



# NCDHHS

## COVID-19 Response

## NC Department of Health and Human Services

Good afternoon,

We are writing to inform you that starting today (1/11/21), North Carolina's COVID-19 Vaccine Management System (CVMS) Provider Enrollment Portal is open. Please share this message with any providers you are aware are eligible and interested in administering the COVID-19 vaccine.

Any provider enrolling through the portal will be reviewed and considered for approval by the NC Immunization Branch to administer the COVID-19 vaccine. Enrollment can be initiated here: <https://covid-enroll.ncdhhs.gov/s/login/?ec=302&startURL=%2Fs%2F>.

As a reminder, **COVID-19 vaccine providers must be qualified under the CDC agreement** to prescribe COVID-19 vaccines and authorized under the appropriate NC licensing authority. Enrolled COVID-19 vaccine providers must be credentialed/licensed in North Carolina. **Please understand that while currently qualified providers are welcome to enroll, requests will be addressed in an order aligned with the [prioritization phases](#) and the timeline for approval will vary.** The State will continuously reassess enrollment prioritization based on needs.

Please visit the North Carolina Immunization Branch COVID-19 training website for Provider Enrollment Portal training content: <https://immunize.nc.gov/providers/covid-19training.htm>. The available modules are captured in the screenshot below.

### CVMS Provider Enrollment Portal

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Provider Enrollment is the process of arranging and placing vaccine providers into the statewide CVMS system so that they may receive and administer the COVID-19 vaccine. Here is a selection of user guides that will help you navigate through this process:

- [CVMS Provider Enrollment Account Registration and Password Reset User Guide](#). (PowerPoint) (01/08/2021)
- [CVMS Provider Enrollment Organization Administrator User Guide](#). (PowerPoint) (01/08/2021)
- [CVMS Provider Enrollment Vaccine Coordinator User Guide](#). (PowerPoint) (01/08/2021)
- [CVMS Provider Enrollment Responsible Officer User Guide](#). (PowerPoint) (01/07/2021)
- [CVMS Provider Enrollment Account Maintenance User Guide](#). (PowerPoint) (01/07/2021)

### Additional Resources

- [Provider Bulk Upload Template](#). (Excel) (12/21/2020)
  - [CVMS Provider Enrollment Portal Complete Storage and Handling Attestation Job Aid](#). (PDF 208 KB) (12/22/2020)
  - [CVMS Readiness Checklist](#). (Word document) (12/22/2020)
  - [CVMS Readiness Training](#). (mp4) (12/18/2020)
  - [CVMS Provider Enrollment Training Recording](#). (mp4) (12/30/2020)
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Additional trainings related to CVMS can also be found on <https://immunize.nc.gov/providers/covid-19training.htm>. Please note, any trainings you elect to review at this time are subject to be refreshed by the time you become an approved provider. You may need to revisit trainings depending on approval timelines.

Thank you for your continued support,

NC Immunization Branch