School Health Environment and Lunchrooms Form

Contents

Wellness Policy	2
Physical Activity Environment	5
Healthy Eating Environment	9
Nutrition Services	9
Smarter Lunchrooms Scorecard	12
Farm to School + Gardens	14
Citations	16

Wellness Policy

eimessi	Policy	
Does s activit	Yes (1) No (0)	
Scho	ol Health Oversight Subtotal:	_ out of 1
Does t	sentative school health commit the school have a representative policies and programs? (May se Meets >4 times per year (1) Includes parents (1) Includes community members Includes school nutrition service Includes PE staff (1) Includes school administration Includes teachers (1)	committee or lect multiple) (1) ce staff (1)
Scho	ol Health Committee Subtotal:	out of 7
	I health action plan the school have an action plan fo Yes (1)	or health and w

□ No (0)

School Health Action Plan Subtotal: ____ out of 1

Completing the following questions.

By the start of the 2006-2007 school year, every school district participating in the Federal meal program was required to establish a local school wellness policy for all schools under its jurisdiction. In addition, beginning July 1, 2014, USDA Smart Snacks in School nutrition standards, required by the Healthy, Hunger-Free Kids Act of 2010, allowed schools to offer healthier snack foods to children, while limiting junk food. USDA Smart Snacks in School nutrition standards are practical, science-based nutrition standards for snack foods and beverages sold to children at school during the school day. The Smart Snacks in School nutrition standards were updated in 2016.

SNAP-Ed staff should review the district local wellness policy before

4.	Local wellness	policy -	develo	pment
• •	Local Wellings	Pones	461616	P

How is the local education agency (LEA) or district local school wellness policy developed? (May select multiple)

- Parents, students, representatives of the school food authority, PE teachers, school health professionals, the school board, school administrators, and the general public are invited to participate in the development, implementation, review and update of the local school wellness policy (1)
- ☐ One or more school district and/or school official(s) have the authority and responsibility to ensure each school enacts the policy (1)
- ☐ The public (including parents, students, and others in the community) are informed and updated about the local school wellness policy on an annual basis (1)

Wellness Policy Development Subtotal: ____ out of 3

5. Local wellness policy – implementation

Which of the following components of the local education agency (LEA) or district local school wellness policy have been implemented? (May select multiple)

- ☐ Specific goals for nutrition education and promotion activities (1)
- ☐ Specific goals for physical activity opportunities (1)
- □ Specific goals for other school-based activities that promote student wellness (1)
- □ Specific goals to ensure that nutrition and physical activities are inclusive and culturally-sensitive (1)
- ☐ Recess takes place prior to lunch (1)
- □ Nutrition standards for all foods and beverages sold on the school campus during the school day that are consistent with Federal regulations for school meals and USDA Smart Snacks in School* nutrition standards (1)
- □ Policy to ensure that only foods and beverages that meet USDA Smart Snacks in School* nutrition standards can be marketed or advertised to students on the school campus during the school day (1)
- □ Standards for all foods and beverages provided, but not sold, to students during the school day (e.g., healthy celebrations for classroom parties or classroom snacks brought by parents) (1)

Wellness Policy Implementation Subtotal: ___ out of 8



*Smart Snacks in School Nutrition Standards

The following guidelines should be reviewed when assessing the foods and beverages that are sold and marketed to students.

Any food sold in schools must:

• Be a **grain** product that contains 50% or more whole grains by weight or have whole grains as the first ingredient; or

•	Have as the first ingredient a fruit, a vegetable, a dairy product, or a protein food (e.g., beans, eggs, poultry, meat, nuts, seeds etc.); or be a combination food that contains at least 1/4 cup of fruit and/or vegetable
Foods	must also meet several nutrient requirements:

• Calorie limits:

Snack items: ≤ 200 calories Entrée items: ≤ 350 calories

• Sodium limits:

Snack items: ≤ 200 mg Entrée items: ≤ 480 mg

• Fat limits:

Total fat: ≤ 35% of calories Saturated fat: < 10% of calories

Trans fat: zero grams

• Sugar limit: ≤ 35% of weight from total sugars in foods

6. Local wellness policy – measureme	6.	Local wellness	policy -	measuremen
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Does the school measure the following at least once every 3 years? (May select multiple)

- □ Schools compliance with the local school wellness policy (1)
- ☐ Compare local education agency local wellness policy to model local school wellness policies (1)
- □ Progress made in attaining the goals of the local wellness policy (1)

Wellness Policy Measurement Subtotal: ____ out of 3

Wellness Policy Section

Subtotal: ___ out of 23

Physical Activity Environment

8.

9.

☐ Students' goals are tracked (1)

Tracking Progress Subtotal: ____ out of 3

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/.	Priysical	education	meets	age-appropriate	guiaeiines

Physical education meets age-appropriate guidelines			
Do all students in each grade receive the recommended amount of physical education each			
week? NOTE: The items below are based on national recommendations for physical education,			
which vary by age and differ from Washington State guidelines which can be found <u>here</u> .			
Physical education classes should be spread over at least three days per week, with daily physical			
education preferable.			
☐ Students in each grade receive the recommended amount of physical education each week throughout the school year (150 minutes per week for elementary/225 minutes per week for middle and high school) (3)			
□ Students in each grade receive a moderate amount of physical education each week throughout the school year (90-149 minutes per week for elementary/135-224 minutes per week for middle and high school) (2)			
 Students receive limited physical education each week throughout the school year (60-89 minutes per week for elementary/90-134 minutes per week for middle and high school) (1) 			
□ Not all students receive physical education or students receive very limited physical education each week throughout the school year (fewer than 60 minutes per week for elementary/fewer than 90 minutes per week for middle and high school) (0)			
Physical Education Guidelines Subtotal: out of 3			
Sequential physical education curriculum consistent with standards			
Do all PE teachers use age-appropriate, sequential physical education curriculum that is			
consistent with national or state standards for physical education (see national standards below) and the district's requirements for physical education? <i>Note: Washington State has adopted National Health Education Standards (NHES) K-12 Health Education Learning Standards – a</i>			
description of standards is available <u>here</u> . The CDC's Physical Education Curriculum Analysis Tool			
(PECAT) may be useful in assessing school PE curriculum.			
☐ All teachers use sequential physical education curriculum that is consistent with state standards (2)			
$\ \square$ Some teachers use sequential physical education curriculum that is consistent with state standards (1)			
PE Curriculum Subtotal: out of 2			
-			
Tracking student progress Does the physical education program track student progress? (May select multiple)			
☐ Fitness is assessed using Fitnessgram or			
□ Student are encouraged to set physical activity goals (1)			
- Stadent are encouraged to set physical detivity gods (1)			

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10.	Certified physical education staff
	Are all physical education classes taught by teachers who are certified or endorsed to teach
	physical education? All physical education classes are taught by certified physical education staff (2)
	 Some physical education classes are taught by certified physical education staff (1)
	Certified PE Staff Subtotal: _out of 2
	Certified PE Staff Subtotal Out of 2
11	Professional development for physical education teachers
11.	Are PE teachers required to participate in professional development in physical education at
	least once a year?
	☐ All PE teachers are required to participate in annual PE professional development (2)
	□ Some PE teachers are required to participate in annual PE professional development (1)
	Professional Development – PE Subtotal: out of 2
12.	Prohibit using physical activity as a punishment
	Does the school prohibit using physical activity and withholding physical education class as
	punishment? Is this prohibition consistently followed? (May select multiple)
	NOTE: Please do not consider issues related to participation in interscholastic sports programs
	when answering this question.
	 Using physical activity as punishment is prohibited and consistently followed (1) Withholding physical education as punishment is prohibited and consistently followed
	(1)
	Prohibit PA as Punishment Subtotal: out of 2
13.	Professional development for classroom teachers
	Are classroom teachers required to participate at least once a year in professional development on promoting and integrating physical activity in the classroom?
	☐ All classroom teachers are required to participate in professional development on
	physical activity (2)
	☐ Some classroom teachers are required to participate in professional development on
	physical activity (1)
	Professional Development - PA Subtotal: out of 2

14.	Promotion/support of walking and bicycling to/from school
	Is walking and bicycling to and/or from school supported or promoted in the following ways?
	(May select multiple)
	□ Designation of safe or preferred routes to school and/or distribution of maps depicting
	these routes (1)
	□ Secure storage facilities for bicycles and helmets (e.g., shed, cage, fenced area) (1)
	 Instruction on walking/bicycling safety provided to students (1)
	□ Crossing guards (1)
	☐ Crosswalks on streets leading to schools (1)
	☐ Walking school buses (1)
	Walking and Bicycling to/from School Subtotal: out of 6
15.	Availability of before- and after-school physical activity opportunities
	Does the school offer opportunities for all students to participate in physical activity before and
	after school, through organized physical activities (such as physical activity clubs, intramural
	sports, before school physical activity)? (May select multiple)
	 Organized physical activity is offered before school (1)
	 Organized physical activity is offered after school (1)
	Before and After-School Physical Activity Subtotal: out of 2
16.	Availability of physical activity breaks in classrooms
	Are all students provided opportunities to participate in physical activity breaks in classrooms
	outside of physical education, recess, and class transition periods?
	NOTE: Physical activity breaks (e.g., brain breaks, energizers, classroom activity breaks, etc.) are
	actual breaks that occur in the academic classroom, allowing students to take a mental and
	physical break from current academic tasks. These breaks can occur at any time during the
	school day, last from 5–30 minutes, and occur all at one time or several times during the school
	day.
	☐ Physical activity breaks are provided on all days (2)
	☐ Physical activity breaks are provided on some days during a typical school week (1)
	Classroom Physical Activity Subtotal: out of 2
17.	Physical activity facilities meet safety standards
	Does the school ensure that spaces and facilities for physical activity meet or exceed
	recommended safety standards for design, installation, and maintenance? (May select multiple)
	 Indoor and outdoor playing surfaces are regularly inspected (1)
	☐ Physical activity equipment (e.g., balls, jump ropes, weight lifting machines, etc.) are
	regularly inspected and repaired (1)

Physical Activity Safety Standards Subtotal: ____ out of 2

18.	Are indo	o physical activity facilities outside school hours (joint-use agreements) or and outdoor physical activity facilities open to students, their families, and the nity outside school hours? (May select multiple) daking facilities open and available to students, their families, and the community of school hours can be conducted as a regular practice or through a formal, written joing use agreement. A joint use or shared use agreement is a formal agreement between a school district and another public or private entity to jointly use either school facilities to unity facilities to share costs and responsibilities. Facilities are available to students, families and community outside school hours (1) doint-use agreements with one or more entities are in place (1)	C
	Access	to Physical Activity Facilities Subtotal:out of 2	
19.	Are staff	g physical activity behaviors encouraged to model physical activity behaviors? (May select multiple) Encourage staff to use non-food items, activities, and opportunities for physical activit to recognize students for their achievements or good behavior (1) Provide staff with information about the importance of engaging in physical activities with students (1) Provide staff with information or strategies on how to incorporate physical activity intellassrooms (1)	
	Mode	ling Physical Activity Subtotal: out of 3	

Physical Activity Section

Subtotal: ___ out of 33

Healthy Eating Environment

Nutrition Services

	· · · · · · · · · · · · · · · · · · ·
Are sch	ool meals programs (breakfast and lunch) fully accessible, and offered to all students?
(May se	elect multiple)
	A fully accessible school lunch program is offered to students (1)
	A fully accessible school breakfast program is offered to students (1)

School Meals Subtotal: ____

21. School breakfast

Which strategies are used to maximize participation in the school breakfast program? (May select multiple)

out of 2

- ☐ Universal free breakfast* is offered, including breakfast in the classroom, grab and go to the classroom, or second chance breakfast models (1)
- ☐ Breakfast after the bell is offered, including breakfast in the classroom, grab and go to the classroom, or second chance breakfast models (1)
- ☐ Traditional breakfast program is served and consumed in the cafeteria (1)

*Generally, universal free breakfast is ideal for schools with >70% of students eligible for free or reduced-price meals, but may still be feasible for schools with a lower percentage of eligible students depending on state and local policies and programs. Universal free breakfast refers to any program that offers breakfast to all students free of charge, regardless of their free, reduced or paid lunch status.

School Breakfast Subtotal: ____ out of 3

22. Annual continuing education and training requirements for school nutrition services staff

Do all school nutrition program directors, managers, and staff meet or exceed the annual continuing education/training hours required by the USDA's Professional Standards requirements? Topics covered may include, but are not limited to, food safety and Hazard Analysis Critical Control Point (HACCP), nutrition standards updates in school meals, food sensitivities and allergies, purchasing and procurement, meal counting and claiming, customer service or food production techniques.

NOTE: USDA's Professional Standards requirements establish minimum professional standards for school nutrition personnel who manage and operate the National School Lunch and School Breakfast Programs. (See https://professionalstandards.fns.usda.gov/content/professional-standards-information)

- ☐ <u>All</u> food and nutrition services staff meet or exceed the annual continuing education training hours required by USDA's Professional Standards requirements (2)
- ☐ Some food and nutrition services staff meet or exceed the annual continuing education training hours required by USDA's Professional Standards requirements (1)

School Nutrition Service Staff Training Subtotal: out of 2

23.	Nutrition Education				
	Do students in all grades receive nutrition education?				
	☐ <u>All</u> students receive nutrition education (2)				
	☐ Some students receive nutrition education (1)				
	Nutrition Education Subtotal: out of 2				
24.	Venues outside the cafeteria offer fruits and vegetables				
	Do food venues outside the cafeteria (e.g., vending machines, school stores, canteens, snack				
	bars, or snack or food carts) offer fruits and non-fried vegetables?				
	□ Yes (1)				
	□ No (0)				
	Fruits/Vegetables outside Cafeteria Subtotal: out of 1				
25.	Access to free drinking water Does the school make safe, unflavored, drinking water available throughout the school day at no				
	cost to students? (May select multiple)				
	Students can access water fountains or water filling stations throughout the day (1)				
	☐ Students are allowed to bring filled water containers or bottles to class (1)				
	Water Access Subtotal: out of 2				
26	Doublibit coins food as a second as contibuted				
26.	Prohibit using food as a reward or punishment Does the school prohibit giving students food as a reward, and withholding food as punishment?				
	Is this prohibition consistently followed? (May select multiple)				
	☐ Using food as a reward is prohibited and consistently followed (1)				
	☐ Withholding food as punishment is prohibited and consistently followed (1)				
	Prohibit Food as Punishment Subtotal: out of 2				
27.	Adequate time to eat school meals				
	Do students have at least 10 minutes to eat breakfast and at least 20 minutes to eat lunch,				
	counting from the time they are seated?				
	NOTE: The time that students are allotted for breakfast and/or lunch should be uninterrupted				
	(i.e., designated to eating and not to completing make-up work or other academic assignments).				
	□ Yes (1) □ No (0)				
	_ NO (O)				
	Time to Eat Subtotal: out of 1				

28.	Modeling	healthy	eating
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D	oes your school support staff to model healthy eating? (May select multiple)
	Encourage staff to use non-food items, activities, and opportunities for physical activity to recognize students for their achievements or good behavior (1)
	Provide start with information about the importance of modeling healthy eating (1)
	Encourage staff not to bring in or consume unhealthy foods and beverages in front of
	students, in classrooms, or areas common to both staff and students (1)
	Provide staff with examples of healthy foods and beverages to bring in or consume during
	the regular or extended school day (1)
	Modeling Healthy Fating Subtotal: out of 4

Nutrition Services

Subtotal: ___ out of 19

Date	School Name	Cor	mpleted by	V
<u> </u>	School Harrie		Tipicted b	Y

The Smarter Lunchrooms Scorecard is a list of simple. no-cost or low-cost strategies that can increase participation. reduce food waste. and increase selection and consumption of healthy school food.

INSTRUCTIONS

- 1. Review the scorecard before beginning.
- 2. Observe a lunch period. Check off statements that reflect the lunchroom.
- 3. Ask other school nutrition staff, teachers, or administration about items that have an asterisk.*



- **4.** Tally the score.
- 5. Discuss the results with stakeholders. Choose unchecked strategies to implement in the lunchroom.

SmarterLunchrooms.org

FOCUS ON FRUIT -

- At least two kinds of fruit are offered.
- Sliced or cut fruit is offered.
- A variety of mixed whole fruits are displayed in attractive bowls or baskets (instead of stainless steel pans).
- Fruit is offered in at least two locations on all service lines, one of which is right before each point of sale.
- At *least* one fruit is identified as the featured fruit-of-the-day and is labeled with a creative, descriptive name at the point of selection.
- A fruit taste test is offered at least once a year.*

Focus on Fruit Subtotal

VARY THE VEGETABLES

- At *least* two kinds of vegetables are offered.
- Vegetables are offered on all service lines.
- O Both hot and cold vegetables are offered.
- O When cut, raw vegetables are offered, they are paired with a low-fat dip such as ranch, hummus, or salsa.*
- A serving of vegetables is incorporated into an entrée item at least once a month (e.g., beef and broccoli bowl, spaghetti, black bean burrito).*
- O Self-serve spices and seasonings are available for students to add flavor to vegetables. O At *least* one vegetable is identified as the featured vegetable
 - of-the-day and is labeled with a creative, descriptive name at the point of selection.
 - A vegetable taste test is offered at *least* once a year.*

Vary the Vegetables Subtotal __

HIGHLIGHT THE SALAD

- O Pre-packaged salads or a salad bar is available to all students.
- Pre-packaged salads or a salad bar is in a high traffic area.
- O Self-serve salad bar tongs, scoops, and containers are larger for vegetables and smaller for croutons, dressing, and other non-produce items.
- Pre-packaged salads or salad bar choices are labeled with creative, descriptive names and displayed next to each choice.

Highlight the Salad Subtotal ___

MOVE MORE WHITE MILK

- Milk cases/coolers are kept full throughout meal service.
- White milk is offered in all beverage coolers.
- O White milk is organized and represents at least 1/3 of all milk in each designated milk cooler.
- White milk is displayed in front of other beverages in all coolers.

O 1% or non-fat white milk is identified as the featured milk and is labeled with a creative, descriptive name.

Move More White Milk Subtotal

BOOST REIMBURSABLE MEALS

- O Cafeteria staff politely prompt students who do not have a full reimbursable meal to select a fruit or vegetable.
- One entrée is identified as the featured entrée-of-the-day, is labeled with a creative name next to the point of selection, and is the first entrée offered.
- O Creative, descriptive names are used for featured items on the monthly menu.
- One reimbursable meal is identified as the featured combo meal and is labeled with a creative name.
- O The combo meal of the day or featured entrée-of-the-day is displayed on a sample tray or photograph.

- O A (reimbursable) combo meal is offered as a grab-and-go meal.
- \circ Signs show students how to make a reimbursable meal on αny service line (e.g., a sign that says "Add a milk, fruit and carrots to your pizza for the Power Pizza Meal Deal!")
- O Students can pre-order lunch in the morning or day before.*
- O Students must use cash to purchase à la carte snack items if available.
- O Students have to ask a food service worker to select á là carte snack items if available.*
- Students are offered a taste test of a new entrée at least once a year.*

Reimbursable Meals Subtotal

LUNCHROOM ATMOSPHERE -

- O Cafeteria staff smile and greet students upon entering the service line and throughout meal service.
- Attractive, healthful food posters are displayed in dining and service areas.
- A menu board with today's featured meal options with creative names is readable from 5 feet away when approaching the service area.
- The lunchroom is branded and decorated in a way that reflects the
- O Cleaning supplies or broken/unused equipment are not visible during meal service.

- All lights in the dining and meal service areas work and are turned on.
- O Compost/recycling and trash cans are at least 5 feet away from dining students.
- O There is a clear traffic pattern. Signs, floor decals, or rope lines are used when appropriate.
- Trash cans are emptied when full.
- A menu board with *tomorrow's* featured meal with creative names is readable from 5 feet away in the service or dining area.

Lunchroom Atmosphere Subtotal _____

STUDENT INVOLVEMENT

- O Student artwork is displayed in the service area or dining space.
- O Students, teachers, or administrators announce today's menu in daily announcements.*
- O Students are involved in the development of creative and descriptive names for menu items.*
- Students have the opportunity to volunteer in the lunchroom.
- O Students are involved in the creation of artwork or marketing materials to promote menu items.*
- O Students provide feedback (informal "raise your hand if you like..." or formal - focus groups, surveys) to inform menu development.*

Student Involvement Subtotal

SCHOOL COMMUNITY INVOLVEMENT

- A monthly menu is posted in the main office.
- A menu board with creative, descriptive names for today's featured meal options is located in the main office.
- A monthly menu is provided to students, families, teachers, and administrators.*
- O Information about the benefits of school meals is provided to teachers and administration at least annually.*
- O Nutrition education is incorporated into the school day.*
- O Students are engaged in growing food (for example, gardening, seed planting, farm tours, etc.).*

- Elementary schools provide recess before lunch.*
- The school participates in one or more food promotion programs such as Chefs Move to Schools, Fuel Up to Play 60, Share Our Strength, etc.*
- The school has a partnership with Farm to School, local business(es), or a farmer's market.*
- O Smarter Lunchrooms strategies are included in the Local School Wellness Policy.*

School Involvement Subtotal ___

SMARTER LUNCHROOMS SCORECARD TOTAL

Focus on Fruit _____ of 6

Vary the Vegetables ______ of 8

Highlight the Salad _____ of 4

Move More White Milk _____ of 5

Reimbursable Meals of 11

Lunchroom Atmosphere of 10

Student Involvement of 6

School Involvement of 10

Scorecard Total of 60

AWARD LEVEL -



Bronze 15-25

Great job! This lunchroom is off to a strong start.





Silver 26-45

Excellent. Think of all the kids that are inspired to eat healthier!







Gold 46-60

This lunchroom is making the most of the Smarter Lunchroom Movement. Keep reaching for the top!

For Scorecard FAQs visit: SmarterLunchrooms.org

The asterisk * indicates items that may need input from other school nutrition staff, teachers, or administration.

Smarter Lunchrooms Scorecard 2.0

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DEFINITIONS

Point of Sale (POS): Anywhere students leave the line with food and are charged or counted, such as at a register, check- out, or PIN pad Point of Selection: Anywhere students select food or drink

Service Line: A designated line for meal selection-deli bar, salad bar, hot lunch line, snack window, etc.

Grab-and-Go: A pre-packaged reimbursable meal

Reimbursable Meal/Combo Meal: Any meal that meets all the USDA meal requirements and is priced as a unit

Featured Items: A fruit, vegetable, milk, or entrée that has been identified for promotion

Farm to School + Gardens

29. Farm to School activities

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- □ Local and/or regional products are incorporated into the school meal programs (1)
- ☐ School hosts a farmer's market (student and parent involvement) (1)
- ☐ Menu states local product(s) being served (1)
- ☐ Messages about agriculture and nutrition are reinforced throughout the learning environment (1)
- ☐ School hosts a school fruit or vegetable garden (1)

Farm to School Subtotal: out of 5



SNAP-Ed staff should ONLY complete the following questions for schools with a school garden.

30. Garden Resources

Does the school garden have adequate resources?

- ☐ School administration is supportive of the garden (1)
- ☐ There is a garden coordinator (1)
- ☐ The garden has adequate funding (1)
- ☐ Parents or volunteers are invited to support the garden (1)

Garden Resources Subtotal: out of 4

31. Garden Environment

Is the garden well-maintained?

- ☐ The garden is well-maintained (1)
- ☐ A variety of crops are planted (1)

Garden Environment Subtotal: out of 2

32. Garden Integration

Is the garden integrated into other aspects of school?

- ☐ All students access the garden throughout the year (1)
- ☐ Garden learning is integrated into other curriculum (1)
- ☐ Garden produce is used in school meals or tastings (1)

Garden Integration Subtotal: out of 3

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					•

Subtotal: ___ out of 5

Farm to School + Garden | Subtotal: ____ out of 14

Scoring SHELF	Wellness Policy Section:/23
Add scores from each of the sections to form a composite score.	Physical Activity Section:/33
Please note that the total number	Nutrition Services Section:/19
of possible points will be different depending on whether or not the	Smarter Lunchrooms Scorecard:
school you reviewed had a garden.	/60
	Farm to School:/5
	Farm to School + Garden:/14
TOTAL SCORE	out of 140 (149 w/ Garden)

Citations

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