



Position Title	Reading Tutor		
Date Updated	9/1/20		
Dept Name	Community Service	Dept #	617
Contact	Mia Utterback	Email	miautterback@multnomah.edu
Weekly Hours	10-20		
Primary Physical Working Conditions	Classroom	Primary Location	Portland Campus
Position Summary	The Reading Tutor will engage school age students in reading instruction through listening, guidance, and re-direction. Phonics, recognition and context will be emphasized in order to lead the learner to improved reading capabilities.		

Responsibilities

- To provide literacy tutoring to elementary school age students through one-on-one interaction.
- Create literacy goals with the learner.
- Choose materials appropriate to the student's reading level and goals.
- Develop students' reading skills.
- Participate in student assessments.

Skills and Experiences gained from this position

- Teaching
- Reading Specialization

Qualifications

- Excellent command of the English language, both oral and written.
- Understanding of phonics and learn-to-read methodologies.
- Must pass a background check through the Elementary School.
- Must arrange for own transportation to and from the Tutoring Site.

General Expectations for all Student Employees

- Communicate with Co-Workers
- Have good customer service
- Follow through on tasks and details
- Communicate with Supervisor
- Manage time and prioritize while at work
- Be on-time to work

Eligibility / Restrictions

- Student Employees cannot exceed 20 hours / week while classes are in session and 40 hours / week during class breaks
- Must be enrolled at least half-time to be eligible for this position

Apply

[Online Application](#)

Contact Mia Utterback

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