

CAPITAL IMPROVEMENT PROGRAM COMMITTEE MEETING

MINUTES

**MONDAY, MAY 16, 2022
11:00 AM**

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER:

A regular meeting of the Capital Program Committee (Committee) was held on May 16, 2022, via Zoom video teleconference, and in-person at the Headquarters Building Boardroom at Valley Water, 5700 Almaden Expressway, San Jose, California at 11:00 a.m.

1.1 Roll Call.

Committee members in attendance were District 4 Director Linda LeZotte, District 6 Director Tony Estremera and District 5 Director Nai Hsueh, Chairperson presiding, constituting a quorum of the Committee.

Staff participating were C. Orellana, District Counsel, Emmanuel Aryee, Aaron Baker, Sarah Berning, Wade Blackard, Rechelle Blank, John Bourgeois, Todd Bridgen, Jennifer Codianne, Jessica Collins, Conception Gayotin, Chris Hakes, Candice Kwok-Smith, Jennifer Martin, Carmen Narayanan, My Nguyen, Julianne O'Brien, Leslie Orta, Allison Phagan, Michael Potter, Melanie Richardson, Don Rocha, Kirsten Struve, Darin Taylor, and Bhavani Yerrapotu.

Guest in attendance was George Skiles (Sjoberg Evashenk).

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

3. APPROVAL OF MINUTES

3.1. Approval of April 18, 2022 Capital Improvement Program Committee Meeting Minutes.

Recommendation: Approve the Minutes.

It was moved by Director LeZotte, seconded by Director Estremera, and unanimously carried by roll call vote, to approve the Minutes of April 18, 2022, as presented.

4. ACTION ITEMS

- 4.1. Receive and Discuss Information Regarding the Status of Capital Projects in the Design and Permitting Phase.

Recommendation: Receive and discuss information regarding the status of capital projects in the design and permitting phase.

Mr. Christopher Hakes, Deputy Operating Officer, reviewed the information on this item per the attached Committee agenda memo and the information contained in Attachment 1 were reviewed by staff as follows: Mr. Hakes reviewed Line Items 1, 3, and 5; Ms. Bhavani Yerrapotu, Deputy Operating Officer, reviewed Line Items 2, 4, and 21 through 31; and Mr. Emmanuel Aryee, Acting Deputy Operating Officer, reviewed Line Items 6 through 20.

The Committee reviewed progress of projects under the design and permitting phase, and received information without take formal action.

- 4.2. Receive Information on the Initiation of the CIP Process Audit as Part of the 2022-2024 Annual Audit Work Plan.

Recommendation: Receive information on the initiation of the CIP Process Audit as part of the 2022-2024 Annual Audit Work Plan.

Mr. Darin Taylor, Chief Financial Officer, reviewed the information on this item, per the attached Board Agenda Memo, and Mr. George Skiles, Sjoberg Evashenk Partner, reviewed the information contained in Attachment 2.

The Committee mentioned the important participation of this Committee in the development of the CIP Process Audit. Mr. Skiles informed the Committee that Board members would each have an opportunity to add their perspectives on the performance audit.

The Committee received information without taking formal action.

- 4.3. Review Information on Change Orders to Anderson Dam Tunnel Project Construction Contract.

Recommendation: Receive information on Change Orders to Anderson Dam Tunnel Project Construction Contract.

The Committee received information on the latest change order on the Anderson Dam Tunnel Project Construction Contract and that Attachment 1 of this item would be updated to a more comprehensible format at the next CIP meeting.

The Committee received information without taking formal action.

- 4.4. Review 2022 Capital Improvement Committee Work Plan.

Recommendation: Review the 2022 Capital Improvement Program Committee Work Plan and make adjustments as necessary.

The Committee accepted the work plan as presented.

5. CLERK'S REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS AND RECOMMENDATIONS:

None.

6. ADJOURN

6.1. Adjourn to Special Meeting at 11:00 a.m., on June 13, 2022.

Chairperson Hsueh adjourned the meeting at 12:00 p.m., to the next meeting scheduled to occur at 11:00 a.m. on Monday, June 13, 2022.

Eva M. Sans
Assistant Deputy Clerk

Approved:

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