

Test

Abusive Conduct in the Workplace Training

Name: _____

Date: _____

Email address: _____

Campus: _____

Identification: _____

(Campus, Medical Center, or location)

(Student or Employee ID)

Instructions: Complete this test and acknowledgment and submit to your campus [UC Learning Center Administrator](#).

1. Which of the following behaviors may be an example of potential Abusive Conduct? Select all that apply.
 - a. Spreading malicious rumors
 - b. Making unpopular statements on controversial issues
 - c. Sabotaging a person's work performance
 - d. Delivering constructive feedback
2. Making egregious comments about a person's lifestyle
 - a. Which of the following behaviors is an example of Abusive Conduct? Select the best response.
 - b. Schedule regular meetings to address performance issues.
 - c. Grading student performance, including negative assessments.
 - d. Having a passionate disagreement
 - e. Making threats to block a person's advancement without a legitimate business or educational purpose.
3. If you are subjected to, or become aware of Abusive Conduct, what should you do? Select the best response.
 - a. Nothing; the Abusive Conduct may be protected by free speech.
 - b. It depends on who the Complainant is.
 - c. Report it to an applicable University Office.
 - d. Wait to see if the behavior is patterned.
4. After receiving a report of alleged Abusive Conduct, the University responsibilities are _____. Select the best response.
 - a. Adjudication, Resolution
 - b. Assessment, Retaliation
 - c. Accusation, Resolution
 - d. Assessment, Resolution
5. The policy on Abusive Conduct aims to protect all members of the University community by prohibiting acts of Abusive Conduct and _____. Select the best response.
 - a. Escalation
 - b. Guilt
 - c. Retaliation
 - d. Accusation
6. Which of the following University offices can provide support and resources to personnel who are dealing with Abusive Conduct? Select all that apply.
 - a. Faculty & Staff Assistance Programs
 - b. Human Resources (Employee and/or Labor Relations)
 - c. Ombuds Office
 - d. Academic Personnel
 - e. Student Affairs / Student Conduct

ACKNOWLEDGMENT

Yes, I have received training regarding the UC policy on Abusive Conduct in the Workplace. I understand that the University encourages anyone who is subjected to, or becomes aware of, Abusive Conduct to report it. Furthermore, if I am a manager or supervisor, I am obligated to respond and report. I certify that I have read, understood, and will comply to the policy.

Select "I agree" to verify that you have received Abusive Conduct training and will adhere to your responsibilities under the [UC Policy on Abusive Conduct in the Workplace](#). For more information, you may review the policy online.

☐ I agree.

Signature: _____

Date: _____