

# Real Estate Payment File Layout

Wake County Tax Administration

## MORTGAGE LENDER PAYMENT FILE

Submit payment files by email to [taxhelp@wakegov.com](mailto:taxhelp@wakegov.com)

**\*\* Mail server does not accept file attachments in ZIP format. Please send all payment files in .txt format \*\***

**Record Size:** 80 Characters    **Alpha Fields:** Left justified    **Numerical Fields:** Right justified with leading zeros

| Field No.   | Field Type<br>A=Alpha, N=Numeric | Field Name                   | Position | Length |
|-------------|----------------------------------|------------------------------|----------|--------|
| 1           | N                                | Lender Number                | 1 - 5    | 5      |
| 2           | A                                | Lender Loan Number           | 6 - 22   | 17     |
| 3           | N                                | Account Number               | 23 - 32  | 10     |
| 4           | N                                | Tax Year                     | 33 - 36  | 4      |
| 5           | N                                | Year For                     | 37 - 40  | 4      |
| 6           | N                                | Billing Type                 | 41 - 46  | 6      |
| 7           | N                                | Payment Amount (xxxxxxxx.xx) | 47 - 57  | 11     |
| 8           |                                  | Filler                       | 58 - 80  | 23     |
| Record Size |                                  |                              |          | 80     |