



Budget Change Request

Change request information

Title Purchase recording equipment - Fund 1050
Number B-02-15 Department 02 - Auditor
Requester Diana Benson
Published by Jay Saiki Publish Date 2023-08-23
Change Type Policy Change

Board outcome *(to be entered by budget after Board action)*

Board Decision
Board Changes

Funds affected

Fund 1050 - Auditor's
General Fund Affected? No More Than One Fund Affected? No

Policy request priority and connection to the strategic plan

Priority # 10 Strategic Plan Effective County

Does this request include federal, state, or private grants?

Grant Funded? None
Grantor and timeframe

Does this request affect current positions or propose new positions?

HR Payroll e-mailed? No Position Impact None
Current position numbers affected

What do you need and why? Include any unexpected and external requirements.

Statement of Need

This request is to update the document recording system.

The recording system was identified as a high priority to be replaced. New technology will increase efficiency, improve the customer experience and provide increased security features. This replaces Eagle.

How will this change the performance of your office or department?

Statement of Need

Better customer experience for the customer.

Expenditure, FTE and revenue assumptions plus current budget level

Assumptions

By law, recording fees are collected in a dedicated fund to support the recording of legal permanent documents. No general funds will be used to replace the system.

Current Budget Level

0

What happens if this isn't funded? Are there other options?

Impacts and Alternatives

The current older software continued to be used.

How does this request affect other offices and departments?

Impact to Other Departments IT Services

Which Other Departments are Affected? IT

Operating Transfer Needed? No

Operating Transfer Coding and Amount

Personnel Information

FTE	Number	Name	Start Date	End Date
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Operating Revenue Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
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Capital Revenue Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
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Operating Expenditure Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
1050A215	541000	PROFESSIONAL SERVICES		-	100,000.00
1050A215	564000	MACHINERY & EQUIPMENT		-	500,000.00
			Total:	-	600,000.00

Capital Expenditure Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
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