

# CCBI Criminal Arrest Record Portal User Instruction Guide

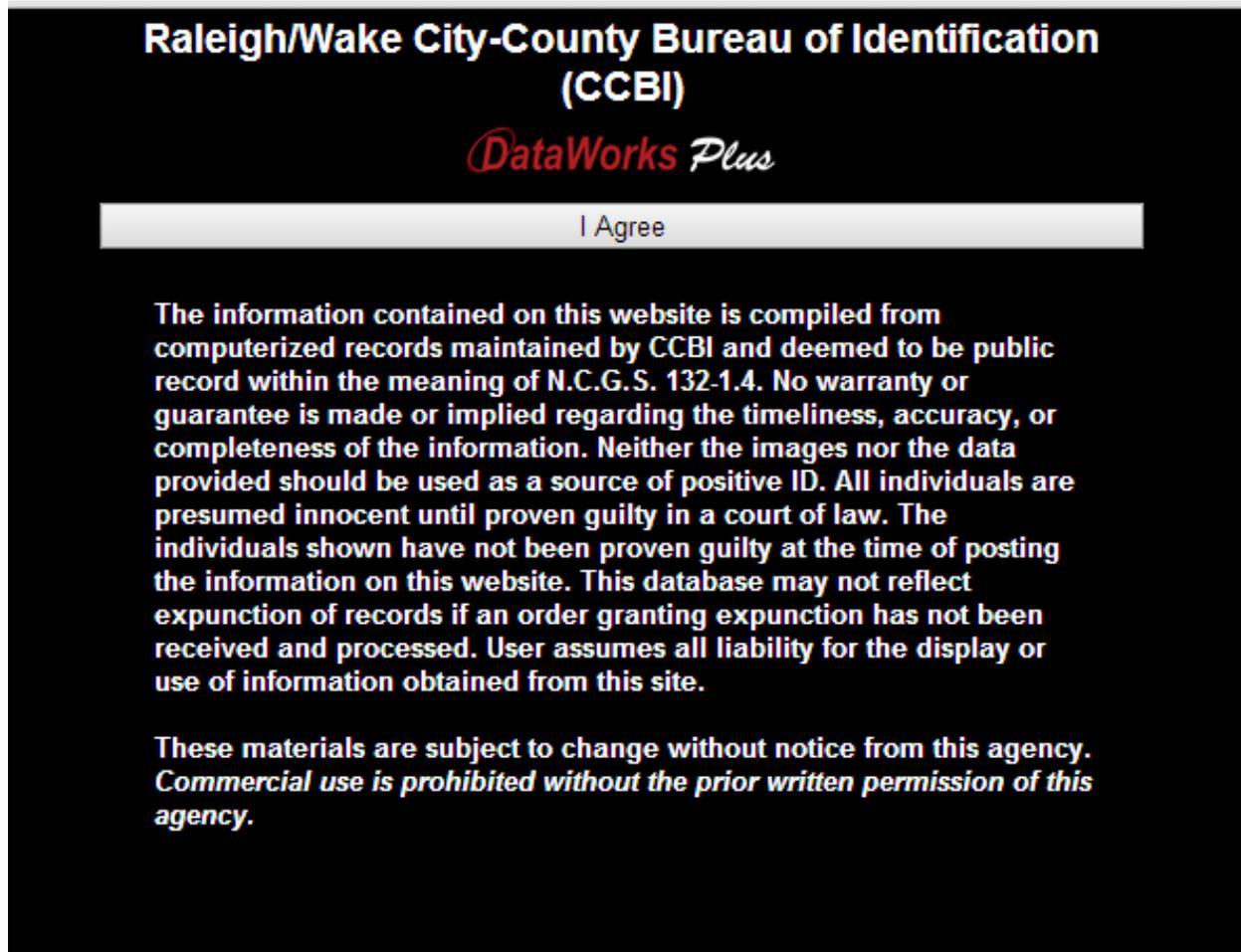
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## Accessing the site

Click on the link provided on the website or type the following URL:  
<https://dwslivescan.co.wake.nc.us/mug/Disclaimer.aspx>. Review the provided disclaimer and click “I Agree”



Arrest photos may be accessed in different ways:

- From the “Last 48 Hours of Arrests” link
- By paging through displays of arrest photos
- By searching using specified criteria

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## Paging Through Arrest Photos

Each page contains eight (8) arrest photos. To navigate forward or back, click on the arrows:



Arrest photos are listed in descending date and time order, with the most recent photograph appearing at the top left portion of the screen:



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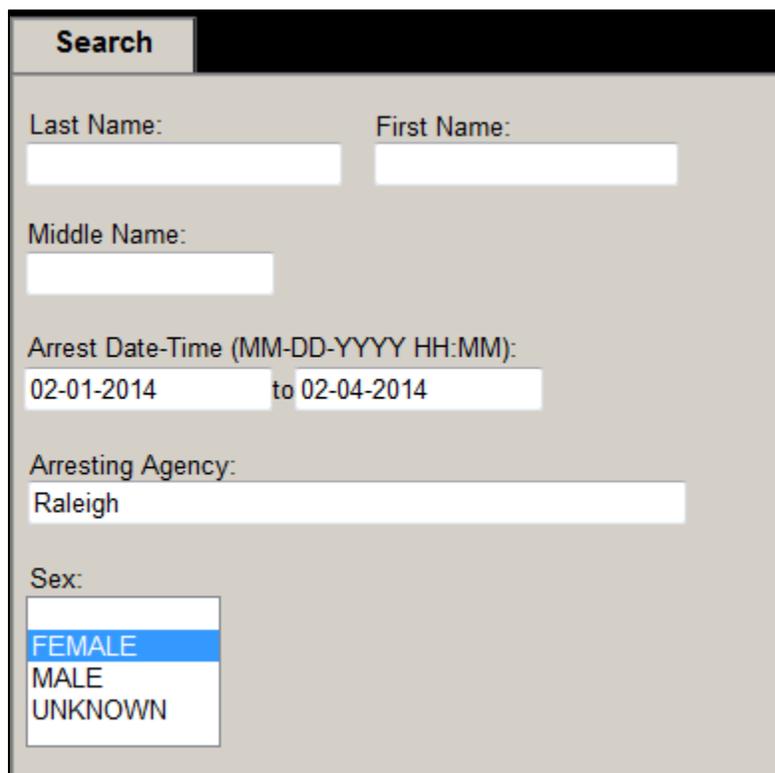
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### Searching Using Criteria

Arrest photos may be searched by a variety of criteria:

- Last Name
- First Name
- Middle Name
- Arrest Date-Time (this can be one day or a date range)
- Arresting Agency
- Sex

To further narrow search results, you may choose multiple criteria at once. For example, the search below will show all females arrested by Raleigh Police Department from 12:01 AM on February 1, 2014, through 11:59 PM on February 4, 2014:

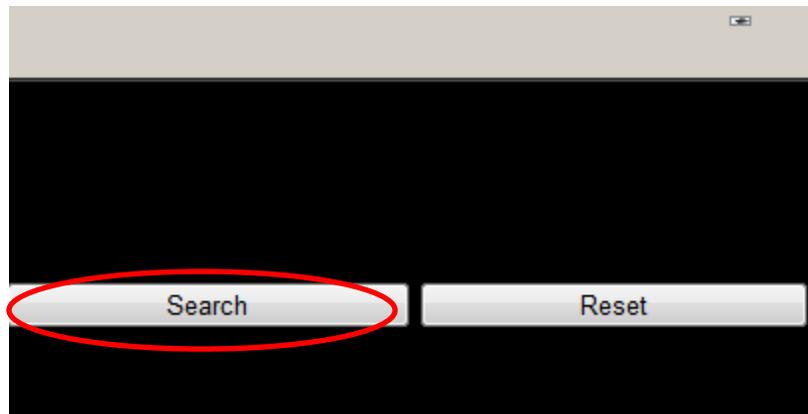


The screenshot shows a search form with the following fields and values:

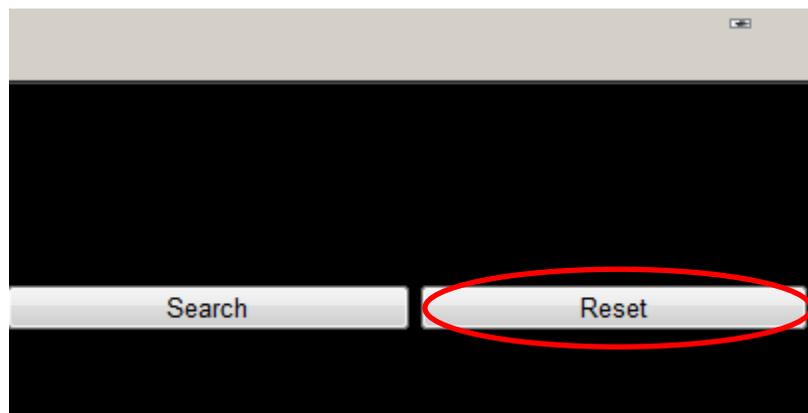
- Last Name:** [Empty text box]
- First Name:** [Empty text box]
- Middle Name:** [Empty text box]
- Arrest Date-Time (MM-DD-YYYY HH:MM):** 02-01-2014 to 02-04-2014
- Arresting Agency:** Raleigh
- Sex:** FEMALE (selected), MALE, UNKNOWN

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To search once you have entered criteria, click the “Search” button:



To clear search criteria, click the “Reset” button:



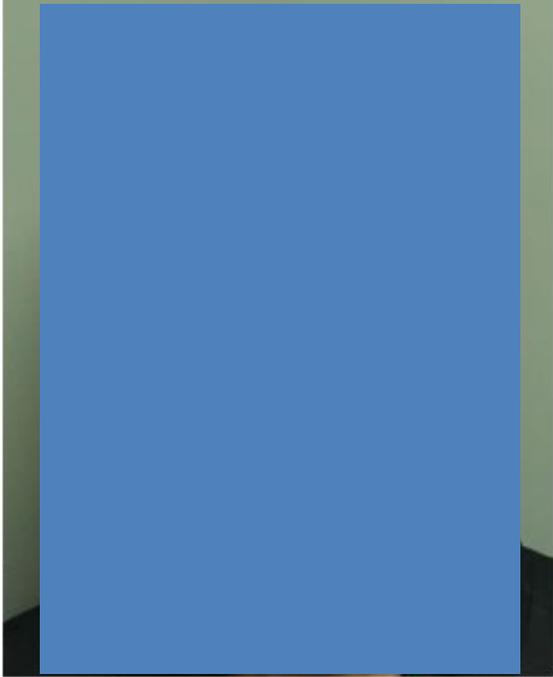
**Note:** Search all possible name variations. The name search criteria fields are very specific to spelling. If an individual has provided multiple names or different variations of the same name upon arrest, the search data must duplicate the data entered at the time of arrest to return results.

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### Viewing Arrest History

To view arrest history on an individual, click on the arrest photo. This will bring up a detail screen regarding the arrest. It will tell you the arrestee's name, age, sex, and all charges associated with that arrest:

Print		Previous
		
		Age as of: 02-21-2014    20 Sex:                                MALE
Residence Address:		
Arrest Location:		
Arresting Officer:	BS HARRIS-RPD	
Charges:		
<u>Date</u>	<u>Statute</u>	<u>Description</u>
02-21-2014	15A-543(C)	FTA-POSS MTBV/U-WM NOT 19/20, SIMPLE POSS SCH III
02-21-2014	15A-543(C)	FTA-UNSEAL WINE/LIQ IN PASS AREA, DWI

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To see an individual's criminal history, click on the "Criminal History" button at the top of the page:

Date	Statute	Description
02-21-2014	15A-543(C)	FTA-POSS MTBV/U-WM NOT 19/20, SIMPLE POSS SCH III
02-21-2014	15A-543(C)	FTA-UNSEAL WINE/LIQ IN PASS AREA, DWI

This will take you to the following screen:

*DataWorks Plus*

Return Close

Prints  
Description

Criminal History Report  
Public Tracker

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If you choose “Criminal History Report,” you will get a report of all Wake County arrests for this individual since April 27, 2007:



**Raleigh / Wake City-County Bureau of Identification**  
3301 Hammond Road, Raleigh, NC 27603  
919-255-7350  
**Criminal History Report**  
This criminal history report reflects arrests effected after 4-27-2007.



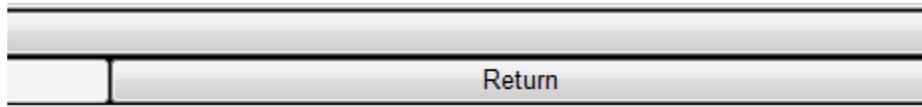
Name: [REDACTED] Age as of 02-21-2014: 20      Sex: MALE

Offense Date	NC Statute	Offense Literal
02-21-2014	15A-543(C)	FTA-POSS MTBV/U-WM NOT 19/20, SIMPLE POSS SCH III
02-21-2014	15A-543(C)	FTA-UNSEAL WINE/LIQ IN PASS AREA, DWI
12-27-2013	18B-302(B)(1)	POSS MTBV/U-WN NOT 19/20
12-27-2013	90-95(D)(2)	SIMPLE POSSESS SCH III CS (M)
10-18-2011	14-127	INJURY TO REAL PROPERTY

To print the Criminal History Report, click the “Print” button on the far left of the screen:



To return to the arrest photos home page, click the “Return” button on the far right of the screen:



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## “Last 48 Hours of Arrests”

To view a list of people arrested within the last forty eight (48) hours, click on the “Last 48 Hours of Arrests” link on the right part of the screen:



You will see a list, most recently processed first, of people arrested within the last 48 hours. This list includes the arrestee’s name, the date of arrest, the criminal charge, the arresting agency, the arrest location, and the arrestee’s employer:

To view an arrestee’s photo from the “Last 48 Hours of Arrests” screen, click on the “Display” link next to the arrestee’s name:



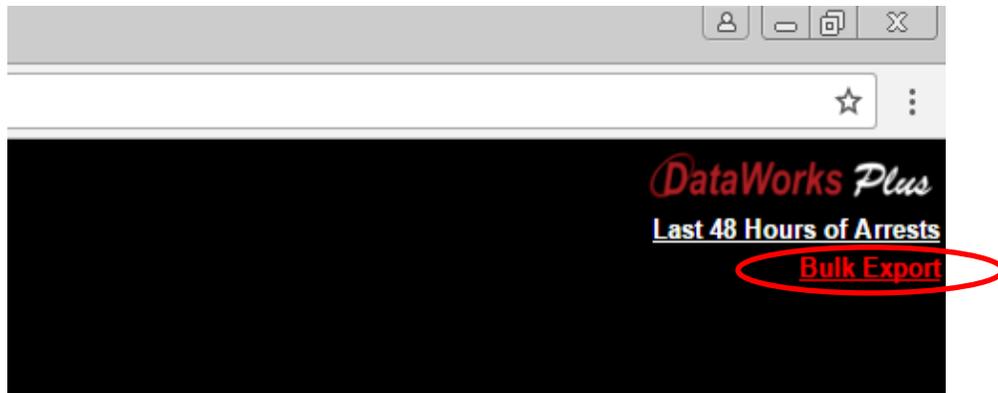
Report Name	Date of Arrest	Charge	Arresting Agency:	Arrest Location	Employer	Display
	02-21-2014 07:30:00	ASSAULT AND BATTERY		5101 ROLESVILLE RD WENDELL, NC 27591		Display
	02-21-2014 08:30:00	SIMPLE POSSESS SCH II CS (M)		1905 SPRING FOREST RD RALEIGH, NC		Display
	02-21-2014 08:30:00	POSSESS MARIJUANA UP TO 1/2 OZ		1905 SPRING FOREST RD RALEIGH, NC		Display

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## Downloading Bulk Data

The bulk data download capability allows users to view up to six (6) months worth of arrest data or download six (6) months of data into a spreadsheet for filtering purposes for each search. This data is available from April 27, 2007 to present.

Upon entering the site, look for and click the Bulk Export link in the upper right-hand corner of the screen.

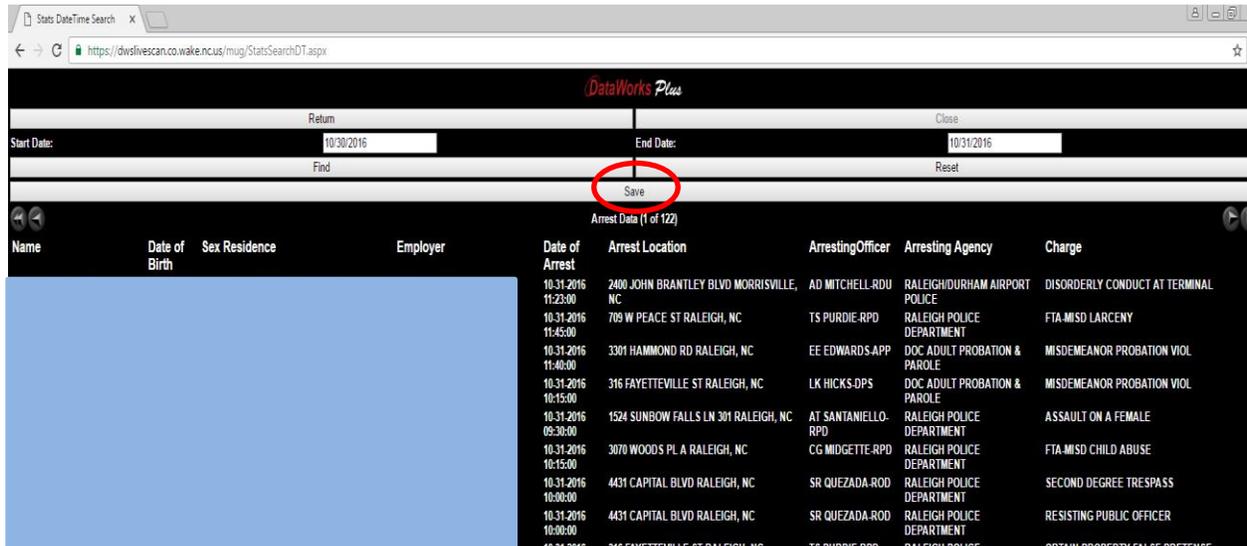


Using the date fields, enter the start date and end date in the search fields (MM/DD/YYYY) and click find.

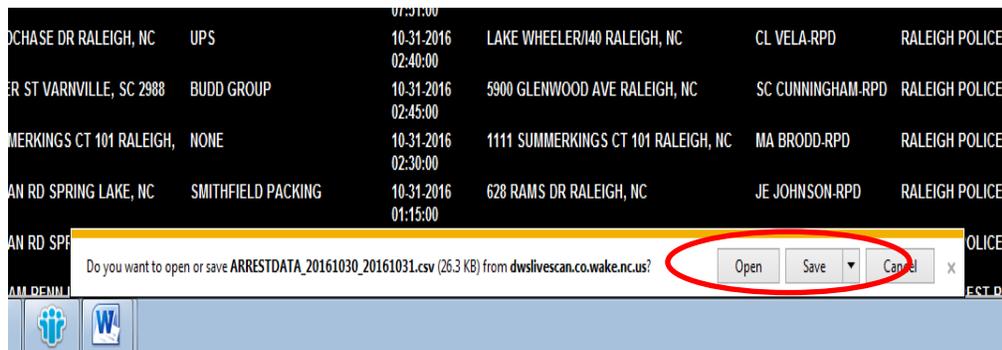
A screenshot of the search interface in the DataWorks Plus application. The URL in the browser is 'i.co.wake.nc.us/mug/StatsSearchDT.aspx'. The interface features a search form with a 'Return' button on the left and a 'Close' button on the right. Below these buttons are two date input fields: the first contains '10/30/2016' and the second contains '10/31/2016'. The text 'End Date:' is positioned between the two date fields. Below the date fields are two buttons: 'Find' (circled in red) and 'Reset'. A 'Save' button is located below the 'Find' and 'Reset' buttons. At the bottom of the form, it says 'Arrest Data (1 of 122)'. The top of the form has the 'DataWorks Plus' logo.

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In order to format the data in a filterable manner, the data must be downloaded. Click on Save.



Open or save the corresponding download.



WILSON, JULIAN CHARLES	02/13/1992	M	2746 WINDCHASE DR RALEIGH, NC 27610	UPS
REYNOLDS, JOHN LAMAR	10/11/1983	M	70 PRISTER ST VARNVILLE, SC 2988	BUDD GROUP
COLEY, JEFFREY TERRILL	04/15/1986	M	1111 SUMMERKINGS CT 101 RALEIGH, NC 27601	NONE
CHICAS RIVERA, MAURICIO JAVIER	05/11/1989	M	305 DUNCAN RD SPRING LAKE, NC 28390	SMITHFIELD PAC
CHICAS RIVERA, MAURICIO JAVIER	05/11/1989	M	305 DUNCAN RD SPRING LAKE, NC 28390	SMITHFIELD PAC
FULLER, LASHANDRA TVEDT	05/14/1979	F	215 WILLIAM PENN PLZ DURHAM, NC 27704	AMERICAS BEST



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### Charge Abbreviations:

AWDW: Assault With a Deadly Weapon

AWDWITK: Assault With a Deadly Weapon with Intent to Kill

CONSP: Conspiracy

CS: Controlled Substance

DOA: Date of Arrest

DV: Domestic Violence

DWI: Driving While Impaired

DWLR: Driving While License Revoked

F or FEL: Felony

FTA: Failure to Appear

GJI: Grand Jury Indictment

LARC: Larceny

M or MISD: Misdemeanor

NOL: No Operator's License

PWISD: Possession with Intent to Distribute

SWOP: Service Without Process