



Budget Change Request

Change request information

Title Stipends for Advisory Boards

Number B-23-01 Department 23 - Non Departmental

Requester Jay Saiki

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Change Type Policy Change

Board outcome *(to be entered by budget after Board action)*

Board Decision

Board Changes

Funds affected

Fund 0010 - General Fund

General Fund Affected? Yes More Than One Fund Affected? No

Policy request priority and connection to the strategic plan

Priority # 0 Strategic Plan Effective County

Does this request include federal, state, or private grants?

Grant Funded? None

Grantor and timeframe

Does this request affect current positions or propose new positions?

HR Payroll e-mailed? No Position Impact

Current position numbers affected

What do you need and why? Include any unexpected and external requirements.

Statement of Need

This request is to reimburse members for commuting costs when attending meetings.

Thurston County is committed to equity and believes that county residents who contribute their expertise and life experience while participating on a County advisory board or commission should be compensated for their time and expertise. Stipends are also intended to compensate for transportation, childcare, parking and other costs associated with a member participating in the work of the advisory board or commission. This came from the brainstorming session.

How will this change the performance of your office or department?

Statement of Need

- a. Encourages economic diversity, granting individuals an opportunity to serve who may not otherwise have been able to do so.
- b. Promotes dignity and equitable access to participate if stipends are offered for all county community advisory boards and commissions rather than based on disclosure of one’s personal finances.
- c. Reduces the burden of rising inflation and the cost of travel to and from in person meetings.
- d. Promotes racial equity and health equity by broadening participation in committees.
- e. Reduces barriers to participation for individuals who may be low income, have childcare costs, be unemployed, or work in jobs that do not allow them paid time for committee participation.
- f. Promotes inclusion of individuals with personal and/or lived experience in areas relevant to committee efforts, such as Thurston County residents who have faced homelessness or behavioral health challenges.

Expenditure, FTE and revenue assumptions plus current budget level

Assumptions

- 1) Advisory Board or Commission members appointed by the Board of County Commissioners (BoCC) are eligible to receive a stipend if the following conditions are met:
 - a. The individual is serving an active term on a BoCC board or commission.
 - b. The individual is not receiving compensation by another party, organization, or individual for attending the board or commission meetings, unless payment of stipend is required by RCW.
 - c. Annually, the individual completes a conflict-of-interest disclosure form.
 - d. The individual must complete and submit an IRS W-9 form and any other document required by the County to process payment.
- 2) Receipt of a stipend is optional. All eligible members will be given an option to request the stipend. Those that request a stipend must demonstrate that they meet the eligibility requirements listed under item 2. Eligible members may change their selection at any time, but retro-active stipend payments are not permitted.
- 3) Stipends may be for up to \$50 for per meeting. Proof of attendance must be provided. Timesheets will not be required.

Estimated cost = 12 Meetings per year X 29 Boards X 4 Members who will ask for stipend X \$50 = \$69,600

Current Budget Level

What happens if this isn’t funded? Are there other options?

Impacts and Alternatives

How does this request affect other offices and departments?

Impact to Other Departments

Which Other Departments are Affected?

Operating Transfer Needed? No

Operating Transfer Coding and Amount

Personnel Information

FTE	Number	Name	Start Date	End Date
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Operating Revenue Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
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Capital Revenue Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
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Operating Expenditure Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
0103A300	532000	FUEL CONSUMED		114,450	114,450.00
			Total:	114,450.00	114,450.00

Capital Expenditure Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
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