

# Wake County Inspections Appeals

## INSPECTION APPEAL PROCESS

Inspection appeals take place when the contractor and the first line field inspector disagree on field conditions and/or code enforcement decisions. Recognizing that these situations will occur, Wake County Permits and Inspections offers an appeal process.

### FIRST APPEAL PROCESS

All appeals shall be directed to the appropriate discipline chief.

The discipline chief will use any resource he/she deems necessary to adequately render an interpretation/solution.

The discipline chief will then decide if reinspection fees are to be adjusted.

### APPEALS BEYOND THE DISCIPLINE CHIEF

1. Appeals beyond the discipline chief may be directed to the P&I Inspection Appeals Committee. The committee shall be comprised of three code officials possessing Standard Level III certificates in the appropriate field. Neither the discipline chief nor the original inspector may serve on the committee. The customer must complete and submit an "Inspection Appeal" form within ten working days from the time of the inspection. The "Inspection Appeal" form is available from the discipline chief and is available at the Wake County website (<http://www.wakegov.com/inspect/forms/Pages/default.aspx>). Upon hearing the arguments, the committee shall vote and the majority vote will become the official position of Wake County Permits and Inspections. A written response will be added to the "Inspection Appeal" form and forwarded to the contractor.
2. Appeals beyond the Inspection Appeals Committee may be directed to the Engineering Section of the North Carolina Department of Insurance (DOI). This appeal must be made within ten days after the decision.
3. Appeals beyond the Engineering Section of the Department of Insurance may be directed to the Hearing Committee of the North Carolina Building Code Council (BCC). This appeal must be received within 30 days of the DOI decision.
4. Appeals beyond the Hearing Committee of the North Carolina Building Code Council may be made to the Full North Carolina Building Code Council. This appeal must be filed within 30 days of the decision of the Hearing Committee of NC BCC.
5. Appeals beyond the North Carolina Building Code Council may be directed to Wake County Superior Court.

### WAKE COUNTY P&I APPEALS CONTACTS ARE AS FOLLOWS:

Building	Tim Gull	tgull@wakegov.com	919.524.4633
Electrical	Aden Branch	steven.branch@wakegov.com	919.524.4597
Mechanical & Plumbing	Ed Savage	ed.savage@wakegov.com	919.524.4639



## Wake County Permitting and Inspections

PO Box 550 Suite 101 WCOB

Raleigh, NC 27602

919.856.6060

Fax 919.856.6222

[Wake.Permitting@wakegov.com](mailto:Wake.Permitting@wakegov.com)

### INSPECTION APPEAL

Your name: \_\_\_\_\_ File date: \_\_\_\_\_

Company name: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Permit number: \_\_\_\_\_ Project name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Discipline: B  E  P  M  Code Section: \_\_\_\_\_

**REASON FOR APPEAL** (Explain in detail why the condition is code compliant)

---

---

---

---

---

---

---

---

#### OFFICE USE BELOW THIS LINE

Date and time of conference: \_\_\_\_\_

#### DECISION

---

---

---

---

---

1<sup>st</sup> Code Official \_\_\_\_\_

2<sup>nd</sup> Code Official \_\_\_\_\_

3<sup>rd</sup> Code Official \_\_\_\_\_

Appeal must be filed within 10 working days from date of inspection.