



## Budget Change Request

### Change request information

Title                      Reclassify Radio Technician to Equipment Mechanic  
Number                  B-25-27                                      Department              25 - Central Services  
Requester                Jenny Brannam  
Published by              Jay Saiki                                      Publish Date              2023-08-23  
Change Type              Policy Change

### Board outcome *(to be entered by budget after Board action)*

Board Decision  
Board Changes

### Funds affected

Fund                                      5410 - Equipment Rental  
General Fund Affected?    No    More Than One Fund Affected?    No

### Policy request priority and connection to the strategic plan

Priority #                                      0    Strategic Plan              Effective County

### Does this request include federal, state, or private grants?

Grant Funded?                      None  
Grantor and timeframe    N/A

### Does this request affect current positions or propose new positions?

HR Payroll e-mailed?                      Yes    Position Impact    Changes Classification  
Current position numbers affected    Re-classify

### What do you need and why? Include any unexpected and external requirements.

Statement of Need

This is a currently vacant position that fleet services is requesting to reclassify to an equipment mechanic in 2023. Due to the TCERN Public Safety Radio Replacement Project, the radio shop's work has decreased significantly over the past five years.

### How will this change the performance of your office or department?

Statement of Need

This will enable us to hire another Equipment Mechanic that can provide support to the Fleet Division and all other offices and departments..

**Expenditure, FTE and revenue assumptions plus current budget level**

Assumptions

This reclassification will be moving the position from Range 13 to Range 11. Approximate annual savings of \$10,000.

Current Budget Level

\$120,731

**What happens if this isn't funded? Are there other options?**

Impacts and Alternatives

If the position doesn't get reclassified, it'll remain vacant since the workload for a Radio Technician is minimal.

**How does this request affect other offices and departments?**

Impact to Other Departments                      None

Which Other Departments are Affected? N/A

Operating Transfer Needed?                      No

Operating Transfer Coding and Amount

**Personnel Information**

FTE	Number	Name	Start Date	End Date
1.00	@ Equipment Mechanic / tilley11	EQUIPMENT MECHANIC	2024-01-01	
(1.00)	25R00676	RADIO TECHNICIAN	2024-01-01	
0.00	< Total			

**Operating Revenue Line Items**

Org Code	Object Code	Object Description	Project Code	2024	2025
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**Capital Revenue Line Items**

Org Code	Object Code	Object Description	Project Code	2024	2025
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**Operating Expenditure Line Items**

Org Code	Object Code	Object Description	Project Code	2024	2025
5410E005	510000	SALARIES		67,284	69,628.00
5410E005	521000	SOCIAL SECURITY		4,902	5,073.00
5410E005	522000	RETIREMENT		6,017	6,227.00
5410E005	523000	MEDICAL/DENTAL/LIFE		26,016	27,276.00

5410E005	524000	WORKERS COMPENSATION-L&I		4,440	4,440.00
5410E005	525000	UNEMPLOYMENT COMPENSATION		192	199.00
5410E005	526000	PAID FAMILY MEDICAL LEAVE		140	144.00
5410E005	527000	LONG TERM DISABILITY		365	378.00
5410E006	510000	SALARIES		(81,684)	(81,684.00)
5410E006	521000	SOCIAL SECURITY		(6,248)	(6,248.00)
5410E006	522000	RETIREMENT		(7,670)	(7,670.00)
5410E006	523000	MEDICAL/DENTAL/LIFE		(19,800)	(20,748.00)
5410E006	524000	WORKERS COMPENSATION-L&I		(4,440)	(4,440.00)
5410E006	525000	UNEMPLOYMENT COMPENSATION		(245)	(245.00)
5410E006	526000	PAID FAMILY MEDICAL LEAVE		(178)	(178.00)
5410E006	527000	LONG TERM DISABILITY		(466)	(466.00)
			<b>Total:</b>	<b>(11,375.00)</b>	<b>(8,314.00)</b>

**Capital Expenditure Line Items**

Org Code	Object Code	Object Description	Project Code	2024	2025
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