



Budget Change Request

Change request information

Title Disease Control & Prevention Division Reclass Position 40-R-01459
Number B-40-05 Department 40 - Public Health
Requester Corrine Marson
Published by Jennifer Smith Publish Date 2023-08-24
Change Type Policy Change

Board outcome *(to be entered by budget after Board action)*

Board Decision

Board Changes

Funds affected

Fund 1500 - Public Health &
General Fund Affected? No More Than One Fund Affected? No

Policy request priority and connection to the strategic plan

Priority # 1 Strategic Plan Effective County

Does this request include federal, state, or private grants?

Grant Funded? None

Grantor and timeframe

Does this request affect current positions or propose new positions?

HR Payroll e-mailed? No Position Impact Changes Classification

Current position numbers affected 40-R-01459

What do you need and why? Include any unexpected and external requirements.

Statement of Need

It is being requested that this position be reclassified from a Social Services Program Specialist II to a Program Manager classification.
The current duties exceed the responsibilities of a Social Services Specialist II. This position is responsible for overseeing budgets for multiple grants, tracking and processing all spending, and manages the overall program budget. This position is involved in the spending processes for the opioid settlement funding, including development of spending proposals and tracking expenditures to ensure compliance with allowable use of funds. This position also manages staff who are doing related opioid response program work. Public Health & Social Services leads the Opioid Response Task Force efforts and this position is vital to ensuring that there is a comprehensive approach to the opioid epidemic in Thurston County.

How will this change the performance of your office or department?

Statement of Need

Opioid and overdose response work is a vital element of Thurston County Public Health and Social Services, as demonstrated by the Crisis Declaration from the Board of Health around opioid epidemic, a thriving Opioid Response Task Force, and active progress on moving forward the Thurston County Opioid Response Plan. Reclassification of this position will allow for a more robust opioid and overdose response program within Public Health and Social Services, which will increase Thurston County's capacity to respond to the opioid epidemic on a local level.

Expenditure, FTE and revenue assumptions plus current budget level

Assumptions

Our request is to classify this position as a Program Manager with mid-range salary.

Current Budget Level

2024 1500D660 \$106,914.

What happens if this isn't funded? Are there other options?

Impacts and Alternatives

Without this position, there is no dedicated staffing at Thurston County to respond to the opioid epidemic. This position facilitates the entirety of the work of the Thurston County Opioid Response Task Force, including the annual development and fulfillment of the Opioid Response Plan. This work routinely includes overdose response education, prevention of initial substance misuse, expanded access to treatment, and fact-based drug education. This position also manages multiple grants which related to substance use and relevant response programming. Going forward, this position will become even more vital as the County looks to develop spending plans for the opioid settlement funding. There is no other department or agency who has a similar position or capacity to take on this role.

How does this request affect other offices and departments?

Impact to Other Departments None

Which Other Departments are Affected?

Operating Transfer Needed? No

Operating Transfer Coding and Amount

Personnel Information

FTE	Number	Name	Start Date	End Date
1.00	@ Program Manager-3	PROGRAM MANAGER	2024-01-01	
1.00	< Total			

Operating Revenue Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
----------	-------------	--------------------	--------------	------	------

Capital Revenue Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
----------	-------------	--------------------	--------------	------	------

Operating Expenditure Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
1500D660	510000	SALARIES		5,190	5,345.00
1500D660	521000	SOCIAL SECURITY		397	409.00
1500D660	522000	RETIREMENT		487	502.00
1500D660	525000	UNEMPLOYMENT COMPENSATION		16	16.00
1500D660	526000	PAID FAMILY MEDICAL LEAVE		11	12.00
1500D660	527000	LONG TERM DISABILITY		30	30.00
			Total:	6,131.00	6,314.00

Capital Expenditure Line Items

Org Code	Object Code	Object Description	Project Code	2024	2025
----------	-------------	--------------------	--------------	------	------