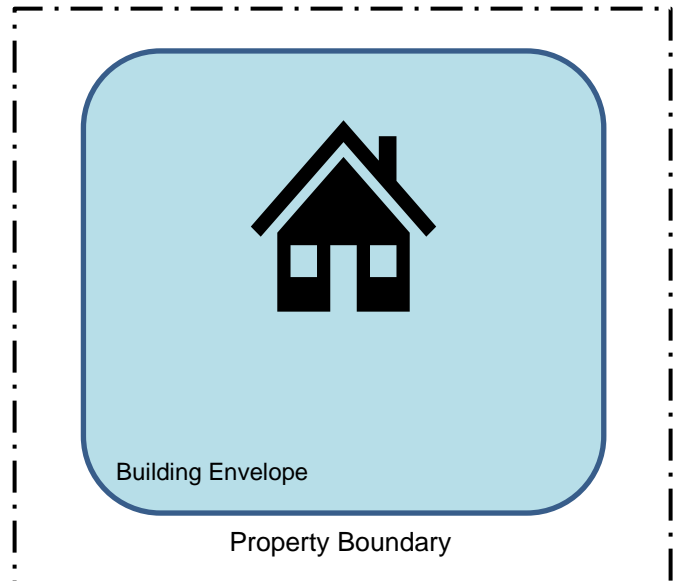


## Submitting Wastewater Applications with a Building Envelope

Customers seeking a wastewater permit can now submit applications in advance of the final Building Permit by incorporating a Building Envelope on the preliminary site plan. Builders are encouraged to identify a Building Envelope large enough to cover multiple potential building plans (including deck, stairs, etc.). The application can be submitted for a Building Permit without the need for a specific building footprint.



### How does this process work?

- 1) Applicants apply for the wastewater Improvement Permit (IP) and building permit at the same time on the Permit Portal using a Building Envelope on the site plan.
- 2) Environmental Service (ES) staff complete all field work necessary to confirm site suitability and ensure there is adequate space for system.
- 3) Improvement Permit (IP) is issued.
- 4) Applicant uploads revised site plan with finalized building footprint to the Building Permit.
- 5) ES confirms building footprint is completely within Building Envelope. This verification will allow the Construction Authorization (CA) permit to be issued with the final Building Permit process within 10 business days.

### What are the benefits of this process?

- ❖ Wastewater permit can be applied for in advance of the final Building Permit application
- ❖ Building Permit is no longer dependent upon wastewater permit timeline
- ❖ Applicants receive wastewater Construction Authorization permits within 10 business days of the final Building Permit application