

# HOUSE WAKE! – Emergency Assistance Vouchers

## REQUEST FOR LETTERS OF INTEREST

Wake County's Department of Housing Affordability and Community Revitalization (Housing) continues to administer funds in response to the COVID-19 pandemic. Qualified community partners are sought to assist in implementing further response efforts under the COVID-19 response plan: **"HOUSE WAKE!"**. The purpose of this Request for Letters of Interest is to solicit program proposals from non-profit, 501 (c)(3) and/or eligible service providers for the purpose of benefiting low- and moderate- income households through CDBG-CV public service funding within Wake County. Funding issued will be to prepare, prevent and respond to the COVID-19 pandemic, and will be made available to fund the following activity:

### **Emergency Assistance Vouchers**

#### Purpose:

The County seeks to contract with partner agencies who are currently operating a hotel or motel voucher program targeted to households experiencing homelessness. This partnership will provide emergency financial assistance and supports for hotel or motel vouchers to prevent and/or contain the spread of COVID-19. The length of quarantine assistance shall be determined by the latest Centers for Disease Control (CDC) guidance. While the primary purpose of the funding is to reduce the spread of COVID-19, Wake County also seeks community partners whose goals is to permanently house clients, rather than exit them to the street.

#### Eligible Applicants:

Eligible applicants are homeless households or households who must quarantine or isolate due to COVID-19. Majority (51%) of all applicants served under this program must be presumed to be eligible, as documented in 24 CFR 570.208(a)(2), or have incomes at or below 80% of the Area Median Income (AMI). For purposes of this program all homeless households may self-certify that their household income utilizing the [CDBG Project Client Income Certification Form](#).

#### Eligible Costs:

Funding may be utilized to support emergency grant payments to hotel or motel establishments on behalf of eligible applicants required to isolate due to COVID-19. Additional project delivery cost includes but are not limited to hotel/motel cleaning fees, transportation, medical supports, direct service staff, and food.

#### Submission Requirements:

Agencies whose current operations falls within the parameters outlined in this Request for Letters of Interest are strongly encouraged to apply. ***The County is looking to fund projects who will expand as soon as possible.***

Wake County will accept proposals ***through 5:00 pm on Friday, January 21, 2022.*** Proposals will be accepted at [HOUSING.INFO@WAKEGOV.COM](mailto:HOUSING.INFO@WAKEGOV.COM), with "HOUSE WAKE! – Emergency Assistance Vouchers" in the subject line. Please provide brief, written narrative describing your organization, the primary contact, a description of services proposed, households to be served and the proposed program expansion date. A complete budget spreadsheet (attached) is also required.