund Balance		14,868,677	4,210,767	3,960,335	2,116,897
Fund: 2010 DEBT HOLDING					
Beginning Fund Balance		21,053	22,205	22,205	22,205
Revenues					
Misc Revenues		1,152	-	-	-
Total Revenues		1,152	-	-	-
Expenditures					
Commissioners		-	21,528	-	-
Ending Fund Balance		22,205	677	22,205	22,205
Fund: TRANSPORTATION IMPACT FEES					
Beginning Fund Balance		3,671,169	4,932,474	5,557,474	6,731,651
Revenues					
Chgs for Goods & Svs		1,564,735	1,000,000	1,500,000	1,500,000
Misc Revenues		46,570	25,000	35,000	35,000
Total Revenues		1,611,305	1,025,000	1,535,000	1,535,000
Expenditures					
Public Works		350,000	840,000	350,823	425,839
Total Expenditures		350,000	840,000	350,823	425,839
Ending Fund Balance		4,932,474	5,117,474	6,741,651	7,840,812
Fund: PARKS IMPACT FEES					
Beginning Fund Balance		1,243,061	1,671,825	1,691,825	1,692,388
Revenues					
Chgs for Goods & Svs		592,588	250,000	600,000	600,000
Misc Revenues		16,020	15,000	25,000	25,000
Total Revenues		608,608	265,000	625,000	625,000
Expenditures					
Public Works		179,843	705,000	615,563	313,323
Total Expenditures		179,843	705,000	615,563	313,323
Ending Fund Balance		1,671,825	1,231,825	1,701,262	2,004,065

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: REAL ESTATE EXCISE TAX SECOND QUARTER					
Beginning Fund Balance		-	-	8,084,000	7,694,000
Revenues					
Taxes		-	3,000,000	2,700,000	2,565,000
Misc Revenues		-	-	-	-
Other Financing Srcs		-	11,177,000	-	-
Total Revenues		-	14,177,000	2,700,000	2,565,000
Expenditures					
Commissioners		-	7,190,359	3,122,613	3,486,113
Total Expenditures		-	7,190,359	3,122,613	3,486,113
Ending Fund Balance		-	6,986,641	7,661,387	6,772,887
Fund: COURTHOUSE PROJECT					
Beginning Fund Balance		-	-	-	-
Revenues					
Other Financing Srcs		-	-	400,000	250,000,000
Total Revenues		-	-	400,000	250,000,000
Expenditures					
Central Services		-	-	300,000	18,000,000
Total Expenditures		-	-	300,000	18,000,000
Ending Fund Balance		-	-	100,000	232,000,000
Fund: SOLID WASTE					
Beginning Fund Balance		18,609,722	20,953,027	21,425,455	21,961,776
Revenues					
Intergov't Revenues		45,436	107,250	51,000	51,000
Chgs for Goods & Svs		24,774,076	24,117,200	25,550,900	25,993,800
Misc Revenues		146,524	16,000	11,400	11,400
Other Financing Srcs		1,513,731	2,127,123	2,115,009	3,040,499
Total Revenues		26,479,767	26,367,573	27,728,309	29,096,699
Expenditures					
Public Works		23,704,523	27,828,895	27,247,634	28,314,025
Total Expenditures		23,704,523	27,828,895	27,247,634	28,314,025
Ending Fund Balance		21,384,966	19,491,705	21,906,130	22,744,450
Fund: SOLID WASTE RESERVE FOR CLOSURE					
Beginning Fund Balance		22,311,166	13,669,368	11,320,850	9,009,426
Revenues					
Other Financing Srcs		240,000	251,333	240,500	240,000
Total Revenues		240,000	251,333	240,500	240,000
Expenditures					
Public Works		8,818,718	2,799,851	2,770,752	2,405,386
Total Expenditures		8,818,718	2,799,851	2,770,752	2,405,386
Ending Fund Balance		13,732,448	11,120,850	8,790,598	6,844,040

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: SOLID WASTE RESERVES					
Beginning Fund Balance		-	8,031,870	9,036,947	8,086,237
Revenues					
Other Financing Srcs		7,989,633	1,132,200	1,172,742	1,196,196
Total Revenues		7,989,633	1,132,200	1,172,742	1,196,196
Expenditures					
Public Works		21,369	2,042,123	2,109,359	3,042,386
Total Expenditures		21,369	2,042,123	2,109,359	3,042,386
Ending Fund Balance		7,968,263	7,121,947	8,100,330	6,240,047
Fund: STORM & SURFACE WATER UTILITY					
Beginning Fund Balance		5,382,742	5,872,063	4,740,904	4,745,518
Revenues					
Intergov't Revenues		12,221	-	-	-
Chgs for Goods & Svs		1,086,764	101,000	40,000	40,000
Misc Revenues		5,668,317	6,377,077	7,369,205	7,369,205
Other Financing Srcs		-	56,667	5,000	-
Total Revenues		6,767,303	6,534,744	7,414,205	7,409,205
Expenditures					
Public Works		-	-	5,115,331	5,002,641
Community Planning and Economic Development		6,277,247	7,685,903	2,369,944	2,389,024
Total Expenditures		6,277,247	7,685,903	7,485,275	7,391,665
Ending Fund Balance		5,872,797	4,720,904	4,669,834	4,763,058
Fund: STORM & SURFACE WATER CAPITAL					
Beginning Fund Balance		4,055,012	4,700,373	4,414,392	3,129,146
Revenues					
Intergov't Revenues		-	-	90,000	-
Misc Revenues		41,634	-	-	-
Other Financing Srcs		1,479,600	1,647,300	1,647,550	1,647,300
Total Revenues		1,521,234	1,647,300	1,737,550	1,647,300
Expenditures					
Public Works		730,860	1,556,000	3,012,454	863,162
Community Planning and Economic Development		144,996	832,281	-	-
Total Expenditures		875,856	2,388,281	3,012,454	863,162
Ending Fund Balance		4,700,390	3,959,392	3,139,488	3,913,284
Fund: LAND USE & PERMITTING					
Beginning Fund Balance		2,131,828	2,733,932	2,733,932	2,733,932
Revenues					
Licenses & Permits		1,873,562	1,334,000	2,260,000	2,260,000
Intergov't Revenues		-	-	-	-
Chgs for Goods & Svs		1,855,409	1,562,600	2,261,700	3,051,700
Misc Revenues		25,198	4,200	45,000	45,000
Other Financing Srcs		433,644	559,092	479,931	473,431
Total Revenues		4,187,813	3,459,892	5,046,631	5,830,131
Expenditures					
Community Planning and Economic Development		4,307,461	4,866,828	5,789,358	6,531,445

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Total Expenditures		4,307,461	4,866,828	5,789,358	6,531,445
Ending Fund Balance		2,012,181	1,326,996	1,991,205	2,032,618
Fund: BOSTON HARBOR WATER/SEWER					
Beginning Fund Balance		263,163	220,599	189,522	104,842
Revenues					
	Chgs for Goods & Svs	426,213	461,090	506,195	548,840
	Misc Revenues	9,777	3,500	6,500	6,500
	Other Financing Srcs	-	5,667	500	-
Total Revenues		435,990	470,257	513,195	555,340
Expenditures					
	Public Works	476,669	507,144	598,188	560,968
Total Expenditures		476,669	507,144	598,188	560,968
Ending Fund Balance		222,484	183,712	104,529	99,214
Fund: BOSTON HARBOR RESERVE					
Beginning Fund Balance		411,614	425,105	379,418	394,757
Revenues					
	Misc Revenues	4,167	2,400	4,000	4,000
	Other Financing Srcs	80,000	80,000	182,651	144,301
Total Revenues		84,167	82,400	186,651	148,301
Expenditures					
	Public Works	59,963	229,232	228,924	330,905
Total Expenditures		59,963	229,232	228,924	330,905
Ending Fund Balance		435,817	278,273	337,145	212,153
Fund: TAMOSHAN/BEVERLY BCH SEWER					
Beginning Fund Balance		144,300	144,560	115,476	54,173
Revenues					
	Chgs for Goods & Svs	169,021	177,633	186,511	195,841
	Misc Revenues	(3,017)	1,300	3,600	3,600
Total Revenues		166,004	178,933	190,111	199,441
Expenditures					
	Public Works	165,873	209,812	250,566	195,824
Total Expenditures		165,873	209,812	250,566	195,824
Ending Fund Balance		144,431	113,681	55,021	57,790
Fund: GRAND MOUND SEWER					
Beginning Fund Balance		914,503	828,876	674,663	123,454
Revenues					
	Chgs for Goods & Svs	1,025,105	919,315	1,141,332	1,228,779
	Misc Revenues	9,248	6,500	11,500	11,500
	Prop Trust Gain/Loss	14,857	236,250	-	-
	Other Financing Srcs	-	8,500	750	-
Total Revenues		1,049,210	1,170,565	1,153,582	1,240,279
Expenditures					
	Public Works	1,124,097	1,324,778	1,634,189	1,122,455
Total Expenditures		1,124,097	1,324,778	1,634,189	1,122,455
Ending Fund Balance		839,616	674,663	194,056	241,278

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: GRAND MOUND WATER					
Beginning Fund Balance		988,944	996,487	871,223	140,852
Revenues					
	Intergov't Revenues	-	-	-	-
	Chgs for Goods & Svs	744,550	591,526	826,304	881,710
	Misc Revenues	43,750	9,000	15,500	15,500
	Prop Trust Gain/Loss	14,424	188,906	-	-
	Other Financing Srcs	-	2,833	500	-
Total Revenues		802,725	792,265	842,304	897,210
Expenditures					
	Public Works	765,795	961,665	1,569,047	890,893
	Treasurer	775	700	650	550
Total Expenditures		766,569	962,365	1,569,697	891,443
Ending Fund Balance		1,025,099	826,387	143,830	146,619
Fund: TAMOSHAN WATER					
Beginning Fund Balance		193,615	159,869	124,281	45,180
Revenues					
	Intergov't Revenues	-	-	-	-
	Chgs for Goods & Svs	100,215	105,582	110,945	116,518
	Misc Revenues	2,545	1,500	3,500	3,500
Total Revenues		102,759	107,082	114,445	120,018
Expenditures					
	Public Works	129,924	144,785	193,222	131,205
Total Expenditures		129,924	144,785	193,222	131,205
Ending Fund Balance		166,450	122,166	45,504	33,993
Fund: OLYMPIC VIEW SEWER					
Beginning Fund Balance		62,883	56,211	65,204	51,015
Revenues					
	Chgs for Goods & Svs	31,141	33,070	34,215	35,927
	Misc Revenues	658	500	675	675
	Other Financing Srcs	-	-	316	631
Total Revenues		31,798	33,570	35,206	37,233
Expenditures					
	Public Works	38,407	50,179	46,726	57,515
Total Expenditures		38,407	50,179	46,726	57,515
Ending Fund Balance		56,274	39,602	53,684	30,733
Fund: TAMOSHAN RESERVE					
Beginning Fund Balance		62,534	90,332	169,281	232,656
Revenues					
	Misc Revenues	654	150	750	750
	Other Financing Srcs	30,000	80,000	148,983	32,967
Total Revenues		30,654	80,150	149,733	33,717
Expenditures					
	Public Works	201	60,910	94,094	125,701
Total Expenditures		201	60,910	94,094	125,701
Ending Fund Balance		92,987	109,572	224,920	140,672

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: GRAND MOUND WASTEWATER CAP RES					
Beginning Fund Balance		318,482	298,438	96,662	65,940
Revenues					
Misc Revenues		3,198	2,400	3,400	3,400
Prop Trust Gain/Loss		-	-	17,185	17,185
Other Financing Srcs		-	-	176,197	297,395
Total Revenues		3,198	2,400	196,782	317,980
Expenditures					
Public Works		11,684	254,176	227,954	257,817
Total Expenditures		11,684	254,176	227,954	257,817
Ending Fund Balance		309,996	46,662	65,490	126,103
Fund: GRAND MOUND WATER CAPITAL RES					
Beginning Fund Balance		320,602	245,824	1,035,026	1,045,595
Revenues					
Misc Revenues		2,504	1,000	2,500	2,500
Prop Trust Gain/Loss		2,587	-	13,165	13,165
Other Financing Srcs		204,754	1,445,246	1,440,853	332,706
Total Revenues		209,844	1,446,246	1,456,518	348,371
Expenditures					
Public Works		273,030	1,667,044	1,446,597	145,345
Total Expenditures		273,030	1,667,044	1,446,597	145,345
Ending Fund Balance		257,416	25,026	1,044,947	1,248,621
Fund: TAMOSHAN/BEVERLY BCH DEBT SVS					
Beginning Fund Balance		74,386	46,699	47,000	12,000
Revenues					
Fines & Penalties		398	-	-	-
Misc Revenues		963	-	-	-
Other Financing Srcs		-	-	-	30,000
Total Revenues		1,361	-	-	30,000
Ending Fund Balance		75,747	46,699	47,000	42,000
Fund: GRAND MOUND DEBT SERVICE					
Beginning Fund Balance		210,626	-	-	-
Revenues					
Fines & Penalties		757	100	-	-
Misc Revenues		12,455	11,900	5,900	-
Other Financing Srcs		951,926	1,141,566	1,150,000	-
Total Revenues		965,138	1,153,566	1,155,900	-
Expenditures					
Public Works		-	4,400	-	-
Treasurer		135,450	99,750	45,800	-
Total Expenditures		135,450	104,150	45,800	-
Ending Fund Balance		1,040,315	1,049,416	1,110,100	-

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: COMMUNITY LOAN REPAYMENT #1					
Beginning Fund Balance		365,463	346,317	342,254	342,254
Revenues					
Misc Revenues		9,226	14,100	14,100	14,100
Other Financing Srcs		-	171,000	171,000	171,000
Total Revenues		9,226	185,100	185,100	185,100
Expenditures					
Public Health		1,597	150,576	150,524	150,549
Treasurer		12,601	10,350	9,620	8,545
Total Expenditures		14,198	160,926	160,144	159,094
Ending Fund Balance		360,491	370,491	367,210	368,260
Fund: ENVIRONMENTAL HEALTH					
Beginning Fund Balance		-	-	-	1,277,693
Revenues					
Licenses & Permits		-	-	776,524	767,524
Intergov't Revenues		-	-	260,432	260,432
Chgs for Goods & Svs		-	-	4,344,649	4,456,576
Misc Revenues		-	-	562,039	581,710
Other Financing Srcs		-	-	1,337,488	59,795
Total Revenues		-	-	7,281,132	6,126,037
Expenditures					
Public Health		-	-	4,915,505	4,990,248
Total Expenditures		-	-	4,915,505	4,990,248
Ending Fund Balance		-	-	2,365,627	2,413,482
Fund: UNEMPLOYMENT COMPENSATION					
Beginning Fund Balance		4,538,299	4,640,722	1,799,380	1,813,926
Revenues					
Chgs for Goods & Svs		237,920	181,500	181,500	181,500
Misc Revenues		48,315	-	-	-
Total Revenues		286,236	181,500	181,500	181,500
Expenditures					
Human Resources		183,746	3,122,690	561,619	313,469
Total Expenditures		183,746	3,122,690	561,619	313,469
Ending Fund Balance		4,640,789	1,699,532	1,419,261	1,681,957
Fund: INSURANCE RISK					
Beginning Fund Balance		5,669,801	5,503,828	5,503,828	5,503,828
Revenues					
Chgs for Goods & Svs		1,760,147	1,792,652	2,023,947	2,083,921
Other Financing Srcs		109,566	11,333	1,000	-
Total Revenues		1,869,713	1,803,985	2,024,947	2,083,921
Expenditures					
Human Resources		2,078,428	3,046,359	2,549,052	2,674,765
Total Expenditures		2,078,428	3,046,359	2,549,052	2,674,765
Ending Fund Balance		5,461,086	4,261,454	4,979,723	4,912,984

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: BENEFITS ADMINISTRATION					
Beginning Fund Balance		552,692	654,083	675,890	520,873
Revenues					
	Chgs for Goods & Svs	335,542	315,183	148,053	148,053
	Misc Revenues	18,647	31,000	31,000	31,000
	Other Financing Srcs	-	5,667	500	-
Total Revenues		354,188	351,850	179,553	179,053
Expenditures					
	Human Resources	252,546	348,969	396,711	398,868
Total Expenditures		252,546	348,969	396,711	398,868
Ending Fund Balance		654,335	656,964	458,732	301,058
Fund: CENTRAL SERVICES/FACILITIES					
Beginning Fund Balance		3,376,355	3,647,244	2,000,000	2,000,000
Revenues					
	Chgs for Goods & Svs	13,431,395	13,863,169	6,604,583	7,658,833
	Misc Revenues	6,902	1,200	1,200	1,200
	Other Financing Srcs	369,025	476,171	1,222,723	1,239,521
Total Revenues		13,807,322	14,340,540	7,828,506	8,899,554
Expenditures					
	Central Services	13,533,427	14,269,552	9,693,123	8,340,305
Total Expenditures		13,533,427	14,269,552	9,693,123	8,340,305
Ending Fund Balance		3,650,250	3,718,232	135,383	2,559,249
Fund: CENTRAL SERVICES RESERVE					
Beginning Fund Balance		6,637,591	7,661,860	5,700,000	5,700,000
Revenues					
	Chgs for Goods & Svs	2,544,635	2,398,773	1,500,092	1,500,092
	Misc Revenues	148,441	93,161	164,896	239,896
	Prop Trust Gain/Loss	39,980	87,606	88,084	88,084
	Other Financing Srcs	2,316,857	1,404,528	1,705,000	1,495,000
Total Revenues		5,049,913	3,984,068	3,458,072	3,323,072
Expenditures					
	Central Services	4,017,426	5,614,247	5,404,756	3,256,031
	Commissioners	8,217	200,000	-	-
Total Expenditures		4,025,644	5,814,247	5,404,756	3,256,031
Ending Fund Balance		7,661,860	5,831,681	3,753,316	5,767,041
Fund: CENTRAL SVS/FAC ENGINEERING					
Beginning Fund Balance		72,117	79,166	75,000	75,000
Revenues					
	Chgs for Goods & Svs	241,078	586,783	886,361	895,772
	Misc Revenues	194	300	300	300
	Other Financing Srcs	-	5,667	750	-
Total Revenues		241,272	592,750	887,411	896,072
Expenditures					
	Central Services	234,169	584,627	623,383	637,821
Total Expenditures		234,169	584,627	623,383	637,821
Ending Fund Balance		65,015	87,289	339,028	333,251

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: LARGE SYSTEM REPLACEMENT RESRV					
Beginning Fund Balance		100,089	670,228	1,200,000	1,200,000
Revenues					
Chgs for Goods & Svs		645,231	645,231	645,231	659,989
Misc Revenues		4,088	-	-	-
Prop Trust Gain/Loss		6,553	6,554	6,554	6,703
Other Financing Srcs		-	-	-	-
Total Revenues		655,871	651,785	651,785	666,692
Expenditures					
Central Services		85,405	524,280	-	-
Information Technology		-	-	1,282,592	1,013,595
Total Expenditures		85,405	524,280	1,282,592	1,013,595
Ending Fund Balance		670,555	797,733	569,193	853,097
Fund: INFORMATION TECHNOLOGY OPERATIONS					
Beginning Fund Balance		-	-	1,500,000	1,500,000
Revenues					
Chgs for Goods & Svs		-	-	8,225,737	8,396,544
Other Financing Srcs		-	-	1,500,000	-
Total Revenues		-	-	9,725,737	8,396,544
Expenditures					
Information Technology		-	-	8,320,914	8,571,687
Total Expenditures		-	-	8,320,914	8,571,687
Ending Fund Balance		-	-	2,904,823	1,324,857
Fund: INFORMATION TECHNOLOGY RESERVES					
Beginning Fund Balance		-	-	2,000,000	2,000,000
Revenues					
Chgs for Goods & Svs		-	-	836,380	855,508
Other Financing Srcs		-	-	2,012,000	-
Total Revenues		-	-	2,848,380	855,508
Expenditures					
Information Technology		-	-	1,357,930	893,083
Total Expenditures		-	-	1,357,930	893,083
Ending Fund Balance		-	-	3,490,450	1,962,425
Fund: ER&R-MAINTENANCE					
Beginning Fund Balance		1,451,219	981,289	952,444	478,282
Revenues					
Intergov't Revenues		-	31,250	30,330	28,520
Chgs for Goods & Svs		3,902,209	4,269,879	4,377,423	4,371,357
Misc Revenues		708	13,050	1,000	1,000
Other Financing Srcs		3,923	28,333	52,500	50,000
Total Revenues		3,906,840	4,342,512	4,461,253	4,450,877
Expenditures					
Central Services		4,238,544	5,211,215	4,907,196	4,868,594
Treasurer		58,042	87,400	59,700	57,460
Total Expenditures		4,296,587	5,298,615	4,966,896	4,926,054
Ending Fund Balance		1,061,472	25,186	446,801	3,105

Fund Balance Report					
		2017 Actual	2018 Revised Budget	2019 Budget Preliminary	2020 Budget Preliminary
Fund: ER&R-REPLACEMENT					
Beginning Fund Balance		15,003,663	17,153,387	17,000,000	17,000,000
Revenues					
	Chgs for Goods & Svs	4,457,600	3,896,140	3,877,100	3,954,683
	Misc Revenues	870	-	-	-
	Other Financing Srcs	1,754,179	42,200	185,000	-
Total Revenues		6,212,648	3,938,340	4,062,100	3,954,683
Expenditures					
	Central Services	4,062,924	7,516,400	6,506,600	3,007,600
Total Expenditures		4,062,924	7,516,400	6,506,600	3,007,600
Ending Fund Balance		17,153,387	13,575,327	14,555,500	17,947,083

This glossary is intended to help readers understand many of the terms used in this budget document. It is organized in alphabetical order and may show common abbreviations along with the full terms.

Adopted Budget: The appropriations as originally adopted by the Board of County Commissioners by ordinance in the preceding December.

Appropriation: The expenditure authority granted to an office or department in a budget ordinance adopted by the Board of County Commissioners. No office or department of the county may spend more than the amount authorized in its expenditure appropriation.

Assessed Value (AV): The value of a piece of property as determined by the County Assessor's Office for the purpose of determining the annual property tax. Sometimes assessed value is referred to as "AV," particularly when it refers to the aggregated assessed value in the county.

Auditor's Filings and Recordings Fees: These are fees charged for documents recorded by the County Auditor's Office, including real estate transactions, marriage and divorce records, and survey maps. The fees are established by state statute and the revenues are distributed between the state and the county and are accounted for in the General Fund.

Bond Fund: When bonds are sold, proceeds are accounted for in a bond fund established for and dedicated to the specific bond issuance.

Budget: The budget is a plan of revenue and expenditures, a document that shows how the county expects to manage its finances during the coming fiscal year. State statute requires that county budgets be balanced. That means that Thurston County may not budget more expenditures than it expects to have available as a result of anticipated revenues combined with fund balances. When the budget is adopted, the appropriations included in the budget are legally binding on each office, department and fund.

Budget Development Process: The County prepares its budget in accordance with state law (RCW 36.40). Each September, county elected officials and department heads submit proposed operating budgets and revenue estimates for the upcoming new fiscal year. The preliminary budget is presented by the County Manager and Assistant County Manager, with assistance from county fiscal staff. The Board of County Commissioners reviews budget materials, proposals, estimates and forecasts. Public hearings are conducted at the courthouse to obtain citizens' comments on the preliminary budget. The new annual budget is adopted prior to December 31.

Budget Development Schedule: Thurston County's annual budget is developed in accordance with Washington State laws and regulations. The preliminary budget is presented each November preceding the commencement of the new fiscal year. A public hearing is held in December of each year. The Board of County Commissioners adopts the budget for the following calendar year prior to the end of December.

Budget Period: Thurston County's fiscal year is January 1 through December 31 of each year.

Cable Franchise Fees: Pursuant to the Cable Communications Policy Act of 1984, this fee was established to levy franchise fees on cable TV operators. Fees collected are accounted for in the General Fund.

Capital Facilities Plan (CFP): A capital facilities plan, sometimes called "CFP," is the plan mandated by the State Growth Management Act (RCW 36.70A.020) explaining how the county will provide the requisite public services and facilities adequate to serve new development anticipated over the course of a 20-year planning horizon. It is a chapter in the county's Comprehensive Plan. The public facilities include roadways, street lighting, sidewalks, traffic signals, domestic water systems, storm and sanitary sewer systems, parks and recreational facilities, and schools. Public services include fire protection, law enforcement, public health, education, recreation, environmental protection, and other government services. The CFP is intended to provide a general assessment of major public services which impact land-use issues, rather than a detailed analysis of every service provided by government. It includes facilities and services provided by other governments as well as by the county. The CFP provides a general summary of how and when these basic services will be provided to support future growth as envisioned by the Comprehensive Plan and in what manner they will be funded.

Capital Improvement Project/Plan (CIP): A capital improvement project is a project that adds to the county's infrastructure. Examples of capital improvement projects include the construction of roads, curbs, gutters, sidewalks or buildings. Because it is typical for a capital improvement project to require multiple years and considerable expense for the phases of planning, design, property acquisition and construction, capital improvement projects are described and financing for them is managed through a capital improvement plan. The abbreviation "CIP" is sometimes used for either the project or the plan. The county's CIP is a sub-set of the county's Capital Facilities Plan (CFP), which may include projects planned by other governmental entities, unfunded but desired projects and a longer span of planning time (up to 20 years).

Conservation Futures: The Conservation Futures property tax levy finances the acquisition of open space and park land. The tax rate may not exceed \$.625 per \$1,000 of assessed value. The Conservation Futures Fund accounts for this tax revenue and associated expenditures.

Consumer Price Index (CPI): A measure of the change in prices paid over time for a fixed market basket of goods and services. The Bureau of Labor Statistics (BLS) updates the CPI monthly, surveying over 60,000 goods in 85 urban areas. The BLS also produces a bimonthly Seattle-Tacoma-Bremerton CPI.

Court Appointed Special Advocate (CASA): Trained volunteer Guardians ad Litem appointed for children in dependency and termination (child welfare) cases.

Disposal Charges: These are fees charged for disposal of refuse at the Thurston County Waste and Recovery Center. They are accounted for in the Solid Waste Maintenance & Operations Fund.

Election Services: Elections are conducted by the County Auditor's Office and include all primary, general, and special elections for federal, state, and local candidates and issues in Thurston County. Reimbursements from other governments for their pro-rata share of election costs are accounted for in the General Fund.

Electronic Home Monitoring and Work Release Fees: Fees charged to individuals in court-ordered electronic monitoring or work release programs as part of their criminal sentence(s) are accounted for in the General Fund.

Enterprise Fund: An enterprise fund is a fund established to account for operations that are financed and operated in such a way that the cost of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges. An example of an enterprise fund is the Solid Waste Fund, which receives no General Fund contributions and is financed primarily from disposal fees.

Equipment Replacement and Revolving Fund (ER&R): An account established to replace vehicles, construction and maintenance equipment, and miscellaneous other materials, supplies and services (RCW 36.33A.010).

Financial Policies: The County's financial policies are the guiding principles used in establishing the preliminary budget.

Fines, Forfeitures, Penalties, Assessments: Monies collected from traffic and other legal infractions, which are accounted for in the General Fund.

Fund Balance: A fund balance is the amount remaining in a fund after revenues have been deposited and expenditures have been completed. This amount is a resource carried over for use in the following or a subsequent fiscal year. In proprietary funds, liquidity (working capital) is based on the difference between current assets and current liabilities. Fund balance amounts may be undesignated or reserved for specified purposes. In this budget publication, beginning fund balance amounts are determined by final accounting for prior-year balances, and ending fund balance amounts are the arithmetic result of adding the beginning fund balance plus estimated revenues and then subtracting the appropriated (or proposed, in the preliminary budget) expenditures.

General Fund: The General Fund is used to record the revenue and expenditure activity of all general government services. All non-designated revenues are deposited into this fund. It is the only fund that can be used to support other funds as well as pay for general government services.

General Levy: The general property tax levy, along with other general revenue sources, funds the primary operations budgets of the county's general government services, such as Assessor, Auditor, Clerk, Commissioners, Coroner, District Court, Superior Court, Juvenile Court/Probation, Prosecuting Attorney, Office of Assigned Counsel, Sheriff, Jail/Corrections, and Treasurer. For tax year 2015, the general levy rate is approximately \$1.29 per \$1,000 of assessed value and is approximately 53.63% of the property taxes collected by the County Treasurer.

Grant: A grant is monetary assistance or tangible property given to the county for a specific project or service, primarily by the state and/or federal governments, which is not regular or ongoing revenue. When grants are received, they are deposited in and accounted for within the fund applicable to the specific service involved. For example, a grant for public health services is applied to the Public Health and Social Services fund; a grant for storm or surface water management services is applied to the Storm and Surface Water Utility fund; a grant for a road improvement project is applied to the Road fund etc.

Guardian ad Litem (GAL): A person appointed by the court to represent the best interests of children or incapacitated adults.

Implicit Price Deflator (IPD): A measure of the level of prices of all new, domestically produced, final goods and services in an economy. It is derived by dividing current dollar (nominal) consumer expenditures by constant dollar (real) consumer expenditures.

Interest Earnings: Interest is earned upon the average daily balance of cash within the County Treasurer's investment pool. The County Treasurer administers the investment pool. Interest earnings are applied monthly to the fund source of the invested cash, unless specifically directed otherwise.

Interfund Charges: Charges for services provided by one fund, office or department for another fund, office or department, within the county government. Payments from one fund to another are made based on billings for services rendered. Examples of interfund billings include central services (computer, phone and mail-related charges), equipment operations and replacement charges, space use charges, indirect cost reimbursement charges, insurance charges, etc.

Internal Service Fund: An internal service fund is used to account for goods or services given to one department by another on a cost-reimbursement basis.

Liquor Control Board Profits: Thurston County receives a share of state-distributed license and permit fees, penalties, forfeitures, and other income received by the state Liquor Control Board. Distribution to local governments is based on population, except local governments that prohibit the sale of liquor within their jurisdictions do not share in the distribution. Two percent must be spent on substance abuse treatment programs.

Medic One: The Medic One property tax levy is a levy specifically approved by Thurston County voters. The tax rate may not exceed \$0.50 per \$1,000 of assessed value. This levy finances countywide delivery of emergency medical services, advanced life support (paramedic level) response and transport services. The Medic One fund accounts for this tax revenue and associated expenditures.

Mental Health Services: Thurston County is the financial agent that receives and disburses the state and federal portion of Medicaid funds from the State Division of Mental Health for Thurston/Mason RSN. Thurston County does not currently provide mental health services directly; rather, it contracts with other community agencies to provide the service using these RSN funds. This revenue is accounted for in the Public Health and Social Services fund.

Modified (Revised) Budget: During the course of each fiscal year, the budget is modified with due public notice and hearings. Modifications are made to update and adjust appropriations in accordance with changes in expected revenue and to reflect actual fund balances which are established following each fiscal year. The Board of County Commissioners makes budget modifications at least quarterly.

Motor Vehicle Fuel Tax - County Roads: This state-enacted and -distributed tax on the sale of motor vehicle fuels is required to be used for county road purposes. This tax is accounted for in the Roads fund.

Motor Vehicle License Fees: License fees for motor vehicles and vessels are accounted for in the General Fund. The rate Thurston County receives for county uses is \$3.00 per vehicle license renewal processed within Thurston County excluding the renewals through the State Department of Licensing office.

Operating Transfers: A transfer of money from one county fund to another county fund without the expectation of the paying fund receiving a service or product in return.

Operating Assessments: Assessments levied on assessed value pursuant to specific legislation and designated for special purposes. Examples include the storm and surface water management fees and noxious weed control levy. Also included are lakes management levies, which are applied to properties surrounding certain lakes as a result of approval by those voters.

Permit Fees: Fees charged to obtain permits for certain actions, such as land-use plan review, septic systems, and construction. These fees and charges, associated with growth and development (including zoning and subdivision fees) are accounted for in the Land Use and Permitting and Public Health funds.

Property Tax: Property tax is the single largest source of revenue for county general government services and for many other jurisdictions for which the county collects the property tax. The County Assessor values real and personal property annually, in accordance with the true and fair market value for property taxes, with certain exemptions as required by law. These assessed property values are the base upon which the property tax is applied. Property tax payments are due twice a year, April 30 and October 31. The County Treasurer collects the property taxes and then distributes them to the various governments in the county (taxing jurisdictions) that levied the respective taxes. More than half of property taxes go to school districts. The property tax levies received by county government are: the general levy, the Roads District levy, the Medic One levy, and the Land Conservation Futures levy. Each of these levies is subject to the 1% per year annual growth limit, as passed into law via Initiative 747 and reestablished by the State Legislature when Initiative 747 was declared invalid by the Superior Court of the State of Washington.

The State of Washington receives the State Schools levy. Other taxing jurisdictions receiving their own respective levies are: school districts, cities and towns, fire districts, Port of Olympia, Timberland Regional Library, Public Utility District #1 and cemetery districts.

Preliminary Budget: The preliminary budget is prepared by county staff on behalf of the Board of County Commissioners and presented to the Commissioners in November of each year. This is the budget offered for public comment prior to the Board of County Commissioners' adoption of the final budget.

Real Estate Excise Tax (REET): This tax is an excise tax paid by the seller upon the sale of real property within Thurston County and is accounted for in the Real Estate Excise Tax Fund. The original tax was 0.25% of the value of the sale. This is sometimes called "1st ¼ REET." An additional 0.25% was approved by the Board of County Commissioners, effective February 18, 1992. This is sometimes called "2nd ¼ REET." Monies received from both tax increments must be spent on capital projects specified in the county's Capital Facilities Plan, an element of the county's Comprehensive Plan.

Regional Support Network (RSN): State legislation created "Regional Support Networks" (RSN) which give county governments' responsibility and authority to serve chronically and acutely mentally ill individuals through contracted inpatient and outpatient mental health services. Thurston/Mason RSN serves residents in both Thurston and Mason Counties. The Thurston/Mason RSN is also a capitated prepaid inpatient health plan (PIHP). PIHPs implement locally-operated managed behavioral health care systems. PIHPs receive the state and federal portion of Medicaid funds and other state and federal grants from the Mental Health Division of the Washington State Department of Health and Social Services.

Road Levy: The Road levy is a specific property tax levy that is applied only to unincorporated area assessed value and is dedicated to financing and maintaining county roads in the unincorporated area of the county.

Sales Tax: Sales taxes are applied to the sale or consumption of goods and/or services, with limited specific exemptions. The state collects and distributes these taxes. There are several types of sales tax utilized in Thurston County, as follows:

- **Local Retail Sales and Use Tax:** The base tax rate in unincorporated Thurston County is 7.9%, or 7.9 cents on the dollar. Of the 7.9 cent sales tax, Thurston County government receives a portion of 1 cent. The other 6.5 cents is retained by the state. Thurston County's share of the 1 cent is the combination of: (a) 15% of the 1 cent collected on sales in incorporated areas, plus (b) 100% of the 1 cent collected on sales in unincorporated areas. Additionally, three voter-approved special 1/10th cent sales taxes produce a combined-total sales tax rate of 8.7 cents in Thurston County. These special 1/10th cent sales taxes are dedicated to criminal justice, detention facilities, and emergency communications 911.
- **Criminal Justice Sales Tax:** A special 1/10th cent sales tax was approved by voters in 1990. The proceeds are used exclusively for criminal justice services. This tax revenue is accounted for in the General Fund.
- **Detention Facilities Sales Tax:** A special 1/10th cent sales tax was approved by voters in 1995. The funds are used exclusively for construction and operation of juvenile detention facilities and adult jails. This tax revenue is accounted for in the Detention Facilities Sales Tax Holding Fund.

- **Chemical Dependency/Mental Health Services Tax (Treatment Sales Tax):** A sales and use tax ($1/10^{\text{th}}$ of one percent) is imposed in Thurston County for the purpose of providing new or expanded chemical dependency or mental health treatment services and for the operation of new or expanded therapeutic court programs. This tax is sometimes referred to as the “Treatment Sales Tax” and the revenue is accounted for in the Treatment Sales Tax fund.

Social Services Levy: Pursuant to state statute, RCW 71.20.110, a small fraction, \$.025 per \$1,000 of assessed value, of the general property tax levy is apportioned to Thurston County's Public Health and Social Services fund. These funds are used to help fund mental health, chemical dependency, substance abuse, and developmental disabilities services.

Timber Harvest Tax/Private Harvest Tax: This is a tax levied on private timber harvests pursuant to state statute, RCW 84.33.051, .081. It is distributed to taxing districts located where the timber is harvested.

Timber Sales/State Forest Board: This is income generated by proceeds from timber sales on state forest lands. The distribution of net proceeds to counties is based on the timber sale revenues from land within each county, per state statute RCW 335.02.33. Counties then distribute the monies among taxing districts (schools, etc.) based on respective property tax rates.

Veterans Fund: A small fraction of the general levy, \$.01125 (one & one-eighth cents) per \$1,000 of assessed value is apportioned to the Veterans Fund pursuant to state statute, RCW 73.08.080. Proceeds are used to provide assistance to eligible indigent veterans in Thurston County.

Water and Sewer Utility Revenues: These revenues include fees and charges for various services. The county operates several water and sewer utilities, including Boston Harbor, Olympic View, Tamoshan/Beverly Beach and Grand Mound. Customers of these utilities pay bills for their use of water and sewer service, and those receipts are the funds used to finance services rendered.

