



ADDENDUM #1

September 29, 2021

RFI Title: Environmental Health and Safety Management System

Owner: County of Wake – Melissa England, Procurement

RFI Bid No.: #21-075

The following items provide answers to questions that were submitted for RFI #21-075. Wake County answers are in blue.

1. Please identify the vendor, product, and version for the ERP to which the proposed system must integrate.
Tyler Technologies; Energov; Version 2019.3. A version 2021.1 is planned for in Oct-Nov 2021.
2. If a separate system from the ERP, please identify the vendor, product, and version for the Financial System to which the proposed system must integrate.
CGI; Advantage; version 3.11 currently. We are upgrading to Advantage 4 in Oct 2021.
3. Please select the County's current/preferred vendor for Credit Card Processing services.
The preferred processor is FirstData. We also work with a number of other processors.
4. It is our understanding that the County currently utilizes Digital Health Department for its current environmental health software solution. Please indicate the County's current annual license, maintenance, support, and hosting fees for its Digital Health Department instance.
This information would be a public records request. Here is the link to submit a request - <https://www.wakegov.com/departments-government/communications-office/public-records-requests>.
5. We are aware of the regional requirement to interface with NCDHHS BETS. Please provide the technical details (e.g., technical documentation) for this interface.
Wake County currently does not have any integration/technical documentation related to NCDHHS BETS. If the prospective vendor does not have an existing integration with NCDHHS, they will need to work with NCDHHS to get the requirements if they are needed to submit a response.
6. Can you describe the integration between the ERP and the requested system? Is the requested information passing permit information once the permit is finalized?
The proposed system should send data to the Finance ERP (Advantage) every day, regardless of status.
The proposed system should receive data from the permitting ERP (Energov) once the permit is finalized.
7. We acknowledge the requirements under "Manage Water Samples." Does this set of requirements indicate that the County also regulates/monitors Small Water Systems?
This only includes water samples required by rule as a part of inspecting a facility.
8. We acknowledge the requirements under "Manage Water Samples." Does this set of requirements indicate that the County also provides services/monitoring related to water well / water quality?

This only includes water samples required by rule as a part of inspecting a facility.

9. How many users does the County anticipate needing access to the new Environmental Health and Safety Activity Management system?

The County anticipates approximately 45 full time users and 45 seasonal users; during seasonal use it could be up to 90 users.

10. By a study of the County's web site, we believe the following list accounts for the categories of facilities inspected by the agency. Please confirm that this list is complete. Does the County perform plan checks and annual billing for each of these categories?

The proposed system should facilitate billing for (1) all pool permits (2) limited food service establishments (3) Tattoo parlors (4) all re-inspections. The facilities inspected by the County are show in blue.

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| ○ Adult Day Service | ○ Private School Lunchrooms |
| ○ Bed and Breakfast Home | ○ Public School Lunchrooms |
| ○ Bed and Breakfast Inn | ○ Pushcarts |
| ○ Child Day Care | ○ Resident Camp |
| ○ Commissary (PC/MFU) | ○ Residential Care Facility |
| ○ Commissary Preparing Food | ○ Restaurant |
| ○ Educational Foodservice | ○ Schools |
| ○ Elderly Nutrition (prep) | ○ Seasonal Spas |
| ○ Elderly Nutrition Sites (catered) | ○ Seasonal Specialty Pools |
| ○ Food Stand | ○ Seasonal Swimming Pools |
| ○ Hospitals | ○ Seasonal Wading Pool |
| ○ Institutional Food Service | ○ Summer Camps |
| ○ Limited Food Service | ○ Summer Feeding Sites (Bag) |
| ○ Local Confinement Facilities | ○ Summer Feeding Sites (Prep) |
| ○ Lodging Establishment | ○ Tattoo |
| ○ Meat Market | ○ Year-Round Spas |
| ○ Mobile Food Units | ○ Year-Round Specialty Pools |
| ○ Nursing Homes | ○ Year-Round Swimming Pools |
| ○ Other Institutions | ○ Year-Round Wading Pools |