



Budget Change Request

Change request information

Title Training & Professional Court Development
Number B-07-14 Department 07 - District Court
Requester Frankie Peters
Published by Jennifer Smith Publish Date 2023-08-22
Change Type Policy Change

Board outcome *(to be entered by budget after Board action)*

Board Decision
Board Changes

Funds affected

Fund 0010 - General Fund
General Fund Affected? Yes More Than One Fund Affected? No

Policy request priority and connection to the strategic plan

Priority # 14 Strategic Plan Responsive Law,

Does this request include federal, state, or private grants?

Grant Funded?
Grantor and timeframe

Does this request affect current positions or propose new positions?

HR Payroll e-mailed? No Position Impact
Current position numbers affected

What do you need and why? Include any unexpected and external requirements.

Statement of Need

District Court has limited funding to address needs associated with training and conferences for staff and judges. There are large gaps in the training and education for court staff, as these employees require specific training and knowledge of the judicial branch and the business of the courts that are not addressed in generalized government trainings. The current budget is limited and prevents the court from providing necessary access to resources that can better each individual as an employee, as well as the service to the public that the court provides. District Court serves all members of Thurston County, to include those that may have resource barriers, mental health or substance abuse issues, and additional access needs. Training expenses support the ability of the court to look at continued education that can provide a better resource to the public seeking resources from the court in a positive, progressive, and effective manner. In addition to the above, District Court continues to have a progressive approach on best practices and means to supporting our communities. Conferences and education provide the opportunity for management, judges, and staff to bring back important and progressive training that will allow us to be proactive in adjusting business practices to providing a great service to our communities.

How will this change the performance of your office or department?

Statement of Need

Additional training funding will allow continued education to judges, management, and staff. This allows for progressive and efficient methods of conducting business to be brought back to the court and our County, providing the best service available to our community members. Having the ability to provide training to staff supports the ability to acquire and retain employees.

Training funds would allow for: Through the District and Municipal Court Management Association and District and Municipal Court Judges' Association, court business and legal specific trainings are provided to Washington courts. These trainings include regionals, line staff training, Court Executive Officer and Judicial Officer Continued Education Requirements, court case management system training, court ethics and court / judicial canons, etc. Further training and conference opportunities include the Misdemeanant Probation Association's, supporting District Court's Probation Department.

Expenditure, FTE and revenue assumptions plus current budget level

Assumptions

--

Current Budget Level

0107A750, 543000: Current = \$650; Request increase of \$2,000
0107A750, 549000: Current = \$10,079; Request increase of \$10,950

What happens if this isn't funded? Are there other options?

Impacts and Alternatives

Without funding, the court will be unable to support training and education. Court judges, managers, and personnel will not have the ability to attend at the necessary level conference and training opportunities through MPA, DMCMA, NACM, AOC, or other educational opportunities.

Not having resources to provide training to employees will weaken the ability to hire and retain qualified candidates.

How does this request affect other offices and departments?

Impact to Other Departments

Which Other Departments are Affected?

Operating Transfer Needed? No

Operating Transfer Coding and Amount

Personnel Information

FTE	Number	Name	Start Date	End Date
-----	--------	------	------------	----------

Operating Revenue Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
----------	-------------	--------------------	--------------	------	------

Capital Revenue Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
----------	-------------	--------------------	--------------	------	------

Operating Expenditure Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
0107A750	543000	TRAVEL		2,000	2,000.00
0107A750	549000	MISCELLANEOUS		10,950	10,950.00
			Total:	12,950.00	12,950.00

Capital Expenditure Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
----------	-------------	--------------------	--------------	------	------