

DRAFT AGENDA

**Wake County Historic Preservation Commission
Monthly Meeting
Tuesday, September 14, 2021– 3:30 PM
Room 2800 – Wake County Justice Center
301 S. McDowell Street, Raleigh, North Carolina**

- I. Call to Order/ Roll Call**
- II. Approval of September 14, 2021 Agenda**
- III. Approval of August 10, 2021 Minutes**
- IV. Public Hearing to Consider the Designation of the Davis-Adcock Store, 2013 Piney Grove-Wilbon Road, Fuquay-Varina ETJ (NR) as a Fuquay-Varina Historic Landmark**
 - A. Order of Hearing
 - B. Presentation by Staff
 - C. Comments by Department of Cultural Resources
 - D. Comments by Interested Parties
 - E. Discussion / Action of WCHPC
- V. Committee Reports**
 - A. Designation Committee
- VI. Staff Report**
 - A. CLG Training – September 30 Deadline
 - B. Minor Works Approvals
 - C. D. J. Roberson House, 401 N. First Avenue, Knightdale (NRHD) Landmark Hearing – Next Month
 - D. Herman Green House, 5500 Lake Wheeler Road, Raleigh (Wake County) (NR) Landmark Hearing – Next Month
 - E. Annual Retreat, Wake Forest Historical Museum/Rockcliff Farm – November 9
 - F. Monitoring Assignments
 - G. Other
- VII. Old Business**
- VIII. New Business**
- IX. Other Business**
- X. Chair's Report**
- XI. Adjourn**

OUTREACH COMMITTEE

NEXT MEETING

JANUARY 11, 2022

PRESERVATION CELEBRATION

MAY 1, 2022

FUQUAY-VARINA CULTURAL ARTS CENTER

DRAFT AGENDA

**Wake County Historic Preservation Commission
DESIGNATION COMMITTEE
Tuesday, September 14, 2021 – 3:00 PM
Room 2800 – Wake County Justice Center
301 S. McDowell Street, Raleigh, North Carolina**

- I. Call to Order**
- II. Approval of Agenda**
- III. Staff Report**
 - A. Herman Green House, 5500 Lake Wheeler Road, Raleigh (NR) – Under SHPO Review
 - B. D. J. Roberson House, 401 N. First Avenue, Knightdale (NRHD) – Under SHPO Review
 - C. John & Nancy Strain House, 8536 Lake Wheeler Road, Fuquay-Varina – Under contract
 - D. Former Zebulon Community School for African Americans, 900 Shepard School Road, Zebulon
 - E. Other
- IV. Other Business**
- V. Chair's Report**
- VI. Adjourn**

DRAFT MINUTES

**Wake County Historic Preservation Commission
Tuesday, August 10, 2021 – 3:30 PM Room 2800 – Wake County Justice Center
301 S. McDowell Street, Raleigh, North Carolina**

Members Present (10): Mr. Ed Morris (Chair), Mr. Jeff Hastings (Vice-Chair), Ms. Camille Morrissey, Mr. Dan Turner, Ms. Nora Cambier, Mr. Brendan Feters, Ms. Peggy Beach, Mr. Tom Carrigan, Ms. Lonnelle Williams (via phone), Mr. Lee Tippet (via phone)

Members Absent (2): Mr. Marshall Harvey, Ms. Stephanie Ashworth

Staff (3): Mr. Gary Roth and Mr. Jeremy Bradham (via phone), Capital Area Preservation, Inc. (CAP)
Ms. Terry Nolan, Wake County Planning and Development Services Division

1. Call to Order / Roll Call:

Mr. Morris called the meeting to order at 3:30 pm.

2. Approval of August 10, 2021 Agenda

Mr. Roth noted that the election of Chair and Vice-Chair is for FY2021-2022. Upon a motion by Mr. Turner and a second by Ms. Morrissey, the agenda was approved as amended.

3. Approval of July 13, 2021 Minutes

Hearing no objection, the minutes were approved as submitted.

4. Election of Chair and Vice-Chair for FY 2021-2022

Ms. Morrissey presided for the election of the Chair and Vice-Chair.

Upon a motion by Mr. Turner, seconded by Ms. Beach, the Commission elected Mr. Ed Morris Chairman of the WCHPC by acclamation.

Upon a motion by Mr. Carrigan, seconded by Ms Beach, the Commission elected Mr. Jeff Hastings as Vice-Chairman of the WCHPC by acclamation.

5. Committee Reports

- a. Outreach Committee: Ms. Morrissey reported that the 2022 *Wake County Preservation Celebration* is scheduled for Sunday, May 1, 2022, at the Fuquay-Varina Cultural Arts Center, 123 E. Vance Street, Fuquay-Varina - the same location planned for the 2020 *Wake County Preservation Celebration* before Covid-19. Ms. Morrissey and staff will visit the site in January to begin planning for the event. **The outreach committee will not meet again until January, 2022.**
- b. Designation Committee: Mr. Turner reported:
 - The Davis-Adcock Store landmark report has been submitted to SHPO for comment and will be brought before the commission in September.
 - The Herman Greene House landmark report has been completed and will be sent to SHPO for comment before being brought before the commission in October.
 - The D.J. Roberson House landmark report is being finished and will be sent to SHPO for comment with the intention that it will be brought before the commission in October.

- The Nowell-Strickland House in Wendell was visited by staff but due to the number of new vinyl windows throughout the house, does not qualify as an historic landmark.
- A boundary extension for the Upchurch-Williams House in Apex may obtain as the owner has just acquired additional land associated historically with the house.

The committee also discussed a plaque or marker recognizing African American history in Zebulon. The *(former)* Zebulon Elementary School, Shepard School Road, now a private residence, may have been an original Rosenwald school at the location of the current Zebulon Middle School but needs further investigation. The committee seeks a vote for staff to proceed with the investigation - in partnership with the Town of Zebulon - to share expenses or to work with the commission securing a location for a historical marker at this location.

Upon a motion by Mr. Turner, seconded by Ms. Beach, the commission voted unanimously to empower staff to explore the possibilities with the Town of Zebulon including major issues of cost, design, and permanent location.

6. Staff Report

- CLG Training Update: Mr. Roth reported that both Ms. Cambier and Ms. Morrissey have completed three training videos along with subsequent written reports to SHPO. Mr. Feters stated that he has completed three training sessions and submitted the summaries to SHPO as well. Mr. Tippet and Mr. Morris reported that they have each completed two training sessions and are working on a third. Mr. Roth shared that he had sent out emails to the commission with other training videos that would qualify as well.
- FY2021-2022 Preservation Fund: Mr. Roth reported that the preservation fund for FY-2021-2022 remains at \$6,775.00, the same as last year. Some of these funds would be used towards the purchase of the historical marker discussed above, given the possibility that the Town of Zebulon may partner with the commission to contribute funds. A partnership will leave funding for one historic landmark report.

QUERY: Ms. Cambier asked why the County received more money during the Covid-19 pandemic, yet the preservation fund was cut. Ms. Nolan noted that the contract with CAP serving as staff to the commission was increased – not as much of an increase as staff deserved – but that was an increase for the program, not specifically for the preservation fund. The preservation fund was reduced in FY2021. Ms. Nolan encouraged commission members to talk to their elected officials encouraging them to increase this fund, especially considering rampant development throughout Wake County.

- Davis-Adcock Store, 2013 Piney Grove-Wilbon Road, Fuquay-Varina ETJ (NR) Landmark Hearing – Next month: Mr. Roth stated that the landmark hearing for the Davis-Adcock Store in Fuquay-Varina will be held by the commission in September.
- Herman Green House, 5500 Lake Wheeler Road, Raleigh (Wake County) (NR) Landmark Hearing – October: Mr. Roth stated that the landmark hearing for the Herman-Green House in the Wake County ETJ will be held by the commission in October.
- FY 2020-2021 Annual Report: Mr. Roth stated that the annual report for FY2020-2021 has been completed by staff and was sent out to commission members. It highlights the activities of the WCHPC for the year including all properties staff

has been involved with during this time. Especially with COAs processed, It has been a very busy year!

- f. Annual Retreat: Ms. Beach asked about the annual retreat usually scheduled for November. Mr. Morris stated that the Wake Forest Historical Museum would be happy to host the commission. Mr. Roth stated that staff will work with Mr. Morris on a date for the annual retreat to be held in Wake Forest.

7. Old Business

- a. Rockcliff Farm: Mr. Morris stated that there is nothing new in terms of an update, but everything is still working through the County system. It is possible that the commission can have a field trip to the property during its annual retreat in November. Given the possibility of having someone from the B.W. Wells Association give a presentation about the property, a tentative date is needed sooner rather than later.

8. New Business: Ms. Beach stated that the NC Museum of History will be hosting a Downton Abbey exhibit in October. Museum staff has been working on this for some time and it will be a paid exhibit.

9. Other Business: Ms. Nolan stated that the guidance from the County is constantly changing in terms of Covid-19 protocols, and they make decisions based on trends and data. Ms. Nolan's recent poll indicated that most commission members want to meet in person with the option to call in for those not yet comfortable with in-person meetings. The commission is currently using this hybrid option, and, at this point, the County does not discourage either in-person or hybrid meetings.

N.B: Mr. Morris stated that further developments between October and November may affect the annual retreat planned for November at the Wake Forest Historical Museum.

QUERY: Mr. Roth asked if the County would have any issues with the commission holding its annual retreat at the Wake Forest Historical Museum. Mr. Morris stated that the museum generally has a dozen people meet in the auditorium, so it is likely that the retreat will be held in there. Mr. Roth stated that it will be critical to remain vigilant on trends leading up to future meetings.

Mr. Turner stated that commission members should pick any historic landmarks near them to keep an eye on. He praised Ms. Cambier for recently driving around Wendell and monitoring the landmarks there. It is difficult for staff to always monitor each landmark across the county. Vigilance may help to alleviate some of *After-the-Fact* COAs, and it is important to communicate any issues to staff as soon as possible.

10. Chair's Report: Mr. Morris thanked everyone for making the meeting and persevering through these past few months with the challenges of COVID-19.

11. Adjourned: Hearing no objection, the meeting was adjourned at 4:08

Respectfully Submitted,

Jeremy Bradham
Secretary