



WAKE COUNTY INSPECTIONS & PERMITS

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Phone: 919-856-6222 Email: Wake.Permitting@wakegov.com

Permit Amendment From & Add / Change Contractor Form

To amend a permit, attach a completed amendment permit form, your revised building plans and site plan to the permit in the permit portal. When these documents are added to the permit, a task will be sent to the Permit Technicians. When a permit is in the amendment review process, a hold will be placed on all inspections until the amendment has been approved and all amendment fees are paid.

Permit Amendment Information			
Permit Number	Click or tap here to enter text.		Date:
Project Address			
Permit Contact		Company:	
Phone Number		Email:	
Complete description of amendment: Click or tap here to enter text.			
New plans submitted? <input type="checkbox"/> Yes <input type="checkbox"/> No		New site plan submitted? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Number of bedrooms changing? <input type="checkbox"/> Yes <input type="checkbox"/> No		New Added SQFT:	

Add / Change Contractor & Contractor Information		
Add / Change Contractors & Contractor Information	Changing or Adding a General Contractor <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Adding <input type="checkbox"/> Changing	
	Changing or Adding a Trade Contractor <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Adding <input type="checkbox"/> Changing	
	Only current property owners are authorized to change General Contractors on a permit. A new certificate of insurance or workers compensation exemption form will be required for each change of General Contractor. Current property owners or General Contractors may add or change trade subcontractors on a permit.	
	General Contractor: Add <input type="checkbox"/> Change <input type="checkbox"/> License #	
	City:	Zip: Phone #
	E-Mail:	
	Electrical Contractor: Add <input type="checkbox"/> Change <input type="checkbox"/> License #	
	City:	Zip: Phone #
	E-Mail:	
	HVAC Contractor: Add <input type="checkbox"/> Change <input type="checkbox"/> License #	
City:	Zip: Phone #	
E-Mail:		
Plumbing Contractor: Add <input type="checkbox"/> Change <input type="checkbox"/> License #		
City:	Zip: Phone #	
E-Mail:		