



Budget Change Request

Change request information

Title	Student HUBS Grant		
Number	B-02-08	Department	02 - Auditor
Requester	Diana Benson		
Published by	Jay Saiki	Publish Date	2023-08-23
Change Type	Policy Change		

Board outcome *(to be entered by budget after Board action)*

Board Decision

Board Changes

Funds affected

Fund	0010 - General Fund		
General Fund Affected?	Yes	More Than One Fund Affected?	No

Policy request priority and connection to the strategic plan

Priority #	0	Strategic Plan	Effective County
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Does this request include federal, state, or private grants?

Grant Funded?	Existing Grant
Grantor and timeframe	State of Washington Office of Secretary of State. August 31, 2020 through June 30, 2024, unless terminated sooner or extended.

Does this request affect current positions or propose new positions?

HR Payroll e-mailed?	No	Position Impact	Extra Help
Current position numbers affected			

What do you need and why? Include any unexpected and external requirements.

Statement of Need

Pursuant to Section 23 of Engrossed Senate Bill 6313, Chapter 208, Laws of 2020 ("ESB 6313"), to provide funding to Grantee for the implementation of a provision in Section 10 of ESB 6313 to establish "Student Engagement Hubs" (each a "HUB" and collectively, "HUBs") at universities and institutions specified in Section 10. The grant agreement provides Grantee the opportunity to apply for such funding prior to each general election, and sets forth the terms and conditions applicable to such applications and funding arrangements in accordance with Section 10 of ESB 6313. The amount of funding provided to Grantee is subject to availability of funds provided by the Legislature and the terms and conditions of this Agreement. Funds will be prorated based on the number of days the HUB is operational, whether or not equipment is being procured, and the number of students at the university or institution.

How will this change the performance of your office or department?

Statement of Need

This grant will provide the funding necessary to create and maintain a Student Voting HUB at the Evergreen State College. Specifically, the County will be able to apply for any of the following:

- Obtaining hardware, software, or other IT equipment needed to operate a HUB;
- Obtaining any non-IT equipment needed to operate a HUB;
- Paying for operational costs associated with the HUB, including but not limited to rent, staffing costs, materials, and information technology needs related to security and connectivity;
- Paying for Grantee’s staffing costs to accommodate operation of the HUB;
- Paying for daily operation, planning, and training to coordinate the HUB; and
- Paying for any other OSOS-approved costs agreed upon between Grantee and the university or institution that are needed for operation of the HUB.

Expenditure, FTE and revenue assumptions plus current budget level

Assumptions

No new FTE.
Grant revenue will cover all expenditures

Current Budget Level

Budget for this grant was \$7,000 in 2023.

What happens if this isn’t funded? Are there other options?

Impacts and Alternatives

Engrossed Senate Bill 6313, Chapter 208, Laws of 2020 (“ESB 6313”) requires each public university to open a nonpartisan student engagement hub. Further, Each university must contract with the county auditor for the operation of student engagement hubs. Denial of this request will leave TESC without full funding to meet their obligations under Section 23 of Engrossed Senate Bill 6313.

How does this request affect other offices and departments?

Impact to Other Departments None

Which Other Departments are Affected?

Operating Transfer Needed? No

Operating Transfer Coding and Amount

Personnel Information

FTE	Number	Name	Start Date	End Date
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Operating Revenue Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
0102A233	334003	SG-SECRETARY OF STATE	02056	2,000	-
Total:				2,000.00	-

Capital Revenue Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
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Operating Expenditure Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
0102A233	541000	PROFESSIONAL SERVICES	02056	2,000	-
			Total:	2,000.00	-

Capital Expenditure Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
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