

# ***Multnomah University***

## **SUMMER CLASS SCHEDULE**

### **UNDERGRADUATE & GRADUATE APRIL 29 - AUGUST 18, 2024**

#### **SEMINARY *Intensives* JUNE 10 – 14, 2024**

#### **CALENDAR**

Summer Registration opens .....	Mon, Feb 12
Last day to complete summer registration on-line .....	Fri, April 26
Late registration begins .....	Mon, April 29
Classes begin for Session 01 & 01A .....	Mon, April 29
Memorial Day Holiday (school offices closed) .....	Mon, May 27
Juneteenth Holiday (school offices closed) .....	Wed, June 19
Classes end for Session 01A .....	Sun, June 23
Classes begin for Session 01B .....	Mon, June 24
Fourth of July Holiday (school offices closed) .....	Thur, July 4
Last day to late register .....	First day of Class
Classes end for Session 01B and Summer semester ends ....	Sun, August 18

Note regarding Summer classes: Some courses have pre-course reading assignments and post-course projects. In the seminary intensives, the class material is presented in a one-week module that includes additional assignments during the week along with pre-course reading and post-course projects. The online courses are to be completed in an eight-week time frame. For new students, early application and acceptance are essential to receive pre-course assignments with ample time for completion by the start of class. April 1, 2024 is the deadline for application for admission.

For information or assistance with the admissions process contact admissions at:

- [www.multnomah.edu/admissions](http://www.multnomah.edu/admissions)
- [admissions@multnomah.edu](mailto:admissions@multnomah.edu)
- 800.275.4672.

For information or assistance with the registration process contact the Registrar's office at:

- [registrar@multnomah.edu](mailto:registrar@multnomah.edu)
- 503.251.5370

## **BEFORE YOU REGISTER**

1. **Current Students:** Your account must be current to register. Log on to Self-Service to check the status of your account. If you have a stop that says Student Accounts or Payment, then contact the Student Accounts Office at 503.251.5345 or [studentaccounts@multnomah.edu](mailto:studentaccounts@multnomah.edu).
2. If you are a **new** student, you must have applied for admission, been admitted to the school, and paid your enrollment deposit prior to registration.
3. If any of the following items are outstanding you will not be cleared to register:
  - Admissions related documents if provisionally admitted (see Office of the Registrar)
  - Immunization information (see Office of the Registrar)

## **SCHEDULE FOR REGISTRATION**

### **Current Students**

Online registration will open for current students on February 12 and will close for all current students on Friday, April 26 at 5:00 p.m. Late registration is available after April 29 until the first day of class by contacting the Office of the Registrar.

### **New Students**

New students will be able to register between February 12 and April 26 after they are admitted and have paid their enrollment deposit.

### **Returning Students**

Former students who are returning after an absence will be able to register between February 12 and April 26. Returning students need to contact the Admissions office to complete the re-enrollment process prior to being able to register.

## **HOW YOU REGISTER**

Plan your schedule for next semester. Access Self-Service and register for your classes (Follow the directions on the attached page for web registration). The system will check to make sure that all pre-requisites are met and that you do not have any schedule conflicts. During late registration contact the Office of the Registrar to register.

## **IMPORTANT ITEMS TO NOTE (related to online registration)**

If you get an error message on one or more of the classes that you have selected to take, remove that class from your selections and save your other classes. If you believe that you should be able to take the class, contact the Office of the Registrar. We will review your situation and add the class if you qualify to take it.

Note about course fees: Some courses have a course fee in addition to tuition. You can find the fee amount by clicking on the course code in Self-Service.

## **AFTER YOU REGISTER**

### **Payment**

Tuition is due two weeks before the start of the semester unless a payment plan is in place. If you have applied and been accepted into housing for the summer, you are also required to pay in full in advance or set up a payment plan.

### **Add/Drop**

Students must contact the Office of the Registrar to add or drop summer session courses after April 26. Changes cannot be done online after April 26. Summer session courses must be added before the first day of class.

### **Housing Accommodations**

Temporary campus housing accommodations are available to students during summer intensive courses. Students are typically housed in a furnished 2-bedroom apartment with an apartment roommate. There are no accommodations for spouses or families. Housing will be assigned on a first-come, first-served basis. Please be aware that these accommodations will be made available only if a minimum number of students apply for temporary summer housing. The decision regarding the availability of these accommodations will be made 60 days prior to your intended stay. We will notify you at that time whether there have been enough applicants to proceed with the temporary summer housing option. Kitchen facilities are available, and a wide selection of restaurants are within walking distance of the school. Submit housing applications by April 1, 2024. For more information about short-term summer housing accommodations, please visit <http://www.multnomah.edu/campus-life/housing/summer/>. For questions or more information, contact Student & Social Impact at 503.251.5311 or email [housing@multnomah.edu](mailto:housing@multnomah.edu).

*DIRECTORY INFORMATION INCLUDES NAME, ADDRESS, PHONE NUMBER, E-MAIL ADDRESS, DATES OF ATTENDANCE, DEGREE AND AWARDS, HONOR ROLL, MAJOR OR MINOR, FULL-TIME/PART-TIME ENROLLMENT STATUS, CLASS STANDING, SPOUSE NAME, PHOTOGRAPH, AND WEIGHT AND HEIGHT OF ATHLETIC TEAM MEMBERS. THIS INFORMATION MAY BE RELEASED TO LEGITIMATE INQUIRERS. SEE REGISTRAR IF YOU HAVE QUESTIONS.*

## Web Registration Instructions for Self-Service

1. Log in to Self-Service.

**New students** - use the same user ID and password that you *just created* to access the Multnomah network.

**Continuing students** – contact IT (503.251.6555 or [helpdesk@multnomah.edu](mailto:helpdesk@multnomah.edu)) if you can't remember your password

**New students only** complete step 2, **continuing students** skip to step 3.

2. Select your profile icon in the upper right corner of the screen and then select the *Addresses* section. A campus box number has been assigned if you are living on campus. Review your permanent address and verify that it is correct. If not, make changes and submit change. If you are not living in the residence halls, student apartments or at your permanent address, please create a secondary address and supply your current local address. If there are addresses displayed that are no longer valid, please delete them.
3. Select *Registration* and then *Courses*.
4. Use Search to find your courses. You can enter your course code or course title in the Search bar (i.e., BIB308 or COM306) or select Advanced Search and utilize the filters. Add the course that you want to your cart by clicking on the *ADD* button. Repeat this step for each course.
5. After you have selected your courses and they are in your cart, you need to register for them. Do this by clicking on *REGISTER*. If all goes well, you will be registered for your courses, and you can print out the page showing your schedule.

If you get a "Registration failed" message when you are registering your courses, you will need to correct the problem and then re-register your courses by clicking on *Register*. The system checks for time conflicts, pre-requisites, and co-requisites. If you believe you should be able to enroll in a course that the computer is not allowing, please register for all your other courses and then talk with one of the registrar's staff about the course that you could not register for.

6. **Logout when you are done.**

Subject	Hrs	Sec	Time	Days	Rm	Professor
<b>Undergraduate</b>						
ACC490 Accounting Internship Apr 29-Aug 18	3	01	Arranged	TBA		Lohmolder, H
BIB308 Isaiah through Malachi	3	01	Online 01B 06/24/24-08/18/24	TBA		Dyk, D
BU 340 Artificial Intelligence for Business	3	01	Online 01B 06/24/24-08/18/24	TBA		
BUS490 Internship Apr 29-Aug 18	3	01	Arranged	TBA		Lohmolder, H
COM306 Intercultural Communication	3	01	Online 01A 04/29/24-06/23/24	TBA		Burch, G
ENG236 Hitchcock and Gothic Literature	3	01	Online 01B 06/24/24-08/18/24	TBA		De Soto, J
GLS410 Global Studies Internship Apr 29-Aug 18	2	01	Arranged	TBA		Burch, G
HUM106 History of Rock Music	3	01	Online 01A 04/29/24-06/23/24	TBA		Kinzer, D
PHL302 Introduction to Ethics	3	01	Online 01B 06/24/24-08/18/24	TBA		Cassidy-Moffatt, H
SCI203 Introduction to Meteorology	3	01	Online 01A 04/29/24-06/23/24	TBA		Sussman, B
TH 317 Theology I	3	01	Online 01A 04/29/24-06/23/24	TBA		Metzger, P
TH 450 Topics: Gender & Sexuality	3	01	Online 01A 04/29/24-06/23/24	TBA		Feil, B
<b>Graduate</b>						
GLS630 GD&J Internship I Apr 29-Aug 18	2	01	Arranged	TBA		Burch, G
GLS640 GD&J Internship II Apr 29-Aug 18	2	01	Arranged	TBA		Burch, G
GLS750 Thesis I Apr 29-Aug 18	2	01	Arranged	TBA		Burch, G
LIN558 TESOL Practicum Apr 29-Aug 18	3	01	Arranged	TBA		Kidney, K
LIN600 TESOL Internship Apr 29-Aug 18	3	01	Arranged	TBA		Kidney, K
MGT510 Budgeting and Financial Planning	3	01	Online 01A 04/29/24-06/23/24	TBA		Thomas, R
MGT520 Managing Organizational Diversity	3	01	Online 01B 06/24/24-08/18/24	TBA		Kugler, C
<b>Biblical Seminary</b>						
BIB660 Voices of the Early Church Jun 10-Jun 14	3	01	8:00-12:00 PM/1:00-5:30 PM	MTWRF	TL113	Robertson, J
MM 700 Mentored Ministry-MACL Apr 29-Aug 18	2	01	Arranged	TBA		Alvarado, R
MM 750 Mentored Ministry-MDIV Apr 29-Aug 18	2	01	Arranged	TBA		Alvarado, R
MM 760 Mentored Ministry-MDIV Apr 29-Aug 18	2	01	Arranged	TBA		Alvarado, R
MM 790 Chaplaincy Internship Apr 29-Aug 18	2	01	Arranged	TBA		Alvarado, R
TH 507 Christian Theology I	4	01	Online 01B 06/24/24-08/18/24	TBA		Metzger, P
TH 614 Gender & Sexuality in Church and Culture	2	01	Online 01A 04/29/24-06/23/24	TBA		Feil, B
TH 750 Voices of the Early Church Jun 10-Jun 14	3	01	8:00-12:00 PM/1:00-5:30 PM	MTWRF	TL113	Robertson, J

Subject	Hrs	Sec	Time	Days	Rm	Professor
<b>COUNSELING</b>						
<b><u>Lay Counseling</u></b>						
COU505 Couples, Youth, and Families Apr 29-Jun 23	1	01	9:00-9:50 AM	W	Online	
COU506 Crisis and Suicide Jun 24-Aug 18	1	01	9:00-9:50 AM	W	Online	
<b><u>MAC Cohort 23</u></b>						
COU620 Advanced Counseling Skills May 2-Jun 20	3	01	6:00-9:00 PM	TH	TL114	
COU650 Couples, Families and Other Systems 6/27, 7/4, 7/11, 7/18, 7/25	2	01	6:00-9:00 PM	TH	TL114	
COU515 Spiritual Formation & Integration 8/1, 8/8, 8/15	2	01	6:00-9:00 PM	TH	TL114	
COU515A Spiritual Formation & Integration 8/3	0	01	9:00-4:00 PM	S	TL114	
<b><u>MAC Cohort 22</u></b>						
COU665 Trauma 5/2, 5/9, 5/16, 5/23, 5/30	2	01	6:00-9:00 PM	TH	TL112	Render Turmaud, D
COU655 Addictions 6/6, 6/13, 6/20, 6/27, 7/4	2	01	6:00-9:00 PM	TH	TL112	
COU657 Research II 7/11, 7/18, 7/25, 8/1, 8/8	2	01	6:00-9:00 PM	TH	TL112	
COU645 Clinical Internship II Apr 29-Aug 18	3	01	4:00-5:30 PM	TH	TL116	White, Kristen
		02 03	4:00-5:30 PM	TH	TL117	White, Kristi Iverson, C
<b><u>MAC Low Residency Cohort 2</u></b>						
COU535 Religion, Spirituality and Counseling Apr 29-Jun 23	1	01	Online	TBA		White, Kristen
COU665 Trauma Apr 29-Jun 23	2	01	5:30-7:00 PM	T	Online	Render Turmaud, D
COU520 Legal & Ethical Issues in Counseling Jun 24-Aug 18	3	01	5:30-7:00 PM	T	Online	
COU575 Research I Jun 24-Aug 18	1	01	Online	TBA		
<b><u>MAC Low Residency Cohort 1</u></b>						
COU650 Couples, Families and Other Systems Apr 29-Jun 23	2	02	5:30-7:00 PM	T	Online	
COU643 Social & Cultural Diversity Jun 24-Aug 18	3	01	5:30-7:00 PM	T	Online	
<b><u>Electives</u></b>						
COU695 Continuing Internship Apr 29-Aug 18	1	01	4:00-5:30 PM	TH	TL116	White, Kristen
		02 03	4:00-5:30 PM	TH	TL117	White, Kristi Iverson, C