ADDENDUM #1

Date:	**February 17, 2021**
RFI Title:	**Combined RFP for Homeless & Housing Services**
Owner:	**County of Wake – Tom Wester, Procurement**
RFI Bid No.:	**21-007**

The following items modify, add, or delete from the Request for Bids RFB #21-007. Acknowledge receipt of this addendum in your proposal.

This addendum consists of 3 pages. (8.5 x 11).

Combined Homeless Services RFP Questions/Answers

Question:
In the RFP it states, "recipient must make matching contributions to supplement in an amount that equals the recipient's fiscal year grant". Does this mean recipient must match 100% of award?
Answer:
Yes. The required match is 100% of the award, of which at least 50% must be in cash. The matching 100% requirement may be met entirely with cash or a combination of cash and noncash contributions. Recipients must contribute cash equal to at least 50% the recipient's fiscal year Combined RFP grant. Cash expended for allowable costs, as defined in OMB Circulars A-87 (2 CFR part 225) and A-122 (2 CFR part 230), of the recipient. This is the most common type of match, and the easiest to track. Cash match is either the Applicant Organization's own funds (general revenue) or cash donations from non-federal third parties (i.e. partner organizations), or by non-federal grants. A cash match contribution is an actual cash contribution.

Question:
Do you think there will be any changes where ESG can pay for hotel stays?
Answer:
ESG Homelessness Prevention and/or Rapid re-housing funds cannot be used to pay for hotel/motel costs. Only Emergency Shelter funds may be used to pay for hotel/motel costs.

Question:
Can agencies apply for RRH and prevention within one application or does it has to be one or the other?
Answer:

Proposers are free to submit applications for each of the interventions for which they have interest. Proposers must complete a separate application for each intervention.

Question: I know ESG funding can be used for shelter renovation – but wanted to confirm that expansion would fall under this line item? We would be adding to our building which is a renovation of sorts – but wanted to confirm before we make any decisions.
Answer: An addition to an existing shelter building would be eligible as a renovation or rehabilitation activity so long as the footprint of the addition is less than or equal to 100% of the footprint of the existing shelter building. Therefore, ESG or ESG-CV funds may be used for the renovation costs listed at 24 CFR Part 576.102 for emergency shelter. Renovation may include major rehabilitation of an emergency shelter or conversion of a building into an emergency shelter. Any property to be renovated must be owned by a government entity or nonprofit organization. (24 CFR 576.102(a)(2)). The Real Property requirements at 2 CFR 200.311 apply to any building acquired or renovated with ESG-CV funding that will no longer be used for the originally authorized purpose. However, while the building continues to be used for the originally authorized purpose, in this case as emergency shelter, the disposition requirements would not be triggered.

Question: In the application, there is a place in section 1 that asks for "application technical assistance: (individual), agency/business name, number and email/website." We are not sure who should be listed here.
Response: List the staff person authorized to answer any questions regarding the proposer's submitted application.

Question: Our answers to a lot of these will be different for right now, when we're operating based on COVID restrictions, and hopefully for the future as we'll be back to "normal" before this grant period is over. Do we include info about how we would normally operate and then also add information about how we currently operate with COVID restrictions?
Answer: Yes. Include information about how you would anticipate operating on July1, 2021 and then also add information about how you currently operate with COVID restrictions. The examples you provided were good.

Question: With the unusual grants that have been awarded due to COVID (ESG-CV, House Wake!, etc.) funding for projects is split across these sources which have/had varying start and end dates. Since this Combined RFP goes through 2023, should we budget for these funds covering services after other sources end or are exhausted.
Answer: The RFP is seeking proposals to operate interventions with one-year of funding with an option to renew the funding for an additional year based on successful outcomes. Propose an annual budget (July 1, 2021 – June 30, 2022) that defines all costs for the proposed intervention along with a specific request for an amount of funding through this opportunity.

Question: If we intend to start using this grant to cover utilities starting in Sept of 2022, because they are currently covered through a COVID source, can we change our monthly billing based upon those needs and timelines?
Response: The annual budget will be established in the initial contract. A contactor may request line item budget changes in the second year of the contract if the contract is renewed.

Question: Is funding limited to a specific timeframe: i.e. 3 months of rental subsidy?
Response: ESG standards will strictly be used, this incudes standards regarding service limits and re-certification.

Question: A current community priority is shelter beds as there is not a sufficient number. Can these funds be used for temporary shelter?
Response: This RFP seeks to award funds intended to support regular homelessness services, not specifically COVID-related temporary services. Emergency shelter is an eligible activity.

Question: Do you think supportive services like, The Green Chair Project, would qualify for this grant?
Response: Moving is an eligible cost in some interventions; proposers may want to partner with another agency to wrap moving together with another who is proposing a intervention in which moving is an eligible activity.

Question: When would funding begin?
Response: July 1, 2021

Question: How much administrative expenses are agencies allowed?
Response: Administrative costs must be itemized and less than 7.5% of the total budget.

All other information remains as issued
End of addendum