



## Budget Change Request

### Change request information

Title Community Planning Classification Change - Community Program Mgr  
Number B-36-07 Department 36 - Community  
Requester Summer Miller  
Published by Jennifer Smith Publish Date 2023-08-24  
Change Type Policy Change

### Board outcome *(to be entered by budget after Board action)*

Board Decision

Board Changes

### Funds affected

Fund 0010 - General Fund  
General Fund Affected? Yes More Than One Fund Affected? No

### Policy request priority and connection to the strategic plan

Priority # 0 Strategic Plan

### Does this request include federal, state, or private grants?

Grant Funded? None

Grantor and timeframe

### Does this request affect current positions or propose new positions?

HR Payroll e-mailed? Yes Position Impact Changes Classification

Current position numbers affected 0815-27-R-

### What do you need and why? Include any unexpected and external requirements.

Statement of Need

This position will be responsible for the development, management, and coordination a wide range of initiatives on behalf of Thurston County including administration of county-wide initiatives on behalf of the Board of County Commissioners. Responsibilities will include development of long- and short-range agricultural program goals, developing budgets, serve as staff to assigned agriculturally related boards and commissions and working with regional stakeholders at the local, state, federal and tribal level.

### How will this change the performance of your office or department?

Statement of Need

This reclassification will:

- \*help farmers and prospective farmers navigate Thurston County code requirements and permitting processes unique to agricultural land uses and activities, including permitting for conservation projects;
- \*support implementation of Voluntary Stewardship Program and other agricultural programs;
- \*conduct outreach around Thurston County with incentive programs designed to support farmers and farmland (e.g., open space tax program, conservation futures, transfer of development rights);
- \*help connect farmers and agricultural landowners to County partner organizations doing conservation, technical assistance, and economic development (e.g., EDC, WSU-Extension, Thurston Conservation District, local farmland trusts);
- \*support the implementation of agriculture goals, objectives and policies in the Thurston County Comprehensive Plan; provide input to code updates specific to issues faced by the agriculture community; conduct internal staff trainings on emerging issues related to agriculture and local planning; and
- \*act as a liaison from the County to community partners and organizations on County permitting and development issues affecting local agriculture.

### Expenditure, FTE and revenue assumptions plus current budget level

Assumptions

Current Budget Level

\$0

### What happens if this isn't funded? Are there other options?

Impacts and Alternatives

### How does this request affect other offices and departments?

Impact to Other Departments                      None

Which Other Departments are Affected?

Operating Transfer Needed?                      No

Operating Transfer Coding and Amount

### Personnel Information

FTE	Number	Name	Start Date	End Date
1.00	@ Senior Program Manager-2	SENIOR PROGRAM MANAGER	2024-01-01	
1.00	<b>&lt; Total</b>			

### Operating Revenue Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
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### Capital Revenue Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
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### Operating Expenditure Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
0136P100	510000	SALARIES		17,580	18,107.00
0136P100	521000	SOCIAL SECURITY		1,345	1,386.00
0136P100	522000	RETIREMENT		1,651	1,700.00
0136P100	525000	UNEMPLOYMENT COMPENSATION		53	54.00
0136P100	526000	PAID FAMILY MEDICAL LEAVE		38	39.00
0136P100	527000	LONG TERM DISABILITY		100	103.00
			<b>Total:</b>	<b>20,767.00</b>	<b>21,389.00</b>

**Capital Expenditure Line Items**

Org Code	Object Code	Object Description	Project Code	2024	2025
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