



Budget Change Request

Change request information

Title Conservation Futures Budget Adjustments for Parks & Trails Maintenance
Number B-34-086 Department 34 - Public Works
Requester Ayla Turnquist
Published by Jay Saiki Publish Date 2023-08-26
Change Type Policy Change

Board outcome *(to be entered by budget after Board action)*

Board Decision

Board Changes

Funds affected

Fund 1380 - Conservation
General Fund Affected? Yes More Than One Fund Affected? Yes

Policy request priority and connection to the strategic plan

Priority # 4 Strategic Plan Healthy Natural and

Does this request include federal, state, or private grants?

Grant Funded? None

Grantor and timeframe

Does this request affect current positions or propose new positions?

HR Payroll e-mailed? No Position Impact None

Current position numbers affected

What do you need and why? Include any unexpected and external requirements.

Statement of Need

The Parks and Trails program is proposing adjustments to the Conservation Futures budget to utilize the maximum amount of funding available for maintenance and operations on eligible parks and trails. The estimated maximum amount of available funding is approximately \$386K and \$394K for 2024 and 2025. Proposed amounts are based on an estimated 2% annual increase in revenue growth. This request adjusts the maintenance level budgets carried forward from the prior year to the new available funding amount.

25% of Conservation Futures funding may be used to support eligible Parks and Trails M&O expenses and is a critical revenue source to the Parks & Trails program. The annual rate increase allows for the Parks & Trails program to keep pace with inflationary factors and to provide for continued level of service benefits to residents and users of our parks and trails system.

How will this change the performance of your office or department?

Statement of Need

Increased funding for Conservation Futures Parks and Trails is proposed in 2023 and 2024 to account for inflationary costs and maintain the current level of service.

Expenditure, FTE and revenue assumptions plus current budget level

Assumptions

The estimated available funding for maintenance and operations is based on 2022 actual Conservation Futures revenue received, adjusted for 2% increase each year. 25% of that total is provided for Parks & Trails maintenance and operations. See attached worksheet.

This request also includes operating transfers to account for the overhead costs charged to Conservation Futures eligible parks and trails based on indirect costs incurred in the General Fund.

Current Budget Level

Maintenance Level (based on 2023) - \$350,960

What happens if this isn't funded? Are there other options?

Impacts and Alternatives

Additional General Fund support would be required to maintain the level of service.

How does this request affect other offices and departments?

Impact to Other Departments None

Which Other Departments are Affected?

Operating Transfer Needed? No

Operating Transfer Coding and Amount

Personnel Information

FTE	Number	Name	Start Date	End Date
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Operating Revenue Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
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Capital Revenue Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
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Operating Expenditure Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
0134R802	599000	IF OTHER SVS & CHARGES		(172,128)	(175,740.00)
0134R804	541000	PROFESSIONAL SERVICES		550	(1,473.00)

0134R805	541000	PROFESSIONAL SERVICES		(2,110)	(220.00)
1380R804	541000	PROFESSIONAL SERVICES		(550)	1,473.00
1380R804	541000	PROFESSIONAL SERVICES		70,908	74,099.00
1380R805	541000	PROFESSIONAL SERVICES		2,110	220.00
1380R805	541000	PROFESSIONAL SERVICES		101,220	101,641.00
			Total:	-	-

Capital Expenditure Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
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