

RIVERSIDE SCHOOL DISTRICT NO.2



Private Education in a Public School Setting

PAYROLL SCHEDULE SCHOOL YEAR 2020 - 2021



Private Education in a Public School Setting

Pay Period	Start Date	End Date	Payroll Documents Due by End of Day	Pay Date
1	7/1/2020	7/2/2020	7/2/2020	7/10/2020
2	7/3/2020	7/16/2020	7/16/2020	7/24/2020
3	7/17/2020	7/30/2020	7/30/2020	8/7/2020
4	7/31/2020	8/13/2020	8/13/2020	8/21/2020
5	8/14/2020	8/27/2020	8/27/2020	9/4/2020
6	8/28/2020	9/10/2020	9/10/2020	9/18/2020
7	9/11/2020	9/24/2020	9/24/2020	10/2/2020
8	9/25/2020	10/8/2020	10/8/2020	10/16/2020
9	10/9/2020	10/22/2020	10/22/2020	10/30/2020
10	10/23/2020	11/5/2020	11/5/2020	11/13/2020
11	11/6/2020	11/19/2020	11/19/2020	11/27/2020
12	11/20/2020	12/3/2020	12/3/2020	12/11/2020
*13	12/4/2020	12/17/2020	12/17/2020	12/25/2020
14	12/18/2020	12/31/2020	12/31/2020	1/8/2021
15	1/1/2021	1/14/2021	1/14/2021	1/22/2021
16	1/15/2021	1/28/2021	1/28/2021	2/5/2021
17	1/29/2021	2/11/2021	2/11/2021	2/19/2021
18	2/12/2021	2/25/2021	2/25/2021	3/5/2021
19	2/26/2021	3/11/2021	3/11/2021	3/19/2021
20	3/12/2021	3/25/2021	3/25/2021	4/2/2021
21	3/26/2021	4/8/2021	4/8/2021	4/16/2021
22	4/9/2021	4/22/2021	4/22/2021	4/30/2021
23	4/23/2021	5/6/2021	5/6/2021	5/14/2021
24	5/7/2021	5/20/2021	5/20/2021	5/28/2021
25	5/21/2021	6/3/2021	6/3/2021	6/11/2021
26	6/4/2021	6/17/2021	6/17/2021	6/25/2021
27	6/18/2021	6/30/2021	6/30/2021	7/9/2021

*** WINTER RECESS – ALL LIVE CHECKS WILL BE MAILED**

++All Payroll related documents are due by 10:00am for processing per pay period. No EXCEPTIONS! All Late Payroll related documents will be processed the following pay period.

~Highlighted pay dates are when EE's w/actual and lump sum pay option will be paid per last day worked.

Direct Deposit Paystubs will be emailed to each employee with an active District email account. If you do not have a District email account set up, please contact the Technology Department. All LIVE paychecks are available for pick up by Administrator/Admin. Assistant/Department Supervisors at the Payroll office after 10:00am on payday Fridays. All LIVE paychecks during holidays/breaks will be mailed via U.S Postal services.