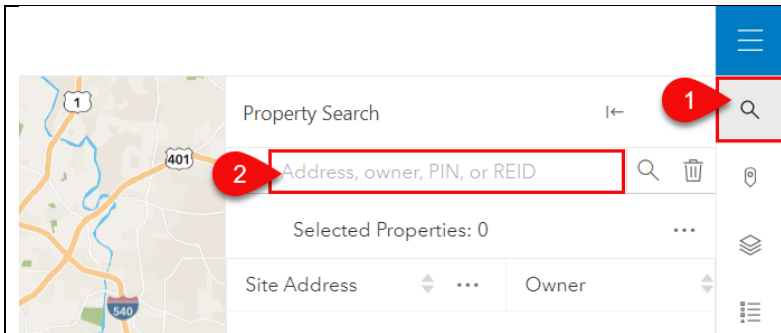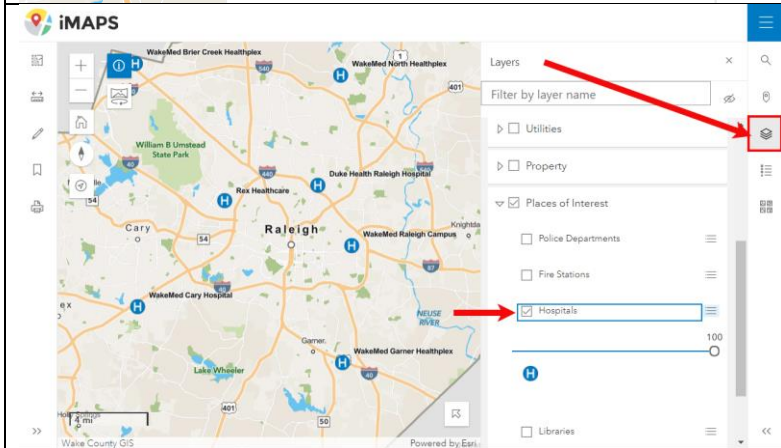# How To Create a PDF Map for Printing

iMAPS provides the ability to export a map as a PDF file that can be printed or shared electronically.
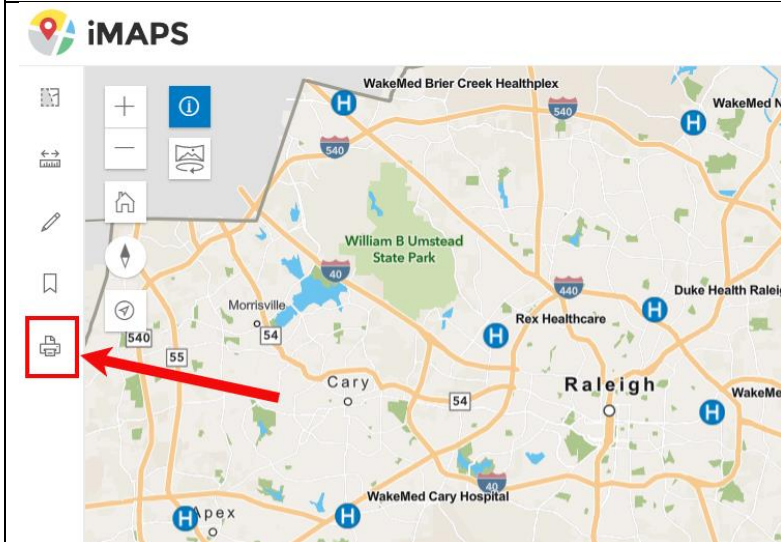

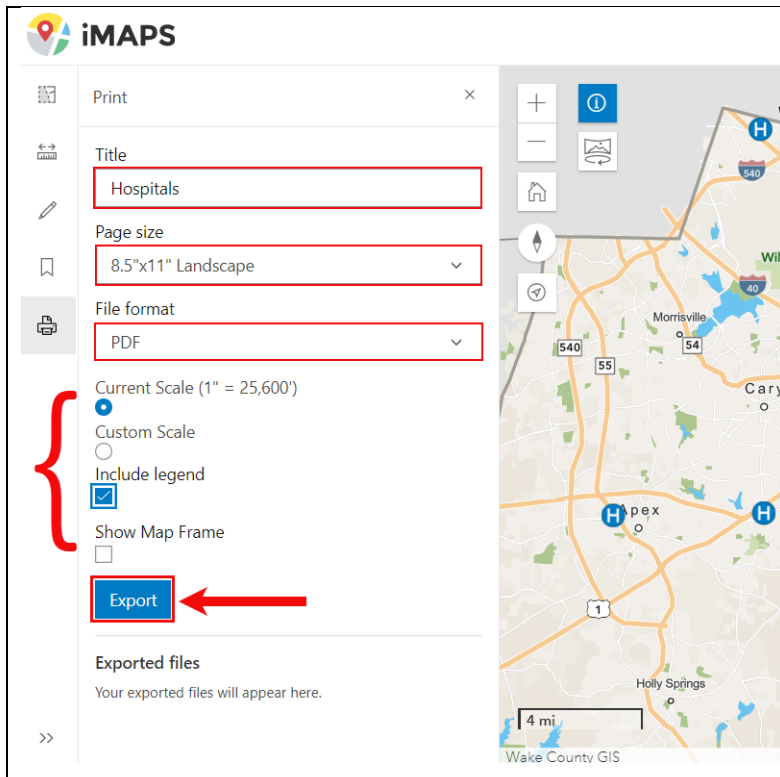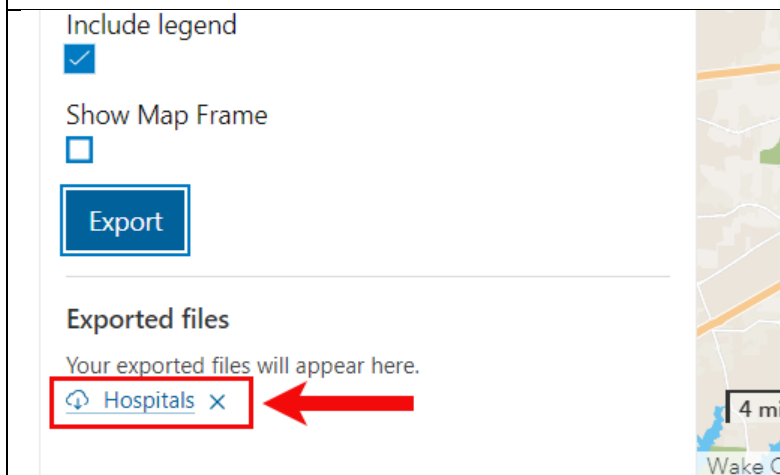|	
	1 Search for a property by entering the address, owner, PIN or REID into the **Property Search** field (or zoom in on the map to an area of interest).
	2 If you want to add data to the map, click the **Data Layers** icon ⬙ in the menu on the right, and check the box next to the data layer(s) you want to add. Data layers are organized into groups. Click the arrow next to a group name to expand it and see the data layers in that group, or use the Search box above the data layer groups to search for the data layer(s) you want.
	3 Click the **Print** icon 🖶 in the menu on the left.

4

Enter a **Title** for the map (optional)

Select the page size (8.5"x11" is the default)

PDF should be the default file format (or you can select another format from the menu).

Select the *Include legend* option to display a legend on the printed map and/or if there is a specific property/parcel selected, you will see an option to *Include attributes*, which will display the property information on the printed map.

Click **Export**.

Once the PDF is created, it will appear in the *Exported files* section. Click the name of the file to open it in a separate browser window.

To save the file, press **Ctrl** + **S** on your keyboard, or select the **Save** icon 💾 on the PDF.

To print the file, press **Ctrl** + **P** on your keyboard, or select the **Print** icon 🖶 on the PDF.

Visit www.wakegov.com/imaps for a comprehensive iMAPS user guide and other helpful resources.

iMAPS is a collaborative effort between the City of Raleigh and Wake County and provides authoritative property information to the public and government agencies.