



Position Title	Roger's Café Team Member		
Date Updated	8/10/20		
Dept Name	Auxiliary Services	Dept #	678
Contact	Roger's Café Supervisor	Email	sunshineeddy@multnomah.edu
Weekly Hours	8-15; Be available to work a minimum of 10 hours per week during cafe' hours in at least 2 hour blocks		
Primary Physical Working Conditions	Kitchen/Food Areas	Primary Location	Portland Campus
Position Summary	To serve the Multnomah community and guests by providing quality customer service and care during their visit to the café.		

Responsibilities

- Provide a high level of customer care and service
- Prepare and serve quality drinks and a variety of food items according to café standards
- Educate customers by presenting and explaining the menus; provide helpful and resourceful answers
- Take customer orders and process payments
- Be a team player with a strong work ethic
- Ability to work autonomously with little to no supervision
- Maintain aesthetics of café and appropriate inventory by replenishing stock and rotating food/drink items
- Maintain a high standard of cleanliness and sanitation for entire cafe'
- Other duties as assigned

Skills and Experiences gained from this position

- Fast-paced, efficient work habits; Strategic time management skills and habits
- Great customer service skills
- Knowledge of hospitality and coffee industry

Qualifications

- Be able to lift up to 35lbs unassisted and stand for up to 3 hours at a time
- Prior barista experience in full service coffee shop preferred
- Be willing to work evenings and special events with prior scheduling notice
- Demonstrated customer service as a priority
- Possess a teachable attitude and be a good team player
- Have good hygiene and clean working habits

General Expectations for all Student Employees

- Communicate with co-workers and manager in congenial manner
- Follow through on tasks and details
- Read and respond to communication provided by manager via Multnomah email
- Manage time and prioritize while at work
- Be on-time to work with no more than 5% absenteeism

Eligibility / Restrictions

- Student Employees cannot exceed 20 hours / week while classes are in session and 40 hours / week during class breaks; Must be enrolled at least half-time to be eligible for this position
- Must pay for, obtain, and possess a current State of Oregon Food Handler's License
- Able and willing to wear proper face covering for entire shift

Apply

[Online Application](#)

Contact Sunshine Eddy, Roger's Café Supervisor

Email sunshineeddy@multnomah.edu