



BOARD POLICY AND PLANNING COMMITTEE MEETING

MINUTES

**Monday, February 7, 2022
2:00 PM**

(Paragraph numbers coincide with agenda item numbers)

**1. CALL TO ORDER
1.1 ROLL CALL**

A regular meeting of the Santa Clara Valley Water District (Valley Water) Board Policy and Planning Committee (BPPC) was called to order at 2:00 p.m. on February 7, 2022, via teleconference Zoom meeting.

Board Members in attendance: Director Nai Hsueh-District 5 (in Conference Room A-124); Director Linda J. LeZotte-District 4; and Director Barbara Keegan-District 2 via teleconference constituting a quorum of the BPPC.

Staff members in attendance: Jason Araujo, Aaron Baker, Lisa Bankosh, Rechelle Blank, Luan Buckley, Theresa Chinte, Jessica Collins, Anthony Fulcher, Jeff Ham, Bassam Kassab, Michele King (in Conference Room A-124), Carmen Narayanan, Samina Shaikh, Kirsten Struve, Sue Tippetts, Jose Villarreal, Greg Williams, Sunny Williams, and Tina Yoke.

Guests in attendance: Arthur Keller, Environmental and Water Resources Committee Vice Chair.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT AN AGENDA

BPPC Chair Hsueh declared time open for public comment on any item not on the agenda. There was no one present who requested to speak.

3. 3.1 APPROVAL OF MINUTES – January 4, 2022.

The BPPC considered the draft minutes from the January 4, 2022, meeting. It was moved by Director LeZotte, seconded by Director Keegan, and unanimously carried by roll call vote to approve the minutes as presented.

4. Action and Information Items

4.1 DISCUSS OUTREACH FINDINGS ON THE UNTREATED SURFACE WATER PROGRAM AND PROPOSED TWO-PHASE PLAN FOR IMPLEMENTING CHANGES TO THE PROGRAM.

Ms. Samina Shaikh, Associate Engineer, presented information on this item as outlined in the attached committee memorandum.

Mr. Roger Costa, undisclosed location, stated that since 1988 his property has had a pipeline from Valley Water's surface water turnout which irrigates more than 140 mature trees, including 65 large redwood trees. The domestic well on the property only has capacity for the home and the immediate landscaping and is drilled down to bedrock, so it has no additional capacity. He stated that he feels that the existing Valley Water surface water use permit is vested and, as long as the account is maintained in good standing, Valley Water should treat it as a vested use and allow for continued use.

Director Keegan requested that staff provide additional information on whether native landscaping, i.e., mature trees and items of that nature, are included in Phase One of the program changes.

Chair Hsueh supports staff's plan to meet with every owner to verify information and review water source and use. She requested that staff return to the Committee or full Board with any unresolved issues or requests for exceptions, after the in-person visits.

It was moved by Director LeZotte, seconded by Director Keegan, and unanimously approved by roll call vote, to request staff present the two-phase plan to the full Board in March.

4.2 2022 WORK PLAN AND MEETING SCHEDULE

Ms. Michele King, Clerk of the Board, Mr. Jeff Ham, Program Administrator, and Ms. Sue Tippetts, Interim Chief Operating Officer, reviewed the three proposed areas where the committee could provide review and input on in 2022: Governance Policies of the Board; Executive Limitations; Fuel Management Policy and Wildfire Resilience Plan; and Expansion of the Water Resources Protection Manual, respectively.

Regarding the Wildfire Resilience Plan, Director Keegan suggested that staff check in with the full board as part of the initial planning efforts to ensure there is input from directors who represent rural areas where fire risk is high, and from other directors that are interested in emergency response and firefighting in general.

Regarding the Water Resources Protection Manual, Directors Keegan and LeZotte suggested that there be a review of what has and has not been working as part of our existing agreements with the cities in use of the manual, and if there are areas that need to be updated to provide greater resource protection, or if cities think there are areas that can be improved.

Director LeZotte stated that in addition to Director Keegan's suggestion to check in with the full board, she feels there is a need to define Valley Water's role in a wildfire resilience plan before the BPPC begins any work on the subject.

Chair Hsueh suggested that when staff reviews the Executive Limitation Governance Policies, that priority be given to those policies that may be impacting business operations, such as causing process obstacles or adding unnecessary workflow steps, etc.

The BPPC requested that the three subjects proposed to be added to the 2022 Work Plan be presented to the full Board for approval, along with the 2021 BPPC Accomplishments report.

5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.

Ms. King reviewed the actions taken on items 4.1 and 4.2.

6. ADJOURNMENT

Chair Director Hsueh adjourned the meeting at approximately 3:10 p.m.



Michele L. King
Clerk of the Board

Approved: April 5, 2022