



Budget Change Request

Change request information

Title Increase Operating Transfer from Roads Fund #1190 to Fund #3010 for
Number B-34-098 Department 34 - Public Works
Requester Melissa Smith
Published by Jay Saiki Publish Date 2023-08-24
Change Type Policy Change

Board outcome *(to be entered by budget after Board action)*

Board Decision

Board Changes

Funds affected

Fund 1190 - Roads &
General Fund Affected? No More Than One Fund Affected? Yes

Policy request priority and connection to the strategic plan

Priority # 9 Strategic Plan Healthy Natural and

Does this request include federal, state, or private grants?

Grant Funded? None

Grantor and timeframe

Does this request affect current positions or propose new positions?

HR Payroll e-mailed? No Position Impact None

Current position numbers affected

What do you need and why? Include any unexpected and external requirements.

Statement of Need

The Roads & Transportation division is requesting an increase of \$300K annually in the operating transfer from Roads Fund #1190 to Roads Construction Fund #3010 for the Pre-Design Studies program on an ongoing basis. Currently, \$1.2M is transferred annually to provide County Road Fund match for transportation capital projects. This request increases the annual operating transfer amount to \$1.5M to fund \$300K of pre-design studies. Budgeting for these studies has shifted to Fund #3010 to provide a more direct and transparent connection between pre-design study activities and the future construction projects. This increased operating transfer provides the necessary funding and cash flow to support these capital project activities.

How will this change the performance of your office or department?

Statement of Need

The increased operating transfer will maintain fund stability and support cash flow needs in Fund #3010.

Expenditure, FTE and revenue assumptions plus current budget level

Assumptions

The transfer increase is based on the annual budgeted amount for pre-design studies in Fund #3010.

Current Budget Level

\$1.2M operating transfer

What happens if this isn't funded? Are there other options?

Impacts and Alternatives

Maintaining the current operating transfer amount will create fund balance and cash flow issues over time in Fund #3010.

How does this request affect other offices and departments?

Impact to Other Departments None

Which Other Departments are Affected?

Operating Transfer Needed? Yes

Operating Transfer Coding and Amount Coding provided

Personnel Information

FTE	Number	Name	Start Date	End Date
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Operating Revenue Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
3010R140	397119	O/T-ROADS & TRANSPORTATION		300,000	300,000.00
			Total:	300,000.00	300,000.00

Capital Revenue Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
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Operating Expenditure Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
1190R012	599301	O/T-ROADS CIP		300,000	300,000.00
			Total:	300,000.00	300,000.00

Capital Expenditure Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
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