

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13
480 NORTH BISBEE AVENUE
WILLCOX, ARIZONA 85643

NOTICE OF REGULAR BOARD MEETING

<p>Board Members Present:</p> <p>Dwayne Owen Mark Hopkins Bill Ryan Gary Clement</p>	<p>Others Present:</p> <p>Kevin Davis, Steve C, Penny Long, Sue Lynch, Tom Currin</p>
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PLEASE SILENCE YOUR PHONES

**AGENDA
JUNE 4, 2019
6:00 PM**

I. Opening of Meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda
- E.

Name	Aye	Nay	Abstain
Dwayne	X		
Mark	X		
Guy			absent
Gary	X		
Bill	X		

Gary Clement made a motion to accept the agenda, seconded by Mark Hopkins.

II. Call To The Public

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Administrative Reports / Summary of Current Events

Superintendent's Report – The Superintendent will report on the following items:

- A. Summer Programs and activities.
The school has had a busy summer, with summer school going on until June 20, 2019. Sue Lynch is serving free breakfast and lunch to children 18 and under. Our next meeting will be on the budget

and working on tax rates. The district is working on some old grants and also a few new ones. Tom Currin is working on getting some quotes for security cameras and gates. We will still be working on the bond for next month so we can make a decision.

The Superintendent and/or the Governing Board members may present a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action on any matter on the summary, unless the specific matter is properly noticed for legal action.

IV. Consent Agenda

- A. Approval of Minutes – Consideration of approving the minutes of the Regular Meeting Dated May 7, 2019, Work Session Meeting Dated May 7, 2019 and Work Session Meeting Dated May 21, 2019 as noted in the board backup.
- B. Ratification of Expense and Payroll Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
 - 1. Expense – #1926 for \$96,610.93; #1927 for \$35,729.14
 - 2. Payroll – #23 for \$287,699; #24 for \$506,387.08
- C. Approval of Activity Accounts – Consideration of approving the activity accounts for the month of March 2019 as noted in the Board backup.
- D. Personnel-
 - 1. Hiring – FY 2019-2020 – Consideration of approving the following hiring for FY 2019-2020, contingent upon approval of fingerprint background check/clearance card when required.
 - a. Maureen Johnston, 7th grade ELA, effective August 1, 2019.
 - b. Earl Goolsby, two Social Study periods per day, effective August 1, 2019.
 - c. Jane Cox, Substitute Teacher, effective August 1, 2019.
 - 2. Resignations – Consideration of approving the following resignations.
 - a. Di Truschke, Curriculum Director, effective September 6, 2019.
 - b. Jackie Hamilton, Middle School Paraprofessional, effective May 23, 2019.
- E. Donations – Consideration of approving the donations as listed in the Board Backup.
 - Ann Mooney – 8th grade field trip
 - WASA – Class of 2019
 - Kendra Hansen – Tennis Club
 - Eddie & Barbara Browning – High School Science Club
 - Borderlands Rescue – Culinary Club
 - Gary Hooper – exercise equipment
 - Willcox Quarterback Club – Class of 2021
- F. Approval of GNS Heating and Cooling Payment – Consideration of approving payment to GNS Heating and Cooling as noted in the Board backup.
 - Invoice # 6594 for \$9,462.00
- G. Approval of Willcox Historic Theater Payment – Consideration of approving payment to Willcox Historic Theater as noted in the Board backup.

Invoice # 191172 for \$330.00

Invoice # 191171 for \$474.00

- H. Approval of [Stotz Equipment](#) Payment – Consideration of approving payment to Stotz Equipment as noted in the Board backup.

Invoice # [191161](#)

- I. Resolutions – Consideration of approving the following resolutions and where noted, Intergovernmental Agreements (IGA) and/or contracts and authorizing the superintendent to sign agreements and/or contracts:

19/20-01 – Arizona School Risk Retention Trust, inc.
19/20-02 – Dual Credit Program - IGA
19/20-03 – Satellite Program
19/20-04 – Medicaid Services
19/20-05 – Holding Account Fund
19/20-06 – Revolving Fund
19/20-07 – District Trust Fund
19/20-08 – School Lunch Fund
19/20-09 – Hear Bid Protests
19/20-10 – Elementary School Activity Fund
19/20-11 – Middle School Activity Fund
19/20-12 – High School Activity Fund
19/20-13 – Investment of Funds
19/20-14 – Vouchers and Execution of Warrants between Board Meetings
19/20-15 – Federal Funds Custodian
19/20-16 – Designated Evaluators
19/20-17 – District Hearing Officer
19/20-18 – Policy CBCA Delegated Authority
19/20-19 – District Records Clerk
19/20-20 – State Purchasing Office
19/20-21 – Deduction Agency Fund Account
19/20-22 – Southeast Regional Cooperative - Agreement
19/20-23 – Advance for State Aid
19/20-24 – Head Start -MOU
19-20-25 – Authority to Suspend
19/20-26 – Department of Corrections – IGA
19/20-27 – PNO Inadequacy
19/20-28 – Purchasing Agreement SAVE
19/20-29 – Use of Competitive Sealed Proposals
19/20-30 – SRC – IGA
19/20-31 – Health Ins. Consulting Services
19/20-32 – Rio Salado College - MOU
19/20-33 – Cafeteria Plan
19/20-34 – ITV - IGA
19/20-35 – Cochise Technology District Course Listing
19/20-36 – ESI – Post Retirement Service Provider - Agreement
19/20-37 – Reauthorization of the Secure Rural Schools Act
19/20-38 – Migrant Head Start - MOU
19/20-39 – Beyond Textbooks
19/20-40 – WASA - MOU

- 19/20-41 – Cochise County - MOU
- 19/20-42 – Cash Balance Cert
- 19/20-43 – PCG
- 19/20-44 – Grand Canyon University
- 19/20-45 – US Border Patrol – MOU
- 19/20-46 – SRO – IGA
- 19/20-47 - U of A Cooperative Extension
- 19/20-48 – NAU Student Placement – Agreement
- 19/20-49 – Revolving Line of Credit

J. The board will consider approving the following vendors as Sole Source for FY 2019-20.

Infinite Visions
 Power School
 Digital Imaging

Name	Aye	Nay	Abstain
Dwayne	X		
Mark	X		
Guy			absent
Gary	X		IV.G
Bill	X		IV. H

Mark Hopkins made a motion to accept the consent agenda, seconded by Gary Clement. Gary Clement abstained from voting on IV.G.

V. New Business

A. Policy Revisions – Consideration of approving the 1st reading of the following policies (regulations and exhibits if listed are for informational purposes only):

- DIE – Audits/Financial Monitoring
- IHAMB-R – Family Life
- JFAA – EB Admission of Resident Students
- JFAB – EA Admission of Nonresident Students
- KDB-R – Public Right to Know/Freedom of Information

Name	Aye	Nay	Abstain
Dwayne	X		
Mark	X		
Guy			absent
Gary	X		
Bill	X		

Bill Ryan made a motion to consideration of approving the 1st reading of the policies listed above, seconded by Mark Hopkins.

B. Forest Fees Allocation – Consider of approving Forest Fees Allocation for the year 2018-19.

Name	Aye	Nay	Abstain
Dwayne	X		

Mark	X		
Guy			absent
Gary	X		
Bill	X		

Mark Hopkins made a motion to approve the Forest Fees Allocation for the year 2018-19, seconded by Bill Ryan.

- C. Food Service RFP Award – Consider approving the Food Service Management Company (FSMC) contract to Sodexo for 5 years beginning in FY19-20 and extending 4 additional years with annual renewal.

Name	Aye	Nay	Abstain
Dwayne	X		
Mark	X		
Guy			absent
Gary	X		
Bill	X		

Gary Clement made a motion to approve the Food Service Management Company (FSMC) contract to Sodexo for 5 years beginning in FY19-20 and extending 4 additional years with annual renewal, seconded by Bill Ryan.

- D. Vacation Buyback – Consider approving the buyback of vacation days earned, but unused by supervisors, as per policy.

Name	Aye	Nay	Abstain
Dwayne	X		
Mark	X		
Guy			absent
Gary	X		
Bill	X		

Gary Clement made a motion to approve the buyback of vacation days earned, but unused by supervisors, as per policy, seconded by Mark Hopkins.

- E. Future Meeting Dates – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas. The next regular meeting is scheduled for July 2, 2019.

VI. ADJOURNMENT

Action to adjourn meeting

Name	Aye	Nay	Abstain
Dwayne	X		
Mark	X		
Guy			absent
Gary	X		
Bill	X		

Mark Hopkins made a motion to adjourn the meeting at 6:04 p.m., seconded by Bill Ryan.