



Budget Change Request

Change request information

Title Extend/Add Deputy Prosecuting Attorney ARPA Positions
Number B-09-10 Department 09 - Prosecuting
Requester Heidi Pihoda
Published by Jennifer Smith Publish Date 2023-08-29
Change Type Policy Change

Board outcome *(to be entered by budget after Board action)*

Board Decision
Board Changes

Funds affected

Fund 0010 - General Fund
General Fund Affected? No More Than One Fund Affected? No

Policy request priority and connection to the strategic plan

Priority # 10 Strategic Plan Responsive Law,

Does this request include federal, state, or private grants?

Grant Funded? Existing Grant
Grantor and timeframe These positions are currently being paid by ARPA funds through December 2024 in the amount of \$748,150.

Does this request affect current positions or propose new positions?

HR Payroll e-mailed? No Position Impact Changes End Date(s)
Current position numbers affected 09-R-01594

What do you need and why? Include any unexpected and external requirements.

Statement of Need

The positions created for the COVID backlogged cases and paid with ARPA funds are ending December 2024. The PAO is requesting that these positions be extended to continue the work on the backlogs of cases. The PAO further requests that these positions be continued to assist with the overall caseloads, especially Domestic Violence, Special Victims, Juvenile, and General Felony with the increased number of homicides and other violent crimes. The complexity of the cases along with the voluminous amount of discovery cannot be managed with the current staffing. This proposal expands capacity in the Criminal Division to meet ongoing workload demands.

How will this change the performance of your office or department?

Statement of Need

The approval of the four Deputy Prosecuting Attorney positions will have a significant impact on the workloads of the deputies. Continuing the Legal Assistant positions will significantly impact work-life balance for both support staff and DPAs. The support staff can assist the DPAs by reducing their workload to allow focused time on hearings and trials.

Expenditure, FTE and revenue assumptions plus current budget level

Assumptions

This would be a continuation of four Deputy Prosecuting Attorneys and three support staff.
 ARPA funding for 2024: \$748,150
 Requested funding for 2025: \$780,343

Current Budget Level

The salaries and benefits for these positions is currently being paid by ARPA.

What happens if this isn't funded? Are there other options?

Impacts and Alternatives

The PAO is operating at maximum capacity with every deputy prosecutor carrying a caseload at or exceeding expectations. With the complexity of the cases and the voluminous discovery, adding deputies is critical to the success of prosecution. If deputies are not added, there is continued concern that deputies will continue to leave prosecution and search for other jobs that are significantly less stressful.

How does this request affect other offices and departments?

Impact to Other Departments None

Which Other Departments are Affected? Law and justice partners and law enforcement.

Operating Transfer Needed? No

Operating Transfer Coding and Amount

Personnel Information

FTE	Number	Name	Start Date	End Date
1.00	09R01590	DEP PROSECUTING ATTORNEY II	2025-01-01	
1.00	09R01591	DEP PROSECUTING ATTORNEY I	2025-01-01	
1.00	09R01592	DEP PROSECUTING ATTORNEY II	2025-01-01	
1.00	09R01593	DEP PROSECUTING ATTORNEY I	2025-01-01	
1.00	09R01594	LEGAL ASSISTANT I	2025-01-01	
1.00	09R01596	LEGAL ASSISTANT II	2025-01-01	
1.00	09R01597	PARALEGAL I	2025-01-01	
7.00	< Total			

Operating Revenue Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
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Capital Revenue Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
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Operating Expenditure Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
0109A930	510000	SALARIES		-	61,500.00
0109A930	510000	SALARIES		-	46,992.00
0109A930	510000	SALARIES		-	92,058.00
0109A930	510000	SALARIES		-	92,058.00
0109A930	510000	SALARIES		-	80,670.00
0109A930	510000	SALARIES		-	80,670.00
0109A930	521000	SOCIAL SECURITY		-	4,705.00
0109A930	521000	SOCIAL SECURITY		-	3,595.00
0109A930	521000	SOCIAL SECURITY		-	7,043.00
0109A930	521000	SOCIAL SECURITY		-	7,043.00
0109A930	521000	SOCIAL SECURITY		-	6,172.00
0109A930	521000	SOCIAL SECURITY		-	6,172.00
0109A930	522000	RETIREMENT		-	5,775.00
0109A930	522000	RETIREMENT		-	4,413.00
0109A930	522000	RETIREMENT		-	8,644.00
0109A930	522000	RETIREMENT		-	8,644.00
0109A930	522000	RETIREMENT		-	7,575.00
0109A930	522000	RETIREMENT		-	7,575.00
0109A930	523000	MEDICAL/DENTAL/LIFE		-	27,276.00
0109A930	523000	MEDICAL/DENTAL/LIFE		-	12,036.00
0109A930	523000	MEDICAL/DENTAL/LIFE		-	27,276.00
0109A930	523000	MEDICAL/DENTAL/LIFE		-	27,276.00
0109A930	523000	MEDICAL/DENTAL/LIFE		-	27,276.00
0109A930	523000	MEDICAL/DENTAL/LIFE		-	27,276.00
0109A930	524000	WORKERS COMPENSATION-L&I		-	360.00
0109A930	524000	WORKERS COMPENSATION-L&I		-	360.00
0109A930	524000	WORKERS COMPENSATION-L&I		-	360.00
0109A930	524000	WORKERS COMPENSATION-L&I		-	360.00
0109A930	524000	WORKERS COMPENSATION-L&I		-	360.00
0109A930	524000	WORKERS COMPENSATION-L&I		-	360.00
0109A930	525000	UNEMPLOYMENT COMPENSATION		-	184.00
0109A930	525000	UNEMPLOYMENT COMPENSATION		-	141.00

0109A930	525000	UNEMPLOYMENT COMPENSATION		-	276.00
0109A930	525000	UNEMPLOYMENT COMPENSATION		-	276.00
0109A930	525000	UNEMPLOYMENT COMPENSATION		-	242.00
0109A930	525000	UNEMPLOYMENT COMPENSATION		-	242.00
0109A930	526000	PAID FAMILY MEDICAL LEAVE		-	134.00
0109A930	526000	PAID FAMILY MEDICAL LEAVE		-	102.00
0109A930	526000	PAID FAMILY MEDICAL LEAVE		-	201.00
0109A930	526000	PAID FAMILY MEDICAL LEAVE		-	201.00
0109A930	526000	PAID FAMILY MEDICAL LEAVE		-	176.00
0109A930	526000	PAID FAMILY MEDICAL LEAVE		-	176.00
0109A930	527000	LONG TERM DISABILITY		-	351.00
0109A930	527000	LONG TERM DISABILITY		-	268.00
0109A930	527000	LONG TERM DISABILITY		-	525.00
0109A930	527000	LONG TERM DISABILITY		-	525.00
0109A930	527000	LONG TERM DISABILITY		-	460.00
0109A930	527000	LONG TERM DISABILITY		-	460.00
0109A970	510000	SALARIES		-	55,776.00
0109A970	521000	SOCIAL SECURITY		-	4,267.00
0109A970	522000	RETIREMENT		-	5,237.00
0109A970	523000	MEDICAL/DENTAL/LIFE		-	27,276.00
0109A970	524000	WORKERS COMPENSATION-L&I		-	360.00
0109A970	525000	UNEMPLOYMENT COMPENSATION		-	167.00
0109A970	526000	PAID FAMILY MEDICAL LEAVE		-	122.00
0109A970	527000	LONG TERM DISABILITY		-	318.00
			Total:	-	780,343.00

Capital Expenditure Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
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