



Policy 0912-10

Public Records Requests, Data Requests

- ⁷ The intent of the Idaho Public Records Law (Idaho Code §§ 74-101 through 74-126) is to ensure all non-exempt records maintained by state and local government entities are available for public access.
- ⁹ Ensuring transparency and trust in government is important to the West Ada School District. Properly fulfilling the goals of Idaho's public records laws supports the goal of transparency.
- ¹¹ Any employee in receipt of a public records request must forward such to the Clerk of the Board. The Clerk of the Board will appropriately respond to the petitioner.
- ¹³ The District's communications team will provide a list of procedures for a formalized and structured process for handling public records requests and data requests.