



Board of County Commissioners

Carolina Mejia, District 1 ♦ Gary Edwards, District 2 ♦ Tye Menser, District 3
Wayne Fournier, District 4 ♦ Emily Clouse, District 5

Agenda for Meeting Date: **Tuesday, April 2, 2024**

Summary of Timed Items

2:00 p.m.) Call Meeting to Order

2:05 p.m.) Presentations

3:30 p.m.) Public Hearing

2:00 p.m.) Call Meeting to Order

- Pledge of Allegiance to be led by Commissioner Mejia
- Approval of the Tuesday, April 2, 2024 Agenda

2:05 p.m.) Presentations

Dept: Commissioners

Description: Proclamation for Volunteer Appreciation Month

Contact: Robin Campbell, County Manager, Assistant

Action: The Board of County Commissioners will proclaim April 2024 as Volunteer Appreciation Month in Thurston County.



BoCC-AIS-2024-04-02-Commissioners-AmyDavis-2125.pdf
PDF File
80.5 KB

Dept: Public Health and Social Services

Description: Proclamation for Child Abuse Prevention Month

Contact: Gretchen Thaller, Program Manager

Action: The Board of County Commissioners will proclaim the month of April 2024 as Child Abuse Prevention Month in Thurston County.



BoCC-AIS-2024-04-02-PublicHealthandSocialServiLyndaZeman-1648.pdf
PDF File
88.3 KB

1) Opportunity for the Public to Address the Board

2) County Manager's Update

- a) **Item Description:** Follow-up on citizen issues
- b) **Item Description:** Other current issues

3) Consent Item(s) "a" through "g"

a) **Dept:** Auditor

Description: Accessible Communities Advisory Committee Letter of Assurance

Contact: Emmett O'Connell, Education and Outreach Specialist II

Action: Move to authorize the Chair of the Board of County Commissioners to sign the Letter of Assurance to establish the Thurston County Accessible Communities Advisory Committee.



BoCC-AIS-2024-04-02-Audit
EmmettOConnell-0932.pdf
PDF File
344 KB

b) **Dept:** Commissioners

Description: Lake Management Districts Standard Operating Procedures

Contact: Robert Gelder, Assistant County Manager

Action: Move to approve the Standard Operating Procedures for Thurston County Lake Management Districts.



BoCC-AIS-2024-04-02-
Commissioners-RobertGelde
4455.pdf
PDF File
80.5 KB

c) **Dept:** Commissioners

Description: Resolution for Appointment to Scott Lake Drainage District #11

Contact: Robert Gelder, Assistant County Manager

Action: Move to approve the resolution appointing Darrin Boede as a governing board member to the Scott Lake Drainage District #11.



BoCC-AIS-2024-04-02-
Commissioners-AmyDavis-
0000.pdf
PDF File
296 KB

d) **Dept:** Community Planning and Economic Development

Description: Set a Public Hearing for Fair Board Reapportionment and Fairgrounds Fees

Contact: Jeremy Davis, Operations Manager

Action: Move to set a public hearing for April 16, 2024, at 3:30 PM, or as soon thereafter as the matter may be heard at 3000 Pacific Avenue, Room 110, to accept and consider public comments on a proposed ordinance amending Chapter 2.48 Fair Board and Chapter 2.50 Fairgrounds Rules and Regulations.



BoCC-AIS-2024-04-02-
CommunityPlanningandEcon
cDevelopment-JeremyDavis-
4819.pdf
PDF File
344 KB

- e) **Dept:** Commissioners
 Description: Reappointment to the Board of Equalization
 Contact: Amy Davis, Clerk of the Board
 Action: Move to reappoint Diane Pust to the Board of Equalization as a regular member for the term of April 2, 2024 to March 1, 2027.



BoCC-AIS-2024-04-02-Commissioners-AmyDavis-1908.pdf
PDF File
1.87 MB

- f) **Dept:** Auditor
 Description: Voucher list
 Contact: Darren Bennett, Financial Services Manager
 Action: Move to approve the voucher list for the week of March 18, 2024 for a combined amount of \$1,814,596.26.



BoCC-AIS-2024-04-02-Commissioners-AmyDavis-2959.pdf
PDF File
248 KB

- g) **Dept:** Auditor
 Description: Voucher list
 Contact: Darren Bennett, Financial Services Manager
 Action: Move to approve the voucher list for the week of March 25, 2024 for a combined amount of \$5,326,336.34.



BoCC-AIS-2024-04-02-Commissioners-AmyDavis-3111.pdf
PDF File
248 KB

Department Items

4) Central Services

- a) **Description:** Contract Award for PHSS Furniture, Fixtures, and Equipment
 Contact: Tony Schall, Capital Project Manager I
 Action: Move to award a contract for Furniture, Fixtures, and Equipment for the Public Health and Social Services Lilly Rd. building to 360 Office Solutions, Inc. dba Creative Office of Olympia, WA, through the Washington State Department of Enterprise Services NASPO contract #21422, for up to \$90,245.83, and authorize the Director of Public Health and Social Services to execute the contract and any change orders due to unforeseen circumstances only (not for changes in scope) that do not exceed to 10%.



BoCC-AIS-2024-04-16-CentralServices-TonySchall-0708.pdf
PDF File
1.24 MB

5) **Community Planning and Economic Development**

- a) **Description:** Official Dockets of Comprehensive Plan and Development Code Amendments for 2024-2025
- Contact:** Andrew Boughan, Associate Planner
- Action:** Move to approve the 2024-2025 Official Docket of Comprehensive Plan Amendments and the 2024-2025 Official Docket of Development Code Amendments.



BoCC-AIS-2024-04-16-CommunityPlanningandEconomicDevelopment-AndrewBoughan-0716.pdf
PDF File
88.5 KB

6) **Information Technology**

- a) **Description:** Extension to Consulting Contract with Manpower Group
- Contact:** Sherrie Ilg, IT Director
- Action:** Move to approve the change order to the existing agreement with Manpower Group to extend the end date through July 25, 2024, for up to \$125,000 for project management services, and to authorize the Director of Information Technology to execute the change order.



BoCC-AIS-2024-04-02-InformationTechnology-SherrieIlg-0420.pdf
PDF File
264 KB

7) **Public Health and Social Services**

- a) **Description:** Interlocal Agreement with Thurston Mason Behavioral Health Administrative Services Organization for Treatment Sales Tax Funds
- Contact:** Chelyn Sowers, Behavioral Health Fund Program Manager
- Action:** Move to approve the Interlocal Agreement with the Thurston Mason Behavioral Health Administrative Services Organization for a total of \$7,500,572 in Treatment Sales Tax funds for the period of January 1, 2024 to December 31, 2025, and to authorize the Director of Public Health and Social Services to execute the agreement and any amendments that do not exceed 10%.
- b) **Description:** Contract award for Lake Management Districts Submerged Aquatic Vegetation Control
- Contact:** Stuart Whitford, Environmental Health Program Manager
- Action:** Move to award the contract for Lake Management District submerged aquatic vegetation control to Aquatechnex, LLC of Centralia, WA on a fee for service basis as outlined in the rate schedule, and authorize the Director of Public Health and Social Services to execute the contract.



BoCC-AIS-2024-03-19-PublicHealthandSocialService-ChelynSowers-3900.pdf
PDF File
808 KB



BoCC-AIS-2024-03-19-PublicHealthandSocialService-StuartWhitford-4151.pdf
PDF File
8.98 MB

- c) **Description:** Amendment #19 to the Washington State Department of Health 2022-2024 Consolidated Contract #CLH31030
- Contact:** David Bayne, Public Health & Social Services Director
- Action:** Move to approve amendment #19 to the State of Washington Department of Health Consolidated Contract #CLH31030 providing an additional \$30,230 for a revised maximum consideration of \$20,042,919, for the duration of January 1, 2022 through December 31, 2024 and authorize the Director of Public Health and Social Services to execute the amendment.



BoCC-AIS-2024-04-02-PublicHealthandSocialService-MelindaLafreniere-5649.pdf
PDF File
6.84 MB

8) Public Works

- a) **Description:** Request for Proposals for Transportation Safety Plan
- Contact:** Becky Conn, Traffic Engineering and Operations Manager
- Action:** Move to authorize Public Works to issue a Request for Proposals (RFP) for services associated with preparing the Thurston County Transportation Safety Action Plan.
- b) **Description:** Reimbursable Agreement for State Materials Lab Engineering and/or Testing Services
- Contact:** Steve Bricker, Construction Engineering & Support Manager
- Action:** Move to enter into a Reimbursable Agreement for State Materials Lab Engineering and/or Testing Services with Washington State Department of Transportation for a 10-year term and to delegate signature authority to the Director of Public Works.
- c) **Description:** Resolution and Call for Sealed Bids for 2024 Chip Seal Project, CP# 98024
- Contact:** Steve Bricker, Construction Engineering & Support Manager
- Action:** Move to approve the resolution and call for sealed bids for the 2024 Chip Seal Project, CP# 98024.
- d) **Description:** Resolution for Temporary Closure of Waddell Creek Rd SW from 90th Ln SW to 86th Ln SW
- Contact:** Marcus Storvick, Senior Civil Engineer
- Action:** Move to approve the resolution authorizing the County Engineer to temporarily close Waddell Creek Rd SW from 90th Ln SW to 86th Ln SW for up to a four consecutive week time period between May 6, 2024 and June 30, 2024.



BoCC-AIS-2024-03-19-PublicWorks-AngelaCelestine-2135.pdf
PDF File
4.31 MB



BoCC-AIS-2024-04-02-PublicWorks-AngelaCelestine-4507.pdf
PDF File
296 KB



BoCC-AIS-2024-04-02-PublicWorks-AngelaCelestine-0610.pdf
PDF File
1.68 MB



BoCC-AIS-2024-04-02-PublicWorks-AngelaCelestine-5315.pdf
PDF File
2.31 MB

9) **County Manager**

a) **Item Description:**

Commissioners will report on board work sessions and assigned committee meetings providing updates on actions taken as well as upcoming issues.

b) **Item Description:**

The County Manager will review the Board of County Commissioners schedule for the week of April 02, 2024 .

c) **Item Description:**

Adjournment - Motion: Move to adjourn the Board of County Commissioners meeting of April 02, 2024 .

3:30 p.m.) **Public Hearing**

Dept: Public Health and Social Services

Description: Public Hearing - Ordinance amending Code Section 2.112.030 to expand the Veterans Advisory Board membership

Contact: Mark Moffett, Community Program Manager

Action: Move to close the public hearing.

Move to approve the ordinance amending Thurston County Code section 2.112.030 to expand the Veterans Advisory Board membership from a maximum of nine members to a maximum of fifteen members.



BoCC-AIS-2024-04-02-
Commissioners-AmyDavis-
0154.pdf
PDF File
136 KB

Disability Accommodations: Room 110 is equipped with an assistive listening system and is wheelchair accessible. To request disability accommodations call the Reasonable Accommodation Coordinator at least 3 days prior to the meeting at 360-786-5440. Persons with speech or hearing disabilities may call via Washington Relay: 711 or 800-833-6388.



Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: Date Created: 3/12/2024 Agenda Item #:

Created by: Emmett O'Connell, Education and Outreach Specialist II - Auditor - 360-754-4585

Creator = Presenter? ☒ Yes ☐ No Is this a presentation by more than one person? ☐

Presenter: **Emmett O'Connell, Education and Outreach Specialist II - Auditor - 360-754-4585**

Item Title:
Accessible Communities Advisory Committee Letter of Assurance

Action Needed: Class of Item:

List of Exhibits



2024_01 ACAC
Assurance Letter.pdf
PDF File
268 KB

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

[Click Additional Attachment](#) to attach more materials.

NOTE: If you attach a file and get a message saying " **You have chosen to attach a large file...** ", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☐

Budget Effect Summary? ☐

Recommended Action:

Move to authorize the Chair of the Board of County Commissioners to sign the Letter of Assurance to establish the Thurston County Accessible Communities Advisory Committee.

Item Description:

Thurston County established an Accessible Communities Advisory Committee (ACAC) in 2021. After the establishment of an ACAC, a biennial assurance letter is required to be sent to the Governor's Committee on Disability Issues and Employment (GCDE). The Assurance Letter reaffirms that the ACAC's members are a diverse group of people with disabilities. The letter also states that the members are knowledgeable about identifying and eliminating barriers faced by people with disabilities.

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/21/2024



BOARD OF COUNTY COMMISSIONERS

Carolina Mejia
District 1

Gary Edwards
District 2

Tye Menser
District 3

Wayne Fournier
District 4

Emily Clouse
District 5

April 2, 2024

Elaine Stefanowicz GCDE
PO Box 9046
Olympia, WA 98507

Re: Letter of Assurance for the Accessible Communities Act

Dear Ms. Stefanowicz:

In accordance with the Accessible Communities Act (Chapter 215, Laws of 2010), the Thurston County Commission assures the Governor's Committee on Disability Issues and Employment that it has established an active cross-disability Accessible Communities Advisory Committee (ACAC).

It assures that the members of the ACAC include persons with a diverse range of disabilities who are knowledgeable in identifying and eliminating attitudinal, programmatic, communication and physical barriers encountered by persons with disabilities.

It further assures the committee is actively involved in the following activities:

- Advising policy makers on the needs of persons with disabilities in emergency plans.
- Advising the county and other local governments within the county on access to programs, services, and activities, new construction or renovation projects, sidewalks, other pedestrian routes of travel, and disability parking enforcement.
- Developing local initiatives and activities to promote greater awareness of disability issues, and acceptance, involvement and access for persons with disabilities within the community.

The Thurston County ACAC was established by expanding the voting advisory committee established and maintained under RCW 2 29A.04.223. The Thurston County Commission assures that the county auditor supports that expansion.

Included with this letter is a list of current ACAC members and their qualifications.

The undersigned certifies the above assurances have been met.

Sincerely,

Tye Menser, Chair
Thurston County Board of County Commissioners

Thurston County Accessible Communities Advisory Committee Members

Patty McDonald	Thurston County Resident
Larry Watkinson	Blind Community
Judy Oliver	Thurston County Resident
Connie Christy	League of Women Voters of Thurston County
Lynne Koral	Thurston County Resident



Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: Date Created: 3/13/2024 Agenda Item #:

Created by: Robert Gelder, Assistant County Manager - Commissioners - 360-709-3050

Creator = Presenter? ☒ Yes ☐ No Is this a presentation by more than one person? ☒

Presenter: **Robert Gelder, Assistant County Manager - Commissioners - 360-709-3050**

Presenter #2: , - -

Additional Presenters:

Lakes Lawrence, Long, Offut and Pattison LMD Steering Committee leadership

Item Title:

Lake Management Districts Standard Operating Procedures

Action Needed: Class of Item:

List of Exhibits



V 21.0 TC LMD SOP 3-
29-2024.pdf
PDF File
895 KB

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

Click Additional Attachment to attach more materials.

NOTE: If you attach a file and get a message saying " **You have chosen to attach a large file...** ", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☐

Budget Effect Summary? ☐

Recommended Action:

Move to approve the Standard Operating Procedures for Thurston County Lake Management Districts.

Item Description:

The Standard Operating Procedures (SOP) were developed in response to the repositioning of the administrative support for Lake Management Districts (LMDs) from Public Works to Environmental Health (EH) within Public Health & Social Services.

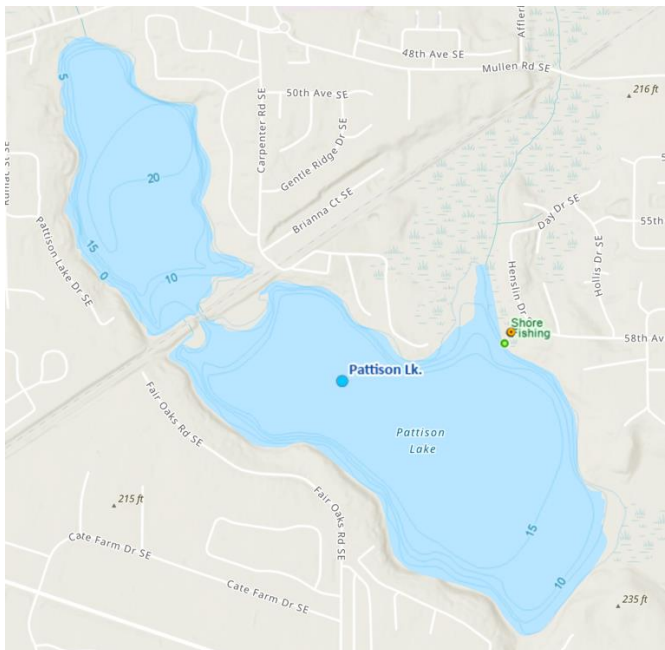
The SOP is intended to be the governing document and resource for LMDs which outlines expectations of county staff, LMD leadership/volunteers, and contractors, as well as operational procedures that facilitate consistency and manage expectations in creation and operation of LMDs in Thurston County.

The SOP is intended to be a "living document" that will be updated and brought to the Board of County Commissioners on a periodic basis for review and acceptance.

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/13/2024

The Four LMDS as of 2024



v21.0 TC LMD SOP 3_28_2024

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I. References

- A. [RCW 36.61 Lake and Beach Management Districts](#)
- B. [RCW 42.30 Open Public Meetings Act](#)
- C. [RCW 42.56 Public Records Act](#)
- D. [RCW 40.14 Records Retention/Management Act](#)
- E. [Aquatic Nuisance Weed Control Prescription, Thurston County, 20 November 2023](#)
- F. Aquatic Plant and Algae Management General Permit, State of Washington, Department of Ecology, 31 March 2021
- G. [Lake Lawrence Integrated Aquatic Vegetation Management Plan \(IAVMP\), Part I](#)
- H. [Lake Lawrence Integrated Aquatic Vegetation Management Plan \(IAVMP\), Part 2](#)
- I. [Long Lake Integrated Aquatic Vegetation Management Plan \(IAVMP\), September 2004](#)
- J. [Department of Environmental Quality \(DEQ\) Procedures for Aquatic Vegetation Surveys, October 2005](#)
- K. [Washington State Department of Ecology Aquatic Plant Sampling Protocols, June 2001](#)
- L. [Thurston County Procurement Policy Main Elements 201-02, effective 6/16/2020](#)
- M. [Thurston County Integrated Pest Management \(IPM\), 16 Dec 2014](#)
- N. [Thurston County Procedure #201-05 Using Small Works Rosters, Consultant Rosters and Vender Lists, 1 January 2020](#)
- O. [Thurston County Procurement Policy #201, 23 April 2019](#)
- P. [Professional Services Contract.docx](#) (*Boilerplate contract shows the format for the contract*)

II. Purpose

- A. To provide the roles, responsibilities, and detailed processes and tasks for how Thurston County and Lake Management District (LMD) communities will work together to achieve lake management goals as specified in their forming resolution.

III. General

- A. Consistent with the Revised Code of Washington ([RCW 36.61](#)), Reference A, these standard operating procedures provide details for furtherance of the LMD program. County Point of Contact (POC) will provide limited administrative support as requested by the LMDs and detailed in this document to include oversight and compliance with the County's fiduciary responsibilities. In this document, the term "Board" refers to the Thurston County Board of County Commissioners (BoCC).
- B. To enable efficient management of each LMD, the citizens of each LMD will establish a Steering Committee (SC) consisting of LMD fee-paying constituents whose Charter includes cooperative engagement with the County for stewardship activities and responsibilities for operational activities and administrative functions.
- C. These procedures are intended to provide clarity on operational details and coordination between the County and rate payers. However, should there be disagreement or a different course of action deemed necessary by the BoCC, the County maintains the sole discretion to deviate from these procedures, or

further direct specific actions, as needed to achieve the purpose of an LMD as established by local resolution and Chapter 36.61 RCW.

IV. Steering Committee

A. Representation

1. The SC will be established by the LMD community and will consist of identified ratepayers selected by the community from within the LMD boundaries.
2. Selection of SC members will be at the discretion of the ratepayers and should allow for equitable representation of LMD rate classes.
3. Publicly owned properties (if applicable) shall have the option to appoint a single representative per agency to serve on the steering committee as a non-voting member.

B. Meetings

1. The SC shall meet in-person, virtually or hybrid, at a frequency they determine (but at least quarterly) to:
 - a. Develop short- and long-term management strategies.
 - b. Make decisions on projects.
 - c. Discuss performance and results of projects.
 - d. Conduct such business as needed to ensure the continued operation of the LMD.

C. Open Public Meetings Act (OPMA)

1. All SC meetings must be in adherence to Open Public Meetings Act (OPMA) ([RCW 42.30](#)) (Reference B).
2. Meetings must have a physical location to attend in-person or virtually.
 - a. This is to accommodate members that do not have the means for virtual meetings.
 - b. The physical location could be a SC personal residence.
 - c. Meeting location/method, date and time will be scheduled and announced in a way all LMD members have access to the meeting notices and can attend meetings (e.g., email, Facebook and other social media, website or other appropriate method).
 - d. The meeting agenda will be published and available at least 48 hours prior to the meeting.
 - 1) The agenda, resulting minutes and action items will define each meeting for archival purposes.
 - 2) Agenda archives will be made available to members and Thurston County staff. The archives should be easily searchable.

V. Roles And Responsibilities

A. Thurston County

1. Administer the LMD program under the provisions of [RCW 36.61](#), Board adopted Resolutions and Ordinances, and LMD Standard Operating Procedures (SOP).

2. Provide a Point of Contact (POC) from a County department to interact cooperatively with the LMDs. The appointed POCs role is liaison, administrative and not policy-setting. County POC may attend SC meetings at their discretion, but in a non-voting capacity.
3. Facilitate procurement of contracts.
4. Facilitate payments of invoices through department budget to treasurer's office to carry out the workplan of the LMDs.
5. Develop in conjunction with LMDs the critical path schedule(s) for contract approval that includes committed critical path completion dates for each County agency. The POC will manage this process, reporting to SC critical path status and necessary actions taken to correct missed commitments.
6. Provide monthly or quarterly budget and accounting reports journal detail reports, invoice processing, and payment, as requested by LMDs.
7. Develop contracts in consultation with SCs to cover all Thurston County LMDs. Some of these contracts may be the sole source.
 - a. Key contracts are:
 - 1) Aquatic Vegetation.
 - 2) Non-native Fragrant Water Lily control.
 - 3) Harvesting
 - 4) Phosphorus/Algae testing and management.
 - 5) LMD Administration.
 - b. All LMDs will be included in these contracts, however, will be charged for those contract services specific to the LMD. In this regard, due diligence is implied to ensure pro-rata cost savings across LMDs.
8. County financial services to manage and be accountable for financial activities in alignment with generally accepted accounting principles and County financial policies and procedures, applied consistently throughout the County.
9. Assist LMDs in obtaining GIS/GeoData information if requested to facilitate mailing of treatment notification cards, newsletters, invitations, assessment management.
10. Staff will input grant requests for LMDs through Secure Access Washington (SAW) as requested and work with the respective LMDs to brief the grant proposal to the BoCC if needed.
11. Department Director in which the POC resides will hold the County permit for lake vegetation and algae management control as issued by WA State Department of Ecology. Effected LMDs will be charged equally for the cost of permit.
12. Manage and process any prescription changes needed by the LMDs to perform work.
13. POC will write, submit, and brief resolutions and other actions requested by or needed by the BoCC to implement LMD goals in accordance with RCW 36.61 and LMD formation resolution. POC may request assistance from LMDs where appropriate.

14. Meet with LMD Steering Committees at a frequency determined collaboratively to collaborate with staff on work being performed by both entities to benefit of the LMD workplan.
15. County Noxious Weed will work directly with LMDs, or through the POC, to treat any identified and verified terrestrial noxious weeds on the County noxious weed list.
16. Provide LMDs budget timeline and format and work with LMDs on budget and budget amendment process to enable LMD workplan.
17. In accordance with [Thurston County Code, Chapter 15.06.040\(d\)](#) the County Treasurer will apply the stormwater fee reduction to all LMD parcels.
18. Review of Work Plans submitted to the Stormwater Manager shall include agreement with actions necessary to fulfill the requirements for the stormwater reduction fee.
19. Provide legal representation for LMDs as needed.

B. [Steering Committee](#)

1. Upon formal BoCC approval and initiation of a LMD, a SC comprised of LMD constituents shall be formed to administer LMD activities, consistent with [RCW 36.61](#) and these Standard Operating Procedures.
2. Develop and submit annual budgets in coordination with POC and County timelines. LMD leadership will be invited to and participate, as requested, at budget implementation meetings with BoCC.
3. Develop annual work plans consistent with LMD formation resolution and present the workplan to the BoCC annually during the budget process or during semi-annual meetings with commissioners. Refer to Appendix D for an example of a consolidated LMD Budget and Work Plan. LMDs have the discretion to generate separate Budget and Work Plan documents.
4. As executors of LMD funds, be responsible and accountable for sound fiscal management of the LMD. Expenditure of LMD funds will be consistent with approved budgets, annual work plans and strategic goals as expressed in LMD forming resolution, presented to, and approved by the BoCC annually.
5. Create and distribute meeting agendas prior to scheduled meetings in a method that allows all members access.
6. Create, distribute, and approve for archive meeting minutes in a method that allows all members access.
7. LMD meeting agenda items will always include financials (budget vs. expenditures), contractor status, action items and review/discussion/approval of any ongoing projects to include lake weed treatment status.
8. Ensure alignment between LMD goals and workplans with all Board approved policies and plans, including the County's Integrated Pest Management Policy, Shoreline Management Program, and Thurston County Stormwater Management Program. Perceived conflicts/prioritization between policies shall be reported to the County POC for BoCC attention and resolution, as applicable to the LMDs.

9. Work with County POC to write Request for Proposals (RFPs), review bids, select contractors, provide contractor evaluations to County POC. Complete and report contract-related critical path actions assigned to the LMDs.
10. Work with contractors to ensure LMD stewardship goals are met, County prescriptions and Integrated Pest Management practices are followed and required reports are submitted to the County staff (EH_LMD@co.thurston.wa.us) to include the Pest and Vegetation Management Advisory Committee (PVMAC) and Department of Ecology.
11. Assess the effectiveness of stewardship actions and recommend work and strategic plan updates as required.
12. Inform and coordinate directly with County noxious weed to treat any terrestrial noxious weeds identified in the County noxious weed list within the LMD boundaries and inform (copy on emails and documents / cc) County POC on any interactions if desired by County POC.
13. Coordinate directly with any non-LMD governmental agencies as necessary to execute the work plan of the LMD. Inform (cc) County POC on any interactions if desired by County POC.
14. Initial Integrated Aquatic Vegetation Management Plans (IAVMP) is required, at the expense of the LMD. LMDs will request any grant funding they wish through the County POC, contract for, provide information to contractor along with lake specific experience/history, and implement the tenants of the IAVMP. IAVMPs must include, by reference, adherence to the County's current Integrated Pest Management (IPM) Plan.
15. Annual work plans must provide educational information, workshops and/or informational flyers to LMD members to qualify for the stormwater fee reduction per [Thurston County Code, Chapter 15.06.040\(d\)](#). To qualify for the fee reduction LMDs will submit a final copy of their workplans through County POC to the Storm and Surface Water Utility (SSWU) manager by 1 November, summarizing workplan efforts that were conducted during the previous calendar year.
16. Develop technical expertise within the LMD or acquire it through contractor support.
17. Act as the point of contact for communicating with contractors and field experts.
18. Manage all contracts to ensure performance in compliance with LMD workplan and County approved policies.
19. Work with experts inside and outside of County, state, and federal agencies to get answers, technology, expertise, etc. needed to manage the workplan and look to the future needs of the LMD.
20. Represent and communicate as a member of the LMD SC, not as an agent of Thurston County.
21. Steering Committee members are required to complete a training session within 90 days of being elected/appointed to the Steering Committee and at least every four years thereafter. See training section below for more information.

C. Contractors

1. Aquatic Vegetation Contract - Selected through the RFP process conduct surveys, make recommendation, treat nuisance, invasive and/or noxious vegetation, submit required reports, and perform other services as requested.
 - a. Provide services, within terms of the contract, as requested by the respective LMD SCs.
 - b. Comply with all state and federal laws, regulations, permits, conditions, requirements, and Thurston County IPM Policy related to these projects, including posting affected parcels.
 - c. Use digital ArcGIS maps and shapefiles provided by Thurston County, LMD SC, or as an optional method in contract, done by contractor and coordinated with LMD SC. Use high accuracy GPS equipment to treat areas during product application and provide documentation of treated areas.
 - d. Post and remove shoreline notifications to all affected parcels unless otherwise arranged with LMD SCs. LMDs will have the option to remove notification signs.
 - e. Harvest vegetation, in selected and agreed upon areas, and/or apply the selected herbicide in a manner that will target invasive, noxious and nuisance surface and/or submerged vegetation following polygons of a map and complete treatment in the entire area indicated, discussed, and agreed to. Maps may be provided with work orders or by contractors in direct coordination with LMD SCs to indicate which portions of the area to treat and which to leave untreated.
 - f. Ensure all required reports, to include pre- and post-treatment reports, are submitted to Washington Department of Ecology, Thurston County LMD POC (EH_LMD@co.thurston.wa.us) and LMD SCs.
 - g. Ensure Washington State Pesticide Application (WSDA) Records or similarly developed forms with all applicable information to meet WSDA requirements are completed on day of treatment and forwarded to Thurston County LMD POC (EH_LMD@co.thurston.wa.us) and LMD SCs within seven days. Version three is the WSDA version normally used when treating multiple areas on a waterbody. These forms can be found at [Recordkeeping | Washington State Department of Agriculture](#).
 - h. Provide technical assistance and research, within the terms of the contract, as requested by LMD SCs.
 - i. Conduct lake surveys and provide written documentation, treatment area maps, shapefiles, and recommendations to LMD SCs as requested. Recommendations may be done in-person or virtual depending on LMD SC request.
 - j. Maintain contact with LMD SC to report issues or problems and to provide expertise in project planning.
 - k. Meet with LMD SC at the end of the season to conduct a post lake survey and evaluate effectiveness of treatments and plan the following years project as requested by LMD SC.
 - l. Submit a proposed scope of treatment, schedule, and price for the effort, upon receipt of a work order for treatment, provide sufficient detail to include estimated quantities for product, equipment, and labor at the pre-negotiated rates.

- m. Perform the requested service upon receipt of an email from the LMD SC authorizing the treatment to proceed.
 - n. Begin the specified work within a maximum of 14 days of receipt of the authorization to proceed issued by the LMD SC, in coordination with Thurston County. Complete the first treatment within 21 days. If subsequent treatments are authorized and scheduled complete them as specified in the work order.
 - o. Obtain a permit from the Washington Department of Fish and Wildlife, Region 6, Lands Program Manager, Habitat Management Program to use the public boat ramps for the duration of the project.
 - p. Maintain liability insurance, including pollution liability coverage, as set forth in the professional services contract for the duration of the contract.
 - q. Email current certificate of liability insurance each November to the County staff at EH_LMD@co.thurston.wa.us covering the next year.
2. Phosphorus Management Contract - Selected through the RFP process to conduct surveys, perform testing, make recommendation, neutralize phosphorus in both the water column and the sediment, submit required reports and perform other services as requested.
- a. Provide services within the contract terms, as requested by the respective LMD SCs.
 - b. Comply with all state and federal laws, regulations, permits, conditions, requirements, the lake Integrated Phosphorus Management Plan and Thurston County IPM Policy related to these projects, including posting affected parcels.
 - c. Use digital ArcGIS maps and shapefiles provided by Thurston County, LMD SC, or as an optional method in contract, done by contractor and coordinated with LMD SC. Use high accuracy GPS equipment to treat areas during product application and provide documentation of treated areas.
 - d. Post and remove shoreline notifications to all affected parcels unless otherwise arranged with LMD SCs. LMDs will have the option to remove notification signs.
 - e. Apply phosphorus sequestration products, in selected and agreed upon areas, following polygons of a map and complete treatment in the entire area indicated, discussed, and agreed to. Maps may be provided with work orders or by contractors in direct coordination with LMD SCs to indicate which portions of the area to treat and which to leave untreated.
 - f. Ensure services as delineated in Aquatic Vegetation Contract, paragraph 1 f through q above, are also completed.
3. LMD Administration Contract
- a. Provide services as defined by the respective LMD SCs.
 - b. Select the best qualified contractor through the RFP process to assist LMD SCs in administering specified LMD tasks.

VI. Tasks

A. Technical Assistance/Emerging Issues – LMDs should:

- 1. Reach out to other governmental, non-profit or private organizations; or

2. Include consulting/technical services in a contract with private sources. The latter could be included in an aquatic weed management/treatment contract or other contract with companies having experts in a field/area of interest required by the respective LMD.

B. Technical Research – LMDs can:

1. Conduct their own research.
2. Reach out to other governmental, non-profit, or private organizations.
3. Open a contract for services. Refer to procedures for contracting below.

C. Steering Committee Training

1. Open Public Meetings Act (OPMA [RCW 42.30](#)) —Required within 90 days of election/appointment and every four years thereafter.
 - a. Step 1 - Read [RCW 42.30](#).
 - b. Step 2 - Complete online training at: <https://www.atg.wa.gov/open-government-training-act-elearning>.
 - c. Step 3 - Certify that training was completed by filling out the Certificate of Training form in the Appendix.
 - d. Step 4 - Submit certificate to the LMD SC Secretary/Recorder for filing.
 - e. Step 5 – LMD SC Secretary/Recorder will send a digital copy of certificates for each LMD SC member to the staff POC at EH_LMD@co.thurston.wa.us).
2. Training video for Open Public Records Act [RCW 42.56](#); and training video for Records Retention/Management Act Training [RCW 40.14](#).
 - a. [atg.wa.gov/open-government-training](https://www.atg.wa.gov/open-government-training) provides the Washington State online training video for the Open Public Meetings Act (OPMA) [RCW 42.30](#). These lessons provide the training information SC members may need to complete. All SC members will need to complete, at a minimum lesson #2 below.
 - b. [Lesson #2](#)
 - c. [Lesson #3](#)
 - d. [Lesson #4](#)
 - e. [Lesson #5](#)
 - 1) These online resource videos will take approximately two hours to view.
 - 2) Additional Training Information: This link: mrsc.org/explore-topics/legal/open-government/open-public-meetings-act/open-public-meetings-act-basics provides additional information on the OPMA with links to specific references.

Public Records Act ([RCW 42.56](#))

- a. Public Records Officer (PRO)
 - 1) Each LMD will designate an SC member as the LMDs Public Records Officer (PRO) under [RCW 42.56.152](#).
 - 2) The PRO will be required to complete training in accordance with [RCW 42.56](#) and execute a certificate of training that will be retained by the LMD with a copy forwarded to EH_LMD@co.thurston.wa.us.
- b. Public Records Request
 - 1) All public records requests pertaining to an LMD will be submitted through the County public records portal at: <https://www.publicrecords.info>.
 - a) All requests for LMD records generated prior to 1 January 2024 will be handled by the County.
 - b) All requests for LMD financial or contracting information will be handled by the County regardless of when the documents and information was generated.
 - c) All requests for LMD records after 1 January 2024, except for a and b above will be forwarded to the LMD Public Records Officer (PRO) for action.
 - c. The County will refer all other LMD records requests to the appropriate LMD website to obtain requested information (e.g., lake survey data, meeting agendas, minutes, meeting presentation information, etc.).
 - 1) If that does not satisfy the requester, the County will submit the request to the designated LMD PRO.
 - 2) The LMD PRO will search LMD records and provide whatever information is available, to the County public records officer to forward to the requesting individual.
 - 3) LMDs will develop and maintain a website where all LMD documentation is available to the public. This will include, but is not limited to meeting agendas, meeting minutes, contracts, lake surveys, studies, etc. Any public requests for information will refer requester to the website.
3. Preservation and Destruction of Public Records Training [RCW 40.14](#)
 - a. The same SC member designated as the LMD Public Records Officer in accordance with [RCW 42.56](#) will also complete training and execute a certificate of training that will be retained by the LMD with a copy forwarded to EH_LMD@co.thurston.wa.us.
 - b. In accordance with [RCW 40.14.030](#) should the LMD be dissolved it will transfer all available documents to the State archives. All public records, not required in the current operation of the office where they are made or kept, and all records of every agency, commission, committee, or any other activity of state government which may be abolished or discontinued, shall be transferred to the State archives so that the valuable historical records of the state may be centralized, made more widely available, and insured permanent preservation: PROVIDED, that this section shall have no application to public records approved for destruction under the subsequent provisions of this chapter. The County will assist with this transfer.

D. Budget Management

1. Develop work plan and budget. May be a consolidated plan.
2. Complete annually (July-August), usually done by LMD SC in conjunction with regularly scheduled meetings as part of agenda (action items, projects, review of previous tasks, after-action-reviews [successes and failures]). NOTE: The due date for this budget and work plan varies slightly from year-to-year based on the County budget cycle. That budget cycle with specific due dates will be provided to LMDs by EH when published by County financial services.
3. Identify LMD member educational needs and methods to answer those needs (flyers, YouTube, social media, newsletters, scheduled in-person or online classes, etc.).
4. Conduct or have contractors conduct lake surveys to identify submersed invasive and nuisance aquatic vegetation issues; floating vegetation issues (lilies); terrestrial noxious weed issues (Yellow Flag Iris, Purple Loosestrife, knotweed, etc.).
5. Identify methods to address problem areas (education, mechanical control, weed barriers, chemical treatment, coordination with County noxious weed, etc.). Do this during LMD meetings or through sub-committee reports back to SC at regularly scheduled meetings.
6. Prioritize work plan needs.
 - Step 1: Identify and prioritize problems that require resolution (needs vs. wants). This is an ongoing and evolving step.
 - Step 2: Identify methods (best practices) to address problems.
 - Step 3: Research costs (as close as you can – experience and historical data will get you in the ballpark) associated with each identified problem. Plan on budgeting 10 percent more than you expect to need – making budget amendments costs you time and money.
 - Step 4: Prioritize your needs in column 1 and their expected costs in column 2. What is most important first. You might not get past 1 or 2.
 - Step 5: Do steps 1 through 4 first, then look at your budget and available funds. Column 3 is your annual revenue (budget).
 - Step 6: County POC will brief budget to BoCC during department budget presentations.
 - Step 8: County POC, in conjunction with departments budget deliberations, schedules all LMDs (collectively) with BoCC through Clerk of the Board or normal budget process for briefing – normally October-November timeframe. LMDs will be invited to attend and participate, if requested by BoCC.
 - Step 9: BoCC approves budget with or without changes.
 - Step 10: Financial Services inputs budget.
 - Step 11: LMDs execute work plan.
7. Budget Amendments – (twice per year in June and November) If LMD budget was insufficient to cover expenses (primarily professional services) and they have additional funds that can be used then they will need to submit a budget amendment to move the funds or make them available. This type of budget amendment can be done twice per year but is usually done for

LMDs during the mid-year budget cycle. If they don't use funds that are in their budget, and they need to move them forward to the next year, they will need to do a budget amendment. That type of budget amendment is done at the same time the BoCC is briefed on their annual budget each year.

NOTE: The due date for this budget and work plan varies slightly from year-to-year based on the County budget cycle. That budget cycle with specific due dates will be provided to LMDs by EH when published by County financial services.

Step 1: Identify budget shortfall.

Step 2: Determine if sufficient funds are available in another budget line to move and ensure it is what is needed.

Step 3: Obtain SC approval (at a regular meeting or a special meeting that has been properly noticed) for the budget amendment.

Step 4: County POC will prepare an appropriate budget amendment form and submit it to financial services. These amendments are normally made in (June – mid-year budget amendment) and all departments/entities are done during the same BoCC session.

Step 5: County POC schedules with Clerk of the Board for presentation to BoCC.

Step 6: BoCC approves/denies amendment.

Step 7: If approved financial services make adjustment to LMD budget and funds become available for the purpose requested by the LMD.

NOTE: An LMD cannot end a fiscal year with a negative fund balance. During a fiscal year, the LMD can run negative fund balance within its approved budget during the year. The fund must be monitored. Expenses may need to be reduced if the fund is projected to end in a negative fund balance.

8. Assessment Rate Increase – (Annually – Jun-Nov). Can be done once a year, usually 0-5% increase or can be a decrease depending on wording in LMD forming resolution. If SC does not vote to increase or decrease rates and charges, there is no need for this process. Recurring rate increases can be incorporated into LMD forming resolution (1-5% or more). If they are already in resolution, the rate increases will be automatic and will not require this process each year.

Step 1: (June-August) LMD SC votes to increase or decrease rates and charges. SC also identifies any parcels where rates and charges will be increased/decreased due to changes in parcel classification (e.g., parcel was previously undeveloped, but was developed and rates/charges will increase) where owner will be assessed at a higher or lower level than the previous year or new parcels are added to the boundaries of the LMD (e.g., expansion of HOA). Note: These changes will not be made until the LMD is renewed. Changes to RCW 36.61 or processes put in place by the Thurston County District Attorney's office may ultimately provide a mechanism to allow changes in LMD boundaries/parcel development to be included during this process.

Step 2: (August) SC includes vote results in meeting minutes and submits to County POC who schedules a briefing to BoCC.

Step 3: BoCC directs Clerk of the Board to schedule a public hearing. This should be coordinated between all LMDs, so all rates and charges for public hearing/work

sessions/board decision briefing are consolidated. POC submits staff actions as required to accomplish this.

- Step 4: (Aug-Sep) Public Hearing scheduled – Clerk of the Board places notice of hearing in publication of record (The Olympian). Cost charged to LMDs admin rate, divided equally amongst those LMDs that requested increase/decrease.
- Step 5: (Sep-Oct) Public Hearing – Board may vote to approve Rates and Charges Resolutions immediately following the public hearing, request a follow-up work session or defer the decision to a follow-up commissioner meeting.
- Step 6: (Oct) Once approved and resolution signed a copy is sent to County treasurer. LMDs include a copy of the resolution with their assessment management input through the POC to the County treasurer by November of each year. Assessment Management to be discussed below.

E. Invoice Processing Professional Services:

Invoices for professional services received by POC are sent to LMD SC for review and sent back to County POC for processing. LMD SCs will request contractors/vendors invoices for professional services be emailed and/or mailed to the LMD SC and directly to County POC at EH_LMD@co.thurston.wa.us and/or mailed to:

Thurston County Public Health & Social Services
Environmental Health Division
3000 Pacific Ave SE
Olympia, WA 98501
Phone: 360-867-2626
www.thurstonCountywa.gov

- Step 1: Receive invoice(s) and one member of SC sign off on invoice(s). If this is the first time the contractor/vendor has performed services for the LMD they will need to complete the Thurston County Auditor-Financial Services Vendor Information Account Form (see Appendix) and submit the form along with their invoice. NOTE: This form only needs to be completed the first time a contractor/vendor submits an invoice. The Auditors office will add that contractor/vendor to their vendor list for future reimbursement.
- Step 2: Forward invoice(s)/form(s) to County POC for approval/processing.
- Step 3: County POC processes invoice(s) to County treasurer for payment.
- Step 4: Financial Services updates MUNIS/Daily Journal Report to reflect expenditure of funds.

F. Invoice for Expenditure of Personal Funds

Such expenses may include receipts for office supplies, annual meeting expenditures, virtual meeting platform, website expenses, meeting facilities, and other miscellaneous expenses incurred by committee members. These expenses must be approved by majority vote of the Steering Committee and recorded in the meeting minutes.

Step 1: Requires Steering Committee member to attach receipts (copies okay) and fill out County form for non-employee expenditure reimbursement request (see Appendix). Only the following portions of this form are required to be completed:

Page 1 –

Step 1: Check New Account.

Step 2: Under Legal Name of Vendor enter your full name, under Mailing Address – enter yours.

Step 3: You can check direct deposit or check in US Mail – direct deposit is preferred option.

Step 4: If you checked direct deposit fill out and sign at bottom – Title would be LMD Steering Committee Member.

Page 2 – W-9 Form

Line 1: Enter your legal name as filed with IRS.

Line 3: Check individual or sole proprietor.

Line 5 & 6: Enter your address, city, state and zip (should be the same as you entered on Page #1).

Line 7: Enter your social security number.

Line 8: Sign and date form.

If this is the first time the LMD SC member has requested reimbursement of expenses they will also need to complete the form identified in Paragraph E (Invoice for Processing Professional Service), Step 1 above.

Step 2: One member of SC other than person receiving payment should sign off on invoice(s) or County form if personal funds expended.

Step 3: Forward invoice(s)/form(s) to County POC for processing.

Step 4: County POC processes invoice(s) to County treasurer for payment.

Step 5: Financial Services updates MUNIS/Daily Journal Report to reflect expenditure of funds.

G. Monthly /Daily Journal Reports

These are standard County budget reports. The County POC will need to do a query on the County system to obtain copies for the LMDs. Currently LMDs receive monthly reports (budget report), but frequency may need to be only quarterly. This would reduce costs to respective LMDs charged against LMDs respective admin rate. Daily Journal Reports itemize every specific expenditure of LMD funds, by the day they were charged against the fund, where budget line-item level of detail for monthly expenditures showing original budget, revised budget, year-to-date expenditures, month-to-date expenditures, and available budget by budget line-item. It is not time consuming to query the system, run the report and email it to LMDs. A single point of contact for each LMD to receive information from POC would reduce cost and avoid confusion. That designated LMD POC could then forward information to the appropriate LMD committee members.

Step 1: LMDs coordinate with County POC on frequency they wish to receive monthly and/or Daily Journal Reports. Daily Journal Reports LMDs should request the timeframe for the report (e.g., 1 January – 31 March).

Step 2: County staff runs query and distributes reports to requesting LMD.

Step 3: Discrepancies on reports need be to be addressed through County POC at EH_LMD@co.thurston.wa.us.

H. Monthly Cost Accounting Management System (CAMS) Reports

The Cost Accounting Management System (CAMS) Timecard Audit Trail is an employee timecard showing hours worked on any specific date. With the system we are moving to this may not be a report that is needed. If LMDs see expenditure of funds budget line items 51000 (Salaries), then they may want to request a report to determine which County employee has been charging their fund. If LMD is charged FTE a CAMS report will be provided showing the details as to how these charges were incurred (individual, date, hours charged, etc.).

Step 1: LMDs notify County POC and request a CAMS report for a specific period.

Step 2: County POC runs query and distributes report to requesting LMD.

I. Litigation

Any litigation against a Lake Management District or Lake Management District Steering Committee member will be defended by the County Attorney's office.

J. Assessment Management

Annually (Sep-Nov) This is the process of validating LMD boundaries, parcels, rates, and charges. The file created through this process is provided to the County treasurer immediately following BOCC approval. This normally occurs following final budget decisions in December of each year so parcel assessments can be updated for property tax purposes. This process is required regardless of whether LMD had any rates and charge increases.

Step 1: (Aug) County POC utilizes the IT Program built for this purpose to generate a file for all parcels within each LMD boundary and provides that spreadsheet to LMDs for review/updating.

Step 2: LMDs review file to:

- a. Validate all parcels in the file are within LMD boundaries.
- b. Identify any parcel changes, make the changes and note changes on errata sheet.
- c. Identify any rate changes (e.g., sometimes properties that are undeveloped become developed and their rate changes). Make these changes to the file and note changes on an errata sheet. These should be the same parcels documented and briefed to the BoCC during the rate increase public hearing process.

Step 3: If rates and charges were increased or decreased every parcel will need to be adjusted to reflect that change. Make note of changes on an errata sheet and provide a copy of the BoCC Resolution authorizing the rate increase along with the completed file to the POC.

Step 4: Submit file to POC for input to the IT Program designed for this purpose.

Step 5: POC submits delimited file to County treasurer.

K. Contract Management

There are several different types of contracts. Refer to current procurement policy main elements (See Reference I). Each has a different process. County POC/Procurement will need to assist LMDs with this. Mailing service does not require a contract because of its small dollar amount, however only companies on the County small works roster are eligible to provide these services. If the contractor/vendor is not on the County small works roster you will need to obtain at least three bids, if possible, and provide a copy of those bids when submitting your invoice for services. There are some projects around lakes where only one or two contractors/vendors have the equipment to perform the work and obtaining three bids is not possible (e.g., weed harvesting). If that is the case, simply provide a written narrative to that effect along with any bids you did receive. Most lily contracts will be <\$10,000. Lily treatment likewise is normally below the dollar threshold requiring the formal contracting process. Most aquatic vegetation and phosphorus management contracts will be >\$50,000 but could be lower. Just because you enter a contract for >\$50,000 does not mean you need to spend that amount. Aquatic vegetation contracts usually have expenditures between \$40,000 and 65,000. Phosphorus management contracts are usually much higher. 2023 Aquatic vegetation contract costs were expected to be approximately \$1,800 per acre. It will depend on the chemical used and the area treated. All contracts, except sole source follow the same basic process.

L. Contract Critical Path

Contracts that require multi-agency approval should have a critical path schedule developed by the POC in coordination with the LMDs. Many of the tasks below would be included in this schedule.

- Step 1: LMD SC collaborate and develop RFP for contracts that will involve more than one LMD. Contracts involving only one LMD would not require LMD to LMD coordination.
- Step 2: LMD SC(s) Review and approve RFP.
- Step 3: Forward RFP to County POC for coordination with County procurement.
- Step 3: County Releases RFP and sends out public notification in local paper of record. Costs to be equally split between LMDs named in the contract.
- Step 4: Procurement/County POC receive intents to Bid and notify applicable LMDs.
- Step 5: Procurement/County POC receive bidder questions and coordinates response with applicable LMDs.
- Step 6: Procurement/County POC responds to bidder questions.
- Step 7: Procurement/County POC receive proposals.
- Step 8: Procurement/County POC and LMDs collaborate on development of evaluation criteria.
- Step 9: Procurement/County POC form evaluation committee. At least one member of each LMD named in the contract will be on the evaluation committee.
- Step 10: Procurement/County POC and LMD representatives evaluate proposals.
- Step 11: Procurement/County POC Announce successful bidder.
- Step 12: Procurement/County POC brief unsuccessful bidders.

- Step 13: Procurement/County POC finalize contract.
- Step 14: Department Director or BoCC, depending on size (value) approve contract and provide copies to applicable LMDs.
- Step 15: Applicable LMD representatives meet after contracts have been executed to evaluate contractor performance. Provide County POC results of that evaluation. This would normally be done a month or more after contract completion so efficacy of treatment can be evaluated.
- Step 16: Procurement/County POC if multi-year contract solicits updated pricing (if applicable) and Insurance form from contractor. Multi-year contracts requiring annual renewal should be avoided.
- Step 17: Procurement/County POC issue contract extension, only if multi-year renewable contract issued.
- Step 18: LMD consults with contractor on work requirements. Contractors (aquatic or phosphorus management) may conduct survey/required testing and provide LMD with recommendations. This needs to be specified in RFP and subsequently contract and work order issued.
- Step 19: LMD develops work order and provides a copy to POC for review and comment if desired. LMD then issues work order.
- Step 20: LMD provides necessary/agreed on contractor support (e.g., retrieval of notification signs, etc.) and oversight. In the case of lake weed or phosphorus treatment, the contractor will be required to notify LMD representative at least 48 hours prior to execution of contract and follow-up with any changes to date/time.
- Step 21: LMD conducts a post treatment evaluation of contract performance that wraps back into Step 15 above.

M. Contract Execution.

There are several different types of contracts (e.g., aquatic vegetation treatment, aquatic vegetation harvesting, floating vegetation [lily] treatment, terrestrial noxious weed treatment (Yellow Flag Iris, Purple Loosestrife, knotweed, Narrow Leaf Cattail, etc.), phosphorus management, and mailing services. There are many similarities. The primary steps for each will be discussed below.

N. Aquatic Vegetation Treatment.

Once LMD has established the need to treat aquatic vegetation by conducting the requisite lake surveys and following all guidance in accordance with references e, f and m on page 4, proceed as follows:

- Step 1: Have an aquatic vegetation contract ready.
- Step 2: Determine impacted areas and identify treatment areas, with map showing treatment polygons, type(s) of vegetation requiring treatment, density of vegetation, acreage to be treated and average depth for each area. This can be accomplished by LMD survey committee, the contractor or jointly.

Step 3: If surveys are done by contractor:

- a. Have contractor provide recommendation to survey committee or SC, virtually, in person or by email.
- b. That recommendation will identify specific areas (maps will be provided) impacted by either noxious/invasive or nuisance aquatic vegetation, the specific type of vegetation, approximate density of that vegetation in each area, acreage of each recommended treatment area with average depth and their recommendation as to which herbicide to use to control the vegetation most effectively.

If surveys are done by LMD survey committee:

- a. Survey committee will provide recommendation to the SC, virtually, in person or by email.
- b. That recommendation will include all the elements detailed above for the contractor. Survey committee may wish to consult with the contractor ahead of time and may even request the contractor come out to the lake to conduct a joint survey to verify survey committee findings and recommendations. The contractor could, at the same time, if the survey committee does not have the technical experience, equipment, or software (ArcGIS) to do so, plot the treatment areas, develop polygons and provide a treatment area map to the survey committee for presentation to the SC. The survey committee may even request the contractor be present and participate in that presentation virtually or in person.

Step 4: Once it is determined that a treatment will be conducted consult with the contractor to determine when they are available and schedule the treatment.

Step 5: This step may happen before the briefing of the SC. As soon as you have confirmation on when the treatment will be conducted or are certain a treatment will be needed within the next 42 days send out the treatment notification cards to all impacted shoreline parcel owners including communities and governmental entities with shoreline parcels (e.g., HOAs, DFW Boat Launch, city and/or County parks, etc.). These notification cards are required to be delivered 10-42 days prior to any treatment, before the first treatment of each year. If the notice explains the application schedule for the entire treatment season and there is no deviation from that schedule, Ecology requires no further notice for the rest of the treatment season. See a sample notification card (see Appendix).

Step 6: Once the notification card/letter is sent provide a copy along with the date of distribution, and a list of addresses that the notice was sent to, no later than one business day following public distribution to Ecology to apamprepostreat@ecy.wa.gov and cc EH_LMD@co.thurston.wa.us and the contractor. A copy of the notice, including the date of distribution must also be emailed to the Department of Natural Resources (DNR) at dnrreais@dnr.wa.gov no later than one business day following public distribution.

Step 7: Once the notification is sent the contractor has 45 days in accordance with reference f to start the treatment.

- Step 8: Require contractor to notify the LMD POC (Survey Committee Chair or other designated person) of the specific date(s)/time(s) contractor will arrive at the lake to conduct the treatment. Depending on the treatment it may take more than one day or may require additional treatments 2-3 weeks apart. Ensure the contractor provides that information.
- Step 9: The contractor is required to post a treatment notification sign no more than 48 hours prior to treatment and no later than the day of treatment on each impacted property and each shoreline Public Access Area in accordance with reference F (page 4). The contractor will usually post the signs the morning of the treatment.
- Step 10: Contractor must send a pre-treatment report (email) to Ecology at apampreposttreat@ecy.wa.gov each week that treatment occurs. Ecology must receive the form no later than 8:00am on each Monday and contractor must cc the LMD POC and EH_LMD@co.thurston.wa.us.
- Step 11: The contractor performs the treatment in accordance with treatment polygons.
- Step 12: Contractor sends a post-treatment report (email) to Ecology at apampreposttreat@ecy.wa.gov and cc's the LMD POC and EH_LMD@co.thurston.wa.us.
- Step 13: Notification signs must remain posted on all impacted properties until the end of water use restriction (usually 24-48 hours depending on herbicide used – refer to notification sign for duration) following treatment then either the contractor or LMD volunteers need to remove the signs to prevent unnecessary debris (paper) from littering the shoreline. The LMD Work Order will state whether the LMD is requesting the contractor do this or LMD volunteers will do this. NOTE: There is a cost to have the contractor do this.
- Step 14: Contractor submits WSDA required treatment application record within 7 days of treatment to SC POC and cc's EH_LMD@co.thurston.wa.us. This process is required following each application. As noted above some herbicides require multiple applications 2-3 weeks apart.
- Step 15: Contractor submits invoice for work performed to SC POC.
- Step 16: SC POC reviews invoice, signs off on it verifying work was performed and sends to SC Budget and EH_LMD@co.thurston.wa.us for payment. NOTE: No invoice will be processed until step 14 above is completed.
- Step 17: SC Survey Committee conduct regularly scheduled surveys. Depending on herbicide used impact on targeted aquatic vegetation may take weeks (3-6) to see results.
- Step 18: SC Survey Committee and/or contractor will conduct a weed survey at the conclusion of the aquatic vegetation growth cycle to 1) determine the efficacy of any treatment and 2) to inform the SC on potential need to conduct aquatic vegetation treatment next year. This information provides valuable information for budget formation and work plan development.
- Step 19: SC Budget Chair tracks invoice process/payment until completed. Step 20: By December 31 of each year, the Permittee (Department of Health & Human Services [DHSS] or the designated POC (EH_LMD@co.thurston.wa.us)) must submit its Annual

Treatment and Monitoring Report electronically through Ecology's online data management system (Secure Access Washington at <https://secureaccess.wa.gov>). A signed and dated copy of the report must be mailed to:

Department of Ecology
Water Quality Program
Attn: Aquatic Pesticide Permit Manager
P.O. Box 47600
Olympia, WA 98504-7600

This report is required whether a treatment or monitoring occurred. The report must include waterbody name, chemicals used, amount of active ingredient applied in pounds, acreage treated, monitoring results, and the plant species targeted.

O. Aquatic Vegetation Harvesting.

1. Formal RFP contract process is not required unless expected costs exceed \$10,000. (NOTE: harvesting is expensive. In 2023 cost estimates were \$2,000+ per acre.)
2. If costs are expected to exceed \$10,000, an RFP and Contract process is required. However, depending on the extent of the harvesting, you might consider a sole source contract, as there are a limited number of local harvesters available.
3. If the area to be harvested is large enough solicit bids from California and Eastern WA. Harvesting can be accomplished in most areas of the lake including littoral areas and conservation areas, where herbicides are not allowed by the APAM permit.
4. The standard harvesting equipment can remove vegetation from 1 ft to a maximum of 6 ft from the surface. It should be noted that the harvester will not harvest closer than 1 ft off the bottom. Therefore, shallow area harvesting must be evaluated for cost/effect before proceeding. For example, if the depth is 4 ft deep in a channel or cove, the harvester will only remove 2 – 3 ft of vegetation.

The steps necessary to conduct vegetation harvesting are:

Step 1: During regular lake surveys make note of the location and density levels of the vegetation as well as the depth on survey documentation.

Step 2: If the area to be harvested exceeds \$10,000 the RFP/Contract procedure needs to be completed which may delay work until the following year.

Step 3(A): If the survey is done by the contractor: See comments under Aquatic Vegetation Treatment. It is recommended that the LMD Survey Committee accompany the contractor on the survey to understand and make recommendations on areas to be harvested. Note that the contractor doing this survey is the same contractor as the Aquatic Vegetation Treatment contractor. However, this contractor will in most cases not be the contractor doing the harvesting.

Step 3(B): If the survey is done by the LMD Survey Committee, see comments under Aquatic Vegetation Treatment.

Step 4: Consult the SC to gain approval to proceed with the harvesting.

- Step 5: Once it is determined that harvesting will be conducted, contact the County POC to have a contract issued to the contractor for the area to be harvested. At the same time, consult with the contractor to determine when they are available, and schedule the treatment.
- Step 6: No posting or notifications for the harvesting are required. However, depending on the area to be harvested the LMD may want to inform the lakefront owners in the areas to move their boats to make it easier for the harvester to do a good job. This might be in narrow channels where boats and equipment may extend past the end of the docks.
- Step 7: Require the contractor to notify the LMD POC (EH_LMD@co.thurston.wa.us) and the Survey Committee Chair or other designated person of the specific dates(s)/time(s) they will arrive at the lake to conduct the harvesting.
- Step 8: The contractor performs the harvesting in accordance with the harvesting polygons and notifies the LMD Survey Committee when the work is complete and ready for inspection.
- Step 9: The LMD Survey Committee inspects the areas within the polygons provided to make sure that at least 90% efficacy has been accomplished. This also includes the cleanup of floating debris released by the harvesting process. If the Committee does not feel the harvesting meets expectations, they work with the contractor to rectify the deficiency prior to the contractor leaving the lake. This will mean someone from your lake survey committee or SC will need to be available to conduct this inspection.
- Step 10: No formal report is required to be sent to Ecology because herbicides were not used, however, end of year reporting to County should include the total tons of vegetation removed from the lake. This information should be included in the contractor's invoice for payment. The contractor will provide that information within seven days of harvesting.
- Step 11: The Survey Committee will notify both the contractor and the County POC at EH_LMD@co.thurston.wa.us that the work is complete. Instruct the contractor to send his invoice to the POC at EH_LMD@co.thurston.wa.us with a copy to the Survey Committee.
- Step 12: The Survey Committee will review the invoice for accuracy and if complete/correct, endorse the invoice indicating ok to pay and forward a copy to the LMD Budget Chair and the LMD POC at EH_LMD@co.thurston.wa.us.
- Step 13: Forward a copy of the documents to the LMD Chair to be included with the meeting material for the next Steering Committee Meeting. Also save a copy of the documents in the appropriate SC document storage platform.

P. Floating Vegetation (lily) Treatment

A formal RFP contract process is not required unless expected costs are above \$10,000. The steps necessary to conduct floating vegetation treatment are:

- Step 1: During regular lake surveys make note of the location and density levels of floating vegetation on your survey documentation.
- Step 2: When invasive floating vegetation (e.g., Fragrant Water Lily) is identified during surveys it can be targeted for removal. There are several methods used for floating vegetation removal:
 - a. Manual – Least impactful to environment and best method for small, isolated clumps of plants. Refer to Lake Lawrence YouTube Channel (<https://youtu.be/ms-MfnAhCI8U>) Usually Manual Control of Lily's) for how to remove Fragrant Water Lily. Requires education of shoreline parcel owners/HOAs and may require volunteers willing to assist elder or disabled parcel owners to remove plants.
 - b. Harvesting – Used by both Long and Lawrence Lakes for several years to control large areas of floating vegetation. Expensive and ended up spreading lily fragments all over the lake. If harvesting is used ensure harvester is equipped with equipment to properly collect all lily fragments cut. This method may be practical for limited use in concentrated/isolated areas.
 - c. Herbicides – Most effective method for larger clumps/areas of floating vegetation.
- Step 3: When the survey committee determines that 2b or c above are necessary an estimate of cost needs to be obtained. If greater than \$10,000 start the RFP/Contract process. This may mean a one-year delay in removal of vegetation to get a contract in place. If less than \$10,000 proceed to the next step.
- Step 4: To obtain an estimate of cost map floating vegetation like how aquatic vegetation is documented during surveys. The difference is floating vegetation density is measured in acres or portions of acres with specific (GPS) locations around the lake. Take this information and contact as many contractors as possible that perform this type of work and obtain an estimate of work. Keep detailed records on which contractors are contacted and the bids they provide. Obtain firm bids.
- Step 5: Provide bid information and treatment details to SC to obtain approval.
- Step 6: Notify EH_LMD@co.thurston.wa.us of LMD decision and request confirmation that proper process was followed.
- Step 7: Select a contractor and complete a Work Order detailing work to be performed and send to contractor and cc EH_LMD@co.thurston.wa.us.
- Step 8: If harvesting is the selected method no herbicide treatment notification card/letter to parcel owners is required. If herbicide is the recommended treatment steps 5 through 16 under aquatic vegetation treatment will need to be completed
- Step 9: SC Survey Committee conduct regularly scheduled surveys. Depending on herbicide used impact on targeted vegetation may take weeks (3-6) to see results.
- Step 10: SC Survey Committee and/or contractor will conduct a survey at the conclusion of the vegetation growth cycle to 1) determine the efficacy of any treatment and 2) to

inform the SC on potential need to conduct additional vegetation treatment next year. This information provides valuable information for budget formation and work plan development.

Step 11: SC Budget Chair tracks invoice process/payment until completed.

Q. Terrestrial Noxious Weed Treatment.

Terrestrial noxious weed control is under the purview of the County Noxious Weed Department. All Class A through C noxious weeds identified as such by the State and County are listed in the County Noxious Weed list: thurstoncountywa.gov/departments/public-works/noxious-weeds/noxious-weeds-list-0

Step 1: During routine lake surveys identify and document locations (GPS coordinates are best) of any noxious weeds. The most common shoreline noxious weeds in our area are Knotweed, Yellow Flag Iris, Purple Loosestrife and Parrot Feather. If you are not sure what a particular plant is take detailed photographs and/or collect plant samples and send or take them to the Thurston County Noxious Weed Department for identification and recommended action.

Step 2: Thurston County Noxious Weed will make the determination if control is necessary and what type of control to use. They will notify LMD of the control method they intend to take, if any. If shoreline parcels are to be treated with herbicides, they are required to follow the same procedures identified above for aquatic vegetation treatment to include, but not limited to, notification cards, posting signs, etc. They are not required and will not provide the SC with treatment reports, etc., unless the SC partners with them to hire a contractor to perform the treatment.

Step 3: Survey Committee POC should follow up with the Noxious Weed Department until a specific response on action to take is provided. There may be insufficient density of plants to warrant any action.

Step 4: Survey Committee may address any noxious weed issues by educating residents and providing manual methods to remove plants. Manual methods are always the preferred method if possible. The Lake Lawrence YouTube Channel has numerous videos on how to identify the most common noxious plants and the proper method to manually remove them. A couple of those are:

- a. How to identify and control Purple Loosestrife: <https://youtu.be/43eu1t8D-qc>
- b. How to identify and control Yellow Flag Iris: https://youtu.be/spE_BfHvSG4

R. Algae Control Contract

To control Filamentous algae a new prescription must be obtained. The treatment methods are much like aquatic vegetation control. Once a new Prescription is obtained through the Pest and Vegetation Management Advisory Committee (PVMAC) and an RFP is approved and issued a contract can be written. This section will be completed when one of the LMDs decides to move forward with this program.

S. Mailing Services.

A contract is not required unless expected costs are above \$10,000. If the contractor/vendor is not on the County small works list the LMD will obtain three bids for services, at least initially, to ensure cost/performance metrics are acceptable to the committee.

T. Annual Reporting

Annually (Jul/Aug) LMD SC writes and disseminates Annual Budget and Work Plan (annual report/budget) to County POC, LMD members, County Commissioners, Storm and Surface Water Utility (SSWU) manager and PVMAC. Annual Work Plan is required to identify actions taken, educational activities conducted, project status, aquatic weed treatment assessment, etc. (see examples at Appendix). The Annual Work Plan satisfies the requirement for SSWU storm water reduction fee. Annual Budget and Work Plan is normally written, staffed amongst LMD Steering Committee leadership, then entire SC, then approved by SC at a regularly scheduled LMD meeting. A copy should be posted to the LMD website.

U. GIS/GeoData

LMD, at no cost, can access GeoData themselves and download mailing lists, maps and other information by logging on to the GeoData Center at:

1. <https://www.thurstonCountywa.gov/departments/geodata-center>.
2. At this site see a selection menu to obtain various documents, maps, etc.
3. If the LMD has a technical request that requires analysis/research or maps printed submit that request to EH.LMD@co.thurston.wa.us. EH will work with GEODATA to determine the timeline for working the request. GEODATA will provide an estimate of the cost for the service and if approved by the LMD perform the work. GEODATA will bill the respective LMD directly for services.

V. Community Education

Inform and educate LMD members through guest speakers, websites, newsletters, community meetings, YouTube, social media, etc. LMD SC can provide their own resources for these activities, invite experts to inform and educate members through special meetings or in conjunction with scheduled meetings or contract for quest speakers.

Step 1: Identify, during budget and workplan development, what the LMD wants to do: website, guest speaker(s) newsletter(s), workshop(s), etc.

Step 2: Determine how much to spend.

Step 3: Identify which LMD SC member or sub-committee is going to develop and execute each.

1. Educational Components

a. Guest Speaker(s)

- 1) Identify local experts (government, non-profits, or private persons) and start early.
- 2) Provide them with the subject/area of interest and any information they may require putting together a 15 to 30 minute presentation. There are many educational presentations on YouTube. Plan on one or two guest speakers a year (virtual or in person).

b. Website

- 1) Use volunteers, contractors, or a mixture.

- 2) Identify the hosting site, obtain a website name/address, determine website format, and execute. You will need content providers (stories, photos, and artwork), and someone to upload and format the material on the website.
 - 3) Submit invoice through County POC for reimbursement.
- c. Newsletter
- 1) Use volunteers, contractors, or a mixture.
 - 2) Determine method of delivery (USPS, email, website, etc.).
 - 3) Assign LMD member or contractor task with defined scope, content, and timeline. Writers and photographers will be needed, plus someone to format the newsletter.
 - 4) If funds are expended, ensure they are addressed in the budget and work plan. Submit invoice for reimbursement through County POC.
- d. Community Meeting/Workshops
- 1) Volunteer, contractor, or hybrid.
 - 2) Identify LMD POC, task, define scope, content, timeline, and location (facility).
 - 3) Schedule three to 12 months in advance.
 - 4) Announce via every possible method (email, social media, posters, flyers, USPS, website, newsletter, etc.) depending on funds available/budgeted.
 - 5) May also include guest speaker(s) (see above). May also include food. Submit invoice for reimbursement through County POC.

W. Stormwater Fee Reduction

1. Per current Thurston County Code, Chapter 15.06.040 (D), ratepayers of LMDs are eligible to receive a storm and surface water base fee reduction of 50 percent or the amount of the charge from the district, whichever is less, provided the LMD is actively engaged in projects and programs which have water quality as a primary goal and aligns with County water quality goals and messaging.
2. To qualify for the fee reduction, annual budget and workplans must be submitted to the SSWU by February 28 summarizing workplan efforts that were conducted during the previous calendar year to meet the obligations outlined.

X. Nuisance Vegetation Monitoring

1. Vegetation surveys are an IPM requirement before any chemical treatment can be made.
2. The number of surveys is based on need, but at least one survey will be conducted by either LMD volunteers, a contractor or both prior to any decision to use herbicides. All other methods will be considered prior to use of herbicides (mechanical, barrier, harvester, etc.).
3. Only when an herbicide treatment is the only viable option will actions be taken to use herbicides.
4. Herbicides will only be applied by a qualified/licensed aquatic pesticide applicator and in accordance with APAM, County IPM requirements and herbicide label instructions.

- Step 1: Identify a weed survey committee where at least one person will be able to perform this function for several years to provide continuity. The learning curve is steep and takes effort.
- Step 2: Gather information on how to conduct effective and efficient surveys. There are numerous on-line resources, local lakes with survey committees, State Department of Ecology aquatic biologist who does lake surveys for the State, etc.
- Step 3: Build your survey kit. Refer to online resources.
- Step 4: Go on a survey at another lake with their weed committee.
- Step 5: Have a member of another lake weed committee come to your lake to conduct a lake weed survey with your committee.
- Step 6: Schedule your lake weed surveys. Normally monthly from April through August or September.
- Step 7: Conduct surveys, record information collected, report results to SC and post to LMD website.
- Step 8: Invasive Species found or suspected.
- a. If any invasive species are identified report them immediately to County Noxious Weed and the State Department of Ecology. If you can't identify a weed species secure a sample, take detailed pictures and forward them to the Department of Ecology aquatic biologist for review and identification. This can normally be done via email with attached photos.
 - b. Depending on the species, immediate action may be required (Eurasian watermilfoil). There are two kinds of milfoil: native and non-native. To be clear it is a non-native / invasive species that requires immediate action. The Department of Ecology could provide emergency grant funds to assist.
- Step 9: Nuisance (Harmful level of native vegetation).
- a. If you have vegetation that reaches nuisance (harmful) levels and you have a contract in place, notify contractor to either 1) conduct a survey to validate and/or 2) consult on treatment method, areas to treat and cost based on LMD survey results and information provided to the contractor.
 - 1) Prioritize treatment areas. Boat launches and community swim areas should be a high priority with high density residential second and undeveloped areas last. Do not treat conservation areas native vegetation unless treatment is focused only on invasive species.
 - 2) Consult with contractor to conduct treatment.
 - b. If your budget supports herbicide or harvesting treatment and a contract is not in place, consult with SC and decide whether to initiate contracting process. This process takes three to five months so any effort will likely not be in place until the next weed growth cycle.
 - c. If your budget does not support herbicide or harvesting treatment, consider removing vegetation in and around docks/swim areas with weed rakes

(mechanical). This requires no contract or local/state approval. You may consider purchasing weed rakes and signing them out to HOAs and individuals.

Step 10: It is important to continue weed monitoring throughout the season. It is also important to conduct weed surveys after treatment to determine efficacy of treatment. Document it. Did treatment work, did it work in some areas and not others, did it not work. Understand that depending on the type of herbicide used it may take three or more weeks to see if there is any appreciable difference. Noting the differences from one survey to another is important. During consultation with the contractor, they should advise your LMD on the results you might expect to see depending on the herbicide treatment used.

Step 11: Provide feedback to contractor on treatment results. In some cases, the contractor may want to go to your lake and observe the treatments areas, especially if your weed committee says it didn't work.

Y. Lake Level Monitoring

1. This is a volunteer/educational/data collection opportunity solely at the discretion of each LMD. Most lakes have some sort of gauge or monitoring device. If they don't, they should install one. It doesn't need to be expensive. To be effective it needs to be monitored regularly, data collected, stored, and ultimately used. Several lakes in Thurston County have had lake gauges installed at their public boat launches either by the Thurston County Environmental Health Department or scientist from the University of North Carolina through a grant funded by the National Aeronautical and Space Administration (NASA) that enable citizen scientist or LMD volunteers to take lake level readings and report them.
2. This assumes a depth meter was installed by NASA or a government agency (County Environmental Health). Assume permission is granted by the program administrators to report results via website portal designed for this purpose or the former where the LMD has established a reporting mechanism to collect, store, report and use the data. Either will work. When the NASA grant expires or is not renewed lakes utilizing this portal will need to either discontinue the effort or transition to a self-support process.
3. The NASA supported web portal is [Liquid Earth Lake](#) for Washington State Lakes. To view, report or obtain data for LMD lakes click the above link and go to the sites shown here:
 - Lake Lawrence: "LAW2, XAW2 or TCW2" – TCW2 is a gauge where citizens visiting the public boat launch can send in lake depth information by text. The other two locations are monitored by LMD volunteers and provide more reliable information that is recorded and reported to the LMD SC at regularly scheduled meetings.
 - Long Lake: "LGW2"
 - Offut Lake: "FTW2"
 - Pattison Lake: "PAW2"

4. To be effective any gauge requires good processes. Follow these steps:

- Step 1: Annually or as required – inspect the gauge for “Straight-and-level” status, make corrections as necessary. Clean the gauge to ensure accurate readings. Cleaning is best performed when the water level is low, and the water is warm.
- Step 2: The NASA gauges currently installed at all Thurston County LMD lakes are metered in 0.2FT increments. Interpolate to 0.1 FT increments for reports. NOTE: Other gauges may be metered differently.
- Step 3: Readings are best performed when the water surface is calm but if reporting through the NASA program NASA may request (via e-mail) if you have a registered POC a reading within 24 hours to correspond with panned satellite pass-over flights. NASA also provides an a-priori schedule of requested reporting dates. If the surface undulates with wave motion, interpolate to an average reading and report via portal or in the case of those installed at public boat launches report via text message.
- Step 4: If you are an assigned NASA gauge collector (you will know if you are or not) in the notes section of the portal – add any free-form narrative observations as you see fit (e.g., precipitation since last reading, observable snow accumulation on Mount Rainier or hills/landscape in your vicinity, daily air temperature since the previous reading, surface water temperature at the gauge site. Also include observations related to surface algae or water clarity, and goose observations (number/location). If a toxic algae closure is invoked report the closure status until the restriction is relaxed and include any other related observables. Even if not reporting on the NASA portal, including this information in your local lake measurement format provides valuable data for future decisions.
- Step 5: If possible, conduct readings before and after significant precipitation events, e.g., no precipitation since previous report. This helps to correlate local precipitation with changes in the lake levels.
- Step 6: When ready, submit the data via the portal. Once submitted, it is not revocable by the submitter. NASA must be contacted directly to modify or remove the submission. This would not be applicable if you are not reporting data via the NASA portal.
- Step 7: If using the NASA portal, after submission, the data will automatically plot as a graph. You can copy that graph for power point presentations or sharing the data with your SC or LMD members. Similar software could be used if the NASA portal is not available or used by your lake.

Z. Water Quality Testing

- 1. Water quality testing is done by the Environmental Health Section of the Thurston County Public Health and Social Services Department.
 - a. Testing
 - i. Done monthly from May through October each year.
 - ii. Results take a year or more to be published.
 - iii. Primarily focused on collecting data to determine the health of the lake through a complicated set of test samples that determine the lake’s eutrophic status.

- b. There are three trophic states for lakes, (Click [HERE](#) to the Wikipedia definitions.)
 - i. Oligotrophic.
 - ii. Mesotrophic.
 - iii. Eutrophic.
- c. Thurston County Environmental Health has continued water quality testing since 2009. Data is currently available through 2021 and can be viewed at [2021 Lakes Report.pdf](#).
- d. General water quality data, definitions and other interesting facts can be viewed at: [Water Quality | Thurston County](#).

2. In May 2023, the Lake Lawrence SC accompanied the Environmental Health team doing water quality testing and shot a YouTube Video of how they collect the data. That video can be viewed at: <https://youtu.be/uXQcB2fdt3E>.

AA. IAVMP Development – See Appendix P. Pattison & Offut populate by June 2025.

BB. Phosphorus Management

An integrated Phosphorus Management (IPM) Plan is required to address phosphorus in your lake. Algae blooms during summer in western Washington lakes are caused largely by internal loading of phosphorus from sediments. This occurs largely because summer precipitation is low, resulting in low external loading relative to internal loading from the lake sediments during summer.

1. Phosphorus and nitrogen are the two key nutrients that influence algae growth in the lake with phosphorus making the largest impact. While both nutrients should be controlled, phosphorus has the greatest impact on algae growth.
 - a. Aluminum Sulphate, Alum is one of the two primary products used in the control of algae production. Alum performs two functions when introduced into the lake.
 - i. It strips the water column of suspended solids by coagulation and settles to the bottom.
 - ii. It combines with the soluble phosphate in the water column and on the bottom to form Aluminum Phosphate which is an inert mineral.
 - b. Alum will hold the phosphorus unless pH levels and temperatures increase. When Alum is used in a lake, buffers are required to reduce the pH to improve the Alum effectiveness and to reduce detrimental impact on the fish.
 - c. Alum is a preventive treatment and does not impact algae that have already formed a bloom.
2. Phoslock/Eutrosorb. Phoslock is a modified bentonite clay fixed with lanthanum, which has a 300x affinity for phosphorus. It is applied as a slurry to the surface of the lake and strips the soluble phosphorus from the water column and binds it permanently on the bottom. Excess phoslock combines with the phosphorus on the bottom to create a barrier on the lake bottom to prevent internal loading of phosphorus from the sediment. The key here is that it is a permanent bond. It should also be noted that phoslock does not strip the water column of suspended solids as Alum does.

3. Phosphorus management reset is when you totally lock up the phosphorus in the water column as well as sealing off the bottom. Typically, this is an expensive process to accomplish in one year but can be done over a few years. When accomplished you only need to manage the new phosphorus entering the lake from inlets, storm water outfalls, waterfowl excrement, and new rotting organic matter.
4. Phoslock/Eutrosorb and Alum treatments can be used in a multifaceted process. Utilize the Phoslock/Eutrosorb to strip the water column of soluble phosphorus and to form a barrier on the bottom. Then treat with Alum to strip the water column of suspended solids and remaining phosphorus. However, if you make the water too clear you will provide a great environment for weed growth. Therefore, careful planning is required.
5. Testing:
 - a. You will need to test for total phosphorus and soluble phosphorus both at the surface and about 1 ft off the bottom prior to the application to determine the concentration/pounds of Phoslock/Eutrosorb or Alum needed. You can have the contractor do this testing or purchase the equipment and do it yourself.
 - b. In late July/early August you will need to repeat this testing as well as adding temperature above and below the thermocline. This will tell you when the lake is about to “turn over”. When the lake turns over, the phosphorus contained in the thermocline is released into the lake and can cause an algae bloom. If you have another Phoslock/Eutrosorb treatment in the deep portions of the lake (12+ ft depth) just prior to “turn over” you can prevent this major release of phosphorus.
 - c. Testing again in late Sept/October will give you a reference for the following spring.

CC. Grant Development

1. Begin by reviewing this online PDF: [Aquatic Invasive Plant Grant Funding Guidelines](#)
1. It is wise for all Steering Committees to understand the grant timelines at the beginning of your LMD process so decisions can be made far enough in advance of those deadlines.
2. Because of the fiscal implications, it is important to involve the entire LMD Steering Committee in early discussions to:
 - a. Determine the rationale for applying for a grant.
 - b. Decide what project needs grant funding.
 - c. Solicit help with grant writing and review.

Example: Offut Lake, as a new LMD with a very limited annual revenue, realized that if they received grant funding to finance at least part of the very expensive and required IAVMP, the LMD would be able to move forward with the IAVMP almost a year earlier than if they waited for adequate funding to accrue from tax assessments.

3. Things to Know.
 - a. All grants have application windows.
 - b. The date the grant application period opens.
 - c. The date deadline for submission.
 - d. The date applicants are notified of the grant application results.
 - e. The date when funds will be available to successful applicants.
 - f. These dates vary depending upon the grant provider.
4. The LMD Steering Committee (SC) should identify when it is advisable to submit a grant and what activity the LMD hopes to fund with the grant funds.
5. Contact the County POC and ask what information they can give about available grant options.
6. Research Washington State websites to see what grants are being offered and their submission timelines.
7. Here are some useful links:

WASHINGTON STATE LAKE PROTECTION ASSOCIATION:

<https://www.walpa.org/lakes-resources/lakes-links/>

WASHINGTON DEPARTMENT OF ECOLOGY:

<https://ecology.wa.gov/about-us/payments-contracts-grants/grants-loans/find-a-grant-or-loan>

STEPS FOR GRANTS

- Step 1: The Steering Committee (SC) decides to move forward with the grant application and creates a subcommittee to do the grant writing.
- Step 2: POC for the LMD submits the **Grant Approval Application Request Form** (see Appendix) to the BoCC.
- Step 3: Community Input should be gathered at a regularly scheduled SC meeting. At this meeting the grant content should be shared with the LMD membership. Grant content may also be shared through publication via the LMD website and/or monthly newsletter to the membership.
- Step 4: Contact past successful grant recipients and obtain copies of their successful grant applications. (Grant recipients are listed on the website of the department offering the grant).
- Step 5: Write and edit grant.
- Step 6: Submit DRAFT to POC and ask them for feedback.
- Step 7: Submit grant DRAFT to POC for them to input into the Secure Access Washington (SAW) Grant Application System for Thurston County and request POC provide a copy of the grant application once input into SAW.

DD. BoCC Engagement

LMD leadership will jointly schedule semi-annual one-hour meetings with no more than two commissioners simultaneously to discuss LMD action items/issues/workplans. LMDs will be invited by POC to all BoCC meetings where LMD issues and/or budgets will be discussed (bi-annual/mid-term/budget amendment). BoCC may request LMD participation at meetings or ask LMDs questions or provide clarification.

EE. LMD Equipment Accountability

It may be necessary to purchase equipment for the LMD. Some already have and another has equipment currently controlled by Public Works that will need to be transferred either to the LMD or to the new LMD POC. It is necessary that this equipment be checked and accounted for. Use these steps to do that:

- Step 1: Identify a specific LMD SC member as the responsible person for all LMD equipment. This is needed even if the equipment is maintained by County personnel. You need to know what equipment your LMD has purchased and where it is located.
- Step 2: Identify a secure location for storage of equipment.
- Step 3: Utilize the LMD specific equipment inventory (see Appendix) to log in and account for the equipment/property. Complete all lines on the form.
- Step 4: If equipment/property is to be signed out to other LMD members/volunteers utilize the LMD specific equipment sub-hand receipt (see Appendix) to maintain positive control.
- Step 5: At least once a year have two LMD SC members jointly inventory the equipment and validate during an LMD meeting that all equipment was accounted for. Validation will be included in LMD meeting notes. If LMD equipment is parceled out to LMD members (i.e., weed rakes) either have those members return the equipment to the LMD SC member responsible for accounting for the equipment and if necessary, sign it back out to those members or have the LMD member resign the equipment sub-hand receipt.

VII. APPENDIX

- A. Abbreviations, Acronyms, and Terms.docx
- B. Affidavit of Publication Notice of Public Hearing example.pdf
- C. Annual LMD Report example.pdf
- D. Budget & Work Plan example.docx
- E. Equipment Inventory samples and templates.xlsx
- F. Grant Approval Application request example.docx
- G. Grant Approval Application request template.docx
- H. LMD Formation Process Timeline.pdf
- I. Non-Employee Reimbursement template.xlsx
- J. OPMA Certificate of Training template.docx
- K. OPMA MRCS Tips & Training.pdf
- L. SC Meeting Notification Card example.docx
- M. TC Auditor Financial Services Vendor Information Account Form.pdf
- N. Treatment Notification Card sample.docx
- O. [LMD Creation and Renewal.pdf](#)
- P. IAVMP- To be done by Pattison & Offut Lake by June 2025
- Q. [Sample LMD Work Order](#)

VIII. DOCUMENT CHANGE SHEET

For Thurston County & Lake Management District Standard Operating Procedures

DATE	ACTION	APPROVED BY	COMMENTS



Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: Date Created: 3/22/2024 Agenda Item #:

Created by: Amy Davis, Clerk of the Board - Commissioners - 360-786-5447

Creator = Presenter? ☐ Yes ☒ No Is this a presentation by more than one person? ☐

Presenter: **Robert Gelder, Assistant County Manager - Commissioners - 360-709-3050**

Item Title:

Resolution for Appointment to Scott Lake Drainage District #11

Action Needed:

Class of Item:

List of Exhibits



Resolution Scott Lake
Appointment
04022024.pdf
PDF File
134 KB

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

Click Additional Attachment to attach more materials.



Commissioner vacancy
2024 0113.pdf
PDF File
98.7 KB

NOTE: If you attach a file and get a message saying " **You have chosen to attach a large file...** ", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☐

Budget Effect Summary? ☐

Recommended Action:

Move to approve the resolution appointing Darrin Boede as a governing board member to the Scott Lake Drainage District #11.

Item Description:

The Commissioners Office was notified on March 7 of a vacancy on the Scott Lake Drainage District #11 governing board. Mr. Boede's filing to run for election did not arrive timely to the Auditor's Office which created this vacancy. The Board of County Commissioners shall appoint a district voter to serve until a person is elected at the next special district general election. The Auditor's Office has confirmed Mr. Boede is a district voter. The two current drainage district commissioners highly recommend Darren Boede, who has served as a commissioner since October 2023.

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/22/2024

RESOLUTION NO. _____

A RESOLUTION pursuant to RCW 85.38.070 appointing a member to fill a vacancy on the governing board for the Scott Lake Drainage District #11.

WHEREAS, there is currently a vacancy in the governing body of Scott Lake Drainage District #11 due to Darrin Boede's filing to run for election not arriving timely to Thurston County; and

WHEREAS, pursuant to RCW 85.38.070(5), the legislative authority of the county within which the special district is located, shall appoint a district voter to serve until a person is elected, at the next special district general election occurring sixty or more days after the vacancy has occurred; and

WHEREAS, the two current Scott Lake Drainage District #11 commissioners highly recommend appointing Darrin Boede and have indicated that Mr. Boede has served as a Scott Lake Drainage District #11 commissioner since October 2023 and has faithfully performed his duties; and

WHEREAS, Darrin Boede is a qualified voter of the Scott Lake Drainage District #11.

NOW, THEREFORE, the Board of County Commissioners of Thurston County, Washington, does resolve as follows:

Section 1. Pursuant to RCW 85.38.070(6), Darrin Boede is found to meet the qualifications for appointment to the governing board of the Scott Lake Drainage District #11.

Section 2. Darrin Boede is appointed as a governing board member of the Scott Lake Special District #11 to serve pursuant to RCW 85.38.070 until a person is elected at the next special district general election occurring sixty or more days after the vacancy has occurred.

ADOPTED: _____

BOARD OF COUNTY COMMISSIONERS
Thurston County, Washington

ATTEST:

Clerk of the Board

Chair

APPROVED AS TO FORM:
JON TUNHEIM
PROSECUTING ATTORNEY

Vice-Chair

By: _____

Deputy Prosecuting Attorney

Commissioner

Commissioner

Commissioner

Scott Lake Drainage District #11

5729 Littlerock Rd SW Ste 107
Box 233
Tumwater WA 98512
Drainagedistrict11@outlook.com

January 13, 2024

Thurston County Auditor
Election Division
2000 Lakeridge Dr SW
Olympia WA 98502

Dear Ms. Enlow:

Darrin Boede's filing to run for Commissioner did not arrive at the Thurston County office on time. The two current commissioners highly recommend reappointing Darren Boede, beginning at the start of the next term. He has been a Commissioner since October of 2023 and has faithfully performed his duties.

Please contact me at 360-999-8595 or via our email, drainagedistrict11@outlook.com at your earliest convenience.

Thank you.

Sincerely,

Ken Miller
Drainage District #11 Commissioner



Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: _____ Date Created: 3/8/2024 Agenda Item #:

Created by: Jeremy Davis, Operations Manager - Community Planning and Economic Development - 360-867-2103

Creator = Presenter? ☒ Yes ☐ No Is this a presentation by more than one person? ☐

Presenter: **Jeremy Davis, Operations Manager - Community Planning and Economic Development - 360-867-2103**

Item Title:

Set a Public Hearing for Fair Board Reapportionment and Fairgrounds Fees

Action Needed: _____ Class of Item:

List of Exhibits



Draft
Ordinance.FairBoard.BoC
C.PH.04162024.V1.pdf
PDF File
254 KB

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

Click Additional Attachment to attach more materials.

NOTE: If you attach a file and get a message saying " **You have chosen to attach a large file...** ", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☒

☒ PAO ☐ FinSvcs ☐ HR

☐ Budget Office ☐ CAO ☐ Other

Notes:

Budget Effect Summary? ☐

Recommended Action:

Move to set a public hearing for April 16, 2024, at 3:30 PM, or as soon thereafter as the matter may be heard at 3000 Pacific Avenue, Room 110, to accept and consider public comments on a proposed ordinance amending Chapter 2.48 Fair Board and Chapter 2.50 Fairgrounds Rules and Regulations.

Item Description:

Thurston County has transitioned to a five-member Board of County Commissioners. Thurston County needs to review and if necessary, revise appointments to its boards and commissions. The Thurston County Fair Board is organized under Chapter 36.37 RCW Agricultural Fairs and Poultry Shows and codified under Thurston County Code Chapter 2.48 Fair Board and fees are set in Chapter 2.50 Fairgrounds Rules and Regulations.

The current Fair Board has sixteen members with two from each of the former three county commissioner districts and ten at-large members. The six members needed to be residents and representatives of each district. The terms for the Fair Board varied from two to four years based on the specific fair board position (1-16).

Proposed Changes and Transition

- Maintain a sixteen-member Fair Board.
- Appoint two members from each Commissioner district, with one member from each district required to be a resident of the district, and six at-large members from throughout the county.
- Maintain current Fair Board appointments but reapportion members based on current Commissioner districts and current Fair Board member addresses (See Attached Table).
- Standardize Fair Board terms to four-year terms.
- Allow for the appointment of ex-officio members to assist the Fair Board who are non-voting members.
- Reset Fair Board member terms to conform to county code (See Attached Table).
- Amend county code to allow the County Manager to set fees for the Fairgrounds and Event Center based on costs and remove references to specific fees in county code to allow regular fee updates.

General Timeline for Transition

- April 2nd – Set Public Hearing
- April 16th – Hold Public Hearing on Proposed Changes
- April 30th – Final Board Consideration of Ordinance, effective immediately upon adoption.

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/8/2024

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 2.48 AND SECTION 2.50.060 OF THE THURSTON COUNTY CODE TO CHANGE THE STRUCTURE OF THE FAIR BOARD AND FAIR AND EVENT CENTER FEES, AND FOR OTHER MATTERS RELATED THEREO.

WHEREAS, the Board of County Commissioners of Thurston County Washington (Board) pursuant to the provisions of RCW 36.32.120, has the care of county property, the management of county funds and business, and may make appropriate ordinances for police and sanitary regulations; and

WHEREAS, the Board has authority to organize and conduct county agricultural fairs pursuant to Chapter 36.37 RCW

WHEREAS, because of the expansion of the Board from three members to five members in November 2023, the Board must revise the existing County Ordinance in Chapter 2.48 TCC Fair Board; and

WHEREAS, the Board established the Thurston County Fair Board with Resolution No. 2359 in 1958, as amended; and

WHEREAS, the Board established rules and regulations for the Thurston County Fairgrounds and Event Center in 1999 with the adoption of Ordinance No. 11755, as amended; and

WHEREAS, the Board restructured the Fair Board and fairgrounds fees in 2014 with the adoption of Ordinance No. 15044; and

WHEREAS, Thurston County Code Section 2.48.030, Fair Board terms are to expire on August 31st and start on September 1st; and

WHEREAS, over time Fair Board members have been appointed terms and expiration dates inconsistent with the above requirements; and

WHEREAS, because of the above reason and the expansion of the Board from three to five members, the Board finds it is necessary to reorganize the Thurston County Fair Board to have a fair and impartial representation of the entire county on the Fair Board and correct term expiration dates; and

WHEREAS, current booth rental fees during the fair event were last updated in 1998 with the adoption of Ordinance 11755; and

WHEREAS, the Board finds it necessary to update Thurston County Code Section 2.50.060 to allow for more timely updates on rates and charges for the Thurston County Fairgrounds and Event Center; and

WHEREAS, the Board believes the amendments are necessary for the preservation of the public health, safety, and general welfare of Thurston County Residents.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF THURSTON COUNTY AS FOLLOWS:

SECTION 1. CHAPTER 2.48 and Section 2.50.060 AMENDED. Chapter 2.48 and Section 2.50.060 of the Thurston County Code are hereby amended as shown in Attachment A.

SECTION 2. MEMBERSHIP REORGAINIZED. The fair board is hereby re-organized as shown in Attachment B. Following the expiration of a term, fair board members shall be appointed in a manner consistent with Thurston County Code Chapter 2.48.

SECTION 3. SEVERABILITY. If any section, subsection, sentence, clause, phrase, or other portion of this Ordinance or its application to any person is, for any reason, declared invalid, illegal, or unconstitutional in whole or in part by any court or agency of competent jurisdiction, said decision shall not affect the validity of the remaining portions hereof.

SECTION 4. CORRECTIONS. Upon approval of the Prosecuting Attorney's Office, the Clerk of the Board is authorized to make any necessary corrections to any section, subsection, sentence, clause, phrase, or other portion of this Ordinance for scrivener or clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

SECTION 5. EFFECTIVE DATE. This Ordinance shall take effect *immediately after adoption*.

ADOPTED: _____

ATTEST:

BOARD OF COUNTY COMMISSIONERS

Thurston County, Washington

Clerk of the Board

Chair

APPROVED AS TO FORM:

JON TUNHEIM

PROSECUTING ATTORNEY

Vice-Chair

Commissioner

Deputy Prosecuting Attorney

Travis Burns

Commissioner

Commissioner

Attachment A
Chapter 2.48 Fair Board
Section 2.50.060

Deleted Text: ~~Strikethrough~~ / Changes: Underlined / Unaffected Omitted Text: (...)

I. Chapter 2.48 of the Thurston County Code shall be amended as follows:

Chapter 2.48 FAIR BOARD

2.48.010 Established.

There is established in Thurston County an organization known as the "Thurston County fair board." The members of the board shall be appointed by the Thurston County board of commissioners to serve at the pleasure of the commissioners without compensation.

2.48.020 Number of members.

The Thurston County fair board shall consist of sixteen members, two from each one of the ~~five~~three Thurston County commissioner districts, who are ~~residents and~~ representatives of each commissioner district and six members at-large. The ~~ten~~six district members shall be appointed to positions denominated 1 to ~~10~~6. Positions 1 and 2 shall represent District 1, positions 3 and 4 shall represent District 2, and positions 5 and 6 shall represent District 3, positions 7 and 8 shall represent District 4, positions 9 and 10 shall represent District 5. One representative of each commissioner district shall be a resident. The ~~six~~ten other members, positions ~~11~~7 to 16, shall be appointed as members-at-large, who are residents and representatives of Thurston County. An additional three youth positions may be filled by one each representing 4-H Club(s), FFA, and Open Class Youth. The Board may appoint ex-officio members to assist the fair board, who shall be non-voting members.

2.48.030 Term of office.

The terms for all members of the Thurston County fair board shall begin the first day of September and shall terminate on the last day of August unless a successor has not been appointed, in which case the members shall continue in office until a successor is appointed for the balance of the next succeeding term.

- A. At-Large Members. The ~~six~~five at-large members in positions ~~7 to 11~~ to 16 shall be appointed to serve for four year terms. ~~The five at-large members in positions 12 to 16 shall be appointed to serve two year terms.~~
- B. ~~Ten~~Six District Members. The ~~ten~~six district members shall be appointed to serve for four-year terms.
- C. Ex-Officio Members. Ex-officio members shall serve one year terms, unless appointed to a longer term by the Board of County Commissioners.

€D. Youth Members. Youth members shall serve one year terms.

2.48.040 Vacancies.

All vacancies of the Thurston County fair board shall be filled by appointment by the board of county commissioners. All appointments made to fill vacancies for an unexpired term of office shall be made for only the remaining length of the unexpired term.

2.48.050 Duties.

The Thurston County fair board shall perform the following duties:

- A. Coordinate and promote the annual event known as the Thurston County Fair (hereinafter fair), and any other event approved by the board of county commissioners;
- B. Develop guidelines for the conduct of the fair and submit those guidelines to the board of county commissioners for approval as needed;
- C. Advise the county manager or designee on matters relating to the production of the annual fair;
- D. Assist the various fair constituencies to ensure quality exhibits and programs, and to encourage citizen participation and volunteerism in both the preparation and operation of the fair;
- E. Be available to serve as lead person for assigned areas of responsibility during the fair and advise the county manager or designee regarding operational issues during the fair;
- F. Volunteer to assist in facilities projects and program implementation as appropriate;
- G. Engage in long-range planning for fair programs and facilities;
- H. Provide recommendations on the proposed annual operating budget;
- I. Any other duties as assigned by the board of county commissioners.

2.48.060 To whom responsible.

Members of the Thurston County fair board shall be responsible only to the board of county commissioners.

2.48.070 Officers.

The Thurston County fair board shall elect the following officers from its membership: president, vice-president, secretary, and sergeant at arms.

2.48.075 Meetings.

- A. The Thurston County fair board shall meet the first Wednesday of each month at 7:00 P.M., except in the month of December when there is no meeting.

- B. Any meeting of the Thurston County fair board shall be subject to the Open Public Meetings Act.

2.48.080 Fair management.

- A. Fair management shall be conducted by staff designated by the board of county commissioners. These individuals may serve in temporary or permanent roles and may come from a variety of county departments. These individuals will report to the county manager or designee.
- B. The fair management team shall:
 - 1. Manage, with the advice of the Thurston County fair board, the preparation, promotion and operation of fair and such other events as designated by the board of county commissioners;
 - 2. With oversight from the county budget and finance manager, prepare and administer the annual budget and be responsible for all funds and financial transactions of the fair department;
 - 3. Develop and administer a program of off-season use of the Thurston County Fairgrounds and facilities;
 - 4. As needed, coordinate fair staff with other county departments for the maintenance of fair facilities and the preparation of the facilities for the annual Thurston County fair and other such events as designated by the board of county commissioners;
 - 5. Hire and supervise permanent and seasonal fair department employees;
 - 6. Promote and coordinate volunteer programs associated with the operation of the fair department;
 - 7. Perform duties as assigned by the county manager or designee.

II. Section 2.50.060 shall be amended as follows:

2.50.060 - ~~Booth space~~ Fairground Fees.

Space shall be rented to any person, group, corporation, organization, associations or otherwise on a first come, first served basis.

Those who have rented booth space during the Thurston County fair event shall comply with the fairground guidelines as set forth by the Thurston County fair board. Those renting facilities other than during the fair event shall comply with fairground guidelines as set forth by the county manager or designee.

The county manager or designee is authorized to:

- A. Specify the place where ~~the booths during the fair event may is to~~ be located on the Thurston County Fairgrounds, and the time frame in which the booth must be staffed; and

- B. Negotiate the place and manner of facility rentals and rental rates for facility use during special events; and
- C. Establish the amount of rental fees for a fee schedule for booth space based on an established cost of service, which is adopted by reference and incorporated in this section. ~~rate structure as identified in Exhibit A.~~

~~Exhibit A~~

~~Thurston County Booth Rental Fees~~

~~Standard outside booth \$250.00~~

~~Standard inside booth 250.00~~

~~Food booth 300.00 (minimum 18% of gross sales)~~

Attachment B 2024 Fair Board Reappointment and Reapportionment

POSITION		4-Term/ Exp	Old Term Exp.	NAME
1-	DISTRICT #1	8/31/2027	8/31/2027	Kathie McWaid
2-	AT-LARGE #1	8/31/2026	3/30/2026	Paul Longwell (President)
3-	DISTRICT #2	8/31/2026	8/31/2026	Heidi Thomsen (Secretary)
4-	AT-LARGE #2	8/31/2025	11/20/2025	Kya Ramirez (Vice President)
5-	DISTRICT #3	VACANT- 8/31/2025		
6-	AT-LARGER #3	VACANT- 8/31/2025		
7-	DISTRICT #4	8/31/2025	10/11/2024	Larry Mahan
8-	AT-LARGE #4	8/31/2027	9/17/2027	Lance McElroy
9-	DISTRICT #5	8/31/2026	8/31/2026	Don Wadsen
10-	AT-LARGE #5	8/31/2027	8/31/2026	Theresa Reid (Sgt of Arms)
11-	AT-LARGE (#5)	8/31/2028	4/5/2024	Larry Stamp
12-	AT-LARGE (#4)	8/31/2027	9/17/2027	Oscar Hernandez
13-	AT-LARGE (#1)	8/31/2026	8/31/2626	Mike Rendon
14-	AT-LARGE (#2)	8/31/2028	9/17/2027	Linsey Lyons
15-	AT-LARGE (#2)	8/31/2028	9/17/2027	Justin Wikoff
16-	AT-LARGE (#1)	8/31/2028	9/17/2027	Mikhail Cherniske
1-year Ex-efficio		8/31/2027		Michael Carney
1 Year Term				
YOUTH AT- LARGE		VACANT- 8/31/2025		
YOUTH AT- LARGE		VACANT- 8/31/2025		
YOUTH AT- LARGE		VACANT- 8/31/2025		



Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: Date Created: 3/27/2024 Agenda Item #:

Created by: Amy Davis, Clerk of the Board - Commissioners - 360-786-5447

Creator = Presenter? ☒ Yes ☐ No Is this a presentation by more than one person? ☐

Presenter: **Amy Davis, Clerk of the Board - Commissioners - 360-786-5447**

Item Title:

Reappointment to the Board of Equalization

Action Needed: Class of Item:

List of Exhibits



Diane Pust_Redacted.pdf
PDF File
1.71 MB

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

[Click Additional Attachment](#) to attach more materials.



BOE
Recommendation .pdf
PDF File
87.0 KB

NOTE: If you attach a file and get a message saying " **You have chosen to attach a large file...** ", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☐

Budget Effect Summary? ☐

Recommended Action:

Move to reappoint Diane Pust to the Board of Equalization as a regular member for the term of April 2, 2024 to March 1, 2027.

Item Description:

Reappointment of Diane Pust to the Board of Equalization as a regular member for the term of April 2, 2024 to March 1, 2027.

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/27/2024



**Board of County Commissioners
Citizen Advisory Boards and Commissions**

Application

Name: Diane Pust

Mailing Address: [REDACTED] City: Olympia State/ZIP: WA/98516

Preferred Phone Number: [REDACTED] Email: [REDACTED]

Occupation: Real Estate Managing Broker

Advisory Board and Commission applying for: Board of Equalization

Available hours per month: 25

Briefly describe why you would like to serve.

It is an honor to serve on the Board of Equalization and participate in the judicial process. This is a very worthwhile service to the community and I personally find the work very rewarding. I also enjoy collaborating with the other board members and staff.

List your community involvement and dates.

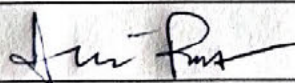
Thurston County 4H (Equine Pres., 4H Club Leader, Presentation Judge) 2005-2021
Tumwater High School Equestrian Team 2012-2016 (Student Captain Parent)
Griffin School Foundation Board 2014-2016, Thurston County Realtor Pres. 2015-2017

Describe your qualifications and skills that would be of benefit.

Active Thurston County Real Estate Broker and Managing Broker (34 Years)
Non-Profit Board and Executive Board experience multiple organizations (see above)
Previous Board of Equalization experience as Alternate, Board Member and Chairman

List your educational background and area of study.

Capital High School Graduate (Olympia, WA) 1985
500+ Hours Continuing Education (Real Estate License)

Signature:  Date: 2/13/23

Return completed form to Jamie Caldwell, Clerk of the Board.

Jamie.Caldwell@co.thurston.wa.us

*Thurston County Commissioners Office
2000 Lakeridge Dr SW, Olympia, WA 98502*

From: [Ruth Elder](#)
To: [Amy Davis](#)
Subject: BOE Recommendation
Date: Thursday, March 21, 2024 11:58:19 AM

Hi, Amy. During today's business meeting, the BOE agreed to recommend Diane Pust's reappointment to the BOE, with a term ending March 1, 2027.

I hope that this is helpful.

Sincerely,

Ruth

Ruth Elder, Clerk/Manager
Thurston County Board of Equalization
Phone: 360-786-5135
E-mail: ruth.elder@co.thurston.wa.us
Website: [Board of Equalization | Thurston County \(thurstoncountywa.gov\)](https://thurstoncountywa.gov/board-of-equalization)
Mailing address: 3000 Pacific Ave SE, Olympia WA 98501



Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: Date Created: 3/22/2024 Agenda Item #:

Created by: Amy Davis, Clerk of the Board - Commissioners - 360-786-5447

Creator = Presenter? ☐ Yes ☒ No Is this a presentation by more than one person? ☐

Presenter: **Darren Bennett, Financial Services Manager - Auditor - 360-867-2253**

Item Title:
Voucher list

Action Needed: Class of Item:

List of Exhibits



032224Comms.pdf
PDF File
169 KB

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

Click Additional Attachment to attach more materials.

NOTE: If you attach a file and get a message saying "**You have chosen to attach a large file...**", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☐

Budget Effect Summary? ☐

Recommended Action:

Move to approve the voucher list for the week of March 18, 2024 for a combined amount of \$1,814,596.26.

Item Description:

Voucher list for the week of March 18, 2024 for a combined amount of \$1,814,596.26 .

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/22/2024



Thurston County, Washington

Accounts Payable Report

Prepared by Auditor/Financial Services
03/18/2024 - 03/22/2024

Thurston County Washington
Accounts Payable Report

For help call:
Darren Bennett - 2253
Darah Nunley - 2257

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
----------------	----------------	-------------	------------	---------------------	--------

Fund Number: 0010 GENERAL FUND

05 CLERK FAMILY JUVENILE COURT

SUPPLIES

156208	44453	CAPITOL CITY PRESS INC	03/19/2024	BUSINESS CARDS	190.60
21300843 030624	44479	DS SERVICES OF AMERICA INC	03/19/2024	BOTTLE WATER DELIVERY	9.30
228538-1	44458	GORDON PRODUCTS INC	03/19/2024	CAT6 CABLE	22.33
228538-0	44458	GORDON PRODUCTS INC	03/19/2024	CHAIR MAT, CAT6 CABLE	550.08
228822-0	44458	GORDON PRODUCTS INC	03/19/2024	COPY PAPER	520.45
228554-0	44458	GORDON PRODUCTS INC	03/19/2024	EXPEDITE STAMP	106.83
228555-0	44458	GORDON PRODUCTS INC	03/19/2024	NAME STAMP	138.80

OPERATING LEASES/RENTALS

INV188633	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMT #37 CHANDLER	328.36
INV197934	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMT 39 CHANDLER	327.95

REPAIRS & MAINTENANCE

INV197931	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMT 39 FA3723	424.12
INV197930	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMT 39 FA3724	186.33

MISCELLANEOUS

INV197931	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMT 39 FA3723	5.00
INV197930	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMT 39 FA3724	5.00

CAP LEASES/INSTALL PURCHASES

INV197931	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMT 39 FA3723	224.20
INV197930	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMT 39 FA3724	225.83

INTEREST-LONG TERM EXT DEBT

INV197931	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMT 39 FA3723	32.75
INV197930	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMT 39 FA3724	31.12

Total: **\$3,329.05**

05 CLERK MAIN COURT

SUPPLIES

228557-0	44458	GORDON PRODUCTS INC	03/19/2024	NAME STAMP	104.10
228556-0	44458	GORDON PRODUCTS INC	03/19/2024	X-STAMPER	34.70

PROFESSIONAL SERVICES

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
05 CLERK MAIN COURT					
PROFESSIONAL SERVICES					
1334545-20240229	1593389	LEXISNEXIS RISK DATA MANAGEMENT INC	03/18/2024	ONLINE SUBSCRIPTION	216.20
REPAIRS & MAINTENANCE					
INV197932	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMT 39 FA3726	53.25
INV197933	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMT39 FA3725	226.78
MISCELLANEOUS					
INV197932	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMT 39 FA3726	5.00
INV197933	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMT39 FA3725	5.00
4910002437	1593503	WELLS FARGO BANK NA	03/22/2024	CLIENT ANALYSIS	310.18
CAP LEASES/INSTALL PURCHASES					
INV197932	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMT 39 FA3726	189.94
INV197933	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMT39 FA3725	225.83
INTEREST-LONG TERM EXT DEBT					
INV197932	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMT 39 FA3726	67.01
INV197933	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMT39 FA3725	31.12
Total:					\$1,469.11
06 SC JURY					
MISCELLANEOUS					
INV197941	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PYMNT #10 FOR ASSET # 5007	3.72
CAP LEASES/INSTALL PURCHASES					
INV197941	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PYMNT #10 FOR ASSET # 5007	8.46
INTEREST-LONG TERM EXT DEBT					
INV197941	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PYMNT #10 FOR ASSET # 5007	4.07
Total:					\$16.25
06 SC FAMILY JUVENILE COURT					
PROFESSIONAL SERVICES					
030124P	44491	CHUUKESSE INTERPRETER LLC	03/19/2024	CHUUKESSE 23-7-00571-34	442.14
265343	44467	CORPORATE TRANSLATION SERVICES INC	03/19/2024	TELEPHONIC LANGUAGE SVCS	7.47
022124A	44489	ELSIE RODRIGUEZ PAZ	03/19/2024	SPANISH 23-7-00202-34	130.00
022724A	44501	JRM ENTERPRISES INC	03/19/2024	RUSSIAN 22-2-30842-34	78.00
030724A	44502	YI YI JOHNSON	03/19/2024	MANDARIN 23-2-31026-34	303.18
030724P	44459	YOUNG S LEE	03/19/2024	KOREAN 24-2-30153-34	200.10
PROF SVS-LEGAL FEES					

Thurston County Washington
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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
06 SC FAMILY JUVENILE COURT					
PROF SVS-LEGAL FEES					
06615	44463	MORGAN HILL PC	03/19/2024	PARENT ATTY SVCS 21-4-01033-34	5,056.00
OPERATING LEASES/RENTALS					
INV197943	44452	CAPITAL BUSINESS MACHINES	03/19/2024	COPIER FEES FOR CONTRACT 9361-01	256.32
REPAIRS & MAINTENANCE					
INV185521	44452	CAPITAL BUSINESS MACHINES	03/19/2024	CONTRACT CN3950-01 COPIER FEES	5.48
MISCELLANEOUS					
INV197943	44452	CAPITAL BUSINESS MACHINES	03/19/2024	COPIER FEES FOR CONTRACT 9361-01	40.03
Total:					\$6,518.72
06 SUPERIOR CRT ADMINISTRATION					
OPERATING LEASES/RENTALS					
INV197940	44452	CAPITAL BUSINESS MACHINES	03/19/2024	COPIER FEES FOR CONTRACT CN2300-01	30.51
INV197939	44452	CAPITAL BUSINESS MACHINES	03/19/2024	COPIER FEES FOR CONTRACT CN2604-01	190.62
REPAIRS & MAINTENANCE					
INV197940	44452	CAPITAL BUSINESS MACHINES	03/19/2024	COPIER FEES FOR CONTRACT CN2300-01	111.91
INV197939	44452	CAPITAL BUSINESS MACHINES	03/19/2024	COPIER FEES FOR CONTRACT CN2604-01	14.39
MISCELLANEOUS					
INV197941	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PYMNT #10 FOR ASSET # 5007	12.93
CAP LEASES/INSTALL PURCHASES					
INV197941	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PYMNT #10 FOR ASSET # 5007	29.38
INTEREST-LONG TERM EXT DEBT					
INV197941	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PYMNT #10 FOR ASSET # 5007	14.16
Total:					\$403.90
06 MAIN CAMPUS OPERATIONS					
PROFESSIONAL SERVICES					
265343	44467	CORPORATE TRANSLATION SERVICES INC	03/19/2024	TELEPHONIC LANGUAGE SVCS	9.91
030824A	44459	YOUNG S LEE	03/19/2024	KOREAN 22-1-01056-34	180.00
MISCELLANEOUS					
INV197941	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PYMNT #10 FOR ASSET # 5007	57.87
CAP LEASES/INSTALL PURCHASES					
INV197941	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PYMNT #10 FOR ASSET # 5007	131.44

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
06 MAIN CAMPUS OPERATIONS					
INTEREST-LONG TERM EXT DEBT					
INV197941	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PYMNT #10 FOR ASSET # 5007	63.35
Total:					\$442.57
06 SC SECURITY					
MISCELLANEOUS					
INV197941	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PYMNT #10 FOR ASSET # 5007	18.51
CAP LEASES/INSTALL PURCHASES					
INV197941	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PYMNT #10 FOR ASSET # 5007	42.06
INTEREST-LONG TERM EXT DEBT					
INV197941	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PYMNT #10 FOR ASSET # 5007	20.27
Total:					\$80.84
07 DC COURTROOM SVS-INTERPRETE					
PROFESSIONAL SERVICES					
1858341	1593506	AMRIK S KANG	03/22/2024	INTERPRETER SVCS 3/12/24 24-M000C	130.00
1859157	1593505	ANITA E AHUMADA	03/22/2024	INTERPRETER SVCS 03/13/24 3A072841	444.12
1859160	1593505	ANITA E AHUMADA	03/22/2024	INTERPRETER SVCS 03/13/24 24-000079	82.06
1859151	1593505	ANITA E AHUMADA	03/22/2024	INTERPRETER SVCS 03/14/24 24-M000C	140.00
1859154	1593505	ANITA E AHUMADA	03/22/2024	INTERPRETER SVCS 03/14/24 3A072841	140.00
1858344	1593513	HEBBA ABULSAAD	03/22/2024	INTERPRETER SVCS 3/5/24 4A0084326	140.00
1859145	1593514	JANE W KOINANGE	03/22/2024	INTERPRETER SVCS 03/12/24 3A06001	140.00
1859148	1593514	JANE W KOINANGE	03/22/2024	INTERPRETER SVCS 3/18/24	245.00
1859143	1593496	MARIANA HEREDIA-MONTESINOS	03/22/2024	INTERPRETER SVCS 02/28/24 - 23DV-1103	140.00
1859133	1593496	MARIANA HEREDIA-MONTESINOS	03/22/2024	INTERPRETER SVCS 03/05/24 3A07010	256.40
1859140	1593496	MARIANA HEREDIA-MONTESINOS	03/22/2024	INTERPRETER SVCS 2/13/24 - 3A0808726	258.63
1859102	1593496	MARIANA HEREDIA-MONTESINOS	03/22/2024	INTERPRETER SVCS 2/20/24 - 3A0823167	297.42
1859106	1593496	MARIANA HEREDIA-MONTESINOS	03/22/2024	INTERPRETER SVCS 2/27/24 - 1A0078251	288.92
1859129	1593496	MARIANA HEREDIA-MONTESINOS	03/22/2024	INTERPRETER SVCS 2/6/24 - 3A0779543	267.68
1859122	1593496	MARIANA HEREDIA-MONTESINOS	03/22/2024	INTERPRETER SVCS 3/12/24 4A0027345	284.49
Total:					\$3,254.72
10 SHERIFF INVESTIGATION					
OPERATING LEASES/RENTALS					
108108477	44529	RICOH	03/21/2024	PMT-12//24APR:7893:SATELLITE:RENT	57.27
MISCELLANEOUS					

Thurston County Washington
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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
10 SHERIFF INVESTIGATION					
MISCELLANEOUS					
2154379	1593497	CITY OF OLYMPIA	03/22/2024	CITY OF OLY:PKG TICKET:1.31.24:KEMPKE, K	40.00
CAP LEASES/INSTALL PURCHASES					
108108472	44529	RICOH	03/21/2024	PMT-12 F5875//24MAR:2815:DET:RENT	385.07
INTEREST-LONG TERM EXT DEBT					
108108472	44529	RICOH	03/21/2024	PMT-12 F5875//24MAR:2815:DET:RENT	21.59
Total:					\$503.93
10 SHERIFF PATROL					
SUPPLIES-UNIFORMS/CLOTHING					
INV800411	44462	LN CURTIS & SONS	03/19/2024	SUPP:ARMOR CARRIER:HOLBROOK,J	1,951.29
PROFESSIONAL SERVICES					
152324	44551	SUMMIT LAW GROUP PLLC	03/22/2024	PROFESSIONAL SVS:THRU 02/29/24:SANDOV	10,350.00
71014	1593398	SUMMIT TOWING INC	03/18/2024	VTOW:24-001120	217.91
19853	1593427	SUMMIT TOWING INC	03/19/2024	VTOW:24-1066	142.35
71003	1593398	SUMMIT TOWING INC	03/18/2024	VTOW:24-1066	192.17
70846	1593427	SUMMIT TOWING INC	03/19/2024	VTOW:24-1066	192.18
OPERATING LEASES/RENTALS					
108108482	44516	RICOH	03/20/2024	PMT-8 //"24MAR:4509:RCHSTR:RENT	56.54
REPAIRS & MAINTENANCE					
2695932	44474	PAPE MATERIAL HANDLING INC	03/19/2024	SERVICE AND REPAIR OF PATROL FORKLIFT	2,005.62
Total:					\$15,108.06
10 SHERIFF STAFF SERVICES					
CAP LEASES/INSTALL PURCHASES					
108108470	44529	RICOH	03/21/2024	PMT-12 F5874//24MAR:2814:FRONT OFFICE:F	385.07
INTEREST-LONG TERM EXT DEBT					
108108470	44529	RICOH	03/21/2024	PMT-12 F5874//24MAR:2814:FRONT OFFICE:F	21.60
Total:					\$406.67
11 CORR INMATE MEDICAL					
SUPPLIES-MEDICAL					
INV2000202463	44567	ELIOR INC	03/22/2024	INDIGENT I/M COMMISSARY: 03/05, 03/08	189.96
PROFESSIONAL SERVICES					
TC-24-1005	44546	HEALTHCARE DELIVERY INC	03/22/2024	03/01/24-03/15/24:IM MDCL SVCS	67,660.71

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
11 CORR INMATE MEDICAL					
PROF SVS-LABORATORY					
43948703	44481	NEW SCHRYVER LLC	03/19/2024	FEB 2024: I/M RADIOLOGY: TRIP CHARGES	925.00
43948704	44481	NEW SCHRYVER LLC	03/19/2024	FEB 2024: I/M ULTRASOUND: TRIP CHARGES	275.00
CAP LEASES/INSTALL PURCHASES					
108108475	44516	RICOH	03/20/2024	PMT-15//24APR:8489:F5862:MDCL:RENT	151.84
INTEREST-LONG TERM EXT DEBT					
108108475	44516	RICOH	03/20/2024	PMT-15//24APR:8489:F5862:MDCL:RENT	16.42
Total:					\$69,218.93
11 CORR OPERATIONS					
SUPPLIES					
229058-0	44545	GORDON PRODUCTS INC	03/22/2024	SUPP: PRINTER PAPER	1,028.86
005895472	1593391	RICHARDSON BOTTLING CO	03/18/2024	'24MAR:SATELLITE:WATER COOLER RENT/DF	14.34
SUPPLIES-UNIFORMS/CLOTHING					
227515	1593405	29 ELEVEN INC	03/18/2024	SUPP: NAME TAG - HAMES	16.97
INV800199	44512	LN CURTIS & SONS	03/20/2024	(23003166)SUPP:DUTY GEAR:GARISON BELT	43.38
INV800145	44512	LN CURTIS & SONS	03/20/2024	SUPP:DUTY GEAR:GARRISON BELT:HAMES,	43.38
PROFESSIONAL SERVICES					
8006491516	1593495	STERICYCLE INC	03/22/2024	STERICYCLE:'24FEB:JAIL:BIOHAZARD	318.76
OPERATING LEASES/RENTALS					
005895472	1593391	RICHARDSON BOTTLING CO	03/18/2024	'24MAR:SATELLITE:WATER COOLER RENT/DF	8.76
108108479	44516	RICOH	03/20/2024	PMT-11//24MAR:7540:JAIL PROG:RENT	57.27
CAP LEASES/INSTALL PURCHASES					
108108468	44516	RICOH	03/20/2024	PMT-16 F5861//24APR:8414:JAIL INTAKE:REN	233.98
INTEREST-LONG TERM EXT DEBT					
108108468	44516	RICOH	03/20/2024	PMT-16 F5861//24APR:8414:JAIL INTAKE:REN	24.12
Total:					\$1,789.82
11 CORR OPTIONS					
PROFESSIONAL SERVICES					
FS-T16440022924	1593455	REGIONAL TOXICOLOGY SERVICES LLC	03/20/2024	'24FEB: I/M UA'S:16440	112.00
Total:					\$112.00
12 CORONER OPERATIONS					

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
12 CORONER OPERATIONS					
OPERATING LEASES/RENTALS					
36043713	1593429	KELLEY CREATE CO	03/19/2024	24MAR:LEXMARK C4150/M3250:RENT	105.11
36092357	1593429	KELLEY CREATE CO	03/19/2024	24MAR:SHARP F3107/MX3550:RENT	189.33
Total:					\$294.44
12 DEATH INVESTIGATIONS					
SUPPLIES					
INV113920	44525	SOUTHLAND MEDICAL LLC	03/21/2024	MORGUE SUPPLIES	2,781.75
PROFESSIONAL SERVICES					
2129027-030524	1593418	PROVIDENCE HEALTH & SVCS WA	03/19/2024	24FEB:LAB FEES/COVID LAB FEE	162.00
5500166368	1593428	REVVITY OMICS INC	03/19/2024	AUTOPSY SAMPLE	52.50
Total:					\$2,996.25
12 AUTOPSY REIMBURSEMENT					
PROFESSIONAL SERVICES					
24-0523-03	44492	MEGAN E QUINN	03/19/2024	AUTOPSY:AKERS	4,200.00
24-0410-02	44492	MEGAN E QUINN	03/19/2024	AUTOPSY:DAWSON	2,100.00
24-0421-02	44492	MEGAN E QUINN	03/19/2024	AUTOPSY:ENNIS	2,100.00
24-0521-03	44492	MEGAN E QUINN	03/19/2024	AUTOPSY:FORTIN	2,100.00
24-0526-03	44492	MEGAN E QUINN	03/19/2024	AUTOPSY:HULL	3,200.00
24-0481-03	44492	MEGAN E QUINN	03/19/2024	AUTOPSY:MAZZEI	2,100.00
24-0522-03	44492	MEGAN E QUINN	03/19/2024	AUTOPSY:OBRIEN	2,100.00
24-0527-03	44492	MEGAN E QUINN	03/19/2024	EXTERNAL EXAM:BEACH	1,200.00
24-0492-03	44492	MEGAN E QUINN	03/19/2024	EXTERNAL EXAM:BENN	1,200.00
24-0475-03	44492	MEGAN E QUINN	03/19/2024	EXTERNAL EXAM:DELUZ	1,200.00
24-0478-03	44492	MEGAN E QUINN	03/19/2024	EXTERNAL EXAM:DIEHL	1,200.00
24-0468-03	44492	MEGAN E QUINN	03/19/2024	EXTERNAL EXAM:FARIS	1,200.00
24-0467-03	44492	MEGAN E QUINN	03/19/2024	EXTERNAL EXAM:KJAR	1,200.00
24-0485-03	44492	MEGAN E QUINN	03/19/2024	EXTERNAL EXAM:LOVRE	1,200.00
24-0476-03	44492	MEGAN E QUINN	03/19/2024	EXTERNAL EXAM:PAYNE	1,200.00
24-0474-03	44492	MEGAN E QUINN	03/19/2024	EXTERNAL EXAM:PRESNELL	1,200.00
24-0520-03	44492	MEGAN E QUINN	03/19/2024	EXTERNAL EXAM:THALLER	1,200.00
Total:					\$29,900.00
12 INDIGENT BURIAL					
PROFESSIONAL SERVICES					
WAFAW23662	1593425	FUNERAL ALTERNATIVES OF WASHINGTON II	03/19/2024	INDIGENT CREMATION:GRODECK	550.00

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Fund Number: 0010 GENERAL FUND

12 INDIGENT BURIAL

PROFESSIONAL SERVICES

WFAFW23663	1593425	FUNERAL ALTERNATIVES OF WASHINGTON II	03/19/2024	INDIGENT CREMATION:WHALEN	550.00
756001007896	1593420	SCI SHARED RESOURCES LLC AGENT FOR S	03/19/2024	INDIGENT CREMATION:FERGUSON	550.00
756001007895	1593420	SCI SHARED RESOURCES LLC AGENT FOR S	03/19/2024	INDIGENT CREMATION:ROBINSON	550.00
756001007898	1593420	SCI SHARED RESOURCES LLC AGENT FOR S	03/19/2024	INDIGENT CREMATION:SAUNDERS	550.00
24-010-02	44527	SOUTHWICK INC	03/21/2024	INDIGENT CREMATION:BROWN	550.00
24-056-01	44527	SOUTHWICK INC	03/21/2024	INDIGENT CREMATION:DOWNER	550.00
24-035-01	44527	SOUTHWICK INC	03/21/2024	INDIGENT CREMATION:FINLEY	550.00
24-068-01	44527	SOUTHWICK INC	03/21/2024	INDIGENT CREMATION:WEIBLING	550.00

Total: **\$4,950.00**

23 LEOFF-1 MEDICAL

MEDICAL LEOFF 1

2024MAR.MEDICARE	44559	BRIAN D SCHOENING	03/22/2024	LF1: MARCH 2024 MEDICARE PREMIUM	174.70
2024MAR.MEDICARE	1593461	CHARLIE CLARK	03/20/2024	LF1: MARCH 2024 MEDICARE PREMIUM	174.70
2024MAR.MEDICARE	44560	CONRAD F RIEDL	03/22/2024	LF1: MARCH 2024 MEDICARE PREMIUM	174.70
2024MAR.MEDICARE	44556	ED LITTLEJOHN	03/22/2024	LF1: MARCH 2024 MEDICARE PREMIUM	174.70
2024MAR.MEDICARE	1593460	GORDON BENNETT	03/20/2024	LF1: MARCH 2024 MEDICARE PREMIUM	174.70
2024APR.LF1 MEDICAL	1593481	HEALTH CARE AUTHORITY	03/20/2024	LF1: APRIL 2024 MEDICAL PREMIUMS	6,272.50
2024MAR.MEDICARE	1593458	JAMES RABIE	03/20/2024	LF1: MARCH 2024 MEDICARE PREMIUM	174.70
2024MAR.MEDICARE	44565	JIM CHAMBERLAIN	03/22/2024	LF1: MARCH 2024 MEDICARE PREMIUM	174.70
2024MAR.MEDICARE	1593464	JOHN SWEENEY	03/20/2024	LF1: MARCH 2024 MEDICARE PREMIUM	174.70
2024MAR.MEDICARE	44558	KATHY MARIE GRIFFIN	03/22/2024	LF1: MARCH 2024 MEDICARE PREMIUM	174.70
2024MAR.MEDICARE	44561	MARK CURTIS	03/22/2024	LF1: MARCH 2024 MEDICARE PREMIUM	174.70
2024MAR.MEDICARE	1593466	NEIL A MCCLANAHAN	03/20/2024	LF1: MARCH 2024 MEDICARE PREMIUM	174.70
24FEB06	1593491	OLYMPIA CHIROPRACTIC CENTER	03/22/2024	LF1: RABIE CHIRO COPAY 02-06-2024	10.32
24-11854	1593489	OLYMPIC AMBULANCE SERVICE INC	03/22/2024	LF1: AMBULANCE RUN 01-16-2024	274.19
2024MAR.MEDICARE	1593465	REMI C HANSEN	03/20/2024	LF1: MARCH 2024 MEDICARE PREMIUM	174.70
24JAN30	1593502	REMI C HANSEN	03/22/2024	LF1: RX 01-30-24	11.00
24FEB29	1593502	REMI C HANSEN	03/22/2024	LF1: RX 02-29-24	19.15
24MAR05	1593502	REMI C HANSEN	03/22/2024	LF1: RX 03-05-24	40.00
2024MAR.MEDICARE	44555	RICHARD K FLINTON	03/22/2024	LF1: MARCH 2024 MEDICARE PREMIUM	174.70
2024MAR.MEDICARE	44564	RORY GILLILAND	03/22/2024	LF1: MARCH 2024 MEDICARE PREMIUM	174.70
2024MAR.MEDICARE	1593459	TONY SEXTON	03/20/2024	LF1: MARCH 2024 MEDICARE PREMIUM	174.70

Total: **\$9,247.66**

23 NON DEPT ASSOCIATION DUES

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
23 NON DEPT ASSOCIATION DUES					
MISCELLANEOUS					
30314629	44549	OFFICE OF MINORITY & WOMENS BUSINESS	03/22/2024	POLITICAL SUBDIVISION FEE:070123-063025	9,597.88
Total:					\$9,597.88
23 NON DEPT COUNTY PROJECTS					
PROF SVS-LEGAL FEES					
455	44575	WILSON WILLIAMS LLP	03/22/2024	24FEB:LEGAL SERVICES:CC, MASHELL, ZIPL	4,993.50
Total:					\$4,993.50
23 NON DEPT BOUNDRY REVIEW					
PROFESSIONAL SERVICES					
BRB-2024-02	44554	THURSTON REGIONAL PLANNING COUNCIL	03/22/2024	24FEB:BOUNDARY REVIEW BOARD	888.49
Total:					\$888.49
23 NON DEPT ANIMAL CONTROL					
PROFESSIONAL SERVICES					
18138	1593494	CITY OF LACEY	03/22/2024	24MAR:ANIMAL SERVICES	78,563.17
Total:					\$78,563.17
STATE AUDIT					
PROFESSIONAL SERVICES					
L159804	44557	OFFICE OF STATE AUDITOR	03/22/2024	02/24 ACCOUNTABILITY AUDIT	3,268.85
Total:					\$3,268.85
24 TCPD ADMIN COSTS RESTRICTED					
AT-RISK SMALL TOOLS/MINOR EQUIP					
10731441920	1593457	DELL MARKETING LP	03/20/2024	DELL LATITUDE 7320	2,084.50
OPERATING LEASES/RENTALS					
INV193432	44452	CAPITAL BUSINESS MACHINES	03/19/2024	02-2024 CONTRACT PMNT/01-2024 MAINTANC	221.19
INV193436	44452	CAPITAL BUSINESS MACHINES	03/19/2024	02-2024 CONTRACT PMNT/01-2024 MAINTEN/	53.68
REPAIRS & MAINTENANCE					
INV193432	44452	CAPITAL BUSINESS MACHINES	03/19/2024	02-2024 CONTRACT PMNT/01-2024 MAINTANC	10.94
INV193436	44452	CAPITAL BUSINESS MACHINES	03/19/2024	02-2024 CONTRACT PMNT/01-2024 MAINTEN/	5.35
INV193433	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMNT #13 2024 F5034 COPIER CONTRACT PA	257.58
INV193434	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMNT #13 2024 F5035 COPIER CONTRACT PA	101.28
INV193435	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMNT #19 F5033 COPIER LEASE	88.17

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
24 TCPD ADMIN COSTS RESTRICTED					
CAP LEASES/INSTALL PURCHASES					
INV193433	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMNT #13 2024 F5034 COPIER CONTRACT PA	186.13
INV193434	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMNT #13 2024 F5035 COPIER CONTRACT PA	186.13
INV193435	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMNT #19 F5033 COPIER LEASE	130.95
INTEREST-LONG TERM EXT DEBT					
INV193433	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMNT #13 2024 F5034 COPIER CONTRACT PA	81.41
INV193434	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMNT #13 2024 F5035 COPIER CONTRACT PA	81.41
INV193435	44452	CAPITAL BUSINESS MACHINES	03/19/2024	PMNT #19 F5033 COPIER LEASE	50.59
Total:					\$3,539.31
24 TCPD SC PROF SVS					
PROFESSIONAL SERVICES					
23-1-01535-34-1	1593449	BEHAVIORAL HEALTH RESOURCES	03/20/2024	23-1-01535-34 NORMAN	52.80
63-2976B	1593453	DARREN PARSE	03/20/2024	23-1-00381-34 BAUTISTA-REYES	180.92
63-2976A	1593453	DARREN PARSE	03/20/2024	23-1-01166-34 ZUNIGA	130.00
1979	44542	LEA A SANDERS	03/22/2024	23-1-01508-34 BISHOP	250.00
1001	44500	MARY C GOODY	03/19/2024	03-1-00363-1 JAYNES BLAKE	910.00
1003	44573	MARY C GOODY	03/22/2024	03-1-00363-1 JAYNES BLAKE	2,123.65
TCPD_008B	44574	NORTHWEST FORENSIC INSTITUTE LLC	03/22/2024	23-1-00500-34 JOHNSON	336.00
5	44519	THOMAS R CORBIN	03/20/2024	23-1-00500-34 JOHNSON	4,781.58
Total:					\$8,764.95
24 TCPD SC PANEL ATTNYS					
PROFESSIONAL SERVICES					
2011	1593473	BEVERLY REINHOLD	03/20/2024	23-8-00244-34 LAUVER	300.00
10164	44504	MELISSA J FIRTH	03/19/2024	22-1-01122-34 VILDUSEA PUNSULAN	664.30
22-1-01228-34-1	1593474	TAYLER GARLINGHOUSE	03/20/2024	22-1-01228-34 VANDUREN	46.50
PROF SVS-LEGAL FEES					
1973	1593486	CHARLES W LANE IV	03/22/2024	23-1-00784-34 CALDWELL	279.00
22-1-01216-34-7	1593470	CR TAYLOR LAW PS	03/20/2024	22-1-01216-34 KNUDSEN	247.00
22-1-01228-34-11	1593508	CR TAYLOR LAW PS	03/22/2024	22-1-01228-34 VANDUREN	1,422.00
23-1-00808-34-6	1593500	KARL A HACK ATTORNEY AT LAW PLLC	03/22/2024	23-1-00808-34 BUTTERTON	1,107.00
19-1-02373-34-3	44570	PUGET LAW GROUP LLP	03/22/2024	19-1-02373-34 MCALPINE	6,732.00
853	44576	RUTH LLEWELLYN RIVAS	03/22/2024	22-1-00393-34 DAVIS	270.00
PROF SVS-FIXED PRICE CONTRACT					
24-1-00112-34	1593451	CHARLES W LANE IV	03/20/2024	24-1-00112-34 WHITEHEAD	1,000.00

Thurston County Washington
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Fund Number: 0010 GENERAL FUND					
24 TCPD SC PANEL ATTNYS					
PROF SVS-FIXED PRICE CONTRACT					
24-1-00061-34	1593470	CR TAYLOR LAW PS	03/20/2024	24-1-00061-34 GAINES	1,000.00
22-1-00394-34-TRIAL	1593463	KARL A HACK ATTORNEY AT LAW PLLC	03/20/2024	22-1-00394-34 RAYBURN	3,750.00
24-1-00080-34	1593463	KARL A HACK ATTORNEY AT LAW PLLC	03/20/2024	24-1-00080-34 TUCKER	1,000.00
Total:					\$17,817.80
24 TCPD JUVI CRIMINAL CONFLCTS					
PROF SVS-LEGAL FEES					
23-8-00350-34-2	44563	BUDD BAY LAW PS	03/22/2024	23-8-00350-34 GIBSON	612.00
23-8-00246-34-1	1593504	DAVID JOSEPH LOUSTEAU	03/22/2024	23-8-00246-34 OCHO	442.00
23-8-00341-34-1	1593504	DAVID JOSEPH LOUSTEAU	03/22/2024	23-8-00341-34 HASKINS	312.00
23-8-00342-34-1	1593504	DAVID JOSEPH LOUSTEAU	03/22/2024	23-8-00342-34 ANDERSEN	292.50
24-8-00007-34-1	1593504	DAVID JOSEPH LOUSTEAU	03/22/2024	24-8-00007-34 HOFFMAN	448.00
871	44507	RUTH LLEWELLYN RIVAS	03/19/2024	23-8-00238-34 PUGH	180.00
858	44507	RUTH LLEWELLYN RIVAS	03/19/2024	23-8-00244-34 LAUVER	225.00
855	44507	RUTH LLEWELLYN RIVAS	03/19/2024	23-8-00295-34 GARRETT	180.00
867	44576	RUTH LLEWELLYN RIVAS	03/22/2024	23-8-00324-34 MERAZ	400.00
861	44576	RUTH LLEWELLYN RIVAS	03/22/2024	23-8-00354-34 LEWIS	1,080.00
Total:					\$4,171.50
24 TCPD DIST CRIMINAL PROF SVS					
PROFESSIONAL SERVICES					
01	44499	CHUUKESSE NATIVE LANGUAGE SOLUTION LL	03/19/2024	3A0493602-THC PETER	130.00
Total:					\$130.00
24 TCPD DIST TRAFFIC PROF SVS					
PROFESSIONAL SERVICES					
3A0643858-WSP-002	1593479	JANE W KOINANGE	03/20/2024	3A0643858-WSP TUMAINI	140.00
3A0643858-WSP-003	1593479	JANE W KOINANGE	03/20/2024	3A0643858-WSP TUMAINI	140.00
Total:					\$280.00
24 TCPD CRIMINAL JUSTICE TRETM					
PROFESSIONAL SERVICES					
JSMIT 24-01	44454	ALTERNATIVES PROFESSIONAL COUNSELIN	03/19/2024	19-1-01723-34 SMITH	180.00
SKARL 24-01	44454	ALTERNATIVES PROFESSIONAL COUNSELIN	03/19/2024	19-1-01971-34 KARLSON	150.00
MDUNN 24-01	44454	ALTERNATIVES PROFESSIONAL COUNSELIN	03/19/2024	19-1-02270-34 DUNN	225.00
JSIMS 24-01	44454	ALTERNATIVES PROFESSIONAL COUNSELIN	03/19/2024	20-1-01001-34 SIMS	85.00

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
24 TCPD CRIMINAL JUSTICE TRET					
PROFESSIONAL SERVICES					
JHORN 23-01	44454	ALTERNATIVES PROFESSIONAL COUNSELING	03/19/2024	21-1-01168-34 HORNUM	135.00
JHORN 24-01	44454	ALTERNATIVES PROFESSIONAL COUNSELING	03/19/2024	21-1-01168-34 HORNUM	135.00
FHUIZ 24-01	44454	ALTERNATIVES PROFESSIONAL COUNSELING	03/19/2024	21DV-0612-ACT HUIZAR-SANTANA	225.00
RSPEN 24-01	44454	ALTERNATIVES PROFESSIONAL COUNSELING	03/19/2024	21DV-1204-ACT SPENCER	90.00
SPAUL 23-01	44454	ALTERNATIVES PROFESSIONAL COUNSELING	03/19/2024	23-1-00284-34 PAUL	350.00
AANDE 24-01	44454	ALTERNATIVES PROFESSIONAL COUNSELING	03/19/2024	23-1-01177-34 ANDERSON	350.00
6323	1593477	CIMBERLEIGH MCLEAN	03/20/2024	20-1-01013-34 CHHENG	135.00
6326	1593477	CIMBERLEIGH MCLEAN	03/20/2024	21-1-00757-34 WILDER	90.00
6322	1593477	CIMBERLEIGH MCLEAN	03/20/2024	22-1-00729-34 CLARKE	90.00
6324	1593477	CIMBERLEIGH MCLEAN	03/20/2024	22-1-01019-34 WILSON	180.00
6331	1593477	CIMBERLEIGH MCLEAN	03/20/2024	23-1-00668-34 LOHMAN	180.00
6325	1593477	CIMBERLEIGH MCLEAN	03/20/2024	23-1-00739-34 ELLIS	180.00
22-1-00084-34-1	44495	SHANDA K LUTHY	03/19/2024	22-1-00084-34 PENNYPACKER	350.00
22-1-00502-34-1	44495	SHANDA K LUTHY	03/19/2024	22-1-00502-34 KING	350.00
3A0665392-WSP-1	1593462	THE RIGHT STEP INC	03/20/2024	3A0665392-WSP PAULSEN	160.00
3A0693037-THC-1	1593462	THE RIGHT STEP INC	03/20/2024	3A0693037-THC SALAS	140.00
Total:					\$3,780.00
27 WSU FAIR EVENT					
PROFESSIONAL SERVICES					
5176	44569	ORGSUPPORT LLC	03/22/2024	CONTRACT SVS - SAVOR	20.00
5168	44569	ORGSUPPORT LLC	03/22/2024	CONTRACT SVS - SAVOR	135.00
4804	44569	ORGSUPPORT LLC	03/22/2024	CONTRACT SVS - SAVOR	826.72
Total:					\$981.72
29 HOMELAND SECURITY REGION 3					
PROFESSIONAL SERVICES					
29A-2024-003	1593488	STEVE NORTH	03/22/2024	TRNG:ICS 300:031424	500.00
Total:					\$500.00
34 PARKS & TRAILS MAINT ADMIN					
SUPPLIES					
82305301	44482	WAXIES ENTERPRISES INC	03/19/2024	ANNUAL SUPPLY ORDER	165.57
82285870	44482	WAXIES ENTERPRISES INC	03/19/2024	ANNUAL SUPPLY ORDER	1,870.27
Total:					\$2,035.84
34 PARKS M&O GF APPROPRIATION					

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
34 PARKS M&O GF APPROPRIATION					
SUPPLIES					
82305301	44482	WAXIES ENTERPRISES INC	03/19/2024	ANNUAL SUPPLY ORDER	165.56
82285870	44482	WAXIES ENTERPRISES INC	03/19/2024	ANNUAL SUPPLY ORDER	1,870.27
PROFESSIONAL SERVICES					
BH03-2024	44509	BYRON MICHAEL HAMILTON	03/20/2024	CARETAKER SVS- 03/24	500.00
Total:					\$2,535.83
Fund 0010 Total:					\$291,891.76
Fund Number: 1180 TREATMENT SALES TAX					
06 SC FJC OTHER RESTRICTED					
MISCELLANEOUS					
8919	44494	INTEGRATED MANAGEMENT SOLUTIONS (TE	03/19/2024	CONNEXIS CLOUD ANNUAL FEE 3/24-3/25	2,400.00
Total:					\$2,400.00
06 SC DRUG COURT-RESTRICTED					
OPERATING LEASES/RENTALS					
INV197942	44452	CAPITAL BUSINESS MACHINES	03/19/2024	CONTRACT FEES FOR 9296-01 & CN2603-01	277.69
MISCELLANEOUS					
INV197942	44452	CAPITAL BUSINESS MACHINES	03/19/2024	CONTRACT FEES FOR 9296-01 & CN2603-01	83.82
Total:					\$361.51
07 DC PROBATION TST					
SUPPLIES					
871	1593512	ABC FORMS LLC	03/22/2024	ABC FORMS - C. DICKINSON BUSINESS CARI	102.57
Total:					\$102.57
07 DC MENTAL HLTH COURT					
PROF SVS-LABORATORY					
5944	1593509	DRUG SCREENS R US	03/22/2024	MHC - DRUG SCREENS FEB 2024	1,147.00
Total:					\$1,147.00
11 CORR CHEM DEP PROG TST					
PROFESSIONAL SERVICES					
INV-102094	1593475	THURSTON MASON BEHAVIORAL HEALTH OF	03/20/2024	'24FEB:CDP PROGRAM	21,589.59

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
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Fund Number: 1180 TREATMENT SALES TAX

Total: \$21,589.59

11 CORR MENTAL HEALTH TST

PROFESSIONAL SERVICES

TC-24-1005	44546	HEALTHCARE DELIVERY INC	03/22/2024	03/01/24-03/15/24:IM MDCL SVCS	2,142.40
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Total: \$2,142.40

Fund **1180** Total: **\$27,743.07**

Fund Number: 1190 ROADS & TRANSPORTATION

34 ROADS ADMIN

PROFESSIONAL SERVICES

59124	44547	MAUL FOSTER & ALONGI INC	03/22/2024	TASK 07- COMMUNICATION SUPPORT	1,942.20
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59123	44547	MAUL FOSTER & ALONGI INC	03/22/2024	TASK ORDER 6 - GENERAL COORDINATION	318.50
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Total: \$2,260.70

34 INFORMATION TECHNOLOGY

REPAIRS & MAINTENANCE

IN1574958	1593399	KELLEY CREATE CO	03/18/2024	F2353 QRTRLY MAINT	560.78
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CAP LEASES/INSTALL PURCHASES

36133162	1593467	KELLEY CREATE CO	03/20/2024	F2352-PMT 22	147.13
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INTEREST-LONG TERM EXT DEBT

36133162	1593467	KELLEY CREATE CO	03/20/2024	F2352-PMT 22	61.91
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Total: \$769.82

34 ROADS TRAFFIC

SUPPLIES

318550	44543	ALWAYS SAFE & LOCK INC	03/22/2024	MASTER PADLOCKS	76.84
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439241	44548	LINCOLN CREEK LUMBER CO	03/22/2024	BULK FASTENERS	20.89
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439147	44548	LINCOLN CREEK LUMBER CO	03/22/2024	STRIPING PAINT, ANTI-SLIP TAPE	256.61
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170099623-00	1593394	TACOMA SCREW PRODUCTS INC	03/18/2024	SCREWS	15.79
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INV067944	44552	TRAFFIC SAFETY SUPPLY CO INC	03/22/2024	SIGN POSTS	8,237.22
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SMALL TOOLS & MINOR EQUIPMENT

T342482	44510	LG ISAACSON CO INC	03/20/2024	PRY BAR	37.25
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PROFESSIONAL SERVICES

EDRP-2024-01	44513	THURSTON REGIONAL PLANNING COUNCIL	03/20/2024	TO5 - EMER INCIDENT MGT DETOUR 01/24	514.47
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EDRP-2024-02	44513	THURSTON REGIONAL PLANNING COUNCIL	03/20/2024	TO5 - EMER INCIDENT MGT DETOUR 02/24	695.32
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Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 1190 ROADS & TRANSPORTATION					
34 ROADS TRAFFIC					
UTILITY SERVICES					
R01945-030724	1593393	PUGET SOUND ENERGY INC	03/18/2024	MULTIPLE SITES 2 02/24	11,842.99
MISCELLANEOUS					
S162626	44486	WESTERN PATHOLOGY CONSULTANTS INC	03/19/2024	DRUG/ALCOHOL TESTING	850.00
Total:					\$22,547.38
34 ROADS OPS-BRIDGE					
PROFESSIONAL SERVICES					
2402000201	44506	SAGE GEOTECHNICAL LLC	03/19/2024	GEOTECH SVS- BLACK LAKE BRIDGE APPRC	3,350.00
Total:					\$3,350.00
34 ROADS SURFACES					
SUPPLIES-ASPHALT					
261925	44517	LAKESIDE INDUSTRIES INC	03/20/2024	2024 ASPHALT WA CLASS A	303.00
261926	44517	LAKESIDE INDUSTRIES INC	03/20/2024	ASPHALT WA CLASS A, TACK BUCKET	1,354.62
80169	1593396	TUCCI & SONS INC	03/18/2024	ASPHALT HMA 1/2"	304.50
80192	1593396	TUCCI & SONS INC	03/18/2024	ASPHALT HMA 1/2", CSS-1	456.44
Total:					\$2,418.56
34 ROADS VEGETATION					
SUPPLIES					
439251	44511	LINCOLN CREEK LUMBER CO	03/20/2024	FAN HOUSING, STARTER	123.71
439145	44511	LINCOLN CREEK LUMBER CO	03/20/2024	PUNCH PIN	8.31
439102	44461	LINCOLN CREEK LUMBER CO	03/19/2024	RAKE	26.26
Total:					\$158.28
34 ROADS FACILITIES M&O					
SUPPLIES					
5201602944	1593407	CINTAS CORPORATION NO 2	03/18/2024	TILLEY CAMPUS FIRST AID SUPPLIES	140.77
439350	44511	LINCOLN CREEK LUMBER CO	03/20/2024	LED BULBS	15.32
Total:					\$156.09
34 ROADS MAINT ADMIN					
SUPPLIES-BOOTS					
037992	1593478	C & B OUTFITTERS LLC	03/20/2024	SAFETY FOOTWEAR- E.KROGNESS	313.76
MISCELLANEOUS					
S161673	44486	WESTERN PATHOLOGY CONSULTANTS INC	03/19/2024	DRUG/ALCOHOL TESTING	140.00

Thurston County Washington
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Fund Number: 1190 ROADS & TRANSPORTATION					
34 ROADS MAINT ADMIN					
MISCELLANEOUS					
S162626	44486	WESTERN PATHOLOGY CONSULTANTS INC	03/19/2024	DRUG/ALCOHOL TESTING	905.00
Total:					\$1,358.76
34 ROADS DEVELOPMENT REVIEW					
REPAIRS & MAINTENANCE					
IN1575779	1593468	KELLEY CREATE CO	03/20/2024	S10314 QRTLTY MAINT 12-02/24	116.54
Total:					\$116.54
Fund 1190 Total:					\$33,136.13
Fund Number: 1200 VETERANS					
40 VETERAN'S ASSISTANCE					
MISCELLANEOUS					
020-TT-2024-1	44470	THURSTON COUNTY TRANSMISSION INC	03/19/2024	MARCH 2024- 020-TT-2024-1	5,256.32
Total:					\$5,256.32
Fund 1200 Total:					\$5,256.32
Fund Number: 1290 MEDIC ONE					
29 MEDIC 1 ADMIN M & O					
CAP LEASES/INSTALL PURCHASES					
82165308	44457	DE LAGE LANDEN FINANCIAL SERVICES INC	03/19/2024	PMT-11 F2794 COPIER LEASE	206.99
INTEREST-LONG TERM EXT DEBT					
82165308	44457	DE LAGE LANDEN FINANCIAL SERVICES INC	03/19/2024	PMT-11 F2794 COPIER LEASE	97.40
Total:					\$304.39
29 ALS SUPPORT SERVICES					
FUEL CONSUMED					
95157912	44514	WEX BANK	03/20/2024	JAN - FEB 2024 FUEL USAGE	781.23
95252836	44472	WEX BANK	03/19/2024	M14 FUEL 02/24	227.79
PROFESSIONAL SERVICES					
FEBRUARY-24	44505	ANDERS CONWAY	03/19/2024	MPD-D SERVICES 2-24	4,901.38
FEBRUARY-24	44503	MYLES F MELTON	03/19/2024	POCUS TRAINING	2,784.88

Thurston County Washington
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Fund Number: 1290 MEDIC ONE

29 ALS SUPPORT SERVICES

MISCELLANEOUS

NREMT-2024	1593471	JUSTIN FRANK	03/20/2024	JF NREMT RECERT REIMB	197.52
NREMT-2024	1593402	STEPHEN PHILLIPS	03/18/2024	SP NREMT RECERT REIMB	206.73
Total:					\$9,099.53

29 MEDIC 1 BLS TRAINING SUPPOR

PROFESSIONAL SERVICES

FEBRUARY-24	44505	ANDERS CONWAY	03/19/2024	MPD-D SERVICES 2-24	4,901.38
Total:					\$4,901.38

29 MEDIC 1 BLSS SUPPORT

OPERATING LEASES/RENTALS

5506430886	44566	AIRGAS USA LLC	03/22/2024	TCMO OXYGEN CYLINDERS	321.06
Total:					\$321.06
Fund 1290 Total:					\$14,626.36

Fund Number: 1330 PARKS AND TRAILS

PARKS CAPITAL

CONSTRUCTION OF CAPITAL ASSETS

51077-06 FINAL	1593406	CONSTRUCT INC	03/18/2024	BURFOOT PARK RESTROOM REPL.	264,673.65
Total:					\$264,673.65
Fund 1330 Total:					\$264,673.65

Fund Number: 1350 NOXIOUS WEED

34 NOXIOUS WEED

SUPPLIES

5201602944	1593407	CINTAS CORPORATION NO 2	03/18/2024	TILLEY CAMPUS FIRST AID SUPPLIES	33.03
Total:					\$33.03
Fund 1350 Total:					\$33.03

Fund Number: 1380 CONSERVATION FUTURES

03 PARKS & TRAILS

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
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Fund Number: 1380 CONSERVATION FUTURES

03 PARKS & TRAILS

SUPPLIES

438705	44461	LINCOLN CREEK LUMBER CO	03/19/2024	KEY COPIES - CHAMBERS LK. TRLHD	6.55
438725	44461	LINCOLN CREEK LUMBER CO	03/19/2024	PAINT ROLLER COVERS - CWT	10.94
Total:					\$17.49

03 PARKS MAINTENANCE & OPER

PROFESSIONAL SERVICES

AS03-2024	1593404	AIMEE STAUDT	03/18/2024	CARETAKER SVS- 03/24	500.00
SB03-2024	44520	SAMUEL BECKER	03/20/2024	CARETAKER SVS- 03/24	500.00
Total:					\$1,000.00

Fund **1380** Total: **\$1,017.49**

Fund Number: 1400 HOUSING & COMMUNITY RENEWAL

41 CHG HEN

PROFESSIONAL SERVICES

2324CHGHENCCS124	1593492	CATHOLIC COMMUNITY SERVICES	03/22/2024	CCS 2324CHGHENCCS124	296,760.45
Total:					\$296,760.45

41 ADMINISTRATION

MISCELLANEOUS

808-429927639	1593501	FIRST AMERICAN TITLE INSURANCE COMPAN	03/22/2024	RECONVEY LIVINGSTON	450.00
Total:					\$450.00

41 COVID-19 RESPONSE PHHS OHHP

PROFESSIONAL SERVICES

2325ROWFSC124	44451	FAMILY SUPPORT CENTER OF SOUTH SOUNI	03/19/2024	FSC 2325ROWFSC124	18,377.95
Total:					\$18,377.95

41 CDBG ENTITLEMENT

PROFESSIONAL SERVICES

23CDBGPSSSHOM224	44469	SENIOR SERVICES FOR SOUTH SOUND	03/19/2024	SS 23CDBGPSSSHOM224	1,951.22
Total:					\$1,951.22

Fund **1400** Total: **\$317,539.62**

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
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Fund Number: 1450 PRISONER'S CONCESSIONS

11 CORR COMMISSARY

SUPPLIES

INV2000202463	44567	ELIOR INC	03/22/2024	INDIGENT I/M COMMISSARY: 03/05, 03/08	81.01
Total:					\$81.01
Fund 1450 Total:					\$81.01

Fund Number: 1470 INTERLOCAL DRUG ENFORCEMENT

10 INTERLOCAL DRUG ENFRCMENGT

PROFESSIONAL SERVICES

849796967	44553	WEST PUBLISHING CORPORATION	03/22/2024	'24FEB:TNT:WEST INFORMATION CHARGES:I	336.91
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MISCELLANEOUS

82172500	44456	DE LAGE LANDEN FINANCIAL SERVICES INC	03/19/2024	PMT-21 F0005//24APR:8648:TNT:RENT:HIDTA	13.86
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CAP LEASES/INSTALL PURCHASES

82172500	44456	DE LAGE LANDEN FINANCIAL SERVICES INC	03/19/2024	PMT-21 F0005//24APR:8648:TNT:RENT:HIDTA	195.10
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INTEREST-LONG TERM EXT DEBT

82172500	44456	DE LAGE LANDEN FINANCIAL SERVICES INC	03/19/2024	PMT-21 F0005//24APR:8648:TNT:RENT:HIDTA	35.95
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Total:	\$581.82
Fund 1470 Total:	\$581.82

Fund Number: 1500 PUBLIC HEALTH & SOCIAL SERVICES

40 ADMIN-PUBLIC HEALTH ADMIN

SMALL TOOLS & MINOR EQUIPMENT

15904	1593499	DESCO ELECTRONICS CORP	03/22/2024	TCPHSS - ROOM#107 UPGRADE-2023	1,429.02
15899	1593499	DESCO ELECTRONICS CORP	03/22/2024	TCPHSS - ROOM#107 UPGRADE-2023	9,091.56

Total:	\$10,520.58
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41 SS MCDD COMMUNITY INFORMATI

PROFESSIONAL SERVICES

952	44490	PENINSULA ALLIANCE	03/19/2024	FEB 2024- HEALTHY RELATIONSHIPS	1,312.23
1170	44478	PEOPLE FIRST OF WASHINGTON	03/19/2024	FEB 2024 PEOPLE FIRST	500.00

Total:	\$1,812.23
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41 SS MCDD INDIVIDUAL EMPLOYME

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 1500 PUBLIC HEALTH & SOCIAL SERVICES					
41 SS MCDD INDIVIDUAL EMPLOYME					
PROFESSIONAL SERVICES					
02-2024	1593482	CAREER QUEST LLP	03/22/2024	FEB 2024 - SERVICES	23,756.25
2024-02	1593485	EXCEPTIONAL FORESTERS INC	03/22/2024	FEB 2024 SERVICES	33,048.75
Total:					\$56,805.00
41 SS MCDD COMMUNITY ACCESS					
PROFESSIONAL SERVICES					
02-2024	1593482	CAREER QUEST LLP	03/22/2024	FEB 2024 - SERVICES	3,037.32
2024-02	1593485	EXCEPTIONAL FORESTERS INC	03/22/2024	FEB 2024 SERVICES	6,458.14
Total:					\$9,495.46
41 PARTNERSHIP PROJECT-MASON					
PROFESSIONAL SERVICES					
2024-02T	1593485	EXCEPTIONAL FORESTERS INC	03/22/2024	JOB PLACEMENT HOURS	1,192.50
977	44490	PENINSULA ALLIANCE	03/19/2024	FEB 2024- JOB CLUB	1,874.76
Total:					\$3,067.26
41 SS TCDD TRAINING					
PROFESSIONAL SERVICES					
02-2024	1593482	CAREER QUEST LLP	03/22/2024	FEB 2024 - SERVICES	100.00
2024-02	1593485	EXCEPTIONAL FORESTERS INC	03/22/2024	FEB 2024 SERVICES	300.00
2024-02	1593485	EXCEPTIONAL FORESTERS INC	03/22/2024	FEB 2024 SERVICES	6,000.00
Total:					\$6,400.00
41 SS TCDD COMMUNITY INFORMATI					
PROFESSIONAL SERVICES					
1170	44478	PEOPLE FIRST OF WASHINGTON	03/19/2024	FEB 2024 PEOPLE FIRST	750.00
10359	44473	WA INITIATIVE FOR SUPPORTED EMPLOYMEI	03/19/2024	FEB 2024 SERVICES	412.50
Total:					\$1,162.50
41 SS TCDD INDIVIDUAL EMPLOYME					
PROFESSIONAL SERVICES					
02-2024	1593482	CAREER QUEST LLP	03/22/2024	FEB 2024 - SERVICES	58,537.50
2024-02	1593485	EXCEPTIONAL FORESTERS INC	03/22/2024	FEB 2024 SERVICES	28,402.50
Total:					\$86,940.00
41 SS TCDD INDIV TECH ASSIST					
PROFESSIONAL SERVICES					

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 1500 PUBLIC HEALTH & SOCIAL SERVICES					
41 SS TCDD INDIV TECH ASSIST					
PROFESSIONAL SERVICES					
10359	44473	WA INITIATIVE FOR SUPPORTED EMPLOYMEI	03/19/2024	FEB 2024 SERVICES	944.26
10359	44473	WA INITIATIVE FOR SUPPORTED EMPLOYMEI	03/19/2024	FEB 2024 SERVICES	1,111.76
Total:					\$2,056.02
41 SS TCDD COMMUNITY ACCESS					
PROFESSIONAL SERVICES					
02-2024	1593482	CAREER QUEST LLP	03/22/2024	FEB 2024 - SERVICES	11,351.60
2024-02	1593485	EXCEPTIONAL FORESTERS INC	03/22/2024	FEB 2024 SERVICES	22,028.24
Total:					\$33,379.84
41 SS TCDD OTHER ACTIVITIES					
PROFESSIONAL SERVICES					
0224	44469	SENIOR SERVICES FOR SOUTH SOUND	03/19/2024	FEB 2024- SENIOR INCLUSION PROGRAM	3,106.47
02-2024	44497	THURSTON COUNTY INCLUSION	03/19/2024	FEB 2024- DAY CAMP	2,041.82
Total:					\$5,148.29
Fund 1500 Total:					\$216,787.18
Fund Number: 1940 COVID LOCAL FISCAL RECOVERY					
03 COVID FUNDING					
PROFESSIONAL SERVICES					
2129027-030524	1593418	PROVIDENCE HEALTH & SVCS WA	03/19/2024	24FEB:LAB FEES/COVID LAB FEE	419.00
Total:					\$419.00
Fund 1940 Total:					\$419.00
Fund Number: 3010 ROADS CONSTRUCTION IN PROGRESS					
34 FINAL ENGINEERING					
PROFESSIONAL SERVICES					
1200594624	44488	HDR ENGINEERING INC	03/19/2024	TASK 31- COUNTRY CLUB RD CULVERT	3,830.57
1200601935	44518	HDR ENGINEERING INC	03/20/2024	TASK 31- COUNTRY CLUB RD CULVERT	7,569.07
Total:					\$11,399.64
34 PRE-DESIGN CAPITAL					

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
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Fund Number: 3010 ROADS CONSTRUCTION IN PROGRESS

34 PRE-DESIGN CAPITAL

PROFESSIONAL SERVICES

32006	44568	TRANSPO GROUP USA INC	03/22/2024	T05 - 196TH AVE-SGT RD SW TO ELDERBERF	7,472.44
Total:					\$7,472.44

34 ROAD CONSTR NON-CAP STUDIES

PROFESSIONAL SERVICES

75689	44562	SHEA CARR & JEWELL INC	03/22/2024	TASK 14 - ROCHESTER GRAND MOUND 02/24	1,679.96
RCHGMTRL-2024-01	44513	THURSTON REGIONAL PLANNING COUNCIL	03/20/2024	TASK 02-ROCHESTER/GRAND MOUND	721.50
RCHGMTRL-2024-02	44554	THURSTON REGIONAL PLANNING COUNCIL	03/22/2024	TASK 02-ROCHESTER/GRAND MOUND 02/24	1,681.96
Total:					\$4,083.42

34 NON CAP FINAL ENGINEERING

PROFESSIONAL SERVICES

1200594624	44488	HDR ENGINEERING INC	03/19/2024	TASK 31- COUNTRY CLUB RD CULVERT	688.79
1200601935	44518	HDR ENGINEERING INC	03/20/2024	TASK 31- COUNTRY CLUB RD CULVERT	1,060.65
Total:					\$1,749.44
Fund 3010 Total:					\$24,704.94

Fund Number: 4030 SOLID WASTE

34 SW ADMIN

SUPPLIES

5201602944	1593407	CINTAS CORPORATION NO 2	03/18/2024	TILLEY CAMPUS FIRST AID SUPPLIES	25.95
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PROFESSIONAL SERVICES

2881590	44571	FOSTER GARVEY PC	03/22/2024	CONSULTATION FOR SW 03/24	1,148.00
59124	44547	MAUL FOSTER & ALONGI INC	03/22/2024	TASK 07- COMMUNICATION SUPPORT	1,269.90
59123	44547	MAUL FOSTER & ALONGI INC	03/22/2024	TASK ORDER 6 - GENERAL COORDINATION	210.44
Total:					\$2,654.29

34 SW WARC MAINTENANCE

SUPPLIES

5201509370	1593407	CINTAS CORPORATION NO 2	03/18/2024	1ST AID SUPPLIES	83.73
170100402-00	1593394	TACOMA SCREW PRODUCTS INC	03/18/2024	ANCHOR BOLTS	31.33
170100701-00	1593421	TACOMA SCREW PRODUCTS INC	03/19/2024	BOLTS, NUTS	6.90
170099702-00	1593394	TACOMA SCREW PRODUCTS INC	03/18/2024	WEDGE ANCHORS	27.22

SUPPLIES-UNIFORMS/CLOTHING

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 4030 SOLID WASTE					
34 SW WARC MAINTENANCE					
SUPPLIES-UNIFORMS/CLOTHING					
0715726-IN	1593416	NATIONAL SAFETY INC	03/19/2024	SAFETY ORANGE HOODIES	37.28
Total:					\$186.46
34 SW TRANSFER STATION OPERATI					
REPAIRS & MAINTENANCE					
12440	44515	RELIABLE ELECTRIC INC	03/20/2024	COMPACTOR BREAKER REPAIR	1,718.20
Total:					\$1,718.20
34 WARC SCALEHOUSE OPERATIONS					
SUPPLIES					
5201509370	1593407	CINTAS CORPORATION NO 2	03/18/2024	1ST AID SUPPLIES	167.10
SUPPLIES-UNIFORMS/CLOTHING					
0715726-IN	1593416	NATIONAL SAFETY INC	03/19/2024	SAFETY ORANGE HOODIES	260.96
SMALL TOOLS & MINOR EQUIPMENT					
318319	44508	ALWAYS SAFE & LOCK INC	03/20/2024	DEADBOLT LEVER LOCK	629.63
9035785261	1593456	WW GRAINGER INC	03/20/2024	WINDOW AIR CURTAIN	971.18
Total:					\$2,028.87
34 SW ROCHESTER DROP BOX PROGR					
SUPPLIES					
5199567326	1593407	CINTAS CORPORATION NO 2	03/18/2024	1ST AID SUPPLIES	20.17
5191061079	1593407	CINTAS CORPORATION NO 2	03/18/2024	1ST AID SUPPLIES	42.27
Total:					\$62.44
34 SW HAZO HOUSE SQG					
SUPPLIES					
5201509370	1593407	CINTAS CORPORATION NO 2	03/18/2024	1ST AID SUPPLIES	121.62
SUPPLIES-UNIFORMS/CLOTHING					
0715726-IN	1593416	NATIONAL SAFETY INC	03/19/2024	SAFETY ORANGE HOODIES	111.84
PROFESSIONAL SERVICES					
004761	1593472	MURPHY & DAD INC	03/20/2024	HAZOHOUSE RECYCLE 03/24	546.00
Total:					\$779.46
34 COMMUNITY LITTER PROGRAM					
PROFESSIONAL SERVICES					

Thurston County Washington
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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 4030 SOLID WASTE					
34 COMMUNITY LITTER PROGRAM					
PROFESSIONAL SERVICES					
2695640	1593408	LTR INTERMEDIATE HOLDINGS INC	03/18/2024	TIRE DISPOSAL 03/24	284.34
Total:					\$284.34
34 SW SPECIAL EVENTS					
SUPPLIES					
W40043501	1593400	PRINT NW LLC	03/18/2024	BANNERS & STANDS	616.17
MISCELLANEOUS					
W40042801	1593400	PRINT NW LLC	03/18/2024	FAIR BANNERS	852.91
Total:					\$1,469.08
Fund 4030 Total:					\$9,183.14
Fund Number: 4040 SOLID WASTE RESERVE FOR CLOSE					
34 CLOSED LANDFILL GROUND MAIN					
SUPPLIES-UNIFORMS/CLOTHING					
0715726-IN	1593416	NATIONAL SAFETY INC	03/19/2024	SAFETY ORANGE HOODIES	111.77
Total:					\$111.77
Fund 4040 Total:					\$111.77
Fund Number: 4060 STORM & SURFACE WATER UTILITY					
34 SSWU ADMINISTRATION					
SUPPLIES					
5201602944	1593407	CINTAS CORPORATION NO 2	03/18/2024	TILLEY CAMPUS FIRST AID SUPPLIES	58.56
SMALL TOOLS & MINOR EQUIPMENT					
PZ84609	44544	CDW GOVERNMENT INC	03/22/2024	COMPUTER MONITORS	1,698.71
PROFESSIONAL SERVICES					
59124	44547	MAUL FOSTER & ALONGI INC	03/22/2024	TASK 07- COMMUNICATION SUPPORT	148.30
59123	44547	MAUL FOSTER & ALONGI INC	03/22/2024	TASK ORDER 6 - GENERAL COORDINATION	39.81
Total:					\$1,945.38
27 WR WATER PLANNING					
MISCELLANEOUS					

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
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Fund Number: 4060 STORM & SURFACE WATER UTILITY

27 WR WATER PLANNING

MISCELLANEOUS

92	1593454	CITY OF TUMWATER	03/20/2024	REEP - NON PROFIT SINGLE EXPERIENCE LI	740.00
Total:					\$740.00
Fund 4060 Total:					\$2,685.38

Fund Number: 4070 STORM & SURFACE WATER CAPITAL

34 SSWC PRE-DESIGN CAPITAL

PROFESSIONAL SERVICES

56552A	44475	LANDAU ASSOCIATES INC	03/19/2024	T38-SHERWOOD FIR & LITTLEROCK RETROF	273.47
56552A	44475	LANDAU ASSOCIATES INC	03/19/2024	T38-SHERWOOD FIR & LITTLEROCK RETROF	392.12
Total:					\$665.59
Fund 4070 Total:					\$665.59

Fund Number: 4520 ENVIRONMENTAL HEALTH

40 PH ADMIN ENVIRONMENTAL HLTH

SUPPLIES

223479-0	44458	GORDON PRODUCTS INC	03/19/2024	DEC 23 CREATIVE OFFICE 2ND FLOOR CUBIC	5,805.03
Total:					\$5,805.03
Fund 4520 Total:					\$5,805.03

Fund Number: 4600 SEWER UTILITY M&O

ADMINISTRATION-SEWER

SUPPLIES

5201602944	1593407	CINTAS CORPORATION NO 2	03/18/2024	TILLEY CAMPUS FIRST AID SUPPLIES	6.14
PROFESSIONAL SERVICES					
T-24-0000838	44465	DYNAMIC LANGUAGE CENTER LTD	03/19/2024	TRANSLATION SVS - Q1 FLYER	45.02
59124	44547	MAUL FOSTER & ALONGI INC	03/22/2024	TASK 07- COMMUNICATION SUPPORT	187.30
Total:					\$238.46

BH SEWER TREATMENT

PROFESSIONAL SERVICES

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Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 4600 SEWER UTILITY M&O					
BH SEWER TREATMENT					
PROFESSIONAL SERVICES					
689576	44480	A ADVANCED SEPTIC SERVICES INC	03/19/2024	STEP TANK PUMP - 625 75TH WAY	557.80
689324	44480	A ADVANCED SEPTIC SERVICES INC	03/19/2024	STEP TANK PUMP - 7521 BH RD	464.83
Total:					\$1,022.63
GM SEWER TREATMENT					
PROF SVS-CONTRACTOR SVS					
INV744103	44498	DENALI WATER SOLUTIONS LLC	03/19/2024	BIOSOLIDS HAULING - GM 02/24	2,620.00
CM4020980	44498	DENALI WATER SOLUTIONS LLC	03/19/2024	BIOSOLIDS HAULING GM - 01/24	-1,310.00
INV721391	44498	DENALI WATER SOLUTIONS LLC	03/19/2024	BIOSOLIDS HAULING GM - 01/24	3,930.00
Total:					\$5,240.00
Fund 4600 Total:					\$6,501.09
Fund Number: 4700 WATER UTILITY M&O					
ADMINISTRATION-WATER					
SUPPLIES					
5201602944	1593407	CINTAS CORPORATION NO 2	03/18/2024	TILLEY CAMPUS FIRST AID SUPPLIES	6.14
PROFESSIONAL SERVICES					
T-24-0000838	44465	DYNAMIC LANGUAGE CENTER LTD	03/19/2024	TRANSLATION SVS - Q1 FLYER	45.02
59124	44547	MAUL FOSTER & ALONGI INC	03/22/2024	TASK 07- COMMUNICATION SUPPORT	187.30
Total:					\$238.46
Fund 4700 Total:					\$238.46
Fund Number: 5050 INSURANCE RISK					
22 INS RISK LIABILITY PREMIUMS					
PROFESSIONAL SERVICES					
C24022957	44471	WASHINGTON COUNTIES RISK POOL	03/19/2024	CLAIM# TH2020063394:SCHAFFER ESTATE	14,219.67
C24022956	44471	WASHINGTON COUNTIES RISK POOL	03/19/2024	CLAIM# TH2020066108:MILLER ESTATE	5,862.21
C24022962	44471	WASHINGTON COUNTIES RISK POOL	03/19/2024	CLAIM# TH2022067221:BUBRICK	612.50
PROF SVS-LEGAL FEES					
C24022957	44471	WASHINGTON COUNTIES RISK POOL	03/19/2024	CLAIM# TH2020063394:SCHAFFER ESTATE	10,624.89
C24022956	44471	WASHINGTON COUNTIES RISK POOL	03/19/2024	CLAIM# TH2020066108:MILLER ESTATE	3,771.50

Thurston County Washington
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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 5050 INSURANCE RISK					
22 INS RISK LIABILITY PREMIUMS					
PROF SVS-LEGAL FEES					
C24022958	44471	WASHINGTON COUNTIES RISK POOL	03/19/2024	CLAIM# TH2020066453:RICHARDSON	3,134.55
C24022953	44471	WASHINGTON COUNTIES RISK POOL	03/19/2024	CLAIM# TH2020085042:VANDEWARK	6,197.85
C24022959	44471	WASHINGTON COUNTIES RISK POOL	03/19/2024	CLAIM# TH2021066280:AUGUSTINO	1,612.80
C24022960	44471	WASHINGTON COUNTIES RISK POOL	03/19/2024	CLAIM# TH2021067330:EATON	3,538.00
C24022961	44471	WASHINGTON COUNTIES RISK POOL	03/19/2024	CLAIM# TH2022066395:MCCLURE	174.00
C24022982	44471	WASHINGTON COUNTIES RISK POOL	03/19/2024	CLAIM# TH2023067200:PARDEE	2,644.67
INS CLAIM PAYMENTS-NOT 1099					
C24022983	44471	WASHINGTON COUNTIES RISK POOL	03/19/2024	CLAIM# TH2023067511:WHARTON	6,931.65
Total:					\$59,324.29
Fund 5050 Total:					\$59,324.29
Fund Number: 5210 CENTRAL SERVICES/FACILITIES					
25 CENTRAL SVS MAIL					
COMMUNICATIONS					
703523377	1593431	USPS DISBURSING OFFICE	03/19/2024	ACS CHANGE OF ADDRESS	931.76
Total:					\$931.76
25 CENTRAL SVS RECORDS					
TAXES & OP ASSESSMENTS					
1STHALFPT2024	44522	EVERGREEN OLYMPIC PROPERTIES INC	03/21/2024	1ST HALF PROPERTY TAXES 2024	5,309.57
Total:					\$5,309.57
25 FACILITIES M & O					
SUPPLIES					
227469	1593435	29 ELEVEN INC	03/19/2024	WO 27036 NAME PLATE	43.80
227563	1593435	29 ELEVEN INC	03/19/2024	WO 27232 NAME PLATE	21.90
P71070597	1593411	ALL PURPOSE BATTERIES INC	03/19/2024	WO 26923 BATTERIES	129.72
6Z02277	1593511	REXEL USA INC	03/22/2024	WO 27146 SMALL DRIVERS	59.58
PROFESSIONAL SERVICES					
24-11842	1593490	NORTHWEST WATER SYSTEMS INC	03/22/2024	MONTHLY OPERATIONAL SERVICES	114.32
24-11845	1593490	NORTHWEST WATER SYSTEMS INC	03/22/2024	MONTHLY OPERATIONAL SERVICES	775.02
6004017783	44521	SECURITAS TECHNOLOGY CORPORATION	03/21/2024	2064 04/01/24-06/30/24 MAINT/MONITORING B	108.08
6004018480	44521	SECURITAS TECHNOLOGY CORPORATION	03/21/2024	3419 04/01/24-06/30/24 MAINT/MONITORING F	96.82

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 5210 CENTRAL SERVICES/FACILITIES					
25 FACILITIES M & O					
PROFESSIONAL SERVICES					
6004018394	44521	SECURITAS TECHNOLOGY CORPORATION	03/21/2024	3975 04/01/24-06/30/24 MAINT/MONITORING P	112.62
6004018135	44521	SECURITAS TECHNOLOGY CORPORATION	03/21/2024	7528 04/01/24-06/30/24 MAINT/MONITORING F	116.17
COMMUNICATIONS					
2024020320	1593469	WA STATE CONSOLIDATED TECHNOLOGY SE	03/20/2024	8340 02/24 INTERNET FACILITIES SCAN	1,530.00
OPERATING LEASES/RENTALS					
INV197929	44523	CAPITAL BUSINESS MACHINES	03/21/2024	12417 02/24 COPIER CHARGES 2500 BLDG	163.12
401132-1	44476	LEW RENTS INC	03/19/2024	WO 27181 LIFT RENTAL	577.63
401219-1	44528	LEW RENTS INC	03/21/2024	WO 27601 CARPET CLEANER	63.45
UTILITY SVS-WATER/SEWER/GARBAG					
8006491458	1593495	STERICYCLE INC	03/22/2024	4739 02/24 MEDICAL WASTE CORONER	108.70
MISCELLANEOUS					
INV197929	44523	CAPITAL BUSINESS MACHINES	03/21/2024	12417 02/24 COPIER CHARGES 2500 BLDG	22.43
Total:					\$4,043.36
25 FACILITIES LEASES					
UTILITY SVS-ELECTRIC					
0242-02/24	1593419	PUGET SOUND ENERGY INC	03/19/2024	0242 02/24 ELECTRIC BRISTOL COURT	1,186.36
Total:					\$1,186.36
25 FACILITIES UTILITIES					
UTILITY SVS-ELECTRIC					
2855-02/24	1593493	PUGET SOUND ENERGY INC	03/22/2024	2855 02/24 GAS/ELECTRIC TCCF	-359.13
2855-02/24	1593493	PUGET SOUND ENERGY INC	03/22/2024	2855 02/24 GAS/ELECTRIC TCCF	15,241.84
8338-02/24	1593452	PUGET SOUND ENERGY INC	03/20/2024	8338 02/24 GAS PHSS	16,540.43
UTILITY SVS-GAS					
2855-02/24	1593493	PUGET SOUND ENERGY INC	03/22/2024	2855 02/24 GAS/ELECTRIC TCCF	7,073.28
8338-01/24	1593419	PUGET SOUND ENERGY INC	03/19/2024	8338 01/24 GAS PHSS	-63.27
8338-02/24	1593452	PUGET SOUND ENERGY INC	03/20/2024	8338 02/24 GAS PHSS	-48.32
Total:					\$38,384.83
Fund 5210 Total:					\$49,855.88

Fund Number: 5220 CENTRAL SERVICES RESERVE

BLDG 4 M&O

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 5220 CENTRAL SERVICES RESERVE					
BLDG 4 M&O					
PROFESSIONAL SERVICES					
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	657.85
Total:					\$657.85
25 BUILDING #5 M&O					
PROFESSIONAL SERVICES					
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	804.04
Total:					\$804.04
25 ESC M&O					
PROFESSIONAL SERVICES					
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	730.94
Total:					\$730.94
25 ROADS BUILDING A M&O					
PROFESSIONAL SERVICES					
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	901.50
Total:					\$901.50
25 ROADS BUILDING B M&O					
PROFESSIONAL SERVICES					
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	511.66
Total:					\$511.66
YOUTH CTR (FJC) M&O					
PROFESSIONAL SERVICES					
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	3,264.89
Total:					\$3,264.89
CORONER M&O					
PROFESSIONAL SERVICES					
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	268.01
Total:					\$268.01
PHSS M&O					
PROFESSIONAL SERVICES					
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	974.59

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 5220 CENTRAL SERVICES RESERVE					
Total:					\$974.59
25 3013 FERGUSON ST SW					
PROFESSIONAL SERVICES					
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	438.57
Total:					\$438.57
25 BLDG 1 M&O					
PROFESSIONAL SERVICES					
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	1,729.90
Total:					\$1,729.90
25 BLDG 2 M&O					
PROFESSIONAL SERVICES					
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	1,632.44
Total:					\$1,632.44
25 BLDG 3 M&O					
PROFESSIONAL SERVICES					
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	3,094.33
Total:					\$3,094.33
25 TCCF-M&O					
PROFESSIONAL SERVICES					
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	414.20
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	4,020.20
Total:					\$4,434.40
25 BLDG C M&O					
PROFESSIONAL SERVICES					
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	950.23
Total:					\$950.23
25 BLDG D M&O					
PROFESSIONAL SERVICES					
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	341.11
Total:					\$341.11
25 BLDG E M&O					
PROFESSIONAL SERVICES					

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
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Fund Number: 5220 CENTRAL SERVICES RESERVE

25 BLDG E M&O

PROFESSIONAL SERVICES

INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	438.57
Total:					\$438.57

25 5210 BENOSCHEK BLDG M&O

PROFESSIONAL SERVICES

INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	146.19
Total:					\$146.19

25 MOTTMAN COMPLEX

PROFESSIONAL SERVICES

INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	365.48
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	682.22
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	779.67
INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	1,047.69

OTHER IMPROVEMENTS

022624	1593436	CONSTRUCT INC	03/19/2024	25631 VOTER REG	228,466.28
Total:					\$231,341.34

25 BLDG 7

PROFESSIONAL SERVICES

INV-235696	44532	BRIGHTLY SOFTWARE INC	03/21/2024	FACILITY CONDITION ASSESSMENT	170.55
Total:					\$170.55

Fund **5220** Total: **\$252,831.11**

Fund Number: 5240 LARGE SYSTEM REPLACEMENT RESRV

25 LG SYSTEM REPLACEM - ADMIN

PROFESSIONAL SERVICES

2402TU0149	1593480	AVOCETTE TECHNOLOGIES INC	03/20/2024	ACCELA PROJ MGMT MONTH 13	6,500.00
3093661	1593450	GOVERNMENT FINANCE OFFICERS ASSOC	03/20/2024	ERP CONSULTIN FEB 2024	3,625.00

Total: **\$10,125.00**

Fund **5240** Total: **\$10,125.00**

Fund Number: 5250 INFORMATION TECHNOL OPERATIONS

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
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Fund Number: 5250 INFORMATION TECHNOLOGICAL OPERATIONS

38 IT SERVICES

SMALL TOOLS & MINOR EQUIPMENT

B18075357	44550	SHI INTERNATIONAL CORP	03/22/2024	POWER BI PRO GCC FOR JOHN HUNTER	25.36
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PROFESSIONAL SERVICES

SI-183811	1593498	RIGHT! SYSTEMS INC	03/22/2024	ENGR RETAINER SVCS RETAINER AGREEME	1,204.50
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REPAIRS & MAINTENANCE

101036502	44572	ORACLE AMERICA INC	03/22/2024	ORACLE ADDITIONAL TEST ENVIRONMENT N	3,079.69
101036503	44572	ORACLE AMERICA INC	03/22/2024	ORACLE NOV 2023 - FEB 2024	99,769.05
B18079978	44550	SHI INTERNATIONAL CORP	03/22/2024	02/24 AWS CLOUD SERVICES	22.92
2024020320	1593469	WA STATE CONSOLIDATED TECHNOLOGY SE	03/20/2024	8340 02/24 INTERNET FACILITIES SCAN	1,500.00

Total: \$105,601.52

38 IT TELECOM

COMMUNICATIONS

2024020320	1593469	WA STATE CONSOLIDATED TECHNOLOGY SE	03/20/2024	8340 02/24 INTERNET FACILITIES SCAN	1,284.80
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COMMUNICATIONS-IT BILLBACKS

2836-03/24	1593476	CONSOLIDATED COMMUNICATIONS INC	03/20/2024	2836 03/24 PW PARKS	81.45
5200-3/24	1593476	CONSOLIDATED COMMUNICATIONS INC	03/20/2024	5200 03/24 PW TELEPHONE SVS	132.17
5203-03/24	1593476	CONSOLIDATED COMMUNICATIONS INC	03/20/2024	5203 03/24 PW TELEPHONE SERVICE	105.08

Total: \$1,603.50

Fund **5250** Total: **\$107,205.02**

Fund Number: 5410 ER&R-MAINTENANCE

25 ER&R MAINT ADMIN

SUPPLIES

005894201	1593417	RICHARDSON BOTTLING CO	03/19/2024	WATER COOLER SERVICE	31.00
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Total: \$31.00

25 ER&R MAINT CENTRAL STORES

ITEMS PURCHASED FOR RESALE

00114136	44464	BEN KO MATIC CO	03/19/2024	9186 LOW AIR SWITCH	274.07
00114135	44464	BEN KO MATIC CO	03/19/2024	9596 CURTAINS & BRACKETS	605.60
56211	1593403	BERGKAMP INC	03/18/2024	9455 VALVE	475.81
ERR031524	1593415	BOATS 4 U INC	03/19/2024	NEW STOCK YAMALUBE 10W30	242.43
IH47136	1593414	BRIM TRACTOR CO INC	03/19/2024	9470 SEAT SENSOR	96.63

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 5410 ER&R-MAINTENANCE					
25 ER&R MAINT CENTRAL STORES					
ITEMS PURCHASED FOR RESALE					
IH47138	1593386	BRIM TRACTOR CO INC	03/18/2024	9472 SENSOR	110.91
IH47012	1593386	BRIM TRACTOR CO INC	03/18/2024	NEW STOCK	252.27
32936	1593483	COLE GRAPHIC SOLUTIONS INC	03/22/2024	SHERIFF GOLD STOCK FOR #S	330.45
032P45998	44487	DOBBS HEAVY DUTY HOLDINGS LLC	03/19/2024	9435 ABS VALVE	470.48
032P46149	44531	DOBBS HEAVY DUTY HOLDINGS LLC	03/21/2024	9596 STARTER	507.74
WATUM222066	1593383	FASTENAL COMPANY	03/18/2024	9697 SCREWS	12.70
1126257495	1593413	FERRELLGAS	03/19/2024	PROPANE TANK 3 PRESSURE WASHER	408.12
T183296	1593385	INDUSTRIAL HYDRAULICS	03/18/2024	9386 HYD HOSE	178.45
282110	1593487	JR SETINA MANUFACTURING COMPANY INC	03/22/2024	STOCK ORDER	2,062.50
15462	1593387	KENT D BRUCE	03/18/2024	9697 TIGER TOUGH	235.77
0274060	44460	MCLOUGHLIN & EARDLEY INC	03/19/2024	9688 MOUNT	231.98
337785	1593401	MULLINAX FORD OF OLYMPIA LLC	03/18/2024	9017 SWITCH	21.79
338085	1593510	MULLINAX FORD OF OLYMPIA LLC	03/22/2024	9102 REAR LATCH ASSY	111.25
337877	1593401	MULLINAX FORD OF OLYMPIA LLC	03/18/2024	9228 COVER	120.51
337817	1593401	MULLINAX FORD OF OLYMPIA LLC	03/18/2024	9228 SKID PLATE - METAL	81.36
337654	1593401	MULLINAX FORD OF OLYMPIA LLC	03/18/2024	9253 MODULE	318.68
337852	1593401	MULLINAX FORD OF OLYMPIA LLC	03/18/2024	9352 BELT & TENSIONER	153.79
337930	1593432	MULLINAX FORD OF OLYMPIA LLC	03/19/2024	9352 MODULE	506.56
337882	1593401	MULLINAX FORD OF OLYMPIA LLC	03/18/2024	9352 SENSOR	71.45
337854	1593401	MULLINAX FORD OF OLYMPIA LLC	03/18/2024	9352 T-STAT & GASKETS	87.89
337784	1593401	MULLINAX FORD OF OLYMPIA LLC	03/18/2024	9352 WATER PUMP	141.44
337792	1593401	MULLINAX FORD OF OLYMPIA LLC	03/18/2024	944 CAP AND BUSHING	3.17
337978	1593432	MULLINAX FORD OF OLYMPIA LLC	03/19/2024	9606 SHIELD	89.00
530779	44493	OSW EQUIPMENT & REPAIR LLC	03/19/2024	9377 PLOW CYLINDER	624.85
15106230	44466	PAPE MACHINERY INC	03/19/2024	9394 BREATHER	51.00
15102896	44524	PAPE MACHINERY INC	03/21/2024	9459 PARK BRAKE LEVER	176.73
15079883	44466	PAPE MACHINERY INC	03/19/2024	9553 CLAMP KIT	299.11
15090201	44524	PAPE MACHINERY INC	03/21/2024	9553 ROLLER BRACKETS	169.53
15079697	44466	PAPE MACHINERY INC	03/19/2024	STOCK WHEEL BEARING & SEAL	536.90
14503812	44496	PAPE TRUCKS INC	03/19/2024	781 TEMP SENDER	93.46
0513477-IN	1593507	PETROCARD INC	03/22/2024	DEF	338.90
0166225-IN	44483	SOLID WASTE SYSTEMS INC	03/19/2024	9673 SENSOR & BRACKET	268.07
210533	44526	STANDARD PARTS CORP	03/21/2024	8876 BATTERY	6.53
210253	44468	STANDARD PARTS CORP	03/19/2024	8979 BRAKES	128.27
210376	44526	STANDARD PARTS CORP	03/21/2024	9352 FILTER	45.37
210375	44526	STANDARD PARTS CORP	03/21/2024	9352 FILTERS	49.25

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 5410 ER&R-MAINTENANCE					
25 ER&R MAINT CENTRAL STORES					
ITEMS PURCHASED FOR RESALE					
209978	44468	STANDARD PARTS CORP	03/19/2024	9352 WATER PUMP	110.55
209507	44468	STANDARD PARTS CORP	03/19/2024	9354 WIPER ARM	35.98
209255	44468	STANDARD PARTS CORP	03/19/2024	9394 FILTERS	246.09
209632	44468	STANDARD PARTS CORP	03/19/2024	9470 GREASE GUN & WHIP	82.36
209220	44526	STANDARD PARTS CORP	03/21/2024	9697 FLOOR LINER	133.03
210119	44526	STANDARD PARTS CORP	03/21/2024	CREDIT - CORE RETURN	-38.14
210456	44526	STANDARD PARTS CORP	03/21/2024	CREDIT RETURN HOSE	-41.20
209241	44468	STANDARD PARTS CORP	03/19/2024	CREDITS - RETURNS	-519.41
209249	44468	STANDARD PARTS CORP	03/19/2024	F3803 FILTERS	239.14
209938	44468	STANDARD PARTS CORP	03/19/2024	SHERIFF BATTERY & TERMINAL	81.03
209152	44468	STANDARD PARTS CORP	03/19/2024	STOCK BATTERY	324.51
209639	44468	STANDARD PARTS CORP	03/19/2024	STOCK FILTER	15.93
210635	44526	STANDARD PARTS CORP	03/21/2024	STOCK LIGHT GROMMET	19.00
210313	44468	STANDARD PARTS CORP	03/19/2024	STOCK LIGHTS	23.86
209085	44468	STANDARD PARTS CORP	03/19/2024	STOCK ORDER	229.62
209619	44468	STANDARD PARTS CORP	03/19/2024	STOCK ORDER	762.43
210574	44526	STANDARD PARTS CORP	03/21/2024	TRAFFIC 10W30	9.87
210448	44526	STANDARD PARTS CORP	03/21/2024	TRAFFIC FILTERS	38.02
176315	1593424	SUPERIOR SAW & SUPPLY INC	03/19/2024	9599 9242 BLADE SHARPEN	48.43
3509835/1	1593423	TITUS WILL CHEVROLET OLDSMOBILE CADIL	03/19/2024	9032 TRANS REPAIRS	4,408.96
3507889	1593397	TITUS WILL CHEVROLET OLDSMOBILE CADIL	03/18/2024	9037 TRANS REPL & ENGINE WORK	5,531.18
2691006	1593397	TITUS WILL CHEVROLET OLDSMOBILE CADIL	03/18/2024	STOCK ROTORS	270.44
08105584	1593410	VERMEER MOUNTAIN WEST INC	03/18/2024	9478 BELT & SWITCH	385.53
RESALE-TIRES					
315764	1593412	COURTESY AUTO SERVICE & TIRE	03/19/2024	STOCK TIRES	461.39
RESALE-FUEL					
1126175332	1593413	FERRELLGAS	03/19/2024	PROPANE TANK 4 AUTOGAS	539.72
1125737963B1	1593384	FERRELLGAS	03/18/2024	PROPANE TANK 4 AUTOGAS	736.62
8250597-IN	1593430	PETROCARD INC	03/19/2024	COUNTY FUEL	36,066.15
8694749812409	44530	US BANK NA	03/21/2024	OUTSIDE FUEL FEB 2024	-1,303.45
8694749812409	44530	US BANK NA	03/21/2024	OUTSIDE FUEL FEB 2024	28,330.30
RESALE-OUTSIDE LABOR					
1127868	1593392	CENTRALIA OK TIRE INC	03/18/2024	9424 TIRE REPAIR	280.35
032R320443	44487	DOBBS HEAVY DUTY HOLDINGS LLC	03/19/2024	9377 REPAIRS	2,346.87
2041	1593409	EXTREME AUTO OUTFITTERS INC	03/18/2024	6126 DETAIL	233.22

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 5410 ER&R-MAINTENANCE					
25 ER&R MAINT CENTRAL STORES					
RESALE-OUTSIDE LABOR					
4202	1593409	EXTREME AUTO OUTFITTERS INC	03/18/2024	9362 DETAIL	233.22
4239	1593515	EXTREME AUTO OUTFITTERS INC	03/22/2024	9542 DETAIL	233.22
4221	1593437	EXTREME AUTO OUTFITTERS INC	03/19/2024	9667 BEDLINER & TINT	1,146.45
3509835/1	1593423	TITUS WILL CHEVROLET OLDSMOBILE CADIL	03/19/2024	9032 TRANS REPAIRS	1,947.60
3507889	1593397	TITUS WILL CHEVROLET OLDSMOBILE CADIL	03/18/2024	9037 TRANS REPL & ENGINE WORK	5,162.16
RESALE-NON VEHICLE PARTS					
70604	1593388	NORMED INC	03/18/2024	STOCK FIRST AID BBP KITS	642.90
9045149334	1593395	WW GRAINGER INC	03/18/2024	9455 WELDING GLOVES	16.57
9040908312	1593395	WW GRAINGER INC	03/18/2024	STOCK CLOROX WIPES	88.51
RESALE-INVENTORY/MISC					
318558	44455	ALWAYS SAFE & LOCK INC	03/19/2024	SUPPLIES - KEYS	56.94
WATUM221969	1593383	FASTENAL COMPANY	03/18/2024	SUPPLIES	142.59
WATUM222224	1593484	FASTENAL COMPANY	03/22/2024	SUPPLIES	382.11
210072	44468	STANDARD PARTS CORP	03/19/2024	SUPPLIES ADHESIVE	68.43
209924	44468	STANDARD PARTS CORP	03/19/2024	SUPPLIES FITTING	3.19
209380	44468	STANDARD PARTS CORP	03/19/2024	SUPPLIES FUSES	1.44
209580	44468	STANDARD PARTS CORP	03/19/2024	SUPPLIES FUSES	2.45
210053	44468	STANDARD PARTS CORP	03/19/2024	SUPPLIES MIXING TIPS	12.33
9040537558	1593395	WW GRAINGER INC	03/18/2024	SUPPLIES - FUSE	20.76
9048213129	1593422	WW GRAINGER INC	03/19/2024	SUPPLIES FITTING	20.54
RESALE-ACCIDENTS/LABOR					
103400047	1593434	FIX AUTO BLACK LAKE	03/19/2024	ACCIDENT TEAR DOWN & INSPECT	910.22
PROFESSIONAL SERVICES					
71021	1593426	SUMMIT TOWING INC	03/19/2024	8974 TOW	150.15
71064	1593426	SUMMIT TOWING INC	03/19/2024	9293 TOW	95.00
5105	44477	TUMWATER AUTO SPA	03/19/2024	CARWASH	504.00
INV33303521	1593390	VERIZON WIRELESS MESSAGING SERVICES	03/18/2024	VERIZON TELEMATICS DEC 2024	3,020.88
INV619880	44484	ZONAR SYSTEMS INC	03/19/2024	ZONAR TELEMATICS FEB 2024	2,054.98
COMMUNICATIONS					
IN248990	44485	CHARGEPOINT INC	03/19/2024	2024 CLOUD SERVICE COURTHOUSE	2,978.42
Total:					\$110,974.21
25 ER&R MAINT MECHANICAL SHOP					
SUPPLIES-UNIFORMS/CLOTHING					

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
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Fund Number: 5410 ER&R-MAINTENANCE

25 ER&R MAINT MECHANICAL SHOP

SUPPLIES-UNIFORMS/CLOTHING

5120427751	1593433	ARAMARK UNIFORM & CAREER APPAREL GR	03/19/2024	LAUNDRY	77.02
5120423829	1593433	ARAMARK UNIFORM & CAREER APPAREL GR	03/19/2024	LAUNDRY	118.53

SMALL TOOLS & MINOR EQUIPMENT

210688	44526	STANDARD PARTS CORP	03/21/2024	TOOLS HD - JERRY	32.39
9042385543	1593395	WW GRAINGER INC	03/18/2024	TOOLS - DRILL BATTERY HD DANY	283.41
9049743462	1593422	WW GRAINGER INC	03/19/2024	TOOLS - HD GUAGE	56.56

Total: \$567.91

Fund **5410** Total: **\$111,573.12**

Report Grand Total: \$1,814,596.26

We, the undersigned Commissioners of Thurston County, Washington, do hereby certify under penalty of perjury, that the materials have been furnished, the service rendered or the labor performed as described, and that the claims are just, due and unpaid obligations against the County (RCW 42.24.080) and that claims as listed are submitted for approval in the amount of **\$1,814,596.26**

Approved for Payment the _____ day of _____, _____

Chair: _____

Vice-Chair: _____

Commissioner: _____

Commissioner: _____

Commissioner: _____

Financial Services Manager _____



Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: Date Created: 3/22/2024 Agenda Item #:

Created by: Amy Davis, Clerk of the Board - Commissioners - 360-786-5447

Creator = Presenter? ☐ Yes ☒ No Is this a presentation by more than one person? ☐

Presenter: **Darren Bennett, Financial Services Manager - Auditor - 360-867-2253**

Item Title:
Voucher list

Action Needed: Class of Item:

List of Exhibits



032924Comms.pdf
PDF File
196 KB

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

Click Additional Attachment to attach more materials.

NOTE: If you attach a file and get a message saying "**You have chosen to attach a large file...**", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☐

Budget Effect Summary? ☐

Recommended Action:

Move to approve the voucher list for the week of March 25 for a combined amount of \$5,326,336.34.

Item Description:

Voucher list for the week of March 25 for a combined amount of \$5,326,336.34 .

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/22/2024



Thurston County, Washington

Accounts Payable Report

Prepared by Auditor/Financial Services
03/25/2024 - 03/29/2024

Thurston County Washington
Accounts Payable Report

For help call:
Darren Bennett - 2253
Darah Nunley - 2257

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
GENERAL FUND					
SALES TAX PAYABLE					
02FEB24	5001949	ST OF WA DEPT OF REVENUE	03/26/2024	24FEB:SALES TAX/USE TAX	313.30
Total:					\$313.30
02 AUDITOR ADMIN					
MISCELLANEOUS					
02FEB24	5001949	ST OF WA DEPT OF REVENUE	03/26/2024	24FEB:SALES TAX/USE TAX	4.94
Total:					\$4.94
02 AUDITOR RECORDS					
SUPPLIES					
02FEB24	5001949	ST OF WA DEPT OF REVENUE	03/26/2024	24FEB:SALES TAX/USE TAX	34.97
Total:					\$34.97
02 AUDITOR ELECTIONS SPECIAL					
SUPPLIES					
156264	44649	CAPITOL CITY PRESS INC	03/29/2024	2024 CCP I VOTED STICKERS (880K)	5,830.50
02FEB24	5001949	ST OF WA DEPT OF REVENUE	03/26/2024	24FEB:SALES TAX/USE TAX	48.17
02FEB24	5001949	ST OF WA DEPT OF REVENUE	03/26/2024	24FEB:SALES TAX/USE TAX	48.17
02FEB24	5001949	ST OF WA DEPT OF REVENUE	03/26/2024	24FEB:SALES TAX/USE TAX	48.17
PROFESSIONAL SERVICES					
48060	44634	SEATTLE TIMES COMPANY	03/28/2024	TC 02/24 VOTER PAMPHLETS	1,491.40
PROF SVS-ADVERTISING					
241640	44666	SIJ HOLDINGS LLC	03/29/2024	LEGAL AD# IPL01607260:022124:ORDER# 522	345.04
OPERATING LEASES/RENTALS					
INV199193	44648	CAPITAL BUSINESS MACHINES	03/29/2024	ELECTIONS PRINTER RENTAL:SHARP/MX B3	109.50
UTILITY SVS-ELECTRIC					
85717-24FEB	1593913	PUGET SOUND ENERGY INC	03/27/2024	24FEB:BPC:2905 29TH AVE SW HSE	51.48
85717-24FEB	1593913	PUGET SOUND ENERGY INC	03/27/2024	24FEB:BPC:2905 29TH AVE SW HSE	51.48
64805-24FEB	1593913	PUGET SOUND ENERGY INC	03/27/2024	24FEB:BPC:2905 29TH AVE SW STE A	15.01
64805-24FEB	1593913	PUGET SOUND ENERGY INC	03/27/2024	24FEB:BPC:2905 29TH AVE SW STE A	15.02

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
02 AUDITOR ELECTIONS SPECIAL					
UTILITY SVS-ELECTRIC					
55233-24FEB	1593913	PUGET SOUND ENERGY INC	03/27/2024	24FEB:BPC:2905 29TH AVE SW STE C	46.22
55233-24FEB	1593913	PUGET SOUND ENERGY INC	03/27/2024	24FEB:BPC:2905 29TH AVE SW STE C	46.22
05417-24FEB	1593913	PUGET SOUND ENERGY INC	03/27/2024	24FEB:BPC:2905 29TH AVE SW STE D,E,F	250.42
05417-24FEB	1593913	PUGET SOUND ENERGY INC	03/27/2024	24FEB:BPC:2905 29TH AVE SW STE D,E,F	250.43
UTILITY SVS-GAS					
55233-24FEB	1593913	PUGET SOUND ENERGY INC	03/27/2024	24FEB:BPC:2905 29TH AVE SW STE C	18.16
55233-24FEB	1593913	PUGET SOUND ENERGY INC	03/27/2024	24FEB:BPC:2905 29TH AVE SW STE C	18.16
05417-24FEB	1593913	PUGET SOUND ENERGY INC	03/27/2024	24FEB:BPC:2905 29TH AVE SW STE D,E,F	16.19
05417-24FEB	1593913	PUGET SOUND ENERGY INC	03/27/2024	24FEB:BPC:2905 29TH AVE SW STE D,E,F	16.20
UTILITY SVS-WATER/SEWER/GARBAG					
13-107008-001-FEB	1593916	CITY OF TUMWATER	03/27/2024	24FEB:WATER:BPC:2905 29TH AVE SW	140.46
13-107008-001-FEB	1593916	CITY OF TUMWATER	03/27/2024	24FEB:WATER:BPC:2905 29TH AVE SW	140.47
MISCELLANEOUS					
48060	44634	SEATTLE TIMES COMPANY	03/28/2024	TC 02/24 VOTER PAMPHLETS	11,008.87
Total:					\$20,005.74
02 AUDITOR ELECTIONS PRIMARY					
SUPPLIES					
156210	44649	CAPITOL CITY PRESS INC	03/29/2024	2024 AUG & NOV UOCAVA SLEEVE ENV (30K)	1,785.07
156211	44649	CAPITOL CITY PRESS INC	03/29/2024	2024 AUG & NOV UOCAVA VP ENV (30K)	4,912.72
156264	44649	CAPITOL CITY PRESS INC	03/29/2024	2024 CCP I VOTED STICKERS (880K)	5,830.50
02FEB24	5001949	ST OF WA DEPT OF REVENUE	03/26/2024	24FEB:SALES TAX/USE TAX	48.17
Total:					\$12,576.46
02 AUDITOR ELECTIONS GENERAL					
SUPPLIES					
156210	44649	CAPITOL CITY PRESS INC	03/29/2024	2024 AUG & NOV UOCAVA SLEEVE ENV (30K)	1,785.07
156211	44649	CAPITOL CITY PRESS INC	03/29/2024	2024 AUG & NOV UOCAVA VP ENV (30K)	4,912.72
156264	44649	CAPITOL CITY PRESS INC	03/29/2024	2024 CCP I VOTED STICKERS (880K)	5,830.51
02FEB24	5001949	ST OF WA DEPT OF REVENUE	03/26/2024	24FEB:SALES TAX/USE TAX	48.17
Total:					\$12,576.47
03 COMMISSIONERS ADMIN					
SUPPLIES					
005902961	1593519	RICHARDSON BOTTLING CO	03/25/2024	24MAR:DRINKING WATER:CENTRAL SERVICE	20.59

Thurston County Washington
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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
Total:					\$20.59
04 TREASURER OPERATIONS					
SUPPLIES					
005902962	1593869	RICHARDSON BOTTLING CO	03/26/2024	OFFICE DRINKING WATER	29.12
PROFESSIONAL SERVICES					
315408	44578	ALWAYS SAFE & LOCK INC	03/26/2024	SAFE COMBO CHANGE	366.83
Total:					\$395.95
06 SC JURY					
SUPPLIES					
005895478	1593912	RICHARDSON BOTTLING CO	03/27/2024	WATER FOR JURORS	48.01
OPERATING LEASES/RENTALS					
005895478	1593912	RICHARDSON BOTTLING CO	03/27/2024	WATER FOR JURORS	4.38
REPAIRS & MAINTENANCE					
INV199301	44648	CAPITAL BUSINESS MACHINES	03/29/2024	COPIER FEES FOR CONTRACT CN2106-01	5.48
JUROR PAYMENTS ONLY					
000002740180	1593701	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	5.36
000002671862	1593856	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	8.71
000002774501	1593831	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	10.00
000002762949	1593533	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	12.68
000002738201	1593536	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	12.68
000002873795	1593689	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	12.68
000002775480	1593772	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	12.68
000002730484	1593807	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	12.68
000002705452	1593535	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	13.35
000002716062	1593570	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	13.35
000002828346	1593610	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	13.35
000002820152	1593644	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	13.35
000002856996	1593647	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	13.35
000002695648	1593761	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	13.35
000002703294	1593801	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	13.35
000002790433	1593819	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	13.35
000002708794	1593838	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	13.35
000002817663	1593549	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	13.40
000002734669	1593556	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.02
000002842418	1593620	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.02

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
06 SC JURY					
JUROR PAYMENTS ONLY					
000002743426	1593650	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.02
000002832839	1593703	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.02
000002726518	1593708	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.02
000002769910	1593750	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.02
000002704820	1593800	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.02
000002795167	1593817	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.02
000002861785	1593540	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.69
000002822777	1593579	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.69
000002683280	1593593	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.69
000002831014	1593626	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.69
000002774321	1593731	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.69
000002686264	1593734	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.69
000002856491	1593765	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.69
000002858852	1593778	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.69
000002805150	1593833	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.69
000002801634	1593841	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.69
000002792559	1593844	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.69
000002770344	1593847	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	14.69
000002820427	1593538	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	15.36
000002772431	1593574	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	15.36
000002687482	1593576	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	15.36
000002753365	1593612	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	15.36
000002780183	1593628	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	15.36
000002705888	1593694	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	15.36
000002831054	1593716	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	15.36
000002690774	1593768	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	15.36
000002760566	1593550	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	16.03
000002821486	1593560	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	16.03
000002792741	1593572	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	16.03
000002689057	1593577	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	16.03
000002670757	1593805	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	16.03
000002873737	1593812	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	16.03
000002729555	1593600	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	16.70
000002715563	1593709	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	16.70
000002811171	1593757	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	16.70
000002856000	1593597	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	17.37

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
06 SC JURY					
JUROR PAYMENTS ONLY					
000002842090	1593605	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	17.37
000002722125	1593639	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	17.37
000002715597	1593711	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	17.37
000002691150	1593797	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	17.37
000002672874	1593640	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	18.04
000002778495	1593673	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	18.04
000002872195	1593707	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	18.04
000002796690	1593733	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	18.04
000002754676	1593850	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	18.04
000002850594	1593587	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	18.71
000002867779	1593627	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	18.71
000002814389	1593633	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	18.71
000002817109	1593656	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	18.71
000002782446	1593853	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	18.71
000002811818	1593571	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	19.38
000002677262	1593719	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	19.38
000002863751	1593743	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	19.38
000002674532	1593753	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	19.38
000002673050	1593784	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	19.38
000002807405	1593835	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	19.38
000002705469	1593595	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	20.00
000002691079	1593599	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	20.00
000002691611	1593603	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	20.00
000002787767	1593551	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	20.05
000002738351	1593614	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	20.05
000002727907	1593617	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	20.05
000002803896	1593678	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	20.05
000002857928	1593786	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	20.05
000002797791	1593534	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	20.72
000002782451	1593539	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	20.72
000002800288	1593553	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	20.72
000002768537	1593588	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	20.72
000002834555	1593643	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	20.72
000002815732	1593749	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	20.72
000002790127	1593752	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	20.72
000002780390	1593545	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	21.39

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
06 SC JURY					
JUROR PAYMENTS ONLY					
000002781463	1593548	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	21.39
000002811037	1593619	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	21.39
000002753807	1593637	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	21.39
000002823113	1593646	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	21.39
000002828043	1593659	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	21.39
000002714226	1593663	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	21.39
000002800853	1593713	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	21.39
000002805659	1593727	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	21.39
000002692949	1593746	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	21.39
000002785712	1593660	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	22.06
000002826149	1593802	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	22.06
000002841072	1593547	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	22.73
000002757221	1593648	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	22.73
000002723261	1593686	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	22.73
000002872232	1593823	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	22.73
000002714900	1593788	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	23.40
000002814575	1593682	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	24.02
000002770652	1593564	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	24.07
000002765405	1593636	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	24.74
000002756530	1593687	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	24.74
000002734633	1593531	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	25.41
000002762909	1593532	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	25.41
000002761758	1593575	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	25.41
000002868292	1593634	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	25.41
000002867755	1593652	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	25.41
000002773799	1593653	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	25.41
000002716308	1593657	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	25.41
000002772906	1593658	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	25.41
000002796366	1593756	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	25.41
000002873239	1593804	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	25.41
000002698989	1593836	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	25.41
000002720655	1593623	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	26.08
000002863241	1593662	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	26.08
000002873007	1593736	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	26.08
000002804284	1593566	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	26.75
000002872633	1593645	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	26.75

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
06 SC JURY					
JUROR PAYMENTS ONLY					
000002798601	1593720	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	26.75
000002686171	1593721	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	26.75
000002705842	1593748	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	26.75
000002831205	1593781	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	26.75
000002796004	1593787	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	26.75
000002714615	1593814	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	26.75
000002828755	1593830	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	26.75
000002864454	1593842	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	26.75
000002721850	1593849	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	26.75
000002847772	1593661	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	27.42
000002796227	1593664	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	27.42
000002840866	1593668	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	27.42
000002736871	1593671	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	27.42
000002782517	1593672	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	27.42
000002811571	1593809	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	27.42
000002846174	1593834	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	27.42
000002864739	1593651	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	28.04
000002780654	1593758	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	28.04
000002710490	1593759	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	28.04
000002831623	1593789	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	28.04
000002695628	1593803	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	28.04
000002734022	1593810	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	28.04
000002818335	1593618	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	28.09
000002709885	1593706	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	28.09
000002677114	1593747	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	28.09
000002852035	1593762	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	28.09
000002860560	1593775	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	28.09
000002863588	1593780	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	28.09
000002816926	1593829	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	28.09
000002803530	1593590	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	28.76
000002818149	1593813	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	28.76
000002710466	1593567	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	29.38
000002719474	1593578	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	29.43
000002722361	1593589	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	29.43
000002830232	1593624	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	29.43
000002798738	1593641	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	29.43

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
06 SC JURY					
JUROR PAYMENTS ONLY					
000002837919	1593602	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	30.05
000002808934	1593806	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	30.10
000002673364	1593676	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	30.72
000002713359	1593558	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	32.11
000002707119	1593840	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	32.11
000002466821	1593696	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	32.78
000002797955	1593705	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	32.78
000002789342	1593843	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	33.40
000002681538	1593723	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	33.45
000002859732	1593837	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	33.45
000002744787	1593543	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	33.50
000002777416	1593692	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	34.74
000002717675	1593717	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	34.79
000002811331	1593738	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	35.36
000002674502	1593790	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	36.08
000002830057	1593782	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	36.13
000002823407	1593820	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	36.75
000002872346	1593704	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	36.80
000002673840	1593582	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	37.42
000002717792	1593630	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	37.42
000002745530	1593725	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	37.42
000002465803	1593586	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	37.47
000002811308	1593606	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	37.47
000002757409	1593530	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	38.14
000002700984	1593839	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	38.14
000002869039	1593679	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	38.76
000002709326	1593742	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	38.76
000002753200	1593555	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	38.81
000002803093	1593629	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	38.81
000002873762	1593691	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	38.81
000002686743	1593735	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	38.81
000002730841	1593675	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	40.10
000002869281	1593767	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	40.10
000002750310	1593798	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	40.10
000002867043	1593557	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	40.15
000002790986	1593795	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	40.72

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
06 SC JURY					
JUROR PAYMENTS ONLY					
000002866564	1593779	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	40.82
000002743571	1593792	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	40.82
000002859795	1593715	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	41.44
000002751100	1593791	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	41.44
000002818920	1593573	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	41.54
000002770941	1593649	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	42.11
000002786575	1593822	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	42.11
000002740870	1593611	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	42.73
000002807013	1593622	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	42.73
000002752766	1593537	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	42.78
000002787735	1593621	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	42.78
000002828893	1593740	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	42.78
000002868293	1593826	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	42.78
000002787709	1593855	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	42.78
000002731033	1593674	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	42.83
000002674479	1593584	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	44.12
000002718487	1593783	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	44.12
000002756721	1593848	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	44.74
000002681150	1593665	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	45.46
000002830271	1593821	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	45.46
000002673407	1593585	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	46.80
000002739344	1593594	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	46.80
000002706750	1593699	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	46.80
000002770657	1593832	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	47.42
000002741110	1593825	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	48.09
000002723387	1593615	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	48.14
000002853831	1593693	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	48.14
000002718331	1593771	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	48.14
000002718395	1593816	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	48.14
000002810282	1593854	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	49.48
000002705082	1593774	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	50.10
000002832601	1593751	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	50.20
000002718412	1593581	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	50.82
000002771468	1593609	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	50.82
000002826331	1593613	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	50.82
000002870825	1593726	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	50.82

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Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
06 SC JURY					
JUROR PAYMENTS ONLY					
000002676354	1593601	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	52.06
000002828253	1593729	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	52.11
000002681978	1593608	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	52.16
000002701714	1593655	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	52.16
000002702520	1593799	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	52.16
000002805008	1593722	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	52.26
000002867314	1593552	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	53.40
000002709041	1593685	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	53.40
000002781122	1593730	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	53.40
000002688955	1593592	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	53.50
000002749300	1593667	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	53.50
000002734721	1593698	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	54.74
000002732155	1593764	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	54.84
000002732943	1593793	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	54.84
000002777449	1593773	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	55.46
000002769322	1593680	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	56.18
000002772198	1593755	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	57.52
000002722674	1593546	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	58.86
000002760464	1593777	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	58.86
000002754181	1593714	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	59.43
000002788671	1593811	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	59.48
000002484479	1593828	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	60.15
000002791474	1593607	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	61.49
000002809848	1593724	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	61.54
000002690962	1593568	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	63.45
000002834717	1593794	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	64.12
000002676060	1593616	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	64.22
000002741468	1593718	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	64.84
000002831035	1593845	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	64.89
000002688746	1593769	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	66.75
000002788966	1593690	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	66.85
000002818896	1593846	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	66.90
000002782756	1593561	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	70.10
000002702824	1593635	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	70.92
000002712315	1593666	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	71.54
000002857722	1593824	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	71.54

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
06 SC JURY					
JUROR PAYMENTS ONLY					
000002838787	1593702	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	72.16
000002838888	1593683	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	73.45
000002681162	1593596	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	73.55
000002715495	1593744	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	73.55
000002670262	1593670	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	73.60
000002514350	1593739	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	74.17
000002685178	1593677	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	74.84
000002689336	1593808	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	74.94
000002680016	1593776	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	76.08
000002719035	1593632	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	76.28
000002770898	1593785	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	76.28
000002676426	1593604	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	76.90
000002767569	1593541	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	77.52
000002797777	1593580	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	77.57
000002684874	1593638	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	77.62
000002698221	1593684	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	77.62
000002785647	1593728	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	77.62
000002673935	1593818	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	80.30
000002770803	1593697	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	80.92
000002776870	1593569	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	81.64
000002619352	1593754	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	90.30
000002705431	1593700	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	92.31
000002705708	1593710	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	93.55
000002872515	1593583	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	96.48
000002858566	1593688	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	96.95
000002857841	1593851	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	100.25
000002730811	1593745	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	100.35
000002862045	1593681	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	103.60
000002768419	1593669	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	103.65
000002859621	1593695	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	104.22
000002842431	1593815	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	106.95
000002765981	1593625	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	107.10
000002849576	1593559	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	108.24
000002839417	1593763	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	110.35
000002859272	1593598	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	113.65
000002707036	1593631	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	114.37

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Fund Number: 0010 GENERAL FUND

06 SC JURY

JUROR PAYMENTS ONLY

000002798784	1593542	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	116.28
000002778797	1593827	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	120.30
000002702865	1593563	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	123.08
000002672920	1593741	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	124.32
000002756934	1593766	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	127.05
000002838340	1593642	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	127.15
000002746968	1593737	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	130.40
000002858178	1593591	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	131.12
000002741624	1593770	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	133.18
000002792286	1593796	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	133.75
000002796771	1593852	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	136.38
000002703340	1593565	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	149.88
000002703372	1593554	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	160.50
000002742027	1593760	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	160.60
000002670159	1593712	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	162.61
000002817647	1593544	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	163.90
000002866608	1593562	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	176.58
000002859575	1593654	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	177.30
000002816645	1593732	SUPERIOR COURT JURY PAY	03/25/2024	JURY SERVICE AND/OR MILEAGE	200.75

Total: \$14,416.09

06 SC FAMILY JUVENILE COURT

PROFESSIONAL SERVICES

031524P	1593932	HEBBA ABULSAAD	03/27/2024	ARABIC 23-4-00840-34	70.00
031524P	1593932	HEBBA ABULSAAD	03/27/2024	ARABIC 23-4-00840-34	70.00
031324P	1594032	JUDITH E AGUILAR	03/29/2024	SPANISH 23-2-01865-34	313.50
010424P	1594032	JUDITH E AGUILAR	03/29/2024	SPANISH 23-3-01086-34	173.50
030424A	1593983	MARIANA HEREDIA-MONTESINOS	03/29/2024	SPANISH 23-3-00399-34	140.00
030424AM	1593983	MARIANA HEREDIA-MONTESINOS	03/29/2024	SPANISH 23-3-00818-34	157.42
020724P	1593914	MARIANA HEREDIA-MONTESINOS	03/27/2024	SPANISH 23-5-00119-34	157.42
PCG-2	1593999	OTTO S MATSCH	03/29/2024	CV FOR ADULT 24-4-00069-34	457.50
031124A	44671	RUTH GARCIA	03/29/2024	SPANISH 23-2-01865-34	225.00

PROF SVS-LEGAL FEES

1357	44669	BIRCH STREET LAW PLLC	03/29/2024	ADULT ATTY SVCS 24-4-00014-34	488.00
20709.31	44659	BUDD BAY LAW PS	03/29/2024	PARENT ATTY SVCS 22-4-01177-34	96.00
183057	1593910	CONNOLLY TACON & MESERVE	03/27/2024	MINOR ATTY SVCS 22-7-00240-34	160.00

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Fund Number: 0010 GENERAL FUND					
06 SC FAMILY JUVENILE COURT					
PROF SVS-LEGAL FEES					
5753	1594017	DEWITT LAW PLLC	03/29/2024	LIT GAL 23-3-00570-34	270.00
5748	1594017	DEWITT LAW PLLC	03/29/2024	MINOR ATTY SVCS 17-7-00706-34	288.00
5750	1594017	DEWITT LAW PLLC	03/29/2024	MINOR ATTY SVCS 23-4-00218-34	259.44
5756	1594017	DEWITT LAW PLLC	03/29/2024	MINOR ATTY SVCS 23-4-00679-34	484.00
5758	1594017	DEWITT LAW PLLC	03/29/2024	MINOR ATTY SVCS 23-4-01167-34	112.00
5759	1594017	DEWITT LAW PLLC	03/29/2024	MINOR ATTY SVCS 24-4-00224-34	64.00
5749	1594017	DEWITT LAW PLLC	03/29/2024	PARENT ATTY SVCS 23-4-00217-34	239.43
5752	1594017	DEWITT LAW PLLC	03/29/2024	PARENT ATTY SVCS 23-4-00318-34	516.00
7506	1593930	LAW OFFICES OF JENNIFER R SMITH	03/27/2024	MINOR ATTY SVCS 18-7-00220-34	80.00
7515	1593930	LAW OFFICES OF JENNIFER R SMITH	03/27/2024	MINOR ATTY SVCS 19-7-00189-34	144.00
7499	1593930	LAW OFFICES OF JENNIFER R SMITH	03/27/2024	MINOR ATTY SVCS 19-7-00358-34	12.00
7521	1593930	LAW OFFICES OF JENNIFER R SMITH	03/27/2024	MINOR ATTY SVCS 22-7-00098-34	16.00
7486	1593930	LAW OFFICES OF JENNIFER R SMITH	03/27/2024	MINOR ATTY SVCS 23-4-00730-34	272.00
7522	1593930	LAW OFFICES OF JENNIFER R SMITH	03/27/2024	MINOR ATTY SVCS 23-7-00543-34	88.00
7520	1593930	LAW OFFICES OF JENNIFER R SMITH	03/27/2024	MINOR ATTY SVSC 17-7-00670-34	16.00
7512	1593930	LAW OFFICES OF JENNIFER R SMITH	03/27/2024	PARENT ATTY SVCS 22-4-01205-34	712.00
7523	1593930	LAW OFFICES OF JENNIFER R SMITH	03/27/2024	PARENT ATTY SVCS 23-4-00679-34	72.00
7493	1593930	LAW OFFICES OF JENNIFER R SMITH	03/27/2024	PARENT ATTY SVCS 23-4-00716-34	24.00
7538	1594016	LAW OFFICES OF JENNIFER R SMITH	03/29/2024	PARENT ATTY SVCS 23-4-01025-34	256.00
REPAIRS & MAINTENANCE					
INV198361	44648	CAPITAL BUSINESS MACHINES	03/29/2024	COPIER FEES FOR CONTRACT CN3211-01	11.36
INV198362	44648	CAPITAL BUSINESS MACHINES	03/29/2024	COPIER FEES FOR CONTRACT CN3342-01	172.11
INV198364	44648	CAPITAL BUSINESS MACHINES	03/29/2024	COPIER SUPPLIES CONTRACT CN3950-01	56.79
MISCELLANEOUS					
1860895	1594043	WA STATE ADMINISTRATIVE OFFICE OF THE J	03/29/2024	SC JUDGES SPRING CONF - COMM ZINN	285.00
1860901	1594047	WA STATE ADMINISTRATIVE OFFICE OF THE J	03/29/2024	SUP COURT JUDGES SPRING CONF - JUDGE	285.00
1860894	1594042	WA STATE ADMINISTRATIVE OFFICE OF THE J	03/29/2024	SUP COURT JUDGES SPRING CONF COMM K	285.00
1861271	1594048	WA STATE ADMINISTRATIVE OFFICE OF THE J	03/29/2024	SUP COURT SPRING CONF - JUDGE THOMAS	285.00
Total:					\$7,813.47
06 MAIN CAMPUS OPERATIONS					
PROFESSIONAL SERVICES					
031924A	1594002	AMRIK S KANG	03/29/2024	PUNJABI 24-1-00210-34	65.00
031224A	44665	KALPNA BENTLER	03/29/2024	PUNJABI 24-1-00210-34	170.00
020224P	1593914	MARIANA HEREDIA-MONTESINOS	03/27/2024	SPANISH 24-1-00143-34	140.00

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Fund Number: 0010 GENERAL FUND					
06 MAIN CAMPUS OPERATIONS					
PROFESSIONAL SERVICES					
031124A	1594000	SHUNRA MEDIA INC	03/29/2024	HEBREW 23-1-00592-34	240.00
PROF SVS-LEGAL FEES					
23-2-02096-34	44659	BUDD BAY LAW PS	03/29/2024	ARB SRVCS 23-2-02096-34	211.17
22-2-00862-34	1593977	JACK W HANEMANN PS	03/29/2024	ARB SRVCS 22-2-00862-34	500.00
MISCELLANEOUS					
1860896	1594044	WA STATE ADMINISTRATIVE OFFICE OF THE (03/29/2024	SC JUDGES SPRING CONF - JUDGE WILSON	285.00
1860897	1594045	WA STATE ADMINISTRATIVE OFFICE OF THE (03/29/2024	SUP COURT JUDGES SPRING CONF - JUDGE	285.00
1860898	1594046	WA STATE ADMINISTRATIVE OFFICE OF THE (03/29/2024	SUP COURT JUDGES SPRING CONF - JUDGE	285.00
Total:					\$2,181.17
06 SC DRUG COURT - GRANTS CONT					
PROFESSIONAL SERVICES					
FEBRUARY-24	1593998	PIERCE COUNTY ALLIANCE	03/29/2024	CJTA TREATMENT ACTIVITIES 02/2024	5,823.97
Total:					\$5,823.97
07 DISTRICT COURT					
SUPPLIES					
875	1593876	ABC FORMS LLC	03/26/2024	ABC FORMS - ENVELOPES	964.21
877	1593876	ABC FORMS LLC	03/26/2024	ABC FORMS - TCDC BUSINESS CARDS	124.45
Total:					\$1,088.66
07 DC COURTROOM SVS-INTERPRETE					
PROFESSIONAL SERVICES					
1860064	1593874	AMRIK S KANG	03/26/2024	INTERPRETER SVCS 03/19/24 24-M000	65.00
1861244	1593984	DARREN PARSE	03/29/2024	INTERPRETER SVC 03/25/24 22DV-100	65.00
1859101	44598	DAVID H NEATHERY	03/26/2024	INTERPRETER SVCS 3/18/24 24-000000	170.00
1858347	44599	ELSIE RODRIGUEZ PAZ	03/26/2024	INTERPRETER SVCS 03/04/24 C0057982	43.33
1858346	44599	ELSIE RODRIGUEZ PAZ	03/26/2024	INTERPRETER SVCS 3/5/24 4A004690	65.00
1861239	1594021	JAMES TRONG NGUYEN	03/29/2024	INTERPRETER SVCS 03/26/24 24-M00	190.00
1860816	1593878	JUDITH E AGUILAR	03/26/2024	INTERPRETER SVCS 03/19/24 3A0634	234.53
1861243	1594032	JUDITH E AGUILAR	03/29/2024	INTERPRETER SVCS 3/25/24 24-000079	173.50
1860067	44638	MYCHI DOAN	03/28/2024	INTERPRETER SVCS 03/20/24 24DV-03	170.00
1861242	1594015	ROGELIO N RIGOR	03/29/2024	INTERPRETER SVCS 01/30/24 23-M002	130.00
1860815	44640	RUTH GARCIA	03/28/2024	INTERPRETER SVCS 03/19/24	75.00
1858343	44611	RUTH GARCIA	03/26/2024	INTERPRETER SVCS 3/15/24 XZ05984	150.00

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Fund Number: 0010 GENERAL FUND					
07 DC COURTROOM SVS-INTERPRETE					
PROFESSIONAL SERVICES					
1858340	44601	VAIVAO SEMISI-TUPOU	03/26/2024	INTERPRETER SVCS 3/13/24	20-M002 200.00
1858337	44608	VANNARA S LIM	03/26/2024	INTERPRETER SVCS 3/12/24	2A0001€ 195.00
Total:					\$1,926.36
08 JC ADMINISTRATION					
SUPPLIES					
229307-0	44651	GORDON PRODUCTS INC	03/29/2024	COPIER PAPER	520.45
Total:					\$520.45
08 JC CASELOAD SERVICES					
PROFESSIONAL SERVICES					
020224A	1593914	MARIANA HEREDIA-MONTESINOS	03/27/2024	SPANISH 22-8-00202-34	157.42
030424P	1593914	MARIANA HEREDIA-MONTESINOS	03/27/2024	SPANISH 23-8-00146-34	157.42
REPAIRS & MAINTENANCE					
INV198366	44648	CAPITAL BUSINESS MACHINES	03/29/2024	COPIER FEES CONTRACT CN4004-01	30.00
INV198363	44648	CAPITAL BUSINESS MACHINES	03/29/2024	PAYMENT #11 - ASSET #F3335	97.39
CAP LEASES/INSTALL PURCHASES					
INV198363	44648	CAPITAL BUSINESS MACHINES	03/29/2024	PAYMENT #11 - ASSET #F3335	193.34
INTEREST-LONG TERM EXT DEBT					
INV198363	44648	CAPITAL BUSINESS MACHINES	03/29/2024	PAYMENT #11 - ASSET #F3335	90.97
Total:					\$726.54
08 JC O/T-DETENTION SALES TAX					
REPAIRS & MAINTENANCE					
INV198365	44648	CAPITAL BUSINESS MACHINES	03/29/2024	PAYMENT #9 - ASSET #F3336	22.15
CAP LEASES/INSTALL PURCHASES					
INV198365	44648	CAPITAL BUSINESS MACHINES	03/29/2024	PAYMENT #9 - ASSET #F3336	127.86
INTEREST-LONG TERM EXT DEBT					
INV198365	44648	CAPITAL BUSINESS MACHINES	03/29/2024	PAYMENT #9 - ASSET #F3336	63.11
Total:					\$213.12
09 PA FAMILY SUPPORT					
PROFESSIONAL SERVICES					
7833	44667	MARK A JONES	03/29/2024	PROCESS SERVER: REED VS BENNETT	75.00
7828	44667	MARK A JONES	03/29/2024	PROCESS SERVER: ST VS BRATHOVD	75.00

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Fund Number: 0010 GENERAL FUND					
09 PA FAMILY SUPPORT					
PROFESSIONAL SERVICES					
7807	44667	MARK A JONES	03/29/2024	PROCESS SERVER: ST VS CRISOSTOMO	75.00
7778	44667	MARK A JONES	03/29/2024	PROCESS SERVER: ST VS PENA-PUGH	75.00
7856	44667	MARK A JONES	03/29/2024	PROCESS SERVER: VANBRUNT SR VS GOTT	75.00
7855	44667	MARK A JONES	03/29/2024	PROCESS SERVER: WA ST VS ALLENDER	75.00
7864	44667	MARK A JONES	03/29/2024	PROCESS SERVER: WA ST VS GOMES	375.00
7840	44667	MARK A JONES	03/29/2024	PROCESS SERVER: WA ST VS MULLINS	85.00
7839	44667	MARK A JONES	03/29/2024	PROCESS SERVER: WA ST VS SIMPSON	75.00
7854	44667	MARK A JONES	03/29/2024	PROCESS SERVER: WA ST VS TORRES	75.00
7843	44667	MARK A JONES	03/29/2024	PROCESS SERVER: WA ST VS TORRES, MAR	75.00
Total:					\$1,135.00
10 SHERIFF ADMIN					
SUPPLIES					
417310	1593524	SUN BADGE CO	03/25/2024	SUPP: BADGES FOR STOCK - SHERIFF AND S	122.75
PROFESSIONAL SERVICES					
000016	1593871	EVERGREEN CHRISTIAN COMMUNITY	03/26/2024	EVERGREEN CHRISTIAN COMM :AWARDS CE	150.00
OPERATING LEASES/RENTALS					
000016	1593871	EVERGREEN CHRISTIAN COMMUNITY	03/26/2024	EVERGREEN CHRISTIAN COMM :AWARDS CE	115.00
Total:					\$387.75
10 SHERIFF INVESTIGATION					
PROFESSIONAL SERVICES					
INV0168	1593873	THURSTON 911 COMMUNICATIONS	03/26/2024	24Q2:COMM SVCS:JUDGES	738.40
COMMUNICATIONS					
8-446-62021	1593985	FEDERAL EXPRESS CORPORATION	03/29/2024	EVDN PKG	26.20
Total:					\$764.60
10 SHERIFF PATROL					
SUPPLIES					
358677474001	1594028	ODP BUSINESS SOLUTIONS LLC	03/29/2024	SUPP:KLNx, FILES, ENVELOPES, BINDER, NC	162.54
417310	1593524	SUN BADGE CO	03/25/2024	SUPP: BADGES FOR STOCK - SHERIFF AND S	548.75
SMALL TOOLS & MINOR EQUIPMENT					
TF031224TC	44604	SAFE RESTRAINTS INC	03/26/2024	SUPP:RED TRNG WRAP, HELMET, ANKLE STI	4,150.24
PROFESSIONAL SERVICES					

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
10 SHERIFF PATROL					
PROFESSIONAL SERVICES					
19961	1593872	SUMMIT TOWING INC	03/26/2024	VTOW:24-001178	250.21
OPERATING LEASES/RENTALS					
031424A	44594	WEST THURSTON REGIONAL FIRE AUTHORIT	03/26/2024	24Q1:PMT#5:FA#L4:RCHSTR SBSTN:RENT	625.80
MACHINERY & EQUIPMENT					
10FEB24	5001954	ST OF WA DEPT OF REVENUE	03/26/2024	02/24 EXCISE TAX	-48.00
Total:					\$5,689.54
10 SHERIFF STAFF SERVICES					
PROFESSIONAL SERVICES					
INV0171	1593873	THURSTON 911 COMMUNICATIONS	03/26/2024	24Q2:COMM SVCS:AMATEUR RADIO	2,572.76
Total:					\$2,572.76
11 CORRECTIONS ADMIN					
PROFESSIONAL SERVICES					
MAR142024	1593921	STEPHEN M LANGER PHD PS	03/27/2024	CORR: FITNESS FOR DUTY EXAM	1,000.00
Total:					\$1,000.00
11 CORR INMATE MEDICAL					
SUPPLIES-MEDICAL					
INV2000203003	44636	ELIOR INC	03/28/2024	INDIGENT I/M COMMISSARY, 03/12, 03/15	163.24
21851361	44602	MCKESSON MEDICAL-SURGICAL GOVT SOLL	03/26/2024	SUPP: ENSURE	151.60
21853925	44602	MCKESSON MEDICAL-SURGICAL GOVT SOLL	03/26/2024	SUPP: ENSURE, HYDROCORTISONE CREAM	174.38
21851343	44602	MCKESSON MEDICAL-SURGICAL GOVT SOLL	03/26/2024	SUPP: VASELINE JELLY	44.37
PROF SVS-HOSPITAL					
33000273317000	1593980	PROVIDENCE HEALTH & SVCS WA	03/29/2024	DOS 2/19-2/26/2024: STANLEY, DYLAN	296.47
Total:					\$830.06
11 CORR OPERATIONS					
SUPPLIES					
B227608	1594019	29 ELEVEN INC	03/29/2024	SUPP:PROMOTIONAL RECRUITING:PENS, CH	1,237.35
146305	1593991	EXCEL GLOVES & SAFETY SUPPLIES INC	03/29/2024	SUPP: GLOVES	2,803.20
355146361001	1594029	ODP BUSINESS SOLUTIONS LLC	03/29/2024	SUPP: NTRY BK, INDEX TABS, PENS, TAPE, P	420.47
355153705001	1594031	ODP BUSINESS SOLUTIONS LLC	03/29/2024	SUPP:EXP LTR WALLET, MASKING TAPE	100.92
355153793001	1594030	ODP BUSINESS SOLUTIONS LLC	03/29/2024	SUPP:INDEX TAB LSR MKR	47.53
005918951	1593975	RICHARDSON BOTTLING CO	03/29/2024	'24MAR:SATELLITE:DRINKING WATER	21.73

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Fund Number: 0010 GENERAL FUND					
11 CORR OPERATIONS					
SUPPLIES					
10FEB24	5001954	ST OF WA DEPT OF REVENUE	03/26/2024	02/24 EXCISE TAX	17.34
SUPPLIES-UNIFORMS/CLOTHING					
INV799298	44580	LN CURTIS & SONS	03/26/2024	SUPP:DUTY GEAR:HANDCUFF CASE, POUCH	182.74
SUPPLIES-CHEMICALS-JANITORIAL					
220487	44639	WALTER E NELSON CO OF CENTRAL WA	03/28/2024	SUPP:JANI:MOP, CAN LNR, LQD ENZYM, TOV	3,258.45
SUPPLIES-HYGIENE					
220489	44639	WALTER E NELSON CO OF CENTRAL WA	03/28/2024	SUPP:HYG:SHAVE CRM, TOWELS, HAND CLE	1,717.40
SMALL TOOLS & MINOR EQUIPMENT					
11FEB24	5001955	ST OF WA DEPT OF REVENUE	03/26/2024	02/24 EXCISE TAX	0.56
Total:					\$9,807.69
11 CORR KITCHEN					
SUPPLIES-CHEMICALS-JANITORIAL					
220488	44639	WALTER E NELSON CO OF CENTRAL WA	03/28/2024	SUPP:KTCHN:CAN LNR, SANITIZER, TOWELS	322.53
PROFESSIONAL SERVICES					
3037500176	44607	TRINITY SERVICES GROUP INC	03/26/2024	030124-030724:I/M MEALS	14,261.70
3037500179	44607	TRINITY SERVICES GROUP INC	03/26/2024	030824-031424	14,079.05
Total:					\$28,663.28
12 DEATH INVESTIGATIONS					
SUPPLIES					
12FEB24	5001951	ST OF WA DEPT OF REVENUE	03/26/2024	24FEB:USE TAX	47.08
Total:					\$47.08
12 AUTOPSY REIMBURSEMENT					
PROFESSIONAL SERVICES					
24-0531-03	44603	MEGAN E QUINN	03/26/2024	AUTOPSY:MAXWELL	2,100.00
24-0566-03	44637	MEGAN E QUINN	03/28/2024	AUTOPSY:MILLER	2,100.00
24-0585-03	44637	MEGAN E QUINN	03/28/2024	AUTOPSY:WASHINGTON	2,100.00
24-0581-04	44637	MEGAN E QUINN	03/28/2024	EXTERNAL EXAM:MARCUM	1,200.00
24-0584-03	44637	MEGAN E QUINN	03/28/2024	EXTERNAL EXAM:OKANE	1,200.00
24-0560-03	44603	MEGAN E QUINN	03/26/2024	EXTERNAL EXAM:PIERPONT	1,200.00
24-0579-03	44637	MEGAN E QUINN	03/28/2024	EXTERNAL EXAM:SNOWDEN	1,200.00
24-0548-03	44603	MEGAN E QUINN	03/26/2024	EXTERNAL EXAM:WHITE	1,200.00

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Fund Number: 0010 GENERAL FUND					
12 AUTOPSY REIMBURSEMENT					
PROFESSIONAL SERVICES					
24-0582-03	44637	MEGAN E QUINN	03/28/2024	LIMITED EXAM:SANATE	2,100.00
Total:					\$14,400.00
12 INDIGENT BURIAL					
PROFESSIONAL SERVICES					
24-071-01	44635	SOUTHWICK INC	03/28/2024	INDIGENT CREMATION:BACKUS	550.00
Total:					\$550.00
22 CIVIL SERVICE ADMIN SHERIFF					
PROF SVS-TESTING					
PSTAC24-16	44656	PUBLIC SAFETY TESTING INC	03/29/2024	CORRECTIONS LT PROMOTIONAL WRITTEN I	2,025.00
22FEB24	5001952	ST OF WA DEPT OF REVENUE	03/26/2024	24FEB:USE TAX	48.21
MISCELLANEOUS					
281413479-01	1594039	A GONZALEZ MC FETRIDGE	03/29/2024	LODGING:CIVIL SERVICE ASSESSMENT CEN	111.23
3501458831	1594037	CALEB EVAN ERICKSON	03/29/2024	LODGING:CIVIL SVS PROMOTIONAL ORAL BC	172.60
3488607664	1594038	KEVIN J BATTIS	03/29/2024	LODGING:CIVIL SERVICE ASSESSMENT CEN	172.60
Total:					\$2,529.64
23 LEOFF-1 MEDICAL					
MEDICAL LEOFF 1					
72016	1593995	GORDON BENNETT	03/29/2024	LF1: LONG TERM CARE FEB 2024	470.00
71885	1593995	GORDON BENNETT	03/29/2024	LF1: LONG TERM CARE JAN 2024	557.00
Total:					\$1,027.00
24 TCPD ADMIN COSTS RESTRICTED					
OPERATING LEASES/RENTALS					
INV197883	44648	CAPITAL BUSINESS MACHINES	03/29/2024	03-2024 CONTRACT PMNT/02-2024 MAINTAN/	53.68
INV197879	44648	CAPITAL BUSINESS MACHINES	03/29/2024	03-2024 CONTRACT PMNT/02-2024 MAINTANC	221.19
REPAIRS & MAINTENANCE					
INV197883	44648	CAPITAL BUSINESS MACHINES	03/29/2024	03-2024 CONTRACT PMNT/02-2024 MAINTAN/	1.07
INV197879	44648	CAPITAL BUSINESS MACHINES	03/29/2024	03-2024 CONTRACT PMNT/02-2024 MAINTANC	11.37
INV197880	44648	CAPITAL BUSINESS MACHINES	03/29/2024	PMNT #14 F5034 COPIER CONTRACT PAYMEI	200.97
INV197881	44648	CAPITAL BUSINESS MACHINES	03/29/2024	PMNT #14 F5035 COPIER CONTRACT PAYMEI	105.27
INV197882	44648	CAPITAL BUSINESS MACHINES	03/29/2024	PMNT #20 F5033 COPIER LEASE	187.55
MISCELLANEOUS					

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Fund Number: 0010 GENERAL FUND					
24 TCPD ADMIN COSTS RESTRICTED					
MISCELLANEOUS					
2024-TCPD01	1593923	CLERKS OFFICE	03/27/2024	ODYSSEY 1 YEAR SUBSCRIPTION	100.00
CAP LEASES/INSTALL PURCHASES					
INV197880	44648	CAPITAL BUSINESS MACHINES	03/29/2024	PMNT #14 F5034 COPIER CONTRACT PAYMEI	187.54
INV197881	44648	CAPITAL BUSINESS MACHINES	03/29/2024	PMNT #14 F5035 COPIER CONTRACT PAYMEI	187.54
INV197882	44648	CAPITAL BUSINESS MACHINES	03/29/2024	PMNT #20 F5033 COPIER LEASE	131.96
INTEREST-LONG TERM EXT DEBT					
INV197880	44648	CAPITAL BUSINESS MACHINES	03/29/2024	PMNT #14 F5034 COPIER CONTRACT PAYMEI	80.00
INV197881	44648	CAPITAL BUSINESS MACHINES	03/29/2024	PMNT #14 F5035 COPIER CONTRACT PAYMEI	80.00
INV197882	44648	CAPITAL BUSINESS MACHINES	03/29/2024	PMNT #20 F5033 COPIER LEASE	49.58
Total:					\$1,597.72
24 TCPD SC PROF SVS					
PROFESSIONAL SERVICES					
0307-2024 THURPD	44658	CARL TANNE	03/29/2024	24-1-00143-34 SANCHEZ	150.00
1446	44662	JEREMY PAWLOSKI	03/29/2024	03-1-01895-7 BOOTH	115.00
1433	44662	JEREMY PAWLOSKI	03/29/2024	22-1-00074-34 HOBART	785.00
1432	44662	JEREMY PAWLOSKI	03/29/2024	23-1-00090-34 HALL	190.00
1437	44662	JEREMY PAWLOSKI	03/29/2024	23-1-00862-34 AVALOS	40.00
1430	44662	JEREMY PAWLOSKI	03/29/2024	23-1-01045-34 SADIQ	55.00
1891	1593919	NORTHWEST RESOURCES II	03/27/2024	23-1-00525-34 KNIGHT	72.36
Total:					\$1,407.36
24 TCPD SC PANEL ATTNYS					
PROFESSIONAL SERVICES					
1434	44662	JEREMY PAWLOSKI	03/29/2024	20-1-00041-34 AVERY	25.00
1447	44662	JEREMY PAWLOSKI	03/29/2024	21-1-01118-34 MCCANN	217.42
1436	44662	JEREMY PAWLOSKI	03/29/2024	21-1-01239-34 ELLIOT	480.00
1438	44662	JEREMY PAWLOSKI	03/29/2024	22-1-00259-34 DUCHARME	205.00
1451	44662	JEREMY PAWLOSKI	03/29/2024	22-1-00629-34 SAGE	70.00
1444	44662	JEREMY PAWLOSKI	03/29/2024	22-1-00679-34 GUZMAN	85.00
1429	44662	JEREMY PAWLOSKI	03/29/2024	23-1-00818-34 CASTILLO	180.00
1450	44662	JEREMY PAWLOSKI	03/29/2024	23-1-00835-34 SAGE	30.00
1439	44662	JEREMY PAWLOSKI	03/29/2024	23-1-01071-34 REEVES	7.37
1439	44662	JEREMY PAWLOSKI	03/29/2024	23-1-01071-34 REEVES	155.00
1443	44662	JEREMY PAWLOSKI	03/29/2024	23-1-01116-34 SAGE	40.00

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Fund Number: 0010 GENERAL FUND					
24 TCPD SC PANEL ATTNYS					
PROFESSIONAL SERVICES					
1449	44662	JEREMY PAWLOSKI	03/29/2024	23-1-01469-34 NINO	70.00
1448	44662	JEREMY PAWLOSKI	03/29/2024	23-1-01497-34 CRUZ	35.00
1442	44662	JEREMY PAWLOSKI	03/29/2024	24-1-00025-34 HARTMAN	150.00
23-8-00244-34-1	44660	LORELI THOMPSON	03/29/2024	23-8-00244-34 LAUVER	1,400.00
PROF SVS-LEGAL FEES					
20-1-01570-34-8A	1594004	CR TAYLOR LAW PS	03/29/2024	20-1-01570-34 RICHARDSON	693.00
Total:					\$3,842.79
24 TCPD JUVI CRIMINAL CONFLCTS					
PROF SVS-LEGAL FEES					
870	44613	RUTH LLEWELLYN RIVAS	03/26/2024	23-8-00348-34 PERERA-WELLS	800.00
Total:					\$800.00
24 TCPD DIST CRIMINAL PROF SVS					
PROFESSIONAL SERVICES					
1440	44662	JEREMY PAWLOSKI	03/29/2024	23-M00261-ACT KURIYAMA	90.00
1441	44662	JEREMY PAWLOSKI	03/29/2024	23-M00329-ACT GALIVAN	85.00
1445	44662	JEREMY PAWLOSKI	03/29/2024	3A0041926-TPD MORGAN	35.00
2A0013909-WSP-1	1593909	KATHRYN A BEEHLER	03/27/2024	2A0013909-WSP LAVOLL	195.30
00032	44664	VAIVAO SEMISI-TUPOU	03/29/2024	23-M00124-TCP MANUSINA	200.00
00034	44664	VAIVAO SEMISI-TUPOU	03/29/2024	23-M00124-TCP MANUSINA	200.00
00035	44664	VAIVAO SEMISI-TUPOU	03/29/2024	23-M00124-TCP MANUSINA	200.00
Total:					\$1,005.30
24 TCPD CRIMINAL JUSTICE TRET					
PROFESSIONAL SERVICES					
3A0742936-WSP-SUD	1593920	THE RIGHT STEP INC	03/27/2024	3A0742936-WSP SANTOS-CRUZ	140.00
Total:					\$140.00
24 TCPD MENTAL HEALTH					
PROFESSIONAL SERVICES					
1182	44668	WENDI WACHSMUTH	03/29/2024	23-8-00094-34 MCDUFFIE-WILLIAMS	3,675.00
Total:					\$3,675.00
27 WSU EXT ADMIN					
PROFESSIONAL SERVICES					

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
27 WSU EXT ADMIN					
PROFESSIONAL SERVICES					
CI00046541	1593993	WASHINGTON STATE UNIVERSITY	03/29/2024	TC-WSU MOA 1/1-2/29/24	4,701.07
Total:					\$4,701.07
27 WSU EXT 4-H					
PROFESSIONAL SERVICES					
CI00046541	1593993	WASHINGTON STATE UNIVERSITY	03/29/2024	TC-WSU MOA 1/1-2/29/24	4,079.92
CI00046541	1593993	WASHINGTON STATE UNIVERSITY	03/29/2024	TC-WSU MOA 1/1-2/29/24	9,236.85
Total:					\$13,316.77
27 WSU MG-ANNUAL TRAINING PRGRM					
SUPPLIES					
27FEB24	5001953	ST OF WA DEPT OF REVENUE	03/26/2024	FEB24 EXCISE TAX	3.97
27FEB24	5001953	ST OF WA DEPT OF REVENUE	03/26/2024	FEB24 EXCISE TAX	5.11
MISCELLANEOUS					
27FEB24	5001953	ST OF WA DEPT OF REVENUE	03/26/2024	FEB24 EXCISE TAX	0.48
Total:					\$9.56
27 WSU EXT NATIVE PLANT SALV					
PROFESSIONAL SERVICES					
CI00046541	1593993	WASHINGTON STATE UNIVERSITY	03/29/2024	TC-WSU MOA 1/1-2/29/24	11,296.23
Total:					\$11,296.23
27 PERMIT ASSISTANCE CENTER					
SMALL TOOLS & MINOR EQUIPMENT					
10739468109	1593994	DELL MARKETING LP	03/29/2024	MFF (OPTIPLEX) STANDARD I5 W 512GB SSD	288.34
Total:					\$288.34
27 FAIR EVENT					
PROFESSIONAL SERVICES					
1861219	1594014	JONATHAN R HESS	03/29/2024	FAIRGROUNDS: CARETAKER PAYMENT	180.00
Total:					\$180.00
29 EMERGENCY MANAGEMENT					
SUPPLIES					
13590051-031324	44593	DS SERVICES OF AMERICA INC	03/26/2024	24MAR:DRINKNG WATER	7.11
Total:					\$7.11

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
29 HOMELAND SECURITY REGION 3					
PROFESSIONAL SERVICES					
29A-2024-002	44585	PETER A SUVER	03/26/2024	TRNG:ICS 300:031324-031524	1,000.00
Total:					\$1,000.00
34 PARKS & TRAILS MAINT ADMIN					
SUPPLIES					
W40042501	1593860	PRINT NW LLC	03/25/2024	AUTHORIZED PERSONNEL DECALS	1.88
SUPPLIES-BOOTS					
INV2030001513	44627	GCP WW HOLDCO LLC	03/27/2024	SAFETY FOOTWEAR-A FRANCES	226.45
SMALL TOOLS & MINOR EQUIPMENT					
9205642498	44630	STRYKER SALES LLC	03/27/2024	FACILITY AED'S (5)	124.75
PROFESSIONAL SERVICES					
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	0.28
2011730	1594009	NORTHWEST SIGNWORKS INC	03/29/2024	MISSION/VISION SIGNS	10.94
MISCELLANEOUS					
156047	44615	CAPITOL CITY PRESS INC	03/27/2024	#10 WINDOW ENVELOPES-STE C	4.12
Total:					\$368.42
34 PARKS & TRAILS MAINT ADMIN					
SUPPLIES					
INV067695	44619	TRAFFIC SAFETY SUPPLY CO INC	03/27/2024	TRAFFIC SIGNS	138.25
Total:					\$138.25
34 PARKS M&O GF APPROPRIATION					
SUPPLIES					
INV067695	44619	TRAFFIC SAFETY SUPPLY CO INC	03/27/2024	TRAFFIC SIGNS	138.26
TAXES & OP ASSESSMENTS					
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	35.61
OPERATING LEASES/RENTALS					
239486	1593978	JOSEPH M HOUSE	03/29/2024	BURFOOT PARK 03/24	125.00
UTILITY SERVICES					
P19973-031324	1593522	PUGET SOUND ENERGY INC	03/25/2024	BOSTON HARBOR RSTRM 11/23-02/24	107.63
Total:					\$406.50
36 LRP-BOCC SPECIAL PROJECTS					

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 0010 GENERAL FUND					
36 LRP-BOCC SPECIAL PROJECTS					
PROFESSIONAL SERVICES					
10855-02-24	1594003	BERK CONSULTING INC	03/29/2024	COMP PLAN 2/1-2/29/24	20,832.50
Total:					\$20,832.50
37 PT PRETRIAL SERVICES					
PROFESSIONAL SERVICES					
00182533	1593870	WASHINGTON STATE PATROL	03/26/2024	24Q1:ACCESS USER FEE:WA034013J	600.00
Total:					\$600.00
40 PHSS SPECIALIZED REC ACTIV					
OPERATING LEASES/RENTALS					
032024	44581	FIRST UNITED METHODIST CHURCH OF OLYI	03/26/2024	MARCH 2024 SPEC REC EVENT	50.00
Total:					\$50.00
Fund 0010 Total:					\$215,705.57
Fund Number: 1030 FAIR					
27 FAIRGROUNDS					
PROFESSIONAL SERVICES					
1861219	1594014	JONATHAN R HESS	03/29/2024	FAIRGROUNDS: CARETAKER PAYMENT	420.00
INV00519	1593981	THURSTON COUNTY FIRE DIST 3	03/29/2024	FAIRGROUNDS- LACEY FIRE DISTRICT SERV	13,263.45
Total:					\$13,683.45
Fund 1030 Total:					\$13,683.45
Fund Number: 1180 TREATMENT SALES TAX					
40 TREATMENT SALES TAX					
PROFESSIONAL SERVICES					
20A	44577	FAMILY SUPPORT CENTER OF SOUTH SOUNI	03/26/2024	FEB 2024- HOUSING SUPPORT	5,765.72
Total:					\$5,765.72
06 SC DRUG COURT-RESTRICTED					
MISCELLANEOUS					
24-0024	1593922	WA ASSOC OF DRUG COURTS	03/27/2024	DRUG COURT ANNUAL DUES 2024-2025	900.00
Total:					\$900.00

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 1180 TREATMENT SALES TAX					
07 DC MENTAL HLTH COURT					
PROF SVS-LABORATORY					
9854-UA	44609	2 WATCH MONITORING INC	03/26/2024	MHC - MILLER, ZACHARY DRUG SCREENS FE	129.50
Total:					\$129.50
Fund 1180 Total:					\$6,795.22
Fund Number: 1190 ROADS & TRANSPORTATION					
34 ROADS ADMIN					
SUPPLIES					
W40042501	1593860	PRINT NW LLC	03/25/2024	AUTHORIZED PERSONNEL DECALS	122.53
SMALL TOOLS & MINOR EQUIPMENT					
9205642498	44630	STRYKER SALES LLC	03/27/2024	FACILITY AED'S (5)	8,108.62
PROFESSIONAL SERVICES					
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	17.89
2011730	1594009	NORTHWEST SIGNWORKS INC	03/29/2024	MISSION/VISION SIGNS	710.90
MISCELLANEOUS					
156047	44615	CAPITOL CITY PRESS INC	03/27/2024	#10 WINDOW ENVELOPES-STE C	267.85
D40026801	1594011	PRINT NW LLC	03/29/2024	ANNUAL REPORTS 2023 TCPW	553.97
Total:					\$9,781.76
34 ROADS TRAINING					
MISC-TRGN/CONF REGISTRATION					
395	1593877	ANDREA F POLLARD	03/26/2024	FLAGGER CLASS	937.50
Total:					\$937.50
34 INFORMATION TECHNOLOGY					
REPAIRS & MAINTENANCE					
IN1579649	1593858	KELLEY CREATE CO	03/25/2024	F2351 MNTHLY MAINT 02/24	32.62
MISCELLANEOUS					
36153405	1593857	KELLEY CREATE CO	03/25/2024	F2351-PMT 24	0.20
CAP LEASES/INSTALL PURCHASES					
36153405	1593857	KELLEY CREATE CO	03/25/2024	F2351-PMT 24	149.27
INTEREST-LONG TERM EXT DEBT					
36153405	1593857	KELLEY CREATE CO	03/25/2024	F2351-PMT 24	61.22

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
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Fund Number: 1190 ROADS & TRANSPORTATION

Total: \$243.31

34 ROADS TRAFFIC

SUPPLIES

0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	410.35
918170	1593971	KIPERTS KORNER FEED LLC	03/29/2024	STRAW FOR PAINT TOTES	185.93

PROFESSIONAL SERVICES

173164	44595	FEHR & PEERS	03/26/2024	TASK 07- TC CONCURRENCY MGT PLAN 02/2	2,473.12
32180	44600	TRANSPO GROUP USA INC	03/26/2024	TASK ORDER 06 - SLEATER KINNEY & 15TH A	4,742.22

MISCELLANEOUS

0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	162.00
Total:					\$7,973.62

34 ROADS STORMWATER MAINT

UTILITY SVS-WATER/SEWER/GARBAG

18171	1593523	CITY OF LACEY	03/25/2024	LOTT ERUS 02/24	1,061.05
Total:					\$1,061.05

34 ROADS VEGETATION

PROFESSIONAL SERVICES

24-02	44629	SOUND URBAN FORESTRY LLC	03/27/2024	TREE ASSESSMENT- 188TH AVE SW	324.79
Total:					\$324.79

34 ROADS LITTER CONTROL

SUPPLIES

9027385021	1593987	WW GRAINGER INC	03/29/2024	TRAILER STRAPS	125.72
Total:					\$125.72

34 ROADS DEVELOPMENT REVIEW

MISC-TRGN/CONF REGISTRATION

395	1593877	ANDREA F POLLARD	03/26/2024	FLAGGER CLASS	75.00
Total:					\$75.00

Fund **1190** Total: **\$20,522.75**

Fund Number: 1290 MEDIC ONE

29 MEDIC 1 ADMIN M & O

SUPPLIES

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 1290 MEDIC ONE					
29 MEDIC 1 ADMIN M & O					
SUPPLIES					
13590051-031324	44593	DS SERVICES OF AMERICA INC	03/26/2024	24MAR:DRINKNG WATER	75.26
COMMUNICATIONS					
INV0169	1593926	THURSTON 911 COMMUNICATIONS	03/27/2024	TELEPHONE 2ND QTR 2024	2,363.24
Total:					\$2,438.50
29 MEDIC 1 ALS CONTRACT SUPPOR					
PROFESSIONAL SERVICES					
CINV-24-000915	1593986	CITY OF OLYMPIA	03/29/2024	OFD CONTRACT BILLING 01/24	584.57
CINV-24-000915	1593986	CITY OF OLYMPIA	03/29/2024	OFD CONTRACT BILLING 01/24	1,365.22
CINV-24-000915	1593986	CITY OF OLYMPIA	03/29/2024	OFD CONTRACT BILLING 01/24	2,608.68
CINV-24-000915	1593986	CITY OF OLYMPIA	03/29/2024	OFD CONTRACT BILLING 01/24	5,499.97
CINV-24-000915	1593986	CITY OF OLYMPIA	03/29/2024	OFD CONTRACT BILLING 01/24	27,908.54
CINV-24-000915	1593986	CITY OF OLYMPIA	03/29/2024	OFD CONTRACT BILLING 01/24	197,581.19
131	1593915	CITY OF TUMWATER	03/27/2024	TFD CONTRACT BILLING 02/24	564.11
131	1593915	CITY OF TUMWATER	03/27/2024	TFD CONTRACT BILLING 02/24	5,000.00
131	1593915	CITY OF TUMWATER	03/27/2024	TFD CONTRACT BILLING 02/24	6,649.21
131	1593915	CITY OF TUMWATER	03/27/2024	TFD CONTRACT BILLING 02/24	107,147.70
131	1593915	CITY OF TUMWATER	03/27/2024	TFD CONTRACT BILLING 02/24	124,261.89
INV00525	1593981	THURSTON COUNTY FIRE DIST 3	03/29/2024	LFD CONTRACT BILLING 02/24	1,265.60
INV00525	1593981	THURSTON COUNTY FIRE DIST 3	03/29/2024	LFD CONTRACT BILLING 02/24	5,614.67
INV00525	1593981	THURSTON COUNTY FIRE DIST 3	03/29/2024	LFD CONTRACT BILLING 02/24	6,988.47
INV00525	1593981	THURSTON COUNTY FIRE DIST 3	03/29/2024	LFD CONTRACT BILLING 02/24	7,263.00
INV00525	1593981	THURSTON COUNTY FIRE DIST 3	03/29/2024	LFD CONTRACT BILLING 02/24	144,245.20
INV00525	1593981	THURSTON COUNTY FIRE DIST 3	03/29/2024	LFD CONTRACT BILLING 02/24	258,300.37
CAP LEASES/INSTALL PURCHASES					
INV00525	1593981	THURSTON COUNTY FIRE DIST 3	03/29/2024	LFD CONTRACT BILLING 02/24	6,168.86
INTEREST-LONG TERM EXT DEBT					
INV00525	1593981	THURSTON COUNTY FIRE DIST 3	03/29/2024	LFD CONTRACT BILLING 02/24	131.14
Total:					\$909,148.39
29 ALS SUPPORT SERVICES					
SUPPLIES					
CINV-24-000916	1593986	CITY OF OLYMPIA	03/29/2024	OFD CONTRACT BILLING (FLEET)	599.50
CINV-24-000916	1593986	CITY OF OLYMPIA	03/29/2024	OFD CONTRACT BILLING (FLEET)	6,310.52
SUPPLIES-UNIFORMS/CLOTHING					

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 1290 MEDIC ONE					
29 ALS SUPPORT SERVICES					
SUPPLIES-UNIFORMS/CLOTHING					
131	1593915	CITY OF TUMWATER	03/27/2024	TFD CONTRACT BILLING 02/24	9,433.61
SUPPLIES-DRUGS/PHARMACEUTICALS					
7362400867	1594006	CARDINAL HEALTH 411	03/29/2024	ACETAMINOPHEN	21.32
7362070694	1594006	CARDINAL HEALTH 411	03/29/2024	ACETAMINOPHEN	46.52
7357425687	1594006	CARDINAL HEALTH 411	03/29/2024	ACETAMINOPHEN	1.94
7357425686	1594006	CARDINAL HEALTH 411	03/29/2024	ASST MEDICATION	1,312.43
7362708737	1594006	CARDINAL HEALTH 411	03/29/2024	ASST MEDICATION	1,417.76
7358579015	1594006	CARDINAL HEALTH 411	03/29/2024	ASST MEDICATION	2,059.84
7360584509	1594006	CARDINAL HEALTH 411	03/29/2024	ASST MEDICATION	2,765.55
7362708736	1594006	CARDINAL HEALTH 411	03/29/2024	ASST MEDICATION	6,831.48
7361522273	1594006	CARDINAL HEALTH 411	03/29/2024	ASST MEDICATIONS	1,466.03
7362070696	1594006	CARDINAL HEALTH 411	03/29/2024	ASST MEDICATIONS	8,496.22
7349967499	1594006	CARDINAL HEALTH 411	03/29/2024	MEDICATIONS	144.94
7320764782	1594006	CARDINAL HEALTH 411	03/29/2024	MEDICATIONS	2,692.53
7328034554	1594006	CARDINAL HEALTH 411	03/29/2024	MEDICATIONS	3,053.12
7349967498	1594006	CARDINAL HEALTH 411	03/29/2024	MEDICATIONS	9,472.44
7358580116	1594006	CARDINAL HEALTH 411	03/29/2024	NALOXONE	2,954.70
7362400866	1594006	CARDINAL HEALTH 411	03/29/2024	QUELICIN	448.65
FUEL CONSUMED					
CINV-24-000916	1593986	CITY OF OLYMPIA	03/29/2024	OFD CONTRACT BILLING (FLEET)	3,854.08
INV00525	1593981	THURSTON COUNTY FIRE DIST 3	03/29/2024	LFD CONTRACT BILLING 02/24	1,124.86
SMALL TOOLS & MINOR EQUIPMENT					
9205562346	44670	STRYKER SALES LLC	03/29/2024	CR2 BATTERIES	12,017.90
PROFESSIONAL SERVICES					
JANUARY-24	1594035	KEVIN MIERZEJEWSKI	03/29/2024	MPD POCUS TNG	1,113.95
REPAIRS/MAINT-LABOR					
CINV-24-000916	1593986	CITY OF OLYMPIA	03/29/2024	OFD CONTRACT BILLING (FLEET)	13,862.75
MISCELLANEOUS					
8006491470	1593982	STERICYCLE INC	03/29/2024	M2HQ BIOHAZ REMOVAL	20.72
8005995967	1593982	STERICYCLE INC	03/29/2024	TCMO BIOHAZ REMOVAL	50.00
8006313986	1593982	STERICYCLE INC	03/29/2024	TCMO BIOHAZ REMOVAL	54.00
8006495503	1593982	STERICYCLE INC	03/29/2024	TFD BIOHAZ REMOVAL	70.39
INV00525	1593981	THURSTON COUNTY FIRE DIST 3	03/29/2024	LFD CONTRACT BILLING 02/24	45.34

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
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Fund Number: 1290 MEDIC ONE

Total: \$91,743.09

29 IT DATA SYSTEM

COMMUNICATIONS

9959605298	1593973	VERIZON WIRELESS MESSAGING SERVICES	03/29/2024	CEL PHONES	7,222.21
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Total: \$7,222.21

29 MEDIC 1 BLSS SUPPORT

SUPPLIES

7357425686	1594006	CARDINAL HEALTH 411	03/29/2024	ASST MEDICATION	74.18
7360584509	1594006	CARDINAL HEALTH 411	03/29/2024	ASST MEDICATION	829.80
1413511	1593972	LIFE-ASSIST INC	03/29/2024	LFD BLS BAG INSERT	29.53

SMALL TOOLS & MINOR EQUIPMENT

P71050600	1593967	ALL PURPOSE BATTERIES INC	03/29/2024	OFD BLS SUCTION BATTERY	33.45
9205721301	44670	STRYKER SALES LLC	03/29/2024	FD3 BLS STAIRCHAIR	5,596.85
9205726220	44670	STRYKER SALES LLC	03/29/2024	FD3 STAIR CHAIRS	11,193.70
022724	1593992	THURSTON COUNTY FIRE DISTRICT 17	03/29/2024	FD17 METRONOMES/CASES REIMB	315.50

COMMUNICATIONS

9958012208	1593911	VERIZON WIRELESS MESSAGING SERVICES	03/27/2024	FD12 CELL PHONES	159.32
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Total: \$18,232.33

29 EQUIP REPLACEMNT

SMALL TOOLS & MINOR EQUIPMENT

63128	1593968	DATEC INC	03/29/2024	TABLET MOUNTS	9,444.38
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Total: \$9,444.38

Fund 1290 Total: \$1,038,228.90

Fund Number: 1350 NOXIOUS WEED

34 NOXIOUS WEED

SUPPLIES

0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	-1.07
W40042501	1593860	PRINT NW LLC	03/25/2024	AUTHORIZED PERSONNEL DECALS	5.66

SMALL TOOLS & MINOR EQUIPMENT

9205642498	44630	STRYKER SALES LLC	03/27/2024	FACILITY AED'S (5)	374.24
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PROFESSIONAL SERVICES

0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	0.83
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Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
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Fund Number: 1350 NOXIOUS WEED

34 NOXIOUS WEED

PROFESSIONAL SERVICES

2011730	1594009	NORTHWEST SIGNWORKS INC	03/29/2024	MISSION/VISION SIGNS	32.81
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MISCELLANEOUS

156047	44615	CAPITOL CITY PRESS INC	03/27/2024	#10 WINDOW ENVELOPES-STE C	12.36
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Total: **\$424.83**

Fund **1350** Total: **\$424.83**

Fund Number: 1380 CONSERVATION FUTURES

03 CONS FUTURES NON CAP EXPEN

LAND & LAND IMPROVEMENTS

2024-2	1593933	OLYMPIA ECOSYSTEMS	03/27/2024	STAFF TIME & APPRAISAL:LOWER DESCHUT	9,899.25
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Total: **\$9,899.25**

03 PARKS & TRAILS

PROFESSIONAL SERVICES

CCCC2402.1684	1593527	WASHINGTON STATE DEPARTMENT OF CORF	03/25/2024	INMATE LABOR- CWT	279.21
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OPERATING LEASES/RENTALS

239485	1593978	JOSEPH M HOUSE	03/29/2024	CWT- FIR TREE T.H. 03/24	75.00
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239482	1593978	JOSEPH M HOUSE	03/29/2024	CWT- MONARCH SCULPTURE PK 03/24	75.00
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239483	1593978	JOSEPH M HOUSE	03/29/2024	CWT- WOODARD BAY 03/24	200.00
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Total: **\$629.21**

03 PARKS MAINTENANCE & OPER

PROFESSIONAL SERVICES

50973	1593529	BACKFLO PROS INC	03/25/2024	ANNUAL BACKFLO TESTING-KENNEYDELL	260.00
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OPERATING LEASES/RENTALS

239484	1593978	JOSEPH M HOUSE	03/29/2024	KENNYDELL PK 03/24	75.00
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UTILITY SERVICES

P29450-122723	1593522	PUGET SOUND ENERGY INC	03/25/2024	KENNYDELL RSTRM 12/23	57.73
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Total: **\$392.73**

Fund **1380** Total: **\$10,921.19**

Thurston County Washington
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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 1400 HOUSING & COMMUNITY RENEWAL					
41 CHG HEN					
PROFESSIONAL SERVICES					
2324CHGCYSSHY224	44616	COMMUNITY YOUTH SERVICES	03/27/2024	CYS 2324CHGCYSSHY224	63,034.73
2324CHGFSCPEPRA224	44614	FAMILY SUPPORT CENTER OF SOUTH SOUNI	03/27/2024	FSC 2324CHGFSCPEPRA224	68,549.13
2324CHGFSCRRH224	44614	FAMILY SUPPORT CENTER OF SOUTH SOUNI	03/27/2024	FSC 2324CHGFSCRRH224	16,787.90
2324EHFFSCFSP224	44614	FAMILY SUPPORT CENTER OF SOUTH SOUNI	03/27/2024	FSC 2324EHFFSCFSP224	71,193.40
2324EHFFSCRRH224	44614	FAMILY SUPPORT CENTER OF SOUTH SOUNI	03/27/2024	FSC 2324EHFFSCRRH224	5,662.40
2324CHGPIPEEP1223	44592	PARTNERS IN PREVENTION EDUCATION	03/26/2024	PIPE 2324CHGPIPEEP1223	44,846.75
2324CHGSPIF224	44587	SAFEPLACE	03/26/2024	SP 2324CHGSPIF224	3,835.29
2324EHFSPSHFS224	44587	SAFEPLACE	03/26/2024	SP 2324EHFSPSHFS224	18,171.63
2324CHGTOGIF224	44586	TOGETHER!	03/26/2024	TOG 2324CHGTOGIF224	3,335.42
Total:					\$295,416.65
41 HOUSING SALES TAX 1/10 OF1%					
PROFESSIONAL SERVICES					
2324LHFCYSYAH224	44616	COMMUNITY YOUTH SERVICES	03/27/2024	CYS 2324LHFCYSYAH224	23,104.44
2324LHFFSCHFS224	44614	FAMILY SUPPORT CENTER OF SOUTH SOUNI	03/27/2024	FSC 2324LHFFSCHFS224	14,769.37
2324LHFSPESOM224	44587	SAFEPLACE	03/26/2024	SP 2324LHFSPESOM224	13,127.06
Total:					\$51,000.87
41 ADMINISTRATION					
SUPPLIES					
356097878001	1594024	ODP BUSINESS SOLUTIONS LLC	03/29/2024	FEB 24 ODP 1" OFFICE DEPOT BINDERS	31.54
358114217001	1594027	ODP BUSINESS SOLUTIONS LLC	03/29/2024	MAR 24 ODP PEN REFILLS	6.33
358112124001	1594026	ODP BUSINESS SOLUTIONS LLC	03/29/2024	MAR 24 ODP PENS PAPER	10.51
PROFESSIONAL SERVICES					
INV248551272	44625	ZOOM VIDEO COMMUNICATIONS INC	03/27/2024	ZOOM 031824-031725	820.71
Total:					\$869.09
41 COVID-19 RESPONSE PHHS OHHP					
PROFESSIONAL SERVICES					
2325ROWFSC224	44614	FAMILY SUPPORT CENTER OF SOUTH SOUNI	03/27/2024	FSC 2325ROWFSC224	22,690.86
2324ROWSPSH224	44587	SAFEPLACE	03/26/2024	SP 2324ROWSPSH224	33,494.86
Total:					\$56,185.72
41 HCR END HOMELESSNESS 60%					
PROFESSIONAL SERVICES					
23242163FSCCHW224	44614	FAMILY SUPPORT CENTER OF SOUTH SOUNI	03/27/2024	FSC 23242163FSCCHW224	33,175.35

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
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Fund Number: 1400 HOUSING & COMMUNITY RENEWAL

41 HCR END HOMELESSNESS 60%

PROFESSIONAL SERVICES

23242163FSCCN124	44577	FAMILY SUPPORT CENTER OF SOUTH SOUNI	03/26/2024	FSC 23242163FSCCN124	26,310.79
23242163FSCHD224	44614	FAMILY SUPPORT CENTER OF SOUTH SOUNI	03/27/2024	FSC 23242163FSCHD224	2,299.93
23242163PIPELESC124	44592	PARTNERS IN PREVENTION EDUCATION	03/26/2024	LIHI 23242163PIPELESC124	2,075.73
23242163ROOFHBN224	44589	ROCHESTER ORGANIZATION OF FAMILIES	03/26/2024	ROOF 23242163ROOFHBN224	978.30
23242163ROOFRA224	44589	ROCHESTER ORGANIZATION OF FAMILIES	03/26/2024	ROOF 23242163ROOFRA224	5,468.32
23242163TOGHBN224	44620	TOGETHER!	03/27/2024	TOG 23242163TOGHBN224	266.02
Total:					\$70,574.44

41 RHHSC (REG HLTH & HUMAN SVS

PROFESSIONAL SERVICES

2324HSFROOFBN224	44589	ROCHESTER ORGANIZATION OF FAMILIES	03/26/2024	ROOF 2324HSFROOFBN224	4,178.05
23HSFTCFBFB224	44591	THURSTON COUNTY FOOD BANK	03/26/2024	TCFB 23HSFTCFBFB224	7,296.56
23HSFTCFBHH224	44591	THURSTON COUNTY FOOD BANK	03/26/2024	TCFB 23HSFTCFBHH224	3,939.14
23HSFTOGBN224	44586	TOGETHER!	03/26/2024	TOG 23HSFTOGBN224	1,327.36
Total:					\$16,741.11

41 CDBG ENTITLEMENT

PROFESSIONAL SERVICES

23CDBGPSCAC224	44582	COMMUNITY ACTION COUNCIL OF LM&T COL	03/26/2024	CAC 23CDBGPSCAC224	11,377.45
21CDBGHARHFTUMARH	44590	HOMES FIRST	03/26/2024	HF 21CDBGHARHFTUMARH224	2,569.60
Total:					\$13,947.05

41 HOME ENTITLEMENT

PROFESSIONAL SERVICES

1921HOMEFSCOLHSG2: 44577		FAMILY SUPPORT CENTER OF SOUTH SOUNI	03/26/2024	FSC 1921HOMEFSCOLHSG224	26,369.00
1921HOMEFSCOLHSG2: 44577		FAMILY SUPPORT CENTER OF SOUTH SOUNI	03/26/2024	FSC 1921HOMEFSCOLHSG224	29,758.50
Total:					\$56,127.50

Fund **1400** Total: **\$560,862.43**

Fund Number: 1450 PRISONER'S CONCESSIONS

11 CORR COMMISSARY

SUPPLIES

INV2000203003	44636	ELIOR INC	03/28/2024	INDIGENT I/M COMMISSARY, 03/12, 03/15	88.57
Total:					\$88.57

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Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund 1450 Total:					\$88.57

Fund Number: 1470 INTERLOCAL DRUG ENFORCEMENT

10 INTERLOCAL DRUG ENFRCMENGT

PROFESSIONAL SERVICES

00182588	1593979	WASHINGTON STATE PATROL	03/29/2024	24FEB:TNT:DETECTIVE OT/BENEFITS	1,580.39
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COMMUNICATIONS

3607860572-24MAR	1593875	QWEST CENTURYLINK	03/26/2024	'24MAR:TNT:3607860572:HIDTA	191.83
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Total:	\$1,772.22
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Fund 1470 Total:	\$1,772.22
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Fund Number: 1500 PUBLIC HEALTH & SOCIAL SERVICES

40 ADMIN-PUBLIC HEALTH ADMIN

SUPPLIES

357295450001	1594025	ODP BUSINESS SOLUTIONS LLC	03/29/2024	FEB 24 ODP NOTE PADS ENVELOPES PAPER	77.19
357283809001	1594022	ODP BUSINESS SOLUTIONS LLC	03/29/2024	FEB 24 ODP PAPER & PENS	73.43
357720760001	1594023	ODP BUSINESS SOLUTIONS LLC	03/29/2024	MAR 24 ODP ENVELOPES COPY PAPER INDE	15.95
358112124001	1594026	ODP BUSINESS SOLUTIONS LLC	03/29/2024	MAR 24 ODP PENS PAPER	62.90

SMALL TOOLS & MINOR EQUIPMENT

B18059034	44583	SHI INTERNATIONAL CORP	03/26/2024	VISIO P2 GVV SUB 1 YEAR (P3U-00001)	76.19
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Total:	\$305.66
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40 PH ADMIN FISCAL

SMALL TOOLS & MINOR EQUIPMENT

B18075522	44583	SHI INTERNATIONAL CORP	03/26/2024	POWER BI PRO GCC SUB LICENSE 1 YR (DD.	25.36
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Total:	\$25.36
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40 PH EMERGENCY RESPONSE-BT

MISCELLANEOUS

30867	44605	MIDWEST CARD & ID SOLUTIONS LLC	03/26/2024	JUNE 1ST - MAY 31ST 2024 APP RENEWAL SA	825.00
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Total:	\$825.00
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41 SS MCDD INDIVIDUAL EMPLOYME

PROFESSIONAL SERVICES

9750-45358	44588	MORNINGSIDE	03/26/2024	FEB 2024 SERVICES	1,785.00
4631	44596	VADIS	03/26/2024	FEB 2024- INDIVIDUAL EMPLOYMENT	4,803.75

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
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Fund Number: 1500 PUBLIC HEALTH & SOCIAL SERVICES

Total: \$6,588.75

41 PARTNERSHIP PROJECT-MASON

PROFESSIONAL SERVICES

4631B 44596 VADIS

03/26/2024 FEB 2024- JOB PLACEMENT HOURS 630.00

Total: \$630.00

41 SS TCDD TRAINING

PROFESSIONAL SERVICES

9750-45358 44588 MORNINGSIDE

03/26/2024 FEB 2024 SERVICES 300.00

4631 44596 VADIS

03/26/2024 FEB 2024- INDIVIDUAL EMPLOYMENT 100.00

Total: \$400.00

41 SS TCDD INDIVIDUAL EMPLOYME

PROFESSIONAL SERVICES

9750-45358 44588 MORNINGSIDE

03/26/2024 FEB 2024 SERVICES 29,741.25

9750-45358 44588 MORNINGSIDE

03/26/2024 FEB 2024 SERVICES 208,871.25

4631 44596 VADIS

03/26/2024 FEB 2024- INDIVIDUAL EMPLOYMENT 34,020.00

Total: \$272,632.50

41 PARTNERSHIP PROJ-THURSTON

PROFESSIONAL SERVICES

9750-45363 44588 MORNINGSIDE

03/26/2024 FEB 2024 JOB CLUB/ PLACEMENT HOURS 2,956.14

9750-45363 44588 MORNINGSIDE

03/26/2024 FEB 2024 JOB CLUB/ PLACEMENT HOURS 6,097.50

4631B 44596 VADIS

03/26/2024 FEB 2024- JOB PLACEMENT HOURS 1,687.50

Total: \$10,741.14

41 TC VALUE BASED PAYMENT

PROFESSIONAL SERVICES

9750-45358 44588 MORNINGSIDE

03/26/2024 FEB 2024 SERVICES 2,400.00

Total: \$2,400.00

Fund **1500** Total: **\$294,548.41**

Fund Number: 1720 LONG LAKE-LMD

40 LONG LAKE LMD

SUPPLIES

184538 1593996 FOOTPRINTS INC

03/29/2024 JAN 24 MINUTEMAN PRESS LMD LONG LAKE 1,156.60

Thurston County Washington
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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 1720 LONG LAKE-LMD					
Total:					\$1,156.60
Fund 1720 Total:					\$1,156.60
Fund Number: 1760 OFFUT LAKE-LMD					
40 OFFUT LAKE LMD					
PROFESSIONAL SERVICES					
1135	1594036	JILL CARTER DESIGN	03/29/2024	FEB 24 JILL CARTER DESIGN 12/23-1/24 WEB	498.59
Total:					\$498.59
Fund 1760 Total:					\$498.59
Fund Number: 1940 COVID LOCAL FISCAL RECOVERY					
03 COVID FUNDING					
MACHINERY & EQUIPMENT					
03FEB24	5001950	ST OF WA DEPT OF REVENUE	03/26/2024	24FEB:USE TAX	13,741.18
Total:					\$13,741.18
03 ARP COVID FIN ASSISTANCE					
PROFESSIONAL SERVICES					
ARPA-CHILD-022924	44650	THURSTON COUNTY ECONOMIC DEVELOPM	03/29/2024	ARPA SUBRECIPIENT AWARD:CHILDCARE	17,928.47
ARPA-RESEARCH-022924	44650	THURSTON COUNTY ECONOMIC DEVELOPM	03/29/2024	ARPA SUBRECIPIENT AWARD:RESEARCH/EV.	20,013.35
MISCELLANEOUS					
ARPA-CHILD-022924	44650	THURSTON COUNTY ECONOMIC DEVELOPM	03/29/2024	ARPA SUBRECIPIENT AWARD:CHILDCARE	1,145.00
ARPA-CHILD-032624	44650	THURSTON COUNTY ECONOMIC DEVELOPM	03/29/2024	ARPA SUBRECIPIENT AWARD:CHILDCARE	650,000.00
Total:					\$689,086.82
Fund 1940 Total:					\$702,828.00
Fund Number: 3010 ROADS CONSTRUCTION IN PROGRESS					
34 PRE-DESIGN CAPITAL					
PROFESSIONAL SERVICES					
32178	44600	TRANSPO GROUP USA INC	03/26/2024	TASK 03- OLD PAC HWY & KUHLMAN 02/24	4,061.18
Total:					\$4,061.18

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Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund 3010 Total:					\$4,061.18

Fund Number: 3220 COURTHOUSE PROJECT

03 COURTHOUSE PROJECT-BOND

OTHER IMPROVEMENTS

022924-25610	44610	M A MORTENSON COMPANY	03/26/2024	TC INFRASTRUCTURE UPGRADES:SVS THRC	245,486.99
148210	1593974	OAC SERVICES INC	03/29/2024	TC COURT RENOVATIONS:SVS THROUGH 02	10,418.55
Total:					\$255,905.54
Fund 3220 Total:					\$255,905.54

Fund Number: 4030 SOLID WASTE

34 SW ADMIN

SUPPLIES

W40042501	1593860	PRINT NW LLC	03/25/2024	AUTHORIZED PERSONNEL DECALS	28.28
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SMALL TOOLS & MINOR EQUIPMENT

9205642498	44630	STRYKER SALES LLC	03/27/2024	FACILITY AED'S (5)	1,871.22
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PROFESSIONAL SERVICES

0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	4.13
2011730	1594009	NORTHWEST SIGNWORKS INC	03/29/2024	MISSION/VISION SIGNS	164.06

MISCELLANEOUS

156047	44615	CAPITOL CITY PRESS INC	03/27/2024	#10 WINDOW ENVELOPES-STE C	61.81
D40026801	1594011	PRINT NW LLC	03/29/2024	ANNUAL REPORTS 2023 TCPW	362.21
Total:					\$2,491.71

34 SW TRAINING

MISC-TRGN/CONF REGISTRATION

395	1593877	ANDREA F POLLARD	03/26/2024	FLAGGER CLASS	187.50
Total:					\$187.50

34 SW WARC MAINTENANCE

SMALL TOOLS & MINOR EQUIPMENT

0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	-0.76
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	93.92

UTILITY SVS-WATER/SEWER/GARBAG

18171	1593523	CITY OF LACEY	03/25/2024	LOTT ERUS 02/24	572.93
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Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 4030 SOLID WASTE					
Total:					\$666.09
34 SW TRANSFER STATION OPERATI					
PROFESSIONAL SERVICES					
167613	1593520	REGIONAL DISPOSAL COMPANY	03/25/2024	WASTE DISPOSAL 02/24	1,502,572.99
UTILITY SVS-WATER/SEWER/GARBAG					
18171	1593523	CITY OF LACEY	03/25/2024	LOTT ERUS 02/24	1,718.76
Total:					\$1,504,291.75
34 YARD WASTE OPS-WARC					
PROFESSIONAL SERVICES					
167613	1593520	REGIONAL DISPOSAL COMPANY	03/25/2024	WASTE DISPOSAL 02/24	72,421.70
Total:					\$72,421.70
34 WARC SCALEHOUSE OPERATIONS					
SUPPLIES					
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	22.56
TAXES & OP ASSESSMENTS					
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	59,052.95
Total:					\$59,075.51
34 SW RAINIER DROP BOX PROGRAM					
PROFESSIONAL SERVICES					
167613	1593520	REGIONAL DISPOSAL COMPANY	03/25/2024	WASTE DISPOSAL 02/24	42,221.25
TAXES & OP ASSESSMENTS					
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	1,794.91
Total:					\$44,016.16
34 SW ROCHESTER DROP BOX PROGR					
SUPPLIES					
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	3.11
PROFESSIONAL SERVICES					
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	-1.01
167613	1593520	REGIONAL DISPOSAL COMPANY	03/25/2024	WASTE DISPOSAL 02/24	33,192.45
TAXES & OP ASSESSMENTS					
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	1,605.04
Total:					\$34,799.59

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 4030 SOLID WASTE					
34 COMMUNITY LITTER PROGRAM					
SUPPLIES					
9027385021	1593987	WW GRAINGER INC	03/29/2024	TRAILER STRAPS	125.73
PROFESSIONAL SERVICES					
2701555	1594033	LTR INTERMEDIATE HOLDINGS INC	03/29/2024	TIRE DISPOSAL	203.55
Total:					\$329.28
34 COMMERCIAL SECTOR PROGRAMS					
COMMUNICATIONS					
123020	44615	CAPITOL CITY PRESS INC	03/27/2024	POSTAGE-STYROFOAM MAILING	281.91
MISCELLANEOUS					
156459	44615	CAPITOL CITY PRESS INC	03/27/2024	STYROFOAM FLYERS & MAILING	916.56
Total:					\$1,198.47
34 SW YOUTH SECTOR PROGRAMS					
MISCELLANEOUS					
8365	44622	ECO PARTNERS INC	03/27/2024	TRASH TALK SPRING 2024	2,358.00
Total:					\$2,358.00
34 RES/MULTI-FAM SECTOR PRGRMS					
PROFESSIONAL SERVICES					
T-24-0001115	44654	DYNAMIC LANGUAGE CENTER LTD	03/29/2024	TRANSLATION SVS	44.00
Total:					\$44.00
Fund 4030 Total:					\$1,721,879.76
Fund Number: 4040 SOLID WASTE RESERVE FOR CLOSRE					
34 POST CLOSURE LEACHATE SYSTE					
UTILITY SVS-WATER/SEWER/GARBAG					
18171	1593523	CITY OF LACEY	03/25/2024	LOTT ERUS 02/24	3,437.56
Total:					\$3,437.56
Fund 4040 Total:					\$3,437.56
Fund Number: 4050 SOLID WASTE RESERVES					
34 SOLID WASTE CAPITAL PROJECT					

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 4050 SOLID WASTE RESERVES					
34 SOLID WASTE CAPITAL PROJECT					
PROFESSIONAL SERVICES					
1200603501	44623	HDR ENGINEERING INC	03/27/2024	TASK 14 - SOLID WASTE ON-CALL	1,688.48
510829	1593528	KPFF INC	03/25/2024	TASK 9 - WARC PUMP DESIGN	2,919.32
507230	1593528	KPFF INC	03/25/2024	TASK 9 - WARC PUMP DESIGN AND CONSTRI	113.19
507231	1593528	KPFF INC	03/25/2024	TASK 9 - WARC PUMP DESIGN AND CONSTRI	5,718.82
CONSTRUCTION OF CAPITAL ASSETS					
SW91717-7	44621	ROGNLINS INC	03/27/2024	PUMPS SYSTEM UPGRADES	77,032.41
SW91717-6	44621	ROGNLINS INC	03/27/2024	PUMPS SYSTEM UPGRADES	227,728.90
Total:					\$315,201.12
Fund 4050 Total:					\$315,201.12
Fund Number: 4060 STORM & SURFACE WATER UTILITY					
34 SSWU-MAINTENANCE					
SUPPLIES					
W40042501	1593860	PRINT NW LLC	03/25/2024	AUTHORIZED PERSONNEL DECALS	18.85
SMALL TOOLS & MINOR EQUIPMENT					
9205642498	44630	STRYKER SALES LLC	03/27/2024	FACILITY AED'S (5)	1,247.48
PROFESSIONAL SERVICES					
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	2.75
2011730	1594009	NORTHWEST SIGNWORKS INC	03/29/2024	MISSION/VISION SIGNS	109.37
MISCELLANEOUS					
156047	44615	CAPITOL CITY PRESS INC	03/27/2024	#10 WINDOW ENVELOPES-STE C	41.21
Total:					\$1,419.66
34 SSWU ADMINISTRATION					
TAXES & OP ASSESSMENTS					
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	3,366.28
MISCELLANEOUS					
D40026801	1594011	PRINT NW LLC	03/29/2024	ANNUAL REPORTS 2023 TCPW	63.92
Total:					\$3,430.20
34 SSWU TRAINING					
MISC-TRGN/CONF REGISTRATION					

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Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 4060 STORM & SURFACE WATER UTILITY					
34 SSWU TRAINING					
MISC-TRGN/CONF REGISTRATION					
395	1593877	ANDREA F POLLARD	03/26/2024	FLAGGER CLASS	75.00
Total:					\$75.00
27 WR WATER PLANNING					
SUPPLIES					
325284	44617	CAMPBELL SCIENTIFIC INC	03/27/2024	PART 28790-1466 X 2 PART 31648 X 6 PART 28	7,913.74
Total:					\$7,913.74
Fund 4060 Total:					\$12,838.60
Fund Number: 4070 STORM & SURFACE WATER CAPITAL					
NON-TC STORMWATER INFRASTRUCT					
PROFESSIONAL SERVICES					
RE-313-ATB40213096	1593976	DEPARTMENT OF TRANSPORTATION	03/29/2024	WSDOT REVIEW STAFF	138.24
55791	1593969	HERRERA ENVIRONMENTAL CONSULTANTS I	03/29/2024	TASK 09- WSDOT SCHNEIDER CREEK	14,761.41
Total:					\$14,899.65
Fund 4070 Total:					\$14,899.65
Fund Number: 4124 LAND USE & PERMITTING					
27 PERMIT ASSISTANCE C					
SMALL TOOLS & MINOR EQUIPMENT					
10739468109	1593994	DELL MARKETING LP	03/29/2024	MFF (OPTIPLEX) STANDARD I5 W 512GB SSD	535.49
Total:					\$535.49
27 BUILDING PLAN REVIE					
SMALL TOOLS & MINOR EQUIPMENT					
10739468096	1593994	DELL MARKETING LP	03/29/2024	MFF (OPTIPLEX) STANDARD I5 W 512GB SSD	823.83
Total:					\$823.83
Fund 4124 Total:					\$1,359.32
Fund Number: 4520 ENVIRONMENTAL HEALTH					
40 PH ENVIRONMENTAL WATER QUAL					

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Fund Number: 4520 ENVIRONMENTAL HEALTH					
40 PH ENVIRONMENTAL WATER QUAL					
PROFESSIONAL SERVICES					
139006	1594005	AM TEST INC	03/29/2024	MAR 2024 AM TEST TOTAL PHOSPHORUS	570.00
Total:					\$570.00
40 LABORATORY					
SUPPLIES					
3147800627	1594013	IDEXX DISTRIBUTION INC	03/29/2024	MAR 24 IDEXX VESSELS QUANTI-TRAY 2000 I	1,283.69
8815494925	1593990	VWR INTERNATIONAL LLC	03/29/2024	MAR 24 VWR HYDROCHLORIC ACID	35.02
8815468675	1593990	VWR INTERNATIONAL LLC	03/29/2024	MAR 24 VWR NITRATE BOTTLES	366.34
8815535691	1593990	VWR INTERNATIONAL LLC	03/29/2024	MAR 24 VWR PROPYL ALCOHOL WATER LAB	183.80
PROFESSIONAL SERVICES					
V240222-7	1594034	OLYMPIC ANALYTICAL LLC	03/29/2024	FEB 24 VANGUARD LAB TOTAL ORGANIC CAF	65.00
Total:					\$1,933.85
Fund 4520 Total:					\$2,503.85
Fund Number: 4600 SEWER UTILITY M&O					
ADMINISTRATION-SEWER					
SUPPLIES					
W40042501	1593860	PRINT NW LLC	03/25/2024	AUTHORIZED PERSONNEL DECALS	5.66
SMALL TOOLS & MINOR EQUIPMENT					
9205642498	44630	STRYKER SALES LLC	03/27/2024	FACILITY AED'S (5)	374.24
PROFESSIONAL SERVICES					
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	0.83
2011730	1594009	NORTHWEST SIGNWORKS INC	03/29/2024	MISSION/VISION SIGNS	32.81
116109	1594012	PROCALL CENTER INC	03/29/2024	ANSWERING SVS- 03/24	92.79
TAXES & OP ASSESSMENTS					
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	3,814.88
MISCELLANEOUS					
156047	44615	CAPITOL CITY PRESS INC	03/27/2024	#10 WINDOW ENVELOPES-STE C	12.36
D40026801	1594011	PRINT NW LLC	03/29/2024	ANNUAL REPORTS 2023 TCPW	42.61
Total:					\$4,376.18
BH SEWER TREATMENT					

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 4600 SEWER UTILITY M&O					
BH SEWER TREATMENT					
SUPPLIES					
35779	1594008	ADVANCED ANALYTICAL SOL LLC	03/29/2024	BH LAB TESTING KITS	160.00
SMALL TOOLS & MINOR EQUIPMENT					
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	200.41
Total:					\$360.41
GM SEWER TREATMENT					
SUPPLIES					
35783	1594007	ADVANCED ANALYTICAL SOL LLC	03/29/2024	GM-LAB TEST KITS	559.19
PROFESSIONAL SERVICES					
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	-19.01
REPAIRS & MAINTENANCE					
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	-18.75
Total:					\$521.43
Fund 4600 Total:					\$5,258.02
Fund Number: 4650 SEWER UTILITY RESERVE					
SEWER NON-CAP PROJECTS					
OPERATING LEASES/RENTALS					
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	243.00
Total:					\$243.00
Fund 4650 Total:					\$243.00
Fund Number: 4700 WATER UTILITY M&O					
ADMINISTRATION-WATER					
SUPPLIES					
W40042501	1593860	PRINT NW LLC	03/25/2024	AUTHORIZED PERSONNEL DECALS	5.66
SMALL TOOLS & MINOR EQUIPMENT					
9205642498	44630	STRYKER SALES LLC	03/27/2024	FACILITY AED'S (5)	374.24
PROFESSIONAL SERVICES					
0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	0.83

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
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Fund Number: 4700 WATER UTILITY M&O

ADMINISTRATION-WATER

PROFESSIONAL SERVICES

2011730	1594009	NORTHWEST SIGNWORKS INC	03/29/2024	MISSION/VISION SIGNS	32.81
116109	1594012	PROCALL CENTER INC	03/29/2024	ANSWERING SVS- 03/24	92.79

TAXES & OP ASSESSMENTS

0-038-965-127	5001956	DEPT OF REVENUE	03/26/2024	FEBRUARY 2024 B&O EXCISE TAX	6,141.68
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MISCELLANEOUS

SO153396	1594020	AMERICAN WATER WORKS ASSOCIATION	03/29/2024	AWWA MEMBERSHIP DUES	412.00
156047	44615	CAPITOL CITY PRESS INC	03/27/2024	#10 WINDOW ENVELOPES-STE C	12.36
D40026801	1594011	PRINT NW LLC	03/29/2024	ANNUAL REPORTS 2023 TCPW	42.61

Total: **\$7,114.98**

Fund **4700** Total: **\$7,114.98**

Fund Number: 5210 CENTRAL SERVICES/FACILITIES

25 CENTRAL SVS ADMIN

SUPPLIES

005902961	1593519	RICHARDSON BOTTLING CO	03/25/2024	24MAR:DRINKING WATER:CENTRAL SERVICE	20.58
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Total: **\$20.58**

25 FACILITIES M & O

SUPPLIES

121858	1593521	KELLCHUCK GLASS CO	03/25/2024	GLASS WINDOWS	2,792.25
4U65034	1594018	REXEL USA INC	03/29/2024	LED LAMPS	261.08
5Z82315	1594018	REXEL USA INC	03/29/2024	WO 1707 HEAVY DUTY CUTTER	43.21
9832586086	1593988	WW GRAINGER INC	03/29/2024	PSE UTILITY INCENTIVE	-87.60
9951139600	1593988	WW GRAINGER INC	03/29/2024	PSE UTILITY INCENTIVE CREDIT	-6.00
9952900059	1593988	WW GRAINGER INC	03/29/2024	WO 26277 IGNITOR & FLAME SENSOR	381.39
9946432722	1593988	WW GRAINGER INC	03/29/2024	WO 27621 LED BULBS	238.61

PROFESSIONAL SERVICES

186	1593997	ABLE MOVING INC	03/29/2024	FACILITIES MOVE TO MOTTMAN	1,900.00
19127	44626	ACCURATE ELECTRIC UNLIMITED INC	03/27/2024	JAIL TOUCH SCREEN REPAIRS	2,361.45
516232	1593518	CARL T MADSEN INC	03/25/2024	FIRE ALARM INSPECTION ARC	1,450.60
516233	1593518	CARL T MADSEN INC	03/25/2024	FIRE ALARM INSPECTION-CORONER	520.84
301832	44618	DAVIS DOOR SERVICE INC	03/27/2024	DOOR REPAIRS	1,104.23
CD50387917	44624	MONARCH LANDSCAPE HOLDINGS LLC	03/27/2024	TREE REMOVAL COURTHOUSE BLDG 1	301.13

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
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Fund Number: 5210 CENTRAL SERVICES/FACILITIES

25 FACILITIES M & O

PROFESSIONAL SERVICES

CD50387915	44624	MONARCH LANDSCAPE HOLDINGS LLC	03/27/2024	TREE REMOVAL COURTHOUSE BLDG 4	438.00
118603	1593859	PIONEER FIRE & SECURITY INC	03/25/2024	Q2 FIRE ALARM MONITORING APR-JUN 24	147.83
118602	1593859	PIONEER FIRE & SECURITY INC	03/25/2024	Q2 FIRE ALARM MONITORING APR-JUN 24	180.68
79406	1593526	VENABLES INC	03/25/2024	PEST CONTROL BLDG 6	213.53
79403	1593526	VENABLES INC	03/25/2024	PEST CONTROL COURTHOUSE	213.53

COMMUNICATIONS

INV0166	1594001	THURSTON 911 COMMUNICATIONS	03/29/2024	TELEPHONE LINES FOR ALARM SYSTEM	644.52
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OPERATING LEASES/RENTALS

34454432-001	1593861	HERC RENTALS INC	03/25/2024	RENTAL TRUCK	302.95
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Total: \$13,402.23

25 FACILITIES CUSTODIAL

PROF SVS-CONTRACTOR SVS

53SAJKJG38AN	44628	SEALX LLC	03/27/2024	03/24 JANITORIAL	41,619.29
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Total: \$41,619.29

25 FACILITIES UTILITIES

UTILITY SVS-WATER/SEWER/GARBAG

5920/7067-02/24	1593525	CITY OF OLYMPIA	03/25/2024	5920/7067 02/24 COURTHOUSE DROPBOX	1,281.36
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Total: \$1,281.36

Fund **5210** Total: **\$56,323.46**

Fund Number: 5220 CENTRAL SERVICES RESERVE

25 MOTTMAN COMPLEX

OTHER IMPROVEMENTS

2311-09	1594010	THOMAS ARCHITECTURE STUDIO INC	03/29/2024	VOTER REG CTR - 25631	10,420.09
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Total: \$10,420.09

Fund **5220** Total: **\$10,420.09**

Fund Number: 5250 INFORMATION TECHNOLOG OPERATIONS

INFORMATION TECHNOLOGY OPERATI

SALES TAX PAYABLE

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 5250 INFORMATION TECHNOLOGY OPERATIONS					
INFORMATION TECHNOLOGY OPERATIONS					
SALES TAX PAYABLE					
FEB24ERRCSITUSETAX 5001957	DEPT OF REVENUE		03/26/2024	FEB 2024 ERR CS IT USE TAX	50.38
Total:					\$50.38
38 IT SERVICES					
REPAIRS & MAINTENANCE					
FEB24ERRCSITUSETAX 5001957	DEPT OF REVENUE		03/26/2024	FEB 2024 ERR CS IT USE TAX	712.51
MISCELLANEOUS					
4350149	1593970	INTERNATIONAL BUSINESS MACHINES CORP	03/29/2024	SPSS SUBSCRIPTION RENEWAL-ASSESSOR	1,054.13
4349657	1593970	INTERNATIONAL BUSINESS MACHINES CORP	03/29/2024	SPSS SUBSCRIPTION RENEWAL-ASSESSOR	6,308.73
Total:					\$8,075.37
Fund 5250 Total:					\$8,125.75
Fund Number: 5410 ER&R-MAINTENANCE					
ER&R-MAINTENANCE					
SALES TAX PAYABLE					
FEB24ERRCSITUSETAX 5001957	DEPT OF REVENUE		03/26/2024	FEB 2024 ERR CS IT USE TAX	4.46
Total:					\$4.46
25 ER&R MAINT ADMIN					
REPAIRS & MAINTENANCE					
IN1585251	1593925	KELLEY CREATE CO	03/27/2024	COPIER MAINTENANCE CONTRACT 32	73.62
Total:					\$73.62
25 ER&R MAINT CENTRAL STORES					
ITEMS PURCHASED FOR RESALE					
11530	44653	AUTO GLASS PROFESSIONALS LLC	03/29/2024	9032 WINDSHIELD	454.04
11529	44653	AUTO GLASS PROFESSIONALS LLC	03/29/2024	9090 WINDSHIELD	463.72
1563	44612	CITY AUTO LLC	03/26/2024	9610 ACCIDENT REPAIRS	4,167.58
032P46291	44663	DOBBS HEAVY DUTY HOLDINGS LLC	03/29/2024	9453 DOOR HARNESS	492.94
032R320446	44663	DOBBS HEAVY DUTY HOLDINGS LLC	03/29/2024	9453 REPAIR DRIVERS DOOR CONTR	466.78
032P46013	44597	DOBBS HEAVY DUTY HOLDINGS LLC	03/26/2024	9453 TARP	461.62
032R320447	44663	DOBBS HEAVY DUTY HOLDINGS LLC	03/29/2024	9579 REPAIR DRIVERS DOOR CONTR	58.61
032P46179	44597	DOBBS HEAVY DUTY HOLDINGS LLC	03/26/2024	9596 AC COMPRESSOR, DRIER, BEL	889.55
4248	1593934	EXTREME AUTO OUTFITTERS INC	03/27/2024	9668 BEDLINER & TINT	839.85

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 5410 ER&R-MAINTENANCE					
25 ER&R MAINT CENTRAL STORES					
ITEMS PURCHASED FOR RESALE					
1126285360	1593867	FERRELLGAS	03/26/2024	PROPANE TANK 1 BOTTLE FILL	138.50
T183362	1593868	INDUSTRIAL HYDRAULICS	03/26/2024	9553 HYD FITTINGS	12.44
27850	44606	IRONCLAD COMPANY	03/26/2024	STOCK TUBE BROOM	3,210.57
0274291	44579	MCLOUGHLIN & EARDLEY INC	03/26/2024	STOCK T-SERIES AMBER	1,296.68
338171	1593927	MULLINAX FORD OF OLYMPIA LLC	03/27/2024	9537 BATTERY	167.26
338189	1593927	MULLINAX FORD OF OLYMPIA LLC	03/27/2024	9597 COVER	56.77
15116414	44655	PAPE MACHINERY INC	03/29/2024	9460 9459 9458 KEYS	126.70
15062436	44584	PAPE MACHINERY INC	03/26/2024	9552 SEAL KIT, WEAR GUIDES	1,633.20
15108819	44655	PAPE MACHINERY INC	03/29/2024	9555 SEAL & WEAR KITS	1,693.14
6610082	44655	PAPE MACHINERY INC	03/29/2024	9625 - CREDIT FOR WARRANTY	-342.33
6607012	44655	PAPE MACHINERY INC	03/29/2024	9625 - DISPUTED FOR WARRANTY	342.33
14940754	44584	PAPE MACHINERY INC	03/26/2024	NEW STOCK HYD PUMP	2,784.64
15113281	44655	PAPE MACHINERY INC	03/29/2024	STOCK ORDER	1,983.22
XA103094531:01	1593928	RWC INTERNATIONAL LTD	03/27/2024	9426 SLACK ADJ	450.84
211803	44657	STANDARD PARTS CORP	03/29/2024	9391 AIR FILTER	83.11
211584	44657	STANDARD PARTS CORP	03/29/2024	9458 BELT	71.93
210321	44657	STANDARD PARTS CORP	03/29/2024	9667 TRUCK BED MAT	147.69
210320	44657	STANDARD PARTS CORP	03/29/2024	9668 TRUCK BED MAT	147.69
211453	44657	STANDARD PARTS CORP	03/29/2024	STOCK ORDER	288.81
2686586	1593918	TITUS WILL CHEVROLET OLDSMOBILE CADIL	03/27/2024	9110 HUB - TO BE RETURNED	177.33
2692503	1593918	TITUS WILL CHEVROLET OLDSMOBILE CADIL	03/27/2024	9112 WASHER CAP	5.45
9060114536	1593917	WW GRAINGER INC	03/27/2024	STOCK PUMP, SANITIZER	271.63
RESALE-TIRES					
315881	1593517	COURTESY AUTO SERVICE & TIRE	03/25/2024	8974 TIRES	452.38
RESALE-OUTSIDE LABOR					
11530	44653	AUTO GLASS PROFESSIONALS LLC	03/29/2024	9032 WINDSHIELD	176.30
11529	44653	AUTO GLASS PROFESSIONALS LLC	03/29/2024	9090 WINDSHIELD	252.95
1563	44612	CITY AUTO LLC	03/26/2024	9610 ACCIDENT REPAIRS	2,604.00
032R320446	44663	DOBBS HEAVY DUTY HOLDINGS LLC	03/29/2024	9453 REPAIR DRIVERS DOOR CONTR	1,406.76
032R320447	44663	DOBBS HEAVY DUTY HOLDINGS LLC	03/29/2024	9579 REPAIR DRIVERS DOOR CONTR	254.85
6610082	44655	PAPE MACHINERY INC	03/29/2024	9625 - CREDIT FOR WARRANTY	-714.49
6607012	44655	PAPE MACHINERY INC	03/29/2024	9625 - DISPUTED FOR WARRANTY	714.49
3507739	1593989	TITUS WILL CHEVROLET OLDSMOBILE CADIL	03/29/2024	9032 TCM REPLACMENT	934.85
3507739	1593989	TITUS WILL CHEVROLET OLDSMOBILE CADIL	03/29/2024	9032 TCM REPLACMENT	999.48
RESALE-NON VEHICLE PARTS					

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Fund Number: 5410 ER&R-MAINTENANCE					
25 ER&R MAINT CENTRAL STORES					
RESALE-NON VEHICLE PARTS					
9060114536	1593917	WW GRAINGER INC	03/27/2024	STOCK PUMP, SANITIZER	125.73
RESALE-INVENTORY/MISC					
211124	44657	STANDARD PARTS CORP	03/29/2024	SUPPLIES	9.26
RESALE-ACCIDENTS/PARTS					
72294-N	44652	LCC INC	03/29/2024	9597 ACCIDENT REPAIRS	2,351.33
RESALE-ACCIDENTS/LABOR					
72294-N	44652	LCC INC	03/29/2024	9597 ACCIDENT REPAIRS	2,982.23
PROFESSIONAL SERVICES					
55807	1593931	S & W PRESSURE WASH INC	03/27/2024	CAR WASH	151.34
55676	1593931	S & W PRESSURE WASH INC	03/27/2024	CAR WASH	399.97
19613	1593924	SUMMIT TOWING INC	03/27/2024	9053 TOW	107.85
19611	1593924	SUMMIT TOWING INC	03/27/2024	9293 TOW	123.38
19842	1593924	SUMMIT TOWING INC	03/27/2024	9537 TOW	101.19
INV623116	44661	ZONAR SYSTEMS INC	03/29/2024	ZONAR TELEMATICS MAR 2024	2,054.98
Total:					\$38,531.12
25 ER&R MAINT MECHANICAL SHOP					
SUPPLIES-UNIFORMS/CLOTHING					
5120432304	1593929	ARAMARK UNIFORM & CAREER APPAREL GR	03/27/2024	LAUNDRY	118.53
Total:					\$118.53
Fund 5410 Total:					\$38,727.73

Thurston County Washington
Accounts Payable Report

Invoice Number	Warrant Number	Vendor Name	Check Date	Invoice Description	Amount
Report Grand Total:					\$5,326,336.34

We, the undersigned Commissioners of Thurston County, Washington, do hereby certify under penalty of perjury, that the materials have been furnished, the service rendered or the labor performed as described, and that the claims are just, due and unpaid obligations against the County (RCW 42.24.080) and that claims as listed are submitted for approval in the amount of **\$5,326,336.34**

Approved for Payment the _____ day of _____, _____

Chair: _____

Vice-Chair: _____

Commissioner: _____

Commissioner: _____

Commissioner: _____

Financial Services Manager _____



Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: Date Created: 3/22/2024 Agenda Item #:

Created by: Tony Schall, Capital Project Manager I - Central Services - 360-239-4511

Creator = Presenter? ☒ Yes ☐ No Is this a presentation by more than one person? ☐

Presenter: **Tony Schall, Capital Project Manager I - Central Services - 360-239-4511**

Item Title:

Contract Award for PHSS Furniture, Fixtures, and Equipment

Action Needed:

Class of Item:

List of Exhibits



THURSTON COUNTY
HEALTH 14 PACK
NASPO QUOTE 3-21.pdf
PDF File
1.13 MB

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

[Click Additional Attachment](#) to attach more materials.

NOTE: If you attach a file and get a message saying " **You have chosen to attach a large file...** ", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☐

Budget Effect Summary? ☐

Recommended Action:

Move to award a contract for Furniture, Fixtures, and Equipment for the Public Health and Social Services Lilly Rd. building to 360 Office Solutions, Inc. dba Creative Office of Olympia, WA, through the Washington State Department of Enterprise Services NASPO contract #21422, for up to \$90,245.83, and authorize the Director of Public Health and Social Services to execute the contract and any change orders due to unforeseen circumstances only (not for changes in scope) up to 10%

Item Description:

Public Health and Social Services, Lilly Road building, has undergone a change in cubicle footprint due to the construction of the Water Lab and the increase in positions. This project will allow for adding 14 workstations in a space where there are currently 8. The design will also provide for a more ergonomic work area for the employees. The design mimics the Atrium workstations and allows for increased workspaces.

The Department of Enterprise Services, through participation with National Association of State Procurement Officials (NASPO), has negotiated and agreed to contract for office furniture and related accessories including all customer service, installation, and design services. Utilizing a cooperative contract will save the county time and money while fulfilling the competitive requirements listed in RCW's. Cooperatives have a massive outreach that ensures the most visibility to interested vendors creating more competition. The lead agency has done the outreach,

request for proposal, evaluations, and awards to the top candidates. This has resulted in volume pricing that has produced discount rates of 40 up to 81%. This also saves the County months' worth of work, duplicating request for proposals for the same furniture.

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/22/2024



**CREATIVE
OFFICE**

One Source. One Solution.

Project Title:

**THURSTON COUNTY HEALTH 14 PACK NASPO
QUOTE**

Prepared by:

Greg Seals

gseals@creativeof.com

Shipping Information:

THURSTON COUNTY HEALTH

412 LILLY ROAD NE

OLYMPIA WA 98516

Contact: VICKIE LARKIN

Phone: 360-280-5843

E-mail: VICKIE.LARKIN@CO.THURSTON.WA.US

Customer Contact:

THURSTON COUNTY HEALTH

412 LILLY ROAD NE

OLYMPIA WA 98516

Contact: VICKIE LARKIN

Phone: 360-280-5843

E-mail: VICKIE.LARKIN@CO.THURSTON.WA.US

721 Legion Way Olympia, WA 98501 (360)754-1732

www.thecreativeoffice.com

Notes and Comments

Contract Number:

Item	Qty.	Product	Price	
			Unit	Extended

Qty.

HHN

EUER-153P-GS0S
Triplex Receptacle,15 Amp, 332, CM
Charcoal GRD A

Price
Unit Extended

5

\$76.18 \$380.90



Qty.

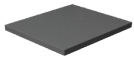
HAF

JCTB-18
X Series,Pedestal,Cushion Top Kit, 18"D
Tellure GRD A
Buff GRD A

Price
Unit Extended

14

\$84.71 \$1,185.94



Qty.

HAF

JPAJ-24-SJ
X Series,Pedestal,Attached,F/F,24"D,PtdDrwFrt, Stl Lkrl,J Pull
Putty GRD A
Chrome GRD A

Price
Unit Extended

14

\$290.59 \$4,068.26



Qty.

HAF

JPMA-18-SJC
X Series,Pedestal,Mobile,B/F,18"D,PtdDrwFrt, Stl Lkrl,J Pull,Cstr,No Top
Putty GRD A
Chrome GRD A

Price
Unit Extended

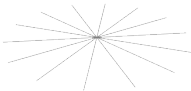
14

\$304.49 \$4,262.86




Item	Qty.	Product	Price	
			Unit	Extended


	Qty.		Price	
		HCC	Unit	Extended
	14	LSET-2 HW,Lock Set, Keyed Alike,Lock Plug And Key, Qty Of 2 Chrome GRD A	\$0.00	\$0.00




	Qty.		Price	
		ELT	Unit	Extended
	14	SUM32_66 Summit - 2 leg, 3-stage, 2 motor, height adjustable electric bases - 66"W Black	\$449.00	\$6,286.00




	Qty.		Price	
		SPC	Unit	Extended
	14	TRRA-2370-LJSNCWG Upside+,Top,23"x70",Lam,Eb3,Std,No Co Putty GRD A Putty GRD A	\$176.51	\$2,471.14








	Qty.		Price	
		HHN	Unit	Extended
	50	VZAD-0000-R Elec Comp, Data Blank Cover Charcoal GRD A	\$1.48	\$74.00



	Qty.		Price	
		HHN	Unit	Extended
	21	VZAL-5000 Compose, Vertical Light Block, 50in	\$1.96	\$41.16



Item	Qty.	Product	Price	
			Unit	Extended
	Qty.	HHN VZAL-6600	Unit	Extended
	2	Compose, Vertical Light Block, 66in	\$2.45	\$4.90
	Qty.	HHN VZAR-0000	Unit	Extended
	19	Elec Comp, Receptacle Blank Cover, Compose/Premise Charcoal GRD A	\$2.45	\$46.55
	Qty.	HHN VZCE-5000-A	Unit	Extended
	15	Compose,Panel Trim,End-Of-Run 50In.H, Alum Brownstone GRD B	\$92.58	\$1,388.70
	Qty.	HHN VZCE-6600-A	Unit	Extended
	2	Compose,Panel Trim,End-Of-Run 66In.H, Alum Brownstone GRD B	\$116.10	\$232.20
	Qty.	HHN VZCL-5000-A	Unit	Extended
	12	Compose,Connector Trim,Corner,2-Way 50In.H, Alum Brownstone GRD B Brownstone GRD B	\$203.12	\$2,437.44

Item	Qty.	Product	Price	
			Unit	Extended

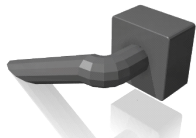
Qty.	HHN	VZCL-6600-A Compose,Connector Trim,Corner,2-Way 66In.H, Alum Brownstone GRD B Brownstone GRD B	Price	
			Unit	Extended
2			\$233.51	\$467.02

Qty.	HHN	VZCT-5000-A Compose,Connector Trim,Corner,3-Way 50In.H, Alum Brownstone GRD B Brownstone GRD B	Price	
			Unit	Extended
2			\$197.53	\$395.06

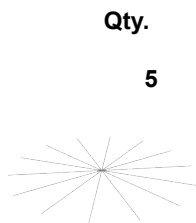
Qty.	HHN	VZCT-6600-A Compose,Connector Trim,Corner,3-Way 66In.H, Alum Brownstone GRD B Brownstone GRD B	Price	
			Unit	Extended
1			\$227.87	\$227.87

Qty.	HHN	VZCX-5000-A Compose,Connector Trim,Corner,4-Way 50In.H, Alum Brownstone GRD B	Price	
			Unit	Extended
6			\$112.25	\$673.50

Qty.	HHN	VZEB-0000-3 Compose,Base Feed Module,3Cir,332	Price	
			Unit	Extended
2			\$130.12	\$260.24



Item	Qty.	Product	Price	
			Unit	Extended



Qty.	HHN	VZEF-0R0S Compose,Flex Connector,Straight Span,3-Circuit	Price	
			Unit	Extended
5			\$43.61	\$218.05



Qty.	HHN	VZFF-5024-N3HHNR Compose, Frm,50Hx24W,Bs 3CIR,Bs Cvhl/Cvhl,No Blt Pwr,Std Brownstone GRD B Brownstone GRD B Brownstone GRD B	Price	
			Unit	Extended
6			\$169.47	\$1,016.82



Qty.	HHN	VZFF-5024-N3HNNR Compose, Frm,50Hx24W,Bs 3CIR,Bs Cvhl/No BsTrm,No Blt Pwr,Std Brownstone GRD B Brownstone GRD B	Price	
			Unit	Extended
1			\$161.96	\$161.96




Qty.	HHN	VZFF-5024-N3NHNR Compose, Frm,50Hx24W,Bs 3CIR,NoBs/Bs Cvhl,No Blt Pwr,Std Brownstone GRD B Brownstone GRD B	Price	
			Unit	Extended
1			\$161.96	\$161.96




Qty.	HHN	VZFF-5024-NNNNNR Compose, Frm,50Hx24W,Bs NoPwr,No BsTrm/No BsTrm,No Blt Pwr,Std Brownstone GRD B	Price	
			Unit	Extended
1			\$77.45	\$77.45

Item	Qty.	Product	Price	
			Unit	Extended


Qty.	HHN	VZFF-5030-NNNNNR Compose, Frm,50Hx30W,Bs NoPwr,No BsTrm/No BsTrm,No Blt Pwr,Std Brownstone GRD B	Price	
			Unit	Extended
2			\$85.14	\$170.28




Qty.	HHN	VZFF-5036-N3NHNR Compose, Frm,50Hx36W,Bs 3CIR,NoBs/Bs Cvhl,No Blt Pwr,Std Brownstone GRD B Brownstone GRD B	Price	
			Unit	Extended
4			\$177.84	\$711.36




Qty.	HHN	VZFF-5036-NNNNNR Compose, Frm,50Hx36W,Bs NoPwr,No BsTrm/No BsTrm,No Blt Pwr,Std Brownstone GRD B	Price	
			Unit	Extended
33			\$92.84	\$3,063.72



Qty.	HHN	VZFF-5048-N3HHNR Compose, Frm,50Hx48W,Bs 3CIR,Bs Cvhl/Cvhl,No Blt Pwr,Std Brownstone GRD B Brownstone GRD B Brownstone GRD B	Price	
			Unit	Extended
7			\$202.22	\$1,415.54




Qty.	HHN	VZFF-5048-NNNNNR Compose, Frm,50Hx48W,Bs NoPwr,No BsTrm/No BsTrm,No Blt Pwr,Std Brownstone GRD B	Price	
			Unit	Extended
1			\$108.23	\$108.23

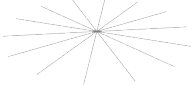


Item	Qty.	Product	Price	
			Unit	Extended


Qty.	HHN	VZFF-6636-NNNNNR Compose, Frm,66Hx36W,Bs NoPwr,No BsTrm/No BsTrm,No Blt Pwr,Std Brownstone GRD B	Price	
			Unit	Extended
6			\$100.52	\$603.12



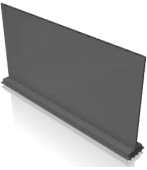
Qty.	HHN	VZGC-0000 Compose,Clip,End-Of-Run,Frameless Glass	Price	
			Unit	Extended
17			\$8.35	\$141.95



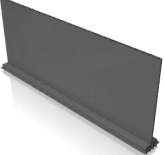
Qty.	HHN	VZGE-0000-A Compose,Bottom Rail End Cap,Frameless Topper, Alum Brownstone GRD B	Price	
			Unit	Extended
77			\$18.27	\$1,406.79



Qty.	HHN	VZGK-1224-AS4R Compose,Kit,Frameless,12"H X24"W,Alum,Standard,1/4" Glass,Radius Brownstone GRD B Satin Etch GRD C	Price	
			Unit	Extended
9			\$296.30	\$2,666.70



Qty.	HHN	VZGK-1230-AS4R Compose,Kit,Frameless,12"H X30"W,Alum,Standard,1/4" Glass,Radius Brownstone GRD B Satin Etch GRD C	Price	
			Unit	Extended
2			\$333.54	\$667.08



Item	Qty.	Product	Price	
			Unit	Extended

Qty.	HHN	VZGK-1236-AS4R Compose,Kit,Frameless,12"H X36"W,Alum,Standard,1/4" Glass,Radius Brownstone GRD B Satin Etch GRD C	Price	
			Unit	Extended
43			\$370.78	\$15,943.54



Qty.	HHN	VZGK-1248-AS4R Compose,Kit,Frameless,12"H X48"W,Alum,Standard,1/4" Glass,Radius Brownstone GRD B Satin Etch GRD C	Price	
			Unit	Extended
8			\$445.26	\$3,562.08



Qty.	HHN	VZTI-4024-FNN Single Tile,40In.HX24In.W,For Use W/Compose,Fabric/Tackable,Std Core,No Tech Chevron GRD A Herringbone GRD A	Price	
			Unit	Extended
14			\$65.12	\$911.68



Qty.	HHN	VZTI-4036-FNN Compose,Single Tile,40In.HX36In.W,Fabric/Tackable,Std Core,No Tech Chevron GRD A Herringbone GRD A	Price	
			Unit	Extended
4			\$80.53	\$322.12




Qty.	HHN	VZTI-4048-FNN Compose,Single Tile,40In.HX48In.W,Fabric/Tackable,Std Core,No Tech Chevron GRD A Herringbone GRD A	Price	
			Unit	Extended
14			\$95.94	\$1,343.16




Item	Qty.	Product	Price	
			Unit	Extended


Qty.	HHN	VZTI-4824-FNN Compose,Single Tile,48In.HX24In.W,Fabric/Tackable,Std Core,No Tech Chevron GRD A Herringbone GRD A	Price	
			Unit	Extended
4			\$74.83	\$299.32



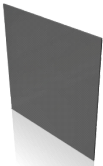
Qty.	HHN	VZTI-4830-FNN Compose,Single Tile,48In.HX30In.W,Fabric/Tackable,Std Core,No Tech Chevron GRD A Herringbone GRD A	Price	
			Unit	Extended
4			\$83.98	\$335.92




Qty.	HHN	VZTI-4836-FNC Compose,Single Tile,48In.HX36In.W,Fabric/Tackable,Std Core,No Tech Chevron GRD A Herringbone GRD A	Price	
			Unit	Extended
70			\$93.13	\$6,519.10



Qty.	HHN	VZTI-4848-FNC Compose,Single Tile,48In.HX48In.W,Fabric/Tackable,Std Core,No Tech Chevron GRD A Herringbone GRD A	Price	
			Unit	Extended
2			\$111.43	\$222.86




Qty.	HHN	VZTI-6436-FNC Compose,Single Tile,64In.HX36In.W,Fabric/Tackable,Std Core,No Tech Chevron GRD A Herringbone GRD A	Price	
			Unit	Extended
12			\$118.33	\$1,419.96




Item	Qty.	Product	Price	
			Unit	Extended

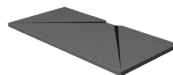
Qty.	HHN	VZVT-1600-A Compose,Panel Trim,Variable,3-Way 16In.H, Alum Brownstone GRD B	Price	
			Unit	Extended
1			\$66.06	\$66.06



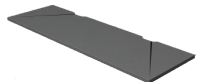
Qty.	HHK	WURA-2436-LJSA Worksurface, Rect,24Dx36W,Lam,Edgeband,Std Core,Notched Putty GRD A Putty GRD A	Price	
			Unit	Extended
1			\$114.47	\$114.47




Qty.	HHK	WURA-2448-LJSA Worksurface, Rect,24Dx48W,Lam,Edgeband,Std Core,Notched Putty GRD A Putty GRD A	Price	
			Unit	Extended
13			\$155.34	\$2,019.42



Qty.	HHK	WURA-2475-LJSA Worksurface, Rect,24Dx75W,Lam,Edgeband,Std Core,Notched Putty GRD A Putty GRD A	Price	
			Unit	Extended
1			\$216.34	\$216.34




Qty.	HHK	ZZBD-1600-PL Compose, Cntlvr Brkt,16In.D, Lh	Price	
			Unit	Extended
2			\$25.66	\$51.32



Item	Qty.	Product	Price	
			Unit	Extended

Qty.	HHK	ZZBD-1600-PP Compose, Cntlvr Brkt, 16In.D,Bh	Price	
			Unit	Extended
7			\$42.14	\$294.98
				

Qty.	HHK	ZZBN-0000-PNJ Panel-To-Ped Attachment Bracket ,BH,3mm Edgeband Putty GRD A	Price	
			Unit	Extended
14			\$68.80	\$963.20
				

Subtotal for \$72,100.28

Project Terms -

-By Signing the above quotation the client agrees all finishes, materials and measurements are correct
 -Items ordered cannot be returned and will not be refunded
 -Pricing is good for 30 days and is based upon current manufacturer price lists
 -Pricing is subject to change
 -Lead times vary depending on manufacturing schedules and delivery, typically 4-6 business weeks
 -Standard working hours are 8-5 M-F, overtime rates apply to evening, weekend & holiday installations -A 50% deposit is due upon order acceptance on orders over \$5,000. All orders under \$5,000 payment is due immediately

Product Total:	\$72,100.28
DELIVERY,INSTALL ,DESIGN	\$4,550.00
ELECTRICAL WIRING CONNECTION	\$1,875.00
LOW VOLTAGE DATA HOOKUP	\$3,891.00
Sales Tax 9.5	\$7,829.55
Total	\$90,245.83

Please make PO out to:

The Creative Office
 721 Legion WA
 Olympia, WA 98501

Signature of Approval _____
 Printed Name _____

Date _____



Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: _____ Date Created: 3/27/2024 Agenda Item #:

Created by: Andrew Boughan, Associate Planner - Community Planning and Economic Development - 360-786-5505

Creator = Presenter? ☒ Yes ☐ No Is this a presentation by more than one person? ☐

Presenter: **Andrew Boughan, Associate Planner - Community Planning and Economic Development - 360-786-5505**

Item Title:
Official Dockets of Comprehensive Plan and Development Code Amendments for 2024-2025

Action Needed: _____ Class of Item:

List of Exhibits

 File Attachment

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

Click Additional Attachment to attach more materials.

NOTE: If you attach a file and get a message saying "**You have chosen to attach a large file...**", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☐

Budget Effect Summary? ☐

Recommended Action:

Move to approve the 2024-2025 Official Docket of Comprehensive Plan Amendments and the 2024-2025 Official Docket of Development Code Amendments.

Item Description:

Each city and county planning under the Growth Management Act (36.70A.470 RCW) is required to have a procedure for any interested person to suggest comprehensive plan and development code amendments. Thurston County has one docket for amendments to the Comprehensive Plan and one docket for amendments to the Development Code. Any proposed amendments are first added to a preliminary docket for consideration by the Board of County Commissioners, who determine which items are placed on the final Official Docket.

Summary of Board's Review:

- On January 31, 2024, the Board held a briefing describing the annual docketing process for long-range planning work, an overview of existing docket projects, staff resources & funding

considerations, and the next steps.

- On February 14, 2024, the Board reviewed the proposed dockets projects, which include 29 proposals, 14 proposed for the Comprehensive Plan and 15 for the Development Code Docket.
- The Board requested that 1 additional proposal be added to the projects being considered during the comment period.
- From February 23 to March 14, the Board accepted public comment on the proposed projects under consideration on the dockets.
- On March 25, the Board held a briefing to review public comments received and provide direction on whether to add each proposal to the Official Docket, the Preliminary Docket, or remove it from future consideration.
- On March 27, the Board prioritized the Comprehensive Plan and Development Code dockets. The Board directed staff to prepare the final official dockets for adoption at the following Tuesday's Board Meeting, April 2.

With these motions, the Board is including 10 items on the 2024-2025 Official Docket of Comprehensive Plan Amendments and 12 items on the 2024-2025 Official Docket of Development Code Amendments.

Each project on the Official Dockets will go through its own public review and comment periods before any final decision is made. Some amendments are multi-year projects; others may not be completed within the current docket cycle. If items are not complete, they are placed on a preliminary docket for consideration during the next docket cycle (TCC 2.05.020(B)(6)). More information on each item will be available on the County's website.

Docketing supports Thurston County Strategic Plan Initiatives as follows:

- #6 - the docketing process ensures equal opportunity for citizens to request and review amendments to policies and regulations that impact economic opportunity;
- #7 - the docketing process allows the Board and public to consider whether proposals balance preservation of rural character and natural areas with development;
- #13 - the docketing process ensures civic engagement early in the policymaking process.

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/28/2024



THURSTON COUNTY 2024-2025 COMPREHENSIVE PLAN AMENDMENT DOCKET

County-Initiated Amendments

Applicant-Initiated Amendments

Thurston County 2024-2025 Officially Docketed Items

CPA-7a	<p style="text-align: center;">Grand Mound West UGA Amendment, Site Specific Map Land Use Plan, and Rezoning Amendment Comprehensive Plan</p> <p style="text-align: center;"><u>BLQ - Grand Mound West</u> ~66 ac from RRR 1/5 to RRI <u>Wilmovsky - Grand Mound West</u> ~29 ac from RRR 1/5 to R 4—16/1</p> <p style="text-align: center;">Applicant: Mike Parsons; Karolyn Wilmovsky; Board of County Commissioners</p>
CPA-17	<p style="text-align: center;">Thurston 2045 Comprehensive Plan Periodic Update, Joint Plans, Joint Codes, Thurston County Code (TCC)</p> <p style="text-align: center;"><u>Comprehensive Plan, Multiple Code Titles</u> Land Use Element, Rural Element, Natural Resources Element, Housing Element, Capital Facilities Element, Utilities Element, Transportation Element, Park and Recreation Element, Climate Element, Implementation Plan, Land Use & Zoning Corrections, Joint Plan Updates as necessary</p> <p style="text-align: center;">DUE DECEMBER 2025</p>
CPA-16	<p style="text-align: center;">Community-Driven Review of Agricultural Policies and Programs Long Term Agriculture (LTA) designation criteria and land use/zoning update.</p>
CPA-1	<p style="text-align: center;">Bar Holdings LLC (Salish Landing): Tumwater UGA Swap, Site Specific Map Land Use Plan, and Rezoning Amendment Comprehensive Plan, Joint Plan</p> <p style="text-align: center;">Tumwater UGA Swap (RCW 36.70A.130) ~ +/- 65 acres removed; +/- 46 acres added ~ Areas being removed from UGA will be rezoned SFL, HI, and GB to RRR 1/5 and RRI. ~ Areas being added to UGA will be rezoned RRR 1/5 to GC, MU, and LI</p> <p style="text-align: center;">Applicant: Bar Holdings LLC</p>

Thurston County 2024-2025 Officially Docketed Items

CPA-4	Capital Improvement Plan (annual update) Comprehensive Plan
CPA-6	Nisqually Subarea Plan Update Comprehensive Plan, Nisqually Subarea Plan Title 20
CPA-23	Martin Way: Site-Specific Map Land Use Plan and Rezoning Amendment (Lacey UGA) Comprehensive Plan, Lacey Joint Plan ~7 ac from Low-Density to MHDC. Applicant: Steven Fine
CPA-24	Black Lake Quarry: Site Specific Map Land Use Plan and Rezoning Amendment Comprehensive Plan, Associated Code Amendment Request to 20.29 TCC ~270 ac from R 1/20 to RRI Applicant: Black Lake Quarry, Toyer Strategic
CPA-7b	Grand Mound East UGA Amendment, Site Specific Map Land Use Plan, and Rezoning Amendment Comprehensive Plan <u>Jackson - Grand Mound East</u> ~19 ac from RRR 1/5 to RRI Applicant: John Jackson; Board of County Commissioners
CPA-25	Tenino UGA Analysis Comprehensive Plan, Joint Plan



THURSTON COUNTY 2024-2025 DEVELOPMENT CODE AMENDMENT DOCKET

County-Initiated Amendments A

Applicant-Initiated Amendments CR

Joint Planning Requests JP

Thurston County 2024-2025 Officially Docketed Items	
A-6	Shoreline Master Program Update, and Revisions to Ensure Consistency with other codes Title 19, Title 24, Other Codes
JP-3	Lacey UGA Joint Code Update Title 21
A-25	Amend the Forest Lands Conversion Ordinance and Review Rural Tree Protection Standards Titles 17, 18, 20
A-30	Less Restrictive Alternative (LRA) Community Housing Code Update Titles 20, 21, 22, 23 and any other Thurston County Code (TCC) as needed
JP-2	Tumwater UGA Joint Code Update Title 22
JP-4	Olympia UGA Joint Code Update Title 23
CR-2	Cannabis-Related Code Amendments Title 20, 21, 22, 23, and any other Thurston County Code (TCC) as needed
A-31	Permit Review Process Annual Update Thurston County Code (TCC)
A-32	New Uses & Related Standards Annual Update Thurston County Code (TCC)
A-26	Transfer of Development Rights and Purchase of Development Rights Programs Titles 20, 21, 22, 23
A-13	Code Clarifications & Corrections Annual Update Thurston County Code (TCC)
CR-3	Review SEPA Comment Period Timelines Title 17



Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: Date Created: 3/19/2024 Agenda Item #:

Created by: Sherrie Ilg, IT Director - Information Technology - 360-786-5539

Creator = Presenter? ☒ Yes ☐ No Is this a presentation by more than one person? ☐

Presenter: **Sherrie Ilg, IT Director - Information Technology - 360-786-5539**

Item Title:
Extension to Consulting Contract with Manpower Group

Action Needed: Class of Item:

List of Exhibits



Experis-TC - Oracle
Fusion - Change Order
00692871-XQKD-
06_PM.pdf
PDF File
194 KB

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

Click Additional Attachment to attach more materials.

NOTE: If you attach a file and get a message saying " **You have chosen to attach a large file...** ", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☐

Budget Effect Summary? ☐

Recommended Action:

Move to approve the change order to the existing agreement with Manpower Group to extend the end date through July 25, 2024, for up to \$125,000 for project management services, and to authorize the Director of Information Technology to execute the change order.

Item Description:

Thurston County IT is requesting to expand the previously approved contract with Manpower group by extending it until July 31, 2024, and increasing the total spend by \$125,000.

The IT project manager is no longer available. This is going to have a profound impact on the ability for Thurston County to complete the implementation of Oracle, TC Connect. We have a contract with Manpower group, which supplies supplemental technical staffing to Thurston County IT. The original contract was approved on 7/18/23.

The contract project manager will be available to start right away.

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/19/2024

Engagement Change Order

Engagement Name	Thurston County Oracle Fusion Cloud Support Resource Team	CO Number	00692871-XQKD-06
Engagement ID	00692871-XQKD	Submitted By	Klea Garcia
Engagement Manager	Klea Garcia	Submitted Date	3/18/2024
Client Sponsor	Sherrie Ilg	Requested Reply Date	3/22/2024

Description of Change

Purpose

This Change Order is to provide consulting services as supplemental support to the existing system integration and implementation firm, specifically by onboarding a Project Manager (PM) to the project for 4 months. The PM will be under the client's direction.

Impact of Change

Scope Impact	NA
Schedule Impact	Add one (1) Project Manager from 3/25/2024 - 7/25/2024
Resource Impact	Add one (1) resource
Cost Impact	\$121,800 Hourly Rate:\$175
Other Impact	NA

Add a Project Manager for 4 months at 40 hours per week through July 25, 2024. This adds an estimated cost of \$121,800 from 3/25/2024 to 7/25/2023. Any time required above 40 hours per week needs to be approved in advance by both parties. Overtime may affect the overall estimate.

Agreed To and Acknowledged By

Experis Solutions	Thurston County
<i>Name (Print)</i>	<i>Name (Print)</i>
<i>Title</i>	<i>Title</i>
<i>Signature</i>	<i>Signature</i>
<i>Date</i>	<i>Date</i>

Engagement Change Order

NOTE: Signatures above indicate concurrence with the Change Order. The signatures indicate authorization for any additional cost, hours, schedule changes, and/or deliverable changes that are defined in this document unless otherwise noted.

Internal use only

<i>Delivery Approval</i>	<i>Platform Approval</i>	<i>Sales Approval</i>



Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: _____ Date Created: 3/5/2024 Agenda Item #:

Created by: Chelyn Sowers, Behavioral Health Fund Program Manager - Public Health and Social Services - 360-867-2093

Creator = Presenter? ☒ Yes ☐ No Is this a presentation by more than one person? ☐

Presenter: **Chelyn Sowers, Behavioral Health Fund Program Manager - Public Health and Social Services - 360-867-2093**

Item Title:

Interlocal Agreement with Thurston Mason Behavioral Health Administrative Services Organization for Treatment Sales Tax Funds

Action Needed:

Class of Item:

List of Exhibits



2024-2025 TST
TMBHASO Interlocal
Agreement.pdf
PDF File
708 KB

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

Click Additional Attachment to attach more materials.

NOTE: If you attach a file and get a message saying " **You have chosen to attach a large file...** ", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☒

☒ PAO ☐ FinSvcs ☐ HR

☐ Budget Office ☐ CAO ☐ Other

Notes:

Budget Effect Summary? ☐

Recommended Action:

Move to approve the Interlocal Agreement with the Thurston Mason Behavioral Health Administrative Services Organization for a total of \$ 7,500,572 in Treatment Sales Tax funds for the period of January 1, 2024 to December 31, 2025, and to authorize the Director of Public Health and Social Services to sign the agreement and any amendments that do not exceed 10%.

Item Description:

The 2024-2025 Treatment Sales Tax Interlocal Agreement with the Thurston Mason Behavioral Health Administrative Services Organization provides for the delivery of numerous behavioral health services and programs. Funding for this agreement was approved as part of the 2024-2025 County budget. Programs funded through this agreement serve both youth and adults with

behavioral health needs, and are delivered in a variety of settings including schools, the juvenile detention facility, the Thurston County Correctional Facility, community-based treatment facilities, and programs serving individuals experiencing homelessness. The agreement details program expectations, deliverables, performance measures, and compensation.

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/21/2024

INTERLOCAL AGREEMENT
THURSTON COUNTY/
THURSTON - MASON BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES ORGANIZATION
(TMBH-ASO)

Thurston County will enter into an Interlocal Agreement with the Thurston Mason Behavioral Health Administrative Services Organization to provide behavioral health programs, funded through Treatment Sales Tax (TST), as approved by the Thurston County Board of County Commissioners.

THIS AGREEMENT is entered into in duplicate originals between **THURSTON COUNTY**, a municipal corporation, through its Department of Public Health and Social Services with its offices at 412 Lilly Rd. NE, Olympia, Washington 98506, hereinafter “**COUNTY**,” and **Thurston Mason Behavioral Health Administrative Services Organization** with its principal offices at 612 Woodland Square Loop, Suite 401, Lacey, WA 98503, hereinafter “**CONTRACTOR**.”

In consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

1. DURATION OF AGREEMENT

The term of this Agreement shall begin on January 1, 2024 and shall terminate on December 31, 2025.

2. SERVICES PROVIDED BY THE CONTRACTOR

The CONTRACTOR represents that it is qualified and possesses the necessary expertise, knowledge, training, and skills, and has the necessary licenses and/or certification to perform the services set forth in this AGREEMENT.

a. A detailed description of the services to be performed by the CONTRACTOR are set forth in **Exhibits A - C** which are attached hereto and incorporated herein by reference.

b. The CONTRACTOR agrees to provide its own labor and materials. Unless otherwise provided for in the AGREEMENT, no material, labor, or facilities will be furnished by the COUNTY.

c. The CONTRACTOR shall perform according to standard industry practice of the work specified by this AGREEMENT.

d. The CONTRACTOR shall complete its work in a timely manner and in accordance with the schedule agreed to by the parties.

e. The CONTRACTOR shall, from time to time, during the progress of the work, confer with the COUNTY. At the COUNTY’S request, the CONTRACTOR shall prepare and present status reports on its work.

3. SERVICES PROVIDED BY THE COUNTY

In order to assist the CONTRACTOR in fulfilling its duties under this AGREEMENT, the COUNTY shall provide the following:

a. Relevant information as exists to assist the CONTRACTOR with the performance of the CONTRACTOR'S services.

b. Coordination with County Departments or other Consultants as necessary for the performance of the CONTRACTOR'S services.

4. AGREEMENT REPRESENTATIVES

Each party to this AGREEMENT shall have an AGREEMENT representative. Each party may change its representative upon providing written notice to the other party. The parties' representatives are as follows:

a. For CONTRACTOR:

Name of Representative: Mark Freedman

Title: Chief Executive Officer

Mailing Address: 612 Woodland Square Loop, Suite 401

City, State and Zip Code: Lacey, WA 98503

Telephone Number: 360-763-5828

E-mail Address: mark.freedman@tmbho.org

b. For COUNTY:

Name of Representative: Chelyn Sowers

Title: Treatment Sales Tax (TST) Program Manager

Mailing Address: 412 Lilly Rd NE

City, State and Zip Code: Olympia, WA 98506

Telephone Number: 360-490-7363

E-mail Address: chelyn.sowers@co.thurston.wa.us

5. COMPENSATION

a. For the services performed hereunder, the CONTRACTOR shall be paid as per **Exhibit C**, which is attached hereto and incorporated herein by reference. The maximum total amount payable by the COUNTY to the CONTRACTOR under this AGREEMENT shall not exceed **\$3,750,286 in calendar year 2024 and 2025**.

b. No payment shall be made for any work performed by the CONTRACTOR, except for work identified and set forth in this AGREEMENT or supporting exhibits or attachments incorporated by reference into this AGREEMENT.

c. The CONTRACTOR shall not be paid for services rendered under the AGREEMENT unless and until they have been performed to the satisfaction of the COUNTY, including timely provision of Quarterly Reports (Exhibit A, Section 3.1) and other deliverables (Exhibit A, Section 3.2).

d. Unless otherwise provided for in this AGREEMENT or any exhibits or attachments hereto, the CONTRACTOR will not be paid for any billings or invoices presented for payment prior to the execution of the AGREEMENT or after its termination.

e. The CONTRACTOR shall submit to the TST Program Manager an electronic invoice executed in accordance with terms of this AGREEMENT for costs incurred to provide the services as described in the AGREEMENT.

f. The CONTRACTOR must submit expenditure (billing) quarterly to the TST Program Manager no later than the last calendar day of the month following the close of the quarter. Expenditures shall be reimbursed within approximately thirty (30) calendar days of the Thurston County Public Health and Social Services (TPHSS) designee's receiving and approving the invoice.

If errors are found in the submitted invoice or supporting documents, the TPHSS designee will notify the Contractor. In order to receive payment, it shall be the responsibility of the Contractor to make corrections in a timely manner, resubmit the invoice and/or supporting documentation as requested, and notify the TPHSS designee. The thirty (30) day timeline will begin once a complete and accurate invoice is received.

Overpayment: Contractor shall refund to TPHSS the full amount of any overpayment under this Contract within thirty (30) calendar days of written notice.

The CONTRACTOR must submit a final invoice for services performed during the AGREEMENT period by no later than **January 31, 2025 for expenses incurred in calendar year 2024 and January 31, 2026 for expenses incurred in calendar year 2025**. The COUNTY will not reimburse any invoices after that date. Please refer to the table below.

QUARTER	DATES COSTS ARE INCURRED	INVOICE DUE DATES
Q1 2024	01/01/2024-03/31/2024	4/30/2024
Q2 2024	04/01/2024-06/30/2024	7/31/2024
Q3 2024	07/01/2024-09/30/2024	10/31/2024
Q4 2024	10/01/2024-12/31/2024	1/31/2025
Q1 2025	01/01/2025-03/31/2025	4/30/2025
Q2 2025	04/01/2025-06/30/2025	7/31/2025
Q3 2025	07/01/2025-09/30/2025	10/31/2025
Q4 2025	10/01/2025-12/31/2025	1/31/2026

g. The CONTRACTOR shall receive compensation for services in **EXHIBIT B** of this AGREEMENT only after the COUNTY has reviewed and approved the signed invoice following confirmation that the amounts requested are correct and appropriate per adequate support documentation.

i. If the COUNTY finds that the CONTRACTOR is not in compliance with the provisions of this AGREEMENT, or has failed to provide deliverables within the timeframe defined in this AGREEMENT, then following at least ten (10) days written notice to the CONTRACTOR, the BOCC reserves the right to withhold payment from the CONTRACTOR until after the COUNTY finds that the CONTRACTOR is again in compliance with the provisions of this AGREEMENT or provides the deliverables defined in this AGREEMENT, as the situation may require.

6. SAFEGUARDING PERSONAL INFORMATION

a. Personal information collected, used or acquired in connection with this AGREEMENT shall be used solely for the purposes of this AGREEMENT. The CONTRACTOR agrees not to release, divulge, publish, transfer, sell or otherwise make known personal information without the express written consent of the COUNTY or as provided by law.

b. The CONTRACTOR agrees to implement physical, electronic and managerial safeguards to prevent unauthorized access to personal information. This duty requires the CONTRACTOR to employ reasonable security measures, which includes, but is not limited to, restricting access to the Confidential Information by: (1) allowing access only to staff that have an authorized business requirement to view the Confidential Information; (2) physically securing any computers, documents, or other media containing the Confidential Information, including storing Confidential Information in an area that is safe from access by unauthorized persons during duty hours as well as non-duty hours; and (3) protecting Confidential Information in a manner which prevents unauthorized persons from retrieving the Confidential Information by means of computer, remote terminal or other means. The COUNTY reserves the right to monitor, audit, or investigate the use of personal information collected, used or acquired by the CONTRACTOR through this AGREEMENT. To the extent required by law, the CONTRACTOR shall certify the return or destruction of all personal information upon expiration of this AGREEMENT.

Contractor shall report to COUNTY, either orally or in writing, any data compromise involving Confidential Information collected, used, or acquired in connection with this Contract, or circumstances that could have resulted in unauthorized access to or disclosure or use of Confidential Information, including any reasonable belief that an unauthorized individual has accessed Confidential Information, immediately upon discovery, but in no event more than one business day after Contractor discovered the issue. Oral reports by Contractor will be reduced to writing and supplied to the COUNTY as soon as reasonably practicable, but in no event more than forty-eight (48) hours after the oral report.

c. Any breach of this Section may result in termination of the AGREEMENT and the demand for return of all records in connection with this AGREEMENT. The CONTRACTOR agrees to indemnify and hold harmless the COUNTY for any damages related to the CONTRACTOR'S unauthorized use or disclosure of personal information.

d. The provisions of this Section shall be included in any CONTRACTOR's agreement(s) relating to the services provide under this AGREEMENT.

e. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, citizenship status or place of birth, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver's license numbers, other identifying numbers, and any financial identifiers. Personal Information includes "Protected Health Information" as set forth in 45 CFR §160.103 as currently drafted and subsequently amended or revised and other information that may be exempt from disclosure to the public or other unauthorized persons under either Chapter 42.56 RCW, 42 USC §§1320 et seq., 42 CFR Part 2, Chapters 70.02, 70.24, 70.96A and 71.05 RCW or other state and federal statutes and regulations governing confidentiality or disclosure.

7. AMENDMENTS AND CHANGES IN WORK

a. In the event of any errors or omissions by the CONTRACTOR in the performance of any work required under this AGREEMENT, the CONTRACTOR shall make any and all necessary corrections without additional compensation. All work submitted by the CONTRACTOR shall be certified by the CONTRACTOR and checked for errors and omissions. The CONTRACTOR shall be responsible for the accuracy of the work, even if the work is accepted by the COUNTY.

b. No amendment, modification or renewal shall be made to this AGREEMENT unless set forth in a written AGREEMENT Amendment and signed by both parties. Work under an AGREEMENT Amendment shall not proceed until the AGREEMENT Amendment is duly executed by the COUNTY.

8. INSURANCE, RISK MANAGEMENT, AND INDEMNIFICATION

a. **Hold Harmless and Indemnification:** The CONTRACTOR shall hold harmless, indemnify and defend the COUNTY, its officers, officials, employees and agents, from and against any and all claims, actions, suits, liability, losses, expenses, damages, and judgments of any nature whatsoever, including costs and attorneys fees in defense thereof, for injury, sickness, disability or death to persons or damage to property or business, caused by or arising out of the CONTRACTOR'S acts, errors or omissions or the acts, errors or omissions of its employees, agents, subcontractors or anyone for whose acts any of them may be liable, in the performance of this Contract. Claims shall include, but not be limited to, assertions that information supplied or used by the CONTRACTOR or subcontractor infringes any patent, copyright, trademark, trade name, or otherwise results in an unfair trade practice. PROVIDED HOWEVER, that the CONTRACTOR'S obligations hereunder shall not extend to injury, sickness, death or damage caused by or arising out of the sole negligence of the COUNTY, its officers, officials, employees or agents. PROVIDED FURTHER, that in the event of the concurrent negligence of the parties, the CONTRACTOR'S obligations hereunder shall apply only to the percentage of fault attributable to the CONTRACTOR, its employees, agents or subcontractors.

In any and all claims against the COUNTY, its officers, officials, employees and agents by any employee of the CONTRACTOR, subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation under this Section shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the CONTRACTOR or subcontractor under Worker's Compensation acts, disability benefits acts, or other employee benefits acts, it being clearly agreed and understood by the parties hereto that the CONTRACTOR expressly waives any immunity the CONTRACTOR might have had under Title 51 RCW. By executing the Contract, the CONTRACTOR acknowledges that the foregoing waiver has been mutually

negotiated by the parties and that the provisions of this Section shall be incorporated, as relevant, into any contract the CONTRACTOR makes with any subcontractor or agent performing work hereunder.

The CONTRACTOR'S obligations hereunder shall include, but are not limited to, investigating, adjusting and defending all claims alleging loss from action, error or omission, or breach of any common law, statutory or other delegated duty by the CONTRACTOR, the CONTRACTOR'S employees, agents or subcontractors.

b. Claims based on acts of subcontractors: This paragraph shall not be construed to create any rights whatsoever in any person or entity not a party to this Agreement. The TMBH-ASO Governing Board shall include in all subcontracts provisions requiring subcontractors to defend, indemnify, and hold harmless TMBH-ASO against any and all claims attributed to the acts or omissions of said subcontractors.

The TMBH-ASO Governing Board shall also require all subcontractors to maintain policies of general and professional liability insurance with limits of not less than \$1,000,000 per occurrence, and \$3,000,000 in the aggregate and each such policy shall name the TMBH-ASO, Thurston County, and the State of Washington as additional insureds. All subcontractors' insurance shall be primary and non-contributing.

The TMBH-ASO shall receive certificates of insurance from all subcontractors and all subcontractors shall provide a copy of the additional insured endorsements to satisfy their insuring obligations.

c. TMBH-ASO Liability: TMBH-ASO shall, with TMBH-ASO funds, purchase the following liability insurance:

- 1) Commercial General Liability, including Professional liability and Personal Injury Liability;
- 2) Auto Liability, including hired and non-owned;
- 3) Public Officials Errors and Omissions Liability; and
- 4) Employment Practices Liability.

d. Workers' Compensation: TMBH-ASO shall purchase and maintain a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident for all covered losses.

e. Third Party Claims Handling

1) The party seeking indemnification hereunder shall promptly notify the other party from whom indemnification is sought in writing of any claim asserted against it and promptly deliver a true copy of any Summons or other process, pleading or notice issued in any lawsuit or claim.

2) Where acceptance of its obligation to indemnify is deemed proper by the indemnifying party, said party reserves the right to control the investigation, trial and defense of such lawsuit or action (including all negotiations to effect settlement), any appeal arising from it and employ or engage attorneys of its own choice.

3) The party seeking indemnification may, at its sole cost, participate in such investigation, trial and defense of such lawsuit or action and any appeal arising from same.

4) Each party to this contract, its employees, agents, servants and representatives shall provide full cooperation to the other at all times during the pendency of the claim or lawsuit, including, without limitation, providing one another with all available information concerning the claim.

9. TERMINATION

a. The COUNTY may terminate this AGREEMENT for convenience in whole or in part whenever the COUNTY determines, in its sole discretion that such termination is in the best interests of the COUNTY. The COUNTY may terminate this AGREEMENT upon giving ten (10) days written notice by Certified Mail to the CONTRACTOR. Termination under this paragraph shall be effective upon the date specified in the written notice of termination sent by the COUNTY to the CONTRACTOR. After the effective date, no charges incurred under this AGREEMENT are allowable.

b. In the event that funding for this project is withdrawn, reduced or limited in any way after the effective date of this AGREEMENT, the COUNTY may summarily terminate this AGREEMENT notwithstanding any other termination provision of the AGREEMENT. Termination under this paragraph shall be effective upon the date specified in the written notice of termination sent by the COUNTY to the CONTRACTOR. After the effective date, no charges incurred under this AGREEMENT are allowable.

c. If the CONTRACTOR breaches any of its obligations hereunder, and fails to cure the breach within ten (10) days of written notice to do so by the COUNTY, the COUNTY may terminate this AGREEMENT, in which case the COUNTY shall pay the CONTRACTOR only for the costs of services accepted by the COUNTY, in accordance with Section 5 of this AGREEMENT. Upon such termination, the COUNTY, at its discretion, may obtain performance of the work elsewhere, and the CONTRACTOR shall bear all costs and expenses incurred by the COUNTY in completing the work and all damage sustained by the COUNTY by reason of the CONTRACTOR'S breach. If, subsequent to termination, it is determined for any reason that (1) the CONTRACTOR was not in default, or (2) the CONTRACTOR'S failure to perform was not its fault or its subcontractor's fault or negligence, the termination shall be deemed to be a termination under subsection a of this section.

10. ASSIGNMENT, DELEGATION, AND SUBAGREEMENTING

a. The CONTRACTOR warrants that it has not paid nor has it agreed to pay any company, person, partnership, or firm, other than a bona fide employee working exclusively for CONTRACTOR, any fee, commission, percentage, brokerage fee, gift, or other consideration contingent upon or resulting from the award or making of this AGREEMENT.

11. NON-WAIVER OF RIGHTS

The parties agree that the excuse or forgiveness of performance, or waiver of any provision(s) of this AGREEMENT does not constitute a waiver of such provision(s) or future performance, or prejudice the right of the waiving party to enforce any of the provisions of this AGREEMENT at a later time.

12. COMPLIANCE WITH LAWS

The CONTRACTOR shall comply with all applicable federal, state and local laws, rules and regulations in performing this AGREEMENT.

The relationship contemplated by this AGREEMENT may implicate the Privacy Regulations under the Health Insurance Portability and Accountability Act of 1996, Pub. L. No. 104-191, as amended (HIPAA). The CONTRACTOR shall comply with HIPAA including all applicable regulations contained in 45 CFR Parts 160 and 164, issued by the U.S. Department of Health and Human Services as either have been amended by Subtitle D of the Health Information Technology for Economic and Clinical Health Act (HITECH Act), Title XIII of Division A of the American Recovery and Reinvestment Act of 2009 (Public Law 111-5). The CONTRACTOR shall enter into a Business Associate Addendum with the COUNTY if the COUNTY determines that the CONTRACTOR will be acting as a Business Associate as defined under HIPAA.

13. INSPECTION OF BOOKS AND RECORDS

The COUNTY may, at reasonable times, inspect the books and records of the CONTRACTOR relating to the performance of this AGREEMENT. The CONTRACTOR shall keep all records required by this AGREEMENT for six (6) years after termination of this AGREEMENT for audit purposes. Authorized representatives of the Federal Grantor Agencies, and Comptroller General of the United States shall be provided access, at reasonable times and upon reasonable notification, to review CONTRACTOR'S records.

14. NONDISCRIMINATION

The CONTRACTOR, its assignees, delegates or subcontractors shall not discriminate against any person in the performance of any of its obligations hereunder on the basis of race, color, creed, ethnicity, religion, national origin, age, sex, marital status, veteran or military status, sexual orientation or the presence of any disability. Implementation of this provision shall be consistent with RCW 49.60.400.

15. OWNERSHIP OF MATERIALS/WORK PRODUCED

a. Material produced in the performance of the work under this AGREEMENT shall be "works for hire" as defined by the U.S. Copyright Act of 1976 and shall be owned by the COUNTY. This material includes, but is not limited to, books, computer programs, plans, specifications, documents, films, pamphlets, reports, sound reproductions, studies, surveys, tapes, and/or training materials. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights. The COUNTY agrees that if it uses any materials prepared by the CONTRACTOR for purposes other than those intended by this AGREEMENT, it does so at its sole risk and it agrees to hold the CONTRACTOR harmless therefore to the extent such use is agreed to in writing by the CONTRACTOR.

b. An electronic copy of all or a portion of material produced shall be submitted to the COUNTY upon request or at the end of the job using the word processing program and version specified by the COUNTY.

16. DISPUTES

Differences between the CONTRACTOR and the COUNTY, arising under and by virtue of this AGREEMENT, shall be brought to the attention of the COUNTY at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. Any dispute relating to the quality or acceptability of performance and/or compensation due the CONTRACTOR shall be decided by the COUNTY'S AGREEMENT representative or designee. All rulings, orders, instructions and decisions of the COUNTY'S AGREEMENT representative shall be final and conclusive, subject to the CONTRACTOR'S right to seek judicial relief pursuant to Section 17.

17. CHOICE OF LAW, JURISDICTION AND VENUE

a. This AGREEMENT shall be construed as having been made and delivered within the State of Washington, and it is agreed by each party hereto that this AGREEMENT shall be governed by the laws of the State of Washington and any applicable federal laws and regulations, both as to its interpretation and performance.

b. Any action at law, suit in equity, or judicial proceeding arising out of this AGREEMENT shall be instituted and maintained only in any of the courts of competent jurisdiction in Thurston County, Washington.

18. SEVERABILITY

a. If a court of competent jurisdiction holds any part, term or provision of this AGREEMENT to be illegal, or invalid in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the AGREEMENT did not contain the particular provision held to be invalid.

b. If any provision of this AGREEMENT is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

c. Should the COUNTY determine that the severed portions substantially alter this AGREEMENT so that the original intent and purpose of the AGREEMENT no longer exists, the COUNTY may, in its sole discretion, terminate this AGREEMENT.

19. ENTIRE AGREEMENT

The parties agree that this AGREEMENT is the complete expression of its terms and conditions. Any oral or written representations or understandings not incorporated in this AGREEMENT are specifically excluded.

20. NOTICES

Any notices shall be effective if personally served upon the other party or if mailed by registered or certified mail, return receipt requested, to the addresses set out in Section 4. Notice may also be given by facsimile with the original to follow by regular mail. Notice shall be deemed to be given three days following the date of mailing or immediately if personally served. For service by facsimile, service shall be effective upon receipt during working hours. If a facsimile is sent after working hours, it shall be effective at the beginning of the next working day.

The parties hereto acknowledge that the waiver of immunity set out in Section 8.b. was mutually negotiated and specifically agreed to by the parties herein.

This AGREEMENT, including Exhibits A - C is executed by the persons signing below who warrant that they have the authority to execute this AGREEMENT.

For the Thurston-Mason
Behavioral Health Administrative
Services Organization

For Thurston County
Thurston County, Washington

Mark Freedman
Chief Executive Officer

David Bayne
Director of Public Health and Social Services

Date

Date

Type of Entity: governmental

Approved as to form:

John Tunheim
Prosecuting Attorney

By: 
Deputy Prosecuting Attorney

EXHIBIT A

DELIVERABLES

1. Treatment Sales Tax Legal Intent

Funding provided through the Thurston County Treatment Sales Tax (TST) is intended to improve the quality of life for county residents and decrease criminal justice system costs by reducing the negative outcomes associated with substance use disorder and untreated mental illness. Services approved for TST funding by the Board of County Commissioners within available TST revenues must adhere to the intent and principles as described in RCW 82.14.460. Moneys collected under RCW 82.14.460 must be used solely for the operation or delivery of **chemical dependency** or **mental health** treatment programs and services and for the operation or delivery of **therapeutic court** programs and services. “Programs and services” include, but is not limited to, treatment services, case management, and housing that are components of a **coordinated** chemical dependency or mental health **treatment program or service**. TST can only pay for services offered in Thurston County.

2. Service Provider

Thurston – Mason Behavioral Health Administrative Service Organization (CONTRACTOR) was created to carry out the responsibilities of a Behavioral Health Administrative Service Organization as defined in RCW 71.24.045. State law created Behavioral Health Administrative Service Organizations to purchase and administer public mental health and substance abuse disorder services for the non-Medicaid population, as well as crisis services for the assigned regional service area.

3. Deliverables

The CONTRACTOR will provide the following deliverables:

3.1 Quarterly Reports

Quarterly reports will include narratives, performance measure data, and other deliverables. The COUNTY will provide the quarterly report templates to the CONTRACTOR and will specify the required file format of the report. Quarterly reports should include documentation supporting the data submitted. Acceptable forms of supporting documentation include de-identified copy of log used to track performance of TST performance measures, de-identified copy of report generated from program’s database or management information system, or other materials mutually agreed to by the CONTRACTOR and the COUNTY.

After reviewing the quarterly reports and detailed supporting documentation, the COUNTY may schedule site visits with the CONTRACTOR to discuss program performance, operations, and other topics.

The COUNTY may facilitate regular reviews of the CONTRACTOR’s performance no more than quarterly, based on data from the quarterly reports, with the TST Advisory Committee and CONTRACTOR, to inform the TST Advisory Committee’s decisions and provide accountability for the quarterly report process.

Current and historical performance data that the CONTRACTOR has reported or will report to the COUNTY may be posted to the COUNTY website.

QUARTER	SERVICE DATES	REPORT DUE DATES
Q1 2024	01/01/2024-03/31/2024	5/8/2024
Q2 2024	04/01/2024-06/30/2024	8/8/2024
Q3 2024	07/01/2024-09/30/2024	11/8/2024
Q4 2024	10/01/2024-12/31/2024	2/15/2025
Q1 2025	01/01/2025-03/31/2025	5/8/2025
Q2 2025	04/01/2025-06/30/2025	8/8/2025
Q3 2025	07/01/2025-09/30/2025	11/8/2025
Q4 2025	10/01/2025-12/31/2025	2/15/2026

3.2 Other Deliverables:

- a) Provide the TST Program Manager with complete copies of the most current contracts, contract amendments, business associate agreements, and memoranda of understanding between the CONTRACTOR and each vendor or government entity that provides services related to this AGREEMENT (with Q1 reports).
- b) Provide the TST Program Manager with copies of certificates of insurance for all vendors or entities that provide services related to this AGREEMENT (with Q1 reports and upon expiration of certificates).
- c) Provide the TST Program Manager authoritative documentation (as detailed in Exhibit B) showing each program's implementation of best practices (with Q4 reports).
- d) Provide the TST Program Manager with information on leveraged funds (with Q4 reports).
- e) Provide the TST Program Manager with summary of how the programs or services align with the goal of advancing equity or goals outlined in the TMBHASO Racial Equity Action Plan (with Q4 reports).

EXHIBIT B

PURCHASED SERVICES

Services provided under this AGREEMENT will be delivered in accordance with all laws, regulations and service delivery requirements as described above in **EXHIBIT A**.

A. Co-Occurring Disorders Intensive Case Management (ICM)

General Description

The CONTRACTOR will provide Co-Occurring Disorders Intensive Case Management (ICM) services to support stabilization and recovery of individuals with a mental health and substance use disorder diagnoses. Case managers will provide a single point of contact for participants and utilize the nationally recognized 4-Quadrant Model to classify severity of disorder and level of care coordination needed. Case managers will conduct outreach to identify eligible individuals, identify needed treatment services, and utilize Motivational Interviewing techniques to maintain participant engagement while awaiting access to treatment, and act as liaison with other providers to link participants with needed support services. ICM will serve individuals in crisis and focuses on providing access to treatment in the least restrictive setting possible.

Program Goals

The CONTRACTOR will use TST funding to provide substance use disorder assessments and/ or case management services to adults to reduce their risk for future justice involvement and support their entry into recommended substance use disorder and/or mental health treatment. TST funds are provided to purchase 2 FTEs in staff support needed to operate the ICM service.

Population Served

Adults in Thurston County identified by law enforcement/ corrections, emergency room staff and/or treatment professionals as being at risk of incarceration due to their mental illness and substance abuse.

Coordination and Oversight

The CONTRACTOR will oversee subcontracted ICM services. These services will use the Global Appraisal of Individual Need Short Screen (GAIN-SS) assessment form to determine if an individual meets the Access to Care Standards (ACS) criteria for services. A Substance Use Disorder Professional, using results of the ACS assessment and information from the intake process, will work with community services providers to determine appropriate and available care. Treatment staff will be trained in Motivational Interviewing techniques.

Evidenced-Based or Promising Practices

The CONTRACTOR will use the following evidence-based or promising practices as part of the treatment model used to deliver the services purchased by this AGREEMENT.

Name of Practice	Description	Source
Motivational Interviewing	Motivational Interviewing (MI) is a goal-directed, client-centered counseling style for eliciting behavioral change by helping clients to explore and resolve ambivalence. The operational assumption in MI is that ambivalent attitudes or lack of resolve is the primary obstacle to behavioral change, so that the examination and resolution of ambivalence becomes its key goal. MI has been applied to a wide range of problem behaviors related to alcohol and substance abuse as well as health promotion, medical treatment adherence, and mental health issues.	Link

Acceptable documentation of implementation of best practices will be provided with each Q4 report and will consist of:

- Documentation of training in Motivational Interviewing within 60 days of hire for program staff.

Performance Measures

The CONTRACTOR will collect data and report on the following measures on a quarterly basis. Performance measures and targets are subject to change under the authorization of the COUNTY.

Intensive Case Management		
HOW MUCH?	Demographics	<p>The following demographics should be collected for every <u>unduplicated</u> client served for the contract year, including clients who carried over from the previous year and all new enrollments for the contract year. Reported in the 4th quarter only.</p> <ul style="list-style-type: none"> • Gender Identity (Male, Female, Transgender, Other Identity, choose not to respond) • Age Group (0-14, 15-17, 18-24, 25-54, 55+ years old) • Race (White, Black or African-American, Asian, American Indian or Alaska Native, Native Hawaiian or Other Pacific Islander, Multiple Races, Other, choose not to respond) • Ethnicity (Non-Hispanic/Non-Latino, Hispanic/Latino, choose not to respond) • Zip Code (98501, 98502, 98503, 98506, 98512, 98513, 98516, 98530, 98531, 98576, 98579, 98589, 98597, Transient/ Homeless, Other, choose not to respond) • Veteran Status (Has the individual ever served as an active member in the U.S. Military?) (Yes, No, choose not to respond)

Intensive Case Management		
	Clients served	<p>The number of clients who received program services each quarter, including clients who were enrolled at the start of each quarter (caseload carryover) and <i>all</i> new clients each quarter. Clients re-admitted to the program after a formal exit are considered new enrollments.</p> <ul style="list-style-type: none"> • <i>Receive program services:</i> A client who meets with a care coordinator, case manager, or referral service in the program. • Target: 120 annually
	Number of Assessments	<p>The number of assessments conducted by a licensed mental health or substance use disorder professional each quarter.</p> <p>The number of assessments conducted by a licensed mental health or substance use disorder professional that were billed to Medicaid each quarter.</p>
HOW WELL?	Referrals to Treatment & Treatment Engagement	<p>The number of clients referred to behavioral health treatment each quarter.</p> <p>&</p> <p>The number of clients who engaged with behavioral health treatment during the current quarter of reporting, reported quarterly.</p>

B. Housing Case Management (HCM)

General Description

The CONTRACTOR will provide Housing Case Management (HCM) services to support stabilization and recovery of individuals with a mental health and/or substance use disorder diagnoses. Funding provides temporary rent subsidies, transportation assistance, and housing-focused case management services to clients involved with TST-funded or other behavioral health services, including those who have recently exited or are in the process of exiting institutions. Individuals exiting the Thurston County Jail are considered a priority population. Case managers will provide a single point of contact for participants and utilize Motivational Interviewing techniques to maintain participant engagement in treatment, and act as liaison with other providers to link participants with needed support services.

Services and rental assistance are provided for an initial period of 90 days. Extensions for rental assistance are approved on a month-to-month basis, not to exceed an additional 3 months (6 months total). Client must continue to be engaged in mental health or substance use treatment, actively seeking employment or financial benefits, actively coordinating with case manager, compliant with landlord's rules, and individual's own resources are not sufficient for rent (rent is \leq 50% of client's total gross income)

Program Goals

Providing Housing Case Management services to adults will reduce their risk for future justice involvement and support their recovery. TST funds are provided to purchase at least 2.0 FTE staff needed to provide the Housing Case Management services as well as temporary rent subsidies. The goal is to increase access to housing for individuals involved in behavioral health treatment, including those exiting institutions. Individuals exiting the Thurston County Jail are considered a priority population and staff will conduct outreach and engagement in the jail to facilitate housing placement upon release.

Population Served

Adults in Thurston County participating in behavioral health treatment identified by law enforcement/corrections, emergency room staff, other Treatment Sales Tax funded program staff and/or other treatment professionals as being at risk of homelessness and/or incarceration due to their mental illness and/or substance abuse.

Coordination and Oversight

The CONTRACTOR will oversee subcontracted HCM services. Treatment staff will be trained in Motivational Interviewing techniques.

Evidenced-Based or Promising Practices

The CONTRACTOR will use the following evidence-based or promising practices as part of the treatment model used to deliver the services purchased by this AGREEMENT.

Name of Practice	Description	Source
Motivational Interviewing	Motivational Interviewing (MI) is a goal-directed, client-centered counseling style for eliciting behavioral change by helping clients to explore and resolve ambivalence. The operational assumption in MI is that ambivalent attitudes or lack of resolve is the primary obstacle to behavioral change, so that the examination and resolution of ambivalence becomes its key goal. MI has been applied to a wide range of problem behaviors related to alcohol and substance abuse as well as health promotion, medical treatment adherence, and mental health issues.	Link

Acceptable documentation of implementation of best practices will be provided with each Q4 report and will consist of:

- Documentation of training in Motivational Interviewing within 60 days of hire for program staff.

Performance Measures

The CONTRACTOR will collect data and report on the following measures on a quarterly basis. Performance measures and targets are subject to change under the authorization of the COUNTY.

Housing Case Manager		
HOW MUCH?	Demographics	<p>The following demographics should be collected for every <u>unduplicated</u> client served for the contract year, including clients who carried over from the previous year and all new enrollments for the contract year. Reported in the 4th quarter only.</p> <ul style="list-style-type: none"> • Gender Identity (Male, Female, Transgender, Other Identity, choose not to respond) • Age Group (0-14, 15-17, 18-24, 25-54, 55+ years old) • Race (White, Black or African American, Asian, American Indian or Alaska Native, Native Hawaiian or Other Pacific Islander, Multiple Races, Other, choose not to respond) • Ethnicity (Non-Hispanic/Non-Latino, Hispanic/Latino, choose not to respond) • Zip Code (98501, 98502, 98503, 98506, 98512, 98513, 98516, 98530, 98531, 98576, 98579, 98589, 98597, Transient/ Homeless, Other, choose not to respond) • Veteran Status (Has the individual ever served as an active member in the U.S. Military?) (Yes, No, choose not to respond)

Housing Case Manager		
	Clients served	<p>The number of clients who received program services each quarter, including clients who were enrolled at the start of each quarter (caseload carryover) and <i>all</i> new clients each quarter. Clients re-admitted to the program after a formal exit are considered new enrollments.</p> <ul style="list-style-type: none"> • <i>Receive program services:</i> Any form of housing case management (e.g., resource assistance, employment resources) • <i>Eligibility:</i> Individuals must receive mental health and/or substance use disorder treatment at the time they receive housing case management services. • Target: 250 annually
	Clients Housed	<p>The number of clients placed into temporary or permanent housing each quarter, reported as follows:</p> <ul style="list-style-type: none"> • All clients housed
	Average Waitlist Size	<p>The average number of clients on the waitlist due to program capacity at the end of each month, reported each quarter.</p>
IS ANYONE BETTER OFF?	Pay Rent with Own Resources	<p>The number and percentage of clients who exited the program each quarter who were able to pay rent with their own resources.</p> <ul style="list-style-type: none"> • <i>Own Resources:</i> Rent payment is less than (or equal to) 50% of the client's total gross income.
	Return to Homelessness	<p>For the program clients who exited in the year 2023, the number and percentage who have returned to a shelter or transitional housing within 6 months. All return to homelessness data should be calculated at the end of the contract year and reported in Q4.</p>

C.Nisqually Tribal Jail Reentry Services

General Description

The Nisqually Tribal Jail Reentry Program CONTRACTOR provides services to support stabilization and recovery of individuals (adults) with a mental health and/or substance use disorder diagnoses housed at the Nisqually Tribal Jail who reside in or are charged with crimes in Thurston County (including its cities). Nisqually Jail Reentry Program assigned case manager uses an evidence-based screening tool, the Global Assessment of Individual Needs-Short Screener (GAIN-SS), to identify and prioritize clients who have one or more behavioral health concerns. The information gathered from the GAIN-SS is used to classify the severity of the behavioral health concerns to inform care coordination decisions. Nisqually Jail Reentry Program creates pretrial release plans that include a needs-based assessment to support the development of an individualized plan to be presented in court. Individualized plans address the courts concerns and the individual's needs in the areas of housing, mental health treatment, substance use disorder treatment, medication, and professional appointments. Plans are distributed to the prosecution, defense, and other parties (e.g. probation, therapeutic court staff). Nisqually Jail Reentry Program also develops individualized reentry assistance plans, with the goal of connecting individuals to behavioral health treatment at the time of release. Nisqually Jail Reentry Program coordinates with Intensive Case Management (ICM) and others to obtain substance use disorder assessments and mental health evaluations for individuals who are incarcerated.

Program Goals

TST funding supports 1.0 FTE for case management services to individuals who are incarcerated, residing in and/or charged with crimes in Thurston County (including its cities) to reduce their risk for future justice involvement and support their re- entry into the community and recommended substance use disorder and/or mental health treatment.

Population Served

Individuals (adults) who are incarcerated at the Nisqually Tribal Jail residing in and/or charged with crimes in Thurston County (including its cities). These individuals have been identified by law enforcement, Court staff, emergency room staff and/or treatment professionals as being at risk of re-incarceration if their mental illness and/or substance use disorder remains untreated.

Coordination and Oversight

The CONTRACTOR oversees the use of the Global Appraisal of Individual Need Short Screen (GAIN-SS) assessment form to determine if an individual meets behavioral health eligibility criteria for services. CONTRACTOR will ensure program staff will be trained in Motivational Interviewing techniques. The CONTRACTOR will oversee subcontracted services.

Evidenced-Based or Promising Practices

The CONTRACTOR will oversee the use of the following evidence-based or promising practices as part of the treatment model used to deliver the services purchased by this AGREEMENT.

Name of Practice	Description	Source
Jail diversion for offenders with mental illness (post-arrest programs)	Jail diversion programs for individuals with mental illness redirect these individuals from traditional criminal justice system into mental health treatment programs. The level of treatment afforded to these individuals can range from referrals to more substantial programs that integrate the criminal justice system and community-based providers in treating and monitoring participants. Jail- and court-based diversion programs typically offer probation, deferred prosecution, or withdrawal of charges in lieu of incarceration for these individuals; these lesser punishments are often, although not always, dependent on treatment attendance. This review focuses on post-arrest or post-booking diversion programs, which are jail- or court-based programs; it does not include mental health courts or pre-arrest programs such as Crisis Intervention Teams, which were both reviewed separately.	Link
Motivational Interviewing	Motivational Interviewing (MI) is a goal-directed, client-centered counseling style for eliciting behavioral change by helping clients to explore and resolve ambivalence. The operational assumption in MI is that ambivalent attitudes or lack of resolve is the primary obstacle to behavioral change, so that the examination and resolution of ambivalence becomes its key goal. MI has been applied to a wide range of problem behaviors related to alcohol and substance abuse as well as health promotion, medical treatment adherence, and mental health issues.	Link

Acceptable documentation of implementation of best practices will be provided with each Q4 report and will consist of:

- Documentation of training in Motivational Interviewing within 60 days of hire for program staff.

Performance Measures

The CONTRACTOR will collect data and report on the following measures on a quarterly basis. Performance measures and targets are subject to change under the authorization of the COUNTY.

Nisqually Jail Re-Entry Services		
HOW MUCH?	Demographics	<p>The following demographics should be collected for every <u>unduplicated</u> client served for the contract year, including clients who carried over from the previous year and all new enrollments for the contract year. Reported in the 4th quarter only.</p> <ul style="list-style-type: none"> • Gender Identity (Male, Female, Transgender, Other Identity, choose not to respond) • Age Group (0-14, 15-17, 18-24, 25-54, 55+ years old) • Race (White, Black or African American, Asian, American Indian or Alaska Native, Native Hawaiian or Other Pacific Islander, Multiple Races, Other, choose not to respond) • Ethnicity (Non-Hispanic/Non-Latino, Hispanic/Latino, choose not to respond) • Zip Code (98501, 98502, 98503, 98506, 98512, 98513, 98516, 98530, 98531, 98576, 98579, 98589, 98597, Transient/ Homeless, Other, choose not to respond) • Veteran Status (Has the individual ever served as an active member in the U.S. Military?) (Yes, No, choose not to respond)
	Number of Referrals	The number of new clients referred to the program during the quarter.
	Clients served	<p>The number of clients who received program services each quarter, including clients who were enrolled at the start of each quarter (caseload carryover) and <i>all</i> new clients each quarter. Clients re-admitted to the program after a formal exit are considered new enrollments.</p> <ul style="list-style-type: none"> • <i>Receive program services:</i> Eligible clients are served by coordinated efforts of Re-Entry program staff for release plans, clinical assessments or other re-entry planning. • <i>Eligibility:</i> Determined by both of the following: (1) Clients must be Thurston County residents or have charges for a crime in Thurston County, (2) A score of 2 or more on the IDS, EDS, or SDS sub-scales in the GAIN-SS. If a client selects “yes” for suicidal ideation or withdrawal symptoms (item “e” on the IDS; item “e” on the SDS) they are automatically eligible. • Target: 160 annually
HOW WELL?	Accepted Release Plans	The number of clients who were released from the jail during the quarter with a court-approved release re-entry plan created by program staff. All plans must include mental health and/or substance use treatment.
	Linked to Treatment	The number and percentage of clients exiting each quarter that were released from the jail with a behavioral health treatment provider or case management appointment.

D. Jail Behavioral Health Program (JBHP)

General Description

The CONTRACTOR's Jail Behavioral Health Program (JBHP) will provide mental health and crisis services to incarcerated adults in the Thurston County jail. Individuals who meet the criteria of a "priority population", due to acute or chronic mental illness as defined by WAC 388-865-0215, are eligible for program services.

Program Goals

TST funding provides mental health treatment and related services to incarcerated adults that reduce the length of their incarceration and reduce their risk for future justice involvement and placement in a higher, more restrictive level of care. TST funds support 2.5 FTE Mental Health Professionals and 0.5 FTE Therapist. Peer support services will be integrated in programming and are supported through other fund sources.

Population Served

Adults incarcerated in the Thurston County jail with a known or suspected mental illness, including those ready for release and transition back to the community.

Coordination and Oversight

The CONTRACTOR will oversee subcontracted JBHP services. JBHP provides assessments, mental health triage, crisis intervention services, brief treatment, psychoeducational interventions, identification of and referral to needed medical and/or alternative mental health treatment services, peer support, face-to-face discharge planning with offenders and cross-system coordination of services to facilitate discharge from confinement to appropriate care placements and services. Services will be available seven days a week.

Evidenced-Based or Promising Practices

The CONTRACTOR will use the following evidence-based or promising practices as part of the treatment model used to deliver the services purchased by this AGREEMENT.

Name of Practice	Description	Source
Dialectical Behavior Therapy	Dialectical Behavior Therapy (DBT) is a cognitive-behavioral treatment approach with two key characteristics: a behavioral, problem-solving focus blended with acceptance-based strategies, and an emphasis on dialectical processes. "Dialectical" refers to the issues involved in treating patients with multiple disorders and to the type of thought processes and behavioral styles used in the treatment strategies	Link (search Dialectical Behavior Therapy)
Moral Reconation Therapy	Moral Reconation Therapy (MRT) is a systematic treatment strategy that seeks to decrease recidivism among juvenile and adult criminal offenders by increasing moral reasoning. Its cognitive-behavioral approach combines elements from a variety of psychological traditions to progressively address ego, social, moral, and positive behavioral growth.	Link (search Moral Reconation Therapy)
Motivational Interviewing	Motivational Interviewing (MI) is a goal-directed, client-centered counseling style for eliciting behavioral change by helping clients to explore and resolve ambivalence. The operational assumption in MI is that ambivalent attitudes or lack of resolve is the primary obstacle to behavioral change, so that the examination and resolution of ambivalence becomes its key goal. MI has been applied to a wide range of problem behaviors related to alcohol and substance abuse as well as health promotion, medical treatment adherence, and mental health issues.	Link

Performance Measures

The CONTRACTOR will collect data and report on the following measures on a quarterly basis. Performance measures and targets are subject to change under the authorization of the COUNTY.

Jail Behavioral Health Program		
HOW MUCH?	Demographics	<p>The following demographics should be collected for every <u>unduplicated</u> client served for the contract year, including clients who carried over from the previous year and all new enrollments for the contract year. Reported in the 4th quarter only.</p> <ul style="list-style-type: none"> • Gender Identity (Male, Female, Transgender, Other Identity, choose not to respond) • Age Group (0-14, 15-17, 18-24, 25-54, 55+ years old) • Race (White, Black or African-American, Asian, American Indian or Alaska Native, Native Hawaiian or Other Pacific Islander, Multiple Races, Other, choose not to respond) • Ethnicity (Non-Hispanic/Non-Latino, Hispanic/Latino, choose not to respond) • Zip Code (98501, 98502, 98503, 98506, 98512, 98513, 98516, 98530, 98531, 98576, 98579, 98589, 98597, Transient/ Homeless, Other, choose not to respond) • Veteran Status (Has the individual ever served as an active member in the U.S. Military?) (Yes, No, choose not to respond)
	Number of Referrals	The unduplicated number of referrals to the program for services during the quarter.
	Clients served	<p>The unduplicated number of clients who received program services each quarter, including <i>all</i> new clients enrolled each quarter.</p> <ul style="list-style-type: none"> • <i>Receive program services:</i> A client receives a behavioral health intervention from program staff within the jail. • Please report an unduplicated annual served in the 4th quarter. • Target: 1000 annually
	Number of Interventions	The number of therapeutic interventions conducted by program staff each quarter. Please provide the breakdown of interventions each quarter by: (1) total interventions, mental health professional interventions, therapist interventions, peer counselor interventions.
	Number of Hours in Group Sessions	The number of hours spent in group sessions each quarter.
HOW WELL?	Care Coordination Referrals	<p>The unduplicated number of clients with referrals to other services to other staff in the Jail Behavioral Health Program, other behavioral health treatment/services in the jail, or treatment/services outside of the jail. (e.g., referrals to re-entry assistance, Psych ARNP, peer counselor, housing case management, etc.)</p> <p>and</p> <p>The percentage of the quarterly caseload referred to other services.</p>

Jail Behavioral Health Program		
	Re-Entry Referrals	<p>The unduplicated number of clients with referrals from re-entry to other staff in the Jail Behavioral Health Program, other behavioral health treatment/services in the jail, or treatment/services outside of the jail. (e.g Psych ARNP, peer counselor, housing case management, etc.)</p> <p>and</p> <p>The percentage of the re-entry assistance quarterly caseload referred to other services.</p>

E. TCSO Co-Responder

General Description

The Contractor will partner with the Thurston County Sheriff's Office (TSCO) to provide co-responder services to engage with individuals experiencing behavioral health crises that do not rise to the level of need for incarceration. TST funding provides partial support for four staff positions: two Crisis Clinicians and two Peer Specialists.

Services include identification and screening of individuals with behavioral health and social service needs, referrals and connection to behavioral health treatment and social service resources, assistance in obtaining basic resources, outreach and support to individuals seen on a recurring basis, short term case management, and coordination of service delivery.

Program Goals

The Contractor will respond with TCSO to identified behavioral health crisis situations and intervene to connect individuals to resources and services to mitigate future crises.

Population Served

Any individual identified as experiencing a behavioral health crisis that does not rise to the level of need for incarceration.

Coordination and Oversight

The CONTRACTOR will oversee subcontracted services and will work in partnership with the Thurston County Sheriff's Office. Subcontracted services will work in coordination with law enforcement, emergency medical response agencies, court systems, community leaders, government agencies, treatment providers, housing providers, and other social service providers.

Evidenced-Based or Promising Practices

The CONTRACTOR will oversee the use of the following evidence-based or promising practices as part of the treatment model used to deliver the services purchased by this AGREEMENT.

Name of Practice	Description	Source
Motivational Interviewing	Motivational Interviewing (MI) is a goal-directed, client-centered counseling style for eliciting behavioral change by helping clients to explore and resolve ambivalence. The operational assumption in MI is that ambivalent attitudes or lack of resolve is the primary obstacle to behavioral change, so that the examination and resolution of ambivalence becomes its key goal. MI has been applied to a wide range of problem behaviors related to alcohol and substance abuse	Link

	as well as health promotion, medical treatment adherence, and mental health issues.	
LAPC Model of Crisis Intervention	<u>LAPC Model created by Cavaiola and Colford (2006)</u> The LAPC Model includes four steps: 1) Listen 2) Assess 3) Plan 4) Commit This model allows for crisis interventionists to tailor the contact to each unique engagement based on acuity, client ability, etc.	Link

Acceptable documentation of implementation of best practices will be provided with each Q4 report and will consist of:

- Documentation of training in Motivational Interviewing within 60 days of hire for program staff.
- Documentation of training in LAPC Model of Crisis Intervention within 60 days of hire for program staff.

Performance Measures

The CONTRACTOR will collect data and report on the following measures on a quarterly basis. Performance measures and targets are subject to change under the authorization of the COUNTY.

Co-Responder with TCSO		
HOW MUCH?	Demographics	<p>The following demographics should be collected for every <u>unduplicated</u> client served for the contract year, including clients who carried over from the previous year and all new enrollments for the contract year. Reported in the 4th quarter only.</p> <ul style="list-style-type: none"> • Gender Identity (Male, Female, Transgender, Other Identity, choose not to respond) • Age Group (0-14, 15-17, 18-24, 25-54, 55+ years old) • Race (White, Black or African American, Asian, American Indian or Alaska Native, Native Hawaiian or Other Pacific Islander, Multiple Races, Other, choose not to respond) • Ethnicity (Non-Hispanic/Non-Latino, Hispanic/Latino, choose not to respond) • Zip Code (98501, 98502, 98503, 98506, 98512, 98513, 98516, 98530, 98531, 98576, 98579, 98589, 98597, Transient/ Homeless, Other, choose not to respond) • Veteran Status (Has the individual ever served as an active member in the U.S. Military?) (Yes, No, choose not to respond)
	Number of Referrals	The number of new clients referred to the program during the quarter.

Co-Responder with TCSO		
	Clients served	<p>The number of clients who received program services each quarter, including clients who were enrolled at the start of each quarter (caseload carryover) and <i>all</i> new clients each quarter. Clients re-admitted to the program after a formal exit are considered new enrollments.</p> <ul style="list-style-type: none"> • <i>Receive program services</i>: Eligible clients are contacted by program staff. • <i>Eligibility</i>: Individuals have been referred by TCSO or other partners as having behavioral health and or social service needs. • Target: TBD
HOW WELL?	Referred to Other Services	<p>The number of clients who were referred to other services (e.g. Law Enforcement Assisted Diversion, housing, behavioral health assessment or treatment, case management or other services).</p>

F. Multisystemic Therapy (MST)

General Description

The CONTRACTOR will provide Multisystemic Therapy (MST) services. MST is a treatment program used with severely behaviorally challenged and substance-abusing juvenile offenders and at-risk youth age 12-18. Therapy focuses on promoting positive social behavior while decreasing antisocial behavior and can occur in a home, school or other community setting. MST is family-oriented, based on the philosophy that the most effective and ethical route to help youth includes helping their families. The MST program provides 24/7 home/community-based clinical services to eligible youth and their families.

Program Goals

TST funding provides behavioral health treatment for Thurston County youth (ages 12-18) who are either in or at risk of entering the juvenile justice system due to severe behavioral challenges and/or substance-abuse, with the goal to improve mental health symptoms and family relations, while allowing youth to spend more time in their natural setting (school, home, own community). TST funds ensure the availability of at least 5 slots for Medicaid ineligible youth at any given time.

Population Served

Youth, ages 12-18, exhibiting severe behavioral challenges resulting in juvenile justice involvement or placing them at high risk for juvenile justice involvement, out-of-home placement and/or hospitalization.

Coordination and Oversight

The CONTRACTOR will oversee subcontracted MST services. MST clinicians work closely with youth and their caregivers to develop treatment plans that will result in the desired outcomes. Services are closely coordinated with allied providers and systems (e.g., Juvenile Courts). The therapists also receive feedback in weekly supervision and in weekly consultation from MST Inc. Services are provided at times and locations which are convenient for the family with crisis services available 24/7. The average treatment duration is approximately 4 months at the medically necessary intensity to produce desired outcomes.

Evidenced-Based or Promising Practices

The CONTRACTOR will use the following evidence-based or promising practices as part of the treatment model used to deliver the services purchased by this AGREEMENT.

Name of Practice	Description	Source
Multisystemic Therapy (MST)	Multisystemic Therapy (MST) is an intensive family and community-based treatment for serious juvenile offenders with possible substance abuse issues and their families. The primary goals of MST are to decrease youth criminal behavior and out-of-home placements. Critical features of MST include: (a) integration of empirically based treatment approaches to address a comprehensive range of risk factors across family, peer, school, and community contexts; (b) promotion of behavior change in the youth's natural environment, with the overriding goal of empowering caregivers; and (c) rigorous quality assurance mechanisms that focus on achieving outcomes through maintaining treatment fidelity and developing strategies to overcome barriers to behavior change.	Link

Acceptable documentation of implementation of best practices will be provided with each Q4 report will consist of:

- Completed MST Adherence Review Tool.

Performance Measures

The CONTRACTOR will collect data and report on the following measures on a quarterly basis. Performance measures and targets are subject to change under the authorization of the COUNTY.

Multisystemic Therapy		
HOW MUCH?	Demographics	<p>The following demographics should be collected for every <u>unduplicated</u> client served for the contract year, including clients who carried over from the previous year and all new enrollments for the contract year. Reported in the 4th quarter only.</p> <ul style="list-style-type: none"> • Gender Identity (Male, Female, Transgender, Other Identity, choose not to respond) • Age Group (0-14, 15-17, 18-24, 25-54, 55+ years old) • Race (White, Black or African-American, Asian, American Indian or Alaska Native, Native Hawaiian or Other Pacific Islander, Multiple Races, Other, choose not to respond) • Ethnicity (Non-Hispanic/Non-Latino, Hispanic/Latino, choose not to respond) • Zip Code (98501, 98502, 98503, 98506, 98512, 98513, 98516, 98530, 98531, 98576, 98579, 98589, 98597, Transient/ Homeless, Other, choose not to respond) • Veteran Status (Has the individual ever served as an active member in the U.S. Military?) (Yes, No, choose not to respond)

Multisystemic Therapy		
	Clients served	<p>The number of clients who received program services each quarter, including (1) <i>all</i> new clients enrolled each quarter, and (2) the percentage of clients served that were not Medicaid eligible. Clients re-admitted to the program after a formal exit are considered new enrollments.</p> <ul style="list-style-type: none"> • <i>Receive program services:</i> Youth enroll and receive mental health and/or substance use treatment in the Multisystemic Therapy program. • Please report an annual unduplicated client served count in Q4. • Target: 50 annually
HOW WELL?	Successful Exits	<p>The number and percentage of clients exiting each quarter with successful program completion requirements.</p> <ul style="list-style-type: none"> • <i>Successful program completion:</i> Completion is determined according to Multisystemic Therapy, Inc. (MSTI) requirements.
IS ANYONE BETTER OFF?	Improvement Markers: Arrests	<p>Arrests</p> <p>Of all the surveys assessed, the number of youth with a “yes” in this item at intake and the number of youth with a “no” on this item at discharge. (<i>Intake:</i> Number of youth arrested for an offense 12 months prior to MST intervention. <i>Discharge:</i> Number of youth with <u>new arrests</u> any time during the MST intervention.)</p> <p><i>* Measure to be calculated into a percent improvement by ASO/TST</i></p>
	Improvement Markers: Parenting Skills	<p>Primary caregiver(s) parenting skills</p> <p>Of all the surveys assessed, the number of clients with a “no” in this item at intake and the number of clients with a “yes” on this item at discharge.</p> <p><i>Intake:</i> “Is their evidence that the primary caregiver(s) has the parenting skills necessary for handling behavioral problems in the 12 months prior to MST treatment?”</p> <p><i>Discharge:</i> The therapist and supervisor agree there “is their evidence that the primary caregiver(s) has the parenting skills necessary for handling behavioral problems for handling behavioral problems following the MST intervention.”</p> <p><i>* Measure to be calculated into a percent improvement by ASO/TST</i></p>

Multisystemic Therapy	
	<p>Educational/ Vocational Success</p> <p>Of all the surveys assessed, the number of youth with a “no” in this item at intake and the percentage of youth with a “yes” on this item at discharge.</p>
<p>Improvement Markers:</p> <p>Educational/ vocational success</p>	<p><u>Intake:</u> “Is the youth showing evidence of success in an educational or vocational setting in the 12 months prior to MST treatment?”</p> <p><u>Discharge:</u> The therapist and supervisor agree there “the youth is showing evidence of success in an educational or vocational setting following the MST intervention.”</p> <p><i>* Measure to be calculated into a percent improvement by ASO/TST</i></p>
<p>Improvement Markers:</p> <p>Substance Use</p>	<p>Substance Use</p> <p>Of all the surveys assessed, the number of youth with a “yes” in this item at intake and the number of youth with a “yes” at intake and “yes” on this item at discharge. (<u>Intake:</u> Youth is using substances that will lead to substance use being an MST treatment target. <u>Discharge:</u> Youth was using substances that led to substance use being an MST treatment target and youth has reduced use of alcohol and/or other substance use resulting in meeting their goal on this behavior.)</p> <p><i>* Measure to be calculated into a percent improvement by ASO/TST</i></p>

G. Wraparound with Intensive Services (WiSe)

General Description

The CONTRACTOR will provide Wraparound with Intensive Services to support families with children who are at high risk for criminal justice involvement due to complex problem behaviors and/or mental illness. School age children who are affected by mental illness and/or substance abuse, have been juvenile justice involved or are at risk for justice system involvement, and meet WiSe medical necessity criteria are eligible for the service. WiSe services are typically provided to families for a maximum duration of 12-18 months. WiSe is a community-based treatment planning process with adjunctive therapy that shows promise in reducing the number of children placed in more restrictive settings (e.g. therapeutic foster care, residential treatment center) due to improvements in behavior and functioning.

Program Goals

TST funding provides for intensive, individualized care planning and treatment for Thurston County youth (ages 5-20) who are either in or at risk of entering the juvenile justice system due to severe mental/behavioral challenges and/or substance-abuse, with the goal to improve behavior and functioning and thus reduce the number of children placed in more restrictive settings (e.g. therapeutic foster care, residential treatment center, and long-term hospitalization). TST funds ensure the availability of at least 14 slots for Medicaid ineligible youth at any given time.

Population Served

Families, whose children, ages 5 through 20 are exhibiting severe mental/behavioral challenges resulting in juvenile justice involvement or placing them at high risk for juvenile justice involvement, out-of-home placement and/or hospitalization.

Coordination and Oversight

The CONTRACTOR will oversee subcontracted WiSe services. WiSe referrals will be coordinated through a central point of contact in order to support families and promote efficient access to service. The WiSe facilitators and certified peer counselors work closely with youth and their caregivers to develop wraparound plans that will result in the desired outcomes. Services are closely coordinated with the WiSe therapist and allied systems (e.g., Juvenile Courts). The facilitators and peer counselors also receive feedback in weekly supervision and weekly consultation from the Wraparound Coach. Services are provided at times and locations which are convenient for the family with crisis supports available 24/7.

Evidenced-Based or Promising Practices

The CONTRACTOR will use the following evidence-based or promising practices as part of the treatment model used to deliver the services purchased by this AGREEMENT.

Name of Practice	Description	Source
Full Fidelity Wraparound for Children with Severe Emotional Disorders (SED)	<p>Wraparound is an intensive, individualized care planning and management process for children with complex emotional and behavioral needs. During the wraparound process, a team of people who are relevant to the life of the child or youth collaboratively develop an individualized plan of care, implement this plan, monitor the efficacy of the plan, and work towards success over time. The wraparound plan typically includes formal services and interventions, together with community services and interpersonal support and assistance provided by friends, kin, and other people drawn from the family's social networks. After the initial plan is developed, the team continues to meet to monitor progress and revise interventions and strategies when needed.</p> <p>(See also www.nwi.pdc.edu)</p>	Link

Acceptable documentation of implementation of best practices will be provided with each Q4 report and will consist of:

- Attestation of completed WISE Team Observation Measure (TOM) tool for at least one youth/family case per WISE Team every quarter throughout the year.

Performance Measures

The CONTRACTOR will collect data and report on the following measures on a quarterly basis. Performance measures and targets are subject to change under the authorization of the COUNTY.

Wraparound with Intensive Services		
HOW MUCH?	Demographics	<p>The following demographics should be collected for every <u>unduplicated</u> client served for the contract year, including clients who carried over from the previous year and all new enrollments for the contract year. Reported in the 4th quarter only.</p> <ul style="list-style-type: none"> • Gender Identity (Male, Female, Transgender, Other Identity, choose not to respond) • Age Group (0-14, 15-17, 18-24, 25-54, 55+ years old) • Race (White, Black or African-American, Asian, American Indian or Alaska Native, Native Hawaiian or Other Pacific Islander, Multiple Races, Other, choose not to respond) • Ethnicity (Non-Hispanic/Non-Latino, Hispanic/Latino, choose not to respond) • Zip Code (98501, 98502, 98503, 98506, 98512, 98513, 98516, 98530, 98531, 98576, 98579, 98589, 98597, Transient/ Homeless, Other, choose not to respond) • Veteran Status (Has the individual ever served as an active member in the U.S. Military?) (Yes, No, choose not to respond)
	Number of Referrals	<p>The number of new clients referred to the program during the quarter.</p> <ul style="list-style-type: none"> • All referrals receive a screening or an offer to be screened.
	Clients Served	<p>The number of clients who received program services each quarter, including (1) <i>all</i> new clients enrolled each quarter, and (2) the number of new clients served that were non-Medicaid eligible. Clients re-admitted to the program after a formal exit are considered new enrollments.</p> <ul style="list-style-type: none"> • <i>Receive program services:</i> Youth enroll in wraparound with intensive services program • Please report an annual unduplicated client served count in Q4. • Target: 200 annually
	Non-Medicaid Waitlist Size	<p>The number of non-Medicaid eligible clients on the program waitlist as of the last day of the quarter, reported quarterly.</p>
HOW WELL?	Successful Exits	<p>The number and percentage of clients exiting each quarter with successful program completion requirements.</p> <p><i>Successful program completion:</i> Successful completion is defined as showing improvement in at least 50% of the following CANS domains for which their baseline rating was a 2 or 3: attention/impulse, mood disturbance, anxiety, oppositional behavior, suicide risk, family, and school attendance, and the following strengths: optimism, talents/interests, and community connections.</p>

Wraparound with Intensive Services		
IS ANYONE BETTER OFF?	Improvement Markers: Mood Disturbance, Anxiety, Suicide Risk, Substance Use	<p>Of the clients each quarter that received a six-month follow-up CANS, the number and percentage with reduced scores in the following improvement markers: Mood disturbance, anxiety, suicide risk, and school attendance.</p> <ul style="list-style-type: none"> • Reduced mood disturbance: Of the clients in the current quarter who received a six-month follow-up CANS and had score of 2 or 3 at baseline on the Mood Disturbance item, the number and percentage of clients with a score that has decreased by at least 1 during the follow-up CANS. For example, a score that decreased from a 3 to a 2, 1 or 0. • Reduced anxiety: Of the clients in the current quarter who received a six-month follow-up CANS and had score of 2 or 3 at baseline on the Anxiety item, the number and percentage of clients with a score that has decreased by at least 1 during the follow-up CANS. For example, a score that decreased from a 3 to a 2, 1 or 0. • Reduced suicide risk: Of the clients in the current quarter who received a six-month follow-up CANS and had score of 2 or 3 at baseline on the Suicide Risk item, the number and percentage of clients with a score that has decreased by at least 1 during the follow-up CANS. For example, a score that decreased from a 3 to a 2, 1 or 0. • Improved school attendance: Of the clients in the current quarter who received a six-month follow-up CANS and had score of 2 or 3 at baseline on the School Attendance item, the number and percentage of clients with a score that has decreased by at least 1 during the follow-up CANS. For example, a score that decreased from a 3 to a 2, 1 or 0.

H. Transition Aged Youth Wraparound with Intensive Services (TAY- WISe)

General Description

The CONTRACTOR will provide Transition Aged Youth- Wraparound with Intensive Services to support to youth/young adults ages 15 through 20 years who are at high risk for criminal justice involvement due to complex problem behaviors and/or mental illness. Transition Aged Youth (TAY) who are affected by mental illness and/or substance abuse, have been justice involved or are at risk for justice system involvement, and meet WISe medical necessity criteria are eligible for the service. WISe services are typically provided to youth for a duration of 12-18 months. WISe is a community-based treatment planning process with adjunctive therapy that shows promise in reducing the number of youth placed in more restrictive settings due to improvements in behavior and functioning.

The TAY WISe facilitators and certified peer counselors work closely with TAY (and, if applicable their caregivers or natural supports) to develop wraparound plans that will result in the desired outcomes. Services are closely coordinated with the WISe therapist and allied systems. The facilitators and peer counselors also receive feedback in weekly supervision and weekly consultation from the WISe supervisor. Services are provided at times and locations which are convenient for the youth with crisis supports available 24/7.

TST funds ensure the availability of at least 2 slots for Medicaid ineligible TAY at any given time.

Program Goals

TST funding provides for intensive, individualized care planning and treatment for Thurston County TAY who are either in or at risk of entering the justice system due to severe mental/behavioral challenges and/or substance-abuse, with the goal to improve behavior and functioning.

Population Served

Transition Aged Youth (15 through 20 years) who are exhibiting severe mental/behavioral challenges resulting in justice involvement or placing them at high risk for justice involvement and/or hospitalization.

Coordination and Oversight

The CONTRACTOR will oversee subcontracted TAY-WISe services.

Evidenced-Based or Promising Practices

The CONTRACTOR will use the following evidence-based or promising practices as part of the treatment model used to deliver the services purchased by this AGREEMENT.

Name of Practice	Description	Source
Motivational Interviewing	Motivational Interviewing (MI) is a goal-directed, client-centered counseling style for eliciting behavioral change by helping clients to explore and resolve ambivalence. The operational assumption in MI is that ambivalent attitudes or lack of resolve is the primary obstacle to behavioral change, so that the examination and resolution of ambivalence	Link

	becomes its key goal. MI has been applied to a wide range of problem behaviors related to alcohol and substance abuse as well as health promotion, medical treatment adherence, and mental health issues.	
Cognitive Behavioral Therapy	Short-term, goal-oriented psychotherapy treatment that takes a hands-on practical approach to problem solving.	Link
Full Fidelity Wraparound for Children with Severe Emotional Disorders (SED)	<p>Wraparound is an intensive, individualized care planning and management process for children with complex emotional and behavioral needs. During the wraparound process, a team of people who are relevant to the life of the child or youth collaboratively develop an individualized plan of care, implement this plan, monitor the efficacy of the plan, and work towards success over time. The wraparound plan typically includes formal services and interventions, together with community services and interpersonal support and assistance provided by friends, kin, and other people drawn from the family's social networks. After the initial plan is developed, the team continues to meet to monitor progress and revise interventions and strategies when needed.</p> <p>(See also www.nwi.pdc.edu)</p>	Link

Acceptable documentation of implementation of best practices will be provided with each Q4 report and will consist of:

- Documentation of training in Motivational Interviewing within 60 days of hire for program staff
- Documentation of training in Cognitive Behavioral Therapy within 60 days of hire for program staff
- Attestation that each case is reviewed by a clinical supervisor at least once per month and appropriate best practices have been implemented.

Performance Measures

The CONTRACTOR will collect data and report on the following measures on a quarterly basis. Performance measures and targets are subject to change under the authorization of the COUNTY.

Transition Age Youth Wraparound with Intensive Services		
HOW MUCH?	Demographics	<p>The following demographics should be collected for every <u>unduplicated</u> client served for the contract year, including clients who carried over from the previous year and all new enrollments for the contract year. Reported in the 4th quarter only.</p> <ul style="list-style-type: none"> • Gender Identity (Male, Female, Transgender, Other Identity, choose not to respond) • Age Group (0-14, 15-17, 18-24, 25-54, 55+ years old) • Race (White, Black or African-American, Asian, American Indian or Alaska Native, Native Hawaiian or Other Pacific Islander, Multiple Races, Other, choose not to respond) • Ethnicity (Non-Hispanic/Non-Latino, Hispanic/Latino, choose not to respond) • Zip Code (98501, 98502, 98503, 98506, 98512, 98513, 98516, 98530, 98531, 98576, 98579, 98589, 98597, Transient/ Homeless, Other, choose not to respond) • Veteran Status (Has the individual ever served as an active member in the U.S. Military?) (Yes, No, choose not to respond)
	Number of Referrals	<p>The number of new clients referred to the program during the quarter, which includes Medicaid eligible clients, non-Medicaid eligible clients, and internal referrals.</p> <ul style="list-style-type: none"> • All referrals receive a screening or an offer to be screened.
	Clients Served	<p>The number of clients who received program services each quarter, including (1) <i>all</i> new clients enrolled each quarter, and (2) the number of new clients served that were non-Medicaid eligible. Clients re-admitted to the program after a formal exit are considered new enrollments.</p> <ul style="list-style-type: none"> • <i>Receive program services:</i> Youth enroll in wraparound with intensive services program • Please report an annual unduplicated client served count in Q4. • Target: 30 annually
	Non-Medicaid Waitlist Size	<p>The number of non-Medicaid eligible clients on the program waitlist as of the last day of the quarter, reported quarterly.</p>
HOW WELL?	Successful Exits	<p>The number and percentage of clients exiting each quarter, including both Medicaid enrolled and non-Medicaid eligible clients, with successful program completion requirements.</p> <p><i>Successful program completion:</i> Successful completion is defined as showing improvement in at least 50% of the following CANS domains for which their baseline rating was a 2 or 3: attention/impulse, mood disturbance, anxiety, oppositional behavior, suicide risk, family, and school attendance, and the following strengths: optimism, talents/interests, and community connections. For example, a score that decreased from a 3 to a 2, 1 or 0.</p>

Transition Age Youth Wraparound with Intensive Services		
IS ANYONE BETTER OFF?	Improvement Markers: Mood Disturbance, Anxiety, Suicide Risk, Substance Use	<p>Of the clients each quarter that received a six-month follow-up CANS, the number and percentage with reduced scores in the following improvement markers: Mood disturbance, anxiety, suicide risk, and school attendance.</p> <ul style="list-style-type: none"> • Reduced mood disturbance: Of the clients in the current quarter who received a six-month follow-up CANS and had score of 2 or 3 at baseline on the Mood Disturbance item, the number and percentage of clients with a score that has decreased by at least 1 during the follow-up CANS. For example, a score that decreased from a 3 to a 2, 1 or 0. • Reduced anxiety: Of the clients in the current quarter who received a six-month follow-up CANS and had score of 2 or 3 at baseline on the Anxiety item, the number and percentage of clients with a score that has decreased by at least 1 during the follow-up CANS. For example, a score that decreased from a 3 to a 2, 1 or 0. • Reduced suicide risk: Of the clients in the current quarter who received a six-month follow-up CANS and had score of 2 or 3 at baseline on the Suicide Risk item, the number and percentage of clients with a score that has decreased by at least 1 during the follow-up CANS. For example, a score that decreased from a 3 to a 2, 1 or 0. • Improved school attendance: Of the clients in the current quarter who received a six-month follow-up CANS and had score of 2 or 3 at baseline on the School Attendance item, the number and percentage of clients with a score that has decreased by at least 1 during the follow-up CANS. For example, a score that decreased from a 3 to a 2, 1 or 0.

I. Youth Outpatient Substance Use Disorder Treatment (YOT)

General Description

The CONTRACTOR provides Youth Outpatient Substance Use Disorder Treatment (YOT) services to youth with a substance use disorder who voluntarily agree to engage in treatment. Treatment is provided using evidence-based practices, on-site at participating local Thurston County schools especially rural areas. An assessment and individualized treatment plan is completed for each participating youth. Depending on the treatment plan individual and/or group treatment, intensive outpatient treatment (more than once per week), individual family sessions and regular urinalysis (UA) testing may occur. YOT staff utilize Motivational interviewing techniques to build participant confidence that they can make behavior changes, in addition to, maintaining individual engagement in treatment. Families of youth served by YOT are provided with education through family nights where topics including behavior management and options for other supportive services are discussed.

Program Goals

TST funding provides substance use disorder treatment services to youth that reduce their risk for future justice involvement and dropping out of school. TST funds are provided to purchase the staff support and program oversight needed to operate the program and to provide access to services for Medicaid ineligible youth.

Population Served

Youth in Thurston County public schools, ages 13-19, identified as needing outpatient substance use disorder treatment services, prioritizing those youth who are or have been involved in the justice system. While parent involvement in the treatment process is encouraged, youth age 13 or older can by state law consent to treatment without parental permission.

Coordination and Oversight

The CONTRACTOR will oversee subcontracted YOT services. The CONTRACTOR will use the Global Appraisal of Individual Need Short Screen (GAIN-SS) assessment form to identify substance use disorders. A Chemical Dependency Professional, using results of the assessment and information from the intake process, will work with each youth and their family, if needed, to develop individualized treatment plans.

Evidenced-Based or Promising Practices

The CONTRACTOR will use the following evidence-based or promising practices as part of the treatment model used to deliver the services purchased by this AGREEMENT.

Name of Practice	Description	Source
Adolescent - Community Reinforcement Approach (A-CRA)	Adolescent Community Reinforcement Approach/Assertive Continuing Care (A-CRA/ACC) is an outpatient program for youths and young adults between the ages of 12 and 24 who have substance use and co-occurring mental health disorders. A-CRA uses both behavioral and cognitive-behavioral techniques to replace environmental settings and cues that have supported alcohol or drug use with prosocial activities and new social skills that support recovery. A-CRA is the main component within Assertive Continuing Care (ACC), which provides home, school, or other community visits to youths following residential treatment for substance use disorders.	Link
Motivational Interviewing	Motivational Interviewing (MI) is a goal-directed, client-centered counseling style for eliciting behavioral change by helping clients to explore and resolve ambivalence. The operational assumption in MI is that ambivalent attitudes or lack of resolve is the primary obstacle to behavioral change, so that the examination and resolution of ambivalence becomes its key goal. MI has been applied to a wide range of problem behaviors related to alcohol and substance abuse as well as health promotion, medical treatment adherence, and mental health issues.	Link

Acceptable documentation of implementation of best practices will be provided with each Q4 report and will consist of:

- Documentation showing the availability of an A-CRA certified Supervisor who provides training and consultation for staff delivering the A-CRA curriculum.
- Summary of clinical ratings with respect to implementation of Motivational Interviewing

Performance Measures

The CONTRACTOR will collect data and report on the following measures on a quarterly basis. Performance measures and targets are subject to change under the authorization of the COUNTY.

Youth Outpatient Treatment		
HOW MUCH?	Demographics	<p>The following demographics should be collected for every <u>unduplicated</u> client served for the contract year, including clients who carried over from the previous year and all new enrollments for the contract year. Reported in the 4th quarter only.</p> <ul style="list-style-type: none"> • Gender Identity (Male, Female, Transgender, Other Identity, choose not to respond) • Age Group (0-14, 15-17, 18-24, 25-54, 55+ years old) • Race (White, Black or African-American, Asian, American Indian or Alaska Native, Native Hawaiian or Other Pacific Islander, Multiple Races, Other, choose not to respond) • Ethnicity (Non-Hispanic/Non-Latino, Hispanic/Latino, choose not to respond) • Zip Code (98501, 98502, 98503, 98506, 98512, 98513, 98516, 98530, 98531, 98576, 98579, 98589, 98597, Transient/ Homeless, Other, choose not to respond) • Veteran Status (Has the individual ever served as an active member in the U.S. Military?) (Yes, No, choose not to respond)
	Number of Assessments	The number of assessments conducted by a licensed mental health or substance use disorder professional each quarter.
	Clients served	<p>The number of clients who received program services each quarter, including clients who were enrolled at the start of each quarter (caseload carryover) and <i>all</i> new clients each quarter. Clients re-admitted to the program after a formal exit are considered new enrollments.</p> <ul style="list-style-type: none"> • <i>Receive program services:</i> Client receives an assessment and formally enrolls in the program • Target: 250 annually
HOW WELL?	Successful Exits	<p>The number and percentage of clients exiting each quarter with successful program completion requirements.</p> <ul style="list-style-type: none"> • <i>Successful program completion:</i> Treatment completion, transfers to other levels of treatment • <i>Neutral program exit:</i> Moved out of the area
IS ANYONE BETTER OFF?	Improvement Marker: Alcohol Reduction	<p>For those youth who provided post-service survey data before the end of the prior school year, and who provided both pre- and post-service survey data, the <u>number</u> and <u>percent</u> of youth who reported alcohol consumption reduction. Please report in Q3.</p> <ul style="list-style-type: none"> • Alcohol consumption reduction: The number of youth who report consuming alcohol at least 1 time within 30 days prior to the post-service survey compared to the number of youth who report consuming alcohol at least 1 time within 30 days prior to the pre-service survey

Youth Outpatient Treatment		
	<p>Improvement Marker: Marijuana Reduction</p>	<p>For those youth who provided post-service survey data before the end of the prior school year, and who provided both pre- and post-service survey data, the <u>number</u> and <u>percent</u> of youth who reported marijuana use reduction. Please report in Q3.</p> <ul style="list-style-type: none"> • Marijuana use reduction: The number of youth who report using marijuana at least 1 time within 30 days prior to the post-service survey compared to the number of youth who report using marijuana at least 1 time within 30 days prior to the pre-service survey

J. Steps to Wellness for Homeless Youth and Young Adults (STW)

General Description

The CONTRACTOR will provide **Steps to Wellness for Homeless Youth and Young Adults (STW)** services to provide mental health and/or substance use disorder services and referrals to additional services to homeless and at-risk youth and young adults (ages 12-24), residing in Thurston County.

TST funding will support 1.0 FTE clinician (minimum credentials of Substance Use Disorder Professional Trainee, though may also qualify as Substance Use Disorder Professional or Mental Health Professional) and 0.2 FTE supervisor. Services provided will include SUD assessments (including alcohol), individual counseling, crisis services, psychoeducation, care navigation/care coordination, referral services, and engagement and outreach services. Peer services may also be included.

Services will be co-located with young adult drop-in and shelter programming. Staff funded through this agreement will refer to and coordinate care with Transition Aged Youth treatment teams.

Program Goals

Increase the number of homeless and at-risk youth and young adults who are assessed as having mental health and/or substance use disorders, who are connected with ongoing case management and/or treatment and reduce harms resulting from substance use.

Population Served

Homeless and at-risk youth and young adults (ages 12-24), residing in Thurston County identified as needing behavioral health services.

Coordination and Oversight

The CONTRACTOR will oversee subcontracted services.

Evidenced-Based or Promising Practices

The CONTRACTOR will use evidence-based or promising practices as part of the treatment model used to deliver the services purchased by this AGREEMENT.

Name of Practice	Description	Source
Motivational Interviewing	Motivational Interviewing (MI) is a goal-directed, client-centered counseling style for eliciting behavioral change by helping clients to explore and resolve ambivalence. The operational assumption in MI is that ambivalent attitudes or lack of resolve is the primary obstacle to behavioral change, so that the examination and resolution of ambivalence becomes its key goal. MI has been applied to a wide range of problem behaviors related to alcohol and substance abuse as well as health promotion, medical treatment adherence, and mental health issues.	Link

Acceptable documentation of implementation of best practices will be provided with the Q4 report for the contract year and will consist of:

- Documentation of training in Motivational Interviewing within 60 days of hire for program staff

- Documentation of training in Crisis Prevention/Crisis Response Training (Crisis Prevention Institute) within 60 days of hire for program staff
- Attestation that each case is reviewed by a clinical supervisor at least once per month and appropriate best practices have been implemented.

Performance Measures

The CONTRACTOR will collect data and report on measures on a quarterly basis. Performance measures and targets are subject to change under the authorization of the COUNTY.

Steps to Wellness		
HOW MUCH?	Demographics	<p>The following demographics should be collected for every <u>unduplicated</u> client served for the contract year, including clients who carried over from the previous year and all new enrollments for the contract year. Reported in the 4th quarter only.</p> <ul style="list-style-type: none"> • Gender Identity (Male, Female, Transgender, Other Identity, choose not to respond) • Age Group (0-14, 15-17, 18-24, 25-54, 55+ years old) • Race (White, Black or African American, Asian, American Indian or Alaska Native, Native Hawaiian or Other Pacific Islander, Multiple Races, Other, choose not to respond) • Ethnicity (Non-Hispanic/Non-Latino, Hispanic/Latino, choose not to respond) • Zip Code (98501, 98502, 98503, 98506, 98512, 98513, 98516, 98530, 98531, 98576, 98579, 98589, 98597, Transient/ Homeless, Other, choose not to respond) • Veteran Status (Has the individual ever served as an active member in the U.S. Military?) (Yes, No, choose not to respond)
	Clients Served	<p>The number of clients who received program services each quarter. Clients re-admitted to the program after a formal exit are considered new enrollments.</p> <ul style="list-style-type: none"> • <i>Receive program services:</i> Youth receive brief therapeutic interventions by program staff (outreach and engagement or crisis intervention/supports) • Please report an unduplicated annual served in Q4 • Target: 50 clients annually
	Hours of Service	<p>The number of hours of service provided in each of the following settings:</p> <ul style="list-style-type: none"> • Drop in center • Shelter

Steps to Wellness		
	Number of Interventions by Type	<p>The number of therapeutic interventions conducted by a licensed mental health or substance use disorder professional trainee each quarter reported in the following categories:</p> <ul style="list-style-type: none"> - Assessments - Crisis Services - Care Coordination - All other direct services
HOW WELL?	Referrals to Ongoing Behavioral Health Services	The number and percentage of clients referred to ongoing behavioral health services each quarter.
	Referrals to Other Services	The number and percentage of clients referred to other services each quarter.
IS ANYONE BETTER OFF?	Improvement Marker: Substance Use	Of the total clients seen during the quarter that had reported substance use during intake, the number and percentage of clients that reported decreased or ended substance use.

K. Children's Mobile Crisis (CMC)

General Description

The CONTRACTOR will provide **Children's Mobile Crisis** services. These community-based crisis services may include assessment, and crisis response/ intervention. Services include coordination and linkage with outpatient providers and/or cross-system supports as part of the service continuum. Services are available 24 hours per day, 7 days per week.

Program Goals

Increase the number of children/youth who are safely maintained in their home/community; reduce unnecessary hospitalizations or out-of-home placements; increase the number of children/youth engaged or reengaged in outpatient treatment services.

Population Served

Children/youth (up to age 21) residing in Thurston County experiencing a crisis that cannot be managed with traditional outpatient mental health services alone or are at risk of being hospitalized, their families, and others involved in the support of the child/youth. TST funds will be used to make this service available to children/youth who are not enrolled in Medicaid.

Coordination and Oversight

The CONTRACTOR will oversee subcontracted CMC services. Services will be provided by qualified clinical staff and supervised by a Children's Mental Health Specialist. The Child and Adolescent Needs and Strengths or Adult Needs and Strengths assessments will be administered to support targeted interventions and to assess progress.

Evidenced-Based or Promising Practices

The CONTRACTOR will use the following evidence-based or promising practices as part of the treatment model used to deliver the services purchased by this AGREEMENT.

Name of Practice	Description	Source
Motivational Interviewing	Motivational Interviewing (MI) is a goal-directed, client-centered counseling style for eliciting behavioral change by helping clients to explore and resolve ambivalence. The operational assumption in MI is that ambivalent attitudes or lack of resolve is the primary obstacle to behavioral change, so that the examination and resolution of ambivalence becomes its key goal. MI has been applied to a wide range of problem behaviors related to alcohol and substance abuse as well as health promotion, medical treatment adherence, and mental health issues.	Link
Cognitive Behavioral Therapy	Short-term, goal-oriented psychotherapy treatment that takes a hands-on practical approach to problem solving.	Link

Acceptable documentation of implementation of best practices will be provided with each Q4 report and will consist of:

- Documentation of training in Motivational Interviewing within 60 days of hire for program staff
- Documentation of training in Cognitive Behavioral Therapy within 60 days of hire for program staff
- Attestation that each case is reviewed by a clinical supervisor at least once per month and appropriate best practices have been implemented.

Performance Measures

The CONTRACTOR will collect data and report on the following measures on a quarterly basis. Performance measures and targets are subject to change under the authorization of the COUNTY.

Children's Mobile Crisis		
HOW MUCH?	Demographics	<p>The following demographics should be collected for every <u>unduplicated</u> client served for the contract year, including clients who carried over from the previous year and all new enrollments for the contract year. Reported in the 4th quarter only.</p> <ul style="list-style-type: none"> • Gender Identity (Male, Female, Transgender, Other Identity, choose not to respond) • Age Group (0-14, 15-17, 18-24, 25-54, 55+ years old) • Race (White, Black or African-American, Asian, American Indian or Alaska Native, Native Hawaiian or Other Pacific Islander, Multiple Races, Other, choose not to respond) • Ethnicity (Non-Hispanic/Non-Latino, Hispanic/Latino, choose not to respond) • Zip Code (98501, 98502, 98503, 98506, 98512, 98513, 98516, 98530, 98531, 98576, 98579, 98589, 98597, Transient/ Homeless, Other, choose not to respond) • Veteran Status (Has the individual ever served as an active member in the U.S. Military?) (Yes, No, choose not to respond)
	Clients served	<p>The number of clients who received program services each quarter, including clients who were enrolled at the start of each quarter (caseload carryover) and <i>all</i> new clients each quarter. Clients re-admitted to the program after a formal exit are considered new enrollments. Clients include both those in detention and those receiving stabilization services.</p> <ul style="list-style-type: none"> • <i>Receive program services:</i> Program staff responds to crisis call and responds with an intervention and client may continue to receive services for up to 74 days. • Year-to-Date Served = Q1 Caseload Carryover + All New Clients • Please report an unduplicated annual served in Q4 • Target: 120 clients annually

Children's Mobile Crisis		
	Services Provided	<p><i>Assessments</i> - The number of assessments conducted by a licensed mental health or chemical dependency professional each quarter (may include Mental Health Intakes, Child and Adolescent Needs and Strengths, Crisis/Risk assessment, PHQ-9, etc.).</p> <p><i>Stabilization Services</i></p> <ul style="list-style-type: none"> - <i>72 Hour Stabilization</i>: The number of youth supported with 72-hour stabilization services each quarter. - <i>74 Day Stabilization</i>: The number of youth supported with 74-day stabilization services each quarter. <p><i>Safety Plans</i> – The number of youth for whom a safety plan has been developed, reported quarterly.</p>
HOW WELL?	Successful Exits	<p>The number and percentage of clients exiting the caseload each quarter successfully.</p> <ul style="list-style-type: none"> • <i>Successful exit</i>: (1) Services complete or (2) client transferred to another Catholic Community Services (CCS) provider or other mental health provider.

L. Children's Mobile Crisis- Juvenile Justice

General Description

The Children's Mobile Crisis-Juvenile Justice (CMC-JJ) CONTRACTOR provides mental health and crisis services to incarcerated youth in the detention/court setting to support stabilization of youth while in detention, assessment of community needs, support during the transition back into the community, and linkage to other appropriate community supports.

The CMC-JJ service provides assessments, behavioral health triage, crisis intervention services, access to psychiatry, identification of and referral to needed medical and/or alternative behavioral health treatment services, safety planning, face-to-face discharge planning and cross-system coordination of services to facilitate discharge from confinement to appropriate care placements and services. CMC-JJ may also provide crisis stabilization services for up to 74 days after release from detention to the community. The CONTRACTOR also provides relevant training to Juvenile Court staff to improve services to youth with behavioral health needs.

TST funds support 0.5 FTE mental health clinician in the detention facility plus capacity to provide community-based stabilization supports 24/7 and trainings.

Program Goals

TST funding provides mental health treatment and related services to incarcerated youth that reduce their risk for future justice involvement and placement in a higher, more restrictive level of care.

Population Served

Youth incarcerated in the Thurston County Juvenile Detention in behavioral health crisis or need of behavioral health supports while detained and during the first 74 days post release.

Coordination and Oversight

The CONTRACTOR will oversee subcontracted CMC-JJ services.

Evidenced-Based or Promising Practices

The CONTRACTOR will use the following evidence-based or promising practices as part of the treatment model used to deliver the services purchased by this AGREEMENT.

Name of Practice	Description	Source
Motivational Interviewing	Motivational Interviewing (MI) is a goal-directed, client-centered counseling style for eliciting behavioral change by helping clients to explore and resolve ambivalence. The operational assumption in MI is that ambivalent attitudes or lack of resolve is the primary obstacle to behavioral change, so that the examination and resolution of ambivalence becomes its key goal. MI has been applied to a wide range of problem behaviors related to alcohol and substance abuse as well as health promotion, medical treatment adherence, and mental health issues.	<u>Link</u>
Cognitive Behavioral Therapy	Cognitive-Behavior Therapy (CBT) emphasizes individual accountability and teaches offenders that cognitive deficits, distortions, and flawed thinking processes can cause criminal behavior. All CBT programs focus on cognitive restructuring, but not all programs include skill building. (See also www.uwmedicine.org/locations/psychotherapy-harborview)	<u>Link</u>

Acceptable documentation of implementation of best practices will be provided with each Q4 report and will consist of:

- Documentation of training in Motivational Interviewing within 60 days of hire for program staff
- Documentation of training in Cognitive Behavioral Therapy within 60 days of hire for program staff
- Attestation that each case is reviewed by a clinical supervisor at least once per month and appropriate best practices have been implemented.

Performance Measures

The CONTRACTOR will collect data and report on the following measures on a quarterly basis. Performance measures and targets are subject to change under the authorization of the COUNTY.

Children's Mobile Crisis - Juvenile Justice		
HOW MUCH?	Demographics	<p>The following demographics should be collected for every <u>unduplicated</u> client served for the contract year, including clients who carried over from the previous year and all new enrollments for the contract year. Reported in the 4th quarter only.</p> <ul style="list-style-type: none"> • Gender Identity (Male, Female, Transgender, Other Identity, choose not to respond) • Age Group (0-14, 15-17, 18-24, 25-54, 55+ years old) • Race (White, Black or African-American, Asian, American Indian or Alaska Native, Native Hawaiian or Other Pacific Islander, Multiple Races, Other, choose not to respond) • Ethnicity (Non-Hispanic/Non-Latino, Hispanic/Latino, choose not to respond) • Zip Code (98501, 98502, 98503, 98506, 98512, 98513, 98516, 98530, 98531, 98576, 98579, 98589, 98597, Transient/ Homeless, Other, choose not to respond) • Veteran Status (Has the individual ever served as an active member in the U.S. Military?) (Yes, No, choose not to respond)
	Clients served	<p>The number of clients who received program services each quarter. Clients re-admitted to the program after a formal exit are considered new enrollments.</p> <ul style="list-style-type: none"> • <i>Receive program services:</i> Youth has face-to-face contact with a Mental Health Professional in the juvenile detention center or contact after the youth is released from the juvenile detention center • Please report an unduplicated annual served in Q4 • Target: 75 annually
	Services Provided	<p><i>Assessments</i> - The number of assessments conducted by a licensed mental health or chemical dependency professional each quarter (may include Mental Health Intakes, Child and Adolescent Needs and Strengths, Crisis/Risk assessment, PHQ-9, etc.).</p> <p><i>74 Day Stabilization Services:</i> The number of youth supported with 74-day stabilization services each quarter.</p> <p><i>Safety Plans</i> – The number of youth for whom a safety plan has been developed, reported quarterly.</p>
	Training and Consultation Provided	<p>The number of hours of training & consultation provided by provider staff to County Juvenile Detention/ Juvenile Court staff each quarter.</p>

Children's Mobile Crisis - Juvenile Justice		
HOW WELL?	Successful Exits	<p>Exit from the program occurs at completion of stabilization period, exit from the facility, or loss of contact with program, whichever comes latest.</p> <ul style="list-style-type: none"> • <i>Successful exit:</i> (1) Services complete or (2) client transferred to another Catholic Community Services (CCS) provider or other behavioral health provider.

EXHIBIT C**THURSTON COUNTY/Thurston Mason Behavioral Health Administrative Services Organization****COMPENSATION**

The CONTRACTOR'S compensation under this AGREEMENT, which is described in Section 5 of the AGREEMENT (COMPENSATION), shall not exceed \$3,750,286 in 2024 and 2025 as detailed below. Total compensation includes direct service funding and administration charged at 10% of direct service expenditures.

CONTRACTOR may reallocate across the program budgets detailed below with prior written approval from Thurston County PHSS.

Program Name	Thurston County Project Code	2024 Total (includes direct service and admin)	2025 Total (includes direct service and admin)
A. Co-Occurring Disorders Intensive Care (ICM)	BHO20	195,755	195,755
B. Housing Supports (HCM)	BHO19	421,500	421,500
C. Nisqually Reentry Services (NISQ)	BHO13	144,302	144,302
D. Jail Behavioral Health Program (JBHP)	BHO16	905,843	905,843
E. TCSO Co Responder	BHO23	176,463	176,463
F. Multisystemic Therapy (MST)	BHO15	309,870	309,870
G. Wraparound with Intensive Services (WISe)	BHO11	813,458	813,458
H. Transition Aged Youth Wraparound with Intensive Services (TAY-WISE)	BHO22	116,213	116,213
I. Youth Outpatient Treatment (YOT)	BHO10	171,600	171,600
J. Steps to Wellness (STW)	BHO12	135,801	135,801
K. Children's Mobile Crisis (CMC)	BHO21	260,036	260,036
L. Children's Mobile Crisis-- Juvenile Justice (CMC-JJ)	BHO17	99,425	99,425
Total		\$3,750,286	\$3,750,286



Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: Date Created: 2/22/2024 Agenda Item #:

Created by: Stuart Whitford, Environmental Health Program Manager - Public Health and Social Services - 360-867-2500

Creator = Presenter? ☒ Yes ☐ No Is this a presentation by more than one person? ☐

Presenter: **Stuart Whitford, Environmental Health Program Manager - Public Health and Social Services - 360-867-2500**

Item Title:
Contract award for Lake Management Districts Submerged Aquatic Vegetation Control

Action Needed: Class of Item:

List of Exhibits



Response_RFP_Thurston
CountyLakeManagement
DistrictsSubmergedAqua
ticVegetationControl_Aq
uaTechnex_02_15_2024
.pdf
PDF File
7.00 MB

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

[Click Additional Attachment](#) to attach more materials.



RFP_NuisanceVegetation
_2024-2028.pdf
PDF File
904 KB



Submerged Aquatic
Vegetation Control RFP
Scoring Summary &
Successful Proposer
Determination 3 4
2024.docx
DOCX File
68.3 KB



TC LMD Submerged
Aquatic Vegetation
Control RFP Scoring
Sheets.pdf
PDF File
0.98 MB

NOTE: If you attach a file and get a message saying " **You have chosen to attach a large file...** ", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☒

☐ PAO ☐ FinSvcs ☐ HR

☐ Budget Office ☐ CAO ☐ Other

Notes:

Public Works Department initiated the RFP and since that time PHSS Department has assumed administrative responsibility for our county LMD's

Budget Effect Summary? ☐

Recommended Action:

Move to award the contract for Lake Management District submerged aquatic vegetation control to Aquatechnex, LLC of Centralia, WA on a fee for service basis as outlined in the rate schedule, and authorize the Director of Public Health and Social Services to execute the contract.

Item Description:

The Environmental Health Division of the Public Health & Social Services Department, in cooperation with the Water Resources Program of the Public Works Department, have completed the request for proposal process for submerged aquatic vegetation control for our four lake management districts in Thurston County. The original RFP was issued on December 12th, 2023, and closed on February 15th, 2024. Only two proposals were received, reviewed and scored.

Aquatechnex, LLC of Centralia was selected by the scoring committee, made up of one representative from each LMD, as the successful proposer. As you can see in the attached Scoring Summary and Successful Proposer Determination, Aquatechnex, LLC was the unanimous choice of the committee.

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/8/2024



"Advancing the Science of Lake Management"

P.O. Box 118
Centralia, WA 98531
Tel: 360-330-0152
Fax: 360-330-0174

January 30, 2024

Thurston County Public Health and Social Services
Environmental Health Division
Attn: Stuart Whitford
3000 Pacific Ave SE (Suite 225)
Olympia, WA 98501

Subject: Request for Proposal (RFP) Thurston County Lake Management Districts Submerged Aquatic Vegetation Control

Dear Stuart,

Please find enclosed Thurston County Lake Management Districts Submerged Aquatic Vegetation Control RFP Response. Please provide an email reply with confirmation of receipt for this response.

AquaTechnex has made its own examination, investigation, and research regarding the proper method of completing the work under the RFP, Contract, all conditions affecting the work to be done, the necessary labor, equipment and materials, and the quantity of work to be performed. In addition, AquaTechnex maintains current licenses, endorsements, qualifications, and insurance requirements. AquaTechnex has a proven track record in aquatic plant management with a solid understanding of County-allowed aquatic herbicides and their applications.

AquaTechnex accepts the standard Professional Services Contract Terms and Conditions presented in Attachment 3 of this Solicitation. AquaTechnex would like to request the addition of completing a Biobase Surveys early 2024 to update historic incomplete bathymetry data. This will provide accurate water volume data, littoral area, and bottom composition within control areas of each Lake for aquatic herbicide selection, rates, and calculations.


Tax ID Number (TIN): 75-3027667

The point of contact for this project is Regional Manager Kyle Langan. He may be reached at kyle@aquatechnex.com or 360-239-5707.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kyle Langan', is written over a light blue circular background.

Kyle Langan
AquaTechnex, LLC.



Response to Request for Proposal (RFP) Thurston County Lake Management Districts Submerged Aquatic Vegetation Control

Prepared for
Thurston County Public Health and Social Services Department
Environmental Health Program

AquaTechnex, LLC

P.O. Box 118
Centralia, WA 98531
Contact: Kyle Langan
kyle@aquatechnex.com
360-239-5707
www.aquatechnex.com

HEADQUARTERS
Bellingham, WA 98228
Local Offices
Boise, ID
Centralia, WA
Spokane Valley, WA

Santa Ana, CA
Pleasant Hill, CA
Palm Desert, CA

Date: 01/30/2024

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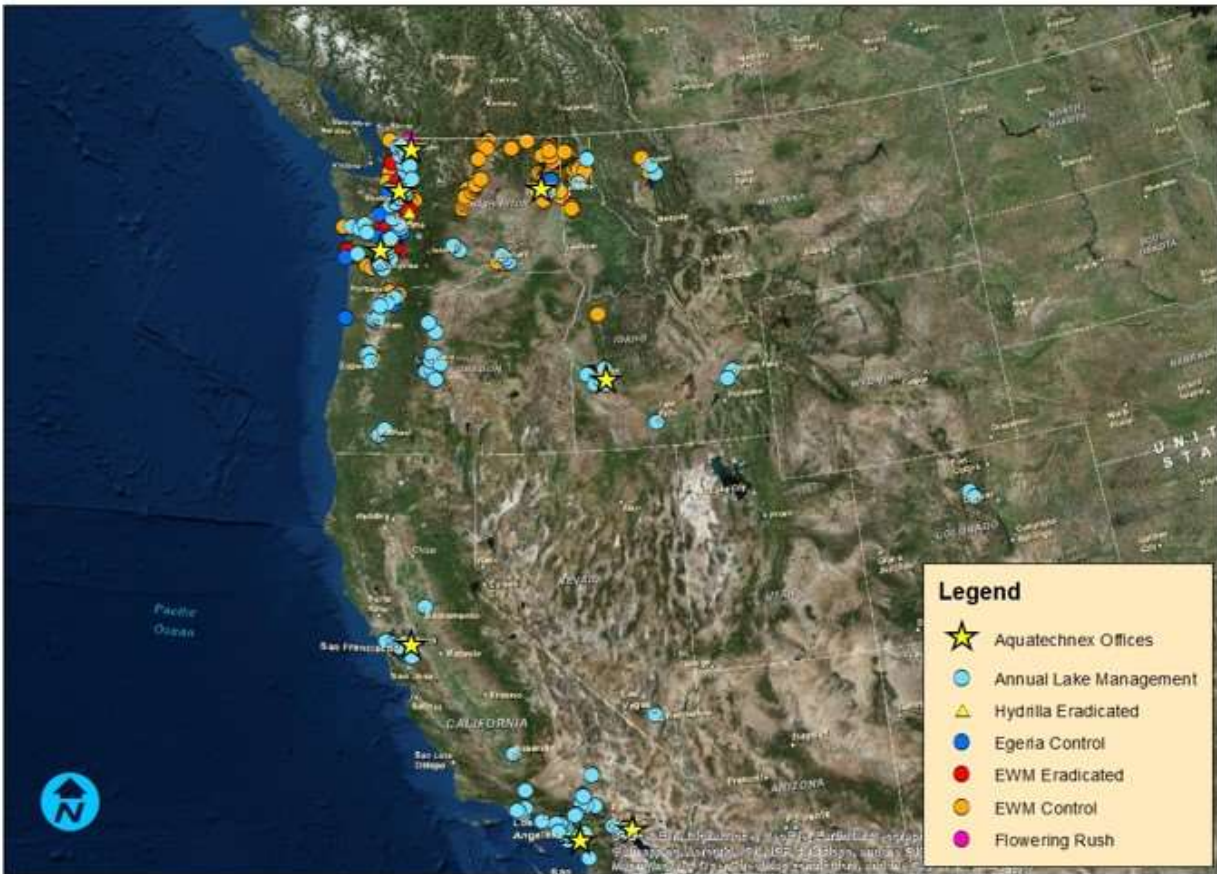
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List of Attachments

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Attachment 2	Certificate of Insurance
Attachment 3	Copy of WSDA Proof of Licenses
Attachment 4	Relevant Project/Services Experience
Attachment 5	Key Personnel Resumes
Attachment 6	Certification

Company Overview

AquaTechnex, LLC is headquartered in Bellingham, WA. Our address is 1501 Fraser Street, Suite 107, Bellingham, WA 98229. We also work from six additional offices that cover Washington, Oregon, Idaho, Montana, Utah, and California. The office that would be facilitating work on this project if selected would be our Centralia, WA office located approximately 40 miles from each of the lake project sites. Our company web site is www.aquatechnex.com



Aquatechnex Major Lake Management and Invasive Aquatic Weed Projects

We will also be utilizing some team members from our partner SePRO. We have worked in partnership with this group for several decades as well. SePRO is a national organization with a focus on Aquatic Plant Management throughout the Country. Their web site is <https://sepro.com/aquatics>

Company History

Aquatechnex has been involved in restoring lakes impacted by aquatic plant species and harmful algae blooms (HAB) for five decades. We are considered experts in the management and restoration of water bodies impacted by invasive aquatic weeds and nutrient pollution. One unique element of our company is that we have scientists that can study and develop programs for control or eradication of aquatic plant species, we can also accomplish all the field work

necessary to implement management and restoration. This is something not available from many other firms that typically bid for this type of project.

Noxious Weed and Nuisance Weed Control Experience

The primary focus of this project will be control of nuisance and noxious weeds within selected areas of each LMD Lake meeting control threshold requirements. This undertaking will require aquatic biologists with demonstrated expertise in both the design and implementation of aquatic plant control methods and in-lake aquatic technologies tailored to these waterbodies.

AquaTechex's years of operational experience solving complex problems for a wide range of clients from homeowner associations with small water features to government agencies responsible for managing thousands of acres of lake and river systems. Our firm's biologists are well versed in the development and implementation of aquatic plant control programs. The company has recognized expertise in the restoration of aquatic systems impacted by invasive aquatic species such as Brazilian Elodea, Eurasian watermilfoil, Hydrilla, Curlyleaf pondweed, White Water Lily, and Purple Loosestrife. AquaTechnex is professionally qualified and licensed to apply aquatic herbicides and algacides to manage excessive aquatic plant and algae growth.

SePRO, the manufacturer of Sonar, ProcellaCOR, Galleon SC, and ClearCast to name a few Thurston County IPM approved products, has certified AquaTechnex as a "SePRO Preferred Applicator", the only firm in the Pacific Northwest. This means we have heavily invested in training our staff in the use of SePRO products and technologies. AquaTechnex managers attend all training seminars held at SePRO's Research and Development facility in North Carolina. At this facility we learn from the best of the best. In addition, our own in-house knowledge applying Sonar for more than 25 years provides our team unparalleled experience. Sonar is a unique aquatic herbicide with the ability to provide selective or broad-spectrum control. It is, however, a highly technical application and is applied in parts per billion. In those circumstances small errors can make the difference between a successful and failed prescription. SePRO recognizes our expertise with their products by bestowing this certification on our firm.

Project References

Moses Lake, Grant County, WA

AquaTechnex contracts with the Moses Lake Irrigation and Rehabilitation District to control over 165 acres of *Potamogeton spp.*, *Myrophyllum Spicatum*, and *Algae spp.* utilizing ProcellaCOR, Habitat, Clearcast, Aquathol, and PAK27. AquaTechnex completed survey work, all notifications and reporting, supplied product, completed applications, and communication with the client.

Beth Yonko, 509-765-8716, byonko@mlird.org

Lake Stevens, Snohomish County, WA

AquaTechnex contracts with the City of Lake Stevens to manage nuisance and noxious aquatic plant species with aquatic herbicides ProcellaCOR, Sonar, Galleon, Clearcast, and Aquathol. AquaTechnex completes survey work, all notifications and reporting, supplied product, completed applications, and communication with the client.

Shannon Farrant, 425-622-9442, edurpos@lakestevenswa.gov

Long Lake, Thurston County, WA

AquaTechnex has contracted with Thurston County to complete Nuisance and Noxious weed control management on Long Lake and Lake Lawrence for more than a decade. Aquatic herbicides Sonar, Clearcast, and Aquathol have been the primary selected products used to manage dominate submerged aquatic plant growth. Product selection annually is based on species presence, location, and dominance in each of the lakes. Planning, consulting of products, notification, application, and reporting work is completed annually at each Lake.

Tim Wilson, 360-628-1420, tim.wilson@co.thurston.wa.us

Our Team

If selected for this mission our team would consist of the following key members. Additional field biologists are available to assist in this mission as needed.

Terence McNabb, Aquatic Biologist, CLM

Terry is a graduate of Michigan State University with a degree in Water Resource Management. He has managed aquatic invasive species and HAB control programs nationally since the early 1970's. He is a Certified Lake Manager, a past president of the North American Lake Management Society (www.nalms.org) and the Aquatic Plant Management Society (www.apms.org) and held office in regional chapters of both groups. He has consulted around the world on water quality, invasive aquatic species and HAB management through the US Asia Environmental Partnership. Terry has managed an extensive number of lake restoration projects since the start of Aquatechnex throughout the Western United States. WSDA License number 7973, with aquatic endorsement category.

Kyle Langan, PNW Regional Manager, Aquatic Specialist

Kyle Langan is a Pacific Northwest Regional Manager and Aquatic Specialist at AquaTechnex, a position he has held for over 20 years. Kyle is responsible for managing over 80 waterbodies per year, planning, and implementing invasive and nuisance species control projects, water quality monitoring, water quality restorations, HAB management, aquatic plant surveying and GIS mapping. Kyle has a B.S. degree in Natural Resource Science and Management from Washington State University. Kyle has a long-standing working relationship with Thurston County and has had the opportunity to work on Long Lake and Lake Lawrence annually for many years. He has completed notifications, surveys, and herbicide applications for the County since 1997. Kyle will be the main contact for the Thurston County LMDs submerged aquatic vegetation control projects. WSDA License number 57171 with aquatic endorsement category.

Braden O'Neil, Aquatic Biologist

Braden graduated from Central Washington University with B.S. degree in Biology and a specialization in Ecology. Braden started working with AquaTechnex in 2013 as a seasonal technician and began working full-time for the company as a biologist in 2014. During his time working for AquaTechnex, Braden has assisted and led numerous surveys in lakes and river

systems and is proficient in the techniques and technologies used to perform plant identification and mapping. Braden holds a Department of Agriculture Pesticide Licenses with aquatic certification to apply aquatic herbicides in Washington and Oregon. He is well versed in application techniques and equipment calibration. Over the last decade, Braden has become an expert in performing both foliar and subsurface herbicide applications. He is knowledgeable in the use, calibration, and maintenance of both liquid and granular application equipment including tank sprayers, granular herbicide blowers, and eductors. Braden is current with the Washington State Department of Ecology Aquatic Plant and Algae General Permit. He is experienced in performing all permit compliance requirements. Braden completes the notification activities for many of the lakes AquaTechnex manages. This includes following the guidelines for creation of the business and residential notice, publishing legal notices in circulating newspapers, distributing business and residential notices to affected shoreline residents and businesses, and posting shoreline notices and public access signs before performing treatments. Braden is proficient in completing necessary compliance reporting to the Department of Ecology prior to treatments, following treatments, and compiling the records to submit for the end of the year reporting. Braden has over 9 years of working experience on Long Lake and Lake Lawrence. WSDA License number 87689 with aquatic endorsement category.

Team Responsibilities

Our team would be set up as follows for this project.

Kyle Langan will be the project manager and responsible for the work performed. He will be the primary on prescriptions, mapping, planning, documents generated, and lead contact with stakeholders. Terry McNabb will assist in this role.

Braden O'neil will be the biologist involved in any mapping work, notifications, and herbicide applications. Kyle Langan will assist in this role as well.

Infractions or Violations cited by the Department of Ecology

AquaTechnex has no known infractions or violations cited by the Department of Ecology.

Our Team's Approach to Implementing the Scope of Work

The RFP outlines a number of tasks necessary to meet the needs of the communities within each Lake Management District. Our approach to each will be as follows.

Scope of Services

AquaTechnex biologists have a firm understanding of all aquatic plant species, native or introduced invasives, and their morphology. This is key in planning herbicide selection to which product is most efficacious for each species and timing of when the application should take place regarding each plant's reproductive development and maximum susceptibility to the herbicide.

In addition, we are well versed on each of the aquatic herbicides planned for use, their labels, and best application method. Two of the listed products, SonarOne and Galleon SC, are systemic aquatic herbicides. Each can be selective or broad spectrum depending on rate and contact exposure times (CETs). CET are critical for each of these products. It is critical to understand how these products are affected by dilution which is directly related to size, shape, depth and exposure of each control area. The granular formulation of Sonar helps with maintaining CETs, but when applications are in parts per billion (ppb), minor errors in calculations can end in failed control. AquaTechnex's decades of use experience and training with the manufacture provides our team with knowledge unknown to other applicators. Understanding dilution, susceptibility of plants, and CETs, of each of the products and their formulations allows us to provide the prescriptions to achieve maximum control with the least amount of herbicide. Both Sonar and Galleon SC will likely require split or bump application to achieve required CETs and plant control.

Aquathol K is a broad-spectrum aquatic herbicide which works well on most aquatic plant species, specifically pondweed species. However, Aquathol K does not work well on Common Waterweed, (*elodea canadensis*). Each aquatic herbicide is unique. Aquathol K, unlike Sonar and Galleon, triggers the WADOE and WDFW fish timing window for aquatic herbicide application. If this product is selected, AquaTechnex will have the staffing and equipment required to complete multiple projects at the same time as the fish timing window opens and all customers are demanding work be done post the opening of the timing window.

AquaTechnex will obtain from LMD SC GIS/ArcMap shapefiles and Work Orders of treatment locations at each lake or complete the surveys and create control locations if requested. AquaTechnex has high end Trimble DGPS units for recording plant locations as well as ArcGIS for mapping collected field data. Moreover, all our vessels have high end GPS enabled Lowrances for Biobase Mapping of aquatic vegetation biomass, bathymetry, and bottom composition to enhance determining management areas within each lake. Each selected control site will be reviewed by Kyle Langan of AquaTechnex to assess specific treatment site data. Data specifics will include site location within each lake, sediment types, plant species, inlets, and outlet location (dilution), current average depths (bathymetry data), length and width of control areas, and surface area. This information will be used to aid in aquatic herbicide selection, product formulation selection, application rates and application equipment requirements. Final product selection, control areas, and rates will be submitted to Thurston County for review, discussion, and approval prior to application.

All permit conditions and requirements to be completed by AquaTechnex will be met. Ten to 42 days prior to the treatment date, LMD SC will mail, or hand deliver the Herbicide Application Residential and Business Notice. Each shoreline resident within required distances will receive this document in their mailbox or at their front door. In addition, a copy of the notice must be emailed to WADOE and WADNR with list of delivery addresses. This notice will provide herbicide application schedules, product information, lake water use restrictions, and AquaTechnex contact information.

Upon review of the LMD SC Work Orders which provide exact control sites, area, herbicide to be used, and agreed rate of herbicide to be used, AquaTechnex will calculate total amount of herbicide to be applied using specific site data including water volume and surface acres. AquaTechnex has access to bathymetric data and the ability to overlay treatment polygons over the bathymetric data to determine water volumes for that specific control site. AquaTechnex biologists will complete single or split herbicide applications based on the program recommend by AquaTechnex and verified by Thurston County and each LMD SC. Our specialized application equipment and techniques will ensure even coverage of the selected product or products. AquaTechnex application vessels are equipped with GPS enabled Lowrance Chart Plotters loaded with treatment polygons. This allows our staff to take GIS files into the field, display the control polygons on screen, and use the data to GPS guide our precision applications.

On Friday, the week prior to the scheduled treatment, AquaTechnex will fill out and submit by email the pre-treatment notice to WADOE, Thurston County Stuart Whitford and LMD SC. Prior to each herbicide application, no earlier than 48hr, the shoreline notification will take place. A double sided large 24x36 inch constructed sign with treatment map will be placed at each public access point within 400 ft of the treatment area and at all public boat launches within 1/4 mile. Double sided small 8.5x11 inch shoreline notices constructed using stakes will be posted at each property in the treatment area and within the 400 ft buffer zone. Notices will be posted on a stake at each property to prevent damage caused by stapling notices to trees or structures on each property. Notices will face both the shore (house) and the lake. This notice will display the treatment information including treatment date, water use restrictions, product information, WADOE contact information and AquaTechnex contact information. GPS units are used to measure accurate buffer distances from the treatment zones for correct notification distances.

All application vessels will be equipped with appropriate delivery equipment specific for the aquatic herbicide formulation to be applied. All equipment will be calibrated prior to the application to provide the appropriate rate of delivery for each zone's specific area and water volume.

Post application, Work Orders and Spray Reports will be filled out and emailed to the County and LMD SC within 24 hrs. Each Friday post application, a post-treatment notice form will be filled out with required information and be emailed to both WADOE, Thurston County Health Department Stuart Whitford, and LMD SC. At the end of the water use restriction(s), all signs posted at the lake will be removed per the permit requirement by AquaTechnex or LMD volunteers.

There is obviously risk involved with completing larger scaled projects such as these. Risks include equipment failure, exposure to the herbicide, weather delays, and product delivery delays for example. AquaTechnex has been in business for over 40 years. We have double or more of all equipment including boats, guidance equipment, application equipment, and trucks to get to the project sites. We have extensive safety training in proper handling of herbicides, personal protective equipment, and spill response kits if an event occurs. AquaTechnex is a distributor of many of the products we use thus have many products in our warehouse. In addition, we have many suppliers available that directly ship the products we need should a shortage or delay

occur. Weather is always a player when working outdoors. We can adjust our schedule around weather delays if needed and have backup employees to assist if needed to reschedule and complete projects in a timely manner.

ATTACHMENT 1 – RATE SCHEDULE

Rev1 dated 2/6/2024

Thurston County Lake Management Districts Submerged Aquatic Vegetation Control

Submerged Aquatic Herbicide Applications					
Cost Proposal Categories					
	Fixed costs for one project	Cost per product for 10 S.A.	Cost per product for 20 S.A.	Cost per product for 30 S.A.	Cost per product for 45 S.A.
Product #1 Herbicide Application cost Per area treated (Note 3)	NA	\$90.17/treated acre	\$90.17/treated acre	\$90.17/treated acre	\$90.17/treated acre
Product #2 Herbicide Application Cost Per area treated (Note 3)	NA	\$90.17/treated acre	\$90.17/treated acre	\$90.17/treated acre	\$90.17/treated acre
Product #3 Herbicide Application Cost Per area treated (Note 3)	NA	\$90.17/treated acre	\$90.17/treated acre	\$90.17/treated acre	\$90.17/treated acre
Mobilization Costs (Per Application)	\$420 - \$1,260. Dependent on lake, number of trucks, boats, and other equipment. The larger the project/acres the more equipment required.	NA	NA	NA	NA
Consultant Fees (Per Hour or Project)	\$135.00/Hour	NA	NA	NA	NA
Posting Costs for 200 signs (Per Application)(Note 1)	\$620.00	NA	NA	NA	NA
Removal Costs for 200 signs (Per Application) (Note 2)	\$719.00 Includes MOB	NA	NA	NA	NA

Lake Survey Costs for these lakes based on following parameters identified (Note 4)	NA	Lake Lawrence 330 Acres/192 Acres Littoral/90 Acres Conservation	Long Lake 330 Acres/ 200 Acres Littoral/90 acres Conservation	Pattison Lake 271 Acres /80 Acres Littoral/ ____ Conservation acres not yet identified	Offut Lake 192 Acres/42 Acres Littoral/ ____ Conservation acres not yet identified
Approximate linear feet of shoreline littoral areas (less any identified conservation areas) See Maps Attached	NA	13,955 feet	23,232 feet	33,264 feet	15,312 feet
Approximate cost for survey for each lake based on parameters identified (Note 4)	NA	\$1,770.00	\$1,910.00	\$1,820.00	\$1,490.00
Approximate cost for calculating treatment areas based on GPS coordinates provided by LMD SC (Note 5)	NA	\$337.50	\$337.50	\$337.50	\$337.50
Herbicide Costs (Per Pound/Gallon of Product)	Invoice Unit Price (Gallon or Pound)				
Product #1- Endothall dipotassium salt (Aquathol k)	\$95.77/gallon	\$12,450.10	\$24,900.20	\$37,350.30	\$56,025.45
Product #2-Fluridone (Sonar ONE)	\$40.07/Pound	60 ppb, ave depth 5', 10 acres=\$6,491.34. Bump applications required, up to 150 ppb total based on treatment zone size and area characteristics	60 ppb, ave depth 5', 20 acres=\$12,982.68. Bump applications, required, up to 150 ppb total based on treatment zone size and area characteristics	60 ppb, ave depth 5', 30 acres=\$19,474.02. Bump applications required, up to 150 ppb total based on treatment zone size and area characteristics	60 ppb, ave depth 5', 45 acres=\$29,211.03. Bump applications required, up to 150 ppb total based on treatment zone size and area characteristics
Product #3- Penoxsulam (Galleon SC)	\$2,547.33/gallon	50 ppb, ave depth 5', 10 acres = \$8,656.94 Bump applications may be required based on treatment zone size and area characteristics	50 ppb, ave depth 5', 20 acres = \$17,313.88 Bump applications may be required based on treatment zone size and area characteristics	50 ppb, ave depth 5', 30 acres = \$25,970.83 Bump applications may be required based on treatment zone size and area characteristics	50 ppb, ave depth 5', 45 acres = \$38,956.24 Bump applications may be required based on treatment zone size and area characteristics



Attachment 2 - Certificate of Insurance
CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/15/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hub International Northwest LLC 110 Unity St. Bellingham WA 98225	CONTACT NAME: PHONE (A/C, No, Ext): 360-647-9000 FAX (A/C, No): 360-734-8496 E-MAIL ADDRESS: now.bellinghaminfo@hubinternational.com
INSURED AquaTechnex LLC DBA H2O Technex Terry McNabb PO Box 30824 Bellingham WA 98228	INSURER(S) AFFORDING COVERAGE INSURER A: Admiral Insurance Company INSURER B: Ohio Security Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** 1301589423**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	FEIECC1651210	7/15/2023	7/15/2024	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 Deductible \$5,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	BAS57913454	3/22/2023	3/22/2024	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	Y	FEIECC1651210	7/15/2023	7/15/2024	PER STATUTE <input checked="" type="checkbox"/> OTH-ER <input type="checkbox"/> WA Stop Gap E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Professional Pollution			FEIECC1651210	7/15/2023	7/15/2024	Ea Occ/Agg Ea Occ/Agg Deductible 1 mill/2 mill 2 mill/5 mill 5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Per policy forms and conditions. Automatic Additional Insured Owners Lessees, or Contractors form ECC-319-0712; Automatic Waiver of Subrogation form ECC-320-0712; Blanket Primary and Non-Contributory Endorsement form ECC-548-0317; Blanket Additional Insured Owners Lessees or Contractors form CG 20 37 07 04; Designated Construction Project General Aggregate Limit form CG 25 03 03 97; Business Auto Coverage Enhancement Endorsement form AC 85 01 06 18.

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Attachment 3: Proof of WSDA Licenses

Database updated: 2/14/2024

LICENSEE NAME:	McNabb, Terence M
COUNTY (STATE):	Whatcom (WA)
LICENSE NUMBER:	7973

View recertification credit report by clicking on license type below.

LICENSES	STATUS	EXPIRES	RECERTIFICATION CYCLE
Commercial Applicator ⓘ	Renewed ⓘ	12/31/2024	2021 - 2025
This licensee is the designated Commercial Applicator for the following company: Aquatechnex LLC			

Dealer Manager ⓘ	Renewed ⓘ	12/31/2024	2021 - 2025
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CATEGORIES (1)

Aquatic ⓘ

Database updated: 2/14/2024

LICENSEE NAME:	Langan, Kyle Adam
COUNTY (STATE):	Thurston (WA)
LICENSE NUMBER:	57171

View recertification credit report by clicking on license type below.

LICENSES	STATUS	EXPIRES	RECERTIFICATION CYCLE
Commercial Operator ⓘ	Renewed ⓘ	12/31/2024	2024 - 2028
This license requires that a person be employed by a commercial applicator (CA) in a current expiration period with current insurance. This licensee is listed with the following company: Aquatechnex LLC			

CATEGORIES (1)

Aquatic ⓘ

Database updated: 2/14/2024

LICENSEE NAME:	O'Neil, Braden Lee
COUNTY (STATE):	Lewis (WA)
LICENSE NUMBER:	87689

View recertification credit report by clicking on license type below.

LICENSES	STATUS	EXPIRES	RECERTIFICATION CYCLE
Commercial Operator ⓘ	Renewed ⓘ	12/31/2024	2020 - 2024
This license requires that a person be employed by a commercial applicator (CA) in a current expiration period with current insurance. This licensee is listed with the following company: Aquatechnex LLC			

CATEGORIES (1)

Aquatic ⓘ

Database updated: 2/14/2024

LICENSEE NAME: Roth, Bradley Clay
COUNTY (STATE): Whatcom (WA)
LICENSE NUMBER: 98831

View recertification credit report by clicking on license type below.

LICENSES	STATUS	EXPIRES	RECERTIFICATION CYCLE
Commercial Operator ⓘ	Renewed ⓘ	12/31/2024	2020 - 2024
This license requires that a person be employed by a commercial applicator (CA) in a current expiration period with current insurance. This licensee is listed with the following company: Aquatechnex LLC			

CATEGORIES (1)

Aquatic ⓘ

Database updated: 2/14/2024

LICENSEE NAME: Casscles, Joseph Benjamin
COUNTY (STATE): Spokane (WA)
LICENSE NUMBER: 103998

View recertification credit report by clicking on license type below.

LICENSES	STATUS	EXPIRES	RECERTIFICATION CYCLE
Commercial Operator ⓘ	Renewed ⓘ	12/31/2024	2023 - 2027
This license requires that a person be employed by a commercial applicator (CA) in a current expiration period with current insurance. This person is not employed by any company. Commercial Applicators must report employees on the Supplemental Commercial Applicator Pesticide License Application .			
CATEGORIES (1)			

Aquatic ⓘ

ATTACHMENT 4

RELEVANT PROJECT/SERVICES EXPERIENCE

This section to be completed by **Proposer**

Project/Services Title: Lake Stevens Aquatic Weed and Phosphorus mitigation	Dates of Service: 2011 through 2025
Location: Lake Stevens, WA	Original Contract Amount: \$200,000, current year \$189,060
Contract Type: _____ Firm Fixed Price <input checked="" type="checkbox"/> Cost _____ Other (Specify)	Number of Change Orders: 0
Primary yes Subcontractor _____ <u>none used</u>	Total Dollar Value of Change Orders: \$
	Complexity of Project/Service <input checked="" type="checkbox"/> Difficult _____ Routine
Reference/Owner Contact Information: City of Lake Stevens	
POC Individual Name: Shannon Farrant – Surface Water Management Coordinator	POC Title Project Manager: Shannon Farrant
POC Organization Name: City of Lake Stevens Public Works	POC Address: Lake Stevens, Washington
POC Phone Number: 425-622-9442	POC Email: sfarrant@lakestevenswa.gov
Summary of Actual Performance Under Scope	
<p>Lake Stevens is the largest natural lake in Snohomish County. The lake is 1,100 acres and located entirely within the city limits of Lake Stevens. In 2010, the lake was experiencing an infestation of the noxious aquatic weed, Eurasian Milfoil. The City contracted with Aquatechnex to develop a treatment plan for the lake and carry out that treatment plan. Treatment applications in 2021 targeted the majority of the littoral zone of the lake. Since 2010, the City has contracted with Aquatechnex to perform surveys for noxious aquatic weed growth and perform treatment where applicable.</p> <p>Up until 2011, the City was managing phosphorus with a hypolimnetic aeration system. After the system failed around 2011, the City began phosphorus management through an annual application of aluminum sulfate treatments to sequester phosphorus and help mitigate harmful algal bloom (HAB). This program has been highly successful and since the application of aluminum sulfate there have been no HAB occurrences detected.</p> <p>In the spring of 2021, the City issued a five-year contract with Aquatechnex to continue aquatic weed management and phosphorus management on Lake Stevens. The annual contract amount is approximately \$200,000.00.</p>	

ATTACHMENT 4

PAST PERFORMANCE QUESTIONNAIRE

Reference/Owner to complete this section of the form and return to the Proposer. Reference/Owner may also send the entire form to the Purchasing Agency directly.

NOTE: Please use adjectival ratings from attached sheet.

Evaluation Factor	Comments (Attach additional sheets, if necessary.)	Rating
a. Quality of Work	The City has been pleased with the services provided by Aquatechnex. As stated in the summary of work, the City has not experienced a HAB since working with Aquatechnex on phosphorus management.	Very Good
b. Schedule	Terry is prompt each year to reach out to the City to start coordinating services for the year. Aquatechnex has performed all scoped services on-time.	Very Good
c. Cost/Budget Control	Aquatechnex has provided consistent cost estimates for the work performed. Over the past couple of years, their cost has remained consistent while other agencies have reported a steep increase in cost with other contractors.	Very Good
d. Management/Business Relations	Terry McNabb, owner of Aquatechnex, is very responsive to calls and emails. Terry is always willing discuss treatment and lake management strategy and quick to provide scope of services for annual work.	Very Good
e. Regulatory	Terry is very knowledgeable about the Department of Ecology permitting requirements and submits annual treatment information promptly for the City to submit annual NPDES permit reports.	Very Good
f. Customer Satisfaction	The City of Lake Stevens has been very satisfied with the work Terry and his team at Aquatechnex have provided.	Very Good

Would you select this company again? Please explain. (Attach additional sheet if necessary.)

Yes. The City has been working with Aquatechnex over the last 10 years.

Name & Date: Shannon Farrant 4/21/2022

Shannon Farrant

Title: Surface Water Management Coordinator

ATTACHMENT 4
RELEVANT PROJECT/SERVICES EXPERIENCE
This section to be completed by **Proposer**

Project/Services Title: Consolidated Diking District #1	Dates of Service: 2005 - Current
Location: Longview, WA	Original Contract Amount \$ 17,000.00 Final Contract Amount: \$
Contract Type: <input type="checkbox"/> Firm Fixed Price <input checked="" type="checkbox"/> Cost <input type="checkbox"/> Other (Specify)	Number of Change Orders: 0 Total Dollar Value of Change Orders \$
Primary <input checked="" type="checkbox"/> SubContractor <input type="checkbox"/>	Complexity of Project/Service <input checked="" type="checkbox"/> Difficult <input type="checkbox"/> Routine
Reference/Owner Contact Information:	
POC Individual Name Chance Cox	POC Title Operations Foreman
POC Organization Name Consolidated Diking District #1	POC Address 5350 Pacific Way Longview, WA 98632
POC Phone Number 360-270-0601	POC Email chance.cox@cdid1.org
Summary of Actual Performance Under Scope	
<p>Describe type of work, tasks performed, and challenges to demonstrate relevant experience characteristics similar to Thurston County Public Works Water Resources Division, Long Lake Submerged Aquatic Vegetation Control Services under the RFP.</p> <p>CDID#1 has over 50 miles of waterway plagued with both native and invasive vegetation which effectively block flow thus causing pump systems damage and threaten flooding to property. AquaTechnex works with district and board of commissioners to target problem areas, ID multiple aquatic species, develop prescriptions, complete notifications, and complete targeted aquatic herbicide applications to remove aquatic vegetation to insure water flow. The species of invasive plants, hydraulics of the systems, and dilution factors make for a challenging program.</p>	

PAST PERFORMANCE QUESTIONNAIRE

Reference/Owner to complete this section of the form and return to the Proposer. Reference/Owner may also send the entire form to the Purchasing Agency directly.

NOTE: Please use adjectival ratings from attached sheet.

Evaluation Factor	Comments (Attach additional sheets, if necessary.)	Rating
a. Quality of Work	Excellent.	
b. Schedule	Consistent and punctual.	
c. Cost/Budget Control	Always correct and exceeds expectation.	
d. Management/Business Relations	Professional and concise.	
e. Regulatory	Follows regulations to the letter.	
f. Customer Satisfaction	Exceptional.	

Would you select this firm again? Please explain. (Attach additional sheet if necessary.) <div style="color: blue; font-family: cursive;">Absolutely</div>	
Name & Date: <div style="color: blue; font-family: cursive;">Chance T. Cox 1.13.22</div>	Title: <div style="color: blue; font-family: cursive;">Operations Foreman</div>

ATTACHMENT 4
RELEVANT PROJECT/SERVICES EXPERIENCE
This section to be completed by **Proposer**

Project/Services Title: Lake Ballinger	Dates of Service: 2019 and 2021
Location: City of Mountlake Terrace, WA	Original Contract Amount: \$ 17,939.45 Final Contract Amount: \$
Contract Type: <input type="checkbox"/> Firm Fixed Price <input checked="" type="checkbox"/> Cost <input type="checkbox"/> Other (Specify)	Number of Change Orders: 0 Total Dollar Value of Change Orders: \$ n/a
Primary <input checked="" type="checkbox"/> SubContractor <input type="checkbox"/>	Complexity of Project/Service <input type="checkbox"/> Difficult <input checked="" type="checkbox"/> Routine
Reference/Owner Contact Information:	
POC Individual Name Laura Reed	POC Title Stormwater Program Manager
POC Organization Name City of Mountlake Terrace	POC Address 6100 219th Street, Suite 200 Mountlake Terrace, WA 98043
POC Phone Number 425-774-6226	POC Email lreed@ci.mlt.wa.us
Summary of Actual Performance Under Scope	
<p>Describe type of work, tasks performed, and challenges to demonstrate relevant experience characteristics similar to Thurston County Public Works Water Resources Division, Lake Lawrence Submerged Aquatic Vegetation Control Services under the RFP.</p> <p>AquaTechnex contracted with the City of Mountlake Terrace to conduct aquatic plant control with a number a Aquatic Herbicide Actives to control invasive aquatic plant species and complete all applicable APAM general permit notifications. Similar to Thurston County, the City completed the aquatic plant survey and provided AquaTechnex with GIS locations of plant control areas. This data was used to calculate notification area, water volume, and dose prescriptions.</p>	

PAST PERFORMANCE QUESTIONNAIRE

Reference/Owner to complete this section of the form and return to the Proposer. Reference/Owner may also send the entire form to the Purchasing Agency directly.

NOTE: Please use adjectival ratings from attached sheet.

Evaluation Factor	Comments (Attach additional sheets, if necessary.)	Rating
a. Quality of Work	High quality of work, AquaTechnex team has always done a professional job. I have been very pleased with the amount of invasive plant control achieved in Lake Ballinger.	Exceptional
b. Schedule	No issues; were always willing to work with my schedule, and helped me keep promises regarding schedule with lake residents.	Exceptional
c. Cost/Budget Control	Very helpful in this area! I had a very limited grant budget, but Kyle worked with me to make my \$ fit the work that was needed.	Exceptional
d. Management/Business Relations	Willing to go the extra mile to share information in this area to help with grant applications and selection of correct product.	Exceptional
e. Regulatory	On top of regulatory schedule, did a good job of providing information before it was needed for regulatory reporting.	Exceptional
f. Customer Satisfaction	I have enjoyed working with AquaTechnex; they are a good company and have always done an exceptional job for me on technical assistance, regulatory notification, and herbicide application.	Exceptional

Would you select this firm again? Please explain. (Attach additional sheet if necessary.)

Yes, I would. See responses above.

Name & Date:

Laura Reed 1/12/2021

Title:

Stormwater Program Manager, City of
Mountlake Terrace

ATTACHMENT 5
KEY PERSONNEL RESUME FORMAT

Thurston County Lake Management Districts
Submerged Aquatic Vegetation Control

Provide information, listed below, on separate sheets showing qualifications of each key personnel individual assigned to the project.

{a) Name: Terry McNabb

{b) Current Position/Title: Manager/Owner/Aquatic Biologist

{c) Proposed Assignment on the Services Contract, including specific duties to be performed:
Project Management, treatment design, application oversight, communication
with County and LMDs

{d) No. of Years in Same Assignment as Proposed on the Contract 46

{e) Name of Your Company AquaTechnex LLC.

{f) No. of Years: With this Company 46 With other Companies 0

{g) Education:

Degree(s) Earned Batchlor of Science

School Attended: Michigan State University

Year Degree granted: 1979

Degree/Field Specialization : Water Resource Management

Specialized Training : Aquatic Herbicide application, management, sales, GIS

{h) Active Registration/Professional license/Certification, if any:

Type: Applicator No. 7973 State(s) WA, First '86 Year/ Current Yes/Year 24

{i) Describe Your Specific Experience and Qualifications Relevant to the Services in the RFP:
Designed and implemented lake management/algae management/phosphorus mitigation projects
successfully since 1970's ncluding the first Sonar treatments in the US. Past president of the
National Aquatic Plant Management Society and North American Lake Management Society. Hold
Certified Lake Manager Certificate.

{j) Provide the following for three (3) relevant project/service examples:

Project Title: Canyon Lake Alum Treatment Project

Project Location: Canyon Lake California

Project Dollar Value: \$225,000.00 per year annually since 2011

Project Size: 500 Acre lake treatment

Position Held: Manager

Duties performed: developed successful responses to three RFP's managed design and application of alum.

Company employed with during Project: Aquatechnex,

Project Title: Lake Stevens Noxious Aquatic Weed and Algae/Nutrient Management Project Project
Location: Lake Stevens Wa
Project Dollar Value:\$189,000.00 per year annually since 2011
Project Size: 1100 Acre lake treatment
Position Held: Manager Duties performed: developed successful responses to three RFP's managed design and application of alum. Performed aquatic weed surveys and designed and implemented treatment programs to target invasive aquatic weeds
Company employed with during Project: Aquatechnex

Project Title: Kitsap Lake Phosphorus Management Program Project
Location: Bremerton WA
Project Dollar Value:\$205,000.00 in 2020, \$160,000.00 in 2021, \$175,000.00 in 2022
Project Size: 245 Acre lake treatment Position Held: Manager Duties performed: developed successful responses to managed design and application of Phoslock and aquatic plant harvesting operations.
Company employed with during Project: Aquatechnex,

ATTACHMENT 5
KEY PERSONNEL RESUME FORMAT

Thurston County Lake Management Districts
Submerged Aquatic Vegetation Control

Provide information, listed below, on separate sheets showing qualifications of each key personnel individual assigned to the project.

{a) Name: Kyle Langan

{b) Current Position/Title: Regional Manager

{c) Proposed Assignment on the Services Contract, including specific duties to be performed:
Point of contact and Project Manager

{d) No. of Years in Same Assignment as Proposed on the Contract: 24

{e) Name of Your Company: AquaTechnex, LLC.

{f) No. of Years: With this Company 27 With other Companies: 0

{g) Education:

Degree(s) Earned: Batchelor of Science

School Attended: Washington State University

Year Degree granted: 2000

Degree/Field Specialization: Natural Resource Sciences and Management

Specialized Training: Plant ID, GPS, GIS, SCUBA, Survey, Coast Guard Axillary Boaters Safety

{h) Active Registration/Professional license/Certification, if any:

Type: WSDA/ODA Applicator Lic., No. 57171, AG-L0169359LCP State(s) WA/OR, First
Year '97/Current Year '24

{i) Describe Your Specific Experience and Qualifications Relevant to the Services in the RFP:
I have over 24 years of experience managing lake and river systems throughout the PNW managing nuisance and native aquatic plants with all BMPs available during these years. My experience covers all aspects from managing the office and in the field operations.

{j) Up to three {3} relevant project/service examples:

Project Title: Long, Scott Lake, Kitsap, Mason

Project Location: Thurston, Kitsap and Mason Counties

Project Dollar Value: Range from 8,000.00 to \$140,000.00

Project Size: Range from 60 acres to 1,000 acres

Position Held: Manager

Duties performed: Planning, estimating, budgeting, project manager, applicator

Company employed with during Project: AquaTechnex, LLC.

ATTACHMENT 5
KEY PERSONNEL RESUME FORMAT

Thurston County Lake Management Districts
Submerged Aquatic Vegetation Control

Provide information, listed below, on separate sheets showing qualifications of each key personnel individual assigned to the project.

{a) Name: Braden O'Neil

{b) Current Position/Title: Biologist/Aquatic Specialist

{c) Proposed Assignment on the Services Contract, including specific duties to be performed:
APAM General Permit Compliance, Notification and Reporting, Vessel Operator, Herbicide Application

{d) No. of Years in Same Assignment as Proposed on the Contract: 10 Years

{e) Name of Your Company: AquaTechnex, LLC.

{f) No. of Years: With this Company 10 With other Companies N/A

{g) Education:

Degree(s) Earned: Bachelor's of Science in Biology

School Attended: Central Washington University

Year Degree granted: 2012

Degree/Field Specialization: Specialization in Ecology

Specialized Training : Aquatic Plant ID, Survey, Equipment Operations, Equipment Calibration, GPS, GIS, Herbicide Application

{h) Active Registration/Professional license/Certification, if any:

Type: Pesticide Applicators License No. 87689 State(s) Washington,

First Year/ 2013 Current Year/ 2024

{i) Describe Your Specific Experience and Qualifications Relevant to the Services in the RFP:

I have worked with AquaTechnex for 10 years on related projects for lakes throughout Washington, Oregon, and California. I have experience with the regulatory and compliance activities associated with aquatic weed control projects. I am also proficient in the application of herbicides in associated tasks including calibration, maintenance of equipment, and herbicide label comprehension.

(j) Up to three (3) relevant project/service examples:

Project Title: Mason Lake Aquatic Plant Management

Project Location: Grapeview, WA

Project Dollar Value: \$40,000.00

Project Size: 1,000 acres

Position Held: Aquatic Specialist, Herbicide Applicator

Duties performed: Notification tasks associated with NPDES Aquatic Plant and Algae Management General Permit, application of herbicides to control state listed noxious weeds.

Company employed with during Project: AquaTechnex, LLC.

Project Title: Lake Stevens Aquatic Plant/Phosphorous Management

Project Location: Lake Stevens, WA

Project Dollar Value: \$150,000.00

Project Size: 1,003.4 acres

Position Held: Aquatic Specialist, Herbicide Applicator

Duties performed: Notification tasks associated with NPDES Aquatic Plant and Algae Management General Permit, application of herbicides to control state listed noxious weeds. Application of phosphorous inactivation products to improve water quality.

Company employed with during Project: AquaTechnex, LLC.

Project Title: Kitsap Lake Aquatic Plant/Phosphorous Management

Project Location: Bremerton, WA

Project Dollar Value: \$22,000.00

Project Size: 238.4 acres

Position Held: Aquatic Specialist, Herbicide Applicator

Duties performed: Notification tasks associated with NPDES Aquatic Plant and Algae Management General Permit, application of herbicides to control state listed noxious weeds. Application of phosphorous inactivation products to improve water quality.

Company employed with during Project: AquaTechnex, LLC.

ATTACHMENT 5
KEY PERSONNEL RESUME FORMAT

Thurston County Lake Management Districts
Submerged Aquatic Vegetation Control

Provide information, listed below, on separate sheets showing qualifications of each key personnel individual assigned to the project.

{a) Name: Bradley Roth

{b) Current Position/Title: Aquatic Biologist

{c) Proposed Assignment on the Services Contract, including specific duties to be performed: Treatment support to our Centralia Office Team. I would mobilize to help support our teams with treatment notification, sign posting, and application of herbicide.

{d) No. of Years in Same Assignment as Proposed on the Contract 5 Years

{e) Name of Your Company Aquatechnex, LLC

{f) No. of Years: With this Company 5 Years With other Companies 0 Years

{g) Education:

Degree(s) Earned: Bachelor's Degree in Environmental Science

School Attended: Washington State University

Year Degree granted: 2018

Degree/Field Specialization : Bachelor's Degree in Environmental Science

Specialized Training: Minor in GIS

{h) Active Registration/Professional license/Certification, if any:

Type: Commercial Applicator Licenses No. 98831 State(s) Washington , First Year obtained: 2019 Current Year of Expiration: Dec 31st 2024 (would be renewed for 2025)

{i) Describe Your Specific Experience and Qualifications Relevant to the Services in the RFP: Expertise in aquatic pesticide application, Lanthanum and Alum application, aquatic plant surveying, geographic information system technologies, sample collection, water quality monitoring, data analysis, operation of large boats and project management for over 30 annual clients based in the Inland Northwest. Specialization in organizing and implementing invasive aquatic plant control projects for Eurasian Watermilfoil, Curly Leaf Pondweed, Flowering Rush and other noxious weeds.

{j) Up to three {3} relevant project/service examples:

Project Title: Loon Lake LMD Annual Invasive Aquatic Plant Control Contract

Project Location: __Loon Lake, WA

Project Dollar Value: \$30,000 - \$100,000 annually

Project Size: _ Surveying the 1,200 acre lake, then typically treating 10 – 80 acres of invasive weeds annually

Position Held: Project Manager, Aquatic Biologist

Duties performed: _ Survey, process data, create maps, report to stakeholders, implement treatments, follow up with post-treatment surveys.

Company employed with during Project: _Aquatechnex, LLC

ATTACHMENT 5
KEY PERSONNEL RESUME FORMAT

Thurston County Lake Management Districts
Submerged Aquatic Vegetation Control

Provide information, listed below, on separate sheets showing qualifications of each key personnel individual assigned to the project.

{a) Name: J. Benjmain Casscles

{b) Current Position/Title: Aquatic and Fisheries Biologist, Territory Leader

{c) Proposed Assignment on the Services Contract, including specific duties to be performed: Treatment support to our Centralia Team. I would mobilize to help support our teams with treatment notification, sign posting, and application of herbicide.

{d) No. of Years in Same Assignment as Proposed on the Contract 6 Years

{e) Name of Your Company Aquatechnex, LLC

{f) No. of Years: With this Company 3 Years With other Companies 3 Years

{g) Education:

Degree {s) Earned: Bachelor of Technology

Master of Science

School Attended: State University of New York at Cobleskill

State University of New York at Oneonta

Year Degree granted: 2016

2019

Degree/Field Specialization: Bachelors of Fisheries and Aquaculture

Master of Science in Lake Management

Specialized Training: Fisheries Management and Limnology

{h) Active Registration/Professional license/Certification, if any:

Type: Commercial Applicator Licenses No. #103998 State(s) Washington, First Year

obtained: 2021 Current Year of Expiration: Dec 31st, 2024 (would be renewed for 2025)

{i) Describe Your Specific Experience and Qualifications Relevant to the Services in the RFP:

Management role providing water resource management services to federal, state, and private entities throughout the Western United States. Duties included all aspects of project management including review and submission of RFPs, compiling integrated aquatic vegetation management plans, attending/presenting at local government meetings, recruiting new employees, permit compliance, annual pesticide reporting, comprehensive aquatic plant surveys, physical/chemical water quality assessments, purchasing and maintenance of equipment, orchestrating and performing aquatic herbicide, algaecide and phosphorus

sequestration treatments.

(j) Up to three {3} relevant project/service examples:

Project Title: ____Loon Lake LMD Annual Invasive Aquatic Plant Control Contract

Project Location: Loon Lake, WA

Project Dollar Value: \$30,000 - \$100,000 annually

Project Size:_ Surveying the 1,200 acre lake, then typically treating 10 – 80 acres of invasive weeds annually

Position Held: Project Manager, Aquatic and Fisheries Biologist

Duties performed: _ Survey, process data, create maps, report to stakeholders, implement treatments, follow up with post-treatment surveys.

Company employed with during Project: _Aquatechnex, LLC

ATTACHMENT 5
KEY PERSONNEL RESUME FORMAT

Thurston County Lake Management Districts
Submerged Aquatic Vegetation Control

Provide information, listed below, on separate sheets showing qualifications of each key personnel individual assigned to the project.

{a) Name: André Selinio

{b) Current Position/Title: Aquatic Biologist

{c) Proposed Assignment on the Services Contract, including specific duties to be performed: Treatment support for the Centralia team, Posting public notices along shorelines, Conducting aquatic herbicide applications, Operating watercraft, Aquatic plant surveying, Water sampling/monitoring.

{d) No. of Years in Same Assignment as Proposed on the Contract 5

{e) Name of Your Company Aquatechnex LLC.

{f) No. of Years: With this Company 1 With other Companies 3

{g) Education:

Degree(s) Earned B.A. Environmental Studies M.S. Integrated Biological Diversity
School Attended: SUNY Purchase (Bachelor's)
Western Connecticut State University (Master's)

Year Degree granted: B.A. 2021 / M.S. 2023

Degree/Field Specialization: Freshwater Ecology

{h) Active Registration/Professional license/Certification, if any:

Type: Aquatic Pesticide No. AG-L1089754CPA State(s) OR

First Year: 2024 Current Year: 2024

{i) Describe Your Specific Experience and Qualifications Relevant to the Services in the RFP:

~~I have a background in freshwater sampling for cyanobacteria and laboratory procedures which consisted of identifying genera of cyanobacteria, conducting nutrient testing, QPCR, benchtop fluorometry, conducting toxin assays for cyanotoxins, reporting cyanotoxin concentrations to state employees, public health officials, lake & homeowners associations, limnologists, consultants, members of the USEPA, and other stakeholders.~~

I also have experience with field water quality monitoring and collecting field data in order to determine current water quality parameters and come up with solutions for water quality issues in freshwater ecosystems.

{j) Up to three {3} relevant project/service examples:

Project Title: Lake Tapps Eurasian Watermilfoil Treatment

Project Location: Sumner, WA

Project Dollar Value: \$175,000

Project Size: 160 acres

Position Held: Aquatic Biologist

Duties performed: Posted public notices along shorelines, Applied aquatic herbicide following all protocols as stated on the label, Operated boat to properly apply herbicide

Company employed with during Project: AquaTechnex LLC.


Attachment 6
CERTIFICATION

Thurston County Lake Management Districts
Submerged Aquatic Vegetation Control

The undersigned hereby certifies that they have examined and have read and thoroughly understands the Sample Contract including insurance requirements and the method by which payment will be made for said work.

Company Name: Aquatechnex LLC.

Company Representative Name & Title: Kyle Langan, Manager

BY:  ⇐ Sign here
SIGNATURE OF AUTHORIZED REPRESENTATIVE
(NOTE: Signature is required for Proposal to be valid)

Title: Manager

Physical Address: 1801 Van Wanner St Suite 1, Centralia WA 98531

Mailing Address: PO Box 118, Centralia WA 98531

Telephone: 360-239-5707 Fax: N/A

E-mail: Kyle@aquatechnex.com

ALL OFFERORS MUST COMPLETE THIS SECTION

Bidder acknowledges receipt of the following addenda:

Addendum No. 1 Date Received 2/9/24 By Kyle Langan

Addendum No. Date Received By

Addendum No. Date Received By

Addendum No. Date Received By



Thurston County, Washington

Public Health and Social Services Department
Environmental Health Program
3000 Pacific Ave SE, Suite 225
Olympia, Washington 98501

REQUEST FOR PROPOSAL (RFP)

THURSTON COUNTY LAKE MANAGEMENT DISTRICTS

Submerged Aquatic Vegetation Control

Solicitation Documents

RFP Issuance Date: December 12, 2023

All solicitation documents, including any addenda, are published on the Thurston County website at <https://www.thurstoncountywa.gov/RFP-RFQ-RFS-Opportunities>

Proposal Due Date

Proposals are due: 4:00 p.m. PST on February 15, 2024

Proposal Acceptance Location

Proposals will be received by:

Thurston County Public Health and Social Services
Environmental Health Division
3000 Pacific Ave SE (Suite 225)
Olympia, Washington 98501

Office Hours: 8:00 a.m. to 5:00 p.m., Monday through Friday

email : EH_LMD@co.thurston.wa.us or

stuart.whitford@co.thurston.wa.us

Phone: 360-867-2535

Thurston County reserves the right to reject any and all Proposals, cancel this solicitation, and to waive any informalities or irregularities in procedure.

**Thurston County Lake Management Districts
Submerged Aquatic Vegetation Control**

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List of Attachments

Attachment 1	Rate Schedule
Attachment 2	Statement of Work (SOW) dated 11/28/2023
Attachment 3	Sample Professional Services Contract
Attachment 4	Relevant Experience/Past Performance
Attachment 5	Key Personnel Resume Format
Attachment 6	Certification

SECTION 1 - INTRODUCTION AND PURPOSE

1.1 INTRODUCTION

Thurston County Department of Public Health and Social Services Department is seeking a qualified and commercially licensed aquatic pesticide applicator to treat submerged aquatic vegetation in some or all of the following County Lake Management Districts including Long, Lawrence, Pattison, and Offut lakes and follow all posting and notification requirements under the Ecology Aquatic Plant and Algae Management Permit. Anticipated aquatic herbicides to be utilized include fluridone, Galleon SC and endothall dipotassium salt. Additional herbicides may be requested, including any products approved by the Thurston County Board of Health. For more information on approved herbicides in Thurston County please review (<http://www.co.thurston.wa.us/health/ehipm/aquaticreview.html>).

1.2 PURPOSE

The goal of the project is to reduce noxious weeds and to control nuisance plants to tolerable levels on a routine and continuous basis for a term of five (5) years. It is anticipated the period of performance will begin March 2024 and end December 2028.

1.3 MINIMUM QUALIFICATIONS

Contractor shall have documented current licenses, endorsements, qualifications, insurance, and proven experience in aquatic plant management which must include familiarity with the above referenced County-allowed aquatic herbicides. References will be required for consideration of Contract award.

1.4 PROCUREMENT NOTIFICATION

This project is a formal competitive procurement and will be advertised in 'The Olympian' and is open to all qualified companies. All solicitation documents, including any addenda, are published on the Thurston County Public Health and Social Services website at <https://www.thurstoncountywa.gov/RFP-RFQ-RFS-Opportunities>.

SECTION 2 – OVERVIEW OF SERVICES REQUESTED

2.1 PROJECT DESCRIPTION

The Contractor will provide all management, materials, equipment, labor, and other items necessary for herbicide application to submerged aquatic vegetation in Long, Lawrence, Pattison, and Offut lakes and complete required notifications, shoreline posting, and reporting documentation.

2.2 BACKGROUND INFORMATION

Each of the lakes are eutrophic lake systems with frequent high biomass of nuisance weeds during the growing season. Nuisance plants which may require control include Curly Leaf Pondweed (*Potamogeton crispus*), Water Nymph (*Najas flexilis*), Sago Pondweed (*Stuckenia pectinata*), Tape Grass (*Vallisneria spiralis*), Common Waterweed (*Elodea canadensis*), Big-Leaf Pondweed (*Potamogeton amplifolius*), and other Pondweed species.

2.3 STATEMENT OF WORK

See Attachment 2 Statement of Work.

2.4 CONTRACT PERIOD AND BUDGET

The County anticipates the Contract will be for a maximum duration of approximately five (5) years. The contract value will be for a maximum of **\$1,500,000.00** for the five year period. The contract may be increased to meet the ongoing needs of the County for the services requested up through the contract period of performance.

2.5 COMPENSATION

A. Payment to Contractor will be based on the negotiated rate schedule and actual quantities/labor hours incurred as verified by work order/herbicide application record.

B. Rates may be adjusted no more than once annually and will be tied to the CPI for the Seattle- Tacoma- Bellevue area or as agreed to by the parties. Requests for Rate Adjustments must be submitted prior to December 31st of each year for the following year with sufficient justification submitted to substantiate any proposed increase.

C. The negotiated rate schedule will be incorporated into the executed Professional Services Contract.

SECTION 3 – ACQUISITION TIMELINE AND GENERAL REQUIREMENTS

3.1 PROCUREMENT SCHEDULE

Following is the procurement schedule for this RFP. The dates shown below are estimated, are provided for information only, and are subject to change at the sole discretion of the County.

Table 1: Solicitation and Anticipated Award Schedule

Date	Activity
12/12/2023	RFP Issuance
01/02/2024	Written Pre-proposal Inquiries Due
01/16/2024	Responses to Pre-proposal Inquires Published on Website
02/15/2024	Proposal Due Date
02/22/2024	Proposal Evaluation and Contractor Selection
03/13/2024	Execute Contract

3.2 PRE-PROPOSAL CONFERENCE/SITE VISIT

There will be no scheduled Pre-proposal Conference or tour of the site.

3.3 PRE-PROPOSAL INQUIRIES AND ADDENDUM

It is the responsibility of each Proposer to examine the entire RFP and, as necessary, seek clarification (pre-proposal inquiries or PPIs). This RFP may only be modified by a written addendum issued by the County. Proposer shall not rely on verbal responses to inquiries. A verbal reply to an inquiry does not constitute a modification of the RFP.

All pre-proposal inquiries (PPIs) regarding this RFP shall be directed in writing (hand delivered, mail or e-mail) to Thurston County Public Health and Social Services, to the attention of:

Stuart Whitford
Environmental Health Division
Thurston County Public Health and Social Services

3000 Pacific Ave SE (Suite 225)
Olympia, WA 98501
EH_LMD@co.thurston.wa.us

All PPIs must clearly identify the name of the inquiring company or person and the RFP number, title, and section/page number. The deadline for receipt of PPIs from Proposer is 4:00 p.m. (PST) on February 15, 2024.

3.4 EXAMINATION BY PROPOSER

Each Proposer is responsible for examining the RFP, including the sample Professional Services Contract, prior to submitting a Proposal. Failure to examine such documents and any errors made in the preparation of a Proposal are at the Proposer's own risk.

The dates contained in this RFP are for informational purposes only. The County makes no warranty as to the accuracy of the dates. Each Proposer shall make its own examination, investigation, and research regarding the proper method of doing the work under this RFP and Contract, all conditions affecting the work to be done, the necessary labor, equipment and materials, and the quantity of work to be performed. The Proposer agrees that it has satisfied itself by Proposer's own investigation and research regarding all such conditions, and that Proposer's conclusion to enter into the Contract and execution of the Contract is based upon such investigation and research, and the Proposer shall make no claim against the County because of any of the estimates, statements, or interpretations made by any officer or agent of the County which may prove to be erroneous in any respect.

3.5 MODIFICATION/WITHDRAWAL OF PROPOSALS

Written requests to modify or withdraw a Proposal received by the County prior to the scheduled time of closing (i.e., 4:00 p.m. PST on the Proposal Due Date) will be accepted and will be corrected after opening. No oral requests will be allowed. Requests to modify or withdraw a Proposal must be addressed and labeled in the same manner as the Proposal and marked as a MODIFICATION or WITHDRAWAL of the Proposal. Requests for withdrawal after the time of closing will be allowed at the County's sole discretion.

3.6 PROPOSAL FIRM OFFER

Proposal shall remain firm and unaltered after the time of closing (i.e., 4:00 p.m. PST on the Proposal Due Date) and for ninety (90) calendar days from such date. The County and the Proposer may mutually agree to extend the period during which the Proposal shall remain firm and unaltered.

3.7 PROPOSALS ARE PUBLIC RECORD

If your Proposal contains information considered to be exempt from the Public Records Act, Section 42.56 Revised Code of Washington (RCW), those items must be clearly marked as such and may be returned to you upon request once contract award has been determined.

3.8 CANCELLATION

This RFP may be cancelled at any time and all Proposals may be rejected in whole or in part if the County determined such action to be in the best interest of Thurston County.

3.9 NO OBLIGATION

This solicitation in no manner obligates Thurston County or any of its Departments to use any of the proposed services until a valid written contract is awarded and approved by the appropriate authorities.

3.10 EXPENSES INCURRED

The County will not be responsible for any costs associated with participation in this RFP to include, but

not limited to, preparation, submission, or presentation; interviews, if held; negotiation process; and contract execution. All expenses related to the Proposal are entirely the sole responsibility of the Proposer.

3.11 NONDISCRIMINATION

Thurston County hereby notifies all Proposers that it will affirmatively ensure all will be afforded full opportunity to submit a Proposal in response to this solicitation and will not be discriminated against because of race, color, creed, ethnicity, religion, national origin, age, sex, marital status, veteran or military status, sexual orientation, or the presence of any disability. Implementation of this policy shall be consistent with RCW 49.60.400.

3.12 PRIME CONTRACTOR RESPONSIBILITIES

The prime contractor is solely responsible for fulfillment of any contract with the County awarded under this RFP and for all performance whether or not subcontractors are used. The County will make contract payments to the prime contractor only.

SECTION 4 - PROPOSAL PREPARATION AND SUBMISSION INSTRUCTIONS

4.1 PROPOSAL DUE DATE AND TIME

A. Proposers shall submit their Proposal to Stuart Whitford using one of the following methods:

(1) email at EH_LMD@co.thurston.wa.us, (2) postal service to the address in the cover sheet, or (3) hand delivery to the address in the cover sheet.

(1) Proposals submitted via email shall clearly identify the RFP Project Title in the subject line. The email must be received in the EH_LMD electronic in-box by the due date and time specified in the RFP. Proposers are responsible for verifying receipt. The Proposal shall be in a single PDF document.

(2) Proposals which are hand carried or mailed using postal service shall be submitted in a sealed envelope clearly marked with the RFP Project Title and the statement 'Sealed Proposal', 'DO NOT OPEN'. Proposers are responsible for timely delivery of their Proposal.

B. Proposal is due no later than February 15, 2024 at 4:00 p.m. local time. Proposals received after the deadline will not be considered for award.

4.2 PROPOSAL FORMAT:

A. The use of covers or binders shall be limited, and if used, shall be recyclable, made from recycled materials, and/or easily removable to allow for copying or recycling of pages. Plastic covers or dividers shall be avoided.

B. The use of at least thirty percent (30%) recycled content paper is encouraged.

C. All pages of the Proposal shall be numbered sequentially, and any side of paper with printed text or content shall be considered a page. Pages shall be double-sided whenever practicable.

D. Unnecessary attachments or documents not specifically asked for in this solicitation should be avoided. Elaborate or expensive artwork, paper, bindings, and visual and other presentations beyond those sufficient to present a complete and effective response to this solicitation are neither necessary nor desired.

E. Format: Page Size will be 8-1/2" X 11" with at least ½ margins all around. Typeface should be Times New Roman 12. Narratives shall be single spaced. All text shall be legible and easily read. Propriety statements,

security markings, and page numbers should fall within the defined margin area.

F. Proposals shall be assembled in accordance with the format specified below. Failure on the part of the Proposer to clearly and completely provide all the content and information requested below may result in the County's rejection of the Proposal as nonresponsive. However, the County reserves the right to waive minor informalities and irregularities in the format of a Proposal at its sole discretion.

G. Proposers shall adhere to the maximum page counts for the contents indicated below.

Note that one (1) side of a piece of paper with printing of any kind shall be counted as one (1) page; one (1) piece of paper with printing on both sides shall be counted as two (2) pages. Any and all pages which exceed the maximum page count for a given section will be removed from that section and not considered. Proposal covers, table of contents, tabs, forms, and any attachments which are required contents are not limited as to the number of pages but must not be excessive and must be directly related to the specific content requested.

4.3 PROPOSAL CONTENTS

THE REQUIRED PROPOSAL CONTENTS AND ORDER OF THE CONTENTS FOR THE PROPOSAL ARE AS FOLLOWS:

Outside Covers

The front cover shall be of plain white stock with text and graphics limited to the RFP name/title; Proposal date; Proposer's name and business address, email address, telephone number, web address, and contact person's name. The back cover shall be of white cover stock and entirely blank.

Cover Letter

Include a cover letter, no longer than 2 pages, signed by an authorized official of the company including the following:

A. Company name, Tax ID Number (TIN), address, telephone number and contact person with title and email address. If the name of the principal owner or the company has changed within the last three years, provide all prior names.

B. Evidence of meeting minimum qualifications as stated under paragraph 1.3 above.

C. Statement the contractor has made its own examination, investigation, and research regarding the proper method of doing the work under the RFP and Contract, all conditions affecting the work to be done, the necessary labor, equipment and materials, and the quantity of work to be performed.

D. Statement as to whether or not the Proposer accepts, or has exceptions, revisions, or additions to the standard Professional Services Contract Terms and Conditions presented in Attachment 3 of this Solicitation. Include an explanation as to why such exception, revision, or addition is requested. It will be up to the discretion of the County whether or not to accept changes to the standard contract terms and conditions requested if no objections are included.

TAB SECTION #1 - Technical Submission:

A. Summary of Company's Qualifications and Experience:

Include the following information in this section, which shall not exceed five (5) pages.

Provide a narrative with general information about the Company including:

- A description and history of the Company including general expertise and experience, size, facility, resources (staffing and equipment), and service locations.
- A list of relevant technologies and trained staff for enabling adequate and accurate application of herbicides to designated treatment areas and the electronic recording of same.
- A list of current applicable state and federal permits, licenses, certifications, accreditations, and/or credentials for the Company and Company's employees or other entities that demonstrate competency for the work which will be performed under the Contract.
- A list of infractions or violations cited by the Washington State Departments of Ecology or Agriculture, and any other regulatory agency over the past five years for the Company, principal, and applicators. The thoroughness of the list will be verified with the department's records. Any error or omission may be used as a basis for disqualification.
- A copy of the Company's Certificate of Insurance.
- Any additional information the Proposer feels is relevant to the general qualifications of the Proposal.

B. Relevant Experience/Past Performance (References):

Include the following information in this section, which shall not exceed one (1) page per reference for a total of three (3) pages.

Information to be submitted on Attachment 4 – RELEVANT EXPERIENCE/PAST PERFORMANCE FORM.

(1) COMPANY'S EXPERIENCE: Submit three (3) recent, relevant service projects by completing Attachment 4, Page 1 for each project.

Recent is defined as projects which are on-going or have been completed within the last 5 years as of the date of issuance of this RFP and have been executed by the Proposer and its team members as a prime contractor.

Relevant is defined as projects of similar size, scope, and complexity to the services in this solicitation. Specifically, similar projects are characterized as nuisance and noxious aquatic plant control projects for private and public clients and experience in the use of aquatic herbicides on the County-Approved List (<http://www.co.thurston.wa.us/health/ehipm/aquaticreview.html>).

(2) COMPANY'S PAST PERFORMANCE: Proposer will submit a completed Past Performance Survey (PPS) on each of the three (3) service projects submitted under paragraph (1) above. Proposer shall have the project owner/reference complete Attachment 4, Page 2 of the form using the adjectival rating prescribed in Attachment 4, Page 3. Proposers should ensure correct phone numbers and email addresses are provided for the client point of contact. If the Proposer is unable to obtain a completed PPS from a client prior to the Proposal due date, submit the PPS with the Proposal indicating attempts to obtain the information. Note: Thurston County reserves the right to contact other references.

C. Key Personnel:

Submit resumes of all personnel to be assigned to the team in support of this Contract and individual projects. Resumes shall be limited to 2 pages per resume and include at a minimum:

- Job titles
- Years of Experience
- Years with the Company
- Education
- Professional Certifications (attach certificates not included in page count) including WSDA Pesticide License number

- Role/Responsibility on this project
- Experience on previous similar projects

Resumes may be submitted on Attachment 5 – Key Personnel Resume Format or similar format.

D. Proposed Work Plan:

Include the following in this section which shall not exceed ten (10) pages:

- (1) Describe approach to the work for targeted species, including product, application, and method for calculating estimated application rates and herbicide quantities.
- (2) Describe detailed method for distributing and posting shoreline notifications and information to inform affected parties.
- (3) Identify risks and how they will be mitigated (e.g., product spills).

TAB SECTION #2 - Pricing Submission:

- Submit unit prices on Attachment 1 – Rate Schedule (Bid Sheet).
- Provide a detailed break-out of the costs included in each cost element.
- Complete the Proposal Certification and acknowledge all Amendments.

SECTION 5 - EVALUATION AND SELECTION

This section describes the method the County will use to evaluate Proposals received in response to this solicitation.

5.1 INITIAL SCREENING OF PROPOSALS

All Proposals will be initially screened for responsiveness and the minimum qualifications outlined in this solicitation. Those Proposals which do not clearly meet the minimum qualifications may be considered nonresponsive and may not be further evaluated.

5.2 EVALUATION CRITERIA

The County will evaluate and score the Proposals based on the following criteria:

EVALUATION CRITERIA	POINTS POSSIBLE
Minimum qualifications identified in Sec 1.3 have been met	Pass/Fail
Company's Qualifications and Experience <ul style="list-style-type: none"> • Company has the expertise and experience which meet the needs of the County. • Company has the expected permits, licenses, certifications, accreditations, and credentials. • Company has the appropriate facilities, size, staff, equipment, and location to efficiently provide services in a timely manner 	20
Company has no infractions/violations issued by Department of Ecology or Department of Agriculture.	10

Relevant Experience/Past Performance (References) The Proposer has recent relevant experience and a history of good past performance.	5
Key Personnel The qualifications of the Proposer, any subcontractors, resources including technical resources, and key personnel assigned to this project meets/exceeds the needs of the County.	15
Approach to Work The Proposer's approach to the work demonstrates an understanding of the scope of work, including compliance requirements, awareness of risks, and other related matters.	25
Cost The Proposer's cost for the work is reasonable, reflects an understanding of the scope and is an exceptional value for the approach to the work.	25
Total Points	100

5.3 INTERVIEWS

Interviews may be held at the sole discretion of the County. Proposers selected for interviews will be selected at the sole discretion of the County. If interviews are conducted, selected Proposer should plan to have the identified key personnel assigned to the project team make the presentation. Selected Proposers may be asked to provide supplemental or additional information for review by the evaluation committee prior to the interviews. The interviews may be conducted electronically.

5.4 EVALUATION PROCESS

The County Lake Management District (LMD) Point of Contact (POC) with at least one Steering Committee (SC) member from each LMD will evaluate and rank the Proposals according to the evaluation criteria in Section 5.2. If interviews are held, then the County LMD POC and SC members will score the companies interviewed and conduct a final evaluation and ranking of the Proposers based on the criteria listed in Section 5.2 and interviews.

5.5 SELECTION AND NEGOTIATION

The County LMD POC and SC members will select the highest-ranked qualified Proposer based on the criteria and evaluation process outlined above. The County will initiate negotiations (as necessary) with the Proposer who, in the sole opinion of the County, best meets the County's needs as outlined in this solicitation.

The County intends to award without discussions/negotiations based on the pricing submitted with the Proposal but reserves the right to hold discussions/negotiations with the highest ranked Proposer on any aspect of the contract and/or fee schedule for purposes of executing the Contract.

Although the County may open discussions with the highest-ranked Proposer, consideration or negotiations resulting in a Contract are not guaranteed. If the County is unsuccessful in negotiating with the selected Proposer or if negotiations do not proceed in a timely fashion, the County reserves the option to terminate negotiations and proceed with the next-highest ranked Proposer, and so on, until an agreement is reached with one of the Proposers or the process is terminated.

5.6 BOARD APPROVAL AND CONTRACT EXECUTION

The County will be required to make a recommendation to and obtain approval from the Board of County Commissioners prior to any Contract award.

Once the County has finalized and issued a Contract for signature, the successful Contractor must sign the Contract and provide any outstanding documents, including, but not limited to, certificates of insurance and W-9 (or equivalent). The County will sign the Contract only upon receipt of all required documents.

SECTION 6 - CONTRACT TERMS AND CONDITIONS

Attachment 3 is a sample of the Professional Services Contract which will be entered into between Thurston County and the successful Proposer with incomplete information to be added based upon the final negotiations between the County and the successful Proposer. Proposers who want additional or modified contract terms must include the requested change(s) in their initial Proposal in order for the change(s) to be subsequently considered. Note that any Contract negotiated between the County and a successful Proposer is subject to review by a County attorney from the Thurston County Prosecuting Attorney's Office and approval by the Board of County Commissioners prior to being submitted to that Proposer for signature and final execution by the County.

6.1 INSURANCE

Contractor will be required to maintain at their own expense during the term of service provision the following insurance (minimum requirements):

TYPE	LIMIT
Workman's Compensation	Statutory
Professional Liability Insurance	\$2,000,000 each occurrence
Commercial General Liability (combined bodily injury/property damage)	\$1,000,000 each occurrence \$2,000,000 aggregate
Automobile Liability (combined bodily injury/property damage)	\$500,000 each accident
Pollution/Environmental Liability	\$2,000,000 per claim and aggregate

A Certificate of Insurance executed on the appropriate form must be submitted prior to execution of the Contract. Certificate of Insurance will name as additional insured Thurston County employees, officers, commissioners, volunteers and LMD Steering Committee members.

6.2 COMPLIANCE WITH LAWS

All work must be performed in accordance with applicable federal, state, and local regulations. This includes, but is not limited to, all transportation, environmental, health, and safety regulations.

6.3 RECORDS

Contractor must agree at such time and in such form as the County may require, to furnish the County reasonable periodic reports and documents as it may request pertaining to the work or services undertaken pursuant to the Contract Agreement, the costs and obligations incurred or to be incurred in connection therewith, and any other matter covered by the Agreement. Contractor will maintain accounting records in accordance with accepted accounting principles and practices to substantiate all invoiced amounts.

SECTION 7 - FORMS

The following forms must be completed by the Proposer for inclusion in the Proposal.

Attachment 1 Rate Schedule Form – The Rate Schedule for Combined Lake Management Districts Submerged Aquatic Vegetation Control must be completed in its entirety.

Attachment 4 Relevant Experience/Past Performance Survey Form – Relevant Experience Form must be completed by the Proposer for each reference and the Past Performance Survey must be completed by each reference (project owner) identified by the Proposer or provide a statement of the attempts to obtain the survey.

Attachment 5 Key Personnel Resume Form – The use of the Key Personnel Resume form is optional. An alternative form/format may be used provided it contains the same information.

ATTACHMENT 1 – RATE SCHEDULE

Thurston County Lake Management Districts Submerged Aquatic Vegetation Control

Submerged Aquatic Herbicide Applications					
Cost Proposal Categories					
	Fixed costs for one project	Cost per product for 10 S.A.	Cost per product for 20 S.A.	Cost per product for 30 S.A.	Cost per product for 45 S.A.
Product #1 Herbicide Application cost Per area treated (Note 3)	NA				
Product #2 Herbicide Application Cost Per area treated (Note 3)	NA				
Product #3 Herbicide Application Cost Per area treated (Note 3)	NA				
Mobilization Costs (Per Application)		NA	NA	NA	NA
Consultant Fees (Per Hour or Project)		NA	NA	NA	NA
Posting Costs for 200 signs (Per Application)(Note 1)		NA	NA	NA	NA
Removal Costs for 200 signs (Per Application) (Note 2)		NA	NA	NA	NA

Lake Survey Costs for these lakes based on following parameters identified (Note 4)	NA	Lake Lawrence 330 Acres/192 Acres Littoral/90 Acres Conservation	Long Lake 330 Acres/ 200 Acres Littoral/90 acres Conservation	Pattison Lake 271 Acres /80 Acres Littoral/ ____ Conservation acres not yet identified	Offut Lake 192 Acres/42 Acres Littoral/ ____ Conservation acres not yet identified
Approximate linear feet of shoreline littoral areas (less any identified conservation areas) See Maps Attached	NA				
Approximate cost for survey for each lake based on parameters identified (Note 4)	NA				
Approximate cost for calculating treatment areas based on GPS coordinates provided by LMD SC (Note 5)	NA				
Herbicide Costs (Per Pound/Gallon of Product)	Invoice Unit Price (Gallon or Pound)				
Product #1- Endothall dipotassium salt (Aquathol k)					
Product #2-Fluridone (Sonar ONE)					
Product #3- Penoxsulam (Galleon SC)					

Notes:

Depth of Application Area typically range from 4.5-9 feet.

1 – Posting includes all associated costs – since most contractors post the day they treat no additional mobilization costs should be associated with this. If there are a notification of those additional cost (mobilization) will be provided. It is assumed that if the number of signs actually posted are

lower or higher than 200 the invoice for posting will proportionally reflect the difference.

2 – Posting Removal includes all associated costs to include any mobilization costs. It is assumed that if the number of signs actually posted are lower or higher than 200 the invoice for posting will proportionally reflect the different.

3 – Depth of application area typically ranges from 4.5-9 feet. **Base your bid estimates on 5 feet** with the appropriate concentration per prescription for costing. For Fluridone and Galleon **base bid estimates on 60 ppb for Fluridone (1st Treatment) and 50 bbp for Galleon (1st Treatment)**. For **Aquathol K base bids on 4ppm**.

4 – Lake Survey Parameters: Using ArcGIS/Lowrance or similarly accurate equipment conduct a lake survey of all lake littoral areas (identify in bid shoreline linear feet to survey & approximate time required to do so) less any designated conservation areas unless otherwise requested by LMD SC POC. Purpose of survey to determine type of aquatic vegetation present and approximate dominance (density) with identified treatment area (Polygon) map recommendations showing acres and average depth. Survey will include recommendations on which herbicide to best address any vegetation problems along with a cost estimate. LMD SC members may request to accompany contractor on this survey – if this is not possible state such in bid response. Following survey (within 4 days) provide LMD SC a written copy of survey results via LMD SC POC email. Based on recommendations LMD SC may request a virtual meeting (no more than one hour) to discuss recommendations. LMD SC may reduce, enlarge, delete one or more treatment area recommendations in coordination with contractor.

5 – Calculation of treatment areas: Using GPS coordinates and lake survey results (showing vegetation type and approximate dominance (density) provided by LMD SC for treatment area Polygons and using ArcGIS or similarly accurate equipment prepare a map of lake treatment areas including acres, average depth of area, herbicide recommendations and cost. Provide that map and information to the LMD SC for review and approval. LMD SC after receiving treatment area map may decide to reduce, enlarge or delete one or more treatment areas. LMD SC may request a virtual meeting to discuss (no more than one hour).

6 - Fluridone & Galleon may require multiple applications, please submit costs per individual application for Endothall and for complete treatment using Fluridone and Galleon.

ATTACHMENT 2

Statement of Work Thurston County Lake Management Districts Submerged Aquatic Vegetation Control

1.0 PURPOSE

Thurston County Department of Public Health and Social Services is seeking a qualified and commercially licensed aquatic pesticide applicator to treat submerged aquatic vegetation in Long, Lawrence, Pattison, and Offut lakes and follow all notification requirements under a five-year Contract. The contract services will begin in March 2024 and complete in December 2028. Anticipated aquatic herbicides to be utilized include fluridone, penoxsulam, and endothall dipotassium salt. Additional herbicides may be requested, including any products approved by the Thurston County Board of Health. For more information on approved herbicides in Thurston County please review:

(<http://www.co.thurston.wa.us/health/ehipm/aquaticreview.html>).

2.0 BACKGROUND

Thurston County Lake Management Districts: Subject lakes are eutrophic lake systems with frequent high biomass of nuisance weeds during the growing season. Lake levels may vary seasonally (2-3 feet), a potential consideration for boat access to some littoral areas on the lake particularly later in the season. This could also impact application calculations and plant response to select herbicides.

Nuisance aquatic plants which may require control include Curly Leaf Pondweed (*Potamogeton crispus*), Water Nymph (*Najas flexilis*), Sago Pondweed (*Stuckenia pectinata*), Tape Grass (*Vallisneria americana*), Common Waterweed (*Elodea canadensis*), Big-Leaf Pondweed (*Potamogeton amplifolius*), and other Pondweed species.

3.0 SITE PARTICULARS

A. Hours of Operation:

Work shall be conducted during standard business hours Monday through Friday 7am to 5pm. Weekend work will not be permitted due to heavy recreational use of the lakes. The work season is expected to be early spring and could conclude mid-summer.

B. Security/Access:

The lakes can be accessed from a public Fish and Wildlife boat launch. Contractor will be responsible for obtaining a permit from the Washington Department of Fish and Wildlife, Region 6, Lands Program Manager, Habitat Management Program to use the public boat ramps for the duration of the projects. The public Fish and Wildlife boat launch is the only source of lake access for the Contractor.

4.0 COUNTY SC AND/OR CONTRACTOR PROVIDED INFORMATION

SC and/or Contractor will provide ARCGIS shapefiles to the Contractor for selected treatment areas
SC in coordination with county will provided complete work orders to the Contractor.

5.0 SCOPE OF SERVICES

The Contractor shall provide all materials and services to perform the posting of project areas to meet regulatory requirements and all activities associated with aquatic herbicide applications of the herbicides listed in paragraph 1.0.

The tasks required for this Contract include, but are not limited to the following:

- A. Comply with all laws, regulations, permits, conditions, requirements, and Thurston County IPM Policy (http://www.co.thurston.wa.us/health/ehipm/ipm_cntyimp.html) related to these projects, including posting affected parcels.
- B. Using digital ARCGIS maps, and shapefiles provided by LMD SC, or as an optional method in contract, done by contractor and coordinated with LMD SC. Use high accuracy GPS equipment to treat areas during product application and provide documentation of treated areas, if requested.
- C. Post and remove shoreline notifications to all affected parcels unless otherwise arranged with LMD SCs. LMDs will have the option to remove notification signs and thereby avoid removal costs.
- D. In selected areas, apply the herbicide in a manner which will target noxious and nuisance submerged aquatic vegetation. Bathymetry data must be used to calculate pounds or gallons of the selected herbicide across the treatment areas in a manner which will target noxious and nuisance submerged aquatic vegetation. Areas may be partially treated if evidence of reduced vegetative biomass is evident during surveys; however, the Contractor must follow the polygons of a map and complete treatment in the entire area indicated. Maps will be provided with work orders or by contractor in direct coordination with LMD SCs to indicate which portions of the area to treat and which to leave untreated.
- E. Apply herbicide in a sage manner which complies with all permits and achieves the desired concentrations in treatment sites. Submit Washington State Department of Agriculture (WSDA) approved herbicide application records to Department of Ecology with copies to LMD SC POC and County within 24 hours of application.
- F. When a specified herbicide has an intrinsic dependency on the targeted weed's growth cycle, the contractor, once notified, shall have 14 days to begin the specified treatment and 21 days to complete the first application.
- G. Maintain contact with LMD SC to report issues or problems and provide expertise in project planning.
- H. Meet with LMD SC at the end of the season to evaluate effectiveness of treatments and plan the following years project.

6.0 DURATION/WORK ORDERS

- A. The period of performance will be from March 1, 2024 to December 31, 2028. Work orders will be issued by the SC and copied to the Environmental Health (EH) once treatment dates are agreed upon by the Contractor and LMD SC.
- B. Work Order Procedure:
 - (1) LMD SC will prepare proposal and get EH approval before release. LMD SC will then issue a request for proposal to Contractor for a delineated area/treatment area of the lake requiring service and identify any options(i.e., LMD to remove notification signs, Contractor to conduct lake survey or provide treatments area maps to SC, etc.).
 - (2) Contractor will submit a proposed scope, schedule, and price for the effort. Proposed price shall provide sufficient detail to include estimated quantities for product, equipment, and labor at the pre-negotiated rates provided in the Rate Schedule incorporated into the Contract.

- (3) LMD SC will review Contractor proposal and either accept or reject the proposal.
- (4) LMD SC, in coordination with the County, will issue an authorization to proceed with the Work Order.

C. Payments:

- (1) Invoices are to be submitted within 30 calendar days from completion of the work.
- (2) Invoices are to be sent via email to the Thurston County Public Health and Social Services in-box address: EH_LMD@co.thurston.wa.us and the respective LMD SC POC. The subject of the email should include the Lake, Contract # and Work Order # to identify the invoice.
- (3) LMD SCs will review invoices to verify against the herbicide application record.
- (4) Once reviewed/verified LMD SC POC will sign invoice and send to EH_LMD@co.thurston.wa.us (Mr. Whitford to approve for EH) for payment.
- (5) Payments will be made within 30 calendar days from receipt of a proper invoice.

D. Work Order Close-out:

Work Order will be closed out after payment of final invoice and any excess funds on the work order will be returned to the overall budget.

E. Work Order Termination:

The County or LMD SC may terminate the Work Order after cross coordination on decision, at its convenience with or without cause. In such case, the Contractor shall be paid for all work performed and reasonable expenses properly incurred in connection with the termination.

7.0 PERMITS

Thurston County has existing permit coverage from the Washington State Department of Ecology's 2022-2026 Aquatic Plant and Algae Management Permit for discharges associated with the control of nuisance and noxious submerged aquatic vegetation in Washington State. LMD SC and County staff will take action no later than 1 November of the year prior to permit expiration to renew. Additional information on the Aquatic Plant and Algae Management Permit is available at Department of Ecology's website: <https://ecology.wa.gov/Regulations-Permits/Permits-certifications/Aquatic-pesticide-permits/Aquatic-plant-algae-management>.

LMD SC shall be responsible for the initial Business and Residential Notifications for each control season. The Contractor shall be responsible for complying with all other conditions and requirements including shoreline posting, public notifications and providing documentation to the County and LMD SC of compliance with Ecology's permit. The Contractor shall also provide copies of both Ecology's and the provided WSDA's herbicide application reports to the County and LMD SC within 7 days of application, and copies of the final state reports within a month following the last treatment. One work order will be issued for the lake with each treatment area identified on the work order; Contractor shall complete the required application report with accurate quantities for each separate area Thurston County uses a WSDA approved herbicide application record (Appendix I).

Contractor will be responsible for obtaining a permit from the Washington Department of Fish and Wildlife, Region 6, Lands Program Manager, Habitat Management Program to use the public boat ramps for the duration of the projects. The public Fish and Wildlife boat launch is the only source of lake access for the contractor.

8.0 INSURANCE REQUIREMENTS

The Contractor shall maintain insurance, including pollution liability coverage, as set forth in the sample Professional Services Contract included in the RFP package for the duration of the Contract. Contractor will provide a current Certificate of Insurance each November to the County staff covering the next year.

APPENDIX I

AQUATIC PESTICIDE APPLICATION RECORD

NOTE: This form must be completed the same day as the application and retained for seven years (Ref. Chapter 17.21 RCW)
Copy of completed application record must be submitted to Thurston County Noxious Weed Control within 72 hours of application

Date of application: _____
mm/dd/yyyy

Contractor Information

Company Name: _____

Address: _____

Phone Number: _____

Applicator's Name & License #: _____

Applicator's Name & License #: _____

Applicator's Name & License #: _____

Pesticide application provided for:
Thurston County Noxious Weed Control
11834 Tilley Road S.
Olympia, WA 98512
360-786-5576 (phone)
tcweeds@co.thurston.wa.us



NPDES PERMIT # _____

Location Information

1. Water Body Name	Exact Location, including Description of Treatment Area (Maps must be attached)	Target Species	Site ID#	Workorder#
2. Landowner Name				
1.				
2.				

Pesticide information (List all information for each pesticide, including any adjuvants used)

Full Product Name	EPA Registration No.	Concentration Rate Applied (% ppmv, ppbw, etc.)	Amount of Product (Concentrate) applied (oz)	Total amount of mix or RTU product applied (gal. or lbs.)	Amount of Product applied per acre	Total area treated in this application

Application information

1. Application Method	Apparatus License Plate Number	Temperature °F	Wind direction & est. speed	Start Time
2. Type of Equipment Used				Stop Time
1.				
2.				

Miscellaneous information

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Attach map of treatment area to this page

PROFESSIONAL SERVICES CONTRACT
THURSTON COUNTY/ [CONTRACTOR NAME]

**Thurston County Lake Management Districts
Submerged Aquatic Vegetation Control**

THIS CONTRACT is entered into in duplicate originals between **THURSTON COUNTY**, a municipal corporation, with its principal offices at 3000 Pacific Ave S.E., Olympia, WA 98501, hereinafter "**County**," and [legal name of Contractor], a [Washington Corporation, Limited Liability Company, Sole Proprietorship, Partnership] with its principal offices at [physical address of Contractor], hereinafter "**Contractor**," collectively referred to as "parties" and individually as "party."

In consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

GENERAL TERMS AND CONDITIONS

1. DURATION OF CONTRACT

The term of this Contract shall begin on **03/01/2024** and shall remain in effect through **12/31/2028** unless renewed or terminated sooner as provided herein.

This Contract is for a maximum duration of five years. The Contract period of performance will be extended through an Amendment to the Contract.

2. SERVICES PROVIDED BY THE CONTRACTOR

The Contractor represents that it is qualified and possesses the necessary expertise, knowledge, training, and skills, and has the necessary licenses and certifications to perform the services set forth in this Contract.

The Contractor shall perform the following services:

Herbicide application to aquatic submerged vegetation in Long, Lawrence, Pattison, and/or Offut lakes, lake survey(s) with or without sonar equipment, treatment recommendations with treatment polygons (acreage/depth data) and technical consulting when/if requested, and required reporting documentation

a. A detailed description of the services to be performed by the Contractor is set forth in Exhibit A, attached hereto and incorporated herein by reference.

b. The Contractor agrees to provide its own labor and materials. Unless otherwise provided for in the Contract, no material, labor, or facilities will be furnished by the County.

c. The Contractor shall perform according to standard industry practice of the work specified by this Contract.

d. Time is of the essence in the performance of this Contract. The Contractor shall complete its work no later than the Contract termination date and in accordance with the schedule agreed to by the parties. When a specified herbicide application has an intrinsic dependency on the targeted weed's growth cycle, the contractor shall have 14 days to begin the specified treatment and 21 days to complete the first application.

e. The Contractor shall, from time to time, during the progress of the work, confer with the LMD SC and if requested County. At the LMD SCs and/or County's request, the Contractor shall prepare and present status reports on its work.

3. **SERVICES PROVIDED BY THE COUNTY AND/OR LMD SCs**

In order to assist the Contractor in fulfilling its duties under this Contract, the County and/or LMD SC may provide information as identified in Exhibit A.

4. **CONTRACT REPRESENTATIVES**

Each party to this Contract shall have a contract representative. Each party may change its representative upon providing written notice to the other party. The parties' representatives are as follows:

a. For Contractor:

Name of Representative: _____

Title: _____

Mailing Address: _____

City, State and Zip Code: _____

Telephone Number: _____

E-mail Address: _____

b. For County:

Name of Representative: Stuart Whitford

Title: Environmental Health Program Manager

Mailing Address: 3000 Pacific Ave SE (Suite 225)

City, State and Zip Code: Olympia, WA 98501

Telephone Number: 360-867-2535

E-mail Address: EH_LMD@co.thurston.wa.us

5. **COMPENSATION**

a. For the services performed hereunder, the Contractor shall be paid as set forth in Exhibit B, attached hereto and incorporated herein by reference. The maximum total amount

payable by the County to the Contractor under this Contract shall not exceed **\$1,500,000** for the five year period.

b. The Contractor may submit invoices, as applicable, in accordance with Exhibit B for payment of completed work during the billing period. The County shall pay the Contractor for services rendered in the month following the actual delivery of the work and will remit payment within thirty days from the date of receipt of invoice.

c. No payment shall be made for any work performed by the Contractor, except for work identified and set forth in this Contract. The Contractor shall not be paid for services rendered under this Contract unless and until they have been performed to the satisfaction of the County. Unless otherwise provided for in this Contract, the Contractor will not be paid for any invoices presented for payment prior to the execution of the Contract or after its termination.

d. In the event the Contractor has failed to perform any obligation under this Contract and such failure has not been cured within ten days following notice from the County, then the County may, in its sole discretion, upon written notice to the Contractor, withhold any and all monies due and payable to the Contractor, without penalty, until such failure to perform is cured or otherwise adjudicated.

6. AMENDMENTS AND CHANGES IN WORK

a. In the event of any errors or omissions by the Contractor in the performance of any work required under this Contract, the Contractor shall make any and all necessary corrections without additional compensation. All work submitted by the Contractor shall be certified by the Contractor and checked for errors and omissions. The Contractor shall be responsible for the accuracy of the work, even if the work is accepted by the County.

b. No amendment, modification or renewal shall be made to this Contract unless set forth in a written Contract Amendment, signed by an authorized representative of each party. Work under a Contract Amendment shall not proceed until the Contract Amendment is duly executed by the County.

7. HOLD HARMLESS AND INDEMNIFICATION

a. To the fullest extent permitted by law, the Contractor agrees to indemnify, defend and hold the County, its officers, officials, employees, agents and volunteers, harmless from and against any and all "Claims" by any and all persons or entities which are (1) caused in whole or in part by any act or omission, negligent or otherwise, of the Contractor, its employees, former employees, agents, representatives, volunteers, partners, shareholders, subcontractors in any tier or anyone for whose acts any of them may be liable, or (2) directly or indirectly arise out of, result from, or are connected with the performance or the failure to perform under this Contract. This indemnification obligation of the Contractor shall not apply in the limited circumstance where the Claims are caused by the sole negligence of the County. To the extent RCW 4.24.115 applies to this Contract, in the event of the concurrent negligence of the Contractor, its subcontractors, employees or agents, and the County, its employees or agents, this indemnification obligation of the Contractor shall be valid and enforceable only to the extent of the negligence of the Contractor, or the negligence of its subcontractors, employees and agents. "Claims" shall include, but not be limited to, claims, demands, actions, suits, liabilities, losses, damages, judgments, and expenses, including without limitation court and appeal costs, alternative dispute resolution costs, attorneys' fees, and expert witnesses fees and costs, of any

nature whatsoever, and assertions that information supplied or used by the Contractor or subcontractors in any tier violates or infringes any patent, proprietary information, copyright, trademark, trade name, service mark or otherwise results in an unfair trade practice.

b. The hold harmless and indemnification obligation under this Section shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or subcontractor in any tier under the Washington State Industrial Insurance Act, Title 51 RCW, or by application of any other workers' compensation act, disability benefit act, or other employee benefit act, it being clearly agreed and understood by the parties hereto that the Contractor expressly waives any immunity the Contractor might have had under such acts. **By executing the Contract, the Contractor acknowledges that the foregoing waiver has been mutually negotiated by the parties.** The Contractor shall similarly require that each subcontractor it retains in connection with this Contract comply with the terms of this subsection, waive any immunity granted under Title 51 RCW, and assume all liability for actions brought by employees of the subcontractor.

c. The Contractor's hold harmless and indemnification obligations hereunder shall include, but are not limited to, investigating, adjusting and defending all Claims.

d. In the event the Contractor enters into subcontracts to the extent allowed under this Contract, the Contractor's subcontractors in any tier shall indemnify the County on a basis equal to or exceeding the Contractor's indemnity obligations to the County.

8. THIRD PARTY CLAIMS HANDLING

a. A party seeking indemnification for a Claim ("Indemnified Party") shall promptly notify the other party from whom indemnification is sought ("Indemnifying Party") in writing of any Claim asserted against it. The notice shall include a copy of the Claim, and any summons, process, pleading or notice issued in any lawsuit or Claim.

b. The Indemnifying Party reserves the right to control the investigation, trial and defense of the Claim and any lawsuit, action (including all negotiations to effect settlement), and appeal arising from it and employ or engage attorneys of its own choice.

c. The Indemnified Party may, at its sole cost, participate in the investigation, trial and defense of the lawsuit or action and any appeal without waiving the Indemnifying Party's obligations under this Contract.

d. The parties, their officers, employees, agents, and representatives shall fully cooperate in the defense of the Claim or lawsuit and shall provide one another all available information concerning the Claim.

9. INSURANCE

1. Contractor shall provide evidence of:

- a. **Commercial General Liability Insurance** using Insurance Services Office "Commercial General Liability" policy form CG 00 01, with an edition date prior to 2004, or the exact equivalent. Coverage for an additional insured shall not be limited to its vicarious liability. The insurance policy must cover defense costs without affecting limits available for third party liability payments as required herein. Limits

shall be no less than **\$1,000,000** per occurrence for all covered losses and no less than **\$2,000,000** general aggregate. Coverage must include employer's liability limits of no less than \$1,000,000 per accident for all covered losses.

- i. Contractor agrees to endorse third party liability coverage required herein to include the County, its officials, employees, LMD SC members, volunteers and agents, as additional insureds using ISO endorsement CG 20 10 with an edition date prior to 2004.
 - ii. The policy shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- b. **Workers' Compensation.** Contractor shall maintain coverage as required by Title 51 RCW, and shall provide evidence of coverage or exemption to the Thurston County Risk Management Division upon request. Contractor domiciled out of state shall maintain coverage under applicable workers' compensation law and provide proof of coverage on a state-approved form.
- c. **Business Auto Coverage** on ISO Business Auto Coverage form CA 00 01 including owned, non-owned and hired autos, or the exact equivalent. Limits shall be no less than **\$500,000** per accident, combined single limit. If Contractor owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Contractor or Contractor's employees will use personal autos in any way on this project, Contractor shall obtain evidence of personal auto liability coverage for each such person.
- d. **Excess or Umbrella Liability Insurance** (Over Primary), if used to meet limit requirements, shall provide coverage at least as broad as specified for the underlying coverages. Such policy or policies shall include as insureds those covered by the underlying policies, including additional insureds. Coverage shall be "pay on behalf", with defense costs payable in addition to policy limits. There shall be no cross liability exclusion precluding coverage for claims or suits by one insured against another. Coverage shall be applicable to County, LMD SC members and volunteers for injury to employees of Contractor, subcontractors or others involved in the performance of services under this Contract. The scope of coverage provided is subject to approval by the County following receipt of proof of insurance as required herein.
- e. **Professional Legal Liability** on a policy form appropriate to Contractor's profession. Limits shall be no less than **\$2,000,000** per claim. Coverage shall not exclude bodily injury or property damage. Coverage shall not exclude hazards related to the work rendered as part of the Contract or within the scope of the Contractor's services as defined by this Contract including testing, monitoring, measuring operations, or laboratory analysis where such services are rendered as part of the Contract.
- f. **Pollution Liability Insurance** shall be written on a Contractor's Pollution Liability form or other form acceptable to County providing coverage for liability arising out of sudden, accidental and gradual pollution and remediation. The policy limit shall be no less than **\$2,000,000** per claim and aggregate.

- g. Liability insurance with equivalent coverage as required in subsections (a) and (c) through (e) obtained by a Contractor who is a government entity through a government risk pool approved by the state of Washington is a substitute form of coverage acceptable to the County.

2. Other Insurance Requirements:

- a. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the County, its officers, officials, employees, agents or volunteers.
- b. **The Contractor shall include all subcontractors as insureds under its policy or shall furnish separate certificates and endorsements for each subcontractor.** All coverage for subcontractors shall be subject to all of the requirements stated herein.
- c. The Contractor shall maintain all required policies in force from the time services commence until services are completed. Where Professional Legal Liability coverage is written on a claims made form, the Contractor must provide evidence of the purchase of an extended reporting period or "tail" coverage for a three-year period after project completion, or otherwise maintain the coverage for the three-year period. Certificates, policies, and endorsements expiring before completion of services shall be promptly replaced.
- d. Contractor agrees to waive rights of recovery against County, LMD SC members and volunteers regardless of the applicability of any insurance proceeds, and to require all indemnifying parties to do likewise.
- e. All insurance coverage maintained or procured by Contractor or required of others by Contractor pursuant to this Contract shall be endorsed to delete the subrogation condition as to County, LMD SC members and volunteers or must specifically allow the named insured to waive subrogation prior to a loss.
- f. All coverage types and limits required are subject to approval, modification and additional requirements by the County. Contractor shall not make any reductions in the scope or limits of coverage that may affect County's protection without County's prior written consent. The County reserves the right at any time during the term of the Contract to change the amounts and types of insurance required by giving the Contractor ninety days advance written notice of such change. If such change results in substantial additional cost to the Contractor, the County and the Contractor may renegotiate Contractor's compensation.
- g. Written notice of cancellation or change shall reference the project name and contract number and shall be mailed to the County at the following address:
Attn: Risk Analyst
Human Resources
3000 Pacific Ave S.E.
Olympia, Washington 98501

- h. The parties acknowledge that all insurance coverage required to be provided by Contractor or indemnifying party shall apply first and on a primary non-contributing basis in relation to any other insurance or self-insurance available to County.
- i. Contractor agrees not to self-insure or to use any self-insured retentions on any portion of the insurance required herein without the express agreement of the County and further agrees that it will not allow any indemnifying party to self-insure its obligations to County. If Contractor's existing coverage includes a self-insured retention, the self-insured retention must be declared to the County. The County may review options with the Contractor, which may include reduction or elimination of the self-insured retention, substitution of other coverage, or other solutions.
- j. The limits of insurance above shall be minimum requirements. The insurance limits are not intended to be an indication of exposure nor are they limitations on indemnification. Should the Contractor or a subcontractor in any tier maintain insurance with limits of liability that exceed the required limits or coverage that is broader than as outlined above, those higher limits and broader coverage shall be deemed to apply for the benefit of any person or organization included as an additional insured, and those limits shall become the required minimum limits of insurance of this Contract.

3. Verification of Coverage and Acceptability of Insurers:

- a. The Contractor shall place insurance with insurers licensed to do business in the state of Washington and having A.M. Best Company ratings of no less than A-, with the exception that excess and umbrella coverage used to meet the requirements for limits of liability or gaps in coverage need not be placed with insurers or re-insurers licensed in the state of Washington.
- b. Proof of compliance with these insurance requirements, consisting of endorsements and certificates of insurance, shall be delivered to County prior to the execution of this Contract. If such proof of insurance is not delivered as required, or if such insurance is canceled at any time and no replacement coverage is provided, the County may, in its sole discretion, obtain any insurance it deems necessary to protect its interests. Any premium so paid by County shall be charged to and promptly paid by Contractor or deducted from sums due Contractor.
- c. Contractor shall maintain the required coverage during the entire term of this Contract. Coverage for activities under the Contract shall not be affected if the Contract is canceled or terminated for any reason.
- d. The Contractor or its broker shall provide a copy of any and all insurance policies specified in this Contract upon request of the Thurston County Risk Management Division.

10. **TERMINATION**

a. The County may terminate this Contract for convenience in whole or in part whenever the County, in its sole discretion, determines that such termination is in the best interests of the County. The County may terminate this Contract upon giving ten calendar days written notice by Certified Mail to the Contractor. In that event, the County shall pay the Contractor for all costs incurred by the Contractor in performing the Contract up to the termination date specified in the notice. Payment shall be made in accordance with Section 5 of this Contract.

b. In the event that funding for this project is withdrawn, reduced or limited in any way after the effective date of this Contract and prior to normal completion, the County may elect to suspend or terminate this Contract, in whole or in part, as a termination for convenience with a ten calendar day notice to Contractor, to the extent possible, subject to renegotiation at the County's discretion under those new funding limitations and conditions. Termination or suspension under this paragraph shall be effective upon the date specified in the written notice of termination or suspension sent by the County to the Contractor. After the effective date, no charges incurred under this Contract are allowable.

Notwithstanding any provision to the contrary, funding under this Contract beyond the current appropriation year is conditional upon the appropriation by the Board of County Commissioners of sufficient funds to support the work described in this Contract. Should such an appropriation not be approved, this Contract shall terminate at the close of the current appropriation year, and the County shall not be obligated for the Contractor's performance hereunder or by any provision of this Contract after the date of termination.

c. If the Contractor breaches any of its obligations hereunder and fails to cure the breach within ten calendar days of written notice to do so by the County, the County may terminate this Contract, in which case the County shall pay the Contractor only for the costs of services accepted by the County, in accordance with Section 5 of this Contract. Upon such termination, the County, at its discretion, may obtain performance of the work elsewhere, and the Contractor shall bear all costs and expenses incurred by the County in completing the work and all damage sustained by the County by reason of the Contractor's breach. If, subsequent to termination, it is determined for any reason that (1) the Contractor was not in default, or (2) the Contractor's failure to perform was not its fault or its subcontractor's fault or negligence, the termination shall be deemed to be a termination for convenience.

11. **ASSIGNMENT, DELEGATION, AND SUBCONTRACTING**

a. The Contractor shall perform the terms of this Contract using only its bona fide employees or agents who have the qualifications to perform under this Contract. The obligations and duties of the Contractor under this Contract shall not be assigned, delegated, or subcontracted to any other person or firm without the prior express written consent of the County. Any work or services assigned or subcontracted for hereunder shall be subject to each provision of this Contract.

b. The Contractor warrants that it has not paid nor has it agreed to pay any company, person, partnership, or firm, other than a bona fide employee working exclusively for the Contractor, any fee, commission, percentage, brokerage fee, gift, or other consideration contingent upon or resulting from the award or making of this Contract.

12. NON-WAIVER OF RIGHTS

The parties agree that the excuse or forgiveness of performance or waiver of any provision(s) of this Contract does not constitute a waiver of such provision(s) or future performance or prejudice the right of the waiving party to enforce any of the provisions of this Contract at a later time.

13. INDEPENDENT CONTRACTOR

a. The Contractor's services shall be furnished by the Contractor as an Independent Contractor and not as an agent, employee or servant of the County. The Contractor specifically has the right to direct and control Contractor's own activities in providing the agreed services in accordance with the specifications set out in this Contract.

b. The Contractor acknowledges that the entire compensation for this Contract is set forth in Section 5 of this Contract, and the Contractor is not entitled to any County benefits, including, but not limited to: vacation pay, holiday pay, sick leave pay, medical, dental, or other insurance benefits, fringe benefits, or any other rights or privileges afforded to Thurston County employees.

c. The Contractor shall have and maintain complete responsibility and control over all of its subcontractors, employees, agents, and representatives. No subcontractor, employee, agent or representative of the Contractor shall be or deem to be or act or purport to act as an employee, agent or representative of the County.

d. The Contractor shall assume full responsibility for the payment of all payroll taxes, use, sales, income or other form of taxes, fees, licenses, excises, or payments required by any city, county, federal or state legislation which is now or may during the term of this Contract be enacted as to all persons employed by the Contractor and as to all duties, activities and requirements by the Contractor in performance of this Contract.

e. The Contractor agrees to immediately remove any of its employees, representatives or agents from assignment to perform services under this Contract upon receipt of a written request to do so from the County's Contract representative or designee.

14. COMPLIANCE WITH LAWS

The Contractor shall comply with all applicable federal, state and local laws, rules and regulations in performing this Contract, as now existing or hereafter adopted or amended.

15. INSPECTION OF BOOKS AND RECORDS AND RETENTION

The County or its authorized representatives may, at reasonable times, inspect and audit the books and records of the Contractor relating to the performance of this Contract. This includes work of Contractor, any subcontractor or any other person or entity that performed connected or related work under this Contract. Such inspection and audit shall occur in Thurston County, Washington, or other reasonable locations that the County selects. The Contractor shall supply or permit the County to copy such books and records. The Contractor shall ensure that inspection, audit and copying rights of the County is a condition of any subcontract, agreement or other arrangement under which any other persons or entity may perform work under this Contract. The Contractor shall keep all books and records required by

this Contract for six years after termination or expiration of this Contract. If any litigation, claim, or audit is commenced, the records and accounts along with supporting documentation shall be retained until all litigation, claim, or audit finding has been resolved even though such litigation, claim, or audit continues past the six-year retention period.

16. NONDISCRIMINATION

The Contractor, its assignees, delegates or subcontractors shall not discriminate against any person in the performance of any of its obligations hereunder on the basis of race, color, creed, ethnicity, religion, national origin, age, sex, marital status, veteran or military status, sexual orientation or the presence of any disability. Implementation of this provision shall be consistent with RCW 49.60.400.

17. OWNERSHIP OF MATERIALS/WORK PRODUCED

a. Material produced in the performance of the work under this Contract shall be "works made for hire" as defined by the U.S. Copyright Act of 1976, as amended, and shall be owned by the County. This material includes, but is not limited to, data, books, computer programs, plans, specifications, documents, films, pamphlets, reports, drawings, all forms of electronic media, sound reproductions, studies, surveys, tapes, and training materials. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights. Material which the Contractor uses to perform this Contract but is not created for or paid for by the County is owned by the Contractor and is not "work made for hire"; however, the County shall have a perpetual license to use this material for County internal purposes at no charge to the County, provided that such license shall be limited to the extent which the Contractor has a right to grant such a license.

b. An electronic copy of all or a portion of material produced shall be submitted to the County upon request or at the end of the project using the software or program and version specified by the County.

18. DISPUTES

Differences between the Contractor and the County, arising under and by virtue of this Contract, shall be brought to the attention of the County at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. Any dispute relating to the quality or acceptability of performance or compensation due the Contractor shall be decided by the County's Contract representative or designee. All rulings, orders, instructions and decisions of the County's Contract representative shall be final and conclusive, subject to the Contractor's right to seek judicial relief pursuant to Section 19.

19. CHOICE OF LAW, JURISDICTION AND VENUE

a. This Contract has been and shall be construed as having been made and delivered within the state of Washington, and it is agreed by each party hereto that this Contract shall be governed by the laws of the state of Washington, both as to its interpretation and performance.

b. Any action at law, suit in equity, or judicial proceeding arising out of this Contract shall be instituted and maintained only in any of the courts of competent jurisdiction in Thurston County, Washington.

20. CONFIDENTIALITY

The Contractor, its employees, agents, and subcontractors and their employees, shall maintain the confidentiality of all information provided by the County or acquired by the Contractor in performance of this Contract, except upon the prior written consent of the County or an order entered by a court of competent jurisdiction. The Contractor shall promptly give the County written notice of any judicial proceeding seeking disclosure of such information.

21. SEVERABILITY

a. If a court of competent jurisdiction holds any part, term or provision of this Contract to be illegal, or invalid in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Contract did not contain the particular provision held to be invalid.

b. If any provision of this Contract is in direct conflict with any statutory provision of the state of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict and shall be deemed modified to conform to such statutory provision.

c. Should the County determine that the severed portions substantially alter this Contract so that the original intent and purpose of this Contract no longer exists, the County may, in its sole discretion, terminate this Contract.

22. ENTIRE CONTRACT

This Contract consists of the General Terms and Conditions, all exhibits and attachments incorporated herein by reference, requests for proposal or qualifications and any addenda thereto, and the Contractor's response.

The parties agree that this Contract is the complete expression of its terms and conditions. Any oral or written representations or understandings not incorporated in this Contract are specifically excluded.

23. NOTICES

Any notices shall be effective if personally served upon the other party or if mailed by registered or certified mail, return receipt requested, to the addresses set out in Section 4. Notice shall be deemed to be given three days following the date of mailing or immediately if personally served.

24. SURVIVABILITY

The terms and conditions contained in this Contract which, by their sense and context, are intended to survive the completion, expiration or termination of this Contract shall survive. Surviving terms include but are not limited to: Hold Harmless and Indemnification, Third Party Claims Handling, Termination, Inspection of Books and Records and Retention, Ownership of Materials/Work Produced, Disputes, Choice of Law, Jurisdiction and Venue, Confidentiality, and Severability.

The parties hereto acknowledge that the waiver of immunity set out in subsection 7.b. was mutually negotiated and specifically agreed to by the parties herein.

This Contract is executed by the persons signing below who warrant that they have the authority to execute this Contract.

CONTRACTOR:

For the
BOARD OF COUNTY COMMISSIONERS
Thurston County, Washington

Firm: _____

By: _____

David Bayne

By: _____
(Name)

Title: Director

Signature: _____
(Authorized Representative)

Department: Public Health and Social Services

Date _____

Date _____

Title: _____

Address: _____

Approved as to Form by the Prosecuting Attorney's Office

SAMPLE

EXHIBIT A

PROFESSIONAL SERVICES CONTRACT

THURSTON COUNTY/ _____

**Thurston County Lake Management Districts
Submerged Aquatic Vegetation Control**

SCOPE OF SERVICES

1. The services to be performed by the Contractor under this Contract, which are described in Section 2 of the Contract (Services Provided By The Contractor), are set forth as follows:

2. The services to be performed by the County under this Contract, which are described in Section 3 of the Contract (Services Provided By The County) are set forth as follows (if applicable):

EXHIBIT B

PROFESSIONAL SERVICES CONTRACT

THURSTON COUNTY/ _____

**Thurston County Lake Management Districts
Submerged Aquatic Vegetation Control**

COMPENSATION

1. The Contractor's compensation under this Contract, which is described in Section 5 of the Contract (Compensation), is set forth as follows:

SAMPLE

ATTACHMENT 4 RELEVANT EXPERIENCE

Thurston County Lake Management Districts
Submerged Aquatic Vegetation Control

This section to be completed by **Proposer**

Project/Services Title:	Dates of Service:
Location:	Original Contract Amount \$ Final Contract Amount: \$
Contract Type: <input type="checkbox"/> Firm Fixed Price <input type="checkbox"/> Cost <input type="checkbox"/> Other (Specify)	Number of Change Orders:
Primary _____ Subcontractor _____	Total Dollar Value of Change Orders \$
	Complexity of Project/Service <input type="checkbox"/> Difficult <input type="checkbox"/> Routine
Reference/Owner Contact Information:	
POC Individual Name	POC Title
POC Organization Name	POC Address
POC Phone Number	POC Email
Summary of Actual Performance Under Scope	
Describe type of work, tasks performed, and challenges to demonstrate relevant experience characteristics similar to Thurston County Public Works Submerged Aquatic Vegetation Control services under this RFP.	

ATTACHMENT 4
PAST PERFORMANCE SURVEY

Combined Lake Management Districts
Submerged Aquatic Vegetation Control

Reference/Owner to complete this section of the form and return to the Proposer.
Reference/Owner may also send the entire form to the Purchasing Agency directly.

NOTE: Please use adjectival ratings from attached sheet.

Evaluation Factor	Comments (Attach additional sheets, if necessary.)	Rating
a. Quality of Work		
b. Schedule		
c. Cost/Budget Control		
d. Management/Business Relations		
e. Regulatory		
f. Customer Satisfaction		

Would you select this firm again? Please explain. (Attach additional sheet if necessary.)

Name & Date:

Title:

ATTACHMENT 4 PAST PERFORMANCE RATING GUIDELINE

Combined Lake Management Districts Submerged Aquatic Vegetation Control

Rating: Exceptional

Definition: Performance meets contractual requirements and exceeds many to the County's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with few minor problems for which corrective actions taken by the Contractor were highly effective.

Rating: Very Good

Definition: Performance meets contractual requirements and exceeds some to the County's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with some minor problems for which corrective actions taken by the Contractor were effective.

Rating: Satisfactory

Definition: Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the Contractor appear, or were, satisfactory.

Rating: Marginal

Definition: Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being evaluated reflects a serious problem for which the Contractor has not yet identified corrective actions. The Contractor's proposed actions appear only marginally effective or were not fully implemented.

Rating: Unsatisfactory

Definition: Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the Contractor's corrective actions appear or were ineffective.

NOTE 1: N/A (not applicable) should be used if the ratings are not going to be applied to a particular area for evaluation.

**ATTACHMENT 5
KEY PERSONNEL RESUME FORMAT**

**Thurston County Lake Management Districts
Submerged Aquatic Vegetation Control**

Provide information, listed below, on separate sheets showing qualifications of each key personnel individual assigned to the project.

(a) Name:

(b) Current Position/Title:

(c) Proposed Assignment on the Services Contract, including specific duties to be performed:

(d) No. of Years in Same Assignment as Proposed on the Contract _____

(e) Name of Your Company _____

(f) No. of Years: With this Company _____ With other Company _____

(g) Education:

Degree(s) earned: _____

School attended: _____

Year Degree granted: _____

Degree field/specialization: _____

Specialized Training: _____

(h) Active Registration/Professional License/Certification, if any:

Type: _____ No. _____, State(s) _____, First Year/ Current Year _____ / _____

(i) Describe Your Specific Experience and Qualifications Relevant to the Services in the RFP:

(j) Up to three (3) relevant project/service examples:

Project Title: _____

Project Location: _____

Project Dollar Value: _____

Project Size: _____

Position Held: _____

Duties performed: _____

Company employed with during Project: _____

Attachment 6
CERTIFICATION

Thurston County Lake Management Districts
Submerged Aquatic Vegetation Control

The undersigned hereby certifies that they have examined and have read and thoroughly understands the Sample Contract including insurance requirements and the method by which payment will be made for said work.

Company Name: _____

Company Representative Name & Title: _____

BY: _____

⇐ **Sign here**

SIGNATURE OF AUTHORIZED REPRESENTATIVE

(NOTE: Signature is required for Proposal to be valid)

Title: _____

Physical Address: _____

Mailing Address: _____

Telephone: _____ Fax: _____

E-mail: _____

ALL OFFERORS MUST COMPLETE THIS SECTION

Bidder acknowledges receipt of the following addenda:

Addendum No. _____ Date Received _____ By _____

Addendum No. _____ Date Received _____ By _____

Addendum No. _____ Date Received _____ By _____

Addendum No. _____ Date Received _____ By _____

ERROR: cannot convert document Submerged Aquatic Vegetation Control RFP Scoring Summary & Successful Proposer Determination 3 4 2024.docx



EVALUATION CRITERIA	POINTS POSSIBLE	SCORE
Company Name: AquaTechnex		
Minimum qualifications identified in Sec 1.3 have been met	Pass/Fail	Pass
Company's Qualifications and Experience <ul style="list-style-type: none">Company has the expertise and experience which meet the needs of the County.Company has the expected permits, licenses, certifications, accreditations, and credentials.Company has the appropriate facilities, size, staff, equipment, and location to efficiently provide services in a timely manner Notes: <ul style="list-style-type: none">Company appears to have experience but in general the cover letter did not contain sufficient information on qualifications and minimum qualifications.Company overview and history was inadequate.Company appears to have the staff and equipment necessary to perform work	20	15
Company has no infractions/violations issued by Department of Ecology or Department of Agriculture. Notes: <ul style="list-style-type: none">No infractions.	10	10
Relevant Experience/Past Performance (References) <p>The Proposer has recent relevant experience and a history of good past performance</p> Notes: <ul style="list-style-type: none">References were positive although one reference did not follow the rating scale.	5	5
Key Personnel <p>The qualifications of the Proposer, any subcontractors, resources including technical resources, and key personnel assigned to this project meets/exceeds the needs of the County.</p> Notes: <ul style="list-style-type: none">References for all key employees were included and are appropriate.	15	15
Approach to Work <p>The Proposer's approach to the work demonstrates an understanding of the scope of work, including compliance requirements, awareness of risks, and other related matters.</p> Notes:	25	20

March 19 to BCC

65

EVALUATION CRITERIA	POINTS POSSIBLE	SCORE
<ul style="list-style-type: none"> Detailed approach was included. There is little information on risk mitigation other to mention that there are risks. 		
Cost The Proposer's cost for the work is reasonable, reflects an understanding of the scope and is an exceptional value for the approach to the work. Notes: <ul style="list-style-type: none"> 	25	15
Total Points	100	80
Scored by: Name: <u>SALLY W. TREY</u> Signature: <u><i>Sally W. Trey</i></u> LMD Name: <u>OLMD</u> Date: <u>3-4-2023</u>		80

Aqua Technet

Next time compare bids to RFP point by point
Get Barry's Response as an example

EVALUATION CRITERIA	POINTS POSSIBLE	SCORE
Company Name: Northwest Aquatic		
Minimum qualifications identified in Sec 1.3 have been met	Pass/Fail	Pass
Company's Qualifications and Experience <ul style="list-style-type: none"> Company has the expertise and experience which meet the needs of the County. Company has the expected permits, licenses, certifications, accreditations, and credentials. Company has the appropriate facilities, size, staff, equipment, and location to efficiently provide services in a timely manner <p>Notes:</p> <ul style="list-style-type: none"> In general company did not follow the proposal content request. Company appears to have some experience but the depth is not clearly noted. The cover letter was sufficient, but minimal information. Company overview and history was minimal. 	20	10
Company has no infractions/violations issued by Department of Ecology or Department of Agriculture. <p>Notes:</p> <ul style="list-style-type: none"> No infractions. 	10	10
Relevant Experience/Past Performance (References) <p>The Proposer has recent relevant experience and a history of good past performance</p> <p>Notes:</p> <ul style="list-style-type: none"> References were positive. First page of the reference form was not included. It is not clear what the scope of work was for each of the reference projects. For example, there is no indication on when the work was completed. Was it in the past three years? 	5	3
Key Personnel <p>The qualifications of the Proposer, any subcontractors, resources including technical resources, and key personnel assigned to this project meets/exceeds the needs of the County.</p> <p>Notes:</p> <ul style="list-style-type: none"> Resumes only included for two employees. May be that these are the only two considered "key" resources. However, two other applicators are listed without resumes. The two resumes included were appropriate for the scope of work. 	15	12

Better format - columns? point by point

436
35

EVALUATION CRITERIA	POINTS POSSIBLE	SCORE
<ul style="list-style-type: none"> Small bench of staff. 		
Approach to Work The Proposer's approach to the work demonstrates an understanding of the scope of work, including compliance requirements, awareness of risks, and other related matters. Notes: <ul style="list-style-type: none"> Work plan was minimal. Surveys were not fully explained. There is no information on risk mitigation. 	25	12
Cost The Proposer's cost for the work is reasonable, reflects an understanding of the scope and is an exceptional value for the approach to the work. Notes: <ul style="list-style-type: none"> 	25	10
Total Points	100	57
Scored by: Name: <u>OLMD Chair GARY WITNEY</u> Signature: <u>Gary Witney</u> LMD Name: <u>OLMD</u> Date: <u>3-4-2023</u>		

NW Aquatic

GP

EVALUATION CRITERIA	POINTS POSSIBLE	SCORE
Company Name: AQUATECHNEX		
Minimum qualifications identified in Sec 1.3 have been met	Pass/Fail	Pass
Company's Qualifications and Experience <ul style="list-style-type: none"> Company has the expertise and experience which meet the needs of the County. Company has the expected permits, licenses, certifications, accreditations, and credentials. Company has the appropriate facilities, size, staff, equipment, and location to efficiently provide services in a timely manner 	20	20
Company has no infractions/violations issued by Department of Ecology or Department of Agriculture.	10	10
Relevant Experience/Past Performance (References) The Proposer has recent relevant experience and a history of good past performance	5	5
Key Personnel The qualifications of the Proposer, any subcontractors, resources including technical resources, and key personnel assigned to this project meets/exceeds the needs of the County.	15	15
Approach to Work The Proposer's approach to the work demonstrates an understanding of the scope of work, including compliance requirements, awareness of risks, and other related matters.	25	20
Cost The Proposer's cost for the work is reasonable, reflects an understanding of the scope and is an exceptional value for the approach to the work.	25	20
Total Points	100	90
Scored by: Name: <u>SUSAN DRAPER</u> Signature: <u><i>Susan Draper</i></u> LMD Name: <u>LONG LAKE</u> Date: <u>FEBRUARY 29, 2024</u>		

LONG LAKE, WEED COMMITTEE EVALUATION & COMMENTS

Susan Draper, Weed Subcommittee Chair

AquaTechnex – Total Points 90

Scored the total points possible except as follows...

1. Approach to Work -5
 - a. Surveys need detail on the methods Kyle Langan will utilize in weed identification.
 - b. Define how a spill could be mitigated using the referenced "spill kit".
2. Cost -5
 - a. Please estimate project hours for Consultant Fees at \$135/hr.
 - b. Clarify the means for estimating the cost to calculate treatment areas.
 - c. Survey cost range appears higher than anticipated.
 - d. Missing estimated total cost of treatment for the suggested 20acres.

EVALUATION CRITERIA	POINTS POSSIBLE	SCORE
Company Name: NORTHWEST AQUATIC MANAGEMENT		
Minimum qualifications identified in Sec 1.3 have been met	Pass/Fail	Pass
Company's Qualifications and Experience <ul style="list-style-type: none"> Company has the expertise and experience which meet the needs of the County. Company has the expected permits, licenses, certifications, accreditations, and credentials. Company has the appropriate facilities, size, staff, equipment, and location to efficiently provide services in a timely manner 	20	15
Company has no infractions/violations issued by Department of Ecology or Department of Agriculture.	10	10
Relevant Experience/Past Performance (References) The Proposer has recent relevant experience and a history of good past performance	5	5
Key Personnel The qualifications of the Proposer, any subcontractors, resources including technical resources, and key personnel assigned to this project meets/exceeds the needs of the County.	15	10
Approach to Work The Proposer's approach to the work demonstrates an understanding of the scope of work, including compliance requirements, awareness of risks, and other related matters.	25	20
Cost The Proposer's cost for the work is reasonable, reflects an understanding of the scope and is an exceptional value for the approach to the work.	25	15
Total Points	100	75
Scored by: Name: <u>SUSAN DRAPER</u> Signature: <u><i>Susan Draper</i></u> LMD Name: <u>LONG LAKE</u> Date: <u>FEBRUARY 29, 2024</u>		

LONG LAKE, WEED COMMITTEE EVALUATION & COMMENTS

Susan Draper, Weed Subcommittee Chair

Northwest Aquatic Management – Total Points 75

Scored the total points possible except as follows...

1. Qualifications and Experience -5
 - a. Limited Staff and Equipment
2. Key Personnel -5
 - a. Only 5 licensed staff
3. Approach to Work -5
 - a. Lacks detail on scope of work to be performed.
 - b. Not calculated specific to RFP parameters.
 - c. The survey process needs more extensive detail and explanation of treatment plans for the different herbicides.
4. Cost -10
 - a. Higher product costs, consulting & product application fees.
 - b. Product cost calculations on page 2, not entered for each lake.
 - c. Confusing use of Gallons versus Pounds of product.

EVALUATION CRITERIA	POINTS POSSIBLE	SCORE
Company Name: <u>AquaTechnex</u>		
Minimum qualifications identified in Sec 1.3 have been met	Pass/Fail	<u>Pass</u>
Company's Qualifications and Experience <ul style="list-style-type: none"> Company has the expertise and experience which meet the needs of the County. Company has the expected permits, licenses, certifications, accreditations, and credentials. Company has the appropriate facilities, size, staff, equipment, and location to efficiently provide services in a timely manner 	20	<u>20</u>
Company has no infractions/violations issued by Department of Ecology or Department of Agriculture.	10	<u>10</u>
Relevant Experience/Past Performance (References) The Proposer has recent relevant experience and a history of good past performance	5	<u>5</u>
Key Personnel The qualifications of the Proposer, any subcontractors, resources including technical resources, and key personnel assigned to this project meets/exceeds the needs of the County.	15	<u>15</u>
Approach to Work The Proposer's approach to the work demonstrates an understanding of the scope of work, including compliance requirements, awareness of risks, and other related matters.	25	<u>22</u>
Cost The Proposer's cost for the work is reasonable, reflects an understanding of the scope and is an exceptional value for the approach to the work.	25	<u>20</u>
Total Points	100	<u>92</u>
Scored by: Name: <u>Chris Mann</u> Signature: <u>Chris Mann</u> LMD Name: <u>Pattison</u> Date: <u>Feb. 27/24</u>		

EVALUATION CRITERIA	POINTS POSSIBLE	SCORE
Company Name: <u>NW Acoustic Mgmt.</u>		
Minimum qualifications identified in Sec 1.3 have been met	Pass/Fail	<u>PASS</u>
Company's Qualifications and Experience <ul style="list-style-type: none"> Company has the expertise and experience which meet the needs of the County. Company has the expected permits, licenses, certifications, accreditations, and credentials. Company has the appropriate facilities, size, staff, equipment, and location to efficiently provide services in a timely manner 	20	<u>15</u>
Company has no infractions/violations issued by Department of Ecology or Department of Agriculture.	10	<u>10</u>
Relevant Experience/Past Performance (References) The Proposer has recent relevant experience and a history of good past performance	5	<u>5</u>
Key Personnel The qualifications of the Proposer, any subcontractors, resources including technical resources, and key personnel assigned to this project meets/exceeds the needs of the County.	15	<u>12</u>
Approach to Work The Proposer's approach to the work demonstrates an understanding of the scope of work, including compliance requirements, awareness of risks, and other related matters.	25	<u>18</u>
Cost The Proposer's cost for the work is reasonable, reflects an understanding of the scope and is an exceptional value for the approach to the work.	25	<u>20</u>
Total Points	100	<u>80</u>
Scored by: Name: <u>CHRIS MAUN</u> Signature: <u>Chris Maun</u> LMD Name: <u>PATTISON</u> Date: <u>Feb. 27/24</u>		

EVALUATION CRITERIA	POINTS POSSIBLE	SCORE
Company Name: <u>Aqua-technex</u>		
Minimum qualifications identified in Sec 1.3 have been met	Pass/Fail	<u>Pass</u>
Company's Qualifications and Experience <ul style="list-style-type: none"> Company has the expertise and experience which meet the needs of the County. Company has the expected permits, licenses, certifications, accreditations, and credentials. Company has the appropriate facilities, size, staff, equipment, and location to efficiently provide services in a timely manner 	20	<u>20</u>
Company has no infractions/violations issued by Department of Ecology or Department of Agriculture.	10	<u>10</u>
Relevant Experience/Past Performance (References) The Proposer has recent relevant experience and a history of good past performance	5	<u>5</u>
Key Personnel The qualifications of the Proposer, any subcontractors, resources including technical resources, and key personnel assigned to this project meets/exceeds the needs of the County.	15	<u>15</u>
Approach to Work The Proposer's approach to the work demonstrates an understanding of the scope of work, including compliance requirements, awareness of risks, and other related matters.	25	<u>20</u>
Cost The Proposer's cost for the work is reasonable, reflects an understanding of the scope and is an exceptional value for the approach to the work.	25	<u>20</u>
Total Points	100	<u>90</u>
Scored by: Name: <u>Barry Helgeson</u> Signature: <u>Barry Helgeson</u> LMD Name: <u>Lake Lawrence</u> Date: <u>February 27, 2024</u>		

EVALUATION CRITERIA	POINTS POSSIBLE	SCORE
Company Name: <u>NW Aquatic</u>		
Minimum qualifications identified in Sec 1.3 have been met	Pass/Fail	<u>Pass</u>
Company's Qualifications and Experience <ul style="list-style-type: none"> • Company has the expertise and experience which meet the needs of the County. • Company has the expected permits, licenses, certifications, accreditations, and credentials. • Company has the appropriate facilities, size, staff, equipment, and location to efficiently provide services in a timely manner 	20	<u>15</u>
Company has no infractions/violations issued by Department of Ecology or Department of Agriculture.	10	<u>10</u>
Relevant Experience/Past Performance (References) The Proposer has recent relevant experience and a history of good past performance	5	<u>5</u>
Key Personnel The qualifications of the Proposer, any subcontractors, resources including technical resources, and key personnel assigned to this project meets/exceeds the needs of the County.	15	<u>10</u>
Approach to Work The Proposer's approach to the work demonstrates an understanding of the scope of work, including compliance requirements, awareness of risks, and other related matters.	25	<u>15</u>
Cost The Proposer's cost for the work is reasonable, reflects an understanding of the scope and is an exceptional value for the approach to the work.	25	<u>20</u>
Total Points	100	<u>75</u>
Scored by: Name: <u>Benny Halverson</u> Signature: <u>Benny Halverson</u> LMD Name: <u>Cal Lawrence</u> Date: <u>February 27, 2024</u>		

EVALUATION CRITERIA COMMENTS

NW Aquatic

Company's Qualifications and Experience -5

Company does not appear to have the staff and equipment

Key Personnel -5

Limited qualified personnel

Approach to Work -10

RFP was incomplete and confusing

Pg1 of Rate Sheet,

1. Product #1, 2 and 3 – looks like they inserted total # of Gals or OPA? In column #1, which should have been left blank as the RFP indicated "NA", but then did not insert costs on Pg 2 where it should have been interred.
2. Don't know what OPA means unless a typo for Gallons Per Acre (GPA)

Proposal Work Plan - Vague and seemingly incomplete to describe how surveys would be conducted – did not seem to match up with costs in rate sheet. Lacks detail/explanation of how treatment using the different chemicals would be conducted.

Cost -5

1. Posting & Removal costs did not seem accurate – Both are the same. When considering Mob Costs required for removal operations it would seem removal would be higher. Mob costs for posting are usually always zero because posting is done the morning of the application and mob costs are incorporated into treatment vs. posting.
2. Consultant fees \$20 per hour higher than competitor.
3. Costs for products higher.
4. Costs for lake surveys unclear as to what survey would actually include. Narrative indicates it would be visual with possible rake throws. If this is what the survey includes price is very high. If survey includes Side-scan sonar to map plant densities then in the ball park. What does cost actually include?

AquaTechnex – overall a more detailed bid submission

Approach to Work -5

Scope of Services does not clearly break out specific areas of interest. The information is not organized in a manner that clearly addresses all RFP Work Plan items – more specifically identified risks and how they will be mitigated (product spills).

RFP Work Plan Items:

- (1) Describe approach to the work for targeted species, including product, application, and method for calculating estimated application rates and herbicide quantities.
- (2) Describe detailed method for distributing and posting shoreline notifications and information to inform affected parties.
- (3) Identify risks and how they will be mitigated (e.g., product spills).

Cost

-5

Lake survey costs seem high and uncertain exactly what is included – Is this a Biobase Survey to capture Aquatic Plant Density with complete bathymetry data? Does it include identifying areas of high density and type of plants? Does it include creating control locations (polygons for treatment areas) using ArcGIS? Does it include providing a written recommendation on what areas to treat, what to treat with and firm costs to Steering Committee and working with SC to adjust treatment areas if needed? If so, okay, if not – high.



Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: _____ Date Created: 3/15/2024 Agenda Item #:

Created by: Melinda Lafreniere, Administrative Assistant II - Public Health and Social Services - 360-867-2508

Creator = Presenter? ☐ Yes ☒ No Is this a presentation by more than one person? ☐

Presenter: **David Bayne, Public Health & Social Services Director - Public Health and Social Services - 360-867-2502**

Item Title:

Amendment #19 to the Washington State Department of Health 2022-2024 Consolidated Contract #CLH31030

Action Needed: _____ Class of Item:

List of Exhibits



DOH 2022-2024
Consolidated Contract
CLH31030 Amendment
19.pdf
PDF File
6.75 MB

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

[Click Additional Attachment](#) to attach more materials.

NOTE: If you attach a file and get a message saying " **You have chosen to attach a large file...** ", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☒

☒ PAO ☐ FinSvcs ☐ HR
☐ Budget Office ☐ CAO ☐ Other

Notes:

Budget Effect Summary? ☐

Recommended Action:

Move to approve amendment #19 to the State of Washington Department of Health Consolidated Contract #CLH31030 providing and additional \$30,230 for a revised maximum consideration of \$20,042,919 for the duration of January 1, 2022 through December 31, 2024 and authorize the Director of Public Health & Social Service or Designee to sign the amendment.

Item Description:

The Washington State Department of Health (DOH) 2022-2024 Consolidated Contract CLH31030 is the mechanism used to transmit federal and state funding for public health services to the county where the services are delivered. The Board approved the base contract on January 11, 2022.

Amendment #19 provides additional funding of \$30,230 for a revised maximum consideration of \$20,042,919 (Exhibit B-19)

Amendment 19 Adds Statements of Work for the following programs:

- BEACH Program – Effective March 1, 2024

Amends Statements of Work for the following programs:

- DCHS – ELC COVID-19 Response – Effective January 1, 2022

This work aligns with the Thurston County Strategic Plan initiatives:

No.1 - Improve health outcomes for all.

No.2 - Improve community health, wellness and safety.

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/15/2024

**THURSTON COUNTY PUBLIC HEALTH & SOCIAL SERVICES DEPARTMENT
2022-2024 CONSOLIDATED CONTRACT**

CONTRACT NUMBER: CLH31030

AMENDMENT NUMBER: 19

PURPOSE OF CHANGE: To amend this contract between the DEPARTMENT OF HEALTH hereinafter referred to as "DOH", and THURSTON COUNTY PUBLIC HEALTH & SOCIAL SERVICES DEPARTMENT, a Local Health Jurisdiction, hereinafter referred to as "LHJ", pursuant to the Modifications/Waivers clause, and to make necessary changes within the scope of this contract and any subsequent amendments thereto.

IT IS MUTUALLY AGREED: That the contract is hereby amended as follows:

1. Exhibit A Statements of Work, includes the following statements of work, which are incorporated by this reference and located on the DOH Finance SharePoint site in the Upload Center at the following URL:
<https://stateofwa.sharepoint.com/sites/doh-ofsfundingresources/sitpages/home.aspx?e1:9a94688da2d94d3ea80ac7fbc32e4d7c>
 - ☒ Adds Statements of Work for the following programs:
 BEACH Program- Effective March 1, 2024
 - ☒ Amends Statements of Work for the following programs:
 DCHS - ELC COVID-19 Response - Effective January 1, 2022
 Office of Drinking Water Group B Programs - Effective January 1, 2022
 - ☐ Deletes Statements of Work for the following programs:
2. Exhibit B-19 Allocations, attached and incorporated by this reference, amends and replaces Exhibit B-18 Allocations as follows:
 - ☒ Increase of **\$30,230** for a revised maximum consideration of **\$20,042,919**.
 - ☐ Decrease of _____ for a revised maximum consideration of _____.
 - ☐ No change in the maximum consideration of _____.
 Exhibit B Allocations are attached only for informational purposes.

Unless designated otherwise herein, the effective date of this amendment is the date of execution.

ALL OTHER TERMS AND CONDITIONS of the original contract and any subsequent amendments remain in full force and effect.

IN WITNESS WHEREOF, the undersigned has affixed his/her signature in execution thereof.

THURSTON COUNTY PUBLIC HEALTH & SOCIAL
SERVICES DEPARTMENT

STATE OF WASHINGTON
DEPARTMENT OF HEALTH

Date

Date

APPROVED AS TO FORM ONLY
Assistant Attorney General

APPROVED AS TO FORM:
JON TUNHEIM

By: _____
Deputy Prosecuting Attorney

Indirect Rate January 1, 2022 through December 31, 2022: 30.69% All Programs

Indirect Rate January 1, 2023 through December 31, 2023: 29.70%

Indirect Rate January 1, 2024 through December 31, 2024: 36.44%

Chart of Accounts Program Title	Federal Award Identification #	Amend #	Assist List #*	BARS Revenue Code**	Statement of Work		DOH Use Only Chart of Accounts		Amount	Funding Period SubTotal	Chart of Accounts Total
					LHJ Funding Period Start Date	LHJ Funding Period End Date	Funding Period Start Date	Funding Period End Date			
CSFRF CTS LHJ Allocation	SLFRP0002	Amd 9, 12	21.027	333.21.02	01/01/22	06/30/23	01/01/22	06/30/23	(\$745,869)	\$1,491,999	\$1,491,999
CSFRF CTS LHJ Allocation	SLFRP0002	Amd 5, 12	21.027	333.21.02	01/01/22	06/30/23	01/01/22	06/30/23	\$2,237,868		
FY24 LHJ COVID-19 ARPA	SLFRP0002	Amd 16	21.027	333.21.02	07/01/23	06/30/24	07/01/23	06/30/25	\$1,430,000	\$1,430,000	\$1,430,000
LHJ COVID-19 Gap Supplemental	SLFRP0002	Amd 14	21.027	333.21.02	01/01/23	06/30/23	01/01/23	06/30/23	\$1,180,980	\$1,180,980	\$1,180,980
LHJ Vaccination ARPA	SLFRP0002	Amd 12	21.027	333.21.02	11/01/22	06/30/23	11/01/22	06/30/23	\$200,000	\$440,419	\$440,419
LHJ Vaccination ARPA	SLFRP0002	Amd 10	21.027	333.21.02	11/01/22	06/30/23	11/01/22	06/30/23	\$240,419		
PS SSI 1-5 OSS Task 4	01J18001	Amd 16	66.123	333.66.12	01/01/22	09/30/23	07/01/17	09/30/23	(\$80,000)	\$298,427	\$298,427
PS SSI 1-5 OSS Task 4	01J18001	Amd 7	66.123	333.66.12	01/01/22	09/30/23	07/01/17	09/30/23	\$378,427		
PS SSI 1-5 PIC Task 4	01J18001	Amd 7	66.123	333.66.12	01/01/22	09/30/22	07/01/17	06/30/23	\$222,249	\$222,249	\$222,249
FFY24 Swimming Beach Act Grant IAR (ECY)	NGA Not Received	Amd 19	66.472	333.66.47	03/01/24	09/30/24	01/01/24	11/30/24	\$5,000	\$5,000	\$16,000
FFY23 Swimming Beach Act Grant IAR (ECY)	01J74301	Amd 12	66.472	333.66.47	03/01/23	10/31/23	03/01/23	10/31/23	\$5,000	\$5,000	
FFY22 Swimming Beach Act Grant IAR (ECY)	01J74301	Amd 2	66.472	333.66.47	03/01/22	10/31/22	01/01/22	11/30/22	\$6,000	\$6,000	
FFY23 PHEP BP5 LHJ Funding	NU90TP922043	Amd 16	93.069	333.93.06	07/01/23	06/30/24	07/01/23	06/30/24	\$247,670	\$247,670	\$600,640
FFY22 PHEP BP4 LHJ Funding	NU90TP922043	Amd 7	93.069	333.93.06	07/01/22	06/30/23	07/01/22	06/30/23	\$247,670	\$247,670	
FFY21 PHEP BP3 LHJ Funding	NU90TP922043	Amd 2	93.069	333.93.06	01/01/22	06/30/22	07/01/21	06/30/22	\$105,300	\$105,300	
FFY24 TB Elimination-FPH	NU52PS910221	Amd 18	93.116	333.93.11	01/01/24	09/30/24	01/01/24	09/30/24	\$17,835	\$17,835	\$17,835
FFY22 Overdose Data to Action Prev	NU17CE925007	Amd 11	93.136	333.93.13	09/01/22	08/31/23	09/01/22	08/31/23	\$51,760	\$96,760	\$126,035
FFY22 Overdose Data to Action Prev	NU17CE925007	Amd 7	93.136	333.93.13	09/01/22	08/31/23	09/01/22	08/31/23	\$45,000		
FFY21 Overdose Data to Action Prev	NU17CE925007	Amd 3	93.136	333.93.13	01/01/22	08/31/22	09/01/21	08/31/22	\$29,275	\$29,275	
FFY24 CDC PPHF Ops	NH23IP922619	Amd 16	93.268	333.93.26	07/01/23	06/30/24	07/01/23	06/30/24	\$250	\$2,750	\$2,750
FFY24 CDC PPHF Ops	NH23IP922619	Amd 15	93.268	333.93.26	07/01/23	06/30/24	07/01/23	06/30/24	\$2,500		
FFY24 CDC VFC Ops	NH23IP922619	Amd 16	93.268	333.93.26	07/01/23	06/30/24	07/01/23	06/30/24	\$1,671	\$18,383	\$18,383
FFY24 CDC VFC Ops	NH23IP922619	Amd 15	93.268	333.93.26	07/01/23	06/30/24	07/01/23	06/30/24	\$16,712		
COVID19 Vaccines	NH23IP922619	Amd 4	93.268	333.93.26	01/01/22	06/30/24	07/01/20	06/30/24	\$690,449	\$690,449	\$690,449
COVID19 Vaccines R4	NH23IP922619	Amd 1	93.268	333.93.26	01/01/22	06/30/24	07/01/20	06/30/24	\$1,063,835	\$1,063,835	\$1,063,835
FFY23 PPHF Ops	NH23IP922619	Amd 7	93.268	333.93.26	07/01/22	06/30/23	07/01/22	06/30/23	\$2,500	\$2,500	\$5,000
FFY22 PPHF Ops	NH23IP922619	Amd 3	93.268	333.93.26	01/01/22	06/30/22	07/01/21	06/30/22	\$2,500	\$2,500	

Indirect Rate January 1, 2022 through December 31, 2022: 30.69% All Programs
Indirect Rate January 1, 2023 through December 31, 2023: 29.70%
Indirect Rate January 1, 2024 through December 31, 2024: 36.44%

Chart of Accounts Program Title	Federal Award Identification #	Amend #	Assist List #**	BARS Revenue Code**	Statement of Work		DOH Use Only Chart of Accounts		Amount	Funding Period SubTotal	Chart of Accounts Total
					LHJ Start Date	Funding Period End Date	Funding Period Start Date	End Date			
FFY23 VFC Ops	NH23IP922619	Amd 5	93.268	333.93.26	07/01/22	06/30/23	07/01/22	06/30/23	\$16,712	\$16,712	\$16,712
FFY19 COVID CARES	NU50CK000515	Amd 2	93.323	333.93.32	01/01/22	04/22/22	04/23/20	07/31/24	\$236,423	\$236,423	\$236,423
FFY19 ELC COVID Ed LHJ Allocation	NU50CK000515	Amd 12	93.323	333.93.32	01/01/22	10/18/22	05/19/20	10/18/22	(\$83,500)	\$0	\$0
FFY19 ELC COVID Ed LHJ Allocation	NU50CK000515	Amd 2	93.323	333.93.32	01/01/22	10/18/22	05/19/20	10/18/22	\$83,500		
FFY20 ELC EDE LHJ Allocation	NU50CK000515	Amd 9, 12, 19	93.323	333.93.32	01/01/22	06/30/24	01/15/21	07/31/24	\$1,836,428	\$2,397,430	\$2,397,430
FFY20 ELC EDE LHJ Allocation	NU50CK000515	Amd 7, 9, 12, 19	93.323	333.93.32	01/01/22	06/30/24	01/15/21	07/31/24	(\$644,468)		
FFY20 ELC EDE LHJ Allocation	NU50CK000515	Amd 2, 9, 12, 19	93.323	333.93.32	01/01/22	06/30/24	01/15/21	07/31/24	\$1,205,470		
FFY21 Tobacco-Vape Prev Comp 1	NU58DP006808	Amd 3	93.387	333.93.38	01/01/22	04/28/22	04/29/21	04/28/22	\$25	\$25	\$25
FFY21 CDC COVID-19 PHWFD-LHJ	NU90TP922181	Amd 17	93.354	333.93.35	07/01/23	06/30/24	07/01/23	06/30/24	\$200,000	\$200,000	\$200,000
FFY21 COV HD Vax ACS Subst Usrs CDC	NH75OT000042	Amd 18	93.391	333.93.39	07/01/23	05/31/24	07/01/23	05/31/24	\$143,159	\$143,159	\$143,159
Strategy 3 People Who Use Drugs COVID HD	NH75OT000042	Amd 18	93.391	333.93.39	01/01/22	06/30/23	07/01/21	06/30/23	(\$143,159)	\$32,877	\$32,877
Strategy 3 People Who Use Drugs COVID HD	NH75OT000042	Amd 16, 18	93.391	333.93.39	01/01/22	06/30/23	07/01/21	06/30/23	(\$124,082)		
Strategy 3 People Who Use Drugs COVID HD	NH75OT000042	Amd 5, 16, 18	93.391	333.93.39	01/01/22	06/30/23	07/01/21	06/30/23	\$148,558		
Strategy 3 People Who Use Drugs COVID HD	NH75OT000042	Amd 1, 16, 18	93.391	333.93.39	01/01/22	06/30/23	07/01/21	06/30/23	\$83,358		
Strategy 3 People Who Use Drugs COVID HD	NH75OT000042	Amd 1, 16, 18	93.391	333.93.39	01/01/22	06/30/23	07/01/21	06/30/23	\$68,202		
FFY23 Drug User Health-Prev Grant	NGA Not Received	Amd 15	93.940	333.93.94	01/01/23	06/30/23	01/01/23	06/30/23	(\$60,000)	\$0	\$180,000
FFY23 Drug User Health-Prev Grant	NGA Not Received	Amd 5	93.940	333.93.94	01/01/23	06/30/23	01/01/23	06/30/23	\$60,000		
FFY22 Drug User Health-Prev Grant	NU62PS924528	Amd 15	93.940	333.93.94	07/01/22	12/31/22	01/01/22	12/31/22	\$60,000	\$120,000	
FFY22 Drug User Health-Prev Grant	NU62PS924528	Amd 5	93.940	333.93.94	07/01/22	12/31/22	01/01/22	12/31/22	\$60,000		
FFY22 Drug User Health-Prev Grant	NU62PS924528	Amd 1	93.940	333.93.94	01/01/22	06/30/22	01/01/22	12/31/22	\$60,000	\$60,000	
FFY22 Integ HIV Prev DUH CDC	NU62PS924528	Amd 17, 18	93.940	333.93.94	07/01/23	05/31/24	01/01/22	05/31/24	\$60,000	\$60,000	\$60,000
FFY22 PH Infrastructure Comp A1-LHJ	NE11OE000053	Amd 18	93.967	333.93.96	01/01/24	12/31/24	12/01/22	06/30/25	\$200,000	\$200,000	\$200,000
FFY24 HRSA MCHBG LHJ Contracts	B04MC52960	Amd 16	93.994	333.93.99	10/01/23	09/30/24	10/01/23	09/30/24	\$170,583	\$170,583	\$305,740
FFY23 HRSA MCHBG LHJ Contracts	B04MC47453	Amd 16	93.994	333.93.99	10/01/22	09/30/23	10/01/22	09/30/23	(\$35,426)	\$135,157	
FFY23 HRSA MCHBG LHJ Contracts	B04MC47453	Amd 7	93.994	333.93.99	10/01/22	09/30/23	10/01/22	09/30/23	\$170,583		
FFY22 HRSA MCHBG Special Proj	B04MC45251	Amd 16	93.994	333.93.99	10/01/22	09/30/23	10/01/22	09/30/23	\$75,926	\$75,926	\$75,926
FFY22 MCHBG LHJ Contracts	B04MC45251	Amd 1	93.994	333.93.99	01/01/22	09/30/22	10/01/21	09/30/22	\$127,937	\$127,937	\$127,937

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Chart of Accounts Program Title	Federal Award Identification #	Amend #	Assist List #**	BARS Revenue Code**	Statement of Work		DOH Use Only		Amount	Funding Period SubTotal	Chart of Accounts Total
					LHJ Start Date	Funding End Date	Chart of Accounts Start Date	Funding End Date			
SFY1 GFS - Group B		Amd 19	N/A	334.04.90	01/01/24	06/30/24	07/01/23	06/30/25	\$25,230	\$25,230	\$76,985
GFS-Group B (FO-SW)		Amd 11	N/A	334.04.90	01/01/23	06/30/23	07/01/22	06/30/23	\$25,878	\$25,878	
GFS-Group B (FO-SW)		Amd 1	N/A	334.04.90	01/01/22	06/30/22	07/01/21	06/30/22	\$25,877	\$25,877	
SFY25 Harm Reduction Proviso HCA IAR		Amd 18	N/A	334.04.91	07/01/24	12/31/24	07/01/24	06/30/25	\$57,500	\$57,500	\$115,000
SFY24 Harm Reduction Proviso HCA IAR		Amd 18	N/A	334.04.91	01/01/24	06/30/24	07/01/23	06/30/24	\$57,500	\$57,500	
SFY24 Drug User Health Program		Amd 15	N/A	334.04.91	07/01/23	12/31/23	07/01/23	12/31/23	\$23,750	\$23,750	\$23,750
State Drug User Health Program		Amd 5	N/A	334.04.91	07/01/22	06/30/23	07/01/21	06/30/23	\$47,500	\$47,500	\$71,250
State Drug User Health Program		Amd 1	N/A	334.04.91	01/01/22	06/30/22	07/01/21	06/30/23	\$23,750	\$23,750	
SFY22 Marijuana Education		Amd 3	N/A	334.04.93	01/01/22	06/30/22	07/01/21	06/30/23	\$7,925	\$7,925	\$7,925
Rec Shellfish/Biotoxin		Amd 15	N/A	334.04.93	07/01/23	12/31/24	07/01/23	06/30/25	\$1,800	\$1,800	\$3,600
Rec Shellfish/Biotoxin		Amd 1	N/A	334.04.93	01/01/22	06/30/23	07/01/21	06/30/23	\$1,800	\$1,800	
Small Onsite Management (ALEA)		Amd 15	N/A	334.04.93	07/01/24	12/31/24	07/01/23	06/30/25	\$33,334	\$33,334	\$134,168
Small Onsite Management (ALEA)		Amd 15	N/A	334.04.93	07/01/23	06/30/24	07/01/23	06/30/25	\$33,334	\$33,334	
Small Onsite Management (ALEA)		Amd 1	N/A	334.04.93	07/01/22	06/30/23	07/01/21	06/30/23	\$45,000	\$45,000	
Small Onsite Management (ALEA)		Amd 1	N/A	334.04.93	01/01/22	06/30/22	07/01/21	06/30/23	\$22,500	\$22,500	
Small Onsite Management (GFS)		Amd 17	N/A	334.04.93	07/01/24	12/31/24	07/01/23	06/30/25	(\$31,969)	\$0	\$0
Small Onsite Management (GFS)		Amd 15	N/A	334.04.93	07/01/24	12/31/24	07/01/23	07/01/25	\$31,969		
SFY25 Wastewater Management-GFS		Amd 17	N/A	334.04.93	07/01/24	12/31/24	07/01/23	06/30/25	\$31,969	\$31,969	\$31,969
SFY22 Youth Tobacco Vapor Products		Amd 3	N/A	334.04.93	01/01/22	06/30/22	07/01/21	06/30/23	\$38,792	\$38,792	\$38,792
FPHS-LHJ-Proviso (YR2)		Amd 6	N/A	336.04.25	07/01/22	06/30/23	07/01/21	06/30/23	\$2,645,000	\$2,645,000	\$4,058,000
FPHS-LHJ-Proviso (YR2)		Amd 7	N/A	336.04.25	07/01/22	06/30/23	07/01/21	06/30/23	(\$1,413,000)	\$0	
FPHS-LHJ-Proviso (YR2)		Amd 1	N/A	336.04.25	07/01/22	06/30/23	07/01/21	06/30/23	\$1,413,000		
FPHS-LHJ-Proviso (YR1)		Amd 1	N/A	336.04.25	01/01/22	06/30/22	07/01/21	06/30/23	\$1,413,000	\$1,413,000	
SFY24 FPHS-LHJ-Funds-GFS		Amd 16	N/A	336.04.25	07/01/23	06/30/24	07/01/23	06/30/25	\$1,193,000	\$3,838,000	\$3,838,000
SFY24 FPHS-LHJ-Funds-GFS		Amd 15	N/A	336.04.25	07/01/23	06/30/24	07/01/23	06/30/25	\$2,645,000		
YR 25 SRF - Local Asst (15%) SS		Amd 17	N/A	346.26.64	01/01/24	12/31/24	07/01/23	06/30/25	\$20,000	\$20,000	\$60,250
YR 25 SRF - Local Asst (15%) SS		Amd 16	N/A	346.26.64	01/01/23	12/31/23	01/01/23	12/31/23	\$2,000	\$18,750	
YR 25 SRF - Local Asst (15%) SS		Amd 12	N/A	346.26.64	01/01/23	12/31/23	01/01/23	12/31/23	\$16,750		

Thurston County Public Health & Social Services Department

EXHIBIT B-19
ALLOCATIONS
Contract Term: 2022-2024

Page 5 of 16
Contract Number: CLH31030
Date: February 1, 2024

Indirect Rate January 1, 2022 through December 31, 2022: 30.69% All Programs
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Chart of Accounts Program Title	Federal Award Identification #	Amend #	Assist List #**	BARS Revenue Code**	Statement of Work		DOH Use Only Chart of Accounts		Amount	Funding Period SubTotal	Chart of Accounts Total
					LHJ Funding Period Start Date	LHJ Funding Period End Date	Funding Period Start Date	Funding Period End Date			
YR24 SRF - Local Asst (15%) (FO-SW) SS		Amd 7	N/A	346.26.64	01/01/22	12/31/22	07/01/21	06/30/23	(\$1,000)	\$21,500	
YR24 SRF - Local Asst (15%) (FO-SW) SS		Amd 1	N/A	346.26.64	01/01/22	12/31/22	07/01/21	06/30/23	\$22,500		
YR 25 SRF - Local Asst (15%) TA		Amd 12	N/A	346.26.66	01/01/23	12/31/23	01/01/23	12/31/23	\$1,000	\$1,000	\$2,000
YR24 SRF - Local Asst (15%) (FO-SW) TA		Amd 1	N/A	346.26.66	01/01/22	12/31/22	07/01/21	06/30/23	\$1,000	\$1,000	
TOTAL									\$20,042,919	\$20,042,919	
Total consideration:	\$20,012,689									GRAND TOTAL	\$20,042,919
	\$30,230										
GRAND TOTAL	\$20,042,919									Total Fed	\$11,581,230
										Total State	\$8,461,689

*Catalog of Federal Domestic Assistance

**Federal revenue codes begin with "333". State revenue codes begin with "334".

Exhibit A
Statement of Work
Contract Term: 2022-2024

DOH Program Name or Title: BEACH Program - Effective March 1, 2024

Local Health Jurisdiction Name: Thurston County Public Health & Social Services Department
Contract Number: CLH31030

SOW Type: Original **Revision # (for this SOW)**

Period of Performance: March 1, 2024 through September 30, 2024

Funding Source <input checked="" type="checkbox"/> Federal Subrecipient <input type="checkbox"/> State <input type="checkbox"/> Other	Federal Compliance (check if applicable) <input checked="" type="checkbox"/> FFATA (Transparency Act) <input type="checkbox"/> Research & Development	Type of Payment <input checked="" type="checkbox"/> Reimbursement <input type="checkbox"/> Fixed Price
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Statement of Work Purpose: The Beach Environmental Assessment, Communication, and Health (BEACH) Program works with LHJ to monitor water at marine swimming beaches for bacteria and provide public notification when levels are unsafe.

Revision Purpose: N/A

DOH Chart of Accounts Master Index Title	Master Index Code	Assistance Listing Number	BARS Revenue Code	LHJ Funding Period Start Date End Date	Current Allocation	Allocation Change Increase (+)	Total Allocation
FFY24 SWIMMING BEACH GRANT IAR (ECY)	26505924	66.472	333.66.47	03/01/24 09/30/24	0	5,000	5,000
					0	0	0
					0	0	0
					0	0	0
					0	0	0
					0	0	0
TOTALS					0	5,000	5,000

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1	<u>BEACH Program Administration and Annual Meeting:</u> Time spent on administrative duties related to the BEACH Program and the 2024 Annual meeting.	Summarize time spent on administrative duties in annual report.	Annual meeting held in March 2024. Annual report due September 30, 2024.	Reimbursement for actual costs up to \$5,000 for tasks 1-3. Subrecipient may use their discretion in prioritizing which task(s) to pay with this award.
2	<u>Bacteria Monitoring & Public Notification</u> <ul style="list-style-type: none"> Collect samples and field observations in accordance with BEACH Program Quality Assurance Project Plan (QAPP). Notify BEACH Program Coordinator in advance if samples cannot be collected. Coordinate deviations from the QAPP and/or schedule with the BEACH Program Coordinator. Post and/or remove swimming advisory signs as needed. Provide public education about beach water 	1. Enter data into Department of Ecology's BEACH Program Database. 2. Email copies of laboratory analytical reports to BEACH Program Coordinator. 3. Include a list of swimming advisories in annual report.	1. Enter data results into database by Friday each week of sample collection. 2. Email copies of reports upon receipt. 3. Annual report due September 30, 2024.	

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	quality. Notify BEACH Program Coordinator of swimming advisories as soon as possible.			
3	<u>Illness Pollution Investigations</u> Notify BEACH Program Coordinator of any illness reports related to recreational swimming beaches. Conduct illness investigations as needed.	1. Provide notification via telephone to BEACH Program Coordinator. 2. Summarize illness investigation in annual report.	1. Within fourteen (14) business days. 2. Annual report due September 30, 2024.	

DOH Program and Fiscal Contact Information for all ConCon SOWs can be found on the [DOH Finance SharePoint](#) site. Questions related to this SOW, or any other finance-related inquiry, may be sent to finance@doh.wa.gov.

Federal Funding Accountability and Transparency Act (FFATA) (Applies to federal grant awards.)

This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Unique Entity Identifier (UEI) generated by SAM.gov.

Information about the LHJ and this statement of work will be made available on USASpending.gov by DOH as required by P.L. 109-282.

Program Specific Requirements

The funds for this project are being provided by an Environmental Protection Agency grant, Agreement Number CU-01J74301-3, Catalog of Federal Domestic Assistance Number 66.472 – Beach Monitoring and Notification Program Implementation Grants.

Program Manual, Handbook, Policy References:

Quality Assurance Project Plan <https://apps.ecology.wa.gov/publications/SummaryPages/1903119.html>

Exhibit A
Statement of Work
Contract Term: 2022-2024

DOH Program Name or Title: DCHS - ELC COVID-19 Response -
Effective January 1, 2022

Local Health Jurisdiction Name: Thurston County Public Health & Social
Services Department
Contract Number: CLH31030

SOW Type: Revision **Revision # (for this SOW)** 6

Period of Performance: January 1, 2022 through June 30, 2024

Funding Source <input checked="" type="checkbox"/> Federal Subrecipient <input type="checkbox"/> State <input type="checkbox"/> Other	Federal Compliance (check if applicable) <input checked="" type="checkbox"/> FFATA (Transparency Act) <input type="checkbox"/> Research & Development	Type of Payment <input checked="" type="checkbox"/> Reimbursement <input type="checkbox"/> Fixed Price
---	--	---

Statement of Work Purpose: The purpose of this statement of work (SOW) is to provide supplemental funding for the LHJ to ensure adequate culturally and linguistically responsive testing, investigation and contract tracing resources to limit the spread of COVID-19. This funding is the estimated carryforward amount.

Revision Purpose: Extend Period of Performance and ELC EDE funding end date from 12/31/23 to 6/30/24.

DOH Chart of Accounts Master Index Title	Master Index Code	Assistance Listing Number	BARS Revenue Code	LHJ Funding Period		Current Allocation	Allocation Change	Total Allocation
				Start Date	End Date		None	
FFY19 ELC COVID ED ALLOCATION	1897129G	93.323	333.93.32	01/01/22	10/18/22	0	0	0
FFY20 ELC EDE LHJ ALLOCATION	1897140E	93.323	333.93.32	01/01/22	06/30/24	2,397,430	0	2,397,430
CSFRF CTS LHJ ALLOCATION	934C0200	21.027	333.21.02	01/01/22	06/30/23	1,491,999	0	1,491,999
						0	0	0
						0	0	0
						0	0	0
TOTALS						3,889,429	0	3,889,429

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	Participate in public health emergency preparedness and response activities for COVID-19. This may include surveillance, epidemiology, laboratory capacity, infection control, mitigation, communications and or other preparedness and response activities for COVID-19. Examples of key activities include: <ul style="list-style-type: none"> • Incident management for the response • Testing • Case Investigation/Contact Tracing • Sustainable isolation and quarantine • Care coordination • Surge management • Data reporting 			

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	Work with DOH to develop a corrective action plan if unable to meet metrics.			
	ii. Case investigation			
	1. Strive to maintain the capacity to conduct targeted investigations as appropriate.			
	2. Enter all case investigation and outbreak data in WDRS following DOH guidance.	Enter all case investigation data in WDRS following guidance from-DOH.		
	a) Strive to enter all case investigation and outbreak data into <i>CREST</i> as directed by DOH.			
	b) Ensure all staff designated to utilize WDRS have access and are trained in the system.			
	c) Include if new positive cases are tied to a known existing positive case or indicate community spread.			
	d) Conduct targeted case investigation and monitor outbreaks.			
	e) Coordinate with Tribal partners in conducting case investigations for tribal members.			
	3. Ensure contact tracing and case investigation activities meet DOH Case and Contact Tracing Metrics. (Metrics to be determined collaboratively by DOH, LHJs, and Tribes.) Work with DOH to develop a corrective action plan if unable to meet metrics.			
	b. Testing			
	i. Work with partners and Tribes to ensure testing is available to every person within the jurisdiction meeting current DOH criteria for testing and other local testing needs.			
	ii. Work with partners and Tribes to ensure testing is provided in a culturally and linguistically responsive manner with an emphasis on making testing available to disproportionately impacted communities and as a part of the jurisdiction's contact tracing strategy.			
	iii. Maintain a current list of entities providing COVID-19 testing and at what volume. Provide reports to DOH on testing locations and volume as requested.	Maintain a current list of entities providing COVID-19 testing and at what volume. Provide reports to DOH Contract manager		

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	<p>c. Surveillance FTE support at a minimum of .5 FTE Epidemiologist to support daily reporting needs below.</p> <ul style="list-style-type: none"> i. Ensure all COVID positive lab test results from LHJ are entered in to WDRS by 1) entering data directly in to WDRS, 2) sending test results to DOH to enter, or 3) working with DOH and entities conducting tests to implement an electronic method for test result submission. ii. Maintain records of all COVID negative lab test results from the LHJ and enter into WDRS when resources permit or send test results to DOH. iii. Collaborate with Tribes to ensure Tribal entities with appropriate public health authority have read/write access to WDRS and CREST to ensure that all COVID lab results from their jurisdictions are entered in WDRS or shared with the LHJ or DOH for entry. <p>d. Tribal Support. Ensure alignment of contact tracing and support for patients and family by coordinating with local tribes if a patient identified as American Indian/Alaska Native and/or a member of a WA tribe.</p> <p>e. Support Infection Prevention and control for high-risk populations</p> <ul style="list-style-type: none"> i. Migrant and seasonal farmworker support. Partner with farmers, agriculture sector and farmworker service organizations to develop and execute plans for testing, quarantine and isolation, and social service needs for migrant and seasonal farmworkers. ii. Congregate care facilities: In collaboration with the state licensing agency (DSHS), support infection prevention assessments, testing. Infection control and isolation and quarantine protocols in congregate care facilities. iii. High risk businesses or community-based operations. In collaboration with state licensing agencies and Labor and Industries, partner with food processing and manufacturing businesses to ensure adequate practices to prevent COVID-19 	<p>on testing locations and volume as requested.</p> <p>Ensure all COVID positive test results are entered into WDRS within 2 days of receipt</p> <p>Quarterly performance updates related to culturally and linguistic competency and responsiveness, tribal support, infection prevention and control for high-risk populations, community education and regional active monitoring activities. Performance update should include status of all projects listed.</p>		

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	<p>exposure, conduct testing and respond to outbreaks.</p> <p>iv. Healthcare: Support infection prevention and control assessments, testing, cohorting, and isolation procedures. Provide educational resources to a variety of healthcare setting types (e.g., nursing homes, hospitals, dental, dialysis).</p> <p>v. Non-healthcare settings that house vulnerable populations: In collaboration with state corrections agency (DOC) and other state partners, support testing, infection control, isolation and quarantine and social services and wraparound supports for individuals living or temporarily residing in congregate living settings, including detention centers, prisons, jails, transition housing, homeless shelters, and other vulnerable populations.</p> <p>vi. Schools: In collaboration with OSPI and local health jurisdictions, support infection prevention and control and outbreak response in K-12 and university school settings.</p> <p>f. Ensure adequate resources are directed towards H2A housing facilities within communities, fishing industries and long-term care facilities to prevent and control disease transmission. Funds can be used to hire support staff, provide incentives or facility-based funding for onsite infection prevention efforts, etc.</p> <p>g. Community education. Work with Tribes and partners to provide culturally and linguistically responsive community outreach and education related to COVID-19.</p> <p>h. Establish sustainable isolation and quarantine (I&Q) measures in accordance with WAC 246-100-045 (Conditions and principles for isolation or quarantine).</p> <p>i. Have at least one (1) location for conducting I&Q operations identified and confirmed. This location should be sufficient for supporting I&Q services that are adequate for the population for your jurisdiction and have an ability to expand if needed. This can be through contract/formal</p>	<p>Quarterly performance updates to include name, address and capacity of identified location that can support isolation and quarantine, and confirmation of appropriate planning and coordination as required.</p>		

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	<p>agreement. Alternatively, the jurisdiction may establish with an adjacent jurisdiction a formal agreement to provide the isolation and quarantine capacity adequate to the population for your jurisdiction with the ability to expand.</p> <p>ii. Maintain ongoing census data for isolation and quarantine for your population.</p> <p>iii. Planning must incorporate transfer or receipt of people requiring I&Q support to and from adjacent jurisdictions or state facilities in the event of localized increased need.</p> <p>iv. Planning must incorporate indicators for activating and surging to meet demand and describe the process for coordinating requests for state I&Q support, either through mobile teams or the state facility.</p>	Report census numbers to include historic total by month and monthly total for current quarter to date		

DOH Program and Fiscal Contact Information for all ConCon SOWs can be found on the [DOH Finance SharePoint](#) site. Questions related to this SOW, or any other finance-related inquiry, may be sent to finance@doh.wa.gov.

Federal Funding Accountability and Transparency Act (FFATA) (Applies to federal grant awards.)

This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Unique Entity Identifier (UEI) generated by SAM.gov.

Information about the LHJ and this statement of work will be made available on [USASpending.gov](#) by DOH as required by P.L. 109-282.

Program Specific Requirements

All work will be performed in accordance with the revised and approved project plans to be submitted to DOH.

Restrictions on Funds (what funds can be used for which activities, not direct payments, etc)

CDC Funding Regulations and Policies

<https://www.cdc.gov/grants/documents/General-Terms-and-Conditions-Non-Research-Awards.pdf>

Monitoring Visits (frequency, type)

The DOH program contact may conduct monitoring visits during the life of this project. The type, duration, and timing of visit will be determined and scheduled in cooperation with the subawardee. The DOH Fiscal Monitoring Unit may conduct fiscal monitoring site visits during the life of this project

Special Billing Requirements

Payment: Upon approval of deliverables and receipt of an invoice voucher, DOH will reimburse for actual allowable costs incurred. Billings for services on a monthly fraction of the budget will not be accepted or approved.

Submission of Invoice Vouchers: The LHJ shall submit correct monthly A19-1A invoice vouchers for amounts billable under this statement of work to DOH by the 25th of the following month or on a frequency no less often than quarterly.

Other: Required activities, deliverables, and funding is for the entire project period: January 2021 through specified date above. Unspent funds and tasks not completed by December 31, 2021 were reauthorized for work in this new consolidated contract term beginning January 1, 2022. It is the LHJ's responsibility to assure that the unspent funding amount carried forward to this statement of work does not exceed the remaining available balance from the 2018-2021 contract.

**Exhibit A
Statement of Work
Contract Term: 2022-2024**

DOH Program Name or Title: Office of Drinking Water Group B Programs -
Effective January 1, 2022

Local Health Jurisdiction Name: Thurston County Public Health & Social
Services Department
Contract Number: CLH31030

SOW Type: Revision **Revision # (for this SOW)** 2

Funding Source <input type="checkbox"/> Federal <Select One> <input checked="" type="checkbox"/> State <input type="checkbox"/> Other	Federal Compliance (check if applicable) <input type="checkbox"/> FFATA (Transparency Act) <input type="checkbox"/> Research & Development	Type of Payment <input type="checkbox"/> Reimbursement <input checked="" type="checkbox"/> Fixed Price
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Period of Performance: January 1, 2022 through June 30, 2024

Statement of Work Purpose: The purpose of this statement of work (SOW) is to provide financial support to LHJs implementing local Group B water systems programs.

Revision Purpose: The purpose of this revision is to extend the period of performance from 06/30/23 to 06/30/24 and provide additional financial support from 01/01/24 through 06/30/24 to LHJs implementing local Group B water systems programs.

DOH Chart of Accounts Master Index Title	Master Index Code	Assistance Listing Number	BARS Revenue Code	LHJ Funding Period Start Date End Date	Current Allocation	Allocation Change Increase (+)	Total Allocation
GFS Group B (FO-SW)	24230103	N/A	334.04.90	01/01/22 06/30/22	25,877	0	25,877
GFS Group B (FO-SW)	24230104	N/A	334.04.90	01/01/23 06/30/23	25,878	0	25,878
SFY1 GFS - Group B	24110843	N/A	334.04.90	01/01/24 06/30/24	0	25,230	25,230
					0	0	0
					0	0	0
					0	0	0
					0	0	0
					0	0	0
TOTALS					51,755	25,230	76,985

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1	Implement a Group B water system program through a Local Ordinance. Reference DOH MOA #CLH 23923-0	An executed Memorandum of Agreement (MOA) with DOH identifying responsibilities of a full Group B program through a Local Ordinance.	January 1, 2023 2022 thru June 30, 2023 2024	Lump sum payment (See Special Billing Requirements)

DOH Program and Fiscal Contact Information for all ConCon SOWs can be found on the [DOH Finance SharePoint](#) site. Questions related to this SOW, or any other finance-related inquiry, may be sent to finance@doh.wa.gov.

Program Specific Requirements

Special Billing Requirements:

For January 1, 2022 thru June 30, 2022, LHJ shall submit one invoice no later than June 30, 2022 and payment cannot exceed a maximum cumulative fee of \$25,877.

For January 1, 2023 thru June 30, 2023, LHJ shall submit one invoice no later than June 30, 2023 and payment cannot exceed a maximum cumulative fee of \$25,878.

For January 1, 2024 thru June 30, 2024, LHJ shall submit one invoice no later than June 30, 2024 and payment cannot exceed a maximum cumulative fee of \$25,230.



Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: _____ Date Created: 3/4/2024 Agenda Item #:

Created by: Angela Celestine, Administrative Assistant I - Public Works - 360-786-5833

Creator = Presenter? ☐ Yes ☒ No Is this a presentation by more than one person? ☐

Presenter: **Becky Conn, Traffic Engineering and Operations Manager - Public Works - 360-867-2349**

Item Title:
Request for Proposals for Transportation Safety Plan

Action Needed: _____ Class of Item:

List of Exhibits



RFP_SS4A Safety Action
Plan.pdf
PDF File
4.35 MB

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

[Click Additional Attachment to attach more materials.](#)



RFP_Notice.pdf
PDF File
105 KB

NOTE: If you attach a file and get a message saying " **You have chosen to attach a large file...** ", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☐

Budget Effect Summary? ☐

Recommended Action:

Move to authorize Public Works to issue a Request for Proposals (RFP) for services associated with preparing the Thurston County Transportation Safety Action Plan.

Item Description:

In concert with Washington State's Target Zero plan, Thurston County is committed to improving the safety of the road system and work towards ending serious and fatal collisions. The first iteration of the County's Transportation Safety Plan (Safety Plan) was developed in 2018 and is a comprehensive data driven plan with a focus on improving safety performance of roadways in the County. The Federal Bipartisan Infrastructure Law established the Safe Streets and Roads for All (SS4A) discretionary program. To be eligible for implementation funding through this program, the County must have a Transportation Safety Action Plan (Action Plan) meeting certain requirements.

In 2023, Public Works applied for and received a \$264,000 planning grant from SS4A to update the Safety Plan to meet the requirements of an Action Plan. This Request for Proposals will hire a consultant to utilize the County's existing Safety Plan to prepare a Transportation Safety Action

Plan that will meet the requirements of the SS4A program. The consultant deliverable will incorporate public engagement in the process, develop an equity analysis, and include data analysis and report templates for periodic updates and reporting.

This action is in alignment with the County's Strategic Plan Initiative 8 to "Support robust and well maintained infrastructure systems for a thriving community".

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/14/2024



Thurston County, Washington
3000 Pacific Ave SE
Olympia, Washington 98501

REQUEST FOR PROPOSAL (RFP) No. 034-2024-TE-R001
THURSTON COUNTY TRANSPORTATION SAFETY ACTION PLAN

Solicitation Documents

All solicitation documents, including any addenda, are published on the Thurston County website at: <https://www.thurstoncountywa.gov/RFP-RFQ-RFS-Opportunities>

Proposal Due Date

Proposals are due no later than: 3:00 p.m. PT on **April 25, 2024**

Proposal Acceptance Location

Sealed Proposal will only be received by:

Thurston County Public Works
9605 Tilley Road S, Suite C
Olympia, Washington 98512
Office Hours: 8:00 a.m. to 5:00 p.m., Monday through Friday
Phone: 360-867-2300

Thurston County reserves the right to reject any and all Proposals, cancel this solicitation, and to any informalities or irregularities in procedure.

REQUEST FOR PROPOSAL 034-2024-TE-R001

THURSTON COUNTY TRANSPORTATION SAFETY ACTION PLAN

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RFP NO. 034-2024-TE-R001
THURSTON COUNTY TRANSPORTATION SAFETY ACTION PLAN

SECTION 1 – INTRODUCTION/PURPOSE

1.1 INTRODUCTION

Thurston County, Washington, Public Works Department, Traffic Engineering (“the County”) is soliciting Proposals from qualified companies or individuals to utilize the County’s existing Transportation Safety Plan (Safety Plan) and develop/prepare a Transportation Safety Action Plan and associated deliverables to meet the requirements of the Safe Streets for All (SS4A) program.

1.2 PURPOSE

It is the purpose of this solicitation to select a qualified company or individual who can develop and prepare a comprehensive submittal which will include the following topics related to the County’s Transportation Safety Action Plan:

- Simplify the data collected and the analysis in the existing Transportation Safety Plan to facilitate easier updates in the future.
- Refresh the data, analysis, language and graphics in the existing Safety Plan to reflect any changes made to the process.
- Systemically analyze intersections as well as roadway corridors.
- Create a report template to summarize the results of the data analysis, project prioritization, and improvement types.
- Incorporate public engagement.
- Develop a monitoring plan for performance tracking of implemented improvements.

The overall objective of this project is to provide the County with a refreshed Transportation Safety Action Plan and reporting materials to qualify for future implementation grant funding through the Safe Streets and Roads for All (SS4A) program and enable the County to periodically update the plan (by generating updated crash data analyses and project prioritizations) for continued implementation in the future.

1.3 MINIMUM QUALIFICATIONS

Proposers shall have the following minimum qualifications to be eligible for an award:

1. Been in business for a minimum of five (5) years from the date of the issuance of this RFP.
2. The designated project manager shall have a minimum of five (5) years of experience with the Proposing Company, or other company/employer, managing and providing similar services to those requested under this solicitation.
3. Be licensed, insured, staffed, and equipped to perform the work relevant to project.
4. Be able to demonstrate proven methodologies for the collection and analysis of data and operations relevant to the project.
5. The ability to complete an in-depth report within a timeframe and schedule that is reasonable with full project completion within approximately 10 months of Contract execution. The selected Company is expected to establish a more detailed timeline in their Proposal and to define expectations to meet their timeline.

1.4 PROCUREMENT NOTIFICATION

This project is a formal competitive procurement and will be advertised in 'The Olympian' and is open to all qualified companies. All solicitation documents, including addenda, are published on the Thurston County website at <https://www.thurstoncountywa.gov/RFP-RFQ-RFS-Opportunities>.

SECTION 2 – OVERVIEW OF SERVICES REQUESTED

2.1 DESCRIPTION

The Consultant will utilize the County's existing Transportation Safety Plan to prepare a Transportation Safety Action Plan and associated deliverables that meet the requirements of the SS4A program.

2.2 BACKGROUND INFORMATION

In concert with Washington State's Target Zero plan, Thurston County is committed to improving the safety of the road system and work towards ending serious and fatal collisions. The first iteration of the County's Transportation Safety Plan was developed in 2018 and is a comprehensive data driven plan with a focus on improving safety performance of roadways in the County. Several projects generated from the Transportation Safety Plan have been completed with funding from the Highway Safety Improvement Program (HSIP) in the past several years.

The Bipartisan Infrastructure Law established the SS4A discretionary program. To be eligible for funding through this program, the County must have an Action Plan that meets certain requirements. Additional information on Action Plan requirements is available at the SS4A website [Action Plan Requirements | US Department of Transportation](#).

The County received funding through the SS4A grant program to revise the current Thurston County Transportation Safety Plan into an Action Plan to qualify for future implementation plan funding.

The Safety Action Plan will encompass approximately 1,000 miles of roadways that are located in unincorporated Thurston County. Private roadways, roadways within city limits, and state-owned roads and highways will not be included in the analysis. See Figure 1 Thurston County Boundary Map below.

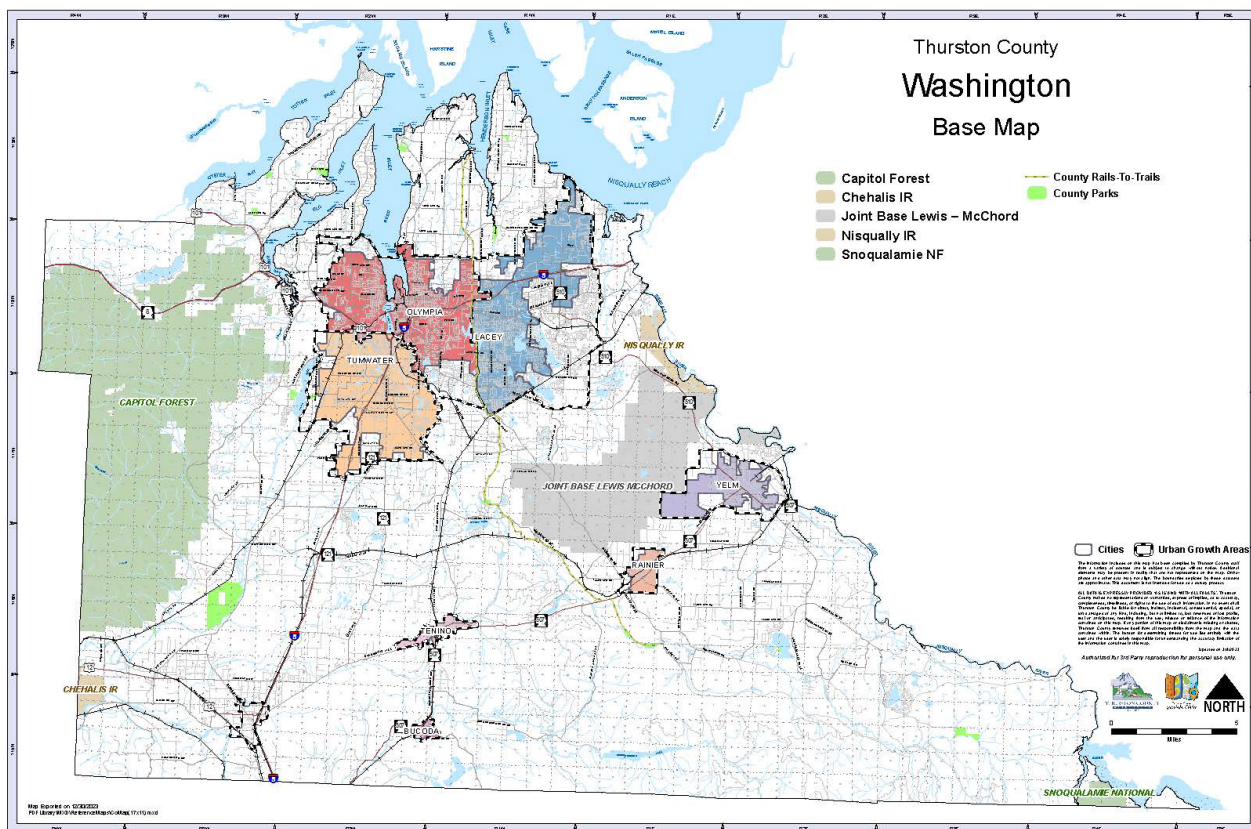


Figure 1. Thurston County Boundary Map

2.3 STATEMENT OF WORK

See Attachment 1 Statement of Work as an outline and for additional details on the scope of services to be provided. It is expected the Proposer will include a full scope of work that meets the needs of this RFP to perform the requested work.

2.4 ESTIMATED VALUE

The expected value of the resulting Contract is estimated to be **\$250,000**. This project will be federally funded by U.S. Department of Transportation, Federal Highway Administration Office through the SS4A grant.

2.5 TIMELINE FOR SERVICE DELIVERY

The period of performance is expected to be completed within ten months from Contract execution.

2.6 COMPENSATION

A. Payment to Consultant for standard services will be based on the negotiated total price of the Contract. Payments will be made monthly according to the progress made.

B. Payment to Company for ad hoc services will be based on a time and materials basis. Labor Rates will be fully burdened and will remain in effect for the Contract term.

C. The completed Price Schedule at Attachment 3A and Labor Rate Schedule will be incorporated into the executed Professional Services Contract.

SECTION 3 – ACQUISITION TIMELINE AND GENERAL REQUIREMENTS

3.1 PROCUREMENT SCHEDULE

Following is the procurement schedule for this RFP. The dates shown below are estimated, are provided for information only, and are subject to change at the sole discretion of the County.

Table 1: Solicitation and Anticipated Award Schedule

Date of Issuance	4/04/2024
Pre-Proposal Inquiries Due	4/12/2024
Proposals Due	4/25/2024
Proposal Evaluations	5/02/2024
Interviews (if needed)	5/09/2024
Executed Contract	6/18/2024

3.2 PRE-PROPOSAL INQUIRIES AND ADDENDUM

It is the responsibility of each Proposer to examine the entire RFP and, as necessary, seek clarification (Pre-proposal Inquiries (PPIs)). This RFP may only be modified by a written addendum issued by the County. Proposer shall not rely on verbal responses to inquiries. A verbal reply to an inquiry does not constitute a modification of the RFP.

All inquiries regarding this RFP shall be directed in writing (mail or e-mail) to Thurston County Public Works, to the attention of:

Dawn Ashton, Procurement/Contract Specialist
Thurston County Public Works
9605 Tilley Road S, Suite C Olympia, WA 98512
Dawn.ashton@co.thurston.wa.us

No communication regarding this RFP should be directed to any other County official or employee. All Pre-proposal Inquiries (PPIs) will be responded to in the form of a written addenda.

All PPIs must clearly identify the name of the inquiring company or person and the RFP number, title, and section/page number. The deadline for receipt of PPIs from Proposer is 3:00 p.m. (PT) on April 12, 2024.

3.3 EXAMINATION BY PROPOSER

Each Proposer is responsible for examining the RFP, including the sample Contract (Atch 2), prior to submitting a Proposal. Failure to examine such documents and any errors made in the preparation of a Proposal are at the Proposer's own risk.

The dates contained in this RFP are for informational purposes only. The County makes no warranty as to the accuracy of the dates. Each Proposer shall make its own examination, investigation and research regarding the proper method of doing the work under this RFP and Contract, all conditions affecting the work to be done, the necessary labor, equipment and materials, and the quantity of work to be performed. The Proposer agrees that it has satisfied itself by Proposer's own investigation and research regarding all such conditions, and that Proposer's conclusion to enter into the Contract and execution of the Contract is based upon such investigation and research, and the Proposer shall make no claim against the County because of any of the estimates, statements, or interpretations made by any officer or agent of the County that may prove to be erroneous in any respect.

3.4 MODIFICATION/WITHDRAWAL OF PROPOSALS

Written requests to modify or withdraw a Proposal received by the County prior to the scheduled time of closing (i.e., 3:00 p.m. PT on the Proposal Due Date) will be accepted and will be corrected after opening. No oral requests will be allowed. Requests to modify or withdraw a Proposal must be addressed and labeled in the same manner as the Proposal and marked as a MODIFICATION or WITHDRAWAL of the Proposal. Requests for withdrawal after the time of closing will be allowed at the County's sole discretion.

3.5 PROPOSAL FIRM OFFER

Proposal shall remain firm and unaltered after the time of closing (i.e., 3:00 p.m. PT on the Proposal Due Date) and for ninety (90) calendar days from such date. The County and the Proposer may mutually agree to extend the period during which the Proposal shall remain firm and unaltered.

3.6 PROPOSALS ARE PUBLIC RECORD

If your Proposal contains information considered to be exempt from the Public Records Act, Section 42.56 Revised Code of Washington (RCW), those items must be clearly marked as such and may be returned to you upon request once Contract award has been determined.

3.7 CANCELLATION

This RFP may be cancelled at any time and all Proposals may be rejected in whole or in part if the County determined such action to be in the best interest of Thurston County.

3.8 NO OBLIGATION

This solicitation in no manner obligates Thurston County or any of its Departments to use any proposed professional services until a valid written Contract is awarded and approved by the appropriate authorities.

3.9 EXPENSES INCURRED

The County will not be responsible for any costs associated with participation in this RFP to include, but not limited to, preparation, submission, or presentation; interviews, if held; negotiation process; and Contract execution. All expenses related to the Proposal are entirely the sole responsibility of the Proposer.

3.10 NONDISCRIMINATION

Thurston County hereby notifies all Proposers that it will affirmatively ensure that all will be afforded full opportunity to submit a Proposal in response to this solicitation and will not be discriminated against because of race, color, creed, ethnicity, religion, national origin, citizenship or immigration status, age, sex, marital status, veteran or military status, sexual orientation or the presence of any disability. Implementation of this policy shall be consistent with RCW 49.60.400.

SECTION 4 – PROPOSAL PREPARATION AND SUBMISSION INSTRUCTIONS

4.1 PROPOSAL DUE DATE AND TIME

Proposals prepared in accordance with the RFP will be received by the County at the address below, until 3:00 p.m., PT on the Proposal Due Date. Sealed Proposals must be delivered via certified mail, express delivery, or courier to the address below. Submissions sent by fax or electronically (e.g., email) will not be accepted. Late Proposals will not be considered for selection and will be returned to the Proposer unopened. The County is not responsible for late or misdirected delivery of Proposals.

A Proposer must submit in a sealed package one (1) original and one (1) electronic copy of the Proposal and Attachments. The original shall be marked ORIGINAL and all other hard copies marked COPY. Proposer

shall submit its Proposal, an exact duplicate of the original Proposal on USB Flash Drive in Adobe Acrobat™ format Version 7.0 or higher. If multiple flash drives are used, Proposer shall label the content on each disk/drive. Each package shall be clearly marked on the outside with the following label:

REQUEST FOR PROPOSAL NO. 034-2024-TE-R001

THURSTON COUNTY TRANSPORTATION SAFETY ACTION PLAN

RFP Opening Date & Time

Proposer's name and address shall be on the outside of the envelope or container. Deliver responses to:

Thurston County Public Works

9605 Tilley Road S, Suite C

Olympia, Washington 98512

ATTN: Dawn Ashton, Procurement/Contract Specialist

4.2 PROPOSAL FORMAT – GENERAL

A. The use of covers or binders shall be limited, and if used, shall be recyclable, made from recycled materials, and/or easily removable to allow for copying or recycling of pages. Plastic covers or dividers shall be avoided.

B. The use of at least thirty percent (30%) recycled content paper is encouraged.

C. All pages of the Proposal shall be numbered sequentially, and any side of paper with printed text or content shall be considered a page. Pages shall be double-sided whenever practicable.

D. Unnecessary attachments or documents not specifically asked for in this solicitation should be avoided. Elaborate or expensive artwork, paper, bindings, and visual and other presentations beyond those sufficient to present a complete and effective response to this solicitation are neither necessary nor desired.

E. Format: Page Size will be 8-1/2" X 11" with at least ½ margins all around. Typeface should be equal to Times New Roman 12. Narratives shall be single spaced. All text shall be legible and easily read. Propriety statements, security markings, and page numbers should fall within the defined margin area.

F. Proposals shall be assembled in accordance with the format specified below. Failure on the part of the Proposer to clearly and completely provide all the content and information requested below may result in the County's rejection of the Proposal as nonresponsive. However, the County reserves the right to waive minor informalities and irregularities in the format of a Proposal at its sole discretion.

G. Proposers shall adhere to the maximum page counts for the contents indicated below.

Note that one (1) side of a piece of paper with printing of any kind is counted as one (1) page; one (1) piece of paper with printing on both sides is counted as two (2) pages. Any and all pages that exceed the maximum page count for a given section will be removed from that section and not considered. Proposal covers, table of contents, tabs, forms, and any attachments that are required contents are not limited as to the number of pages but must not be excessive and must be directly related to the specific content requested.

4.3 PROPOSAL CONTENTS

THE REQUIRED PROPOSAL CONTENTS AND ORDER OF THE CONTENTS FOR THE PROPOSAL SHALL BE AS FOLLOWS.

Outside Covers

The front cover shall be of plain white stock with text and graphics limited to: Company logo; RFP number; RFP name/title; Proposal due date; Proposer's name and business address, email address, telephone number, web address, and contact person's name. The back cover shall be of white cover stock and entirely blank.

TABBED SECTION #1: Minimum Qualifications Summary

Provide a single page that clearly lists each of the Minimum Qualifications in Section 1.3 of this solicitation and provide a detailed statement as to how the Proposer meets each requirement. The County's determination as to whether a Proposer meets the Minimum Qualifications shall be made from this Proposal page.

TABBED SECTION #2: Contract Terms and Conditions

Include a single page with a statement as to whether or not the Proposer accepts, or has exceptions, revisions, or additions to, the standard Professional Services Contract Terms and Conditions presented in Attachment 2 of this solicitation. The Proposer shall include an explanation as to why such exception, revision, or addition is requested. Failure by the Proposer to identify an exception, revision, or addition waives any later objections by the Proposer to the standard Contract terms and conditions provided herein. It will be up to the discretion of the County whether or not to accept changes to the standard Contract terms and conditions requested if no objections are included.

TABBED SECTION #3: Summary of Company's Qualifications and Experience

Include the following information in this section, which shall not exceed five (5) pages.

B. General Information

Provide a brief narrative with general information about the Proposer, including:

- A description and history of the Proposer including general expertise and experience, size, and service locations;
- Office location(s) that will provide services and number and types of employees at this location(s);
- A list of current applicable licenses, certifications, accreditations, and/or credentials for the Proposer's employees or other entities that demonstrate competency for the work that will be performed under the Contract;
- A concise summary of the Proposer's specific capabilities, qualifications, and experience in providing similar services; and
- Any additional information the Proposer feels is relevant to the general qualifications of the Proposal.

TABBED SECTION #4: RELEVANT EXPERIENCE/PAST PERFORMANCE

Include the following information in this section, which shall not exceed two (2) pages per project for a total of six (6) pages.

Information to be submitted on Attachment 4 – Relevant Experience Form & Past Performance Survey.

A. PROPOSER'S EXPERIENCE: Submit three (3) recent, relevant projects by completing Attachment 4, Page 1.

Recent is defined as projects that have been completed within the last 10 years of the date of issuance of this RFP that have been executed by the Proposer and its team members as either a prime consultant or sub-consultant.

Relevant is defined as transportation planning projects of similar size, scope, and complexity to the services in this solicitation.

B. PROPOSER'S PAST PERFORMANCE: Proposer will submit a completed Past Performance Survey (PPS) on each of the three (3) projects submitted under paragraph A above. Proposer will have the project owner/reference complete Attachment 4 , Page 2 of the form using the adjectival rating prescribed in Attachment 4, Page 3. Proposers should ensure correct phone numbers and email addresses are provided for the client point of contact. If the Proposer is unable to obtain a completed PPS from a client prior to the Proposal due date, submit the PPS with the Proposal indicating attempts to obtain the information. Note: Thurston County reserves the right to contact other references.

TABBED SECTION #5: ORGANIZATIONAL STRUCTURE/KEY PERSONNEL

Include the following information in this section, which shall not exceed two (2) pages for the organizational chart and two (2) pages per resume.

A. ORGANIZATIONAL STRUCTURE: Submit an organizational chart that clearly shows how the team will be structured and the interrelationships. This chart shall show lines of authority within the project team. Include any sub-consultants. Identify who within the organization will have final authority for the work.

B. KEY PERSONNEL: Submit resumes of key personnel that will be assigned to the team. At a minimum provide a resume on the project manager. Information requirements for the resume are provided on Attachment 5 – Key Personnel Resume Format. The resumes must clearly present the separate credentials of each proposed team member and must provide a concise summary of each individual's separate duties and responsibilities as proposed for this project. Resumes are to include educational qualifications, professional certifications/licenses, years of experience, and at least 3 examples of similar projects.

TABBED SECTION #6: TECHNICAL APPROACH

Include the following information in this section, which shall not exceed five (5) pages, excluding the scope of work and deliverable schedule.

A. Describe how the project will be organized and managed. Describe how the Proposer will communicate and report on the status of the project.

B. Describe specific methodologies to address the plan requirements and objective. Identify and discuss the data you would expect to need for the project.

C. Address challenges/risks and how those will be mitigated.

D. Identify any additional services or procedures of benefit to the County not specifically required herein, which the Proposer offers to provide.

E. Provide a complete scope of work description and detailed deliverable schedule that demonstrates an

understanding of the requirements. The detailed deliverable schedule should be realistic and include key milestones.

TABBED SECTION #7: RESOURCES AND PRICE

A. Submit a firm fixed price cost proposal for the complete scope of work. Enter the amount into the pricing form found in Attachment 3. For each task, submit a breakdown of the price using a format similar to the example provided at Attachment 3A.

B. Detailed cost break-out should include the below elements:

(1) Direct Salary: Include a break-out of the tasks, labor classifications, and salaries.

(2) Indirect Cost Rate (ICR)/Overhead: The ICR should represent the Company's most recent audited rate. Recent is defined as within the past year.

(3) Fee (Profit): Fee will be calculated using Weighted Guidelines Method as prescribed by WSDOT Consultant Services Manual Appendix AA. Fee shall be applied to labor costs (direct salary) only.

(4) Reimbursables: Include other direct costs that can be specifically attributed to the project such as travel, printing, outside consultants, etc. Reimbursable expenses will be at cost; no markups.

(5) The project may include a Management Reserve (contingency) of \$25,000 to manage minor changes.

C. Confirm Proposer's financial management and accounting system meets the requirements of 48 CFR Part 31 and 2 CFR Part 200.

SECTION 5 - EVALUATION AND SELECTION

This section describes the method the County will use to evaluate Proposals received in response to this solicitation.

5.1 INITIAL SCREENING OF PROPOSALS

All Proposals will be initially screened for responsiveness and the minimum qualifications outlined in this solicitation. Those Proposals that do not clearly meet the minimum qualifications may be considered nonresponsive and may not be further evaluated.

5.2 EVALUATION CRITERIA

The County will evaluate and score the Proposals based on the following criteria:

EVALUATION CRITERIA	POINTS
Minimum Qualifications identified in section 1.3 have been met	Go/No Go
Proposer's Qualifications and Experience The Proposer is a registered licensed business performing in the field of transportation planning and program analysis and has the qualifications that meet the needs of the County.	10
Relevant Experience/Past Performance The Proposer demonstrated recent relevant project experience for similar services with other clients. The Proposer has experience and expertise working with Washington State local governments.	20

The Proposer received positive evaluations on performance in terms of Quality, Timeliness, Cost Control, Management, and Regulatory.	
Organizational Structure/Key Personnel The organizational structure is efficient and effective. The proposed team has the requisite credentials, education, and experience.	10
Technical Approach The technical approach is practical, efficient and will result in the desired results of the plan. Challenges and risks are appropriately identified with a reasonable mitigation plan. Proposed Scope of Services is comprehensive, and Proposer demonstrated project schedule is realistic. Schedules that reflect an earlier delivery date will result in higher rating for this criteria.	30
Cost The proposed cost is reasonable, demonstrates an understanding of the scope, and is an exceptional value for the approach to work. Resources/Labor Classifications assigned are appropriate. Labor Rates are reasonable.	30
SUBTOTAL	100
INTERVIEW	50
TOTAL	150

5.3 INTERVIEWS

Interviews may be held at the sole option of the County. Proposers selected for interviews will be selected at the sole discretion of the County. If interviews are conducted, selected Proposers should plan to have the identified key personnel assigned to the project team make the presentation. Selected Proposers may be asked to provide supplemental or additional information for review by the evaluation committee prior to the interviews. The interviews may be conducted electronically.

5.4 EVALUATION PROCESS

The County will evaluate and rank the Proposals according to the evaluation criteria in Section 5.2. If interviews are held, then the County will score the Company's interviewed and conduct a final evaluation and ranking of the Proposers based on the criteria listed in Section 5.2 and interviews.

5.5 SELECTION AND NEGOTIATION

The County will select the highest-ranked qualified Proposer based on the criteria and evaluation process outlined above. The County will initiate negotiations with the Proposer who, in the sole opinion of the County, best meets the County's needs as outlined in this solicitation.

The County intends to award without discussions/negotiations based on the pricing submitted with the Proposal but reserves the right to hold discussions/negotiations with the highest ranked Proposer on any aspect of the Contract and/or fee schedule for purposes of executing the Contract.

Although the County may open discussions with the highest-ranked Proposer, consideration or negotiations resulting in a Contract are not guaranteed. If the County is unsuccessful in negotiating with the selected Proposer or if negotiations do not proceed in a timely fashion, the County reserves the option to terminate negotiations and proceed with the next-highest ranked Proposer, and so on, until an agreement is reached with one of the Proposers or the process is terminated.

5.6 BOARD APPROVAL AND CONTRACT EXECUTION

The County will be required to make a recommendation to and obtain approval from the Board of County Commissioners (BoCC) prior to any Contract award.

Once the County has finalized and issued a contract for signature, the successful Consultant must sign the Contract and provide any outstanding documents, including, but not limited to, certificates of insurance and W-9 (or equivalent). The County will sign the Contract only upon receipt of all required documents.

SECTION 6 – CONTRACT TERMS AND CONDITIONS

Attachment 2 is a sample of the Professional Services Contract that will be entered into between Thurston County and the successful Proposer with incomplete information to be added based upon the final negotiations between the County and the successful Proposer. Proposers who want additional or modified Contract terms must include the requested change(s) in their initial Proposal in order for the change(s) to be subsequently considered. Note that any Contract negotiated between the County and a successful Proposer is subject to review by a County attorney from the Thurston County Prosecuting Attorney's Office and approval by the BoCC prior to being submitted to the Proposer for signature and final execution by the County.

6.1 INSURANCE

Consultant will be required to maintain at their own expense during the term of service provision the following insurance (minimum requirements):

TYPE	LIMIT
Professional Legal Liability	\$1,000,000 each occurrence
General Liability (combined bodily injury/property damage)	\$1,000,000 per occurrence \$2,000,000 aggregate
Automobile Liability (combined bodily injury/property damage)	\$1,000,000 per accident

A Certificate of Insurance executed on the appropriate form must be submitted prior to execution of the Contract.

6.2 COMPLIANCE WITH LAWS

All work must be performed in accordance with applicable federal, state, and local regulations. This includes, but is not limited to, all transportation, environmental, health, and safety regulations

6.3 RECORDS

Consultant must agree at such time and in such form as the County may require, to furnish the County reasonable periodic reports and documents as it may request pertaining to the work or services undertaken pursuant to the Contract Agreement, the costs and obligations incurred or to be incurred in connection therewith, and any other matter covered by the Agreement. Consultant will maintain accounting records in accordance with accepted accounting principles and practices to substantiate all invoiced amounts.

SECTION 7 – FORMS

The following Forms must be completed by the Proposer for inclusion in the Proposal.

Attachment 3 Pricing Form - The pricing schedule must be completed in its entirety and executed by a person authorized to sign the Proposal. Proposers must acknowledge all Addenda.

Attachment 4 Relevant Experience/Past Performance Survey – The completed Relevant Experience/Past Performance Surveys or statement(s) indicating attempts to contact project owners shall be submitted with the Proposal to be considered responsive.

Attachment 5 Key Personnel Resumes – Completed Resumes using Attachment 5 or Proposer's own form provided it contains the same information as on the resume format.

ATTACHMENT 1

Statement of Work

Request for Proposal No. 034-2024-TE-R001

THURSTON COUNTY TRANSPORTATION SAFETY ACTION PLAN

Introduction/Purpose

Thurston County, Washington, Public Works Department, Traffic Engineering (“the County”) requires consulting services for the development and preparation of a refreshed Transportation Safety Action Plan (Safety Plan) and reporting materials to qualify for future implementation federal grant funding through the Safe Streets for All (SS4A) program and to enable the County to periodically update the plan (by generating updated crash data analysis and project prioritizations) for continued implementation in the future.

Definition of the Study Area

The Safety Plan encompasses approximately 1,000 miles of roadways that are located in unincorporated Thurston County. Private roadways, roadways within city limits, and state-owned roads and highways will not be included in the analysis.

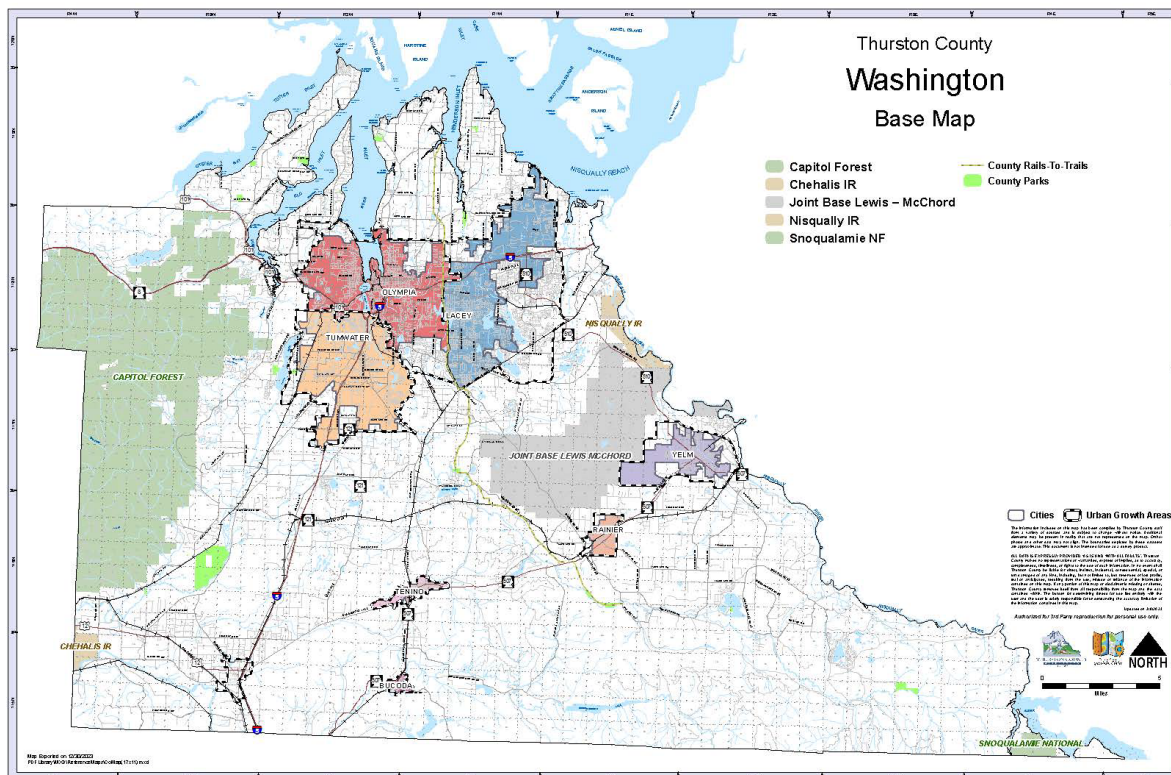


Figure 1. Thurston County Boundary Map

Background and Objectives

In concert with Washington State’s Target Zero plan, Thurston County is committed to improving the safety of the road system and work towards ending serious and fatal collisions. The first iteration of the County’s

Transportation Safety Plan was developed in 2018 and is a comprehensive data driven plan with a focus on improving safety performance of roadways in the County. Several projects generated from the Transportation Safety Plan have been completed with funding from the Highway Safety Improvement Program (HSIP) in the past several years.

The Bipartisan Infrastructure Law established the SS4A discretionary program. To be eligible for funding through this program the County must have an Action Plan that meets certain requirements. Additional information on the Action Plan requirements is available at the [SS4A website](#).

The County received funding through the SS4A grant program to revise the current Thurston County Transportation Safety Plan into an Action Plan to qualify for future implementation plan funding. The resulting Action Plan will:

- Simplify the data collected and the analysis in the existing Transportation Safety Plan to facilitate easier updates in the future.
- Refresh the data, analysis, language and graphics in the existing Safety Plan to reflect any changes made to the process.
- Systemically analyze intersections as well as roadway corridors.
- Create a report template to summarize the results of the data analysis, project prioritization, and improvement types.
- Incorporate public engagement.
- Develop a monitoring plan for performance tracking of implemented improvements.

Scope of Work

The Consultant will ensure the satisfactory accomplishment of the tasks described in this Statement of Work. Specific deliverables which must be provided are identified, but the proposals can include additional tasks and opportunities that contribute to the successful completion of the project and meet overall project objectives.

Task 1 – Project Management (ongoing throughout all tasks)

- Manage project in coordination/communication with County Project Manager, including monthly check-in meetings.
- Provide deliverables and maintain project schedule.
- Administer the contract.
- Provide monthly progress reports and invoices.

Task 2 – Data Collection and Safety Analysis

Review the County's existing Transportation Safety Plan. Simplify and update data to meet the below requirements:

- Analysis of existing conditions and historical trends to baseline the level of crashes involving fatalities and serious injuries across unincorporated Thurston County.
- Analysis of the location where there are crashes, the severity, as well as contributing factors and crash types.

Transportation Safety Action Plan

- Analysis of systemic and specific safety needs is also performed, as needed (e.g., high risk road features, specific safety needs of relevant road users).
- Geospatial identification (geographic or locational data using maps) of higher risk locations.

Task 3 – Project Prioritization

Identification of a comprehensive set of projects and strategies, shaped by the analysis, that will address the safety problems. These strategies and countermeasures will focus on a Safe System Approach, effective interventions, and consider multidisciplinary activities.

Task 4 – Summary Report Template

Create a template that summarizes the results of the data collection and safety analysis. The report will be an attachment to the Action Plan and is meant to be a user-friendly mechanism for the County to keep data in the plan current for future updates. The template should include the following:

- Results of crash data analysis
- Project prioritization
- Proposed improvement types

Task 5 – Public Engagement and Collaboration with Equity Considerations

Public engagement that allows for community representation and feedback should be incorporated and analyzed for the Action Plan. This should include underserved communities for an inclusive and representative plan.

This task will include:

- Identification of relevant stakeholders, including but not limited to:
 - Underserved populations
 - Community-based organizations
 - Local leaders/Chamber of Commerce
 - School families
 - Local business owners
- Engaging groups, focusing on underserved populations
- Engagement of the public through an open house type platform

Task 6 – Establishment of Action Plan Vision, Goals and Objectives

Assessment of current policies, plans, guidelines, and/or standards to identify opportunities to improve how processes prioritize transportation safety. This will include methods to measure progress over time after an Action Plan is developed or updated, including outcome data.

This will be based on community feedback as well as the findings of the collision database and geospatial identification of higher risk locations.

Task 7 – Monitoring Plan

Create a monitoring plan that reviews the performance of improvements installed to date and develops a plan for tracking performance going forward.

Task 8 – Comprehensive Action Plan

Update the existing County Transportation Safety Plan with findings of the safety analysis (using the report template), public engagement, equity considerations, visioning, project prioritization and monitoring plan. In addition update the existing language and graphics to reflect any changes made during the process.

Duration

The anticipated duration is 10 months after authorization to proceed.

PROFESSIONAL SERVICES CONTRACT
THURSTON COUNTY/ [CONTRACTOR NAME]

TRANSPORTATION SAFETY ACTION PLAN

THIS CONTRACT is entered into in duplicate originals between **THURSTON COUNTY**, a municipal corporation, with its principal offices at 3000 Pacific Ave SE, Olympia, Washington 98501, hereinafter "**County**," and [legal name of Contractor], a [Washington Corporation, Limited Liability Company, Sole Proprietorship, Partnership] with its principal offices at [physical address of Contractor], hereinafter "**Contractor**," collectively referred to as "parties" and individually as "party."

In consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

GENERAL TERMS AND CONDITIONS

1. **DURATION OF CONTRACT**

☐ The term of this Contract shall begin on **MM/DD/YYYY** and shall remain in effect through **MM/DD/YYYY** unless renewed or terminated sooner as provided herein.

☐ The term of this Contract shall be from the date last executed below through **MM/DD/YYYY** unless renewed or terminated sooner as provided herein.

2. **SERVICES PROVIDED BY THE CONTRACTOR**

The Contractor represents that it is qualified and possesses the necessary expertise, knowledge, training, and skills, and has the necessary licenses and certifications to perform the services set forth in this Contract.

The Contractor shall perform the following services:

Preparation of a Transportation Safety Action Plan and associated deliverable to meet the requirements of Safe Streets for All (SS4A) program

a. A detailed description of the services to be performed by the Contractor is set forth in Exhibit A, attached hereto and incorporated herein by reference.

b. The Contractor agrees to provide its own labor and materials. Unless otherwise provided for in the Contract, no material, labor, or facilities will be furnished by the County.

c. The Contractor shall perform according to standard industry practice of the work specified by this Contract.

d. Time is of the essence in the performance of this Contract. The Contractor shall complete its work no later than the Contract termination date and in accordance with the schedule agreed to by the parties.

e. The Contractor shall, from time to time, during the progress of the work, confer with the County. At the County's request, the Contractor shall prepare and present status reports on its work.

3. **SERVICES PROVIDED BY THE COUNTY**

In order to assist the Contractor in fulfilling its duties under this Contract, the County may provide information as identified in Exhibit A.

4. **CONTRACT REPRESENTATIVES**

Each party to this Contract shall have a contract representative. Each party may change its representative upon providing written notice to the other party. The parties' representatives are as follows:

a. For Contractor:

Name of Representative: _____

Title: _____

Mailing Address: _____

City, State and Zip Code: _____

Telephone Number: _____

E-mail Address: _____

b. For County:

Name of Representative: _____

Title: _____

Mailing Address: _____

City, State and Zip Code: _____

Telephone Number: _____

E-mail Address: _____

5. **COMPENSATION**

a. For the services performed hereunder, the Contractor shall be paid as set forth in Exhibit B, attached hereto and incorporated herein by reference. The maximum total amount payable by the County to the Contractor under this Contract shall not exceed \$_____.

b. The Contractor may submit invoices, as applicable, in accordance with Exhibit B for payment of completed work during the billing period. The County shall pay the Contractor for

services rendered in the month following the actual delivery of the work and will remit payment within thirty days from the date of receipt of invoice.

c. No payment shall be made for any work performed by the Contractor, except for work identified and set forth in this Contract. The Contractor shall not be paid for services rendered under this Contract unless and until they have been performed to the satisfaction of the County. Unless otherwise provided for in this Contract, the Contractor will not be paid for any invoices presented for payment prior to the execution of the Contract or after its termination.

d. In the event the Contractor has failed to perform any obligation under this Contract and such failure has not been cured within ten days following notice from the County, then the County may, in its sole discretion, upon written notice to the Contractor, withhold any and all monies due and payable to the Contractor, without penalty, until such failure to perform is cured or otherwise adjudicated.

6. AMENDMENTS AND CHANGES IN WORK

a. In the event of any errors or omissions by the Contractor in the performance of any work required under this Contract, the Contractor shall make any and all necessary corrections without additional compensation. All work submitted by the Contractor shall be certified by the Contractor and checked for errors and omissions. The Contractor shall be responsible for the accuracy of the work, even if the work is accepted by the County.

b. No amendment, modification or renewal shall be made to this Contract unless set forth in a written Contract Amendment, signed by an authorized representative of each party. Work under a Contract Amendment shall not proceed until the Contract Amendment is duly executed by the County.

7. HOLD HARMLESS AND INDEMNIFICATION

a. To the fullest extent permitted by law, the Contractor agrees to indemnify, defend and hold the County, its officers, officials, employees, agents and volunteers, harmless from and against any and all "Claims" by any and all persons or entities which are (1) caused in whole or in part by any act or omission, negligent or otherwise, of the Contractor, its employees, former employees, agents, representatives, volunteers, partners, shareholders, subcontractors in any tier or anyone for whose acts any of them may be liable, or (2) directly or indirectly arise out of, result from, or are connected with the performance or the failure to perform under this Contract. This indemnification obligation of the Contractor shall not apply in the limited circumstance where the Claims are caused by the sole negligence of the County. To the extent RCW 4.24.115 applies to this Contract, in the event of the concurrent negligence of the Contractor, its subcontractors, employees or agents, and the County, its employees or agents, this indemnification obligation of the Contractor shall be valid and enforceable only to the extent of the negligence of the Contractor, or the negligence of its subcontractors, employees and agents. "Claims" shall include, but not be limited to, claims, demands, actions, suits, liabilities, losses, damages, judgments, and expenses, including without limitation court and appeal costs, alternative dispute resolution costs, attorneys' fees, and expert witnesses fees and costs, of any nature whatsoever, and assertions that information supplied or used by the Contractor or subcontractors in any tier violates or infringes any patent, proprietary information, copyright, trademark, trade name, service mark or otherwise results in an unfair trade practice.

b. The hold harmless and indemnification obligation under this Section shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or subcontractor in any tier under the Washington State Industrial Insurance Act, Title 51 RCW, or by application of any other workers' compensation act, disability benefit act, or other employee benefit act, it being clearly agreed and understood by the parties hereto that the Contractor expressly waives any immunity the Contractor might have had under such acts. **By executing the Contract, the Contractor acknowledges that the foregoing waiver has been mutually negotiated by the parties.** The Contractor shall similarly require that each subcontractor it retains in connection with this Contract comply with the terms of this subsection, waive any immunity granted under Title 51 RCW, and assume all liability for actions brought by employees of the subcontractor.

c. The Contractor's hold harmless and indemnification obligations hereunder shall include, but are not limited to, investigating, adjusting and defending all Claims.

d. In the event the Contractor enters into subcontracts to the extent allowed under this Contract, the Contractor's subcontractors in any tier shall indemnify the County on a basis equal to or exceeding the Contractor's indemnity obligations to the County.

8. THIRD PARTY CLAIMS HANDLING

a. A party seeking indemnification for a Claim ("Indemnified Party") shall promptly notify the other party from whom indemnification is sought ("Indemnifying Party") in writing of any Claim asserted against it. The notice shall include a copy of the Claim, and any summons, process, pleading or notice issued in any lawsuit or Claim.

b. The Indemnifying Party reserves the right to control the investigation, trial and defense of the Claim and any lawsuit, action (including all negotiations to effect settlement), and appeal arising from it and employ or engage attorneys of its own choice.

c. The Indemnified Party may, at its sole cost, participate in the investigation, trial and defense of the lawsuit or action and any appeal without waiving the Indemnifying Party's obligations under this Contract.

d. The parties, their officers, employees, agents, and representatives shall fully cooperate in the defense of the Claim or lawsuit, and shall provide one another all available information concerning the Claim.

9. INSURANCE

1. Contractor shall provide evidence of:

- a. **Commercial General Liability Insurance** using Insurance Services Office "Commercial General Liability" policy form CG 00 01, with an edition date prior to 2004, or the exact equivalent. Coverage for an additional insured shall not be limited to its vicarious liability. The insurance policy must cover defense costs without affecting limits available for third party liability payments as required herein. Limits shall be no less than **\$1,000,000** per occurrence for all covered losses and no less than **\$2,000,000** general aggregate. Coverage must include employer's liability limits of no less than \$1,000,000 per accident for all covered losses.

- i. Contractor agrees to endorse third party liability coverage required herein to include the County, its officials, employees and agents, as additional insureds using ISO endorsement CG 20 10 with an edition date prior to 2004.
 - ii. The policy shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- b. **Workers' Compensation.** Contractor shall maintain coverage as required by Title 51 RCW, and shall provide evidence of coverage or exemption to the Thurston County Risk Management Division upon request. Contractor domiciled out of state shall maintain coverage under applicable workers' compensation law and provide proof of coverage on a state-approved form.
- c. **Business Auto Coverage** on ISO Business Auto Coverage form CA 00 01 including owned, non-owned and hired autos, or the exact equivalent. Limits shall be no less than **\$1,000,000** per accident, combined single limit. If Contractor owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Contractor or Contractor's employees will use personal autos in any way on this project, Contractor shall obtain evidence of personal auto liability coverage for each such person.
- d. **Excess or Umbrella Liability Insurance** (Over Primary), if used to meet limit requirements, shall provide coverage at least as broad as specified for the underlying coverages. Such policy or policies shall include as insureds those covered by the underlying policies, including additional insureds. Coverage shall be "pay on behalf", with defense costs payable in addition to policy limits. There shall be no cross liability exclusion precluding coverage for claims or suits by one insured against another. Coverage shall be applicable to County for injury to employees of Contractor, subcontractors or others involved in the performance of services under this Contract. The scope of coverage provided is subject to approval by the County following receipt of proof of insurance as required herein.
- e. **Professional Legal Liability** on a policy form appropriate to Contractor's profession. Limits shall be no less than **\$1,000,000** per claim. Coverage shall not exclude bodily injury or property damage. Coverage shall not exclude hazards related to the work rendered as part of the Contract or within the scope of the Contractor's services as defined by this Contract including testing, monitoring, measuring operations, or laboratory analysis where such services are rendered as part of the Contract.
- f. Liability insurance with equivalent coverage as required in subsections (a) and (c) through (e) obtained by a Contractor who is a government entity through a government risk pool approved by the state of Washington is a substitute form of coverage acceptable to the County.

2. Other Insurance Requirements:

- a. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the County, its officers, officials, employees, agents or volunteers.

- b. **The Contractor shall include all subcontractors as insureds under its policy or shall furnish separate certificates and endorsements for each subcontractor.** All coverage for subcontractors shall be subject to all of the requirements stated herein.
- c. The Contractor shall maintain all required policies in force from the time services commence until services are completed. Where Professional Legal Liability coverage is written on a claims made form, the Contractor must provide evidence of the purchase of an extended reporting period or "tail" coverage for a three-year period after project completion, or otherwise maintain the coverage for the three-year period. Certificates, policies, and endorsements expiring before completion of services shall be promptly replaced.
- d. Contractor agrees to waive rights of recovery against County regardless of the applicability of any insurance proceeds, and to require all indemnifying parties to do likewise.
- e. All insurance coverage maintained or procured by Contractor or required of others by Contractor pursuant to this Contract shall be endorsed to delete the subrogation condition as to County, or must specifically allow the named insured to waive subrogation prior to a loss.
- f. All coverage types and limits required are subject to approval, modification and additional requirements by the County. Contractor shall not make any reductions in the scope or limits of coverage that may affect County's protection without County's prior written consent. The County reserves the right at any time during the term of the Contract to change the amounts and types of insurance required by giving the Contractor ninety days advance written notice of such change. If such change results in substantial additional cost to the Contractor, the County and the Contractor may renegotiate Contractor's compensation.
- g. Written notice of cancellation or change shall reference the project name and contract number and shall be mailed to the County at the following address:
Attn: Risk Analyst
Human Resources
3000 Pacific Ave S.E.
Olympia, Washington 98501
- h. The parties acknowledge that all insurance coverage required to be provided by Contractor or indemnifying party shall apply first and on a primary non-contributing basis in relation to any other insurance or self-insurance available to County.
- i. Contractor agrees not to self-insure or to use any self-insured retentions on any portion of the insurance required herein without the express agreement of the County and further agrees that it will not allow any indemnifying party to self-insure its obligations to County. If Contractor's existing coverage includes a self-insured retention, the self-insured retention must be declared to the County. The County may

review options with the Contractor, which may include reduction or elimination of the self-insured retention, substitution of other coverage, or other solutions.

- j. The limits of insurance above shall be minimum requirements. The insurance limits are not intended to be an indication of exposure nor are they limitations on indemnification. Should the Contractor or a subcontractor in any tier maintain insurance with limits of liability that exceed the required limits or coverage that is broader than as outlined above, those higher limits and broader coverage shall be deemed to apply for the benefit of any person or organization included as an additional insured, and those limits shall become the required minimum limits of insurance of this Contract.

3. Verification of Coverage and Acceptability of Insurers:

- a. The Contractor shall place insurance with insurers licensed to do business in the state of Washington and having A.M. Best Company ratings of no less than A-, with the exception that excess and umbrella coverage used to meet the requirements for limits of liability or gaps in coverage need not be placed with insurers or re-insurers licensed in the state of Washington.
- b. Proof of compliance with these insurance requirements, consisting of endorsements and certificates of insurance, shall be delivered to County prior to the execution of this Contract. If such proof of insurance is not delivered as required, or if such insurance is canceled at any time and no replacement coverage is provided, the County may, in its sole discretion, obtain any insurance it deems necessary to protect its interests. Any premium so paid by County shall be charged to and promptly paid by Contractor or deducted from sums due Contractor.
- c. Contractor shall maintain the required coverage during the entire term of this Contract. Coverage for activities under the Contract shall not be affected if the Contract is canceled or terminated for any reason.
- d. The Contractor or its broker shall provide a copy of any and all insurance policies specified in this Contract upon request of the Thurston County Risk Management Division.

10. TERMINATION

a. The County may terminate this Contract for convenience in whole or in part whenever the County, in its sole discretion, determines that such termination is in the best interests of the County. The County may terminate this Contract upon giving ten calendar days written notice by Certified Mail to the Contractor. In that event, the County shall pay the Contractor for all costs incurred by the Contractor in performing the Contract up to the termination date specified in the notice. Payment shall be made in accordance with Section 5 of this Contract.

b. In the event that funding for this project is withdrawn, reduced or limited in any way after the effective date of this Contract and prior to normal completion, the County may elect to suspend or terminate this Contract, in whole or in part, as a termination for convenience with a

ten calendar day notice to Contractor, to the extent possible, subject to renegotiation at the County's discretion under those new funding limitations and conditions. Termination or suspension under this paragraph shall be effective upon the date specified in the written notice of termination or suspension sent by the County to the Contractor. After the effective date, no charges incurred under this Contract are allowable.

Notwithstanding any provision to the contrary, funding under this Contract beyond the current appropriation year is conditional upon the appropriation by the Board of County Commissioners of sufficient funds to support the work described in this Contract. Should such an appropriation not be approved, this Contract shall terminate at the close of the current appropriation year, and the County shall not be obligated for the Contractor's performance hereunder or by any provision of this Contract after the date of termination.

c. If the Contractor breaches any of its obligations hereunder, and fails to cure the breach within ten calendar days of written notice to do so by the County, the County may terminate this Contract, in which case the County shall pay the Contractor only for the costs of services accepted by the County, in accordance with Section 5 of this Contract. Upon such termination, the County, at its discretion, may obtain performance of the work elsewhere, and the Contractor shall bear all costs and expenses incurred by the County in completing the work and all damage sustained by the County by reason of the Contractor's breach. If, subsequent to termination, it is determined for any reason that (1) the Contractor was not in default, or (2) the Contractor's failure to perform was not its fault or its subcontractor's fault or negligence, the termination shall be deemed to be a termination for convenience.

11. ASSIGNMENT, DELEGATION, AND SUBCONTRACTING

a. The Contractor shall perform the terms of this Contract using only its bona fide employees or agents who have the qualifications to perform under this Contract. The obligations and duties of the Contractor under this Contract shall not be assigned, delegated, or subcontracted to any other person or firm without the prior express written consent of the County. Any work or services assigned or subcontracted for hereunder shall be subject to each provision of this Contract.

b. The Contractor warrants that it has not paid nor has it agreed to pay any company, person, partnership, or firm, other than a bona fide employee working exclusively for the Contractor, any fee, commission, percentage, brokerage fee, gift, or other consideration contingent upon or resulting from the award or making of this Contract.

12. NON-WAIVER OF RIGHTS

The parties agree that the excuse or forgiveness of performance or waiver of any provision(s) of this Contract does not constitute a waiver of such provision(s) or future performance, or prejudice the right of the waiving party to enforce any of the provisions of this Contract at a later time.

13. INDEPENDENT CONTRACTOR

a. The Contractor's services shall be furnished by the Contractor as an Independent Contractor and not as an agent, employee or servant of the County. The Contractor specifically has the right to direct and control Contractor's own activities in providing the agreed services in accordance with the specifications set out in this Contract.

b. The Contractor acknowledges that the entire compensation for this Contract is set forth in Section 5 of this Contract, and the Contractor is not entitled to any County benefits, including, but not limited to: vacation pay, holiday pay, sick leave pay, medical, dental, or other insurance benefits, fringe benefits, or any other rights or privileges afforded to Thurston County employees.

c. The Contractor shall have and maintain complete responsibility and control over all of its subcontractors, employees, agents, and representatives. No subcontractor, employee, agent or representative of the Contractor shall be or deem to be or act or purport to act as an employee, agent or representative of the County.

d. The Contractor shall assume full responsibility for the payment of all payroll taxes, use, sales, income or other form of taxes, fees, licenses, excises, or payments required by any city, county, federal or state legislation which is now or may during the term of this Contract be enacted as to all persons employed by the Contractor and as to all duties, activities and requirements by the Contractor in performance of this Contract.

e. The Contractor agrees to immediately remove any of its employees, representatives or agents from assignment to perform services under this Contract upon receipt of a written request to do so from the County's Contract representative or designee.

14. COMPLIANCE WITH LAWS

The Contractor shall comply with all applicable federal, state and local laws, rules and regulations in performing this Contract, as now existing or hereafter adopted or amended.

15. INSPECTION OF BOOKS AND RECORDS AND RETENTION

The County or its authorized representatives may, at reasonable times, inspect and audit the books and records of the Contractor relating to the performance of this Contract. This includes work of Contractor, any subcontractor or any other person or entity that performed connected or related work under this Contract. Such inspection and audit shall occur in Thurston County, Washington, or other reasonable locations that the County selects. The Contractor shall supply or permit the County to copy such books and records. The Contractor shall ensure that inspection, audit and copying rights of the County is a condition of any subcontract, agreement or other arrangement under which any other persons or entity may perform work under this Contract. The Contractor shall keep all books and records required by this Contract for six years after termination or expiration of this Contract. If any litigation, claim, or audit is commenced, the records and accounts along with supporting documentation shall be retained until all litigation, claim, or audit finding has been resolved even though such litigation, claim, or audit continues past the six-year retention period.

16. NONDISCRIMINATION REQUIREMENT

The CONTRACTOR, its assignees, delegates and subcontractors shall not discriminate against any person in the performance of any of its obligations hereunder on the basis of race, color, creed, ethnicity, religion, national origin, citizenship or immigration status, age, sex, marital status, veteran or military status, sexual orientation or the presence of any disability. Implementation of this provision shall be consistent with RCW 49.60.400.

17. OWNERSHIP OF MATERIALS/WORK PRODUCED

a. Material produced in the performance of the work under this Contract shall be “works made for hire” as defined by the U.S. Copyright Act of 1976, as amended, and shall be owned by the County. This material includes, but is not limited to, data, books, computer programs, plans, specifications, documents, films, pamphlets, reports, drawings, all forms of electronic media, sound reproductions, studies, surveys, tapes, and training materials. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights. Material which the Contractor uses to perform this Contract but is not created for or paid for by the County is owned by the Contractor and is not “work made for hire”; however, the County shall have a perpetual license to use this material for County internal purposes at no charge to the County, provided that such license shall be limited to the extent which the Contractor has a right to grant such a license.

b. An electronic copy of all or a portion of material produced shall be submitted to the County upon request or at the end of the project using the software or program and version specified by the County.

18. DISPUTES

Differences between the Contractor and the County, arising under and by virtue of this Contract, shall be brought to the attention of the County at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. Any dispute relating to the quality or acceptability of performance or compensation due the Contractor shall be decided by the County's Contract representative or designee. All rulings, orders, instructions and decisions of the County's Contract representative shall be final and conclusive, subject to the Contractor's right to seek judicial relief pursuant to Section 19.

19. CHOICE OF LAW, JURISDICTION AND VENUE

a. This Contract has been and shall be construed as having been made and delivered within the state of Washington, and it is agreed by each party hereto that this Contract shall be governed by the laws of the state of Washington, both as to its interpretation and performance.

b. Any action at law, suit in equity, or judicial proceeding arising out of this Contract shall be instituted and maintained only in any of the courts of competent jurisdiction in Thurston County, Washington.

20. CONFIDENTIALITY

The Contractor, its employees, agents, and subcontractors and their employees, shall maintain the confidentiality of all information provided by the County or acquired by the Contractor in performance of this Contract, except upon the prior written consent of the County or an order entered by a court of competent jurisdiction. The Contractor shall promptly give the County written notice of any judicial proceeding seeking disclosure of such information.

21. SEVERABILITY

a. If a court of competent jurisdiction holds any part, term or provision of this Contract to be illegal, or invalid in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Contract did not contain the particular provision held to be invalid.

b. If any provision of this Contract is in direct conflict with any statutory provision of the state of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

c. Should the County determine that the severed portions substantially alter this Contract so that the original intent and purpose of this Contract no longer exists, the County may, in its sole discretion, terminate this Contract.

22. SUPPLEMENTAL FEDERAL PROVISIONS/CLAUSES

Exhibit C Federal Special Terms and Conditions are hereby incorporated into and made a part of this contract.

23. ENTIRE CONTRACT

This Contract consists of the General Terms and Conditions, all exhibits and attachments incorporated herein by reference, requests for proposal or qualifications and any addenda thereto, and the Consultant's response.

The parties agree that this Contract is the complete expression of its terms and conditions. Any oral or written representations or understandings not incorporated in this Contract are specifically excluded.

24. NOTICES

Any notices shall be effective if personally served upon the other party or if mailed by registered or certified mail, return receipt requested, to the addresses set out in Section 4. Notice shall be deemed to be given three days following the date of mailing or immediately if personally served.

25. SURVIVABILITY

The terms and conditions contained in this Contract which, by their sense and context, are intended to survive the completion, expiration or termination of this Contract shall survive. Surviving terms include, but are not limited to: Hold Harmless and Indemnification, Third Party Claims Handling, Termination, Inspection of Books and Records and Retention, Ownership of Materials/Work Produced, Disputes, Choice of Law, Jurisdiction and Venue, Confidentiality, and Severability.

The parties hereto acknowledge that the waiver of immunity set out in subsection 7.b. was mutually negotiated and specifically agreed to by the parties herein.

This Contract is executed by the persons signing below who warrant that they have the authority to execute this Contract.

CONTRACTOR:

For the
BOARD OF COUNTY COMMISSIONERS
Thurston County, Washington

Firm: _____

By: _____

By: _____

Title: _____

Signature: _____
(Authorized Representative)

Department/Office: _____

Date _____

Date _____

Title: _____

Address: _____

EXHIBIT A

PROFESSIONAL SERVICES CONTRACT

THURSTON COUNTY/ _____

TRANSPORTATION SAFETY ACTION PLAN

SCOPE OF SERVICES

1. The services to be performed by the Contractor under this Contract, which are described in Section 2 of the Contract (Services Provided By The Contractor), are set forth as follows:

2. The services to be performed by the County under this Contract, which are described in Section 3 of the Contract (Services Provided By The County) are set forth as follows (if applicable):

EXHIBIT B

PROFESSIONAL SERVICES CONTRACT

THURSTON COUNTY/_____

TRANSPORTATION SAFETY ACTION PLAN

COMPENSATION

1. The Contractor's compensation under this Contract, which is described in Section 5 of the Contract (Compensation), is set forth as follows:

SAMPLE

EXHIBIT C

PROFESSIONAL SERVICES CONTRACT
THURSTON COUNTY/ _____
TRANSPORTATION SAFETY ACTION PLAN
FEDERAL SPECIAL TERMS AND CONDITIONS

1. COMPLIANCE WITH FEDERAL REGULATIONS

The CONTRACTOR and its consultants and SUBCONTRACTORS shall comply with the following federal laws and regulations, whenever and wherever they are applicable. The CONTRACTOR and its consultants and SUBCONTRACTORS shall timely obtain all permits and approvals necessary to lawfully implement the project. The CONTRACTORS and its SUBCONTRACTORS and consultants shall include in all contracts, subcontracts, and purchase orders for this project the following list of laws and regulations and shall require compliance with such laws and requirements:

- i. Title VI of the Civil Rights Act of 1964 (P.L. 88-352) relating to non-discrimination in performance of the project and to the benefits.
- ii. Title VIII of the Civil Rights Act of 1968 (P.L. 90-284) as amended.
- iii. Executive Order 11246 dealing with non-discrimination in employment as amended by Executive Orders 11375.
- iv. The CONTRACTOR shall comply with all applicable federal, state and local laws, rules and regulations in performing this Contract.
- v. The relationship contemplated by this Contract may implicate the Privacy Regulations under the Health Insurance Portability and Accountability Act of 1996, Pub.L. No. 104-191, 110 Stat. 1936 (1996) (HIPAA). The CONTRACTOR shall comply with HIPAA and applicable regulations contained in 45 CFR parts 160 and 164. The CONTRACTOR shall enter into a Business Associate Addendum with the COUNTY if the COUNTY determines that the SUBRICIPIENT will be acting as Business Associate as defined under HIPAA.

During the performance of this AGREEMENT, the CONTRACTOR agrees as follows:

- i. The CONTRACTOR will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- ii. The CONTRACTOR will, in all solicitations or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
- iii. The CONTRACTOR will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the CONTRACTOR's commitments under Section 202 of Executive Order

No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

- iv. The CONTRACTOR will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- v. The CONTRACTOR will furnish all information and reports, required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for the purpose of investigation to ascertain compliance with such rules, regulations, and orders.
- vi. In the event of the CONTRACTOR's noncompliance with the nondiscrimination clauses of this AGREEMENT or with any of such rules, regulations, or orders, this AGREEMENT may be canceled, terminated or suspended in whole or in part and the CONTRACTOR may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies involved as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- vii. The CONTRACTOR will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each SUBCONTRACTOR or Vendor. The CONTRACTOR will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the CONTRACTOR becomes involved in, or threatened with litigation with a SUBCONTRACTOR or vendor as a result of such direction by the contracting agency, the CONTRACTOR may request the United States to enter into such litigation to protect the interest of the United States.

2. NON-DISCRIMINATION CLAUSE

During the performance of this AGREEMENT, the CONTRACTOR agrees as follows:

- i. The CONTRACTOR will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- ii. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in

conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

- iii. The contractor will, in all solicitations or advancements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- iv. The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
- v. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- vi. The contractor will comply with all provisions of Executive Order No. 11246 of Sept. 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- vii. The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- viii. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of Sept. 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- ix. The contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the

contractor may request the United States to enter into such litigation to protect the interests of the United States. [Sec. 202 amended by EO 11375 of Oct. 13, 1967, 32 FR 14303, 3 CFR, 1966–1970 Comp., p. 684, EO 12086 of Oct. 5, 1978, 43 FR 46501, 3 CFR, 1978 Comp., p. 230, EO 13665 of April 8, 2014, 79 FR 20749, EO 13672 of July 21, 2014, 79 FR 42971]

3. CLEAN AIR ACT AND FEDERAL WATER POLLUTION CONTROL ACT – 2 C.F.R. Part 200, Appendix II(G); 42 U.S.C. §§ 7401-7671q.; 33 U.S.C. §§ 1251-1387

- i. The CONTRACTOR agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
- ii. The CONTRACTOR agrees to report each violation to Thurston County and understands and agrees that Thurston County will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- iii. The CONTRACTOR agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal funds.

4. FEDERAL WATER POLLUTION CONTROL ACT

- i. The CONTRACTOR agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
- ii. The CONTRACTOR agrees to report each violation to Thurston County and understands and agrees that Thurston County will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- iii. The CONTRACTOR agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal funds.

5. CONFLICT OF INTEREST AND CODE OF CONDUCT

- i. The CONTRACTOR covenants that no person who presently exercises any functions or responsibilities in connection with the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Fund (SLFRF) Program has any personal financial interest, direct or indirect, in this AGREEMENT. The CONTRACTOR further covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of its services hereunder. The CONTRACTOR further covenants that in the performance of this AGREEMENT, no person having any conflicting interest will be employed. Any interest on the part of the CONTRACTOR or its employees must be disclosed to the COUNTY.
- ii. No officer, employee or agent of the CONTRACTOR shall participate in the selection, award, or administration of activity funded in whole or in part with CRF funds if a conflict of interest, real or apparent, would exist, nor shall their families, or those with whom they have business ties, so benefit.
- iii. In addition to the above, no official, employee, or agent of any federal, state, or local government for the area in which the project is located, nor members of their families, nor

those with whom they have business ties, have or acquire any interest, direct or indirect, in any contract or subcontract or its proceeds for work accomplished in support of this AGREEMENT, nor shall they have or acquire any interest, direct or indirect, in the project area which would conflict in any manner or degree with the project.

6. DEBARMENT AND SUSPENSION OF CONTRACTORS

- A. The CONTRACTOR shall assure that, its officers, agents, SUBCONTRACTORS, and consultants shall not fund, contract with, or engage the services of any consultant, SUBCONTRACTOR, supplier, or other party who is debarred, suspended, or otherwise ineligible to receive funds.
- B. The CONTRACTOR certifies that the CONTRACTOR is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in the AGREEMENT by any federal department or agency. If requested by the COUNTY, the CONTRACTOR shall complete a Certification Debarment, Suspension, Ineligibility, and Voluntary Exclusion form.

7. BYRD ANTI-LOBBYING AND LITIGATION

- A. Contractor agrees to comply with Title 40 CFR Part 34, New Restrictions on Lobbying. Contractor shall include the language of this provision in award documents for all sub-awards exceeding \$100,000 and require that sub-awardees submit certification and disclosure forms accordingly.
- B. In accordance with the Byrd Anti-Lobbying Amendment, any recipient who makes a prohibited expenditure under Title 40 CFR Part 34 or fails to file the required certification or lobbying forms shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each expenditure.
- C. All contracts awarded by Contractor shall contain, when applicable, the anti-lobbying provisions as stipulated in the Appendix at Title 40 CFR Part 30.
- D. Pursuant to Section 18 of the Lobbying Disclosure Act, Contractor affirms that it is not a non-profit organization described in Section 501(c)(4) of the Internal Revenue Code of 1986; or that it is a non-profit organization described in Section 501(c)(4) of the Code but does not and will not engage in lobbying activities as defined in Section 3 of the Lobbying Disclosure Act.
- E. Legal expenses required in the administration of Federal programs are allowable. Legal expenses for prosecution of claims against the Federal Government are unallowable.

8. CERTIFICATION REGARDING LOBBYING

By signing this agreement, CONTRACTOR certifies, to the best of his or her knowledge and belief, that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit [Standard Form-LLL, "Disclosure Form to Report Lobbying,"](#) in accordance with its instructions.
- C. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all CONTRACTORS shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ATTACHMENT 3

Pricing Form

Request for Proposal No. 034-2024-TE-R001

THURSTON COUNTY TRANSPORTATION SAFETY ACTION PLAN

The undersigned hereby certifies that they have examined and have read and thoroughly understand the Sample Local Agency Professional Services Cost Plus Fixed Fee Consultant Agreement including insurance requirements and the method by which payment will be made for said work.

ESTIMATED COST: \$ _____

Provide a Detailed Break-out of Costs (See Attachment 3A for an example)

Company Name: _____

Company Representative Name & Title: _____

BY: _____  **Sign here**

SIGNATURE OF AUTHORIZED REPRESENTATIVE

(NOTE: Signature is required for Proposal to be valid)

Title: _____

Physical Address: _____

Mailing Address: _____

Telephone: _____ E-mail: _____

ALL OFFERORS MUST COMPLETE THIS SECTION

Proposer acknowledges receipt of the following addenda:

Addendum No. _____ Date Received _____

By _____

Addendum No. _____ Date Received _____

By _____

Addendum No. _____ Date Received _____

By _____

ATTACHMENT 4
RELEVANT EXPERIENCE
Thurston County Transportation Safety Action Plan

This section to be completed by **Proposer**

Project/Services Title:	Dates of Service:
Location:	Original Contract Amount \$ Final Contract Amount: \$
Contract Type: <input type="checkbox"/> Firm Fixed Price <input type="checkbox"/> Cost <input type="checkbox"/> Other (Specify)	Number of Change Orders: Total Dollar Value of Change Orders \$
Primary _____ SubContractor _____	Complexity of Project/Service <input type="checkbox"/> Difficult <input type="checkbox"/> Routine
Reference/Owner Contact Information:	
POC Individual Name	POC Title
POC Organization Name	POC Address
POC Phone Number	POC Email
Summary of Actual Performance Under Scope	
Describe type of work, tasks performed, and challenges to demonstrate relevant experience characteristics similar to Thurston County Public Works Traffic Engineering Transportation Safety Action Plan under the RFP.	

ATTACHMENT 4
PAST PERFORMANCE SURVEY
Thurston County Transportation Safety Action Plan

Reference/Owner to complete this section of the form and return to the Proposer.
Reference/Owner may also send the entire form to the Purchasing Agency directly.

NOTE: Please use adjectival ratings from attached sheet.

Evaluation Factor	Comments (Attach additional sheets, if necessary.)	Rating
a. Quality of Work		
b. Schedule		
c. Cost/Budget Control		
d. Management/Business Relations		
e. Regulatory		
f. Customer Satisfaction		

Would you select this firm again? Please explain. (Attach additional sheet if necessary.)

Name & Date:

Title:

ATTACHMENT 4
PAST PERFORMANCE RATING GUIDELINE
Thurston County Transportation Safety Action Plan

Rating: Exceptional

Definition: Performance meets contractual requirements and exceeds many to the project owner's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with few minor problems for which corrective actions taken by the Contractor were highly effective.

Rating: Very Good

Definition: Performance meets contractual requirements and exceeds some to the project owner's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with some minor problems for which corrective actions taken by the Contractor were effective.

Rating: Satisfactory

Definition: Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the Contractor appear, or were, satisfactory.

Rating: Marginal

Definition: Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being evaluated reflects a serious problem for which the Contractor has not yet identified corrective actions. The Contractor's proposed actions appear only marginally effective or were not fully implemented.

Rating: Unsatisfactory

Definition: Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the Contractor's corrective actions appear or were ineffective.

NOTE 1: N/A (not applicable) should be used if the ratings are not going to be applied to a particular area for evaluation.

ATTACHMENT 5
KEY PERSONNEL RESUME FORMAT
Thurston County Transportation Safety Action Plan

Provide information, listed below, on separate sheets showing qualifications of each key personnel individual assigned to the project.

(a) Name:

(b) Current Position/Title:

(c) Proposed Assignment on the Services Agreement, including specific duties to be performed:

(d) No. of Years in Same Assignment as Proposed on the Agreement _____

(e) Name of Your Company _____

(f) No. of Years: With this Company _____ With other Companies _____

(g) Education:

Degree(s) earned: _____

School attended: _____

Year Degree granted: _____

Degree field/specialization: _____

Specialized Training: _____

(h) Active Registration/Professional License/Certification, if any:

Type: _____ No. _____, State(s) _____, First Year/ Current Year _____/ _____

(i) Describe Your Specific Experience and Qualifications Relevant to the Services in the RFP:

(j) Up to **three (3)** relevant project/service examples:

Project Title: _____

Project Location: _____

Project Dollar Value: _____

Project Size: _____

Position Held: _____

Duties performed: _____

Company employed with during Project: _____

**REQUEST FOR PROPOSAL (RFP)
NO. 034-2024-TE-R001**

**THURSTON COUNTY PUBLIC WORKS DEPARTMENT
TRAFFIC ENGINEERING**

**RESPONSE DEADLINE:
APRIL 25, 2024 3 P.M. PT**

Thurston County, Washington, Public Works Department, Traffic Engineering is soliciting Proposals from qualified companies or individuals to develop a Transportation Safety Action Plan. The overall objective of this project is to provide the County with a refreshed Transportation Safety Action Plan and reporting materials to qualify for future implementation grant funding through the Safe Streets and Roads for All (SS4A) program and enable the County to periodically update the plan for continued implementation in the future. Proposals will be evaluated based on qualifications/experience, key personnel, references/past performance, approach to work, and cost. Target date for award is June 18, 2024.

Complete RFP information can be found online at:
<https://www.thurstoncountywa.gov/RFP-RFQ-RFS-Opportunities>

For questions, contact: Dawn Ashton at (360) 867-2279 or dawn.ashton@co.thurston.wa.us

Americans with Disabilities Act (ADA) Information

The County of Thurston in accordance with Section 504 of the Rehabilitation Act (Section 504) and the American with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be available in an alternate format by emailing Dawn Ashton at dawn.ashton@co.thurston.wa.us or by calling (360) 867-2279.

Title VI Statement

The County of Thurston in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Dated: _____

ATTEST: _____
Clerk of the Board

Please do not publish below this line.

PUBLISH:	The Olympian	April 4, 2024
		April 11, 2024



Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: _____ Date Created: 3/11/2024 Agenda Item #:

Created by: Angela Celestine, Administrative Assistant I - Public Works - 360-786-5833

Creator = Presenter? ☐ Yes ☒ No Is this a presentation by more than one person? ☐

Presenter: **Steve Bricker, Construction Engineering & Support Manager - Public Works - 360-867-2361**

Item Title:
Reimbursable Agreement for State Materials Lab Engineering and/or Testing Services

Action Needed: _____ Class of Item:

List of Exhibits



WSDOT Agree GCB3882
Matls Lab
Engr.TESTING_forBoCC.
pdf
PDF File
188 KB

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

[Click Additional Attachment to attach more materials.](#)

NOTE: If you attach a file and get a message saying " **You have chosen to attach a large file...** ", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☐

Budget Effect Summary? ☐

Recommended Action:

Move to enter into a Reimbursable Agreement for State Materials Lab Engineering and/or Testing Services with Washington State Department of Transportation for a 10-year term and to delegate signature authority to the Public Works Director.

Item Description:

Thurston County Public Works maintains approximately 1,000 miles of road. Every two years Public Works awards chip seal contracts as part of the overall Roads Maintenance Program.

Chip seal is a process where roads are coated with a thin layer of liquid asphalt and gravel chips. When complete, treated roads become skid resistant and more resistant to water penetration. The life span of a road with chip seal treatment increases by up to 10 years. The work is performed on roads in good condition to keep them from falling into costly repair.

Oil samples testing of bituminous surface treatment is required to ensure materials proposed to be used within Washington State Department of Transportation (WSDOT) highway right-of-way are in conformance with applicable WSDOT standards.

Oil samples testing must be performed by certified staff. Thurston County does not have the resources (certified staff, equipment, or lab) in-house to perform the oil samples lab testing.

WSDOT is the only entity in the area that does testing specific to Chip Seal Oil Binder (CRS-2P). The oil suppliers test at the time of production and sampling must be done directly from the truck in the field and be tested independently to comply with WSDOT specifications. Public Works is requesting the Board of County Commissioners approve the award of a Reimbursable Agreement for State Materials Lab Engineering and/or Testing Services with WSDOT for a 10-year term.

There is no maximum ceiling amount. Funds will be obligated upon issuance of individual orders and paid from the approved project budget.

This action is in alignment with the County's Strategic Plan Initiative 8 to "Support robust and well-maintained infrastructure systems for a thriving community".

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/19/2024

Reimbursable Agreement for State Materials Lab Engineering and/or Testing Services	Entity Name Thurston County Public Works Roads	Agreement number GCB 3882
	Entity Billing Address 9605 Tilley Road S Olympia, WA 98512	
	Contact Name Vasile Borota	Contact Phone and Email (360) 867-2336 vasile.borota@co.thurston.wa.us
	Federal Tax ID# SW00074360 5	Agreement Title Mats Lab Services
Description of Work Upon request by Thurston County Public Works Roads, WSDOT will provide materials fabrication, testing and inspection; asphalt mix design and verification; preparation of "Record of Materials" documents; test drilling; and other engineering/geologic/testing services.		

This AGREEMENT is made and entered into by and between the Washington State Department of Transportation, hereinafter "WSDOT," and the above-named entity, hereinafter the "ENTITY."

Where-as, WSDOT provides engineering and/or testing services to ensure that materials proposed to be used within WSDOT highway right of way comply with applicable WSDOT standards, or to determine whether existing state highway infrastructure can withstand impacts from proposed actions (may not apply to Local Agencies), and

Whereas, the ENTITY has requested WSDOT perform certain materials engineering and/or testing services as described above in the Description of Work above or as attached as Exhibit A (hereinafter "Work"), and

Whereas, WSDOT has the necessary personnel and equipment available and is willing to perform the Work, subject to the terms and conditions herein.

NOW, THEREFORE, pursuant to RCW 47.01.260 and/or Chapter 39.34 RCW, the above recitals that are incorporated herein as if set forth below, and in consideration of the terms, conditions, provisions, and Exhibits which are attached hereto and by this reference made a part of this Agreement, IT IS HEREBY AGREED AS FOLLOWS:

1. SCOPE OF WORK

1.1 The term "Work," as used herein, includes any and all work by WSDOT in its performance of the engineering and/or testing services specified in the "Description of Work," above or as in Exhibit A hereto attached. Subject to the terms and conditions herein, WSDOT agrees to perform the Work using WSDOT labor, equipment, and materials.

2. TERM OF AGREEMENT

2.1 Check one of the following as applicable to this Agreement:

- ☐ The term of this Agreement, is project specific and shall begin upon the date of execution by both Parties and shall remain in effect until WSDOT has completed the Work detailed above or in Exhibit A; OR should the ENTITY terminate this Agreement pursuant to Section 4, this Agreement shall terminate when the ENTITY has made full payment for all WSDOT-incurred costs up to the date of termination. The estimated end date shall be: xxxxxxxx.
- ☒ The term of this Agreement shall begin upon the date of execution by both Parties and shall remain in effect for ten (10) years, subject to renewal by the Parties. This Agreement may be terminated pursuant to Section 4. In the event of termination, this Agreement shall terminate when the ENTITY has made full payment for all WSDOT-incurred costs up to the date of termination. Exhibit A does not apply to this selection and further references within this agreement are not applicable.

3. PAYMENT

3.1 A cost estimate for the Work is detailed in Exhibit A. WSDOT will invoice the ENTITY monthly for the actual direct and related indirect costs incurred by WSDOT in the performance of the Work completed during the previous month. These cost include but may not be limited to, labor, material, travel, and equipment.

3.2 The ENTITY agrees to reimburse the WSDOT for the actual direct and related indirect costs for the Work within thirty (30) calendar days of receipt of a WSDOT invoice. The ENTITY agrees further that if payment is not made to the WSDOT as herein agreed, WSDOT may charge late fees, interest or refer the debt to a collection agency, all in accordance with Washington State Law.

3.3 The Parties agree that any estimated costs for the Work may be exceeded by up to twenty five percent (25%) before an amendment to this Agreement is required. Once the costs reach the estimate in Exhibit A plus the 25% overrun allowance, WSDOT shall stop all Work until an amendment has been executed increasing the maximum dollar amount payable under this Agreement, or a decision is reached to terminate this Agreement.

4. TERMINATION

4.1 Either Party may terminate this Agreement upon thirty (30) calendar days written notice to the other Party. If this Agreement is terminated by either Party prior to completion of the Work specified herein, the ENTITY agrees to and shall reimburse WSDOT for all actual direct and related indirect expenses and costs incurred up to the date of termination associated with the Work.

5. MODIFICATIONS

5.1 This Agreement may be amended by the mutual agreement of the Parties. Such amendments or modification shall not be binding unless they are in writing and signed by persons authorized to bind each Party.

6.RECORDS

6.1 All records for performance of the Work, including labor, material, travel, and equipment records in

support of all WSDOT costs shall be maintained by WSDOT for a period of six (6) years from the date of termination of this Agreement. The ENTITY shall have full access to and right to examine said records during normal business hours and as often as it deems necessary, and should the ENTITY require copies of any records, it agrees to pay the costs thereof. The Parties agree that the work performed herein is subject to audit by either or both Parties and/or their designated representatives and/or state and federal government

7. DISPUTES AND VENUE

7.1 The Parties shall work collaboratively to resolve disputes and issues arising out of, or related to, this Agreement. Disagreements shall be resolved promptly and at the lowest level of hierarchy. To this end, following the dispute resolution process shown below shall be a prerequisite to the filing of litigation concerning any dispute between the Parties:

A. The representatives for each Party shall use their best efforts to resolve disputes and issues arising out of or related to this Agreement. The representatives shall communicate regularly to discuss the status of the tasks to be performed hereunder and to resolve any disputes or issues related to the successful performance of this Agreement. The representatives shall cooperate in providing staff support to facilitate the performance of this Agreement and the resolution of any disputes or issues arising during the term of this Agreement.

B. A Party's representative shall notify the other Party in writing of any dispute or issue that the representative believes may require formal resolution according to Section 7.1D. The representatives shall meet within five (5) working days of receiving the written notice and attempt to resolve the dispute.

C. In the event the representatives cannot resolve the dispute or issue, the ENTITY, and WSDOT's Region Administrator, or their respective designees, shall meet and engage in good faith negotiations to resolve the dispute.

D. In the event the ENTITY and WSDOT's Headquarters Administrator, or their respective designees, cannot resolve the dispute or issue, the ENTITY and WSDOT shall each appoint a member to a Dispute Board. These two members shall then select a third member not affiliated with either Party. The three-member board shall conduct a dispute resolution hearing that shall be informal and unrecorded. All expenses for the third member of the Dispute Board shall be shared equally by both Parties; however, each Party shall be responsible for its own costs and fees.

8. VENUE AND ATTORNEY FEES

8.1 In the event that either Party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the Parties hereto agree that any such action or proceedings shall be brought in a court of competent jurisdiction situated in Thurston County, Washington. Each Party further agrees that it shall be solely responsible for the payment of its attorney fees and costs.

9. INDEMNIFICATION

9.1 The Parties shall protect, defend, indemnify, and hold harmless each other and their employees and/or authorized agents, while acting within the scope of their employment as such, from any and all costs, claims, judgments, and/or awards of damages (both to persons and/or property), arising out of, or in any way resulting from, each Party's obligations to be performed pursuant to the provisions of this

Agreement. The Parties shall not be required to indemnify, defend, or hold harmless the other Party if the claim, suit, or action for injuries, death, or damages (both to persons and/or property) is caused by the negligence of the other Party; provided that, if such claims, suits, or actions result from the concurrent negligence of (a) the WSDOT, its employees and/or authorized agents and (b) the ENTITY, its employees or authorized agents, or involves those actions covered by RCW 4.24.115, the indemnity provisions provided herein shall be valid and enforceable only to the extent of the negligence of each Party, its employees and/or authorized agents. The Parties agree that their obligations under this section extend to any claim, demand, and/or cause of action brought by, or on behalf of, any of their officers, officials, employees or agents. For this purpose only, **the Parties, by mutual negotiation, hereby waive**, with respect to each other only, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW.

9.2 The terms of this Section shall survive termination of this Agreement.

10. LEGAL RELATIONS

10.1 WSDOT's relation to the ENTITY shall be at all times as an independent contractor. Further, WSDOT shall perform the Work as provided under this Agreement solely for the benefit of the ENTITY and not for any third party.

11. SEVERABILITY

11.1 If any terms or provisions of this Agreement are determined to be invalid, such invalid term or provision shall not affect or impair the remainder of the Agreement, but such remainder shall remain in full force and effect to the same extent as though the invalid term or provisions were not contained in the Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Party's date last signed below.

ENTITY	Washington State Department of Transportation
By:	By:
Printed:	Printed:
Title:	Title:
Date:	Date:
	Approved As To Form on behalf of WSDOT
	/s/ Guy Bowman
	Date: July 8, 2021



Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: Date Created: 3/20/2024 Agenda Item #:

Created by: Angela Celestine, Administrative Assistant I - Public Works - 360-786-5833

Creator = Presenter? ☐ Yes ☒ No Is this a presentation by more than one person? ☐

Presenter: **Steve Bricker, Construction Engineering & Support Manager - Public Works - 360-867-2361**

Item Title:

Resolution and Call for Sealed Bids for 2024 Chip Seal Project, CP# 98024

Action Needed:

Class of Item:

List of Exhibits



ResolutionCP-98024KH.pdf
PDF File
174 KB

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

[Click Additional Attachment](#) to attach more materials.



CFSB_CP-98024.pdf
PDF File
146 KB



VicinityMap_98024.pdf
PDF File
1.31 MB

NOTE: If you attach a file and get a message saying "**You have chosen to attach a large file...**", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☒

☒ PAO ☐ FinSvcs ☐ HR

☐ Budget Office ☐ CAO ☐ Other

Notes:

Budget Effect Summary? ☐

Recommended Action:

Move to approve the resolution and call for sealed bids for the 2024 Chip Seal Project, CP# 98024.

Item Description:

Public Works is requesting permission from the Board of County Commissioners to call for sealed bids for the 2024 Chip Seal Project, CP #98024. The roads scheduled for chip seal this year are arterials, collectors, and local roads located in the southwest quadrant of the county.

Chip seal is a road surface treatment that consists of a bottom layer of asphalt with a top layer of embedded aggregate. This treatment delays the deterioration of the road by sealing minor cracks, stopping raveling, and providing a new skid resistant wearing surface. Chip seal treatment can extend the life of a paved road by up to 10 years.

The estimated chip seal project cost is approximately \$4,800,000 and will be paid from the Road Fund.

The contract will be advertised in The Olympian and Seattle Daily Journal of Commerce and posted on the Builders Exchange website.

This project is in the 2024 Public Works budget, the 2024-2029 Transportation Improvement Program, and is consistent with the County's Strategic Plan Initiative 8 to "Support robust and well maintained infrastructure systems for a thriving community".

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/21/2024

RESOLUTION NO. _____

A RESOLUTION calling for sealed bids on behalf of Thurston County Public Works for the 2024 Chip Seal Project, CP# 98024.

WHEREAS, it has been demonstrated to the Board of Thurston County Commissioners that it is necessary and appropriate and in the best interests of Thurston County for the Board of County Commissioners to advertise and call for sealed bids for the above described matter;

NOW, THEREFORE, the Board of County Commissioners of Thurston County, State of Washington, does resolve as follows:

Section 1. The Board of County Commissioners hereby calls for and will receive sealed bids for the 2024 Chip Seal Project, CP# 98024.

Section 2. The date and time for opening of said bids shall be set for **1:05 p.m., April 25, 2024** at The Atrium, Room 110, 3000 Pacific Ave SE, Olympia, Washington 98501.

Section 3. The bid invitations and specifications shall be placed on file in the Public Works Dept., 9605 Tilley Road S, Building C, Olympia, Washington 98512 and can be viewed on the Builders Exchange of Washington website at www.bxwa.com.

Section 4. The bid award shall be made to the responsible bidder submitting the lowest responsive bid. The Board of Thurston County Commissioners may waive informalities in the bidding, reject any or all bids for good cause, reject a bid not accompanied by any required bid deposit, republish the call for bids, revise or cancel the work, or require the work to be done in another way if the best interest of Thurston County is served.

Section 5. The Clerk of the Board is hereby instructed to advertise the call for such sealed bids by publication in the official County paper and also in one trade paper of general circulation in the County, in one issue of each such paper at least once in each week for two consecutive weeks prior to the time set in the Call for Sealed Bids for the opening of bids, and noting that Thurston County is an equal opportunity employer as required by the Equal Employment Opportunity Act (Public Law 92-261).

ADOPTED: _____

ATTEST:

BOARD OF COUNTY COMMISSIONERS
Thurston County, Washington

Clerk of the Board

Chair

APPROVED AS TO FORM:

JON TUNHEIM
PROSECUTING ATTORNEY

Vice-Chair

By: 
Deputy Prosecuting Attorney

Commissioner

Commissioner

Commissioner

**THURSTON COUNTY PUBLIC WORKS
CALL FOR SEALED BIDS**

1. **NOTICE TO BIDDERS.** Sealed bids will be received in the Office of the Board of County Commissioners, 3000 Pacific Ave SE, Suite 200, Olympia, WA 98501, only until **1:00 pm, April 25, 2024** for the following:

2024 Chip Seal Project CP# 98024

Major work items include: Mobilization, Emulsified Asphalt CRS-2P, Furnishing and Placing Crushed Screening 3/8 to No. 4, Flaggers, and other work.

Cost estimate range: \$ 4,000,000 to \$5,000,000.

Such bids will be publicly opened and read at **1:05 pm** on **4/25/2024** at The Atrium, Room 110, 3000 Pacific Ave SE, Olympia, Washington, 98501.

2. **BIDDING DOCUMENTS.** Bidding documents containing maps, plans and specifications are those prepared by Thurston County Public Works. Plans, specifications, addenda and plan holders lists are available online through the Builders Exchange of Washington website at www.bxwa.com for inspection during the bidding period. Plans and specifications are also available for viewing at Thurston County Public Works Department, 9605 Tilley Road S., Suite C, Olympia, WA. (Note: Bidders are encouraged to "Register as a Bidder" on the BXWA website in order to receive automatic email notification of future addenda and to be placed on the "Bidders List." This service is provided free of charge to prime contractors, subcontractors, and vendors.)

3. **SUBCONTRACTOR LISTING RCW 39.30.060.** Each bidder must comply with RCW 39.30.060. Each bidder shall submit the names of the subcontractors performing heating, ventilation, air conditioning, electrical, plumbing, structural steel installation and rebar installation work with whom the bidder, if awarded the contract, will subcontract. The bidder shall not list more than one subcontractor for each category of work identified, except, when subcontractors vary with bid alternates, in which case the bidder must indicate which subcontractor will be used for which alternate. If no subcontractor is listed, the bidder acknowledges that it does not intend to use any subcontractor to perform those items of work. Thurston County requires this list to be included with the bid.

4. **BID DEPOSIT.** All bid proposals shall be accompanied by a bid proposal deposit in the form of a certified check, cashier's check or surety bond in an amount equal to five percent of the amount of such bid proposal.

5. **AWARD AND REJECTION OF BIDS.** The contract for the public work shall be awarded to the responsible bidder submitting the lowest responsive bid. The Board of Thurston County Commissioners may waive informalities in the bidding, reject any or all bids for good cause, reject a bid not accompanied by any required bid deposit, republish the call for bids, revise or cancel the work, or require the work to be done in another way if the best interest of Thurston County is served.

6. **TECHNICAL QUESTIONS.** Technical questions regarding the scope of this project shall be put in writing and directed to the contact below. Questions by telephone will not be accepted.

Thurston County Public Works Attn: Vasile Borota
9605 Tilley Road S., Building C
Olympia, WA 98512
vasile.borota@co.thurston.wa.us

7. **NONDISCRIMINATION.** The County of Thurston, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Thurston County is an equal opportunity employer and hereby notifies all bidders that it will affirmatively ensure that all will be afforded full opportunity to submit bids in response to this Call for Bids and will not be discriminated against because of race, color, creed, ethnicity, religion, national origin, age, sex, marital status, veteran or military status, sexual orientation or the presence of any disability. Implementation of this provision shall be consistent with RCW 49.60.400.

8. **FUNDING SOURCE.** This project is **not** funded by federal funds.

9. **APPRENTICESHIP.** Pursuant to Chapter 15.20 TCC, this project is subject to mandatory apprentice utilization requirements where no less than fifteen percent (**15%**) of the labor hours are to be performed by apprentices.

DATED: _____

ATTEST:

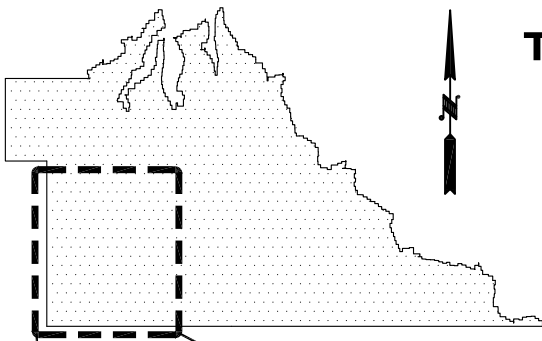
COUNTY ENGINEER
Thurston County, Washington

Clerk of the Board

Matt Unzelman, P.E.

Publish:
The Olympian
April 4, 2024
April 11, 2024

Daily Journal of Commerce
April 4, 2024
April 11, 2024



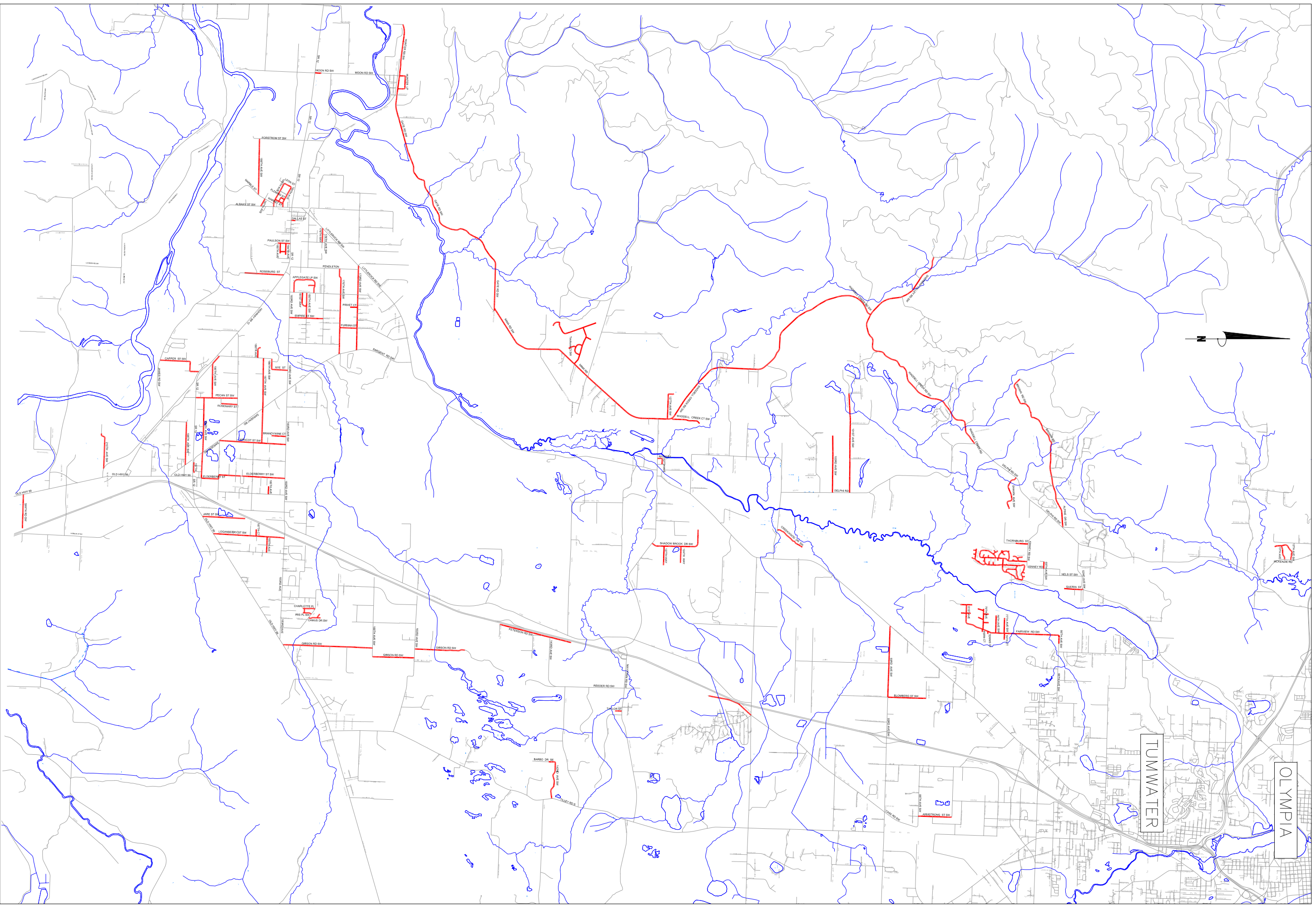
THURSTON COUNTY

SW Quadrant

List of Main Roads:

- | | |
|------------------------|----------------------|
| 1) GATE RD SW | 20) 180TH AVE SW |
| 2) MIMA RD SW | 21) PETERSON RD SW |
| 3) WADDELL CREEK RD SW | 22) 188TH AVE SW |
| 4) SHERMAN RD SW | 23) EMPIRE ST SW |
| 5) NOSCHKA RD SW | 24) PAULSON ST SW |
| 6) BROWN RD SW | 25) ROSEBURG ST SW |
| 7) GIBSON RD SW | 26) CAPPER RD SW |
| 8) 93RD AVE SW | 27) 210TH AVE SW |
| 9) LOGANBERRY ST SW | 28) SMITH RD SW |
| 10) 187TH AVE SW | 29) 198TH AVE SW |
| 11) APRICOT ST SE | 30) PECAN ST SE |
| 12) ALPINE DR SW | 31) BRANDYWINE CT SW |
| 13) BROWN RD SW | 32) ELDERBERRY ST SW |
| 14) 101ST AVE SW | 33) JARE ST SW |
| 15) 103RD AVE SW | 34) 185TH AVE SW |
| 16) 127TH AVE SW | 35) 187TH CT SW |
| 17) HUNTER RD SW | 36) ROSE ST SW |
| 18) 173RD AVE SW | 37) 195TH AVE SW |
| 19) 176TH AVE SW | 38) 196TH AVE SW |

2024 Chip Seal Project CP-98024





Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: Date Created: 3/19/2024 Agenda Item #:

Created by: Angela Celestine, Administrative Assistant I - Public Works - 360-786-5833

Creator = Presenter? ☐ Yes ☒ No Is this a presentation by more than one person? ☐

Presenter: **Marcus Storvick, Senior Civil Engineer - Public Works - 360-867-2283**

Item Title:

Resolution for Temporary Closure of Waddell Creek Rd SW from 90th Ln SW to 86th Ln SW

Action Needed:

Class of Item:

List of Exhibits



RES Closure_Waddell
Creek_48605KH.pdf
PDF File
126 KB

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

[Click Additional Attachment](#) to attach more materials.



NOTICE_Closure_Waddell
I Creek_48605.pdf
PDF File
114 KB



VicMap_Closure_Waddell
Creek_48605.pdf
PDF File
479 KB



Photos_Waddell Creek
Rd.pdf
PDF File
1.17 MB



DETOUR_Closure_Wadde
ll Creek_48605.pdf
PDF File
388 KB

NOTE: If you attach a file and get a message saying " **You have chosen to attach a large file...** ", you need to optimize the file to

make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☒

☒ PAO ☐ FinSvcs ☐ HR

☐ Budget Office ☐ CAO ☐ Other

Notes:

Budget Effect Summary? ☐

Recommended Action:

Move to approve the resolution authorizing the County Engineer to temporarily close Waddell Creek Rd SW from 90th Ln SW to 86th Ln SW for up to a four consecutive week time period between May 6, 2024 and June 30, 2024.

Item Description:

Public Works is requesting to temporarily close Waddell Creek Rd SW from 90th Ln SW to 86th Ln SW to accommodate the construction of Waddell Creek Rd SW culvert replacements – 2024 Chipseal Project CP# 98024. This project is needed because the culverts under Waddell Creek Rd SW at these locations have reached the end of their useful life. This road closure would be for up to a 4 consecutive week time period between May 6, 2024 and June 30, 2024. Due to the proximity of surrounding residents and costs for temporary bypass roads, it was determined that temporarily closing the road is the safest, least expensive, and quickest option to successfully complete the project.

Access to private property along the closure will be maintained. This section of Waddell Creek Rd SW has an average daily traffic of 716 vehicles per day. A detour route will be established with appropriate signage consistent with RCW 47.48.020. The total detour length is 14.1 miles and will take approximately twenty-two minutes.

A communication plan to notify stakeholders such as local residents, emergency responders, school districts and nearby businesses has been developed. Notice of the closure will be published in one issue of The Olympian in conformance with state law.

This project is in alignment with the County's Strategic Plan Initiative 8 to "Support robust and well maintained infrastructure systems for a thriving community".

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/19/2024

RESOLUTION NO. _____

A RESOLUTION relating to the temporary closure of Waddell Creek Rd from 90th Ln SW to 86th Ln SW.

WHEREAS, RCW 47.48.010 provides for the temporary closure of county roads to allow for construction, alteration, repair, improvements, and maintenance; and

WHEREAS, the Thurston County Public Works Department will be replacing three culverts; and

WHEREAS, the Board of Thurston County Commissioners has determined that it is necessary to close Waddell Creek Rd SW from 90th Ln SW to 86th Ln SW to facilitate construction operations; and

WHEREAS, the Board of Thurston County Commissioners recognizes the need to be flexible and timely when coordinating the repair activities.

NOW, THEREFORE, the Board of County Commissioners of Thurston County, State of Washington, does resolve as follows:

Section 1. That the County Engineer is given authority by the Board of County Commissioners to temporarily close Waddell Creek Rd SW from 90th Ln SW to 86th Ln SW for a single time period not to exceed four consecutive weeks, occurring during the time period of May 6, 2024 through June 30, 2024. The closure shall commence at 6:00 A.M. on the first day of closure and continue until no later than 6:00 P.M. on the last day of the closure.

Section 2. That in accordance with RCW 47.48.020, notification of said closure be given by posting and by publication.

ADOPTED: _____

DATED: _____

ATTEST:

BOARD OF COUNTY COMMISSIONERS
BOARD OF COUNTY COMMISSIONERS
Thurston County, Washington

Clerk of the Board

Chair

APPROVED AS TO FORM:
JON TUNHEIM
PROSECUTING ATTORNEY

Vice-Chair

By: 
Deputy Prosecuting Attorney

Commissioner

Commissioner

Commissioner

NOTICE OF ROAD CLOSURE

NOTICE IS HEREBY GIVEN pursuant to RCW 47.48.020 that in order to perform construction to culvert replacements, 90th Ln SW to 86th Ln SW of Waddell Creek Rd SW will be temporarily closed to traffic, commencing at 6:00 a.m. on **DATE TBD** and continuing until 6:00 p.m. on **DATE TBD**.

Road Closed signs will be posted during this time.

Board of County Commissioners
Thurston County, Washington

By: _____
Amy Davis
Clerk of the Board

PLEASE DO NOT PUBLISH BELOW THIS LINE

APPROVED AS TO FORM:

JON TUNHEIM
PROSECUTING ATTORNEY

By: _____
Deputy Prosecuting Attorney

Publish:
The Olympian
TBD

Waddell Creek Rd SW
-FROM 90th LN SW SW TO 86th LN SW
DESCRIPTION OF DETOUR

The temporary closure of 90th Ln SE to 86th Ln SW on Waddell Creek Rd SW will require a detour route. Access to properties along the closure will be maintained.

For Southbound Travelers (from 86th Ln SW to 90th Ln SW)

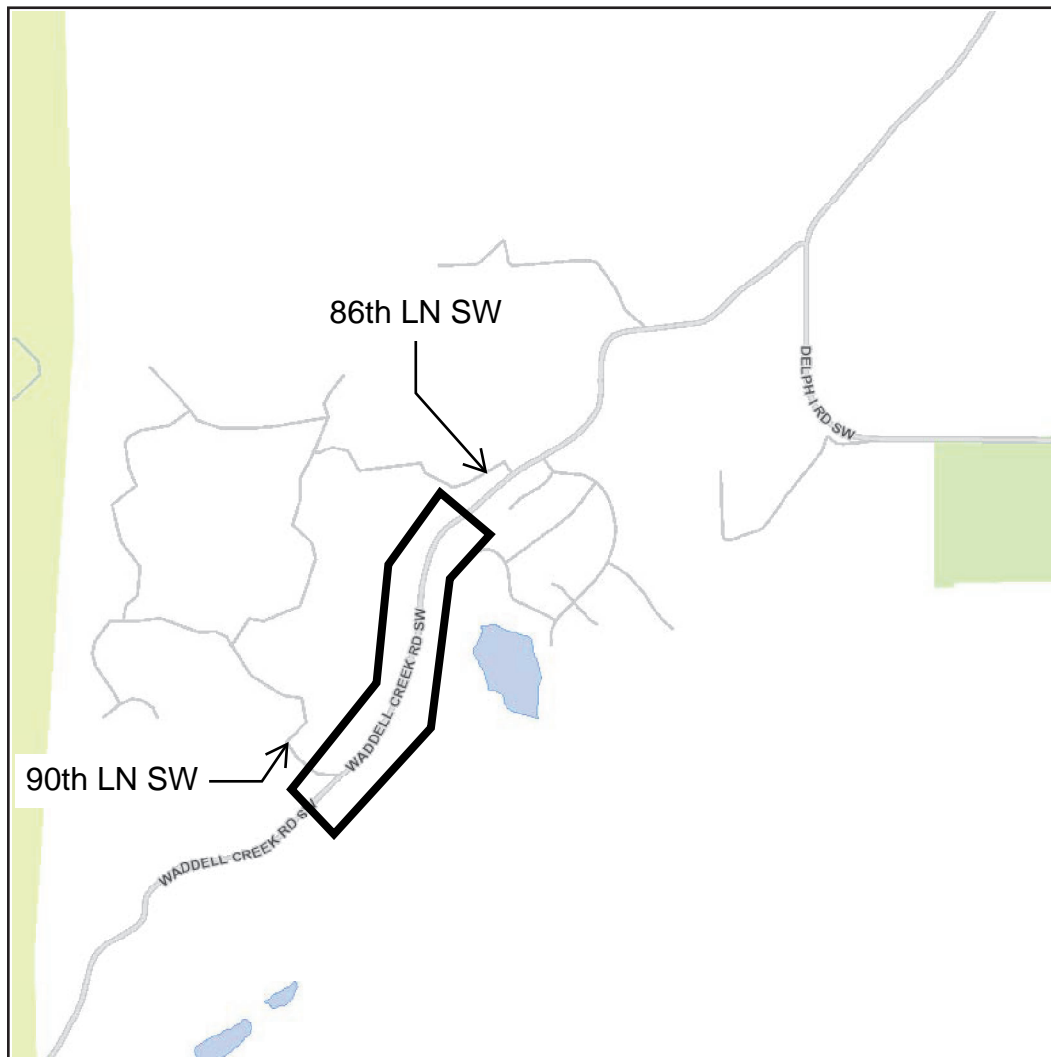
1. From 86th Rd SW, head north on Waddell Creek Rd SW
2. After .7 Miles, turn right onto Delphi Rd SW
3. After 3.4 Miles, turn left onto 110th Ave SW
4. After 1.0 Miles, turn right onto Littlerock Rd SW
5. After 2.2 Miles, turn right onto 128th Ave SW
6. After .8 Miles, turn right onto Waddell Creek Rd SW
7. After 4.1 Miles, turn right at intersection of Sherman Valley Rd Sw and Waddell Creek Rd SW

For Northbound Travelers (90th Ln SW to 86th Ln SW)

1. Head south on Waddell Creek Rd SW
2. After 1.5 Miles, turn left onto Waddell Creek Rd SW
3. After 4.1 Miles, turn left onto 128th Ave SW
4. After 0.8 Miles, turn left onto Littlerock Rd SW
5. After 2.2 Miles, turn left onto 110th Ave SW
6. After 1.0 Mile, turn right onto Delphi Rd SW
7. After 3.4 Miles, turn left onto Waddell Creek Rd SW



SEC. 15 T. 17 N. R. 3 W. W.M.



VICINITY MAP

Waddell Creek Rd SW Culvert Replacements - 2024 Chipseal

CP# 48605

Waddell Creek Rd Culverts



Site 1 Culvert looking upstream



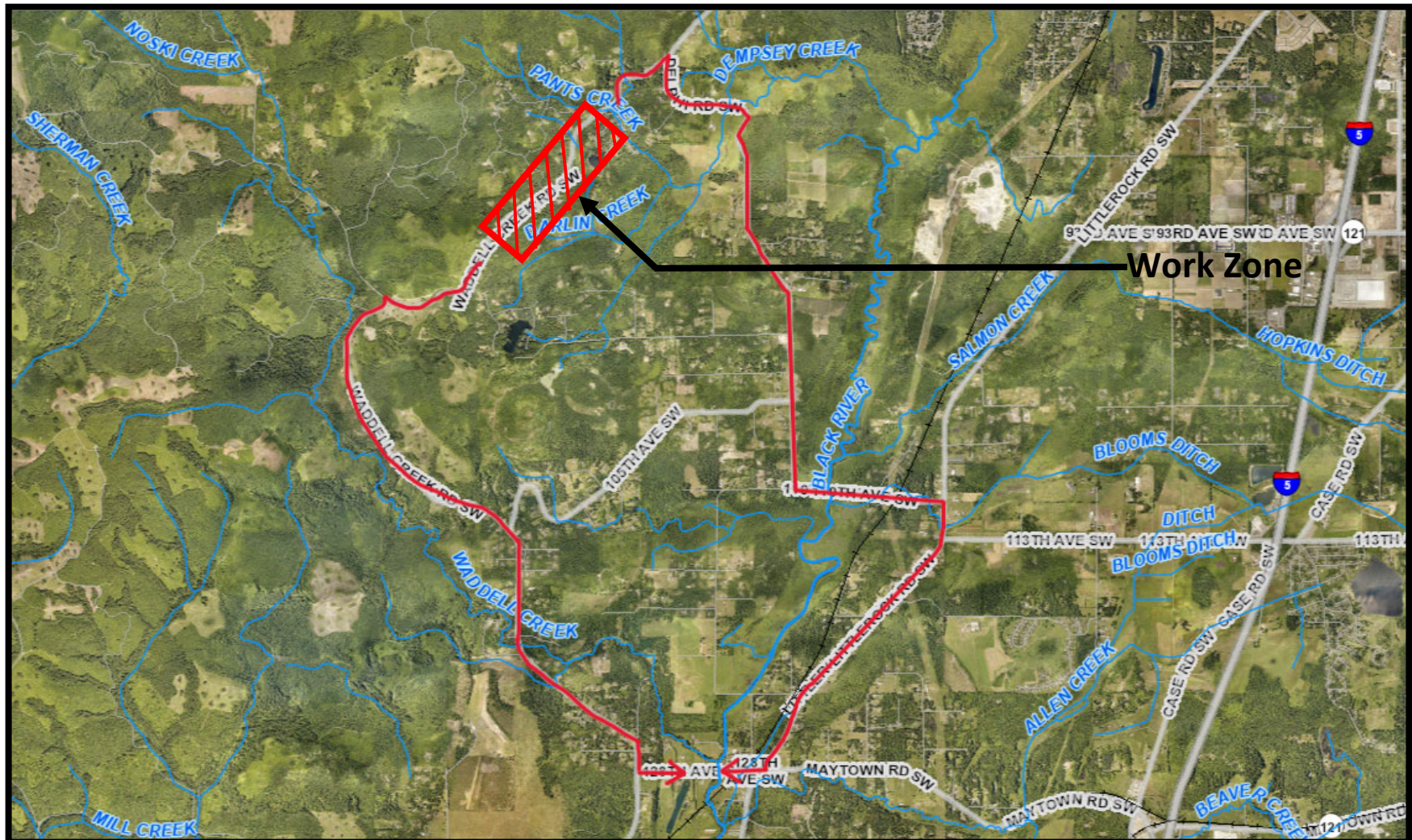
Site 2 Culvert looking down stream

Waddell Creek Rd Culverts



Site 3 Culvert looking down stream

Waddell Creek Rd SW Detour





Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: Date Created: 3/21/2024 Agenda Item #:

Created by: Amy Davis, Clerk of the Board - Commissioners - 360-786-5447

Creator = Presenter? ☐ Yes ☒ No Is this a presentation by more than one person? ☐

Presenter: **Robin Campbell, County Manager, Assistant - Commissioners - 360-709-3063**

Item Title:
Proclamation for Volunteer Appreciation Month

Action Needed: Class of Item:

List of Exhibits

 File Attachment

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

Click Additional Attachment to attach more materials.

NOTE: If you attach a file and get a message saying "**You have chosen to attach a large file...**", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☐

Budget Effect Summary? ☐

Recommended Action:

The Board of County Commissioners will proclaim April 2024 as Volunteer Appreciation Month.

Item Description:

April 2024 Volunteer Appreciation Month

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/21/2024



Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: _____ Date Created: 2/22/2024 Agenda Item #:

Created by: Lynda Zeman, Executive Assistant - Public Health and Social Services - 360-867-2671

Creator = Presenter? ☐ Yes ☒ No Is this a presentation by more than one person? ☒

Presenter: **Gretchen Thaller, Program Manager - Public Health and Social Services - 360-867-2545**

Presenter #2: , - -

Additional Presenters:

Dr. Joyce Gilbert, Dr. Tambra Donohue, Shelly Willis

Item Title:

Proclamation for Child Abuse Prevention Month

Action Needed:

Class of Item:

List of Exhibits



Proclamation.4.2.24-
Child Abuse Prevention
Month-
updatedRevised2.22.24.
docx
DOCX File
21.8 KB

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

Click Additional Attachment to attach more materials.

NOTE: If you attach a file and get a message saying " **You have chosen to attach a large file...** ", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☐

Budget Effect Summary? ☐

Recommended Action:

The Board of County Commissioners will proclaim the month of April 2024 as Child Abuse Prevention Month in Thurston County.

Item Description:

2024 Child Abuse Prevention Month proclamation.

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/8/2024

ERROR: cannot convert document Proclamation.4.2.24-Child Abuse Prevention Month-
updatedRevised2.22.24.docx



Board of County Commissioners **AGENDA ITEM SUMMARY**

Agenda Date: _____ Date Created: 3/18/2024 Agenda Item #:

Created by: Amy Davis, Clerk of the Board - Commissioners - 360-786-5447

Creator = Presenter? ☐ Yes ☒ No Is this a presentation by more than one person? ☐

Presenter: **Mark Moffett, Community Program Manager - Public Health and Social Services - 360-867-2597**

Item Title:

Public Hearing - Ordinance amending Code Section 2.112.030 to expand the Veterans Advisory Board membership

Action Needed:

Class of Item:

List of Exhibits



Veterans Advisory
Board Ordinance.pdf
PDF File
59.8 KB

Attach any materials such as spreadsheets, powerpoint presentations, word documents, etc.

[Click Additional Attachment](#) to attach more materials.

NOTE: If you attach a file and get a message saying " **You have chosen to attach a large file...** ", you need to optimize the file to make it smaller. Contact Dan Murray at 4593 for assistance.

Clearance from other Departments? ☐

Budget Effect Summary? ☐

Recommended Action:

Move to close the public hearing.

Move to approve the ordinance amending Thurston County Code section 2.112.030 to expand the Veterans Advisory Board membership from a maximum of nine members to a maximum of fifteen members.

Item Description:

Ordinance amending Code Section 2.112.030 to expand the Veterans Advisory Board membership

This AIS is complete and ready for the Clerk of the Board to include in the Board Agenda: ☒

Date Submitted: 3/21/2024

ORDINANCE NO. _____

AN ORDINANCE amending Thurston County Code, section 2.112.030 regarding the Thurston County Veterans Advisory Board.

WHEREAS, The Thurston County Veterans Advisory Board was established by Ordinance 13656 adopted October 2, 2006; and

WHEREAS, the Thurston County Veterans Advisory Board recommends increasing its membership from nine to fifteen members to involve a greater number of veterans in providing recommendations on Thurston County Veterans' programs; and

NOW THEREFORE, the Board hereby ordains as follows:

Thurston County Code, section 2.112.030 is hereby amended to read as follows:

2.122.030 Appointment, removal and vacancies.

- A. The members of the veterans' advisory board shall be appointed by the board. There shall be a maximum of fifteen advisory board members. Service on the advisory board shall be voluntary.
- B. The Veterans' Advisory Board shall be comprised entirely of veterans who are residents of Thurston County. A majority of the advisory board members must be elected officers or members of nationally-recognized veterans' organizations located in Thurston County as evidenced by written notice from the nationally-recognized veterans' organization.
- C. Advisory board members serve at the pleasure of the Board and may be removed by majority vote of the Board. If a member of the advisory board misses two advisory board meetings without adequate excuse, the advisory board may request removal of that member by the Board.
- D. Upon a vacancy in any position on the advisory board, a successor shall be selected and appointed to fill the unexpired term.

ADOPTED: _____

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:

JON TUNHEIM
PROSECUTING ATTORNEY


Rick Peters
Deputy Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS
Thurston County, Washington

Chair

Vice Chair

Commissioner

Commissioner

Commissioner