



WAKE COUNTY PARKS, RECREATION AND OPEN SPACE

GEOCACHE GUIDELINES

1. You must receive approval prior to placing a cache at Robertson Millpond Preserve. To obtain approval, please complete and submit the Geocache Placement Request Form to naturepreserve@wakegov.com. Please allow at least one week for staff to review your cache placement request. After your request has been reviewed, staff will contact you to let you know if it has been approved.
2. There is a maximum number of caches allowed at the preserve. In the event that this maximum number has been reached, park staff will place your name on a waiting list and will contact you when a cache space becomes available.
3. Examples of acceptable cache containers include: tupperware, pretzel barrel, ammo box, etc. NOTE: The container type must be approved by park staff.
4. DO NOT dig any holes or disturb the surrounding environment. The cache must not be placed in a location that harms trees and other natural resources, or puts the geocacher in unsafe conditions. Think safety when hiding and/or seeking a cache - use common sense!
5. DO NOT place your cache in plain view. Attempt to conceal the cache to minimize the chances that a non-participant will spot it, which could cause worry, theft or vandalism. Try to hide the cache off the beaten path by at least a few yards to provide the finder some measure of privacy to sign the log without arousing undue alarm.
6. Clearly mark the container with the appropriate identification, such as: "Geocaching.com" and the name of the cache. Place a note inside explaining the sport to any non-participant who may discover the cache.
7. As a cache seeker, or cache owner, you must abide by park hours and all other rules and regulations. Be prepared to show your GPS unit, so that you can explain your activity to anyone who may ask.
8. Park staff reserve the right to remove a cache for any reason including if the cache is not being maintained or kept in good condition, the area has become unsafe for a cache location, or if significant degradation of natural resources has occurred.

Geocache Placement Request Form

Name of Park: _____

Name of Person Hiding Cache: _____

Geocaching User Name: _____

Cache Name: _____

Street Address: _____

City: _____ State: _____ Zip code: _____

Home Phone #: _____ Cell Phone #: _____ Fax #: _____

Email Address: _____

Is your cache a multi cache or traditional cache? (If multi-cache, you will need to provide a detailed description of each location, coordinates for each location, and a picture for each location) _____

Container Type (i.e. ammo box, tupperware, bison tube): _____

Description and Original Contents of Container: _____

Specific Area of Cache Location in Park: _____

Location of Cache Container (Please give as much detail as possible: i.e. under a log, in a stump, hanging from a tree 6 ft. off the ground, etc.)

Coordinates of cache location: _____
(Use WGS84)

Please provide a picture of where you would like to place your cache.

Office use only: Date Received: _____ *Reviewed By:* _____ *Date Reviewed:* _____

Approved/Rejected: _____

Reason rejected: _____

Please complete this form and e-mail it to: naturepreserve@wakegov.com

Note: All personal information is required for hiding a cache. This information is strictly for Robertson Millpond Preserve staff use, to be kept on file in the event that you need to be contacted. Cache will not be approved if full information is not provided. Robertson Millpond Preserve staff reserve the right to deny cache placement and recommend alternate placement.

WAIVER: I, for myself or as parent or guardian, hereby assume all of the risks and hazards incidental to the conduct of the activities and transportation to and from the activities. I release, absolve, and indemnify Wake County, employees of the County, volunteers, contractors, and/or sponsors from all risks and hazards associated with the activities and in the event of an injury, do expressly waive all claims against them. I understand that no insurance coverage is provided by Wake County Parks, Recreation and Open Space. I further release all copyrights for photos taken during said programs that may or may not have myself or my child(ren) published in future educational or promotional materials. All attempts will be made to contact individuals prior to releasing any names either in print or otherwise.

Signature: _____ Date: _____