



County Of Wake  
Community Services  
Inspections/Development Plans/Permits  
Raleigh, North Carolina 27602  
Telephone (919) 856-6060  
Fax (919) 856-6443



## ***THIRD PARTY INSPECTION RELEASE FORM***

Permit # \_\_\_\_\_ Date: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Third Party Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Job Location: \_\_\_\_\_

Street Address: \_\_\_\_\_

Reasons for requesting third party inspection of concrete: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contractor Signature: \_\_\_\_\_

Approval given for third party inspection of concrete:

\_\_\_\_\_

**Field Inspector**

\_\_\_\_\_

**Chief Building Inspector**

Note: Please read and follow the requirements of 3.62 Volume 1A of the North Carolina Building Code. A copy is located on the back of or adjoining this page. Post one copy on the permit board prior to calling in inspection. All inspections must be called in and scheduled.



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## ***CONDITIONS FOR ACCEPTING THIRD PARTY INSPECTIONS***

The following quote is from the North Carolina State Building Code Volume 1A.  
Section 3.6.2 Concrete Inspections:

**3.6.2 Concrete Inspections.** During the construction of large or complicated building designs involving concrete pours, the code enforcement official may authorize an inspection agency or individual to inspect the following:

1. The excavation of soil and/or the forming of footings with and the associated placement of reinforcing steel prior to the pouring of concrete;
2. The forming of floors, columns, beams, and other structural members including the placement of reinforcing steel prior to the pouring of concrete.

The inspection agency or individual must be a professional engineer or a registered architect in the State of North Carolina. To utilize this procedure, the responsible contractor must continue to schedule all inspections normally required for this work by the local authority. This inspection agency or individual process is to be used only in the event that the code enforcement official cannot be present to make the inspection prior to the pouring of concrete. It shall be the responsibility of the inspection agency or individual to provide weekly reports to the Inspections Department bearing the seal of the responsible official that the placement of the related construction elements complies with the approved drawings and specifications. Any change from these permit documents must be approved by the code enforcement official prior to the inclusion of such within the construction. Failure to secure such approval may result in the removal of the element involved.

In the event that the inspection agency or individual is to be dismissed from the project, the owners or the contractor must notify the Inspections Department two (2) weeks in advance of the date of such dismissal. No further concrete pours are to be made without the required inspections by the local code enforcement official.