

# WAKE COUNTY PUBLIC LIBRARIES

Wake County Public Libraries are part of  
**WAKE COUNTY GOVERNMENT**

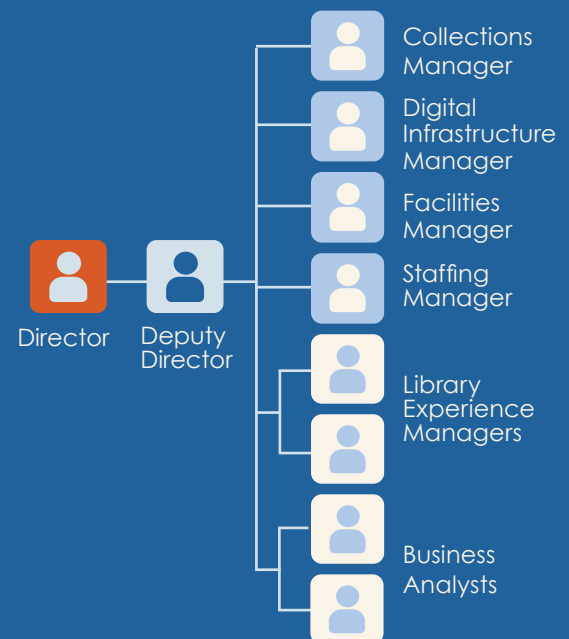


## THE LIBRARY SYSTEM



Our mission is to instill the love of reading and to foster the pursuit of knowledge for the residents of Wake County.

### Organizational Structure



### The Library System By the Numbers



Visits  
**3,400,000+**



Circulation  
**12,000,000+**



Programs  
**9,000+**

### Libraries



8  
Regional  
Libraries



13  
Community  
Libraries

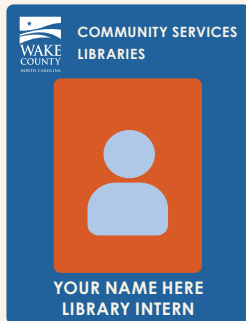


2  
Specialty  
Libraries

# LIBRARY POSITION: HOLLEMAN INTERN

## what do interns do?

WCPL offers MLS students a one year paid internship with an emphasis on popular collections and programming. Grounded in practical experience, WCPL internships are designed to: fulfill the intern's education requirements; enable the intern to observe and understand the workings of the public library environment; give the intern hands-on experience with core public library services and operations; provide meaningful focused activities in the intern's specific area of interest; and provide the library with valuable assistance in conducting programs, implementing projects, and performing core services.



### RESPONSIBILITIES

- Work in a Regional Library different times of day/days of week
- Observe and participate in circulation operations
- Work directly with the public on a service desk providing excellent customer service
- Observe librarians and assist with planning, presenting, and promoting programs and services
- Provide reference and reader's advisory services for the public
- Teach basic technology and searching skills to the public
- Attend library meetings to gain understanding of work flow and system decision making

### SCHEDULES

**10-18** hours per week

Salary \$16.16 per hour

Must be able to work half of internship hours between 9 a.m. - 5 p.m.

Includes regular nights and weekends



### A SUCCESSFUL INTERN

- Enjoys working with people and excels at providing customer service
- Is energetic, motivated, willing to learn new tasks and receive feedback
- Has great technology and communication skills
- Meets established deadlines

#### Mrs. Ruth Warren Holleman

1924-2011

Mrs. Ruth Holleman served as a Library Commission Chair from 1994-2004. She was a passionate champion and advocate for Wake County Public Libraries. Due to a generous donation by Mrs. Holleman, WCPL was able to start a system audiobook collection in 2005. In addition to the Holleman Internship program, the Quiet Study room at the Eva H. Perry Regional Library is named after the esteemed Mrs. Holleman.

### LEARN MORE

[wakegov.com/libraries](http://wakegov.com/libraries)



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