Position Title	Reading Tutor		
Date Updated	6/10/21		
Dept Name	Community Service	Dept #	617
Contact	Stephen Buckland	Email	stephenbuckland@multnomah.edu
Weekly Hours	10-20		
Primary Physical Working Conditions	Classroom	Primary Location	Portland Campus
Position Summary	The Reading Tutor will engage school age students in reading instruction through listening, guidance, and re-direction. Phonics, recognition and context will be emphasized in order to lead the learner to improved reading capabilities.		

Responsibilities

To provide literacy tutoring to elementary school age students through one-on-one interaction.

Create literacy goals with the learner.

Choose materials appropriate to the student's reading level and goals.

Develop students' reading skills.

Participate in student assessments.

Skills and Experiences gained from this position

Teaching

Reading Specialization

Qualifications

Excellent command of the English language, both oral and written.

Understanding of phonics and learn-to-read methodologies.

Must pass a background check through the Elementary School.

Must arrange for own transportation to and from the Tutoring Site.

General Expectations for all Student Employees

Communicate with Co-Workers

Have good customer service

Follow through on tasks and details

Communicate with Supervisor

Manage time and prioritize while at work

Be on-time to work

Eligibility / Restrictions

Student Employees cannot exceed 20 hours / week while classes are in session and 40 hours / week during class breaks

Must be enrolled at least half-time to be eligible for this position

Apply

Online Application

Contact	Stephen Buckland	Email	stephenbuckland@multnomah.edu