

Multnomah University

SUMMER CLASS SCHEDULE

UNDERGRADUATE & GRADUATE MAY 3 - AUGUST 22, 2021

SEMINARY

Intensives

JUNE 7 – 18, 2021

CALENDAR

Summer Registration opens	Mon, Feb 15
Last day to complete summer registration on-line	Fri, April 30
Late registration begins	Mon, May 3
Classes begin	Mon, May 3
Memorial Day Holiday	Mon, May 31
Last day to late register	First day of Class
Close of Summer semester	Sun, August 22

Note regarding Summer classes: Some courses have pre-course reading assignments and post-course projects. In the seminary intensives, the class material is presented in a one- or two-week module that includes additional assignments during the week along with pre-course reading and post-course projects. The on-line courses are to be completed in an eight-week time frame. For new students, early application and acceptance are essential to receive pre-course assignments with ample time for completion by the start of class. April 1, 2021 is the deadline for application for admission.

For information or assistance with the admissions process contact admissions at:

- www.multnomah.edu/admissions
- admiss@multnomah.edu
- 800.275.4672.

For information or assistance with the registration process contact the Registrar's office at:

- registrar@multnomah.edu
- 503.251.5370

BEFORE YOU REGISTER

1. **Current Students:** Your account must be current in order to register. Log on to Self-Service to check the status of your account. If you have a “stop” that says Student Accounts, please contact Student Accounts at 503.251.5345 or studentaccounts@multnomah.edu.
2. If you are a **new** student you must have applied for admission, been admitted to the school, and paid your enrollment deposit prior to registration.
3. If any of the following items are outstanding you will not be cleared to register:
 - Admissions related documents if provisionally admitted (see Office of the Registrar)
 - Immunization information (see Office of the Registrar)

SCHEDULE FOR REGISTRATION

Current Students

On-line registration will open for current students on February 15 and will close for all current students on Friday, April 30 at 5:00 p.m. Late Registration is available after April 30 until the first day of class by contacting the Office of the Registrar.

New Students

New students will be able to register between February 15 and April 30 after they are admitted and have paid their enrollment deposit.

Returning Students

Former students who are returning after an absence will be able to register between February 15 and April 30. Returning students need to contact Admissions to complete the re-enrollment process prior to being able to register.

HOW YOU REGISTER

Plan your schedule for next semester. Access Self-Service (Access the Multnomah web page; select Self-Service. Follow the directions on the attached page for web registration) and register for your classes. The system will check to make sure that all pre-requisites are met and that you do not have any schedule conflicts. During late registration contact the Office of the Registrar to register.

IMPORTANT ITEMS TO NOTE (related to on-line registration)

If you get an error message on one or more of the classes that you have selected to take, remove that class from your selections and save your other classes. If you believe that you should be able to take the class, contact the Office of the Registrar. We will review your situation and add the class if you qualify to take it.

Note about course fees: Some courses have a course fee in addition to tuition. You can find the fee amount by clicking on the course ID in Self-Service.

AFTER YOU REGISTER

Payment

Tuition is due two weeks before the start of the semester unless a payment plan is in place. The undergraduate tuition rate for summer is \$565/credit hour for on campus classes and \$480/credit hour for online classes. The tuition rate for on campus Grad School Master's courses is \$635/credit hour and for Seminary Master's courses is \$580/credit hour. The tuition rate is \$570/credit hour for online Grad School and Seminary Master's courses.

Add/Drop

Students must contact the Office of the Registrar to add or drop summer session courses after April 30. Changes cannot be done on-line after April 30. Summer session courses must be added before the first day of class.

Housing Accommodations

Temporary campus housing accommodations are available to students during summer intensive courses. Students are typically housed in furnished single rooms in our campus apartments. There are no accommodations for spouses or families. Housing will be assigned on a first-come, first-served basis. Kitchen facilities are available, and a wide selection of restaurants are within walking distance of the school. Submit housing applications by April 16, 2021. For more information about short-term summer housing accommodations, please visit <http://www.multnomah.edu/campus-life/housing/summer/>. For questions or more information, contact Student Life at 503.251.5311 or email housing@multnomah.edu.

DIRECTORY INFORMATION INCLUDES NAME, ADDRESS, PHONE NUMBER, E-MAIL ADDRESS, DATES OF ATTENDANCE, DEGREE AND AWARDS, HONOR ROLL, MAJOR OR MINOR, FULL-TIME/PART-TIME ENROLLMENT STATUS, CLASS STANDING, SPOUSE NAME, PHOTOGRAPH, AND WEIGHT AND HEIGHT OF ATHLETIC TEAM MEMBERS. THIS INFORMATION MAY BE RELEASED TO LEGITIMATE INQUIRERS. SEE REGISTRAR IF YOU HAVE QUESTIONS.

Web Registration Instructions for Self-Service

1. Log in to Self-Service.

New students - use the same user ID and password that you *just created* to access the Multnomah network.

Continuing students – contact IT (503.251.6555 or helpdesk@multnomah.edu) if you can't remember your password

New students only complete step 2, **continuing students** skip to step 3.

2. Then select the *Addresses* section under the *My Profile* tab. A campus box number has been assigned if you are living on campus. Review your permanent address and verify that it is correct. If not, make changes and submit change. If you are not living in the residence halls, student apartments or at your permanent address, please create a secondary address and supply your current local address. If there are addresses displayed that are no longer valid, please delete them.
3. Now select *Register* tab and select *Traditional Courses* and move through four steps: Select period, Review schedule, Finalize and Complete (detailed below).
4. Select the period and then search for courses using Section Search. Make sure period and session are correct (i.e. Summer 2021 01). If you insert the first letter of the course designator in the Course Code field (i.e. B for Bib318 or T for TH 508) the computer will return a list of courses to choose from. Do *not* use the keyword search field. Add the courses that you want to your shopping cart by clicking on the *add* button. Do this before going on to another selection.
5. After each course selection, go to *Refine Search* on left side of screen to get your next class.
6. After you have selected your courses and they are in your registration shopping cart, you need to register for them. Do this by clicking on *Back to Registration* and marking the checkbox for each course and then select *Next*. If all goes well, you will be registered for your courses and you can print out the page showing your schedule.

If you get an error message when you are registering your courses, you will need to correct the problem and then re-register your courses by marking the checkbox again and selecting *Next*. The system checks for time conflicts, pre-requisites and co-requisites. If you believe you should be able to enroll in a course that the computer is not allowing, please register for all your other courses and then talk with one of the registrar's staff about the course that you could not register for.

7. After you have completed the course registration process you should select *Finish*. This will finalize your schedule and cause the system to create your billing statement based on your registration. You can view your billing statement after you finalize your schedule.
8. **Logout when you are done.**

Subject	Hrs	Sec	Time	Days	Rm	Professor
Undergraduate						
BIB315 Pauline & General Epistles	3	01	Online 01A 05/03/21-06/27/21	TBA		Hauff, T
BIB332 Prison Epistles	3	01	Online 01B 06/28/21-08/22/21	TBA		Hauff, T
COM309 Men,Women, and Communication	3	01	Online 01A 05/03/21-06/27/21	TBA		Whiting, E
ENG235 Literature of J.R.R. Tolkien	3	01	Online 01B 06/28/21-08/22/21	TBA		Richman, K
ENG236 Hitchcock and Gothic Literature	3	01	Online 01A 05/03/21-06/27/21	TBA		De Soto, J
ENG237 Literature of Science Fiction	3	01	Online 01B 06/28/21-08/22/21	TBA		Hintze-Pothen, D
GLS410 Global Studies Internship May 3-Aug 22	4	01	Arranged	TBA		Fancher, K
HUM210 Introduction to Film	3	01	Online 01B 06/28/21-08/22/21	TBA		Schiave, T
HUM230 Music and Race in America	3	01	Online 01A 05/03/21-06/27/21	TBA		Schneider, W
PHL302 Introduction to Ethics	3	01	Online 01B 06/28/21-08/22/21	TBA		Alvarez, P
SCI201 Concepts of Fitness & Wellness	3	01	Online 01B 06/28/21-08/22/21	TBA		Cato, J
SCI203 Introduction to Meteorology	3	01	Online 01A 05/03/21-06/27/21	TBA		Sussman, B
TH 308 Theology II	4	01	Online 01A 05/03/21-06/27/21	TBA		Metzger, P
Graduate						
COU505 Couples, Youth, and Families May 7-May 7 and online 01A 5/3/2021-6/27/2021	1	01	9:00-4:00 PM	F	TL111	Peck, J
COU505 Couples, Youth, and Families May 7-May 7 and online 01A 5/3/2021-6/27/2021		02	9:00-4:00 PM	F	TL111	Peck, J
COU506 Crisis and Suicide Jul 9-Jul 9 and online 01B 6/28/2021-8/22/2021	1	01	9:00-4:00 PM	F	TL111	
COU506 Crisis and Suicide Jul 9-Jul 9 and online 01B 6/28/2021-8/22/2021		02	9:00-4:00 PM	F	TL111	
GLS630 Global Developmnt & Justice Internship I May 3-Aug 22	2	01	Arranged	TBA		Burch, G
GLS640 Global Developmnt & Justice Internship II May 3-Aug 22	2	01	Arranged	TBA		Burch, G
GLS650 Global Immersion Studies May 3-Jun 27	3	01	Arranged	TBA		Burch, G
GLS660 Topics in Global Development & Justice	3	01	Online 01B 06/28/21-08/22/21	TBA		Fancher, K
GLS730 Peacebuilding Transform Justice Rsrch May 3-Aug 22	2	01	Arranged	TBA		Fancher, K
GLS740 Peacebuilding Internship May 3-Aug 22	2	01	Arranged	TBA		Fancher, K
GLS750 Thesis I May 3-Aug 22	2	01	Arranged	TBA		
GLS760 Thesis II May 3-Aug 22	2	01	Arranged	TBA		
MGT510 Budgeting and Financial Planning	3	01	Online 01A 05/03/21-06/27/21	TBA		Klinger, W
MGT520 Managing Organizational Diversity	3	01	Online 01B 06/28/21-08/22/21	TBA		Hampton, W
Biblical Seminary						
BIB650 Topics in Old Testament Studies Jun 7-Jun 11	3	01	9:00-12:00 PM/1:00-4:00 PM	MTWRF/MT WRF	TL112/T L112	Kutz, K/Lubeck, R/Josberger, R
PM 635 Principles & Practices of Worship Jun 14-Jun 18	2	01	1:00-5:00 PM	MTWRF	TL112	
TH 508 Christian Theology II	4	01	Online 01A 05/03/21-06/27/21	TBA		Metzger, P