



## WAKE COUNTY INSPECTIONS & PERMITS

336 Fayetteville Street Suite 101 Raleigh, N.C. 27601

Phone: 919-856-6222 Email: [Wake.Permitting@wakegov.com](mailto:Wake.Permitting@wakegov.com)

### Permit Amendment From & Add / Change Contractor Form

To amend a permit, attach a completed amendment permit form, your revised building plans and site plan to the permit in the permit portal. When a permit is in the amendment review process, a hold will be placed on all inspections until the amendment has been approved and all amendment fees are paid.

Permit Amendment Information		
Permit Number		Date:
Project Address		
Permit Contact		Signature:
Phone Number		Email:
Complete description of amendment:		
New plans submitted? <input type="checkbox"/> Yes <input type="checkbox"/> No	New site plan submitted? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Number of bedrooms changing? <input type="checkbox"/> Yes <input type="checkbox"/> No	New Added SQFT:	
Add / Change Contractor & Contractor Information		
Changing or Adding a General Contractor <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Adding <input type="checkbox"/> Changing		
Changing or Adding a Trade Contractor <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Adding <input type="checkbox"/> Changing		
Only current property owners are authorized to change General Contractors on a permit. A new certificate of insurance or workers compensation exemption form will be required for each change of General Contractor. Current property owners or General Contractors may add or change trade subcontractors on a permit.		
General Contractor:		Add <input type="checkbox"/> Change <input type="checkbox"/>
City:	Zip:	License #
E-Mail:		
Electrical Contractor:		Add <input type="checkbox"/> Change <input type="checkbox"/>
City:	Zip:	License #
E-Mail:		
HVAC Contractor:		Add <input type="checkbox"/> Change <input type="checkbox"/>
City:	Zip:	License #
E-Mail:		
Plumbing Contractor:		Add <input type="checkbox"/> Change <input type="checkbox"/>
City:	Zip:	License #
E-Mail:		

Add / Change Contractors & Contractor Information