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A Strategic Plan for Year-end Chargemaster Updates

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Agenda

- Review Pre-planning steps
- Define the who, what, where and when
- How to access source data for updates
- Create a plan to maximize VitalCDM reports to help ensure successful year end

Pre-Work

Setting the Foundation for Success



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Chargemaster Policy / Procedure

CDM maintenance is not an ad hoc event but rather a mainstay to successful compliance program.

Policies should be in place that defines:

- Key stakeholders
- Roles and responsibilities
- Resources and Source Authority

Procedures to supplement the policy:

- Ensure timelines and milestones are included
- Ensure that appropriate data sources are available in a timely fashion
- Recommendations for clinical staff education on yearly maintenance and quarterly maintenance tasks
- Contact information of CDM personnel for questions

The Importance of Job Aids

Job Aids provide specific easy to use guidance to supplement the procedure:

- Provide detailed step by step instruction for clinical leaders to review department charges
 - Remember they may not understand specific terminology and may need further explanation in the job aids
- Provide specifics on how to access data required to perform tasks
- Provide plain English definitions
- Provide sample timelines and checklists
- Ensure that all clinical stakeholders have specific guidance that they can follow to be successful
- Job Aids are prevalent in most areas of the facility, as adjunct to policies and procedures

Intranet As a Tool?

Many facilities create a secure intranet site to:

- House policy and procedure
- Checklists
- Meeting Date, Time and Location
- Timelines and Milestones
- Deadlines
- Contact information if questions arise
- Ability to set reminders in Outlook or other internal calendar system
- Folders by Department allows department to review what they did the prior year as a template



Source Authority Resources

- Current Year OPPS Addendum B
- Proposed OPPS Rule for the upcoming year including proposed Addendum B
 - 2021 OPPS Proposed Rule
- Vitalware provides a list of added, changed and deleted CPT codes each year on the main dashboard (included as an exhibit in this presentation)

Live Training Record	ded Training		
Pacific Time 10/21/2020 11:00 AM	Training Topic VitalKnowledge- CodeValidate, MyAdvisor, Library, and Vita	Host Name	Register
10/29/2020 11:00 AM	VitalKnowledge- Code Lookup	Dameon G	Register
11/05/2020 10:00 AM	VitalCDM - Reports		Register
11/12/2020 11:00 AM	VitalKnowledge – CodeValidate, MyAdvisor, Library, VitalAl	Dameon G	Register
11/18/2020 11:00 AM	VitalKnowledge- Code Lookup	Stephanie B	Register
12/03/2020 11:00 AM	VitalKnowledge – CodeValidate, MyAdvisor, Library, VitalAl	Julie S	Register
12/10/2020 11:00 AM	VitalKnowledge - Codelookup	Julie S	Register
12/16/2020 10:00 AM	VitalCDM - Workflow	Stephanie B	Register

Reference Documents Data Dashboard Updated Date Title 09/01/2020 2021 CPT Code Updates

Putting the Plan in Place



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Determine the Who, What, When & Where

Who

- Who should be on the team?
- Who will lead the team?
- Who will the team interact with?
- Who will the team report to?

What

- What will the team do?
- What are the expected outcomes?
- What data/information is needed?
- What tasks will each team member perform?

When

- When should the project start?
- When should milestones be met?
- When should the project end?
- When should issues be escalated?

Where

- Where do we get the data?
- Where do the changes need applied?



Who are the key stakeholders

- Chargemaster
- Revenue Integrity
- Patient Financial Services
- Revenue Cycle Leaders
- IT/Clinical Systems
- Reimbursement/Finance
- Managed Care Contracting
- Clinical Leaders
- Internal Audit
- Financial / Clinical Education





What Are the Objectives and Deliverables

State your objectives

Define the deliverable

- Identify needs
- Define actions
- Assign tasks
- Define escalation process
- Consider PMO involvement to create a project plan to be implemented quarterly and for year end maintenance as a template for future events



When (Determine the Timeline)

Determine project kickoff

Make sure you select a timeline that can be used in future years

Identify key milestone events and dates

- Code releases
- Holidays (frequently interfere with year end)
- Non-negotiable implementation end date (i.e. January 1)

Determine completion date

 Project completion date should be well in advance of the required date to allow for obstacles and testing

Define when issues will be escalated for remediation

Define what triggers the escalation process and what the process should be

Where

- Where is the CPT/HCPCS update data going to be obtained
- Where will changes be made
- Where will documentation be stored
- Where will the workflow become a standardized documentation location



Setting the Framework



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Step 1: Utilize Policies and Procedure

Utilize policies and procedures to determine the overall work effort

- Organize all necessary guidance
- Templates or instructions on how to make changes in a system
- Project plans from prior years (if available)
- Include in policy a suggested maintenance schedule

Determine timelines and key resources

Ensure data is available

Schedule Kick Off presentation for key stakeholders

- Handouts
- Calendars or specific timelines

Set up a specific email address (if indicated) to ask questions about the process

VitaICDM Suggested Maintenance Schedule

Yearly
Pricing Analysis SAF Peer Data Analysis

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Step 2: Organize the Data - Current

Organize the data in a way that is useful to the process:

- Create CDM Reports specific to your organization
 - Use VitalCDM prospective analysis for 1/1/xxxx
 - Dashboard will provide a view of the number of lines being affected by future changes
 - Run analysis reports that provide the details of changes
- Analyze the data determine revenue impact running a prospective analysis utilizing the Status Indicator and/or Payment Change report

Organize the Full CDM Data

The chargemaster should be current based on your ongoing maintenance but:

- Still important to review the CDM for any lingering
 - Deleted CPT codes
 - Inactive CPT codes
- Remediate any lingering inaccuracies in the CDM <u>PRIOR TO</u> implementing year end changes

Run the Overall CDM for Deleted Codes

Search	CDM	Analysis Summary	Dashboard Change D	Vetail 🦉 Change	Summary 🖄						
riteria:	Expr	ort • 💽 Save View									
vitalware	 ✓ Flags 		Charge Code	Departme	Departme	Description	Price	*Revenue	CPT/HCPCS	All Other	TOTAL YT.
Somewhere CDM	× v		<u>12515704</u>	1251	REHABILI	OCCUPATIONAL THERAPY ALC 60	\$294.15	0439	<u>97004</u>	<u>97004</u>	28
buildwhere com			12515713	1251	REHABILI	OCC THERAPY BIOMECH 45	\$220.62	0439	97004	97004	148
Only Active Items	~		12515714	1251	REHABILI	OCC THERAPY BIOMECH 60		0439	<u>97004</u>	97004	732
Select ACK Status	▼		<u>12515715</u>	1251	REHABILI	OCCUPATIONAL THER BIOMECH 75	\$367.69	0439	<u>97004</u>	<u>97004</u>	1,308
			12515722	1251	REHABILI	OCC THERAPY BURN 30	\$146.76	0439	97004	97004	480
Select Cost Center(s)	V		12515724	1251	REHABILI	OCC THERAPY BURN 60	\$294.15	0439	<u>97004</u>	97004	1,028
			12515725	1251	REHABILI	OCCUPATIONAL THER BURN 75	\$367.69	0439	<u>97004</u>	97004	772
Medicare	× •		12515728	1251	REHABILI	OCCUPATIONAL THER BURN 120	\$588.29	0439	97004	97004	308
All CDM Reports	~		12515729	1251	REHABILI	OCCUPATIONAL THER BURN >=150	\$0.00	0439	<u>97004</u>	97004	68
Deleted CPT/HCPCS Codes	~		12515731	1251	REHABILI	OCC THERAPY FRACTURE 15	\$73.54	0439	97004	97004	108
beleted or I/Horos codes	4		12515732	1251	REHABILI	OCC THERAPY FRACTURE 30	\$146.76	0439	97004	97004	120
Analysis Dates:			12515733	1251	REHABILI	OCC THERAPY FRACTURE 45	\$220.62	0439	<u>97004</u>	97004	1,012
- Late	~		12515734	1251	REHABILI	OCC THERAPY FRACTURE 60	\$294.15	0439	<u>97004</u>	97004	840
Basic Filters O Advance			12515735	1251	REHABILI	OCCUPATIONAL THER FRACT 75	\$367.69	0439	<u>97004</u>	97004	52
dd Filter - Remove Select	ed Filter(s)		12515736	1251	REHABILI	OCCUPATIONAL THER FRACT 90	\$441.22	0439	<u>97004</u>	97004	1,188
Filter			12515737	1251	REHABILI	OCCUPATIONAL THER FRACT 105	\$514.44	0439	<u>97004</u>	97004	148
hasReplacement			12515738	1251	REHABILI	OCCUPATIONAL THER FRACT 120	\$588.29	0439	<u>97004</u>	97004	332
true			12515739	1251	REHABILI	OCCUPATIONAL THER FRACT >=150	\$0.00	0439	<u>97004</u>	97004	12
			12515741	1251	REHABILI	OCC THERAPY HAND 15	\$73.54	0439	97004	97004	28

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Run the Overall CDM for Invalid CPT codes

Search	CDM Analysis Summary D	ashboard Change D	etail 🛞 Change	Summary 📧						
Criteria:	Export - Save View									
vitalware ~	Flags	Charge Code	Departme	Departme	Description	Price	*Revenue	CPT/HCPCS	All Other	TOTAL YT
Somewhere CDM		12515704	1251	REHABILI	OCCUPATIONAL THERAPY ALC 60	\$294.15	0439	97004	97004	28
Somewhere CDM		12515713	1251	REHABILI	OCC THERAPY BIOMECH 45	\$220.62	0439	97004	97004	148
Only Active Items		12515714	1251	REHABILI	OCC THERAPY BIOMECH 60		0439	97004	97004	732
Select ACK Status		12515715	1251	REHABILI	OCCUPATIONAL THER BIOMECH 75	\$367.69	0439	<u>97004</u>	<u>97004</u>	1,308
		12515722	1251	REHABILI	OCC THERAPY BURN 30	\$146.76	0439	<u>97004</u>	<u>97004</u>	480
Select Cost Center(s) 🗸		12515724	1251	REHABILI	OCC THERAPY BURN 60	\$294.15	0439	97004	97004	1,028
		12515725	1251	REHABILI	OCCUPATIONAL THER BURN 75	\$367.69	0439	97004	97004	772
Medicare × v		12515728	1251	REHABILI	OCCUPATIONAL THER BURN 120	\$588.29	0439	97004	97004	308
All CDM Reports		12515729	1251	REHABILI	OCCUPATIONAL THER BURN >=150	\$0.00	0439	97004	97004	68
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Analysis Dates:		12515733	1251	REHABILI	OCC THERAPY FRACTURE 45	\$220.62	0439	97004	<u>97004</u>	1,012
This work work with data		<u>12515734</u>	1251	REHABILI	OCC THERAPY FRACTURE 60	\$294.15	0439	97004	<u>97004</u>	840
Basic Filters Oddanced Filters		12515735	1251	REHABILI	OCCUPATIONAL THER FRACT 75	\$367.69	0439	97004	97004	52
Add Filter Remove Selected Filter(s)		12515736	1251	REHABILI	OCCUPATIONAL THER FRACT 90	\$441.22	0439	97004	97004	1,188

Reports for Deleted by Department

Revenue	Revenue	Billing Cat	CPT Code	Contact Ty	Charge Ty	Record St
<u>0300</u>	LABORAT		<u>83891</u>	Update	Charge	Deleted
<u>0300</u>	LABORAT		<u>83892</u>	Update	Charge	Deleted
0300	LABORAT		<u>83896</u>	Update	Charge	Deleted
0300	LABORAT		<u>83898</u>	Update	Charge	Deleted
0300	LABORAT		<u>83904</u>	Update	Charge	Deleted
0300	LABORAT		<u>83908</u>	Update	Charge	Deleted
0300	LABORAT		<u>83909</u>	Update	Charge	Deleted
0300	LABORAT		<u>83912</u>	Update	Charge	Deleted
<u>0301</u>	CHEMISTRY		<u>G0434</u>	Update	Charge	Deleted
<u>0301</u>	CHEMISTRY		<u>G0434</u>	Update	Charge	Deleted
<u>0301</u>	CHEMISTRY		<u>G0434</u>	Update	Charge	Deleted
<u>0301</u>	CHEMISTRY		<u>G0434</u>	Update	Charge	Deleted
0301	CHEMISTRY		<u>G0434</u>	Update	Charge	Deleted



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Step 3: Begin with 2021 Data Acquisition

- VitalCDM Prospective Analysis Reports
- 2021 CPT® Code Updates from VitalCDM main dashboard



Year End Prospective Report

Search		CDM Requests Analysis Summary Dashboard		
Common Views:		Export Save View		Summary count(s) do no
	*	Summary Item	Analysis run on 10/01/2020 for available data on 01/01/2021	Analysis run on 09/02/2020 for available data on 10/01/2020
	*	Basic Metrics		
Prospective HCPCS/Rev Code/Price	× •	Coding Exceptions Analysis		
1		Number of Items with Invalid CPT/HCPCS	2	3
Analysis Dates:		Number of Items with Deleted CPT/HCPCS with Replacement Codes	1	1
Using most recent analysis data	~	Number of Items with Deleted CPT/HCPCS with Refer-To Codes	11	11
n mentenin in tradit en und tradit menten de sintena consistence :		Deleted Codes without Replacement or Refer to Codes	1	1
		G Compliance Exception Analysis		
		Number of Items with Invalid Revenue Codes	0	0
		Number of Items with Invalid Modifier Codes	0	1
		Number of Items with CPT/HCPCS having More than One Price in the Same Department	1,995	1.995
		Number of items with charges 400% or more above wage adjusted APC	286	279
		Number of items with a Medicare Code Option	160	160

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Start with Overview Data – CPT/HCPCS 2021 Changes

SUMMARY - 2021 CPT [®] /HCPCS CHANGES	ADDED *	DELETED *	REVISED **	This information is accurate as of 08/31/2020 but may be subject to change
Evaluation and Management	2	1	17	
Anesthesia	0	0	0	
Surgery	11	11	28	
Radiology	2	2	5	
PathLab	34	1	8	
Medicine	18	9	4	
Category II	0	0	0	
Category III	20	22	0	
Administrative Codes (MAAA)	0	0	0	
PLA Codes	0	0	0	
HCPCS Codes	N/A	N/A	N/A	
Modifiers	0	0	0	
TOTALS	87	46	62	
* Does not include codes added, deleted, or 2021 boo	revised in CY 2020 k for the first time) with changes put	plished in the CY	
** Does not include codes with changes to s include changes to spacing			ly and does not	
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Codes that Are Deleted

CPT/HCPCS Code	2020 Long Description	Potential Replacement Code(s)
19324	Mammaplasty, augmentation; without prosthetic implant	15771, 15772
19366	Breast reconstruction with other technique	19357, 19361, 19364, 19367, 19368, 19369
32405	Biopsy, lung or mediastinum, percutaneous needle	32408
49220	Staging laparotomy for Hodgkins disease or lymphoma (includes splenectomy, needle or open biopsies of both liver lobes, possibly also removal of abdominal nodes, abdominal node and/or bone marrow biopsies, ovarian repositioning)	N/A
57112	Vaginectomy, complete removal of vaginal wall; with removal of paravaginal tissue (radical vaginectomy) with bilateral total pelvic lymphadenectomy and para-aortic lymph node sampling (biopsy)	N/A
58293	Vaginal hysterectomy, for uterus greater than 250 g; with colpo-urethrocystopexy (Marshall-Marchetti-Krantz type, Pereyra type) with or without endoscopic control	N/A
61870	Craniectomy for implantation of neurostimulator electrodes, cerebellar, cortical	61850
62163	Neuroendoscopy, intracranial; with retrieval of foreign body	N/A
53180	Laminectomy and section of dentate ligaments, with or without dural graft, cervical; 1 or 2 segments	N/A
63182	Laminectomy and section of dentate ligaments, with or without dural graft, cervical; more than 2 segments	N/A
69605	Revision mastoldectomy; with apicectomy	N/A
76970	Ultrasound study follow-up (specify)	N/A
78135	Red cell survival study; differential organ/tissue kinetics (eg, splenic and/or hepatic sequestration)	78130
81545	Oncology (thyroid), gene expression analysis of 142 genes, utilizing fine needle aspirate, algorithm reported as a categorical result (eg, benign or suspicious)	81546, 0018U, 0026U, 0204U, 0208U
92585	Auditory evoked potentials for evoked response audiometry and/or testing of the central nervous system; comprehensive	92652, 92653
92586	Auditory evoked potentials for evoked response audiometry and/or testing of the central nervous system; limited	92650, 92651
92992	Atrial septectomy or septostomy; transvenous method, balloon (eg, Rashkind type) (includes cardiac catheterization)	33741
92993	Atrial septectomy or septostomy; blade method (Park septostomy) (includes cardiac catheterization)	33741
94250	Expired gas collection, quantitative, single procedure (separate procedure)	N/A
94400	Breathing response to CO2 (CO2 response curve)	94680, 94681, 94690, 95012
94750	Pulmonary compliance study (eg, plethysmography, volume and pressure measurements)	N/A
94770	Carbon dioxide, expired gas determination by infrared analyzer	94680, 94681, 94690, 95012
95071	Inhalation bronchial challenge testing (not including necessary pulmonary function tests); with antigens or gases, specify	95070
	Office or other outpatient visit for the evaluation and management of a new patient, which requires these 3 key components: A problem focused history; A problem focused examination; Straightforward medical decision making. Counseling and/or coordination of care with other physicians, other qualified health care professionals, or agencies are provided consistent with the nature of the problem(s) and the patient's and/or family's needs. Usually, the presenting problem(s) are self limited or minor.	
99201	Typically, 10 minutes are spent face-to-face with the patient and/or family.	99202
0058T	Cryopreservation; reproductive tissue, ovarian	88240, 89337

Example Only Not a Comprehensive Set

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Codes Being Added

CPT/HCPCS Code	2021 Long Description	2021 Short Description
30468	Repair of nasal valve collapse with subcutaneous/submucosal lateral wall implant(s)	RPR NSL VLV COLLAPSE W/IMPLT
32408	Core needle biopsy, lung or mediastinum, percutaneous, including imaging guidance, when performed	CORE NDL BX LNG/MED PERQ
33741	Transcatheter atrial septostomy (TAS) for congenital cardiac anomalies to create effective atrial flow, including all imaging guidance by the proceduralist, when performed, any method (eg, Rashkind, Sang-Park, balloon, cutting balloon, blade)	TAS CONGENITAL CAR ANOMAL
33745	Transcatheter intracardiac shunt (TIS) creation by stent placement for congenital cardiac anomalies to establish effective intracardiac flow, including all imaging guidance by the proceduralist, when performed, left and right heart diagnostic cardiac catherization for congenital cardiac anomalies, and target zone angioplasty, when performed (eg, atrial septum, Fontan fenestration, right ventricular outflow tract, Mustard/Senning/Warden baffles); initial intracardiac shunt	TIS CGEN CAR ANOMAL 1ST SHNT
33746	Transcatheter intracardiac shunt (TIS) creation by stent placement for congenital cardiac anomalies to establish effective intracardiac flow, including all imaging guidance by the proceduralist, when performed, left and right heart diagnostic cardiac catherization for congenital cardiac anomalies, and target zone angioplasty, when performed (eg, atrial septum, Fontan fenestration, right ventricular outflow tract, Mustard/Senning/Warden baffles); each additional intracardiac shunt location (List separately in addition to code for primary procedure)	TIS CGEN CAR ANOMAL EA ADDL
33995	Insertion of ventricular assist device, percutaneous, including radiological supervision and interpretation; right heart, venous access only	INSJ PERQ VAD R HRT VENOUS
33997	Removal of percutaneous right heart ventricular assist device, venous cannula, at separate and distinct session from insertion	RMVL PERQ RIGHT HEART VAD
33337		
55880	Ablation of malignant prostate tissue, transrectal, with high intensity-focused ultrasound (HIFU), including ultrasound guidance	ABLTJ MAL PRST8 TISS HIFU
	Computer-aided mapping of cervix uteri during colposcopy, including optical dynamic spectral imaging and algorithmic	
57465	quantification of the acetowhitening effect (List separately in addition to code for primary procedure)	CAM CERVIX UTERI DRG COLP
69705	Nasopharyngoscopy, surgical, with dilation of eustachian tube (ie, balloon dilation); unilateral	NPS SURG DILAT EUST TUBE UNI
69706	Nasopharyngoscopy, surgical, with dilation of eustachian tube (ie, balloon dilation); bilateral	NPS SURG DILAT EUST TUBE BI
71271	Computed tomography, thorax, low dose for lung cancer screening, without contrast material(s)	CT THORAX LUNG CANCER SCR C-
76145	Medical physics dose evaluation for radiation exposure that exceeds institutional review threshold, including report	MED PHYSIC DOS EVAL RAD EXPS
80143	Acetaminophen	DRUG ASSAY ACETAMINOPHEN
80151	Amiodarone	DRUG ASSAY AMIODARONE
80161	Carbamazepine; -10,11-epoxide	ASY CARBAMAZEPIN 10,11-EPXID
80167	Felbamate	DRUG ASSAY FELBAMATE
80179	Salicylate	DRUG ASSAY SALICYLATE
80181	Flecainide	DRUG ASSAY FLECAINIDE
80189	Itraconazole	

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Codes Being Changed

CPT/HCPCS		
Code	2021 Long Description	2020 Long Description
11970	Replacement of tissue expander with permanent implant	Replacement of tissue expander with permanent prosthesis
11971	Removal of tissue expander(s) without insertion of implant	Removal of tissue expander(s) without insertion of prosthesis
19318	Breast reduction	Reduction mammaplasty
19325	Breast augmentation with implant	Mammaplasty, augmentation; with prosthetic implant
19328	Removal of intact <u>breast</u> implant	Removal of intact mammary implant
19330	Removal of <u>ruptured breast</u> implant, including implant contents (eg, saline, silicone gel)	Removal of mammary implant material
19340	Insertion of breast implant on same day of mastectomy (ie, immediate)	Immediate insertion of breast prosthesis following mastopexy, mastectomy or in reconstruction
19342	Insertion or replacement of breast implant on separate day from mastectomy	Delayed insertion of breast prosthesis following mastopexy, mastectomy or in reconstruction
19357	Tissue expander placement in breast reconstruction, including subsequent expansion(s)	Breast reconstruction, immediate or delayed, with tissue expander, including subsequent expansion
19361	Breast reconstruction; with latissimus dorsi flap	Breast reconstruction with latissimus dorsi flap, without prosthetic implant
19364	Breast reconstruction; with free flap (eg, fTRAM, DIEP, SIEA, GAP flap)	Breast reconstruction with free flap
		Breast reconstruction with transverse rectus abdominis myocutaneous flap (TRAM), single pedicle, including closure of
19367	Breast reconstruction; with single-pedicled transverse rectus abdominis myocutaneous (TRAM) flap	donor site
	Breast reconstruction; with single-pedicled transverse rectus abdominis myocutaneous (TRAM) flap, requiring separate	Breast reconstruction with transverse rectus abdominis myocutaneous flap (TRAM), single pedicle, including closure of
19368	microvascular anastomosis (supercharging)	donor site; with microvascular anastomosis (supercharging)
		Breast reconstruction with transverse rectus abdominis myocutaneous-flap (TRAM), double-pedicle, including closure-
19369	Breast reconstruction; with bipedicled transverse rectus abdominis myocutaneous (TRAM) flap	ofdonorsite
19370	Revision of peri-implant capsule, breast, including capsulotomy, capsulorrhaphy, and/or partial capsulectomy	Open-periprosthetic capsulotomy, breast
19371	Peri-implant capsulectomy, breast, complete, including removal of all intracapsular contents	Periprosthetic capsulectomy, breast
	Revision of reconstructed breast (eg, significant removal of tissue, re-advancement and/or re-inset of flaps in	
	autologous reconstruction or significant capsular revision combined with soft tissue excision in implant-based	
19380	reconstruction)	Revision of reconstructed breast
	Arthroscopy, shoulder, surgical; debridement, limited, 1 or 2 discrete structures (eg, humeral bone, humeral articular	
	cartilage, glenoid bone, glenoid articular cartilage, biceps tendon, biceps anchor complex, labrum, articular capsule,	
29822	articular side of the rotator cuff, bursal side of the rotator cuff, subacromial bursa, foreign body[ies])	Arthroscopy, shoulder, surgical; debridement, limited
	Arthroscopy, shoulder, surgical; debridement, extensive, 3 or more discrete structures (eg, humeral bone, humeral	
	articular cartilage, glenoid bone, glenoid articular cartilage, biceps tendon, biceps anchor complex, labrum, articular	
29823	capsule, articular side of the rotator cuff, bursal side of the rotator cuff, subacromial bursa, foreign body[ies])	Arthroscopy, shoulder, surgical; debridement, extensive

Example Only Not a Comprehensive Set

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Step 4: Organize Department Data

Organize the data in a way that is useful to the department(s)

- Take the overall data and break it down into cost centers show them what is relevant to their area
- Determine what charges might be deleted, changed or added based on the CPT code section / HCPCS code section
 - For example CPT 70,xxx is Radiology so all adds, deleted and revisions in the 70,xxx will require Radiology input
- Job aid should specifically outline what analysis steps and action items you want them to perform with the data –Example review the Excel report from Vitalware – identify the adds in the 70,xxx series

69706	Nasopharyngoscopy, surgical, with dilation of eustachian tube (ie, balloon dilation); bilateral	NPS SURG DILAT EUST TUBE BI
71271	Computed tomography, thorax, low dose for lung cancer screening, without contrast material(s)	CT THORAX LUNG CANCER SCR C-
76145	Medical physics dose evaluation for radiation exposure that exceeds institutional review threshold, including report	MED PHYSIC DOS EVAL RAD EXPS
80143	Acetaminophen	DRUG ASSAY ACETAMINOPHEN



Step 4: Work With PMO or Administration – Project Plan

Project Plan Objective(s)

- First and foremost to ensure nothing is missed in the process
- Demonstrate how all the interconnected departmental pieces will align
- Demonstrate milestones for each department with due dates
- Allow visibility into the department progress
- Define escalation points "at risk" elements

	Α	В	С	E	F	G	Н	I.,	JKLMNOPQ	RSTUVWX	Y Z AAABACADA
1	[Pro	ject Name] Pro	oject So	chedule					Gantt Chart Template	© 2005-2018 by Vente	w42.oom.
	-	any Name]	-								
2 3	Leouit	any Namej							<		>
4		Project Start Date	1/29/20	18 (Monday)	Display	Week	1		Week 1	Week 2	Week 3
5	1	Project Lead	Teo	Harris					29 Jan 2018	5 Feb 2018	12 Feb 2018
6	1	•		•					29 30 31 1 2 3 4	5 6 7 8 9 10 11	12 13 14 15 16 17
7	WBS	TASK	LEAD	START	END	DAYS	% DONE	WORK DAYS	MTWTFSS	MTWTFSS	MTWTFS
8	1	[Task Category]			-			-			
9	1.1	[Task]	[Name]	Mon 1/29/18	Fri 2/02/18	5	100%	5			
10	1.2	[Task]		Sat 2/03/18	Wed 2/07/18	5	60%	3			
11	1.3	[Task]		Thu 2/08/18	Sun 2/11/18	4	0%	2			
12	1.4	[Task]		Thu 2/01/18	Sun 2/04/18	4	75%	2			
13	1.4.1	[Sub-task]		Fri 2/02/18	Sat 2/03/18	2	50%	1			
14	1.4.2	[Sub-task]		Sun 2/04/18	Tue 2/06/18	3	50%	2			
15	1.5	[Task]		Mon 2/05/18	Fri 2/09/18	5	0%	5			
16	1.6	[Task]		Sat 2/03/18	Fri 2/09/18	7	0%	5			
17	1.7	[Task]		Sat 2/10/18	Fri 2/16/18	7	0%	5			
18	2	[Task Category]			-			-			
19	2.1	[Task]		Sat 2/10/18	Tue 2/13/18	4	0%	2			
20	2.2	[Task]		Wed 2/14/18	Fri 2/16/18	3	0%	3			
21	2.3	[Task]		Wed 2/14/18	Fri 2/16/18	3	0%	3			
	2.4	[Task]		Sat 2/17/18	Thu 2/22/18	6	0%	4			
20	2.5	[Task]		Fri 2/23/18	Sun 2/25/18	3	0%	1			
24	3	[Task Category]			-			-			
25	3.1	[Task]		Sat 2/10/18	Tue 2/13/18	4	0%	2			
26	3.2	[Task]		Wed 2/14/18	Fri 2/16/18	3	0%	3			
27	3.3	[Task]		Wed 2/14/18	Fri 2/16/18	3	0%	3			

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Step 5: The Kickoff

- Include all the who, what, when, where action steps
- Provide educational material
- Provide Job Aid
- Provide project timelines
- Arrange departmental meeting dates to review data
- Provide the data
 - Potentially create folders on an intranet and put everything required into a department or service line folder
- Provide contact email with questions
- Leave time for a Q & A remember this process may be foreign to many clinicians
- Appoint a person as "CDM Associate" to be the point person for each service line / department / cost center



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Step 6: Department Interviews

This is the most important part of the process

Allows CDM staff the opportunity to do a complete quick review with the department AND organize the codes for the upcoming year

- Ensure you are able to work immediately in the CDM as you assist them in the process
- Review zero usage items
 - Did they expect these to have no usage i.e. no longer own equipment or MD left
 - Did they expect to have usage this identifies a potential concern of incorrect charge application
- Review their CDM Analytics
 - Are there items on the analysis summary that should be under consideration for remediation such as incorrect HCPCS code or revenue code



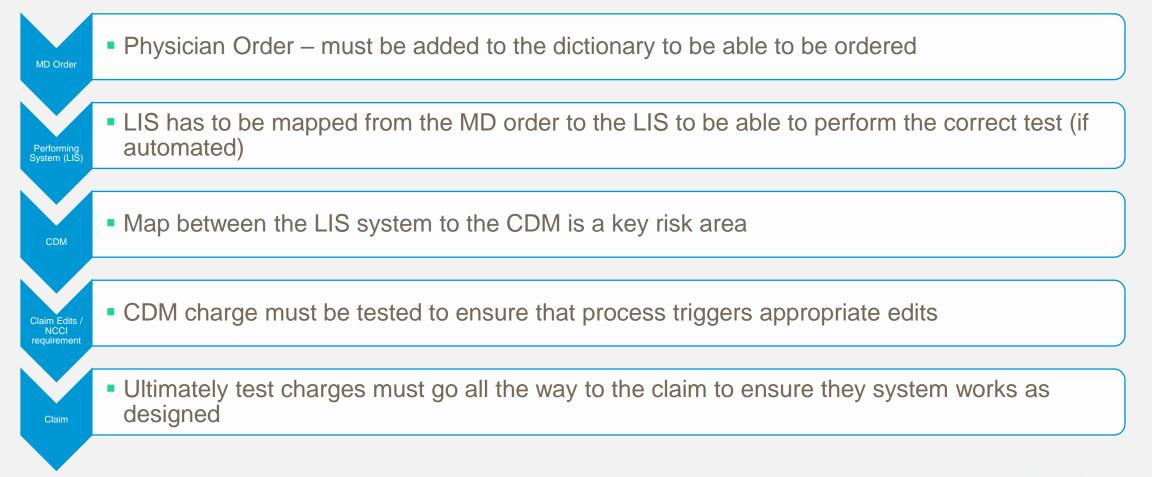
Step 6 – Department Interviews

- Begin with a consistent process:
 - Define the goal of the interview, action steps and milestones "set the expectations"
 - Deleted Codes is there a replacement?
 - Added Codes does the department anticipate providing a service that matches that CPT code description?
 - Revised Codes review with the department as the "ordering module" may need description of test changed to ensure appropriate selection
 - No Usage Charges discuss unused charges during interviews
 - Revenue Code review should be included above
 - Do Not focus on pricing analysis reports of existing charges at this time this is to provide the maintenance – pricing is a separate workflow

Step 7: Update the Corresponding Systems

- Once changes to the CDM are identified and placed into workflow or a worksheet, adjunctive systems must be updated
- Begin with Physician Ordering is the physician capable of ordering the items
 - Ensure that the changes are communicated to ordering providers
 - Provide instruction to clinical areas to assist with changes
 - Inform Medical Executive Committee of the changes so they can work with providers
- Update Clinical Systems (e.g. LIS)
 - Ensure that the update is linked to the physician order type
 - Ensure that any internal mapping between systems is created
 - Update testing descriptions and educate staff on the changes

Update the Corresponding System Map to the CDM





Departmental Deep Dive



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Laboratory

Laboratory is one of the CDM "risk" areas

- Very time consuming
- High volume area multiple line items for the same CPT code based on actual test
- Has a lot of complexity within the codes
- Involves both in-house and send out testing
 - Note send out testing will need to also include documentation from the performing laboratory as to the methodology and CPT codes and timing of the test
- Equipment
 - Equipment is key to the CDM
 - Much of the equipment also provides the report and coding via a "mapping" event
 - Mapping can be a source of concern in charge capture



Laboratory

Review by sections:

- Chemistry
- Molecular Pathology
- Immunology
- Hematology
- Blood Banking
- Microbiology
- Cytopathology
- Surgical Pathology

Generally these could involve different clinical stakeholders



Laboratory

- Allow plenty of time in meeting to cover all changes
- Ensure all CDM reports are created prior to meeting
- Identify the added codes to determine if new charges are needed
- Review description changes to determine is changes are necessary
 - 34 Adds, 1 deleted and 8 revisions in 2021 CPT

SUMMARY - 2021 CPT®/HCPCS CHANGES	ADDED *	DELETED *	REVISED **
Evaluation and Management	2	1	17
Anesthesia	0	0	0
Surgery	11	11	28
Radiology	2	2	5
PathLab	34	1	8
Medicine	18	9	4
Category II	0	0	0
Category III	20	22	0
Administrative Codes (MAAA)	0	0	0
PLA Codes	0	0	0
HCPCS Codes	N/A	N/A	N/A
Modifiers	0	0	0
TOTALS	87	46	62



Laboratory - Additions

CPT/HCPCS		
Code	2021 Long Description	2021 Short Description
80143	Acetaminophen	DRUG ASSAY ACETAMINOPHEN
80151	Amiodarone	DRUG ASSAY AMIODARONE
80161	Carbamazepine; -10,11-epoxide	ASY CARBAMAZEPIN 10,11-EPXID
80167	Felbamate	DRUG ASSAY FELBAMATE
80179	Salicylate	DRUG ASSAY SALICYLATE
80181	Flecainide	DRUG ASSAY FLECAINIDE
80189	Itraconazole	DRUG ASSAY ITRACONZAOLE
80193	Leflunomide	DRUG ASSAY LEFLUNOMIDE
80204	Methotrexate	DRUG ASSAY METHOTREXATE
80210	Rufinamide	DRUG ASSAY RUFINAMIDE
	CCND1/IGH (t(11;14)) (eg, mantle cell lymphoma) translocation analysis, major breakpoint, qualitative and quantitative, if	
81168	performed	CCND1/IGH TRANSLOCATION ALYS
81191	NTRK1 (neurotrophic receptor tyrosine kinase 1) (eg, solid tumors) translocation analysis	NTRK1 TRANSLOCATION ANALYSIS
81192	NTRK2 (neurotrophic receptor tyrosine kinase 2) (eg, solid tumors) translocation analysis	NTRK2 TRANSLOCATION ANALYSIS
81193	NTRK3 (neurotrophic receptor tyrosine kinase 3) (eg, solid tumors) translocation analysis	NTRK3 TRANSLOCATION ANALYSIS
81194	NTRK (neurotrophic-tropomyosin receptor tyrosine kinase 1, 2, and 3) (eg, solid tumors) translocation analysis	NTRK TRANSLOCATION ANALYSIS
81278	IGH@/BCL2 (t(14;18)) (eg, follicular lymphoma) translocation analysis, major breakpoint region (MBR) and minor cluster region (mcr) breakpoints, qualitative or quantitative	IGH@/BCL2 TRANSLOCATION ALYS
81279	JAK2 (Janus kinase 2) (eg, myeloproliferative disorder) targeted sequence analysis (eg, exons 12 and 13)	JAK2 GENE TRGT SEQUENCE ALYS
81338	MPL (MPL proto-oncogene, thrombopoietin receptor) (eg, myeloproliferative disorder) gene analysis; common variants (eg, W515A, W515K, W515L, W515R)	MPL GENE COMMON VARIANTS
81339	MPL (MPL proto-oncogene, thrombopoietin receptor) (eg, myeloproliferative disorder) gene analysis; sequence analysis, exon 10	MPL GENE SEQ ALYS EXON 10
81347	SF3B1 (splicing factor [3b] subunit B1) (eg, myelodysplastic syndrome/acute myeloid leukemia) gene analysis, common variants (eg, A672T, E622D, L833F, R625C, R625L)	SF3B1 GENE COMMON VARIANTS
81348	SRSF2 (serine and arginine-rich splicing factor 2) (eg, myelodysplastic syndrome, acute myeloid leukemia) gene analysis, common variants (eg, P95H, P95L)	SRSF2 GENE COMMON VARIANTS
81351	TP53 (tumor protein 53) (eg, Li-Fraumeni syndrome) gene analysis; full gene sequence	TP53 GENE FULL GENE SEQUENCE
81352	TP53 (tumor protein 53) (eg, Li-Fraumeni syndrome) gene analysis; targeted sequence analysis (eg, 4 oncology)	TP53 GENE TRGT SEQUENCE ALYS
81353	TP53 (tumor protein 53) (eg, Li-Fraumeni syndrome) gene analysis; known familial variant	TP53 GENE KNOWN FAMIL VRNT

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Laboratory - Additions

CPT/HCPCS Code	2021 Long Description	2021 Short Description
81357	U2AF1 (U2 small nuclear RNA auxiliary factor 1) (eg, myelodysplastic syndrome, acute myeloid leukemia) gene analysis, common variants (eg, S34F, S34Y, Q157R, Q157P)	U2AF1 GENE COMMON VARIANTS
81360	ZRSR2 (zinc finger CCCH-type, RNA binding motif and serine/arginine-rich 2) (eg, myelodysplastic syndrome, acute myeloid leukemia) gene analysis, common variant(s) (eg, E65fs, E122fs, R448fs)	ZRSR2 GENE COMMON VARIANTS
81419	Epilepsy genomic sequence analysis panel, must include analyses for ALDH7A1, CACNA1A, CDKL5, CHD2, GABRG2, GRIN2A, KCNQ2, MECP2, PCDH19, POLG, PRRT2, SCN1A, SCN1B, SCN2A, SCN8A, SLC2A1, SLC9A6, STXBP1, SYNGAP1, TCF4, TPP1, TSC1, TSC2, and ZEB2	EPILEPSY GEN SEQ ALYS PANEL
81513	Infectious disease, bacterial vaginosis, quantitative real-time amplification of RNA markers for Atopobium vaginae, Gardnerella vaginalis, and Lactobacillus species, utilizing vaginal-fluid specimens, algorithm reported as a positive or negative result for bacterial vaginosis	NFCT DS BV RNA VAG FLU ALG
81514	Infectious disease, bacterial vaginosis and vaginitis, quantitative real-time amplification of DNA markers for Gardnerella vaginalis, Atopobium vaginae, Megasphaera type 1, Bacterial Vaginosis Associated Bacteria-2 (BVAB-2), and Lactobacillus species (L. crispatus and L. jensenii), utilizing vaginal-fluid specimens, algorithm reported as a positive or negative for high likelihood of bacterial vaginosis, includes separate detection of Trichomonas vaginalis and/or Candida species (C. albicans, C. tropicalis, C. parapsilosis, C. dubliniensis), Candida glabrata, Candida krusei, when reported	NFCT DS BV& VAGINITIS DNA ALG
81529	Oncology (cutaneous melanoma), mRNA, gene expression profiling by real-time RT-PCR of 31 genes (28 content and 3 housekeeping), utilizing formalin-fixed paraffin-embedded tissue, algorithm reported as recurrence risk, including likelihood of sentinel lymph node metastasis	ONC CUTAN MLNMA MRNA 31 GENE
81546	Oncology (thyroid), mRNA, gene expression analysis of 10,196 genes, utilizing fine needle aspirate, algorithm reported as a categorical result (eg, benign or suspicious)	ONC THYR MRNA 10,196 GEN ALG
81554	Pulmonary disease (idiopathic pulmonary fibrosis [IPF]), mRNA, gene expression analysis of 190 genes, utilizing transbronchial biopsies, diagnostic algorithm reported as categorical result (eg, positive or negative for high probability of usual interstitial pneumonia [UIP])	PULM DS IPF MRNA 190 GEN ALG
82077	Alcohol (ethanol); any specimen except urine and breath, immunoassay (eg, IA, EIA, ELISA, RIA, EMIT, FPIA) and enzymatic methods (eg, alcohol dehydrogenase)	ASSAY SPEC XCP UR&BREATH IA
82681	Estradiol; free, direct measurement (eg, equilibrium dialysis)	ASSAY DIR MEAS FR ESTRADIOL

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Laboratory - Deletions

VitalCDM Analysis will identify deleted codes:

Identification of potential replacement codes or direct replacement

CPT/HCPCS Cod	e 2020 Long Description	Potential Replacement Code(s)	Notes
81545	Oncology (thyroid), gene expression analysis of 142 genes, utilizing fine needle aspirate, algorithm reported as a categorical result (eg, benign or suspicious)	81546, 0018U, 0026U, 0204U, 0208U	There is no direct replacement for this code.



Laboratory - Revisions

Generally reflect description changes

Many of the laboratory revisions are too long and complex to place in this presentation but changes are presented in "red" to allow for easy identification

 With CPT 80415 the only change to the code was the addition of the word "total" to Estradiol

CPT/HCPCS		
Code	2021 Long Description	2020 Long Description
		Chorionic gonadotropin stimulation panel; estradiol response This panel must include the following: Estradiol (82670 x
80415	Chorionic gonadotropin stimulation panel; estradiol response This panel must include the following: Estradiol total (82670 x 2 on 3 pooled blood samples)	2 on 3 pooled blood samples)







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Follow Same Process

Identify data sources, personnel resources, create the action plan

• Follow same process for additions, deletions, revisions and zero volume items

Addition: one for CT and one for Rad Oncology

CPT/HCPCS		
Code	2021 Long Description	2021 Short Description
71271	Computed tomography, thorax, low dose for lung cancer screening, without contrast material(s)	CT THORAX LUNG CANCER SCR C-
76145	Medical physics dose evaluation for radiation exposure that exceeds institutional review threshold, including report	MED PHYSIC DOS EVAL RAD EXPS

Deletion: One Ultrasound and one Nuclear Med

CPT/HCPCS Code	2020 Long Description	Potential Replacement Code(s)
76970	Ultrasound study follow-up (specify)	N/A
78135	Red cell survival study; differential organ/tissue kinetics (eg, splenic and/or hepatic sequestration)	78130

Radiology Revised Codes

Total of 5 revised codes

Note that the revisions are demonstrated in Red

All are description changes

In the case of the CT the word "Diagnostic" is added to provide clarity as to the reason for the test (differentiated from screening procedures)

CPT/HCPCS		
Code	2021 Long Description	2020 Long Description
71250	Computed tomography, thorax, diagnostic; without contrast material	Computed tomography, thorax; without contrast material
71260	Computed tomography, thorax, diagnostic; with contrast material(s)	Computed tomography, thorax; with contrast material(s)
71270	Computed tomography, thorax, diagnostic; without contrast material, followed by contrast material(s) and further sections	Computed tomography, thorax; without contrast material, followed by contrast material(s) and further sections
74425	Urography, antegrade, radiological supervision and interpretation	Urography, antegrade (pyelostogram, nephrostogram, loopogram), radiological supervision and interpretation
		Ophthalmic ultrasound, diagnostic; anterior segment ultrasound, immersion (water bath) B-scan or high resolution
76513	Ophthalmic ultrasound, diagnostic; anterior segment ultrasound, immersion (water bath) B-scan or high resolution biomicroscopy, unilateral or bilateral	biomicroscopy

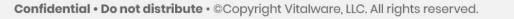
Pricing



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Pricing/ Revenue Impact

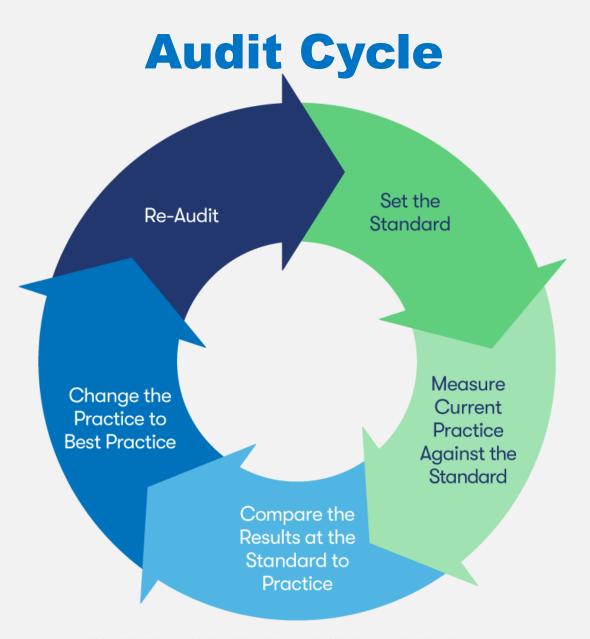
- Pricing of the changes is essential and should be done in tandem with the Finance department per hospital policy
- For additions there is no data generally to set a price but if there is a replacement code there may be pricing information available
- Deletions are relevant in that a years worth of revenue and usage and total charges will be useful in determining the impact of no longer providing these codes
- Changes, description only, may not have a financial impact
- It is important to review ALL pricing at the annual maintenance review
- Run Peer Pricing Analysis to compare to peer hospitals
- Sign off by CFO will be required as part of the workflow for any pricing changes



Audit the Implementation



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Audit Cycle

- Standard CPT /HCPCS Code Changes
- Measure Against the Standard
 - Create VitalCDM analysis reports
- Compare Results Against the Standard
 - Any VitalCDM reports still showing errors for investigation
 - Any items still not approved in the workflow
- Change the Practice
 - Continue remediation until there are zero failures
- Re-Audit
 - Continue to run reports monthly to ensure maintenance is current and charge capture is not failing due to CDM disruptions

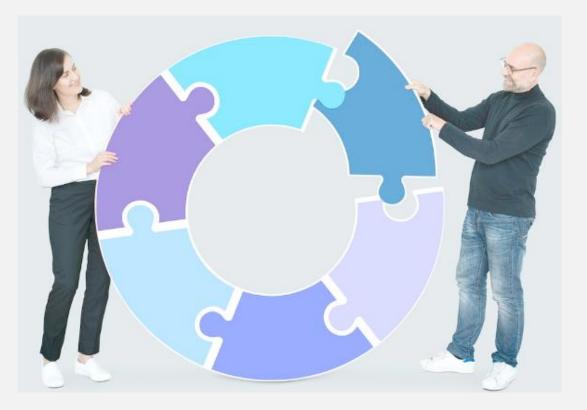
Summary



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Summary

- Year end maintenance requires rigorous activity
- A workplan should be made in some detail to ensure nothing is missed
- An internal landing site is a great way to provide all materials to stakeholders
- Job Aids are key to ensuring understanding of clinical deliverables
- Run reports frequently!
 - VitalCDM provides a number of reports to ensure that the CDM is compliant
- CHECK the mapping CDM might be compliant but failed mapping can create charge errors.





Questions?



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