



Policy 0201-04

Conflict of Interest

- ⁸ No Trustee of the West Ada School Board (Trustee) may use his or her office to obtain anything of value for the Trustee or his or her Family.
- ¹⁰ No Trustee may solicit or accept anything of value if it could reasonably be considered a reward for any official action.
- ¹² No Trustee may take any official action affecting a matter in which the Trustee or the Trustee's Family has more than a remote interest.
- ¹⁴ No Trustee may use his or her office to produce a direct or indirect benefit for the Trustee, or members of his or her Family.
- ¹⁶ No Trustee may receive payments or gifts in his or her capacity as a Trustee, except Trivial Benefits as defined in Idaho Code 18-1359.
- ¹⁸ No Trustee or their spouse may serve in any capacity as paid employees of the West Ada School District (District).
- ²⁰ A Trustee whose non-spouse family member is employed by the District shall not participate in any employment decisions involving the non-spouse family member and shall leave the meeting during such proceedings in order to avoid the appearance of a conflict of interest.
- ²² No Trustee may accept and award contracts involving the District with businesses in which a Trustee or Trustee's Family has a direct or indirect interest except when the procedures set forth in Idaho Code 18-1361 or 18-1361A are followed.
- ²⁴ No Trustee shall enter into a contract in the Trustee's individual capacity, the effect of which is to create a personal interest which may conflict with the Trustee's public duty. It is not the intent of this policy to prevent the District from contracting with corporations or businesses because a board member is an employee of the firm. The policy is designed to prevent placing a Trustee in a position where the Trustee's interest in the public schools and interest in his/her place of employment (or other indirect interest) might conflict, and to avoid the appearance of a conflict of interest, even though such a conflict may not exist.
- ²⁶ The following definitions apply to this policy:
- ²⁸ • Family: This includes any person related to the Trustee by blood or marriage within the
- ²⁹ first or second degree. This definition includes the following: spouse, parents, full and
- ³⁰ half siblings, children, grandparents, grandchildren, aunts, uncles, nephews and nieces.
- ³¹ • Remote Interest: A remote interest means:
- ³³ 1. That of a non-salaried officer of a nonprofit corporation; or

- ³⁴ 2. That of an employee or agent of a contracting party where the compensation of such employee or agent consists entirely of fixed wages or salary; or
- ³⁵ 3. That of a landlord or tenant of a contracting party; or
- ³⁶ 4. That of a holder of less than one percent (1%) of the shares of a corporation or cooperative which is a contracting party.
- ³⁷ • In an instance where a Remote Interest exists, the following steps must be taken by the Trustee holding the Remote Interest:
- ³⁹ 1. The Trustee must disclose that he holds a Remote Interest
- ⁴⁰ 2. This disclosure must be noted in the official minutes prior to the formation of a contract prior to the non-interested Trustees approving the contract.

Reference: IC 33-501/3, 507, 18-1359, 18-1361, 18-1361A